



INVERELL
SHIRE COUNCIL



A new sculpture has been installed at Lake Inverell. The sculpture created by Rob Day (New England Woodturning and Sculptures) features an old dead tree with 2 wedge tailed eagles perched on the limbs. The sculpture is 3.34 metres high and is made from star pickets and various scrap metal.

Business Paper
Ordinary Meeting of Council
Wednesday, 27 September 2023

INVERELL SHIRE COUNCIL**NOTICE OF ORDINARY MEETING OF COUNCIL**

22 September, 2023

An Ordinary Meeting of Council will be held in the Council Chambers, Administrative Centre, 144 Otho Street, Inverell on Wednesday, 27 September, 2023, commencing at **3.00pm**.

Your attendance at this Ordinary Meeting of Council would be appreciated.

Please Note: Under the provisions of the Code of Meeting Practice the proceedings of this meeting (including presentations, deputations and debate) will be recorded. The audio recording of the meeting will be uploaded on the Council's website at a later time. Your attendance at this meeting is taken as consent to the possibility that your voice may be recorded and broadcast to the public.

I would like to remind those present that an audio recording of the meeting will be uploaded on the Council's website at a later time and participants should be mindful not to make any defamatory or offensive statements.

P J HENRY PSM

GENERAL MANAGER

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Recording of Council Meetings

Council meetings are recorded. By entering the Chambers during an open session of Council, you consent to your attendance and participation being recorded.

The recording will be archived. All care is taken to maintain your privacy; however as a visitor of the public gallery, your presence may be recorded.

Ethical Decision Making and Conflicts of Interest

A guiding checklist for Councillors, officers and community committees

Ethical decision making

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council's objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of interest?
- Do you stand to gain personally at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

Conflict of interest

A conflict of interest is a clash between private interest and public duty. There are two types of conflict:

- **Pecuniary** – regulated by the Code of Conduct and Office of Local Government
- **Non-pecuniary** – regulated by Code of Conduct and policy. ICAC, Ombudsman, Office of Local Government (advice only). If declaring a Non-Pecuniary Conflict of Interest, Councillors can choose to either disclose and vote, disclose and not vote or leave the Chamber.

The test for conflict of interest

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of 'corruption' – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest.

Identifying problems

1st Do I have private interests affected by a matter I am officially involved in?

2nd Is my official role one of influence or perceived influence over the matter?

3rd Do my private interests conflict with my official role?

Code of Conduct

For more detailed definitions refer to Council's and Model Code of Conduct, Part 4 – Pecuniary Interests and Part 5 – Non – Pecuniary Conflicts of Interest.

Disclosure of pecuniary interests / non-pecuniary interests

Under the provisions of Part 4 of the Model Code of Conduct prescribed by the Local Government (Discipline) Regulation (conflict of interests) it is necessary for you to disclose the nature of the interest when making a disclosure of a pecuniary interest or a non-pecuniary conflict of interest at a meeting.

A Declaration form should be completed and handed to the General Manager as soon as practicable once the interest is identified. Declarations are made at Item 3 of the Agenda: Declarations - Pecuniary, Non-Pecuniary and Political Donation Disclosures, and prior to each Item being discussed: The Declaration Form can be downloaded at [Disclosure of Pecuniary Interests form](#) or [Non-Pecuniary Interests form](#)

Quick Reference Guide

Below is a legend that is common between the:

- Inverell Shire Council Strategic Plan;
- Inverell Shire Council Delivery Plan; and
- Inverell Shire Council Operational Plan.

OUR DESTINATIONS



01 LEADERSHIP



We will be an accountable and responsible Council that will be involved with the community and responsibly manage public resources.

02 PROSPERITY



The Shire has a diverse, strong local economy that provides opportunities that contribute to the quality of life for the community.

03 LIVEABILITY



Our community is healthy, safe, educated and offers opportunities for people of all ages and abilities. We value our natural and built environment.

04 SERVICES & INFRASTRUCTURE



Our community is enhanced by the provision of civic services and infrastructure. These services are planned and financially sustainable.



MEETING CALENDAR

January 2023 – December 2023

Ordinary Meetings:

Time: 3.00 pm

Venue: Council Chambers

JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed
25 (Special)	22	22	26	24	[^] 28	26	23	27	25	22	13

Major Committee Meetings:

Civil and Environmental Services - 9.00 am

Economic and Community Sustainability - 10.30 am

Venue: Committee Room

JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed
No Meeting	8	8	12	10	14	12	9	13	11	8	No Meeting

Members of the public are invited to observe meetings of the Council.

Should you wish to address Council, please contact the Office of the General Manager on 6728 8206.

[^] Meeting at which the Management Plan for 2023/2024 is adopted.



INTERNAL CALENDAR

October 2023

SUN	MON	TUE	WED	THU	FRI	SAT
Daylight Saving Begins Sapphire City Markets 1.	Labour Day Public Holiday 2.	Reports due for Committee Meetings by 4:30pm 3.	4.	5.	Last Day of School Holidays 6.	Inverell Art Prize 2023 Gala Opening - Inverell Art Gallery 7.
8.	9.	2:00pm Community Health Form 10	8:00am Village Tour 2:00pm Civil & Environmental Committee Meeting 3:00pm Economic & Community Sustainability Committee Meeting 11.	12.	13.	Referendum 2023 Holy Trinity P&F Race Day & Art Union 14.
Sapphire City Markets 15.	12.00pm Sapphire Wind Farm Community Benefit Fund Committee Reports due for Ordinary Council Meetings by 4:30pm 16.	4:30pm Inverell Equestrian Centre Management Committee Meeting 17.	18.	19.	7:00pm Inverell's Got Talent Town Hall 20.	21.
Pioneer Village Open Day & Markets 22.	23.	24.	3:00pm Ordinary Council Meeting 25.	26.	4:00pm Festival Fun Colour Run - Varley Oval 27.	7:30am Poets Breakfast – Campbell Park 10:00am Down to Earth Garden Club Open Gardens – Yetman Rd 4:00pm Festival Finale – Campbell Park 28.
10:00am Down to Earth Garden Club Open Gardens – Yetman Rd 29.	Reports due for November Committee Meetings by 4:30pm 30.	31.				

 Council office closed

1 APOLOGIES

2 CONFIRMATION OF MINUTES

RECOMMENDATION:

That the Minutes of the Ordinary Meeting of Council held on 23 August, 2023, as circulated to members, be confirmed as a true and correct record of that meeting.

**MINUTES OF INVERELL SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, ADMINISTRATIVE CENTRE, 144 OTHO STREET,
INVERELL
ON WEDNESDAY, 23 AUGUST 2023 AT 3.00PM**

PRESENT: Cr Paul Harmon (Mayor), Cr Jo Williams, Cr Stewart Berryman, Cr Kate Dight, Cr Paul King OAM, Cr Jacko Ross, Cr Wendy Wilks, Cr Nicky Lavender

IN ATTENDANCE: Paul Henry (General Manager), Brett McInnes (Director Civil and Environmental Services) and Sharon Stafford (Executive Assistant).

1 APOLOGIES

RESOLUTION 2023/120

Moved: Cr Stewart Berryman

Seconded: Cr Jo Williams

That the apology received from Cr Baker for personal reasons be accepted and leave of absence granted.

CARRIED

2 CONFIRMATION OF MINUTES

RESOLUTION 2023/121

Moved: Cr Wendy Wilks

Seconded: Cr Paul King OAM

That the Minutes of the Ordinary Meeting of Council held on 26 July, 2023, as circulated to members, be confirmed as a true and correct record of that meeting.

CARRIED

3 DISCLOSURE OF INTERESTS / PECUNIARY AND NON-PECUNIARY INTERESTS

Cr Lavender previously declared a Non-Pecuniary Interest in Item #4.1 'Request for Council's Assistance - Eat Drink Live New England 2023'. The nature of the interest is Cr Lavender is a member of the Eat Drink Live Committee.

4 PUBLIC FORUM

Nil

5 MAYORAL MINUTE

5.1 PROPOSAL TO NAME NEW BRIDGE ACROSS ROB ROY CREEK ON YETMAN ROAD BARRY JOHNSTON BRIDGE S28.7.18/78

RESOLUTION 2023/122

Moved: Cr Paul Harmon

Seconded: Cr Stewart Berryman

That Council name the recently constructed bridge across Rob Roy Creek on Yetman Road "Barry Johnston Bridge".

CARRIED

6 ADVOCACY REPORTS

6.1 COUNTRY MAYORS ASSOCIATION MEETING MINUTES - 26 MAY 2023 S14.11.1/16

RESOLUTION 2023/123

Moved: Cr Kate Dight

Seconded: Cr Wendy Wilks

That the minutes of the Country Mayors Association Meeting held on 4 August, 2023 be received and noted.

CARRIED

6.2 COMMUNITY HEALTH FORUM - AUGUST 2023 S24.20.5

RESOLUTION 2023/124

Moved: Cr Wendy Wilks

Seconded: Cr Nicky Lavender

That the report be received and noted.

CARRIED

7 NOTICES OF BUSINESS

Nil

8 QUESTIONS WITH NOTICE

Nil

9 COMMITTEE REPORTS**9.1 CIVIL AND ENVIRONMENTAL SERVICES COMMITTEE MINUTES - 9 AUGUST 2023****RESOLUTION 2023/125**

Moved: Cr Stewart Berryman

Seconded: Cr Wendy Wilks

- i. That the Minutes of the Civil and Environmental Services Committee held on Wednesday, 9 August, 2023, be received and noted; and*
- ii. The following recommendations of the Civil and Environmental Services Committee be adopted by Council*

CARRIED

9.1.1 Yetman Cemetery - Question Without Notice**RECOMMENDATION:**

That an appropriate water source be installed at the Yetman Cemetery.

9.1.2 Request - Gilgai Public Hall and Recreation Reserves Manager (Gilgai Trust)**RECOMMENDATION:**

That:

- a) Council hold urgent discussions with the Trust regarding their intentions for the future of the Tennis Courts;*
- b) The availability of Council staff to conduct a clean-up of the Tennis Courts be determined once the Trust advises Council of their intentions regarding the future use of this area; and*
- c) Council's donation to the September event will be the clean-up of the tennis courts.*

9.1.3 Bonshaw Public School - Student Requests**RECOMMENDATION:**

That:

- a) Council develop a 'Park Equipment Replacement Priority Program', based on the assets management system data, and*
- b) Identify if funding is available to commence the 'Park Equipment Replacement Priority Program', when the September Quarterly Financial Review is prepared.*

9.1.4 Inverell Polocrosse Club - Costings for Assistance to 2023 Swan Cup**RECOMMENDATION:**

That:

- a) Council support the 2024 Swan Cup by supplying water over the three-day event; and*

- b) Council assist the Inverell Polocrosse Club with a grant application for additional fields.*

9.1.5 Update on Sundown Solar Farm (SSD-8911)

RECOMMENDATION:

That:

- a) the submission in response to the Sundown Solar Farm be endorsed; and*
- b) that a further report be prepared for the Committee once Council staff receive further information in regard to the status of the “access scheme declaration” for the New England Renewable Energy Zone.*

9.1.6 Governance - Performance Reporting on Road Maintenance Council Contracts

RECOMMENDATION:

That the information be received and noted.

9.1.7 Information Reports

RECOMMENDATION

That the information reports be received and noted.

9.2 ECONOMIC AND COMMUNITY SUSTAINABILITY COMMITTEE MINUTES - 9 AUGUST 2023

RESOLUTION 2023/126

Moved: Cr Paul King OAM

Seconded: Cr Kate Dight

- i. That the Minutes of the Economic and Community Sustainability Committee held on Wednesday, 9 August, 2023, be received and noted; and*
- ii. The following recommendations of the Economic and Community Sustainability Committee be adopted by Council*

CARRIED

9.2.1 Request for Council's Assistance - Eat Drink Live New England 2023

RECOMMENDATION:

That:

- i. Council donate the cost of the Town Hall Annex hire fees for the amount of \$230 from Council's donation budget;*
- ii. Council staff setup and remove road closure signage for the event; and*

- iii. Council provide in-kind support for the event by:
- a) Providing extra garbage bins;
 - b) Advertising the event through council's social media;
 - c) Erecting street banners; and
 - d) Providing and setting up Council's shade structures.

9.2.2 Governance - Monthly Investment Report

RECOMMENDATION:

That:

- i) the report indicating Council's Fund Management position be received and noted; and
- ii) the Certification of the Responsible Accounting Officer be noted.

9.2.3 Information Reports

RECOMMENDATION

That the information reports be received and noted.

10 DESTINATION REPORTS

10.1 AQUATIC CENTRES CONTRACT MANAGEMENT MODEL S26.13.1

RESOLUTION 2023/127

Moved: Cr Stewart Berryman

Seconded: Cr Jacko Ross

- 1) That Council endorse a Fee for Service model with utilities and maintenance excluded for the initial term of the new Aquatic Centres Contract.
- 2) The contract be for an initial term of 3 years with the provision for 2 x 2-year extension options with the ability in the contract to negotiate a lump sum amount for each of the 2-year extensions.
- 3) Council be further briefed upon completion of procurement documents and tender specifications prior to undertaking the tender process.

CARRIED

10.2 NEW 'WHISTLE BLOWER' PUBLIC INTEREST DISCLOSURES POLICY S4.16.2

RESOLUTION 2023/128

Moved: Cr Stewart Berryman

Seconded: Cr Kate Dight

That the 'Public Interest Disclosures Policy and Procedures Manual' be adopted.

CARRIED

10.3 MEMBERSHIP OF EQUESTRIAN COUNCIL MANAGEMENT COMMITTEE S26.3.13

RESOLUTION 2023/129

Moved: Cr Kate Dight

Seconded: Cr Jacko Ross

That Council:

- i. appoint the following members to the Equestrian Council Management Committee for a period ending 31 October 2024:*
 - *Russell Hamel*
 - *Debbie McCowen*
 - *Kathleen Tighe*
 - *Suzi Mills*
 - *Pauline Thompson*
 - *Pat McMahon*
- ii. appoint Paul Pay, Director of Corporate and Economic Services as Council's representative.*

CARRIED

10.4 REFERRAL OF CONFIDENTIAL MATTERS S13.5.2/16

RESOLUTION 2023/130

Moved: Cr Paul King OAM

Seconded: Cr Kate Dight

That the Committee refer the items to Closed (Public excluded) meeting of the Committee and that the press and members of the public be asked to leave the chambers whilst the Committee considers the following items:

Item: *Sale of Land - 104 Otho Street, Inverell*

Reason: *Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business (s. 10A (2) (c) Local Government Act 1993).*

CARRIED

11 INFORMATION REPORTS

RESOLUTION 2023/131

Moved: Cr Nicky Lavender
Seconded: Cr Stewart Berryman

That the information report be received and noted.

CARRIED

11.1 STRATEGIC TASKS - 'SIGN OFF' - JULY 2023 S4.13.2

RESOLUTION 2023/132

Moved: Cr Wendy Wilks
Seconded: Cr Kate Dight

That the information report be received and noted.

CARRIED

11.2 SUMMARY OF DEVELOPMENT APPLICATIONS, CONSTRUCTION CERTIFICATES AND COMPLYING DEVELOPMENT CERTIFICATES DURING JULY 2023 S18.10.2/16

RESOLUTION 2023/133

Moved: Cr Wendy Wilks
Seconded: Cr Nicky Lavender

That the information report be received and noted.

CARRIED

11.3 ORDINANCE ACTIVITIES REPORT FOR JULY 2023 S18.10.1

RESOLUTION 2023/134

Moved: Cr Kate Dight
Seconded: Cr Paul King OAM

That the information report be received and noted.

CARRIED

11.4 REPAIR PROGRAM UPDATE - BUNDARRA ROAD ADJACENT TO RACECOURSE S15.8.22

12 GOVERNANCE REPORTS

Nil

13 CONFIDENTIAL MATTERS (COMMITTEE-OF-THE-WHOLE)

At 3.29, the Chairperson offered the opportunity to members of the public to make representations as to whether any part of the Council Meeting should not be considered in Closed Council. There was no response.

RESOLUTION 2023/135

Moved: Cr Kate Dight

Seconded: Cr Wendy Wilks

That Council proceeds into Closed Council to discuss the matters referred to it, for the reasons stated in the motions of referral.

CARRIED**RESOLUTION 2023/136**

Moved: Cr Stewart Berryman

Seconded: Cr Kate Dight

That Council proceeds out of Closed Council into Open Council.

CARRIED

Upon resuming Open Council at 3.44pm, the Chairperson verbally reported that the Council had met in Closed Council, with the Press and Public excluded, and had resolved to recommend to Council the following:

13.1 SALE OF LAND - 104 OTHO STREET, INVERELL S5.2.0/16

RECOMMENDATION:

That the Mayor and General Manager be delegated authority to negotiate the terms of a sale within the parameters set out in this report.

ADOPTION OF RECOMMENDATIONS

RESOLUTION 2023/137

Moved: Cr Stewart Berryman

Seconded: Cr Kate Dight

That the recommendations of Closed Council be adopted.

CARRIED

The Meeting closed at 3.45pm.

- 3 DISCLOSURE OF INTERESTS / PECUNIARY AND NON-PECUNIARY INTERESTS**
- 4 PUBLIC FORUM**

5 MAYORAL MINUTE**5.1 LOCAL GOVERNMENT NSW ANNUAL CONFERENCE - NOTICE OF MOTION****File Number:** S14.3.13 / 23/30740**Author:** Cr Paul Harmon, Mayor**RECOMMENDATION:**

That Inverell Shire Council submit the following motion to the 2023 Annual Local Government NSW Conference:

'That the Association seek a commitment from the Federal Government that when it is determining measures to reduce greenhouse emissions for the agricultural sector, that it specifically excludes an order to cull the national livestock herd'.

COMMENTARY:

At the Annual Local Government NSW Conference being held in Rosehill on 12 – 14 November 2023, I propose that Inverell Shire Council submit the following motion:

'That the Association seek a commitment from the Federal Government that when it is determining measures to reduce greenhouse emissions for the agricultural sector, that it specifically excludes an order to cull the national livestock herd'.

Rationale

In an effort to reduce greenhouse gas emissions for the agricultural sector, several members of the European Union have made a decision to cull their national livestock herd – the Republic of Ireland will cull 200,000 head of cattle, while the Dutch will reduce the number of pigs, cattle and chickens by 30%.

If a similar approach is taken in Australia, there will be significant economic and social consequences, but in particular the impacts on the 'cost of living'.

ATTACHMENTS:**Nil**

6 ELECTIONS

6.1 ELECTION OF MAYOR

File Number: S13.7.2 / 23/31083

Author: Paul Henry, General Manager

SUMMARY:

Section 225 of the *Local Government Act 1993* prescribes that an area must have a mayor who is elected in accordance with Division 2 of the *Local Government Act 1993*.

RECOMMENDATION:

That:

- i) In the event that more than one candidate has been nominated for the position of Mayor the method of election for Mayor be determined by Council; and*
- ii) the nomination forms and ballot papers used in the election be destroyed following the declaration of the result.*

COMMENTARY:

In accordance with Section 230 of the *Local Government Act, 1993*, a Mayor elected by the Councillors holds the office of Mayor for two (2) years.

Councillors are requested to participate in the election of a Mayor for the next two (2) years.

A. PROCEDURES

Clause 394 and Schedule 7 of *Local Government (General) Regulation 2005*, prescribes procedures to be followed for the election of the Mayor. A summary of these provisions is as follows:

i) Returning Officer

The General Manager (or a person appointed by the General Manager) is the Returning Officer.

ii) Nomination

Nominations shall be in writing. A nomination must be signed by two (2) or more Councillors (one (1) of whom may be the nominee). This nomination is not valid unless the nominee has indicated consent to the nomination in writing.

The nomination must be delivered or sent to the Returning Officer prior to the meeting.

A nomination form for the position of Mayor has been sent to Councillors, under separate cover, for use, should you wish to arrange a nomination for the position of Mayor.

As Returning Officer, I now invite nominations for the position of Mayor for a two (2) year period.

iii) Election

If only one (1) Councillor is nominated, the Returning Officer will declare that Councillor is elected as Mayor for the ensuing term.

If more than one (1) Councillor is nominated, Council must determine by resolution, the method of election from the following choices:

- a) Ordinary Ballot (i.e. a secret ballot);
- b) Preferential Ballot (i.e. place 1, 2, 3 etc against nominated candidates); or
- c) Open Voting (i.e. by show of hands).

Council will note that in previous elections, the method of election chosen by Council for the election of a Mayor was by Ordinary Ballot.

In the event that there is a tie in the vote for determining the method of voting, if there is a chairperson, they may use their casting vote. If there is a tie and no chairperson, an election for the role of chairperson should be conducted. Then the election for mayor resumes.

iv) Methods of Voting – Explained

- a) Ordinary Ballot

This method is a secret ballot.

A valid vote under this method is recorded by a Councillor placing an (X) against the name of the candidate of the Councillor's choice.

Where there are only two (2) candidates, the Returning Officer shall declare elected the candidate who receives the highest number of votes.

Where there are three (3) or more candidates, the candidate who receives the lowest number of votes is excluded and a further vote is taken in respect of the remaining candidates. This methodology is continued until there are only two (2) candidates remaining, and on the final vote the General Manager shall declare elected that candidate who received the higher number of votes.

- b) Preferential Ballot

Members vote for ALL candidates in order of preference by using the figures "1", "2", "3" etc. and normal preferential counting takes place until one (1) candidate has an absolute majority, whereupon he/she shall be declared by the General Manager to be elected.

In this regard "absolute majority" means more than one (1) half of the number of formal ballot papers.

- c) Open Voting

This is the most transparent method of voting.

Councillors are asked to raise their hand when called upon to show their support for a Mayoral candidate.

v) Voting Process

The following processes will be utilised for the various methods of voting:

- a) Ordinary Ballot (secret ballot)

The returning officer will advise the meeting of the method of voting and explains the process.

It has been resolved that the method for voting for the position of mayor will be by ordinary ballot, in other words by placing an "X" against the candidate of the councillor's choice.

The returning officer announces the names of the candidates for mayor and writes each name on a slip of paper and deposits it in a barrel.

The returning officer requests that a staff member shakes the barrel and advises that the order in which the names will appear on the ballot paper will be determined by a draw out of the barrel, i.e. first name out of the barrel is written first on the ballot papers and so on.

The returning officer writes the names on one set of the ballot papers and initials the front of each ballot paper.

A staff member distributes the ballot papers and collects them into the ballot box when completed and gives it to the returning officer who counts the votes and records them on the tally sheet.

Three or more candidates

The returning officer announces the results of the first round of voting. The candidate with the lowest number of votes is excluded.

In the event that the **lowest number of votes are tied**, the returning officer advises the meeting of the following process:

In accordance with clause 12 of Schedule 7 of the Local Government (General) Regulation 2005, I will now write the names of the candidates on similar slips of paper, fold them and place them in the barrel. Please note that the candidate whose name is drawn out will be excluded.

The Returning Officer will show the meeting the names and the barrel. Councillors may inspect but not touch the items.

The returning officer places the names of the candidates into the barrel and requests a staff member to shake the barrel.

The returning officer then draws a name out of the barrel and shows it to the meeting.

I declare that [name of candidate] is excluded.

The returning officer then draws out the remaining name and reads it for completeness. The second name should be shown to the meeting.

The returning officer writes the names of the remaining candidates on a further set of the ballot papers and initials the front of each ballot paper.

The staff member distributes ballot papers listing the remaining candidates and collects them into the ballot box when completed and gives it to the returning officer who again counts the votes and records them on the tally sheet and announces the results.

The process continues until two candidates remain, where a final vote takes place.

Two Candidates

The voting process is undertaken in the manner mentioned above. The Returning Officer announces the result.

[Name of candidate] has the higher number of votes and I declare that [name of candidate] is elected as mayor for the ensuing two years.

In the event of a **tied vote** between the two remaining candidates, the returning officer makes the following statement and announces the process.

The votes are tied between [name of candidate 1] and [name of candidate 2] having received [number] votes each, and, in accordance with clause 12 of Schedule 7 of the Local Government (General) Regulation 2005, I will now write the names of the candidates on similar slips of paper, fold them and place them in the barrel. Please note that the candidate whose name is drawn out will be declared as mayor.

It is appropriate to show the meeting the names and the barrel. Councillors may inspect but not touch the items.

The returning officer places the names of the candidates into the barrel and requests that a staff member shakes the barrel.

The returning officer then draws a name out of the barrel and shows the meeting.

I declare that [name of candidate] is elected as mayor for the ensuing two years.

The returning officer then draws out the remaining name and reads it for completeness. The second name should be shown to the meeting.

b) Preferential ballot

The returning officer explains the process.

It has been resolved that the method for voting for the position of mayor will be by preferential ballot, i.e. placing 1, 2 and so on against the candidate of the councillor's choice in order of preference for all candidates.

The returning officer announces the names of the candidates for mayor and writes each candidate's name on a slip of paper and deposits it in a barrel.

The returning officer requests that a staff member shakes the barrel and advises that the order in which the names will appear on the ballot paper will be determined by a draw out of the barrel, i.e. first name out of the barrel is written first on the ballot papers and so on.

The returning officer writes the names on the ballot papers and initials the front of each ballot paper. This method of voting requires only one set of ballot papers.

A staff member distributes the ballot papers and collects them when completed and gives them to the returning officer who counts the first preference votes and records them on the tally sheet.

If a candidate has an absolute majority of first preference votes (more than half), the returning officer declares the outcome.

[Name of candidate], having an absolute majority of first preference votes, is elected as mayor for the ensuing two years.

If no candidate has the absolute majority of first preference votes, the returning officer excludes the candidate with the lowest number of first preference votes.

[Name of candidate], having the lowest number of first preference votes, is excluded.

The preferences from the excluded candidate are distributed. This process continues until one candidate has received an absolute majority of votes, at which time the returning officer announces the result.

[Name of candidate], having an absolute majority of votes, is elected as mayor for the ensuing two years.

In the event of a **tied vote** where there are only two candidates remaining in the election, the returning officer explains the process.

The votes are tied between [name of candidate 1] and [name of candidate 2] having received [number] votes each, and, in accordance with clause 12 of Schedule 7 of the Local Government (General) Regulation 2005, I will now write the names of the candidates on similar slips of paper, fold them and place them in the barrel. Please note that the candidate whose name is drawn out will be declared as mayor.

It is appropriate to show the meeting the names and the barrel. Councillors may inspect but not touch the items.

The returning officer places the names of the candidates into the barrel and requests a staff member to shake the barrel. The returning officer then draws a name out of the barrel and shows the meeting.

I declare that [name of candidate] is elected as mayor for the ensuing two years.

The returning officer then draws out the remaining name and reads it for completeness. The second name should be shown to the meeting.

In the event that the **lowest number of votes are tied** and where there are three or more candidates remaining in the election, the returning officer advises the meeting of the process.

In accordance with clause 12 of Schedule 7 of the Local Government (General) Regulation 2005, I will now write the names of the candidates on similar slips of paper, fold them and place them in the barrel. Please note that the candidate whose name is drawn out will be excluded and their preferences distributed.

It is appropriate to show the meeting the names and the barrel. Councillors may inspect but not touch the items.

The returning officer places the names of the candidates into the barrel and requests that a staff member shakes the barrel.

The returning officer then draws a name out of the barrel and shows the meeting.

I declare that [name of candidate] is excluded and any votes cast for them will be distributed by preference.

The returning officer then draws out the remaining name and reads it for completeness. The second name should be shown to the meeting.

c) Open Voting (show of hands)

Open voting is the most transparent method of voting. It is also the least bureaucratic method and reflects normal council voting methods.

The returning officer will advise the meeting of the method of voting and explains the process.

It has been resolved that the method of voting for the position of mayor will be by show of hands.

Each councillor is entitled to vote for only one candidate in each round of voting.

I will now write each candidate's name on a slip of paper and deposit it in a barrel. The first name out of the barrel will be written first on the tally sheet, with second name out being written second on the tally sheet, etc.

When all candidates' names have been written on the tally sheet, the returning officer announces the names of the candidates and, commencing with the first candidate, states the following:

Would those councillors voting for [name of candidate] please raise your hand.

The returning officer records the number of votes for each successive candidate on the tally sheet and announces the number of votes received for each candidate.

The minute taker records the vote of each councillor.

The returning officer should check with the minute taker that each councillor has voted. If a councillor has not voted it should be confirmed that they are abstaining (an informal vote).

Two candidates

If there are only two candidates for the position of mayor and the voting is higher for one candidate than another (number of formal votes recorded on the tally sheet), the returning officer then announces the result.

[Name of candidate] has the higher number of formal votes and as a result I declare that [name of candidate] is elected as mayor for the ensuing two years.

In the event of **a tied vote**, the returning officer will advise the meeting of the following process.

In accordance with clause 12 of Schedule 7 of the Local Government (General) Regulation 2005, I will now write the names of the candidates on similar slips of paper, fold them and place them in the barrel. Please note that the candidate whose name is drawn out will be declared as mayor.

It is appropriate to show the meeting the names and the barrel. Councillors may inspect but not touch the items.

The returning officer places the names of the candidates into the barrel and requests a staff member to shake the barrel.

The returning officer then draws a name out of the barrel and shows the meeting.

I declare that [name of candidate] is elected as mayor for the ensuing two years.

The returning officer then draws out the remaining name and reads it for completeness. The second name should be shown to the meeting.

Three or more candidates

If there are three or more candidates, the candidate with the lowest number of votes for the position of mayor is excluded.

[Name of candidate], having the lowest number of votes, is excluded.

The voting continues as above until there are only two candidates remaining (see voting for **two candidates** above).

In the event that the **lowest number of votes are tied**, the returning officer advises the meeting of the following process:

In accordance with clause 12 of Schedule 7 of the Local Government (General) Regulation 2005, I will now write the names of the candidates on similar slips of paper, fold them and place them in the barrel. Please note that the candidate whose name is drawn out will be excluded.

It is appropriate to show the meeting the names and the barrel. Councillors may inspect but not touch the items.

The returning officer places the names of the candidates into the barrel and requests a staff member to shake the barrel.

The returning officer then draws a name out of the barrel and shows it to the meeting.

I declare that [name of candidate] is excluded.

The returning officer then draws out the remaining name and reads it for completeness. The second name should be shown to the meeting.

B. RELEVANT INFORMATION

Information relevant to the position of Mayor is detailed below:

- The Mayor receives the following annual fees:
 1. Councillor Fee \$17,680.00
 2. Mayoral Fee \$37,925.00
- The following facilities are provided to the Mayor:
 1. A mobile phone/PDA, and basic computer for Council use only;
 2. Civic and private use of a motor vehicle with the private use component to be reimbursed to Council at the Senior Executive Service NSW State Government rate as determined each April by the Remuneration Panel.

C. NOMINATION PAPERS AND VOTING MATERIAL

By convention, previous Councils have resolved to destroy the nomination forms and voting papers associated with the election of the Mayor.

ATTACHMENTS:

Nil

6.2 ELECTION OF DEPUTY MAYOR**File Number:** S13.7.2 / 23/31089**Author:** Paul Henry, General Manager**SUMMARY:**

In accordance with *Section 231* of the *Local Government Act, 1993*, Council may elect a person from among their number to be the Deputy Mayor. Council is requested to determine if a Deputy Mayor is to be elected and also determine the term of office for this position i.e. one (1) year or two (2) years. Should Council resolve to elect a person from among their number to be the Deputy Mayor, then Council is requested to conduct an election for the position.

RECOMMENDATION:*That:*

- i) Council determine if there shall be a Deputy Mayoral position on Council;*
- ii) If so, determine the term of office for this position;*
- iii) In the event that more than one candidate has been nominated for the position of Deputy Mayor the method of election for Deputy Mayor be determined by Council; and*
- iv) the nomination forms and ballot papers used in the election be destroyed following the declaration of the result.*

COMMENTARY:

The Deputy Mayor may exercise any function of the Mayor at the request of the Mayor or if the Mayor is prevented by illness, absence or otherwise from exercising the function or if there is a casual vacancy in the office of Mayor.

The provisions of clause 394 and *Schedule 7* of the *Local Government (General) Regulation 2005*, also apply to the election of Deputy Mayor.

A nomination for this position must be in writing and delivered or sent to the returning officer prior to the meeting.

A nomination form for the position of Deputy Mayor has been included in the material sent to you for this meeting, should you wish to arrange nomination for the position of Deputy Mayor.

In previous years the election method utilised for the Deputy Mayoral position was the Ordinary Ballot method.

Information relevant to the position of Deputy Mayor is as follows:

- The period of Office for the Deputy Mayor as resolved by Council on 22 February, 2023 was one (1) year,
- The Deputy Mayor receives no fees other than the Councillor fee (\$17,680.00), unless Council determines that a fee is to be paid. If Council determines that a fee is to be paid, the amount is funded from the Mayoral fee, effectively reducing the amount paid to the Mayor. In previous years, Council has not paid a Deputy Mayor's fee.

ATTACHMENTS:

Nil

7 ADVOCACY REPORTS

7.1 COMMUNITY HEALTH FORUM - SEPTEMBER 2023

File Number: S24.20.5 / 23/31967

Author: Paul Pay, Director Corporate and Economic Services

SUMMARY:

Cr Wendy Wilks convened the fifth Community Health Forum to scope the critical issues impacting the provision of health services in this Shire. This report summarises the discussions held at this meeting.

RECOMMENDATION:

That the report be received and noted.

COMMENTARY:

Over the past 12 months Council has noted an increased level of debate on the state of Australia's 'health care' services and noted with concern that various matters raised indicate that the system is under stress. As a result, Council is interested in gaining an understanding of the state of our local 'health services'. The outcome would be to identify the issues and a set of solutions that could form the basis of an advocacy program for Council to pursue.

To enable Council to formulate an advocacy position, Cr Wendy Wilks convened a Community Health Forum to scope the critical issues impacting the provision of health services in this Shire. The fifth forum was held on 6 September, 2023 and the following community representatives attended the meeting:

- | | |
|----------------------|------------------------|
| • Cr Wendy Wilks | • Shayne O'Brien |
| • Dr Cheryl McIntyre | • Cr Joanne Williams |
| • Andrew McIntyre | • Cr Kate Dight |
| • Bob Bensley | • Rosie Bloch |
| • David Maddigan | • Debbie McCowen |
| • John Williams | • Dr Stephen McGilvary |
| • Jodi Cooper | • Chris Voll |

Also, in attendance was Cheyenne Moody, Primary Health Network (PHN) and Dianne Woodlands (PHN).

Hunter New England Health (HNEH) Visit

At the conclusion of our meeting today we will have an opportunity to meet with representatives of HNEH. A list of questions has been forward to HNEH for discussion. Forum members are requested to keep this meeting as positive as possible. Our aim is to work with HNEH to generate positive outcomes for our community.

Parliament Submission

Thank you to Shayne O'Brien for completing the draft submission. The draft submission will be circulated to forum members for feedback. Please provide feedback to Wendy Wilks. Wendy will liaise with Shayne O'Brien, Jo Williams and Chris Voll to complete our submission. Final submission lodgement date is 22 September 2023.

Murrumbidgee Model

Forum members agreed Hunter New England Health should implement the Murrumbidgee model in Inverell. A solution to direct supervision needs to be found. Perhaps a co-supervision or remotely supervision option could be developed that would be compatible. For example, local Doctors have supervised Registrars in Wialda and Moree when required by FaceTime, mobile or photographs when their regular supervisor is absent.

Mudgee Model

A discussion was held about the Mudgee Model.

Mudgee Hospital has a relationship that's working really well with Hornsby Hospital Registrar Program where Registrars come for a 12-week stint and then swap with another Registrar for another 12-week stint.

The Superintendent at Mudgee supervises in multiple locations so is not necessarily on site 100% at the hospital. Sunda Thavapalasundaram is the superintendent for this region, could he supervise in a similar manner?

The committee should investigate this option further.

Role Delineation

We need to understand what is behind role delineation at the Inverell Hospital and why this has come about. Procedures we have done for years without issue are suddenly curtailed with no consultation all. For example, Obstetricians for years had the ability to deliver babies from 35 weeks gestation and now that's changed to 37 weeks which means they have to go to Armidale hospital away from their Doctor that knows them and their history intimately and they often get to Armidale and there is no full time Obstetrician to see them.

Historically HNEH funded a general surgeon at the Inverell Hospital and role delineation slowly eroded his operating list and times until he had could only do one surgery a week. He is now operating in Tamworth.

Is is unusual that rules for administration to enforce have come about with no pushback from Doctors who are involved. Question is how does this come about without consultation?
We are all unanimously concerned primarily for the health of patients.

Doctors don't have control or input into what goes on at the hospital. If they could have input into what is done at the Hospital it would help a lot.

We need to investigate how clinicians determine policy for Inverell Hospital and liaise with them to grow the types of medical procedures performed at the Inverell Hospital. Resolving issues about role delineation will be critical in attracting new doctors to Inverell. Doctors want to work in the hospital system to utilise their full skill sets.

General Business

- The Forum originally decided that the most pressing problem to resolve was the doctor shortage. However, it has now become clear that Doctors look at the Hospital to see what they can and cannot do and don't come because they cannot do their job and practice their trained skills. Therefore, the forum needs to work with HNEH to make the Inverell Hospital more attractive to doctors.

- Can we find out what we need to do to get Inverell Hospital recognised as a training hospital.
- Narrabri and Inverell are the pilot sites with Longitudinal Integrated Clerkship (LIC) students before they become interns. Two (2) come at a time between Armajun, Inverell Medical Centre and the Hospital all share them. Practices need to be accredited to participate.

The question was asked how can we increase the number of interns. This question to be referred to HNEH.

- Junior Doctors

Further investigations should be made into a functioning model to get more junior Doctors to the Rural areas and to smaller hospitals.

We have more orphan patients and a larger roster for caring for them. If we had a Junior Doctors doing the clerking and the discharge summary, admission, medications etc. the patients would be better cared for.

South Australia model was to make each rural hospital a teaching training hospital and a town like Murray Bridge with 20,000 people has 20+ Doctors who go to the Hospital and work in their own clinics.

- How do we get the information from this forum in an understandable form for HNEH to make a more informed decisions about medical services in Inverell?
- There are two types of GP Doctors that come to country towns. There are those who want to be Visiting Medical Officer's (VMO) and attend the hospital and there are those that only want to run a Practice and they don't visit patients in the hospital. Patients of the latter type become orphan patients and have to be visited by those who are VMOs to the Hospital. We need more Doctors prepared to visit the Hospital than we have at the moment.

Action Plan**(not in any priority order)**

No.	Meeting	Task	Who	When By	Status
1	May 2023	Investigate a marketing campaign to sell the Inverell lifestyle, locally, overseas and in educational institutions - may need variations for different markets.	Inverell Shire Council	14 June 2023 (Next Health Forum Meeting)	Peter Caddey attended to June 2023 to discuss. Further investigation required
2	May 2023	Locate Countries with similar medical standards to Australia. <i>E.g. England, New Zealand, Ireland and Scotland.</i>	Andrew McIntyre Tracey Cook	29 May 2023	
3	May 2023	Bring Community with us. Investigate suitable media coverage to inform community of current issues within the health system at Inverell.	Council Discussion	24 May 2023 (Next Council meeting)	
4	May 2023	Contact ACCRM and invite Dan Halliday to the next Community Health Forum.	Debbie McCowan and Cr Wendy Wilks	29 May 2023	Completed Mr Halliday attended the June 2023 Meeting
5	May 2023	Research other sources of assistance including but not limited to: ACCRM; RDN; Royal College of General Practitioners; Rural Doctors Network; Australia College of Rural and Remote Medicine; Potentially have these entries present at a future forum.	Andrew McIntyre Cr Wendy Wilks	29 May 2023	
6	May 2023	Discuss "Attract, Connect, Stay" with Karen Munster. Determine if this model would be beneficial to Inverell.	Cr Wendy Wilks	29 May 2023	
7	May 2023	Research Expending intake to University for GP speciality.	TBA	TBA	
8	May 2023	Single employer model - advocate for this directly to Regional Health Minister.	TBA	TBA	

9	June 2023	Mr Caddey will prepare a promotional campaign questionnaire to gather information required to prepare a promotional campaign.	Peter Caddey	23 June 2023	
10	June 2023	Discuss the possibility of Flexible remuneration for trainee situations and investigate with RCGP, PHN, ACRRM and Primary Care Business Council for pilot program funding with a plan. Be creative.	TBA	TBA	
11	June 2023	Collaborate with ACRRM to identify doctors from “the lost tribe” and host events (such as a pizza night) to show off Inverell as a desirable location to practice medicine.	TBA	TBA	
12	June 2023	Engage with Adam Marshall to push for Inverell to be a SEM hub town. (Murrumbidgee Model)	TBA	TBA	
13	June 2023	Investigate opportunities for new funding coming for Mental Health and Women	TBA	TBA	
14	June 2023	Investigate ways of combining RCGP, PHN ACRRM and Primary Care Business council to pilot program and be creative	TBA	TBA	
16	June 2023	Work with the local medical practitioners to complete an integrated services review to establish what medical services are required, what skills are required and what “Model of Care” can be implemented for the Inverell Community. Then develop an Inverell Health Strategic Plan describing how this can be achieved.	TBA	TBA	
17	July 2023	Complete a Community Communication Strategy with the assistance of PHN	Cr Wendy Wilks & Paul Pay	9 August	Commenced
18	July	Participate in the 2023 Bush Bursary Program Cr Jo Williams nominated as the Contact person	Cr Jo Williams	Ongoing	
19	August	Parliament Submission relating to workforce issues, workplace culture and funding considerations for remote, rural and regional health	Wendy Wilks	23 September 2023	

The next Community Health Forum is scheduled for 10 October, 2023 at 2.00pm.

RISK ASSESSMENT:

Nil

POLICY IMPLICATIONS:

Nil

CHIEF FINANCIAL OFFICERS COMMENT:

Nil

LEGAL IMPLICATIONS:

Nil

ATTACHMENTS:

Nil

8 QUESTIONS WITH NOTICE

Nil

9 COMMITTEE REPORTS**9.1 CIVIL AND ENVIRONMENTAL SERVICES COMMITTEE MINUTES - 13 SEPTEMBER 2023**

File Number: S4.11.16/15 / 23/31158

Author: Kristy Paton, Corporate Support Officer - Publishing

SUMMARY:

Meeting held on Wednesday, 13 September, 2023.

For the consideration of Council.

COMMENTARY:

Refer to the attached minutes of the meeting.

RECOMMENDATION:

- i. That the Minutes of the Civil and Environmental Services Committee held on Wednesday, 13 September, 2023, be received and noted; and*
- ii. The following recommendations of the Civil and Environmental Services Committee be adopted by Council.*

9.1.1 Extension to the Existing HML Road Train Access on Yetman Road - Inverell Regional Livestock Exchange to Stewart's Grain Trading, Oakwood**RECOMMENDATION:**

That:

- 1. The existing HML Road Train route on Yetman Road be extended by 12km to Stewart's Grain Trading, Oakwood, commencing at the Inverell Regional Livestock Exchange;*
- 2. The route be conditional to match the conditions on the existing route; and*
- 3. The application to NHVR to gazette the route for Type 1 A-Double Road Trains and notification to Transport for NSW to update the Restricted Access Vehicle Maps be actioned accordingly.*

9.1.2 Information Reports**RECOMMENDATION**

That the information reports be received and noted.

ATTACHMENTS:

- 1. Minutes of Civil and Environmental Services Committee Meeting 13 September, 2023**

**MINUTES OF INVERELL SHIRE COUNCIL
CIVIL AND ENVIRONMENTAL SERVICES COMMITTEE MEETING
HELD AT THE COMMITTEE ROOM, ADMINISTRATIVE CENTRE, 144 OTHO STREET,
INVERELL
ON WEDNESDAY, 13 SEPTEMBER 2023 AT 9.00AM**

PRESENT: Cr Paul Harmon (Mayor) - Chairperson, Cr Di Baker, Cr Kate Dight, Cr Paul King OAM, Cr Wendy Wilks and Cr Jo Williams.

IN ATTENDANCE: Paul Henry (General Manager), Brett McInnes (Director Civil & Environmental Services), Paul Pay (Director Corporate and Economic Services), Justin Pay (Manager Civil Engineering) and Anthony Alliston (Manager Development Services).

1 APOLOGIES

COMMITTEE RESOLUTION

Moved: Cr Di Baker
Seconded: Cr Kate Dight

- i. That the apology received from Cr Stewart Berryman for personal reasons be accepted and leave of absence granted.*
- ii. That the apology received from Cr Jacko Ross for personal reasons be accepted and leave of absence granted.*

CARRIED

2 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION

Moved: Cr Wendy Wilks
Seconded: Cr Kate Dight

That the Minutes of the Civil and Environmental Services Committee Meeting held on 9 August, 2023, as circulated to members, be confirmed as a true and correct record of that meeting.

CARRIED

3 DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS

Nil

4 PUBLIC FORUM

5 DESTINATION REPORTS

5.1 EXTENSION TO THE EXISTING HML ROAD TRAIN ACCESS ON YETMAN ROAD - INVERELL REGIONAL LIVESTOCK EXCHANGE TO STEWART'S GRAIN TRADING, OAKWOOD S28.15.3/13

COMMITTEE RESOLUTION

Moved: Cr Di Baker

Seconded: Cr Wendy Wilks

The Committee recommend to Council that:

1. *The existing HML Road Train route on Yetman Road be extended by 12km to Stewart's Grain Trading, Oakwood, commencing at the Inverell Regional Livestock Exchange;*
2. *The route be conditional to match the conditions on the existing route; and*
3. *The application to NHVR to gazette the route for Type 1 A-Double Road Trains and notification to Transport for NSW to update the Restricted Access Vehicle Maps be actioned accordingly.*

CARRIED

6 INFORMATION REPORTS

6.1 WORKS UPDATE S28.21.1/16

COMMITTEE RESOLUTION

Moved: Cr Kate Dight

Seconded: Cr Di Baker

That the information report be received and noted.

CARRIED

6.2 COMPANION ANIMAL IMPOUNDING FACILITY UPDATE S5.9.33

COMMITTEE RESOLUTION

Moved: Cr Paul King OAM

Seconded: Cr Di Baker

That the information report be received and noted.

CARRIED

6.3 PCG MEETING - INVERELL AQUATIC CENTRE REPLACEMENT S5.9.27

COMMITTEE RESOLUTION

Moved: Cr Wendy Wilks

Seconded: Cr Kate Dight

That the information report be received and noted.

CARRIED

6.4 DEVELOPMENT APPLICATION PROCESSING TIMES UPDATE S18.6.60

COMMITTEE RESOLUTION

Moved: Cr Jo Williams

Seconded: Cr Wendy Wilks

That the information report be received and noted.

CARRIED

The Meeting closed at 9.30 am.

9.2 ECONOMIC AND COMMUNITY SUSTAINABILITY COMMITTEE MINUTES - 13 SEPTEMBER 2023**File Number:** S4.11.17/15 / 23/31159**Author:** Kristy Paton, Corporate Support Officer - Publishing**SUMMARY:**

Meeting held on Wednesday, 13 September, 2023.

For the consideration of Council.

COMMENTARY:

Refer to the attached minutes of the meeting.

RECOMMENDATION:

- i. That the Minutes of the Economic and Community Sustainability Committee held on Wednesday, 13 September, 2023, be received and noted; and*
- ii. The following recommendations of the Economic and Community Sustainability Committee be adopted by Council.*

9.2.1 Notice of Motion - Murray Darling Association Membership**RECOMMENDATION:**

That:

- i. Inverell Shire Council apply to be a member of the Murray Darling Association; and*
- ii. Membership be funded from Council's expiring Joint Organisation membership funds.*

9.2.2 Request to Licence - Automatic Weather Station Site - Raglan Street, Inverell - Bureau of Meteorology**RECOMMENDATION:**

That:

- i) Council enter into a Licence Agreement with Commonwealth of Australia as represented by the Bureau of Meteorology for a section of land located in Lot 4 in Deposited Plan 1152029, Raglan Street, Inverell;*
- ii) the Licence Agreement be for a period of 10 years;*
- iii) the Licence Fee be \$1.00 excluding GST per annum; and*
- iv) the Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

9.2.3 Request to Lease - Mandoe Radio Site - Lot 22 DP 721168 Mount Hallam Road, Atholwood - Amplitel Pty Limited**RECOMMENDATION:**

That:

- 1. Subject to 100 Square Metres of suitable land being available on site, noting that a design visit has not yet been conducted; and*
- 2. A guarantee from the Amplitel Pty Limited that existing infrastructure on the site will be not be impacted;*
- 3. Council enter into a Lease Agreement with Amplitel Pty Limited for Mandoe Radio Site, Lot 22 DP 721168, Mount Hallam Road, Atholwood for a five (5) year period with an option of 3 further terms of five (5) years;*
- 4. the Lease fee be \$7,500 per annum (GST exclusive) with a 3% increase per annum; and*
- 5. the Lease Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

9.2.4 Management of the Linking Together Centre**RECOMMENDATION:**

That:

- a) the Expression of Interest, submitted by Armajun Aboriginal Health Service, to manage and operate the 'Linking Together Centre' be accepted;*
- b) the management of the centre be guided by a Memorandum of Understanding (MOU) in the terms outlined in this report; and*
- c) the MOU be for a (3) year period.*

9.2.5 Rural Recovery Support Service**RECOMMENDATION:**

That the information report be received and noted.

9.2.6 Governance - Monthly Investment Report**RECOMMENDATION:**

That:

- i) the report indicating Council's Fund Management position be received and noted; and*
- ii) the Certification of the Responsible Accounting Officer be noted.*

9.2.7 Information Reports

RECOMMENDATION

That the information reports be received and noted.

ATTACHMENTS:

1. **Minutes of Economic and Community Sustainability Committee Meeting 13 September, 2023**

**MINUTES OF INVERELL SHIRE COUNCIL
ECONOMIC AND COMMUNITY SUSTAINABILITY COMMITTEE MEETING
HELD AT THE COMMITTEE ROOM, ADMINISTRATIVE CENTRE, 144 OTHO STREET,
INVERELL
ON WEDNESDAY, 13 SEPTEMBER 2023 AT 11.10AM**

PRESENT: Cr Paul King OAM (Chair), Cr Paul Harmon (Mayor), Cr Kate Dight, Cr Di Baker, Cr Wendy Wilks and Cr Jo Williams.

IN ATTENDANCE: Paul Henry (General Manager), Brett McInnes (Director Civil & Environmental Services) and Paul Pay (Director Corporate and Economic Services).

1 APOLOGIES

COMMITTEE RESOLUTION

Moved: Cr Paul Harmon

Seconded: Cr Kate Dight

That the apology received from Cr Nicky Lavender for personal reasons be accepted and leave of absence granted.

CARRIED

2 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION

Moved: Cr Kate Dight

Seconded: Cr Jo Williams

That the Minutes of the Economic and Community Sustainability Committee Meeting held on 9 August, 2023, as circulated to members, be confirmed as a true and correct record of that meeting.

CARRIED

3 DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS

Cr Kate Dight declared a Non-Pecuniary (insignificant) Interest in relation to Item #4.1 Notice of Motion - Murray Darling Association Membership S11.15.17 as Cr Dight is a primary producer with water holdings within the Murray Darling Basin.

4 NOTICES OF BUSINESS

4.1 NOTICE OF MOTION - MURRAY DARLING ASSOCIATION MEMBERSHIP S11.15.17

COMMITTEE RESOLUTION

Moved: Cr Kate Dight

Seconded: Cr Jo Williams

That the Committee Recommends to Council that:

- i. *Inverell Shire Council apply to be a member of the Murray Darling Association; and*
- ii. *Membership be funded from Council's expiring Joint Organisation membership funds.*

CARRIED

5 DESTINATION REPORTS

5.1 REQUEST TO LICENCE - AUTOMATIC WEATHER STATION SITE - RAGLAN STREET, INVERELL - BUREAU OF METEOROLOGY S5.10.65

COMMITTEE RESOLUTION

Moved: Cr Paul Harmon

Seconded: Cr Di Baker

The Committee recommends to Council that:

- i) *Council enter into a Licence Agreement with Commonwealth of Australia as represented by the Bureau of Meteorology for a section of land located in Lot 4 in Deposited Plan 1152029, Raglan Street, Inverell;*
- ii) *the Licence Agreement be for a period of 10 years;*
- iii) *the Licence Fee be \$1.00 excluding GST per annum; and*
- iv) *the Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

CARRIED

5.2 REQUEST TO LEASE - MANDOE RADIO SITE - LOT 22 DP 721168 MOUNT HALLAM ROAD, ATHOLWOOD - AMPLITEL PTY LIMITED S5.10.65

COMMITTEE RESOLUTION

Moved: Cr Paul Harmon

Seconded: Cr Kate Dight

That:

- 1. *Subject to 100 Square Metres of suitable land being available on site, noting that a design visit has not yet been conducted;*
- 2. *A guarantee from the Amplitel Pty Limited that existing infrastructure on the site will be not be impacted;*

The Committee recommends to Council that:

- 3. *Council enter into a Lease Agreement with Amplitel Pty Limited for Mandoe Radio Site, Lot 22 DP 721168, Mount Hallam Road, Atholwood for a five (5) year period with an option of 3 further terms of five (5) years;*
- 4. *the Lease fee be \$7,500 per annum (GST exclusive) with a 3% increase per annum; and*
- 5. *the Lease Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

CARRIED

5.3 MANAGEMENT OF THE LINKING TOGETHER CENTRE S5.11.67**COMMITTEE RESOLUTION**

Moved: Cr Kate Dight

Seconded: Cr Jo Williams

The Committee recommends to Council that:

- a) *the Expression of Interest, submitted by Armajun Aboriginal Health Service, to manage and operate the 'Linking Together Centre' be accepted;*
- b) *the management of the centre be guided by a Memorandum of Understanding (MOU) in the terms outlined in this report; and*
- c) *the MOU be for a (3) year period.*

CARRIED

6 INFORMATION REPORTS**6.1 UPDATE - 2023 RALE RASIC JOEYS MINI WORLD CUP S26.3.21****COMMITTEE RESOLUTION**

Moved: Cr Kate Dight

Seconded: Cr Paul Harmon

That the information report be received and noted.

CARRIED

6.2 RURAL RECOVERY SUPPORT SERVICE S14.18.6/16**COMMITTEE RESOLUTION**

Moved: Cr Kate Dight

Seconded: Cr Jo Williams

That the information report be received and noted.

CARRIED

7 GOVERNANCE REPORTS**7.1 GOVERNANCE - MONTHLY INVESTMENT REPORT S12.12.2****COMMITTEE RESOLUTION**

Moved: Cr Kate Dight

Seconded: Cr Di Baker

The Committee recommends to Council that:

- i) *the report indicating Council's Fund Management position be received and noted; and*
- ii) *the Certification of the Responsible Accounting Officer be noted.*

CARRIED

The Meeting closed at 11.32 am.

9.3 INVERELL & DISTRICT LIQUOR CONSULTATIVE COMMITTEE MINUTES - 12 SEPTEMBER 2023

File Number: S19.9.1 / 23/31147

Author: Kristy Paton, Corporate Support Officer - Publishing

SUMMARY:

Meeting held on Tuesday, 12 September, 2023.

For the consideration of Council.

COMMENTARY:

Refer to the attached minutes of the meeting.

RECOMMENDATION:

That the Minutes of the Inverell & District Liquor Consultative Committee held on Tuesday, 12 September, 2023, be received and noted.

ATTACHMENTS:

1. Minutes of Inverell & District Liquor Consultative Committee Meeting 12 September, 2023

**MINUTES OF INVERELL SHIRE COUNCIL
INVERELL & DISTRICT LIQUOR CONSULTATIVE MEETING
HELD AT THE INVERELL RSM CLUB
ON TUESDAY, 12 SEPTEMBER 2023 AT 10.00AM**

PRESENT: Tim Palmer (Inverell RSM) - Chairperson, Cr Paul King OAM, Malcolm Allen (Ashford Bowling Club), Peter Tanner (Inverell Jockey Club), Luke Marshall (Tatts Hotel), Scott Williams (Tatts Hotel), Sandy Cook (Inverell Golf Club), Damien Smith (Inverell Sporties), James Croft (The Welder's Dog), Emma Lute (Ritchies IGA), John Taylor (Delungra Bowling Club), Bonnie Haverhoek (Transport for NSW), Terry Newton (Inverell Radio Cabs), Lorraine Watson (Inverell Radio Cabs), Murray Harper (Inverell Club), Mark Krauss (MK Security Services Tingha), Georgina Weatherburn (Imperial Hotel), Emilie Tomlinson (Australian Hotel Inverell), Brett Tomlinson (Australian Hotel Inverell), Blake Keating (NSW Police).

IN ATTENDANCE: Sharon Stafford (Inverell Shire Council)

1 APOLOGIES

COMMITTEE RESOLUTION

Moved: Member Damien Smith (Inverell Sporties)

Seconded: Member Scott Williams (Tattersalls Hotel)

That the apologies received from Colleen Ritchie (Inverell Club) and Anthony Alliston (Inverell Shire Council) be accepted and leave of absence granted.

CARRIED

2 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION

Moved: Member Mark Krauss

Seconded: Member Emma Lute (Ritchies IGA)

That the Minutes of the Inverell & District Liquor Consultative Meeting held on 13 June, 2023, as circulated to members, be confirmed as a true and correct record of that meeting.

CARRIED

3 DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS

Nil

4 MATTERS ARISING

Multi Venue Barring Policy

- Noted that two (2) people have been added to the barring list since the last meeting.
- The Police offered two (2) more candidates for consideration, with another possible candidate from the Royal.
- Discussion held on banned patrons re-entering and what options are available.

5 GENERAL BUSINESS

Police

- No significant issues to report.
- Acting Inspector Blake Keating advised that a number of midday walkthroughs have been carried out at pubs and clubs as requested. Timings in future will vary.
- Mention made of an incident occurring at the Royal over the weekend. It was noted that to date it has not been reported to Police. The importance of reporting matters to the Police in a timely manner was encouraged. Police cannot act unless they know.
- 2 men have been sentenced in relation to an Incident which occurred at the Delungra Bowling Club late last year. Names put forward for 'banned from one, banned from all'.
- Licensees warned to be vigilant - patrons that have 'worn out their welcome' in towns are venturing to pubs/clubs in smaller centres looking to make trouble.
- Police to follow up with Ashford Bowling Club re youths trying to break in recently.
- Drug Dog – to be effective, visits will occur unannounced. Noted that the drug dog is a regional resource.
- Theft of wallet at Tatts Hotel – CCTV footage has been forwarded to Police. Police to follow up.
- Graman Hotel has closed.
- No word on the Ashford Hotel reopening.

Inverell Radio Cabs

- Representatives from Inverell Radio Cabs addressed the Committee on the service that they provide to the community.
- Noted that meeting held previously with Council's General Manager - Council has written to Transport for NSW advising of the views of the Licensees and ascertaining what action may be possible to address the stated issues.
- Inverell Radio Cabs complete 5,500 – 6,000 trips a month.
- They have several contracts with organisations including the Department of Education, Department Veterans Affairs etc which involve transporting not only locally but to centres like Tamworth, Lismore and Port Macquarie.
- Inverell Radio Cabs have 5 cars on Friday night and 6 cars on Saturday night.
- On a Friday they complete 140 jobs, on a Saturday over 200 jobs.
- The minimum fare takes 15 minutes to complete – which means each vehicle can only do 4 jobs an hour.
- The service is working at full capacity.
- Inverell Radio Cabs have difficulty getting drivers for Friday/Saturday nights.
- Unfortunately there have been instances of customers avoiding fares and abusing drivers.
- Taxi service indicated that if pubs/clubs staggered their closing times, this would greatly assist with the supply issue.
- Noted that the Tatts Hotel offer patrons discount taxi vouchers – reduces the chances of patrons attempting to drink drive.
- Bonnie Haverhoek offered to check if any resources e.g. funding, Plan B material available.

The Chairperson thanked Inverell Radio Cabs for attending and providing a response in respect of patrons having difficulty accessing taxis on Friday & Saturday nights.

Inverell Jockey Club

- Queried why condition placed on Jockey Club in previous years for Boxing Day Races to close at 8pm.
- Jockey Club prepared to offer only half strength drinks and provide 12 – 14 security personnel, entertainment to keep patrons at the venue.
- Police suggested application requesting longer hours this year – in line with race meets in nearby centres. Accord prepared to provide letter of support if required.

Next meeting to be held Tuesday 14 November 2023 commencing at 10am at Inverell Sporties, Glen Innes Road, Inverell.

The Meeting closed at 10.55am.

10 DESTINATION REPORTS**10.1 ASHFORD SWIMMING POOL - UPCOMING SEASON AND SCHOOL ACCESS****File Number:** S5.11.6 / 23/31303**Author:** Brett McInnes, Director Civil and Environmental Services**SUMMARY:**

Preparations are well underway for the opening of the Ashford Pool for the swimming season on the 1 October 2023. Noting the temporary closure of the Inverell Pool for redevelopment during this period a number of steps have been taken to maximise use of the Ashford facility. Council is also being asked to waive the entry fee for the Ashford Pool for formal school activities during the 2023/24 season.

RECOMMENDATION:*That Council:*

- 1. Receive and note the information regarding the upcoming swimming season and Ashford Pool;*
- 2. That Council waive the entry fee for all schools within the Inverell Shire accessing the Ashford Pool during the 2023/24 swim season for formal school activities; and*
- 3. School access be in accordance with normal booking and availability arrangements with fee waiver subject to review throughout the season.*

COMMENTARY:

The Ashford Swimming Pool will open for the upcoming swim season on the 1 October 2023. The season will conclude on the 31 March 2024.

Council has engaged experienced management contractor MI Leisure Pty Ltd to operate the facility during this period. MI Leisure Pty Ltd have previously operated the Ashford Pool and are experienced with the pool plant and water treatment system. This is an important consideration given the ageing nature of the facility.

The contract model for this single season period is consistent with the format utilised by Council in recent years. This specifies shoulder and peak operating hours for the facility with the scope for the contractor to extend these hours depending upon demand. As with previous contracts the manager also retains any income generated from the site which provides incentive to maximise the use where feasible.

Since formal execution of contracts on the 18 September 2023, the Manager has been in discussions with a number of likely user groups. The intent is to try and facilitate as broad a range of users as possible acknowledging the inconvenience associated with the temporary closure of the Inverell Pool. Indications have been provided that Learn to Swim program options will be available throughout the season. Whilst demand driven and subject to the availability of instructors, this service is generally well received by the community.

Traditionally a significant user group of Council pool facilities has been the schools with their learn to swim programs, sport and swimming carnivals. With the temporary closure of the Inverell Pool, a number of schools are currently evaluating what options they will provide over the summer season. In acknowledgment of the current circumstance and to partially off-set cost implications for some schools attending the Ashford Pool, it is proposed to offer free access to schools within Inverell Shire for school-based activities. This would be subject to the normal booking and availability arrangements. It would also be necessary for Council to negotiate with the contractor to offset any

forgone income from the schools who are provided with a bulk concessional arrangement under Council's current fees and charges. The cost of this initiative will depend on take up, however is likely to be less than \$5000 and can be catered for within the existing swimming pools operational budget. Should Council endorse the proposal it is intended that uptake be monitored throughout the season and Council advised accordingly to enable any adjustments if considered necessary.

Preparations are well underway for the Ashford pool opening with significant maintenance and improvements occurring during the off-season. This has included upgraded amenities (incorporating hot showers), pool painting, new BBQ facilities and new equipment to provide a higher level of service in the kiosk.

RISK ASSESSMENT:

Nil

POLICY IMPLICATIONS:

Nil

CHIEF FINANCIAL OFFICERS COMMENT:

Providing free access to the Ashford Pool for school groups is an initiative that is estimated to cost less than \$5000 and can be catered for in the existing Swimming Pools operational budget.

LEGAL IMPLICATIONS:

Nil

ATTACHMENTS:

Nil

10.2 TRANSFER OF INTERNALLY RESTRICTED ASSETS AND BUDGET REVOTES FROM 2022/2023**File Number:** S12.5.1/15 / 23/31598**Author:** Robert Kimmince, Manager Financial Services**SUMMARY:**

The purpose of this report is to provide Council with information on those votes of expenditure in the 2022/2023 Operational Plan that need to be “revoted” and included in an amended 2023/2024 Operational Plan.

RECOMMENDATION:*That:*

- i) the report be received and noted;*
- ii) the list of revotes in the attachment be revoted to the 2023/2024 budget; and*
- iii) the transfers to Council’s Externally / Internally Restricted Assets for the 2022/2023 Financial Year totalling \$9,083,801 and Council’s transfers from Externally / Internally Restricted Assets for the 2022/2023 Financial Year totalling \$8,544,013 be endorsed.*

COMMENTARY:

Each year Council votes funds for the undertaking of special projects and the provision of regular services by adopting an Operational Plan. These votes of funds lapse at the end of each financial year.

However, the Local Government (General) Regulations 2005 provides for a number of exceptions to this rule. In addition, Council has resolved that at the end of each financial year certain additional provisions are to be made in the following year’s Operational Plan to ensure the sustainability of Council’s Financial Position.

The exception and additional provisions needing to be “revoted” by Council resolution into the following year’s Operational Plan are:

- ☐ Works/services/facilities carried out, stated or contracted to be carried out (revenue and grant funded works),
- ☐ Accumulation of the Village Grant Scheme and Public Art Votes; and
- ☐ Provisions of Transfer to Reserves for undertaking major capital works in future years. For example: Inverell Aquatic Centre Redevelopment.

In pursuance of these legislative provisions and Council policies, a schedule of individual votes required to be included in an amended 2023/2024 Operational Plan is attached (**Attachment 1**).

This list is greater than 2022/2023 revotes due to the significant amount of grant funding received in the 2022/2023 financial year (a total of \$28M with the previous 5 years only averaging \$14.796M) that resulted in the deferral of a number of revenue funded works, particularly road works.

The transfers to/from Internally Restricted Assets are shown in the attached (**Attachment 2**) “Internally Restricted Assets (Cash) Movements Summary”. Details of the purpose of each restricted asset are shown in the Summary.

A summary of all financial reserves is shown in Attachment 3. A detailed listing of all financial reserves is shown in Attachment 4.

RISK ASSESSMENT:

Nil

POLICY IMPLICATIONS:

Nil

CHIEF FINANCIAL OFFICERS COMMENT:

Nil

LEGAL IMPLICATIONS:

A resolution of Council is required for the revoting of expenditures.

ATTACHMENTS:

1. Revotes from 2023 [↓](#)
2. Restricted Assets (CASH) Movements Summary 2023 [↓](#)
3. Financial Reserves Balances Summary 2023 [↓](#)
4. Detailed Financial Reserves Balances 2023 [↓](#)

BUDGET VARIATIONS - REVOTES			
LEDGER NO.	DESCRIPTION	AMOUNT \$	COMMENT/REASON
GENERAL FUND			
CAPITAL PROJECTS - ROAD SERVICES			
139404-1100	FFF - Road Infrastructure Program - Heavy Patching	1,692,022	Revote - 2022/2023 Program
139433-1100	<i>Special Roads Projects (Wind Farm Rates)</i>	136,818	Revote - Special Road Projects
135960-3070	Urban Drainage Construction (Gilgai Drainage)	657,375	Revote - Urban Works - (Fund from Stormwater Management Charge)
139512-1100	Remote Roads Upgrade Pilot Program (RRUPP) - Jones Road - Council Contribution to extend bitumen seal	341,055	Revote - Repair Program
145830-1000	PAMP Program	57,305	Revote - 2022/2023 Program
137805-1000	Final Seals Program (Regional Roads)	98,517	Revote - 2022/2023 Program
137805-1000	Finals Seals Program Local Roads	450,000	
140110-1000	Gravel Resheeting - Minor Roads - North	22,880	Revote - 2022/2023 Program
139185-1000	Council Contribution to Hospital Access Upgrade	100,000	Revote - Council Contribution to Grant Program
142230-1000	Evan Street Precinct - (town Hall to Campbell Street) Design	20,000	Revote - Capital Design
139460-1000	Mathers Bridge (Council Contribution)	250,000	Revote - 2022/2023 Program
TOTAL CAPITAL PROJECTS - ROAD SERVICES		3,825,972	
CAPITAL PROJECTS - OTHER			
139120-3001	Ashford Community Works	7,322	Revote - Community Project
139120-3030	Bukkulla Community Works	1,000	Revote - Community Project
139120-3050	Delungra Community Works	23,089	Revote - Community Project
139120-3060	Elsmore Community Works	8,540	Revote - Community Project
139120-3070	Gilgai Community Works	35,550	Revote - Community Project
139120-3080	Graman Community Works	12,600	Revote - Community Project
139120-3090	Gum Flat Community Works	7,340	Revote - Community Project
139120-3150	Nullamanna Community Works	8,540	Revote - Community Project
139120-3160	Oakwood Community Works	8,540	Revote - Community Project
139120-3190	Stannifer Community Works	8,540	Revote - Community Project
139120-3200	Tingha Community Works	19,035	Revote - Community Project
139120-3230	Yetman Community Works	27,600	Revote - Community Project
159000-1000	Land Purchase - IGA Carpark	63,904	Revote - Land Purchase
137371-1000	SCIPF - Lake Inverell Precinct (Paths & Solar Lights)	109,000	Revote - SCIPF Program
129381-1000	Special Projects - Minor Infrastructure Works	115,194	Revote - 2022/2023 Program
134319-1000	Cultural & Arts Initiatives - Capital (Sculptures Lake Inverell & Art Gallery)	85,000	Revote - Arts Initiatives
160190-1000	Library Books	28,970	Revote - 2022/2023 Program
160245-1000	Library Officer Equipment & Furniture	14,380	Revote - 2022/2023 Program
160563-1000	Reflections Garden	60,000	Revote - 2022/2023 Program
160562-1000	Campbell Park Playground equipment	19,035	Revote - 2022/2023 Program
160541-1000	SCCF - Netball Court Upgrade - Council Contribution	12,433	Revote - Stronger Country Communities Program
136391-1000	Inverell Cemetery Beams	30,000	Revote - 2022/2023 Program
147121-1000	Aerodrome Parking Bay upgrade (Fuel Bay) - Council Contribution	55,000	Revote - Council Contribution to Grant Program
160567-1000	New Tingha Toilets	200,000	Revote - Community Improvements
160551-1000	Black Summer Bushfire Grants - Upgrade 3 Residential Parks Council Contribution	40,000	Revote - Council Contribution to Grant Program
130101-1000	Computer projects - Replace Servers, switches and batteries	49,199	Revote - 2022/2023 Program
130100-1000	Computer Projects - Upgrade cyber security infrastructure	138,000	Revote - 2022/2023 Program
131061-1000	Computer Projects - New CBD CCTV Storage	10,000	Revote - 2022/2023 Program
130111-1000	Computer Projects - New Printers	37,984	Revote - 2022/2023 Program
132960-1000	Computer Projects - Upgrade CBD emergency announcement system	10,000	Revote - 2022/2023 Program
139463-1000	Dog Pound - Council Contribution to Grant	20,000	Revote - 2022/2023 Program
160560-3540	Lake Inverell Playground Equipment (Zipline)	50,000	Revote - 2022/2023 Program
147835-1000	Tingha Caravan Park - Capital Works	53,390	Revote - 2022/2023 Program
146601-1000	New Street Lighting (LED Street Lighting upgrade)	207,360	Revote - 2022/2023 Program
TOTAL CAPITAL PROJECTS - OTHER		1,576,545	
OPERATIONAL PROJECTS - ROAD SERVICES			
146453-1000	Road Strategies	40,545	Revote - 2022/2023 Program
148420-1000	Special Projects - Minor Road Projects	92,799	Revote - 2022/2023 Program
140630-1000	Shire Road Timber Clearing - South	28,085	Revote - 2022/2023 Program
140620-1000	Shire Road Timber Clearing - North	20,465	Revote - 2022/2023 Program
140220-1000	Gravel Patching - North	29,761	Revote - 2022/2023 Program
140230-1000	Grading North	19,125	Revote - 2022/2023 Program
140250-1000	Drainage Structures - North	47,601	Revote - 2022/2023 Program
141343-1000	Byron Street Tree Pit Investigations	16,893	Revote - 2022/2023 Program
148421-1000	Rural Roads Maintenance	410,000	Revote - 2022/2023 Program
147965-1000	Gravel Pit Investigations	6,132	Revote - 2022/2023 Program
146460-1000	Asset Management - Asset Revaluations	228,018	Revote - 2022/2023 Asset Management Program
TOTAL OPERATIONAL PROJECTS - ROAD SERVICES		939,424	
OPERATIONAL PROJECTS - OTHER			
137369-1000	Council Contribution to River Bank Clean up	5,792	Revote - 2022/2023 Program
134320-1000	Cultural & Arts Initiatives	75,378	Revote - 2022/2023 Program
148070-1000	Joint Promotions	358,693	Revote - 2022/2023 Program
137050-1000	Other Cultural Activities	38,615	Revote - 2022/2023 Program
147185-1000	Tourism Development - Pioneer Village	26,851	Revote - 2022/2023 Program
147230-1000	Tourism Promotions	52,333	Revote - 2022/2023 Program
147190-4230	Tourism Marketing	19,133	Revote - 2022/2023 Program
132500-1000	Tourism Promotions - Xmas Lighting	25,000	Revote - 2022/2023 Program
134340-4200	Linking Together Centre - Building Mtc	27,557	Revote - 2022/2023 Program
151151-1000	Wing Hing Long Management Plans - Council Contribution	17,000	Revote - Council Contribution to Grant Program
159772-1000	Environmental Sustainability Program	192,333	Revote - SCIPF Program
151131-1000	Building Maintenance Program	150,740	Revote - Building Repairs
134930-1000	Equestrian Council Works	30,029	Revote - 2022/2023 Program
136260-4921	Local Heritage Program (Assistance to Owners)	8,500	Revote - 2022/2023 Program
137372-1000	Open Space Strategy	9,185	Revote - 2022/2023 Program
137336-1000	Off Road Recreational Circuit - Lake Inverell Drive - Landscaping	60,443	Revote - 2022/2023 Program
151130-1000	Remove/Demolish/Decontaminate	40,000	Revote - 2022/2023 Program
147120-4570	Aerodrome Maintenance	34,200	Revote - 2022/2023 Program
140515-1000	Solar Lighting Mtc Program	53,629	Revote - 2022/2023 Program
132400-6610	Donations	26,411	Revote - 2022/2023 Program
132570-1000	RFS Council Funded Expenses	15,955	Revote - 2022/2023 Program
132009-1000	Risk Management Activities	51,132	Revote - 2022/2023 Program
132410-1000	Grafton to Inverell	9,528	Revote - 2022/2023 Program
130400-1000	Sapphire City Festival	12,666	Revote - 2022/2023 Program
130280-5313	Audit and Risk - Internal Audits	61,239	Revote - 2022/2023 Program
137503-1000	Delungra Hall - Mtc	23,877	Revote - 2022/2023 Program
137100-1000	Inverell Swimming Pool Mtc	82,506	Revote - 2022/2023 Program
137070-1000	Ashford Swimming Pool Mtc	106,588	Revote - 2022/2023 Program
142302-1000	May Street Viewing Platform Mtc	4,532	Revote - 2022/2023 Program
146480-1000	Work Health and Safety Program	17,628	Revote - 2022/2023 Program
148030-1000	Industry Promotions, Marketing and Infrastructure	19,170	Revote - 2022/2023 Program

BUDGET VARIATIONS - REVOTES			
LEDGER NO.	DESCRIPTION	AMOUNT \$	COMMENT/REASON
148120-1000	Tourist Centre - Painting	100,000	Revote - 2022/2023 Program
148010-1000	Industrial Development	136,400	Revote - 2022/2023 Program
135020-1000	Youth Indent Committee	16,766	Revote - 2022/2023 Program
TOTAL OPERATIONAL PROJECTS - ROAD SERVICES		1,909,809	
TOTAL GENERAL FUND REVOTES		8,251,750	
WATER FUND			
CAPITAL PROJECTS			
813285-1000	Backflow Prevention Works	978,750	Revote - 2022/2023 Program
813282-1000	Pump station Upgrades	217,229	Revote - 2022/2023 Program
813260-3100	Inverell Water Treatment Plant	1,767,860	Revote - 2022/2023 Program
813280-3100	Metering	217,318	Revote - 2022/2023 Program
813290-3100	Other Plant	65,118	Revote - 2022/2023 Program
813342-1000	Reservoirs upgrades	540,242	Revote - 2022/2023 Program
TOTAL WATER FUND REVOTES		3,786,517	
SEWER FUND			
CAPITAL PROJECTS			
907320-3050	Treatment Works -Delungra	100,000	Revote - 2022/2023 Program
907320-3070	Treatment Works -Gilgai	280,000	Revote - 2022/2023 Program
907321-3100	Treatment Works -Inverell	2,327,839	Revote - 2022/2023 Program
907272-3100	Treatment Works - Inverell (Telemetry)	133,940	Revote - 2022/2023 Program
907250-3100	Mains Inverell	465,478	Revote - 2022/2023 Program
907110-1100	Mains Relining	132,278	Revote - 2022/2023 Program
90732-1000	Tingha Pump Stations - PODS	21,019	Revote - 2022/2023 Program
907270-1000	Pumping Stations	1,374,272	Revote - 2022/2023 Program
TOTAL SEWER FUND REVOTES		4,834,826	
REVOTE SUMMARY			
GENERAL FUND REVOTES		8,251,750	
WATER FUND REVOTES		3,786,517	
SEWER FUND REVOTES		4,834,826	
COMBINED FUND - TOTAL REVOTES		16,873,093	

RESTRICTED ASSETS (CASH) MOVEMENTS SUMMARY

21/09/2023	PURPOSE	Balance	TRANSFER	TRANSFER	EST. BAL.	TRANSFER	TRANSFER	EST. BAL.	
		30/6/2022	TO	FROM	30/6/2023	TO	FROM	30/6/2024	
		\$	\$	\$	\$	\$	\$	\$	Comments
INTERNALLY	GENERAL ACTIVITIES								
	OTHER BUIDLINGS	704,837.18	20,451.00		625,288.18			625,288.18	Transfer to IRA - Residual Revenue from Tingha Age Care Units (Income minus Expenses)
				100,000.00					Transferred to Swim Pool IRA as per Council Resolution
	COMPUTER/IT SYSTEMS UPGRADES	1,739,344.00	250,000.00		1,989,344.00			1,989,344.00	Transfer to IRA - Saving in Information Technology Budgets transferred to IRA for future IT projects
	AERODROME UPGRADE/MTC	196,330.00		35,000.00	161,330.00			161,330.00	Transfer from IRA - Council contribution towards grant funded project (Lighting Upgrade) at Inverell Airport
	INDUSTRIAL PROMOTION/TOURISM PROMOTION	375,594.00		100,000.00	275,594.00			275,594.00	Transferred to Swim Pool IRA as per Council Resolution
	PLANT REPLACEMENT	2,542,438.00	2,119,391.00		4,068,845.00	1,968,000.00		3,942,845.00	Transfer to IRA based on fleet deprecation plus sale proceeds of fleet items
				592,984.00			2,094,000.00		Transfer from IRA to fund fleet purchases throughout 2022/2023
	GRAVEL PIT RESTORATION	267,707.00	46,316.00	56,172.00	257,851.00	50,000.00	45,330.00	262,521.00	Transfer to IRA based on Gravel Royalties' less Gravel Pit restoration
	GRAVEL PIT RESTORATION -Roads	204,988.00	46,316.00	56,172.00	195,132.00	50,000.00	45,330.00	199,802.00	
	ECONOMIC DEVELOP/GROWTH ASSETS	5,557,434.00		3,540,000.00	1,500,000.00			1,500,000.00	Transfer from IRA for Gwydir Highway Roundabout works
				517,434.00					Transferred to Swim Pool IRA as per Council Resolution
	STRATEGIC CAPITAL INFRASTRUCUTRE FUND (SCIF)	4,450.00	170,000.00		174,450.00			174,450.00	Transfer to IRA from net operational savings throughout 2022/2023
	EMPLOYEE TRAINING (STATUTORY)	460,795.00	99,361.00		560,156.00			560,156.00	Transfer to IRA of surplus training budgets
	SWIMMING POOLS UPGRADE/FENCING	8,380,514.00	1,867,434.00		12,119,113.00		6,248,959.00	5,870,154.00	Transfer to IRA \$1,867,434 - internal IRA movement from Building Refurbishment/Upgrade IRA
			1,230,427.00						Transfer to IRA of additional interest on investment plus other net operational savings throughout 2022/2023
			640,738.00						Transfer to IRA from unused Aquatic Centre Loan Repayments
				1,235,751.00					Transfer from IRA Aquatic Centre Construction Costs less Grant Funding
	OPEN SPACE UPGRADES	110,000.00	350,000.00		460,000.00			460,000.00	Transfer to IRA from net operational savings throughout 2022/2023
	LAND PURCHASES	450,000.00		70,000.00	380,000.00			380,000.00	Transfer from IRA to fund land purchase from IGA
	INDUSTRAIL DEVELOPMENT	287,595.00	340,040.00		627,635.00			627,635.00	Transfer to IRA from net proceeds from land sales (Rifle Range Road)
	GENERAL PRACTITIONER (GP) SUPPORT PROGRAM	-	90,000.00		90,000.00			90,000.00	Transfer to IRA from net operational savings throughout 2022/2023
	WORKERS COMP INSURANCE	8,573,001.00	86,838.00		8,459,839.00			8,459,839.00	Transfer to IRA net savings on insurance premiums
				200,000.00					Transferred to Swim Pool IRA as per Council Resolution
	LOCAL GOVERNMENT ELECTIONS	42,970.00	35,000.00		77,970.00			77,970.00	Transfer to IRA annual allocation for Local Government Elections
	EMERGENCY MANAGEMENT (FIRE,FLOOD,STORM	225,000.00		225,000.00	-			-	Transfer from IRA to fund storm damage works
	INVERELL HOCKEY FIELD	450,000.00		450,000.00	-			-	Transferred to Swim Pool IRA as per Council Resolution
	GARBAGE DEPOT LAND PURCHASE	261,036.00			261,036.00			261,036.00	Residual Revenue from Waste Management Activities (Income minus Expenses)
	GARBAGE DEGRADATION/REHAB.	527,475.90	150,000.00		677,475.90	150,000.00		827,475.90	
	WASTE INFRASTRUCTURE	3,157,766.84	210,401.00		3,368,167.84	150,000.00		3,518,167.84	
	WASTE-EXTERNALITY SUSTAINABILITY	668,280.00	100,000.00		268,280.00	125,000.00		393,280.00	
				500,000.00					Transferred to Swim Pool IRA as per Council Resolution
	FUND TOTAL	35,187,555.92	7,852,713.00	7,678,513.00	36,597,506.92	2,493,000.00	8,433,619.00	25,656,928.18	
EXTERNALLY	DOMESTIC WASTE MANAGEMENT	\$	\$	\$	\$	\$	\$	\$	
	DOMESTIC WASTE MANAGEMENT	1,144,772.26	300,088.00		994,860.26	11,044.00		1,005,904.26	Residual Revenue from Domestic Waste Management Activities (Income minus Expenses)
				450,000.00					Transfer from IRS to purchase new truck
	FUND TOTAL	1,144,772.26	300,088.00	450,000.00	994,860.26	11,044.00	-	1,005,904.26	
	WATER SUPPLY	\$	\$	\$	\$	\$	\$	\$	
	FUTURE CAPITAL WORKS	4,837,491.00	681,000.00		5,518,491.00			5,518,491.00	Transfer to IRA from net operational savings throughout 2022/2023
	FUND TOTAL	4,837,491.00	681,000.00	-	5,518,491.00	-	-	5,518,491.00	
	SEWERAGE SERVICES	\$	\$	\$	\$	\$	\$	\$	
	FUTURE CAPITAL WORKS	2,721,200.00	250,000.00	415,500.00	2,555,700.00			2,555,700.00	Transfer to IRA from net operational savings throughout 2022/2023
	FUND TOTAL	2,721,200.00	250,000.00	415,500.00	2,555,700.00	-	-	2,555,700.00	

INVERELL SHIRE COUNCIL FINANCIAL RESERVES

20 September 2023

RESERVE TYPE	FINANCIAL RESERVE	PURPOSE	BALANCE 30/6/2022 \$	TRANSFER TO \$	TRANSFER FROM \$	EST BALANCE 30/6/2023 \$	TRANSFER TO \$	TRANSFER FROM \$	EST BALANCE 30/6/2024 \$
EXTERNALLY RESTRICTED RESERVES	Domestic Waste Management	To fund the development, operation, maintenance and capital expenditure waste collection operations	1,144,772.26	300,088.00	450,000.00	994,860.26	11,044.00	-	1,005,904.26
	Water Fund Reserve	To fund the development, operation, maintenance and capital expenditure for Council's water network.	8,154,530.00	681,000.00	-	8,835,530.00	-	-	8,835,530.00
	Sewerage Services	To fund the development, operation, maintenance and capital expenditure for Council's sewer network	3,588,498.82	250,000.00	415,500.00	3,422,998.82	-	-	3,422,998.82
	TOTAL EXTERNALLY RESTRICTED		12,887,801.08	1,231,088.00	865,500.00	13,253,389.08	11,044.00	-	13,264,433.08
INTERNALLY RESTRICTED RESERVES	Emergency Services Reserve	To ensure that adequate funds are to support emergency service volunteers	379,359.00	-	-	379,359.00	-	-	379,359.00
	Building Infrastructure Reserve	To fund the maintenance and capital improvement/ refurbishments of Councils large building assets	1,079,020.79	20,451.00	100,000.00	999,471.79	-	-	999,471.79
	Community Infrastructure Reserve	To fund the maintenance and capital improvement/ refurbishments of Councils community assets	9,404,263.00	4,088,599.00	1,720,751.00	11,772,111.00	-	6,248,959.00	5,523,152.00
	Economic Development Reserve	To provide funds for strategic projects, land purchase and development and industry and tourism promotions as included in Councils Community Strategic Plan, Delivery Plan, Operation Plan	1,225,559.77	600,040.00	170,000.00	1,655,599.77	-	-	1,655,599.77
	Transport Infrastructure Reserve	To fund major transport infrastructure projects as identified by Council	6,050,129.00	92,632.00	4,169,778.00	1,972,983.00	100,000.00	90,660.00	1,982,323.00
	Employee Provisions Reserve	To ensure that adequate funds are available to finance employee entitlements, training and work compensation	1,962,505.46	99,361.00	-	2,061,866.46	-	-	2,061,866.46
	Information Technology Reserve	To fund the replacement and expansion of existing information technology systems and equipment	1,739,344.00	250,000.00	-	1,989,344.00	-	-	1,989,344.00
	Plant Replacement Reserve	Cash restricted for use in replacing plant and equipment to enable a continuity of operations to meet the needs and expectations of Council and the community	2,542,438.00	2,119,391.00	592,984.00	4,068,845.00	1,968,000.00	2,094,000.00	3,942,845.00
	Financial Risk Reserve	To provide funds to mitigate against financial risks including, unanticipated increase insurance, work compensation, decreases in investment returns	2,323,722.00	121,838.00	425,000.00	2,020,560.00	-	-	2,020,560.00
	Waste Management Services	To fund the development, operation, maintenance and capital expenditure for Council's waste management facilities including landfill and transfer stations	4,614,558.74	460,401.00	500,000.00	4,574,959.74	425,000.00	-	4,999,959.74
	TOTAL INTERNALLY RESTRICTED		31,320,899.76	7,852,713.00	7,678,513.00	31,495,099.76	2,493,000.00	8,433,619.00	25,554,480.76
TOTAL FINANCIAL RESERVES		44,208,700.84	9,083,801.00	8,544,013.00	44,748,488.84	2,504,044.00	8,433,619.00	38,818,913.84	
General Fund - Internally Restricted		31,320,899.76	7,852,713.00	7,678,513.00	31,495,099.76	2,493,000.00	8,433,619.00	25,554,480.76	
General Fund - Externally Restricted		1,144,772.26	300,088.00	450,000.00	994,860.26	11,044.00	-	1,005,904.26	
Water Fund - Externally Restricted		8,154,530.00	681,000.00	-	8,835,530.00	-	-	8,835,530.00	
Sewer Fund - Externally Restricted		3,588,498.82	250,000.00	415,500.00	3,422,998.82	-	-	3,422,998.82	
		44,208,700.84	9,083,801.00	8,544,013.00	44,748,488.84	2,504,044.00	8,433,619.00	38,818,913.84	

INVERELL SHIRE COUNCIL DETAILED FINANCIAL RESERVES BALANCES

20 September 2023

FINANCIAL RESERVE	PURPOSE	BALANCE 30/6/2022 \$	TRANSFER TO \$	TRANSFER FROM \$	BALANCE 30/6/2023 \$	TRANSFER TO \$	TRANSFER FROM \$	ESTIMATED BALANCE 30/6/2024 \$	COMMENTS
EMERGENCY SERVICES RESERVE									
SES Building	SES Building maintenance and refurbishments	168,554.00			168,554.00			168,554.00	
Emergency Services Equipment	SES and RFS Equipment maintenance and replacement	210,805.00			210,805.00			210,805.00	
		379,359.00	-	-	379,359.00	-	-	379,359.00	
BUILDING INFRASTRUCTURE RESERVE									
Library Building	Library Building maintenance and Refurbishments	202,000.00			202,000.00			202,000.00	
Connections Building	Connections Building maintenance and Refurbishments	72,183.61			72,183.61			72,183.61	
Town Hall	Town Hall Building maintenance and Refurbishments	100,000.00			100,000.00			100,000.00	
Other Buildings	Other Building maintenance and Refurbishments	704,837.18	20,451.00	100,000.00	625,288.18			625,288.18	Building Maintenance 175,288.00 Refurbish Tingha Toilets 50,000.00 Council Contribution towards new Dog Pound 400,000.00
		1,079,020.79	20,451.00	100,000.00	999,471.79	-	-	999,471.79	
COMMUNITY INFRASTRUCTURE RESERVE									
Copeton Northern Foreshores (CNFS)	Maintenance and improvements at CNFS	267,419.00			267,419.00			267,419.00	
Inverell Hockey Facility	Field Resurfacing - Provision for Surface Renewal	450,000.00		450,000.00	-			-	Transferred to IAC
Swimming Pools Upgrade/Fencing	Future Upgrades (includes Transfer from Provisions)	8,380,514.00	3,738,599.00	1,235,751.00	10,883,362.00		6,248,959.00	4,634,403.00	Included \$1,867M transferred from other IRA as per Council Resolution, 22/23 \$1,23,427 from additional interest on Investments, 22/23 \$640,738 unused loan repayments
Open Spaces Upgrades		110,000.00	350,000.00		460,000.00			460,000.00	
Aerodrome Upgrade/Mtc	Future capital improvements at Inverell Airport	196,330.00		35,000.00	161,330.00			161,330.00	
		9,404,263.00	4,088,599.00	1,720,751.00	11,772,111.00	-	6,248,959.00	5,523,152.00	
WASTE MANAGEMENT RESERVE									
Garbage Depot Land Purchase Etc	Provisions for fund garbage depot land purchases	261,036.00			261,036.00			261,036.00	
Garbage Degradation/Rehab.	Rehabilitation Provisions for waste landfills	527,475.90	150,000.00		677,475.90	150,000.00		827,475.90	
Waste Infrastructure	Purchase of waste infrastructure in accordance with Council Waste Implementation Strategy	3,157,766.84	210,401.00		3,368,167.84	150,000.00		3,518,167.84	
Waste-Externality Sustainability		668,280.00		500,000.00	268,280.00	125,000.00		393,280.00	\$500K transferred to IAC
		4,614,558.74	460,401.00	500,000.00	4,574,959.74	425,000.00	-	4,999,959.74	
ECONOMIC DEVELOPMENT RESERVE									
Land Purchases	Funding for Strategic Land Purchases	450,000.00		70,000.00	380,000.00			380,000.00	
Industrial Development	Industrial Land Development - Subdivision costs	287,595.00	340,040.00		627,635.00			627,635.00	
Residential Development	Residential Land Development - Subdivision costs	7,309.77			7,309.77			7,309.77	
Strategic Capital Infrastructure Fund	Residual allocations of Council's Strategic Capital Infrastructure Fund	4,450.00	170,000.00		174,450.00			174,450.00	
Strategic Development Fund	Funding for strategic projects	100,611.00			100,611.00			100,611.00	Inverell Community Gardens 65,000.00
General Practitioner (GP) Support Program	Funding to attract new Doctors	0.00	90,000.00		90,000.00			90,000.00	
Industry/Tourism Promotion	Tourism Brochure, initiatives to support local business	375,594.00		100,000.00	275,594.00			275,594.00	\$100K transferred to IAC
		1,225,559.77	600,040.00	170,000.00	1,655,599.77	-	-	1,655,599.77	
TRANSPORT INFRASTRUCTURE RESERVE									
Road Resumptions	Funding for road resumptions	20,000.00			20,000.00			20,000.00	
Gravel Pit Restoration	Funding for gravel pit rehabilitation	267,707.00	46,316.00	56,172.00	257,851.00	50,000.00	45,330.00	262,521.00	
Gravel Pit Restoration -Roads	Funding for gravel pit road access rehabilitation	204,988.00	46,316.00	56,172.00	195,132.00	50,000.00	45,330.00	199,802.00	
Economic Develop/Growth Assets	Gwydir Highway/Mansfield St Intersection	5,557,434.00		4,057,434.00	1,500,000.00			1,500,000.00	Gwydir Highway/Mansfield St Intersection 500,000.00
	Chester Street Renewal - Heavy vehicle route								Chester Street Renewal - Heavy vehicle route 1,000,000.00
		6,050,129.00	92,632.00	4,169,778.00	1,972,983.00	100,000.00	90,660.00	1,982,323.00	
EMPLOYEE PROVISIONS RESERVE									
Employee Training (Statutory)	Provisions for statutory training	460,795.00	99,361.00		560,156.00			560,156.00	
Employee Leave Entitlements	Restricted - Minimum Statutory Requirement	1,501,710.46			1,501,710.46			1,501,710.46	
		1,962,505.46	99,361.00	-	2,061,866.46	-	-	2,061,866.46	
INFORMATION TECHNOLOGY RESERVE									
Computer/It Systems Upgrades	Replacement of key IT equipment and essential Software upgrades/replacements	1,739,344.00	250,000.00		1,989,344.00			1,989,344.00	
FLEET REPLACEMENT RESERVE									
Plant Replacement	Plant Fleet Asset Renewals, new truck wash and fleet storage shed	2,542,438.00	2,119,391.00	592,984.00	4,068,845.00	1,968,000.00	2,094,000.00	3,942,845.00	
FINANCIAL RISK RESERVE									
Workers Comp Insurance	Provisions for increase in workers compensation base on claims history	857,301.00	86,838.00	200,000.00	744,139.00			744,139.00	\$200K Transferred to IAC
Insurance Excess/Self Insurance	Provision for increases in insurance	209,848.00			209,848.00			209,848.00	
Interest Equalisation	Provision to fund unanticipated movements in interest rates	827,737.00			827,737.00			827,737.00	
Local Government Elections	Provision to fund Local Government Elections	42,970.00	35,000.00		77,970.00			77,970.00	
Emergency Services Levy	Provision for increases in Emergency Services Levy	160,866.00			160,866.00			160,866.00	
Emergency Management (Fire, Flood, Storm)	Council Contribution towards natural disasters	225,000.00		225,000.00	-			-	
		2,323,722.00	121,838.00	425,000.00	2,020,560.00	-	-	2,020,560.00	
FUND TOTAL INTERNALLY RESTRICTED FUNDS		31,320,899.76	7,852,713.00	7,678,513.00	31,495,099.76	2,493,000.00	8,433,619.00	25,554,480.76	

FINANCIAL RESERVE	PURPOSE	BALANCE 30/6/2022 \$	TRANSFER TO \$	TRANSFER FROM \$	BALANCE 30/6/2023 \$	TRANSFER TO \$	TRANSFER FROM \$	ESTIMATED BALANCE 30/6/2024 \$	COMMENTS
DOMESTIC WASTE MANAGEMENT									
Domestic Waste Management	Restricted - Statutory Requirement	1,144,772.26	300,088.00	450,000.00	994,860.26	11,044.00		1,005,904.26	Replacement of Garbage Bins and Implementation of FOGO service
DOMESTIC WASTE MANAGEMENT FUND TOTAL		1,144,772.26	300,088.00	450,000.00	994,860.26	11,044.00	-	1,005,904.26	
WATER FUND RESERVE									
Employee Leave Entitlements	Restricted - Statutory Requirement	130,000.00			130,000.00			130,000.00	
Equipment Breakdown	Promoting Better Practice Recommendation	534,446.00			534,446.00			534,446.00	
Revenue Equalisation	Best Practice Guidelines - Funds movements in water sales	1,876,763.00			1,876,763.00			1,876,763.00	
Interest Equalisation	Interest equalisation reserve - funds moves in interest rates	409,251.00			409,251.00			409,251.00	
Future Capital Works	Water augmentation and mains replacement	5,204,070.00	681,000.00	-	5,885,070.00			5,885,070.00	
WATER FUND TOTAL		8,154,530.00	681,000.00	-	8,835,530.00	-	-	8,835,530.00	
SEWERAGE SERVICES									
Employee Leave Entitlements	Restricted - Statutory Requirement	67,000.00			67,000.00			67,000.00	
Interest Equalisation	Interest equalisation reserve - funds moves in interest rates	304,734.00			304,734.00			304,734.00	
Equipment Breakdown	Promoting Better Practice Recommendation	327,064.82			327,064.82			327,064.82	
Future Capital Works	Inverell Sewer Treatment Plant and Pump Station 1 renewal and mains relining	2,889,700.00	250,000.00	415,500.00	2,724,200.00			2,724,200.00	
SEWER FUND TOTAL		3,588,498.82	250,000.00	415,500.00	3,422,998.82	-	-	3,422,998.82	
FUND TOTAL EXTERNALLY RESTRICTED FUNDS		12,887,801.08	1,231,088.00	865,500.00	13,253,389.08	11,044.00	0.00	13,264,433.08	
TOTAL OF ALL RESTRICTED FUNDS		44,208,700.84	9,083,801.00	8,544,013.00	44,748,488.84	2,504,044.00	8,433,619.00	38,818,913.84	
These funds are held as Cash and Investments, primarily as Term Deposits									

10.3 REFERRAL OF CONFIDENTIAL MATTERS**File Number:** S13.5.2/16 / 23/31779**Author:** Kristy Paton, Corporate Support Officer - Publishing**SUMMARY:**

Referral of Confidential Report.

RECOMMENDATION:

That Council move into Closed (Public excluded) meeting of the Council and that the press and members of the public be asked to leave the chambers whilst Council considers the following items:

Item: 13.1 Housing Proposal - Homes North Community Housing Co Ltd (Homes North).

Authority: Section 10A (2) (c) Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

COMMENTARY:

In accordance with the provisions of Section 9 (2A) *Local Government Act 1993*, the General Manager is of the opinion that consideration of the following item(s) is likely to take place when the meeting is closed to the public.

Item: Housing Proposal - Homes North Community Housing Co Ltd (Homes North).

Description: Homes North have progressed their proposal to undertake the construction of a social housing project in Inverell. Council is being asked to commit an area of land for the proposed project.

Reason: Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business (s. 10A (2) (c) *Local Government Act 1993*).

11 INFORMATION REPORTS**11.1 STRATEGIC TASKS - 'SIGN OFF' - AUGUST 2023****File Number:** S4.13.2 / 23/30256**Author:** Kristy Paton, Corporate Support Officer - Publishing**SUMMARY:**

A part of a successful governance program is a need for administration to indicate to the policy makers that the requirements of the legislation, under which the organisation operates, has been provided. As a result, this information report provides Councillors with a statement of assurance from the General Manager that in accordance with the *Local Government Act, 1993*; the tasks have been complied with.

COMMENTARY:

The August 2023 tasks required to be undertaken are detailed below. Any of these tasks may be added to as Council becomes familiar with this new initiative.

Date	Compliance Requirement	Achieved/Not Achieved	Comments
1 August 2023	Last day for rates to be levied by service of rates notice [LGA s562(4)]	Achieved	Lodged 18/07/2023
31 August 2023	First quarter rates or single installment due [LGA s562]	Achieved	Lodged 18/07/2023

I confirm that the performance criteria as set out in the criteria for scheduled tasks have been met for the month of August, 2023. I confirm the accuracy and completeness of the information provided above, in that to the best of my knowledge and understanding, all material information has been herein disclosed.

P J HENRY PSM
GENERAL MANAGER

ATTACHMENTS:**Nil**

11.2 SUMMARY OF DEVELOPMENT APPLICATIONS, CONSTRUCTION CERTIFICATES AND COMPLYING DEVELOPMENT CERTIFICATES DURING AUGUST 2023
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File Number: S18.10.2/16 / 23/30760

Author: Robyn Waters, Administration Officer

SUMMARY:

This report is intended to keep Council updated on the Development Applications, Construction Certificates and Complying Development Certificates determined during the month of August 2023.

DEVELOPMENT APPROVALS, REFUSALS AND VARIATIONS DURING AUGUST 2023

Development Approvals

<u>Development Application Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Development</u>	<u>\$ Amount</u>
DA-81/2023	The Donnelly Bell Family Trust and S & E Doodson	342 Swanbrook Road, INVERELL 2360	Subdivision – 1 Lot into 3 Lots	NIL
DA-101/2023	Mr Danny John Everingham	8075 Gwydir Highway, LITTLE PLAIN 2360	Inverell Mighty Men, repeat of annual event held previously in 2022	NIL
DA-90/2023	JR & RJ Graham	41 Auburn Vale Road, INVERELL 2360	Additions and alterations to existing dwelling	18,900
DA-92/2023	Fernleigh Drafting	Red Hill Lane, BUKKULLA 2360	Shed	45,000
DA-95/2023	Bramwell Home Pty Ltd	68 Mather Street, INVERELL 2360	Single storey dwelling with attached secondary dwelling	416,760
DA-103/2023	Mr Christopher James Pintus	138 Bonshaw Road, ASHFORD 2361	Hayshed	68,107
DA-105/2023	MB & CM Jorgensen Pty Ltd	23 McBrides Lane, INVERELL 2360	In-ground pool	70,499
Monthly estimated value of Approvals: August 2023			7	619,266

Development Amendments

<u>Development Application Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Development</u>	<u>\$ Amount</u>
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DA-185/2021/A	Abode Building Design	91 Granville Street, INVERELL 2360	Alterations and Additions to an Existing Dwelling and Construction of a New Carport	NIL
DA-39/2022/A	Ms Eriko Kawaramoto	227 Swanbrook Road, INVERELL 2360	Convert a bedroom into an accessible bathroom	NIL
Monthly estimated value of Approvals: August 2023			2	NIL

Development Refusals

Nil

Variation to Development Standards Approved

As part of the monitoring and reporting requirements established by the NSW Department of Planning, a report of all variations approved under delegation in accordance with Clause 4.6 of the *Inverell Local Environmental Plan 2012* must be provided to a full council meeting.

The following details the variations to development standards approved during August 2023.

INFORMATION:

Nil

CONSTRUCTION CERTIFICATES APPROVED AND AMENDED DURING AUGUST 2023**Construction Certificates approved by Council**

<u>Construction Certificate Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Construction</u>	<u>\$ Amount</u>
CC-49/2023	TBN Construct Pty Ltd	15 Victoria Street, INVERELL 2360	Additions and alterations	275,000
CC-51/2023	Abode Building Design	7 Wyndham Street, INVERELL 2360	Construction of a 20m x 12m Steel Frame Storage Shed	77,000
CC-54/2023	Danbuilt Pty Ltd	193 Ring Street, INVERELL 2360	Stage 1 - Additional Self Storage Units	370,000
CC-56/2023	Abode Building Design	13 Terry Drive, INVERELL 2360	Semi-detached dwelling (Duplex) and subdivision	498,960
CC-63/2023	TBN Construct Pty Ltd	1422 Oakwood Road, MOUNT RUSSELL 2360	Alterations and additions to existing dwelling	220,000
CC-72/2023	Abode Building Design	Dog Trap Lane, INVERELL 2360	Dwelling	440,000

CC-75/2023	Vinecombe Construction Pty Ltd	13 Shirley Street, INVERELL 2360	Erect deck at rear of dwelling	45,000
CC-78/2023	Ms Sally-Ann Smith	15 Swimming Pool Road, TINGHA 2369	Shed	17,000
CC-83/2023	Abode Building Design	2 Froude Street, INVERELL 2360	Carport	14,200
CC-89/2023	Mr Christopher James Pintus	138 Bonshaw Road, ASHFORD 2361	Hayshed	68,107
Monthly estimated value of Approvals: August 2023			10	2,025,267

Amended Construction Certificates approved by Council

<u>Construction Certificate Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Construction</u>	<u>\$ Amount</u>
CC-102/2006/A	Brighter Access Ltd	32 Macintyre Street, INVERELL 2360	Real Title Subdivision - 2 lots Strata Title Subdivision - 8 lots Construction of 8 Residential Units	NIL
Monthly estimated value of Approvals: August 2023			1	NIL

Construction Certificates approved by Private Certifier

Nil

Amended Construction Certificates approved by Private Certifier

Nil

COMPLYING DEVELOPMENT CERTIFICATES APPROVED AND AMENDED DURING AUGUST 2023

Complying Development Certificates Approved by Council

Nil

Amended Complying Development Certificates approved by Council

Nil

Complying Development Certificates approved by Private Certifier

Nil

Amended Complying Development Certificates approved by Private Certifier

Nil

TOTAL BUILDING CONSTRUCTION FOR INVERELL SHIRE DURING AUGUST 2023:

Type of Consent	<u>No.</u>	<u>\$ Amount</u>
Construction Certificates – Council Approved	10	2,025,267
Construction Certificates – Private Certifier	NIL	NIL
Complying Development – Council Approved	NIL	NIL
Complying Development – Private Certifier	NIL	NIL
TOTALS		2,025,267

Estimated Value of Approvals issued in the financial ytd in:	2023/2024	(17)	4,380,402
	2022/2023	(23)	4,025,527

Attachments:

Nil

11.3 NORTHERN INLAND POPULATION MIGRATION FOR 2016 - 2021**File Number:** S8.3.1/16 / 23/31053**Author:** Paul Henry, General Manager**SUMMARY:**

Regional Development Australia (Northern Inland) has released population data. The below information is provided for the information of Council.

COMMENTARY:

This week Regional Development Australia (Northern Inland) released a report on the changes to the Region's population for the period 2016 – 2021.

Their analysis sought to identify the net migration (in migration minus out migration) as it is a key contributor to the population level and the supply of labour. The ABS data will not pick up people who moved from the region to an overseas destination as these people did not complete the 2021 census survey. However, it did pick up people who moved from overseas to the region.

The overseas migration is important as it contributes to providing a skilled workforce in this region. The table, shown below, is a summary of RDANI's findings.

Table 1: Population Change 2016 – 2021

Local Government Area	Overseas In Migration (Number)	Net Population	% Increase	% Decrease
Armidale	1787	+ 22	0.07	
Glen Innes	98	- 28	0.3	
Gunnedah	165	+ 594	4.73	
Gwydir	15	- 415		7.8
Inverell	365	+ 104	0.6	
Liverpool Plains	57	- 239		3.0
Moree Plains	157	- 666		4.9
Narrabri	141	- 558		4.2
Tamworth	1622	+ 2662	4.4	
Tenterfield	68	+ 101	1.5	
Uralla	52	- 154		2.5
Walcha	21	- 112		3.6

Although the Estimated Resident Population for the Northern Inland region grew by 1,327 people (0.7%) between the 2016 and 2021 Census periods, this growth was not shared equally amongst the 12 LGAs. Tamworth and Gunnedah alone were largely responsible for this regional population growth with many other LGAs losing population.

Net domestic migration for the region as whole and indeed for all 12 LGAs was negative. In total 4,797 people left the region for other Australian locations outside of the Northern Inland

region. However, this was offset to a large degree by 4,539 residents moving into the region from overseas, though we cannot tell how many residents left the region to go overseas.

The biggest domestic losses of residents from the region were to Qld (2,947 net), North Coast of NSW (1,576 net) and the Newcastle/Hunter region (1,276 net).

The biggest source of new residents to the region was from Sydney (896 net) closely followed by the rest of NSW (826 net).

The modest population gain of 0.7% is well behind the gain for the state of NSW which was a 4.7% increase in population between 2016 and 2021.

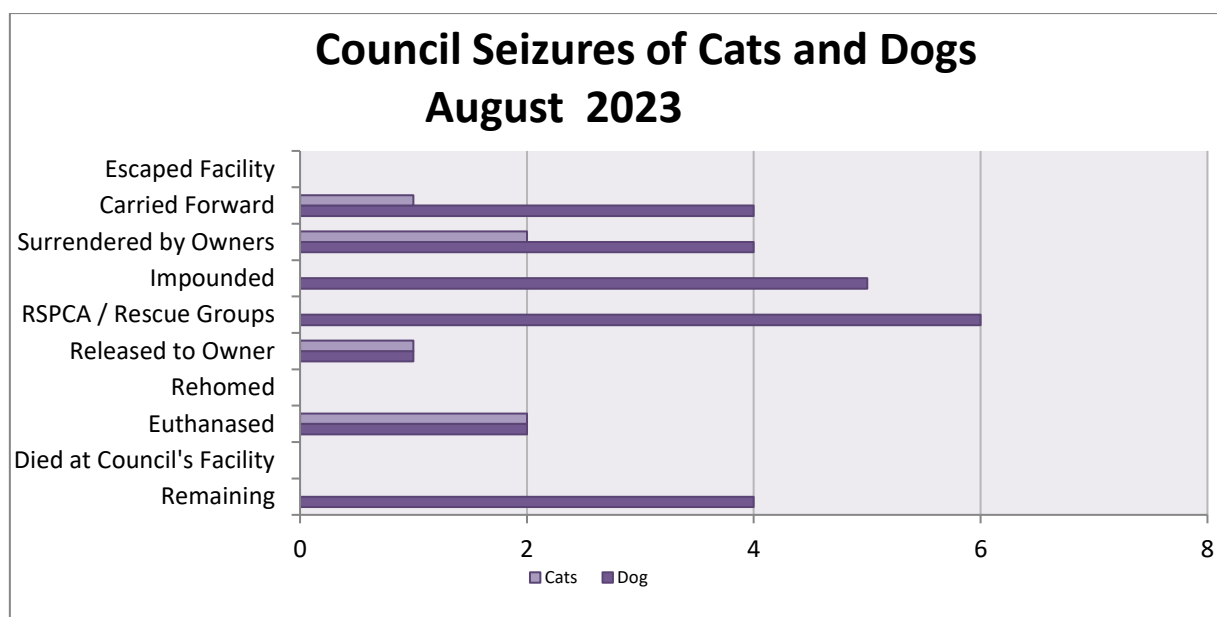
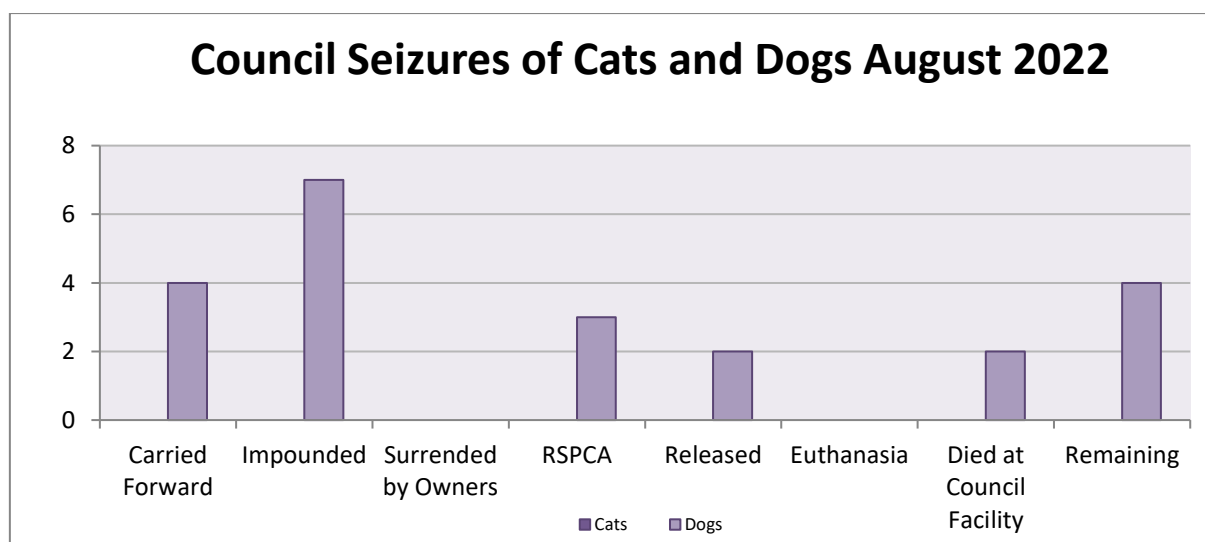
The upshot of these statistics is that there is a need to keep pursuing activities which attract residents and businesses to our region and reduce the out-migration from the region. This will be a combination of both employment and business opportunities, but also liveability and service provision factors. Of course, liveability and service provision depend to a large extent on population levels which can become something of a chicken and egg problem. However, there are a number of things local government can do to enhance liveability and services (e.g. housing supply, advocacy to retain/enhance health and education services, road and other transport upgrades, sport and recreation facilities, streetscapes, tourism promotion, business support).

ATTACHMENTS:

Nil

11.4 ORDINANCE ACTIVITIES REPORT FOR AUGUST 2023**File Number:** S18.10.1 / 23/31195**Author:** Robyn Waters, Administration Officer**SUMMARY:**

The following details the number of various Ordinance activities carried out during August 2023, in comparison to the same month in 2022.

INFORMATION:**COMPLIANCE****Inverell Shire Council Pound Monthly Report August 2023****Inverell Shire Council Pound Monthly Report August 2022****ATTACHMENTS:****Nil**

11.5 FINAL PRE-TOURNAMENT UPDATE - 2023 RALE RASIC JOEYS MINI WORLD CUP

File Number: S26.3.21 / 23/31430

Author: Peter Caddey, Manager Administrative and Marketing Services

SUMMARY:

A final pre-tournament update meeting for the 2023 Rale Rasic Joeys Mini World Cup was held at Council on Tuesday, 19 September. Council is asked to receive this report for information.

COMMENTARY:

Tournament organiser Mr Heinrich Haussler and Mr James Sweeney met with Manager Administrative and Marketing Services (MAMS) Peter Caddey, to deliver a final update on this year's Rale Rasic Joeys Mini World Cup tournament (RRJMWc).

Mr Haussler provided the following information:

- The Cup Booklet is currently at the printers and will be ready for distribution as scheduled.
- Trophies for the Tournament have been ordered.
- Tournament insurance has been arranged. Invoice to be received and paid by the organisers.
- The German Football Team will arrive at Brisbane airport on Friday, 22 September. The team has hired two buses for the journey.
- Mr Haussler will drive to Brisbane on Friday, 22 September to collect the German Coach from the airport, due to his arriving on a later flight than the team.
- NIAS (Northern Inland Academy of Sport) will not be fielding any teams for 2023 RRJMWc, much to the frustration of organisers.

Team Numbers as at 19 September:

- Under 19s Five (5) teams
- Under 14s Five (5) teams
- Under 12s Two (2) teams
- Under 10s Four (4) teams
- Under 8s Eight (8) teams
- All Abilities Two (2) teams
- Business House Challenge Ten (10) teams.

Under 19s and Under 14s will play Monday 25th – Thursday 28th, with the final on Saturday 30th.

Under 12s and Under 10s play Wednesday 27th – Friday 29th.

Under 8s play Thursday 28th & Friday 29th.

All abilities play Monday 25th & Tuesday 26th.

Business House Challenge will be held Wednesday and Thursday evenings.

Mr Sweeney detailed that all canteen facilities have been arranged and all referees confirmed.

Presentation night will be held at Inverell Town Hall on Friday 29th September from 6pm.

A post event meeting will be scheduled with Mr Haussler. A written report summarising the event and all media coverage will be provided to Council within thirty (30) days of the conclusion of the event, together with a full financial account of the event including a full income and expenditure statement.

RISK ASSESSMENT:

Nil

POLICY IMPLICATIONS:

Nil

CHIEF FINANCIAL OFFICERS COMMENT:

Nil

LEGAL IMPLICATIONS:

Nil

ATTACHMENTS:

Nil

11.6 LITERARY DINNER WITH PETER WATT**File Number:** S3.6.17/05 / 23/31965**Author:** Sonya Lange, Manager Library Services**SUMMARY:**

The Inverell Library will be hosting a Literary Dinner with author Peter Watt during Eat Drink Live 2023.

COMMENTARY:

The Inverell Library has partnered with Eat Drink Live to hold a Literary Dinner with Australian author Peter Watt. Known for his historical fiction, including the unforgettable epic Frontier series, Peter is an entertaining and engaging speaker. He has spent time as a soldier, articled clerk, prawn trawler deckhand, builder's labourer, surveyor's chainman, pipe layer, real estate salesman, private investigator, police sergeant and advisor to the Royal Papua New Guinea Constabulary. He now lives at Maclean, on the Clarence River in northern New South Wales and is active in the RFS.

The dinner will be held on Friday, 10 November 2023, at the Inverell Club, and forms one of the official Eat Drink Live events. Tickets will be available via TryBooking in early October, at \$65.00 per head. Councillors and their guests are cordially invited to support the event.

ATTACHMENTS:

Nil

12 GOVERNANCE REPORTS**12.1 GENERAL & SPECIAL PURPOSE FINANCIAL REPORTS 2022/2023****File Number: S12.11.5 / 23/31491****Author: Robert Kimmince, Manager Financial Services****SUMMARY:**

The Draft General Purpose and Special Purpose Financial Reports have been finalised by Council staff. This report recommends Council authorises the referral of these documents to Council's external Auditor for audit.

RECOMMENDATION:

That:

- i) the report be received and noted;*
- ii) Council's DRAFT 2022/2023 Financial Statements be "referred to audit" in accordance with s413(1) of the Local Government Act 1993.*
- iii) If during the audit process, the NSW Audit Office requires any material changes, or discovers any audit issues that would render the Financial Statements false or misleading in any way, the draft financial statements are to be returned to Council for further consideration.*
- iv) Council record as an opinion of Council, in accordance with s413 (2c) of the Local Government Act 1993, that the draft 2022/2023 annual financial report is in accordance with:*
 - the Local Government Act 1993 (as amended) and the Regulations made there under,*
 - the Australian Accounting Standards and professional pronouncements,*
 - the Local Government Code of Accounting Practice and Financial Reporting, and*
 - presents fairly the Council's operating result and financial position for the year, and*
 - accords with Council's accounting and other records; and*
 - that the Council is not aware of any matter that would render this report false or misleading in any way.*
- v) Subject to no material audit changes or audit issues discovered as a result of the audit process:*
 - i) the Mayor, Deputy Mayor, General Manager and Responsible Accounting Officer be authorised to sign the statements as required by s413(2) of the Local Government Act 1993;*
 - ii) Council authorise the General Manager to forward the Financial Statements to the Office of Local Government upon receipt of the Audit Reports from the NSW Audit Office;*
 - iii) Council authorise the General Manager to place the audited Financial Statements on public exhibition and provide notice in accordance with s418(3) of the Local Government Act 1993, that Council will consider the Reports of its Auditors for the year ended 30 June, 2023 at its Ordinary Meeting to be held on Wednesday, 22 November, 2023; and*
 - iv) Council present the signed audited Financial Statements to the public at the Ordinary Council meeting to be held on 22 November, 2023 in accordance with s 419 (1) Local Government Act 1993.*

COMMENTARY:

The *Local Government Act 1993* requires Council to prepare each year financial reports and to then refer these reports for audit as soon as practicable after the end of that year.

The 2022-2023 General Purpose Financial Report and Special Purpose Financial Report have been completed and arrangements have been made with Council's independent auditor, Audit Office of New South Wales, to complete the end of year audit.

A draft set of the financial reports have been provided to the Audit Risk and Improvement Committee for review at its September meeting. When the audit is completed the NSW Audit Office will issue a client service report which will be presented along with the audited financial reports to the Audit Risk and Improvement Committee for review.

Copies of the draft primary statements are attached to this report, a full set of statements including notes and special schedules have been supplied for Councillor's information via Dropbox.

The audited financial statements and independent auditors report will then be presented to Council and the public at the Ordinary Council Meeting to be held on 22 November, 2023, in accordance with s419 (1) of the *Local Government Act 1993*.

Section 413(2)(c) of the *Local Government Act 1993* requires a Statement, signed by the General Manager, Responsible Accounting Officer, Mayor and one Councillor, to accompany the draft Financial Reports when they are sent to the Audit Office. The form of this statement is specified in the Local Government Code of Accounting Practice and requires Council authorisation.

Staff Certification:

The General Manager, Mr Paul Henry, and the Responsible Accounting Officer, Mr Paul Pay, have both certified that to the best of their knowledge, the General Purpose and Special Purpose Financial Reports have been prepared in accordance with all statutory requirements and believe the reports present fairly the financial position of Inverell Shire Council at 30 June, 2023.

Council Certification:

Before audit certificates will be issued by the Audit Office of NSW, Council must record as an opinion of Council in accordance with the provisions of s413(2)(c) of the *Local Government Act 1993*, (as amended) that Council's Annual Financial Reports/Special Purpose Finance Reports have been prepared in accordance with:

- *the Local Government Act 1993 (as amended) and the Regulations made there under,*
- *the Australian Accounting Standards and professional pronouncements, and*
- *the Local Government Code of Accounting Practice and Financial Reporting, and*
- *presents fairly the Council's operating result and financial position for the year, and*
- *accords with Council's accounting and other records; and*
- *that the Council is not aware of any matter that would render this report false or misleading in any way.*

Legislative Requirements

After the 2022/2023 Financial Statements have been audited, Council must present the signed audited Financial Statements to the public at an Ordinary Council meeting in accordance with Section 419 (1) of the *Local Government Act 1993*. The last possible day to present the financial reports is 5 December, 2023.

Council must also place the audited Financial Statements on public exhibition and provide notice in accordance with Section 418 (3) of the *Local Government Act 1993*, that Council will consider the Reports of its Auditors for the year ended 30 June, 2023. The public notice must provide a minimum of seven (7) days' notice for the public presentation.

It is proposed that the audited 2022/2023 Financial Statements be presented to the public at Council's Ordinary Meeting to be held on Wednesday 22 November, 2023 and that Council make a public notice in the Inverell Times no later than 9 November, 2023.

FINANCIAL ANALYSIS:

A review of Council's cash position at 30 June, 2023 indicates that all Council funds have again finished with a small cash surplus for the 2022/2023 financial year, after transfers to/from Internally Restricted Assets have been considered.

GENERAL FUND

Council has achieved a cash surplus in its general operations of \$3K after net transfers to/from Internally Restricted Assets.

Waste Management Services:

The Waste Management Fund remains in a sound financial position to complete the implementation of the Waste Management Strategy over the coming years.

Council will be aware of the costs incurred in Council taking over the Waste Collection Services, closing landfills, establishing transfer stations and the works undertaken at the Inverell Waste Depot from 2015 to 2020. The Waste Management Internally Restricted Assets have a balance of \$4.57M. Further significant expenditures are planned for 2023/2024, this includes the additional closure of rural landfills. Waste Management charges are expected to generate a transfer to the Waste Internally Restricted Asset of \$425K in 2023/2024 and following years which will help to offset the large expenditures expected in this area.

Domestic Waste Management:

This fund is externally restricted and provides the road side collection of general domestic waste. The fund remains in a sound financial position with sufficient funding available to implement new domestic waste services when required, such as a FOGO (Food Organics and Garden Organics) services. The Domestic Waste Management Externally Restricted Assets has a balance of \$995K as at 30 June, 2023.

Plant Fleet:

Council's plant fleet returned an operating surplus of \$66 on a turnover of \$6.67M, after providing for transfers to the Internally Restricted Asset for Plant Replacements. This is a strong result given the increased fuel prices, reduced fuel tax credits, increased cost of parts and repairs. This business unit continues to be able to maintain a modern fleet at very competitive charge rates.

Financial modelling has been undertaken which indicates that the plant fleet fund will continue to be sustainable in the long term. The Fleet fund continues to provide a modern fleet at very competitive charge rates.

Investments:

Council's General Fund investments continued to record strong returns throughout 2022/2023. Council's portfolio is significantly higher than previous years as Council is holding a large quantum of funds for the Aquatic Centre Redevelopment.

Council's "Unrestricted Current Ratio" for the Combined Fund remained sound despite the lower overall investment returns.

A review of the Financial Statements indicates that the level of Cash and Investments increased to \$102.1M at 30 June, 2023 up from \$74.76M at 30 June, 2022. Of the \$102.1M in cash and investments at 30 June, 2023 after all restricted funds are removed, only \$3.4M remains as working capital.

The following table is a dissection of Council's Investment Portfolio as at 30 June, 2023.

DISSECTION OF COUNCIL'S AUDITED INVESTMENT PORTFOLIO

30 JUNE 2023

TOTAL AUDITED INVESTMENTS 30 JUNE 2023		\$000
<i>as per Note C1-2</i>		102,087
LESS EXTERNALLY RESTRICTED ASSETS		
Water Funds - Revotes		3,787
Water Funds - Restricted Reserves		8,836
Water Funds - Net Cash balances		1,909
TOTAL Water Funds	Note C1-3	14,532
Sewer Funds - Revotes		4,835
Sewer Funds - Restricted Reserves		3,423
Sewer Funds - Net Cash balances		814
TOTAL Water Funds	Note C1-3	9,072
Domestic Waste Management Funds		995
Specific Purpose Unexpended Loans - Inverell Aquatic Centre	Note C1-3	10,000
Bonds & Securities, Developer Contributions	Note C1-3	1,701
Contract Liabilities (unspent grants)	Note C3-2	8,620
Accounts Payable	Note C3-1	6,982
Revotes for Works in Progress as at 30 June 2023		8,252
sub-total - Externally Restricted Assets		60,154
LESS INTERNALLY RESTRICTED ASSETS	Note C1-3	
Emergency Services Reserve		379
Building Infrastructure Reserve		999
Community Infrastructure Reserve		11,772
Economic Development Reserve		1,656
Transport Infrastructure Reserve		1,973
Employee Provisions Reserve		2,062
Information Technology Reserve		1,989
Plant Replacement Reserve		4,069
Financial Risk Reserve		2,021
Waste Management Services Reserve		4,575
Financial Assistance Grant		10,331
sub-total - Internally Restricted Assets		41,826
Plus EOFY Grants accrued	Note C1-6	3,307
NET CASHFLOW/WORKING CAPITAL		3,414

The General Fund Interest on investment income was significantly above budget with additional interest revenue totalling \$1.2M. The additional interest has been transferred to the Swimming Pool reserve in accordance with Council's adopted funding strategy for the Inverell Aquatic Centre Redevelopment.

In respect of Cash flows, it is noted that outstanding rates and charges increased by 0.05% across the Combined Fund in 2022/2023. This is an excellent result given the tough economic conditions currently being experienced by rural communities.

Outstanding debtors for State and Federal Government work due at 30 June, 2023, remains over \$3.307M. This is principally as a result of the revised Government Funding Practice of now paying most Grants in arrears with Council having to carry the expenditures in the short term.

Summary:

Overall, Council's General Fund continues to perform strongly, however, significant caution needs to be exercised in Council's decisions in respect of Service Levels, Community funding requests and the addition of any new infrastructure or services. Increasing operational costs will continue to pressure Council's capacity to maintain existing services levels and infrastructure.

WATER FUND:

Council's Water Fund has finished the year with a cash surplus of \$2K after net transfers to Internally Restricted Assets of \$681K. This is a sound result for the fund and is in accordance with the Long-Term Financial Plan.

The Water Fund returned an "Economic Real Rate of Return" of 1.29% up from 1.20% for 2021/2022. It is a State Government requirement that the fund obtains a positive return on capital invested/assets.

The Water Fund has produced an operating deficit (operational income – operational expenses) of \$68K, this is not to be confused with the total net operating position which includes capital grants and contributions resulting in a net surplus of \$104K. Council had budgeted for a net operating surplus of \$25K before capital grants and contributions.

The contributing factor resulting in this operating deficit was water sales were down by \$159K compared to budget due to the prolonged wet weather.

The Water Fund Interest on investment income was above budget with additional interest revenue totalling \$279K. The additional interest has been transferred to the Future Capital Works reserve to fund future water infrastructure. Water Fund Cash and Investments at 30 June, 2023 totalled \$14.53M.

Overall, the Water Fund maintains a sound financial position.

SEWERAGE FUND:

Council's Sewerage Fund finished the year with a cash surplus of \$1K after net transfers to Internally Restricted Assets of \$349K.

The Sewerage Fund returned an "Economic Real Rate of Return" of 1.83% and is up from 0.98% for 2021/2022. It is a State Government requirement that the fund obtains a positive return on capital invested/assets.

The Sewer Fund has produced an operating surplus (operational income – operational expenses) of \$40K, this is not to be confused with the total net operating position which includes capital grants and contributions resulting in a net surplus of \$85K. Council had budgeted for a net operating deficit of \$17K before capital grants and contributions.

The Sewer Fund Interest on investment income was above budget with additional interest revenue totalling \$230K. The additional interest has been transferred to the Future Capital Works reserve to fund future sewer infrastructure. Sewer Fund Cash and Investments at 30 June, 2023 totalled \$9.07M.

While the Sewer Fund maintains a sound financial position, increases in the Sewer Fund annual charges above inflation will be required in future years to fund the continuing upgrade of the Sewerage System.

PERFORMANCE BENCHMARKS:

The attached table represents Council's key performance benchmarks as at 30 June, 2023.

As shown, Council meets five (5) of the seven (7) benchmarks. Council does not meet the benchmark on the following two (2) ratios:

1. Own Source Operating Revenue.

The Own Source Operating Revenue Benchmark at 47.18% (three-year average) is significantly below the >60% benchmark requirement. Council Own Source Operating Revenue result for 2022/2023 has been significantly impacted by additional grant funding.

Council has historically struggled to meet this ratio; the approved SRV, as shown in 2020 will improve the underlying position where Council can expect to meet the benchmark much more often than not. However, the ratio will continue to be impacted by the amount of grant funding Council receives in a particular year. Even in the longer term, a year where Council receives significantly above average grant funding, something typically to be welcomed, the Own Source Revenue Ratio will dip below the benchmark of 60%.

Council received approximately \$28M in grant revenue during 2022/2023. The average grant revenue for the previous five years (2015-2020) before the government stimulus for natural disasters was only \$14M.

Decreasing Council's total revenue by additional grants received of \$14M results in an adjusted Own Source Operation Revenue Ratio of 62.92% for the General Fund.

2. Real Operating Expenditure Per Capita Ratio

This ratio should decrease over time. During 2023 this ratio is negatively impacted by additional one-off operating grants such as Natural Disaster Assistance Grants, Fixing Local Roads and funding for road maintenance repairs. Ongoing Government stimulus during 2023/2024 as a result of natural disasters will continue to impact this ratio.

NET LOSS FROM THE DISPOSAL OF ASSETS

Throughout the reporting period Council has disposed of assets that are no longer required, due for replacement, or have become obsolete or inefficient. As a result of these disposals Council has incurred a net loss on disposal of assets of \$2.014M.

A loss result from the disposal of a fixed asset if the cash or trade-in allowance received is less than the book value of the asset. A loss also occurs if a fixed asset that still has a book value is discarded and nothing is received in return as was the case with the disposal of Inverell Swimming Pool assets.

Net loss from the disposal of assets

Asset Class	Gain/(Loss) \$,000
Plant & Equipment	(27.00)
Infrastructure Assets	
Inverell Swimming Pool	(1,803.00)
Stormwater	(150.00)
Water Assets	(23.00)
Sewer Assets	(7.00)
Open Space Assets & Other Structures	(336.00)
Real Estate Assets Held for Sale	332.00
Rifle Range Road Land	
TOTAL	(2,014.00)

INDEXATIONS OF ASSETS

Each year Council completes a fair value assessment on all asset classes to determine if the asset values recorded within the financial statements reflect the current cost to replace those assets. During periods of little inflations this assessment does not require any adjustments to the recorded asset values. However, as a result of the current high inflation, Council determined during the fair value assessment that assets were undervalued and accordingly Council chose to index these assets resulting in an increase to asset values of \$30.848M.

Council used a variety of indexes based on CPI movements from June 2022 to June 2023. The following provides additional information on these indexes and the total amount of indexation per asset class.

Infrastructure Property Plant and Equipment Indexation for 2023

Asset Class	Valuation Method	Index Used	Percentage	Indexation \$,000
LAND				
Land - Operational	Revaluation	No Indexation applied due to revaluation		
Land - Community	Revaluation	No Indexation applied due to revaluation		
INFRASTRUCTURE				
Buildings - Non specialised	Revaluation	No Indexation applied due to revaluation		
Buildings - Specialised (Public Halls)	Revaluation	No Indexation applied due to revaluation		
Other Structures	Revaluation	No Indexation applied due to revaluation		
Roads	Indexation	The average of three Indexes (being ABS-Index Number 3101 Roads & Bridge Construction NSW-June 2023 (5.22%); ABS - Index Number 3101 Roads & Bridge Construction Australia-June 2023 (6.2%); ABS - Index Number 3101 Other Heavy Civil Engineering Construction Australia-June 2023 (4.42%))	5.28%	15,259.00
Bridges	Indexation	The average of three Indexes (being ABS-Index Number 3101 Roads & Bridge Construction NSW-June 2023 (5.22%); ABS - Index Number 3101 Roads & Bridge Construction Australia-June 2023 (6.2%); ABS - Index Number 3101 Other Heavy Civil Engineering Construction Australia-June 2023 (4.42%))	5.28%	6,358.00
Footpaths	Indexation	The average of three Indexes (being ABS-Index Number 3101 Roads & Bridge Construction NSW-June 2023 (5.22%); ABS - Index Number 3101 Roads & Bridge Construction Australia-June 2023 (6.2%); ABS - Index Number 3101 Other Heavy Civil Engineering Construction Australia-June 2023 (4.42%))	5.28%	448.00
Bulk Earthworks	Indexation	The average of three Indexes (being ABS-Index Number 3101 Roads & Bridge Construction NSW-June 2023 (5.22%); ABS - Index Number 3101 Roads & Bridge Construction Australia-June 2023 (6.2%); ABS - Index Number 3101 Other Heavy Civil Engineering Construction Australia-June 2023 (4.42%))	5.28%	6,425.00
Stormwater	Indexation	NSW Reference Rates Manual - NSW Water Supply and Sewerage Construction Cost indices	7.71%	2,358.00
Water Supply Network	Revaluation	No Indexation applied due to revaluation		
Sewerage Network	Revaluation	No Indexation applied due to revaluation		
Swimming Pools	Revaluation	No Indexation applied due to revaluation		
Other Open Space/Recreational Assets	Revaluation	No Indexation applied due to revaluation		
TOTAL INDEXATION				\$ 30,848.00

REVALUATIONS

The Australian Accounting Standards and the NSW Local Government Code of Accounting Practice 2023 require Councils to revalue asset every five years. During 2022/2023 Council completed revaluations on the following asset classes:

1. Water and Sewer Assets
2. Land, Building and Other Structures

Water and Sewer Revaluation

Council last completed a Water and Sewer Revaluation in 2016/2017. Council deferred the new revaluation from 2021/2022 to the current reporting period (2022/2023) due to a lack of contractors to complete required inspections.

The overall basis for valuation is at fair value as per the Department of Local Government Code of Accounting Practice and Financial Reporting and the 2014 Reference Rates Manual for Valuation of Water Supply, Sewerage and Stormwater Assets.

The valuations are based on the fair value of the modern equivalent of the existing asset. This approach has included an assessment of the overall useful life of each type of asset and the subsequent determination of the remaining useful life of each asset.

This 2014 Reference Rates Manual for Valuation of Water Supply, Sewerage and Stormwater Assets updates the 2003 edition of the manual and was prepared by the Urban Water branch of the NSW Office of Water. NSW Local Water Utilities (LWUs) are required to determine the fair value and current replacement cost for their water supply, sewerage and stormwater assets in accordance with this Manual.

The Reference Rates shown are for June 2014 and are based on competitive contract prices obtained by NSW Public Works for water supply and sewerage projects within NSW, supplemented by published rates for water supply, sewerage and stormwater works and also rates obtained from a number of LWUs and other agencies. The 2014 rates are index annually.

The valuations are as at 30 June 2023 are shown in the table below:

CLASS	Replacement Cost	Accumulated Depreciation	Written Down Value 30 June 2023	2023/2024 Estimated Depreciation
Water				
Water Supply	\$ 6,604,176.08	\$ 3,640,964.79	\$ 2,963,211.29	\$ 161,347.68
Water Treatment	\$ 35,697,200.00	\$ 11,399,349.99	\$ 24,297,850.01	\$ 616,001.27
Water Distribution	\$ 26,140,314.45	\$ 6,345,982.30	\$ 19,794,332.14	\$ 384,605.83
Water Trunk Mains	\$ 35,912,652.38	\$ 13,906,593.93	\$ 22,006,058.45	\$ 359,126.52
Water Retic Mains	\$ 39,371,205.40	\$ 13,959,827.06	\$ 25,411,378.34	\$ 389,008.15
Water Meters	\$ 672,627.20	\$ 267,322.14	\$ 405,305.06	\$ 13,452.54
<i>Water Subtotal</i>	<i>\$ 144,398,175.50</i>	<i>\$ 49,520,040.21</i>	<i>\$ 94,878,135.29</i>	<i>\$ 1,923,541.99</i>
Sewer				
Sewer Non Pressure Mains	\$ 49,791,441.63	\$ 28,221,293.20	\$ 21,570,148.43	\$ 497,914.42
Sewer Pressure Mains	\$ 6,160,042.42	\$ 1,758,295.30	\$ 4,401,747.11	\$ 77,000.53
Sewage Pumping Stations	\$ 10,729,776.94	\$ 5,370,579.60	\$ 5,359,197.34	\$ 348,481.67
Sewer Tingha Pods	\$ 1,730,223.75	\$ 865,111.88	\$ 865,111.88	\$ 67,610.65
Sewage Treatment Plants	\$ 20,939,100.00	\$ 7,384,086.00	\$ 13,555,014.00	\$ 359,610.90
<i>Sewer Subtotal</i>	<i>\$ 89,350,584.74</i>	<i>\$ 43,599,365.98</i>	<i>\$ 45,751,218.76</i>	<i>\$ 1,350,618.17</i>
TOTAL	\$ 233,748,760.24	\$ 93,119,406.19	\$ 140,629,354.05	\$ 3,274,160.17

The replacement cost for Council's water infrastructure assets have increased in value by \$30.15M or 26.39% since 30 June 2017. Sewer infrastructure assets have increase in value by \$23.0M or 34.65% since 30 June 2017. These increases are primarily due to an increase in unit rates to construct water and sewer infrastructure.

The most significant impact of the revaluation process is the increase in expected depreciation on water and sewer infrastructure. Depreciation on water assets is forecasted to increase by \$220K or 12.9% in 2023/2024, while Sewer assets will increase by \$207K or 18.9%.

These substantial increases in operational expenses will have a negative impact on the Operational Performance Ratio, which is a key financial performance indicator. This will be a consideration when developing next year's Operational Plan.

The increase in depreciation is primarily due to the increased value of the underlying assets, as previously mentioned this was driven by the increased cost of construction.

Land, Building and Other Structures

Council last completed a Land, Building and Other Structures Revaluation process in 2017/2018 and accordingly Council has again completed another revaluation during the current reporting period.

Council Community Land has been revalued by Council Staff using the 2022 Land Valuation provided by the NSW Valuer General in accordance with the Department of Local Government Code of Accounting Practice.

Operational Land, Buildings and Other Structures comprise a range of assets that have different design features or even uses and as a result need to be differentiated to enable the application of different valuation inputs. Given the complexity of this asset class Council engaged APV valuers to complete the valuation process.

The valuations are based on the fair value of the modern equivalent of the existing asset. This approach has included an assessment of the overall useful life of each type of asset and the subsequent determination of the remaining useful life of each asset.

The valuations as at 30 June 2023 are shown in the table below:

Asset Class		REVALUATION		
		Replacement Cost	Accum Depreciation	Fair Value (WDV)
160100	Land - Community - General	13,448,640.00		13,448,640.00
160110	Land - Community - Water Supply Network	62,000.00		62,000.00
150100	Land - Operational - General	17,894,430.00	-	17,894,430.00
150110	Land - Operational - Water Supply Network	744,100.00	-	744,100.00
150120	Land - Operational - Sewer Network	763,700.00	-	763,700.00
210100	Other Structures - General	18,971,497.99	4,008,984.33	14,962,513.66
200100	Buildings - Non Specialised-General	35,510,025.75	10,163,715.66	25,346,310.09
200110	Buildings - Specialised (Public Halls)	19,197,773.82	8,505,628.31	10,692,145.51
200120	Buildings - Water Supply Network	270,000.00	-	270,000.00
264100	Infrastructure Swimming Pools	2,765,950.01	826,810.35	1,939,139.66
266100	Infrastructure Other Open Space/Recreational	34,343,213.00	6,086,851.06	28,256,361.94
300100	Assets Held for Sale	-	-	-
310100	Investment Properties	3,424,000.00	-	3,424,000.00
320100	Real Estate Development	385,000.00	-	385,000.00
	Totals Buildings, Op Land, Oth Infrast	147,780,330.57	29,591,989.71	118,188,340.86
	GENERAL FUND	146,002,530.57	29,591,989.71	116,410,540.86
	WATER FUND	1,076,100.00	-	1,076,100.00
	SEWER FUND	763,700.00	-	763,700.00
	TOTAL	147,842,330.57	29,591,989.71	118,250,340.86

COMBINED FUND:

This is another sound financial result for Council in all funds. It is imperative that a Council delivers an operating surplus on average, so that it can provide funding for asset renewals and upgrades and remain sustainable for the future.

Overall, Council's other major financial indicators remain sound. Increasing operational costs will continue to pressure Council's capacity to maintain existing service levels and infrastructure. Capacity does exist in the Waste, Water and Sewerage Funds to undertake planned new capital works in addition to asset renewals. As noted, Council also has the capacity to fully implement its Waste Strategy over the coming years.

LEGAL IMPLICATIONS:

These reports ensure compliance with:

- The *Local Government Act 1993*, (as amended) and the Regulations made thereunder.
- The Australian Accounting Standards and professional pronouncements.
- The Local Government Code of Accounting Practice and Financial Reporting.
- The Department of Water and Energy Practice Management of Water Supply and Sewerage Guidelines.
- NSW Government Policy Statement '*Application of National Competition Policy to Local Government*'.
- Department of Local Government Guidelines '*Pricing and Costing for Council Businesses: A Guide to Competitive Neutrality*'.

ATTACHMENTS:

1. Draft Income Statement 2022-2023 [↓](#)
2. Draft Statement of Financial Position - 2022-2023 [↓](#)
3. Draft Cash Flow Statement 2022-2023 [↓](#)
4. Draft Statement of Changes in Equity 2022-2023 [↓](#)
5. General Fund Ratios 2023 [↓](#)
6. GPFS Statement by Councillors and Management 2023 [↓](#)
7. SPFS Statement by Councillors and Management 2023 [↓](#)

Inverell Shire Council | Income Statement | for the year ended 30 June 2023

Inverell Shire Council

Income Statement

for the year ended 30 June 2023

Original unaudited budget 2023 \$ '000		Notes	Actual 2023 \$ '000	Actual 2022 \$ '000
Income from continuing operations				
24,087	Rates and annual charges	B2-1	23,770	22,929
5,406	User charges and fees	B2-2	6,043	4,617
574	Other revenues	B2-3	933	1,172
11,736	Grants and contributions provided for operating purposes	B2-4	19,420	21,378
941	Grants and contributions provided for capital purposes	B2-4	9,022	6,833
682	Interest and investment income	B2-5	2,488	815
122	Other income	B2-6	572	184
48	Net gain from the disposal of assets	B4-1	–	161
43,596	Total income from continuing operations		62,248	58,089
Expenses from continuing operations				
15,735	Employee benefits and on-costs	B3-1	14,835	14,549
12,635	Materials and services	B3-2	21,504	19,726
448	Borrowing costs	B3-3	344	274
12,730	Depreciation, amortisation and impairment of non-financial assets	B3-4	13,448	12,694
929	Other expenses	B3-5	980	1,141
–	Net loss from the disposal of assets	B4-1	2,014	–
42,477	Total expenses from continuing operations		53,125	48,384
1,119	Net operating result for the year attributable to Council		9,123	9,705
1,119	Net result for the year		9,123	9,705
1,119	Net result attributable to council		9,123	9,705
178	Net operating result for the year before grants and contributions provided for capital purposes		101	2,872

The above Income Statement should be read in conjunction with the accompanying notes.

Inverell Shire Council | Statement of Financial Position | for the year ended 30 June 2023

Inverell Shire Council

Statement of Financial Position

as at 30 June 2023

		2023	2022
	Notes	\$ '000	\$ '000
ASSETS			
Current assets			
Cash and cash equivalents	C1-1	16,087	13,795
Investments	C1-2	75,000	40,968
Receivables	C1-4	5,151	4,429
Inventories	C1-5	672	584
Contract assets and contract cost assets	C1-6	3,307	8,933
Other	C1-11	112	99
Total current assets		100,329	68,808
Non-current assets			
Investments	C1-2	11,000	20,000
Receivables	C1-4	61	637
Infrastructure, property, plant and equipment (IPPE)	C1-8	898,704	851,896
Investment property	C1-9	3,424	3,090
Total non-current assets		913,189	875,623
Total assets		1,013,518	944,431
LIABILITIES			
Current liabilities			
Payables	C3-1	6,982	3,854
Contract liabilities	C3-2	8,620	5,515
Borrowings	C3-3	741	616
Employee benefit provisions	C3-4	5,075	4,652
Provisions	C3-5	205	208
Total current liabilities		21,623	14,845
Non-current liabilities			
Borrowings	C3-3	10,327	1,069
Employee benefit provisions	C3-4	200	200
Provisions	C3-5	4,616	6,714
Total non-current liabilities		15,143	7,983
Total liabilities		36,766	22,828
Net assets		976,752	921,603
EQUITY			
Accumulated surplus	C4-1	614,439	605,316
IPPE revaluation reserve	C4-1	362,313	316,287
Council equity interest		976,752	921,603
Total equity		976,752	921,603

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

Inverell Shire Council | Statement of Cash Flows | for the year ended 30 June 2023

Inverell Shire Council

Statement of Cash Flows

for the year ended 30 June 2023

Original unaudited budget 2023 \$ '000		Notes	Actual 2023 \$ '000	Actual 2022 \$ '000
Cash flows from operating activities				
<i>Receipts:</i>				
23,771	Rates and annual charges		23,882	23,076
5,406	User charges and fees		8,214	3,661
682	Investment revenue and interest		1,708	840
12,993	Grants and contributions		36,168	25,015
–	Bonds, deposits and retentions received		260	144
696	Other		3,250	4,159
<i>Payments:</i>				
(15,735)	Payments to employees		(14,428)	(14,709)
(8,654)	Payments for materials and services		(22,673)	(22,179)
(448)	Borrowing costs		(344)	(274)
(4,910)	Other		(3,108)	(931)
13,801	Net cash flows from operating activities	G1-1	32,929	18,802
Cash flows from investing activities				
<i>Receipts:</i>				
–	Sale of investments		28,450	23,985
–	Sale of investment property		–	168
–	Sale of real estate assets		340	–
711	Proceeds from sale of IPPE		450	1,157
–	Other - Reversal Unused Tip Provision		2,309	–
<i>Payments:</i>				
–	Purchase of investments		(53,482)	(22,868)
(22,910)	Payments for IPPE		(18,085)	(14,357)
–	Purchase of real estate assets		(2)	–
(22,199)	Net cash flows from investing activities		(40,020)	(11,915)
Cash flows from financing activities				
<i>Receipts:</i>				
10,000	Borrowings and advances		10,000	–
<i>Payments:</i>				
(950)	Borrowings and advances		(617)	(653)
9,050	Net cash flows from financing activities		9,383	(653)
652	Net change in cash and cash equivalents		2,292	6,234
–	Cash and cash equivalents – beginning of year		13,795	7,561
–	Cash resulting from boundary adjustment		–	–
652	Cash and cash equivalents at end of year	C1-1	16,087	13,795
–	plus: Investments on hand at end of year	C1-2	86,000	60,968
652	Total cash, cash equivalents and investments		102,087	74,763

The above Statement of Cash Flows should be read in conjunction with the accompanying notes.

Inverell Shire Council | Statement of Changes in Equity | for the year ended 30 June 2023

Inverell Shire Council

Statement of Changes in Equity

for the year ended 30 June 2023

	2023			2022 ¹		
	Accumulated surplus	IPPE revaluation reserve	Total equity	Accumulated surplus	IPPE revaluation reserve	Total equity ¹
Notes	\$ '000	\$ '000	\$ '000	\$ '000	\$ '000	\$ '000
Opening balance at 1 July	605,316	316,287	921,603	595,611	241,173	836,784
Restated opening balance	605,316	316,287	921,603	595,611	241,173	836,784
Net operating result for the year	9,123	–	9,123	9,705	–	9,705
Net operating result for the Year	9,123	–	9,123	9,705	–	9,705
Other comprehensive income						
Gain (loss) on revaluation of infrastructure, property, plant and equipment	–	43,717	43,717	–	75,114	75,114
Gain (loss) on revaluation of other reserves	–	2,309	2,309	–	–	–
Other comprehensive income	–	46,026	46,026	–	75,114	75,114
Total comprehensive income	9,123	46,026	55,149	9,705	75,114	84,819
Closing balance at 30 June ¹	614,439	362,313	976,752	605,316	316,287	921,603

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes.

GENERAL FUND
PERFORMANCE BENCHMARKS

	BENCHMARK	Benchmark Result	Indicator 2023	Indicator 2022	Indicator 2021
SUSTAINABILITY INDICATORS					
Operating Performance Ratio					
Total continuing operating revenue ⁽¹⁾ excluding capital grants and contributions less operating expenses	Greater or equal to break even average over 3 years	✓	4.17%	7.67%	16.55%
Total continuing operating revenue ⁽¹⁾ excluding capital grants and contributions					
Own Source Operating Revenue Ratio					
Total continuing operating revenue ⁽¹⁾ excluding all grants and contributions	Greater than 60% average over 3 years	✗	46.03%	45.11%	50.40%
Total continuing operating revenue ⁽¹⁾					
Building & Infrastructure Asset Renewals ratio					
Asset renewals (Building & Infrastructure) ⁽²⁾	Greater than 100% average over 3 years	✓	160.51%	116.96%	108.56%
Depreciation, amortisation and impairment					
INFRASTRUCTURE AND SERVICE MANAGEMENT INDICATORS					
Debt Service Ratio					
Cost of debt service (interest expense & principal repayments)	Greater than 0% and less than or to 20% average over 3 years	✓	0.73%	1.07%	1.13%
Total continuing operating revenue ⁽¹⁾ excluding capital grants and contributions					
Asset Maintenance Ratio					
Actual asset maintenance	Greater than 100% average over 3 years	✓	132.6%	113.7%	99.8%
Required asset maintenance					
Infrastructure Backlog Ratio					
Estimated cost to bring assets to a satisfactory standard	Less than 2%	✓	1.02%	1.10%	1.20%
Carrying value of infrastructure assets					
EFFICIENCY INDICATORS					
Real Operating Expenditure Per Capita Ratio					
Total Expenses from continuing operators ⁽³⁾ deflated CPI/LGCI	A decrease in Real Operating Expenditure per Capita over time	✗	1.4784	1.4726	1.3786
Estimated yearly population					

Notes

- (1) Excludes fair value adjustments and reversal of revaluation decrements, net gain/(loss) on sale of assets and the net share of interests in joint ventures and associates.
- (2) Asset renewals represent the replacement and/or refurbishment of existing assets to an equivalent capacity/per capacity/performance as opposed to the acquisition of new assets (or the refurbishment of old assets) that increases or decreases capacity/performance.
- (3) Excludes revaluation decrements, net loss from disposal of assets & net loss of interest in joint ventures

Inverell Shire Council

General Purpose Financial Statements

for the year ended 30 June 2023

Statement by Councillors and Management

Statement by Councillors and Management made pursuant to Section 413 (2c) of the *Local Government Act 1993* (NSW)

The attached general purpose financial statements have been prepared in accordance with:

- the *Local Government Act 1993* and the regulations made thereunder,
- the Australian Accounting Standards and other pronouncements of the Australian Accounting Standards Board
- the Local Government Code of Accounting Practice and Financial Reporting.

To the best of our knowledge and belief, these statements:

- present fairly the Council's operating result and financial position for the year
- accord with Council's accounting and other records.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 27 September 2023.

Paul Harmon
Mayor
27 September 2023

Catherine Dight
Councillor
27 September 2023

Paul Henry
General Manager
27 September 2023

Paul Pay
Responsible Accounting Officer
27 September 2023

Inverell Shire Council

Special Purpose Financial Statements

for the year ended 30 June 2023

Statement by Councillors and Management

Statement by Councillors and Management made pursuant to the Local Government Code of Accounting Practice and Financial Reporting

The attached Special Purpose Financial Statements have been prepared in accordance with:

- the NSW Government Policy Statement '*Application of National Competition Policy to Local Government*',
- the Division of Local Government Guidelines '*Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality*',
- the Local Government *Code of Accounting Practice and Financial Reporting*,
- the NSW Office of Water *Best-Practice Management of Water Supply and Sewerage Guidelines*.

To the best of our knowledge and belief, these statements:

- present fairly the operating result and financial position for each of Council's declared business activities for the year
- accord with Council's accounting and other records
- present overhead reallocation charges to the water and sewerage businesses as fair and reasonable.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 27 September 2023

Paul Harmon

Mayor

27 September 2023

Catherine Dight

Councillor

27 September 2023

Paul Henry

General Manager

27 September 2023

Paul Pay

Responsible Accounting Officer

27 September 2023

13 CONFIDENTIAL MATTERS (COMMITTEE-OF-THE-WHOLE)**RECOMMENDATION:**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with the reasons stated in the referral reports:

13.1 Housing Proposal - Homes North Community Housing Co Ltd (Homes North)