

**MINUTES OF INVERELL SHIRE COUNCIL
ECONOMIC AND COMMUNITY SUSTAINABILITY COMMITTEE MEETING
HELD AT THE TINGHA TOWN HALL, RUBY STREET, TINGHA
ON WEDNESDAY, 11 OCTOBER 2023 AT 2.30PM**

PRESENT: Cr Paul King OAM (Chair), Cr Paul Harmon (Mayor), Cr Kate Dight and Cr Jo Williams.

IN ATTENDANCE: Cr Stewart Berryman, Cr Di Baker, Cr Jacko Ross and Cr Wendy Wilks.

Paul Henry (General Manager), Brett McInnes (Director Civil & Environmental Services), Paul Pay (Director Corporate and Economic Services) and Justin Pay (Manager Civil Engineering).

1 APOLOGIES

COMMITTEE RESOLUTION

Moved: Cr Paul King OAM

Seconded: Cr Kate Dight

That the apology received from Cr Nicky Lavender for personal reasons be accepted and leave of absence granted.

CARRIED

2 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION

Moved: Cr Paul King OAM

Seconded: Cr Kate Dight

That the Minutes of the Economic and Community Sustainability Committee Meeting held on 13 September, 2023, as circulated to members, be confirmed as a true and correct record of that meeting.

CARRIED

3 DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS

Nil

4 DESTINATION REPORTS

4.1 REQUEST FOR DONATION - WAIVER OF COPETON NORTHERN FORESHORES COMMUNITY HALL HIRE FEE - CHARITY EVENT - TIFFANY AND JANICE POLLOCK S12.22.1/16

COMMITTEE RESOLUTION

Moved: Cr Paul King OAM

Seconded: Cr Jo Williams

That the Committee recommend to Council that Council donate \$250.00 hall hire free from Council's donation budget.

CARRIED

4.2 REQUEST FOR DONATION - WAIVER OF TOWN HALL HIRE FEES - BREASTSCREEN NSW (HUNTER NEW ENGLAND HEALTH) S12.22.1/16

COMMITTEE RESOLUTION

Moved: Cr Paul King OAM

Seconded: Cr Kate Dight

That the Committee recommend to Council that Council donate \$560.00 town hall hire free from Council's donation budget.

CARRIED

4.3 PRIVACY AND PERSONAL INFORMATION PROTECTION ACT 1998 AMENDMENTS S16.11.2

COMMITTEE RESOLUTION

Moved: Cr Kate Dight

Seconded: Cr Jo Williams

The Committee recommends to Council that Council adopts the following policies and documents:

- i) Council's Privacy Management Plan;*
- ii) Data Breach Response Policy;*
- iii) Eligible Data Breach Incident Register; and*
- iv) Public Data Breach Notification Register.*

CARRIED

4.4 REFERRAL OF CONFIDENTIAL MATTERS S24.11.4

COMMITTEE RESOLUTION

Moved: Cr Paul King OAM

Seconded: Cr Kate Dight

That the Committee refer the items to Closed (Public excluded) meeting of the Committee and that the press and members of the public be asked to leave the chambers whilst the Committee considers the following items:

Item: 6.1 Outstanding Debtor Account - 215057-1

Authority: Section 10A (2) (a) Personnel matters concerning particular individuals (other than councillors).

CARRIED

5 GOVERNANCE REPORTS

5.1 RISK MANAGEMENT FRAMEWORK S27.8.1

COMMITTEE RESOLUTION

Moved: Cr Paul King OAM

Seconded: Cr Kate Dight

That the Committee recommend to Council that the Risk Management Framework be adopted.

CARRIED

5.2 GOVERNANCE - MONTHLY INVESTMENT REPORT S12.12.2

COMMITTEE RESOLUTION

Moved: Cr Kate Dight

Seconded: Cr Jo Williams

The Committee recommends to Council that:

- i) the report indicating Council's Fund Management position be received and noted; and*
- ii) the Certification of the Responsible Accounting Officer be noted.*

CARRIED

6 CONFIDENTIAL MATTERS (COMMITTEE-OF-THE-WHOLE)

At 2.44pm, the Chairperson offered the opportunity to members of the public to make representations as to whether any part of the Committee Meeting should not be considered in Closed Committee. There was no response.

COMMITTEE RESOLUTION

Moved: Cr Paul King OAM

Seconded: Cr Kate Dight

That the Committee proceeds into Closed Committee to discuss the matters referred to it, for the reasons stated in the motions of referral.

CARRIED

COMMITTEE RESOLUTION

Moved: Cr Paul Harmon

Seconded: Cr Jo Williams

That the Committee proceeds out of Closed Committee into Open Committee.

CARRIED

Upon resuming Open Committee at 2.47pm, the Chairperson verbally reported that the Committee had met in Closed Committee, with the Press and Public excluded, and had resolved to recommend to Council the following:

6.1 OUTSTANDING DEBTOR ACCOUNT - 215057-1 S24.11.4

RECOMMENDATION:

The Committee recommends to Council that the General Manager be authorised to proceed in accordance with option 3 as detailed in the report.

ADOPTION OF RECOMMENDATIONS

COMMITTEE RESOLUTION

Moved: Cr Paul King OAM

Seconded: Cr Kate Dight

That the recommendations of Closed Committee be adopted.

CARRIED

The Meeting closed at 2.48pm.