



INVERELL
SHIRE COUNCIL

BUSINESS PAPER

**Economic and Community
Sustainability Committee Meeting
Wednesday, 8 May 2024**

INVERELL SHIRE COUNCIL**NOTICE OF ECONOMIC AND COMMUNITY SUSTAINABILITY COMMITTEE MEETING**

3 May, 2024

An Economic and Community Sustainability Committee Meeting will be held in the Committee Room, Administrative Centre, 144 Otho Street, Inverell on Wednesday, 8 May, 2024, commencing at **10.30am**.

Your attendance at this Economic and Community Sustainability Committee Meeting would be appreciated.

Please Note: Under the provisions of the Code of Meeting Practice the proceedings of this meeting (including presentations, deputations and debate) will be recorded. The audio recording of the meeting will be uploaded on the Council's website at a later time. Your attendance at this meeting is taken as consent to the possibility that your voice may be recorded and broadcast to the public.

I would like to remind those present that an audio recording of the meeting will be uploaded on the Council's website at a later time and participants should be mindful not to make any defamatory or offensive statements.

BRETT MCINNES

GENERAL MANAGER

Agenda

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Ethical Decision Making and Conflicts of Interest

A guiding checklist for Councillors, officers and community committees

Ethical decision making

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council's objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of interest?
- Do you stand to gain personally at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

Conflict of interest

A conflict of interest is a clash between private interest and public duty. There are two types of conflict:

- **Pecuniary** – regulated by the *Local Government Act 1993* and Office of Local Government
- **Non-pecuniary** – regulated by Codes of Conduct and policy. ICAC, Ombudsman, Office of Local Government (advice only). If declaring a Non-Pecuniary Conflict of Interest, Councillors can choose to either disclose and vote, disclose and not vote or leave the Chamber.

The test for conflict of interest

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of 'corruption' – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest.

Identifying problems

- 1st** Do I have private interests affected by a matter I am officially involved in?
2nd Is my official role one of influence or perceived influence over the matter?
3rd Do my private interests conflict with my official role?

Local Government Act 1993 and Model Code of Conduct

For more detailed definitions refer to Sections 442, 448 and 459 or the *Local Government Act 1993* and Model Code of Conduct, Part 4 – conflicts of interest.

Disclosure of pecuniary interests / non-pecuniary interests

Under the provisions of Section 451(1) of the *Local Government Act 1993* (pecuniary interests) and Part 4 of the Model Code of Conduct prescribed by the Local Government (Discipline) Regulation (conflict of interests) it is necessary for you to disclose the nature of the interest when making a disclosure of a pecuniary interest or a non-pecuniary conflict of interest at a meeting.

A Declaration form should be completed and handed to the General Manager as soon as practicable once the interest is identified. Declarations are made at Item 3 of the Agenda: Declarations - Pecuniary, Non-Pecuniary and Political Donation Disclosures, and prior to each Item being discussed: The Declaration Forms can be downloaded at [Disclosure of pecuniary interests form](#) or [non-pecuniary interests form](#)

Quick Reference Guide

Below is a legend that is common between the:

- Inverell Shire Council Strategic Plan;
- Inverell Shire Council Delivery Plan; and
- Inverell Shire Council Operational Plan.

OUR DESTINATIONS



- 01
LEADERSHIP

We will be an accountable and responsible Council that will be involved with the community and responsibly manage public resources.
- 02
PROSPERITY

The Shire has a diverse, strong local economy that provides opportunities that contribute to the quality of life for the community.
- 03
LIVEABILITY

Our community is healthy, safe, educated and offers opportunities for people of all ages and abilities. We value our natural and built environment.
- 04
SERVICES & INFRASTRUCTURE

Our community is enhanced by the provision of civic services and infrastructure. These services are planned and financially sustainable.

1 APOLOGIES

2 CONFIRMATION OF MINUTES

RECOMMENDATION:

That the Minutes of the Economic and Community Sustainability Committee Meeting held on 10 April, 2024, as circulated to members, be confirmed as a true and correct record of that meeting.

**MINUTES OF INVERELL SHIRE COUNCIL
ECONOMIC AND COMMUNITY SUSTAINABILITY COMMITTEE MEETING
HELD AT THE COMMITTEE ROOM, ADMINISTRATIVE CENTRE, 144 OTHO STREET,
INVERELL
ON WEDNESDAY, 10 APRIL 2024 AT 10.30AM**

PRESENT: Cr Paul King OAM [Chairperson], Cr Paul Harmon (Mayor), Cr Kate Dight, Cr Stewart Berryman, Cr Di Baker, Cr Jacko Ross, Cr Wendy Wilks and Cr Jo Williams.

IN ATTENDANCE: Brett McInnes (General Manager), Paul Pay (Director Corporate and Community Services), Justin Pay (Director Civil Services) and Sharon Stafford (Governance and Executive Services).

1 APOLOGIES

Nil

2 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION

Moved: Cr Jo Williams

Seconded: Cr Kate Dight

That the Minutes of the Economic and Community Sustainability Committee Meeting held on 13 March, 2024, as circulated to members, be confirmed as a true and correct record of that meeting.

CARRIED

3 DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS

Nil

4 DESTINATION REPORTS

4.1 2024/2025 DRAFT ESTIMATES AND OPERATIONAL PLAN, AND LONG TERM FINANCIAL PLAN S12.5.3

COMMITTEE RESOLUTION

Moved: Cr Kate Dight

Seconded: Cr Paul Harmon

1. *The Committee recommends to Council that the following works be funded from the Urban Works Vote and be included in the 2024/2025 Budget:*

i) *Inverell and Villages - Urban Renewal and Upgrade General Fund, Water Fund*

		General Fund	Water Fund
A	Inverell and Villages - Urban Renewal and Upgrade <i>Project subject to a further report to Civil and Environmental Committee</i>	\$612.331K	\$ 0K
B	Urban Work Contribution to Pool Loan	\$58.754K	
C	Footpaths and Cycleway Construction \$ for \$ Contribution to PAMP Program (Subject to RMS approving the 2024/2025 Program)	\$49.67K	
D	Village Works – Community suggested projects		
	Ashford	\$ 7.890K	
	Delungra	\$ 7.890K	
	Gilgai	\$ 7.890K	
	Yetman	\$ 7.890K	
	Tingha	\$ 7.890K	
	Oakwood	\$ 1.170K	
	Bonshaw	\$ 1.170K	
	Graman	\$ 1.170K	
	Nullamanna	\$ 1.170K	
	Elsmore	\$ 1.170K	
	Stannifer	\$ 1.170K	
	Gum Flat	\$ 1.170K	
TOTALS		\$ 768.395K	\$0K

2. *That:*

i) *the budget allocations of \$2.842M for the 2024/2025 ACRD Program be endorsed and a further report be presented to the Civil and Environmental Services Committee in respect of the funding allocations and individual works proposed to be undertaken under this program;*

ii) *the budget allocations of the \$160K RMS Supplementary Block Grant Program be the subject of a further report to the Civil and Environmental Services Committee*

Meeting;

- iii) *the budget allocation of \$3.108M for the 2024/2025 Block Grant Program be endorsed and a further report be presented to the Civil and Environmental Services Committee in respect of the specific projects to be funded;*
 - iv) *the budget allocation of \$1.402M for the 2024/2025 Roads to Recovery Program be endorsed and a further report be presented to the Civil and Environmental Services Committee in respect of the specific projects to be funded; and*
 - v) *the budget allocation of \$544.99K for the RERRF/REPAIR Program be endorsed and a report on the projects for the RERRF/REPAIR Program for 2024/2025 be presented to the Civil and Environmental Services Committee once funding allocation has been confirmed.*
3. *That Council utilises the maximum permissible rate increase allowed by IPART of 4.5%.*
4. *That:*
- i) *Council provide an allocation of \$108K for joint industry promotions and assistance;*
 - ii) *the 2024/2025 Strategic Capital Infrastructure Fund of \$670K be utilised for loan repayments for the Inverell Aquatic Centre Redevelopment;*
 - iii) *additional interest on investments of \$476K be allocated to Strategic Capital Infrastructure fund to fund future capital projects with a further report to be presented to Council to utilise these funds;*
 - iv) *the budget allocation of \$324K for the 2024/2025 Special Projects – Roads Infrastructure Fund be endorsed;*
 - v) *a further report be presented to the Civil and Environment Committee in respect of the specific projects to be funded under the Special Projects – Roads Infrastructure Fund;*
 - vi) *the transfers to and from Internally Restricted Assets be endorsed; and*
 - vii) *the list of additional one off budget adjustments listed in section 5.2.2 & 5.2.3 of the report be endorsed.*
5. *That:*
- i) *the following rating categories be utilised for the 2024/2025 rating year:*
 - Residential – Inverell*
 - Residential – General*
 - Residential – Ashford*
 - Residential – Delungra*
 - Residential – Gilgai*
 - Residential – Yetman*
 - Residential - Tingha*
 - Residential – Rural*

Business – Inverell Industrial/Commercial

Business – Other

Farmland

Mining

- ii) *a General Base Amount of \$235 plus an Ad Valorem Rate be determined for the categories detailed in above.*

6. *The Interest Rate applicable to Outstanding Rates and Charges for 2024/2025 be the maximum allowable as advised by the Office of Local Government.*

7. *That the following Waste Management Charges be adopted:*

i) *Waste Management Charge – All Properties* \$100.00

ii) *Domestic Waste Management - Occupied Charge: per service per assessment* \$418.00

iii) *Domestic Waste Management - Occupied Charge* \$418.00

Tingha Boundary Adjustment – properties with 140lt garbage bin per service per assessment

iv) *Domestic Waste Management – Unoccupied Charge* \$75.00

v) *Weekly Commercial Waste Management Charge* \$418.00

(This Charge is levied per Service, and GST is charged if applicable)

vi) *Weekly Commercial Recycling Charge (ex GST)* \$160.00

vii) *Fortnightly Commercial Recycling Charge (ex GST)* \$85.00

(These Charges are levied per Service, and GST is charged if applicable)

8. *That the Fees and Charges, as recommended, be adopted.*

9. *That:*

- i) *the Stormwater Management Service Charge be set at the maximum amount allowable of \$25.00 per Residential Premises, \$12.50 per Residential Strata lot, and \$25.00 for Business Premises for each 350 square metres or additional part thereof, subject to a maximum charge on Business Premises of \$200.00; and*

- ii) *the Stormwater Management Program as recommended being Gilgai Drainage Project as per the adopted Gilgai Drainage Upgrade Plan, be adopted.*

10. *That:*

- i) *the report on the 2024/2025 budget be noted;*

- ii) *the draft estimates (incorporating the Operational Plan and Long-Term Financial Plans) for the General Activities for 2024/2025 be adopted and placed on public exhibition for a period of 28 days as required by Section 405 of the Local Government Act 1993.*

11. *That:*

- i) *a 2024/2025 “Deficit” Budget of \$211K for the Sewer Fund from ordinary activities before capital amounts be adopted;*
- ii) *the Sewerage Charges as listed below be adopted for 2024/2025:*

Charge	\$
Sewerage Charge Occupied	645.00
Sewerage Charge Unoccupied	406.00
Sewerage Charge Flats/Units	645.00
Sewerage Charge Nursing Homes	3,025.00
Sewerage Charge Inverell Showground	4,090.00
Sewerage Charge Hotel/Licensed Clubs	1,928.00

Number of Services per Assessment	Annual Charge Per Assessment \$
1	645.00
2	1,051.00
3	1,457.00
4	1,863.00
5	2,269.00
6	2,675.00
7	3,081.00
8	3,487.00
9	3,893.00
10	4,299.00
11	4,705.00
12	5,111.00
13	5,517.00
14	5,923.00
15	6,329.00
16	6,735.00

Charge Structure for Non-Rateable Properties

Charge	\$
Non-ratable - Schools - wc's	133.00
Non-ratable - Other - wc's	143.00
Non-rayable - Urinals	133.00

Charge Structure for Motels and Caravan Parks

In accordance with the charge structure for Motels and Caravan Parks, the following charges are proposed for 2024/2025:

Charge	\$
Motel Residence	1,928.00
Motel Restaurant	645.00
Motel Ensuite	203.00
Caravan Park Residence	645.00
Caravan Park Amenities Block	1,928.00
Caravan Park Ensuite Cabins	203.00

Charge Structure for Showgrounds

In accordance with the charge structure for Inverell Showgrounds the following charges are proposed for 2024/2025:

Charge	\$
Inverell Showgrounds	4,090.00

- iii) *The Draft Estimates (incorporating Operational Plan) for the Sewerage Fund for 2024/2025 be adopted and placed on public exhibition for a period of 28 days as required by Section 405 of the Local Government Act 1993.*

12. That:

- i) *a 2024/2025 "Deficit" Budget of \$217K for the Water Fund from ordinary activities before capital amounts be adopted;*
- ii) *a water availability base charge of \$457.00 per assessment (includes first water meter) be adopted for 2024/2025;*
- iii) *a water charge of \$457.00 per additional water meter, per assessment be adopted for 2024/2025;*
- iv) *a water charge of \$457.00 per assessment (includes first water meter) be adopted for properties within the Tingha Boundary Adjustment area for 2024/2025;*
- v) *a water charge of \$457.00 per additional water meter, per assessment be adopted for properties within the Tingha Boundary Adjustment area for 2024/2025;*
- vi) *a charge of \$2.14 per kilolitre be adopted for commercial water consumption for 2024/2025;*
- vii) *a charge of \$2.14 per kilolitre, 0 to 600 kilolitres and \$2.46 per kilolitre over 600 kilolitres be adopted for residential water consumption for 2024/2025;*
- viii) *a charge of \$1.14 per kilolitre be adopted for water consumption - Abattoirs, plus a 20 per cent early settlement discount for 2024/2025;*
- ix) *a charge of \$1.14 per kilolitre be adopted for Community Facilities water consumption; eligible entities include: Inverell Minor League, Inverell Golf Club, Inverell Tennis Club, Inverell Rugby Club, Gilgai Tennis Club, Inverell Equestrian*

Council and Inverell Shire Council (sporting facilities and parks) for 2024/2025;

- x) *a charge of \$0.56 per kilolitre be adopted for Raw Water consumption for 2024/2025; and*
- xi) *the draft Estimates (incorporating Operational Plan) for the Water Fund for 2024/2025 be adopted and placed on public exhibition for a period of 28 days as required by Section 405 of the Local Government Act, 1993.*

CARRIED

At this juncture, the time being 11.20am, Cr King left the meeting. Cr Harmon assumed the Chair.

4.2 CRIME AND COMMUNITY SAFETY IN REGIONAL AND RURAL COMMUNITIES – INVERELL SHIRE COUNCIL PERSPECTIVE S14.11.1/17

COMMITTEE RESOLUTION

Moved: Cr Kate Dight

Seconded: Cr Jo Williams

That the Committee recommend to Council that:

1. *Council make a submission to the Legislative Assembly Inquiry into Community Safety in Regional and Rural Communities regarding the level and impact of crime in the Inverell Shire;*
2. *Council encourage community members that have been impacted upon by crime and other interested parties to make submissions to the Inquiry into Community Safety in Regional and Rural Communities;*
3. *Council seek the formal support of the Member for Northern Tablelands Adam Marshall MP and Northern Tablelands Councils to have an Inquiry hearing conducted in Inverell; and*
4. *Council continue to advocate on behalf of the community to relevant authorities, agencies and government to ensure an appropriate and wholistic response to crime and community safety in Inverell Shire.*

CARRIED

5 INFORMATION REPORTS

COMMITTEE RESOLUTION

Moved: Cr Wendy Wilks

Seconded: Cr Jacko Ross

That the following information report be received and noted.

CARRIED

5.1 KEY ELECTION DATES S13.7.4/05

COMMITTEE RESOLUTION

Moved: Cr Kate Dight

Seconded: Cr Jo Williams

*That the following information report be received and noted.***CARRIED****5.2 SYDNEY WRITERS FESTIVAL "LIVE & LOCAL" AT THE INVERELL LIBRARY
S3.6.17/06****6 GOVERNANCE REPORTS****6.1 AUDIT, RISK AND IMPROVEMENT COMMITTEE - INTERNAL AUDIT CHARTER
S4.11.21****COMMITTEE RESOLUTION**

Moved: Cr Kate Dight

Seconded: Cr Jo Williams

*That the Committee recommend to Council the adoption of the proposed Internal Audit Charter.***CARRIED****6.2 GOVERNANCE - MONTHLY INVESTMENT REPORT S12.12.2****COMMITTEE RESOLUTION**

Moved: Cr Jo Williams

Seconded: Cr Kate Dight

The Committee recommends to Council that:

- i) the report indicating Council's Fund Management position be received and noted; and*
- ii) the Certification of the Responsible Accounting Officer be noted.*

CARRIED**The Meeting closed at 11.46am.**

3 DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS

4 DESTINATION REPORTS

4.1 CESSATION OF DELUNGRA LIBRARY DEPOSIT STATION

File Number: S3.6.1/18 / 24/11773

Author: Sonya Lange, Manager Library Services

SUMMARY:

The Delungra Deposit Station for Inverell Shire Library ceased operations in December 2023. This report recommends that an alternate service is not established.

RECOMMENDATION:

The Committee recommends to Council that:

- i. an alternate library service is not established in Delungra, due to the lack of demand, and the lack of an adequate location; and*
- ii. should future demand arise, the matter be re-considered, pending the identification of a suitable location.*

COMMENTARY:

The Delungra CWA has operated a small deposit station library for the Inverell Shire Public Library for a number of years, with an annual fee of \$600 being paid. The deposit station model is a low-cost option for rural village locations, as it provides a small collection of resources in a community accessible location, which are operated by community organisations. The Delungra deposit station was located in the CWA hall, and was scheduled to be opened to the public for 2 hours per week.

In December 2023, the CWA notified Council that they were unable to continue operation of the service, due to a lack of volunteer members to open the facility, and a lack of usage by the community. This decision came after a 12-month period of consideration by the organisation. Usage was extremely poor, and the space was only opened infrequently, due to a lack of volunteers. The Delungra location housed about 400 items (books and DVDs) and a public access computer with internet access. There was no access to the Library Management System, with all loans being manually recorded. The library retrieved the resources from the location in December 2023, and considered the options for maintaining a service to the community.

Discussion with Delungra residents who are library members suggests that there are no alternate publicly accessible locations in Delungra which could adequately house a library collection. Further, the extremely poor usage of the collection at Delungra (which predates the more recent limited hours of access) suggests that there is little appetite for this sort of minimal service. Since the closure of the deposit station, there have been no requests from the Delungra community to provide any library services within the village. The library currently has 189 registered users with a Delungra address, with Census data giving a population of 625. In the 2022/23 financial year, 63 of those users borrowed from the library in Inverell. A deposit station library operates in Yetman, at the store, and in the Ashford Rural Transaction Centre.

It is recommended that an alternate library service is not established in Delungra, due to the lack of demand, and the lack of an adequate location. Should future demand arise, the matter could be re-considered, pending the identification of a suitable location.

RISK ASSESSMENT:

Nil

POLICY IMPLICATIONS:

Nil

CHIEF FINANCIAL OFFICERS COMMENT:

Nil

LEGAL IMPLICATIONS:

Nil

ATTACHMENTS:

Nil

4.2 REQUEST FOR DONATION - SUNHAVEN HOSTEL - ASHFORD DEMENTIA AWARENESS DAY - 6 JUNE 2024**File Number:** S12.22.1/17 / 24/12755**Author:** Kristy Paton, Corporate Support Officer - Publishing**SUMMARY:**

Council is in receipt of a Request for Donation Application Form from Vina Sibal, Care Manager at the Sunhaven Hostel, Ashford. The Committee is requested to consider the request.

RECOMMENDATION:

A matter for the Committee.

COMMENTARY:

Council is in receipt of a Request for Donation Application Form from Vina Sibal, Care Manager at the Sunhaven Hostel in Ashford. Ms Sibal is requesting a donation towards the cost of a Dementia Awareness Day being held at the Sunhaven Hostel, Ashford on Thursday, 6 June 2024.

Ms Sibal is requesting a donation towards the cost of morning tea/lunch/afternoon tea, travel and accommodation for the guest speakers and supplies for engagement activities (art/craft/music).

The Dementia Awareness Day is a collaboration between the Sunhaven Hostel, Ashford Central School, the TFMC Outreach Medical Centre and community volunteers. The aim of the event is to increase awareness of the disease, strengthen networks and decrease the fear surrounding dementia. Four (4) guest speakers will be attending the event to provide training and information to those in attendance. A musician has been invited to provide entertainment between speeches and one of the educators, Beverly Giles will also be running activities. Morning Tea and Lunch will be provided.

It is expected approximately 200 individuals will attend this event including residents and staff from the Sunhaven Hostel, carers of people suffering from dementia in the community, Ashford School students and members of the general public.

In the application form, Ms Sibal writes:

"In consultation with residents and community, staff identified a great gap in knowledge and understanding on the disease and how it can be managed to best support those diagnosed and their carers. An overall sense of pessimism, fear and isolation has made difficult situations much harder than necessary. In order to directly address this isolation and fear, we have a goal to become a Dementia Friendly Community. The delivery of a Dementia Awareness Day in Ashford will be an important first step in achieving our goal."

Along with the Request for Donation Application Form received, Council is in receipt of a letter of support for the event from Dr Abbas Hussein from the Ashford Medical Centre. The letter of support is attached for the information of the Committee.

The total cost to run the event is \$3,000. Council is being requested to provide a donation towards the cost of the event for the amount of \$1,500. In-kind support is being provided by Dementia Australia for the event in the form of information packs for Carers and people living with Dementia. Further in-kind support is being provided by the Sunhaven Hostel who are providing the venue, staff volunteers, flyers and information packs.

After contacting Elizabeth McCarthy, Dementia Nurse/Manager at Inverell Community Health, Ms Sibal has been advised that Community Health funding for this event is not available, however they have offered to provide support on the day. Ms Sibal was also referred to Dementia Australia, they

are providing information packages but have also indicated that they are unable to provide financial assistance for the event.

The Committee is requested to make a determination regarding the request for a donation to contribute to the total cost of the Ashford Dementia Awareness Day.

RISK ASSESSMENT:

Nil

POLICY IMPLICATIONS:

Nil

CHIEF FINANCIAL OFFICERS COMMENT:

Council's donation budget has funding available of \$34,084 should Council elect to support this event.

LEGAL IMPLICATIONS:

Nil

ATTACHMENTS:

1. Letter of Support from Dr Abbas Hussein [↓](#)

Dr. Abbas Hussein
Texas Family Medial Centre
31 St. John Street, Texas, Old., 4385
Reception.tfmc@gmail.com
0746531363
01/04/2024

Vina Sibal
Care Management
Sunhaven Hostel
10/14 Kneipp Street, Ashford, NSW, 3261
CareManagement@sunhavenhostel.com.au
0267254223

Dear Vina,

I am writing to express my wholehearted support for the dementia awareness program being organised by Sunhaven Hostel. As a member of our community and someone deeply affected by the impact of dementia, I understand the critical importance of raising awareness and providing support for individuals and families facing this condition.

Dementia is not just a medical diagnosis; it is a deeply personal and often overwhelming journey for those directly affected and their loved ones. The lack of awareness and understanding surrounding dementia only adds to the challenges faced by those living with the condition. Therefore, initiatives like the one your organisation is undertaking play a pivotal role in educating the public, reducing stigma, and fostering a more supportive and inclusive community for individuals living with dementia.

By increasing awareness, your program will help dispel misconceptions about dementia, promote early detection and diagnosis, and encourage empathy and support for those affected. Furthermore, it will provide valuable resources and information to caregivers, empowering them to better navigate the complexities of caring for a loved one with dementia.

I believe that the success of this program will not only benefit individuals and families directly impacted by dementia but will also contribute to the overall health and well-being of our community. Through education and advocacy, we can create a more compassionate and dementia-friendly society where everyone feels understood, supported, and valued.

Please accept my full support for your dementia awareness program, and know that I am eager to assist in any way I can to help ensure its success. Together, we can make a meaningful difference in the lives of those affected by dementia and work towards a future where everyone receives the understanding and support they deserve.

Thank you for your dedication to this important cause.

Sincerely,

Abbas Hussein
MS Texas Health Service with Right to Private Practice

4.3 LICENCE FOR NEW AIRPORT HANGAR - INVERELL AVIATION**File Number:** S5.10.4 / 24/14829**Author:** Paul Pay, Director Corporate and Community Services**SUMMARY:**

Council has been approached by Mr John Newby, Director, Inverell Aviation who is wishing to erect a hangar at the Inverell Airport. Council is being asked to consider the request.

RECOMMENDATION:

The Committee recommends to Council that:

- 1. Council make the area in front of Inverell Aviation's demountable buildings available for licence to Mr John Newby, Inverell Aviation for the construction of a new hangar, subject to the lodgement and approval of a Development Application and the applicant meeting all costs associated with the development;*
- 2. The development to include carparking provisions;*
- 3. Any construction work undertaken 'air side' must be approved by Council and comply with Part 139 (Aerodromes) Manual of Standards 2019 (as amended) (MOS 139) made under regulation 139.005 of the Civil Aviation Safety Regulations 1998 and section 4 of the Acts Interpretation Act 1901;*
- 4. The annual licence fee be set at \$855.00 per annum including GST per hangar site and the licence fee be subject to annual 3% increases;*
- 5. The licence indicate that the hangars are not to be occupied for residential purpose; and*
- 6. The licence agreement be subject to any terms and conditions as negotiated by Council's General Manager.*

COMMENTARY:

An approach has been made by Mr John Newby, Director, Inverell Aviation requesting to licence land at the Inverell Airport for the purpose of erecting a new hangar facility.

Inverell Aviation is proposing to construct an 18 metre by 10 metre hangar, however the final dimensions are not yet known. The hangar would be able to accommodate light aircraft for use in Inverell Aviation's pilot training and charter business. For over 15 years, Mr Newby (Director, Inverell Aviation) had previously rented a hangar from North West District Flying School Pty Limited. Due to Mr Newby temporarily ceasing operations of his business, that hangar is no longer available to rent.

Inverell Aviation currently has a licence in place for land at the Inverell Airport which has two demountable buildings in place. These buildings are used for pilot training lectures and workshops.

It is proposed that the area in front of these demountable buildings be made available for licence to Inverell Aviation as shown in blue on the map below. This location will allow Inverell Aviation to house aircraft near the training demountable for easy access by all pilots.





Inverell Aviation would be responsible for the construction of the new hangar, subject to the lodgement and approval of a Development Application. Inverell Aviation would also be responsible for all costs in respect of the provision of services to the hangar including water, security, fence reinstatement, onsite sewage management system, power, phone and aircraft movement to and from the existing aircraft apron. Carparking provisions will be required to ensure Inverell Aviation does not utilise parking spaces allocated for the use of the main terminal building.

Any construction work undertaken 'air side' of the areas connecting the front of the hangar to the existing airport apron, must comply with *Part 139 (Aerodromes) Manual of Standards 2019 (as amended) (MOS 139) made under regulation 139.005 of the Civil Aviation Safety Regulations 1998 and section 4 of the Acts Interpretation Act 1901.*

The proposed annual licence fee of \$855 (inclusive of GST, is in line with existing licences in place at the Inverell Airport for similar structures.) The fee is based on Inverell Aviation licensing 180 square metres of land. The annual fee will be subject to an annual 3% increase each year.

RISK ASSESSMENT:

Nil

POLICY IMPLICATIONS:

Nil

CHIEF FINANCIAL OFFICERS COMMENT:

Licence fees for privately owned hangars are utilised to recoup Council's capital expenditure at the airport.

LEGAL IMPLICATIONS:

ATTACHMENTS:

Nil

4.4 LOCAL GOVERNMENT ELECTIONS 2024**File Number:** S13.7.4/05 / 24/14854**Author:** Brett McInnes, General Manager**SUMMARY:**

NSW Local Government elections will be held on Saturday 14 September 2024. The Office of Local Government (OLG) has recently released a number of resources in relation to the election.

RECOMMENDATION:

That the information provided regarding the 14 September 2024 Local Government elections be received and noted.

COMMENTARY:

The NSW Local Government elections will be held on 14 September 2024. The OLG has recently released a pre-election guide for councils. The guide contains important information for those Councillors seeking re-election. A copy of the guide has been included in **Attachment 1**.

Council has also recently received email advice from the NSW Electoral Commission indicating the Minister for Local Government intends to legislate a one-week period for pre-poll voting at the elections. It is anticipated that this legislative amendment will occur in mid-May 2024.

Council will continue to be further briefed regarding any key issues associated with the upcoming election.

RISK ASSESSMENT:

Nil

POLICY IMPLICATIONS:

Nil

CHIEF FINANCIAL OFFICERS COMMENT:

Nil

LEGAL IMPLICATIONS:

Nil

ATTACHMENTS:

1. Pre Election Guide for Councils [↓](#)

Department of Planning, Housing and Infrastructure



Pre-election guide for councils

April 2024

olg.nsw.gov.au





Acknowledgement of Country

The Department of Planning, Housing and Infrastructure acknowledges that it stands on Aboriginal land. We acknowledge the Traditional Custodians of the land, and we show our respect for Elders past and present through thoughtful and collaborative approaches to our work, seeking to demonstrate our ongoing commitment to providing places in which Aboriginal people are included socially, culturally and economically.

Published by NSW Department of Planning, Housing and Infrastructure

olg.nsw.gov.au

Pre-election guide for councils

First published: April 2024

Office of Local Government, Department of Planning, Housing and Infrastructure

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Introduction

This Guide provides comprehensive guidance to councils on key tasks that need to be completed prior to the 2024 Local Government elections. The Guide also provides guidance on the rules, restrictions and other considerations that apply to the decisions councils make and the way they exercise their functions in the lead up to the election. The Local Government elections are due to be held on Saturday, 14 September 2024.

Preparation and confirmation of non-residential electoral rolls

Under the *Local Government Act 1993* (the Act), all non-resident owners, occupiers and ratepaying lessees of rateable land in each local government area are eligible to vote at Local Government elections. These electors are referred to as 'non-residential electors'.

There are two non-residential rolls:

- the roll of non-resident owners of rateable land, and
- the roll of occupiers and rate-paying lessees.

These are referred to as the non-residential rolls.

After each election, the non-residential rolls lapse and the general manager must prepare new rolls for the next election and keep them updated.

Councils need to ensure that everyone eligible to vote at their elections, including non-residential electors, can do so.

Councils should provide information, including eligibility criteria and the process for making a claim for inclusion on the non-residential rolls on their websites.

Councils should also make their customer service staff aware of this so that they can assist any person wishing to make a claim for inclusion on the rolls.

The non-residential rolls must include the names of the persons who:

- have applied, at any time, for the inclusion of their name in the relevant roll, and

- on the closing date (40 days prior to election day) are, in the opinion of the general manager, qualified for inclusion in that roll.

This means that when preparing the non-residential rolls, the general manager must:

- include the names of all persons who have previously applied for enrolment, and
- check that those persons continue to be eligible to be enrolled.

Forty days before election day, general managers must finalise the non-residential rolls.

In the case of Local Government elections administered by the NSW Electoral Commissioner (NSWEC), the general manager must certify each roll as being, in the general manager's opinion, a roll of the persons who on the closing date are qualified for inclusion in the roll. The NSWEC must confirm the non-residential rolls after they are certified by the general manager.

In the case of Local Government elections administered by a provider other than the NSWEC, the general manager must confirm each roll if, in the general manager's opinion, the roll contains the names of the persons who on the closing date are qualified for inclusion in the roll.

Further information about the preparation of non-residential rolls is available on the NSWEC's website at www.elections.nsw.gov.au.

Information for candidates

Nominations open at 8am on 5 August 2024 and close 12pm on 14 August 2024.

Further information about how to nominate and register as a candidate is available on the NSWEC's website at www.elections.nsw.gov.au.

The NSWEC provides support and assistance to candidates to help them understand their legal obligations regarding political donations and electoral expenditure.

Pre-election candidate information sessions

Councils are encouraged to conduct at least one pre-election candidate information session prior to nominations closing on 14 August 2024.

Candidate training tool

The Office of Local Government (OLG) will launch an online candidate information tool.

The interactive resource provides candidates with an introduction to the roles and responsibilities of councils and councillors.

It is designed to equip candidates with an understanding of what their role and responsibilities will be as a councillor if they are elected.

The tool will be available on OLG's website at www.olg.nsw.gov.au.



Use of council resources, council publications and other activities prior to the elections

Councils and all council officials should be mindful of the need to maintain community confidence in the integrity of the performance of the council's functions and activities in the lead-up to elections.

Councils also need to be mindful of how the community may perceive any of their activities or actions during this time.

Use of council resources for election purposes

Council resources (including council information) are public resources and must be used ethically, effectively, efficiently, and carefully.

The rules governing the use of council resources for election purposes are prescribed under the *Model Code of Conduct for Local Councils in NSW* (the Model Code of Conduct) and councils' adopted codes of conduct. There are two key obligations:

- Clause 8.17: This provides that council resources (including council staff), property or facilities must not be used for the purpose of assisting anyone's election campaign unless the resources, property or facilities are otherwise available for use or hire by the public and any publicly advertised fee is paid for use of the resources, property, or facility.
- Clause 8.18: This provides that council letterhead, council crests, council email or social media or other information that could give the appearance it is official council material must not be used for the purpose of assisting anyone's election campaign.

Councils and all council officials should consider the following matters to ensure compliance with clauses 8.17 and 8.18:

- council "resources" include council ICT (including phones, social media sites, email addresses), intellectual property, staff and council facilities
- council resources including intellectual property should not be used by candidates in such a way to suggest they are supported or endorsed by the council
- the prohibition on the use of council resources does not only apply to each councillor's election campaign – it also applies to the election campaigns of other candidates
- the prohibition on the use of council resources also applies to council staff who are campaigning for election to another council or supporting the election campaign of candidates
- it is permissible to use council facilities but on the same terms as all other candidates including the payment of any advertised fee for use
- breaches by councillors and staff are grounds for disciplinary action.

Staff political activities

There is no outright ban on staff participation in candidates' campaigns under the Model Code of Conduct.

This is in recognition of the implied freedom of political communication under the Australian Constitution. This provides that legislation cannot impermissibly burden political communication

(including participation in political activities) other than for a legitimate public purpose and only in a way that is proportionate to that purpose.

However, clause 7.5(b) of the Model Code of Conduct places an obligation on staff to ensure that any participation in political activities outside the service of the council does not interfere with the performance of their official duties.

Risks to manage in relation to staff participation in political activities include the following:

- staff do not participate in campaigning activities during work time
- staff do not use council resources for campaigning purposes (see clauses 8.17 and 8.18)
- managing interactions between staff and councillors whose campaigns they are supporting
- managing community perceptions arising from council staff participation in councillors' campaigns.

Council publications during the “regulated period”

To keep elections fair, and ensure voters are not misled, there are strict rules about the information that candidates and their supporters can publish or distribute.

These rules are prescribed under the *Local Government (General) Regulation 2021* (the Regulation) and are enforced by the relevant election manager.

These rules apply during what is known as the “regulated period”. The “regulated period” starts when the electoral rolls close 40 days before election day and ends on election day.

The key requirement is that all “electoral material” published or distributed during the “regulated period” must contain the name and address of the person who authorised the material and the name and address of the printer.

This is an important electoral integrity measure which is designed to ensure electors can verify the bona fides of electoral material that is printed, published, distributed, or publicly

displayed for campaigning purposes during the “regulated period”.

The key definitions are contained in clause 356A of the Regulation.

“Electoral material” is defined very broadly under the Regulation. It means anything, including without limitation a ‘how-to-vote’ card, poster, or advertisement, containing “electoral matter” (whether in a tangible or an electronic form).

“Electoral matter” is in turn defined to include:

- any matter that is intended or calculated or likely to affect or is capable of affecting the result of any election held or to be held or that is intended or calculated or likely to influence or is capable of influencing an elector in relation to the casting of his or her vote at any election, or
- the name of a candidate at any election, the name of the party of any such candidate, the name or address of the committee rooms of any such candidate or party, the photograph of any such candidate, and any drawing or printed matter that purports to depict any such candidate or to be a likeness or representation of any such candidate.

Councils need to be aware that their publications may contain “electoral matter” and may therefore be inadvertently captured within the definition of “electoral material”.

Whether a council publication constitutes “electoral material” is an assessment that needs to be made by each council on a case-by-case basis.

A council publication that makes no reference to the mayor or councillors who are candidates and does not carry their images or statements will not constitute “electoral material” if it is not intended or likely to affect voting at the election.

However, council publications that promote the achievements of the council may potentially have this effect and therefore may constitute “electoral material” even if they do not carry the images or statements of the mayor or councillors.

Affected publications may include:

- the mayoral column where the mayor is a candidate
- any publication or material carrying the name and/or images of the mayor or councillors who are candidates.

The requirements that apply to council publications published or distributed during the “regulated period” containing “electoral matter” can be easily satisfied by including the name and address of the general manager and the printer of the publication.

However, the perceptions that this may give rise to, including that the council is a participant in the election and that council resources may be seen to have been utilised to support the campaigns of the incumbent mayor and councillors, are not as easily addressed.

Mitigation strategies to address this risk may include:

- publishing the mayoral column in the 40 days preceding the election as a generic council column
- deferring issuing potentially affected publications until after the election.

Attendance at community events

Mayors and councillors will continue to need to exercise their official functions in the lead up to the election. This is both permissible and appropriate.

Mayors or councillors who are candidates may continue to attend or preside over council-arranged or community events in the lead up to the election in an official capacity.

However, mayors or councillors who are candidates must not use council arranged events that they attend in an official capacity to actively campaign for re-election.

Media comment

There is nothing to prevent the mayor or councillors who are candidates from offering media comment, provided that comment is not made in an advertisement, newspaper column, or a radio or television broadcast paid for by the council or produced by the council or with council resources.

When making media and any other public comment, mayors and councillors should continue to comply with the council's adopted media policy.



Council decision-making

Caretaker restrictions

Under the Regulation, councils are required to assume a “caretaker” role in the four weeks preceding the election day (see section 393B).

The caretaker restrictions are designed to prevent outgoing councils from making major decisions that will bind the new council or limit its actions.

The caretaker period for the 2024 Local Government elections commences on Friday 16 August 2024 and ends on Saturday 14 September 2024.

During the caretaker period, councils, general managers, and other delegates of councils (other than a joint regional planning panel, a local planning panel or the Central Sydney Planning Committee) must not exercise the following functions:

- enter into any contract or undertaking involving an expenditure or receipt by the council of an amount equal to or greater than \$150,000 or 1% of the council’s revenue from rates in the preceding financial year (whichever is the larger)
- determine a “controversial development application”, except where a failure to make such a determination would give rise to a deemed refusal, or such a deemed refusal arose before the commencement of the caretaker period, or
- appoint or reappoint the council’s general manager (except for temporary appointments).

“Controversial development application” means a development application for designated development under section 4.10 of the *Environmental Planning and Assessment Act 1979* for which at least 25 persons have made submissions during community consultation.

Councils should plan ahead to avoid the need to make these types of decisions during the caretaker period.

In certain circumstances, these functions may be exercised with the approval of the Minister

Timing of the first meeting of the new council following the election

Postal votes may be received for up to 13 days after election day.

This means that councils’ elections are not likely to be declared before 30 September 2024.

Councils should schedule the timing of their first meetings following the election on this basis.

Councils that elect their mayor must hold a mayoral election within 3 weeks of the declaration of the ordinary election and are required to schedule a meeting for this purpose within 3 weeks of the declaration of the election. However, councils coming out of administration who elect their mayors must hold a mayoral election within 14 days of the declaration of the ordinary election.

Delegations during the election period

Under the Act, all current councillors and mayors elected by the councillors cease to hold their civic offices on election day 14 September 2024.

This means that councils will be without a governing body from 14 September 2024 until the declaration of the election on 30 September 2024 at the earliest.

As noted above, councils that elect their mayor will be required to meet within 14 days or 3 weeks of the declaration of the ordinary election to hold a mayoral election.

Prior to the election, councils should ensure that appropriate delegations are in place for their general managers so that they can continue to exercise the functions of the council as required in the period between election day and the first meeting of the council following the election.

Councils may wish to consider delegating all delegable functions to the general manager at the last meeting before the election for the period between election day and the first meeting of the council following the election.

Councils that elect their mayors will not have a mayor in the period between election day and the first meeting after the election when the mayoral election is held.

There is nothing to prevent councils from authorising the general manager to exercise the civic and ceremonial functions normally exercised by the mayor during this period in the absence of a mayor.

OLG is aware that some councils that elect their mayors have expressed a preference that the outgoing mayor should continue to exercise the functions of mayor in the period between election day and the holding of the mayoral election after the election.

There is nothing to prevent councils from authorising the outgoing mayor to continue to exercise the civic and ceremonial functions normally exercised by the mayor during this period in the absence of a mayor should they wish to do so (even though the outgoing mayor will have ceased to hold any civic office in the council as of the day of the election).

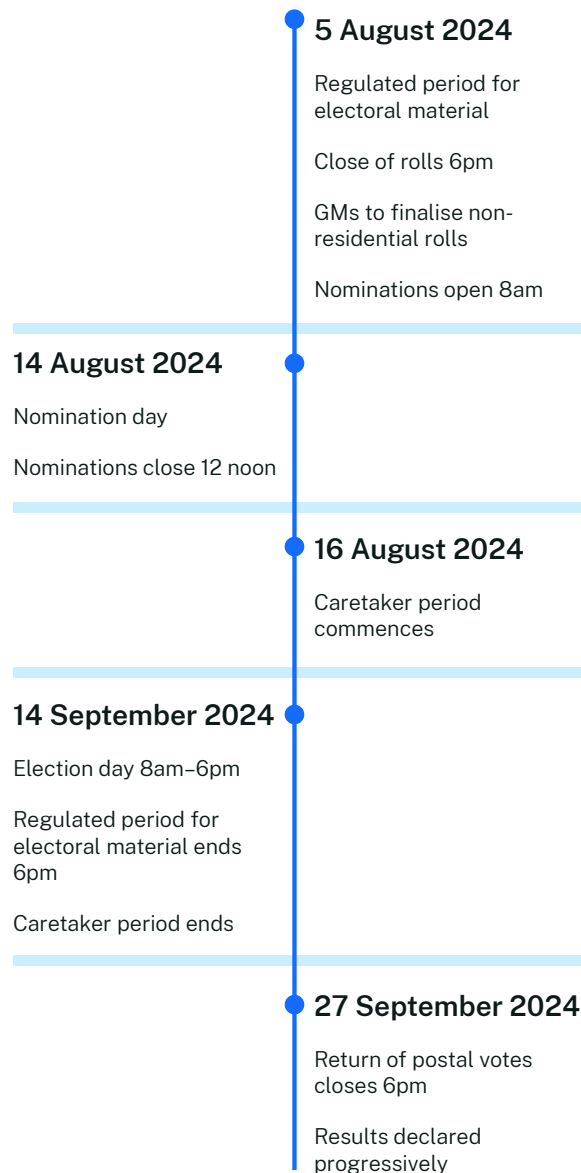
Given the possibility that the outgoing mayor may not be re-elected at the election and may therefore cease to be accountable to the council and the community, councils should refrain from making any delegations to the outgoing mayor.





Key dates

2024 Local Government Elections



.5 AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION - REQUEST FOR SUPPORT COUNCILLOR DIGHT**File Number:** S4.3.1 / 24/14862**Author:** Brett McInnes, General Manager**SUMMARY:**

Council has recently received correspondence from the Australian Local Government Women's Association (ALGWA) NSW Branch seeking support for Cr Kate Dight who has recently been elected to the executive of ALGWA NSW. The Committee is being asked to determine what action it wishes to take in the matter.

RECOMMENDATION:

A matter for the Committee.

COMMENTARY:

Council recently received correspondence from Penny Pedersen, President ALGWA (NSW Branch) advising that Cr Kate Dight had been elected to the ALGWA NSW Branch Executive on 16 March 2024. The correspondence also sought Council's support for Cr Dight in assisting her to undertake the duties in her role. A copy of the correspondence has been included in **Attachment 1** for the information of the Committee.

In order to further clarify what was intended by 'support', the General Manager spoke with the Secretary of the ALGWA (NSW Branch) Cr Julie Griffiths AM on 22 April 2024. Cr Griffiths advised that in addition to their annual state conference, ALGWA NSW hold five (5) executive meetings throughout the year. The executive meetings rotate between Sydney and regional areas in the state. The expectation from ALGWA was that Council would cover the cost of Cr Dight attending the conference and executive meetings.

In considering this matter, relevant policies for Council would include:

- *Councillor Expenses and Facilities Policy*
- *Conferences Attended Annually*

A copy of these policies have been circulated under separate cover.

RISK ASSESSMENT:

Nil

POLICY IMPLICATIONS:

Nil

CHIEF FINANCIAL OFFICERS COMMENT:

Nil

LEGAL IMPLICATIONS:

Nil

ATTACHMENTS:

1. **Correspondence - Australian Local Government Women's Association NSW Branch - Election of Cr Kate Dight to the Executive Team** [↓](#)



**AUSTRALIAN LOCAL
GOVERNMENT WOMEN'S
ASSOCIATION
NEW SOUTH WALES BRANCH**

General Manager
Inverell Shire Council
144 Otho Street
Inverell NSW 2360

10 April 2024

Dear Mr [McInnes](#)

Election of Cllr Kate Dight to the Executive of the Australian Local Government Women's Association (ALGWA) NSW Branch

I write to inform you that the elections of the ALGWA NSW Branch Executive were held at our Annual Conference in Ryde on Saturday 16th March 2024. The Conference elected Cr Dight to the Executive of the Australian Local Government Women's Association NSW Branch. This will be for a period of 12 months.

All Executive members of ALGWA work towards promoting ALGWA objectives by attending various boards and committees as well as the ALGWA Executive meetings which are held throughout NSW.

This will be an exciting year for ALGWA as we are reviewing our strategic plan and strengthening our objectives to meet the increasing demands in areas of importance for women in local government.

ALGWA would appreciate Council's support for Cllr Dight in assisting her to undertake her duties in this elected position not only in her attendance at ALGWA State Conference but also to fulfil her role at the executive and meetings.

As the President, I appreciate your support for Cr Dight whilst on the executive.

Yours sincerely

Councillor Penny Pedersen
President ALGWA (NSW Branch)



All Correspondence: ALGWA NSW Branch Secretary, 15 Toomey Crescent, Quakers Hill NSW 2763
Email: algwansw@gmail.com

4.6 MANAGEMENT PRACTICES INVERELL HOSPITAL AND REQUEST FOR EXTERNAL INDEPENDENT INQUIRY

File Number: S24.20.5 / 24/14962

Author: Brett McInnes, General Manager

SUMMARY:

This report has been triggered by a response from Dr Michael Holland MP, Parliamentary Secretary for Health in regards to Council's call for an external independent inquiry into the management practices at the Inverell Hospital. Council is being asked to determine a course of action in response to this matter.

RECOMMENDATION:

1. *That the response from Dr Michael Holland MP, Parliamentary Secretary for Health in regards to an external independent inquiry into the Management Practices at the Inverell Hospital be received and noted; and*
2. *Council continue to advocate at all available levels for improved levels of service at the Inverell Hospital consistent with reasonable community expectation.*

COMMENTARY:

Following consideration of a Mayoral Minute, Council subsequently resolved at their Ordinary Meeting on the 28 February 2024 as follows:

RESOLUTION 2024/1

1. *That Council join Member for Northern Tablelands, the Hon Adam Marshall MP in support of an external independent inquiry into the management practices of the Inverell Hospital and associated Tablelands Sector of the Hunter New England Local Health District.*
2. *That Council seek, via the Hon Adam Marshall MP, an urgent follow up meeting with the NSW Health Minister, the Hon Ryan Park MP to discuss the declining level of service at the Inverell Hospital and the call for an external inquiry into the associated management practices.*

The General Manager consequently wrote to Mr Adam Marshall MP on the 29 February 2024, making him aware of the resolution.

Council has now received a reply from Dr Michael Holland MP, Parliamentary Secretary for Health (via Adam Marshall MP). A copy of that response has been included as **Attachment 1** for the information of the Committee.

Dr Holland MP indicates at the time of writing that the Health Minister, Mr Ryan Park MP is not available to meet with Council. Discussions are continuing on this matter with a view to arranging a meeting with the Minister during sitting week of NSW Parliament commencing Monday, 8 May 2024.

Dr Holland MP in his representations references an internal review at the Inverell Hospital that was completed in 2022. It was indicated that management have since made significant improvements to ensure that the community receives 'safe and quality' healthcare. Further a renewed focus on the 'Excellence' program at Inverell Hospital provides a framework that focuses on excellent patient outcomes and greater patient experience. Unfortunately, the rhetoric does not reflect the sentiment the community and indeed numerous members of the medical and emergency response sector have expressed to both the Inverell Health Forum and Council.

Whilst Council's capacity to directly impact the levels of service at Inverell Hospital is somewhat constrained, there would appear to be an overwhelming mandate to advocate for improved outcomes on behalf of the community.

RISK ASSESSMENT:

Nil

POLICY IMPLICATIONS:

Nil

CHIEF FINANCIAL OFFICERS COMMENT:

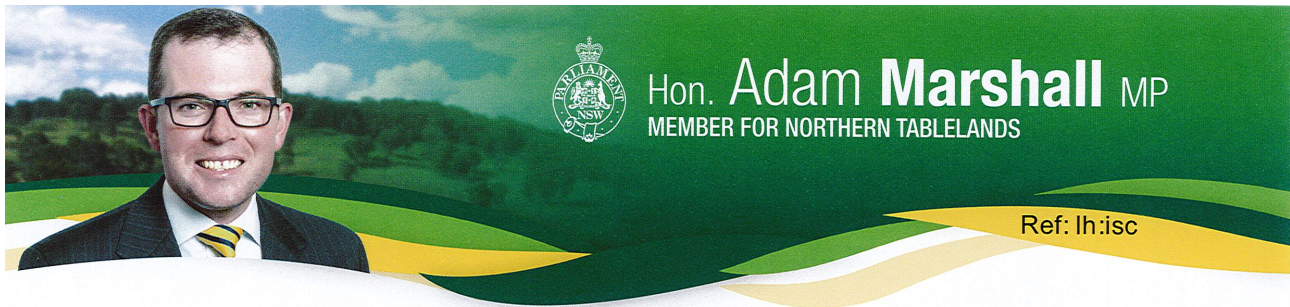
Nil

LEGAL IMPLICATIONS:

Nil

ATTACHMENTS:

1. Response from Parliamentary Secretary for Health Dr Michael Holland MP [↓](#)



Mr Brett McInnes
General Manager
Inverell Shire Council
By email: council@inverell.nsw.gov.au

Dear Mr McInnes

Brett,

I write further to your letter dated 29 February 2024 regarding resolutions by Inverell Shire Council stating strong support for an independent inquiry into management practices at the hospital and within HNE Health and your request for an urgent meeting with the Minister for Regional Health, the Hon Ryan Park MP.

I made direct representations to the Minister seeking his intervention to address the serious concerns raised by council and the community.

I have now received the enclosed response from the Parliamentary Secretary for Health and Regional Health, Dr Michael Holland MP.

Should I be able to provide you or council with any further assistance, in this or any other matter, please do not hesitate to get in touch.


Yours sincerely

Adam Marshall

HON. ADAM MARSHALL MP
Member for Northern Tablelands
Enc:

24 APR 2024

Armidale office: Suite 1, 175 Rusden Street, Armidale NSW 2350 **Phone:** 02 6772 5552
Moree office: Suites 2-6, 161 Balo Street, Moree NSW 2400 **Phone:** 02 6752 5002
Mail: PO Box 77, Armidale NSW 2350 **Email:** northerntablelands@parliament.nsw.gov.au
Web: www.adammarshall.com.au

 [adammarshallmp](https://www.facebook.com/adammarshallmp)  [adammarshallmp](https://www.instagram.com/adammarshallmp)

Lauren Hiscox

From: ElectorateOffice NorthernTablelands
Subject: FW: Correspondence from the Parliamentary Secretary for Health and Regional Health - M24/1392



The Hon Adam Marshall MP
Member for Northern Tablelands
northerntablelands@parliament.nsw.gov.au

Ref: M24/1392

Inverell Hospital (your ref: lh:isc)

Dear Mr Marshall

Thank you for writing on behalf of Mr Brett McInnes, General Manager, Inverell Shire Council, about management practices at Inverell Hospital. Minister Park has asked me to respond.

I acknowledge Mr McInnes' concerns and appreciate your advocacy on this matter. Regrettably, Minister Park is not available to meet with you at this time.

In 2022, an internal review into Inverell Hospital was completed. I am advised that management has since made significant staffing, rostering, infrastructure, and capacity improvements to ensure the community receives safe and quality healthcare, including:

- Modifications to various parts of the hospital to improve workflow and processes for staff, and to make spaces more comfortable for patients
- Increased parking for patients, including more disabled spaces
- Transition to a Digital Medical Record system, to increase physical workspace and enable a reliable and efficient process for staff
- The development of a multi-agency recruitment action plan.

A renewed focus on the Excellence program at Inverell Hospital, Excellence – *Every Patient, Every Time*, is a program implemented at all facilities throughout the Hunter New England Local Health District. Excellence provides a framework that delivers sustainable culture change that ensures accountability, innovation and focuses on excellent patient outcomes and great patient experience.

As you are aware, Inverell Hospital continues to experience staffing challenges, as do many rural and regional areas. However, the District has secured several qualified locum anaesthetists to work at Inverell Hospital in the coming weeks and months, which has enabled planned surgeries to resume.

I am advised that where possible, additional surgical sessions are being added to meet waitlist demand, including for those patients that may have been postponed earlier.

Recruitment for medical specialists in rural and regional locations is an ongoing challenge faced nationally, however, the District continues to actively work to attract permanent anaesthetics coverage in Inverell.

A networked District brings significant advantages in funding and efficiency, as well as access to specialised care and delivery of services.

Every hospital in the District, including Inverell Hospital, is part of an integrated and collaborative network, supported by the major tertiary hospital in Newcastle. This network ensures rural and regional patients have access to specialist services that would be otherwise unavailable.

I am advised that senior leadership and several board members are based throughout the Hunter New England region, ensuring the unique healthcare needs of regional and rural patients are considered at an executive level.

NSW Health is also implementing several strategies to help ease pressure on hospitals. These include the use of virtual care technologies and the development of alternate treatment pathways that provide care outside of the hospital. These models of care work in partnership with primary care and other health providers, such as the Hospital in the Home Program and Urgent Care Services being established across NSW over the next 2 years.

The NSW Government is incentivising hard-to-fill, critical roles in hospitals and health facilities with an \$883 million investment targeted at recruiting and retaining staff in regional, rural and remote areas. Inverell Hospital continues to use these incentives in its recruitment activities.

Thank you again for writing. For more information, please contact Lisa Ramsland, General Manager, Armidale Hospital, at lisa.ramsland@health.nsw.gov.au or on 6776 6745.

Yours sincerely



Dr Michael Holland MP
Parliamentary Secretary for Health
Parliamentary Secretary for Regional Health

52 Martin Place, SYDNEY NSW 2000

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4.7 REFERRAL OF CONFIDENTIAL MATTERS**File Number:** S4.11.17/16 / 24/15141**Author:** Kristy Paton, Corporate Support Officer - Publishing**SUMMARY:**

Referral of Confidential Report.

RECOMMENDATION:

That Council refer the items to Closed (Public excluded) meeting of the Council and that the press and members of the public be asked to leave the chambers whilst Council considers the following item:

Item: *Request for a Reduction in a Water Usage Account.*

Authority: *Section 10A (2) (b) the matters and the information are in relation to the personal hardship of a resident or ratepayer.*

COMMENTARY:

In accordance with the provisions of Section 9 (2A) *Local Government Act 1993*, the General Manager is of the opinion that consideration of the following item(s) is likely to take place when the meeting is closed to the public.

Item: Request for a Reduction in a Water Usage Account

Description: Council has received a request for a reduction in a water account under Council's 'Water Usage Charges – Undetected Leaks Policy'. The request has been received from Raine & Horne Real Estate Inverell on behalf of the property owners.

Reason: The matters and the information are in relation to the personal hardship of a resident or ratepayer. (s. 10A (2) (b) *Local Government Act 1993*).

5 GOVERNANCE REPORTS

5.1 QUARTERLY BUDGET AND OPERATIONAL PLAN 2023/2024

File Number: S12.5.1/16 / 24/14756

Author: Paul Pay, Director Corporate and Community Services

SUMMARY:

Each quarter Council is required to report on its Operational Plan and Council's Responsible Accounting Officer is required to report as to whether they believe the Budget Review Statement indicates that the financial position of the Council is satisfactory, having regard to the original estimate of income and expenditure, and if unsatisfactory, make recommendations for remedial action. The Committee is being asked to consider the report.

RECOMMENDATION:

The Committee recommends to Council that:

- i) Council's Quarterly Operational Plan and Budget Review for 31 March, 2024 be adopted; and*
- ii) The proposed variations to budget votes for the 2023/2024 Financial Year be adopted providing an estimated Cash Surplus at 31 March, 2024 from operations of \$7,834.*

COMMENTARY:

2023/2024 BUDGET VARIATIONS:

It is advised that Council's financial position remains sound.

The following table represents variations required to be made to budget votes as a result of changes since the last meeting to ensure the 2023/2024 budget remains in balance (see attachment). Those items identified as requiring funding since the adoption of the 2023/2024 budget have now been funded in full.

The Budget Variations for 2023/2024 are as follows:

COMBINED FUND - BUDGET VARIATION SUMMARY REPORT
ESTIMATED CASH POSITION 31 DECEMBER 2023
FOR 2023/2024 ACTIVITIES

	General	Water	Sewer	Total	
Adopted Budget 2023/2024	28,220,069	1,633,165	1,099,419	30,952,653	Deficit
Add Back Depreciation	(10,867,692)	(1,636,000)	(1,101,500)	(13,605,192)	(Non-cash)
Add Back Carry Amount Assets Sold	(577,720)	-	-	(577,720)	(Non-Cash)
Internally Restricted Cash Utilised	(16,777,575)	-	-	(16,777,575)	
Transferred to Internally Restricted Cash	-	-	-	-	
ESTIMATED CASH RESULT FOR 2023/2024 ACTIVITIES	(2,918)	(2,835)	(2,081)	(7,834)	SURPLUS
<i>2023/2024 Budget Variations Required to Maintain a Balanced Budget</i>					
REVOTES	8,251,750	3,786,517	4,834,826	16,873,093	
UNEXPENDED GRANTS & CONTRACT LIABILITIES	8,620,135	-	-	8,620,135	
Budget Review Adjustments 30-9-2023	-	-	-	-	
Budget Review Adjustments 31-12-2023	48,450	-	-	48,450	
Budget Review Adjustments 31-3-2024	-	-	-	-	
SUB TOTAL	16,920,335	3,786,517	4,834,826	25,541,678	
Internally Restricted Cash Utilised	(48,450)			(48,450)	
FUNDED FROM EQUITY	(16,871,885)	(3,786,517)	(4,834,826)	(25,493,228)	
NET BUDGET VARIATIONS	-	-	-	-	
REVISED CASH RESULT FOR 2023/2024 ACTIVITIES	(2,918)	(2,835)	(2,081)	(7,834)	SURPLUS

DEFINITIONS:**REVOTES**

Revotes are works budgeted and funded in the previous Financial Year, carried forward for completion in the current financial year. Revotes only occur if cash funding remains available from that previous Financial Years Budget to fund the works. The cash is held as equity.

FUNDED FROM EQUITY

Represents Cash funding received in previous financial years from Revenues, Grants and Other Sources and held as Cash due to its non-expenditure, carried forward to fund the required works in the current Financial Year.

INTERNALLY RESTRICTED CASH

Is cash held in investments to fund future financial obligations, for example Employee Leave Entitlements, Future Projects etc. These funds are not part of Council's Working Capital. The expenditure of funds from Council's Internally Restricted Cash does not impact on Council's ability to undertake its regular activities. Internally Restricted Cash does not include unexpended Grant Funds or Funds which are subject to External Restrictions and Legislative Restrictions in respect of their use.

BALANCED BUDGETS

Council has adopted the principle of delivering "Balanced Budgets" as a major means of ensuring its operations are sustainable in the medium and long term. In determining that this objective is being met, the "Revised Cash Result" must be a "Surplus" for each of the three funds, and equal or exceed the "Original Cash Result" amount.

These Budget Variation adjustment reports indicate that the net budget variations for 2023/2024 continue to remain at 'Zero'. Councillors will note that expenditure has increased by \$1.92M, while being offset by the same increase in revenue. This results in a 'zero' change position. This means that all budget variations required to be made to this point, to cover increased or additional expenditures, have been fully funded from either Council receiving additional income or alternately from reductions in expenditures in other areas. There has been no reduction in working capital.

The attached Consolidated Income and Expense Statement indicates a surplus from all activities to 31 March 2024, of \$1.264M, against a budgeted annual result of \$7,834. This current result indicates that sufficient funding remains available to fund Council's 2023/2024 continuing operations for the next 3 months to the end of the 2023/2024 Financial Year.

QUARTERLY BUDGET REVIEW REPORT:

Council's 31 March, 2024 Quarterly Combined Budget Review Summary Report and Income and Expense Statement by function are attached. A review of the report indicates that Council's actual revenue/expenditure compares favourably with Council's revised budget.

Council retains a strong Internally Restricted Asset balance, see attached. These restricted balances fund liabilities, future works and emergencies. The quantum of these funds adds significantly to Council's investment income and therefore capacity to undertake recurrent maintenance and capital works.

GENERAL FUND – OPERATIONAL PLAN REVIEW:

The General Fund remains in balance with the predicted Cash Surplus in respect of 2023/2024 operations remaining unchanged following approval of the Budget Variations attached to this report. This is after transfers to/from Internally Restricted Assets and Revotes from previous years and the bringing forward of grant funding received in 2022/2023 which will be expended in 2023/2024.

A range of additional costs have and are expected to be incurred in the General Fund over the year. These are to be funded as indicated in the Budget Variation Report, from cost savings in other areas and from additional income received.

A comprehensive review of the General Fund Budget indicates that overall, incomes and expenditures to 31 March, 2024 are in accordance with the adopted budget. All matters not in accordance with the adopted budget are included in the Budget Variation Report.

Capital Works

Progress on the major Road Construction Program, has been reported to Council through the Civil and Environmental Services Committee. Many of Council's revenue funded road projects from 2022/2023 have been deferred to 2023/2024 as a result of grant funded projects taking priority.

Investments

The General Fund investments remain sound.

Council's General Fund investment portfolio of \$63.073M is almost entirely invested in fixed term deposits. The portfolio aligns with Council's adopted Investment Policy. While Council's General Fund cash at bank is \$9.04M.

Council's term deposit portfolio was yielding 4.94% p.a. at 31 March 2024, with a weighted average duration of around 239 days or 7.96 months. As existing deposits mature however, they will inevitably be reinvested at much higher prevailing rates.

Given official rates have stabilised over the last few months; Council is likely to see an increase in interest income over future financial years. Its budgeted income over the medium-longer term will need to be revised to reflect the increasing interest rate environment. Returns of close to or above 4.0 to 5.0% p.a. may potentially be the 'norm' over the next financial years.

Given our strong investment balances together with increasing rates, Council is expected to exceed interest revenue targets in 2023/2024. Any additional interest received during 2023/2024 will be allocated to special projects during 2024/2025.

A copy of Council's Cash and Investment Budget Review Statement as at 31 March, 2024 is attached. Council retains a sound investment position to fund all of Council's internal and external restrictions and Council's working capital/cash flow needs. Overall, Council's portfolio is highly liquid, highly rated and short dated from a counterparty perspective.

A detailed investment report is provided to Council on a monthly basis and all investments continue to comply with Council's Investment Policy.

Contracts, Consultancy & Legal Expenses

The attached Contracts Summary indicates any contracts entered into with a value of over \$50,000 by Council during the quarter ending 31 March, 2024. Other consultancy and legal expenses are summarised in the attached Consultancy & Legal Expense summary.

General Fund Summary

Overall, the operational and financial position of the General Fund function is sound.

WATER FUND – OPERATIONAL PLAN REVIEW:

The Water Fund continues to show a sound operational and financial position. This position is as always dependant on water sales which is very much dependent upon the weather. The following table shows water sales for recent years.

Year	Water Sales	Comments
2022/2023	\$2.815M	
2021/2022	\$2.161M	Wet year
2020/2021	\$2.491M	
2020/2019	\$3.017M	Drought years
2018/2019	\$3.043M	Drought years
2017/2018	\$2.676M	

Water Sales have been up and down over the last few years largely due to extreme wet weather conditions followed by dry conditions. When water sales are down the cost of production to produce water is also down and vice versa.

Water sales for the three quarters to date were \$2.727M, which is 81% of the annual budgeted water sales income. At present water sales are on track to exceed the budgeted income for 2023/2024, but this is very much dependent upon future weather conditions.

The Water Fund holds investments totalling \$12.5M and cash at bank of \$1.9M.

Overall, the operational and financial position of the Water Fund function is sound.

SEWERAGE FUND OPERATIONAL PLAN REVIEW:

The Sewerage Fund continues to hold a sound operational and financial position.

The Committee will be aware that the main priority for the Sewer Fund is the completion of the refurbishment/expansion of the Inverell Sewerage Treatment Plant in 2023/2024. This project is funded from Loans and Cash Reserves.

The Sewerage Fund holds Term Deposits totalling \$7.5M plus cash at bank of \$0.6M.

OPERATIONAL PLAN – COMBINED FUND

Overall Council's operational and financial position in respect of its four (4) objectives is sound. The following information is provided in respect of major issues and projects that Council is leading, participating in, or delivering in 2023/2024.

Objective 1 – Leadership:

“We will be an accountable and responsible Council that will be involved with the community and responsibly manage public resources”

- Participated in road funding meetings with the Roads and Maritime Services;
- Participated in New England High Country Destination Management Hub;
- Participated in Border Region Organisation of Councils Meetings;
- Participated in NAIDOC Committee meetings;
- Seeking grants for the benefit of the community;
- Sponsor acquisition prize of Inverell Art Prize;
- Participated in the Northern Inland Risk Management Group;
- Participation in New England Cooperative Library;
- Participated in Cross Borders Working Group on weed control meetings;
- Participated in Northern Inland Regional Waste meetings;
- Participated in Inverell promotional activities with the Inverell Chamber of Commerce and Industry;
- Participated in the OLG Code of Accounting Practice Work Group to review the current code for Financial Statements preparation;
- Liaised with NSW Electoral Commission to prepare for 2024 Local Government Elections; and
- Partnered with “New England High Country” to promote the region to visitors.

Objective 2 – Prosperity:

“The Shire has a diverse, strong local economy that provides opportunities that contribute to the quality of life for the community”

- Assisted with Sapphire City Festival;
- Participation in work experience programs with local schools;
- Conduct summer and winter school holiday youth activities program;
- Completed works under “Bushfire Local Economic Recovery Fund (BLERF)” for amenities upgrades at Ashford Cemetery and Lake Inverell;
- Secured funding for new bus shelters across the Shire;
- Completed works for “Crown Reserves Improvement Program-(CRIP)” for upgrade of Joseph Wills Park at Elsmore;
- Delivered multiple events under “Reconnecting Regional NSW-Community Events Program” for Community events within the Inverell local Government area;
- Completed “Heritage Engagements Grants” for Self- Guided Heritage Walk;
- Commenced tourism promotion in partnership with “Regional Lifestyle Magazine”;
- Development of new Tourism guide;
- Facilitated a round of Sapphire Wind Farm Community Benefit Fund allocation;
- New television campaign to promote Inverell “Choose your Own Adventure”;
- Secured funding from “Department of Customer Service” for NSW Small Business Month;
- Completed 2022/2023 Financial Statements – sound financial result achieved;
- RLX Stage Two upgrade of Inverell Saleyards 100% complete; and
- Promoted Inverell as a destination at metropolitan Trade Shows.

Objective 3 – Liveability:

“Our community is healthy, safe, educated and offers opportunities for people of all ages and abilities, we value our natural and built environment”

- Completed works on “Local Roads Community Infrastructure Program (LRCI)-3” for pedestrian footpath network at athletics precinct sports complex in Inverell;
- Completed works on “Stronger Country Communities Fund (SCCF) 4” for Inverell netball courts upgrade;
- Completed works on “Bushfire Local Economic Recovery Fund (BLERF)-5” for the construction of a pump track at Inverell;
- Commenced works on “Black Summer Bushfire Recovery Fund” for Upgrade of 3 residential parks in Inverell;
- Completed works on “Black Summer Bushfire Recovery Fund” for Upgrade of Waratah Park in Inverell;
- Partnering with Local Land Services in River Rehabilitation & Weeds Removal Programs;
- Ongoing works to improve riverbank environment in Inverell;
- Host chemical collect event to collect hazardous waste;
- Commenced works on (Bushfire Recovery Program for Council Landfills) for remediation of Tingha Waste Management Facility;
- Secured funding for management of invasive grass on Ross Hill Reserve;
- Commenced planning works on “Black Summer Bushfire Recovery Fund” for Protecting Local Heritage in the Inverell Local Government area;
- Commenced works under “NSW Office of Sport” for Inverell Aquatic Centre Inclusive Redevelopment and Expansion;
- Completed works under the “Local Roads and Community Infrastructure Program-(LRCI)-3” for pedestrian footpath network athletics precinct – sports complex, Inverell;
- Secured funding from “National Australia Day Council” for Australia Day celebrations;
- Commenced planning works from “Stronger Country Communities Fund (SCCF-5)” for Inverell Aquatic Centre Redevelopment – Provision of splashpad and water play area; and
- Assist Inverell Community Health Forum to address local health issues.

Objective 4 – Services and infrastructure:

“Our community is enhanced by the provision of civic services and infrastructure. These services are planned and financially sustainable”

- Commenced works on Inverell Aquatic Centre Redevelopment;
- Commenced and completed a range of Road Upgrade Projects on the Regional Road and Local Road Network;
- Progress upgrade to Bonshaw water supply;
- Commenced a significant quantum of Shire roads gravel resheeting;
- Commenced a significant quantum of heavy patching throughout the Shire;
- Completed Council’s 2023/2024 bitumen reseal program;
- Progressing with upgrade works at the Inverell Sewerage Treatment Plant;
- Completed 90% upgrade of Mathers Bridge, Nullamanna;
- Completed Moore Street and hospital access upgrade;
- Commence upgrade of Walkers Bridge, Tingha;
- Completed installation of 4 bus shelters under the Country Passenger Transport Infrastructure Program;
- Completed work on construction of new roundabout located at intersection of SH12 and Tingha Road;
- Commenced planning under “Black Summer Bushfire Recovery Fund” for Inverell Footbridge Upgrade and Shared Path;
- Commenced planning under “Community Local Infrastructure Recovery Program (CLIR)” for Inverell Footbridge (Macintyre River below Girl Guides Hall);
- Completed works under “Community Local Infrastructure Recovery Program (CLIR)” for upgrade drainage and pathways at Lake Inverell;

- Completed works under “Community Local Infrastructure Recovery Program (CLIR)” for Upgrade of Inverell Cemetery Internal Roads & Drainage;
- Completed works under “Local Roads and Community Infrastructure Program-(LRCI)-3” for the construction of a new Companion Animals Impounding Facility;
- Completed works under the “Local Roads and Community Infrastructure Program-(LRCI)-3” for rehabilitation of MR73 Gilgai south (Schwenkes Lane to Gilgai Creek);
- Commenced works under “Local Roads and Community Infrastructure Program-(LRCI)-3” for Enhancement All Abilities playgrounds;
- Completed works under the “Black Summer Bushfire Recovery Fund” for the Installation of Electronic Fire Danger Rating signs in Local Government area;
- Commenced planning works on “Community Local Infrastructure Recovery Program (CLIR)” for the maintenance of riverbank retaining wall behind library;
- Commenced planning works on “Community Local Infrastructure Recovery Program (CLIR)” for riverbank tree replacement;
- Commenced works on “Community Local Infrastructure Recovery Program (CLIR)” for Drainage Structures at Ashford Waste Transfer Station;
- Completed work on the beautification of the new SH12 / Tingha Road roundabout following completion;
- Commenced planning under the “Remote Road Upgrade Pilot Program – (RRUPP) for the upgrade of New Valley Road and Jones Road at Tingha;
- Commenced planning under the Disaster Recovery Funding Arrangement (DRFA – Category D) grant of \$1M. Selected works to be approved by the OLG “Office of Local Government”;
- Completed works under the “Fixing Local Roads Pothole Repair Round” (\$794K) for road projects;
- Commenced works under the “Regional and Local Roads Repair Program” grant of \$4.2M for road projects;
- Commenced planning under the “Regional Emergency Road Repair Fund” (RERRF) grant of \$5.912M for road projects; and
- Assisted Tingha Tigers RLFC to secure funding under “Club Grants Category 3” to construct a new canteen at the Tingha Sport & Recreation Club.

Also attached is a copy of Council’s Key Financial Performance Indicators.

POLICY IMPLICATIONS:

No Council or Management Policy is relevant at this time; however, adoption of the recommendation will ensure that Council’s philosophy of maintaining ‘balanced budgets’ is continued.

CHIEF FINANCIAL OFFICERS COMMENT:

In accordance with the Local Government (General) Regulation 2005, it is my opinion that the Quarterly Budget Review Statement for Inverell Shire Council for the quarter ended 31 March 2024 indicates that Council’s projected financial position at 30 June 2024 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Adoption of the proposed budget variations as indicated above will maintain Council’s 2023/2024 budget in balance, with an indicative surplus of \$7,834.

LEGAL IMPLICATIONS:

Council is required to comply with the provisions of the *Local Government Act, 1993* and Local Government Regulation, 2005 in these matters.

ATTACHMENTS:

1. **QBRs Statements March 2024** [↓](#)

BUDGET VARIATIONS - FINANCE MEETING 8-5-2024			
ITEM/LEDGER NO.	DESCRIPTION	AMOUNT \$	COMMENT/REASON
GENERAL FUND			
<i>Increase/Decrease in INCOME</i>			
122370-5999	Grant - SH12 - Order Works	413,208	Asphalt resurfacing program
122370-5999	Grant - SH12 - Order Works	1,321,700	Bellview East Pavement Rehabilitation - Segment 7100
160680-1000	Grant - Children's Bicycle Safety Course	65,000	New Grant
160899-1000	Grant - Country Passenger Transport Infrastructure Grants	80,000	Grant to build 4 new bus shelters
TOTAL INCREASE IN INCOME		1,879,908	<i>Positive figure indicates increased income, (Negative) figure indicates decreased income)</i>
<i>Increase/Decrease in EXPENDITURE</i>			
138830-1000	SH12 - RMCC Ordered Works	413,208	Asphalt resurfacing program
140792-1000	SH12 - Bellview East Pavement Rehabilitation - Segment 7100	1,321,700	Bellview East Pavement Rehabilitation - Segment 7100
160681-1000	Grant - Children's Bicycle Safety Course	65,000	New Grant
160900-1000	Grant - Country Passenger Transport Infrastructure Grants	80,000	Grant to build 4 new bus shelters
136850-1000	Library Building Maintenance	6,500	Repairs to automatic doors
132960-1000	Flood P.A system Maintenance	2,130	Repairs to CBD PA System
151131-1000	Buildings/Facilities-Minor Maintenance	(8,630)	Funding for above
130290-1000	Valuation Fees	3,925	Increase in fees
129910-4700	Finance Salaries	(3,925)	Funding for above
139465-1100	Rehabilitation-MR 73 Gilgai South (Schwenkes lane-Gilgai Creek)	18,915	Additional costs incurred
139469-1000	Rehabilitation-MR 73 Gilgai South (Tingha Rd to Bonvale Lane)	(18,915)	Funding for above
137140-1000	Sporting Fields - Ashford	5,245	Additional mowing costs
137150-1000	Passive Parks - Ashford	2,875	Additional mowing costs
137151-1000	Passive Parks - Yetman	2,450	Additional mowing costs
137153-1000	Passive parks - Graman	1,825	Additional mowing costs
137280-1000	Street Mowing - Ashford	15,425	Additional mowing costs
140630-1000	Shire Roads - South - Timber clearing	(27,820)	Funding for above
140490-1000	Nthn Villages Unpaved Footpaths	6,685	Additional mowing costs
139270-1000	Rural Seal Roadside Furnish - North	(6,685)	Funding for above
146320-4570	Yetman Depot - Maintenance	2,340	Building Maintenance costs
151131-1000	Buildings/Facilities-Minor Maintenance	(2,340)	Funding for above
137690-1120	Block Grant - MR 137 North	24,755	Additional heavy patching
137760-1120	Block Grant - MR462 Bunxer Way	21,218	Additional heavy patching
137650-1120	Block Grant - MR 134 - South Bingara / Ashford	28,207	Additional heavy patching
137660-1120	Block Grant - MR 135 -West of Guyra	1,548	Additional heavy patching
137561-1000	Block Grant Unallocated	(75,728)	Funding for above
140230-1000	Grading North	251,230	Grading maintenance
140130-1000	Grading South	139,685	Grading maintenance
148409-1000	MCE Maintenance Grading Allocation	(390,915)	Funding for above
137121-1000	Sporting Field Tingha	3,175	Additional mowing costs
135750-1000	Tingha Street Gutter Clean	(3,175)	Funding for above
137281-1000	Street Mowing	4,275	Additional mowing costs
139150-1000	Roadside Growth Control South-SRR Regional - Clear Zone Protection	41,140	Additional mowing costs
139160-1000	Roadside Growth Control South	45,660	Additional mowing costs
139170-1000	Maintenance Roadside Furnishings South	3,305	Guidepost replacement
139180-1000	Maintenance Bitumen Seal South	30,910	Additional cost for bitumen seal maintenance
139360-1000	Gunnee Deedlot Road Mtc	8,595	Road maintenance
139423-1000	Shoulder Maintenance-Regional & Rural Roads-South	6,000	Should maintenance on Old Bundarra Road
140150-1000	Drainage Structures	44,620	Additional costs to maintain drainage culverts on various roads
140400-1000	Bridges-Other Rural Roads	3,960	Additional costs incurred
146335-1000	Tingha Depot	2,085	Building Maintenance costs
148408-6445	F4F Road Maintenance	(190,550)	Funding for above
139020-1000	Inverell Shoulder Maintenance	3,165	additional costs incurred
139010-1000	Inverell Seal Maintenance	(3,165)	Funding for above
141330-4570	Central Business District - CBD Maintenance	61,175	Additional costs to maintenance trees, footpaths and K & G in CBD
140510-1000	Paved Footpath Maint	(20,000)	Funding for above
148421-1000	DCS-Rural Road Maintenance	(41,175)	Funding for above
139504-1100	Moore Street - Hospital Access Upgrade	195,445	Additional works completed from Moore Street to Killeen Street
139469-1000	Rehabilitation-MR 73 Gilgai South (Tingha Rd to Bonvale Lane)	(195,445)	Funding for above
137030-1000	Memorials -Inverell	3,515	Additional costs incurred
140520-5940	Villages Unpaved Footpaths	88,150	Additional mowing on village footpaths
140540-1000	Tree Plant & Plot Mtc	25,920	Costs to maintain trees.
148421-1000	DCS Rural Road Maintenance	(117,585)	Funding for above
143201-1000	Reg & Local Rd-Repair Prgm- Grading - North	615,438	2023/2024 Regional Emergency Road Repair Fund as per Council resolution
143203-1000	Reg & Local Rd-Repair Prgm- Patching - North	293,386	2023/2024 Regional Emergency Road Repair Fund as per Council resolution
143205-1000	Reg & Local Rd-Repair Prgm- Bitumen Mtc. - Local Roads - North	576,713	2023/2024 Regional Emergency Road Repair Fund as per Council resolution
143207-1000	Reg & Local Rd-Repair Prgm- Bitumen Mtc. - Regional Roads - North	253,042	2023/2024 Regional Emergency Road Repair Fund as per Council resolution
143208-1000	Reg & Local Rd-Repair Prgm-Drainage Mtc. - Local Roads - North	458,529	2023/2024 Regional Emergency Road Repair Fund as per Council resolution
143215-1000	Reg & Local Rd-Repair Prgm - Crack Sealing - Local Roads - North	288,276	2023/2024 Regional Emergency Road Repair Fund as per Council resolution
143217-1000	Reg & Local Rd-Repair Prgm - Shoulder Maint - Local Roads - North	76,873	2023/2024 Regional Emergency Road Repair Fund as per Council resolution
143200-1000	Reg & Local Rd-Repair Prgm- Grading - South	501,542	2023/2024 Regional Emergency Road Repair Fund as per Council resolution
143202-1000	Reg & Local Rd-Repair Prgm- Patching - South	288,276	2023/2024 Regional Emergency Road Repair Fund as per Council resolution
143204-1000	Reg & Local Rd-Repair Prgm- Bitumen Mtc. - Local Roads - South	585,097	2023/2024 Regional Emergency Road Repair Fund as per Council resolution
143206-1000	Reg & Local Rd-Repair Prgm- Bitumen Mtc. - Regional Roads - South	216,569	2023/2024 Regional Emergency Road Repair Fund as per Council resolution
143210-1000	Reg & Local Rd-Repair Prgm-Drainage Mtc. - Local Roads - South	295,200	2023/2024 Regional Emergency Road Repair Fund as per Council resolution
143216-1000	Reg & Local Rd-Repair Prgm - Crack Sealing - Local Roads - South	288,276	2023/2024 Regional Emergency Road Repair Fund as per Council resolution
143218-1000	Reg & Local Rd-Repair Prgm - Shoulder Maint - Local Roads - South	115,310	2023/2024 Regional Emergency Road Repair Fund as per Council resolution
143199-1000	Regional & Local Rodd-Repair Program Allocation	(4,852,527)	Funding for above
TOTAL INCREASE IN EXPENDITURE		1,879,908	<i>Positive figure indicates increased expenditure, (Negative) figure decreased expenditure)</i>
NET CHANGE TO CURRENT BUDGET Surplus/(Deficit)		-	<i>Positive figure indicates increased expenditure, (Negative) figure decreased expenditure)</i>
<i>Restricted Assets</i>			
TOTAL FUNDING FROM RESTRICTED ASSETS			
Section 94's			
NET CHANGE TO FINANCIAL POSITION Surplus/(Deficit)		-	

WATER FUND			
Increase/Decrease in INCOME			
812010-1000	Annual Water Charge	7,500	Additional properties
812230-1000	Meter installations and repairs	3,050	Additional install of new meters and repairs
812270-1000	Contribution to works - Section 64	15,000	Additional Income
TOTAL INCREASE IN INCOME		25,550	<i>Positive figure indicates increased income, (Negative) figure indicates decreased income</i>
Increase/Decrease in EXPENDITURE			
812530-1000	Water Meter - Removal/Installation	19,050	Replace water meters
814660-1000	Reservoirs - Other	6,500	Additional maintenance and repairs
814820-1000	Pump stations - Gilgai 1 & 2	16,200	Additional maintenance and repairs
814800-1000	Pump Station - Copeton 1	(16,200)	Funding for above
814830-1000	Pump Station Gilgai 3	17,210	Additional maintenance and repairs
814810-1000	Pump Station - Copeton 2	(17,210)	Funding for above
815015-1000	Mains Maintenance - Tingha	10,100	Additional maintenance and repairs
815020-1000	Mains Maintenance - Inverell	(10,100)	Funding for above
TOTAL INCREASE IN EXPENDITURE		25,550	<i>Positive figure indicates increased expenditure, (Negative) figure decreased expenditure</i>
NET CHANGE TO CURRENT BUDGET Surplus/(Deficit)		-	<i>Positive figure indicates increased expenditure, (Negative) figure decreased expenditure</i>
SEWER FUND			
Increase/Decrease in INCOME			
906040-1000	Sewerage Occupied Charge	7,690	Additional income received
906170-1000	Charges Non Rateable	2,105	Additional income received
TOTAL INCREASE IN INCOME		9,795	<i>Positive figure indicates increased income, (Negative) figure indicates decreased income</i>
Increase/Decrease in EXPENDITURE			
906400-5570	Staff Training - Sewer	7,895	Confined Spaces Training
906410-5600	Sundries - Administration	1,900	Additional costs incurred
TOTAL INCREASE IN EXPENDITURE		9,795	<i>Positive figure indicates increased expenditure, (Negative) figure decreased expenditure</i>
NET CHANGE TO CURRENT BUDGET Surplus/(Deficit)		-	<i>Positive figure indicates increased expenditure, (Negative) figure decreased expenditure</i>

**INVERELL SHIRE COUNCIL
BUDGET REVIEW FOR THE QUARTER ENDED 31-03-2024
CONSOLIDATED INCOME AND EXPENSE STATEMENT**

	ORIGINAL BUDGET 2023/2024 (000's)	Approved Changes						REVISED BUDGET (000's)	Recommended Changes for Council Resolution (000's)	PROJECTED Year End Result 2023/2024 (000's)	ACTUAL YTD (000's)	% OF PROJECTED BUDGET
		Revotes (000's)	Unexpended Grants & Contract Liabilities B/FW (000's)	Sept 2023 Review (000's)	Dec 2023 Review (000's)	Mar 2024 Review (000's)	June 2024 Review (000's)					
INCOME												
Rates & Annual Charges	25,007			6			25,013	17	25,030	24,968	99.75%	
User Charges & Fees	5,870			(18)	1,064		6,916	1,738	8,654	4,261	49.24%	
Interest	1,224			20			1,244		1,244	3,063	246.22%	
Other revenues from ordinary activities	710				67		777		777	740	95.24%	
Grants & Contributions provided for non capital purposes	12,694		2,634	2,770	5,911		24,009		24,009	10,714	44.62%	
Grants & Contributions provided for Capital Purposes	6,764		5,987	4,318	(604)		16,465	160	16,625	1,941	11.68%	
Gain from the sale of assets	137				155		292		292	257	88.01%	
Gain from interest in joint ventures & associates	-						-		-	-		
TOTAL INCOME FROM CONTINUING OPERATIONS	52,406	-	8,621	7,096	6,593	-	74,716	1,915	76,631	45,944	61.49%	
EXPENSES												
Employee Costs	16,735			6			16,741	691	17,432	10,710	61.44%	
Borrowing Costs	572						572		572	489	85.49%	
Materials and Contracts	13,465	2,737	2,714	161	6,748		25,825	1,155	26,980	12,678	46.99%	
Depreciation	13,605						13,605		13,605	10,204	75.00%	
Other Expenses from ordinary activities	979	137		6			1,122		1,122	736	65.60%	
Loss from the disposal of assets												
Loss from interest in joint ventures & associates												
TOTAL EXPENSES FROM CONTINUING OPERATIONS	45,356	2,874	2,714	173	6,748	-	57,865	1,846	59,711	34,817	60.17%	
NET OPERATING RESULT FROM CONTINUING OPERATIONS SURPLUS/(DEFICIT)	7,050	(2,874)	5,907	6,923	(155)	-	16,851	69	16,920	11,127	66.03%	
ADD BACK Non Cash Amounts												
Depreciation	13,605						13,605	-	13,605	10,204	75.00%	
Carrying Amount of Assets Sold	578						578		578	1,030	178.20%	
	21,233	(2,874)	5,907	6,923	(155)	-	31,034	69	31,103	22,361	72.05%	
Capital Amounts												
Repayments by deferred Debtors	-						-		-	-		
Acquisition of Assets	(37,274)	(13,999)	(5,907)	(6,923)	107		(63,996)	(69)	(64,065)	(20,471)	31.99%	
Loan Repayments	(729)						(729)		(729)	(626)	85.87%	
Advance to Deferred Debtors												
Loan Funds	-						-		-	-		
Less Net Transfers to IRA	16,778				48		16,826		16,826		0.00%	
Plus Equity Funding	-	16,873					16,873		16,873		0.00%	
Unallocated Consolidation Net Profit/(Loss)	8	-	-	-	-	-	8	-	8	1,264		
NET OPERATING RESULT BEFORE CAPITAL ITEMS SURPLUS/(DEFICIT)	286						286		286	9,186		

* Favourable / (Unfavourable) variance

EXPLANATION OF MATERIAL VARIANCES

YTD Variances

Item	Explanation
INCOME	
Rates & Annual Charges	Includes rate levy for 2023/2024
User Charges & Fees	3rd Quarter Water sales not raised until first week of April 2024.
Interest	Additional interest income due to increase in investment rates (includes accrued interest)
Grants & Contributions provided for non capital purposes	Works have not yet been completed on these projects and grant funding for road projects are normally paid in arrears
Grants & Contributions provided for Capital Purposes	Works have not yet been completed on these projects and grant funding for road projects are normally paid in arrears

EXPENSES

CAPITAL AMOUNTS

RECOMMENDED CHANGES TO REVISED BUDGET

The budget variations recommended above are required to be made to budget votes as a result of changes since the last budget review. Refer to attached appendix "Budget Variations" for commentary on each budget variation. Those items identified as requiring funding since the adoption of the 2023/2024 budget have now been funded.

**INVERELL SHIRE COUNCIL
BUDGET REVIEW FOR THE QUARTER ENDED 31-03-2024
INCOME & EXPENSES BY FUNCTION**

	ORIGINAL BUDGET 2023/2024 (000's)	Approved Changes						REVISED BUDGET (000's)	Recommended Changes for Council Resolution (000's)	PROJECTED Year End Result 2023/2024 (000's)	ACTUAL YTD (000's)	% OF PROJECTED BUDGET (000's)
		Revotes (000's)	Unexpended Grants B/FW (000's)	Sept 2023 Review (000's)	Dec 2023 Review (000's)	Mar 2024 Review (000's)	June 2024 Review (000's)					
EXPENSES												
Governance	282			57			339			339	202	59.59%
Administration	8,365	450	45	(4)	62		8,918	4		8,922	5,192	58.19%
Public Order and Safety	1,326	26	1,000	6	-9		2,349	2		2,351	1,087	46.24%
Health & Environment	4,991	6	63	20			5,080	-3		5,077	3,356	66.10%
Community Services and Education	108	44					152			152	32	21.05%
Housing and Community Amenities	1,345	39	253	142			1,779			1,779	912	51.26%
Water Supplies	4,562				109		4,671	26		4,697	3,495	74.41%
Sewerage and Drainage Services	2,269						2,269	10		2,279	1,825	80.08%
Recreation and Culture	3,047	440	21	78	41		3,627	26		3,653	2,400	65.70%
Mining, Manufacturing and Construction	422	6					428			428	421	98.36%
Transport and Communication	6,796	867	1,332	(129)	6,422		15,288	1793		17,081	8,090	47.36%
Economic Affairs	1,506	996		3	124		2,629	-11		2,618	993	37.93%
TOTAL EXPENSES	35,019	2,874	2,714	173	6,749	0	47,529	1,847		49,376	28,005	56.72%
REVENUES												
Governance	-						-			-	-	-
Administration	29,910		45	2579	20		32,554			32,554	23,769	73.01%
Public Order and Safety	416		1,031	604	(196)		1,855			1,855	1,542	83.13%
Health & Environment	5,629		72				5,701			5,701	5,006	87.81%
Community Services and Education	25						25			25	25	100.00%
Housing and Community Amenities	317		490	1023			1,830			1,830	393	21.48%
Water Supplies	6,503				43		6,546	26		6,572	5,090	77.45%
Sewerage and Drainage Services	3,490				2		3,492	10		3,502	3,409	97.34%
Recreation and Culture	6,115		999	681	51		7,846	65		7,911	1,362	17.22%
Mining, Manufacturing and Construction	213						213			213	183	85.92%
Transport and Communication	5,580		5,976	2206	6,468		20,230	1815		22,045	9,477	42.99%
Economic Affairs	327		8	3	51		389			389	284	73.01%
TOTAL REVENUE	58,525	-	8,621	7,096	6,439	-	80,681	1,916		82,597	50,540	61.19%
OPERATING RESULT: (Surplus)	(23,506)	2,874	(5,907)	(6,923)	310	-	(33,152)	(69)		(33,221)	(22,535)	
Depreciation	13,605						13,605			13,605	10,204	75.00%
Increase in Employee Leave Entitlements	2,988						2,988			2,988	1,461	48.90%
(PROFIT)/LOSS BEFORE CAPITAL AMOUNTS	(6,913)	2,874	(5,907)	(6,923)	310	-	(16,559)	(69)		(16,628)	(10,870)	
Carrying Amount of Assets Sold	578						578			578	1,030	178.20%
Proceeds Sale of Assets	(715)				(155)		(870)			(870)	(1,287)	147.93%
Cost Real Estate Assets Sold							-			-	-	
Loan Funds Used							-			-	-	
Other Debt Finance							-			-	-	
Repayments by Deferred Debtors							-			-	-	
Acquisition of Assets	37,274	13,999	5,907	6,923	(107)		63,996	69		64,065	20,471	31.95%
Development of Real Estate							-			-	-	
Advance to Deferred Debtors							-			-	-	
Repayment of Loans	729						729			729	626	85.87%
Repayment of Other Debts							-			-	-	
ESTIMATED BUDGET RESULT: (SURPLUS)/DEFICIT	30,953	16,873	-	-	48	-	47,874	0		47,874	9,970	
ADD BACK Non Cash Amounts												
Depreciation	13,605						13,605			13,605	10,204	
Carrying Amount of Assets Sold	578						578			578	1,030	
Plus Net Transfers	(16,778)				(48)		(16,826)			(16,826)	-	
Plus Equity Funding**		(16,873)					-16,873			-16,873	-	
BUDGET (SURPLUS)/DEFICIT	(8)	-	-	-	-	-	(8)	-		(8)	(1,264)	
<i>** Equity Funding is Unexpended Grants, Contributions and incomplete works from previous years were money is held in equity at end of year</i>												
Transfers to Internally Restricted Assets	2,504						2,504			2,504	2,504	
Transfers from Internally Restricted Assets	19,282				48		19,330			19,330	19,330	
Net Transfers	(16,778)				(48)		(16,826)			(16,826)	(16,826)	

EXPLANATION OF MATERIAL VARIANCES

YTD Variances

Item	Explanation
EXPENSES	
Sewerage and Drainage Services	Includes yearly payments for Rates, insurances
INCOME	
Administration	Includes entire Rate Levy for 2023/24
Public Order & Safety	Bush Fire Subsidies not received until latter in the year
Health & Environment	Includes entire DWM levy Charges for 2023/24
Water Supplies	Includes entire Annual Water charges levy for 2023/24
Sewerage and Drainage Services	Includes entire Annual Sewer charges levy for 2023/24

CAPITAL AMOUNTS

RECOMMENDED CHANGES TO REVISED BUDGET

The budget variations recommended above are required to be made to budget votes as a result of changes since the last budget review. Refer to attached appendix "Budget Variations" for commentary on each budget variation. Those items identified as requiring funding since the adoption of the 2023/2024 budget have now been funded.

**INVERELL SHIRE COUNCIL
BUDGET REVIEW FOR THE QUARTER ENDING 31-03-2024
CAPITAL BUDGET**

	ORIGINAL BUDGET 2023/2024 (000's)	Approved Changes						REVISED BUDGET (000's)	Recommended Changes for Council Resolution (000's)	PROJECTED Year End Result 2023/2024 (000's)	ACTUAL YTD (000's)
		Revotes (000's)	Unexpended Grants (000's)	Sept 2023 Review (000's)	Dec 2023 Review (000's)	Mar 2024 Review (000's)	June 2024 Review (000's)				
CAPITAL FUNDING											
Rates and Other untied Funding											
General Fund	4,469			(466)	(287)		3,716		3,716	3,716	
Sewer Fund	924				2		926		926	926	
Water Fund	1,737				(97)		1,640		1,640	1,640	
Capital Grants & Contributions											
Dog Pound			150	400			550		550	550	
Bushfire	200				(185)		15		15	15	
Sporting Fields	10		1	19			30		30	30	
Library	27		53		41		121		121	33	
Roads	5,569		4,734	6,484	387		17,174	4	17,178	9,594	
Open Space			121	486			607	65	672	365	
Aquatic Centre	5,862		848				6,710		6,710	1,477	
Water					32		32		32	32	
-							-		-	-	
Internal Restricted Assets											
Community Infrastructure	17,097						17,097		17,097	17,097	
Plant Replacement	1,379						1,379		1,379	1,379	
Roads Program							-		-	-	
Sewerage Future Capital Works							-		-	-	
Water Future Capital Works							-		-	-	
Strategic Capital Projects Fund							-		-	-	
Building Infrastructure Reserve							-		-	-	
Loan Funding							-		-	-	
Equity (Unexpended Grants and Contributions from pervious years)		13,999					13,999		13,999	13,999	
TOTAL CAPITAL FUNDING	37,274	13,999	5,907	6,923	(107)		63,996	69	64,065	50,853	
CAPITAL EXPENDITURE											
Administrative Services	15						15		15	3	
Aerodrome		55					55		55	2	
Engineering Equipment	2						2		2	2	
SES/Bushfire	207				(185)		22		22	15	
Information Services	148	235					383		383	30	
Sporting Fields	23,405	12	849	19			24,285		24,285	3,372	
Open Space		478	93	486			1,057	65	1,122	477	
Cemetery	15	30					45		45	10	
Library	130	43	53		41		267		267	147	
Plant	2,809			4			2,813		2,813	2,813	
Land		64					64		64	-	
Minor Community Infrastructure Assets	191	466	178	400	51		1,286		1,286	690	
Strategic Capital Infrastructure Program	-						-		-	-	
Sewerage Services	925	4,835					5,760		5,760	330	
Water Services	1,737	3,787			(63)		5,461		5,461	173	
Roads	7,690	3,994	4,734	6,014	49		22,481	4	22,485	12,407	
TOTAL CAPITAL EXPENDITURE	37,274	13,999	5,907	6,923	(107)		63,996	69	64,065	20,471	

RECOMMENDED CHANGES TO REVISED BUDGET

The budget variations recommended above are required to be made to budget votes as a result of changes since the last budget review. Refer to attached appendix "Budget Variations" for commentary on each budget variation. Those items identified as requiring funding since the adoption of the 2023/2024 budget have now been funded.

**INVERELL SHIRE COUNCIL
BUDGET REVIEW FOR THE QUARTER ENDING 31-03-2024
CASH & INVESTMENTS**

	ORIGINAL BUDGET 2023/2024 (000's)	Approved Changes						REVISED BUDGET (000's)	Recommended Changes for Council Resolution (000's)	PROJECTED Year End Result 2023/2024 (000's)	ACTUALS (000's)
		Revotes (000's)	Unexpended Grants B/FW (000's)	Sept 2023 Review (000's)	Dec 2023 Review (000's)	Mar 2024 Review (000's)	June 2024 Review (000's)				
EXTERNALLY RESTRICTED											
Water Services	14,532	-	-	-	-	-	-	14,532	-	14,532	14,532
Sewerage Services	9,072	-	-	-	-	-	-	9,072	-	9,072	9,072
Waste Management	1,006	-	-	-	-	-	-	1,006	-	1,006	1,006
Special Purpose Grants (Contract Liabilities)	8,620	-	-	-	-	-	-	8,620	-	8,620	4,483
Developer Contributions	428	-	-	-	-	-	-	428	-	428	505
Bonds & Deposits	752	-	-	-	-	-	-	752	-	752	1,131
Stormwater Management	-	-	-	-	-	-	-	-	-	-	148
Unexpended Loans	-	-	-	-	-	-	-	-	-	-	-
Net Account Payable / Receivables	3,675	-	-	-	-	-	-	3,675	-	3,675	1,293
-	-	-	-	-	-	-	-	-	-	-	-
TOTAL EXTERNALLY RESTRICTED	38,085	-	-	-	-	-	-	38,085	-	38,085	32,170
INTERNALLY RESTRICTED											
Financial Assistance Grants	10,331	-	-	-	-	-	-	10,331	-	10,331	10,331
Emergency Services Reserve	379	-	-	-	-	-	-	379	-	379	379
Building Infrastructure Reserve	999	-	-	-	-	-	-	999	-	999	999
Community Infrastructure Reserve	4,675	-	-	-	-	-	-	4,675	-	4,675	4,675
Waste Management Reserve	5,000	-	-	-	-	-	-	5,000	-	5,000	5,000
Economic Development Reserve	1,656	-	-	-	-	-	-	1,656	-	1,656	1,656
Transport Infrastructure Reserve	1,982	-	-	-	-	-	-	1,982	-	1,982	1,982
Employee Provision Reserve	2,062	-	-	-	-	-	-	2,062	-	2,062	2,062
Information Technology Reserve	1,989	-	-	-	-	-	-	1,989	-	1,989	1,989
Fleet Replacement Reserve	3,943	-	-	-	(48)	-	-	3,895	-	3,895	3,895
Financial Risk Reserve	2,021	-	-	-	-	-	-	2,021	-	2,021	2,021
-	-	-	-	-	-	-	-	-	-	-	-
Revotes	8,252	-	-	-	-	-	-	8,252	-	8,252	8,252
-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-
TOTAL INTERNALLY RESTRICTED	43,289	-	-	-	(48)	-	-	43,241	-	43,241	43,241
TOTAL RESTRICTED	81,374	-	-	-	(48)	-	-	81,326	-	81,326	75,411
TOTAL CASH & INVESTMENTS	85,317	-	-	-	-	-	-	85,317	-	85,317	94,989
AVAILABLE WORKING CAPITAL	3,943	-	-	-	-	-	-	3,991	-	3,991	19,578

COMMENT ON CASH & INVESTMENT POSITION

Councils overall Investment Portfolio remains sounds and as at 31 March 2024 Councils Cash and Investment Portfolio totalled \$83.09 million plus \$11.9 million Cash at bank (Water Fund \$1.9m, Sewer Fund \$0.6m, General Fund \$9.4m).

STATEMENTS

INVESTMENTS

I PAUL PAY, as Council's Responsible Accounting Officer, hereby certify that the restricted funds listed above are invested in accordance with Section 625 of the Local Government Act 1993, Clause 212 of the Local Government (General) Regulations 2005 and Council's Investment Policy. For further information about Councils investment portfolio and performance refer to Councils Monthly Investment Report included in Councils Business Paper

	General
	\$000
Total External Restricted Funds	32,170
Total Internal Restricted Funds	43,241
Total Restricted	75,411
Total Funds Invested as per Investment Report (31-03-24)	83,086
Total Cash at Bank (31-03-24)	11,903
	94,989
Total Available Working Capital	19,578

CASH

I, PAUL PAY, as Council's Responsible Accounting Officer, hereby certify that the bank balances, as per General Ledger, have been reconciled with the bank statements for the month of March 2024, and the details have been recorded. For further information about Councils bank reconciliations refer to Councils Monthly Financial Statements report included in the Council Business Paper

RECONCILIATION

I, PAUL PAY, as Council's Responsible Accounting Officer, hereby certify that the investment balances, as per General Ledger, have been reconciled with the investment report for the month of March 2024, and the details have been recorded. For further information about Councils investment portfolio and performance refer to Councils Monthly Investment Report included in the Councils Business Paper.

INVERELL SHIRE COUNCIL											
INVESTMENTS HELD 31/03/2024											
Term Deposit Investment Group											
Investment	Borrower	FUND	Rating	Interest Frequency	Purchase Date	Maturity Date	Current Yield	Principal Value	Current value	Term (days)	
23/30	Police Credit Union	General	Unrated	Maturity	08-May-23	08-May-24	4.85%	1,000,000	1,000,000	366	
23/37	Suncorp	General	A+	Maturity	31-May-23	30-Apr-24	4.96%	2,000,000	2,000,000	335	
23/29	Police Credit Union	Water	Unrated	Maturity	08-May-23	08-May-24	4.85%	1,000,000	1,000,000	366	
23/31	AMP BANK	General	BBB+	Annually	25-May-23	27-May-24	5.15%	1,000,000	1,000,000	368	
23/38	ING Bank	General	A	Maturity	31-May-23	30-May-24	5.10%	1,500,000	1,500,000	365	
23/32	AMP BANK	General	BBB+	Annually	25-May-23	27-May-24	5.15%	1,000,000	1,000,000	368	
23/39	Suncorp	Sewer	A	Maturity	07-Jun-23	07-Jun-24	5.26%	1,000,000	1,000,000	366	
23/40	Australian Unity Bank	General	BBB+	Annually	20-Jun-23	20-Jun-24	5.60%	1,500,000	1,500,000	366	
23/45	National Australia Bank	Water	AA-	Annually	29-Jun-23	28-Jun-24	5.45%	2,000,000	2,000,000	365	
23/41	National Australia Bank	Water	AA-	Annually	28-Jun-23	28-Jun-24	5.55%	1,000,000	1,000,000	366	
24/02	Bank of Sydney	General	Unrated	Annually	27-Jul-23	29-Jul-24	5.45%	2,000,000	2,000,000	368	
24/01	AMP BANK	General	BBB	Annually	27-Jul-23	29-Jul-24	5.55%	2,000,000	2,000,000	368	
24/04	Police Credit Union	General	Unrated	Maturity	08-Aug-23	08-Aug-24	5.35%	1,000,000	1,000,000	366	
22/03	National Australia Bank	General	AA-	Annually	27-Aug-21	27-Aug-24	0.85%	2,000,000	2,000,000	1096	
24/05	National Australia Bank	General	AA-	Maturity	29-Aug-23	29-Aug-24	5.24%	1,500,000	1,500,000	366	
24/03	Police Credit Union	General	Unrated	Maturity	04-Aug-23	06-Aug-24	5.35%	1,000,000	1,000,000	368	
24/06	National Bank Australia	General	BBB+	Maturity	07-Sep-23	09-Sep-24	5.23%	2,000,000	2,000,000	368	
24/07	National Australia Bank	General	AA	Annually	13-Sep-23	13-Sep-24	5.24%	1,000,000	1,000,000	366	
24/08	National Australia Bank	General	AA-	Maturity	13-Sep-23	13-Sep-24	5.24%	2,000,000	2,000,000	366	
24/09	National Australia Bank	General	AA-	Maturity	13-Sep-23	13-Sep-24	5.24%	2,000,000	2,000,000	366	
24/10	NAB	Water	AA-	Annually	20-Sep-23	20-Sep-24	5.30%	1,000,000	1,000,000	366	
24/11	NAB	Sewer	AA-	Annually	20-Sep-23	20-Sep-24	5.30%	1,000,000	1,000,000	366	
24/13	ING Bank	General	A	Annually	07-Oct-23	07-Oct-25	5.30%	2,000,000	2,000,000	731	
24/14	National Australia Bank	General	AA-	Annually	06-Oct-23	08-Oct-24	5.25%	1,000,000	1,000,000	368	
23/11	ING Bank	General	A	Quarterly	05-Oct-22	08-Oct-24	4.75%	2,000,000	2,000,000	734	
24/12	NAB	Sewer	AA-	Quarterly	05-Oct-23	08-Oct-24	5.27%	1,500,000	1,500,000	369	
24/15	Westpac Bank	General	AA-	Quarterly	19-Oct-23	21-Oct-24	5.30%	2,000,000	2,000,000	368	
24/16	Westpac Bank	General	AA-	Annually	25-Oct-23	25-Oct-24	5.34%	2,000,000	2,000,000	366	
24/17	Westpac Bank	General	AA-	Annually	27-Nov-23	27-Nov-24	5.47%	1,000,000	1,000,000	366	
24/18	AMP BANK	General	BBB+	Maturity	27-Nov-23	27-Nov-24	5.50%	2,000,000	2,000,000	366	
24/19	AMP BANK	Water	BBB	Annually	27-Nov-23	27-Nov-24	5.50%	1,000,000	1,000,000	366	
24/20	Australian Unity Bank	General	BBB	Annually	27-Nov-23	27-Nov-24	5.47%	1,000,000	1,000,000	366	
24/21	Auswide Bank	General	BBB	Maturity	29-Nov-23	29-Nov-24	5.67%	1,500,000	1,500,000	366	
24/22	BankVic	General	A	Annually	04-Dec-23	04-Dec-24	5.45%	2,000,000	2,000,000	366	
24/23	Bank of Sydney	General	NR	Annually	07-Dec-23	07-Dec-24	5.46%	2,000,000	2,000,000	366	
24/27	ING Bank	Sewer	A	Annually	24-Jan-24	24-Jan-25	5.22%	1,000,000	1,000,000	366	
24/28	ING Bank	Water	A	Annually	24-Jan-24	24-Jan-25	5.22%	1,000,000	1,000,000	366	
24/25	ING Bank	General	A	Annually	23-Jan-24	23-Jan-26	5.02%	1,500,000	1,500,000	731	
24/26	ING Bank	General	Unrated	Annually	24-Jan-24	24-Jan-25	5.22%	2,000,000	2,000,000	366	
24/30	Bank Of Sydney	Sewer	Unrated	Annually	27-Feb-24	27-Feb-25	5.17%	2,000,000	2,000,000	366	
24/31	Westpac Bank	General	AA-	Maturity	29-Feb-24	28-Feb-25	5.12%	1,500,000	1,500,000	365	
24/32	MyState Bank	General	BBB	Maturity	04-Mar-24	04-Mar-25	5.15%	2,000,000	2,000,000	365	
24/33	MyState Bank	General	BBB+	Maturity	04-Mar-24	04-Mar-25	5.15%	1,000,000	1,000,000	365	
23/26	Auswide Bank	General	BBB	Monthly	24-Mar-23	24-Mar-25	4.80%	1,000,000	1,000,000	731	
23/24	Auswide Bank	Water	BBB	Monthly	24-Mar-23	24-Mar-25	4.80%	1,000,000	1,000,000	731	
24/34	Bank of Sydney	General	Unrated	Annually	19-Mar-24	19-Mar-25	5.22%	1,000,000	1,000,000	365	
24/24	Suncorp	General	A	Annually	19-Jan-24	19-Jan-26	5.05%	2,000,000	2,000,000	731	
24/35	Bank of Sydney	Water	BBB+	Maturity	20-Mar-24	20-Mar-25	5.22%	1,500,000	1,500,000	365	
24/36	BankVic	Water	A	Annually	26-Mar-24	25-Mar-25	5.15%	2,000,000	2,000,000	364	
24/29	ING Bank	General	A	Annually	24-Jan-24	27-Jan-26	5.02%	1,000,000	1,000,000	734	
21/13	ICBC - Industrial and Commercial Bank	Water	A	Annually	27-May-21	27-May-26	1.40%	1,000,000	1,000,000	1826	
21/14	ICBC - Industrial and Commercial Bank	Sewer	A	Annually	27-May-21	27-May-26	1.40%	1,000,000	1,000,000	1826	
21/15	ICBC - Industrial and Commercial Bank	General	A	Annually	27-May-21	27-May-26	1.40%	1,000,000	1,000,000	1826	
								TOTALS	77,000,000	77,000,000	
* Yield changes every 3 months and is a margin over the 3 month BBSW (Bank Bill Swap Rate)											
180 Day Deposit Accounts											
As at Date	Borrower	FUND	Rating	Interest Frequency	Purchase Date	Maturity Date	Current Yield	Principal Value	Current value	Term	
Sub Total - Cash Deposits Accounts Investment Group											
Cash Deposit Accounts											
As at Date	Borrower	FUND	Rating		Purchase Date	Maturity Date	Current Yield	Value at beg year	Current value	Term	
31/03/2024	Commonwealth Bank	General	A		9/11/2020		0.00%		1,194.89		
31/03/2024	Macquarie Bank	General	AA-	Monthly	9/11/2020		3.90%	-	6,611.14		
31/03/2024	Macquarie Bank	Water	AA-	Monthly	9/11/2020		3.90%	-	8,201.52		
31/03/2024	Macquarie Bank	Sewer	AA-	Monthly	9/11/2020		3.90%	-	4,916.96		
31/03/2024	Nab At Call	General	AA-	Monthly	25/01/2024		4.10%	6,000,000	6,065,584.47		
Sub Total - Cash Deposit Accounts											
								TOTAL	83,086,509		
								Portfolio by Fund	29/02/2024	31/03/2024	
								General Fund	\$65,035,451	\$63,073,391	
								Water Fund	\$12,508,172	\$12,508,202	
								Sewer Fund	\$7,504,900	\$7,504,917	
								TOTAL	\$85,048,522	\$83,086,509	

INVERELL SHIRE COUNCIL FINANCIAL RESERVES

2 April 2024

RESERVE TYPE	FINANCIAL RESERVE	PURPOSE	BALANCE 30/6/2023 \$	TRANSFER TO \$	TRANSFER FROM \$	EST BALANCE 30/6/2024 \$	TRANSFER TO \$	TRANSFER FROM \$	EST BALANCE 30/6/2025 \$
EXTERNALLY RESTRICTED RESERVES	Domestic Waste Management	To fund the development, operation, maintenance and capital expenditure waste collection operations	994,860.26	11,044.00	-	1,005,904.26	13,420.00	-	1,019,324.26
	Water Fund Reserve	To fund the development, operation, maintenance and capital expenditure for Council's water network.	8,835,530.00	-	-	8,835,530.00	-	-	8,835,530.00
	Sewerage Services	To fund the development, operation, maintenance and capital expenditure for Council's sewer network	3,422,998.82	-	-	3,422,998.82	-	-	3,422,998.82
	TOTAL EXTERNALLY RESTRICTED		13,253,389.08	11,044.00	-	13,264,433.08	13,420.00	-	13,277,853.08
INTERNALLY RESTRICTED RESERVES	Emergency Services Reserve	To ensure that adequate funds are to support emergency service volunteers	379,359.00	-	-	379,359.00	-	-	379,359.00
	Building Infrastructure Reserve	To fund the maintenance and capital improvement/ refurbishments of Councils large building assets	999,471.79	-	-	999,471.79	-	-	999,471.79
	Community Infrastructure Reserve	To fund the maintenance and capital improvement/ refurbishments of Councils community assets	11,772,111.00	-	6,248,959.00	5,523,152.00	-	4,634,403.00	888,749.00
	Economic Development Reserve	To provide funds for strategic projects, land purchase and development and industry and tourism promotions as included in Councils Community Strategic Plan, Delivery Plan, Operation Plan	1,655,599.77	-	-	1,655,599.77	-	-	1,655,599.77
	Transport Infrastructure Reserve	To fund major transport infrastructure projects as identified by Council	1,972,983.00	100,000.00	90,660.00	1,982,323.00	-	-	1,982,323.00
	Employee Provisions Reserve	To ensure that adequate funds are available to finance employee entitlements, training and work compensation	2,061,866.46	-	-	2,061,866.46	-	-	2,061,866.46
	Information Technology Reserve	To fund the replacement and expansion of existing information technology systems and equipment	1,989,344.00	-	-	1,989,344.00	-	-	1,989,344.00
	Plant Replacement Reserve	Cash restricted for use in replacing plant and equipment to enable a continuity of operations to meet the needs and expectations of Council and the community	4,068,845.00	1,968,000.00	2,094,000.00	3,942,845.00	2,249,750.00	3,385,500.00	2,807,095.00
	Financial Risk Reserve	To provide funds to mitigate against financial risks including, unanticipated increase insurance, work compensation, decreases in investment returns	2,020,560.00	41,000.00	-	2,061,560.00	-	-	2,061,560.00
	Waste Management Services	To fund the development, operation, maintenance and capital expenditure for Council's waste management facilities including landfill and transfer stations	4,574,959.74	425,000.00	-	4,999,959.74	375,000.00	-	5,374,959.74
TOTAL INTERNALLY RESTRICTED		31,495,099.76	2,534,000.00	8,433,619.00	25,595,480.76	2,624,750.00	8,019,903.00	20,200,327.76	
TOTAL FINANCIAL RESERVES			44,748,488.84	2,545,044.00	8,433,619.00	38,859,913.84	2,638,170.00	8,019,903.00	33,478,180.84
General Fund - Internally Restricted			31,495,099.76	2,534,000.00	8,433,619.00	25,595,480.76	2,624,750.00	8,019,903.00	20,200,327.76
General Fund - Externally Restricted			994,860.26	11,044.00	-	1,005,904.26	13,420.00	-	1,019,324.26
Water Fund - Externally Restricted			8,835,530.00	-	-	8,835,530.00	-	-	8,835,530.00
Sewer Fund - Externally Restricted			3,422,998.82	-	-	3,422,998.82	-	-	3,422,998.82
TOTAL FINANCIAL RESERVES			44,748,488.84	2,545,044.00	8,433,619.00	38,859,913.84	2,638,170.00	8,019,903.00	33,478,180.84

INVERELL SHIRE COUNCIL DETAILED FINANCIAL RESERVES BALANCES

2 April 2024

FINANCIAL RESERVE	PURPOSE	BALANCE 30/6/2023 \$	TRANSFER TO \$	TRANSFER FROM \$	BALANCE 30/6/2024 \$	TRANSFER TO \$	TRANSFER FROM \$	ESTIMATED BALANCE 30/6/2025 \$	COMMENTS
EMERGENCY SERVICES RESERVE									
SES Building	SES Building maintenance and refurbishments	168,554.00			168,554.00			168,554.00	
Emergency Services Equipment	SES and RFS Equipment maintenance and replacement	210,805.00			210,805.00			210,805.00	
		379,359.00	-	-	379,359.00	-	-	379,359.00	
BUILDING INFRASTRUCTURE RESERVE									
Library Building	Library Building maintenance and Refurbishments	202,000.00			202,000.00			202,000.00	
Connections Building	Connections Building maintenance and Refurbishments	72,183.61			72,183.61			72,183.61	
Town Hall	Town Hall Building maintenance and Refurbishments	100,000.00			100,000.00			100,000.00	
Other Buildings	Other Building maintenance and Refurbishments	625,288.18			625,288.18			625,288.18	Building Maintenance 175,288.00 Refurbish Toilets 50,000.00 Council Contribution towards new Dog Pound 400,000.00
		999,471.79	-	-	999,471.79	-	-	999,471.79	
COMMUNITY INFRASTRUCTURE RESERVE									
Copeton Northern Foreshores (CNFS)	Maintenance and improvements at CNFS	267,419.00			267,419.00			267,419.00	
Inverell Hockey Facility	Field Resurfacing - Provision for Surface Renewal	0.00			-			-	Transferred to IAC
Swimming Pools Upgrade/Fencing	Future Upgrades (includes Transfer from Provisions)	10,883,362.00		6,248,959.00	4,634,403.00		4,634,403.00	-	Included \$1867M transferred from other RA as per Council Resolution, 22/23 \$123,427 from additional interest on investments, 22/23 \$540,738 unused loan payments
Open Spaces Upgrades	Future capital improvements at Inverell Airport	460,000.00			460,000.00			460,000.00	
Aerodrome Upgrade/Mtc	Future capital improvements at Inverell Airport	161,330.00			161,330.00			161,330.00	
		11,772,111.00	-	6,248,959.00	5,523,152.00	-	4,634,403.00	888,749.00	
WASTE MANAGEMENT RESERVE									
Garbage Depot Land Purchase Etc	Provisions for fund garbage depot land purchases	261,036.00			261,036.00			261,036.00	
Garbage Degradation/Rehab	Rehabilitation Provisions for waste landfills	677,475.90	150,000.00		827,475.90	150,000.00		977,475.90	
Waste Infrastructure	Purchase of waste infrastructure in accordance with Council Waste Implementation Strategy	3,368,167.84	150,000.00		3,518,167.84	125,000.00		3,643,167.84	
Waste-Externality Sustainability		268,280.00	125,000.00		393,280.00	100,000.00		493,280.00	\$500K transferred to IAC
		4,574,959.74	425,000.00	-	4,999,959.74	375,000.00	-	5,374,959.74	
ECONOMIC DEVELOPMENT RESERVE									
Land Purchases	Funding for Strategic Land Purchases	380,000.00			380,000.00			380,000.00	
Industrial Development	Industrial Land Development - Subdivision costs	627,635.00			627,635.00			627,635.00	
Residential Development	Residential Land Development - Subdivision costs	7,309.77			7,309.77			7,309.77	
Strategic Capital Infrastructure Fund	Residual allocations of Council's Strategic Capital Infrastructure Fund	174,450.00			174,450.00			174,450.00	
Strategic Development Fund	Funding for strategic projects	100,611.00			100,611.00			100,611.00	Inverell Community Gardens 65,000.00
General Practitioner (GP) Support Program	Funding to attract new Doctors	90,000.00			90,000.00			90,000.00	
Industry/Tourism Promotion	Tourism Brochure, initiatives to support local business	275,594.00			275,594.00			275,594.00	\$100K transferred to IAC
		1,655,999.77	-	-	1,655,999.77	-	-	1,655,999.77	
TRANSPORT INFRASTRUCTURE RESERVE									
Road Resumptions	Funding for road resumptions	20,000.00			20,000.00			20,000.00	
Gravel Pit Restoration	Funding for gravel pit rehabilitation	257,851.00	50,000.00	45,330.00	262,521.00			262,521.00	
Gravel Pit Restoration -Roads	Funding for gravel pit road access rehabilitation	195,132.00	50,000.00	45,330.00	199,802.00			199,802.00	
Economic Develop/Growth Assets	Gaydr Highway/Mansfield St Intersection	1,500,000.00			1,500,000.00			1,500,000.00	Gaydr Highway/Mansfield St Intersection 500,000.00 Chester Street Renewal - Heavy vehicle route 1,000,000.00
	Chester Street Renewal - Heavy vehicle route	1,972,983.00	100,000.00	90,660.00	1,962,323.00	-	-	1,962,323.00	
EMPLOYEE PROVISIONS RESERVE									
Employee Training (Statutory)	Provisions for statutory training	560,156.00			560,156.00			560,156.00	
Employee Leave Entitlements	Restricted - Minimum Statutory Requirement	1,501,710.46			1,501,710.46			1,501,710.46	
		2,061,866.46	-	-	2,061,866.46	-	-	2,061,866.46	
INFORMATION TECHNOLOGY RESERVE									
Computer/IT Systems Upgrades	Replacement of key IT equipment and essential Software upgrades/replacements	1,989,344.00			1,989,344.00			1,989,344.00	
FLEET REPLACEMENT RESERVE									
Plant Replacement	Plant Fleet Asset Renewals, new truck wash and fleet storage shed	4,068,845.00	1,968,000.00	2,094,000.00	3,942,845.00	2,249,750.00	3,385,500.00	2,807,095.00	
FINANCIAL RISK RESERVE									
Workers Comp Insurance	Provisions for increase in workers compensation base on claims history	744,139.00			744,139.00			744,139.00	\$200K Transferred to IAC
Insurance Excess/Self Insurance	Provision for increases in insurance	209,948.00			209,948.00			209,948.00	
Interest Equalisation	Provision to fund unanticipated movements in interest rates	827,737.00			827,737.00			827,737.00	
Local Government Elections	Provision to fund Local Government Elections	77,970.00	41,000.00		118,970.00			118,970.00	
Emergency Services Levy	Provision for increases in Emergency Services Levy	160,866.00			160,866.00			160,866.00	
Emergency Management (Fire, Flood, Storm)	Council Contribution towards natural disasters	0.00			-			-	
		2,020,560.00	41,000.00	-	2,061,560.00	-	-	2,061,560.00	
FUND TOTAL INTERNALLY RESTRICTED FUNDS		31,495,099.76	2,534,000.00	8,433,619.00	25,595,480.76	2,624,750.00	8,019,903.00	20,200,327.76	
DOMESTIC WASTE MANAGEMENT									
Domestic Waste Management	Restricted - Statutory Requirement	994,860.26	11,044.00		1,005,904.26	13,420.00		1,019,324.26	Replacement of Garbage Bins and Implementation of FOGO service
DOMESTIC WASTE MANAGEMENT FUND TOTAL		994,860.26	11,044.00	-	1,005,904.26	13,420.00	-	1,019,324.26	
WATER FUND RESERVE									
Employee Leave Entitlements	Restricted - Statutory Requirement	130,000.00			130,000.00			130,000.00	
Equipment Breakdown	Promoting Better Practice Recommendation	534,446.00			534,446.00			534,446.00	
Revenue Equalisation	Best Practice Guidelines - Funds movements in water sales	1,876,763.00			1,876,763.00			1,876,763.00	
Interest Equalisation	Interest equalisation reserve - Funds moves in interest rates	409,251.00			409,251.00			409,251.00	
Future Capital Works	Water augmentation and mains replacement	5,885,070.00			5,885,070.00			5,885,070.00	
WATER FUND TOTAL		8,835,530.00	-	-	8,835,530.00	-	-	8,835,530.00	
SEWERAGE SERVICES									
Employee Leave Entitlements	Restricted - Statutory Requirement	67,000.00			67,000.00			67,000.00	
Interest Equalisation	Interest equalisation reserve - Funds moves in interest rates	304,734.00			304,734.00			304,734.00	
Equipment Breakdown	Promoting Better Practice Recommendation	327,064.62			327,064.62			327,064.62	
Future Capital Works	Inverell Sewer Treatment Plant and Pump Station 1 renew al and mains relining	2,724,200.00			2,724,200.00			2,724,200.00	
SEWER FUND TOTAL		3,422,998.62	-	-	3,422,998.62	-	-	3,422,998.62	
FUND TOTAL EXTERNALLY RESTRICTED FUNDS		13,253,389.08	11,044.00	0.00	13,264,433.08	13,420.00	0.00	13,277,853.08	
TOTAL OF ALL RESTRICTED FUNDS		44,748,488.84	2,545,044.00	8,433,619.00	38,859,913.84	2,638,170.00	8,019,903.00	33,478,180.84	

These funds are held as Cash and Investments, primarily as Term Deposits

**INVERELL SHIRE COUNCIL
BUDGET REVIEW FOR THE QUARTER ENDING 31-03-2024
CONTRACTS**

Contractor	Contract Details & purpose	Contract Value	Commencement Date	Duration of Contract	Budgeted (Y/N)
Ironbark Demolition Pty Ltd	Demolition of Walkers Bridge	\$ 57,780.00	18/03/2024	1 Months	Y
Civilcast Pty Ltd	Reinforced concrete box culverts	\$ 102,498.00	23/01/2024	3 Months	Y
Aquatec Maxcon Pty Ltd	Inverell STP aeration system upgrade	\$1,057,216.60	11/03/2024	9 Months	Y
FLEET PURCHASES					
Hako	Compact Pavement Sweeper (9531)	\$ 146,751.11	30/01/2024	3 Months	Y
Gaukroger Sales Pty Ltd	Isuzu D-Max MY 23 Crew Cab Chassis (9314)	\$ 56,905.78	6/02/2024	3 Months	Y
Inverell Ford	Ranger Cab Chassis (9363)	\$ 55,846.60	13/02/2024	3 Months	Y
JT Fossey (Sales) Pty Ltd	Water Cart Truck (9538)	\$ 373,143.60	8/03/2024	3 Months	Y
Inverell Ford	Ranger 4 x 4 Cab Chassis (9316)	\$ 58,971.00	18/03/2024	3 Months	Y
Inverell Ford	Ranger 4 x 4 Cab Chassis (9313)	\$ 58,971.00	18/03/2024	3 Months	Y

Notes

1. Minimum reporting level is 1% of estimated income from continuing operations or \$50,000 whichever is the lesser
2. Contractors to be listed are those entered into during the quarter and have yet to be fully performed, excluding contractors that are on Council's Preferred supplier list and fuel purchases
3. Contracts for employment are not included

Explanation of Unbudgeted Contracts

No unbudgeted contracts as at 31 March 2024

**INVERELL SHIRE COUNCIL
BUDGET REVIEW FOR THE QUARTER ENDING 31-03-2024
CONSULTANCY & LEGAL EXPENSES**

EXPENSE	EXPENDITURE YTD	BUDGETED (Y/N)
CONSULTANCIES		
- Heritage Advisor	13,227.28	Y
- Investment Advisor	7,499.91	Y
- Inverell Aquatic Centre	16,464.50	Y
- Waste Management	9,460.00	Y
- Senior Staff Recruitment	50,726.63	Y
- Lake Inverell (Dam Safety Review)	50,000.00	Y
- Risk Management	2,025.00	
- Town Planning	22,800.00	
LEGAL FEES	31,701.85	Y

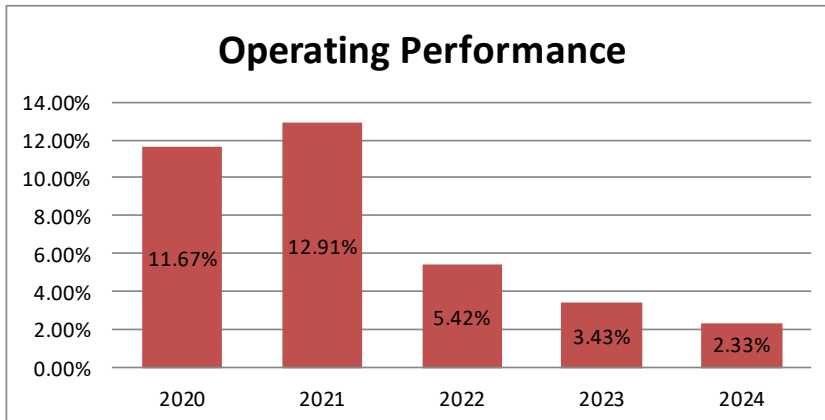
Definition of Consultant

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level special or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors

Explanation of Unbudgeted Consultancy & Legal Fees

No unbudgeted Consultancy or Legal Fees as at 31 March 2024

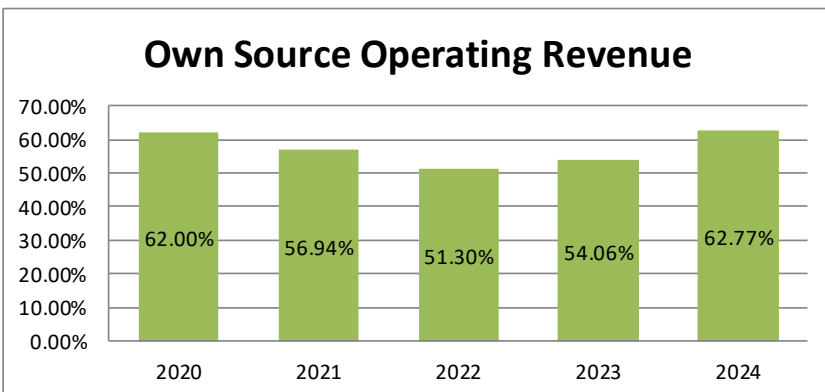
**INVERELL SHIRE COUNCIL
BUDGET REVIEW FOR THE QUARTER ENDING 31-03-2024
KEY PERFORMANCE INDICATORS**



The **Operating Performance Ratio** indicates that Council operating revenue, excluding capital grants and contributions are sufficient to cover operating expenditure. Council has exceeded both the benchmarks listed below

The Tcorp benchmark for the ratio is to have a deficit of less than 4%.

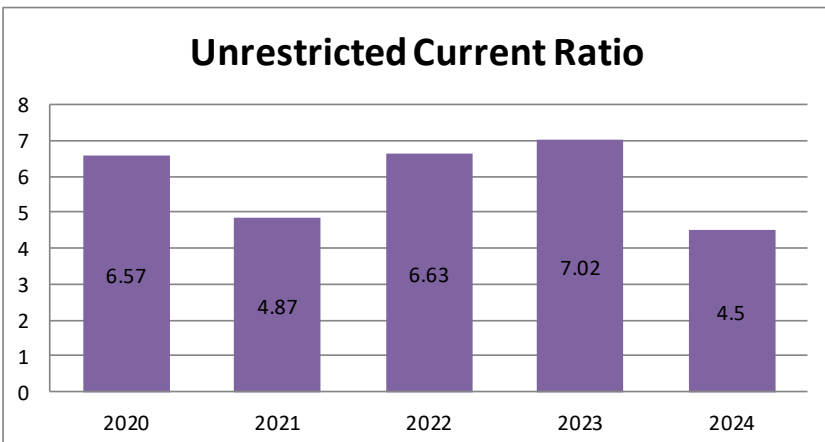
The "fit for the future" benchmark is that council should have a breakeven or better operating performance ratio over a three year period.



The **Own Source Operating Revenue** indicates that Council has a low dependence on grants and contributions. Council has exceeded both the benchmarks listed below

The Tcorp benchmark for sustainability is to have a ratio of greater than 60%

The "fit for the future" benchmark is that councils should have own source revenue of greater than 60% over a three year period.

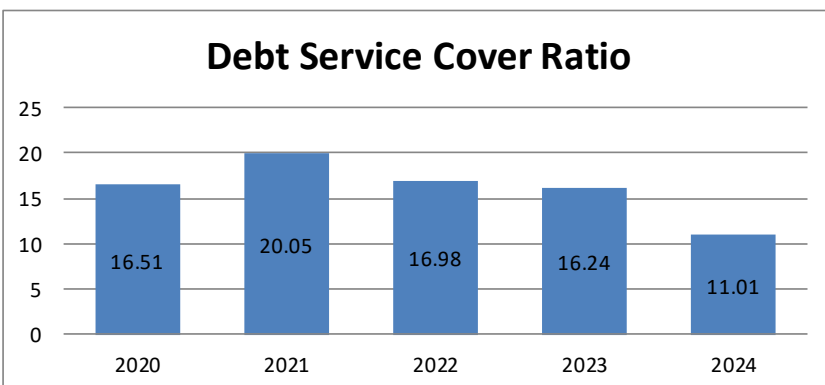


The **Unrestricted Current Ratio** excludes all current assets and liabilities that are restricted for specific purposes. These include the water, sewer, domestic waste management functions and specific purpose unexpended grants and contributions

This ratio is before setting aside cash to fund internal restrictions in the General Fund.

The Tcorp benchmark is greater than 1.5

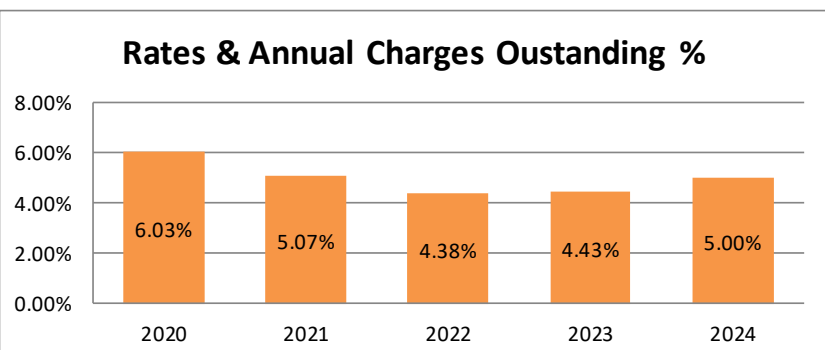
The increase in 2023 was primarily due to an increase in current investments held



The **Debt Service Ratio** indicates the extent to which council's operating revenues are committed to servicing both interest and the repayment of principal repayments on existing loans.

Council's ability to generate sufficient cash to cover its debt payments is sound and is in excess of Tcorp benchmark.

The Tcorp benchmark is to have a ratio of greater than 2.

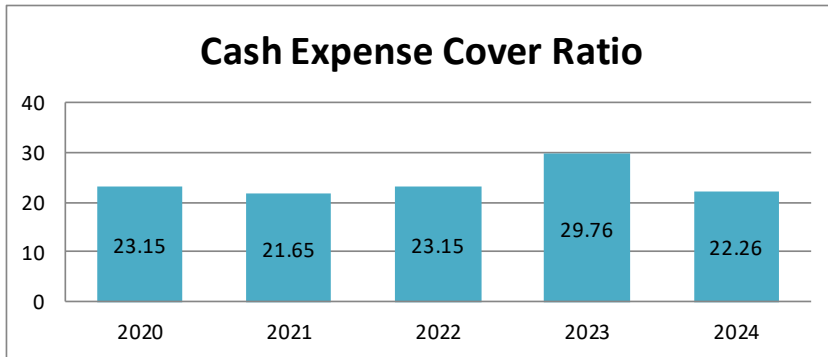


The **Outstanding Rates Ratio** indicates the percentage of uncollected rates and charges and the adequacy of recovery efforts.

Council's ratio remains at a low level and is within benchmarks for group 11 Councils and reflects good recovery procedures as advised by Councils Auditor

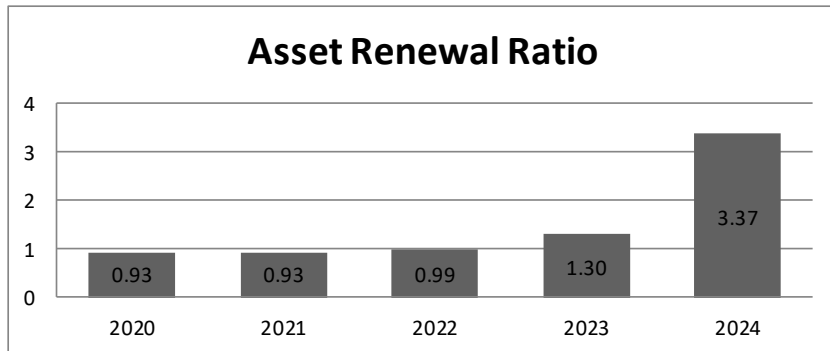
The Tcorp benchmark is to have a ratio of less than 10%

**INVERELL SHIRE COUNCIL
BUDGET REVIEW FOR THE QUARTER ENDING 31-03-2024
KEY PERFORMANCE INDICATORS**



The **Cash Expense Cover Ratio** indicates the number of months Council can pay its expenses without additional cash flow.

The Tcorp benchmark is to have reserves to meet at least three months of operating expenditure

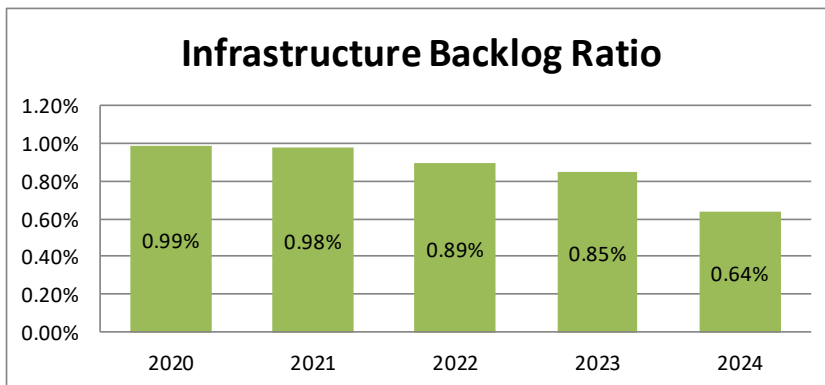


The **Asset Renewal Ratio** indicates the rate at which assets are being renewed against the rate they are being depreciated.

Council's ratio indicates that Council is expending more on asset renewals compared to the estimated asset deterioration (depreciation) across the General, Water and Sewerage Funds. This is largely due to the quantum of grant funded works being undertaken on the Shire Road Network.

The Tcorp benchmark is to have a ratio of greater than 1.

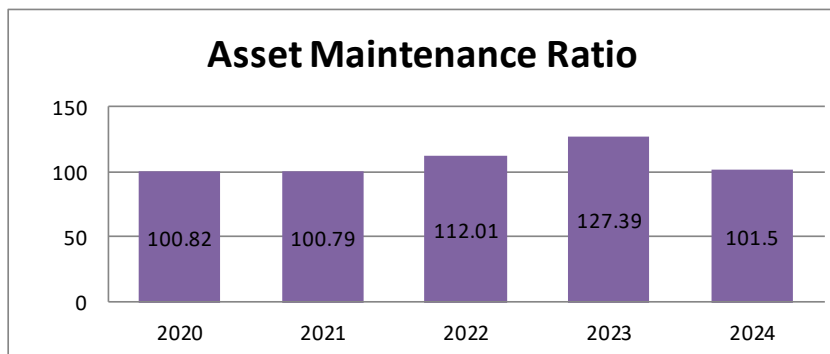
The "fit for the future" benchmark is that councils should have a ratio of greater than 1 over a three year period



The **Infrastructure Backlog Ratio** assess Council infrastructure backlog against the total value of councils infrastructure.

The Tcorp benchmark is a ratio of less than 20%.

The "fit for the future" benchmark is less than 2%



The **Asset Maintenance Ratio** compares actual asset maintenance expenses against the estimated asset maintenance required for each year.

The Tcorp benchmark is a ratio of greater than 1

The "fit for the future" benchmark is greater than 1

5.2 GOVERNANCE - MONTHLY INVESTMENT REPORT**File Number:** S12.12.2 / 24/14972**Author:** Paul Pay, Director Corporate and Community Services**SUMMARY:**

To report the balance of investments held as at 29 April 2024.

RECOMMENDATION:

The Committee recommends to Council that:

- i) the report indicating Council's Fund Management position be received and noted; and*
- ii) the Certification of the Responsible Accounting Officer be noted.*

COMMENTARY:

Contained within this report are the following items that highlight Council's Investment Portfolio performance for the month to 29 April 2024 and an update of the investment environment:

- (a) Council's Investments as at 29 April 2024;
- (b) Council Investments by Fund as at 29 April 2024;
- (c) Interest – Budgeted vs. Actual;
- (d) Investment Portfolio Performance;
- (e) Investment Commentary; and
- (f) Certification – Responsible Accounting Officer.

A) Council Investments as at 29 April 2024

Term Deposit Investment Group										
Investment	Borrower	FUND	Rating	Interest Frequency	Purchase Date	Maturity Date	Current Yield	Principal Value	Current value	Term (days)
23/30	Police Credit Union	General	Unrated	Maturity	08-May-23	08-May-24	4.85%	1,000,000	1,000,000	366
23/37	Suncorp	General	A+	Maturity	31-May-23	30-Apr-24	4.96%	2,000,000	2,000,000	335
23/29	Police Credit Union	Water	Unrated	Maturity	08-May-23	08-May-24	4.85%	1,000,000	1,000,000	366
23/31	AMP BANK	General	BBB+	Annually	25-May-23	27-May-24	5.15%	1,000,000	1,000,000	368
23/38	ING Bank	General	A	Maturity	31-May-23	30-May-24	5.10%	1,500,000	1,500,000	365
23/32	AMP BANK	General	BBB+	Annually	25-May-23	27-May-24	5.15%	1,000,000	1,000,000	368
23/39	Suncorp	Sewer	A	Maturity	07-Jun-23	07-Jun-24	5.26%	1,000,000	1,000,000	366
23/40	Australian Unity Bank	General	BBB+	Annually	20-Jun-23	20-Jun-24	5.60%	1,500,000	1,500,000	366
23/45	National Australia Bank	Water	AA-	Annually	29-Jun-23	28-Jun-24	5.45%	2,000,000	2,000,000	365
23/41	National Australia Bank	Water	AA-	Annually	28-Jun-23	28-Jun-24	5.55%	1,000,000	1,000,000	366
24/02	Bank of Sydney	General	Unrated	Annually	27-Jul-23	29-Jul-24	5.45%	2,000,000	2,000,000	368
24/01	AMP BANK	General	BBB	Annually	27-Jul-23	29-Jul-24	5.55%	2,000,000	2,000,000	368
24/04	Police Credit Union	General	Unrated	Maturity	08-Aug-23	08-Aug-24	5.35%	1,000,000	1,000,000	366
22/03	National Australia Bank	General	AA-	Annually	27-Aug-21	27-Aug-24	0.85%	2,000,000	2,000,000	1096
24/05	National Australia Bank	General	AA-	Maturity	29-Aug-23	29-Aug-24	5.24%	1,500,000	1,500,000	366
24/03	Police Credit Union	General	Unrated	Maturity	04-Aug-23	06-Aug-24	5.35%	1,000,000	1,000,000	368
24/06	National Bank Australia	General	BBB+	Maturity	07-Sep-23	09-Sep-24	5.23%	2,000,000	2,000,000	368
24/07	National Australia Bank	General	AA	Annually	13-Sep-23	13-Sep-24	5.24%	1,000,000	1,000,000	366
24/08	National Australia Bank	General	AA-	Maturity	13-Sep-23	13-Sep-24	5.24%	2,000,000	2,000,000	366
24/09	National Australia Bank	General	AA-	Maturity	13-Sep-23	13-Sep-24	5.24%	2,000,000	2,000,000	366
24/10	NAB	Water	AA-	Annually	20-Sep-23	20-Sep-24	5.30%	1,000,000	1,000,000	366
24/11	NAB	Sewer	AA-	Annually	20-Sep-23	20-Sep-24	5.30%	1,000,000	1,000,000	366
24/13	ING Bank	General	A	Annually	07-Oct-23	07-Oct-25	5.30%	2,000,000	2,000,000	731
24/14	National Australia Bank	General	AA-	Annually	06-Oct-23	08-Oct-24	5.25%	1,000,000	1,000,000	368
23/11	ING Bank	General	A	Quarterly	05-Oct-22	08-Oct-24	4.75%	2,000,000	2,000,000	734
24/12	NAB	Sewer	AA-	Quarterly	05-Oct-23	08-Oct-24	5.27%	1,500,000	1,500,000	369
24/15	Westpac Bank	General	AA-	Quarterly	19-Oct-23	21-Oct-24	5.30%	2,000,000	2,000,000	368
24/16	Westpac Bank	General	AA-	Annually	25-Oct-23	25-Oct-24	5.34%	2,000,000	2,000,000	366
24/17	Westpac Bank	General	AA-	Annually	27-Nov-23	27-Nov-24	5.47%	1,000,000	1,000,000	366
24/18	AMP BANK	General	BBB+	Maturity	27-Nov-23	27-Nov-24	5.50%	2,000,000	2,000,000	366
24/19	AMP Bank	Water	BBB	Annually	27-Nov-23	27-Nov-24	5.50%	1,000,000	1,000,000	366
24/20	Australian Unity Bank	General	BBB	Annually	27-Nov-23	27-Nov-24	5.47%	1,000,000	1,000,000	366
24/21	Auswide Bank	General	BBB	Maturity	29-Nov-23	29-Nov-24	5.67%	1,500,000	1,500,000	366
24/22	BankVic	General	A	Annually	04-Dec-23	04-Dec-24	5.45%	2,000,000	2,000,000	366
24/23	Bank of Sydney	General	NR	Annually	07-Dec-23	07-Dec-24	5.46%	2,000,000	2,000,000	366
24/27	ING Bank	Sewer	A	Annually	24-Jan-24	24-Jan-25	5.22%	1,000,000	1,000,000	366
24/28	ING Bank	Water	A	Annually	24-Jan-24	24-Jan-25	5.22%	1,000,000	1,000,000	366
24/25	ING Bank	General	A	Annually	23-Jan-24	23-Jan-26	5.02%	1,500,000	1,500,000	731
24/26	ING Bank	General	Unrated	Annually	24-Jan-24	24-Jan-25	5.22%	2,000,000	2,000,000	366
24/30	Bank Of Sydney	Sewer	Unrated	Annually	27-Feb-24	27-Feb-25	5.17%	2,000,000	2,000,000	366
24/31	Westpac Bank	General	AA-	Maturity	29-Feb-24	28-Feb-25	5.12%	1,500,000	1,500,000	365
24/32	MyState Bank	General	BBB	Maturity	04-Mar-24	04-Mar-25	5.15%	2,000,000	2,000,000	365
24/33	MyState Bank	General	BBB+	Maturity	04-Mar-24	04-Mar-25	5.15%	1,000,000	1,000,000	365
23/26	Auswide Bank	General	BBB	Monthly	24-Mar-23	24-Mar-25	4.80%	1,000,000	1,000,000	731
23/24	Auswide Bank	Water	BBB	Monthly	24-Mar-23	24-Mar-25	4.80%	1,000,000	1,000,000	731
24/34	Bank of Sydney	General	Unrated	Annually	19-Mar-24	19-Mar-25	5.22%	1,000,000	1,000,000	365
24/24	Suncorp	General	A	Annually	19-Jan-24	19-Jan-26	5.05%	2,000,000	2,000,000	731
24/35	Bank of Sydney	Water	BBB+	Maturity	20-Mar-24	20-Mar-25	5.22%	1,500,000	1,500,000	365
24/36	BankVic	Water	A	Annually	26-Mar-24	25-Mar-25	5.15%	2,000,000	2,000,000	364
24/29	ING Bank	General	A	Annually	24-Jan-24	27-Jan-26	5.02%	1,000,000	1,000,000	734
21/13	ICBC - Industrial and Commercial Bank of China	Water	A	Annually	27-May-21	27-May-26	1.40%	1,000,000	1,000,000	1826
21/14	ICBC - Industrial and Commercial Bank of China	Sewer	A	Annually	27-May-21	27-May-26	1.40%	1,000,000	1,000,000	1826
21/15	ICBC - Industrial and Commercial Bank of China	General	A	Annually	27-May-21	27-May-26	1.40%	1,000,000	1,000,000	1826
							TOTALS	77,000,000	77,000,000	

Cash Deposit Accounts											
As at Date	Borrower	FUND	Rating		Purchase Date	Maturity Date	Current Yield	Value at beg year	Current value	Term	
31/03/2024	Commonwealth Bank	General	A		9/11/2020		0.00%		1,194.89		
31/03/2024	Macquarie Bank	General	AA-	Monthly	9/11/2020		3.90%	-	6,587.68		
31/03/2024	Macquarie Bank	Water	AA-	Monthly	9/11/2020		3.90%	-	8,172.42		
31/03/2024	Macquarie Bank	Sewer	AA-	Monthly	9/11/2020		3.90%	-	4,899.51		
31/03/2024	Nab At Call	General	AA-	Monthly	25/01/2024		4.10%	6,000,000	6,046,626.22		
Sub Total - Cash Deposit Accounts								-	-	6,067,480.72	-

B) Council Investments by Fund 29 April 2024

Portfolio by Fund	31/03/2024	29/04/2024
General Fund	\$63,073,391	\$63,073,391
Water Fund	\$12,508,202	\$12,508,202
Sewer Fund	\$7,504,917	\$7,504,917
TOTAL	\$83,086,509	\$83,086,509

Council's investment portfolio remained neutral throughout April 2024. This was in respect of normal cash flow movements for receipts collected and payments made during April 2024

C) Interest – Budgeted verses Actual Result to Date

	Ledger	2023/2024 Budget \$	Actuals to Date \$	Accrued Interest to Date \$	TOTAL \$
General Fund	128820	884,000	1,458,360	1,179,549	2,637,909
Water Fund	812350	182,000	111,178	304,836	416,014
Sewer Fund	906320	130,000	24,335	153,468	177,802
TOTAL		1,196,000	1,593,872	1,637,853	3,231,725

Term deposit interest rates have improved recently with a 12-month term deposit now yielding 5.1 – 5.30%. Given our strong investment balances, Council is expected to exceed interest revenue targets in 2023/2024. This additional interest received during 2023/2024 will be allocated to special projects during 2024/2025.

D) Investment Portfolio Performance

Investment Portfolio Return		Benchmarks		
	% pa	RBA Cash Rate	Aus Bond Bank Bill	11am Cash Rate
Benchmark as at 29-4-2024		4.35%	4.33%	4.35%
Term Deposits	4.94%			
Cash Deposit Accounts	4.10%			
180 Day Call Account	0.00%			
Floating Rate Notes	0.00%			

E) Investment Commentary

Council's investment portfolio returns exceeded the above benchmarks in all investment categories except for Council's cash deposit accounts. These accounts are held for liquidity purposes.

Council's investment portfolio of \$83M is almost entirely invested in fixed term deposits. Overall, the portfolio is highly liquid, highly rated and short-dated from a counterparty perspective.

F) Certification – Responsible Accounting Officer

I Paul Pay, hereby certify that the investments listed in this report have been made in accordance with Section 625 of the *Local Government Act 1993*, Clause 212 of the Local Government (General) Regulations 2005 and Council's Investment Policy.

RISK ASSESSMENT:

Nil

POLICY IMPLICATIONS:

Nil

CHIEF FINANCIAL OFFICERS COMMENT:

Council's term deposit portfolio was yielding 4.94% p.a. at month-end, with a weighted average duration of around 226 days or 7.5 months. Council is well positioned to take advantage of increasing term deposit rates as investments mature.

LEGAL IMPLICATIONS:

Nil

ATTACHMENTS:

Nil

6 CONFIDENTIAL MATTERS (COMMITTEE-OF-THE-WHOLE)

RECOMMENDATION:

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with the reasons stated in the referral reports:

- 6.1 Request for a Reduction in a Water Usage Account**