

**MINUTES OF INVERELL SHIRE COUNCIL
CIVIL AND ENVIRONMENTAL SERVICES COMMITTEE MEETING
HELD AT THE COMMITTEE ROOM, ADMINISTRATIVE CENTRE, 144 OTHO STREET,
INVERELL
ON WEDNESDAY, 14 FEBRUARY 2024 AT 9.00AM**

PRESENT: Cr Stewart Berryman (Chair), Cr Paul Harmon (Mayor), Cr Di Baker, Cr Kate Dight, Cr Paul King OAM, Cr Wendy Wilks and Cr Jo Williams.

IN ATTENDANCE: Brett McInnes (General Manager), Paul Pay (Director Corporate and Community Services), Justin Pay (Acting Director Civil Services), Anthony Alliston (Acting Director Environmental Services) and Sharon Stafford (Governance and Executive Services Coordinator).

1 APOLOGIES

COMMITTEE RESOLUTION

Moved: Cr Paul Harmon

Seconded: Cr Di Baker

That the apology received from Cr Ross for personal reasons be accepted and leave of absence granted.

CARRIED

2 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION

Moved: Cr Di Baker

Seconded: Cr Wendy Wilks

That the Minutes of the Civil and Environmental Services Committee Meeting held on 8 November, 2023, as circulated to members, be confirmed as a true and correct record of that meeting.

CARRIED

3 DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS

Cr Wilks declared a non-pecuniary interest of an insignificant nature in relation to Item #4.4 'Request for Donation - Waive of Town Hall Hire Fees and Cost of DJ - Inverell Chamber of Commerce S12.22.1/17' in the Economic and Community Sustainability Committee Agenda. The nature of the interest is Cr Wilks is related to the Inverell Chamber of Commerce representative presenting during the Public Forum.

4 PUBLIC FORUM

Mrs Kylie Wilks – Inverell Chamber of Commerce

Mrs Wilks spoke about the request from the Inverell Chamber of Commerce to have the fees of the Inverell Town Hall waived and a donation towards the cost of the DJ for the Chamber's event 'SHE'. Mrs Wilks advised that 3 speakers that have been secured for the event, ticket availability

through Trybooking and the intent would be to have any profit made from the event directed towards future Chamber events.

SUSPENSION OF STANDING ORDERS

COMMITTEE RESOLUTION

Moved: Cr Paul Harmon

Seconded: Cr Di Baker

At this juncture, the time being 9.10am, Standing Orders were suspended to allow Maree McKenzie, Chief Executive Officer, Homes North Community Housing Co Ltd to address the meeting on a proposed affordable and Social Housing Project for Inverell.

CARRIED

RESUMPTION OF STANDING ORDERS

COMMITTEE RESOLUTION

Moved: Cr Di Baker

Seconded: Cr Paul Harmon

At this juncture, the time being 9.40am, Standing Orders resumed.

CARRIED

5 DESTINATION REPORTS

5.1 REGIONAL EMERGENCY ROAD REPAIR FUND - FUNDING ALLOCATION STRATEGY S15.8.140

COMMITTEE RESOLUTION

Moved: Cr Di Baker

Seconded: Cr Paul Harmon

That the Committee recommends to Council that:

- the information be received and noted*
- the proposed funding allocation model be endorsed for the Regional Emergency Road Repair Fund.*

Heavy Patching	25%
Maintenance Grading	20%
Gravel Patching	15%
Drainage Maintenance	15%
Crack Sealing/Bitumen Patching	15%
Unallocated	5%
Shoulder Maintenance	5%

CARRIED

5.2 GRAVEL RESHEET PROGRAM 2023-2024 S28.21.1/17**COMMITTEE RESOLUTION**

Moved: Cr Paul Harmon

Seconded: Cr Di Baker

That the Committee recommends to Council that:

1. *the 2023-2024 Gravel Resheeting Program as presented be adopted*
2. *the adopted program be placed on Council's website for the information of the community.*

CARRIED

6 INFORMATION REPORTS**COMMITTEE RESOLUTION**

Moved: Cr Wendy Wilks

Seconded: Cr Di Baker

That the following information reports be received and noted.

CARRIED

6.1 WORKS UPDATE S28.21.1/17**6.2 POST COMPLETION PROJECT CONTROL GROUP MEETING MINUTES 12 OCTOBER 2023 - ASHFORD ROAD PAVEMENT REHABILITATION AND WIDENING PROJECT - WANDERA SOUTH S28.7.18/94****COMMITTEE RESOLUTION**

Moved: Cr Wendy Wilks

Seconded: Cr Di Baker

That the following information reports be received and noted.

CARRIED

6.3 UPDATE - DRAFT ENERGY POLICY FRAMEWORK S18.6.52/10**6.4 UPDATE ON THE SERVICE STATION, RURAL SUPPLIES AND SPECIALISED RETAIL PREMISES - 24-26 GLEN INNES ROAD, INVERELL DA-129/2022**

7 GOVERNANCE REPORTS

7.1 GOVERNANCE - PERFORMANCE REPORTING ON ROAD MAINTENANCE COUNCIL CONTRACTS S1.2.3/17

COMMITTEE RESOLUTION

Moved: Cr Wendy Wilks

Seconded: Cr Di Baker

That the information be received and noted.

CARRIED

The Meeting closed at 10.33am.