

**MINUTES OF INVERELL SHIRE COUNCIL
ECONOMIC AND COMMUNITY SUSTAINABILITY COMMITTEE MEETING
HELD AT THE COMMITTEE ROOM, ADMINISTRATIVE CENTRE, 144 OTHO STREET,
INVERELL
ON WEDNESDAY, 14 JUNE 2023 AT 10.25AM**

PRESENT: Cr Paul King OAM (Chair), Cr Kate Dight, Cr Nicky Lavender and Cr Jo Williams.

IN ATTENDANCE: Cr Stewart Berryman, Cr Jacko Ross and Cr Wendy Wilks.

Brett McInnes (Acting General Manager) and Paul Pay (Director Corporate and Economic Services).

1 APOLOGIES

COMMITTEE RESOLUTION

Moved: Cr Kate Dight

Seconded: Cr Nicky Lavender

That the apology received from Cr Paul Harmon for Council business reasons be accepted and leave of absence granted.

CARRIED

2 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION

Moved: Cr Kate Dight

Seconded: Cr Jo Williams

That the Minutes of the Economic and Community Sustainability Committee Meeting held on 10 May, 2023, as circulated to members, be confirmed as a true and correct record of that meeting.

CARRIED

3 DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS

Cr Jo Williams declared a pecuniary interest in Item #5.1 "Expiring Occupancy Permit - Transgrid - Mandoe Radio Site - Lot 22 DP 721168, Mount Hallam Road, Atholwood S5.10.6". The nature of the interest is that Cr Williams' husband is an employee of Transgrid.

Cr Jacko Ross declared a non-pecuniary conflict of interest in Item #8.1 "Delungra Memorial Bowling & Recreation Club Ltd - Request to Reduce or Waive Rates S25.9.3/16". The nature of the interest is that Cr Ross is the Chairperson of the Inverell RSM Board.

Mr Paul Pay declared a non-pecuniary conflict of interest in Item #8.1 "Delungra Memorial Bowling & Recreation Club Ltd - Request to Reduce or Waive Rates S25.9.3/16". The nature of the interest is that Mr Pay is a Director of the Inverell RSM Board.

4 ADVOCACY REPORTS

Nil

4.1 BROOC MEETING MINUTES - 19 MAY 2023 S14.10.1

COMMITTEE RESOLUTION

Moved: Cr Kate Dight

Seconded: Cr Jo Williams

That the Committee recommend to Council that:

- i) *The minutes of the BROOC Meeting held in St George (Balonne Shire) on Friday 19 May, 2023 be received and noted, and*
 - a) *Council prepare a draft Memorandum of Understanding for Cross Border Collaborative Working Arrangements; and*
 - b) *The draft Memorandum of Understanding be forwarded to Member Councils and used as a template by neighbouring QLD/NSW Councils as they explore and investigate Cross Border working arrangements.*

CARRIED

5 DESTINATION REPORTS

At 10.29 am, Cr Jo Williams left the meeting having previously declared a pecuniary interest in Item #5.1 "Expiring Occupancy Permit - Transgrid - Mandoe Radio Site - Lot 22 DP 721168, Mount Hallam Road, Atholwood S5.10.6". The nature of the interest is that Cr Williams' husband is an employee of Transgrid.

5.1 EXPIRING OCCUPANCY PERMIT - TRANSGRID - MANDOE RADIO SITE - LOT 22 DP 721168, MOUNT HALLAM ROAD, ATHOLWOOD S5.10.61

COMMITTEE RESOLUTION

Moved: Cr Kate Dight

Seconded: Cr Nicky Lavender

The Committee recommends to Council that:

- i) *Council renew the Occupancy Permit with TransGrid for Mandoe Radio Site, Lot 22 DP 721168, Mount Hallam Road, Atholwood for a three (3) year period with a further three (3) year option;*
- ii) *the Licence fee be \$1,500 per annum (GST Inclusive); for the first year of occupancy and be increased by the CPI for the second and subsequent years of occupancy; and*
- iii) *the Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

CARRIED

At 10.30 am, Cr Jo Williams returned to the meeting.

5.2 EXPIRED LEASE AGREEMENT - NORTH WEST DISTRICT FLYING SCHOOL S5.10.3**COMMITTEE RESOLUTION**

Moved: Cr Jo Williams

Seconded: Cr Kate Dight

The Committee recommends to Council that:

- i) Council renew the agreement with North West District Flying School for the Hangar Building, located at the Aerodrome, Gilgai for a five (5) year period with a five (5) year option;*
- ii) the licence fee be \$665.23 per annum (GST Inclusive) with a 3% increase per annum; and*
- iii) the Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

CARRIED

5.3 REQUEST TO TRANSFER EXPIRING LICENCE AGREEMENT - LEWIS TO GAFFANEY S5.10.31**COMMITTEE RESOLUTION**

Moved: Cr Kate Dight

Seconded: Cr Jo Williams

The Committee recommends to Council that:

- i) Council renew the Licence Agreement for Lots 1, 2, 3, 4 & 5, Section 58, DP 979847, Cameron Park, Inverell in the name of Sarah Gaffaney;*
- ii) The licence agreement be for a three (3) year period with a further three (3) year option;*
- iii) The Licence fee be \$82.34 per annum (GST Inclusive) with a 3% increase per annum; and*
- iv) The Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

CARRIED

5.4 REQUEST FOR SPONSORSHIP - GUM FLAT SCHOOL ANNUAL FUNDRAISER - GUM FLAT SCHOOL P AND C ASSOCIATION S12.22.1/16**COMMITTEE RESOLUTION**

Moved: Cr Paul King OAM

Seconded: Cr Kate Dight

That the Committee recommends to Council that Council provide sponsorship in the amount of \$200.00 for the Gum Flat School Annual Fundraiser from the Gum Flat Village Vote.

CARRIED

5.5 IPART REVIEW OF COUNCIL RATE PEG METHODOLOGY S25.11.3**COMMITTEE RESOLUTION**

Moved: Cr Kate Dight

Seconded: Cr Nicky Lavender

That the information be received and noted.

CARRIED**5.6 STANBOROUGH RFS SHED S9.18.1****COMMITTEE RESOLUTION**

Moved: Cr Nicky Lavender

Seconded: Cr Kate Dight

The Committee recommends to Council that Council approve the demolition of the Stanborough RFS Shed and the site be rehabilitated to natural bushland.

CARRIED**5.1 REFERRAL OF CONFIDENTIAL MATTERS S4.11.17/15****COMMITTEE RESOLUTION**

Moved: Cr Kate Dight

Seconded: Cr Jo Williams

That the Committee move into Closed (Public excluded) meeting of the Committee and that the press and members of the public be asked to leave the chambers whilst the Committee considers the following items:

Item: 8.1 Delungra Memorial Bowling & Recreation Club Ltd - Request to Reduce or Waive Rates.

Authority: Section 10A (2) (b) discussion in relation to the personal hardship of a resident or ratepayer.

CARRIED**6 INFORMATION REPORTS****6.1 INVERELL LIBRARY USER/NON-USER SURVEY S3.6.1/17****COMMITTEE RESOLUTION**

Moved: Cr Nicky Lavender

Seconded: Cr Kate Dight

That the information be received and noted.

CARRIED

7 GOVERNANCE REPORTS

7.1 LOCAL GOVERNMENT REMUNERATION TRIBUNAL DETERMINATION S13.6.4/16

COMMITTEE RESOLUTION

Moved: Cr Nicky Lavender

Seconded: Cr Kate Dight

That the Committee recommends to Council that Council fix the annual fee to be paid to Councillors at the maximum allowed for the Rural Council Category as determined by the Local Government Remuneration Tribunal; that being an annual fee paid to Councillors of \$17,680 with the Mayor receiving an additional annual fee of \$37,925 for the financial year commencing 1 July, 2023.

CARRIED

7.2 AASB 124 RELATED PARTY TRANSACTIONS S12.2.2

COMMITTEE RESOLUTION

Moved: Cr Kate Dight

Seconded: Cr Nicky Lavender

The Committee recommend to Council that:

- a) *The report be received and noted; and*
- b) *In accordance with AASB 124, Key Management Personnel (KMP) complete section 1 and 2 of Council's KMP – Related Party Transactions Questionnaire and return completed forms to Council by 28 June, 2023.*

CARRIED

7.3 WORK HEALTH & SAFETY POLICY S22.17.12

COMMITTEE RESOLUTION

Moved: Cr Kate Dight

Seconded: Cr Nicky Lavender

The Committee recommends to Council that:

- i) *The Work Health and Safety Policy be adopted; and*
- ii) *The General Manager be authorised to sign the Work Health & Safety Policy on behalf of Council.*

CARRIED

7.4 LEGISLATIVE COMPLIANCE POLICY S3.6.1/17

COMMITTEE RESOLUTION

Moved: Cr Kate Dight

Seconded: Cr Jo Williams

That the Committee recommends to Council that the Legislative Compliance Policy be adopted.

CARRIED

7.5 GOVERNANCE - MONTHLY INVESTMENT REPORT S12.12.2

COMMITTEE RESOLUTION

Moved: Cr Kate Dight

Seconded: Cr Nicky Lavender

The Committee recommends to Council that:

- i) the report indicating Council's Fund Management position be received and noted; and*
- ii) the Certification of the Responsible Accounting Officer be noted.*

CARRIED

8 CONFIDENTIAL MATTERS (COMMITTEE-OF-THE-WHOLE)

At 10.55 am, the Chairperson noted that no members of the public or press were in attendance at the meeting therefore Council proceeded to consider the motion to close the meeting to the press and public.

At 10.55 am, Cr Jacko Ross left the meeting having previously declared a non pecuniary conflict of interest in Item #8.1 "Delungra Memorial Bowling & Recreation Club Ltd - Request to Reduce or Waive Rates S25.9.3/16". The nature of the interest is that Cr Ross is the Chairperson of the Inverell RSM Board.

COMMITTEE RESOLUTION

Moved: Cr Kate Dight

Seconded: Cr Jo Williams

That the Committee proceeds into Closed Committee to discuss the matters referred to it, for the reasons stated in the motions of referral.

CARRIED

COMMITTEE RESOLUTION

Moved: Cr Kate Dight

Seconded: Cr Nicky Lavender

That the Committee proceeds out of Closed Committee into Open Committee.

CARRIED

Upon resuming Open Committee at 11.02 am, the Chairperson verbally reported that the Committee had met in Closed Committee, with the Press and Public excluded, and had resolved to recommend to Council the following:

8.1 DELUNGRA MEMORIAL BOWLING & RECREATION CLUB LTD - REQUEST TO REDUCE OR WAIVE RATES S25.9.3/16**RECOMMENDATION:**

That the Committee recommends to Council that Council not accede to the request made by the Delungra Memorial Bowling & Recreation Club Ltd to reduce or waive future rate charges.

ADOPTION OF RECOMMENDATIONS**COMMITTEE RESOLUTION**

Moved: Cr Nicky Lavender

Seconded: Cr Kate Dight

That the recommendations of Closed Committee be adopted.

CARRIED

At 11.02 am, Cr Jacko Ross returned to the meeting.

The Meeting closed at 11.03 am.

The minutes of this meeting were confirmed at the Economic and Community Sustainability Committee held on 12 July 2023.

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CHAIRPERSON