



INVERELL  
SHIRE COUNCIL



*The Inverell Pump Track is now officially opened. Funded by the State Government and Inverell Shire Council the Pump Track is located at Inverell's popular Youth Precinct.  
Pictured above is Inverell Shire Council Mayor, Cr Paul Harmon, the Hon. Adam Marshall MP and Callum Walls, a regular user of the Skatepark who provided feedback to Council on how to improve the Skatepark.*

Business Paper  
Ordinary Meeting of Council  
Wednesday, 26 July 2023

**INVERELL SHIRE COUNCIL****NOTICE OF ORDINARY MEETING OF COUNCIL**

21 July, 2023

An Ordinary Meeting of Council will be held in the Council Chambers, Administrative Centre, 144 Otho Street, Inverell on Wednesday, 26 July, 2023, commencing at **3.00pm**.

Your attendance at this Ordinary Meeting of Council would be appreciated.

Please Note: Under the provisions of the Code of Meeting Practice the proceedings of this meeting (including presentations, deputations and debate) will be recorded. The audio recording of the meeting will be uploaded on the Council's website at a later time. Your attendance at this meeting is taken as consent to the possibility that your voice may be recorded and broadcast to the public.

**I would like to remind those present that an audio recording of the meeting will be uploaded on the Council's website at a later time and participants should be mindful not to make any defamatory or offensive statements.**

**P J HENRY PSM**

**GENERAL MANAGER**

**Agenda**

<b>1</b>	<b>Apologies .....</b>	<b>8</b>
<b>2</b>	<b>Confirmation of Minutes.....</b>	<b>8</b>
<b>3</b>	<b>Disclosure of Interests / Pecuniary and Non-Pecuniary Interests.....</b>	<b>24</b>
<b>4</b>	<b>Public Forum.....</b>	<b>24</b>
<b>5</b>	<b>Mayoral Minute.....</b>	<b>25</b>
	5.1 Recruitment of General Manager .....	25
<b>6</b>	<b>Advocacy Reports .....</b>	<b>28</b>
	6.1 National Australian Local Government Womens Association (ALGWA) Conference - 17 - 20 May 2023.....	28
	6.2 Community Health Forum - June 2023.....	30
<b>7</b>	<b>Notices of Business.....</b>	<b>38</b>
	Nil	
<b>8</b>	<b>Questions With Notice.....</b>	<b>38</b>
	Nil	
<b>9</b>	<b>Committee Reports.....</b>	<b>39</b>
	9.1 Civil and Environmental Services Committee Minutes - 12 July 2023.....	39
	9.2 Economic and Community Sustainability Committee Minutes - 12 July 2023 .....	45
<b>10</b>	<b>Destination Reports.....</b>	<b>50</b>
	10.1 State Significant Development 8911 - Sundown Solar Farm - Sturmans Road, Spring Mountain .....	50
	10.2 Inverell Equestrian Centre - Management Arrangements .....	60
	10.3 General Practitioner (GP) Support Program Policy.....	81
	10.4 Referral of Confidential Matters.....	86

<b>11</b>	<b>Information Reports.....</b>	<b>87</b>
11.1	Letter of Appreciation - Sapphire City Concert Band Inc.....	87
11.2	Strategic Tasks - 'Sign Off' - June 2023.....	88
11.3	Summary of Development Applications, Construction Certificates and Complying Development Certificates during June 2023 .....	90
11.4	Ordinance Activities Report for June 2023 .....	95
11.5	Review of Disaster Management Processes .....	96
<b>12</b>	<b>Governance Reports.....</b>	<b>98</b>
	Nil	
<b>13</b>	<b>Confidential Matters (Committee-of-the-Whole) .....</b>	<b>99</b>
13.1	Mathers Bridge - Demolition and Replacement - Tender .....	99

## Recording of Council Meetings

Council meetings are recorded. By entering the Chambers during an open session of Council, you consent to your attendance and participation being recorded.

The recording will be archived. All care is taken to maintain your privacy; however as a visitor of the public gallery, your presence may be recorded.

## Ethical Decision Making and Conflicts of Interest

A guiding checklist for Councillors, officers and community committees

### Ethical decision making

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council's objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of interest?
- Do you stand to gain personally at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

### Conflict of interest

A conflict of interest is a clash between private interest and public duty. There are two types of conflict:

- **Pecuniary** – regulated by the Code of Conduct and Office of Local Government
- **Non-pecuniary** – regulated by Code of Conduct and policy. ICAC, Ombudsman, Office of Local Government (advice only). If declaring a Non-Pecuniary Conflict of Interest, Councillors can choose to either disclose and vote, disclose and not vote or leave the Chamber.

### The test for conflict of interest

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of 'corruption' – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest.

### Identifying problems

- 1st** Do I have private interests affected by a matter I am officially involved in?  
**2nd** Is my official role one of influence or perceived influence over the matter?  
**3rd** Do my private interests conflict with my official role?

### Code of Conduct

For more detailed definitions refer to Council's and Model Code of Conduct, Part 4 – Pecuniary Interests and Part 5 – Non – Pecuniary Conflicts of Interest.

### Disclosure of pecuniary interests / non-pecuniary interests

Under the provisions of Part 4 of the Model Code of Conduct prescribed by the Local Government (Discipline) Regulation (conflict of interests) it is necessary for you to disclose the nature of the interest when making a disclosure of a pecuniary interest or a non-pecuniary conflict of interest at a meeting.

**A Declaration form should be completed and handed to the General Manager** as soon as practicable once the interest is identified. Declarations are made at Item 3 of the Agenda: Declarations - Pecuniary, Non-Pecuniary and Political Donation Disclosures, and prior to each Item being discussed: The Declaration Form can be downloaded at [Disclosure of Pecuniary Interests form](#) or [Non-Pecuniary Interests form](#)

## Quick Reference Guide

Below is a legend that is common between the:

- Inverell Shire Council Strategic Plan;
- Inverell Shire Council Delivery Plan; and
- Inverell Shire Council Operational Plan.

## OUR DESTINATIONS



### 01 LEADERSHIP



We will be an accountable and responsible Council that will be involved with the community and responsibly manage public resources.

### 02 PROSPERITY



The Shire has a diverse, strong local economy that provides opportunities that contribute to the quality of life for the community.

### 03 LIVEABILITY



Our community is healthy, safe, educated and offers opportunities for people of all ages and abilities. We value our natural and built environment.

### 04 SERVICES & INFRASTRUCTURE



Our community is enhanced by the provision of civic services and infrastructure. These services are planned and financially sustainable.



## MEETING CALENDAR

January 2023 – December 2023

### Ordinary Meetings:

Time: 3.00 pm

Venue: Council Chambers

JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed
25 (Special)	22	22	26	24	<sup>^</sup> 28	26	23	27	25	22	13

### Major Committee Meetings:

Civil and Environmental Services - 9.00 am

Economic and Community Sustainability - 10.30 am

Venue: Committee Room

JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed
No Meeting	8	8	12	10	14	12	9	13	11	8	No Meeting

Members of the public are invited to observe meetings of the Council.

Should you wish to address Council, please contact the Office of the General Manager on 6728 8206.

<sup>^</sup> Meeting at which the Management Plan for 2023/2024 is adopted.



**INVERELL**  
SHIRE COUNCIL

# INTERNAL CALENDAR

## August 2023

SUN	MON	TUE	WED	THU	FRI	SAT
			10:00am Aboriginal Consultative Committee Meeting			
		1.	2.	3.	4.	5.
Sapphire City Markets	Red Cross Zone Conference		9:00am Civil & Environmental Committee Meeting  10:30am Economic & Community Sustainability Committee Meeting		BROC Meeting (Paroo Shire Council)	
6.	7.	8.	9.	10.	11.	12.
	SWF Community Benefit Fund – Round 2 Opens  Reports due for Ordinary Council Meeting by 4:30pm					
13.	14.	15.	16.	17.	18.	19.
Motor Mania + Sapphire City Markets (Pioneer Village)		5:00pm Public Art Sunset Committee Meeting	3:00pm Ordinary Council Meeting			
20.	21.	22.	23.	24.	25.	26.
Legacy Week (till 2 September 2023)	7:30pm YOU CHOOSE Safer Driving Program (Town Hall)			First quarterly rates instalments due		
27.	28.	29.	30.	31.		

 Council office closed

**1 APOLOGIES**

**2 CONFIRMATION OF MINUTES**

**RECOMMENDATION:**

*That the Minutes of the Ordinary Meeting of Council held on 28 June, 2023, as circulated to members, be confirmed as a true and correct record of that meeting.*



**MINUTES OF INVERELL SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS, ADMINISTRATIVE CENTRE, 144 OTHO STREET,  
INVERELL  
ON WEDNESDAY, 28 JUNE 2023 AT 3.00PM**

**PRESENT:** Cr Paul Harmon (Mayor), Cr Jo Williams, Cr Di Baker, Cr Stewart Berryman, Cr Kate Dight, Cr Paul King OAM, Cr Jacko Ross, Cr Wendy Wilks and Cr Nicky Lavender.

**IN ATTENDANCE:** Paul Henry (General Manager), Brett McInnes (Director Civil and Environmental Services) and Paul Pay (Director Corporate and Economic Services).

**1 APOLOGIES**

Nil

**2 CONFIRMATION OF MINUTES**

**RESOLUTION 2023/86**

Moved: Cr Paul King OAM

Seconded: Cr Kate Dight

*That the Minutes of the Ordinary Meeting of Council held on 24 May, 2023, as circulated to members, be confirmed as a true and correct record of that meeting.*

**CARRIED**

**3 DISCLOSURE OF INTERESTS / PECUNIARY AND NON-PECUNIARY INTERESTS**

**Previously Declared Interests**

Cr Jo Williams declared a pecuniary interest in Item #9.2.2 "Expiring Occupancy Permit - Transgrid - Mandoe Radio Site - Lot 22 DP 721168, Mount Hallam Road, Atholwood S5.10.6". The nature of the interest is that Cr Williams' husband is an employee of Transgrid.

Cr Jacko Ross declared a non-pecuniary conflict of interest in Item #9.2.13 "Delungra Memorial Bowling & Recreation Club Ltd - Request to Reduce or Waive Rates S25.9.3/16". The nature of the interest is that Cr Ross is the Chairperson of the Inverell RSM Board.

Mr Paul Pay declared a non-pecuniary conflict of interest in Item #9.2.13 "Delungra Memorial Bowling & Recreation Club Ltd - Request to Reduce or Waive Rates S25.9.3/16". The nature of the interest is that Mr Pay is a Director of the Inverell RSM Board.

**4 PUBLIC FORUM**

Nil

**5 MAYORAL MINUTE**

Nil

**6 ADVOCACY REPORTS****6.1 COUNTRY MAYORS ASSOCIATION MEETING MINUTES - 26 MAY 2023 S14.11.1/16****RESOLUTION 2023/87**

Moved: Cr Kate Dight

Seconded: Cr Nicky Lavender

*That the minutes of the Country Mayors Association Meeting held on 26 May, 2023 be received and noted.***CARRIED****6.2 COMMUNITY HEALTH FORUM - JUNE 2023 S24.20.5****RESOLUTION 2023/88**

Moved: Cr Wendy Wilks

Seconded: Cr Di Baker

*That the report be received and noted.***CARRIED****7 NOTICES OF BUSINESS**

Nil

**8 QUESTIONS WITH NOTICE**

Nil

**9 COMMITTEE REPORTS****9.1 CIVIL AND ENVIRONMENTAL SERVICES COMMITTEE MINUTES - 14 JUNE 2023****RESOLUTION 2023/89**

Moved: Cr Stewart Berryman

Seconded: Cr Wendy Wilks

*i. That the Minutes of the Civil and Environmental Services Committee Meeting held on Wednesday, 14 June, 2023, be received and noted; and**ii. The following recommendations of the Civil and Environmental Services Committee be adopted by Council.***CARRIED**

### 9.1.1 Better Roads & Transport for NSW - John Morandini

**RECOMMENDATION:**

*That:*

- I. The report be received and noted; and*
- II. Council keep a watching brief on the matter.*

### 9.1.2 Procurement of Bitumen and Aggregate Services 2023-2024

**RECOMMENDATION:**

*That Council accept the quotation from NSW Spray Seal Pty Ltd under a full-service contract for the 2023-2024 Bitumen Resealing Program and the 2023-2024 Construction Spray Sealing Program in the amount of \$3,078,236 and that Roadwork Industries and Stabilised Pavements Australia be notified as alternatives should NSW Spray Seal be unable to service Council's 2023-2024 Construction Spray Sealing Program.*

### 9.1.3 Evaluation of Tender - Mathers Bridge - Demolition and Replacement

**RECOMMENDATION:**

*That Council accept the tender from Fernandes Constructions for the Demolition and Replacement of Mathers Bridge in the amount of \$3,104,382.60 subject to a favourable financial check.*

### 9.1.4 Information Reports

**RECOMMENDATION**

*That the information reports be received and noted.*

## 9.2 ECONOMIC AND COMMUNITY SUSTAINABILITY COMMITTEE MINUTES - 14 JUNE 2023

**RESOLUTION 2023/90**

Moved: Cr Paul King OAM

Seconded: Cr Kate Dight

- i. That the Minutes of the Economic and Community Sustainability Committee Meeting held on Wednesday, 14 June, 2023, be received and noted; and*
- ii. The following recommendations of the Economic and Community Sustainability Committee be adopted by Council.*

**CARRIED**

**9.2.1 BROC Meeting Minutes - 19 May 2023****RECOMMENDATION:**

*That:*

- i) The minutes of the BROC Meeting held in St George (Balonne Shire) on Friday 19 May, 2023 be received and noted, and*
  - a) Council prepare a draft Memorandum of Understanding for Cross Border Collaborative Working Arrangements; and*
  - b) The draft Memorandum of Understanding be forwarded to Member Councils and used as a template by neighbouring QLD/NSW Councils as they explore and investigate Cross Border working arrangements.*

**9.2.2 Expiring Occupancy Permit - Transgrid - Mandoe Radio Site - Lot 22 DP 721168, Mount Hallam Road, Atholwood****RECOMMENDATION:**

*That:*

- i) Council renew the Occupancy Permit with TransGrid for Mandoe Radio Site, Lot 22 DP 721168, Mount Hallam Road, Atholwood for a three (3) year period with a further three (3) year option;*
- ii) the Licence fee be \$1,500 per annum (GST Inclusive); for the first year of occupancy and be increased by the CPI for the second and subsequent years of occupancy; and*
- iii) the Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

**9.2.3 Expired Lease Agreement - North West District Flying School****RECOMMENDATION:**

*That:*

- i) Council renew the agreement with North West District Flying School for the Hangar Building, located at the Aerodrome, Gilgai for a five (5) year period with a five (5) year option;*
- ii) the licence fee be \$665.23 per annum (GST Inclusive) with a 3% increase per annum; and*
- iii) the Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

**9.2.4 Request to Transfer and Renew Expiring Licence Agreement - Lewis to Gaffaney****RECOMMENDATION:**

*That:*

- i) Council renew the Licence Agreement for Lots 1, 2, 3, 4 & 5, Section 58, DP 979847, Cameron Park, Inverell in the name of Sarah Gaffaney;*

- ii) *The licence agreement be for a three (3) year period with a further three (3) year option;*
- iii) *The Licence fee be \$82.34 per annum (GST Inclusive) with a 3% increase per annum; and*
- iv) *The Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

#### **9.2.5 Request for Sponsorship - Gum Flat School Annual Fundraiser - Gum Flat School P and C Association**

##### **RECOMMENDATION:**

*That Council provide sponsorship in the amount of \$200.00 for the Gum Flat School Annual Fundraiser from the Gum Flat Village Vote.*

#### **9.2.6 IPART Review of Council Rate Peg Methodology**

##### **RECOMMENDATION:**

*That the information be received and noted.*

#### **9.2.7 Stanborough RFS Shed**

##### **RECOMMENDATION:**

*That Council approve the demolition of the Stanborough RFS Shed and the site be rehabilitated to natural bushland.*

#### **9.2.8 Local Government Remuneration Tribunal Determination**

##### **RECOMMENDATION:**

*That Council fix the annual fee to be paid to Councillors at the maximum allowed for the Rural Council Category as determined by the Local Government Remuneration Tribunal; that being an annual fee paid to Councillors of \$17,680 with the Mayor receiving an additional annual fee of \$37,925 for the financial year commencing 1 July, 2023.*

#### **9.2.9 AASB 124 Related Party Transactions**

##### **RECOMMENDATION:**

*That:*

- a) *The report be received and noted; and*
- b) *In accordance with AASB 124, Key Management Personnel (KMP) complete section 1 and 2 of Council's KMP – Related Party Transactions Questionnaire and return completed forms to Council by 28 June, 2023.*

**9.2.10 Work Health & Safety Policy****RECOMMENDATION:**

*That:*

- i) The Work Health and Safety Policy be adopted; and*
- ii) The General Manager be authorised to sign the Work Health & Safety Policy on behalf of Council.*

**9.2.11 Legislative Compliance Policy****RECOMMENDATION:**

*That the Legislative Compliance Policy be adopted.*

**9.2.12 Governance - Monthly Investment Report****RECOMMENDATION:**

*That:*

- i) the report indicating Council's Fund Management position be received and noted; and*
- ii) the Certification of the Responsible Accounting Officer be noted.*

**9.2.13 Delungra Memorial Bowling & Recreation Club Ltd - Request to Reduce or Waive Rates****RECOMMENDATION:**

*That Council not accede to the request made by the Delungra Memorial Bowling & Recreation Club Ltd to reduce or waive future rate charges.*

**9.2.14 Information Reports****RECOMMENDATION:**

*That the information reports be received and noted.*

**9.3 INVERELL & DISTRICT LIQUOR CONSULTATIVE COMMITTEE MINUTES - 13 JUNE 2023****RESOLUTION 2023/91**

Moved: Cr Di Baker

Seconded: Cr Nicky Lavender

- i. That the Minutes of the Inverell & District Liquor Consultative Committee Meeting held on Tuesday, 13 June, 2023, be received and noted; and*

- i. *The following recommendations of the Inverell & District Liquor Consultative Committee be adopted by Council.*

**CARRIED**

### 9.3.1 TAXI SERVICES

#### COMMITTEE RESOLUTION

Moved: Scott Williams (Tattersalls Hotel)

Seconded: Brett Tomlinson (Australian Hotel)

*That Council advise Transport for NSW of the views of the Licensees and ascertain what action maybe possible to address the stated issues.*

**CARRIED**

## 10 DESTINATION REPORTS

### 10.1 REFERRAL OF CONFIDENTIAL MATTERS S13.5.2/16

#### RESOLUTION 2023/92

Moved: Cr Kate Dight

Seconded: Cr Di Baker

*That Council refer the items to Closed (Public excluded) meeting of Council and that the press and members of the public be asked to leave the chambers whilst Council considers the following items:*

**Item** - Recruitment of General Practitioner

**Authority** - Personnel matters concerning particular individuals (other than councillors) (s. 10A (2) (a) Local Government Act 1993)

**Item** – Urgent Matter – Oliver Street Land

**Authority:** Section 10A (2) (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**Item** – Urgent Matter – Inverell Equestrian Council

**Authority** - Personnel matters concerning particular individuals (other than councillors) (s. 10A (2) (a) Local Government Act 1993)

**CARRIED**

## 11 INFORMATION REPORTS

#### RESOLUTION 2023/93

Moved: Cr Nicky Lavender

Seconded: Cr Di Baker

*That the following information reports be received and noted.*

**CARRIED**

---

**11.1 SUMMARY OF DEVELOPMENT APPLICATIONS, CONSTRUCTION CERTIFICATES AND COMPLYING DEVELOPMENT CERTIFICATES DURING MAY 2023 S18.10.2/16**

---

**11.2 JOEYS MINI WORLD CUP UPDATE JUNE 2023 S26.3.21**

---

**11.3 ORDINANCE ACTIVITIES REPORT FOR MAY 2023 S18.10.1**

---

**11.4 STRATEGIC TASKS - 'SIGN OFF' - MAY 2023 S4.13.2**

---

**11.5 PCG MEETINGS - INVERELL AQUATIC CENTRE REPLACEMENT S5.9.27**

---

**12 GOVERNANCE REPORTS****12.1 ADOPTION OF 2023/2024 OPERATIONAL PLAN AND BUDGET S12.5.3****RESOLUTION 2023/94**

Moved: Cr Kate Dight

Seconded: Cr Jacko Ross

*That:*

*1. Voting for Expenditure for 2023/2024*

*The respective amounts set out in the 2023/2024 Operational Plan and Budget vide Resolution Number 2023/56 be confirmed and voted for the carrying out of the various works and services of the Council for 2023/2024.*

*2. Operational Plan*

*The 2023/2024 Operational Plan and Budget as exhibited in accordance with Section 405 of the Local Government Act 1993, be adopted.*

*3. Fees and Charges for 2023/2024*

*The Fees and Charges as adopted on 26 April, 2023, Resolution Number 2023/56, be fixed for 2023/2024 including, the Stormwater Management Charge of \$25.00 per residential assessment, \$12.50 per Residential Strata lot and \$25.00 for Business Premises for each 350 square metres or additional part thereof, subject to a maximum on Business Premises of \$200.*

*4. Fixing of Rates*

*a) General Activities*

*i) Whereas the Estimates of Income and Expenditure of the Consolidated Fund for the year 2023/2024 were adopted by Council on 26 April, 2023, and whereas such estimates were advertised in The Inverell Times newspaper, Council's Website and Facebook on 4 May, 2023, and in accordance with S.535 of the Local Government Act,*



1993, it is hereby recommended that:

RESIDENTIAL – INVERELL

*A Residential – Inverell rate of 0.98049 cents in the dollar on the 2022 land value of all rateable residential land in the town of Inverell;*

RESIDENTIAL – GENERAL

*A Residential - General rate of 0.60514 cents in the dollar on the 2022 land value of all other rateable residential land including the villages of Bonshaw, Wandera, Bukkulla, Graman, Mount Russell, Oakwood, Elsmore, Gum Flat, Little Plain and Nullamanna;*

RESIDENTIAL VILLAGES – ASHFORD

*A Residential Villages – Ashford rate of 1.08023 cents in the dollar on the 2022 land value of all rateable residential land in the village of Ashford;*

RESIDENTIAL VILLAGES – DELUNGRA

*A Residential Villages – Delungra rate of 1.32352 cents in the dollar on the 2022 land value of all rateable residential land in the village of Delungra;*

RESIDENTIAL VILLAGES – GILGAI

*A Residential Villages – Gilgai rate of 0.71410 cents in the dollar on the 2022 land value of all rateable residential land in the village of Gilgai;*

RESIDENTIAL - YETMAN

*A Residential Villages – Yetman rate of 1.70878 cents in the dollar on the 2022 land value of all rateable residential land in the village of Yetman;*

RESIDENTIAL - TINGHA

*A Residential Villages – Tingha rate of 4.10360 cents in the dollar on the 2022 land value of all rateable residential land in the village of Tingha;*

BUSINESS – INVERELL

*A Business Inverell rate of 2.98355 cents in the dollar on the 2022 land value of all non-residential land within the town of Inverell;*

BUSINESS – OTHER

*A Business – Other rate of 2.07417 in the dollar on the 2022 land value of all other business land in the Shire;*

FARMLAND

*A Farmland rate of 0.20234 cents in the dollar on the 2022 land value of all rateable land in the Shire being farmland;*

RESIDENTIAL RURAL

*A Residential Rural rate of 0.42639 cents in the dollar on the 2022 land value of all rateable land that satisfies the description of Rural Residential land as defined by the Local*

*Government Act, 1993;*

**MINING**

*A Mining rate of 10.45450 cents in the dollar on the 2022 land value for all rateable land that satisfies the description of Mining land as defined by the Local Government Act, 1993;*

*Now be made for the year ending 30 June, 2024;*

- ii) *The Base Amount for each rateable assessment be \$235.00 for all categories and sub-categories. The percentage, in conformity with Section 500 is:*

<u>Category/Sub-category</u>	<u>Percentage of levy for Category/Subcategory raised from base amount (must be &lt; 50%)</u>
<i>Residential Inverell</i>	<i>18.67%</i>
<i>Residential General</i>	<i>30.04%</i>
<i>Residential Villages - Ashford</i>	<i>38.57%</i>
<i>Residential Villages - Delungra</i>	<i>37.48%</i>
<i>Residential Villages - Gilgai</i>	<i>33.10%</i>
<i>Residential Villages – Yetman</i>	<i>37.62%</i>
<i>Residential Villages – Tingha</i>	<i>40.69%</i>
<i>Business - Inverell Industrial / Commercial</i>	<i>3.71%</i>
<i>Business - Other</i>	<i>7.20%</i>
<i>Farmland</i>	<i>7.06%</i>
<i>Residential Rural</i>	<i>20.27%</i>
<i>Mining</i>	<i>0.00%</i>

b) *Water Supply*

- i) *whereas the estimates of Income and Expenditure for the Consolidated Fund for the year 2023/2024 were adopted by Council on 26 April, 2023, and whereas such estimates including notice of the proposal to make and levy a charge in connection therewith were advertised in The Inverell Times newspaper, Council's Website and Facebook on 4 May, 2023, it is hereby resolved that a Water Supply Charge of \$430.00 on all land to the Water Supply charge in pursuance of Section 552 of the Local Government Act, 1993, be now made for the year ending 30 June, 2024.*
- ii) *The annual water availability charge for properties with more than one meter be \$430.00 per additional water meter.*
- iii) *The charge for water consumed and charged for by meter be fixed at \$2.02 per kilolitre for commercial water users.*
- iv) *The charge for water consumed be charged for by meter and be a stepped tariff at a cost of \$2.02 per kilolitre for water consumption between 0 to 600 kilolitres, and \$2.33 for water consumed over 600 kilolitres for all residential users (excludes raw water users, commercial, Abattoirs, Community Facilities).*
- v) *The charge for water consumed and charged for by meter be fixed at \$1.08 cents*

*per kilolitre for Abattoirs, less a 20% early settlement discount for 2023/2024.*

- vi) *a charge of \$1.08 per kilolitre be adopted for Community Facilities water consumption; Eligible entities include: Inverell Minor League, Inverell Golf Club, Inverell Tennis Club, Inverell Rugby Club, Gilgai Tennis Club, Inverell Equestrian Council and Inverell Shire Council (Sporting fields and Parks) for 2023/2024.*
- vii) *The charge for water consumed and charged for by meter be fixed at \$0.53 cents per kilolitre for raw water users.*
- c) *Sewerage Services*
  - i) *whereas the Estimates of Income and Expenditure for the Consolidated Fund for the year 2023/2024 were adopted by Council on 26 April, 2023, and whereas such Estimates including notice of the proposal to make and levy a charge in connection therewith were advertised in The Inverell Times newspaper, Council's Website and Facebook on 4 May, 2023, it is hereby resolved that a Sewerage Charge Occupied of \$612.00 on all land rateable to the sewerage charge in pursuance of Section 552 of the Local Government Act, 1993, now be made, excepting any assessment in respect of land not built upon and not supplied with sewerage in which case a Sewerage Charge Unoccupied of \$385.00.*

*In accordance with Section 501(1) the following charges be made for the year ending 30 June, 2024, for the provision of other sewerage services:*

*Hotels/Licenced Clubs Charge* *\$1,830.00*

*(Excludes Motels, Clubs, Hostels, Nursing Home Hostels)*

*Inverell Showground* *\$3,882.00*

*Nursing Homes/Supported Aged Care Sewerage Charge* *\$2,870.00*

*Charge for Residential Flat or Unit Buildings, Attached and Detached Dual Occupancy developments, Multi Housing developments, Retirement Living Units, and Boarding Houses.*

*1 Service = 1 Unit/Flat, e.g. a six (6) Unit/Flat development used for residential purposes on a single General Assessment will pay for six (6) services, i.e. \$2,537.00 for 2023/2024. (that is, one unit at Sewerage Charge Occupied - \$612 plus five units at the Sewerage Charge Unoccupied - \$385.00)*

*One (1) Duplex = two (2) Units.*

<i>Number of Services per Assessment</i>	<i>Annual Charge Per Assessment</i>
<i>1</i>	<i>\$612.00</i>
<i>2</i>	<i>\$997.00</i>
<i>3</i>	<i>\$1,382.00</i>
<i>4</i>	<i>\$1,767.00</i>
<i>5</i>	<i>\$2,152.00</i>
<i>6</i>	<i>\$2,537.00</i>
<i>7</i>	<i>\$2,922.00</i>
<i>8</i>	<i>\$3,307.00</i>

9	\$3,692.00
10	\$4,077.00
11	\$4,462.00
12	\$4,847.00
13	\$5,232.00
14	\$5,617.00
15	\$6,002.00
	<i>Etc.</i>

Non-rateable Properties Charges

Schools - w/c's	\$116.00*
Other - w/c's	\$146.00*
Urinals	\$116.00*

(\* these charges are per receptacle).

Motels Charges

Motel Residence	\$612.00
Motel Restaurant	\$612.00
Ensuite/Room per service*	\$193.00

\* E.g. A six (6) room motel will pay for six (6) services, i.e. \$1,158.00.

Motel/Hotel Complex Charges

Hotel	\$1,830.00
Motel Residence	\$612.00
Ensuite/Room per service*	\$193.00

\* E.g. A six (6) room motel will pay for six (6) services, i.e. \$1,158.00.

Caravan Parks Charges

Caravan Park Residence	\$612.00
Caravan Park Amenities Block	\$1,830.00
Ensuite Cabin per service	\$193.00

5. Waste Management Charges

Waste Management Charge

*In accordance with Section 501 of the Local Government Act, 1993, a Waste Management Charge of \$96.00 per assessment be made for the year ending 30 June, 2024, on all rateable land.*

Domestic Waste Management

*In accordance with Section 496 the following charges be made for the year ending 30 June, 2024, for the provision of domestic waste management services:*

i) Domestic Waste Management Charge – Un-Occupied	\$72.00
---	---------

- |      |   |                 |
|------|---|-----------------|
| ii)  | <i>Domestic Waste Management Charge - Occupied<br/>(per service per assessment)</i>   | <i>\$398.00</i> |
| iii) | <i>Domestic Waste Management Charge - Occupied<br/>Tingha Boundary Adjustment Area – Properties with 140lt garbage bin<br/>(per service per assessment)</i> | <i>\$398.00</i> |

*Other Waste Management Services*

*In accordance with Section 502 the following charges be made for the year ending 30 June, 2024, for the provision of other waste management services (collection from Business/Commercial Premises):*

- |      |   |                 |
|------|---|-----------------|
| i)   | <i>Weekly Commercial Waste Management Charge<br/>(per service per assessment, GST is charged if applicable)</i> | <i>\$398.00</i> |
| ii)  | <i>Weekly Commercial Recycling Charge<br/>per service per assessment, GST is charged if applicable)</i>         | <i>\$150.00</i> |
| iii) | <i>Fortnightly Commercial Recycling Charge<br/>per service per assessment, GST is charged if applicable)</i>    | <i>\$80.00</i>  |

*6. Interest Charges on Overdue Rates and Charges*

*Extra charges on overdue rates and charges will be levied at the rate of 9% per cent per annum on a daily simple interest basis for the year ending 30 June 2024.*

*7. Long Term Financial Plan*

*That the 2023-2033 Long Term Financial Plan as exhibited be adopted.*

*8. Public Submissions*

- i) No submissions have been received.*

**CARRIED**

### **13 CONFIDENTIAL MATTERS (COMMITTEE-OF-THE-WHOLE)**

At 3.27pm, the Chairperson noted that no members of the public or press were in attendance at the meeting therefore Council proceeded to consider the motion to close the meeting to the press and public.

**RESOLUTION 2023/95**

Moved: Cr Stewart Berryman  
Seconded: Cr Di Baker

*That Council proceeds into Closed Council to discuss the matters referred to it, for the reasons stated in the motions of referral.*

**CARRIED**

**RESOLUTION 2023/96**

Moved: Cr Di Baker

Seconded: Cr Paul King OAM

*That Council proceeds out of Closed Council into Open Council.*

**CARRIED**

Upon resuming Open Council at 4.20pm, the Chairperson verbally reported that the Council had met in Closed Council, with the Press and Public excluded, and had resolved to recommend to Council the following:

**13.1 RECRUITMENT OF GENERAL PRACTITIONER S24.20.5****RECOMMENDATION:**

*That:*

- i. *Council support the recruitment of a fully qualified General Practitioner by the Hadana Surgery by contributing:*
  - a) *a maximum sum of \$15K to meet the cost of housing for the recruited General Practitioner;*
  - b) *a maximum sum of \$15K to meet the costs of providing a motor vehicle for the use of the General Practitioner;*
  - c) *The contributions are payable for the exclusive benefit of the new recruit;*
  - d) *The financial contribution will be paid in instalments as determined by the General Manager;*
  - e) *The Hadana Surgery providing information as required by the General Manager to acquit the funding provided. Information may include, but not limited to, the following information:*
    - *Name of doctor*
    - *Practitioner AHPRA number*
    - *Practitioner Provider number*
    - *Location the practitioner has worked in the previous 12 months,*
    - *Signed employment contract (must be for a minimum of 2 years at 3 or more days a week)*
    - *Medical Indemnity Insurance Certificate of Currency*
    - *Evidence of billings for the first two weeks in practice (patient de-identified)*
    - *Evidence of billings for the first six months in practice (patient de-identified)*
    - *Appropriate documentation (invoices/receipts) to support the rental/purchase of housing for the new recruit, and*
    - *Appropriate documentation (invoices/receipts) to support the lease / purchase of a motor vehicle for the new recruit.*
- ii. *That the General Manager prepare a draft policy on Council support for the provision of medical services. Further, that the draft policy consider the discussion at today's meeting regarding policy parameters.*

**13.2 OLIVER STREET LAND****RECOMMENDATION:**

*That Council advise New England Properties that:*

- a) *Council is not prepared to issue a 12 month exclusive option on the Oliver Street land;*

- b) *New England Properties be encouraged to develop a proposal for the site; and*
- c) *If a proposal is prepared, Council would be prepared to consider making the land available for sale.*

**CARRIED**

### 13.3 INVERELL EQUESTRIAN COUNCIL

#### **RECOMMENDATION:**

*That Council suspend the delegations of authority of the Inverell Equetrain Council 355 Committee for up to two (2) months allowing time for the General Manager to prepare a report to Council on the management of the Inverell Equestrian Council.*

**CARRIED**

### **ADOPTION OF RECOMMENDATIONS**

#### **RESOLUTION 2023/97**

Moved: Cr Wendy Wilks

Seconded: Cr Stewart Berryman

*That the recommendations of Closed Council be adopted.*

**CARRIED**

**The Meeting closed at 4.22pm.**

- 3 DISCLOSURE OF INTERESTS / PECUNIARY AND NON-PECUNIARY INTERESTS**
- 4 PUBLIC FORUM**



## 5 MAYORAL MINUTE

### 5.1 RECRUITMENT OF GENERAL MANAGER

**File Number:** S22-24/23 / 23/22715

**Author:** Paul Harmon, Mayor

#### SUMMARY:

In accordance with the 'Separation Agreement' between Council and the General Manager, I have received notification that Mr Henry will be taking extended leave commencing on 31 December, 2023 and he has submitted his resignation as General Manager, effective from that date.

Council is now in a position to determine various matters associated with the process for recruiting a General Manager.

#### RECOMMENDATION:

1. *That Council invite the following firms to submit a proposal for appointment as the Human Resource Consultant to assist Council with the recruitment process for a General Manager:*
  - *Local Government Solutions*
  - *Leading Roles*
  - *Mason Blackadder & Associates;*
2. *That the Mayor be delegated authority to consider the proposals and appoint a Consultant to oversee the recruitment process;*
3. *That a Selection Panel be established, consisting of the following persons:*
  - *Mayor*
  - *Deputy Mayor*
  - *Cr Berryman*
  - *Appointed Consultant;*
4. *That the role of the Selection Panel be:*
  - *To assist the consultant with 'pre-interview' phase activities; and*
  - *To assess applicants and determine a shortlist of candidates for interview by the 'full Council';*
5. *That interviews of the shortlisted candidates be conducted by the 'full Council'; and*
6. *The appointed Consultant be the contact person for the role.*

#### COMMENTARY:

The recruitment and selection of a General Manager is guided by provision of the *Local Government Act 1993* and Guidelines issued by the Office of Local Government. Details are shown below:

##### A. Local Government Act 1993

The sections of the Act that are pertinent are:

- Section 223 – the Council is to determine the process for the appointment of the General Manager

- Section 348 – the position must be advertised in a manner sufficient to enable suitably qualified persons to apply for the position
- Section 349 – the Council must ensure that the appointment is made using merit selection principles
- Section 344 – Equal Employment Opportunity principles apply to the process
- Section 23A – Council shall take into consideration guidelines issued by the Office of Local Government

#### B. S. 23A Guidelines – Office of Local Government

The Office of Local Government has issued guidelines for the Appointment and Oversight of General Managers. A copy of these guidelines has been provided to you under separate cover.

The relevant pages of the guidelines for the recruitment process are pages 7 – 9.

Key points are:

- i) Councils should engage an external recruitment consultant to assist with the process.
- ii) Council should delegate the task of recruitment to a selection panel led by the Mayor.
- iii) The selection panel will report back to Council on the process and recommend the most meritorious applicant for appointment.
- iv) The selection panel should consist of the Mayor, Deputy Mayor, one other Councillor and an independent qualified person.
- v) Council should delegate to one person (generally the Mayor) the task of ensuring:
  - The selection panel is established
  - The general manager's position description is current and evaluated in terms of salary to reflect the responsibilities of the position
  - The proposed salary range reflects the responsibilities and duties of the position
  - The position is advertised according to the requirements of the Act
  - Information package is prepared, and
  - Applicants selected for interview are notified.
- vi) The Mayor, or another person independent of Council staff, should be the contact person for the position.
- vii) The selection panel should report to Council on:
  - The selection process.
  - Recommend the most meritorious applicant with reasons.
- viii) The selection panel's report should be confidential and considered in a closed session of the Council.
- ix) Council must by resolution approve an offer being made to the successful candidate before the position is offered to the candidate.

#### C. Suggested Approach

##### i) Specialist Human Resources Consultant

It is considered essential that the external recruitment consultant selected by Council should have a detailed knowledge of the culture and challenges of the local government industry, if this support service is to be truly effective.

I have sought advice from a number of sources and have been provided with positive references for a number of firms that could meet this standard. These firms are:

- Local Government Solutions,
- Leading Roles, and
- Mason Blackadder and Associates.

I suggest that an invitation to submit a proposal for the supply of recruitment services be issued to the above firms. Further, that Council delegate authority to the Mayor to select the most meritorious proposal for appointment as Council's independent consultant.

ii) Selection Panel

Having regard to the abovementioned guidelines issued by the Office of Local Government, I suggest that Council authorise the following persons to serve on the Selection Panel:

- Mayor,
- Deputy Mayor, and
- Councillor Berryman

The role of the Panel shall be:

- To assist the consultant with 'pre-interview' phase activities
- To assess applicants and determine a shortlist of candidates for interview by the 'full Council'

iii) Interviews

The detailed task associated with the recruitment process will need to be worked through with the appointed consultant. However, I will suggest to the consultant that 'final interviews' with shortlisted candidates be held on the day set aside for the October Council Meeting or the November Committee Meetings and that a Special Meeting of Council be held at the conclusion of the interview to authorise an offer to a preferred candidate.

I firmly believe that the interviews of candidates, shortlisted by the Selection Panel, should be conducted by the 'full Council'. This additional step to those set out in the guidelines is permissible, but above all a sensible approach to this most important task.

**RISK ASSESSMENT:**

Nil

**POLICY IMPLICATIONS:**

Nil

**CHIEF FINANCIAL OFFICERS COMMENT:**

Nil

**LEGAL IMPLICATIONS:**

Nil

**ATTACHMENTS:**

Nil

**6 ADVOCACY REPORTS****6.1 NATIONAL AUSTRALIAN LOCAL GOVERNMENT WOMENS ASSOCIATION (ALGWA) CONFERENCE - 17 - 20 MAY 2023****File Number:** S4.3.1 / 23/21434**Author:** Cr Di Baker**SUMMARY:**

Cr Dianna Baker attended the National ALGWA Conference on the Mornington Peninsula from 17 - 20 May 2023. Cr Baker's report is provided for the information of Council.

**RECOMMENDATION:**

*That the report on the 2023 National ALGWA Conference be received and noted.*

**COMMENTARY:**

I, Cr Dianna Baker, as ALGWA NSW President, attended the National ALGWA Conference at RACV Schanck Resort on the Mornington Peninsula from 17 - 20 May, 2023, inclusive.

After the Welcome to Country, on Bunurong Land, Tanneem Chopra OAM, Cross Cultural Consultant and MC welcomed everyone, as did Mayor Holland, for the Mornington Peninsula host council. The Hon. Kirsty McBain MP for Eden Monaro, Minister for Local Government and Regional Development welcomed everyone at the conference as did Cr Kylie Spears, President of ALGWA VIC and soon to be the incoming national President.

The first presenter was Demographer Simon Kuesienmasher, who pointed out that Australia was both a net exporter and importer, which very few countries can achieve. He pointed out the historical structure of population growth was scrambled by the COVID lockdowns as connectivity changed, that we are becoming a more knowledgeable country, and while the population grows Australia is becoming more polarised depending on one's level of education. He had some very interesting facts and graphs. Other speakers included topics such as gender equity in government, sporting identity and barriers to women's sport.

Linda Scott, ALGA President, gave an update on how their agenda is progressing.

'Women on Boards' was a topic addressed with good personal information and experience shared by four speakers. They made it sound easy if you had already achieved a high level in your field. Tanneem Chopra OAM spoke about why diversity matters.

The gala dinner had three speakers, Marianne Saliba, the outgoing national President, CEO John Baker for Mornington Peninsula Council, and Gill Hicks AM MBE, who spoke about why peace is so important.

The last morning of the conference was the highlight for me. I met Julie Bishop and listened to her advice on how she makes decisions.



Julie asked herself four questions:

- 1) What are the other options compared to what?
- 2) At what cost in all aspects, funding, reputation and who is paying?
- 3) What is the hard evidence we are relying on? If there is no evidence, accept that, then decide whether to take the risk,
- 4) Lastly, what could possibly go wrong?

The first meeting of the new National ALGWA Board members was held. Marianne Saliba acknowledged her time was over and welcomed the new executive. Kylie Spears, Vic, is now the National President of ALGWA, and we continue to work for gender equity, and an end to bullying, harassment and intimidation in Local Government. "I have one more year on the executive before my time expires."

**ATTACHMENTS:**

**Nil**

**6.2 COMMUNITY HEALTH FORUM - JUNE 2023****File Number:** S24.20.5 / 23/23637**Author:** Cr Wendy Wilks**SUMMARY:**

Cr Wendy Wilks convened the third Community Health Forum to scope the critical issues impacting the provision of health services in this Shire. This report summarises the discussions held at this meeting.

**RECOMMENDATION:**

*That the report be received and noted.*

**COMMENTARY:**

Over the past 12 months Council has noted an increased level of debate on the state of Australia's 'health care' services and noted with concern that various matters raised indicate that the system is under stress. As a result, Council is interested in gaining an understanding of the state of our local 'health services'. The outcome would be to identify the issues and a set of solutions that could form the basis of an advocacy program for Council to pursue.

To enable Council to formulate an advocacy position, Cr Wendy Wilks convened a Community Health Forum to scope the critical issues impacting the provision of health services in this Shire. The third forum was held on 12 July, 2023 and the following community representatives attended the meeting:

- |                       |                      |
|-----------------------|----------------------|
| • Cr Wendy Wilks      | • Shayne O'Brien     |
| • Andrew McIntyre     | • Caitlin Sheppard   |
| • Bob Bensley         | • Cr Joanne Williams |
| • David Maddigan      | • Cr Kate Dight      |
| • Debbie McCowen      | • Chris Voll         |
| • Dr Steven McGilvray | • Rosie Bloch (BOSS) |

Also, in attendance was Cr Jacko Ross, Cr Stewart Berryman, Cr Di Baker and Cheyenne Moody, Primary Health Network (PHN).

Mr Dan Halliday, President of Australian College of Rural and Remote Medicine (ACRRM) was invited to address the forum which included a Q & A session throughout the presentation.

**Dr Steven McGilvray**

Dr Steven McGilvray provided his perspective on the current GP crisis. Dr McGilvray came to Inverell ten years ago to run the ED in Inverell Hospital and after three or four years joined General Practice.

"Country General Practice is very different from rural General Practice. When I came you would have your own practice and also went to the Hospital and had your inpatients and all Doctors took part in the rotation roster and it worked well. But now there are so few GPs and all the GPs are accessed from agencies and it's almost like an auction and they wait until the Hospital is desperate and they can get the highest price. Anywhere from \$1500-\$4000 per day, with no overheads. If you can earn that amount why would you open a practice and incur the costs of running it and the workload involved.



Historically 50% of students were graduating as GPs but now they are specialising in other areas and the GP specialty is not popular, only 12% are choosing this and coming through. Many people now cannot get a Doctor and go to the Hospital and these people have to be cared for by any Doctor available when they are available. We have to use Nurse Practitioners or Doctors from other countries.

Young Doctors get lured to work for big agencies. These are contracted by the LHD and they have to try to operate ED departments. These big agencies help the Doctors get registered and come to the country and set them up. They see a list of towns and they choose and go where they can get the most money and the agency gets a cut of a huge payments. The manning of ED is now totally from agencies.

Single Employer Model would be the best for us in Inverell and they would be getting the training necessary. Many of the agency Doctors are often not as skilled as some of our nurses and we can go many days without any Doctor at all in our Hospital. They can get the Doctor on a 'stick' and wheel it around to check people but it's not ideal. If someone needs stitches, no-one can do the stitching. We had 2 massive heart attacks on the weekend and no Doctors. The nurses did all they could.

A Doctor on a 'stick' is not the answer, nurses have to try and run ED without a Doctor."

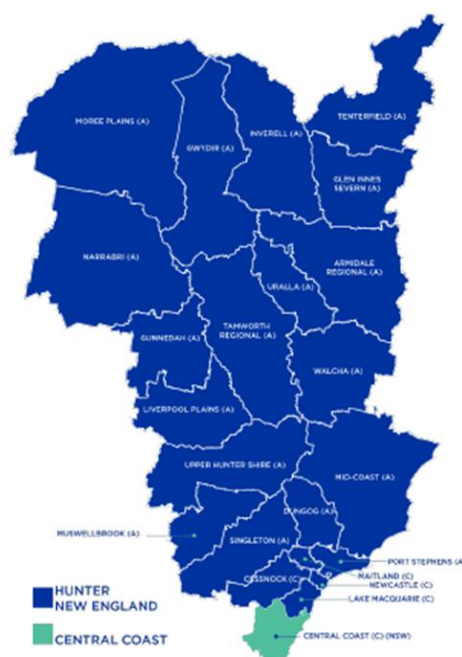
Cheyenne Moody, Rural Health Access Team Leader, Primary Health Network was invited to address the forum on the services provided by Primary Health Network (PHN).

The PHN primary roles is to:

- Assess the health needs of people in the region
- Commission health services to meet these needs
- Work with providers to build workforce capacity and delivery of high-quality care
- Encourage better use of health resources by connecting people with appropriate health services

There are 31 PHNs across Australia, they are all independent companies (not government agencies), not-for-profit and registered charities. Controlled by Boards and Memberships.

Inverell belongs to the Hunter New England Central Coast PHN as shown in the map below.



PHN Local initiatives include:

- Bushfire, Flood, Drought, Digital Health Grants
- GP Bush Grants
- Covid / Vaccination Roll Out
- Headspace
- Domestic and Family Violence - Tamworth Family Support Services
- Registrar Dinners
- Movement Disorder Nurse Pilot
- Project ECHO
- Balint Groups

PHN provide Recruitment and Retention resources including:

- Recruitment How to Videos Guides
- Job Ad Template
- GP Bush Grants – Rounds 1 & 2
- Welcome Ambassador Service
- Advertise for free

PHN provide resources to assist with engagement between PHN, our forum and the community. PHN have offered the forum resources to create a community communication strategy. This communication strategy will be submitted to the next Council meeting for endorsement.

### **Rosie Bloch – BOSS Engineering**

Rosie Bloch from Boss Engineering outlined the difficulties in getting visas for migrant workers. Rosie outlined the different types for visas and the time and resources required to gain the required visas.

Rosie has offered to assist Hadana Surgery with the visa process for their new doctor.

Given the time pressure from APRA to endorse the Doctor's registration by the end of September, Rosie has advised to apply for the 408 visa first as it is quicker. The 482 visa is a sponsored visa so the Practice would be the sponsoring employer, and when you do that you have to nominate a person to sponsor. You can bring them over on a 408 Visa and the 408 Visa is a Covid visa so it's one year in length. So, you can almost try before you buy and bring them over on that and then move to a 482, so you get four years plus your one year, a total of five years and then they can go to permanent residency. A 408 visa is quicker, costing about \$2000 and the 482 is a longer process and needs an immigration lawyer costing about \$8000.

### **Single Employer Model**

The committee are keen to learn what the new Single Employer Model (SEM) might mean for Inverell. Cheyenne suggested an invitation to Hunter New England Health (HNE) to attend and present at our meeting. It is believed that HNE will move to this model (SEM) because it's cheaper than employing doctors via the big agencies.

Who would be the supervising Doctors in ED for the registrars that would come? Would they be in ED and be employed by HNE, or is a practice to supervise? What are the supervision requirements?

Andrew McIntyre said, Junior Doctors are like getting a first year teacher out, they don't have all the necessary skills and the kids are not there. Just not enough Doctors in the system to go around. That's why so many councils are fighting like we are. Tamworth, Armidale it's all just bed block because the system is clogged. Not enough people or space, Sydney, Wollongong is the



same. But they will move to the single employer model because it's cheaper... You have to get the kids into medicine.

## Registrars

We need faith to move forward and the fault has been recognised and acknowledged by the colleges and the GP speciality has not been as valued as other specialised areas. None of the new graduates are content to be called "just a GP" when really it should be the most prestigious specialty. While only 10% are electing this, we will always have the problem.

With the model as it stands, if we get four registrars in town what do we tell our communities in terms of the quality of care we can hope for? They are Doctors and they are learning. The real issue with Registrars is who will supervise them. It's difficult to find the Registrars in the first place, but it is also difficult to find Doctors to supervise them.

Cheyenne advised that four registrar spots have always existed in Inverell but now they are making them available to be shared with General Practice. The supervisor in the practice will be qualified to supervise.

## General Business

- The GP clinic is changing its name to a Fast Track Care centre because they are not a GP Clinic and they won't do Return to Work (RTW) or workers compensation or give referrals or check bloods. It's a limited service.
- Rosie covered the effect of the GP shortage on industry and the fact that workers experience excessive wait times at the hospital. Difficult to get consultations for worker compensation injuries.
- We have extremely high suicide rates in our region and it's not surprising when we know the difficulty in getting access to services. Mental Health seems the same everywhere, had a conversation with a young aboriginal male who needs mental health services. He went to his GP but was told its 6 months before he can help me. What happens to them in that time?
- In Australia the potential medical students don't look for the stability of our country towns, opting for coastal areas or cities. An overseas doctor on a visa looks for stability and all they want is to settle in Australia. These are taken for granted by Australians but valued by Overseas visa applicants.
- Debbie McCowen was leaving to meet with the CEO of PHN (Richard) to discuss workforce shortages and to source some funding for our proposed doctor recruitment advertising.
- Debbie advised she has a list of countries from Dan Halliday and the list of qualifications they need from that country to be registered easily in Australia.
- Debbie also advised with regards to advertising social media and recruitment, she has been given examples on how to advertise and results they have had and also whether we want to contract it out or do it ourselves.
- Wendy encouraged everyone to share Inverell on Instagram.
- Social media, we need a feature on Inverell and a feature on each practice and what they can offer the potential applicants. Council should be the independent contact person and they should provide the information on all the other practices.
- Rosie suggested that large industry would be here to help with funding. All major employers could contribute to make it possible to attract new doctors.
- In QLD, if Doctors go to the country areas they get \$50K and in WA their HECS debt is paid, so we need to ask what is available in NSW?
- Caitlin advised there is now regular abuse from desperate patients who need help and are unable to access it. "The surgeries staff are suffering it every day now." Some have had death threats. In the last six weeks we have taken on 300 more and we cannot take on any more at the moment.
- Private Health insurance only helps if surgery is required.

- Discussions were held about informing the community on the current GP shortage and what the Forum and Council are doing about it. It was agreed to create a community communication strategy with the assistance from PHN before any media releases.
- We need to change the mindset of the kids entertaining medicine. It's been declining for 20 years.
- In the country a lot of the Doctors are involved with mental health because there is no specialist in this area. Psychiatry is also needed.
- Could we do a study on each Doctor and what they do to bring credit to them? Rosie suggested we don't want to expose a huge case load etc, or the current shortage crisis. Could we somehow publicly acknowledge our Doctors and show our appreciation?
- Di Baker suggested a plaque sent to each surgery in appreciation of the Doctors effort and our recognition of their hard work.

### **The Bush Bursary Program**

Cr Jo Williams presented a report on the 2023 Bush Bursary Program. Council is prepared to fund the sponsorship requirements (\$3,000) providing the Forum undertake all of Council's other requirements under the program.

The Forum have agreed to participate in the 2023 Bush Bursary Program and have nominated Cr Jo Williams as the contact person.

**Action Plan****(not in any priority order)**

No.	Meeting	Task	Who	When By	Status
1	May 2023	Investigate a marketing campaign to sell the Inverell lifestyle, locally, overseas and in educational institutions - may need variations for different markets.	Inverell Shire Council	14 June 2023 (Next Health Forum Meeting)	Peter Caddey attended to June 2023 to discuss. Further investigation required
2	May 2023	Locate Countries with similar medical standards to Australia. <i>E.g. England, New Zealand, Ireland and Scotland.</i>	Andrew McIntyre Tracey Cook	29 May 2023	
3	May 2023	Bring Community with us. Investigate suitable media coverage to inform community of current issues within the health system at Inverell.	Council Discussion	24 May 2023 (Next Council meeting)	
4	May 2023	Contact ACCRM and invite Dan Halliday to the next Community Health Forum.	Debbie McCowan and Cr Wendy Wilks	29 May 2023	Completed Mr Halliday attended the June 2023 Meeting
5	May 2023	Research other sources of assistance including but not limited to: ACCRM; RDN; Royal College of General Practitioners; Rural Doctors Network; Australia College of Rural and Remote Medicine;  Potentially have these entries present at a future forum.	Andrew McIntyre Cr Wendy Wilks	29 May 2023	
6	May 2023	Discuss "Attract, Connect, Stay" with Karen Munster. Determine if this model would be beneficial to Inverell.	Cr Wendy Wilks	29 May 2023	
7	May 2023	Research Expending intake to University for GP speciality.	TBA	TBA	
8	May 2023	Single employer model - advocate for this directly to Regional Health Minister.	TBA	TBA	

9	June 2023	Mr Caddey will prepare a promotional campaign questionnaire to gather information required to prepare a promotional campaign.	Peter Caddey	23 June 2023	
10	June 2023	Discuss the possibility of Flexible remuneration for trainee situations and investigate with RCGP, PHN, ACRRM and Primary Care Business Council for pilot program funding with a plan. Be creative.	TBA	TBA	
11	June 2023	Collaborate with ACRRM to identify doctors from “the lost tribe” and host events (such as a pizza night) to show off Inverell as a desirable location to practice medicine.	TBA	TBA	
12	June 2023	Engage with Adam Marshall to push for Inverell to be a SEM hub town. (Murrumbidgee Model)	TBA	TBA	
13	June 2023	Investigate opportunities for new funding coming for Mental Health and Women	TBA	TBA	
14	June 2023	Investigate ways of combining RCGP, PHN ACRRM and Primary Care Business council to pilot program and be creative	TBA	TBA	
16	June 2023	Work with the local medical practitioners to complete an integrated services review to establish what medical services are required, what skills are required and what “Model of Care” can be implemented for the Inverell Community. Then develop an Inverell Health Strategic Plan describing how this can be achieved.	TBA	TBA	
17	July 2023	Complete a Community Communication Strategy with the assistance of PHN	Cr Wendy Wilks & Paul Pay	9 August	Commenced
18	July	Participate in the 2023 Bush Bursary Program Cr Jo Williams nominated as the Contact person	Cr Jo Williams	Ongoing	

The next Community Health Forum is scheduled for 9 August, 2023 at 2.00pm.

**RISK ASSESSMENT:**

Nil

**POLICY IMPLICATIONS:**

Nil

**CHIEF FINANCIAL OFFICERS COMMENT:**

Nil

**LEGAL IMPLICATIONS:**

Nil

**ATTACHMENTS:**

Nil

**7       NOTICES OF BUSINESS**

Nil

**8       QUESTIONS WITH NOTICE**

Nil

## 9 COMMITTEE REPORTS

### 9.1 CIVIL AND ENVIRONMENTAL SERVICES COMMITTEE MINUTES - 12 JULY 2023

**File Number:** S4.11.16/15 / 23/23765

**Author:** Kristy Paton, Corporate Support Officer - Publishing

**SUMMARY:**

Meeting held on Wednesday, 12 July, 2023.

For the consideration of Council.

**COMMENTARY:**

Refer to the attached minutes of the meeting.

**RECOMMENDATION:**

- i. *That the Minutes of the Civil and Environmental Services Committee Meeting held on Wednesday, 12 July, 2023, be received and noted; and*
- ii. *The following recommendations of the Civil and Environmental Services Committee be adopted by Council.*

#### 9.1.1 Holdfast Crossing - Fish Passage Project

**RECOMMENDATION:**

*That:*

- 1) *The information be received and noted;*
- 2) *The proposal be supported in principle;*
- 3) *Council undertake community consultation to determine if there are any likely significant impacts on the community; and*
- 4) *A further report be presented to the Committee on the outcomes of the community consultation so that Council can make a final determination on the request.*

#### 9.1.2 Walkers Bridge Replacement

**RECOMMENDATION:**

*That;*

1. *The alternative bridge replacement solution of a large box culvert structure be endorsed for consultation;*
2. *Council undertake community consultation to determine the level of community support for this option; and*
3. *A further report be presented to the Committee on the outcomes of the community consultation so that Council can make a final determination on the project.*

**9.1.3 Expression of Interest Process - Vernon Street Residential Parcel****RECOMMENDATION:**

*That:*

1. *The process as identified in the report for offering Council's Vernon Street land parcel for residential development via Expressions of Interest be endorsed; and*
2. *Upon completion, the Expressions of Interest package be approved by Council prior to going to the market.*

**9.1.4 Community Garden - Tingha****RECOMMENDATION:**

*That:*

- a) *the concept plan for a Community Garden submitted by the Tingha Community Spirit Aboriginal Corporation be noted;*
- b) *the proposed location of the road reserve adjacent to Guyra Road / Copes Creek Road be approved as the site for the community garden; and*
- c) *Council assist the Corporation and volunteers during the construction phase by preparing a traffic management plan for the site and installing the required warning signage.*

**9.1.5 Governance - Performance Reporting on Road Maintenance Council Contracts****RECOMMENDATION:**

*That the information be received and noted.*

**9.1.6 Information Reports****RECOMMENDATION**

*That the information reports be received and noted.*

**ATTACHMENTS:**

1. **Minutes of Civil and Environmental Services Committee Meeting 12 July, 2023**



**MINUTES OF INVERELL SHIRE COUNCIL  
CIVIL AND ENVIRONMENTAL SERVICES COMMITTEE MEETING  
HELD AT THE COMMITTEE ROOM, ADMINISTRATIVE CENTRE, 144 OTHO STREET,  
INVERELL  
ON WEDNESDAY, 12 JULY 2023 AT 9.00AM**

**PRESENT:** Cr Stewart Berryman (Chair), Cr Paul Harmon (Mayor), Cr Di Baker, Cr Jacko Ross and Cr Wendy Wilks.

**IN ATTENDANCE:** Cr Kate Dight and Cr Jo Williams.

Paul Henry (General Manager), Brett McInnes (Director Civil & Environmental Services), Paul Pay (Director Corporate and Economic Services), Justin Pay (Manager Civil Engineering) and Anthony Alliston (Manager Development Services).

**1 APOLOGIES**

Nil

**2 CONFIRMATION OF MINUTES**

**COMMITTEE RESOLUTION**

Moved: Cr Di Baker

Seconded: Cr Jacko Ross

*That the Minutes of the Civil and Environmental Services Committee Meeting held on 14 June, 2023, as circulated to members, be confirmed as a true and correct record of that meeting.*

**CARRIED**

**3 DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS**

Cr Dight declared a non-pecuniary (significant) interest in Item #5.1 'Holdfast Crossing – Fish Passage Project'. The nature of the interest is that Cr Dight has a family connection to a land owner adjacent to Holdfast Crossing.

**4 PUBLIC FORUM**

**Mr Alex Wrobel – President Inverell Polocrosse**

Mr Wrobel thanked Council for the assistance in preparing the sand fields at the beginning of this year. Mr Wrobel also thanked Council for carting water to support this year's Swan Cup.

Mr Wrobel provided a summary on the second Swan Cup held March 2023. A total of 280 players competed across four days. However, due to wet weather impacting on safety conditions the event was called off after two days. The Committee chose to refund all nomination fees to competitors.

The Delungra CWA ran the canteen, Fruitilicious supplied a coffee van and Baker's Barn, an event sponsor, held a 20% off sale.

There were 34 horses entered into the horse sale (8 more than last year). 24 were sold, grossing over \$308,000 with the top priced horse selling for \$33,000.

Preparations are already underway for the 2024 Swan Cup. Dates are not yet determined but the Committee are looking to hold the event in May to escape the heat in March and reduce the possibility of wet weather.

The Polocrosse Club conducted a survey of those who participated in the event and the survey results were presented to Council.

Based on their feedback Mr Wrobel asked Council for more sand to upgrade the fields and create all weather playing surfaces. Ideally, they would like this to happen prior to weather warming up this year to enable time to work the fields and plant seed and allow for quality growing time. Mr Wrobel acknowledged that this is a large expense, however based on feedback from those who attended and from club members, they believe that it is vital for the ongoing success of the event.

## MOTION

### COMMITTEE RESOLUTION

Moved: Cr Wendy Wilks

Seconded: Cr Jacko Ross

*That staff report back to Council on:*

- I. the cost of supplying sand for field preparation and water for the 2023 Swan Cup; and*
- II. Cost estimates to supply more sand to create all weather playing fields.*

**CARRIED**

## 5 DESTINATION REPORTS

At 9.22 am, Cr Kate Dight left the meeting having previously declared a non-pecuniary (significant) interest in Item #5.1 'Holdfast Crossing – Fish Passage Project'. The nature of the interest is that Cr Dight has a family connection to a land owner adjacent to Holdfast Crossing.

### 5.1 HOLDFAST CROSSING - FISH PASSAGE PROJECT S28.10.SR17

### COMMITTEE RESOLUTION

Moved: Cr Di Baker

Seconded: Cr Wendy Wilks

*That the Committee recommend to Council that:*

- 1) The information be received and noted;*
- 2) The proposal be supported in principle;*
- 3) Council undertake community consultation to determine if there are any likely significant impacts on the community; and*
- 4) A further report be presented to the Committee on the outcomes of the community consultation so that Council can make a final determination on the request.*

**CARRIED**

At 9.35 am, Cr Kate Dight returned to the meeting.

**5.2 WALKERS BRIDGE REPLACEMENT S28.7.18/78****COMMITTEE RESOLUTION**

Moved: Cr Jacko Ross

Seconded: Cr Wendy Wilks

*That the Committee recommend to Council that;*

1. *The alternative bridge replacement solution of a large box culvert structure be endorsed for consultation;*
2. *Council undertake community consultation to determine the level of community support for this option; and*
3. *A further report be presented to the Committee on the outcomes of the community consultation so that Council can make a final determination on the project.*

**CARRIED**

**5.3 EXPRESSION OF INTEREST PROCESS - VERNON STREET RESIDENTIAL PARCEL S18.6.51****COMMITTEE RESOLUTION**

Moved: Cr Di Baker

Seconded: Cr Wendy Wilks

*The Committee recommend to Council that:*

1. *The process as identified in the report for offering Council's Vernon Street land parcel for residential development via Expressions of Interest be endorsed; and*
2. *Upon completion, the Expressions of Interest package be approved by Council prior to going to the market.*

**CARRIED**

**5.4 COMMUNITY GARDEN - TINGHA S2.18.5****COMMITTEE RESOLUTION**

Moved: Cr Paul Harmon

Seconded: Cr Wendy Wilks

*The Committee recommends to Council that:*

- a) *the concept plan for a Community Garden submitted by the Tingha Community Spirit Aboriginal Corporation be noted;*
- b) *the proposed location of the road reserve adjacent to Guyra Road / Copes Creek Road be approved as the site for the community garden; and*
- c) *Council assist the Corporation and volunteers during the construction phase by preparing a traffic management plan for the site and installing the required warning signage.*

**CARRIED**

## 6 INFORMATION REPORTS

### COMMITTEE RESOLUTION

Moved: Cr Jacko Ross

Seconded: Cr Paul Harmon

*That the following information reports be received and noted.*

**CARRIED**

#### 6.1 WORKS UPDATE S28.21.1/16

#### 6.2 COMPANION ANIMAL IMPOUNDING FACILITY UPDATE S5.9.33

#### 6.3 LAKE INVERELL RESERVE UPDATE S15.8.115

#### 6.4 REQUIREMENT TO ISSUE NOTICE OF DETERMINATIONS FOR DEVELOPMENT APPLICATIONS THROUGH THE NSW PLANNING PORTAL S18.6.60

## 7 GOVERNANCE REPORTS

#### 7.1 GOVERNANCE - PERFORMANCE REPORTING ON ROAD MAINTENANCE COUNCIL CONTRACTS S1.2.3/16

### COMMITTEE RESOLUTION

Moved: Cr Di Baker

Seconded: Cr Wendy Wilks

*That the information be received and noted.*

**CARRIED**

**The Meeting closed at 10.20 am.**

**9.2 ECONOMIC AND COMMUNITY SUSTAINABILITY COMMITTEE MINUTES - 12 JULY 2023**

**File Number:** S4.11.17/15 / 23/23769

**Author:** Kristy Paton, Corporate Support Officer - Publishing

**SUMMARY:**

Meeting held on Wednesday, 12 July, 2023.

For the consideration of Council.

**COMMENTARY:**

Refer to the attached minutes of the meeting.

**RECOMMENDATION:**

- i. That the Minutes of the Economic and Community Sustainability Committee Meeting held on Wednesday, 12 July, 2023, be received and noted; and*
- ii. The following recommendations of the Economic and Community Sustainability Committee be adopted by Council.*

**9.2.1 Request for Donation - Inverell Youth Centre**

**RECOMMENDATION:**

*That Council does not accede to the donation request.*

**9.2.2 Dolly Parton's Imagination Library**

**RECOMMENDATION:**

*That Council not participate in the Dolly Parton's Imagination Library program.*

**9.2.3 Emergency Services Levy (ESL)**

**RECOMMENDATION:**

*That the information be received and noted.*

**9.2.4 Governance - Monthly Investment Report**

**RECOMMENDATION:**

*That:*

- i) the report indicating Council's Fund Management position be received and noted; and*
- ii) the Certification of the Responsible Accounting Officer be noted.*

### 9.2.5 Information Reports

#### **RECOMMENDATION**

*That the information reports be received and noted.*

#### **ATTACHMENTS:**

1. **Minutes of Economic and Community Sustainability Committee Meeting 12 July, 2023**

**MINUTES OF INVERELL SHIRE COUNCIL  
ECONOMIC AND COMMUNITY SUSTAINABILITY COMMITTEE MEETING  
HELD AT THE COMMITTEE ROOM, ADMINISTRATIVE CENTRE, 144 OTHO STREET,  
INVERELL  
ON WEDNESDAY, 12 JULY 2023 AT 11.05AM**

**PRESENT:** Cr Paul Harmon (Mayor), Cr Kate Dight, Cr Jo Williams, Cr Stewart Berryman, Cr Jacko Ross, Cr Wendy Wilks and Cr Di Baker.

**IN ATTENDANCE:** Paul Henry (General Manager), Brett McInnes (Director Civil & Environmental Services) and Paul Pay (Director Corporate and Economic Services).

**1 APOLOGIES**

**COMMITTEE RESOLUTION**

Moved: Cr Kate Dight

Seconded: Cr Jo Williams

*That:*

- I. The apology received from Cr Paul King for personal reasons be accepted and leave of absence granted; and*
- II. The apology received from Cr Nicky Lavender for business reasons be accepted and leave of absence granted.*

**CARRIED**

**2 CONFIRMATION OF MINUTES**

**COMMITTEE RESOLUTION**

Moved: Cr Kate Dight

Seconded: Cr Jo Williams

*That the Minutes of the Economic and Community Sustainability Committee Meeting held on 14 June, 2023, as circulated to members, be confirmed as a true and correct record of that meeting.*

**CARRIED**

**3 DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS**

Nil

## 4 DESTINATION REPORTS

### 4.1 REQUEST FOR DONATION - INVERELL YOUTH CENTRE S12.22.1/16

#### COMMITTEE RESOLUTION

Moved: Cr Stewart Berryman

Seconded: Cr Di Baker

*That the Committee recommends to Council that Council does not accede to the donation request.*

**CARRIED**

### 4.2 DOLLY PARTON'S IMAGINATION LIBRARY S3.6.1/17

#### COMMITTEE RESOLUTION

Moved: Cr Jo Williams

Seconded: Cr Kate Dight

*The Committee recommends to Council that Council not participate in the Dolly Parton's Imagination Library program.*

**CARRIED**

## 5 INFORMATION REPORTS

#### COMMITTEE RESOLUTION

Moved: Cr Jo Williams

Seconded: Cr Kate Dight

*That the following information reports be received and noted.*

**CARRIED**

### 5.1 EMERGENCY SERVICES LEVY (ESL) S12.13.1

### 5.2 ADVANCE PAYMENT OF 2022-2023 FINANCIAL ASSISTANCE GRANT S15.8.13/14

## 6 GOVERNANCE REPORTS

### 6.1 GOVERNANCE - MONTHLY INVESTMENT REPORT S12.12.2

#### COMMITTEE RESOLUTION

Moved: Cr Jo Williams

Seconded: Cr Kate Dight

*The Committee recommends to Council that:*

*i) the report indicating Council's Fund Management position be received and noted; and*



ii) *the Certification of the Responsible Accounting Officer be noted.*

**CARRIED**

**The Meeting closed at 11.23am.**

**10 DESTINATION REPORTS****10.1 STATE SIGNIFICANT DEVELOPMENT 8911 - SUNDOWN SOLAR FARM - STURMANS ROAD, SPRING MOUNTAIN****File Number:** S18.6.52/09 / 23/23244**Author:** Anthony Alliston, Manager Development Services**SUMMARY:**

A State Significant Development Application for Sundown Solar Farm at Spring Mountain has been lodged with the NSW Department of Planning and Environment and has been publicly exhibited from 7 July, 2023 until 3 August, 2023.

Council is being asked to consider making an on-line submission in relation to the following matters:

- After construction, a subsequent report to assess the damage that may have resulted from construction;
- On-going and regular measures to restore and reinstate road damage resulting from construction of the project;
- The final design of the upgrades to Spring Mountain Road and Sturmans Road being approved by Council;
- A detailed waste management plan being prepared for Sundown Solar Farm, in consultation with Council, noting that the Inverell Waste Depot may not be able to accept all waste;
- Council support of the commitment by Sundown Solar Farm to provide a community benefits fund;
- Council having the opportunity to review the draft approval conditions prior to being finalised.

**RECOMMENDATION:**

*That the Committee recommends to Council that Council make an on-line submission in respect of State Significant Development 8911 – Sundown Solar Farm – Sturmans Road, Spring Mountain in relation to the following matters:*

- *After construction, a subsequent report to assess the damage that may have resulted from construction;*
- *On-going and regular measures to restore and reinstate road damage resulting from construction of the project;*
- *The final design of the upgrades to Spring Mountain Road and Sturmans Road being approved by Council;*
- *A detailed waste management plan being prepared for Sundown Soar Farm, in consultation with Council, noting that the Inverell Waste Depot may not be able to accept all waste;*
- *Council support of the commitment by Sundown Solar Farm to provide a community benefits fund;*
- *Council having the opportunity to review the draft approval conditions prior to being finalised; and*
- *Any other matters as deemed relevant by the Director Civil and Environmental Services.*

**COMMENTARY:****INTRODUCTION**

On 7 July, 2023, the NSW Department of Planning and Environment (DPE) publicly exhibited State Significant Development 8911 (SSD-8911), being the Sundown Solar Farm. The exhibition period ends for both Council and the public on 3 August, 2023.

The Environmental Impact Statement for the development is available on the NSW Planning Portal and link to the Planning Portal, including all relevant project information has been sent to the Councillors under separate cover.

(<https://www.planningportal.nsw.gov.au/major-projects/projects/sundown-solar-farm>).

As the Sundown Solar Farm has a capital investment value estimated to be approximately \$269M it is classified as State Significant Development under Schedule 1 of *State Environmental Planning Policy (Planning Systems) 2021*. The NSW Minister for Planning is the consent authority for State Significant Development applications.

**Sundown Solar Farm Location**

The proposed Sundown Solar Farm is located entirely within the Inverell Local Government Area, approximately 30 kilometres east of Inverell. The project area comprises three privately owned lots, being:

- Lot 148 DP 753299 (Glen Eisle);
- Lot 141 DP 753305 (Spring Valley); and
- Lot 1 DP 1064358 (Newstead).

The site will be accessed from Sturmans Road, via the Gwydir Highway and Spring Mountain Road.

A map showing the location of Sundown Solar Farm, proposed access from Sturmans Road and the other renewable energy projects in the region is included as **Attachment 1**.

As per Attachment 1, Sundown Solar Farm is located within the New England Renewable Energy Zone.

**Sundown Solar Farm Proposed Development**

The Sundown Solar Farm involves the installation of solar photovoltaic panels and battery-based storage facilities with a generation capacity of approximately 360 megawatts (MW). The site area of the Sundown Solar Farm is approximately 2,097 hectares, with the actual infrastructure footprint within the site being approximately 651 hectares.

The development includes the following key elements:

- A network of approximately 660,000 panels and associated mounting infrastructure;
- A 150 MW battery energy storage system;
- 330 kV substation connected to the existing onsite 330 kV overhead powerline;
- Electrical collection and conversion systems, including inverter and transformer units, switchyard and control room;
- Underground and aboveground cables;
- A management hub, including demountable offices and amenities and equipment sheds;
- Onsite creek crossings;
- Security fencing;
- Temporary laydown areas (during construction and decommissioning);
- Parking and internal access roads;

- Lighting;
- Firefighting infrastructure;
- Upgrades to the Gwydir Highway intersection with Spring Mountain Road; and
- Upgrades to Spring Mountain Road and Sturman's Roads (discussed further below).

An Indicative Site Layout of the Solar Farm is included within **Attachment 2**.

Construction of the project will take approximately 21 months. The average construction workforce will be approximately 200 full-time equivalent (FTE) jobs with a peak workforce of approximately 400 FTE jobs. It is anticipated that the majority of the construction and operations workforce will be drawn from the immediate region. Any workers from outside the region will be accommodated in existing short-term accommodation in the region (largely in Glen Innes and Inverell).

Once constructed, the project will directly employ two to three people FTE during the operation phase. The project has a life expectancy of approximately 35 years.

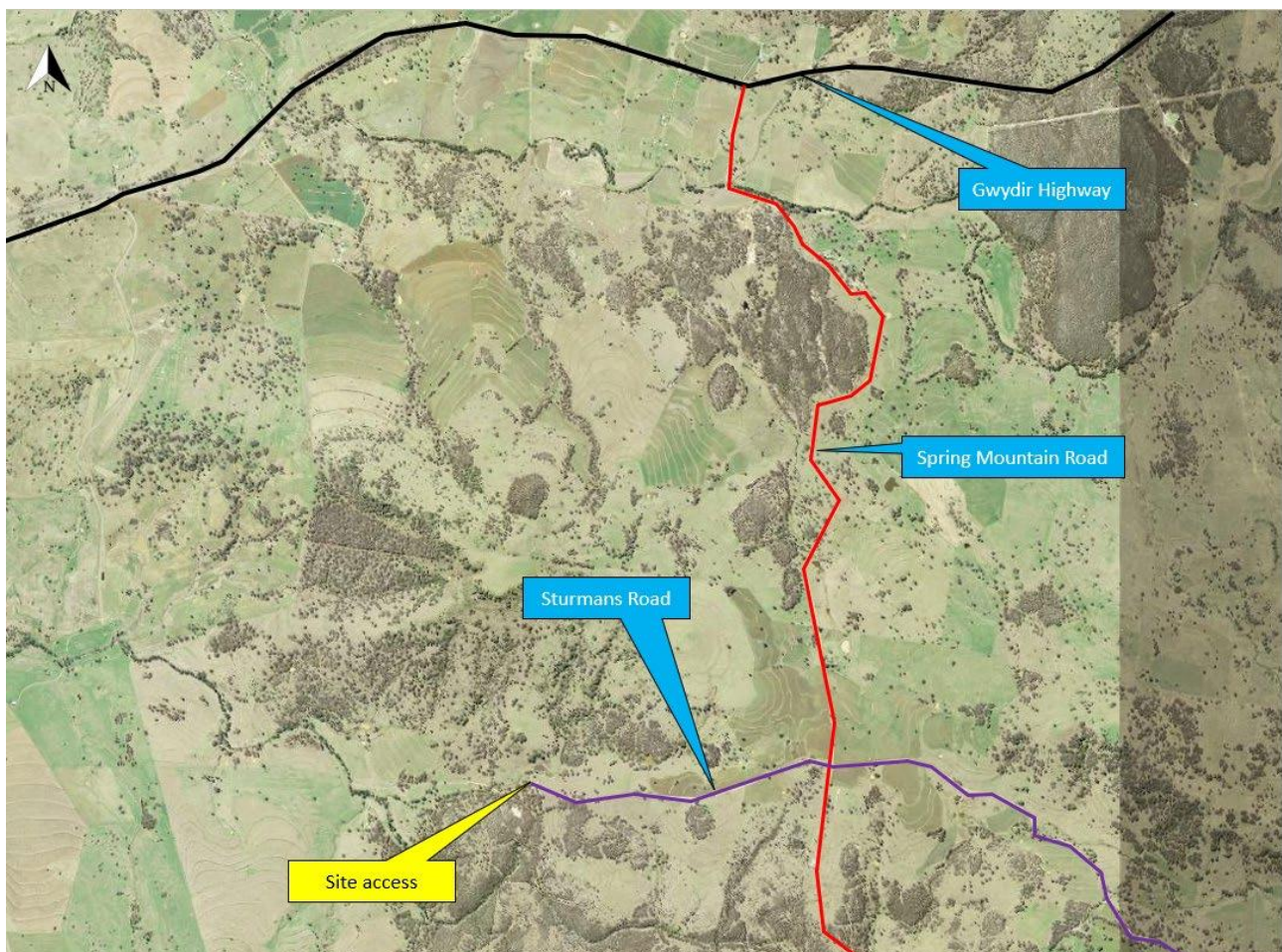
## DISCUSSION

The potential environmental impacts of the development (biodiversity, visual impact, land use conflict, etc.) will be subject to a detailed assessment by the NSW Department of Planning and Environment in consultation with other State agencies.

The assessment of the Sundown Solar Farm by Council staff and the discussion provided below relates to Council's interests in the project.

### Upgrades to Spring Mountain Road and Sturman's Road

Access to Sundown Solar Farm will be taken from the end of Sturman's Road, accessed via Gwydir Highway and Spring Mountain Road. This access route is shown in **Figure 1** below.



**Figure 1 – Proposed Access to Sundown Solar Farm (extracted from Traffic Impact Assessment)**



Spring Mountain Road between Gwydir Highway and Sturmans Road is an unsealed Council road with an approximate width of 4 metres (**Photo 1**). Sturmans Road is an unsealed gravel road with an approximate width of 3.5 – 4 metres (**Photo 2**). There is a total of 4 culverts, 4 cattle grids and a bridge over Swan Brook (**Photo 3**) on the proposed access route.



**Photo 1 – Spring Mountain Road**





**Photo 2 – Sturmans Road (at the development entrance)**



**Photo 3 – Bridge over Swan Brook on Spring Mountain Road**

As part of the Sundown Solar Farm project, the following upgrades to the road network are proposed:

- Upgrade to Gwydir Highway/Spring Mountain Road intersection, including but not limited to:
  - Installation of a right turn traffic lane (type (CHR(S)) at the eastbound approach;
  - Installation of a Basic Left Turn (BAL) treatment (if it has not already been installed by White Rock Wind Farm); and
  - Installation of a warning sign at sign no. t2–25 on Gwydir Highway to warn that trucks will be entering/leaving the intersection.
- Spring Mountain Road and Sturmans Road will be widened to an unsealed 8.7 m wide carriageway along the entire length of the project traffic route. The unsealed 8.7 m wide carriageway will include 3.5 m of traffic lane and 0.85 m wide shoulder on each side;
- The existing bridge and drainage infrastructure on Spring Mountain Road will also be upgraded. Sundown Solar will either consider expansion of the current bridge and guardrails at Swan Brook or provision of a new crossing and drainage infrastructure along the by-pass route which has formed from current traffic usage;
- Upgrade of the existing creek crossing on Sturmans Road and installation of a new cattle grid at the west end of Sturmans Road;
- The upgrades to the road will include replacement of cattle grids; and
- All existing culverts and bed level crossings on the access road will be upgraded to accommodate B double trucks.

At the date of preparing this report for Council's consideration, Council's Engineering Staff are undertaking a detailed review of the Traffic Impact Assessment and proposed road upgrades. In principle, the road upgrades are supported and it is intended that Council make an on-line submission to include the following matters:

- The final design of the upgrades to Spring Mountain Road and Sturmans Road being approved by Council;
- On-going and regular measures to restore and reinstate road damage resulting from construction of the project; and
- After construction, a subsequent report to assess the damage that may have resulted from construction.

### **Waste Generation**

The proposed solar farm has the potential to generate large volumes of waste, in particular construction waste and solar infrastructure waste (panels, batteries) damaged at the time of construction or during operation.

The Environmental Impact Statement notes that Sundown Solar Farm reached out to the Inverell Waste Depot in relation to the capacity to accept waste; however, Council has no record of any formal correspondence relating to this matter.

Whilst the Inverell Waste Depot on Burtenshaw Road has some capacity to accept waste from the Sundown Solar Farm, the acceptance of this waste would be dependent on the type and volume of waste to be disposed. In this regard, the Environmental Impact Statement contains limited information in relation to waste, particularly volume, from Sundown Solar Farm.

It is intended that Council's on-line submission recommend that a detailed waste management plan be prepared for Sundown Soar Farm, in consultation with Council, noting that the Inverell Waste Depot may not be able to accept all waste.

### **Community Consultation**

Sundown Solar undertook community consultation and engagement prior to formally lodging the application with the Department of Planning and Environment. A community information session



was held on 19 April, 2022 at the Swan Vale Tennis Court Community Hall. Sundown Solar also met with the Danthonia Bruderhof Community in April 2022 to introduce the project. The intention of these information sessions was to promote awareness of the project, provide information and encourage feedback.

The formal community consultation period is from Friday, 7 July, 2023 until Thursday, 3 August, 2023. At the time of writing this report Council staff have received no direct representations or concerns regarding the project.

It should also be noted that the formal exhibition notice disseminated by the Department of Planning and Environment encourages people to have their say on-line at <https://www.planningportal.nsw.gov.au/major-projects>. This is not a direct link to make a submission, interested parties still have to search for the project and then “log in” or “create an account” on the NSW Planning Portal prior to being able to make a submission.

### **Community Benefits Fund**

Sundown Solar met with Council representatives in March 2022 and October 2022 to discuss the options to establish and manage a Community Benefits Fund.

Section 2.10.2 of the Environmental Impact Statement states that:

*“Sundown Solar will establish a community benefits fund which will allocate funds annually for community-based projects. The details of the fund are yet to be determined but will likely be managed through a committee comprising representatives from the project owner, Inverell Shire Council and the local community”.*

It is intended that Council’s on-line submission support the commitment to establish a community benefits fund and note Council’s preference to manage the fund via a committee of Council; similar to Sapphire Wind Farm.

### **CONCLUSION**

State Significant Development 8911 (SSD-8911) for Sundown Solar Farm at Sturmans Road, Spring Mountain is currently on exhibition until 3 August, 2023. The Minister for Planning is the consent authority for the project and the Department of Planning and Environment will undertake the environmental assessment in conjunction with other state agencies.

It is recommended that Council make an on-line submission in respect of State Significant Development 8911 – Sundown Solar Farm – Sturmans Road, Spring Mountain in relation to:

- After construction, a subsequent report to assess the damage that may have resulted from construction;
- On-going and regular measures to restore and reinstate road damage resulting from construction of the project;
- The final design of the upgrades to Spring Mountain Road and Sturmans Road being approved by Council;
- A detailed waste management plan being prepared for Sundown Soar Farm, in consultation with Council, noting that the Inverell Waste Depot may not be able to accept all waste;
- Council support of the commitment by Sundown Solar Farm to provide a community benefits fund;
- Council having the opportunity to review the draft approval conditions prior to being finalised.

Councillors are also encouraged to contact Council’s Manager Development Services should they have a particular issue they wish to discuss. Any additional matters can be submitted on-line to the Department of Planning and Environment.

Should Council receive submissions or representations from surrounding landowners or the public, these will be actively reviewed and considered by relevant Council staff, prior to being forwarded to the NSW Department of Planning and Environment for inclusion in the environmental assessment.



If considered relevant Council's Director Civil and Environmental Services can also include the issues raised as part of Council's on-line submission.

**RISK ASSESSMENT:**

Nil

**POLICY IMPLICATIONS:**

Nil

**CHIEF FINANCIAL OFFICERS COMMENT:**

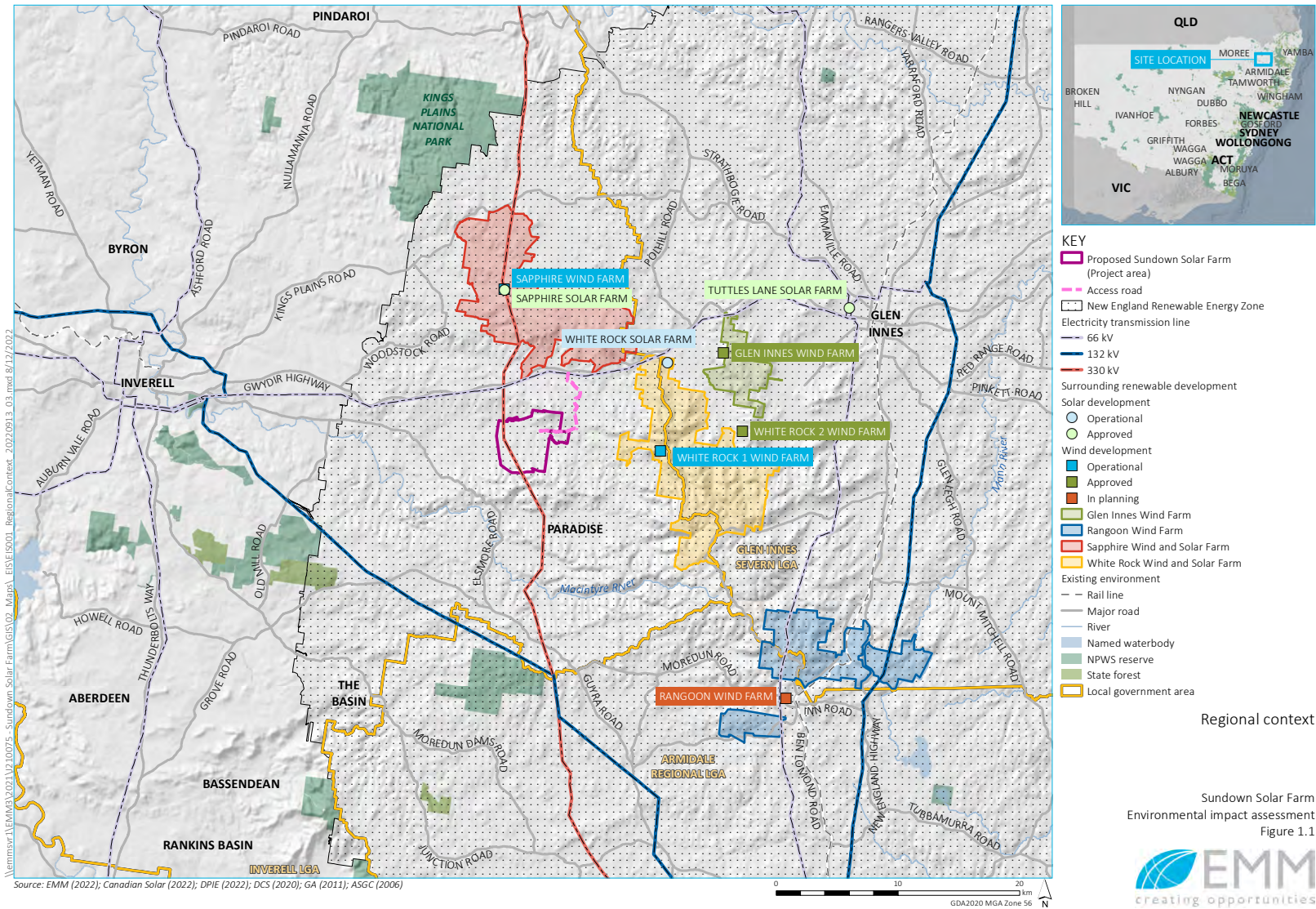
Nil

**LEGAL IMPLICATIONS:**

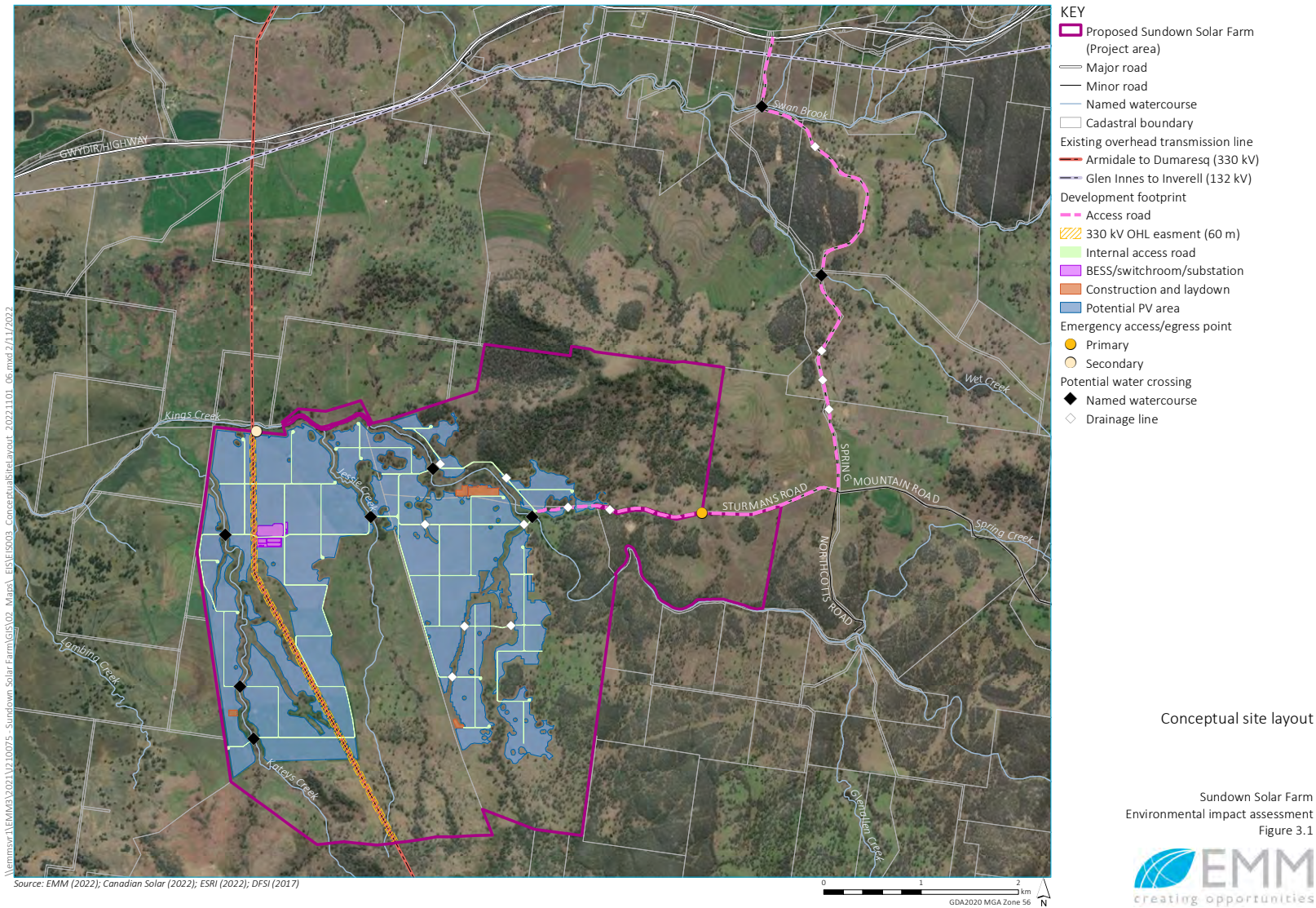
Nil

**ATTACHMENTS:**

1. Locality Map [↓](#)
2. Site Layout [↓](#)







**10.2 INVERELL EQUESTRIAN CENTRE - MANAGEMENT ARRANGEMENTS****File Number:** S26.3.13 / 23/23750**Author:** Paul Henry, General Manager**SUMMARY:**

A review of the operations of the Equestrian Centre is ongoing. A number of fundamental changes to the current operations are considered essential in order to align Council's intentions regarding the establishment of the Section 355 Committee and the actual operations of the Committee.

**RECOMMENDATION:***That:*

- a) The reference to 'Member Organisations' be removed from the Plan of Management for the Equestrian Centre Management Committee;*
- b) The fee for 'Member Organisations' and individuals be removed from the list of fees and charges for the Equestrian Centre, effective 1 July 2023;*
- c) The amended Plan of Management for the Equestrian Centre Management Committee be approved;*
- d) The amended booking procedures and 'Conditions of Hire' for the Centre be noted; and*
- e) Council determine the procedure for appointing a 'new' Management Committee.*

**COMMENTARY:**

In June, 2023 a number of Equestrian Associations raised questions in relation to the rights of 'Member Organisations' of the Equestrian Council and queried why these rights are not included in the Plan of Management for the Equestrian Council.

These enquires prompted an initial review of the records in Council's possession to seek information to form a response. From this assessment, I formed the view that Council's intentions and records did not align with the operations of the Centre; particularly in regards to the management structure Council put in place to be the 'decision-makers' for the operations at the Centre.

To conduct a more detailed review I interviewed a number of members of the Equestrian Council, examined the financial records, and the secretarial records available to me.

In summary, the review to date has resulted in me forming the following views:

- a) The Management structure of the Centre does not align with Council's authorised structure,
- b) Some governance practices of the Equestrian Council could be improved,
- c) The misalignment between Council's records and intentions with the operations of the Equestrian Council stems from a lack of knowledge of the Section 355 guidelines for the Equestrian Council. This misalignment appears to have occurred as a result of poor knowledge transfer from an outgoing Equestrian Council to an incoming Equestrian Council.
- d) The Plan of Management is deficient in the manner that it deals with 'Member Organisations' – not clear that the only role for these groups was as a member of a group to be consulted if required.

- e) I have no information that indicates any wrong doing by current or former Equestrian Councils. The issues at the Centre stem from the poor 'knowledge transfer' procedure and a lack of experience by volunteers on the function of a Section 355 Committee.

1. Establishment of the Equestrian Council

In 2004, Council established a Committee to manage the Inverell Equestrian Centre. The Committee was given the title "Inverell Equestrian Council" (IEC).

The IEC was to be comprised of seven (7) persons appointed by Council to carry out the following objectives:

Objectives

- a) To promote equestrian sports.
- b) To provide recreational opportunities in a safe environment.
- c) To educate participants in equestrian sports.
- d) To promote the use of the designated area and existing facilities (e.g. Inverell Showground and Racecourse) by various equestrian sporting participants.
- e) To maintain and ensure the safety of users of the area and the public.
- f) To preserve the amenity of the area.

The term of the IEC was generally four (4) years and was to coincide with the term of an Inverell Shire Council. However, the changes by the State Government to the terms of all Local Government authorities broke this nexus and contributed to a misalignment of the intended management structure and the actual structure.

The outcome was that the Council initiated process for appointing the seven (7) person IEC did not take place in 2020.

a) A Section 355 Committee (Background)

Section 355 of the *Local Government Act 1993* authorises a Council to establish a Committee to carry out a function of the Council. Section 377 of the Act gives Council the authority to delegate certain powers to a Committee or individual when performing that function on behalf of Council.

The Act also sets out those matters that cannot be delegated to an individual or Committee (s.377(i)). These reserved powers can only be exercised by Council. The limitations to the powers of Council to delegate include:

- Employing staff
- Fixing a fee/charge
- Borrowing money
- Acceptance of tenders

These sections of the act are generally used by Councils to enlist members of the community to volunteer their time and skills to manage a Council owned facility for the benefit of the community.

If a Council elects to utilise this authority and set up a 'Section 355 Committee', Council must, by resolution, passed at an Ordinary Meeting of Council:

- i) Appoint the individuals to serve on the Committee, and
- ii) Set the scope of the Committee's responsibilities through the appropriate delegation of authority.

Once the Committee is appointed, it in effect acts on Council's behalf. Therefore, the need for Council to appoint the members of a Management Committee is essential to ensure the resulting management structure is known to the Council and is supported by Council.

#### b) The Current Management Structure of IEC

A form of an Inverell Equestrian Council was in place and functioning until Council withdrew its delegations of authority at the June 2023 Council Meeting.

For a number of years, individuals and Equestrian Organisations were encouraged by the IEC to become members of the Equestrian Council. These person/groups were referred to as 'Member Organisations'.

Once a year an Annual General Meeting of member organisations was called and those present at the meeting elected a number of persons, who then formed the incoming Equestrian Council.

This method of forming an Equestrian Council certainly resulted in the formation of a committed set of community volunteers, but was certainly not a methodology contemplated by Council, nor approved.

This method is an approximation of the processes used to establish Committees of an Incorporated Association.

## 2. Review

### a) Member Organisations

When the volunteer-based Management Committee of seven (7) persons was appointed by Council, it was envisaged that the Committee would establish a consultation mechanism with regular users of the Equestrian Centre. The form and frequency of the consultation was to be determined by the Management Committee.

The original Plan of Management for the Equestrian Centre listed the local horse sports groups that were recognised as users of the facility built by Council. These groups were recorded as 'Member Organisations'. Unfortunately, the plan was defective in that it did not set out clearly what was to be the role of the 'Member Organisations'.

This left the way open for subsequent Equestrian Councils to interpret the function of a 'Member Organisation'.

My interviews with persons that are serving and have served on Equestrian Councils has confirmed that this interpretation was what they believed was the purpose of a 'Member Organisation'. This resulted in an Annual Membership fee being set by the Equestrian Council, which in turn encouraged a view that the governance procedures of the Equestrian Council should also follow Incorporated Association procedures.

Well- intentioned but an error.

### Suggested Action

- i) Remove the reference to 'Member Organisations' from the Plan of Management
- ii) Remove the need for an annual membership fee to be paid
- iii) Include in the Plan of Management an opportunity for an annual consultation session for users of the Centre to meet with the Management Committee.

### b) Booking System and 'Conditions of Hire'

The facilities at the Equestrian Centre can be hired by lodging a request with the Secretary, and providing a copy of the hirer's insurance policy. The Secretary or some other member of the Executive accepts the booking.

Previous Equestrian Councils established a set of 'Conditions of Hire' that applied to these bookings. The current Equestrian Council was working on a revised set of 'Conditions of Hire'.

Correspondence from Hirers indicate some concern in relation to a lack of transparency in the booking process and allocation of bookings.

It is considered a revised booking procedure similar to the booking procedure for sporting fields should be developed, communicated to users and displayed on the Equestrian Centre Facebook page. This will involve new forms being produced and the process being administered by Council staff.

The features of a revised booking system would be:

- i) Council to call for Expressions of Interest (EOIs) from groups wishing to hire the grounds each quarter – January/March; April/June; July/September; October/December.

Note: An initial advertisement would call for EOIs for the October/December 2023 period.

- ii) Expressions of Interest to be submitted on the new Hire Form containing the revised ‘Conditions of Hire’.

Note: An initial draft has been sent to Councillors under separate cover.

- iii) Council to determine and allocate bookings for the grounds, collect hire fees and maintain the calendar of bookings.

- iv) Ad hoc hirers can make application for any vacant opportunities during the current quarter.

#### c) Terminology

During the review it became a source of minor irritation when referencing the various stakeholders involved in the Equestrian Council and needing to be very specific to identify the appropriate stakeholder.

The table below summarises the issue.

**Table 1 – Terminology**

Stakeholder	Short form	Acronym
Inverell Shire Council	Council	ISC
Inverell Equestrian Council	Council	IEC
Inverell Equestrian Centre	The Centre	IEC

A change to the title of the Management Committee should overcome this issue.

#### Suggested Action

It is suggested that the seven (7) person committee be referred to as the ‘Equestrian Centre Management Committee (ECMC)’.

#### d) Plan of Management

The key features of the existing Plan of Management for the Centre accurately capture the intention of Council when it sought to engage the community in the management of the Centre.

However, a number of clauses need amendment to provide a clearer direction to the Committee.

A revised Plan of Management is **attached** to this report. The revised document includes formatting changes, reworded clauses with no change to ‘intent’, and removal of any reference to ‘member organisations.’

#### Suggested Action

That the revised Plan of Management be adopted.

#### e) Support for the Committee

The extension of the facilities at the Equestrian Centre is a testimony to the collaboration between Council and the community (committee members and volunteers). The ongoing success of the centre is inexorably linked to the continued involvement of the community in the management of the centre.

To ensure that community members are prepared to serve on a Management Committee or help at working bees, a certain level of commitment/support from Council is required. Discussion with former and current management committee members it was indicated that longer term members have used the support of Council, while less experienced members are unaware of pathways available to them.

The suite of documents prepared for the IEC by Inverell Shire Council have not been transitioned from an outgoing IEC to an incoming IEC.

The following actions will be undertaken:

- i) At start of the Management Committee's term:
  - Provide members with all documentation related to the role – Plan of Management, Section 355 Guidelines etc.
  - An induction session on their roles/responsibilities.
  - A 'permanent record' of all support documentation for the Management Committee will be established at the Centre (in the canteen).
- ii) Ongoing
  - A Council staff member will be nominated to be the liaison point with Council. This officer will be available to provide advice to the Chairperson on any relevant matter and will attend the regular meetings of the Committee,
  - A Council staff member to attend any Consultation Session held between the Management Committee and the broader horse sports community.

f) Appointment of a 'New' Management Committee

Council has not appointed a Management Committee for the Equestrian Centre since 2016.

The current community members serving on the Committee were elected at an AGM of the 'Member Organisation'.

To ensure that the Management Committee is properly appointed, Council needs to pass a resolution appointing seven (7) persons to the Committee. The options available are:

- i) Appoint existing members  
Note: All existing members may not wish to be appointed
- ii) Call for Expressions of Interest from persons willing to be appointed and Council make a determination at the August Council Meeting regarding the formation of a Committee.
- iii) Council select a seven (7) person Committee.

The term of this 'new' Management Committee would expire in December 2024 – three (3) months after the election of a 'new' Inverell Shire Council.

g) Books of Account

Each year Council staff undertake an audit of the books of account for the IEC. As part of the current review, an audit of the 2022/23 year is being undertaken.

Previous audits have not disclosed any issues with the books of account.

The audit of the 2022/23 books of account may not be complete by the date of Council's July Council meeting.

**RISK ASSESSMENT:**

Nil



**POLICY IMPLICATIONS:**

Nil

**CHIEF FINANCIAL OFFICERS COMMENT:**

Nil

**LEGAL IMPLICATIONS:**

Nil

**ATTACHMENTS:**

1. Plan of Management - Equestrian Centre Management Committee [↓](#)



Plan of Management  
for  
Equestrian Centre  
Management Committee

Inverell Shire Council  
2023

## Document Control Page

Project: Equestrian Centre Management  
Committee

Prepared By: Inverell Shire Council

Approved By: Inverell Shire Council

Date: July 2023

Date: TBA

Resolution TAB

File Location: 26.3.13

Revision	Date	Author	Description
1.0	March 2004	Inverell Equestrian Council	First release.
2.0	27 April 2004	Joerg Schmidt-Liermann	Second release
3.0	24 March 2009 (Res 50/09)	Paul Henry	Third Release
4.0	July 2023	Paul Henry	Fourth Release

•  
•  
•  
•  
•  
•  
•

## TABLE OF CONTENTS

<b>1</b>	<b>Administration .....</b>	<b>4</b>
1.1	<u>Area</u> .....	4
1.2	<u>Objectives</u> .....	4
<b>2</b>	<b>Key Responsibilities .....</b>	<b>5</b>
<b>3</b>	<b>Management .....</b>	<b>5</b>
<b>4</b>	<b>Operation .....</b>	<b>6</b>
4.1	<u>Access</u> .....	6
4.2	<u>Facilities</u> .....	7
4.3	<u>Finance</u> .....	7
4.4	<u>Environment</u> .....	8
4.5	<u>Maintenance</u> .....	8
4.6	<u>Development Projects</u> .....	8
<b>5</b>	<b>Council Responsibilities .....</b>	<b>9</b>
5.1	<u>Insurance - Property</u> .....	9
5.2	<u>Insurance – Public Liability</u> .....	9
5.3	<u>Operating Grant</u> .....	9
5.4	<u>Noxious Weeds</u> .....	9
5.5	<u>The Grounds</u> .....	9
5.6	<u>Summary of Responsibilities</u> .....	9
<b>6</b>	<b>Review .....</b>	<b>10</b>
<b>7</b>	<b>Consultation with Users .....</b>	<b>10</b>

⋮

# Plan of Management

## Equestrian Centre Management Committee

### 1 Administration

- The Committee shall be known as the Equestrian Centre Management Committee, referred to as 'the Committee'.
- The Committee is established by Council under Section 355 of the Local Government Act.

#### 1.1 Area

- a) **Name:** Cameron Park Equestrian Centre
- b) **Description:** Part of Reserve 79584, for Public Recreation & including Cameron Park.
- c) **Definition:** Part Lot 1 DP1140913, Parish of Inverell

(Note: Throughout this Plan of Management this area is referred to as the "Designated Area").

- d) The Council was appointed Trustee from 10<sup>th</sup> May 1957.
- e) A map of the Designated Area is shown at **Appendix 1**.

#### 1.2 Objectives

The purpose of the Committee is to undertake the following functions:

- a) To promote equestrian sports.
- b) To provide recreational opportunities in a safe environment.
- c) To provide a venue that can be used to educate participants in equestrian sports.
- d) To promote the use of the designated area and other existing facilities (eg Inverell Showground and Racecourse) by various equestrian sporting participants.

- e) To maintain and ensure the safety of users of the area and the Public.
- f) To preserve the amenity of the area.

## **2 Key Responsibilities**

The Committee shall:

- a) determine the conditions relating to public access to the Designated Area.
- b) Raise funds for the maintenance and development of the facilities through fees or charges set by Council on recommendations by the Committee.
- c) Expend funds to maintain all facilities, fencing and arena surface to ensure the safety of users.
- d) Act in accordance with the guidelines issued by Council.
- e) Act as an advisory body to Council on equine sports and equine facilities as requested.

## **3 Management**

### **3.1 The Council**

- a) All policies relating to the objectives and operations of the designated area shall be made by Inverell Shire Council.
- b) Council shall not be obliged to act on any recommendation made by the Committee.

### **3.2 The Committee**

- a) The care, control and management of the designated area, and the expenditure of such money as provided by the Council, shall be the responsibility of the Committee.

### **3.3 Membership**

- a) The Committee shall comprise six (6) members of the public plus one (1) Council representative.
- b) Council shall appoint the members of the Committee.

### **3.4 Term**

- a) The Committee shall be appointed for a four (4) year period commencing in the December following the Ordinary election of Council.
- b) The Committee members shall hold office until the next Committee is appointed by Council.

### 3.5 Office Bearers

- a) The Committee shall have three (3) Office Bearers:
  - Chairperson
  - Secretary
  - Treasurer
- b) The Office Bearers shall be elected by the Committee from the six (6) community members.
- c) The term of office for Office Bearers shall be one (1) year. Office Bearers can be reappointed by the Committee for a further 12 month term.
- d) The responsibilities of the Office Bearers is shown in **Appendix 2**.

### 3.6 Meetings

- a) The Committee may determine its own meeting times and procedures.
- b) Committee members are subject to Council's Code of Conduct.
- c) Committee members must declare real or perceived conflicts of interest at the start of each meeting.

## 4 **Operation**

The Committee may determine any matter relating to the operations of the Equestrian Centre, including but not limited to the following:

### 4.1 Access

- a) **Public Access:** Establish conditions of access to the Designated Area and may restrict access to certain areas in the interest of safety and protection of the environment.
- b) **Activities:** Activities permitted at the Centre will be restricted to equestrian activities unless otherwise agreed by the Committee (eg Trade Fairs).
- c) **Signage:** The appropriate signage to be erected at the Centre in accordance with Council and State regulations and be in clear view of the Public.
- d) **Security:** Maintain security of the facilities constructed on the designated area.

- e) **Risk Management:** carry out scheduled inspections of all assets within the Designated Area.

#### 4.2 Facilities

##### a) **Building and Structures**

Construct building and structures that complement the activities held at the Centre.

Note: Any buildings or structures proposed to be constructed are to be subject to a Development Application and to be constructed utilising materials as approved by the General Manager. When the building or structure is completed, advice should be forwarded to the General Manager in order that Council can arrange insurance coverage for the newly constructed building or structure.

##### b) **Surface**

Ensure the surface of the arena is levelled and top dressed with sand or other suitable materials to provide for the maximum safety of users.

##### c) **Fencing**

Erect and maintain suitable fencing around the boundary of the designated area.

#### 4.3 Finance

##### a) **Expenditure**

- (i) Expend funds for the maintenance and improvement of the Designated Area.
- (ii) May make requests to Council for a financial contribution to assist the Committee in carrying out its approved activities.
- (iii) Books, records and accounts shall be kept under a system approved by the General Manager.

##### b) **Income**

- (i) Ensure all income received by the Committee is paid into a suitable bank account approved by the General Manager.
- (ii) Prepare and submit an estimate of income and recommended fees to the Council by 15th March of each year.



**c) Reporting**

(i) Prepare a report to Council in July of each year, on the following;

- Income received
- Expenditure incurred
- Supporting documentation
- Improvements made to the Reserve
- Any other matters the Committee wishes to raise with Council

**4.4 Environment**

Ensure that any development of the Designated Area:

- a) Is consistent with the overall plan of management;
- b) Does not cause unnecessary environmental disturbance;
- c) Creates minimal environmental impact on the designated area and other operations within the area; and
- d) Is consistent with the status of the area.

**4.5 Maintenance****a) Building and Structures**

Maintain all buildings and structures erected on the designated area.

**b) The Grounds**

Maintain the areas around the facilities including the mowing of these areas.

**4.6 Development Projects**

- a) Prepare a masterplan for the incremental development of the facilities on the Designated Area.
- b) Make application for Federal and State grants subject to Council approval.

**4.7 Summary of Responsibilities – Committee**

- a) **Appendix 3** records the operational responsibilities of the Committee.

## 5 Council Responsibilities

With respect to the operations of the Centre, Council shall:

### 5.1 Insurance - Property

Be responsible for arranging appropriate insurance coverage for any building or facility on the designated area and for meeting the cost of this insurance.

### 5.2 Insurance – Public Liability

Be responsible for arranging Public Liability insurance to cover members of the Committee and Volunteers engaged in the maintenance and development of the Designated Area.

Note: This policy does not cover those approved Council Committee members and volunteers when running or taking part in events held on the designated area.

The Committee shall be responsible for ensuring that all organisations that hire the designated area have the appropriate insurance cover(s).

### 5.3 Operating Grant

Determine if an annual allocation of funds by Council to the Committee is required.

### 5.4 Noxious Weeds

Control noxious plants at the Centre.

### 5.5 The Grounds

Mow the areas not maintained by the Committee.

Note: These areas to be determined after consultation between Council and the Committee.

### 5.6 Summary of Responsibilities

a) **Appendix 3** records the operational responsibilities of Council.

b) **Appendix 4** records the activities that Council's appointed representative will undertake.

**6 Review**

The Committee shall in September each year:

- a) review the operation of the Plan of Management or other documents relating to the Designated Area and make recommendations, as required, to Council for consideration.
- b) submit to Council a program of development projects for the year commencing January 1<sup>st</sup> next.

Note: The Council shall review the objectives and policies at least every four (4) years and shall review the operation of the Designated Area annually on receipt of the recommendations of the Committee.

**7 Consultation with Users**

- 7.1 The Committee may consult with users of the facilities at the Centre, on any matter that the Committee determines.
- 7.2 The frequency of the consultation with users shall be determined by the Committee.

APPENDIX 1

MAP OF DESIGNATED AREA



## APPENDIX 2

## OFFICE BEARER RESPONSIBILITIES

<b>Chairperson</b>
Preparing the agenda in consultation with secretary.
Chairing meetings in accordance with Council's Code of Meeting Practice and agreed Terms of Reference i.e. required notice of a meeting is given and quorum is present.
Ensures all decisions are recorded within delegated framework and that any decisions requiring council approval are noted and referred to council for a decision.
Represents / advocates on behalf of the Committee and it work.
Ensure all conflicts of interest are noted and disclosures by members of any pecuniary interest or conflicts of interest are received and submitted to Council.
Providing a one-page report to council annually by 31 July. The report must include a summary of key achievements of the Committee for the financial year (with photos where possible).
<b>Secretary</b>
To provide notice and agenda of meetings to Committee Members and Council.
Dealing with all incoming and outgoing correspondence.
Tabling all correspondence at Committee Meetings for appropriate action.
Accurately recording minutes of each meeting and forwarding all minutes to the General Manager and all members of the Committee.
<b>Treasurer</b>
Receipt of all moneys payable to the Committee and issuing receipts for same.
Keep correct accounts and books showing the financial affairs of the Committee.
Bank to the credit of the Committee all moneys received.
Submit financial statements at each Committee meeting.
Submit accounts for approval of payment by the Committee at each meeting.
Prepare and submit quarterly GST returns to Council (if applicable).
Prepare and submit financial records to Council for annual audit (July each year).
Submit recommended budget including fees & charges to Council by 15 March each year.

## APPENDIX 3

**General Council/Committee Responsibilities - Summary**

Note: The list below is a standard list of responsibilities for the Council/Committee. Items to be selected as applicable and to be reviewed by Council Staff and Committee.

Responsibilities	Council	Committee
<b>Governance / Safety / Risk</b>		
Approve annual operatory Budget each year and determine if a financial contribution from Council is required.		✓
Attend most Committee Meetings	✓	✓
Participate in meetings – This involves: Reading all agenda papers; Being on time; Sticking to the agenda; Contributing to the discussion where appropriate; Being objective, listening to other's views; volunteering to do some of the necessary tasks required.		✓
Support the office bearers in carrying out their roles.	✓	✓
Ensure the safety of the patrons, contractors and volunteers.	✓	✓
Supervise volunteers and keep a volunteer register.		✓
Comply with Councils policies and all relevant legislation.	✓	✓
Provide input to the overall management of the facility / Committee function.		✓
Comply with Councils adopted fees and charges, Work, Health and Safety and other legislation relevant to the operations of the facility.	✓	✓
Signage – In consultation with Council	✓	✓
Ensure Security of the Building and Other Assets.		✓
<b>Capital Works / Major Improvements</b>		
Provide recommendations to Council for function improvements and /or upgrades to the facilities.		✓
Assist with the implementation of development plans for Name of reserve or facility as relevant and any associated capital projects.		✓
<b>Day to Day Facilities Management / Minor Maintenance</b>		
Clean facilities (Wet and dry areas).		✓

Replace consumables. (Light globes, toilet paper, cleaning supplies).		✓
Mow reserve grounds.	✓	✓
Water reserve grounds.		✓
Control Weeds and apply pesticide and fertilisers.	✓	
Carry out scheduled inspection of all assets.	Quarterly	Weekly
Report all maintenance and repair issued to Inverell Council.		✓
Obtain quotes for works where needed.		✓
Undertake minor repairs and replacement of worn or broken items. <i>Minor works is defined as a sensible or practical repair on a like for like basis for the continuance of preservation, protection, repair and to upkeep, day to day maintenance. All volunteers must have appropriate certification where required and wear appropriate PPE (Personal Protective Equipment).</i>		✓
Provide information for Council website where applicable. E.g. Schedule of meetings.		✓
Ensure equity of access to the facilities for the local community.	✓	✓
<b>Event Managements / Promotion / Fundraising / Activities</b>		
Plan and undertake approved fund-raising activities as required and in accordance with Council's event management policies.		✓
Identify Relevant grand funding opportunities for council consideration.	✓	✓
May construct buildings and structures that complement the activities conducted at the designated area.	✓	✓
Scope projects and submit funding applications on behalf of Council.		✓
Determine what activities may be conducted in the designated area.		✓
Maintain Arena surface in a safe condition		✓
Erect and maintain suitable boundary fencing.		✓

**APPENDIX 4****Council Representative Responsibilities**

<b>Staff Responsibilities</b>
Liaise with the Chair and other office bearers as required to progress matter related to the Committee.
Provide advice on matters of the council business relating to the function as delegated to the Committee.
Ensure a copy of the minutes are saved in Council's Record Management System.
Ensure a report to council is submitted with approved minutes and any recommendations noted.
Ensure actions as decided at the meeting are followed up and monitored for action and completion.
Monitor and provide advice regarding any major issues and risks identified (Rating of Moderate or above must be reported and managed as per our Risk Framework).
Consult with relevant staff on any issued concerning the operation / governance of the Committee.
Assist in undertaking General Committee Responsibilities as noted in Schedule 3.



**10.3 GENERAL PRACTITIONER (GP) SUPPORT PROGRAM POLICY****File Number:** S24.20.5 / 23/23755**Author:** Paul Pay, Director Corporate and Economic Services**SUMMARY:**

*Council at its June Council meeting, requested that the General Manager prepare a draft policy on Council support for the provision of medical services in Inverell. The draft policy is attached for your review and endorsement.*

**RECOMMENDATION:**

*That Council adopt the General Practitioner (GP) Support Program Policy.*

**COMMENTARY:**

Council on the 28 June 2023 at its Ordinary Council meeting resolved:

**Resolution 2023/97**

*‘That the General Manager prepare a draft policy on Council support for the provision of medical services. Further, that the draft policy consider the discussion at today’s meeting regarding policy parameters.’*

A draft policy, “General Practitioner (GP) Support Program” has been prepared based on the discussion at the June Council meeting and is attached for your review and endorsement.

The shortage of doctors based in Inverell is well known and continues to worsen. Inverell like many other communities are faced with low General Practitioners (GPs) per population rates, difficulty in securing proceduralist GPs and visiting Medical Officer services and declining Registrar rates. These shortages are resulting in compromised access to care, GP fatigue and pressure on the primary care sector. These conditions exacerbate problems attracting new GPs into Inverell as a rural tenure can be viewed as less favourable to regional and metro roles.

The General Practitioner (GP) Support Program is designed to assist local GP Surgeries to attract new GPs to the Inverell Local Government Area (LGA).

**RISK ASSESSMENT:**

Nil

**POLICY IMPLICATIONS:**

Nil

**CHIEF FINANCIAL OFFICERS COMMENT:**

Funding for the GP Support Program will be via Council’s “Industry Promotion and Assistance” budget allocation. Unused funds will be transferred to Internally Restricted Reserve (IRA) until a balance of \$120K is held.

Council’s 2023/2024 “Industry Promotion and Assistance” budget is \$105,000. The draft policy allocates up to \$60,000 from this allocation per year for three years (total of 6 placements). Two placements have already been allocated.

**LEGAL IMPLICATIONS:**

Nil

**ATTACHMENTS:**

1. **General Practitioner (GP) Support Program Policy** [↓](#)

COUNCIL POLICY:	GENERAL PRACTITIONER (GP) SUPPORT PROGRAM
Ref:	

Contact Officer	DIRECTOR CORPORATE SERVICES
Approval Date	July 2023
Approval Authority	Council
Reviewed	
Date of Next Review	September 2024

## 1. Introduction

The shortage of doctors based in Inverell is well known and continues to worsen. Inverell like many other communities are faced with low General practitioners (GPs) per population rates, difficulty in securing proceduralist GP's and visiting Medical Officer services and declining Registrar rates. These shortages are resulting in compromised access to care, GP fatigue and pressure on the primary care sector. These conditions exacerbate problems attracting new GP's into Inverell as a rural tenure can be viewed as less favourable to regional and metro roles.

## 2. Purpose

Council's GP Support Program is design to assist with attracting new GP's to Inverell Local Government Area (LGA)

To assist local surgeries with attracting new GP's to Inverell LGA, Council has designed the GP Support Program to attract and retain GP's.

## 3. General Practice Eligibility

To be eligible for the GP Support Program General Practice's must meet the following eligibility criteria:

1. General Practice must be located within the Inverell LGA;
2. No restrictions on provision of services;
3. Must have a registered ABN number;
4. Must have appropriate insurance and provide certificate of currency; and
5. Only one GP Support Program grant is available per General Practice per year.

Ineligible entities include:

1. Reregistered Public Benevolent Institution;
2. Federal or State Government agencies; or
3. Government funded health services.

#### 4. GP Support Program Grant

The GP Support Program will be provided to the General Practice upon the signing of an employment contract with a new GP from outside of the Inverell LGA of a three year/ minimum three days per week contract.

The GP Support Grant will provide funds to assist with the following expenses:

- i) **Accommodation Costs:** A maximum contribution of up to \$15,000 to be utilised for costs incurred in providing accommodation. Costs can include bond, or weekly rent, or property purchase price.
- ii) **Motor Vehicle Expenses:** A maximum contribution of up to \$15,000 to be utilised for costs incurred in leasing/purchasing a motor vehicle.

Maximum Grant per doctor - \$30,000

#### 5. Payment of Contributions

The payments will be made following a claim by the General Practice. These claims should be submitted monthly, and record the cost incurred during the previous month.

#### 6. Acquittal of Contributions

To acquit the funding support from Council, evidence is required that:

- Shows the accommodation/property purchase or car lease/purchase costs paid by or for the new doctor.

To fulfil this evidentiary requirement the following documents should be provided:

##### 1. First Claim:

- Copy of the signed contract (must be for a minimum of 3 years, working a minimum of 3 days per week);
- General Practice certificate of currency;
- Copy Practitioners AHPRA number;
- Copy of Practitioners Provider Number;
- Copy of Medical Indemnity Insurance for the new Practitioner;
- Location of where the practitioner has relocated from;
- Copy of signed lease agreement or purchase contract for the property secured for the new practitioner;
- Copy of car lease agreement or purchase invoice; and
- Tax Invoices/receipts for any accommodation or car expenses incurred.

##### 2. Subsequent Monthly Claims:

- Tax Invoices/receipts for any accommodation or car expenses incurred.

##### 3. Final Claim

- Evidence of billings, de-identified Medicare Benefits Schedule (MBS) billings from the period from the date of commencement to the date of final claim,

- Tax Invoices/receipts for any accommodation or car expenses incurred.

7. Maximum number of contributions per year

Council's GP Support Program will be limited to two (2) successful applications per year

8. Termination of Policy

Council's GP Support Program will terminate after a maximum of six (6) successful applications.

9. Funding GP Support Program

Funding for the GP Support Program will be via Council's "Industry Promotion and Assistance" budget allocation. Unused funds will be transferred to Internally Restricted Reserve (IRA) until a balance of \$120K is held.

10. Review

A review of Council's GP Support program policy will be undertaken every two years.

**10.4 REFERRAL OF CONFIDENTIAL MATTERS****File Number:** S13.5.2/16 / 23/23650**Author:** Kristy Paton, Corporate Support Officer - Publishing**SUMMARY:**

Referral of Confidential Report

**RECOMMENDATION:**

*That the Committee refer the items to Closed (Public excluded) meeting of the Committee and that the press and members of the public be asked to leave the chambers whilst the Committee considers the following items:*

**Item:** Mathers Bridge - Demolition and Replacement - Tender

**Reason:** Commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it (s. 10A (2) (d(i)) Local Government Act 1993).

**COMMENTARY:**

In accordance with the provisions of Section 9 (2A) Local Government Act 1993, the General Manager is of the opinion that consideration of the following item(s) is likely to take place when the meeting is closed to the public.

**Item:** Mathers Bridge - Demolition and Replacement - Tender

**Description:** This report is intended to award the tender for Mathers Bridge Demolition and Replacement.

**Reason:** commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it (s. 10A (2) (d(i)) Local Government Act 1993)

**11 INFORMATION REPORTS****11.1 LETTER OF APPRECIATION - SAPPHIRE CITY CONCERT BAND INC****File Number:** S12.22.1/16 / 23/22379**Author:** Kristy Paton, Temporary Corporate Support Officer - Publishing**SUMMARY:**

Council is in receipt of a letter of appreciation from Mary Elsley, the Secretary of the Sapphire City Concert Band Inc.

**COMMENTARY:**

Council provided an annual donation of \$2000 to the Sapphire City Concert Band Inc. The Club has written to express its appreciation for this support.

In the letter Ms Elsley writes:

*"The Sapphire City Concert Band would like to acknowledge receipt and thank the Inverell Shire Council for your kind donation of \$2,000 to our group.*

*This donation will help cover costs for music, insurance and hall hire, as well as allowing us to provide free entertainment for the Inverell Community in the second half of 2023."*

**ATTACHMENTS:****Nil**

**11.2 STRATEGIC TASKS - 'SIGN OFF' - JUNE 2023****File Number:** S4.13.2 / 23/23073**Author:** Kristy Paton, Corporate Support Officer - Publishing**SUMMARY:**

A part of a successful governance program is a need for administration to indicate to the policy makers that the requirements of the legislation, under which the organisation operates, has been provided. as a result, this information report provides Councillors with a statement of assurance from the general manager that in accordance with the *Local Government Act, 1993*; the tasks have been complied with.

**COMMENTARY:**

The June 2023 tasks required to be undertaken are detailed below. Any of these tasks may be added to as Council becomes familiar with this new initiative.

Date	Compliance Requirement	Achieved/Not Achieved	Comments
1 <sup>st</sup> June 2023	Objections to the inclusion of land to be vested in public bodies must be served within two (2) months after the list is furnished (LGA s 600(6))	Not achieved	No inclusions notified
15 <sup>th</sup> June 2023	Income Adjustments for Newly Rateable Crown Land due	Achieved	
30 <sup>th</sup> June 2023	Valuer General to provide estimates of changes in the value of land for which supplementary valuations are required within one (1) month of date of request [LGA s513(2)]	Achieved Council receives supplementary value changes monthly	
30 <sup>th</sup> June 2023	Last day for adopting Operational Plan 2022-23 and updating Long Term Financial Plan updated [LGA s 405(1)]	Achieved	Adopted at the 28 June 2023 Council meeting.
30 <sup>th</sup> June 2023	Delivery Program Progress reports provided to council at least every six (6) months.	Achieved	



I confirm that the performance criteria as set out in the criteria for scheduled tasks have been met for the month of June, 2023. I confirm the accuracy and completeness of the information provided above, in that to the best of my knowledge and understanding, all material information has been herein disclosed.

P J HENRY PSM  
GENERAL MANAGER

**ATTACHMENTS:**

**Nil**

<b>11.3 SUMMARY OF DEVELOPMENT APPLICATIONS, CONSTRUCTION CERTIFICATES AND COMPLYING DEVELOPMENT CERTIFICATES DURING JUNE 2023</b>
--

**File Number:** S18.10.2/16 / 23/23251

**Author:** Robyn Waters, Administration Officer

**SUMMARY:**

This report is intended to keep Council updated on the Development Applications, Construction Certificates and Complying Development Certificates determined during the month of June 2023.

**DEVELOPMENT APPROVALS, REFUSALS AND VARIATIONS DURING JUNE 2023**

**Development Approvals**

<b><u>Development Application Number</u></b>	<b><u>Applicant</u></b>	<b><u>Property</u></b>	<b><u>Development</u></b>	<b><u>\$ Amount</u></b>
DA-45/2023	Denori Pty Ltd	120 Lorikeet Lane, INVERELL 2360	Construction of two (2) rural sheds	137,355
DA-56/2023	Mr Gregory Ian Cannon	36 Oliver Street, INVERELL 2360	Use for specialised retail premises, signage and fit out	127,000
DA-67/2023	Barber Management Services Pty Ltd	Emmaville Road, ASHFORD 2361	Rural Subdivision	Nil
DA-71/2023	Abode Building Design	73 Gordon Street, INVERELL 2360	Carport	8,800
DA-72/2023	Mrs Nancy Lynn McPherson	352 Swanbrook Road INVERELL 2360	Shed	85,000
DA-76/2023	The Donnelly Bell Family Trust and the S & E Doodson	495 Onus Road, COPETON 2360	Four lots into two - boundary adjustment	Nil
DA-77/2023	Abode Building Design	4A Mulligan Street, INVERELL 2361	Shed	19,800
DA-79/2023	BT and RL Woodford Family Trust	3181 Bonshaw Road, BONSHAW 2361	Relocatable Dwelling	383,757
DA-80/2023	Ruralcert Pty Ltd	1181 Elsmore Road, ELSMORE 2360	Deck and ramp attached to existing	25,000

			Elsmore Hall	
<b>Monthly estimated value of Approvals: June 2023</b>			<b>9</b>	<b>786,712</b>

**Development Amendments**

<b><u>Development Application Number</u></b>	<b><u>Applicant</u></b>	<b><u>Property</u></b>	<b><u>Development</u></b>	<b><u>\$ Amount</u></b>
DA-141/2009/A	Mr Malcolm Wayne Page	1154 Oakwood Road, MOUNT RUSSELL 2360	New Dwelling and Three (3) New Sheds	Nil
DA-195/2021/A	John Green Pty Ltd	7 White Box Place, INVERELL 2360	New Dwelling and Shed	Nil
<b>Monthly estimated value of Approvals: June 2023</b>			<b>2</b>	<b>Nil</b>

**Development Refusals**

Nil

**Variation to Development Standards Approved**

As part of the monitoring and reporting requirements established by the NSW Department of Planning, a report of all variations approved under delegation in accordance with Clause 4.6 of the *Inverell Local Environmental Plan 2012* must be provided to a full council meeting.

The following details the variations to development standards approved during June 2023.

**INFORMATION:**

Nil

**CONSTRUCTION CERTIFICATES APPROVED AND AMENDED DURING JUNE 2023****Construction Certificates approved by Council**

<b><u>Construction Certificate Number</u></b>	<b><u>Applicant</u></b>	<b><u>Property</u></b>	<b><u>Construction</u></b>	<b><u>\$ Amount</u></b>
CC-50/2018	Arlington Pty Ltd	67 Oliver Street, INVERELL 2360	Extension to Retail Area	60,000
CC-14/2023	Abode Building Design	101-121 Byron Street, INVERELL 2360	Alterations to Commercial Premises	55,000
CC-17/2023	L A Swift Pty Ltd	100 Moore Street, INVERELL 2360	Construction of Semi-Detached Dwelling (Duplex) on Lot 2 DP 1177889, 100 Moore Street, Inverell	396,000

CC-26/2023	Ms Robyn Maree Kam	21 Terry Drive, INVERELL 2360	Dwelling and shed	395,000
CC-27/2023	Mr Taylor Mason	16 White Box Place, INVERELL 2360	Shed, driveway, outdoor entertainment area with deck and spa	120,000
CC-33/2023	Abode Building Design	95B Ring Street, INVERELL 2360	Shed	44,000
CC-36/2023	Ms Rebecca Kostas	63 Granville Street, INVERELL 2360	Demolition and construction of duplex and single dwelling	490,000
CC-39/2023	Ruralcert Pty Ltd and Mr Tomas Johansson	39 Rifle Range Road, INVERELL 2360	Construction of industrial storage shed ancillary to existing industrial building (Inverell Fabrication)	53,000
CC-43/2023	Abode Building Design	1 Burgess Street, INVERELL 2360	Shed	19,800
CC-44/2023	Mrs Elizabeth Irene May Cumming	7 Sweaney Street INVERELL 2360	Alterations to commercial building - raising of internal floor, demolish internal wall, new entry door and access ramp.	50,000
CC-46/2023	Ruralcert Pty Ltd	2929 Elsmore Road, PARADISE 2360	Dwelling	663,000
CC-48/2023	Ruralcert Pty Ltd	532 Yetman Road, INVERELL 2360	Construction of Split- Level Dwelling House, Retaining Walls & Detached Metal Shed	816,000
CC-50/2023	3D Genetics Pty Ltd	472 Karoola Road, BUKKULLA 2360	Dual Occupancy	760,880
CC-58/2023	Mr Phillip John Thomas	6 Brosnans Lane, INVERELL 2360	Shed	35,000
CC-61/2023	Abode Building Design	73 Gordon Street, INVERELL 2360	Carport	8,800

CC-66/2023	Abode Building Design	4A Mulligan Street, INVERELL 2360	Shed	19,800
CC-69/2023	Abode Building Design	22 Granville Street, INVERELL 2360	Carport and Driveway	16,500
<b>Monthly estimated value of Approvals: June 2023</b>			<b>17</b>	<b>4,002,780</b>

**Amended Construction Certificates approved by Council**

Nil

**Construction Certificates approved by Private Certifier**

<b><u>Construction Certificate Number</u></b>	<b><u>Applicant</u></b>	<b><u>Property</u></b>	<b><u>Construction</u></b>	<b><u>\$ Amount</u></b>
CC-70/2023	Buildcert Certification Pty Ltd	62 Mather Street, INVERELL 2360	Single storey dwelling with attached secondary dwelling with landscaping	264,000
CC-71/2023	Buildcert Certification Pty Ltd	57 Mather Street, INVERELL 2360	Single storey dwelling with attached secondary dwelling with landscaping	251,000
<b>Monthly estimated value of Approvals: June 2023</b>			<b>2</b>	<b>515,000</b>

**Amended Construction Certificates approved by Private Certifier**

Nil

**COMPLYING DEVELOPMENT CERTIFICATES APPROVED AND AMENDED DURING JUNE 2023****Complying Development Certificates Approved by Council**

<b><u>Construction Certificate Number</u></b>	<b><u>Applicant</u></b>	<b><u>Property</u></b>	<b><u>Construction</u></b>	<b><u>\$ Amount</u></b>
<b>Monthly estimated value of Approvals: June 2023</b>			<b>Nil</b>	<b>Nil</b>

**Amended Complying Development Certificates approved by Council**

Nil

**Complying Development Certificates approved by Private Certifier**

<b><u>Construction Certificate Number</u></b>	<b><u>Applicant</u></b>	<b><u>Property</u></b>	<b><u>Construction</u></b>	<b><u>\$ Amount</u></b>
CD-17/2023	Certis (NSW) Pty Ltd	101-121 Byron Street, INVERELL 2360	Addition of Auto Entry gates at Supermarket entrance	2,500
<b>Monthly estimated value of Approvals: June 2023</b>			<b>1</b>	<b>2,500</b>

**Amended Complying Development Certificates approved by Private Certifier**

Nil

**TOTAL BUILDING CONSTRUCTION FOR INVERELL SHIRE DURING JUNE 2023:**

<b>Type of Consent</b>	<b>Number</b>	<b>\$ Amount</b>
Construction Certificates – Council Approved	<b>17</b>	<b>4,002,780</b>
Construction Certificates – Private Certifier	<b>2</b>	<b>515,000</b>
Complying Development – Council Approved	<b>Nil</b>	<b>Nil</b>
Complying Development – Private Certifier	<b>1</b>	<b>2,500</b>
<b>TOTALS</b>	<b>20</b>	<b>4,520,280</b>

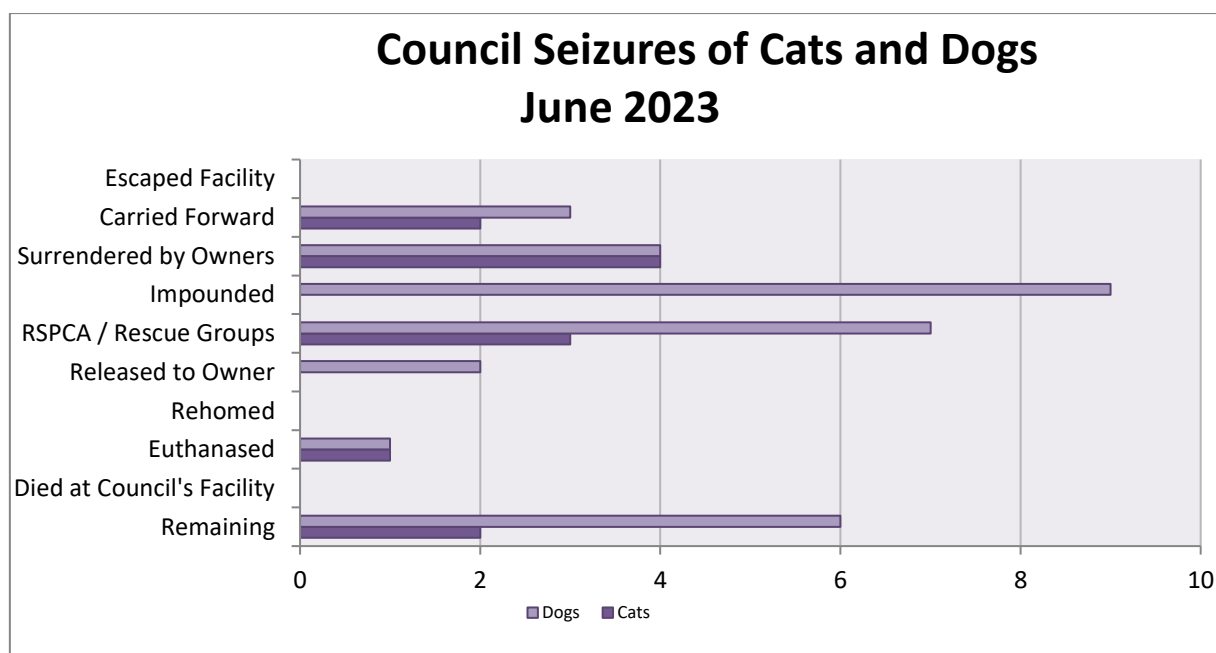
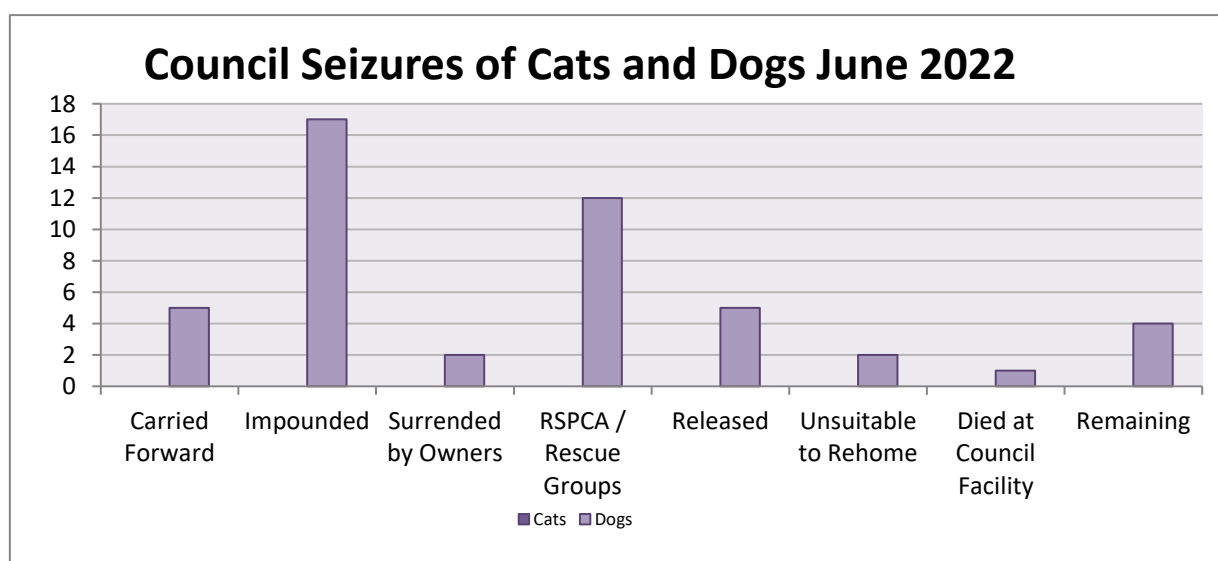
Estimated Value of Approvals issued in the financial ytd in: **2022/2023**      **(164)**      **\$32,727,333**  
**2021/2022**      **(184)**      **\$28,999,742**

Attachments:

Nil

**11.4 ORDINANCE ACTIVITIES REPORT FOR JUNE 2023****File Number:** S18.10.1 / 23/23443**Author:** Robyn Waters, Administration Officer**SUMMARY:**

The following details the number of various Ordinance activities carried out during June 2023, in comparison to the same month in 2022.

**INFORMATION:****COMPLIANCE****Inverell Shire Council Pound Monthly Report June 2023****Inverell Shire Council Pound Monthly Report June 2022****ATTACHMENTS:****Nil**

**11.5 REVIEW OF DISASTER MANAGEMENT PROCESSES**

**File Number:** S14.18.6/16 / 23/23840

**Author:** Paul Henry, General Manager

**SUMMARY:**

The following information regarding the establishment of the NSW Reconstruction Authority is provided for the information of Council.

**COMMENTARY:**

The NSW Reconstruction Authority was established to improve how NSW plans for disasters and ensure that communities across the state recover from them faster. The Authority's primary functions are:

- mitigation and adaptation including public infrastructure, homes and land use planning
- local preparedness including education and community information
- community-centred recovery
- long-term rebuilding and reconstruction.

To carry out these functions, the Authority is working on a review of **three key plans**. The success of the plans relies on partnering with local councils who have a deep understanding of their communities and natural hazards. The Authority is also producing protocols that will guide the Reconstruction Authority in use of its powers under the Act.

The plans being reviewed are:

**1. State Disaster Mitigation Plan**

The State Disaster Mitigation Plan (SDMP) is a strategic plan to be delivered by mid-December under the *NSW Reconstruction Authority Act 2022*. It takes a holistic approach to identifying the exposure to natural hazards across the state, and a range of measures to reduce risk where we can adapt and to prepare where we cannot. The SDMP aims to inform government priorities and investment, including making decisions at a state level to reduce risk, and identifying interventions at a regional or local level. The SDMP is intended to be a practical, living plan that is regularly updated.

**2. Disaster Adaptation Plans**

To tailor the SDMP to each area, local Disaster Adaptation Plans (DAPs) will be developed that are intended to consider in detail the impact of one or more natural hazards at a local or regional level. DAPs may be prepared by a local council or another relevant entity with the assistance of the Authority.

A key part of the process will be to understand and acknowledge any existing council plans and policies to reduce the risk of natural hazards. In July, they plan to survey councils to better understand their capacity and priorities to support the development of DAPs over the next 5 years. The Authority also intend to deliver guidelines, templates and resources so that risk reduction and adaptation is consistent and coordinated across NSW.

**3. NSW Recovery Plan**

The NSW Recovery Plan outlines the responsibilities, authorities and mechanisms for disaster recovery in NSW. It supports the development and implementation of recovery protocols following a disaster or emergency. This plan is currently being reviewed by the Authority.

A new NSW Recovery Plan will be delivered in November 2023 and will be a practical, action-oriented document supported by a robust training program. The plan will be complemented by the Local Pre-event Recovery Plans that our Regional Delivery teams are preparing in consultation with council staff.



**Engagement with councils and communities**

The Authority's work will involve significant engagement with councils and community over the coming months. We intend to reduce the burden on council staff as much as possible by discussing all these initiatives jointly.

Dates for this consultation have not been determined.

Our role is to be there for communities long before a disaster and to work with them on recovery and reconstruction long after the disaster has passed. We look forward to partnering with you.

**ATTACHMENTS:**

**Nil**

**12 GOVERNANCE REPORTS**

Nil

**13 CONFIDENTIAL MATTERS (COMMITTEE-OF-THE-WHOLE)****RECOMMENDATION:**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with the reasons stated in the referral reports:

**13.1 Mathers Bridge - Demolition and Replacement - Tender**