



INVERELL
SHIRE COUNCIL

BUSINESS PAPER

**Civil and Environmental Services
Committee Meeting
Wednesday, 10 April 2024**

INVERELL SHIRE COUNCIL**NOTICE OF CIVIL AND ENVIRONMENTAL SERVICES COMMITTEE MEETING**

5 April, 2024

A Civil and Environmental Services Committee Meeting will be held in the Committee Room, Administrative Centre, 144 Otho Street, Inverell on Wednesday, 10 April, 2024, commencing at **9.00am**.

Your attendance at this Civil and Environmental Services Committee Meeting would be appreciated.

Please Note: Under the provisions of the Code of Meeting Practice the proceedings of this meeting (including presentations, deputations and debate) will be recorded. The audio recording of the meeting will be uploaded on the Council's website at a later time. Your attendance at this meeting is taken as consent to the possibility that your voice may be recorded and broadcast to the public.

I would like to remind those present that an audio recording of the meeting will be uploaded on the Council's website at a later time and participants should be mindful not to make any defamatory or offensive statements.

BRETT MCINNES

GENERAL MANAGER

Agenda

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Ethical Decision Making and Conflicts of Interest

A guiding checklist for Councillors, officers and community committees

Ethical decision making

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council's objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of interest?
- Do you stand to gain personally at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

Conflict of interest

A conflict of interest is a clash between private interest and public duty. There are two types of conflict:

- **Pecuniary** – regulated by the *Local Government Act 1993* and Office of Local Government
- **Non-pecuniary** – regulated by Codes of Conduct and policy. ICAC, Ombudsman, Office of Local Government (advice only). If declaring a Non-Pecuniary Conflict of Interest, Councillors can choose to either disclose and vote, disclose and not vote or leave the Chamber.

The test for conflict of interest

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of 'corruption' – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest.

Identifying problems

- 1st** Do I have private interests affected by a matter I am officially involved in?
2nd Is my official role one of influence or perceived influence over the matter?
3rd Do my private interests conflict with my official role?

Local Government Act 1993 and Model Code of Conduct

For more detailed definitions refer to Sections 442, 448 and 459 or the *Local Government Act 1993* and Model Code of Conduct, Part 4 – conflicts of interest.

Disclosure of pecuniary interests / non-pecuniary interests

Under the provisions of Section 451(1) of the *Local Government Act 1993* (pecuniary interests) and Part 4 of the Model Code of Conduct prescribed by the Local Government (Discipline) Regulation (conflict of interests) it is necessary for you to disclose the nature of the interest when making a disclosure of a pecuniary interest or a non-pecuniary conflict of interest at a meeting.

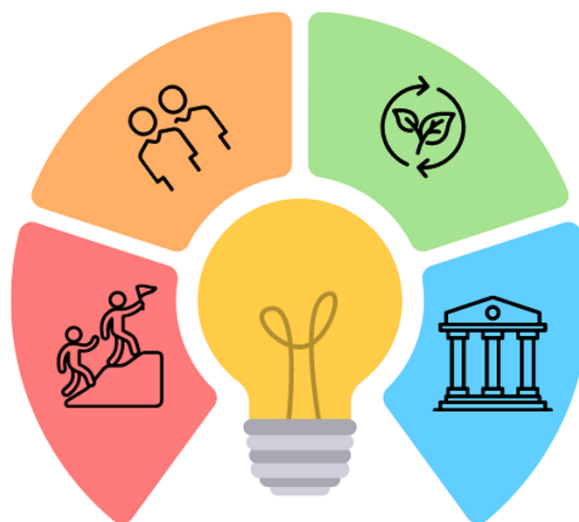
A Declaration form should be completed and handed to the General Manager as soon as practicable once the interest is identified. Declarations are made at Item 3 of the Agenda: Declarations - Pecuniary, Non-Pecuniary and Political Donation Disclosures, and prior to each Item being discussed: The Declaration Forms can be downloaded at [Disclosure of pecuniary interests form](#) or [non-pecuniary interests form](#)

Quick Reference Guide

Below is a legend that is common between the:

- Inverell Shire Council Strategic Plan;
- Inverell Shire Council Delivery Plan; and
- Inverell Shire Council Operational Plan.

OUR DESTINATIONS



01 LEADERSHIP



We will be an accountable and responsible Council that will be involved with the community and responsibly manage public resources.

02 PROSPERITY



The Shire has a diverse, strong local economy that provides opportunities that contribute to the quality of life for the community.

03 LIVEABILITY



Our community is healthy, safe, educated and offers opportunities for people of all ages and abilities. We value our natural and built environment.

04 SERVICES & INFRASTRUCTURE



Our community is enhanced by the provision of civic services and infrastructure. These services are planned and financially sustainable.

1 APOLOGIES

2 CONFIRMATION OF MINUTES

RECOMMENDATION:

That the Minutes of the Civil and Environmental Services Committee Meeting held on 13 March, 2024, as circulated to members, be confirmed as a true and correct record of that meeting.

**MINUTES OF INVERELL SHIRE COUNCIL
CIVIL AND ENVIRONMENTAL SERVICES COMMITTEE MEETING
HELD AT THE COMMITTEE ROOM, ADMINISTRATIVE CENTRE, 144 OTHO STREET,
INVERELL
ON WEDNESDAY, 13 MARCH 2024 AT 9.30AM**

PRESENT: Cr Stewart Berryman (Chairperson), Cr Paul Harmon (Mayor), Cr Di Baker, Cr Kate Dight, Cr Paul King OAM, Cr Wendy Wilks and Cr Jo Williams.

IN ATTENDANCE: Brett McInnes (General Manager), Paul Pay (Director Corporate and Community Services), Justin Pay (Director Civil Services), Anthony Alliston (Director Environmental Services) and Sharon Stafford (Governance and Executive Services).

1 APOLOGIES

COMMITTEE RESOLUTION

Moved: Cr Di Baker

Seconded: Cr Paul Harmon

That the apology received from Cr Ross for personal reasons be accepted and leave of absence granted.

CARRIED

2 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION

Moved: Cr Wendy Wilks

Seconded: Cr Di Baker

That the Minutes of the Civil and Environmental Services Committee Meeting held on 14 February, 2024, as circulated to members, be confirmed as a true and correct record of that meeting.

CARRIED

3 DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS

Nil

4 PUBLIC FORUM

Nil

5 DESTINATION REPORTS**5.1 DAM SAFETY NSW PROPOSED LEVY ON DECLARED DAMS S32.12.3****COMMITTEE RESOLUTION**

Moved: Cr Di Baker

Seconded: Cr Wendy Wilks

The Committee recommend to Council that:

- i) the report be received and noted;*
- ii) Council objects to the proposed introduction of a levy on declared dam owners; and*
- iii) Council seek the support and representation of the Local Member the Hon Adam Marshall in not implementing the proposed levy on declared dam owners.*

CARRIED

5.2 SPECIAL PROJECTS ROADS INFRASTRUCTURE FUNDING ALLOCATION 2023/2024 S28.16.7**COMMITTEE RESOLUTION**

Moved: Cr Paul Harmon

Seconded: Cr Di Baker

The Committee recommend to Council that the Special Projects Roads Infrastructure Funding for 2023/2024 of \$461,048 be allocated to gravel resheeting and drainage maintenance on Western Feeder Road.

CARRIED

5.3 REQUEST FOR UPGRADE - CAMERON STREET - INVERELL WOMEN'S SHED S3.16.18**COMMITTEE RESOLUTION**

Moved: Cr Paul Harmon

Seconded: Cr Wendy Wilks

The Committee recommend to Council that:

- i) Council accede to the request of the Inverell Women's Shed to upgrade the 170m section of Cameron Street that runs adjacent to the Inverell Racecourse utilising Option 2 (minor gravel patching, reshaping and recompacting existing gravel and bitumen sealing); and*
- ii) Council seek a financial contribution from the Inverell Jockey Club and the Inverell Equestrian Council Management Committee towards the upgrade.*

CARRIED

6 INFORMATION REPORTS

COMMITTEE RESOLUTION

Moved: Cr Di Baker

Seconded: Cr Wendy Wilks

That the following information reports be received and noted.

CARRIED

6.1 POST COMPLETION PROJECT CONTROL GROUP MEETING MINUTES 13 FEBRUARY 2024 - BUNDARRA ROAD PAVEMENT REHABILITATION AND WIDENING PROJECT - PIONEER VILLAGE TO CUNNINGHAMS HILL S28.7.18/87

6.2 BIOSECURITY UPDATE S15.8.36

6.3 WORKS UPDATE S28.21.1/17

6.4 NSW HOUSING CRISIS - "LOW AND MID-RISE HOUSING REFORMS" S18.6.71

6.5 REVIEW OF FUNDING MODELS FOR LOCAL WATER UTILITIES S14.18.6/17

The Meeting closed at 9.53am.

- 3 DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS**
- 4 PUBLIC FORUM**

5 DESTINATION REPORTS

5.1 BITUMEN RESURFACING PROGRAM 2024-2025

File Number: S28.21.1/17 / 24/11469

Author: Scott Hamilton, Project Engineer

SUMMARY:

Funding allocations have been proposed for the 2024-2025 Bitumen Resurfacing Program. This report details the breakdown of this funding and which road resurfacing works are proposed to be undertaken.

RECOMMENDATION:

The Committee recommend to Council that subject to the endorsement of the 2024/25 budget:

- *the proposed 2024-2025 Bitumen Resurfacing Program be adopted as presented; and*
- *the adopted Bitumen Resurfacing Program be placed on Council's website for the information of the community.*

COMMENTARY:

The 2024-2025 Bitumen Resurfacing Program is scheduled to commence in September 2024. Council's recurrent funding allocation for bitumen resurfacing is \$1,568,895.

The funding allocation for State Roads RMCC Ordered Works has not yet been determined by TfNSW.

Details of the funding allocations and sources for the program are as follows:

i)	Urban Street (Inverell) -	ACRD	\$ 224,700
ii)	Village Streets (Ashford)	ACRD	\$ 52,130
		Council	\$ 26,510
iii)	Rural Roads – Northern and Southern -	R2R	\$ 693,280
		ACRD	\$ 107,580
iv)	Regional Roads	Block Grant	\$ 464,695
v)	State Roads	RMCC Ordered Works	subject to confirmation by TfNSW
		Estimated cost	\$1,310,426*
		Total funding allocation	\$1,568,895

*An allowance has been made in the estimated cost for a potential price increase in bitumen costs, however it is difficult to predict what the market price may do. It is perceived that further price increases are inevitable and therefore a buffer has been allowed for between the estimated cost and total funding allocation in preparation for Council to potentially accommodate any substantial price increases.

The funding has been allocated on a priority basis, as determined by Council's asset management system. A detailed investigation into the sealed road network was undertaken in 2020, which included a condition assessment by an independent contractor, in accordance with recognised asset management standards. The technical assessment includes data on:

- Cracking
- Roughness
- Rutting
- Edge break
- Local surface defects etc

This assessment produces a score. Council's asset staff and maintenance supervisors continually inspect and assess the sealed road network to ensure that service levels are being met. The results of these inspections are recorded in Council's asset management system and are considered when formulating capital expenditure and maintenance works programs.

This information was assessed, along with consideration of the age of existing seal, to determine the condition of the bitumen surface. This information was then confirmed in the field by Council's operational staff and the final program determined. Heavy patching has yet to be determined, however it will be undertaken on all segments with excessive defects, such as pavement failures and roughness and rutting issues prior to the program commencing. This ensures the longevity of the new sealed surface, whilst improving the ride quality of the road network. Council has commenced some preparation works on the regional and rural road network with further preparation works on the Urban Streets and Village Streets due to commence shortly.

A detailed list of each road identified for bitumen resurfacing in the 2024-2025 financial year is contained in **Attachment 1** and maps of each reseal segment are included in **Attachment 2** for the information of the Committee.

RISK ASSESSMENT:

Nil

POLICY IMPLICATIONS:

Nil

CHIEF FINANCIAL OFFICERS COMMENT:

The estimated cost of the 2024-2025 Bitumen Resurfacing Program is within budget estimates and provides allowances for a potential bitumen price increase.

LEGAL IMPLICATIONS:

Nil

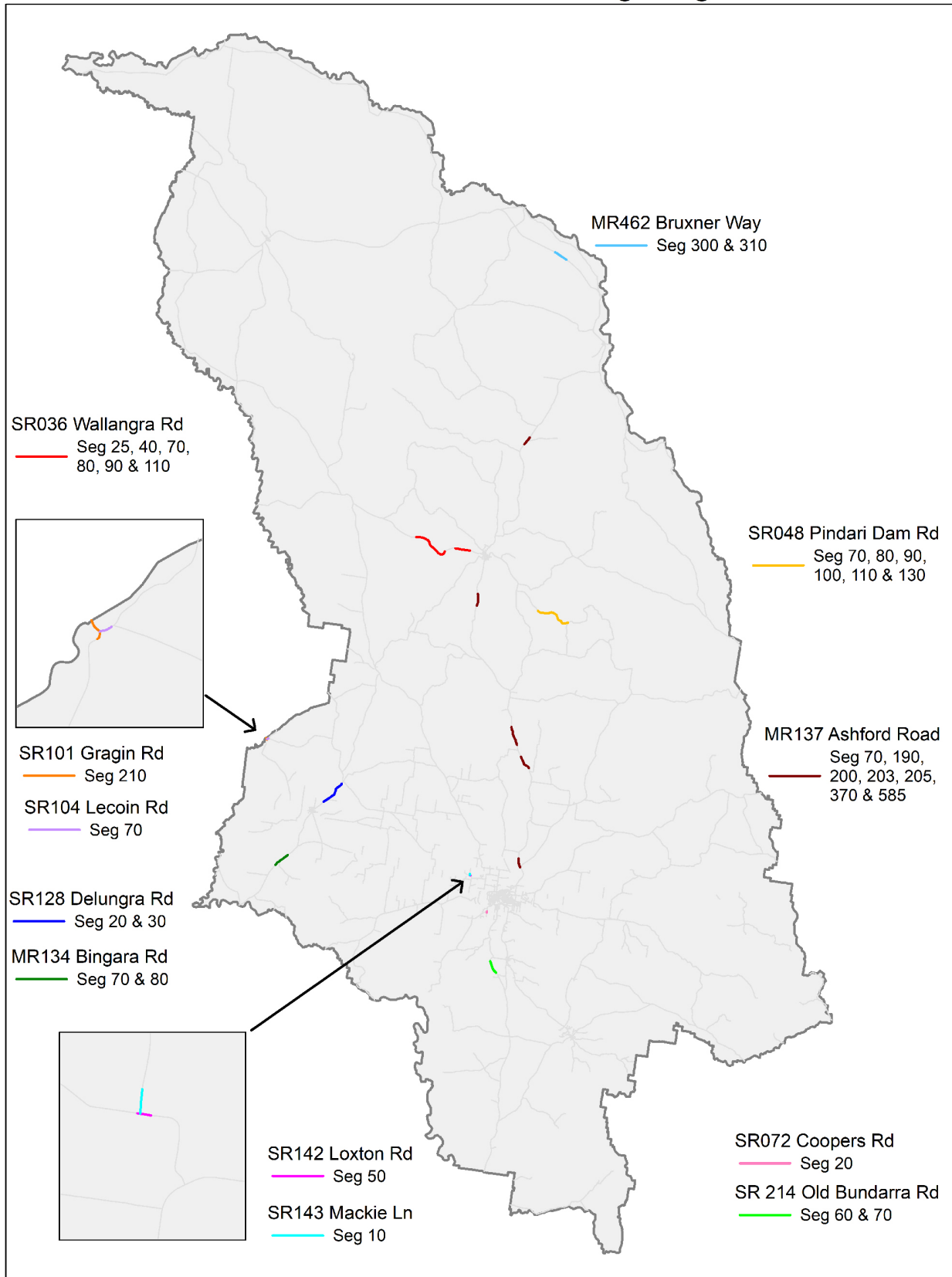
ATTACHMENTS:

1. **List of Roads Identified for Bitumen Resurfacing - 2024-2025** [↓](#)
2. **Maps of Each Reseal Segment** [↓](#)

BITUMEN RESURFACING PROGRAM 2024-2025						
Road & Segment Id	Road Name	Description	L (m)	Area (m2)	Classification	Estimated Cost
IU162-020	Rivers Street	BTW Otho Street & Vivian Street	136	1360	Urban	\$8,160
IU041-010	Campbell Lane	BTW Evans Street & Byron Street	273	2730	Urban	\$16,380
IU143-010	Oliver Street	BTW Vivian Street & Lawrence Street	234	2340	Urban	\$14,040
IU193-040	Vivian Street	BTW Rivers Street & Evans Street	181	1810	Urban	\$10,860
IU075-030	Froude Street	BTW Harland Street & Kuna Avenue	361	3610	Urban	\$21,660
IU075-040	Froude Street	BTW Kuna Avenue & Coolibah Drive	53	530	Urban	\$3,180
IU113-090	Lawrence Street	BTW Oliver Street & Byron Street	124	1240	Urban	\$7,440
IU121-050	Mansfield Street	BTW Granville Street & Henderson Street	129	1290	Urban	\$7,740
IU121-060	Mansfield Street	BTW Henderson Street & Ross Street	137	1370	Urban	\$8,220
IU121-070	Mansfield Street	BTW Ross Street & Rivers Street	93	930	Urban	\$5,580
IU121-080	Mansfield Street	BTW Rivers Street & Evans Street	194	1940	Urban	\$11,640
IU127-010	Mclvor Street	BTW Ashford Road & Bend	451	4510	Urban	\$27,060
IU127-020	Mclvor Street	BTW Bend & EOF	87	870	Urban	\$5,220
IU188-020	Urabatta Street	BTW Rose Street & Brown Street	160	1600	Urban	\$9,600
IU188-030	Urabatta Street	BTW Brown Street & Bannockburn Road	183	1830	Urban	\$10,980
YU282-010	Campbell Street	BTW Warialda St & Macintyre St	137	726	Village	\$4,357
YU282-020	Campbell Street	BTW Macintyre St & EOF	125	663	Village	\$3,975
AU222-010	Inverell Street	BTW Ely St & David St	231	1155	Village	\$6,930
AU222-020	Inverell Street	BTW David St & Fraser St	235	1175	Village	\$7,050
AU222-030	Inverell Street	BTW Fraser St & Duff St	161	805	Village	\$4,830
AU209-020	Bala Street North	BTW MR137 & Fraser St	161	805	Village	\$4,830
AU218-010	Ely Street	BTW MR 137 & Frome St	171	855	Village	\$5,130
AU220-010	Frome Street	Btw Ely St & David St	224	1120	Village	\$6,720
AU215-010	David Street	BTW Dudley St & Sinclair St	126	630	Village	\$3,780
AU215-020	David Street	BTW Dudley St & Frome St	136	680	Village	\$4,080
AU230-010	Sinclair Street	Btw David St & EOF	59	295	Village	\$1,770
AU215-030	David Street	BTW MR 137 & Frome St	177	885	Village	\$5,310
SR142-050	Loxton Road	Mackies Lane	94	470	Rural	\$2,820
SR143-010	Mackie Lane	Loxton Road	170	680	Rural	\$4,080
SR072-020	Coopers Road	BTW Rosie Lane & End Of Seal	163	815	Rural	\$4,890
SR128-020	Delungra Road	Faulknors Lane	1879	10522	Rural	\$63,134
SR128-030	Delungra Road	Gunnee Feedlot	1978	11077	Rural	\$66,461
SR101-210	Gragin Road	Lecion Road	313	1941	Rural	\$11,644
SR104-070	Lecoin Road	BTW Gragin Road & End Of Seal	183	1135	Rural	\$6,808
SR036-025	Wallangra Road	Sandy Creek	204	1142	Rural	\$6,854
SR036-040	Wallangra Road	Sandy Creek	1896	10618	Rural	\$63,706
SR036-070	Wallangra Road	Valhalla	1707	10242	Rural	\$61,452
SR036-080	Wallangra Road	Tilla Budgery	1833	10265	Rural	\$61,589
SR036-090	Wallangra Road	Bije	1180	6018	Rural	\$36,108
SR036-110	Wallangra Road	Shan a Doo	691	3524	Rural	\$21,145
SR048-070	Pindari Dam Road	Dingoe Creek	1072	6432	Rural	\$38,592
SR048-080	Pindari Dam Road	Strathsevern	1491	8946	Rural	\$53,676
SR048-090	Pindari Dam Road	Sabrina	230	1380	Rural	\$8,280
SR048-100	Pindari Dam Road	Sabrina	1134	6804	Rural	\$40,824
SR048-110	Pindari Dam Road	Duccamarrin	532	3298	Rural	\$19,790
SR048-130	Pindari Dam Road	Upper Severn River Rd	802	4972	Rural	\$29,834
SR214-060	Old Bundarra Road	End of Seal	840	5880	Rural	\$35,280
SR214-070	Old Bundarra Road	South Of Schwenkes Lane	1046	7008	Rural	\$42,049
MR137-585	Inverell-Bonshaw Road	Hillview Road	1272	5724	Regional	\$34,344
MR134-070	Bingara Road	Strattons Lane	1033	6405	Regional	\$38,428
MR134-080	Bingara Road	Waireka	1251	10258	Regional	\$61,549
MR137-070	Inverell-Bonshaw Road	Mourabie	1319	7386	Regional	\$44,318
MR137-190	Inverell-Bonshaw Road	Dinton Vale	1374	7694	Regional	\$46,166
MR137-200	Inverell-Bonshaw Road	Dinton Vale	375	2100	Regional	\$12,600
MR137-203	Inverell-Bonshaw Road	Culvert	28	157	Regional	\$941
MR137-205	Inverell-Bonshaw Road	Greenways	940	5264	Regional	\$31,584
MR462-300	Bruxner Way	Lickinghole Creek	712	4628	Regional	\$27,768
MR462-310	Bruxner Way	Lickinghole Creek	1122	7293	Regional	\$43,758
MR137-370	Inverell-Bonshaw Road	Arthurs Seat North	1762	10572	Regional	\$63,432
Totals			35365	218404		\$1,310,426

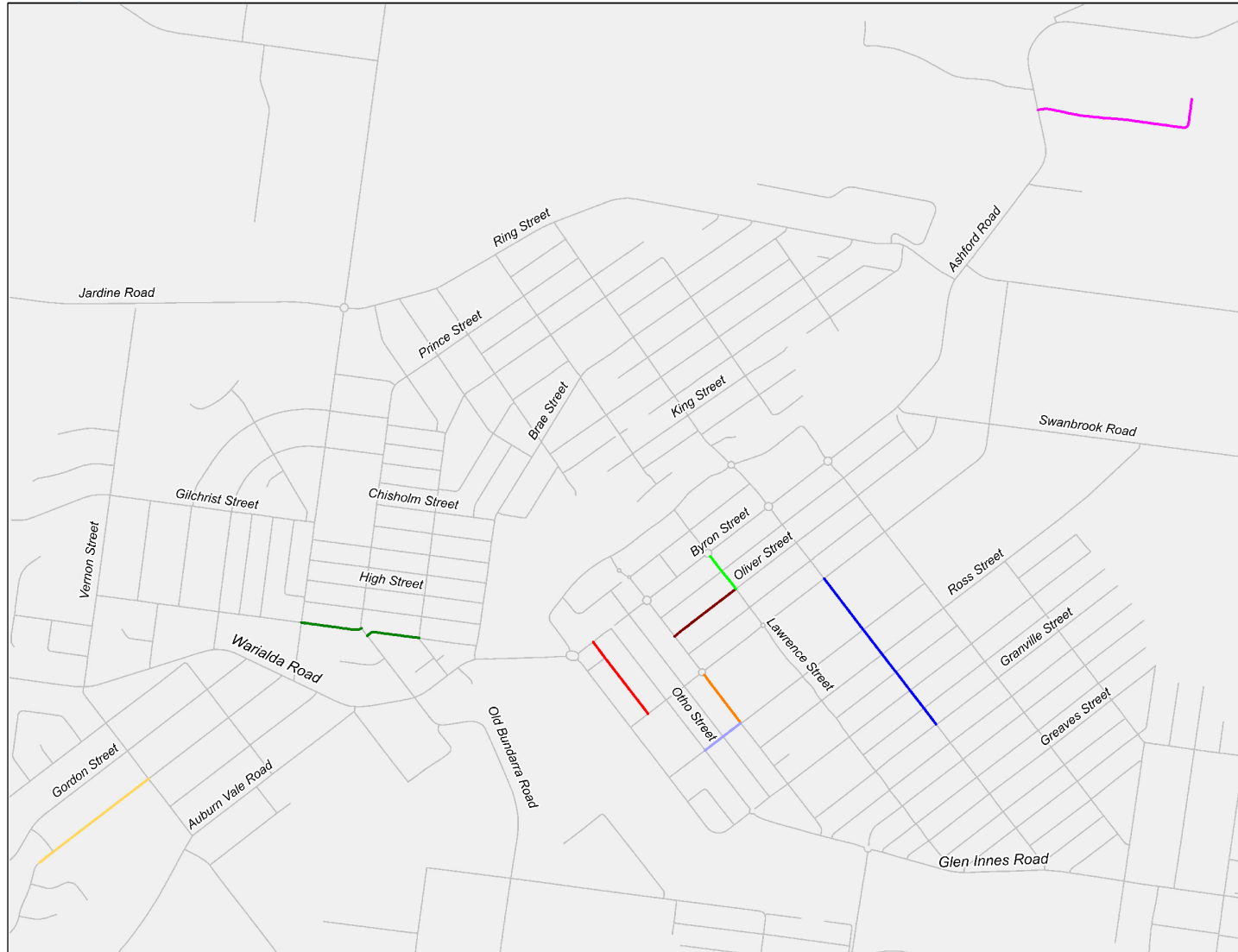


2024-2025 Regional & Rural Roads Bitumen Resurfacing Program





2024-2025 Inverell Urban Streets Bitumen Resurfacing Program

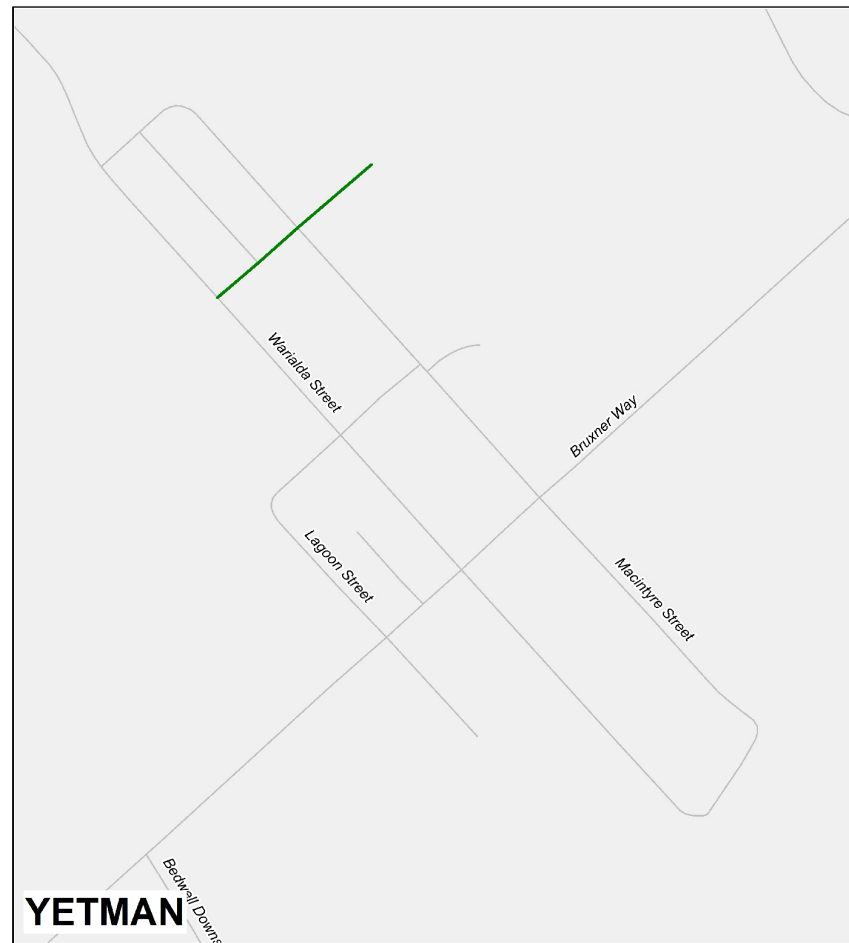
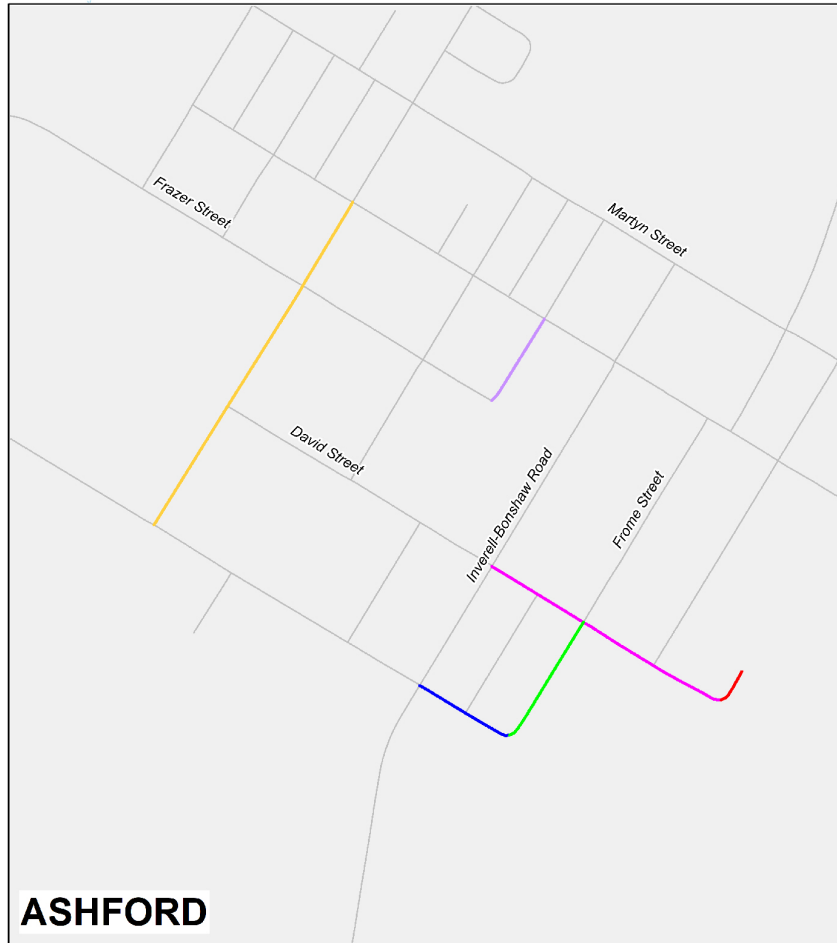


Legend

- IU041 Campbell Lane
— Seg 10
- IU075 Froude Street
— Seg 30 & 40
- IU113 Lawrence Street
— Seg 90
- IU121 Mansfield Street
— Seg 50, 60, 70 & 80
- IU127 McIvor Street
— Seg 10 & 20
- IU143 Oliver Street
— Seg 10
- IU162 Rivers Street
— Seg 20
- IU188 Urabatta Street
— Seg 20 & 30
- IU193 Vivian Street
— Seg 40



2024-2025 Village Streets Bitumen Resurfacing Program



- | | | | |
|-------------------------------------|--------------------------------------------|-----------------------------------|----------------------------------------|
| AU209 Bala Street North
— Seg 20 | AU215 David Street
— Seg 10, 20 & 30 | AU218 Ely Street
— Seg 10 | YU282 Campbell Street
— Seg 10 & 20 |
| AU220 Frome Street
— Seg 10 | AU222 Inverell Street
— Seg 10, 20 & 30 | AU230 Sinclair Street
— Seg 10 | |

5.2 URBAN WORKS PROGRAM 2023/24**File Number:** S28.21.1 / 24/11672**Author:** Justin Pay, Director Civil Services**SUMMARY:**

Council has unallocated funds in the budget for the 2023/24 Urban Works program. This report is presented to facilitate Council allocating those funds.

RECOMMENDATION:

That the Committee recommend to Council that the \$531,136 in the 2023/24 Urban Works budget be allocated to the rehabilitation and reconstruction of Libani Close, Inverell.

COMMENTARY:

Each year Council identifies particular projects to be completed as part of the Urban Works Program.

In March 2016, Council considered a detailed report that was presented to inform future Urban Works Programs. The report contained a table that listed a range of urban works projects nominated in apparent order of priority. The table was populated on the basis of Councillor identified priorities and renewal projects from Council's asset management system. The nominated projects were endorsed by Council for future programs. In September 2020 Council considered a further report that included commentary on the status of those identified projects, a copy of this report is presented in **Attachment 1** for the information of the Committee. It is intended to formulate a new urban works projects priority list in conjunction with the creation of Council's Delivery Plan later in 2024. In the interim, the opportunity exists to complete further works as part of the 2023/24 Urban Works Program.

In reviewing the table from the March 2016 report the remaining uncompleted projects are:

- Town Centre Renewal Plan
- Mansfield Street – New Kerb and Gutter
- Cloonan Terrace – New Kerb and Gutter
- Chester Street - Rehabilitation
- Granville Street - Rehabilitation
- Lawrence Street – Rehabilitation

Of the above remaining uncompleted projects, rehabilitation of Chester Street (Lawrence Street to Mansfield Street) has been expedited given the connection to the new roundabout. The remaining projects are currently on Council's design priorities lists in various stages of project development however, not one of them are in a position to commence construction prior to the end of the 2024 calendar year.

Since putting together the original report in 2016, a significant issue has arisen in Libani Close, Inverell. The road pavement and kerb and gutter in the street has deteriorated significantly and is causing significant strain on maintenance budgets to keep the road in a serviceable condition. Several photos are provided in **Attachment 2** that show how serious the defects are at this location. A map is provided in **Attachment 3** showing the location of Libani Close.

Council has received numerous complaints from residents over the previous five (5) year period regarding Libani Close and whilst maintenance staff constantly inspect and undertake reactive works, the cost associated with this is now becoming prohibitive.

Libani Close is built on highly reactive soils and has significant drainage issues relating to the location of the natural underground water table. The road was constructed by contractors in the 1990s as part of a development that subdivided the area into residential lots.

A plan has been developed to rehabilitate Libani Close, including reconstruction of the pavement, removal and reconstruction of kerb and guttering, construction of new sub-soil drainage and upgrades to the existing drainage. The initial construction estimate for this project is \$515,000. This is higher than Council's average urban road reconstruction costs due to the additional drainage works required at the location as well as site constraints relating to power and telecommunications infrastructure. Works on this project could commence in the first quarter of the 2024/25 financial year.

Council has previously undertaken a planning exercise that identified a range of future urban works projects to form future works programs. A significant number of those projects have since been completed. It is intended to formulate a new urban works projects priority list in conjunction with the creation of Council's Delivery Plan later in 2024.

In the interim, the opportunity exists to complete further works as part of the 2023/24 Urban Works Program.

The following allocations are proposed for the 2023/24 Urban Works Program:

Rehabilitation and Reconstruction of Libani Close, Inverell: \$531,136

(This allows for a small contingency above the current construction estimate).

It must be noted that this allocation would exhaust the full urban works vote for 2023/24.

RISK ASSESSMENT:

Nil.

POLICY IMPLICATIONS:

Nil.

CHIEF FINANCIAL OFFICERS COMMENT:

Adequate funds remain in the 2023/2024 Urban Works Budget to complete the nominated project.

LEGAL IMPLICATIONS:

Nil.

ATTACHMENTS:

1. Council Report - Urban Works Program 2020/21 - 23 September 2020 [↓](#)
2. Defects on Libani Close [↓](#)
3. Map Showing Location of Libani Close [↓](#)

Ordinary Council Meeting Agenda

23 September 2020

9.2 URBAN WORKS PROGRAM 2020/21**File Number:** S28.21.1/13 / 20/36465**Author:** Brett McInnes, Director Civil and Environmental Services**SUMMARY:**

This report has been provided to give Council an update in relation to the Urban Works Program. The opportunity exists to identify priority project/s for the 2020/21 Urban Works Program.

RECOMMENDATION:

That Council take the following actions in regards to the 2020/21 Urban Works Program:

- i) That \$20,000 be allocated for investigation and design of appropriate tree pits for replacement edge plantings in Byron Street, between Lawrence and Wood Street.*
- ii) That \$102,000 be provided as a co-contribution to match Transport for NSW funding under the PAMP Program.*
- iii) Residual funds of \$423,180 not be allocated until such time as the detailed designs and costings for the Gwydir Highway, Bundarra Road and Chester Street intersection upgrade have been completed.*

COMMENTARY:

Each year Council identifies particular projects to be completed as part of its Urban Works Program.

Background

In March 2016 Council considered a detailed report that was presented to inform future Urban Works Programs. The report contained a table that listed a range of urban works projects nominated in apparent order of priority. The table was populated on the basis of Councillor identified priorities and renewal projects from Council's asset management system. The nominated projects were endorsed by Council for future programs. The original table and a status update (blue text) has been provided below for the information of the Councillors.

No.	Project	Issue	Desktop Estimate/Status
1	Chisholm Street (Brae St to Brown St) Project completed.	Minimal gravel in road shoulder and under existing kerb and gutter, pavement and kerb and gutter extremely deformed due to garbage truck access. Causing significant drainage issues and effecting access to properties	Completed
2	Old Bundarra Road Pavement Rehab (Macintyre St to Lions Park) Project completed. Council has also recently received \$42K funding under the Fixing Local Roads Program to provide an asphalt overlay on the	The sealed pavement has reached the end of its useful life and has significant defects, rutting, roughness, edge breaks and potholing. Currently significant maintenance burden to maintain safe and trafficable surface.	Completed

Ordinary Council Meeting Agenda

23 September 2020

	corner of Old Bundarra Road and Rosslyn Street. These works are expected to be completed by November 2020.		
3	<p><i>PAMP/Cycleway Program</i></p> <p>Council has made funding applications for:</p> <ul style="list-style-type: none"> Shared path from Lions Park to Brae Street, under the town bridge Shared path adjacent to Brooks Oval Campbell Street pedestrian refuge at the library. 	<p>Council has applied for \$102K funding from TfNSW. This is a 50:50 funding program and Council needs to provide matching funding if successful. Council will be notified of the funding application outcome in October.</p>	<p>Ongoing</p> <p>\$102K (Council Contribution)</p>
4	<p><i>Captain Cook Drive / Wood Street intersection pavement and asphalt.</i></p> <p>Project completed.</p>	<p>Section of pavement on the corner behind Royal Hotel Motel deformed due to water ingress and high heavy vehicle use. Section to have pavement rehabilitated and Asphalt surface applied.</p>	<p>Completed</p>
5	<p><i>Gilchrist Street Shoulders, Kerb and Gutter replacement (Bannockburn Rd to Jack St)</i></p> <p>Project completed.</p>	<p>Kerb and Gutter has reached end of useful life. Pavement is thin and weak and deformed due to garbage truck. Project would complete rehab of Gilchrist St.</p>	<p>Completed</p>
6	<p><i>Town Centre Renewal Plan Works</i></p> <p>Council adopted the enhancement concepts contained in the TCRP to guide the future development of the town centre in May 2014. Since that time implementation works have been undertaken as part of the 2014/15, 2015/16 and 2016/17 Urban Works Program. The Otho Street renewal was a significant TCRP project completed in 17/18.</p> <p>More recently, the major renewal works in Byron Street (between Campbell and Vivian Streets) was completed as part of the 19/20 Urban Works Program.</p>	<p>Council has adopted the design concepts contained in the TCRP to guide the future development of the town centre. This project is ongoing with Council determining what components have been funded on an annual basis.</p>	<p>Ongoing</p> <p>Separate comments have been provided below in regards to future staging and cost estimates for this project.</p>

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7	<p><i>Mansfield Street - New Kerb and Gutter including pavement upgrade (Bennett St to SH12)</i></p> <p>This project has not been funded to date. Commencement of project contingent upon upgrade of SH12 and Mansfield Street intersection.</p>	<p><i>Final block of Mansfield St upgrade. Pavement in this block at end of useful life, significant maintenance required to keep surface safe and trafficable. Contingent upon SH12 upgrades at intersection.</i></p>	<p><i>\$270K. Note this figure is Mansfield St works only. It does not include intersection treatment and turning lanes on SH12. These works are estimated at approx. \$750K.</i></p>
8	<p><i>Intersection black spots Mansfield Street</i></p> <p>Project completed.</p>	<p><i>Various intersecting streets with Mansfield Street have significant crash history.</i></p>	<p><i>Completed</i></p>
9	<p><i>Cloonan Terrace - New Kerb and Gutter including pavement upgrade</i></p> <p>This project has not commenced and has not yet been funded. Survey work has been completed and the project placed on the design priority list.</p>	<p><i>Current pavement is failing and lack of completed Kerb and Gutter is causing drainage and access problems for residents.</i></p>	<p><i>\$210K</i></p>
10	<p><i>Chester Street</i></p> <p>It is intended that the initial stage of this project be addressed at the same time as the Bundarra Road, SH12, and Chester Street intersection upgrade.</p>	<p><i>Pavement and Kerb and Gutter severely deformed and in need of rehab. Drainage issues, ponding of water and extremely rough surface.</i></p>	<p><i>\$450K per block (3 blocks priority further 2 lower priority) doesn't include SH12 intersection upgrade</i></p>
11	<p><i>Granville Street</i></p> <p>This project has not commenced and has not yet been funded. Survey work has been completed and the project placed on the design priority list.</p>	<p><i>Pavement and Kerb and Gutter severely deformed and in need of rehab. Drainage issues, ponding of water and extremely rough surface.</i></p>	<p><i>\$450K per block (2 blocks priority further 2 lower priority)</i></p>
12	<p><i>Lawrence Street - New Kerb and Gutter</i></p> <p>This project has not commenced and has not yet been funded. Survey work has been completed and the project placed on the design priority list.</p>	<p><i>Missing links of kerb and gutter including pavement rehab from Henderson Street to end of street.</i></p>	<p><i>\$600K</i></p>

2020/21 Urban Works Program

The Council adopted budget for 2020/21 included a quantum of \$570,680 for urban works. Of this, Council has already allocated \$45,500 for the recurrent village projects fund and a provisional sum of \$45,000 for the PAMP program. Now the PAMP applications have been completed it will be

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necessary to allocate an additional \$57,000 to match Transport for NSW funding (subject to successful application). Remaining unallocated Urban Works funds are as follows:

2020/21 Urban Works Program budget	\$570,680
Village Projects fund	\$45,000
PAMP Program \$ for \$ funding (\$45,000 + \$57,000)	\$102,000
Unallocated Urban Works budget	\$423,180

Town Centre Renewal Plan (TCRP)

As indicated in project No.6 in the table above, Council has been progressively implementing aspects of the TCRP since its adoption in May 2014.

Full Design work has been completed to implement the TCRP centre median treatment in Byron Street between Vivian and Lawrence Streets. An estimate of \$1.4M for these works was provided when Council considered the Urban Works Program in September 2020. At this point in time this project remains unfunded.

In March 2016 Council endorsed TCRP design plans for Byron Street, between Lawrence Street and Wood Street. These plans included significant edge (footpath, kerb and gutter, drainage etc.) renewal as well as the centre median treatment. To date these works have not been funded with priority given to Otho Street and other blocks in Byron Street. The nature of Byron Street (between Lawrence and Wood Streets) differs from the core CBD with more direct vehicle access points creating challenges for the centre median and planting treatment.

Council may have noticed in recent times the extensive kerb renewal works that were necessary in front of REPCO in Byron Street. This was due to the root system of an inappropriately planted Plane Tree damaging the kerb. There are a number of locations in Byron Street (between Lawrence and Wood Street) where Plane trees are negatively impacting on kerb and drainage. Photographs showing damage have been included in **attachment 1** for the information of Council.

Whilst Council has previously resolved to remove inappropriately planted Plane trees in the CBD this has been undertaken in conjunction with new plantings. Modern technology such as strata cells (used in centre median) exist to create suitable tree pits for planting in urban areas. These tree pits enable the trees to have a suitable growing environment and prevent deleterious impacts on surrounding infrastructure. Strata cells and the like in combination with permeable paving create a surface that can be driven over above the tree root ball. Such a system can be utilised for new edge plantings as well as centre median plantings.

Noting the variation in Byron Street (between Lawrence and Wood Street) to the core CBD, it is proposed to investigate and design a tree edge replacement concept for this precinct for the consideration of Council. It is estimated that \$20,000 will be required for these works. The completion of this design will provide Council with another option to consider for tree replacement in this area noting the ongoing concern with damage to infrastructure.

Gwydir Highway, Bundarra Road & Chester Street Intersection Upgrade

Council have previously received extensive reports in relation to this project. A tripartite funding arrangement exists with contributions from the federal government, state government and Council.

Negotiations in regard to this project are continuing and procurement underway to complete detailed designs. As indicated in project No.10 in the above table it is proposed to rehabilitate Chester Street in conjunction with the intersection upgrade.

This is a major project that will need to be completed by an RMS accredited contractor and subject to tender.

Accordingly, it is considered prudent at this point in time if the bulk of the urban works vote remain unallocated until such time detailed designs and costings are completed.

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Conclusion

In 2016, Council undertook a planning exercise that identified a range of future urban works projects to inform future works programs. A significant number of those projects have since been completed. The opportunity exists to complete further works as part of the 2020/21 Urban Works Program.

In addition to the recurrent villages vote, the following allocations are proposed for the 2020/21 Urban Works Program:

PAMP \$ for \$ co-contribution.	\$102,000
Future allocation upon completion of detailed designs for Gwydir Highway, Bundarra Road and Chester Street Upgrade.	\$423,180
Design works replacement of edge plantings Byron Street (between Lawrence and Wood Streets.	\$20,000

RISK ASSESSMENT:

Nil

POLICY IMPLICATIONS:

Nil

CHIEF FINANCIAL OFFICERS COMMENT:

The Council adopted budget for 2020/21 included a quantum of \$570,680 for urban works. This report seeks to further allocate the funds to various projects that will make up the Urban Works Program.

LEGAL IMPLICATIONS:

Nil

ATTACHMENTS:

1. **Photographs Showing Damage**

Defects on Libani Close



Defects on Libani Close





Proposed Urban Works - Libani Close IU116 Segment 010

 Libani Close



6 INFORMATION REPORTS

6.1 WORKS UPDATE

File Number: S28.21.1/17 / 24/10962

Author: Justin Pay, Director Civil Services

SUMMARY:

This report is intended to keep Council updated on the capital works and maintenance programs.

COMMENTARY:

Fixing Country Bridges Funding Grant

Council has been successful in obtaining \$4.109M from the Fixing Country Bridges Funding Grant to replace Mathers Bridge on Nullamanna Road. Council has committed to a co-contribution of \$250K to bring the total funding to \$4.359M for the project.

Mathers Bridge is located along Nullamanna Road and crosses Frazers Creek just north of the Nullamanna village. The existing bridge consisting of a timber superstructure and concrete deck was constructed in the late 1950s and is now nearing the end of its useful life. A structural report completed on the bridge in 2019 found the bridge to be in very poor condition. Due to the condition of the existing bridge and the high volume of Heavy Vehicle traffic along the route, works began in 2022 to replace the bridge. A single lane side track under constant traffic control was constructed to allow heavy vehicles to continue to use the route while construction of the new bridge is underway. The construction of the new bridge is being undertaken by a team of contractors.

The contract for the bridge replacement project has been awarded to DavBridge Constructions.

Works that have been completed to date include:

- Bridge Options Report
- Bridge Design Plans
- Geotechnical Investigation
- Environmental Report
- Aboriginal Heritage Report
- Construction of the side track including the installation of a temporary bridge
- Demolition of the existing timber bridge
- Environmental protection works
- Piling works
- Bridge Abutment
- Deck Installation
- Kerb Installation
- Guardrail Installation
- Approach Slab Installation

Remaining Works to be completed include:

- Pavement Construction for Bridge Approaches
- Bitumen Seal of Bridge Approaches
- Installation of Asphalt Wearing Surface on the Bridge Deck

The project is on schedule to be completed by the end of April 2024 as per the funding guidelines, with the bridge to be open to traffic prior to the end of the month.



Mathers Bridge – Guardrail and Approach Slabs Installed

Bundarra Road Rehabilitation and Widening South of Gilgai Stage 2

Council were successful in securing funding through the Local Roads and Community Infrastructure Program to undertake pavement widening and rehabilitation works and major culvert widening works on MR73 Bundarra Road from Schwenkes Lane to Bonvale Lane, south of Gilgai.

Stage 2 roadworks between Tingha Road and Bonvale Lane have now been completed with the final primer seal placed on 15 March 2024. This work has finalised the entire project from Scwhenkes Lane to Bonvale Lane.

A post completion Project Control Group (PCG) meeting will be held in due course and the minutes from this meeting will be presented to a future Civil and Environmental Services Committee meeting identifying the project outcomes.



Completed Primer Seal - Intersection of Bonvale Lane.

Walkers Bridge Replacement - Red Hill Road, Tingha

Council has received \$675,000 of grant funding under the National Bushfire Recovery Agency funding program for the replacement of Walkers Bridge. Council has supplemented this funding with \$634,597 from the Roads to Recovery funding allocation providing a total project budget of \$1,309,597.

Walkers Bridge is a single lane timber structure built in 1966 over Darby's Creek on the eastern edge of the Tingha village on Red Hill Road. After many design considerations and budget constraints, Council has approved the replacement with a single lane box culvert structure.

A pre-construction group meeting for the project was held on Friday, 15 March 2024 to discuss and plan the project. The demolition of the existing bridge was contracted to Ironbark Demolitions Pty Ltd who commenced demolition on Monday, 18 March 2024 and completed the demolition on Friday, 22 March 2024. Design plans are currently being finalised by Council staff, however excavation for the culvert foundations are planned to commence early April 2024 followed by the construction of a gabion foundation by a specialist contractor. Project completion is planned for the end of June 2024.



Walkers Bridge Demolition – Removal of Existing Bridge

Remote Roads Pilot Program – Jones Road Upgrade

Council has been successful in securing funding for upgrade works on Jones Road to the entrance of Green Valley Farm. The project cost is \$1.903M funded by the Federal Government's Remote Roads Pilot Program (\$1,249,600), and a contribution from Council (\$653,455).

Green Valley Farm is a major tourist attraction for the Inverell Shire. The upgrade works associated with this project will improve the safety of the road as well as improve trafficability for tourists.

The project includes works along a 1.2 kilometre section of Jones Road and includes a pavement overlay, widening, replacement of drainage structures, bitumen sealing in addition to heavy patching of the New Valley Road between Jones Road and Tingha. The key aim of the project is to improve safety and trafficability on the route to Green Valley Farm.

With construction of the new causeways on the approach to Green Valley Farm completed, the Rural Construction Team has begun earthworks and opened the new causeways to traffic prior to the Easter long weekend. In the month of April, it is expected that earthworks will be completed and construction of the new pavement can begin on Jones Road.

The project is on schedule and is expected to be completed by September 2024.

Regular communication is being maintained with Green Valley Farm throughout each stage of the project.



Jones Road Upgrade Project – New Causeway Open to Traffic.



Jones Road Upgrade Project – Earthworks for New Road Formation.

Cattle Grid Replacement Guyra Road, Tingha

The Tingha Common Trust have in operation a number of cattle grids on Council's road network around the Tingha Common to prevent cattle from wandering off the common. Two (2) particular cattle grids on the Guyra Road became a safety issue for Council in September 2023 and subsequently required replacing.

An inspection undertaken at that time identified two (2) particular grids, one (1) east of Tingha and the other west of Tingha on MR135 Guyra Road as a safety issue for the travelling public. A temporary 60km/h temporary speed zone was immediately implemented and has been in operation over the past few months in order to slow the traffic and keep the travelling public safe and the road trafficable whilst Council were able to instigate a replacement program.

During that time, Council were in discussions with Mr Greg Schuman, Secretary for the Tingha Common Trust. The Trust offered a \$50,000 contribution to go towards the cost of replacing the cattle grids. Council received the \$50,000 contribution on 25 September 2023.

In order to accelerate the replacement process and to minimise the impacts on the travelling public, it was agreed that the replacement grids be a precast unit of suitable size and load carrying capacity in order to carry increased traffic volumes and increased heavy vehicle mass.

The precast units were purchased from Aprilla Grids and delivered in January 2024. Both grids were installed early March 2024 and the road approaches reinstated either side of each grid. This project is now complete.



Guyra Road East of Tingha – Installation of Precast Grid.

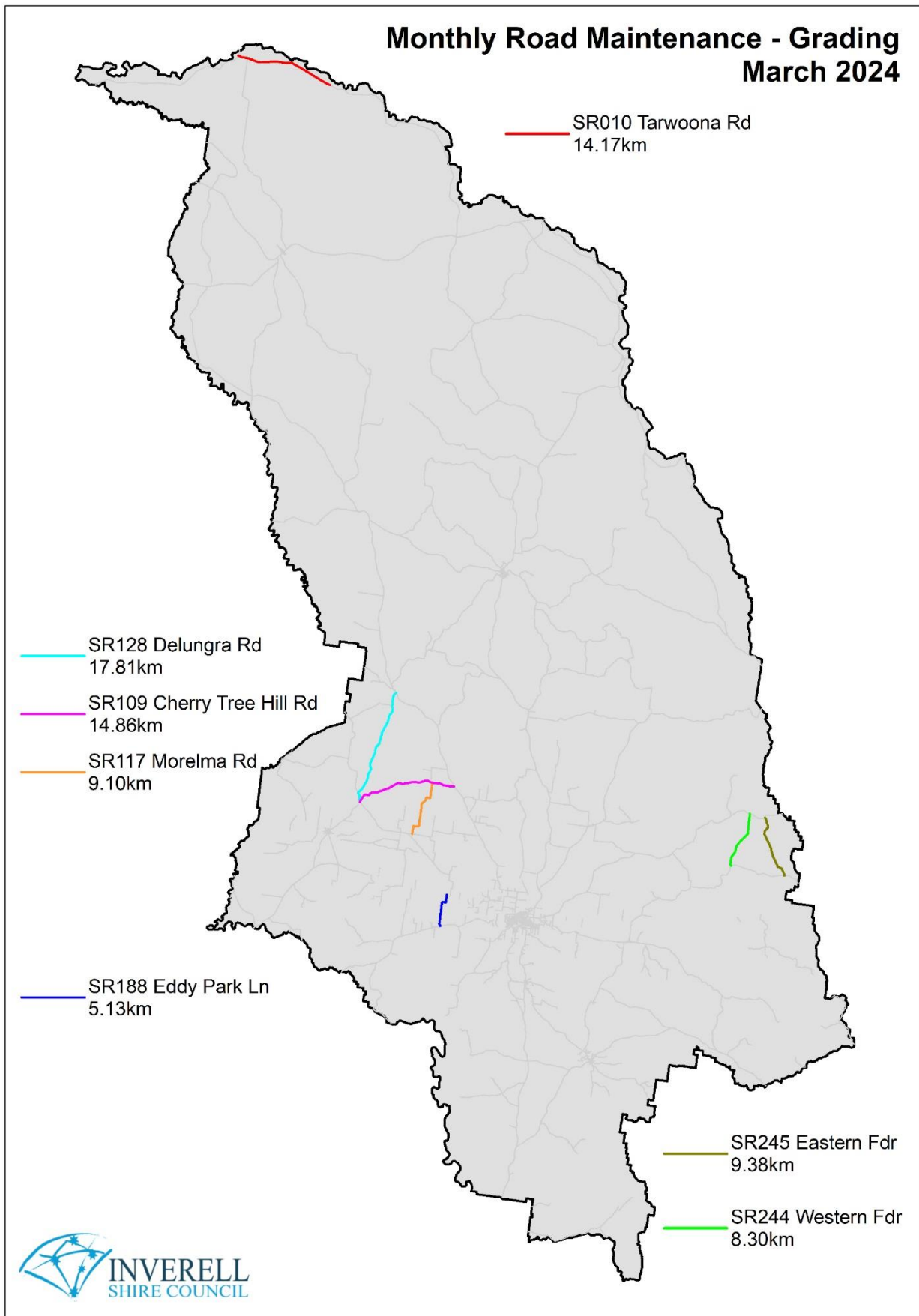


Guyra Road West of Tingha – Installation of Precast Grid.

Road Maintenance**Maintenance Grading**

The following maintenance grading works were undertaken during March 2024.

Road Number	Road Name	Length Graded (km)
SR10	Tarwoona Road	14.17km
SR109	Cherry Tree Hill Road	14.86km
SR117	Morelma Road	9.10km
SR128	Delungra Road	17.81km
SR188	Eddy Park Lane	5.13km
SR244	Western Feeder	8.30km
SR245	Eastern Feeder	9.38km
	TOTAL	78.75km



Reactive Spot Grading

The following reactive spot grading works were undertaken during March 2024.

Road Number	Road Name	Length Graded (km)
Sr 58	Rocky Creek	6.00km
Sr 54	Emmaville Road	7.00km
Sr 27	Bonshaw Road	9.00km
	TOTAL	22.00km

Gravel Patching

The following gravel patching works were undertaken during March 2024.

Road Number	Road Name	Area Patched (m2)
SR110	Rob Roy Road	1000m2
SR106	Gunnee Road	800m2
	TOTAL	1800m2

Gravel Re-sheeting

The following gravel re-sheeting works were completed in March 2024.

Road Number	Road Name	Area Resheeted (m2)
SR173	Delungra Bypass Road	27,518m2
SR236	Long Plain Lane	24,380m2
	TOTAL	51,898m2

Heavy Patching

No heavy patching works undertaken during March 2024.

Other Maintenance Activities

Council's State, Regional and Local Roads, Urban and Village Street maintenance activities, such as bitumen patching, drainage and shoulder repairs as well as vegetation control, are continuing as required. Town maintenance will continue as programmed.

ATTACHMENTS:

Nil

6.2 COMPLETION OF COMPANION ANIMAL IMPOUNDING FACILITY**File Number: S5.9.33 / 24/10990****Author: Greg Doman, Manager Environmental Health****SUMMARY:**

The purpose of this report is to inform the Committee of the completion of the Inverell Shire Companion Animal Impounding Facility at 57 Burtenshaw Road, Inverell.

COMMENTARY:

Council was successful in obtaining \$1.1M in grant funding to construct a new Companion Animal Impounding Facility at 57 Burtenshaw Road. The project's funding has been provided by the Federal Government under the Local Roads and Community Infrastructure Program Phase 3. In addition to this funding, Council also budgeted \$400K to assist with the project.

The facility has been operational for a number of weeks which has allowed Council staff the opportunity to refine the operational aspects of the facility. Council is now in a position to host an official public opening ceremony. Under the Local Roads and Community Infrastructure Program Phase 3, Council is required to provide the funding body with a minimum four (4) week notification if a planned public opening ceremony is to be held. In consideration of this grant requirement, Council plans to hold the public opening of the Inverell Companion Animal Impounding Facility on Friday, 3 May 2024 at 10:00am. The funding body has been notified of the plans to officially open the facility.

The following photographs show the completed Inverell Shire Council Companion Animal Impounding Facility.



Photo 1- Public entry to the Companion Animal Impounding Facility.



Photo 2: Completed exercise area.



Photo 3- Completed waiting room.



Photo 4- Completed area outside dog holding cells.



Photo 5- Completed cattery room including holding cells.



Photo 6- Completed dog holding cell.

The Inverell Shire Council Companion Animal Impounding Facility project has been completed within budget. The total current project cost is \$1,376,105 with a few minor expenses still outstanding.

The completion of the project will provide the Inverell community with a modern Companion Animal Impounding Facility.

RISK ASSESSMENT:

Nil

POLICY IMPLICATIONS:

Nil

CHIEF FINANCIAL OFFICERS COMMENT:

NIL

LEGAL IMPLICATIONS:

Nil

ATTACHMENTS:

Nil