



INVERELL  
SHIRE COUNCIL



*Inverell Aquatic Centre Replacement Update – The installation of the concrete blinding layer which has been installed over the 150mm drainage layer beneath the 50m swimming pool and the extent of the screw piling which has been installed. The screw piling is connected into the structural reinforcement of the concrete pool structure.*

## Business Paper

### Ordinary Meeting of Council

### Wednesday, 28 February 2024

**INVERELL SHIRE COUNCIL****NOTICE OF ORDINARY MEETING OF COUNCIL**

22 February, 2024

An Ordinary Meeting of Council will be held in the Council Chambers, Administrative Centre, 144 Otho Street, Inverell on Wednesday, 28 February, 2024, commencing at **3.00pm**.

Your attendance at this Ordinary Meeting of Council would be appreciated.

Please Note: Under the provisions of the Code of Meeting Practice the proceedings of this meeting (including presentations, deputations and debate) will be recorded. The audio recording of the meeting will be uploaded on the Council's website at a later time. Your attendance at this meeting is taken as consent to the possibility that your voice may be recorded and broadcast to the public.

**I would like to remind those present that an audio recording of the meeting will be uploaded on the Council's website at a later time and participants should be mindful not to make any defamatory or offensive statements.**

**BRETT MCINNES**

**GENERAL MANAGER**

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## Recording of Council Meetings

Council meetings are recorded. By entering the Chambers during an open session of Council, you consent to your attendance and participation being recorded.

The recording will be archived. All care is taken to maintain your privacy; however as a visitor of the public gallery, your presence may be recorded.

## Ethical Decision Making and Conflicts of Interest

A guiding checklist for Councillors, officers and community committees

### Ethical decision making

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council's objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of interest?
- Do you stand to gain personally at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

### Conflict of interest

A conflict of interest is a clash between private interest and public duty. There are two types of conflict:

- **Pecuniary** – regulated by the Code of Conduct and Office of Local Government
- **Non-pecuniary** – regulated by Code of Conduct and policy. ICAC, Ombudsman, Office of Local Government (advice only). If declaring a Non-Pecuniary Conflict of Interest, Councillors can choose to either disclose and vote, disclose and not vote or leave the Chamber.

### The test for conflict of interest

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of 'corruption' – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest.

### Identifying problems

- 1st** Do I have private interests affected by a matter I am officially involved in?  
**2nd** Is my official role one of influence or perceived influence over the matter?  
**3rd** Do my private interests conflict with my official role?

### Code of Conduct

For more detailed definitions refer to Council's and Model Code of Conduct, Part 4 – Pecuniary Interests and Part 5 – Non – Pecuniary Conflicts of Interest.

### Disclosure of pecuniary interests / non-pecuniary interests

Under the provisions of Part 4 of the Model Code of Conduct prescribed by the Local Government (Discipline) Regulation (conflict of interests) it is necessary for you to disclose the nature of the interest when making a disclosure of a pecuniary interest or a non-pecuniary conflict of interest at a meeting.

**A Declaration form should be completed and handed to the General Manager** as soon as practicable once the interest is identified. Declarations are made at Item 3 of the Agenda: Declarations - Pecuniary, Non-Pecuniary and Political Donation Disclosures, and prior to each Item being discussed: The Declaration Form can be downloaded at [Disclosure of Pecuniary Interests form](#) or [Non-Pecuniary Interests form](#)



## Quick Reference Guide

Below is a legend that is common between the:

- Inverell Shire Council Strategic Plan;
- Inverell Shire Council Delivery Plan; and
- Inverell Shire Council Operational Plan.

## OUR DESTINATIONS



### 01 LEADERSHIP



We will be an accountable and responsible Council that will be involved with the community and responsibly manage public resources.

### 02 PROSPERITY



The Shire has a diverse, strong local economy that provides opportunities that contribute to the quality of life for the community.

### 03 LIVEABILITY



Our community is healthy, safe, educated and offers opportunities for people of all ages and abilities. We value our natural and built environment.

### 04 SERVICES & INFRASTRUCTURE



Our community is enhanced by the provision of civic services and infrastructure. These services are planned and financially sustainable.



## MEETING CALENDAR

January 2024 – December 2024

### Ordinary Meetings:

Time: 3.00 pm

Venue: Council Chambers

JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed
No meeting	28	27	24	22	<sup>^</sup> 26	24	28	25	23	27	11

### Major Committee Meetings:

Civil and Environmental Services - 9.00 am

Economic and Community Sustainability - 10.30 am

Venue: Committee Room

JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed
No Meeting	14	13	10	8	12	10	14	11	9	13	No Meeting

Members of the public are invited to observe meetings of the Council.

Should you wish to address Council, please contact the Office of the General Manager on 6728 8206.

<sup>^</sup> Meeting at which the Management Plan for 2024/2025 is adopted.



# INTERNAL CALENDAR

## MARCH 2024

SUN	MON	TUE	WED	THU	FRI	SAT
					Valuer General to provide estimates of changes in the value of land for which supplementary valuations are required within one (1) month of date of request (LGA s513(2)) 1.	2.
Sapphire City Markets 3.	Reports due for Committee Meetings by 4.30pm 4.			LEMC Meeting 2.00pm 7.		SHE – A Red Carpet Event – Inverell Chamber of Commerce 9.
10.		10.00am Audit Risk and Improvement Committee Meeting 12.	9.00am Civil & Environmental Committee Meeting 10.30am Economic & Community Sustainability Committee Meeting 13.	ALGWA Conference 14th – 16th 14.		Chemical Clean out – Inverell Landfill – 9.00am to 4.00pm 16.
Sapphire City Markets 17.	Reports due for Ordinary Council Meeting by 4.30pm 18.			Harmony Day 21.		
24.	12:00pm Sapphire Wind Farm Community Benefit Fund Meeting 25.		3.00pm Ordinary Council Meeting 27.		Swan Cup 29 <sup>th</sup> – 31 <sup>st</sup> Good Friday 29.	Easter Saturday 30.
Easter Sunday 31.						

 Council office closed

**1 APOLOGIES**

**2 CONFIRMATION OF MINUTES**

**RECOMMENDATION:**

*That the Minutes of the Ordinary Meeting of Council held on 13 December, 2023, as circulated to members, be confirmed as a true and correct record of that meeting.*

**MINUTES OF INVERELL SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS, ADMINISTRATIVE CENTRE, 144 OTHO STREET,  
INVERELL  
ON WEDNESDAY, 13 DECEMBER 2023 AT 3.00PM**

**PRESENT:** Cr Paul Harmon (Mayor), Cr Jo Williams, Cr Di Baker, Cr Stewart Berryman, Cr Kate Dight, Cr Paul King OAM, Cr Jacko Ross, Cr Wendy Wilks and Cr Nicky Lavender.

**IN ATTENDANCE:** Brett McInnes (General Manager), Paul Pay (Director Corporate and Economic Services), Justin Pay (Manager Civil Engineering) and Anthony Alliston (Manager Development Services).

**1 APOLOGIES**

Nil

**2 CONFIRMATION OF MINUTES**

**RESOLUTION 2023/202**

Moved: Cr Di Baker

Seconded: Cr Stewart Berryman

*That the Minutes of the Ordinary Meeting of Council held on 22 November, 2023, as circulated to members, be confirmed as a true and correct record of that meeting.*

**CARRIED**

**3 DISCLOSURE OF INTERESTS / PECUNIARY AND NON-PECUNIARY INTERESTS**

Cr Dight declared a non-pecuniary interest of an insignificant nature in Item #10.8 – ‘Draft Energy Policy Framework Guidelines’. The nature of the interest being Cr Dight is part of another organisation that has an interest in influencing the guidelines and providing a submission response).

Cr Lavender declared a non-pecuniary interest of an insignificant nature in Item #11.4 ‘New England Eat Drink Live 2023’. The nature of the interest being Cr Lavender is a member of the Eat Drink Live Committee.

Cr Lavender declared a non-pecuniary interest of an insignificant nature in item #11.14 ‘Summary of Development Applications, Construction Certificates and Complying Development Certificates during November 2023 S18.10.2/16’. The nature of the interest is Cr Lavender is contracted to provide some services to Inverell and District Family Services (IDFS).

**4 PUBLIC FORUM**

Nil

**5 MAYORAL MINUTE**

Nil



Item #10.6 was brought forward for consideration.

## 10.6 SUSPENSION OF STANDING ORDERS

### RESOLUTION 2023/203

Moved: Cr Stewart Berryman

Seconded: Cr Di Baker

*That Standing Orders be suspended to allow Mr Phil Schwenke, Chair of the Audit Risk and Improvement Committee to present his Annual Report on the activities of the Committee.*

**CARRIED**

## RESUMPTION OF STANDING ORDERS

### RESOLUTION 2023/204

Moved: Cr Kate Dight

Seconded: Cr Jo Williams

*That standing orders be resumed.*

**CARRIED**

## 10.7 ANNUAL REPORT FROM THE CHAIR OF AUDIT, RISK AND IMPROVEMENT COMMITTEE S4.11.21

### RESOLUTION 2023/205

Moved: Cr Kate Dight

Seconded: Cr Di Baker

1. *That Mr Phil Schwenke, Chair of the Audit Risk and Improvement Committee be thanked for his Annual Report on the activities of the Committee; and*
2. *The report, as tabled, be received and noted.*

**CARRIED**

## 6 ADVOCACY REPORTS

### 6.1 BORDER REGIONAL ORGANISATION OF COUNCILS (BROC) MEETING MINUTES - 11 AUGUST 2023 AND 10 NOVEMBER 2023 S14.10.1

### RESOLUTION 2023/206

Moved: Cr Kate Dight

Seconded: Cr Wendy Wilks

*That the minutes of the Border Regional Organisation of Councils meetings held on 11 August, 2023 and 10 November 2023 be received and noted.*

**CARRIED**

**6.2 LGNSW ANNUAL CONFERENCE 2023 S14.3.13****RESOLUTION 2023/207**

Moved: Cr Di Baker

Seconded: Cr Kate Dight

*That the report on the 2023 LGNSW Annual Conference held at Rosehill Gardens on 12 – 14 November 2023 be received and noted.***CARRIED****6.3 COMMUNITY HEALTH FORUM - NOVEMBER 2023 S24.20.5****RESOLUTION 2023/208**

Moved: Cr Wendy Wilks

Seconded: Cr Jo Williams

*That the report be received and noted.***CARRIED****7 NOTICES OF BUSINESS**

Nil

**8 QUESTIONS WITH NOTICE**

Nil

**9 COMMITTEE REPORTS****9.1 AUDIT RISK AND IMPROVEMENT COMMITTEE MEETING MINUTES - 14 NOVEMBER 2023 S4.11.21****RESOLUTION 2023/209**

Moved: Cr Kate Dight

Seconded: Cr Stewart Berryman

*That the minutes from the Audit Risk and Improvement Committee meeting held on Tuesday, 14 November, 2023 be received and noted.***CARRIED****10 DESTINATION REPORTS****10.1 WALKERS BRIDGE REPLACEMENT S28.7.18/78****RESOLUTION 2023/210**

Moved: Cr Stewart Berryman

Seconded: Cr Jacko Ross

*That the alternative bridge replacement solution of a large box culvert structure on Red Hill Road*

*be approved.*

**CARRIED**

## **10.2 REQUEST FOR DONATION - BLAZE Aid INC S12.22.1/16**

### **RESOLUTION 2023/211**

Moved: Cr Paul King OAM

Seconded: Cr Jo Williams

*That Council contribute \$5,000 to BlazeAid Inc from the Donations vote to assist with the cost of a basecamp that has been set up following the recent bushfires at Ashford.*

**CARRIED**

## **10.3 AQUATIC CENTRES COMPLETION OF MANAGEMENT AND OPERATION TENDER DOCUMENTATION S4.19.16/03**

### **RESOLUTION 2023/212**

Moved: Cr Stewart Berryman

Seconded: Cr Nicky Lavender

*That:*

- 1. Council note the briefing provided regarding the tender documentation;*
- 2. In accordance with Clause 166 of the Local Government (General) Regulation 2021 the method of tender for the management and Operation of the Inverell Aquatic Centre and Ashford Swimming Pool be by open tender;*
- 3. A further report be prepared for Council's consideration regarding Tenders received for the Management and Operation of the Inverell Aquatic Centre and the Ashford Swimming Pool.*

**CARRIED**

## **10.4 SENIOR STAFF ORGANISATIONAL STRUCTURE S22.10.1**

### **RESOLUTION 2023/213**

Moved: Cr Di Baker

Seconded: Cr Paul King OAM

- 1. In accordance with Section 333 of the Local Government Act 1993 Council re-determine the organisation structure to provide for a three-division model and spread of functions consistent with Attachment 1 to this report.*
- 2. The newly created Director Civil Services and Director Environmental Services positions be designated senior staff positions in accordance with Section 332 of the Local Government Act 1993.*
- 3. Recruitment for the Director Civil Services and Director Environmental Services positions commence as soon as practicable and be undertaken generally in accordance with the Guidelines issued by the Office of Local Government on the Recruitment of Senior Council Executives.*

**CARRIED**

**10.5 REVIEW OF THE INVERELL LIBRARY COLLECTION DEVELOPMENT POLICY  
S4.14.4/06****RESOLUTION 2023/214**

Moved: Cr Kate Dight  
Seconded: Cr Jo Williams

*That Council endorse the amended Collection Development Policy as presented.*

**CARRIED**

Item #10.6 was dealt with previously in the meeting.

**10.7 NEW FLOOD RISK MANAGEMENT MANUAL S18.6.34****RESOLUTION 2023/215**

Moved: Cr Wendy Wilks  
Seconded: Cr Kate Dight

*That a further report be presented to Council detailing a course of action to meet the requirements contained within (and as a result of gazettal of) the Flood Risk Management Manual 2023.*

**CARRIED****10.8 EXHIBITION - DRAFT ENERGY POLICY FRAMEWORK S18.6.52/10****RESOLUTION 2023/216**

Moved: Cr Di Baker  
Seconded: Cr Nicky Lavender

*That Council endorse the intent of a submission to NSW Department of Planning and Environment as outlined in the report.*

**CARRIED****10.9 NSW CROWN LAND MANAGEMENT EXCELLENCE AWARD - TINGHA RECREATION  
RESERVE S5.19.1****RESOLUTION 2023/217**

Moved: Cr Wendy Wilks  
Seconded: Cr Nicky Lavender

*That a letter of congratulations be forwarded to the Tingha Recreation Reserve Land Managers acknowledging the Award.*

**CARRIED****10.10 NO SMOKING SIGNS - INVERELL CBD S24.12.5****RESOLUTION 2023/218**

Moved: Cr Paul King OAM

Seconded: Cr Kate Dight

*That a further 10 A4 signs be purchased and placed in those areas in the CBD where there is more than a 100m distance between signs.*

**CARRIED**

#### **10.11 RATE PEG FOR 2024/2025 S25.11.3**

##### **RESOLUTION 2023/219**

Moved: Cr Di Baker

Seconded: Cr Wendy Wilks

*That Council note the IPART determined rate peg of 4.5% for Inverell Shire Council for 2024/25.*

**CARRIED**

#### **10.12 REFERRAL OF CONFIDENTIAL MATTERS S13.5.2/16**

##### **RESOLUTION 2023/220**

Moved: Cr Paul King OAM

Seconded: Cr Wendy Wilks

*That Council refer the items to Closed (Public excluded) meeting of the Council and that the press and members of the public be asked to leave the chambers whilst Council considers the following items:*

**Item:** 13.1 2023 Rale Rasic Joeys Mini World Cup - Post Event Report

**Authority:** Section 10A (2) (d(iii)) information that would, if disclosed, reveal a trade secret.

**CARRIED**

### **11 INFORMATION REPORTS**

##### **RESOLUTION 2023/221**

Moved: Cr Stewart Berryman

Seconded: Cr Kate Dight

*That the following information reports be received and noted.*

**CARRIED**

#### **11.1 STRATEGIC TASKS - 'SIGN OFF' - NOVEMBER 2023 S4.13.2**

#### **11.2 NEW SOUTH WALES PUBLIC LIBRARY ASSOCIATION ANNUAL CONFERENCE AND ANNUAL GENERAL MEETING S3.6.17/05**



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**11.3 RELOCATION OF CBD EMERGENCY BROADCAST SYSTEM S30.17.7**

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Cr Lavender declared a non-pecuniary interest of an insignificant nature in item #11.4. The nature of the interest being Cr Lavender is a member of the Eat Drink Live Committee.

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**11.4 NEW ENGLAND EAT DRINK LIVE 2023 S6.8.9**

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**RESOLUTION 2023/225**

Moved: Cr Stewart Berryman

Seconded: Cr Jacko Ross

*That the information report be received and noted.*

**CARRIED**

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**11.5 WORKS UPDATE S28.21.1/16**

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**RESOLUTION 2023/226**

Moved: Cr Paul King OAM

Seconded: Cr Kate Dight

*That the information report be received and noted.*

**CARRIED**

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**11.6 COMPANION ANIMAL IMPOUNDING FACILITY UPDATE S5.9.33**

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**RESOLUTION 2023/227**

Moved: Cr Kate Dight

Seconded: Cr Jo Williams

*That the information report be received and noted.*

**CARRIED**

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**11.7 INVERELL LIBRARY DIGITAL COLLECTIONS S3.6.1**

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**RESOLUTION 2023/228**

Moved: Cr Kate Dight

Seconded: Cr Nicky Lavender

*That the information report be received and noted.*

**CARRIED**

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**11.8 YOUTH ADVISORY COUNCIL END OF YEAR REPORT S3.16.13**

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**RESOLUTION 2023/229**

Moved: Cr Di Baker

Seconded: Cr Wendy Wilks

*That the information report be received and noted.***CARRIED**

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**11.9 NEW SOUTH WALES HOUSING CRISIS S18.6.71**

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**RESOLUTION 2023/230**

Moved: Cr Jo Williams

Seconded: Cr Kate Dight

*That the information report be received and noted.***CARRIED**

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**11.10 REVIEW OF THE RATE PEG METHODOLOGY S25.11.3**

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**RESOLUTION 2023/231**

Moved: Cr Stewart Berryman

Seconded: Cr Kate Dight

*That the information report be received and noted.***CARRIED**

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**11.11 PCG MEETING - INVERELL AQUATIC CENTRE REPLACEMENT S5.9.27**

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**RESOLUTION 2023/232**

Moved: Cr Di Baker

Seconded: Cr Wendy Wilks

*That the information report be received and noted.***CARRIED**

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**11.12 COST SHIFTING SURVEY FOR 2021/2022 S14.9.4**

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**RESOLUTION 2023/233**

Moved: Cr Wendy Wilks  
Seconded: Cr Kate Dight

*That the information report be received and noted.*

**CARRIED****11.13 INCREASE IN ROAD FUNDING S15.8.23/16****RESOLUTION 2023/234**

Moved: Cr Kate Dight  
Seconded: Cr Paul King OAM

*That the information report be received and noted.*

**CARRIED**

Cr Lavender declared a non-pecuniary interest of an insignificant nature in Item #11.14. The nature of the interest is Cr Lavender is contracted to provide some services to Inverell and District Family Services (IDFS).

**11.14 SUMMARY OF DEVELOPMENT APPLICATIONS, CONSTRUCTION CERTIFICATES AND COMPLYING DEVELOPMENT CERTIFICATES DURING NOVEMBER 2023 S18.10.2/16****RESOLUTION 2023/235**

Moved: Cr Di Baker  
Seconded: Cr Wendy Wilks

*That the information report be received and noted.*

**CARRIED****11.15 ORDINANCE ACTIVITIES REPORT FOR NOVEMBER 2023 S18.10.1****RESOLUTION 2023/236**

Moved: Cr Kate Dight  
Seconded: Cr Wendy Wilks

*That the information report be received and noted.*

**CARRIED****11.16 EMERGENCY SERVICES LEVY S12.13.1**

**RESOLUTION 2023/237**

Moved: Cr Nicky Lavender

Seconded: Cr Kate Dight

*That the following information report be received and noted.***CARRIED****11.17 COMMUNITY RECOGNITION STATEMENT - INVERELL VINTAGE FARMALL TRACTOR PARADE S3.16.18****12 GOVERNANCE REPORTS****12.1 ARIC MEMBERSHIP S4.11.21****RESOLUTION 2023/238**

Moved: Cr Paul King OAM

Seconded: Cr Stewart Berryman

*That Council:*

- i. Commence recruitment for a new independent chair of the Audit Risk and Improvement Committee in accordance with the new Risk Management and Internal Audit for Local Government in NSW Guidelines (November 2023);*
- ii. Upon the appointment of a new chair, Mr Phil Schwenke be appointed as independent member until December 2024; and*
- iii. Appoint a non-voting councillor member from September 2024 following the Local Government Elections.*

**CARRIED****12.2 GOVERNANCE - MONTHLY INVESTMENT REPORT S12.12.2****RESOLUTION 2023/239**

Moved: Cr Jo Williams

Seconded: Cr Di Baker

*That:*

- i) the report indicating Council's Fund Management position be received and noted; and*
- ii) the Certification of the Responsible Accounting Officer be noted.*

**CARRIED**

**13 CONFIDENTIAL MATTERS (COMMITTEE-OF-THE-WHOLE)**

At 4.16pm, the Chairperson noted that no members of the public or press were in attendance at the meeting therefore Council proceeded to consider the motion to close the meeting to the press and public.

**RESOLUTION 2023/240**

Moved: Cr Paul King OAM

Seconded: Cr Stewart Berryman

*That Council proceeds into Closed Council to discuss the matters referred to it, for the reasons stated in the motions of referral.*

**CARRIED****RESOLUTION 2023/241**

Moved: Cr Di Baker

Seconded: Cr Kate Dight

*That Council proceeds out of Closed Council into Open Council.*

**CARRIED**

Upon resuming Open Council at 4.28pm, the Chairperson verbally reported that the Council had met in Closed Council, with the Press and Public excluded, and had resolved to recommend to Council the following:

**13.1 2023 RALE RASIC JOEYS MINI WORLD CUP - POST EVENT REPORT S26.3.21****RECOMMENDATION:**

*That:*

- 1. Council receive and note the report.*
- 2. Council staff hold further discussions with the Tournament Organisers to gauge promotion strategies and arrangements for the 2024 event; and*
- 3. Upon completion of discussions referenced in point 2, a report be prepared for the further consideration of Council in February 2024.*

**ADOPTION OF RECOMMENDATIONS****RESOLUTION 2023/242**

Moved: Cr Paul King OAM

Seconded: Cr Stewart Berryman

*That the recommendations of Closed Council be adopted.*

**CARRIED**

**The Meeting closed at 4.29pm.**



- 
- 3      DISCLOSURE OF INTERESTS / PECUNIARY AND NON-PECUNIARY INTERESTS**
  - 4      PUBLIC FORUM**

**5 MAYORAL MINUTE****5.1 CALL FOR AN EXTERNAL INDEPENDENT INQUIRY INTO THE MANAGEMENT PRACTICES OF THE INVERELL HOSPITAL AND ASSOCIATED TABLELANDS SECTOR OF THE HUNTER NEW ENGLAND LOCAL HEALTH DISTRICT****File Number:** S24.20.5 / 24/6566**Author:** Cr Paul Harmon, Mayor**RECOMMENDATION:**

1. *That Council join Member for Northern Tablelands, the Hon Adam Marshall MP in support of an external independent inquiry into the management practices of the Inverell Hospital and associated Tablelands Sector of the Hunter New England Local Health District.*
2. *That Council seek, via the Hon Adam Marshall MP, an urgent follow up meeting with the NSW Health Minister, the Hon Ryan Park MP to discuss the declining level of service at the Inverell Hospital and the call for an external inquiry into the associated management practices.*

**COMMENTARY:**

I am seeking the support of my fellow Councillors to call for an external independent inquiry into the management practices of the Inverell Hospital and associated Tableland Sector of the Hunter New England Local Health District.

Councillors would no doubt be aware of the recent 'management oversight' that resulted in three medical practitioners providing anaesthetic services at the Inverell Hospital over a number of years without the appropriate level of supervision. Whilst there is no suggestion this has resulted in adverse clinical outcomes, to the contrary as I understand these individuals provided a high level of service, the subsequent fallout resulted in Inverell Hospital left without appropriate anaesthetic coverage. This has impacted directly upon our community with obstetric services not been able to be delivered locally, seeing expectant mums shipped off to Armidale or Tamworth and people having their long-awaited surgery dates cancelled.

To date, Hunter New England Local Health District (HNELHD) have been less than forthcoming in the circumstances surrounding this matter. I was able to obtain a briefing from the local Member for Northern Tablelands, the Hon Adam Marshall MP on Tuesday 20 February, 2024 who provided the facts that confirmed the concerns that had been put forward to me in a number of representations I had received from local community members. Mr Marshall was able to report upon a briefing he had received from NSW Health Minister, the Hon Ryan Park MP, and senior bureaucrats from HNELHD. Mr Marshall also first became aware of the situation after recent representations from his constituents concerning the matter. It was only post the briefing that HNELHD responded by making a very guarded statement on the issue. It is certainly disappointing that HNELHD did not seek to take a proactive approach in handling this issue and inform the community of what had taken place and what actions were being proposed to counteract their own oversight.

Council for many years have attempted to maintain an open dialogue with HNELHD, advocating on behalf of the community for the health services we are entitled to, and deserve. This has more recently included the establishment of the Inverell Health Forum, chaired by Cr Wilks, that has seen Council partner with the local community and medical fraternity in an effort to improve the level of health services for our residents. The unfortunate reality is however, we have seen the continued diminution of the level of service our community is being afforded at the Inverell Hospital. This is despite the ongoing proffering to the contrary from the HNELHD hierarchy. Obviously, the current situation is no reflection upon the hard working clinical, nursing and support staff at the hospital who seek to do the very best they can under the circumstances.

Whilst it is accepted that securing appropriate medical services in rural and regional areas is a significant issue across the nation, Inverell is undoubtedly more impacted when comparing to other commensurate locations. This is evident when considering the level of service in other centres within the local health district and those in other health districts. This is particularly frustrating when we have an excellent hospital facility that could be much better utilised. For a significant period of time, I have received direct feedback from medical staff, nurses and even paramedics that the management at the Inverell Hospital and associated Tablelands Sector has had a direct negative impact on the recruitment of the professionals we require to provide the much-needed medical services in our hospital. These people are often too intimidated to speak up and voice their concerns. It is interesting to note that a freedom of information request reported upon by the Sydney Morning Herald in December 2023 indicated that the HNELHD had the highest number of claims for psychological injuries for employees who work in hospitals (122) of any other health district or organisation in the state.

Councillors would be aware in November last year, Mr Marshall facilitated a meeting for myself and the General Manager with Health Minister, Mr Ryan Park to discuss concerns regarding the level of service at the Inverell Hospital. This latest calamity further reinforces concerns regarding management within HNELHD.

In a statement released on the 20 February, 2024 HNELHD have advised:

*'The District is continuing to investigate how this error occurred and has put processes in place to ensure this does not happen again'.*

Unfortunately, I have very little confidence in the capacity of HNELHD management to objectively and rigorously assess their own actions and performance, particularly at a Tablelands Sector level. I believe the only way the community can be provided with any degree of confidence in the system moving forward, is if an external independent inquiry is conducted into the management practices of the Inverell Hospital and associated Tablelands Sector. In discussions with local member, Mr Marshall, he has expressed his desire to advocate for an external independent inquiry.

#### **ATTACHMENTS:**

**Nil**

**6 ADVOCACY REPORTS****6.1 BORDER REGIONAL ORGANISATION OF COUNCILS (BROC) MEETING MINUTES - 9 FEBRUARY 2024****File Number:** S14.10.1 / 24/6341**Author:** Kate Dight, Councillor**SUMMARY:**

Councillor Dight is the Chairperson of the Border Regional Organisation of Council (BROC) which represents 12 Councils situated on the QLD / NSW border.

The objectives of the Organisation are to:

- i. Provide a forum for member councils to consider and discuss matters affecting the region
- ii. Advocate for the best outcomes for the region at a state and federal government level
- iii. Ensure the sustainability, and where possible, the growth of the region through contributing to the effectiveness of all member councils
- iv. Undertake projects that have a material benefit to some or all member councils of the Organisation to promote regional cooperation and the efficiencies of individual councils.

Brewarrina Shire Council hosted BROC's first meeting of the year in their Council Chambers on Friday 9 February, 2024. All 12 member Councils were represented at the meeting.

The minutes of this meeting are presented for the information of Council.

**RECOMMENDATION:**

*That the minutes of the Border Regional Organisation of Councils meeting held on 9 February, 2024 be received and noted.*

**ATTACHMENTS:**

1. BROC Minutes 9 February 2024 [📄](#)



**MINUTES OF THE BORDER REGIONAL ORGANISATION OF COUNCILS MEETING HELD AT THE BBREWARRINA SHIRE COUNCIL CHAMBERS, 57 BATHURST STREET, BREWARRINA ON FRIDAY 9 FEBRUARY 2024 COMMENCING AT 9.00AM (LOCAL TIME).**

**Attendees:**

Balonne Shire Council	Digby Whyte *
Bourke Shire Council	Cr Barry Holman
	Leonie Brown
Brewarrina Shire Council	Cr Vivian Slack-Smith
	Cr Trish Frail *
	David Kirby
Bulloo Shire Council	Donna Hobbs *
Goondiwindi Regional Council	Cr Rob McKenzie
Gwydir Shire Council	Cr David Coulton
Inverell Shire Council	Cr Kate Dight (Chairperson)
	Sharon Stafford
Moree Plains Shire Council	Kelvin Tytherleigh
Paroo Shire Council	Cr Suzette Beresford *
	Cassie White *
Southern Downs Regional Council	Cr Andrew Gale
Tenterfield Shire Council	Cr Bronwyn Petrie *
	Cr John Macnish *
Walgett Shire Council	Cr Jason Ramien *
	Megan Dixon *

**Also in Attendance:**

Moree Plains Shire Council	Alisa Akins (Guest Speaker)
NSW Ambulance	Greg Powell (SPA Speaker)
NSW Ambulance	James Hunt (SPA Speaker)
NSW SES	Tammy Shepley
RDA Northern Inland NSW	Russell Stewart
RDA Darling Downs/South West QLD	Robyn Haig *
Member for Warrego	Hon Ann Leahy MP *
Cross Border Commission	Kellie Urquardt *
LGAQ	Lucy Green *
QLD Dept Premier & Cabinet	Matthew Gregg *
ARTC / Inland Rail	Naomi Tonscheck *
Department Transport QLD	Bill Lansbury *
Department Local Government	Bernadette Plummer *
Racing QLD	
NSW DPI	Scott Charlton * (SPA Speaker)

\* denotes attendance via Zoom

**1 MEETING OPEN**



## 2 WELCOME AND ACKNOWLEDGMENT OF COUNTRY

Cr Vivian Slack Smith extended a warm welcome to delegates and guests and David Kirby Acknowledged Country. A moment of silence was observed.

## 3 APOLOGIES

*RESOLVED (Bourke/Southern Downs) that the following apologies be accepted:*

<i>Balonne Shire Council</i>	<i>Cr Samantha O'Toole</i>
	<i>Matt Magin</i>
<i>Bulloo Shire Council</i>	<i>Cr Tractor Ferguson</i>
<i>Goondiwindi Regional Council</i>	<i>Cr Lawrence Springborg</i>
	<i>Carl Manton</i>
<i>Gwydir Shire Council</i>	<i>Cr John Coulton</i>
	<i>Leah Daley</i>
<i>Inverell Shire Council</i>	<i>Brett McInnes</i>
<i>Moree Plains</i>	<i>Cr Mark Johnson</i>
	<i>Cr Lisa Orchin</i>
<i>Southern Downs Regional Council</i>	<i>Dave Burges</i>
<i>Qld Police Service</i>	<i>Chris Mitchell</i>
<i>NSW Reconstruction Authority</i>	<i>Mitch Parker</i>
<i>Member for Northern Tablelands</i>	<i>Hon Adam Marshall MP</i>
<i>Member for Lismore</i>	<i>Hon Janelle Saffin MP</i>
<i>LGNSW</i>	<i>Cr Darriea Turley</i>

CARRIED

## 4 CONFIRMATION OF MINUTES

### 4.1 MEETING MINUTES – 10 NOVEMBER 2023

*RESOLVED (Goondiwindi Regional/Gwydir) that the minutes of the Border Regional Organisation of Councils meeting held in Tenterfield (Tenterfield Shire Council) on 10 November, 2023, as circulated to members, be confirmed as a true and correct record of that meeting.*

CARRIED

### 4.2 MATTERS ARISING FROM THE MINUTES

Nil.

## 5 CROSS BORDER COMMISSIONER

Held over till later in the meeting.

## 6 GUEST SPEAKER

The Chairperson welcomed Ms Alisa Akins, Manager Community Culture & Library, Moree Plains Shire Council to address BROCC on Agency Service Mapping in the Moree Plains LGA.

- This presentation is of a report from an in-depth investigation into government agency services that are available within the Moree Plains local government area. It grew out of the rumour of 115 providers available and the delivery of their services. In actuality, it was realised that there were only 54 active agencies and the report's purpose was to drill down and see how these were being delivered to the community.
- It is recognised that there is very little protection for the whistle blowers of these agencies and that sensitivities are paramount. MPSC have generously allowed this report to be available to BROCC member Councils and for them to share the information within their own organisations but the report is to remain confidential beyond this.
- The intention is that other Councils are inspired to take a similar responsibility for the accountability of their government agency network.
- Copy of presentation kindly provided and distributed with minutes to member councils.

*RESOLVED (Goondiwindi Regional/Bourke) that BROCC:*

- acknowledge and commend Moree Plains Shire Council for undertaking this service mapping project within in their local government area*
- support Moree Plains Shire Council in the provision of this report to the Auditor General*
- encourage the investigation of a similar service mapping project in all local government areas*
- encourage Moree Plains Shire Council to showcase the final report through the Country Mayors Association of NSW.*

CARRIED

## 5 CROSS BORDER COMMISSIONER UPDATE

### **Kellie Urquhart – Representative, NSW Cross Border Commissioner**

- The MOU between NSW & ACT has been signed and now the Commission is set to sign between NSW & Qld. This is imminent and Kellie will report on this for the next meeting. The intent of the MOU is that 'The Queensland and NSW governments agree to establish close co-operation based on shared priorities and, where possible, to strengthen the relationship in areas of common interest'.
- They are employing an indigenous officer to be based at Boggabilla and to service this specific cross border community. They will be scrutinising agencies to raise issues & concerns and will work to engage with residents to find resolutions.
- While the Commission has undergone significant restructure and change over the last 6 months, it wants to work with BROCC and the LGA communities represented and sees BROCC as a vehicle to provide outcomes and resolutions to border communities.
- In terms of the Regional Health Ministerial Advisory Panel Meeting, if any of the BROCC members would like to provide input for discussion at the next meeting on 29 February, please forward to [enquiries@cbc.nsw.gov.au](mailto:enquiries@cbc.nsw.gov.au) and welcome to cc Kellie on [kellie.urquhart@regional.nsw.gov.au](mailto:kellie.urquhart@regional.nsw.gov.au).

## 7 STRATEGIC PLANNING FOR BROCC

### **7.1 BROCC STRATEGIC PRIORITY AREAS (SPA) FOCUS GROUP UPDATES**

There are four (4) areas of strategic priority for BROCC and all member Councils have agreed to promote and support a restructure of BROCC operations so that these areas could be individually addressed and tailored to meet outcomes relevant to BROCC. Each area has one member Council electing to lead and drive the advocacy. The outcome of deliberations to date are detailed below.

### STRATEGIC PRIORITY AREAS (SPA)

- 3. Infrastructure – Gwydir**
  - **Road Network (Gwydir)**
    - Held over to Stanthorpe meeting when Gwydir will present this in conjunction with NHVR
  - **Transport (Southern Downs)**
    - As above
  - **Water (Balonne & Inverell)**
    - The Rivers Bill was passed by the Federal Government in Dec 2023 which is very disappointing for BROC communities. The fallout from this continues to be felt and the Murray Darling Association continues to advocate on behalf of affected Council communities. Mayor Samantha O’Toole (Balonne) is Chair of MDA Region 11 will update the group next meeting.
    - The MDA Water Forum is in Tamworth on the 8 July 2024 and it is proposed that BROC host a Cross Border workshop on the back of this Forum, addressing a long standing BROC action item. BROC will work with Robyn Haig, RDA to deliver this.
- 4. Disaster Management – Balonne**
  - **Agency Co-ordination (Balonne)**
    - Mr Chris Mitchell apology
  - **Bio-security (Balonne)**
    - NSW DPI, Scott Charlton; Chief Invasive Species Officer DPI Biosecurity Unit - ‘Red Imported Fire Ants’
    - The Biosecurity of Red Imported Fire Ants is a shared responsibility and Scott welcomes the opportunity to address BROC and the member Councils to update on the Fire Ant situation.
    - Following significant resource allocation and dedication to this biosecurity threat (with an extensive media campaign), the DPI believe this issue is under control and that the Northern NSW spread has been contained. Councils have been very supportive of the eradication campaign to date but constant vigilance and surveillance is in play and Councils are encouraged to remain a part of this continued activity. Scott used the analogy of skin cancer which is managed and controlled by constant checking. He reported that there have been thousands of reported sightings but none have actually been red fire ants which is very encouraging.
    - Copy of presentation kindly provided and distributed with minutes to member councils.
- 2. Liveability – Moree Plains**
  - **Housing (GRC)**
    - No further update
  - **Health (Tenterfield)**
    - NSW Ambulance, Gregory Powell; Inspector, Duty Operations Manager and Clinical Operations Hunter New England Sector addressed BROC (copy of presentation kindly provided and distributed with minutes to member councils)
    - NSW Ambulance Service, James Hunt; Inspector, NSW Ambulance, Western Control Centre 000, addressed BROC (copy of presentation kindly provided and distributed with minutes to member councils)

- The Ambulance services have much greater powers than ever before and can treat a huge variety of issues with hundreds of ambulance services operating throughout the region.
- The Triple 0 call Centre is extremely extensive and intricate, fielding hundreds of calls per hour via a global routing network. It uses Telstra and works intricately with it's network.
- The message to residents is to know where their closest Ambulance Station is and to report this when a triple 0 call is made. The system for Interstate triple 0 calls is currently being digitised and higher order technology is being utilised to improve the service to these communities.
- Fixed wing Ambulance services are growing and Councils are encouraged to investigate their ability to enable this with improved landing strips. Details of this will be provided.
- **Policing / Crime prevention (GRC & Moree)**
  - To be addressed next meeting.
- 1. Economic Development & Industry – Inverell**
  - **Industry – DAMA Agreements (Balonne)**
    - The Migration Industry has been overhauled and the immigration visa system is changing. Robyn Haig (RDA Qld) will report on this further as information comes to light.
  - **Tourism (Paroo)**
    - Cr Suzette Bereford (Mayor Paroo) has made good progress with this project and has put together a BROC Tourism Group consisting of the Tourism Managers of all member Councils.
    - The plan is to utilise a tear off map which involves considerably less cost.
    - Discussion was for Councils to nominate their top 3 tourism destinations and locations. The Chair and Mayor of Paroo will work together to design a route for discussion at the next quarterly meeting.
  - **Connectivity (Goondiwindi)**
    - No update this meeting

## 8 AGENCY UPDATES

### Ann Leahy MP – QLD Shadow Minister

- Ann was very impressed with the Agency mapping report from MPSC and believes the intellectual property of this should be protected
- LG Qld is in caretaker mode with elections on the 16 March 2024 and she wishes all candidates well and thanks them for their service and dedication to their communities over the last term.

### Robyn Haig – RDA DDSW

- The DAMA agreements are still being overhauled and details for these are outstanding
- RDA is also investigating water flow issues and will come back with greater detail next meeting
- Also investigating back up towers for communication in the event of broken power supply.

**Russell Stewart– RDANI NSW**

- RDANI has an application for a DAMA for the northern NSW region and is still awaiting details of the system overhaul.
- RDANI is always looking to work with Councils. It has been awarded as the secretariat for the Country Mayors Association which allows this to happen with ever better clarity.

**Naomi Tonscheck, ARTC Inland Rail**

- The Narrabri to Narromine rail section has been given Federal approval which is considerable progress
- Inland Rail has a new CEO, Mr Nick Miller who comes with great experience and expertise
- BROCC will invite Nick to present to the group
- Copy of presentation kindly provided and distributed with minutes to member councils.

**Tammy Shepley – NSW SES**

- SES are upgrading and improving their Border SES Units which is encouraging and they are much better placed to service communities.
- SES NSW are working much better with their Qld counterparts and understanding the cross border agency network for the benefit of these communities.

**9 CORRESPONDENCE**

**9.1 INWARDS**

- Bank Statements and Fixed Term Certificate – National Australia Bank & Warwick Credit Union
- Bourke Shire Council – confirming pursuit of separate MOU's with Bulloo and Paroo Shire Councils
- Fiona Nash, Regional Education Commissioner - Preschools/Kindergartens – Border Communities
- SWQROC – cc of letter to the Premier of Queensland re: Cross Border Commissioner for QLD

**9.2 OUTWARDS**

Nil

*RESOLVED (Southern Downs Regional/Brewarrina) that the Inwards and Outwards correspondence be received and noted.*

CARRIED

**9.3 MATTERS ARISING FROM CORRESPONDENCE**

Nil.

**10 FINANCIAL REPORT****10.1 TRANSACTIONS****National Australia Bank – 69-022-2187**

Opening Balance as at 4 October 2023	<b>\$21,454.90</b>
Cheque – Vanguard Consulting Group (Audit)	<b>(\$1100.00)</b>
Interest	<b>\$0.51</b>
Balance as at 3 January 2024	<b>\$20,355.41</b>

**National Australia Bank – Term Deposit 42-388-8697**

Reinvested 27 December 2023 for 12 months @ 4.9%	<b>\$11,007.32</b>
Maturity Date – 27 December 2024	

**Warwick Credit Union – Fixed Term Deposit 100005924**

Reinvested 22 April 2023 for 12 months @ 3.75%	<b>\$ 11,559.83</b>
Maturity Date – 22 April 2024	

*RESOLVED (Bourke/Goondiwindi Regional) that the Financial Report be accepted.*

CARRIED

**10.2 MATTERS ARISING FROM FINANCIAL REPORT**

Nil.

**11 ITEMS LISTED****11.1 MEEETING DATES 2024 & 2025**

*RESOLVED (Gwydir/Brewarrina) that the following revised meeting dates/locations for 2024 and 2025 be adopted:*

<b><u>2024</u></b>	<b><u>Host Council</u></b>
Friday 12 April 2024	Southern Downs Regional Council
Friday 26 July 2024	Walgett Shire Council
Friday 11 October 2024	Goondiwindi Regional Council
<b><u>2025</u></b>	<b><u>Host Council</u></b>
Friday 14 February 2025	Gwydir Shire Council
Friday 11 April 2025	Bulloo Shire Council
Friday 11 July 2025	Bourke Shire Council
Friday 10 October 2025	Moree Plains Shire Council (AGM & Ordinary)

CARRIED

## 11.2 MEMORANDUMS OF UNDERSTANDING

*RESOLVED (Goondiwindi Regional/Bourke) that it be noted that cross border MOU's are now in place between the following cross border councils:*

- Bourke & Paroo Shire Councils
- Paroo and Brewarrina Shire Councils
- Balonne and Brewarrina Shire Councils
- Moree Plains and Goondiwindi Regional Councils
- Inverell Shire and Goondiwindi Regional Council
- Tenterfield and Southern Downs Regional Councils

*And it be noted that signing of a MOU between Bourke and Bulloo Shire Councils is imminent.*

CARRIED

## 12 ACTION ITEM LOG

*RESOLVED (Brewarrina/Bourke) that:*

- a) *the Action Item Log be received and noted*
- b) *the following items be removed from the Action Log:*
  - i) *Funding for Preschools*
  - ii) *Meeting Dates and Times*
- c) *Bourke Shire Council to identify a speaker to address the July Meeting in Walgett on the Biosecurity threat of 'wild dog barrier fencing'.*

CARRIED

## 13 GENERAL BUSINESS

Black Dog Institute – 'Tie Up the Black Dog' Film

Cr McKenzie to obtain further details from the Institute – with the view for the film to be promoted through the Northern NSW Council areas.

## 14 NEXT MEETING

Cr Dight thanked Brewarrina Shire Council for hosting this meeting and confirmed that the next Ordinary meeting will be held in Stanthorpe (hosted by Southern Downs Regional) on Friday 12 April, 2024 commencing at 9am local time.

## 15 MEETING CLOSED

There being no further business the meeting closed at 1.00pm.

**7 NOTICES OF BUSINESS**

Nil

**8 QUESTIONS WITH NOTICE**

Nil



**9 COMMITTEE REPORTS****9.1 CIVIL AND ENVIRONMENTAL SERVICES COMMITTEE MINUTES - 14 FEBRUARY 2024****File Number:** S4.11.16/16 / 24/6257**Author:** Kristy Paton, Corporate Support Officer - Publishing**SUMMARY:**

Meeting held on Wednesday, 14 February, 2024.

For the consideration of Council.

**COMMENTARY:**

Refer to the attached minutes of the meeting.

**RECOMMENDATION:**

- i. That the Minutes of the Civil and Environmental Services Committee Meeting held on Wednesday, 14 February, 2024, be received and noted; and*
- ii. The following recommendations of the Civil and Environmental Services Committee be adopted by Council.*

**9.1.1 Regional Emergency Road Repair Fund - Funding Allocation Strategy****RECOMMENDATION:***That:*

- 1. the information be received and noted*
- 2. the proposed funding allocation model be endorsed for the Regional Emergency Road Repair Fund.*

Heavy Patching	25%
Maintenance Grading	20%
Gravel Patching	15%
Drainage Maintenance	15%
Crack Sealing/Bitumen Patching	15%
Unallocated	5%
Shoulder Maintenance	5%

**9.1.2 Gravel Resheet Program 2023-2024****RECOMMENDATION:***That:*

- 1. the 2023-2024 Gravel Resheeting Program as presented be adopted*
- 2. the adopted program be placed on Council's website for the information of the community.*

**9.1.3 Information Reports**

**RECOMMENDATION**

*That the information reports be received and noted.*

**9.1.4 Governance - Performance Reporting on Road Maintenance Council Contracts**

**RECOMMENDATION:**

*That the information be received and noted.*

**ATTACHMENTS:**

1. **Minutes of Civil and Environmental Services Committee Meeting 14 February, 2024**

**MINUTES OF INVERELL SHIRE COUNCIL  
CIVIL AND ENVIRONMENTAL SERVICES COMMITTEE MEETING  
HELD AT THE COMMITTEE ROOM, ADMINISTRATIVE CENTRE, 144 OTHO STREET,  
INVERELL  
ON WEDNESDAY, 14 FEBRUARY 2024 AT 9.00AM**

**PRESENT:** Cr Stewart Berryman (Chair), Cr Paul Harmon (Mayor), Cr Di Baker, Cr Kate Dight, Cr Paul King OAM, Cr Wendy Wilks and Cr Jo Williams.

**IN ATTENDANCE:** Brett McInnes (General Manager), Paul Pay (Director Corporate and Community Services), Justin Pay (Acting Director Civil Services), Anthony Alliston (Acting Director Environmental Services) and Sharon Stafford (Governance and Executive Services Coordinator).

## **1 APOLOGIES**

### **COMMITTEE RESOLUTION**

Moved: Cr Paul Harmon

Seconded: Cr Di Baker

*That the apology received from Cr Ross for personal reasons be accepted and leave of absence granted.*

**CARRIED**

## **2 CONFIRMATION OF MINUTES**

### **COMMITTEE RESOLUTION**

Moved: Cr Di Baker

Seconded: Cr Wendy Wilks

*That the Minutes of the Civil and Environmental Services Committee Meeting held on 8 November, 2023, as circulated to members, be confirmed as a true and correct record of that meeting.*

**CARRIED**

## **3 DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS**

Cr Wilks declared a non-pecuniary interest of an insignificant nature in relation to Item #4.4 'Request for Donation - Waive of Town Hall Hire Fees and Cost of DJ - Inverell Chamber of Commerce S12.22.1/17' in the Economic and Community Sustainability Committee Agenda. The nature of the interest is Cr Wilks is related to the Inverell Chamber of Commerce representative presenting during the Public Forum.

## **4 PUBLIC FORUM**

### Mrs Kylie Wilks – Inverell Chamber of Commerce

Mrs Wilks spoke about the request from the Inverell Chamber of Commerce to have the fees of the Inverell Town Hall waived and a donation towards the cost of the DJ for the Chamber's event 'SHE'. Mrs Wilks advised that 3 speakers that have been secured for the event, ticket availability

through Trybooking and the intent would be to have any profit made from the event directed towards future Chamber events.

## SUSPENSION OF STANDING ORDERS

### COMMITTEE RESOLUTION

Moved: Cr Paul Harmon

Seconded: Cr Di Baker

*At this juncture, the time being 9.10am, Standing Orders were suspended to allow Maree McKenzie, Chief Executive Officer, Homes North Community Housing Co Ltd to address the meeting on a proposed affordable and Social Housing Project for Inverell.*

**CARRIED**

## RESUMPTION OF STANDING ORDERS

### COMMITTEE RESOLUTION

Moved: Cr Di Baker

Seconded: Cr Paul Harmon

*At this juncture, the time being 9.40am, Standing Orders resumed.*

**CARRIED**

## 5 DESTINATION REPORTS

### 5.1 REGIONAL EMERGENCY ROAD REPAIR FUND - FUNDING ALLOCATION STRATEGY S15.8.140

#### COMMITTEE RESOLUTION

Moved: Cr Di Baker

Seconded: Cr Paul Harmon

*That the Committee recommends to Council that:*

- the information be received and noted*
- the proposed funding allocation model be endorsed for the Regional Emergency Road Repair Fund.*

Heavy Patching	25%
Maintenance Grading	20%
Gravel Patching	15%
Drainage Maintenance	15%
Crack Sealing/Bitumen Patching	15%
Unallocated	5%
Shoulder Maintenance	5%

**CARRIED**

**5.2 GRAVEL RESHEET PROGRAM 2023-2024 S28.21.1/17****COMMITTEE RESOLUTION**

Moved: Cr Paul Harmon

Seconded: Cr Di Baker

*That the Committee recommends to Council that:*

1. *the 2023-2024 Gravel Resheeting Program as presented be adopted*
2. *the adopted program be placed on Council's website for the information of the community.*

**CARRIED**

**6 INFORMATION REPORTS****COMMITTEE RESOLUTION**

Moved: Cr Wendy Wilks

Seconded: Cr Di Baker

*That the following information reports be received and noted.*

**CARRIED**

**6.1 WORKS UPDATE S28.21.1/17****6.2 POST COMPLETION PROJECT CONTROL GROUP MEETING MINUTES 12 OCTOBER 2023 - ASHFORD ROAD PAVEMENT REHABILITATION AND WIDENING PROJECT - WANDERA SOUTH S28.7.18/94****COMMITTEE RESOLUTION**

Moved: Cr Wendy Wilks

Seconded: Cr Di Baker

*That the following information reports be received and noted.*

**CARRIED**

**6.3 UPDATE - DRAFT ENERGY POLICY FRAMEWORK S18.6.52/10****6.4 UPDATE ON THE SERVICE STATION, RURAL SUPPLIES AND SPECIALISED RETAIL PREMISES - 24-26 GLEN INNES ROAD, INVERELL DA-129/2022**

## **7 GOVERNANCE REPORTS**

### **7.1 GOVERNANCE - PERFORMANCE REPORTING ON ROAD MAINTENANCE COUNCIL CONTRACTS S1.2.3/17**

#### **COMMITTEE RESOLUTION**

Moved: Cr Wendy Wilks

Seconded: Cr Di Baker

*That the information be received and noted.*

**CARRIED**

**The Meeting closed at 10.33am.**

**9.2 ECONOMIC AND COMMUNITY SUSTAINABILITY COMMITTEE MINUTES - 14 FEBRUARY 2024**

**File Number:** S4.11.17/16 / 24/6259

**Author:** Kristy Paton, Corporate Support Officer - Publishing

**SUMMARY:**

Meeting held on Wednesday, 14 February, 2024.

For the consideration of Council.

**COMMENTARY:**

Refer to the attached minutes of the meeting.

**RECOMMENDATION:**

- i. That the Minutes of the Economic and Community Sustainability Committee Meeting held on Wednesday, 14 February, 2024, be received and noted; and*
- ii. The following recommendations of the Economic and Community Sustainability Committee be adopted by Council.*

**9.2.1 Expired Licence Agreement - Mr Robin Ponton**

**RECOMMENDATION:**

*That:*

- i) Council renew the agreement with Mr Ponton for Part Lots 4, 5 & 6, DP1101540 Lake Inverell Reserve, Rifle Range Road*
- ii) the licence agreement be for a further three (3) year term with a three (3) option under the same terms and conditions*
- iii) the licence agreement fee be \$842.86 including GST with a 3% increase per annum*
- iv) the licence agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

**9.2.2 Expired Licence Agreement - PA and RL Ticehurst**

**RECOMMENDATION:**

*That:*

- i) Council renew the agreement with PA and RL Ticehurst for Part Public Road on Southern Boundary of Part Lot 99 DP 750079*
- ii) the licence agreement be for a five (5) year period with a five (5) year option*
- iii) the licence fee be \$231.41 per annum (GST Inclusive) with a 3% increase per annum*
- iv) the licence agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

**9.2.3 Request for Donation - Waive of Hire Fee for Lake Inverell Off-Road Recreation Circuit - Inverell Mother's Day Classic 2024 Committee****RECOMMENDATION:**

*That the \$100 hire fee for the exclusive use of the Lake Inverell Off-Road Recreation Circuit be waived for the 2024 Inverell Mother's Day Classic.*

**9.2.4 Request for Donation - Waive of Town Hall Hire Fees and Cost of DJ - Inverell Chamber of Commerce****RECOMMENDATION:**

*That the \$770 hire fee for the Inverell Town Hall be waived for the Inverell Chamber of Commerce event being held on Saturday 9 March, 2024.*

**9.2.5 Bank Closures in Regional Australia****RECOMMENDATION:**

*That Council make a submission to the Inquiry as outlined in the report.*

**9.2.6 Quarterly Budget and Operational Plan 2023/2024****RECOMMENDATION:**

*That:*

- i) Council's Quarterly Operational Plan and Budget Review for 31 December, 2023 be adopted*
- ii) The proposed variations to budget votes for the 2023/2024 Financial Year be adopted providing an estimated Cash Surplus at 31 December, 2023 from operations of \$7,834.*

**9.2.7 Audit Arrangements for the Year-Ending 30 June 2024 and Beyond****RECOMMENDATION:**

*That a letter be written to the NSW Audit Office expressing Council's disappointment with respect to the significant increase in audit fees.*

**9.2.8 Governance - Monthly Investment Report****RECOMMENDATION:**

*That:*

- i) the report indicating Council's Fund Management position be received and noted*
- ii) the Certification of the Responsible Accounting Officer be noted.*



**9.2.9 Audit, Risk and Improvement Committee - Terms of Reference****RECOMMENDATION:**

*The adoption of the proposed Audit, Risk and Improvement Committee Terms of Reference.*

**9.2.10 2024 Rale Rasic Joey's Mini World Cup Sponsorship Proposal****RECOMMENDATION:**

*That:*

1. *the report be received and noted*
2. *Council provide sponsorship of the 2024 Joeys Mini World Cup by accepting Option 2 (a full-page advertisement in the Tournament Booklet at a cost of \$500.00) and Option 5 (waiving of hire fees for sporting fields, including line marking and lighting charges at an estimated combined cost of \$10,269).*

**9.2.11 Information Reports****RECOMMENDATION**

*That the information reports be received and noted.*

**ATTACHMENTS:**

1. **Minutes of Economic and Community Sustainability Committee Meeting 14 February, 2024**

**MINUTES OF INVERELL SHIRE COUNCIL  
ECONOMIC AND COMMUNITY SUSTAINABILITY COMMITTEE MEETING  
HELD AT THE COMMITTEE ROOM, ADMINISTRATIVE CENTRE, 144 OTHO STREET,  
INVERELL  
ON WEDNESDAY, 14 FEBRUARY 2024 AT 11.25AM**

**PRESENT:** Cr Paul King OAM (Chair), Cr Paul Harmon (Mayor), Cr Kate Dight, Cr Stewart Berryman, Cr Di Baker, Cr Wendy Wilks and Cr Jo Williams.

**IN ATTENDANCE:** Brett McInnes (General Manager), Paul Pay (Director Corporate and Community Services) and Sharon Stafford (Governance and Executive Services Coordinator).

**1 APOLOGIES**

**COMMITTEE RESOLUTION**

Moved: Cr Paul Harmon

Seconded: Cr Kate Dight

*That the apology received from Cr Lavender for personal reasons be accepted and leave of absence granted.*

**CARRIED**

**2 CONFIRMATION OF MINUTES**

**COMMITTEE RESOLUTION**

Moved: Cr Kate Dight

Seconded: Cr Jo Williams

*That the Minutes of the Economic and Community Sustainability Committee Meeting held on 8 November, 2023, as circulated to members, be confirmed as a true and correct record of that meeting.*

**CARRIED**

**3 DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS**

Cr Wilks declared a non-pecuniary interest of an insignificant nature in relation to Item #4.4 'Request for Donation - Waive of Town Hall Hire Fees and Cost of DJ - Inverell Chamber of Commerce S12.22.1/17'. The nature of the interest is Cr Wilks is related to the Inverell Chamber of Commerce representative who presented to the Committee during the Public Forum at the Civil and Environmental Services Committee meeting.

## 4 DESTINATION REPORTS

### 4.1 EXPIRED LICENCE AGREEMENT - MR ROBIN PONTON S5.10.13

#### COMMITTEE RESOLUTION

Moved: Cr Paul Harmon

Seconded: Cr Kate Dight

*That the Committee recommends to Council that:*

- i) Council renew the agreement with Mr Ponton for Part Lots 4, 5 & 6, DP1101540 Lake Inverell Reserve, Rifle Range Road*
- ii) the licence agreement be for a further three (3) year term with a three (3) option under the same terms and conditions*
- iii) the licence agreement fee be \$842.86 including GST with a 3% increase per annum*
- iv) the licence agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

**CARRIED**

### 4.2 EXPIRED LICENCE AGREEMENT - PA AND RL TICEHURST S5.10.68

#### COMMITTEE RESOLUTION

Moved: Cr Paul Harmon

Seconded: Cr Jo Williams

*That the Committee recommends to Council that:*

- i) Council renew the agreement with PA and RL Ticehurst for Part Public Road on Southern Boundary of Part Lot 99 DP 750079*
- ii) the licence agreement be for a five (5) year period with a five (5) year option*
- iii) the licence fee be \$231.41 per annum (GST Inclusive) with a 3% increase per annum*
- iv) the licence agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

**CARRIED**

### 4.3 REQUEST FOR DONATION - WAIVE OF HIRE FEE FOR LAKE INVERELL OFF-ROAD RECREATION CIRCUIT - INVERELL MOTHER'S DAY CLASSIC 2024 COMMITTEE S12.22.1/17

#### COMMITTEE RESOLUTION

Moved: Cr Paul Harmon

Seconded: Cr Kate Dight

*That the Committee recommends to Council that the \$100 hire fee for the exclusive use of the Lake Inverell Off-Road Recreation Circuit be waived for the 2024 Inverell Mother's Day Classic.*

**CARRIED**

#### 4.4 REQUEST FOR DONATION - WAIVE OF TOWN HALL HIRE FEES AND COST OF DJ - INVERELL CHAMBER OF COMMERCE S12.22.1/17

**COMMITTEE RESOLUTION**

Moved: Cr Jo Williams

Seconded: Cr Paul Harmon

*That the Committee recommends to Council that the \$770 hire fee for the Inverell Town Hall be waived for the Inverell Chamber of Commerce event being held on Saturday 9 March, 2024.*

**CARRIED**

**COMMITTEE RESOLUTION**

Moved: Cr Kate Dight

Seconded: Cr Paul Harmon

*That the Committee recommends to Council that the Inverell Chamber of Commerce be formerly congratulated on the 'SHE' initiative.*

**CARRIED**

#### 4.5 BANK CLOSURES IN REGIONAL AUSTRALIA S14.5.1

**COMMITTEE RESOLUTION**

Moved: Cr Kate Dight

Seconded: Cr Paul Harmon

*That the Committee recommends to Council that Council make a submission to the Inquiry as outlined in the report.*

**CARRIED**

#### 4.6 REFERRAL OF CONFIDENTIAL MATTERS S4.11.17/16

**COMMITTEE RESOLUTION**

Moved: Cr Paul Harmon

Seconded: Cr Kate Dight

*That the Committee refer the items to Closed (Public excluded) meeting of the Committee and that the press and members of the public be asked to leave the chambers whilst the Committee considers the following items:*

**Item:** 7.1 2024 Rale Rasic Joey's Mini World Cup Sponsorship Proposal

**Authority:** Section 10A (2) (c) Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business

**CARRIED**

## 5 INFORMATION REPORTS

### COMMITTEE RESOLUTION

Moved: Cr Kate Dight

Seconded: Cr Jo Williams

*That the following information reports be received and noted.*

**CARRIED**

#### 5.1 VETERAN CAR CLUB OF AUSTRALIA VISIT TO INVERELL S26.3.6

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#### 5.2 RESPONSE FROM ADAM MARSHALL - BIPARTISAN SUPPORT - PARLIAMENTARY INQUIRY INTO CRIME, LAW AND ORDER IN REGIONAL NSW S14.11.1/17

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### COMMITTEE RESOLUTION

Moved: Cr Kate Dight

Seconded: Cr Jo Williams

*That the following information report be received and noted.*

**CARRIED**

#### 5.3 SUMMER SPLASH WATERSLIDE EVENT S8.12.3/17

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### COMMITTEE RESOLUTION

Moved: Cr Kate Dight

Seconded: Cr Jo Williams

*That the following information report be received and noted.*

**CARRIED**

#### 5.4 IPART REVIEW OF THE NSW COUNCIL FINANCIAL MODEL S12.2.1/17

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## 6 GOVERNANCE REPORTS

#### 6.1 QUARTERLY BUDGET AND OPERATIONAL PLAN 2023/2024 S12.5.1/16

### COMMITTEE RESOLUTION

Moved: Cr Paul Harmon

Seconded: Cr Kate Dight

*That the Committee recommends to Council that:*

- i) Council's Quarterly Operational Plan and Budget Review for 31 December, 2023 be adopted*
- ii) The proposed variations to budget votes for the 2023/2024 Financial Year be adopted*

*providing an estimated Cash Surplus at 31 December, 2023 from operations of \$7,834.*

**CARRIED**

**6.2 AUDIT ARRANGEMENTS FOR THE YEAR-ENDING 30 JUNE 2024 AND BEYOND  
S12.2.1/17**

**COMMITTEE RESOLUTION**

Moved: Cr Paul Harmon

Seconded: Cr Jo Williams

*That the Committee recommends to Council that a letter be written to the NSW Audit Office expressing Council's disappointment with respect to the significant increase in audit fees.*

**CARRIED**

**6.3 GOVERNANCE - MONTHLY INVESTMENT REPORT S12.12.2**

**COMMITTEE RESOLUTION**

Moved: Cr Kate Dight

Seconded: Cr Jo Williams

*That the Committee recommends to Council that:*

- i) the report indicating Council's Fund Management position be received and noted*
- ii) the Certification of the Responsible Accounting Officer be noted.*

**CARRIED**

**6.4 AUDIT, RISK AND IMPROVEMENT COMMITTEE - TERMS OF REFERENCE  
S4.11.21/02**

**COMMITTEE RESOLUTION**

Moved: Cr Kate Dight

Seconded: Cr Jo Williams

*That the Committee recommends to Council the adoption of the proposed Audit, Risk and Improvement Committee Terms of Reference.*

**CARRIED**

**7 CONFIDENTIAL MATTERS (COMMITTEE-OF-THE-WHOLE)**

At 12.02pm, the Chairperson noted that no members of the public or press were in attendance at the meeting therefore Council proceeded to consider the motion to close the meeting to the press and public.

**COMMITTEE RESOLUTION**

Moved: Cr Paul Harmon

Seconded: Cr Kate Dight

*That the Committee proceeds into Closed Committee to discuss the matters referred to it, for the reasons stated in the motions of referral.*

**CARRIED****COMMITTEE RESOLUTION**

Moved: Cr Paul Harmon

Seconded: Cr Kate Dight

*That the Committee proceeds out of Closed Committee into Open Committee.*

**CARRIED**

Upon resuming Open Committee at 12.12pm, the Chairperson verbally reported that the Committee had met in Closed Committee, with the Press and Public excluded, and had resolved to recommend to Council the following:

**7.1 2024 RALE RASIC JOEY'S MINI WORLD CUP SPONSORSHIP PROPOSAL  
S26.3.21/02****RECOMMENDATION:**

*That the Committee recommends to Council that:*

- 1. the report be received and noted*
- 2. Council provide sponsorship of the 2024 Joeys Mini World Cup by accepting Option 2 (a full-page advertisement in the Tournament Booklet at a cost of \$500.00) and Option 5 (waiving of hire fees for sporting fields, including line marking and lighting charges at an estimated combined cost of \$10,269).*

**CARRIED****ADOPTION OF RECOMMENDATIONS****COMMITTEE RESOLUTION**

Moved: Cr Paul Harmon

Seconded: Cr Kate Dight

*That the recommendations of Closed Committee be adopted.*

**CARRIED**

**The Meeting closed at 12.15pm.**

**9.3 INVERELL & DISTRICT LIQUOR CONSULTATIVE COMMITTEE MINUTES - 14 NOVEMBER 2023**

**File Number:** S19.9.1 / 24/3027

**Author:** Kristy Paton, Corporate Support Officer - Publishing

**SUMMARY:**

Meeting held on Tuesday, 14 November, 2023.

For the consideration of Council.

**COMMENTARY:**

Refer to the attached minutes of the meeting.

**RECOMMENDATION:**

*That the Minutes of the Inverell & District Liquor Consultative Committee Meeting held on Tuesday, 14 November, 2023, be received and noted.*

**ATTACHMENTS:**

1. **Minutes of Inverell & District Liquor Consultative Committee Meeting 14 November, 2023**



**MINUTES OF INVERELL SHIRE COUNCIL  
INVERELL & DISTRICT LIQUOR CONSULTATIVE MEETING  
HELD AT THE INVERELL SPORTIES, 35 GLEN INNES ROAD, INVERELL  
ON TUESDAY, 14 NOVEMBER 2023 AT 10.00AM**

**PRESENT:** Tim Palmer (Inverell RSM) - Chair, Mark Krauss (MK Security Service Tingha), Murray Harper (The Inverell Club), Brett Tomlinson (Australian Hotel Inverell), Emilie Tomlinson (Australian Hotel Inverell), Kathy Irwin (Liquorland Inverell), Sandy Cook (Inverell Golf Club), Terry Newton (Inverell Radio Cabs), Scott Williams (Tatts Hotel Inverell), Emma Lute (Ritchies IGA), Bonnie Haverhoek (TFNSW), Felicity Menchin (The Delungra Hotel), Damien Smith (Inverell Sporties), Tracey Tindall (Inverell Sporties), Tim Atkins (NSW Police), Peter Tanner (Inverell Jockey Club) and Colleen Ritchie (The Inverell Club).

**IN ATTENDANCE:** Anthony Alliston (Inverell Shire Council).

**1 APOLOGIES**

Sharon Stafford (Inverell Shire Council) and Cr Paul King OAM.

**2 CONFIRMATION OF MINUTES**

**COMMITTEE RESOLUTION**

Moved: Damien Smith (Inverell Sporties)

Seconded: Scott Williams (Tattersalls Hotel)

*That the Minutes of the Inverell & District Liquor Consultative Meeting held on 12 September, 2023, as circulated to members, be confirmed as a true and correct record of that meeting.*

**CARRIED**

**3 DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS**

**4 GENERAL BUSINESS**

Tim Palmer - 2 x people barred since last meeting

Boxing Day – Venues Operating

- Aussie – not sure
- Races – yes
- RSM – yes – 7:30-8:00pm lockout
- Tatts – during the day

Golf Club

- Noted that a particular patron is barred from all venues
- Has been barred from the Golf clubhouse but has also been playing up on the course
- Looks like he will be barred from the course as well

## Police – Tim Atkins (new role)

- Nothing significant to report
- Police are very short on staff but are available if there are issues
- Try to undertake more walk-throughs

## Tatts – Scott Williams

- Last year around this time there was a surge in drugs and dealing in venues
- Now in 2023 they are congregating at the pokies
- There have been a few incidents but with no police presence
- It is hard to get follow up from police. Tim Atkins indicated that the police generally follow up with the victim but would look into also following up with the venues.
- Scott raised the issue of venues serving shots – it was confirmed that there are no shots\*.

\*As discussed at today's Liquor Accord meeting some venues may have staff unaware of the accords policy regarding the serving of **SHOTS**. Please refer to item 3 on the code of conduct that clearly states no venues within the Inverell Liquor Accord are to serve **shots, slammers or bombs at any time of trading**.

Please ensure that this item of the code of conduct is adhered to as part of your responsible service of alcohol.

## Races – Boxing Day – Peter Tanner

- Will open till 10pm
- Aussie indicated that they would not operate if this was the case

## Aussie – Brett Tomlinson

- Raised an issue that people were arriving outside the venue with alcohol
- If within 50m of the pub they have been confiscating
- Wondered what the rules were and if they were liable – Tim Atkins indicated he was not sure but would follow up
- Confirmation that the streets are alcohol free zones

## Terry Newton – Taxi (Inverell Radio Cabs) - Wanted to know when venues are open Xmas eve

- RSM – yes
- Tatts – yes
- Sporties – yes
- Aussie – No
- Trade till midnight

## New Year's Eve

- RSM – 1pm
- Aussie – 1pm
- Tatts – 10pm
- Royal – not sure
- Sporties – 1pm

There was a suggestion that to prevent trouble in Taxis that "Barred from on barred from all" should be implemented so that if you are barred from a taxi then you are barred from all venues including pubs – maybe an agenda item for next meeting ?

**The Meeting closed at 10.28pm.**

**Next meeting – 23 January 2023 – Inverell Golf Club**

**9.4 INVERELL & DISTRICT LIQUOR CONSULTATIVE COMMITTEE MINUTES - 23 JANUARY 2024**

**File Number:** S19.9.1 / 24/3028

**Author:** Kristy Paton, Corporate Support Officer - Publishing

**SUMMARY:**

Meeting held on Tuesday, 23 January, 2024.

For the consideration of Council.

**COMMENTARY:**

Refer to the attached minutes of the meeting.

**RECOMMENDATION:**

*That the Minutes of the Inverell & District Liquor Consultative Committee Meeting held on Tuesday, 23 January, 2024, be received and noted.*

**ATTACHMENTS:**

1. Minutes of Inverell & District Liquor Consultative Committee Meeting 23 January, 2024

**MINUTES OF INVERELL SHIRE COUNCIL  
INVERELL & DISTRICT LIQUOR CONSULTATIVE MEETING  
HELD AT THE INVERELL GOLF CLUB, 4076 BUNDARRA ROAD, INVERELL NSW 2360  
ON TUESDAY, 23 JANUARY 2024 AT 10AM**

**PRESENT:** Tim Palmer (Inverell RSM), Emilie Tomlinson (Australian Hotel), Brett Tomlinson (Australian Hotel), Cr Paul King (Inverell Shire Council), Scott Williams (Tatts Hotel), Damien Smith (Inverell Sporties), Luke Marshall (Tatts Hotel), Anthony Hyde (Inverell Golf Club), Ross Chilcott (NSW Police), Duane McPherson (NSW Police), Murray Harper (Inverell Club), Sandy Cook (Inverell Golf Club), Felicity Menchin (The Delungra Hotel), Ben Morris (Liquorland), Mark Krauss (MK Security) and Sharon Stafford (Inverell Shire Council).

## **1 APOLOGIES**

### **COMMITTEE RESOLUTION**

Moved: Damien Smith (Inverell Sporties)

Seconded: Scott Williams (Tattersalls Hotel)

*That the apologies received from James Croft (Welders Dog), Leah Sainsbury (Royal Hotel), Anthony Alliston (Inverell Shire Council) and Bonnie Haverhoek (Transport NSW) be accepted and leave of absence granted.*

**CARRIED**

## **2 CONFIRMATION OF MINUTES**

### **COMMITTEE RESOLUTION**

Moved: Member Scott Williams (Tattersalls Hotel)

Seconded: Member Damien Smith (Inverell Sporties)

*That the Minutes of the Inverell & District Liquor Consultative Meeting held on 14 November, 2023, as circulated to members, be confirmed as a true and correct record of that meeting.*

**CARRIED**

## **3 DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS**

Nil

## **4 MATTERS ARISING**

### Barred from One Barred From All

Noted that one (1) person will come off the 'Barred From One Barred From All' list on 11 February, 2024.

## **5 GENERAL BUSINESS**

### Council

Additional no smoking signs have been installed in Byron & Otho Streets.

### Police

- No significant liquor related issues to report.
- Welcomed Acting Officer in Charge, Duane McPherson to the meeting.
- Spate of break & enters of late – Police are working to curb the behaviour of minors involved.
- Licencing Officer, Colin Bird currently stationed at Tenterfield.

### General Business

- Numbers attending the races were reported to be down due to the weather. Noted that having entertainment at the venue until 10pm worked well. No issues at other venues.
- Concerns were expressed over alcohol related issues occurring at the Royal Hotel in Inverell on New Year's Eve. Material posted on social media was not well received within the community. There was an expectation that bans should be imposed on patrons involved. Police to further investigate.
- Police advised that when poor patron behaviour is left unchecked, it has the potential to escalate and can manifest into serious crime, including brawls etc. Police encouraged licensees to request a 'walk through' when required. This may assist to prevent escalation.
- The importance of being an active member of the liquor accord (which is an industry-based partnership that operates in our community to introduce practical solutions to alcohol related problems) was noted and attendance at meetings strongly encouraged.

### **The Meeting closed at 10.30am.**

The Chairperson thanked the Inverell Golf Club for hosting this meeting. Next meeting to be held Tuesday, 23 April, 2024 commencing at 10am at the Australian (Aussie) Hotel, Byron Street, Inverell.

**Tim Palmer (Inverell RSM)**

**Chairperson**

**10 DESTINATION REPORTS****10.1 COUNCIL MEETING TIME****File Number:** S13.5.4 / 24/6326**Author:** Brett McInnes, General Manager**SUMMARY:**

The opportunity exists for Council to adjust their meeting time between now and the end of their term or for a lesser prescribed period.

**RECOMMENDATION:**

*A matter for Council.*

**COMMENTARY:**

Discussion took place at the Committee Meetings Briefing Session on 14 February, 2024 regarding Council Meeting start times. It was agreed that a report be prepared for Council to further consider the matter.

Council at its Ordinary Meeting on 22 February, 2023 resolved "*That the Ordinary Meetings of Council be held on the 4<sup>th</sup> Wednesday of the month commencing at 3pm*".

The opportunity exists for Council to adjust their meeting time between now and the end of their term in September of this year or for a lesser prescribed period should they desire.

It had been suggested that a later commencement time may facilitate greater participation of interested observers between now and the Local Government Elections.

A newly elected Council will also have the opportunity to determine their meeting days and times.

**RISK ASSESSMENT:**

Nil

**POLICY IMPLICATIONS:**

Nil

**CHIEF FINANCIAL OFFICERS COMMENT:**

Nil

**LEGAL IMPLICATIONS:**

In accordance with Section 365 of the *Local Government Act 1993*, Council is required to meet at least 10 times each year, each time in a different month.

**ATTACHMENTS:**

Nil

**10.2 AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION (ALGWA) CONFERENCE****File Number:** S4.3.1 / 24/6365**Author:** Brett McInnes, General Manager**SUMMARY:**

The Australian Local Government Women's Association (ALGWA) NSW Conference will be held on the 14 - 16 March 2024. Council is being asked to consider if there should be any variation to their policy in regards to attendance of this conference.

**RECOMMENDATION:**

*A matter for Council.*

**COMMENTARY:**

The ALGWA NSW Conference will be held on the 14 -16 March 2024. The City of Ryde will be the host of the conference and the venue is Macquarie Park, Sydney. Further information regarding the conference content and program is available on the ALGWA website [www.algwa.org.au](http://www.algwa.org.au)

Council has adopted a policy in relation to Conferences Attended Annually. The policy was last reviewed in October 2022 and a copy has been included in **Attachment 1** for the information of the Council. The policy states inter alia, that Council be represented at the ALGWA conference by two delegates. In accordance with the policy, Council has secured two early bird registrations and associated accommodation for the conference.

It should also be noted that Cr Di Baker is the current President of the NSW Branch of ALGWA and her registration for the conference is sponsored by ALGWA.

The opportunity exists for Council to determine if it wishes to vary its current policy in regard to the number of attendees for the upcoming ALGWA Conference.

**RISK ASSESSMENT:**

Nil.

**POLICY IMPLICATIONS:**

Council has previously adopted a policy in regards to Conferences Attended Annually.

**CHIEF FINANCIAL OFFICERS COMMENT:**

The cost associated with any additional delegates attending the ALGWA Conference would come from the Members Travel and Subsistence vote. Of the original \$35,060 budget for this item, \$18,038.48 remains unexpended at the time of writing. The estimated cost for an additional attendance at the conference (registration and accommodation) is \$2,311.00. Transport costs would also be in addition.

**LEGAL IMPLICATIONS:**

Nil.

**ATTACHMENTS:**

1. Council Policy - Conferences Attended Annually [↓](#)



COUNCIL POLICY:	CONFERENCES ATTENDED ANNUALLY
Ref:	18/7591

Contact Officer	General Manager
Approval Date	28 July 2009
Approval Authority	Council
Reviewed	September 2016, October 2022, April 2023
Amended	17 September, 2013 (Res 126/13), October 2022
Date of Next Review	September 2024

### 1 Policy statement

Council be represented annually at the following conferences:

- Local Government NSW – two (2) delegates and General Manager
- Local Government Women's Association – two (2) delegates
- NSW Public Libraries Association Annual Conference – one (1) delegate and the Manager Library Services
- Local Government Water Management – one (1) delegate and the Manager Environmental Engineering.

and Council meet expenses associated therewith in accordance with Council Policy.



**10.3 REFERRAL OF CONFIDENTIAL MATTERS****File Number:** S13.5.2/17 / 24/6694**Author:** Kristy Paton, Corporate Support Officer - Publishing**SUMMARY:**

Referral of Confidential Report.

**RECOMMENDATION:**

*That Council refer the items to Closed (Public excluded) meeting of the Council and that the press and members of the public be asked to leave the chambers whilst Council considers the following items:*

**Item:** Affordable/Social Housing Proposal - Homes North Community Housing Co Ltd (Homes North)

**Authority:** Section 10A (2) (c) Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**COMMENTARY:**

In accordance with the provisions of Section 9 (2A) *Local Government Act 1993*, the General Manager is of the opinion that consideration of the following item(s) is likely to take place when the meeting is closed to the public.

**Item:** Affordable/Social Housing Proposal - Homes North Community Housing Co Ltd (Homes North)

**Description:** Council has previously committed to providing a land parcel to Homes North to enable an Affordable/Social Housing development in Inverell. To facilitate an application under the Housing Australia Future Fund (HAFF), Council is being asked to modify its previous resolution in regards to the timing of the transfer of title of the subject land parcel.

**Reason:** Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business (s. 10A (2) (c) *Local Government Act 1993*).

## 11 INFORMATION REPORTS

### 11.1 2023 BUSH BURSARY PROGRAM

**File Number:** S24.20.5 / 24/6253

**Author:** Paul Pay, Director Corporate and Community Services

#### SUMMARY:

Council participated in the 2023 Bush Bursary Program. Students that undertook placement in Inverell have provided a report. Details are provided for the information of Council.

#### COMMENTARY:

Council participated in the 2023 Bush Bursaries and Country Women's Association (CWA) of NSW Scholarship Program.

The Bush Bursary Program provides selected medical, nursing and midwifery students in NSW and ACT with funding to undertake a two-week placement in country NSW during their university holidays.

The bursaries are offered on an annual basis and are financially supported by the rural councils of NSW, the CWA and NSW Rural Doctors Network (RDN). A Council investment of \$3,000 was provided as sponsorship for RDN to allocate two students to undertake a two-week placement in Inverell. Council's obligations under the program were administered by the Inverell Community Health Forum.

Two student Doctors, Alessandra Sarmiento and Yaron Gu undertook placement in Inverell from 10 December 2023 to 23 December 2023. During placement, the students were provided with profound insights into rural healthcare and community dynamics. They were exposed to all aspects of the health industry and juggled their time between the Inverell Medical Centre, Armajun, a local dental surgery and Inverell Imaging and Diagnostics.

During their visit, the student doctors were required to complete a detailed placement diary describing the experiences within the health facilities they spent time in, a report and an evaluation of their experience. A copy of the report on their visit to Inverell is attached for the attention of Council (**Attachment 1**).

It is pleasing to note that special mention is made of two local families in the report. The families opened up their respective homes and very kindly billeted the student doctors during their placement.

Pictured below is an image of the student doctors immersing themselves in the community during their stay.



*Student Doctors Alessandra Sarmiento and Yaron Gu*

**ATTACHMENTS:**

1. **2023 Bush Bursary Student Reports - Inverell Shire Council** [↓](#)

## 2023 BUSH BURSARY REPORT

Our two-week journey in Inverell, made possible by the Bush Bursary program, was far more than a simple change in location; it was a transformative trip that provided us with profound insights into rural healthcare and community dynamics. As we embarked on our voyage from Sydney to Inverell, with delightful stopovers in Heatherbrae and Walcha, the very journey itself became a precursor to a week filled with immersive experiences. Councillor Jo's warm welcome and the extensive town tour on the first evening, encompassing the medical centre, hospital, and local sights, laid the foundation for a nuanced understanding of Inverell's distinctive healthcare landscape. The diverse experiences during the first week at Inverell Medical Centre not only exposed us to the challenges faced by healthcare professionals in rural settings but also allowed us to witness the intricate nature of healthcare provision in a rural setting, from antenatal exams to post-birth visits and beyond.

### Week 1:

Our first few days involved following patients seeing Dr Cheryl McIntyre (GP-OBGYN) and midwives (Erma and Leanne). Participating in antenatal exams and witnessing the triage system of risk underscored the pivotal role healthcare professionals play in the community's well-being. The intricacies of managing post-birth visits, cervical screening tests, and navigating challenges like streamlined coordination and staffing shortages left an indelible impression. Witnessing the entire spectrum of maternal care, from a mother's first visit to a baby's immunisations, was particularly heartening.

Our visit to Armajun Medical Centre and the Elders Christmas party on Wednesday provided valuable insights into the cultural and holistic sensitivity embedded in Aboriginal health services. Despite the unfortunate interruption due to Sorry Business on Thursday, our visit to Armajun highlighted the community's resilience in addressing healthcare gaps, showcasing the importance of comprehensive healthcare initiatives. Diverse days at Inverell Medical Centre with Dr McIntyre, Dr Duc, Dr Bentel, Dr Malihe and Dr Davida exposed us to a wide range of cases, from chronic diseases to patellar bursitis and skin cancers. We had the chance to practice histories, examinations, sonography, vaccinations, and cutaneous surgeries. Understanding the complexities of specialist referrals, mental health challenges, and the impact of retiring GPs on waiting times illuminated the multifaceted nature of rural healthcare. It was great to assist the nurses with newborn baby measurements, injections and examinations.

Beyond the clinic, our exploration of Inverell included visits to the nearby lookouts, the National Transport Museum and the Pioneer Village. We also had the chance to visit Copeton dam with two other medical students from Charles Sturt University. Attending church events on Saturday deepened our understanding of community integration and the supportive role organisations like the Danthonia Bruderhof community play in local healthcare.

**Week 2:**

The second week delved deeper into antenatal care, emphasising meticulous planning for high-risk pregnancies. The challenges in maintaining adequate theatre cover over the Christmas break enriched our understanding of obstetric care. On Tuesday, we recognised the importance of chronic care management plans and the challenges in work cover cases, highlighting the imperative need for comprehensive and accessible healthcare services.

Our time with the chronic care nurse on Wednesday reinforced the significance of multidisciplinary teams in managing complex health issues. The difficulties in accessing essential services, such as wheelchairs and at-home care, underscored the need for streamlined processes to support patients and their primary caregivers.

Thursday at Inverell Imaging and Diagnostic Centre provided a unique perspective on the role of radiography in diagnostics, emphasising the importance of clinical notes in interpreting scans and adhering to guidelines for ordering specific scans.

Our stay was facilitated by our two kind billeting families, the Blochs and the Wilks who kept us well-fed and made us feel part of the Inverell. The Bloch family gave us a wonderful tour of the property where we got to spend time with their beloved horses and buffalo. Similarly, the Wilks opened their home to us and cooked delicious homemade meals with coffees throughout the day.

In the wrap-up of our last week, a delightful Christmas dinner with the healthcare workers and staff at Inverell Medical Centre was a heart-warming conclusion, leaving us with a kind parting gift from the local area. Our time in Inverell, with its challenges and rewards, has not only deepened our understanding of rural healthcare but also strengthened our commitment to making healthcare more accessible for the health and wellbeing of patients and their families. The profound sense of community and belonging we experienced during our exploration of the area, engagement in outdoor activities, and the warm reception from the community have left us with a lasting connection to Inverell. The appeal of rural medicine has only intensified, fuelled by the rewarding relationships we witnessed between healthcare providers and patients during our placement. This shared experience has solidified our commitment to contributing to rural medicine in the future, inspired by the challenges and rewards inherent in serving these communities.

**11.2 NIAS 2024 SPORTS SELECTIONS****File Number:** S26.4.15 / 23/41743**Author:** Brett McInnes, General Manager**SUMMARY:**

Correspondence has been received from NIAS informing Council of their Sports Selections for 2024. This report is for the information of Council.

**COMMENTARY:**

Council is in receipt of correspondence from Ms Shona Eichorn, Chief Executive Officer of the Northern Inland Academy of Sport (NIAS) advising that sports specific selection trials were recently held in Armidale for their various programs for 2024.

Ms Eichorn was delighted to advise that the following 16 athlete/s and coaches from the Inverell local government area were selected in their respective talent pathway programs:

• Nicholas Alliston (Football)	• Andy Putter (Football)
• Edmund Barton (Football)	• Tom Putter (Football)
• Florence Black (Triathlon)	• Olivia Selig (Football)
• Samuel Burns (Football)	• Cody Uebergang (Triathlon)
• Jayden Budda-Deen (Golf)	• Heath Watchirs (Basketball)
• Makayde Goldman (Football)	• Lily Woodbury (Basketball)
• Rhyley Matterson-Smith (Football)	• Aidan Woodward (Football)
• Noah Pay (Basketball)	• Isaiah Youman (Football)

Together with the NIAS athletes, volunteer coaches, program personnel and stakeholders, Ms Eichorn looks forward to Council's ongoing support of the Academy and has offered the opportunity to discuss hosting a number of activities and events in the Inverell local government area in 2024.

Subsequently I met with Ms Eichorn on 23 January 2024 to discuss Council's interest in hosting future events. Whilst here, I arranged for Ms Eichorn to have a tour of our sporting facilities and was able to show case what Inverell had to offer.

Ms Eichorn was very impressed with Council's facilities and proactive approach and committed to developing a partnership proposal for Council to consider that would provide mutual benefit to both organisations. I await receipt of the proposal.

A copy of the NIAS correspondence is attached for the information of Council.

**ATTACHMENTS:**

1. NIAS - Talent Pathway Programs [↓](#)

December 8, 2023

Inverell Shire Council  
144 Otho Street  
Inverell NSW 2360



Dear Mayor Paul Harmon,

This year, the Northern Inland Academy of Sport (NIAS) celebrated 31 years of 'developing potential on and off the field', providing over 4000 athletes and 400 coaches across the region with opportunities, pathways, and experiences through sport, positively influencing and impacting many more stakeholders along the way.

NIAS recently undertook sports specific selection trials in Armidale for its various programs in 2024.

I am delighted to advise that the following athlete/s and coaches from your Local Government Area have been included in the respective talent pathway programs:

- |                                     |                               |
|-------------------------------------|-------------------------------|
| • Nicholas Alliston (Football)      | • Andy Putter (Football)      |
| • Edmund Barton (Football)          | • Tom Putter (Football)       |
| • Florence Black (Triathlon)        | • Olivia Selig (Football)     |
| • Samuel Burns (Football)           | • Cody Uebergang (Triathlon)  |
| • Jayden Budda-Deen (Golf)          | • Heath Watchirs (Basketball) |
| • Makayde Goldman (Football)        | • Lily Woodbury (Basketball)  |
| • Rhyley Matterson-Smith (Football) | • Aidan Woodward (Football)   |
| • Noah Pay (Basketball)             | • Isaiah Youman (Football)    |

Please join me in congratulating them.

Together with the NIAS athletes, volunteer coaches, program personnel and stakeholders, I look forward to your ongoing support of YOUR REGIONAL ACADEMY OF SPORT including the opportunity to discuss hosting a number of activities and events in your LGA in 2024 recognising this achievement, along with potential financial assistance.

I would appreciate the opportunity to discuss this with you and your respective staff at your earliest convenience.

Please find attached the program from the [2023 NIAS Academy Awards](#) for your reference.

I look forward to hearing from you.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Shona Eichorn', with a stylized flourish at the end.

Shona Eichorn  
CEO

**11.3 CROWN LAND - DRAFT PLAN OF MANAGEMENT - GRAMAN SPORTS GROUND**

**File Number:** S5.19.4/02 / 24/5811

**Author:** Kristy Paton, Corporate Support Officer - Publishing

**SUMMARY:**

In accordance with the reformed *Crown Lands Management Act 2016* and *Local Government Act 1993*, Council is required to compile plans of management for all parcels of Crown Land that have been authorised to be managed by Council. This report is intended to provide an update on the progress of the Draft Plan of Management (PoM) – Graman Sports Ground.

**COMMENTARY:**

In accordance with the reformed *Crown Lands Management Act 2016* and *Local Government Act 1993*, Council is required to compile plans of management for all parcels of Crown Land. A plan of management has been completed for the Graman Sports Ground that Council is authorised to manage.

The attached flowchart (**Attachment 1**) provided by NSW Department of Industry displays the required steps in adopting a plan of management under the reformed legislation. Approach 1 will be followed.

In March, 2023, Council resolved (Resolution 2023/34) to submit the Plan of Management – Graman Sports Ground to the Department of Planning and Industry – Crown Lands (DPE) for review and advice. The PoM was submitted to the DPE in April, 2023.

On Wednesday, 14 February, 2024, Council received approval from the DPE to progress to the next step in the process – public exhibition. Clause 38 of the *Local Government Act 1993* stipulates that:

- 1) *A council must give public notice of a draft plan of management.*
- 2) *The period of public exhibition of the draft plan must be not less than 28 days.*
- 3) *The public notice must also specify a period of not less than 42 days after the date on which the draft plan is placed on public exhibition during which submissions may be made to the council.*
- 4) *The council must, in accordance with its notice, publicly exhibit the draft plan together with any other matter which it considers appropriate or necessary to better enable the draft plan and its implications to be understood.*

Accordingly, the Plan of Management – Graman Sports Ground will be placed on public exhibition from Thursday, 7 March, 2024 to Thursday, 4 April, 2024. Submissions will be received up until Thursday, 18 April, 2024.

Following the public exhibition period and providing there are no amendments required, Council will be requested to adopt the PoM.

If amendments are made to the PoM (except for minor editorial and formatting changes) it will need to be resubmitted to the DPE for Minister's consent to adopt.

The Draft Plan of Management for Graman Sports Ground is provided for your information (**Attachment 2**).

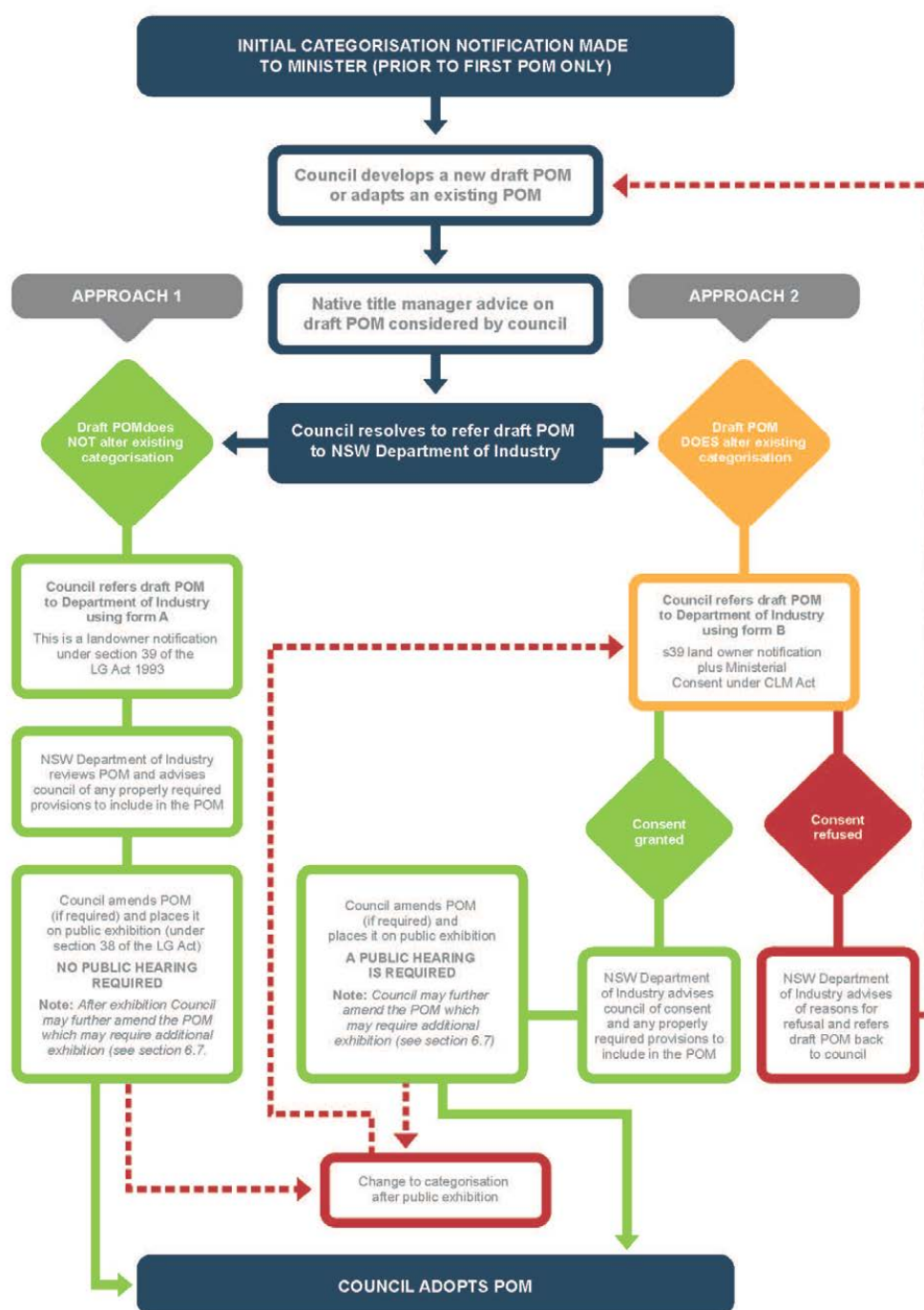
**ATTACHMENTS:**

1. **Overview of the Plan of Management adoption process - NSW Department of Industry** [↓](#)
2. **Draft Plan of Management - Graman Sports Ground** [↓](#)



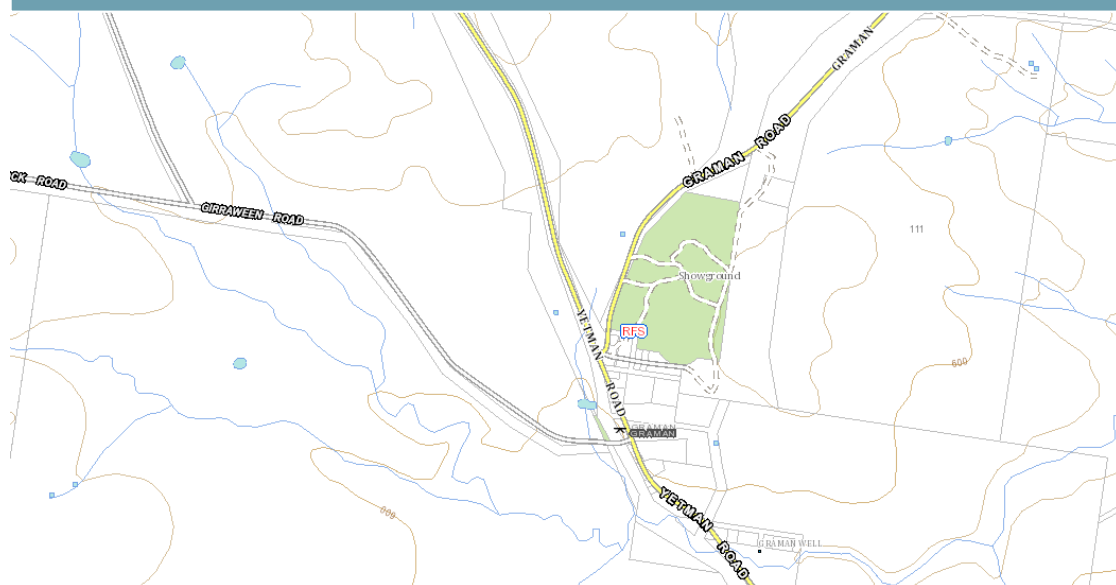
Developing plans of management for community land Crown reserves— guidelines

Figure 1 Overview of the POM adoption process





# DRAFT PLAN OF MANAGEMENT



## FOR GRAMAN SPORTS GROUND

Ref:  
Inverell Shire Council

## Document Control

Title: Draft Plan of Management – Graman Sports Ground

Document Number:

Date	Revision	Author	Reviewer	Approved Date
19.01.2021	Draft Version	S. Williams		

## Project Timeframe

Issue	Date	Description	Council Officer
1	January 2021	Draft Version	S. Williams
	March 2023	Council Meeting	K. Paton
		Public Notification	
2		Final Version	
		Native Title Advice	
		Adoption by Council	

This draft Plan of Management was developed by Inverell Shire Council.

For further information please contact Council's Corporate Support Directorate.

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### DISCLAIMER

While every effort has been made to ensure the accuracy of the information in this publication, Inverell Shire Council expressly disclaims any liability to any person in respect of anything done or not done as a result of the contents of the publication or the data provided.

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## 1. Introduction

Graman Sports Ground	
Reserve Number	51381
Owner of the Land	Crown NSW
Reserve purpose	Public Recreation; Racecourse
Gazettal date	17/03/1916
Land parcel/s	Lots 67 & 160, DP 750115
Assigned category/categories	Natural Area (Bushland) and General Community Use

### 1.1 Background

On 14 November 2016, the NSW Parliament passed the *Crown Land Management Act 2016 (NSW)* effecting significant changes to the way councils manage Crown land. Under detailed governance provisions councils appointed to manage dedicated or reserved Crown land are to do so under a more transparent and streamlined approach.

On 1 July, 2018 the *Crown Land Management Act 2016* came into force. The *Crown Land Management Act 2016* appointed Councils as Crown land Managers for Crown land identified as local land. Council as Crown Land Manager is authorised to manage Crown land as if it were public land under the *Local Government Act 1993*.

This consolidation of management of Crown Land into a single incorporated manager, the 'Crown Land Manager' affords the treatment of reserved or dedicated Crown land as if it were public land under the *Local Government Act 1993*, including requirements for the preparation of a draft Plan of Management.

The 2019 draft Plan of Management for the Inverell Shire Council is an outcome of Council's resolution to review management of community land under Council control in light of revised legislative provisions. The development of a draft Plan of Management for community land categorised as park, sportsground, and general community use enables a future framework to meet the vision and aspirations of desired community outcomes. Land within this draft Plan of Management is owned by the Crown and is managed by Inverell Shire Council as Crown Land Manager under the *Crown Land Management Act 2016*.

### 1.2 What is a Plan of Management?

A Plan of Management is a document that provides direction and continuity for the planning, resource management, maintenance, operation and programming of community land. The plan enables management to proceed in an efficient and sustainable manner, helps reconcile competing interests, identifies priorities for the allocation of available resources and facilitates public understanding and input.

Initial adoption of a draft Plan of Management and subsequent periodic revision of a Plan of Management also enables changing social, economic and ecological conditions to be considered as they arise. Where necessary, the plan can be amended to reflect these changes. This draft Plan of Management has been developed to meet the requirements of the *Crown Lands Management Act 2016* and the *Local Government Act 1993* specifically and to inform the public and relevant stakeholders.

### 1.3 Land that this Plan of Management Applies

This draft Plan of Management applies to reserved Crown Land that is reserved as Graman Sports Ground (Lots 67 and 160, DP 750115). Schedule A outlines the location and description of the land covered by this Plan of Management.

### 1.4 How can community land be used?

The primary legislation that impacts the designated use of community land includes the *Local Government Act 1993*, *Native Title Act 1993 (Commonwealth)*, the *Crown Land Management Act 2016* and the *Aboriginal Land Rights Act 1983*. These acts along with the implications that they impose on community land is outlined in this section.

It must also be noted that the permissibility of development proposed for community land must be in accordance with the Inverell Local Environmental Plan (2011). Plans of Management cannot supersede, replace, or stand in place of planning instruments such as Local Environmental Plans.

#### Local Government Act 1993

Section 35 of the *Local Government Act 1993* provides that community land can only be used in accordance with:

- The Plan of Management applying to that area of community land;
- Any law permitting the use of the land for a specified purpose or otherwise regulating the use of the land; and
- The provisions of Division 2 of Chapter 6 of the Act.

Under section 36 of the *Local Government Act 1993* community land can be categorised into the following categories:

- Park
- Sportsground
- Natural Area Bushland
- Natural Area Wetland
- Natural Area Watercourse
- Natural Area Escarpment
- Natural Area Foreshore
- General Community Use
- Area of Cultural Significance

Each category of community land has designated core objectives specified by the Act. Section 46(2) of the Act requires that Council can only grant a lease, licence or another estate (other than in respect to public utilities) for a purpose that is consistent with the core objectives applying to each category of community land. Therefore, the category allocated to each parcel of land is imperative. Along with its own core objectives, each category of community land also has its own community values, management issues, permissible uses, and action plan.

This draft Plan of Management for the Inverell Shire Council applies to Graman Sports Ground and surrounding bushland, with the gazetted purpose of public recreation; racecourse, categorisation of general community use and gazetted purpose of public recreation, categorisation of Natural Area (Bushland).

#### Crown Land Management Act 2016

Council also manages other community land owned by the Crown under the provisions of the *Crown Land Management Act 2016*.

Crown land for which Council is appointed Crown Land Manager is managed in line with the reserve purpose and in accordance with public land and the principles as set out in Division 3 of the *Crown Land Management Act 2016*. These principles specify:

- Native resources, including water, soil, flora, fauna and aesthetic qualities must be conserved wherever possible;
- Environmental protection principles must be adhered to in relation to the management and administration of Crown land;
- The management of the Crown land must encourage public use and enjoyment where appropriate;
- Crown land must be managed in a manner that is sustainable for all aspects of the land including resources; and
- Management of Crown land must be in accordance with the best interests of the State and remain consistent with the above principles.

### Native Title Act 1993 (Commonwealth)

- Native title is the legal recognition of the individual or communal rights and interests which Aboriginal people have in land and water, where Aboriginal people have continued to exercise their rights and interests in accordance with traditional law and custom since before the British asserted sovereignty over Australia. Native title rights and interests are formally recognised under the *Native Title Act 1993 (Commonwealth)*.
- Prior to any works commencing in relation to this PoM, the Native Title Manager must comply with the requirements of the *Native Title Act*. It is presumed that native title exists over Crown Land unless it meets the definition of excluded land under s8.1 of the *Crown Land Management Act 2016*. The extinguishment of native title can only be determined by a federal court.

### Aboriginal Land Rights Act 1983 (NSW)

The *Aboriginal Land Rights Act 1983* (ALR Act) seeks to compensate Aboriginal peoples for past dispossession, dislocation and removal of land in NSW (who may or may not also be native title holders).

Aboriginal land claims may be placed on any Crown land in NSW. The Department of Planning, and Environment is responsible for investigating claims as defined in the ALR Act. If a claim is established, the land is transferred to the Aboriginal Land Council as freehold land.

## 2. Core Objectives of this Plan of Management

The core objectives for the Graman Sports Ground are:

- a) To promote, encourage and provide for the use of the land, and to provide facilities on the land, to meet the current and future needs of the local community and of the wider public in relation to public recreation and the physical, cultural, social and intellectual welfare or development of individual members of the public;
- b) To provide a Committee to have care, control and management of the land and buildings; and
- c) To determine the role of the Council and the Committee.

## 2.1 General Community Use Category

Section 36(I) of the *Local Government Act 1993* specifies that the core objectives for land categorised as “general community use” are as follows:

- To promote, encourage, and provide for the use of the land, and to provide facilities on the land, to meet the current and future needs of the local community and of the wider public:
  - a) in relation to public recreation and physical, cultural, social and intellectual welfare or development of individual members of the public; and
  - b) in relation to purposes for which a lease, licence or other estate may be granted in respect of the land (other than the provision of public utilities and works associated with or ancillary to public utilities).

## 2.2 Natural Area (bushland) Category

Section 36(J) of the *Local Government Act 1993* specifies that the core objectives for land categorised as “bushland” are as follows:

The core objectives for management of community land categorised as bushland are—

- a) to ensure the ongoing ecological viability of the land by protecting the ecological biodiversity and habitat values of the land, the flora and fauna (including invertebrates, fungi and micro-organisms) of the land and other ecological values of the land, and
- b) to protect the aesthetic, heritage, recreational, educational and scientific values of the land, and
- c) to promote the management of the land in a manner that protects and enhances the values and quality of the land and facilitates public enjoyment of the land, and to implement measures directed to minimising or mitigating any disturbance caused by human intrusion, and
- d) to restore degraded bushland, and
- e) to protect existing landforms such as natural drainage lines, watercourses and foreshores, and
- f) to retain bushland in parcels of a size and configuration that will enable the existing plant and animal communities to survive in the long term, and
- g) to protect bushland as a natural stabiliser of the soil surface

## 3. Authority

### 3.1 Ownership

The Council assumed Trusteeship of this parcel of land on 25 September, 1987 in pursuance of the provisions of section 37p, *Crown Lands Consolidation Act, 1913*.

### 3.2 Formation of the Committee

The Sapphire Motorsports Club Inc. were granted permission to have management control of the Reserve under Council authority on 27 November, 2013 by resolution number 158/13. This was following public survey of the Graman community who showed their support for the Committee to use and maintain the facility. In February, 2014, as a result of this resolution, Council formerly appointed the Sapphire City Motor Sports Club the Management Committee for the Reserve. Council’s formal Letter of Appointment required that all activities are to be “strictly in accordance with the Confederation of Motor Sport (Cams) Regulation.” \*The Confederation of Motor Sports is now known as Motorsport Australia.



### 3.3 Limitations

- a) The Committee shall not undertake any structural alterations without approval of Council and completion of the necessary application forms;
- b) The Committee shall not sell or remove any items from the land or buildings;
- c) The Committee will have the authority to act without reference to Council, however, Council retains the right to final arbitration; and
- d) Inverell Shire Council shall not be obligated to act on any recommendation of The Sapphire City Motor Sports Club Inc. Committee.

### 3.4 Club Responsibilities

The Sapphire City Motor Sports Club Inc. has the following responsibilities:

- a) Utilise the Reserve to promote an increased knowledge and understanding of motor vehicles;
- b) Maintain membership of the Confederation of Australian Motor Sports (CAMS);
- c) Ensure all motor sports events conducted at the Reserve comply with Code developed by CAMS;
- d) Maintain the 20,000 litre tank at the Reserve in working condition;
- e) During events at the Reserve, provide two (2) 1,000 litre water tankers for supplementary water supply;
- f) Keep the grounds clean, tidy and mown;
- g) Keep the Graman community informed of the Club's activities;
- h) Generally, be a 'good corporate citizen' in the Graman area;
- i) Pay all electricity charges in a timely manner;
- j) Permit community access to the Reserve at times other than when motor events are being held;
- k) Set fees and charges for use of the facilities;
- l) Approve any individual or organisation wishing to hire the Reserve; and
- m) Maintain the land and buildings in accordance with the *Local Government Act, 1993*, ordinances, and the policies of Council.

### 3.5 Usage

A maximum of 4 events per year is permissible as per agreement with Council. Events are grass driving motorkhana events – points-based obstacle courses on CAMS\* approved tracks and layouts. \*The Confederation of Motor Sports is now known as Motorsport Australia.

'Working Bees' are held as required for maintenance of the ground.

## 4. Finance

### 4.1 Expenditure

- a) The Council may vote money for the maintenance and operation of the land and buildings annually, following consideration of the estimates presented by the Committee;
- b) The Committee shall have the authority to expend all funds received that is hiring fees, grants, donations, as well as monies from Council, in accordance with this Plan of Management.

### 4.2 Income

- a) All income received by the Committee shall be paid into an appropriate bank account;
- b) Any monies voted by Council shall be paid to the Committee quarterly in advance, less any costs paid by Council;
- c) The Committee shall submit an estimate of income and suggested fees annually.

#### 4.3 Source of Income

- a) Hiring fees and charges
- b) Government grants
- c) Donations
- d) Council allocated funds

### 5. Community Values Relating to Community Land

#### 5.1 General Community Use (GCU) Values and Objectives

GCU Value	GCU Objective
Scenic	To provide community and/or recreational facilities which have minimal impact on the visual amenity of the area.
Environmental	To provide a community facility which is ecologically sustainable and has minimal adverse impact on surrounding natural area.
Social	To develop community facilities which provide space for the community to pursue recreational, leisure, cultural, community and social interests.
Community Services	To develop community facilities which provide space for activities which address the social and welfare needs of the local community.

### 6. What are Management Issues for Community Land?

Management issues are matters that arise periodically and generally impact on the areas of community land. The identified management issues are used to define management strategies in the resulting action plans. The identification of potential management issues assists Council in establishing action plans to carry out mitigation strategies in order to ensure that community land is used, maintained and managed in a sustainable way. The following action plan gives details of the strategies and actions recommended to be adopted and carried out under the Plan of Management for Graman Sports Ground.

## 6.1 Management Issues for Land with a gazetted purpose of public recreation; racecourse categorised as General Community Use and Natural Area (Bushland).

### 6.1.1 Safety and Risk Assessment

Objective	Performance Target	Means of Achieving Objective & Performance Target	Manner of Assessment
<p>Minimise opportunities for risk of injury in community land.</p> <p>Ensure the safety of the public whilst visiting Graman Sports Ground.</p>	<p>Ensure Council and user groups are adequately protected from risk and public liability.</p> <p>Encourage community involvement in the recognition and remediation of public risk.</p> <p>Prevent unsafe use of areas.</p> <p>Ensure all facilities are constructed, installed and maintained to the relevant Australian Standards.</p> <p>Ensure the public is not threatened by fire.</p> <p>Discourage anti-social behaviours and encourage community involvement in reporting such behaviour.</p> <p>Manage community land to reduce bushfire risk to life and property.</p> <p>Develop permanent asset protection zones.</p>	<p>The buildings, fittings and surrounds of Graman Sports Ground are included in Council's insurance policies for fire, burglary and public liability.</p> <p>The Committee members are protected from some liability by the provisions of the <i>Local Government Act</i> and Council's Insurance Policies.</p> <p>If the Committee intend to carry out high risk activities a full risk assessment prior to use may be required to assist in identifying problem areas and potential risk mitigation strategies.</p> <p>Undertake periodic risk assessments for Graman Sports Ground.</p> <p>Ensure regulatory signage is current and appropriately located.</p> <p>Review any existing facilities in accordance with Council's Engineering Guidelines.</p> <p>Respond promptly and appropriately to claims of dangerous behaviour and/or damage to infrastructure/equipment.</p>	<p>Number of public liability claims on Graman Sports Ground.</p> <p>Consistency with Engineering Guidelines.</p> <p>Undertake bushfire assessment.</p>

## 6.1.2 Maintenance

Objective	Performance Target	Means of Achieving Objective & Performance Target	Manner of Assessment
Ensure areas are safe and fit for purpose.	<p>Ensure community land is maintained to standard.</p> <p>Reduce visual barriers that hide vandalism activities.</p> <p>Reduce the amount of litter and dumping incidents.</p> <p>Repair and/or replace out-dated facilities to an acceptable standard.</p> <p>Ensure that all lease and licence agreements are current.</p> <p>Ensure the Committee operates in accordance with the Plan of Management.</p>	<p>Prioritise maintenance tasks that pose a risk to safety and functionality of community land.</p> <p>Adequately provide for maintenance works in annual budget.</p> <p>Ensure any development on the site is assessed using the “Safer by Design” guidelines issued by the Department of Planning.</p> <p>Clear dumped rubbish promptly, track down offenders and install signage to discourage dumping.</p> <p>Conduct a review of all facilities on Graman Sports Ground and source funding to upgrade facilities where necessary.</p> <p>Periodically review lease, licence and management committee agreements.</p> <p>Review objectives and policies of the Committee every four (4) years.</p> <p>The Committee review the operation of the Plan of Management once a year and make recommendations to Council.</p> <p>Council review operations of the Committee annually.</p> <p>Provide ongoing assistance, support and information to the Committee.</p>	<p>Monitor annual maintenance budgets.</p> <p>Community feedback.</p> <p>Report dumping incidents to Council Compliance Officers.</p> <p>Outcomes of the Committee reviews.</p>

## 6.1.3 Access and Connectivity

Objective	Performance Target	Means of Achieving Objective & Target	Manner of Assessment
Minimise adverse impacts of public access onto community land.	<p>Prevent unauthorised access to community land.</p> <p>Ensure that each facility is accessible and in accordance with relevant standards.</p> <p>Design and construct walking tracks where appropriate, ensuring minimal erosion and soil loss.</p>	<p>Close any non-essential pedestrian and vehicle access.</p> <p>Provide adequate parking where appropriate.</p> <p>Review car parking and pedestrian accessibility provisions in accordance with Council's Development Control Plan, Engineering Guidelines, Community Strategic Plan, Inclusion (Disability) Action Plan and Inverell Public Open Space Strategic Plan.</p> <p>Stop unauthorised use of community land with a gazetted purpose of public recreation; racecourse categorised as General Community Use for access to private lands.</p> <p>Maintain existing roads and walking tracks to ensure safety and prevent erosion.</p> <p>Inspect tracks and footpaths and maintain when necessary.</p> <p>Plan and develop pathways to ensure minimal erosion and soil loss.</p>	<p>Consistency with Council's Development Control Plan, Engineering Guidelines, Community Strategic Plan, Inclusion (Disability) Action Plan and Inverell Public Open Space Strategic Plan.</p> <p>Community feedback.</p> <p>Council Officer Inspections.</p>

## 6.1.4 Environment

Objective	Performance Target	Means of Achieving Objective and Performance Target	Manner of Assessment
<p>To manage Graman Sports Ground so as to maintain the ecological values.</p> <p>Maintain ecological processes.</p> <p>Retain the distribution, abundance and diversity of native species and existing communities.</p> <p>Manage and eradicate pests, plants and noxious weeds.</p>	<p>Ensure habitat values are not compromised and improve values where appropriate.</p> <p>Avoid compromising biodiversity values as perceived by the public about threats posed by native fauna and flora.</p> <p>Manage impacts to aboriginal heritage when developing and maintaining community land.</p>	<p>Identify sensitive community land categorised on Graman Sports Ground.</p> <p>Implement necessary environmental management practices and development constraints.</p> <p>Undertake a revegetation program where required.</p> <p>Develop an ongoing maintenance program of rare and threatened species.</p> <p>Map and document the location of rare and threatened species.</p> <p>Erect signs notifying the community of sensitive areas and exclusion of domestic animals.</p> <p>Control weeds using best practice.</p> <p>Manage impacts to aboriginal heritage in accordance with Office of Environment &amp; Heritage guidelines.</p> <p>Undertake mandatory training courses to ensure staff and the Committee understand the correct procedures for washing down and blowing down equipment after mowing to minimise the spread of weeds.</p> <p>Carefully control management practices e.g. Fertiliser application rates and rehabilitation of bare areas.</p>	<p>Assess key environmental indicators for Graman Sports Ground.</p>

### 6.1.5 Community Involvement

Objective	Performance Target	Means of Achieving Objective and Performance Target	Manner of Assessment
<p>Involve the community in the management of community land with the gazetted purpose of Public Recreation</p> <p>Committee place the interest of the Graman community as a high priority and contribute where possible.</p> <p>Reduce the impact of use of Graman Sports Ground on neighbouring properties.</p>	<p>Encourage the participation of the community in reporting incidents.</p> <p>Assess community values of Graman Sports Ground.</p> <p>Encourage neighbours to notify Council of any concerns regarding vandalism, dumping, dust, noise etc.</p>	<p>Continue to support the Committee in the maintenance and monitoring of Graman Sports Ground</p> <p>Committee water track before use to reduce dust.</p> <p>Committee notify the community of Graman of any upcoming events that will be held on Graman Sports Ground.</p>	Community feedback.

### 6.1.6 Landscape Design and Character

Objective	Performance Target	Means of Achieving Objective and Performance Target	Manner of Assessment
<p>Minimise adverse impacts on adjacent land uses.</p> <p>Maximise the sustainability of community land.</p>	<p>Retain and enhance natural features of Graman Sports Ground where possible.</p> <p>New structures to be located in appropriate areas and designed appropriately.</p> <p>Reduce the potential for crime within community land.</p> <p>Reduce impact of the use of Graman Sports Ground for motor sports on neighbouring properties.</p>	<p>Plan appropriately including materials selection and colour schemes.</p> <p>Consider constraints such as bushfire when siting facilities.</p> <p>Consider adjacent land uses when developing community land.</p> <p>Ensure any development on the site is assessed using the "Safer by Design" guidelines issued by the Department of Planning.</p>	<p>Consistency with engineering guidelines.</p> <p>Reported rates of vandalism.</p>

## 7. Permissible uses / future uses

Community land is valued for its important role in the social, intellectual, spiritual and physical enrichment of residents, workers, and visitors to the Inverell Shire.

The intrinsic value of community land is also recognised, as is the important role this land plays in biodiversity conservation and ecosystem function.

Inverell Shire Council encourages a wide range of uses of community land and intends to facilitate uses which increase the activation of its land, where appropriate. Within buildings, swimming pools, and recreational and sporting facilities in particular, Inverell Shire Council intends to permit and encourage a broad range of appropriate activities.

The use of community land is often supported by appropriate ancillary development such as playground equipment, amenity blocks or food kiosks. The general types of uses which may occur on community land with a gazetted purpose of public recreation; Racecourse and categorised as **General Community Use**, and the forms of development generally associated with those uses, are set out in Table 1 below. The facilities on community land may change over time, reflecting the needs of the community.

The anticipated uses and associated development identified in the table are intended to provide a general guide. The terminology used is not intended to impose an exact meaning. For example, a reference to 'football' includes any variations of that game.

It is anticipated that new sports may develop, and others increase or decrease in popularity. If this occurs, then some community land may be modified to facilitate the changing forms of 'active recreation' enjoyed by the community. References such as 'field', or 'court', are not intended to exclude other sporting surfaces.

The general types of uses which may occur on community land with a gazetted purpose of public recreation, categorised as **Natural Area – Bushland**, and the forms of development generally associated with those uses, are set out in Table 2 below. The facilities on community land may change over time, reflecting the needs of the community.

The anticipated uses and associated development identified in the tables are intended to provide a general guide.

**Table 1 Permissible use and development of community land with a gazetted purpose of public recreation; race course and a categorisation of General Community Use**

General community use	
<b>Purpose/Use</b> Providing a location for, and supporting, the gathering of groups for a range of social, cultural or recreational purposes. Providing multi-purpose buildings (e.g. community halls and centres) with specialised community uses such as: <ul style="list-style-type: none"> <li>casual or informal recreation</li> <li>meetings (including for social, recreational, educational or cultural purposes)</li> <li>functions</li> <li>concerts, including all musical genres</li> <li>performances (including film and stage)</li> <li>exhibitions</li> <li>fairs and parades</li> <li>workshops</li> <li>leisure or training classes</li> <li>designated group use (e.g. scout and girl guide use)</li> <li>entertainment facilities.</li> </ul>	<b>Development to facilitate uses</b> Development for the purposes of social, community, cultural and recreational activities. Development includes: <ul style="list-style-type: none"> <li>provision of buildings or other amenity areas to facilitate use and enjoyment by the community</li> <li>development (particularly within buildings) for the purposes of addressing the needs of a particular group (e.g. a stage)</li> <li>landscaping and finishes, improving access, amenity and the visual character of the general community area</li> <li>water saving initiatives such as rain gardens</li> <li>energy saving initiatives such as solar lights and solar panels</li> <li>carparking and loading areas</li> <li>advertising structures and signage (such as A-frames and banners) that:               <ul style="list-style-type: none"> <li>relate to approved uses/activities</li> <li>are discreet and temporary</li> <li>are approved by the council</li> </ul> </li> <li>locational, directional and regulatory signage.</li> </ul>



**Table 2 permissible use and development of community land with a gazetted purpose of public recreation; racecourse and a categorisation as Natural Area (Bushland)**

<b>Natural Area (Bushland)</b>	
<b>Purpose/Use</b>	<b>Development to facilitate uses</b>
<ul style="list-style-type: none"> <li>• Preservation of the council's natural heritage including the identified endangered ecological communities</li> <li>• Preservation of biological diversity and habitat</li> <li>• Providing a location for relaxation and passive informal recreation</li> <li>• Walking/hiking</li> <li>• Guided bushwalks</li> <li>• Environmental and scientific study</li> <li>• Bush regeneration works</li> <li>• Carbon sequestration</li> <li>• Bio-banking</li> <li>• Approved bush care projects requiring ecological restoration activities associated with protection of flora and fauna.</li> <li>• Fire hazard reduction.</li> </ul>	<ul style="list-style-type: none"> <li>• Visitor facilities: toilets, picnic tables, BBQs, sheltered seating areas, lighting, low impact carparks, refreshment kiosks (but not restaurants)</li> <li>• Low-impact walking trails</li> <li>• Interpretive signage, information kiosks</li> <li>• Water-saving initiatives such as rain gardens, swales and sediment traps</li> <li>• Bridges, observation platforms, signs</li> <li>• Work sheds or storage sheds required in connection with the maintenance of the land</li> <li>• Temporary erection or use of any building or structure necessary to enable a filming project to be carried out</li> <li>• Locational, directional and regulatory signage</li> </ul>

### 7.1 Express authorisation of leases and licences and other estates

Under section 46(1)(b) of the LG Act, leases, licences and other estates formalise the use of community land. A lease, licence or other estate may be granted to organisations and persons, community groups, sports clubs and associations, non-government organisations, charities, community welfare services, non-profit organisations and government authorities.

The lease or licence must be for uses consistent with the reserve purpose(s), the assigned categorisation and zoning of the land, be in the best interests of the community as a whole, and enable, wherever possible, shared use of community land.

Any lease or licence proposal will be individually assessed and considered, including the community benefit, compatibility with this PoM and the capacity of the community land itself and the local area to support the activity.

A lease is normally issued where exclusive control of all or part of an area by a user is proposed. In all other instances a licence or short-term licence or hire agreement will be issued.

### 7.2 Leases and Licences authorised by the plan of management

This plan of management **expressly authorises** the issue of leases, licences and other estates over the land covered by the plan of management, in accordance with section 46(1)(b) of the LG Act, provided that:

- the purpose is consistent with the purpose for which it was dedicated or reserved
- the purpose is consistent with the core objectives for the category of the land
- the lease, licence or other estate is for a permitted purpose listed in the *Local Government Act 1993* or the Local Government (General) Regulation 2021
- the issue of the lease, licence or other estate and the provisions of the lease, licence or other estate can be validated by the provisions of the *Native Title Act 1993* (Cth)
- where the land is subject to a claim under the *Aboriginal Land Rights Act 1983* the issue of any lease, licence or other estate will not prevent the land from being transferred in the event the claim is granted

- the lease, licence or other estate is granted and notified in accordance with the provisions of the *Local Government Act 1993* or the Local Government (General) Regulation 2021
- the issue of the lease, licence or other estate will not materially harm the use of the land for any of the purposes for which it was dedicated or reserved.

Table 3 further identifies the purposes for which leases and licences may be issued over the reserves identified in this plan of management and the maximum duration of leases, licences and other estates.

Table 3 Express authorisation for leases, licences and other estates on reserves listed in this plan of management.

Community land covered	Maximum term	Purpose for which tenure may be granted
<b>Leases</b>		
General Community Use	20 years	<ul style="list-style-type: none"> <li>– cultural purposes, including concerts, dramatic productions and galleries</li> <li>– recreational purposes, including fitness classes, dance classes and games</li> <li>– sporting uses developed/operated by a private operator</li> <li>– kiosk, café and refreshment purposes</li> <li>– commercial retail uses associated with the facility (e.g. sale or hire of sports goods)</li> </ul>
Natural Area (Bushland)	20 years	<ul style="list-style-type: none"> <li>– walkways, pathways, bridges, causeways</li> <li>– observation platforms, signs</li> <li>– information kiosk</li> <li>– kiosk selling light refreshments (but not restaurants)</li> <li>– work sheds or storage sheds required in connection with the maintenance of the land</li> <li>– toilets</li> <li>– temporary erection or use of any building or structure necessary to enable a filming project to be carried out</li> </ul>
<b>Licences</b>		
General Community Use	5 years	<ul style="list-style-type: none"> <li>– recreational purposes, including fitness classes, dance classes</li> <li>– café/kiosk areas</li> </ul>
Natural Area (Bushland)	5 years	<ul style="list-style-type: none"> <li>– walkways, pathways, bridges, causeways</li> <li>– observation platforms, signs</li> <li>– Information kiosk</li> <li>– Kiosk selling light refreshments (but not restaurants)</li> <li>– work sheds or storage sheds required in connection with the maintenance of the land</li> <li>– toilets</li> <li>– temporary erection or use of any building or structure necessary to enable a filming project to be carried out</li> </ul>
<b>Other estates</b>		
All community land and buildings	5 years	This PoM allows the council to grant 'an estate' over community land for the provision of public utilities and works associated with or ancillary to public utilities and provision of services, or connections for premises adjoining the community land to a facility of the council or public utility provider on the community land in accordance with the LG Act.

### 7.3 Short-Term Licences

Short-term licences and bookings may be used to allow the council to program different uses of community land at different times, allowing the best overall use.

Short-term licences are authorised for the purpose of:

- (a) the playing of a musical instrument, or singing, for fee or reward
- (b) engaging in a trade or business
- (c) the playing of a lawful game or sport
- (d) the delivery of a public address
- (e) commercial photographic sessions
- (g) filming sessions

Any short-term licences will be issued by Inverell Shire Council and will be in accordance with the Crown Land Management Act 2016, and in particular Clause 2.20.

Fees for short-term casual bookings will be charged in accordance with Council's adopted fees and charges at the time.

Currently, Council has no leases or licences in place for the Graman Sportsground.

### 7.4 Native title and Aboriginal land rights considerations in relation to leases, licences and other estates

When planning to grant a lease or licence on Crown reserves, the council must comply with the requirements of the Commonwealth *Native Title Act 1993* (NT Act) and have regard for any existing claims made on the land under the NSW *Aboriginal Land Rights Act 1983* (ALR Act).

It is the role of the council's engaged or employed native title manager to provide written advice in certain circumstances to advise if the proposed activities and dealings are valid under the NT Act.

## 8. Policies or Plans which may affect the Management of Community Land

Council has many plans and policies that may affect the management of Graman Sports Ground beyond the discussed management issues and resulting action plans. The major influences are Council's existing adopted policies, Council's own budgeting process, and Council's commitment to working with the community in providing and facilitating the provision of services that enhance the quality of life for all residents.

### Council Policies

Inverell Shire Council Policies/Strategies that may relate to Community Land	Year Adopted
Community Strategic Plan	2017
Delivery Plan	2017
Disabled Access	2009
Erosion & Sediment Control	2009
Inclusion (Disability) Action Plan	2017
Inspection Reports – Sporting Equipment, Playground Equipment etc.	2009
Inverell Public Open Space Strategy	2017
Local Emergency Management	2007
Pesticide Notification Plan	2017
Roadside Slashing	2009
Roadside Treatment Policy (Weeds)	2009
Sporting Fields – Conditions of Use	2016
Sporting Fields – Contributions	2009
Sporting Fields – Shade	2009
State of the Environment Report	2011
Subdivisions – Public Reserves	2009

## 9. Review

The Committee will review the operation of this Plan of Management once per year and make recommendations as required to Council for consideration. Council will review the operations of the Committee annually.

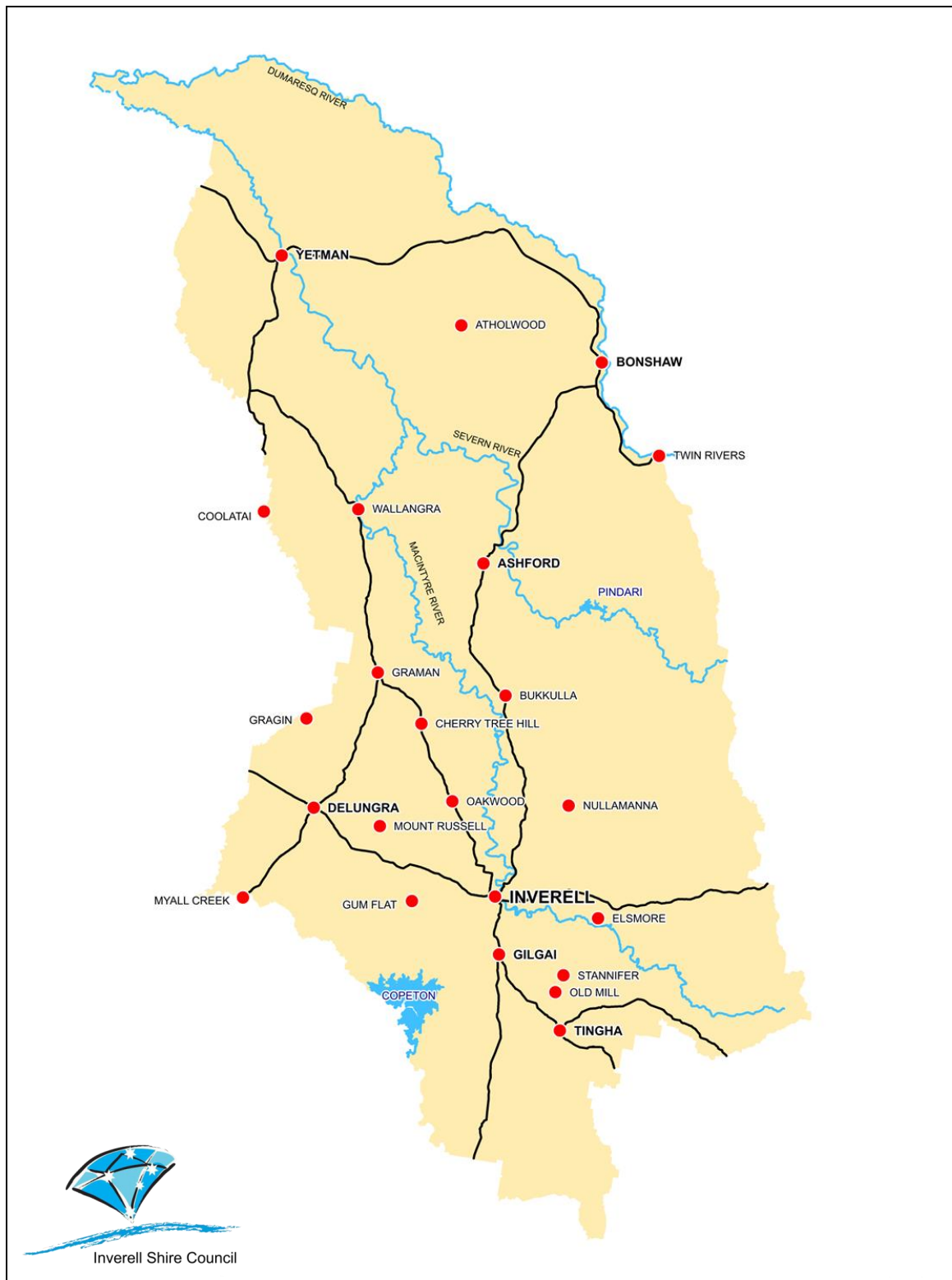
Reviews of this Plan of Management will be carried out at 4-year intervals with the appropriate consultation processes with all relevant stakeholders and the community being undertaken at these reviews. Each review will assess the performance of this Plan of Management along with its alignment with community values, requirements, objectives and policies.

**Appendix 1 – Schedule A**

Parcel Number	Title	Property Address	Suburb	Description	Categorisation	Map Ref	Reserve Name	Gazette Date
51381	Lots 67 & 160, DP 750115	30 Graman Road	Graman	Sports Ground	Natural Area (Bushland), General Community Use	2.0	Graman Sports Ground	17/03/1916

## Appendix 2 - Maps

### Map - Inverell Shire



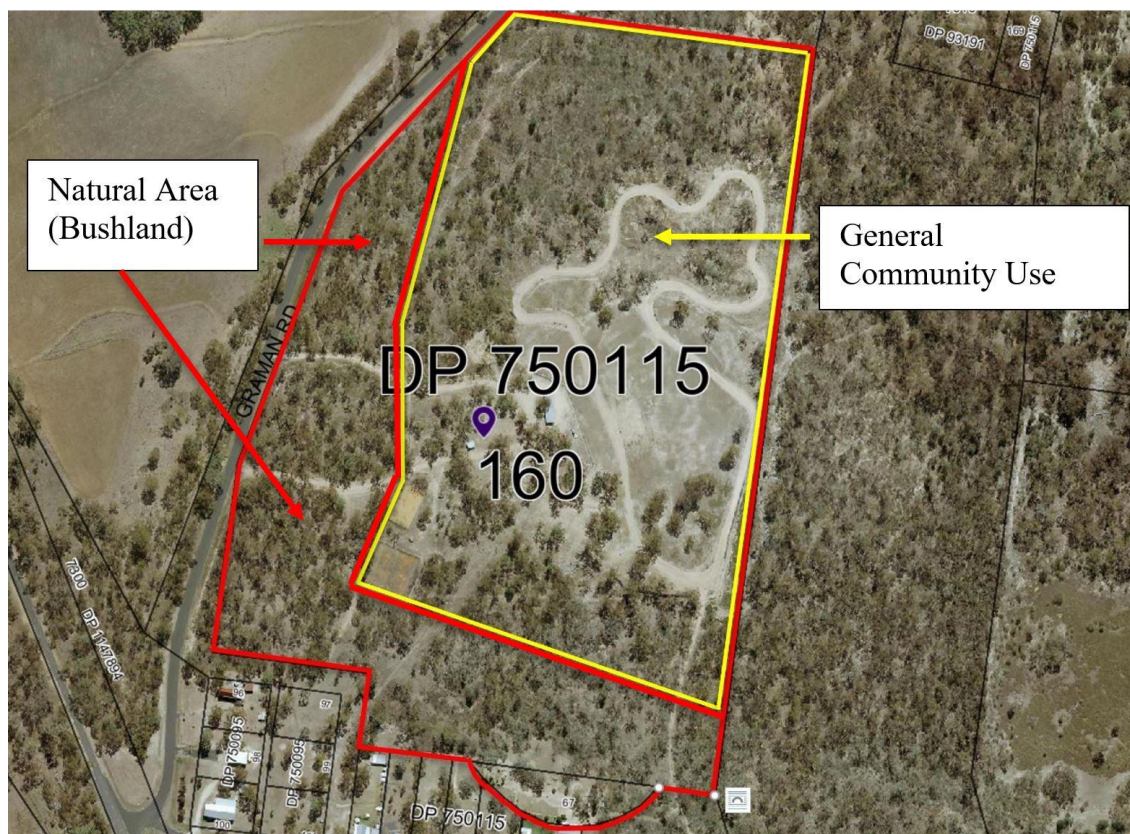


Location Map – Graman Sports Ground



### Reserve 51381 — Graman Sportsground Categorisation

- General Community Use
- Natural Area (bushland)





### Appendix 3 – Photos



Entrance gates. In 2015, under the State Government's Public Reserves Management Fund Program, funding was awarded allowing 850m of fencing to be erected at the Sportsground. The fencing is 1800mm high and delineates the carpark, spectator and recreation area. A key to the lock on the fence has been provided to the local Fire Brigade in the event of a fire.



Perimeter fencing



Shipping container – used for the storage of valuable items. Barricades and fencing also pictured.

A small toilet block is also located on the reserve (pictured in the background).





Grassed area where driving events take place.



Cement floor open skillion shed. Used for storage for bollards etc for the Sapphire City Motor Sports Club.

**11.4 PCG MEETING - INVERELL AQUATIC CENTRE REPLACEMENT**

**File Number:** S5.9.27 / 24/6069

**Author:** Greg Doman, Manager Environmental Health

**SUMMARY:**

A Project Control Group (PCG) has been established for the Inverell Aquatic Centre Replacement. Minutes of the PCG meetings are provided to the Councillors for their information.

**COMMENTARY:**

A Project Control Group (PCG) meeting was held on 15 February 2024 for the Inverell Aquatic Centre Replacement.

**Attachment 1** contains a copy of the minutes from the meeting held on 15 February 2024 for the information of the Councillors.

**ATTACHMENTS:**

1. Inverell Aquatic Centre Replacement PCG Minutes - 15 February 2024 [↓](#)

**MINUTES OF INVERELL SHIRE COUNCIL  
INVERELL AQUATIC CENTRE REPLACEMENT - PROJECT CONTROL GROUP MEETING  
HELD AT THE COMMITTEE ROOM, ADMINISTRATIVE CENTRE, 144 OTHO STREET,  
INVERELL  
ON THURSDAY, 15 FEBRUARY 2024 AT 2.30PM**

**PRESENT:** Brett McInnes (General Manager), Cr Stewart Berryman, Paul Pay (Director Corporate and Community Services), Peter Atkinson (Project Manager) and Greg Doman (Manager Environmental Health).

**1 APOLOGIES**

Nil

**2 CONFIRMATION OF MINUTES**

**RECOMMENDATION:**

Moved: Cr Stewart Berryman

Seconded: Mr Brett McInnes

*That the Minutes of the Inverell Aquatic Centre Replacement - Project Control Group Meeting held on 6 December, 2023, as circulated to members, be confirmed as a true and correct record of that meeting.*

**3 DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS**

Nil

**4 BUSINESS ARISING FROM PREVIOUS MINUTES**

The General Manager advised that as a result of a successful expression of interest, Council had submitted an application for Round one (1) of the Growing Regions Program. It is anticipated that Council will be notified in early March 2024 if successful.

**5 MATTERS FOR DETERMINATION**

**5.1. ON-SITE ACTIVITIES**

Greg Doman, Manager Environmental Health provided a further update regarding on-site activities and advised that the first pour of the 50m swimming pool floor is scheduled for 21 February, 2024.

Arrangements have been made for Mr Peter Caddey to attend the site and obtain photographs to update Council's messaging to the community.

Peter Atkinson, Project Manager advised that Swimplex had been on-site and had installed part of the swimming pool filtered water return lines in the bottom of the pool. These service lines are then pressure tested and monitored for any potential damage during the concrete pour. Peter advised that the formwork for the walls will commence following this concrete pour.

**5.2. DESIGN REVIEW**

Greg Doman, Manager Environmental Health advised that a Hines Constructions PCG meeting has been scheduled for 22 February, 2024 and outstanding design review matters will be discussed.

Inverell Aquatic Centre Replacement - Project Control Group Meeting  
Minutes

15 February 2024

### 5.3. OPERATIONAL ENERGY REVIEW

#### Hydronic Heating

The merits of the hydronic floor heating option was discussed. Whilst modelling indicates the proposal will be a net neutral from an energy consumption perspective, future proofing, user comfort and safety (dry concourse) were deemed significant benefits. The PCG were unanimous in their support for this variation.

### 5.3 OPERATIONAL ENERGY REVIEW

#### **COMMITTEE RESOLUTION**

Moved: Cr Stewart Berryman  
Seconded: Brett McInnes, General Manager

*That the variation in the amount of \$254,676 to include a Hydronic underfloor heating system be installed in the IAC be accepted.*

**CARRIED**

#### Contractor Design Review

Greg Doman, Manager Environmental Health advised of the importance of the Building Management System as this system manages the electrical equipment within the facility and subsequent operational costs from energy usage. The responses provided to the 31 January, 2024 design review will assist BECA to suitably inform Council in this regard.

### 5.4. CONSIDERATION OF CLAIM 10 AND CLAIM 11

Greg Doman, Manager Environmental Health advised the PCG that claim 10 was received after the 6 December 2023 PCG meeting. This claim was referred to Council's consultant Quantity Surveyor Mr Greg Seib for consideration. Greg was satisfied the claim was consistent with works to date and payment for claim 10 was made. Claim 10 was a relatively small claim in the amount of \$132,399.78.

### 5.4 CONSIDERATION OF PROGRESS CLAIM 11

#### **COMMITTEE RESOLUTION**

*That the PCG unanimously support the payment of progress claim number 11 in the amount of \$507,544.46 and endorse previous payment of claim 10 in the amount of \$132,399.78.*

## 6 MATTERS WITHOUT NOTICE

### 6.1 SITE INSPECTIONS

Brett McInnes, General Manager requested that Greg Doman, Manager Environmental Health make the necessary arrangements for Councillors to attend the IAC redevelopment site for a group inspection to coincide with the March 2024 Council meeting.

It was further requested that key stakeholders that attended the Community Consultation Design sessions be provided with an opportunity to visit the site during April 2024.

Inverell Aquatic Centre Replacement - Project Control Group Meeting  
Minutes

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15 February 2024

## **6.2 ELECTRICAL TRANSFORMER**

Greg Doman, Manager Environmental Health provided an update in relation to the purchase order for the Electrical Transformer and its lead time of 26-28 weeks.

## **6.3 SPLASH PAD ADDITIONAL PLAY OPTIONS**

Greg Doman, Manager Environmental Health provided an update in relation to the Specialist Advisory Team request for additional play equipment within the splash pad area and toddler pool.

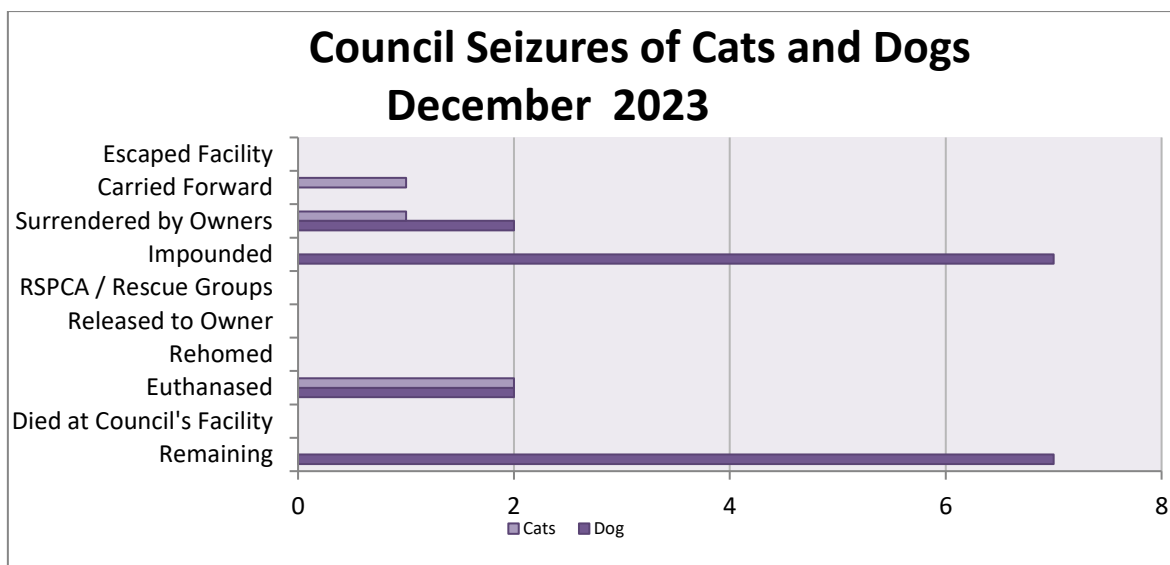
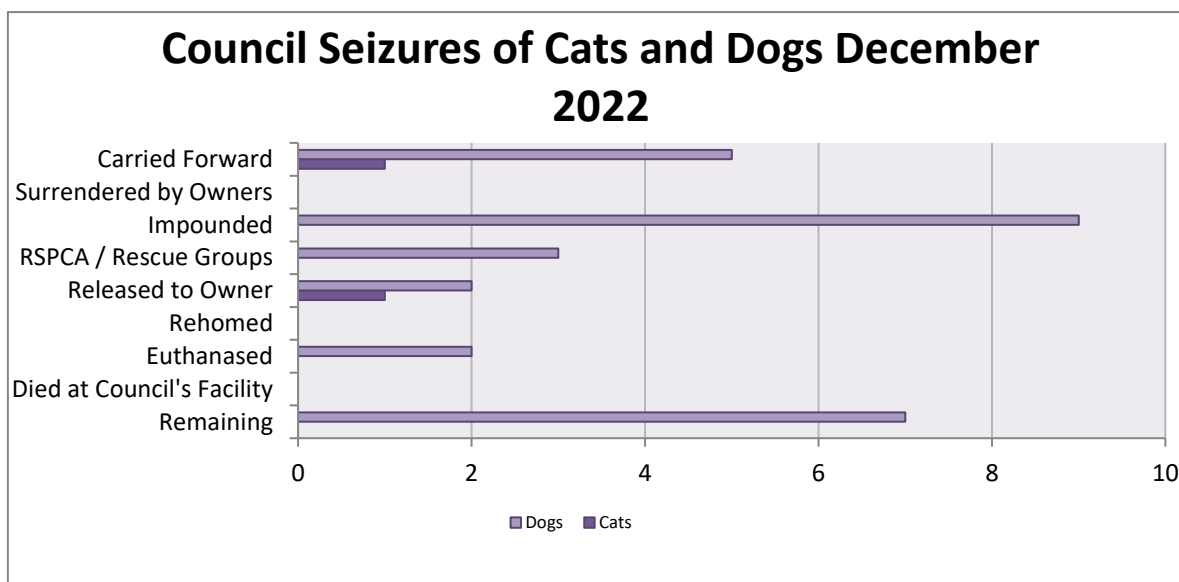
## **7 NEXT MEETING**

To be advised.

**The Meeting closed at 3.03pm.**

**11.5 ORDINANCE ACTIVITIES REPORT FOR DECEMBER 2023****File Number:** S18.10.1 / 24/2164**Author:** Robyn Waters, Administration Officer**SUMMARY:**

The following details the number of various Ordinance activities carried out during December 2023, in comparison to the same month in 2022.

**INFORMATION:****COMPLIANCE****Inverell Shire Council Pound Monthly Report December 2023****Inverell Shire Council Pound Monthly Report December 2022****ATTACHMENTS:****Nil**



## 11.6 ORDINANCE ACTIVITIES REPORT FOR JANUARY 2024

**File Number:** S18.10.1 / 24/5959

**Author:** Robyn Waters, Administration Officer

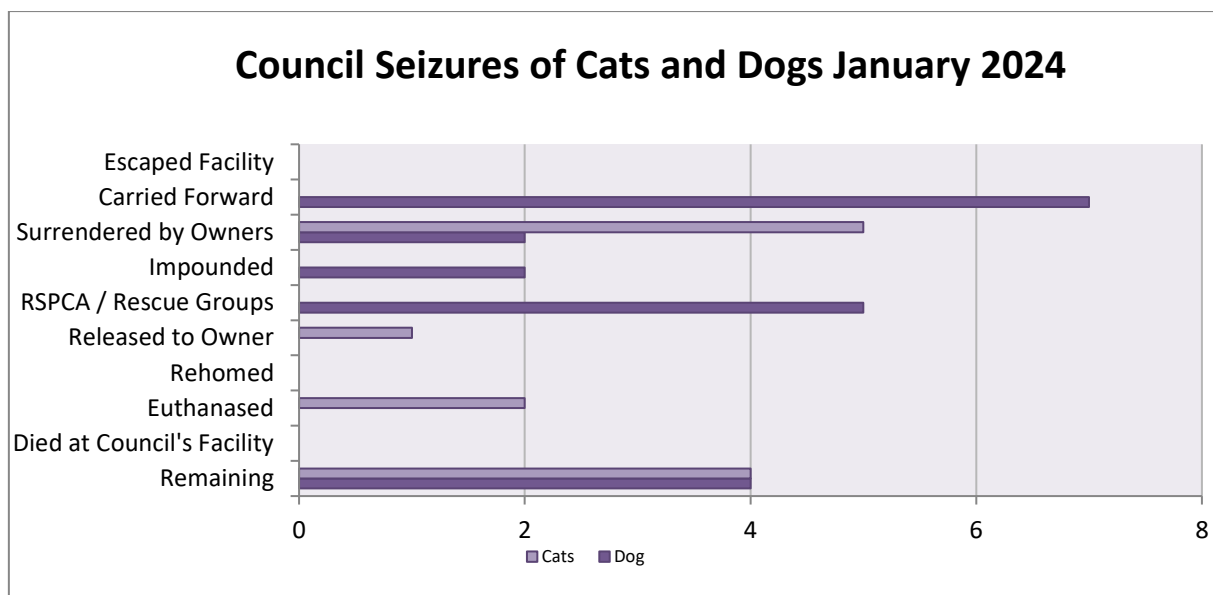
### SUMMARY:

The following details the number of various Ordinance activities carried out during January 2024, in comparison to the same month in 2023.

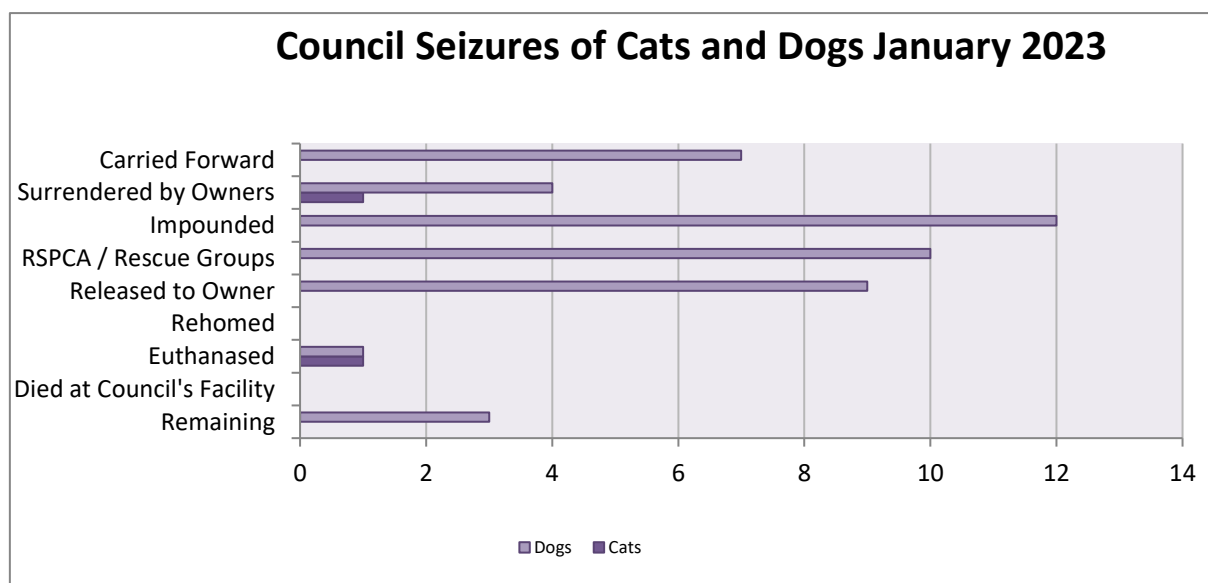
### INFORMATION:

#### COMPLIANCE

##### Inverell Shire Council Pound Monthly Report January 2024



##### Inverell Shire Council Pound Monthly Report January 2023



### ATTACHMENTS:

Nil

**11.7 STRATEGIC TASKS - 'SIGN OFF' - DECEMBER 2023****File Number:** S4.13.2 / 24/6391**Author:** Kristy Paton, Corporate Support Officer - Publishing**SUMMARY:**

A part of a successful governance program is a need for administration to indicate to the policy makers that the requirements of the legislation, under which the organisation operates, has been provided. As a result, this information report provides Councillors with a statement of assurance from the General Manager that in accordance with the *Local Government Act, 1993*, the tasks have been complied with.

**COMMENTARY:**

The December 2023 tasks required to be undertaken are detailed below. Any of these tasks may be added to as Council becomes familiar with this new initiative.

Date	Compliance Requirement	Achieved/Not Achieved	Comments
5 December	Last day for financial statements to be presented to the public [LGA 418(2)]	Achieved	Statements presented 22 November 2023
30 December	Model Code of Conduct Complaints Statistics to be reported to Council [MCC 11.1]. Collection form due to OLG	Achieved	Nil report
31 December	Delivery Program progress report to be presented to council [IP&R G/L Essential Element 4.9]	Achieved	Reported to February Economic Committee Meeting.

I confirm that the performance criteria as set out in the criteria for scheduled tasks have been met for the month of December, 2023. I confirm the accuracy and completeness of the information provided above, in that to the best of my knowledge and understanding, all material information has been herein disclosed.

**B MCINNES****GENERAL MANAGER****ATTACHMENTS:****Nil**

**11.8 STRATEGIC TASKS - 'SIGN OFF' - JANUARY 2024****File Number:** S4.13.2 / 24/6395**Author:** Kristy Paton, Corporate Support Officer - Publishing**SUMMARY:**

A part of a successful governance program is a need for administration to indicate to the policy makers that the requirements of the legislation, under which the organisation operates, has been provided. As a result, this information report provides Councillors with a statement of assurance from the General Manager that in accordance with the *Local Government Act, 1993*, the tasks have been complied with.

**COMMENTARY:**

The January 2024 tasks required to be undertaken are detailed below. Any of these tasks may be added to as Council becomes familiar with this new initiative.

<b>Date</b>	<b>Compliance Requirement</b>	<b>Achieved/Not Achieved</b>	<b>Comments</b>
30 January	Third quarter rates instalment notices to be sent [LGA s562(5)]	Achieved	
31 January	Last day for council's ledgers to be balanced and a list of balances to be prepared for six-monthly inspections by council's auditor [LG Reg cl 228]	Achieved	

I confirm that the performance criteria as set out in the criteria for scheduled tasks have been met for the month of January, 2024. I confirm the accuracy and completeness of the information provided above, in that to the best of my knowledge and understanding, all material information has been herein disclosed.

**B MCINNES****GENERAL MANAGER****ATTACHMENTS:****Nil**

<b>11.9 SUMMARY OF DEVELOPMENT APPLICATIONS, CONSTRUCTION CERTIFICATES AND COMPLYING DEVELOPMENT CERTIFICATES DURING DECEMBER 2023</b>
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**File Number:** S18.10.2/16 / 24/1979

**Author:** Robyn Waters, Administration Officer

**SUMMARY:**

This report is intended to keep Council updated on the Development Applications, Construction Certificates and Complying Development Certificates determined during the month of December 2023.

**DEVELOPMENT APPROVALS, REFUSALS AND VARIATIONS DURING DECEMBER 2023**

**Development Approvals**

<b><u>Development Application Number</u></b>	<b><u>Applicant</u></b>	<b><u>Property</u></b>	<b><u>Development</u></b>	<b><u>\$ Amount</u></b>
DA-124/2023	Abode Building Design	13 Hatcher Street, INVERELL 2360	Construction of Duplex	595,320
DA-134/2023	Ruralcert Pty Ltd	Gwydir Highway, ELSMORE 2360	Dwelling	800,000
DA-153/2023	Precise Designs	14 Church Street, GILGAI 2360	Carport	10,000
DA-155/2023	Abode Building Design	Coalmine Road, ASHFORD 2361	2 pre-manufactured homes	247,500
DA-158/2023	Abode Building Design	Dog Trap Lane, INVERELL 2360	Shed	55,000
DA-160/2023	Inverell Tyre & Auto	165 Evans Street, INVERELL 2360	Change of use	NIL
DA-161/2023	TBN Construct Pty Ltd	231 Swanbrook Road, INVERELL 2360	Shed	95,000
<b>Monthly estimated value of Approvals: December 2023</b>			<b>7</b>	<b>1,802,820</b>

**Development Amendments**

<b><u>Development Application Number</u></b>	<b><u>Applicant</u></b>	<b><u>Property</u></b>	<b><u>Development</u></b>	<b><u>\$ Amount</u></b>
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DA-7/2023/A	Abode Building Design	77 Mather Street, INVERELL 2360	Dwelling	NIL
<b>Monthly estimated value of Approvals: December 2023</b>			<b>1</b>	<b>NIL</b>

**Development Refusals**

Nil

**Variation to Development Standards Approved**

As part of the monitoring and reporting requirements established by the NSW Department of Planning, a report of all variations approved under delegation in accordance with Clause 4.6 of *the Inverell Local Environmental Plan 2012* must be provided to a full council meeting.

The following details the variations to development standards approved during December 2023.

**INFORMATION:**

Nil

**CONSTRUCTION CERTIFICATES APPROVED AND AMENDED DURING DECEMBER 2023****Construction Certificates approved by Council**

<b><u>Construction Certificate Number</u></b>	<b><u>Applicant</u></b>	<b><u>Property</u></b>	<b><u>Construction</u></b>	<b><u>\$ Amount</u></b>
CC-97/2023	Abode Building Design	1307 Nullamanna Road, NULLAMANNA 2360	Canteen with accessible ramp and veranda attached to the existing hall building	66,000
CC-105/2023	Mr John David Williams	33 Vivian Street, INVERELL 2360	Shed	25,000
CC-114/2023	Abode Building Design	75 Mather Street, INVERELL 2360	Dwelling	441,320
CC-124/2023	Abode Building Design	51 Wolbah Close, INVERELL 2360	Shed	19,800
CC-125/2023	Mr Jason Keith Bay Nichols	43 Chester Street, INVERELL 2360	Pool	12,000
CC-126/2023	Mr Jonathon Samuel Elphick	1640 Copeton Dam Road, GUM FLAT 2360	Shed	30,000
CC-127/2023	Mrs Elaine Suzanne Kenny	42 George Street, INVERELL 2360	Demolition of existing carport and new carport	38,000

CC-131/2023	Abode Building Design	32 Brae Street, INVERELL 2360	Shed	19,800
CC-133/2023	Precise Designs	180 Turrawarra Road, LITTLE PLAIN 2360	Shed	215,000
<b>Monthly estimated value of Approvals: December 2023</b>			<b>9</b>	<b>866,920</b>

**Amended Construction Certificates approved by Council**

<b><u>Construction Certificate Number</u></b>	<b><u>Applicant</u></b>	<b><u>Property</u></b>	<b><u>Construction</u></b>	<b><u>\$ Amount</u></b>
CC-109/2021/A	John Green Pty Ltd	79 Mather Street, INVERELL 2360	Attached Duplex and Subdivision	NIL
CC-4/2023/A	Abode Building Design	77 Mather Street, INVERELL 2360	Dwelling	NIL
<b>Monthly estimated value of Approvals: December 2023</b>			<b>2</b>	<b>NIL</b>

**Construction Certificates approved by Private Certifier**

Nil

**Amended Construction Certificates approved by Private Certifier**

Nil

**COMPLYING DEVELOPMENT CERTIFICATES APPROVED AND AMENDED DURING DECEMBER 2023****Complying Development Certificates Approved by Council**

Nil

**Amended Complying Development Certificates approved by Council**

Nil

**Complying Development Certificates approved by Private Certifier**

Nil

**Amended Complying Development Certificates approved by Private Certifier**

Nil

**TOTAL BUILDING CONSTRUCTION FOR INVERELL SHIRE DURING DECEMBER 2023:**

<b>Type of Consent</b>	<b><u>No.</u></b>	<b><u>\$ Amount</u></b>
Construction Certificates – Council Approved	<b>9</b>	<b>866,920</b>
Construction Certificates – Private Certifier	<b>NIL</b>	<b>NIL</b>
Complying Development – Council Approved	<b>NIL</b>	<b>NIL</b>
Complying Development – Private Certifier	<b>NIL</b>	<b>NIL</b>
<b>TOTALS</b>		<b>866,920</b>

Estimated Value of Approvals issued in the financial ytd in: **2023/2024**    **(60)**    **\$10,463,026**  
**2022/2023**    **(77)**    **\$13,341,387**

**ATTACHMENTS:****Nil**

# 11.10 SUMMARY OF DEVELOPMENT APPLICATIONS, CONSTRUCTION CERTIFICATES AND COMPLYING DEVELOPMENT CERTIFICATES DURING JANUARY 2024

**File Number:** S18.10.2/17 / 24/5863

**Author:** Robyn Waters, Administration Officer

## SUMMARY:

This report is intended to keep Council updated on the Development Applications, Construction Certificates and Complying Development Certificates determined during the month of January 2024.

## DEVELOPMENT APPROVALS, REFUSALS AND VARIATIONS DURING JANUARY 2024

### Development Approvals

<u>Development Application Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Development</u>	<u>\$ Amount</u>
DA-162/2023	Precise Designs	297 Byron Street, INVERELL 2360	Showroom, Office and Warehouse	1,200,000
DA-163/2023	Abode Building Design	1751 Elsmore Road, ELSMORE 2360	Dwelling	503,250
DA-3/2024	Mrs Elizabeth Irene May Cumming	160 Short Street, INVERELL 2360	Subdivision - 1 Lot into 3 Lots	NIL
DA-4/2024	Mr James Gordon Tom	9 Froude Street, INVERELL 2360	Pool	10,000
DA-7/2024	Mrs Tania Lee Spalding	63 Wolbah Close, INVERELL 2360	Alterations and Additions to Existing Dwelling	40,000
DA-8/2024	Abode Building Design	1493 Kings Plains Road, SWANBROOK 2360	Demolition of Existing Dwelling and Construction of New Dwelling	769,120
<b>Monthly estimated value of Approvals: January 2024</b>			<b>6</b>	<b>2,522,370</b>

### Development Amendments

<u>Development Application Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Development</u>	<u>\$ Amount</u>
DA-27/2022/A	Mr Jonathon Bourne	12 Terry Drive, INVERELL 2360	Construction of a New Duplex	NIL
<b>Monthly estimated value of Approvals: January 2024</b>			<b>1</b>	<b>Nil</b>



**Development Refusals**

Nil

**Variation to Development Standards Approved**

As part of the monitoring and reporting requirements established by the NSW Department of Planning, a report of all variations approved under delegation in accordance with Clause 4.6 of *the Inverell Local Environmental Plan 2012* must be provided to a full council meeting.

The following details the variations to development standards approved during January 2024.

**INFORMATION:**

Nil

**CONSTRUCTION CERTIFICATES APPROVED AND AMENDED DURING JANUARY 2024****Construction Certificates approved by Council**

<b><u>Construction Certificate Number</u></b>	<b><u>Applicant</u></b>	<b><u>Property</u></b>	<b><u>Construction</u></b>	<b><u>\$ Amount</u></b>
CC-98/2023	Mr Darrell Charles Holder	58 Mather Street, INVERELL 2360	Semi-Detached Dwellings and Subdivision	516,780
CC-112/2023	Abode Building Design	187 Byron Street, INVERELL 2360	Storage Area	30,000
CC-116/2023	Abode Building Design	52 Mather Street, INVERELL 2360	Dual Occupancy	792,000
CC-121/2023	Abode Building Design	5 Terry Drive, INVERELL 2360	Semi-Detached Dwellings and Subdivision	508,200
CC-123/2023	Abode Building Design	24 Sylvan Drive, INVERELL 2360	Dwelling	980,320
CC-130/2023	Abode Building Design	112 Old Mill Road, TINGHA 2369	Dwelling	180,000
CC-135/2023	Abode Building Design	Dog Trap Lane, INVERELL 2360	Shed	55,000
CC-136/2023	Precise Designs	14 Church Street, GILGAI 2360	Carport	10,000
CC-138/2023	TBN Construct Pty Ltd	231 Swanbrook Road, INVERELL 2360	Shed	95,000
CC-3/2024	Ruralcert Pty Ltd	1-3 Oliver Street, INVERELL 2360	Amenities Block	25,000
<b>Monthly estimated value of Approvals: January 2024</b>			<b>10</b>	<b>3,192,300</b>

**Amended Construction Certificates approved by Council**

Nil

**Construction Certificates approved by Private Certifier**

Nil

**Amended Construction Certificates approved by Private Certifier**

Nil

**COMPLYING DEVELOPMENT CERTIFICATES APPROVED AND AMENDED DURING JANUARY 2024****Complying Development Certificates Approved by Council**

Nil

**Amended Complying Development Certificates approved by Council**

Nil

**Complying Development Certificates approved by Private Certifier**

Nil

**Amended Complying Development Certificates approved by Private Certifier**

Nil

**TOTAL BUILDING CONSTRUCTION FOR INVERELL SHIRE DURING JANUARY 2024:**

<b>Type of Consent</b>	<b><u>No.</u></b>	<b><u>\$ Amount</u></b>
Construction Certificates – Council Approved	<b>10</b>	<b>3,192,300</b>
Construction Certificates – Private Certifier	<b>Nil</b>	<b>Nil</b>
Complying Development – Council Approved	<b>Nil</b>	<b>Nil</b>
Complying Development – Private Certifier	<b>Nil</b>	<b>Nil</b>
<b>TOTALS</b>		<b>3,192,300</b>

Estimated Value of Approvals issued in the financial ytd in: **2023/2024 (70) \$13,655,326**

**2022/2023 (93) \$14,844,464**

**ATTACHMENTS:**

Nil

**12 GOVERNANCE REPORTS**

Nil

**13 CONFIDENTIAL MATTERS (COMMITTEE-OF-THE-WHOLE)****RECOMMENDATION:**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with the reasons stated in the referral reports:

- 13.1 Affordable/Social Housing Proposal - Homes North Community Housing Co Ltd (Homes North)**