



INVERELL  
SHIRE COUNCIL



*The Inverell Careers Expo was held at the Inverell Town Hall on Wednesday 21<sup>st</sup> of June.*

*Approximately 900 school students and community members attended the event featuring 30 diverse career paths and further education options.*

*Schools attending were Holy Trinity, Inverell and Macintyre High Schools, Ashford, Bingara, Warialda and Bundarra.*

## Business Paper

### Ordinary Meeting of Council

### Wednesday, 28 June 2023

**INVERELL SHIRE COUNCIL****NOTICE OF ORDINARY MEETING OF COUNCIL**

23 June, 2023

An Ordinary Meeting of Council will be held in the Council Chambers, Administrative Centre, 144 Otho Street, Inverell on Wednesday, 28 June, 2023, commencing at **3.00pm**.

Your attendance at this Ordinary Meeting of Council would be appreciated.

Please Note: Under the provisions of the Code of Meeting Practice the proceedings of this meeting (including presentations, deputations and debate) will be recorded. The audio recording of the meeting will be uploaded on the Council's website at a later time. Your attendance at this meeting is taken as consent to the possibility that your voice may be recorded and broadcast to the public.

**I would like to remind those present that an audio recording of the meeting will be uploaded on the Council's website at a later time and participants should be mindful not to make any defamatory or offensive statements.**

**P J HENRY PSM**

**GENERAL MANAGER**

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## Recording of Council Meetings

Council meetings are recorded. By entering the Chambers during an open session of Council, you consent to your attendance and participation being recorded.

The recording will be archived. All care is taken to maintain your privacy; however as a visitor of the public gallery, your presence may be recorded.

## Ethical Decision Making and Conflicts of Interest

A guiding checklist for Councillors, officers and community committees

### Ethical decision making

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council's objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of interest?
- Do you stand to gain personally at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

### Conflict of interest

A conflict of interest is a clash between private interest and public duty. There are two types of conflict:

- **Pecuniary** – regulated by the Code of Conduct and Office of Local Government
- **Non-pecuniary** – regulated by Code of Conduct and policy. ICAC, Ombudsman, Office of Local Government (advice only). If declaring a Non-Pecuniary Conflict of Interest, Councillors can choose to either disclose and vote, disclose and not vote or leave the Chamber.

### The test for conflict of interest

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of 'corruption' – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest.

### Identifying problems

- 1st** Do I have private interests affected by a matter I am officially involved in?  
**2nd** Is my official role one of influence or perceived influence over the matter?  
**3rd** Do my private interests conflict with my official role?

### Code of Conduct

For more detailed definitions refer to Council's and Model Code of Conduct, Part 4 – Pecuniary Interests and Part 5 – Non – Pecuniary Conflicts of Interest.

### Disclosure of pecuniary interests / non-pecuniary interests

Under the provisions of Part 4 of the Model Code of Conduct prescribed by the Local Government (Discipline) Regulation (conflict of interests) it is necessary for you to disclose the nature of the interest when making a disclosure of a pecuniary interest or a non-pecuniary conflict of interest at a meeting.

**A Declaration form should be completed and handed to the General Manager** as soon as practicable once the interest is identified. Declarations are made at Item 3 of the Agenda: Declarations - Pecuniary, Non-Pecuniary and Political Donation Disclosures, and prior to each Item being discussed: The Declaration Form can be downloaded at [Disclosure of Pecuniary Interests form](#) or [Non-Pecuniary Interests form](#)

## Quick Reference Guide

Below is a legend that is common between the:

- Inverell Shire Council Strategic Plan;
- Inverell Shire Council Delivery Plan; and
- Inverell Shire Council Operational Plan.

## OUR DESTINATIONS



### 01 LEADERSHIP



We will be an accountable and responsible Council that will be involved with the community and responsibly manage public resources.

### 02 PROSPERITY



The Shire has a diverse, strong local economy that provides opportunities that contribute to the quality of life for the community.

### 03 LIVEABILITY



Our community is healthy, safe, educated and offers opportunities for people of all ages and abilities. We value our natural and built environment.

### 04 SERVICES & INFRASTRUCTURE



Our community is enhanced by the provision of civic services and infrastructure. These services are planned and financially sustainable.



## MEETING CALENDAR

January 2023 – December 2023

### Ordinary Meetings:

Time: 3.00 pm

Venue: Council Chambers

JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed
25 (Special)	22	22	26	24	<sup>^</sup> 28	26	23	27	25	22	13

### Major Committee Meetings:

Civil and Environmental Services - 9.00 am

Economic and Community Sustainability - 10.30 am

Venue: Committee Room

JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed
No Meeting	8	8	12	10	14	12	9	13	11	8	No Meeting

Members of the public are invited to observe meetings of the Council.

Should you wish to address Council, please contact the Office of the General Manager on 6728 8206.

<sup>^</sup> Meeting at which the Management Plan for 2023/2024 is adopted.

# INTERNAL CALENDAR

## July 2023



**INVERELL**  
SHIRE COUNCIL

SUN	MON	TUE	WED	THU	FRI	SAT
						Pump Track Grand Opening 10:00am to 3:00pm 1.
Sapphire City Markets 2.	10:30am Inverell NAIDOC Ceremony  Reports due for Committee Meetings by 4.30pm  Start of School Holidays 3.	8:30am Tingha NAIDOC Ceremony 4.		Melbourne International Comedy Festival Roadshow  2:00pm LEMC Meeting 6.		
			9.00am Civil & Environmental Committee Meeting  10.30am Economic & Community Sustainability Committee Meeting  2:00pm Community Health Forum 12.		Youth Workshop: Smartphone Filmmaking  Last Day of School Holidays 14.	
Sapphire City Markets 16.	Reports due for Ordinary Council Meeting by 4.30pm 17.					
			3.00pm Ordinary Council Meeting 26.			Farmall Family Fun Day 10:00am 29.
	Reports due for August Committee Meetings by 4.30pm 31.					

 Council office closed

**1 APOLOGIES**

**2 CONFIRMATION OF MINUTES**

**RECOMMENDATION:**

*That the Minutes of the Ordinary Meeting of Council held on 24 May, 2023, as circulated to members, be confirmed as a true and correct record of that meeting.*



**MINUTES OF INVERELL SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS, ADMINISTRATIVE CENTRE, 144 OTHO STREET,  
INVERELL  
ON WEDNESDAY, 24 MAY 2023 AT 3.00PM**

**PRESENT:** Cr Paul Harmon (Mayor), Cr Jo Williams, Cr Stewart Berryman, Cr Kate Dight, Cr Paul King OAM, Cr Wendy Wilks, and Cr Nicky Lavender.

**IN ATTENDANCE:** Paul Henry (General Manager), Brett McInnes (Director Civil and Environmental Services), Paul Pay (Director Corporate and Economic Services) and Chris Faley (Development Services Coordinator).

## **1 APOLOGIES**

### **RESOLUTION 2023/68**

Moved: Cr Nicky Lavender

Seconded: Cr Wendy Wilks

*That the apologies received from Cr Jacko Ross and Cr Di Baker for personal reasons be accepted and leave of absence granted.*

**CARRIED**

## **2 CONFIRMATION OF MINUTES**

### **RESOLUTION 2023/69**

Moved: Cr Stewart Berryman

Seconded: Cr Paul King OAM

*That the Minutes of the Ordinary Meeting of Council held on 26 April, 2023, as circulated to members, be confirmed as a true and correct record of that meeting.*

**CARRIED**

## **3 DISCLOSURE OF INTERESTS / PECUNIARY AND NON-PECUNIARY INTERESTS**

### **Previously Declared Pecuniary and Non-Pecuniary Interests**

Cr Nicky Lavender had previously declared a Pecuniary Interest in Item #10.2 "Planning Proposal - Request to Amend Inverell Local Environmental Plan 2012 - 1 Burgess Street, Inverell S18.6.34/11". The nature of the interest is Cr Lavender is the CEO of IDFS, the applicant. The declaration is an ongoing declaration with respect of this issue.

Mr Anthony Alliston, Manager Development Services, had previously declared a Pecuniary Interest in Item #10.2 "Planning Proposal - Request to Amend Inverell Local Environmental Plan 2012 - 1 Burgess Street, Inverell S18.6.34/11". The nature of the interest is Mr Alliston's wife is an employee of IDFS, the applicant. Mr Alliston has been excluded from all staff discussion and Committee decisions on this matter.

## 4 PUBLIC FORUM

At this juncture, the time being 3.09 pm, the Mayor welcomed the members of the public and opened the Public Forum Session by inviting members of the public to speak.

### Nicky Lavender – CEO IDFS

On behalf of IDFS Mrs Lavender spoke in support of Item #10.2- 'Planning Proposal - Request to Amend Inverell Local Environmental Plan 2012 - 1 Burgess Street, Inverell'.

Mrs Lavender thanked Councillors for conducting a site visit to gain a better understanding of the planning proposal put forward, a home base for IDFS bush preschool which is grant funded.

Mrs Lavender thanked Council staff for the report in today's business paper which addressed the concerns raised by Councillors at the April Council meeting. Mrs Lavender advised that this planning proposal is a positive plan to develop an additional preschool in Inverell. Our proposal fits the strategic plan of Council in relation to future residential developments. This proposal is the next step in IDFS strategy to address the current and future demand for further education in Inverell.

Mrs Lavender urged Council to adopt the proposal in today's business paper.

## 5 MAYORAL MINUTE

### 5.1 DAMAGING INCREASE IN EMERGENCY SERVICES LEVY COSTS S12.13.1

#### RESOLUTION 2023/70

Moved: Cr Paul Harmon

Seconded: Cr Paul King OAM

*That:*

1. *Council writes to the Treasurer, the Minister for Emergency Services, the Minister for Local Government and local State Member(s):*
  - a. *Expressing Council's strong opposition to the NSW Government's last-minute decision to impose an enormous Emergency Services Levy (ESL) cost increase on councils for 2023/2024 by scrapping the ESL subsidy for councils and at a time after Council has publicly advertised its Operational Plan and annual budget to the community;*
  - b. *Noting that as a consequence of the unannounced 73% increase in the State Emergency Service budget and an 18% increase in the Fire and Rescue NSW budget, Council's 3.7% rate increase to provide essential community services and infrastructure has been significantly eroded.*
  - c. *Advising that the Government's decision may lead to a reduction in important local services and the cancellation of necessary infrastructure projects;*
  - d. *Calling on the NSW Government to take immediate action to:*
    - i. *Restore the ESL subsidy in 2023/24;*
    - ii. *Urgently introduce legislation to decouple the ESL from the rate peg to enable councils to recover the full cost; and*
    - iii. *Develop a fairer, more transparent and financially sustainable method of*

*funding critically important emergency services in consultation with local government.*

2. *Council writes to the Chair of the Independent Pricing and Regulatory Tribunal (IPART) advising that Council's forced emergency services contribution is manifestly disproportionate to the 2023/24 rate cap, which has resulted in additional financial stress.*
3. *Council writes to the President of LGNSW seeking the Association's ongoing advocacy to bring about a relief in the burden of Council's emergency services contribution.*

**CARRIED**

## **6 ADVOCACY REPORTS**

### **6.1 AUSTRALIAN LOCAL GOVERNMENT WOMENS ASSOCIATION (ALGWA) CONFERENCE AND ANNUAL GENERAL MEETING S4.3.1**

#### **RESOLUTION 2023/71**

Moved: Cr Jo Williams

Seconded: Cr Kate Dight

*That the report be received and noted.*

**CARRIED**

### **6.2 COMMUNITY HEALTH FORUM S24.20.5**

#### **RESOLUTION 2023/72**

Moved: Cr Wendy Wilks

Seconded: Cr Kate Dight

*That:*

1. *the report be received and noted; and*
2. *Council investigate a marketing campaign to sell the Inverell lifestyle, locally, overseas and in educational institutions and prepare a campaign strategy to the next Community Health Forum.*

**CARRIED**

## **7 NOTICES OF BUSINESS**

Nil

## **8 QUESTIONS WITH NOTICE**

Nil

## 9 COMMITTEE REPORTS

### 9.1 ABORIGINAL CONSULTATIVE COMMITTEE MINUTES - 3 MAY 2023

#### RESOLUTION 2023/73

Moved: Cr Paul King OAM

Seconded: Cr Jo Williams

- i. *That the Minutes of the Aboriginal Consultative Committee held on Wednesday, 3 May, 2023, be received and noted; and*
- ii. *The following recommendations of the Aboriginal Consultative Committee be adopted by Council.*

**CARRIED**

#### 9.1.1 Plan of Management - Aboriginal Consultative Committee

##### RECOMMENDATION:

*That the Inverell Shire Council Aboriginal Consultative Committee Plan of Management be received and noted.*

#### 9.1.2 Items for Future Agendas

##### RECOMMENDATION:

*That the information be noted.*

#### 9.1.3 Town Entry Signage

##### RECOMMENDATION:

- a) *That Committee members commit to consulting with the Elders on an appropriate wording for signage in Inverell and Tingha, and bring a response back to the next meeting of this Committee.*
- b) *That artwork should be placed on the borders of the sign, and Committee members will also consult with Elders on this issue.*

#### 9.1.4 Briefing - Roundabout Public Art Project

##### RECOMMENDATION:

*That the information be received and noted.*

**9.2 CIVIL AND ENVIRONMENTAL SERVICES COMMITTEE MINUTES - 10 MAY 2023****RESOLUTION 2023/74**

Moved: Cr Stewart Berryman

Seconded: Cr Wendy Wilks

- i. *That the Minutes of the Civil and Environmental Services Committee held on Wednesday, 10 May, 2023, be received and noted; and*
- ii. *The following recommendations of the Civil and Environmental Services Committee be adopted by Council.*

**CARRIED**

**9.2.1 DA-129/2022 - Construction and Operation of a Service Station, Rural Supplies and Specialised Retail Premises - 24-28 Glen Innes Road and 1-7 Chester Street, Inverell**

**RECOMMENDATION:**

*That Development Application 129/2022 be approved subject to the following conditions of consent:*

***Preliminary***

1. *Inverell Shire Council issues its consent, subject to conditions stated hereunder, in accordance with Section 4.17 of the Environmental Planning and Assessment Act 1979.*  
*Consent is granted for construction and operation of a Service Station, Rural Supplies and Specialised Retail Premises, including associated civil works, signage and landscaping.*  
*To confirm and clarify the terms of consent, the development must be carried out in accordance with the stamped and approved plans and accompanying documentation, unless modified by any following condition.*  
*Any deviation from this will require the consent of Council.*
2. *The applicant must comply with all relevant prescribed conditions as contained in Part 4, Division 2 of the Environmental Planning & Assessment Regulation 2021.*
3. *The proposed 7.2 metre high pylon sign adjacent to Glen Innes Road must be located in accordance with the stamped and approved Electrical (ISCC20) Report.*
4. *The development must include an internal concrete footpath to connect to the footpath in Glen Innes Road.*

***Prior to Commencement of Any Works***

5. *Prior to the commencement of any works (including earthworks) on the site a Construction Certificate must be issued in accordance with the Environmental Planning and Assessment Act 1979. The application for a Construction Certificate shall include plans and specifications demonstrating full compliance with the Building Code of Australia and associated standards.*
6. *Prior to issue of a Construction Certificate, details of the proposed noise barriers, as per the approved Acoustic Assessment, are to be submitted to and approved by Council.*
7. *Prior to issue of a Construction Certificate, the following mechanical plant details are to be submitted to and approved by Council:*
  - *The final location of the plant; and*
  - *Suitable acoustic screening in accordance with the approved acoustic assessment.*
8. *Prior to issue of a Construction Certificate, a Construction Environmental Management Plan is to be submitted and approved by Council. At the minimum, the Construction*

*Environmental Management Plan must address:*

- Noise mitigation;
  - Pre-works dilapidation assessment of all adjacent buildings;
  - Dust and vibration management;
  - Crane locations and lift paths to minimise lifting;
  - Site storage;
  - Temporary servicing and service relocations;
  - Erosion and sediment controls;
  - Traffic management, including site accesses, primary haul routes and public safety in the use of roads and footpaths adjoining the development;
  - Continued pedestrian and vehicle access for adjoining premises; and
  - Sanitary amenities and ablutions proposed.
9. Prior to issue of a Construction Certificate, detailed engineering plans and specifications are to be submitted to and approved by Council for:
- Concrete access crossings in Chester Street;
  - Internal driveways, parking spaces and forecourt, which must be finished with surface coatings which prevent tyre squeal (an uncoated or unpolished concrete or bitumen surface is acceptable);
  - Internal footpath connection to Glen Innes Road;
  - Retaining walls; and
  - Stormwater drainage.
10. Prior to issue of a Construction Certificate, details of the “Class 1 Separator” for the stormwater from the forecourt must be submitted to and approved by Council. This separator must ensure that stormwater discharged from the service station contains less than 5-parts per million (ppm) of total petroleum hydrocarbons (TPHs).
11. Prior to issue of a Construction Certificate, a detailed landscaping plan is to be submitted to and approved by Council. At minimum, this plan must nominate:
- Plant species;
  - Plant location;
  - Maximum height of the plant species; and
  - Indicative height of species at the time of planting.
12. Prior to issue of a Construction Certificate, certification (or other form approval) is to be obtained from Essential Energy demonstrating that all works comply with the working clearances from electricity infrastructure. A copy of this certification is to be provided to the Accredited Certifier.
13. Prior to issue of a Construction Certificate, approval under Section 138 of the Roads Act 1993 is to be obtained from Council for all works within the road reserve.
14. Prior to issue of a Construction Certificate, approval under Section 68 of the Local Government Act 1993 is to be obtained for:
- Sewerage works;
  - Water supply works;
  - Stormwater drainage works; and
  - Disposal of liquid trade waste to sewer (food preparation areas).

**During Works**

15. Hours of construction and associated activities are restricted to between 7.00am and 5.00pm on Monday to Saturday and no work is to be carried out at any time on a Sunday

*or a public holiday.*

16. *All activities are to be undertaken in accordance with the approved Construction Environmental Management Plan.*
17. *A temporary hoarding or temporary construction site fence must be erected between the work site and adjoining lands before the works begin and must be kept in place until after the completion of works if the works:*
  - *could cause a danger, obstruction or inconvenience to pedestrian or vehicular traffic, or*
  - *could cause damage to adjoining lands by falling objects, or*
  - *involve the enclosure of a public place or part of a public place.*
18. *A garbage receptacle must be provided at the work site before works begin and must be maintained until the works are completed.*

*The garbage receptacle must have a tight fitting lid and be suitable for the reception of food scraps and papers.*
19. *For the duration of any work on site, the principal contractor must maintain a copy of the specification, stamped approved plans, copy of development consent and construction certificate on site.*
20. *The applicant will:*
  - *Repair, or pay the full costs associated with repairing any public infrastructure that is damaged by the development, and*  
*Relocate, or pay the full costs associated with relocating any public infrastructure that needs to be relocated as a result of the development.*
21. *Stockpiles of topsoil, sand, aggregate, spoil or other material shall be stored clear of any drainage path of easement, natural watercourse, footpath, kerb or road surface and shall implement measures to prevent the movement of such material off site.*
22. *Where the proposed development involves the disturbance of any existing survey monuments, those monuments affected will need to be relocated by a Surveyor registered under the Surveyors Act. A plan showing the relocated marks will then be required to be lodged as a matter of public record at the Lands Titles Office.*

#### **Prior to Occupation**

23. *Prior to occupation of the premises, an occupation certificate must be issued in accordance with the Environmental Planning and Assessment Act 1979.*

*Note: Prior to the issue of the Occupation Certificate, the Principal Certifying Authority is required to be satisfied, amongst other things, that:*

  - *All required inspections (including each applicable mandatory critical stage inspection) have been carried out; and*
  - *Any preconditions to the issue of the certificate required by a development consent have been met.*
24. *Prior to issue of an occupation certificate, the noise barriers are to be constructed in accordance with the approved details. Certification from a suitably qualified acoustic engineer is to certify that the barrier meets the requirements of the approved noise assessment.*
25. *Prior to issue of an Occupation Certificate, the mechanical plant is to be located and screened in accordance with the approved details. Certification from a suitably qualified acoustic engineer is to certify that the barrier meets the requirements of the approved noise assessment.*
26. *Prior to issue of an occupation certificate, the following works are to be completed in accordance with the approved engineering details:*

- Concrete access crossings in Chester Street;
- Internal driveways, parking spaces and forecourt;
- Internal footpath connection to Glen Innes Road;
- Retaining walls; and
- Stormwater drainage.

*Note 1: Minimum safety clearance requirements are to be maintained at all times for the proposed driveways access and/or exit (concrete crossovers), as such driveways access will pass under Essential Energy's existing overhead powerlines located at the front of the properties. The driveways must comply with clearances for trafficable land, ground clearances must be maintained. Refer Essential Energy's policy CEOM7106.25 Minimum Clearance Requirements for NSW and the latest industry guideline currently known as [ISSC 20 Guideline for the Management of Activities within Electricity Easements and Close to Infrastructure](#).*

*Note 2: Any proposed driveways access and/or exit (concrete crossovers) must remain at least 1.0 metre away from any electricity infrastructure (power pole, streetlight) at all times, to prevent accidental damage.*

*Note 3: Any excavation works in this area or works on the proposed driveways must comply with ISSC 20 Guideline for the Management of Activities within Electricity Easements and Close to Infrastructure*

27. *Prior to issue of an occupation certificate, the "Class 1 Separator" is to be installed in accordance with the approved plans and details.*
28. *Prior to issue of an occupation certificate, all landscaping is to be completed in accordance with the approved plans.*
29. *The underground petroleum storage systems are not to be commissioned unless they have been appropriately designed, installed and equipped by duly qualified persons in accordance with the Protection of the Environment Operations (Underground Petroleum Storage Systems) Regulation 2014.*
30. *Prior to issue of an occupation certificate, "No Stopping" signs are to be installed in Chester Street between the entry and exit crossings, at the applicant's expense.*
31. *Prior to issue of an occupation certificate, a "Left Turn Only" sign must be installed on the dedicated exit from the site.*
32. *Prior to issue of an Occupation Certificate the kitchen must be inspected by Council's Environmental Health Officer to ensure compliance with applicable food regulations.*
33. *Prior an Occupation Certificate being issued the owner of the building shall furnish to the Accredited Certifier a final/interim Fire Safety Certificate with respect to each essential fire safety measure for the building to which the Certificate relates. The Certificate shall state that each essential fire safety measure has been assessed by a properly qualified person and that each essential fire safety measure was found, when it was assessed, to be capable of performing to the required standard.*
34. *Prior to issue of an Occupation Certificate, the proposed signage:*
  - *Must have all conductive parts earthed; and*
  - *If power is connected, must have suitable protection between the signage and the power source e.g. isolating transformer.*

#### **Ongoing Use**

35. *The hours of operation for the Service Station, Rural Supplies and Specialised Retail Premises are limited to:*
  - *Monday to Friday: from 4.30am to 8pm; and*
  - *Saturday and Sunday: from 6am to 8pm.*



36. *Deliveries at the MRV loading area are only permitted between 7am and 6pm.*
37. *Waste collection is only permitted between 7am and 6pm.*
38. *On-site forklifts are restricted to electric type only.*
39. *The service station tyre pressure alarm must be a visual type (not audible) or set to a noise level less than 60 dB(A) at 1m.*
40. *The noise barriers and acoustic treatment of mechanical plant are to be maintained in a reasonable manner in perpetuity to retain its transmission loss quality. Where the barrier no longer complies with the relevant acoustic standards it is to be replaced at the applicant/owner's expense.*
41. *All illuminated signage must comply with the luminance levels contained with Section 3.3.3 of Department of Planning's Transport Corridor Outdoor Advertising and Signage Guidelines (November 2017).*
42. *External lighting must:*
  - *Comply with AS/NZS 4282:2019, Control of the obtrusive effects of outdoor lighting, and*
  - *Be mounted, screened and directed in a way that it does not create a nuisance or light spill on to buildings on adjoining lots or public places.*
43. *The use of the underground petroleum storage systems is to be in accordance with the Protection of the Environment Operations (Underground Petroleum Storage Systems) Regulation 2014 including provisions of an environment protection plan, procedures must also be prepared and documented for loss monitoring and detection and incident management.*
44. *Waste receptacles are to be provided around the service station site for the use of patrons.*
45. *The service station site is to be kept in a clean and tidy manner with any discarded waste collected and placed in a waste receptacle.*
46. *All landscaping is to be maintained in perpetuity in a reasonable manner.*
47. *Portable signs, commonly described as sandwich boards and the like must not be placed on the footway of other public areas without the prior approval of Council.*

*Note: The operator of an approved business must apply to Council to lease Council's property (i.e. footpaths) should it be required for use in conjunction with the approved business.*
48. *All loading, unloading and storage of goods must be carried out within the confines of the property. No loading or unloading of goods on the public roadway system is permitted.*
49. *All parking and vehicle movement areas are to be maintained in a reasonable manner, in perpetuity, at the operator's expense.*
50. *The owner of the building must certify to Inverell Shire Council every year that the essential fire safety measures installed in the building have been inspected and are capable of operating to the required minimum standard.*
51. *The discharge of stormwater from the site must not exceed a maximum allowable discharge concentration of 5-parts per million (ppm) of total petroleum hydrocarbons (TPHs).*

*Monitoring for the concentration of TPHs must be done in accordance with the most current version of the publication: Approved Methods for the Sampling and Analysis of Water Pollutants in New South Wales.*
52. *The sale of fertilisers must be undertaken in pre-packaged bags or containers. The storage and sale of fertiliser in bunkers or by other "open" method is not permitted.*
53. *The operation of the food premises must comply with all applicable legislation/regulation*

and standards including:

- The Food Act 2003;
- Food Regulation 2004;
- Food Standards Australia and New Zealand – Food Standards Code 2001;
- Relevant Australian Standards for Design, Construction and Fit out of Food Premises; and
- Mechanical ventilation – Australian Standard 1668.2-2002 The use of ventilation and air-conditioning in buildings - Ventilation design for indoor air contaminant control.

54. A maximum of fifteen (15) seats are permitted, whether inside or outside, for on-site dining.

#### **Advice**

55. Essential Energy's records indicate there is overhead electricity infrastructure located within the properties and within close proximity of the properties. Any activities within these locations must be undertaken in accordance with ISSC 20 Guideline for the Management of Activities within Electricity Easements and Close to Infrastructure. Approval may be required from Essential Energy should activities within the properties encroach on the electricity infrastructure.

Prior to carrying out any works, a "Dial Before You Dig" enquiry should be undertaken in accordance with the requirements of Part 5E (Protection of Underground Electricity Power Lines) of the Electricity Supply Act 1995 (NSW).

Given there is electricity infrastructure in the area, it is the responsibility of the person/s completing any works around powerlines to understand their safety responsibilities. SafeWork NSW ([www.safework.nsw.gov.au](http://www.safework.nsw.gov.au)) has publications that provide guidance when working close to electricity infrastructure. These include the Code of Practice – Work near Overhead Power Lines/Underground Assets."

56. Any other condition deemed appropriate by the Director Civil and Environmental Services.

S375A Record of Voting	Councillors For:	Councillors Against:
Harmon	√	
Dight	√	
Berryman	√	
King	√	
Wilks	√	
Lavender	√	
Williams	√	

### **9.2.2 Planning Proposal - Request to Amend Inverell Local Environmental Plan 2012 - 1 Burgess Street, Inverell**

#### **RECOMMENDATION:**

*That a further report be considered at the May 2023 Ordinary Meeting of Council.*

**9.2.3 Residential Land Review****RECOMMENDATION:**

*That:*

1. *Staff continue to monitor and report on residential land supply and demand in Inverell; and*
2. *A report be brought back to the Committee on a proposal to call for Expressions of Interest for a portion of Council owned land off Vernon Street.*

**9.2.4 Funding Allocation - Rural Road Causeway Replacement****RECOMMENDATION:**

*That the Causeway Replacement Program be endorsed and that the following slab replacements be funded under the \$243,180, 2022/2023 budget allocation for Culvert/Causeway replacement:*

- **SR 54 Emmaville Road - Segment 110 - Coffin Creek**
- **SR 68 Amaroo Road - Segment 20 - Cucumber Creek**
- **SR 234 Kings Plains Road - Segment 630 - West of roadside pit**

**9.2.5 The Welders Dog - Request to Amend Alcohol Free Zone****RECOMMENDATION:**

*That the applicant be advised that Council is not prepared to endorse an application to vary the Alcohol Free Zone.*

**9.2.6 Orchard Place****RECOMMENDATION:**

*That:*

- 1) *Council not proceed with erecting physical barriers on Orchard Place to create a no through road effect.*
- 2) *Council allocate funding in the 2023/24 budget for enhanced Reduce Speed and Advanced Warning Hazard Signage.*
- 3) *Council seek external grant funding opportunities for the staged upgrading of Orchard Place as the opportunity arises.*

**9.2.7 Information Reports****RECOMMENDATION**

*That the information reports be received and noted.*

**9.3 ECONOMIC AND COMMUNITY SUSTAINABILITY COMMITTEE MINUTES - 10 MAY 2023****RESOLUTION 2023/75**

Moved: Cr Kate Dight

Seconded: Cr Jo Williams

- i. *That the Minutes of the Economic and Community Sustainability Committee held on Wednesday, 10 May, 2023, be received and noted; and*
- ii. *The following recommendations of the Economic and Community Sustainability Committee be adopted by Council.*

**CARRIED****9.3.1 2023/2024 Emergency Services Levy****RECOMMENDATION:***That the report be received and noted.***9.3.2 Quarterly Budget and Operational Plan 2022/2023****RECOMMENDATION:***That:*

- i) *Council's Quarterly Operational Plan and Budget Review for 31st March, 2023 be adopted; and*
- ii) *The proposed variations to budget votes for the 2022/2023 Financial Year be adopted providing an estimated Cash Surplus at 31<sup>st</sup> March, 2023 from operations of \$3,603.*

**9.3.3 Governance - Monthly Investment Report****RECOMMENDATION:***That:*

- i) *the report indicating Council's Fund Management position be received and noted; and*
- ii) *the Certification of the Responsible Accounting Officer be noted.*

**9.3.4 Oliver Street Land****RECOMMENDATION:***That the information be noted.***9.3.5 Information Reports****RECOMMENDATION***That the information reports be received and noted.*

**10 DESTINATION REPORTS****10.1 CROWN LAND - PLAN OF MANAGEMENT - PUBLIC HALLS S5.19.4/01****RESOLUTION 2023/76**

Moved: Cr Stewart Berryman

Seconded: Cr Wendy Wilks

*That Council adopt the Plan of Management for Public Halls.***CARRIED**

At 3.15 pm, Cr Nicky Lavender left the meeting having previously declared a pecuniary interest in Item #10.2 'Planning Proposal - Request to Amend Inverell Local Environmental Plan 2012 - 1 Burgess Street, Inverell'. The nature of the interest is Cr Lavender is the CEO of IDFS, the applicant. The declaration is an ongoing declaration with respect of this issue.

**10.2 PLANNING PROPOSAL - REQUEST TO AMEND INVERELL LOCAL ENVIRONMENTAL PLAN 2012 - 1 BURGESS STREET, INVERELL S18.6.34/11****RESOLUTION 2023/77**

Moved: Cr Paul King OAM

Seconded: Cr Kate Dight

1. *The Planning Proposal to permit a 'Centre-Based Child Care Facility' on 1 Burgess Street, Inverell as an 'Additional Permitted Use' under Schedule 1 of the Inverell Local Environmental Plan 2012 be endorsed by Council and the NSW Department of Planning and Environment be requested to finalise the Planning Proposal; and*
2. *The Director Civil and Environmental Services be authorised to undertake any administrative and procedural functions requested of Council by the NSW Department of Planning and Environment to finalise the Planning Proposal.*

**CARRIED**

S375A Record of Voting	Councillors For:	Councillors Against:
Harmon		√
Dight	√	
Berryman	√	
King	√	
Wilks	√	
Williams	√	

At 3.23 pm, Cr Nicky Lavender returned to the meeting.

At 3.23 pm, Chris Faley left the meeting

**10.3 REFERRAL OF CONFIDENTIAL REPORT S13.5.2/16****RESOLUTION 2023/78**

Moved: Cr Stewart Berryman

Seconded: Cr Kate Dight

*That Council refer the items to Closed (Public excluded) meeting of the Council and that the press and members of the public be asked to leave the chambers whilst Council considers the following items:*

**Item:** Oliver Street Land

**Authority:** Section 10A (2) (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**CARRIED**

**11 INFORMATION REPORTS****11.1 SUMMARY OF DEVELOPMENT APPLICATIONS, CONSTRUCTION CERTIFICATES AND COMPLYING DEVELOPMENT CERTIFICATES DURING APRIL 2023 S18.10.2/16****RESOLUTION 2023/79**

Moved: Cr Kate Dight

Seconded: Cr Wendy Wilks

*That the information report be received and noted.*

**CARRIED**

**11.2 ORDINANCE ACTIVITIES REPORT FOR APRIL 2023 S18.10.1****RESOLUTION 2023/80**

Moved: Cr Wendy Wilks

Seconded: Cr Stewart Berryman

*That the information report be received and noted.*

**CARRIED**

**11.3 UPDATE - JOEYS MINI WORLD CUP S26.3.21****RESOLUTION 2023/81**

Moved: Cr Paul King OAM

Seconded: Cr Kate Dight

*That the information report be received and noted.*

**CARRIED**

**11.4 STRATEGIC TASKS - 'SIGN OFF' - APRIL 2023 S4.13.2****RESOLUTION 2023/82**

Moved: Cr Kate Dight

Seconded: Cr Nicky Lavender

*That the information report be received and noted.***CARRIED****12 GOVERNANCE REPORTS**

Nil

**13 CONFIDENTIAL MATTERS (COMMITTEE-OF-THE-WHOLE)**

At 3.29 pm, the Chairperson offered the opportunity to members of the public to make representations as to whether any part of the Council Meeting should not be considered in Closed Council. There was no response.

**RESOLUTION 2023/83**

Moved: Cr Kate Dight

Seconded: Cr Nicky Lavender

*That Council proceeds into Closed Council to discuss the matters referred to it, for the reasons stated in the motions of referral.***CARRIED****RESOLUTION 2023/84**

Moved: Cr Paul King OAM

Seconded: Cr Kate Dight

*That Council proceeds out of Closed Council into Open Council.***CARRIED**

Upon resuming Open Council at 3.33 pm, the Chairperson verbally reported that the Council had met in Closed Council, with the Press and Public excluded, and had resolved to recommend to Council the following:

**13.1 OLIVER STREET LAND S5.2.0/16****RECOMMENDATION:***That a supplementary confidential report be received.*

**13.2 OLIVER STREET LAND S5.2.0/16**

**RECOMMENDATION:**

*That the information be noted.*

**ADOPTION OF RECOMMENDATIONS**

**RESOLUTION 2023/86**

Moved: Cr Paul King OAM

Seconded: Cr Nicky Lavender

*That the recommendations of Closed Council be adopted.*

**CARRIED**

**The Meeting closed at 3.34 pm.**



**3 DISCLOSURE OF INTERESTS / PECUNIARY AND NON-PECUNIARY INTERESTS**

**4 PUBLIC FORUM**

**5 MAYORAL MINUTE**

Nil

**6 ADVOCACY REPORTS****6.1 COUNTRY MAYORS ASSOCIATION MEETING MINUTES - 26 MAY 2023**

**File Number:** S14.11.1/16 / 23/17923

**Author:** Paul Harmon, Mayor

**SUMMARY:**

I attended the Country Mayors Association meeting on 26 May, 2023. The minutes of the meeting are attached for the information of Council.

**RECOMMENDATION:**

*That the minutes of the Country Mayors Association Meeting held on 26 May, 2023 be received and noted.*

**COMMENTARY:**

I attended the Country Mayors Association meeting held at Parliament House, Sydney on Friday 26 May, 2023.

Matters considered at the meeting included:

- Scholarship Program Update
- Review of Pensioner Rebate Subsidy
- Daylight Saving
- Accounting Treatment of RFS Assets
- Launch of CMS Website
- Priority Survey Results
- Updates from the ALGA and LGNSW
- Ministerial Updates

The minutes of the meeting are now attached for the information of Council.

**ATTACHMENTS:**

1. Country Mayors Association Minutes - 26 May 2023 [↓](#)



# Country Mayors Association of NEW SOUTH WALES Inc

**Chairperson:** Cr Jamie Chaffey  
PO Box 63 Gunnedah NSW 2380  
02 6740 2115  
e-mail [Council@infogunnedah.com.au](mailto:Council@infogunnedah.com.au)  
ABN 92 803 490 533

## MINUTES

### GENERAL MEETING

FRIDAY, 26 MAY 2023 THEATRETTE, PARLIAMENT HOUSE, SYDNEY

The meeting opened at 8.31a.m.

1. **Chairmans Welcome**
2. **Acknowledgement to Country**  
We acknowledge the Traditional Custodians of the land and waters, and we show our respect for Elders past and present and emerging. We are committed to providing communities in which Aboriginal and Torres Strait Islander people are included socially, culturally and economically.
3. **Acknowledgement of Parliamentarians**  
The Chairman acknowledged the attendance of several Shadow Ministers and Members of Parliament as observers.
4. **ATTENDANCE:**  
Albury City Council, Cr Kylie King, Mayor  
Armidale Regional Council, Mayor, Cr Tod Redwood, Deputy Mayor  
Armidale Regional Council, Mr James Roncon, General Manager  
Ballina Shire Council, Cr Sharon Cadwallader, Mayor  
Bathurst Regional Council, Cr Robert Taylor, Mayor  
Bega Valley Shire Council, Cr Russell Fitzpatrick, Mayor  
Bega Valley Shire Council, Mr Anthony McMahon, CEO  
Bellingen Shire Council, Cr Jo Cook, Deputy Mayor  
Bellingen Shire Council, Mr Mark Griffioen, General Manager  
Berrigan Shire Council, Cr Matthew Hannan, Mayor  
Bland Shire Council, Cr Brian Monaghan, Mayor  
Bland Shire Council, Mr Grant Baker General Manager  
Blayney Shire Council, Cr Scott Ferguson, Mayor  
Blayney Shire Council, Mr Mark Dicker, General Manager  
Bogan Shire Council, Cr Glen Neill, Mayor  
Bogan Shire Council, Mr Derek Francis, General Manager  
Bourke Shire Council, Cr Barry Hollman, Mayor

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Bourke Shire Council, Ms Leone Brown, General Manager  
Broken Hill City Council, Cr Jim Hickey, Deputy mayor  
Byron Shire Council, Cr Michael York, Mayor  
Cabonne Shire Council, Cr Kevin Beatty, Mayor  
Cabonne Shire Council, Mr Brad Burns, General Manager  
Coffs Harbour City Council, Cr Paul Amos, Mayor  
Coolamon Shire Council, Cr David McCann, Mayor  
Coolamon Shire Council, Mr Tony Donoghue, General Manager  
Coonamble Shire Council, Cr Tim Horan, Mayor  
Coonamble Shire Council, Mr Hein Basson, General Manager  
Cowra Shire Council, Cr Bill West, Mayor  
Dubbo Regional Council, Cr Mathew Dickerson, Mayor  
Dubbo Regional Council, Mr Murray Wood, CEO  
Dungog Shire Council, Cr John Connors, Mayor  
Dungog Shire Council, Mr Gareth Curtis, General Manager  
Forbes Shire Council, Cr Phyllis Miller, Mayor  
Forbes Shire Council, Mr Steve Loane, General Manager  
Gilgandra Shire Council, Cr Doug Batten, Mayor  
Gilgandra Shire Council, Mr David Neeves, General Manager  
Glen Innes Shire Council, Cr Rob Banham, Mayor  
Glen Innes Shire Council, Cr Troy Arandale, Deputy Mayor  
Greater Hume Council, Cr Tony Quinn, Mayor  
Greater Hume Council, Ms Evelyn Arnold, General Manager  
Griffith City Council, Cr John Doug Curran, Mayor  
Griffith City Council, Mr Brett Stonestreet, General Manager  
Gunnedah Shire Council, Cr Jamie Chaffey, Mayor  
Hay Shire Council, Cr Carol Oataway, Mayor  
Hay Shire Council, Mr David Webb, General Manager  
Hilltops Council, Cr Margaret Roles, Mayor  
Inverell Shire Council, Cr Paul Harmon, Mayor  
Junee Shire Council, Cr Neil Smith, Mayor  
Kempsey Shire Council, Cr Leo Hauville, Mayor  
Kempsey Shire Council, Mr Craig Milburn, General Manager  
Kiama Municipal Council, Cr Neil Reilly, Mayor  
Kiama Municipal Council, Ms Jane Stroud, CEO  
Kyogle Council, Cr Kylie Thomas, Mayor  
Lachlan Shire Council, Cr John Medcalf, Mayor  
Lachlan Shire Council, Mr Greg Tory, General Manager  
Leeton Shire Council, Cr Tony Reneker, Mayor  
Leeton Shire Council, Ms Jackie Kruger, General Manager  
Lismore City Council, Cr Steve Krieg, Mayor  
Lismore City Council, Mr John Walker, General Manager  
Lithgow City Council, Cr Maree Statham, Mayor  
Lithgow City Council, Mr Craig Butler, General Manager  
Liverpool Plains Shire Council, Cr Doug Hawkins, Mayor  
Liverpool Plains Shire Council, Mr Gary Murphy, General Manager  
Lockhart Shire Council, Cr Greg Verdon, Mayor  
Lockhart Shire Council, Mr Peter Veneris, General Manager  
MidCoast Council, Cr Claire Pontin, Mayor  
MidCoast Council, Mr Adrian Panuccio, General Manager  
Mid-Western/Mudgee Regional Council, Cr Des Kennedy, Mayor

Moree Plains Shire Council, Cr Mark Johnson, Mayor  
Moree Plains Shire Council, Mr Nick Tobin, General Manager  
Murray River Council, Cr Christopher Bilkey, Mayor  
Murray River Council, Mr Terry Dodds, General Manager  
Murrumbidgee Council, Mr John Scarce, General Manager  
Muswellbrook Shire Council, Cr Steve Reynolds, Mayor  
Muswellbrook Shire Council, Derrick Finnigan, General Manager  
Narrabri Shire Council, Cr Ron Campbell, Mayor  
Narrabri Shire Council, Mr Robert Williams, General Manager  
Narrandera Shire Council, Cr Cameron Lander, Deputy Mayor  
Narromine Shire Council, Cr Craig Davies, Mayor  
Oberon Council, Cr Mark Kellam, Mayor  
Oberon Council, Mr Gary Wallace, General Manager  
Orange City Council, Cr Jason Hamling, Mayor  
Parkes Shire Council, Cr Ken Keith, Mayor  
Queanbeyan-Palerang Regional Council, Mr Kenrick Winchester, Mayor  
Queanbeyan-Palerang Regional Council, Ms Rebecca Ryan, CEO  
Shellharbour City Council, Cr Chris Homer, Mayor  
Shoalhaven City Council, Cr Amanda Findley, Mayor  
Shoalhaven City Council, Mr Stephen Dunshea, CEO  
Singleton Council, Cr Sue Moore, Mayor  
Singleton Council, Mr Jason Linnane, General Manager  
Snowy Valleys Council, Cr Ian Chaffey, Mayor  
Tamworth Regional Council, Cr Russell Webb, Mayor  
Tamworth Regional Council, Mr Paul Bennett, General Manager  
Temora Shire Council, Cr Rick Firman, Mayor  
Temora Shire Council, Mr Gary Lavelle, General Manager  
Tenterfield Shire Council, Cr Bronwyn Petrie, Mayor  
Upper Lachlan Shire Council, Cr Pam Kensit, Mayor  
Upper Lachlan Shire Council, Mr Alex Waldron, General Manager  
Uralla Shire Council, Cr Robert Bell, Mayor  
Uralla Shire Council, Ms Kate Jessep, General Manager  
Walcha Council, Cr Eric Noakes, Mayor  
Walcha Council, Phil Hood, Acting General Manager  
Warren Shire Council, Cr Milton Quigley, Mayor  
Warren Shire Council, Mr Gary Woodman, General Manager  
Warrumbungle Shire Council, Cr Ambrose Doolan, Mayor  
Warrumbungle Shire Council, Mr Roger Bailey, General Manager  
Weddin Shire Council, Cr Craig Bembrick, Mayor  
Weddin Shire Council, Ms Noreen Vu, General Manager  
Wingecarribee Shire Council, Mr Viv May, Interim Administrator  
Wingecarribee Shire Council, Ms Lisa Miscamble, General Manager  
LGNSW, Cr Darriea Turley, President  
LGNSW, Mr Damien Thomas, Director Advocacy  
LGNSW, Mr Shaun McBride  
LGNSW, Bronwen Regan  
ALGA, Cr Linda Scott, President  
OLG, Brett Whitworth, Deputy Secretary  
OLG, Melissa Gibbs, Director Policy and Sector Development  
RAMJO, Ms Yvonne Lingua, CEO  
CNSWJO, Ms Jenny Bennett

The Hon Leslie Williams - Shadow Minister for Women, Prevention of Domestic Violence and Sexual Assault and Aboriginal Affairs  
The Hon Wendy Tuckerman – Shadow Minister for Local Government  
The Hon Aileen McDonald – Shadow Minister for Youth Justice  
The Hon Scott Farlow – Shadow Minister for Planning & Public spaces, Housing and Cities  
The Hon Bronnie Taylor – Shadow Minister for Regional Health  
The Hon Gurmeh Singh – Shadow Minister for Tourism, Emergency Services and North Coast  
The Hon Adam Marshall – Member for the Northern Tablelands  
The Hon Kevin Anderson – Shadow Minister for Gaming, Racing, Arts and Heritage  
The Hon Wes Fang – Shadow assistant Minister for Police and Emergency Services  
Mr Michael Kemp – Member for Oxley  
Ms Tanya Thompson – Member for Myall Lakes  
Mr Dave Layzell MP

**APOLOGIES:**

As submitted Additional apologies received on behalf of Cr Narelle Davis, Mayor Snowy Monaro Regional Council, Mr James Davis, General Manager, Junee Shire Council and Mr David Sherley, General Manager, Bathurst Regional Council

**SPECIAL GUESTS:**

**The Hon Jenny Aitchison MP, Minister for Regional Transport and Roads**  
**The Hon Rose Jackson MLC, Minister for Water, Minister for Housing, Minister for Homelessness, Minister for Mental Health, Minister for Youth and Minister for the North Coast**  
**Dr Michael Holland MP, Parliamentary Secretary for Health and Regional Health**  
**Carmel Donnelly, Chair, IPART**  
**The Hon Dugald Saunders MP, Leader of the Nationals, Shadow Minister for Regional NSW, Shadow Minister for Agriculture and Natural Resources**  
**The Hon Sam Faraway MLC, Shadow Minister for Regional Transport and Roads**  
**The Hon Steph Cooke MP, Shadow Minister for Water and Shadow Minister Minister for Crown Lands**

**5. ADOPTION OF MINUTES OF PREVIOUS MEETING**

RESOLVED that the minutes of the General Meeting held on 9 March 2023 be accepted as a true and accurate record.

Moved Singleton Council Mayor, Councillor Sue Moore  
Seconded Forbes Shire Mayor Councillor Phyllis Miller

**6. Matters Arising from the Minutes**  
NIL**7. ALGA Update Report**

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Cr Linda Scott, President, presented her report advising that the Association focused on the Federal budget and advising that Local Government was currently receiving 0.5% of tax instead of the 1.5% tax being sought. There is a 75% hole in FAG Grants which is not being able to be filled. Councils are to receive \$3.1 billion in Financial Assistance Grants over the next twelve months but it is disappointing the government have not delivered on its pre-election promise for "fair increases." Other budget funding was \$484 million in Roads to Recovery funding • \$60 million over three years in supplementary road funding for South Australian councils • \$200 million Thriving Suburbs Program (local governments eligible to apply) • \$150 million Urban Precincts and Partnerships Program (local governments eligible to apply) • \$120 million Black Spot Program • Additional \$13.5 million round of the Remote Airstrip Upgrade Program • \$236 million over 10 years for flood warning infrastructure (rain gauges) • \$10 million for a national waste education campaign. Other subjects addressed were NSW Housing Affordability Reforms, Growing Regions Grants, Disaster recovery Funding, New Bank Closure Protocols, and National General Assembly. A copy of the report was included in the business paper.

RESOLVED That the report be noted

Moved Lachlan Shire Council Mayor, Councillor John Medcalf  
Seconded Parkes Shire Council Mayor, Councillor Ken Keith

#### **8. LGNSW Update Report**

Cr Darriea Turley, President, provided up to date advice regarding the ESL subsidy advising that the subsidy was not allocated this year and a review of the models are to be undertaken. Cr Turley requested Councils to write to their local members and the Minister. The report covered Emergency Services Levy, Red Fleet Update and the IPART Review of Rate Peg Methodology NSW State Election, Cost Shifting Survey, Federal Budget with NSW to Receive \$951.4Million in Financial Assistance Grants and other assistance with Local Roads and Community Infrastructure Program, Skills, Aged Care, Flood and River Gauges, Rental Assistance and Sustainable Urban Development. A copy of the report was included in the business paper.

Resolved That the report be noted

Moved Forbes Shire Council Mayor, Councillor Phyllis Miller  
Seconded Tamworth Regional Council Mayor, Councillor Russell Webb

#### **9. Membership**

RESOLVED that Bogan Shire Council, Greater Hume Shire Council and MidCoast Council be admitted as members of the Association.

Moved Forbes Shire Council Mayor, Councillor Phyllis Miller  
Seconded Muswellbrook Shire Council Mayor, Councillor Steve Reynolds

Membership pins were presented to the new members admitted at the 9 March meeting and this meeting and to other members that had not received them.

#### 10. Retirement of Mr Gary Lavell, General Manager, Temora Shire Council

Deputy Chairman Cr Rick Firman thanked Mr Lavell who retires on the 30 June, for his 28 years of service to Temora Shire Council and for his contribution to the Country Mayors Association.

#### 11. Correspondence

##### Outward

Mr Andrew Clennell, Sky News Political Reporter	Thanking for being master of ceremonies at the "Meet the Leaders Forum" on the 21 February 2023
Cr Neil Smith, Mayor, Junee Shire Council	Advising that Junee Shire Councils application for membership was approved at the General meeting held on the 9 March 2023
Cr Steven Reynolds, Mayor Muswellbrook Shire Council	Advising that Muswellbrook Shire Councils application for membership was approved at the General meeting held on the 9 March 2023
Cr Barry Holman, Mayor, Bourke Shire Council	Advising that Bourke Shire Councils application for membership was approved at the General meeting held on the 9 March 2023
Cr Nuatali, Lord Mayor, Newcastle City Council	Thanking her for hosting the welcome function on the 8 March 2023 and updating her on Newcastle's application for associate membership of the Country Mayors Association
Mr Craig Carmody, Chief Executive Officer, Port of Newcastle	Thanking him for hosting the Country Mayors meeting on the 9 March 2023 and updating him on the Port of Newcastle's application for associate membership of the Country Mayors Association
The Hon Chris Minns MP, Premier	Congratulating him on his elevation to the position of Premier and offering an open invitation to address our members at future meetings
The Hon Timothy Crakanthorp MP, Minister for Skills, TAFE, and Tertiary Education, The Hon Daniel Mookhay MLC, Treasurer, The Hon Jenny Aitchison MP, Minister for Regional Transport and Roads, The Hon Ron Hoenig MP, Minister for Local Government, The Hon Rose Jackson MLC,	Congratulating them on their elevation to the Ministry outlining the CMA's priorities and offering an opportunity to address our members at a future meeting

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Minister for Water, Housing, Homelessness, Mental Health, and Youth, The Hon Ryan Park MP, Minister for Health and Regional Health, and The Hon Tara Moriarty MLC, Minister for Agriculture, Regional NSW and Western NSW	
Department of Fair Trading	Notifying them of the change to the Constitution to create the position of Immediate Past Chairman
The Hon Damien Tudehope, MLC, Shadow Minister for Industrial Relations and Treasurer, The Hon Dugald Saunders MP, Leader of the Nationals, Shadow Minister for Regional NSW, Ms Eleni Petinos MP, Shadow Minister for Finance and Sport, Mr Gurmesh Singh MP, Shadow Minister for Tourism, Emergency Services and North Coast, The Hon James Griffin MP, Shadow Minister for Energy and Climate Change, Customer Service and Digital Government. The Justin Clancy MP, Shadow Minister for Skills, TAFE and Tertiary Education, Ms Kellie Sloane MP, Shadow Minister for Environment, The Hon Kevin Anderson MP, Shadow Minister for	Congratulating them on their elevation to the Shadow Ministry outlining the CMA's priorities and offering an opportunity to address our members at a future meeting

Gaming, Racing, Arts and Heritage, The Hon Leslie Williams MP, Shadow Minister for Women, Mr Mark Coure MP, Shadow Minister for Multiculturalism, The Hon Mark Speakman MP, Opposition Leader, Leader of the Liberals, Mr Mark Taylor MP, Shadow Minister for Corrections and Western Sydney, The Hon Matt Kean MP, Shadow Minister for Health, The Hon Natalie Ward MLC, Shadow Minister for Transport and Roads, The Hon Natasha Maclaren-Jones MLC, Shadow Minister for Families and Communities, Disability Inclusion, Homelessness and Youth, The Hon Paul Toole MP, Shadow Minister for Police, Ms Robyn Preston MP, Shadow Minister for Mental Health and Medical Research, The Hon Sam Faraway MLC, Shadow Minister for Regional Transport and Roads, The Hon Sarah Mitchell MLC, Shadow Minister for Education and Early Learning and Western NSW, The Hon Scott Farlow MLC, Shadow Minister for Planning	
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and Public Spaces, Housing, Cities, Hunter and the Central Coast, The Hon Steph Cooke MP, Shadow Minister for Water and Crown Lands, Mr Tim James MP, Shadow Minister for Fair Trading, Work Health and Safety and Building, The Hon Wendy Tuckerman MP, Shadow Minister for Local Government and Small Business, The Hon Aileen MacDonald MLC, Shadow Minister for Youth Justice, The Hon Alister Henskens MP, Shadow Attorney General, The Hon Bronnie Taylor MLC, Shadow Minister for Regional Health, Trade and Seniors.	
Mr Phillip Donato MP, Member for Orange	Congratulating him on his election to State Parliament and seeking a meeting with him on the 25 May 2023
The Hon Yasmin Catley MP, Minister for Police and Counter- terrorism	Congratulating her on her appointment as Minister for Police and Counter-terrorism and seeking a meeting with her on the 25 May 2023
Mr Roy Butler MP, Member for Barwon	Congratulating him on his election to State Parliament and seeking a meeting with him on the 25 May 2023

**Inward**

Department of Fair Trading	Advising that the changes to the Constitution having the Immediate Past Chairman as a member of the Executive Committee has been registered
Mr Greg Warren MP, Shadow Minister for Local Government, Shadow Minister for Veterans Affairs, and	Regarding the CMA priorities for the next election (Copy Attached)

Shadow Minister for Western Sydney	
Mr Robert Borsak MLC, Shooters and Fishers and Farmers Party NSW	Advising that they will hold the Government to account regarding Regional NSW (Copy Attached)

**Media Releases**

Regional NSW Doing the Heavy Lifting
Local Government March to the Wall

RESOLVED THAT THE INFORMATION BE NOTED

Moved Kyogle Council Mayor, Councillor Kylie Thomas

Seconded Mayor, Councillor

**12. FINANCIAL REPORT**

RESOLVED That the financial reports for the last quarter were tabled and accepted

Moved Weddin Shire Council Mayor, Councillor Craig Bembrick

Seconded Junee Shire Council Mayor, Councillor Neil Smith

**13. The Hon Rose Jackson MLC, Minister for Water, Minister for Housing, Minister for Homlessness, Minister for Mental Health, Minister for Youth and Minister for the North Coast**

The Minister hoped that this meeting would be the start of ongoing conversations with Country Mayors. She undertook to give clear and honest and direct answers to matters referred to her. Collaboration can be fruitful between government and councils. Water authorities are aware that councils in regional and rural areas are water utilities and need support through a partnership with the government and state water authorities, based on honesty to provide a more reliable water supply. The government wishes to lift the quality of town water supplies. Housing shortages particularly housing for key workers needs to be addressed. If any council has land that can be developed for housing please lets talk.

**The Hon Jenny Aitchison MP, Minister for Regional Transport and Roads**

The Minister has already had meetings with several councils. Integrated plans that look at people first are important. Reclassifications of roads is a great opportunity. Unfortunately in 2019 it was unfunded and in some cases councils have had to wait up to 8 years for their reclassification. Things have now moved on. Disaster Recovery funding has changed the way councils are looking at reclassifications so priorities are changing. The Government wants to give councils the cash now rather than having to wait. The city was getting \$5 for every \$1 that the country was getting in road funding. This has now been addressed and regional NSW will be getting double what it is now plus emergency repair funds.

**Dr Michael Holland MP, Parliamentary Secretary for Health and Regional Health**

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Closing the gap for aboriginal health regional health is a priority. The NSW Government is committed to regional NSW and wants it to have parity with metropolitan areas. Dr John McGirr MP has been appointed Chairman of a select committee to oversee Rural Health Inquiry recommendations and the financial implications. The Health workforce is a high priority with the intention of employing 1,200 additional nurses and 500 paramedics. Those studying Health Care Degrees can receive a \$4000 subsidy per year for 4 years providing they comply with work requirements. The threat of workforce burnout is real and a taskforce has been established and has commenced work looking at the needs of health staff. Access to health care has improved using technology in country areas. The Rural Generalist Service supports country GP's.

The presentations were followed by Question and Answers from members

**14. Carmel Donnelly, Chair, IPART**

The Ratepayer Review Terms of Reference commenced 30 August 2022, followed by an issues paper and workshops with a draft report due early June 2023 and a final report to the Minister in August 2023. There have been 96 submissions and 2881 resident/ratepayer respondents. Council feedback has included abolishing rate pegging, current model doesn't support council financial sustainability, labour cost changes should be based on the Local Government award and other suggestions. Ratepayer submissions included affordability and cost of living and Councils financial affordability, and Councils financial management and efficiency. Affordability of rates is the most important consideration and residents have positive views about the services provided by councils. Council technical workshops propose the rate peg should include change in base costs, population factor, ESL factor, productivity factor and other adjustments which IPART are looking at as options.

**15. The Hon Dugald Saunders MP, Leader of the Nationals, Shadow Minister for Regional NSW, Shadow Minister for Agriculture and Natural Resources**

The leader of the Nationals introduced his Shadow Minister Team who are representing NSW on the cost of government. Funds committed by the previous Coalition Government are unspent and still available and the opposition is working to keep those funds for the purpose for which they were allocated. They are putting the money where their mouth is.

**The Hon Sam Faraway MLC, Shadow Minister for Regional Transport and Roads**

The Coalitions top commitment is the state of the roads and in opposition they want to highlight what programs should be continued and not be diverted. The Minister this morning did not mention betterment. The Coalition in Government had significantly more funds allocated to regional NSW including \$1.6billion to improve the road system, compared to the current government. It is understood that the Seniors Travel Card and Regional Apprenticeship and University Travel Card will be chopped in the September budget.

**The Hon Steph Cooke MP, Shadow Minister for Water, and Shadow Minister for Crown Lands**

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Hosted 5 Cootamundra summits which has helped her to understand the Local Government sector. The Government has introduced an amendment to the Sydney Water Act and regional and rural NSW's 1.8 million water customers have been left out. Water NSW was also left out of the proposed legislation. The Opposition is now putting forward a number of amendments and the legislation has currently been removed. Water infrastructure and water planning is being deferred. It is critical that funding be provided for water services projects. A lot of work on priorities for Crown Land needs to be done.

The presentations were followed by Question and Answers from members

## **15. Scholarship Program Update**

RESOLVED That the amended Scholarship program be adopted

1. The NSW CMA Scholarship be allocated to the finalist Runner-up Council of the A R Bluett Memorial Award Winner (Rural/Regional Category)
2. Implement for 2023 at November AGM
3. The Council must be a current, Financial Member of NSW CMA
4. In the first year, that a \$5,000 Scholarship be offered to a Trainee/Apprentice/Degree of a Member Council (NSW CMA) amplifying the 'Grow our Own' Staff position NSW CMA Members have.
5. This Scholarship would assist with expenses such as accommodation, tools, textbooks, travel, and other relevant costs associated with their TAFE, University or similar courses relating to their employment at their respective member Council.
6. Scholarship funds will be presented in full to the recipient at the AGM in November.
7. Should the Runner Up of the Bluett Award not be a current financial member of NSW CMA, they be given the opportunity to join (enhancing membership numbers).
8. The inaugural Scholarship be funded out of NSW CMA reserves. Subsequent years, to be determined (eg: special Scholarship Levy added to existing membership fee)
- 9.. A Special Plaque to be presented, acknowledging the Scholarship Recipient (NSW CMA logo, Recipient's name and date etc). The Recipient would also present to the NSW CMA Members about their career and how the funds may assist. Further, the Recipient to be invited back at another future meeting of NSW CMA, to present a written report to the Members, on how the Scholarship actually assisted them during the year. This places responsibility on the Recipient and should only enhance the Members commitment to continuing with the concept of awarding a Scholarship.
10. It is expected that the Runner-up Council will pay for the travel accommodation costs associated with the scholarship recipient to attend appropriate meetings of the Country Mayors Association.
11. A caveat be placed on the Scholarship Recipient that if the Recipient discontinues their course/s, the Scholarship ceases, effective at the time of advice. If they discontinue studies within six months from presentation of scholarship unexpended funds to be returned to CMA.

12. The Scholarship Sub-Committee conducts a review, after the first year of awarding a Scholarship and make recommendations to the Executive and members on potential improvements/restructuring that may be required

Moved Forbes Shire Mayor, Councillor Phyllis Miller  
Seconded Parkes Shire Council Mayor, Councillor Ken Keith

**16. Aligning Membership Criteria of CMA with LGNSW**

A MOTION was moved by Forbes Shire Council seconded by Singleton Council that the CMA membership be aligned with the LGNSW Regional and Rural membership.

The motion was LOST

**17. Country Mayors Association Associate Members**

RESOLVED That the following new clauses be added to the Constitution  
6. Those Councils, for Profit Organisations and not for Profit Organisations that are not eligible under clause 3 and 3a. Clause 4 conditions apply to obtain Associate Membership

7. Associate Members will not have voting rights at Annual General Meetings or at any other time a membership vote is taken

8. Associate Members will be encouraged to attend, Annual General Meetings, forums, study tours and any other events that promote CMA's objectives

Clause 10 be amended by the inclusion of the words "Associate Membership of for Profit Organisations shall be set at 200% of the full fee and not for Profit Organisations shall be set at 75% of the full fee" after the words "full fee in line four"

Moved Parkes Shire Council Mayor, Councillor Ken Keith  
Seconded Singleton Council Mayor, Councillor Sue Moore

**18. Rural Councils Victoria Forum Echuca 14 July**

Rural Councils Victoria have extended an invitation to the Chairman and Deputy Chairman to attend their Forum at Echuca as complimentary Guests. The Executive Committee have resolved that any costs incurred be paid by the CMA

RESOLVED That the information be noted

Moved Junee Shire Mayor, Councillor Neil Smith  
Seconded Muswellbrook Shire Council Mayor, Councillor Steve Reynolds

**19. Review of Pensioner Rebate Subsidy**

RESOLVED That the Country Mayors Association advocate to the State Government for a more realistic and timely indexing process for pensioner concessions and rebates to assist pensioners in paying their Council rates and

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charges. This advocacy is to include increased funding support from the State Government for the cost of providing pensioner rebates

Moved Ballina Shire Council Mayor, Councillor Sharon Cadwallader  
Seconded Muswellbrook Shire Council Mayor, Councillor Steve Reynolds

## **20. Daylight Saving**

RESOLVED That Day Light Saving be reduced to four months of the year starting on the first weekend in November and finishing in the last weekend in February to be implemented no later than November 2023.

Moved Lachan Shire Council Mayor, Councillor John Medcalf  
Seconded Kyogle Council Mayor, Councillor Kylie Thomas

## **21. Gifts for Future Presenters**

The Executive Committee has received quotations for the supply of Country Mayors ties, scarf's and pens and has agreed to purchase 50 ties and scarf's at a cost of \$3,185.00 and 100 pens with logo and engraving for \$850.00. Invited guests will be offered a gift for attending our meetings and members are encouraged to purchase these items at cost.

RESOLVED that the information be noted

Moved Narromine Shire Council Mayor, Councillor Craig Davies  
Seconded Kyogle Council Mayor, Councillor Kylie Thomas

## **22. The Accounting Treatment of RFS Assets**

RESOLVED That the NSW Country Mayors Association

1. Confirms its strong position that local councils do not control RFS assets and therefore should not have to account for RFS assets in their financial statements
2. Rejects outright NSW Treasury's current policy position that the State Government does not control the RFS assets and that Local Government therefore does
3. Rejects and dismisses any argument that vesting under the RFS Act equates to control in terms of accounting standards (where 'substance over form' sees control in the accounting sense sitting squarely with the RFS)
4. Rejects outright the Auditor General's position that she must audit in accordance with Treasury's policy position instead of Australian Accounting standards, noting also that the AG is supposed to be independent of government, not a voice for government
5. Writes to the Premier of NSW and the NSW Parliamentary Accounts Committee to ask that they
  - (i). immediately investigate the basis behind all 40 Councils' qualified financial statements for YE 21/22 (especially given that nothing changed in YE 21/22 from prior years when absolutely NO Councils were qualified for having accounting policies that did not account for RFS assets), and



(ii). Immediately investigate statutory remedies that enshrine in legislation the reality regarding control of RFS assets, being that RFS assets are entirely controlled by the NSW RFS.

Moved Leeton Shire Council Mayor, Councillor Tony Reneker  
Seconded Lachlan Shire Council Mayor, Councillor John Medcalf

**23. CMA November Meeting**

CMA meeting dates are organized around Parliamentary sitting days. Our August meeting complies with those dates but the 3 November does not as the sitting days are the 21-23 November 2023

RESOLVED That the AGM and General Meeting in November be held on the 24 November 2023

Moved Forbes Shire Council Mayor, Councillor Phyllis Miller  
Seconded Leeton Shire Council Mayor, Councillor Tony Reneker

**24. Launch of Country Mayors Association Website**

The Chairman advised that in accordance with the CMA resolution of the 9 March 2023 the website has now been developed and is online "nswcountrymayors.com.au" and invited all to connect. The Chairman walked through each of the tabs of Publications, Media, Events. Advocacy, Members, Annual Survey and Contacts. The website will be updated regularly.

**25. Survey Results**

The priority survey forwarded to members closed on Friday 19 May 2023. The results are as follows

Q1 - 90% of our members responded to the annual survey

Q2 - New top five issues as ranked by our members are;

1. Financial Sustainability
2. Housing
3. Labour Shortages
4. Transport and Roads
5. Health

Q3 - New top five emerging issues as ranked by our members

1. Planning
2. Disaster Preparedness
3. Renewable Energy
4. Water Security
5. Infrastructure – Crime, Law and Order

Q4 - At full value more than 2,000 positions vacant over 71 Regional Councils in NSW

Q5 - 85% of our members that completed the survey have in the past two years or will within the next five years undertake a Special Rate Variation

Q6 - 39 responses to our request for further advocacy positions

**26. Next Meeting**

The date of the next meeting is scheduled for Friday, 4 August 2023

There being no further business the meeting closed at 1.26pm.

Cr Jamie Chaffey  
Chairman Country Mayor's Association of NSW

**6.2 COMMUNITY HEALTH FORUM - JUNE 2023****File Number:** S24.20.5 / 23/19845**Author:** Cr Wendy Wilks**SUMMARY:**

Cr Wendy Wilks convened the second Community Health Forum to scope the critical issues impacting the provision of health services in this Shire. This report summarises the discussions held at this meeting

**RECOMMENDATION:**

*That the report be received and noted.*

**COMMENTARY:**

Over the past 12 months Council has noted an increased level of debate on the state of Australia's 'health care' services and noted with concern that various matters raised indicate that the system is under stress. As a result, Council is interested in gaining an understanding of the state of our local 'health services'. The outcome would be to identify the issues and a set of solutions that could form the basis of an advocacy program for Council to pursue.

To enable Council to formulate an advocacy position, Cr Wendy Wilks convened a Community Health Forum to scope the critical issues impacting the provision of health services in this Shire. The second forum was held on 14 June, 2023 and the following community representatives attended the meeting:

- |                   |                      |
|-------------------|----------------------|
| • Cr Wendy Wilks  | • Shayne O'Brien     |
| • Andrew McIntyre | • Caitlin Sheppard   |
| • Bob Bensley     | • Cr Joanne Williams |
| • David Maddigan  | • Cr Kate Dight      |
| • Debbie McCowen  |                      |

Also, in attendance was Cr Jacko Ross, Peter Caddey and Dan Halliday via zoom.

Mr Dan Halliday, President of Australian College of Rural and Remote Medicine (ACRRM) was invited to address the forum which included a Q & A session throughout the presentation.

Mr Halliday was in General Practice during a time that didn't recognise the difference between Rural and Remote and Large Regional and Metro services. Identifying that there are different needs in Rural areas, Mr Halliday aligned himself with ACRRM since 2006. He completed his internship in Rockhampton and did Advanced training in Obstetrics. He has been a Board Director since 2006 as a medical superintendent with Stanthorpe and had various roles with AMA, Junior Doctors, Unions in QLD and Rural Doctors Association. He is a past President of Rural Doctors Association of Queensland (RDAQ). He has been a board Director on ACRRM for the last 6 years and took over Presidency in October 2022.

Mr Halliday understands the challenge of getting doctors to rural & remote areas having come from Tenterfield and Ashford.

Throughout his presentation and Q & A the following information was provided:

- The government is recognising the lack of succession planning and the importance of General Practice in Rural and Remote medicine.

- Things to consider when attracting new GPs to the area:
  - what mix of skills are required.  
For Example - An Advanced Skills General Practice needs:
    - Obstetric maternity services;
    - Aged care;
    - Palliative care;
    - Mental health services;
  - what is the catchment area?
  - what services are required?
  - Value of General Practice as defined by Remuneration;
  - Support for trainee doctors;
  - What incentives can be provided. E.g., Housing, Cars etc?
  - General Practice is the core service but it can be in a co-design environment, with emergency care for example;
  - Need support from both Federal and State Governments; and
  - Establish population patient demographics, i.e. Stanthorpe has 30-35% above 65 years while the Warwick demographic is much younger 20% over 65yrs.
- In QLD the Local Health district employs a Medical Superintendent and Trainee Registrars to give certainty and security to doctors. The State employs them and they work in the hospitals as well as private practice. The Murrumbidgee Model in NSW is similar.
- The Single Employer Model (SEM) has a hub town with their own training and support from the Rural Doctors Network. Mr Halliday believes Inverell would be an ideal hub having a population of 18,000 and drawing from Wialda, Ashford, Glen Innes and Tenterfield would be similar to the situation he operates in the Stanthorpe / Warwick area with a similar population. Each Hospital has a Medical Superintendent who provides Leadership Supervision and integration and engagement with the local GP practices as well as Clinical work and support to 2-3 Trainee registrars.
- The Rural Generalist Program provides an advisory, clinical and general practice program. It is providing fully integrated care.
- The Primary Health Network (PHN) provides hospital care and employs GPs. They have a guaranteed employment for five years and have security with trainers coming through the system. They have the capability to match the hospitals with practices and have a centralised way of finding vacancies in the system.
- The community needs to look after the clinicians and make the Registrars feel loved and welcomed. They need to promote all the extra benefits that the community can offer e.g. childcare, sporting, schools and so on.
- ACRRM are looking to support communities better and are willing to offer pilot programs whereby colleges work collaboratively.
- Mr Halliday made a number of suggestions on how to source GPs:
  - There is a list of comparable countries for GP qualifications and recommends to draw on this. Canada, UK, South Africa were mentioned. These are mostly employed through expensive recruitment agencies, costing in excess of \$50K per doctor. Perhaps advertising in the Medical journals and via social media will be more economical. "Always work to build up existing GPs rather than bringing in from overseas because there is a general concern for loosening standards. If you go down the Overseas pathway, identify the supervisors first".

- Another option is to identify “the lost tribe”, doctors who have not completed their fellowship or completed training registrars and put them into practice. ACRRM advertised and received 94 applications and has put all 94 registrars into practices, they collaborate with their colleges to complete their training. These are found in large Hospitals and are encouraged to complete their training and if we can attract these by going to the hospitals and holding events (such as a pizza night) to show off Inverell as a desirable location to practice medicine. This is an area where ACRRM and Inverell can work collaboratively together.
- Rural Experienced Entry to Fellowship (REEF) program is another option for vocationally registered doctors and these can be more easily recognised for and through supervision. They can be fast tracked.
- A REEF Program example is the Riverland Project by Paul Worley the first National Rural Health commissioner. Professor Worley had a high profile and worked across PHN & Local Health Districts (LHD) and pooled funding and employed hybrid roles. Senior generalists and GPs were employed to work as Clinicians, supervisors, mentors & co-ordinations of practice. They have been very successful and improved the leakage rate by over 90% being retained and had security of tenure for trainees and five years employment to enable them to complete their fellowship.
- Also, the Rural generalist program seeks for vacancies every year about now. We need to be strategic and get on these lists.
- We have a distinct challenge with trainee and supervisor Doctors. The ratio should be 2 to 1 to allow GP Practices to be subsidised for 1.5 days per week. Can we be creative around this plan and get funds to be able to assist doctors willing to bring doctors to their practice as Registrars.
- Registrars often feel vulnerable and mentorship takes time and the pathway for registrars into hospital can take up to 20 weeks.
- There is funding opportunities coming up in the Mental Health and Women’s areas and we could investigate options working with Armajun.
- Also need to be aware of when to submit funding applications. For example, PHN would be August/September for allocation in February/March
- Federal Government applications normally close February/March ready to include in the May budget.

## Marketing Campaign

Peter Caddey, Manager Administration and Marketing Services attended the meeting to discuss the proposed promotional campaign to attract new doctors to Inverell.

Mr Caddey indicated that promotional campaigns of this nature should create an emotional connection with the targeted audience. Things to consider when creating a promotional campaign include:

- Budget
- Types of materials
- Length of videos, short 15 second promotions to catch the target audience, followed by a longer 2.5-minute video
- Do you need sub-titles?
- Which platforms, Facebook, Instagram, TV, YouTube

Mr Caddey will prepare a promotional campaign questionnaire to gather information required to prepare a promotional campaign.

Debbie McCowen indicated she has secured \$25K for the purpose of the marketing campaign.

**Action Plan****(not in any priority order)**

No.	Meeting	Task	Who	When By	Status
1	May 2023	Investigate a marketing campaign to sell the Inverell lifestyle, locally, overseas and in educational institutions - may need variations for different markets.	Inverell Shire Council	14 June 2023 (Next Health Forum Meeting)	Peter Caddey attended to June 2023 to discuss. Further investigation required
2	May 2023	Locate Countries with similar medical standards to Australia. <i>Eg England, New Zealand, Ireland and Scotland.</i>	Andrew McIntyre Tracey Cook	29 May 2023	
3	May 2023	Bring Community with us. Investigate suitable media coverage to inform community of current issues within the health system at Inverell.	Council Discussion	24 May 2023 (Next Council meeting)	
4	May 2023	Contact ACCRM and invite Dan Halliday to the next Community Health Forum.	Debbie McCowan and Wendy Wilks	29 May 2023	Completed Mr Halliday attended the June 2023 Meeting
5	May 2023	Research other sources of assistance including but not limited to: ACCRM; RDN; Royal College of General Practitioners; Rural Doctors Network; Australia College of Rural and Remote Medicine;  Potentially have these entries present at a future forum.	Andrew McIntyre Wendy Wilks	29 May 2023	
6	May 2023	Discuss "Attract, Connect, Stay" with Karen Munster. Determine if this model would be beneficial to Inverell.	Wendy Wilks	29 May 2023	
7	May 2023	Research Expending intake to University for GP speciality.	TBA	TBA	
8	May 2023	Single employer model - advocate for this directly to Regional Health Minister.	TBA	TBA	

9	June 2023	Mr Caddey will prepare a promotional campaign questionnaire to gather information required to prepare a promotional campaign.	Peter Caddey	23 June 2023	
10	June 2023	Discuss the possibility of Flexible remuneration for trainee situations and investigate with RCGP, PHN, ACRRM and Primary Care Business Council for pilot program funding with a plan. Be creative.	TBA	TBA	
11	June 2023	Collaborate with ACRRM to identify doctors from “the lost tribe” and host events (such as a pizza night) to show off Inverell as a desirable location to practice medicine.	TBA	TBA	
12	June 2023	Engage with Adam Marshall to push for Inverell to be a SEM hub town. (Murrumbidgee Model)	TBA	TBA	
13	June 2023	Investigate opportunities for new funding coming for Mental Health and Women	TBA	TBA	
14	June 2023	Investigate ways of combining RCGP, PHN ACRRM and Primary Care Business council to pilot program and be creative	TBA	TBA	
16	June 2023	Work with the local medical practitioners to complete an integrated services review to establish what medical services are required, what skills are required and what “Model of Care” can be implemented for the Inverell Community. Then develop an Inverell Health Strategic Plan describing how this can be achieved.	TBA	TBA	

The next Community Health Forum is scheduled for 12 July, 2023 at 2.00pm.

**RISK ASSESSMENT:**

Nil

**POLICY IMPLICATIONS:**

Nil

**CHIEF FINANCIAL OFFICERS COMMENT:**

Nil

**LEGAL IMPLICATIONS:**

Nil

**ATTACHMENTS:**

Nil



**7       NOTICES OF BUSINESS**

Nil

**8       QUESTIONS WITH NOTICE**

Nil

## 9 COMMITTEE REPORTS

### 9.1 CIVIL AND ENVIRONMENTAL SERVICES COMMITTEE MINUTES - 14 JUNE 2023

**File Number:** S4.11.16/15 / 23/19742

**Author:** Kristy Paton, Corporate Support Officer - Publishing

#### **SUMMARY:**

Meeting held on Wednesday, 14 June, 2023.

For the consideration of Council.

#### **COMMENTARY:**

Refer to the attached minutes of the meeting.

#### **RECOMMENDATION:**

- i. That the Minutes of the Civil and Environmental Services Committee held on Wednesday, 14 June, 2023, be received and noted; and*
- ii. The following recommendations of the Civil and Environmental Services Committee be adopted by Council.*

#### **9.1.1 Better Roads & Transport for NSW - John Morandini**

#### **RECOMMENDATION:**

*That:*

- I. The report be received and noted; and*
- II. Council keep a watching brief on the matter.*

#### **9.1.2 Procurement of Bitumen and Aggregate Services 2023-2024**

#### **RECOMMENDATION:**

*That Council accept the quotation from NSW Spray Seal Pty Ltd under a full-service contract for the 2023-2024 Bitumen Resealing Program and the 2023-2024 Construction Spray Sealing Program in the amount of \$3,078,236 and that Roadwork Industries and Stabilised Pavements Australia be notified as alternatives should NSW Spray Seal be unable to service Council's 2023-2024 Construction Spray Sealing Program.*

#### **9.1.3 Evaluation of Tender - Mathers Bridge - Demolition and Replacement**

#### **RECOMMENDATION:**

*That Council accept the tender from Fernandes Constructions for the Demolition and Replacement of Mathers Bridge in the amount of \$3,104,382.60 subject to a favourable financial check.*

#### **9.1.4 Information Reports**

##### **RECOMMENDATION**

*That the information reports be received and noted.*

##### **ATTACHMENTS:**

- 1. Minutes of Civil and Environmental Services Committee Meeting 14 June, 2023**

**MINUTES OF INVERELL SHIRE COUNCIL  
CIVIL AND ENVIRONMENTAL SERVICES COMMITTEE MEETING  
HELD AT THE COMMITTEE ROOM, ADMINISTRATIVE CENTRE, 144 OTHO STREET,  
INVERELL  
ON WEDNESDAY, 14 JUNE 2023 AT 8.55AM**

**PRESENT:** Cr Stewart Berryman (Chair), Cr Di Baker, Cr Jacko Ross and Cr Wendy Wilks.

**IN ATTENDANCE:** Cr Nicky Lavender, Cr Kate Dight, Cr Paul King OAM and Cr Jo Williams.  
Brett McInnes (Acting General Manager), Paul Pay (Director Corporate and Economic Services) and Justin Pay (Manager Civil Engineering).

**1 APOLOGIES**

**COMMITTEE RESOLUTION**

Moved: Cr Di Baker  
Seconded: Cr Jacko Ross

*That the apology received from Cr Paul Harmon for Council business reasons be accepted and leave of absence granted.*

**CARRIED**

**2 CONFIRMATION OF MINUTES**

**COMMITTEE RESOLUTION**

Moved: Cr Jacko Ross  
Seconded: Cr Wendy Wilks

*That the Minutes of the Civil and Environmental Services Committee Meeting held on 10 May, 2023, as circulated to members, be confirmed as a true and correct record of that meeting.*

**CARRIED**

**3 DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS**

Nil

**4 PUBLIC FORUM**

Nil

**5 ADVOCACY REPORTS**

**5.1 BETTER ROADS & TRANSPORT FOR NSW - JOHN MORANDINI S30.9.6**

**COMMITTEE RESOLUTION**

Moved: Cr Kate Dight

Seconded: Cr Jacko Ross

*That the Committee recommend to Council that:*

- I. The report be received and noted; and*
- II. Council keep a watching brief on the matter.*

**CARRIED**

## **6 DESTINATION REPORTS**

### **6.1 REFERRAL OF CONFIDENTIAL MATTERS S4.11.16/15**

#### **COMMITTEE RESOLUTION**

Moved: Cr Jacko Ross

Seconded: Cr Di Baker

*That the Committee move into Closed (Public excluded) meeting of the Committee and that the press and members of the public be asked to leave the chambers whilst the Committee considers the following items:*

**Item:** 8.1 Procurement of Bitumen and Aggregate Services 2023-2024

**Authority:** Section 10A (2) (d(i)) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Item:** 8.2 Evaluation of Tender - Mathers Bridge - Demolition and Replacement

**Authority:** Section 10A (2) (d(i)) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**CARRIED**

## **7 INFORMATION REPORTS**

### **7.1 COMPANION ANIMAL IMPOUNDING FACILITY UPDATE S5.9.33**

#### **COMMITTEE RESOLUTION**

Moved: Cr Wendy Wilks

Seconded: Cr Jacko Ross

*That the information report be received and noted.*

**CARRIED**

### **7.2 WORKS UPDATE S28.21.1/16**

#### **COMMITTEE RESOLUTION**

Moved: Cr Jacko Ross

Seconded: Cr Di Baker

*That the information report be received and noted.*

**CARRIED**

## 8 CONFIDENTIAL MATTERS (COMMITTEE-OF-THE-WHOLE)

At 9.14 am, the Chairperson noted that no members of the public or press were in attendance at the meeting therefore the Committee proceeded to consider the motion to close the meeting to the press and public.

### COMMITTEE RESOLUTION

Moved: Cr Jacko Ross

Seconded: Cr Di Baker

*That the Committee proceeds into Closed Committee to discuss the matters referred to it, for the reasons stated in the motions of referral.*

**CARRIED**

### COMMITTEE RESOLUTION

Moved: Cr Jacko Ross

Seconded: Cr Wendy Wilks

*That the Committee proceeds out of Closed Committee into Open Committee.*

**CARRIED**

Upon resuming Open Committee at 9.19 am, the Chairperson verbally reported that the Committee had met in Closed Committee, with the Press and Public excluded, and had resolved to recommend to Council the following:

### 8.1 PROCUREMENT OF BITUMEN AND AGGREGATE SERVICES 2023-2024 S28.28.2/15

#### RECOMMENDATION:

*That the Committee recommend that Council accept the quotation from NSW Spray Seal Pty Ltd under a full-service contract for the 2023-2024 Bitumen Resealing Program and the 2023-2024 Construction Spray Sealing Program in the amount of \$3,078,236 and that Roadwork Industries and Stabilised Pavements Australia be notified as alternatives should NSW Spray Seal be unable to service Council's 2023-2024 Construction Spray Sealing Program.*

### 8.2 EVALUATION OF TENDER - MATHERS BRIDGE - DEMOLITION AND REPLACEMENT S28.7.18/91

#### RECOMMENDATION:

*That the Committee recommend to Council that Council accept the tender from Fernandes Constructions for the Demolition and Replacement of Mathers Bridge in the amount of \$3,104,382.60 subject to a favourable financial check.*

## ADOPTION OF RECOMMENDATIONS

### COMMITTEE RESOLUTION

Moved: Cr Wendy Wilks

Seconded: Cr Di Baker

*That the recommendations of Closed Committee be adopted.*

**CARRIED**

**The Meeting closed at 9.20 am.**

**9.2 ECONOMIC AND COMMUNITY SUSTAINABILITY COMMITTEE MINUTES - 14 JUNE 2023****File Number:** S4.11.17/15 / 23/19751**Author:** Kristy Paton, Corporate Support Officer - Publishing**SUMMARY:**

Meeting held on Wednesday, 14 June, 2023.

For the consideration of Council.

**COMMENTARY:**

Refer to the attached minutes of the meeting.

**RECOMMENDATION:**

- i. That the Minutes of the Economic and Community Sustainability Committee held on Wednesday, 14 June, 2023, be received and noted; and*
- ii. The following recommendations of the Economic and Community Sustainability Committee be adopted by Council.*

**9.2.1 BROCC Meeting Minutes - 19 May 2023****RECOMMENDATION:***That:*

- i) The minutes of the BROCC Meeting held in St George (Balonne Shire) on Friday 19 May, 2023 be received and noted, and*
  - a) Council prepare a draft Memorandum of Understanding for Cross Border Collaborative Working Arrangements; and*
  - b) The draft Memorandum of Understanding be forwarded to Member Councils and used as a template by neighbouring QLD/NSW Councils as they explore and investigate Cross Border working arrangements.*

**9.2.2 Expiring Occupancy Permit - Transgrid - Mandoe Radio Site - Lot 22 DP 721168, Mount Hallam Road, Atholwood****RECOMMENDATION:***That:*

- i) Council renew the Occupancy Permit with TransGrid for Mandoe Radio Site, Lot 22 DP 721168, Mount Hallam Road, Atholwood for a three (3) year period with a further three (3) year option;*
- ii) the Licence fee be \$1,500 per annum (GST Inclusive); for the first year of occupancy and be increased by the CPI for the second and subsequent years of occupancy; and*
- iii) the Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*



**9.2.3 Expired Lease Agreement - North West District Flying School****RECOMMENDATION:**

*That:*

- i) Council renew the agreement with North West District Flying School for the Hangar Building, located at the Aerodrome, Gilgai for a five (5) year period with a five (5) year option;*
- ii) the licence fee be \$665.23 per annum (GST Inclusive) with a 3% increase per annum; and*
- iii) the Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

**9.2.4 Request to Transfer Expiring Licence Agreement - Lewis to Gaffaney****RECOMMENDATION:**

*That:*

- i) Council renew the Licence Agreement for Lots 1, 2, 3, 4 & 5, Section 58, DP 979847, Cameron Park, Inverell in the name of Sarah Gaffaney;*
- ii) The licence agreement be for a three (3) year period with a further three (3) year option;*
- iii) The Licence fee be \$82.34 per annum (GST Inclusive) with a 3% increase per annum; and*
- iv) The Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

**9.2.5 Request for Sponsorship - Gum Flat School Annual Fundraiser - Gum Flat School P and C Association****RECOMMENDATION:**

*That Council provide sponsorship in the amount of \$200.00 for the Gum Flat School Annual Fundraiser from the Gum Flat Village Vote.*

**9.2.6 IPART Review of Council Rate Peg Methodology****RECOMMENDATION:**

*That the information be received and noted.*

**9.2.7 Stanborough RFS Shed****RECOMMENDATION:**

*That Council approve the demolition of the Stanborough RFS Shed and the site be rehabilitated to natural bushland.*

**9.2.8 Local Government Remuneration Tribunal Determination****RECOMMENDATION:**

*That Council fix the annual fee to be paid to Councillors at the maximum allowed for the Rural Council Category as determined by the Local Government Remuneration Tribunal; that being an annual fee paid to Councillors of \$17,680 with the Mayor receiving an additional annual fee of \$37,925 for the financial year commencing 1 July, 2023.*

**9.2.9 AASB 124 Related Party Transactions****RECOMMENDATION:**

*That:*

- a) The report be received and noted; and*
- b) In accordance with AASB 124, Key Management Personnel (KMP) complete section 1 and 2 of Council's KMP – Related Party Transactions Questionnaire and return completed forms to Council by 28 June, 2023.*

**9.2.10 Work Health & Safety Policy****RECOMMENDATION:**

*That:*

- i) The Work Health and Safety Policy be adopted; and*
- ii) The General Manager be authorised to sign the Work Health & Safety Policy on behalf of Council.*

**9.2.11 Legislative Compliance Policy****RECOMMENDATION:**

*That the Committee recommends to Council that the Legislative Compliance Policy be adopted.*

**9.2.12 Governance - Monthly Investment Report****RECOMMENDATION:**

*That:*

- i) the report indicating Council's Fund Management position be received and noted; and*
- ii) the Certification of the Responsible Accounting Officer be noted.*

**9.2.13 Delungra Memorial Bowling & Recreation Club Ltd - Request to Reduce or Waive Rates**

**RECOMMENDATION:**

*that Council not accede to the request made by the Delungra Memorial Bowling & Recreation Club Ltd to reduce or waive future rate charges.*

**9.2.14 Information Reports**

**RECOMMENDATION**

*That the information reports be received and noted.*

**ATTACHMENTS:**

1. Minutes of Economic and Community Sustainability Committee Meeting 14 June, 2023

**MINUTES OF INVERELL SHIRE COUNCIL  
ECONOMIC AND COMMUNITY SUSTAINABILITY COMMITTEE MEETING  
HELD AT THE COMMITTEE ROOM, ADMINISTRATIVE CENTRE, 144 OTHO STREET,  
INVERELL  
ON WEDNESDAY, 14 JUNE 2023 AT 10.25AM**

**PRESENT:** Cr Paul King OAM (Chair), Cr Kate Dight, Cr Nicky Lavender and Cr Jo Williams.

**IN ATTENDANCE:** Cr Stewart Berryman, Cr Jacko Ross and Cr Wendy Wilks.

Brett McInnes (Acting General Manager) and Paul Pay (Director Corporate and Economic Services).

## **1 APOLOGIES**

### **COMMITTEE RESOLUTION**

Moved: Cr Kate Dight

Seconded: Cr Nicky Lavender

*That the apology received from Cr Paul Harmon for Council business reasons be accepted and leave of absence granted.*

**CARRIED**

## **2 CONFIRMATION OF MINUTES**

### **COMMITTEE RESOLUTION**

Moved: Cr Kate Dight

Seconded: Cr Jo Williams

*That the Minutes of the Economic and Community Sustainability Committee Meeting held on 10 May, 2023, as circulated to members, be confirmed as a true and correct record of that meeting.*

**CARRIED**

## **3 DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS**

Cr Jo Williams declared a pecuniary interest in Item #5.1 "Expiring Occupancy Permit - Transgrid - Mandoe Radio Site - Lot 22 DP 721168, Mount Hallam Road, Atholwood S5.10.6". The nature of the interest is that Cr Williams' husband is an employee of Transgrid.

Cr Jacko Ross declared a non-pecuniary conflict of interest in Item #8.1 "Delungra Memorial Bowling & Recreation Club Ltd - Request to Reduce or Waive Rates S25.9.3/16". The nature of the interest is that Cr Ross is the Chairperson of the Inverell RSM Board.

Mr Paul Pay declared a non-pecuniary conflict of interest in Item #8.1 "Delungra Memorial Bowling & Recreation Club Ltd - Request to Reduce or Waive Rates S25.9.3/16". The nature of the interest is that Mr Pay is a Director of the Inverell RSM Board.

## 4 ADVOCACY REPORTS

Nil

### 4.1 BROOC MEETING MINUTES - 19 MAY 2023 S14.10.1

#### COMMITTEE RESOLUTION

Moved: Cr Kate Dight

Seconded: Cr Jo Williams

*That the Committee recommend to Council that:*

- i) *The minutes of the BROOC Meeting held in St George (Balonne Shire) on Friday 19 May, 2023 be received and noted, and*
  - a) *Council prepare a draft Memorandum of Understanding for Cross Border Collaborative Working Arrangements; and*
  - b) *The draft Memorandum of Understanding be forwarded to Member Councils and used as a template by neighbouring QLD/NSW Councils as they explore and investigate Cross Border working arrangements.*

**CARRIED**

## 5 DESTINATION REPORTS

At 10.29 am, Cr Jo Williams left the meeting having previously declared a pecuniary interest in Item #5.1 "Expiring Occupancy Permit - Transgrid - Mandoe Radio Site - Lot 22 DP 721168, Mount Hallam Road, Atholwood S5.10.6". The nature of the interest is that Cr Williams' husband is an employee of Transgrid.

### 5.1 EXPIRING OCCUPANCY PERMIT - TRANSGRID - MANDOE RADIO SITE - LOT 22 DP 721168, MOUNT HALLAM ROAD, ATHOLWOOD S5.10.61

#### COMMITTEE RESOLUTION

Moved: Cr Kate Dight

Seconded: Cr Nicky Lavender

*The Committee recommends to Council that:*

- i) *Council renew the Occupancy Permit with TransGrid for Mandoe Radio Site, Lot 22 DP 721168, Mount Hallam Road, Atholwood for a three (3) year period with a further three (3) year option;*
- ii) *the Licence fee be \$1,500 per annum (GST Inclusive); for the first year of occupancy and be increased by the CPI for the second and subsequent years of occupancy; and*
- iii) *the Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

**CARRIED**

At 10.30 am, Cr Jo Williams returned to the meeting.

**5.2 EXPIRED LEASE AGREEMENT - NORTH WEST DISTRICT FLYING SCHOOL S5.10.3****COMMITTEE RESOLUTION**

Moved: Cr Jo Williams

Seconded: Cr Kate Dight

*The Committee recommends to Council that:*

- i) Council renew the agreement with North West District Flying School for the Hangar Building, located at the Aerodrome, Gilgai for a five (5) year period with a five (5) year option;*
- ii) the licence fee be \$665.23 per annum (GST Inclusive) with a 3% increase per annum; and*
- iii) the Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

**CARRIED**

**5.3 REQUEST TO TRANSFER EXPIRING LICENCE AGREEMENT - LEWIS TO GAFFANEY S5.10.31****COMMITTEE RESOLUTION**

Moved: Cr Kate Dight

Seconded: Cr Jo Williams

*The Committee recommends to Council that:*

- i) Council renew the Licence Agreement for Lots 1, 2, 3, 4 & 5, Section 58, DP 979847, Cameron Park, Inverell in the name of Sarah Gaffaney;*
- ii) The licence agreement be for a three (3) year period with a further three (3) year option;*
- iii) The Licence fee be \$82.34 per annum (GST Inclusive) with a 3% increase per annum; and*
- iv) The Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

**CARRIED**

**5.4 REQUEST FOR SPONSORSHIP - GUM FLAT SCHOOL ANNUAL FUNDRAISER - GUM FLAT SCHOOL P AND C ASSOCIATION S12.22.1/16****COMMITTEE RESOLUTION**

Moved: Cr Paul King OAM

Seconded: Cr Kate Dight

*That the Committee recommends to Council that Council provide sponsorship in the amount of \$200.00 for the Gum Flat School Annual Fundraiser from the Gum Flat Village Vote.*

**CARRIED**

**5.5 IPART REVIEW OF COUNCIL RATE PEG METHODOLOGY S25.11.3****COMMITTEE RESOLUTION**

Moved: Cr Kate Dight

Seconded: Cr Nicky Lavender

*That the information be received and noted.*

**CARRIED****5.6 STANBOROUGH RFS SHED S9.18.1****COMMITTEE RESOLUTION**

Moved: Cr Nicky Lavender

Seconded: Cr Kate Dight

*The Committee recommends to Council that Council approve the demolition of the Stanborough RFS Shed and the site be rehabilitated to natural bushland.*

**CARRIED****5.1 REFERRAL OF CONFIDENTIAL MATTERS S4.11.17/15****COMMITTEE RESOLUTION**

Moved: Cr Kate Dight

Seconded: Cr Jo Williams

*That the Committee move into Closed (Public excluded) meeting of the Committee and that the press and members of the public be asked to leave the chambers whilst the Committee considers the following items:*

**Item:** 8.1 Delungra Memorial Bowling & Recreation Club Ltd - Request to Reduce or Waive Rates.

**Authority:** Section 10A (2) (b) discussion in relation to the personal hardship of a resident or ratepayer.

**CARRIED****6 INFORMATION REPORTS****6.1 INVERELL LIBRARY USER/NON-USER SURVEY S3.6.1/17****COMMITTEE RESOLUTION**

Moved: Cr Nicky Lavender

Seconded: Cr Kate Dight

*That the information be received and noted.*

**CARRIED**

## 7 GOVERNANCE REPORTS

### 7.1 LOCAL GOVERNMENT REMUNERATION TRIBUNAL DETERMINATION S13.6.4/16

#### COMMITTEE RESOLUTION

Moved: Cr Nicky Lavender

Seconded: Cr Kate Dight

*That the Committee recommends to Council that Council fix the annual fee to be paid to Councillors at the maximum allowed for the Rural Council Category as determined by the Local Government Remuneration Tribunal; that being an annual fee paid to Councillors of \$17,680 with the Mayor receiving an additional annual fee of \$37,925 for the financial year commencing 1 July, 2023.*

**CARRIED**

### 7.2 AASB 124 RELATED PARTY TRANSACTIONS S12.2.2

#### COMMITTEE RESOLUTION

Moved: Cr Kate Dight

Seconded: Cr Nicky Lavender

*The Committee recommend to Council that:*

- a) *The report be received and noted; and*
- b) *In accordance with AASB 124, Key Management Personnel (KMP) complete section 1 and 2 of Council's KMP – Related Party Transactions Questionnaire and return completed forms to Council by 28 June, 2023.*

**CARRIED**

### 7.3 WORK HEALTH & SAFETY POLICY S22.17.12

#### COMMITTEE RESOLUTION

Moved: Cr Kate Dight

Seconded: Cr Nicky Lavender

*The Committee recommends to Council that:*

- i) *The Work Health and Safety Policy be adopted; and*
- ii) *The General Manager be authorised to sign the Work Health & Safety Policy on behalf of Council.*

**CARRIED**

### 7.4 LEGISLATIVE COMPLIANCE POLICY S3.6.1/17

#### COMMITTEE RESOLUTION

Moved: Cr Kate Dight

Seconded: Cr Jo Williams



*That the Committee recommends to Council that the Legislative Compliance Policy be adopted.*

**CARRIED**

## **7.5 GOVERNANCE - MONTHLY INVESTMENT REPORT S12.12.2**

### **COMMITTEE RESOLUTION**

Moved: Cr Kate Dight

Seconded: Cr Nicky Lavender

*The Committee recommends to Council that:*

- i) the report indicating Council's Fund Management position be received and noted; and*
- ii) the Certification of the Responsible Accounting Officer be noted.*

**CARRIED**

## **8 CONFIDENTIAL MATTERS (COMMITTEE-OF-THE-WHOLE)**

At 10.55 am, the Chairperson noted that no members of the public or press were in attendance at the meeting therefore Council proceeded to consider the motion to close the meeting to the press and public.

At 10.55 am, Cr Jacko Ross left the meeting having previously declared a non pecuniary conflict of interest in Item #8.1 "Delungra Memorial Bowling & Recreation Club Ltd - Request to Reduce or Waive Rates S25.9.3/16". The nature of the interest is that Cr Ross is the Chairperson of the Inverell RSM Board.

### **COMMITTEE RESOLUTION**

Moved: Cr Kate Dight

Seconded: Cr Jo Williams

*That the Committee proceeds into Closed Committee to discuss the matters referred to it, for the reasons stated in the motions of referral.*

**CARRIED**

### **COMMITTEE RESOLUTION**

Moved: Cr Kate Dight

Seconded: Cr Nicky Lavender

*That the Committee proceeds out of Closed Committee into Open Committee.*

**CARRIED**

Upon resuming Open Committee at 11.02 am, the Chairperson verbally reported that the Committee had met in Closed Committee, with the Press and Public excluded, and had resolved to recommend to Council the following:

**8.1 DELUNGRA MEMORIAL BOWLING & RECREATION CLUB LTD - REQUEST TO REDUCE OR WAIVE RATES S25.9.3/16**

**RECOMMENDATION:**

*That the Committee recommends to Council that Council not accede to the request made by the Delungra Memorial Bowling & Recreation Club Ltd to reduce or waive future rate charges.*

**ADOPTION OF RECOMMENDATIONS**

**COMMITTEE RESOLUTION**

Moved: Cr Nicky Lavender

Seconded: Cr Kate Dight

*That the recommendations of Closed Committee be adopted.*

**CARRIED**

At 11.02 am, Cr Jacko Ross returned to the meeting.

**The Meeting closed at 11.03 am.**

**9.3 INVERELL & DISTRICT LIQUOR CONSULTATIVE COMMITTEE MINUTES - 13 JUNE 2023****File Number:** S19.9.1 / 23/19874**Author:** Kristy Paton, Corporate Support Officer - Publishing**SUMMARY:**

Meeting held on Tuesday, 13 June, 2023.

For the consideration of Council.

**COMMENTARY:**

Refer to the attached minutes of the meeting.

**RECOMMENDATION:**

- i. That the Minutes of the Inverell & District Liquor Consultative Committee held on Tuesday, 13 June, 2023, be received and noted; and*
- ii. The following recommendations of the Inverell & District Liquor Consultative Committee be adopted by Council.*

**TAXI SERVICES****COMMITTEE RESOLUTION**

Moved: Scott Williams (Tattersalls Hotel)

Seconded: Brett Tomlinson (Australian Hotel)

*That Council write to Inverell Taxi Cabs expressing the concerns of the licensees and seek a resolved position in respect the current taxi supply issue in Inverell.*

**CARRIED****ATTACHMENTS:**

- 1. Minutes of Inverell & District Liquor Consultative Committee Meeting 13 June, 2023**

**MINUTES OF INVERELL SHIRE COUNCIL  
INVERELL & DISTRICT LIQUOR CONSULTATIVE MEETING  
HELD AT THE TATTERSALLS HOTEL, LAWRENCE STREET, INVERELL NSW 2360  
ON TUESDAY, 13 JUNE 2023 AT 10.00AM**

**PRESENT:** Tim Palmer - Chair (Inverell RSM Club), Bonnie Haverhoek (Transport for NSW), Cr Paul King OAM (Inverell Shire Council), Blake Keating (Inverell Police), Colin Bird (Inverell Police), Luke Marshall (Tattersalls Hotel), Damien Smith (Sporties Inverell), Scott Williams (Tattersalls Hotel), Charlie Higgins (Australian Hotel), Brett Tomlinson (Australian Hotel), James Croft (The Welder's Dog), Mark Krauss (MK Security Tingha), Leah Sainsbury (Royal Hotel Motel), Michael Shaw (MK Security), Peter Tanner (Inverell Jockey Club), Sandy Cook (Inverell Golf Club), Murray Harper (Inverell Club), Colleen Kemp (BWS Inverell) and Colleen Ritchie (The Inverell Club).

**IN ATTENDANCE:** Sharon Stafford (Inverell Shire Council).

**1 APOLOGIES**

**COMMITTEE RESOLUTION**

Moved: Damien Smith (Inverell Sporties)

Seconded: James Croft (The Welder's Dog)

*That the apologies received from Emma Lute (IGA) and the Liquorland Representative be accepted.*

**CARRIED**

**2 CONFIRMATION OF MINUTES**

**COMMITTEE RESOLUTION**

Moved: Damien Smith (Inverell Sporties)

Seconded: Sandy Cook (Inverell Golf Club)

*That the Minutes of the Inverell & District Liquor Consultative Meeting held on 7 March, 2023, as circulated to members, be confirmed as a true and correct record of that meeting.*

**CARRIED**

**3 DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS**

Nil

**MATTERS ARISING**

Smoke Free Zone in CBD

Cr King advised that the smoke free zone signage has now been in place for several months. The majority of feedback to date has been very positive in respect of the change in status. Noted that Tamworth has already extended their smoke free zone.

#### Multi Venue Barring Policy

- Noted that two (2) people are currently on the barred list.
- Noted that a barring notice must be in writing and personally served on the person by the Police.
- Request made for Acting Inspector, Blake Keating (Inverell Police) to be added to Bar Boss system to enable barrings to be entered into the Police database.

#### General Business

##### Police

- Acting Inspector Blake Keating advised that he is currently relieving for Rowan O'Brien & Ross Chilcott.
- No significant issues to report.
- Commended licensees on good practices and willingness to contact Police when issues arise.
- Informed that all external gambling-related signs, including fixed unilluminated awning signs to digital video displays, will need to be removed, altered, or concealed before 1 September, 2023. For further details, please refer the following link <https://www.nsw.gov.au/media-releases/gambling-related-signage-removal>
- Following advice offered to deter drug related issues in licenced premises: Suggest staff carry out regular and thorough walk throughs; Erect signage to the effect 'If not playing pokies you must leave'; Have patrons 'sign in'; If an emergency phone '000' as call is recorded; Police committed to carry out more walk throughs in the middle of the day.
- Moving forward Police committed to making a greater effort to follow up on issues/reported events.

#### General Business

- Licensees warned that just one (1) demerit issued against a venue can result in not only a significant one-off fine but also heavy increases for future liquor licencing fees. An example of an instance that could cause a demerit is serving an intoxicated patron. Licensees encouraged to discuss the implications of such an indiscretion with their staff.
- The Police praised the efforts of licensees to date and encourages all stakeholders to continue to work together to identify issues and look for solutions.
- The Police are keen to clean up anti- social behaviour/malicious damage associated with the consumption of alcohol and are open to hearing issues and acting accordingly. Encouraged members to follow NEPD on social media.
- Discussed unannounced visit of licenced premises by the Drug Detection Dog.
- Concerns expressed by licensees as a result of patrons being unable to access taxi services, particularly on Friday/Saturday evenings.

## **4 TAXI SERVICES**

### **COMMITTEE RESOLUTION**

Moved: Scott Williams (Tattersalls Hotel)  
Seconded: Brett Tomlinson (Australian Hotel)

*That the Committee recommend to Council that Council write to Inverell Taxi Cabs expressing the concerns of the licensees and seek a resolved position in respect the current taxi supply issue in Inverell.*

**CARRIED**

**The Meeting closed at 10.50am.**

Next meeting to be held Tuesday 12 September, 2023 commencing at 10am at the Inverell RSM Club, Evans Street, Inverell.

**10 DESTINATION REPORTS****10.1 REFERRAL OF CONFIDENTIAL MATTERS****File Number:** S13.5.2/16 / 23/20060**Author:** Kristy Paton, Corporate Support Officer - Publishing**SUMMARY:**

Referral of Confidential Report

**RECOMMENDATION:**

*That the Committee refer the items to Closed (Public excluded) meeting of the Committee and that the press and members of the public be asked to leave the chambers whilst the Committee considers the following items:*

**Item** - Recruitment of General Practitioner

**Authority** - Personnel matters concerning particular individuals (other than councillors) (s. 10A (2) (a) Local Government Act 1993)

**COMMENTARY:**

In accordance with the provisions of Section 9 (2A) Local Government Act 1993, the General Manager is of the opinion that consideration of the following item(s) is likely to take place when the meeting is closed to the public.

**Item:** Recruitment of General Practitioner

**Description:** Council has received a request from a local Medical Practice in relation to the recruitment of a General Practitioner.

**Reason:** personnel matters concerning particular individuals (other than councillors) (s. 10A (2) (a) Local Government Act 1993)

**11 INFORMATION REPORTS****11.1 SUMMARY OF DEVELOPMENT APPLICATIONS, CONSTRUCTION CERTIFICATES AND COMPLYING DEVELOPMENT CERTIFICATES DURING MAY 2023****File Number:** S18.10.2/16 / 23/19515**Author:** Robyn Waters, Administration Officer**SUMMARY:**

This report is intended to keep Council updated on the Development Applications, Construction Certificates and Complying Development Certificates determined during the month of May 2023.

**DEVELOPMENT APPROVALS, REFUSALS AND VARIATIONS DURING MAY 2023****Development Approvals**

<b><u>Development Application Number</u></b>	<b><u>Applicant</u></b>	<b><u>Property</u></b>	<b><u>Development</u></b>	<b><u>\$ Amount</u></b>
DA-125/2021	Zone Planning Group	31 Brownleigh Vale Drive, INVERELL 2360	Staged Development - 2 lot subdivision (Torrens Title) and Manufactured Home Estate	1,090,000
DA-129/2022	Newton Denny Chapelle	24-26 Glen Innes Road, INVERELL 2360	Construction and operation of a Service Station, Rural Supplies and Specialised Retail Premises, including associated civil works, signage and landscaping	1,700,000
DA-30/2023	Abode Building Design	33 Oliver Street, INVERELL 2360	Skillion and enclosed addition to existing shed and associated signage	240,000
DA-31/2023	Bramwell Homes Pty Ltd	59 Mather Street, INVERELL 2360	Construction of a single storey dwelling with attached secondary dwelling, carport and associated landscaping.	264,000
DA-33/2023	Bramwell Homes Pty Ltd	6 Parkland Close, INVERELL 2360	Construction of a single storey dwelling, with attached secondary dwelling, carport, driveway and associated landscaping.	264,000



DA-35/2023	Mr Tyson Shane English	49 O'Connor Street, INVERELL 2360	Shed	40,000
DA-39/2023	Mr Luke Charles Holder	94 Ring Street, INVERELL 2360	New Store Building for High Style Furniture	935,000
DA-49/2023	Bramwell Homes Pty Ltd	67 Mather Street, INVERELL 2360	Single storey dwelling with attached secondary dwelling with landscaping	274,000
DA-50/2023	Bramwell Homes Pty Ltd	57 Mather Street, INVERELL 2360	Single storey dwelling with attached secondary dwelling	251,000
DA-51/2023	Bramwell Homes Pty Ltd	62 Mather Street, INVERELL 2360	Single storey dwelling with attached secondary dwelling	264,000
DA-53/2023	Ruralcert Pty Ltd	39 Rifle Range Road, INVERELL 2360	Industrial storage shed ancillary to existing industrial building (Inverell Fabrication)	53,000
DA-57/2023	Abode Building Design	1 Burgess Street, INVERELL 2360	Shed	19,800
DA-59/2023	Mr Luke Alexander Fenton	46 Auburn Vale Road, INVERELL 2360	Garage	18,000
DA-60/2023	Ruralcert Pty Ltd	2929 Elsmore Road, PARADISE 2360	Dwelling	663,000
DA-61/2023	Ms Ebony Ann Baxter	5 Short Street, INVERELL 2360	Garage	35,000
DA-62/2023	TBN Construct Pty Ltd	15 Victoria Street, INVERELL 2360	Additions and alterations	275,000
DA-64/2023	Abode Building Design	643 Silvermines Road, ELSMORE 2360	Additions and alterations	143,000
DA-65/2023	LEGS	1750 Emmaville Road, ASHFORD 2361	Dwelling and prefabricated cabin linked with common deck	174,250
DA-68/2023	Mr Caleb Jonathan Baker	6 Chisholm Street, INVERELL 2360	Shed	9,000

DA-70/2023	The Donnelly Bell Family Trust and The S & E Doodson	158 Dog Trap Lane, INVERELL 2360	Boundary Adjustment	NIL
DA-73/2023	Abode Building Design	Dog Trap Lane, INVERELL 2360	Dwelling	440,000
DA-75/2023	Minto Planning Services Pt Ltd	525 Old Bundarra Road, INVERELL 2360	Alterations and additions to existing dwelling, pool and half basketball court	500,000
<b>Monthly estimated value of Approvals: May 2023</b>			<b>22</b>	<b>7,652,050</b>

**Development Amendments**

<b><u>Development Application Number</u></b>	<b><u>Applicant</u></b>	<b><u>Property</u></b>	<b><u>Development</u></b>	<b><u>\$ Amount</u></b>
DA-105/2022/A	Denori Pty Ltd	2 Sylvan Drive, INVERELL 2360	Dwelling, Shed and Pool	NIL
DA-164/2022/A	New England Surveying & Engineering	651 Stannifer Road, STANNIFER 2369	Subdivision - Two lot boundary adjustment with both existing dwellings retained.	NIL
<b>Monthly estimated value of Approvals: May 2023</b>			<b>2</b>	<b>NIL</b>

**Development Refusals**

Nil

**Variation to Development Standards Approved**

As part of the monitoring and reporting requirements established by the NSW Department of Planning, a report of all variations approved under delegation in accordance with Clause 4.6 of the *Inverell Local Environmental Plan 2012* must be provided to a full council meeting.

The following details the variations to development standards approved during May 2023.

**INFORMATION:**

Nil

**CONSTRUCTION CERTIFICATES APPROVED AND AMENDED DURING MAY 2023****Construction Certificates approved by Council**

<b><u>Construction Certificate Number</u></b>	<b><u>Applicant</u></b>	<b><u>Property</u></b>	<b><u>Construction</u></b>	<b><u>\$ Amount</u></b>
CC-137/2022	Mr Jonathon Bourne	107 Oswald Street,	Construction of a New Storage	88,000

		INVERELL 2360	Premises (15 Self-Storage Units)	
CC-141/2022	Rosberg Enterprises Pty Ltd	3332 Ashford Road, BUKKULLA 2360	Dwelling	50,247
CC-13/2023	Abode Building Design	123 Byron Street, INVERELL 2360	Outdoor covered area and upgrading the storm water system.	132,000
CC-18/2023	Devlin Enterprises Pty Ltd	11 Terry Drive, INVERELL 2360	Construction of Semi-Detached Dwellings (Duplex)	573,760
CC-21/2023	Abode Building Design	25 Brownleigh Vale Drive, INVERELL 2360	Alterations and additions to existing dwelling	88,000
CC-22/2023	Abode Building Design	2929 Elsmore Road, PARADISE 2360	Shed	88,000
CC-24/2023	Mr Anthony Alliston	Staggs Lane, INVERELL 2360	Dwelling	390,000
CC-29/2023	Ruralplan Consultants	15 Hampton Court, INVERELL 2360	Shed	27,000
CC-30/2023	Abode Building Design	52 Prince Street, INVERELL 2360	Shed with internal bathroom	19,900
CC-31/2023	Mr Douglas Shane Garrett	20 Waratah Avenue, INVERELL 2360	Carport	5,000
CC-32/2023	Abode Building Design	32 Daley Close, INVERELL 2360	New shed and temporary occupation of existing shed - DA-74/2022	19,900
CC-35/2023	Peter Tanner	52 Brosnans Lane INVERELL 2360	Shed	23,000
CC-37/2023	Abode Building Design	120 Byron Street, INVERELL 2360	Change of use, signage and internal alterations	33,000
CC-41/2023	Abode Building Design	97 Fernhill Road, INVERELL 2360	Shed	55,000
CC-47/2023	Ms Ebony Ann Baxter	5 Short Street,	Garage	35,000

		INVERELL 2360		
CC-55/2023	Mr Luke Alexander Fenton	46 Auburn Vale Road, INVERELL 2360	Garage	18,000
CC-57/2023	Mr Caleb Jonathan Baker	6 Chisholm Street, INVERELL 2360	Shed	9,000
<b>Monthly estimated value of Approvals: May 2023</b>			<b>17</b>	<b>1,654,807</b>

**Amended Construction Certificates approved by Council**

Nil

**Construction Certificates approved by Private Certifier**

<b><u>Construction Certificate Number</u></b>	<b><u>Applicant</u></b>	<b><u>Property</u></b>	<b><u>Construction</u></b>	<b><u>\$ Amount</u></b>
CC-59/2023	Buildcert Certification Pty Ltd	6 Parkland Close, INVERELL NSW 2360	Construction of Single Storey Dwelling Attached with associated landscaping and driveway	264,000
CC-60/2023	Buildcert Certification Pty Ltd	59 Mather Street, INVERELL NSW 2360	Construction of a Single Storey Dwelling with Attached Secondary Dwelling and Carport	264,000
CC-62/2023	Buildcert Certification Pty Ltd	67 Mather Street, INVERELL NSW 2360	Single Storey Dwelling with Attached Secondary Dwelling and carport	274,000
<b>Monthly estimated value of Approvals: May 2023</b>			<b>3</b>	<b>802,000</b>

**Amended Construction Certificates approved by Private Certifier**

Nil

**COMPLYING DEVELOPMENT CERTIFICATES APPROVED AND AMENDED DURING MAY 2023****Complying Development Certificates Approved by Council**

<b><u>Construction Certificate Number</u></b>	<b><u>Applicant</u></b>	<b><u>Property</u></b>	<b><u>Construction</u></b>	<b><u>\$ Amount</u></b>
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CD-12/2023	Abode Building Design	142 Roscrae Lane, INVERELL 2360	Carport	55,000
CD-15/2023	Abode Building Design	115 Mount Russell Road, LITTLE PLAIN 2360	New dwelling and demolish existing building	522,500
<b>Monthly estimated value of Approvals: May 2023</b>			<b>2</b>	<b>577,500</b>

**Amended Complying Development Certificates approved by Council**

Nil

**Complying Development Certificates approved by Private Certifier**

<b><u>Construction Certificate Number</u></b>	<b><u>Applicant</u></b>	<b><u>Property</u></b>	<b><u>Construction</u></b>	<b><u>\$ Amount</u></b>
CD-16/2023	Buildcert Certification Pty Ltd	7 Terry Drive, INVERELL NSW 2360	Dwelling	310,000
<b>Monthly estimated value of Approvals: May 2023</b>			<b>1</b>	<b>310,000</b>

**Amended Complying Development Certificates approved by Private Certifier**

NIL

**TOTAL BUILDING CONSTRUCTION FOR INVERELL SHIRE DURING MAY 2023:**

<b>Type of Consent</b>	<b>Number</b>	<b>\$ Amount</b>
Construction Certificates – Council Approved	<b>17</b>	<b>1,654,807</b>
Construction Certificates – Private Certifier	<b>3</b>	<b>802,000</b>
Complying Development – Council Approved	<b>2</b>	<b>577,500</b>
Complying Development – Private Certifier	<b>1</b>	<b>310,000</b>
<b>TOTALS</b>	<b>23</b>	<b>3,344,307</b>

Estimated Value of Approvals issued in the financial ytd in: **2022/2023** (144) **\$28,207,053**  
**2021/2022** (173) **\$26,269,970**

Attachments:

Nil

**11.2 JOEYS MINI WORLD CUP UPDATE JUNE 2023****File Number: S26.3.21 / 23/19572****Author: Peter Caddey, Manager Administrative and Marketing Services****SUMMARY:**

A meeting was held on Tuesday, 13 June, 2023 for the purpose of updating Council Staff on the progress of the Joeys Mini World Cup (JMWC). Council is requested to review the report for information.

**COMMENTARY:**

A Joeys Mini World Cup Meeting was held at Council on Tuesday, 13 June, 2023. In attendance was Tournament Director Mr Heinrich Haussler, Director of Corporate and Economic Services (DCS) Mr Paul Pay, Manager Administrative & Marketing Services (MAM) Mr Peter Caddey, Mr James Sweeney and Mr Damien Schutz from Inverell FC.

At the commencement of the meeting, discussion was held regarding the passing of JMWC Patron Rale Rasic OAM. Mr Rasic passed away on Thursday, 8 June, 2023.

Mr Rasic has been involved with the JMWC since its inception, as a mentor, selector and coach.

Born in the former Yugoslavia in 1935, Rale Rasic was selected to play for the Yugoslavia Youth team at the age of 17. He went on to secure a Physical Education degree at Belgrade University.

After coming to Australia, he joined Melbourne JUST in 1962, helping to win the State League championship and Dockerty Cup. Mr Rasic represented Victoria nine times before retiring as a player in 1966.

Mr Rasic was appointed national coach in August 1970, starting a run of success for the Socceroos that included a 12-match unbeaten streak in the 1972 world tour, an undefeated tour of Asia and a 2-2 draw with Pele's Santos. He took the team through the 1974 rounds of the World Cup to line up matches against West and East Germany and Chile, culminating in Australia's first appearance in the World Cup Finals in Germany.

Mr Rasic was the inaugural NSL Coach of the Year with Marconi Fairfield in 1977, an honour he received again in 1987 with Apia Leichhardt.

In 2001 he was awarded the Australian Sports Medal and the Centenary Medal for "services to soccer", and in 2004 the Medal of the Order of Australia (OAM) for "service to soccer as a player, coach and administrator".

In tribute to Mr Rasic, Tournament Director Heinrich Haussler has renamed the tournament:-

**"The Rale Rasic Joeys Mini World Cup"****Nominations**

Mr Haussler reported that twenty (20) teams have indicated they will compete at the 2023 Rale Rasic Mini World Cup. Official nominations are due on the 1<sup>st</sup> August. However, late nominations will be accepted.

Ten (10) teams have nominated for the inaugural Business Challenge, with further nominations expected in the coming weeks.

**Team Recruitment**

A recruitment drive was held in Narrabri on Saturday, 17 June to attract teams from the region. Further recruitment drives will be held across the New England and Coastal regions.

Mr Sweeney and Mr Schutz will be contacting teams who compete in the Primary Games. The Primary Games is a Tamworth based tournament, which is not being held this year and there are doubts it will return.

**Event Promotion**

In preparation for the 2023 JMWC, Mr Haussler will be producing interviews with players and coaches whilst he is in Germany on the football tour. These interviews will be distributed via the Joeys All-Star German Football Tour Facebook page and on the JMWC Facebook page.

<https://www.facebook.com/profile.php?id=100063661778544>

Joeys All-Star German Football Tour Facebook page

<https://www.facebook.com/miniworldcup/>

JMWC Facebook Page

Promotional Banners will be produced within the next 14 days. The banners are being prepared by Print Fresh and will feature the Inverell Shire Council Logo displayed prominently on both sides of the field. The banners will be displayed at Inverell Soccer Carnival and the first JMWC Pre-Cup Tournament. The below is the design of the banners.

**Succession Planning**

After several years of searching, an overseas selector has been secured. Mr Paul Reichelt is an educator and a licensed goalkeeper trainer with connections through football clubs all over Germany. Paul works presently with Football Clubs in and around Leipzig home of RB Leipzig, a club that plays at the top level of the Bundesliga and also plays Champions League.

His appointment will allow Mr Haussler to find a local person to take on his role as Tournament Director. Mr Reichelt will prepare and lead the German Football Tours in conjunction with the successful local person. Mr Reichelt will attend the Tournament in Inverell as a selector.

**Tournament Success**

Mr Haussler has indicated that two (2) of the players from the previous JMWC will receive confirmation of their signing to a German Football Club on a one (1) year contract, during the German Football Tour. Details will be released after official announcements are made. Other signings are expected to follow.

**Next Meeting**

A further update meeting will be held upon Mr Haussler's return from the German Football and Music Tours in August.

**RISK ASSESSMENT:**

Nil

**POLICY IMPLICATIONS:**

Nil

**CHIEF FINANCIAL OFFICERS COMMENT:**

Nil

**LEGAL IMPLICATIONS:**

Nil

**ATTACHMENTS:**

Nil

### 11.3 ORDINANCE ACTIVITIES REPORT FOR MAY 2023

**File Number:** S18.10.1 / 23/19630

**Author:** Robyn Waters, Administration Officer

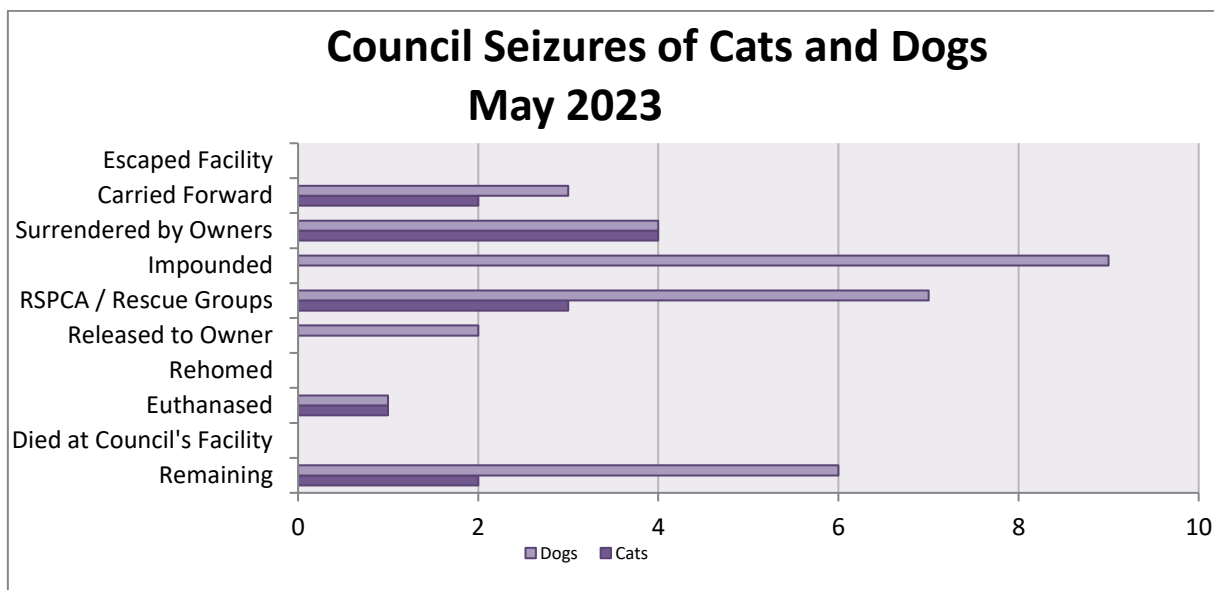
#### SUMMARY:

The following details the number of various Ordinance activities carried out during May 2023, in comparison to the same month in 2022.

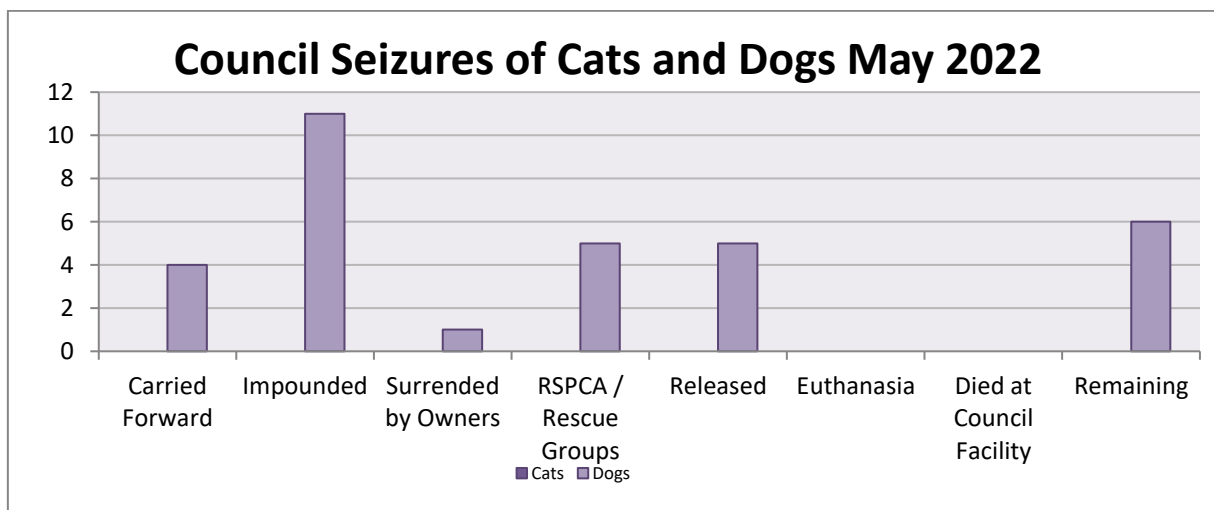
#### INFORMATION:

##### COMPLIANCE

##### Inverell Shire Council Pound Monthly Report May 2023



##### Inverell Shire Council Pound Monthly Report May 2022



#### ATTACHMENTS:

Nil



**11.4 STRATEGIC TASKS - 'SIGN OFF' - MAY 2023****File Number:** S4.13.2 / 23/19678**Author:** Kristy Paton, Corporate Support Officer - Publishing**SUMMARY:**

A part of a successful governance program is a need for administration to indicate to the policy makers that the requirements of the legislation, under which the organisation operates, has been provided. As a result, this information report provides Councillors with a statement of assurance from the General Manager that in accordance with the *Local Government Act, 1993*, the tasks have been complied with.

**COMMENTARY:**

The May 2023 tasks required to be undertaken are detailed below. Any of these tasks may be added to as Council becomes familiar with this new initiative.

Date	Compliance Requirement	Achieved/Not Achieved	Comments
1 May 2023	Low Cost Loan Initiative Interim Progress Report due	Not applicable	
4 May 2023	Local Infrastructure Renewals Scheme (LIRS) portal opens for claims for the month	Achieved	LIRS reports submitted
17 May 2023	Expected fourth instalment of 2022-23 Financial Assistance Grants.	Achieved	Received 18 May 2023
31 May 2023	Last day for Responsible Accounting Officer to submit quarterly budget review statement to council [LGReg cl 203(1)]	Achieved	Report submitted to May Economic Committee meeting
31 May 2023	Last day for requests to Valuer General for estimates of changes in the value of land for which supplementary valuations are required to be furnished [LGA s513]	Achieved	
31 May 2023	Fourth quarterly rates instalment due [LGA s562(3)(b)]	Achieved	Issued 17 <sup>th</sup> April 2023

I confirm that the performance criteria as set out in the criteria for scheduled tasks have been met for the month of May, 2023. I confirm the accuracy and completeness of the information provided

above, in that to the best of my knowledge and understanding, all material information has been herein disclosed.

P J HENRY PSM  
GENERAL MANAGER

**ATTACHMENTS:**

**Nil**

**11.5 PCG MEETINGS - INVERELL AQUATIC CENTRE REPLACEMENT****File Number:** S5.9.27 / 23/19906**Author:** Brett McInnes, Director Civil and Environmental Services**SUMMARY:**

Project Control Group meetings have been held on 4 May 2023, 8 June 2023 and 21 June 2023 for the Inverell Aquatic Centre Replacement.

A copy of the minutes of the PCG meetings has been provided for the information of the Councillors.

**COMMENTARY:**

Three (3) Project Control Group (PCG) meetings have been held for the Inverell Aquatic Centre Replacement.

**Attachment 1** contains minutes from the 4 May 2023, **Attachment 2** contains minutes from the 8 June 2023 and **Attachment 3** contains the minutes from the 21 June 2023 for the information of the Councillors.

**ATTACHMENTS:**

1. Inverell Aquatic Centre Replacement - Project Control Group Minutes 4 May 2023 [↓](#)
2. Inverell Aquatic Centre Replacement - Project Control Group Minutes 8 June 2023 [↓](#)
3. Inverell Aquatic Centre Replacement - Project Control Group Minutes 21 June 2023 [↓](#)

**MINUTES OF INVERELL SHIRE COUNCIL  
INVERELL AQUATIC CENTRE REPLACEMENT - PROJECT CONTROL GROUP MEETING  
HELD AT THE TRAINING ROOM, ADMINISTRATIVE CENTRE, 144 OTHO STREET, INVERELL  
ON THURSDAY, 4 MAY 2023 AT 2.30PM**

**PRESENT:** Brett McInnes (Director Civil & Environmental Services), Paul Pay (Director Corporate and Economic Services), Greg Doman (Manager Environmental Health), Cr Stewart Berryman and Peter Atkinson (Project Manager).

**1 APOLOGIES**

Nil.

**2 CONFIRMATION OF MINUTES**

No previous minutes (First meeting).

**3 DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS**

Nil.

**4 BUSINESS ARISING FROM PREVIOUS MINUTES**

Nil.

**5 MATTERS FOR DETERMINATION**

- I) PCG TERMS OF REFERENCE** – The terms of reference as provided for the PCG was duly noted.
- II) THE PROJECT** – The Project is termed the Inverell Aquatic Centre Replacement.
- III) CONTRACT** – A copy of the contract executed on the 15 March 2023 was provided to PCG members.
- IV) SITE ESTABLISHMENT / DEMOLITION** – Hines to take control of the site on the 8 May 2023 with demolition scheduled to commence 15 May 2023.
- V) DESIGN PLANS** – 50% detailed design plans due to be completed on the 12 May 2023.
- VI) COMMUNICATIONS AND CONSULTATION** – Further formal consultation to take place in late May 2023.
- VII) PROJECT ESTIMATE AND BUDGET** – Maximum ceiling lump sum under the contract is \$24,978,789. Council has endorsed a funding strategy that provides a budget of \$30,000,943. Fixtures, Fittings and Equipment costing schedule currently being completed.
- VIII) KEY PERSONNEL AND GOVERNANCE** –

Key personnel for the project are as follows:

Client Principal Representative – Brett McInnes – DCES

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Inverell Aquatic Centre Replacement - Project Control Group Meeting Minutes

4 May 2023

Project Manager – Peter Atkinson

Assistant Project Manager – Gregory Doman

Specialist Advisory Group – Convener Mike King Otium Group

Quantity Surveyor – Greg Seib

- IX) CONSIDERATION OF PAYMENT CLAIM 2** – Resolved - that the PCG unamouiously support the payment of Progress Claim Number 2 in the amount of \$234,432 GST Exc.

**7 MATTERS WITHOUT NOTICE**

**i) COMMUNITY CONSULTATION 50% DETAILED DESIGN**

Client Principal Representative (DCES) to meet with Peter Caddey (Manager Administrative & Marketing Services) to discuss Communications for 50% Architectural Design - Inverell Aquatic Centre Replacement.

**8 NEXT MEETING**

To be advised.

**The Meeting closed at 3.10pm.**

**MINUTES OF INVERELL SHIRE COUNCIL  
INVERELL AQUATIC CENTRE REPLACEMENT - PROJECT CONTROL GROUP MEETING  
HELD AT THE COMMITTEE ROOM, ADMINISTRATIVE CENTRE, 144 OTHO STREET,  
INVERELL  
ON THURSDAY, 8 JUNE 2023 AT 2.30PM**

**PRESENT:** Brett McInnes (Director Civil & Environmental Services), Paul Pay (Director Corporate and Economic Services), Greg Doman (Manager Environmental Health), Cr Stewart Berryman and Peter Atkinson (Project Manager).

**1 APOLOGIES**

Nil

**2 CONFIRMATION OF MINUTES**

**COMMITTEE RESOLUTION**

*That the Minutes of the Inverell Aquatic Centre Replacement - Project Control Group Meeting held on 4 May, 2023, as circulated to members, be confirmed as a true and correct record of that meeting.*

**CARRIED**

**3 DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS**

Nil

**4 BUSINESS ARISING FROM PREVIOUS MINUTES**

Nil

**5 MATTERS FOR DETERMINATION**

**I) SITE ESTABLISHMENT/ DEMOLITION**

Demolition works commenced 15 May 2023 and progressing well. Unexpected asbestos sheeting lining former learn to swim pool and to be quantified by Project Manager.

**II) COMMUNICATIONS AND CONSULTATION**

50% Detailed design consultation outcomes noted. Minor fine-tuning of plan as part of continued design.

Swim wall vs moveable boom to be further investigated.

**III) DESIGN PLANS**

Plans currently being finalised for DA Submission.

**IV) WORLD AQUATIC (FINA) COMPLIANCE**

Noted engagement of Mr Graeme Stephenson for design/construct World Aquatic accreditation. Agree to increase minimum depth from 1.35m to 1.4m to future proof accreditation.

Inverell Aquatic Centre Replacement - Project Control Group Meeting  
Minutes

8 June 2023

#### **V) PROJECT COST AND BUDGET**

Client Principal Representative (DCES) awaiting costs for proposed variations and projected savings. Future PCG meeting will be convened to consider.

#### **VI) CONSIDERATION OF PAYMENT CLAIM 3**

Resolved - that the PCG unamously support the payment of Progress Claim Number 3 in the amount of \$507,320.80 GST Exc.

#### **6 MATTERS WITHOUT NOTICE**

- I) Stormwater Disposal Variation - Stormwater disposal to Rivers Street noted as a contract variation in Progress Claim 3. DCES to discuss with Hines and seek further clarification.
- II) Assistant Project Manager queried status of power supply design.
- III) Director Corporate and Economic Services flagged the need for ongoing photographs for grant acquittal purposes. Project Manager taking daily photographs and saving in TRIM. Also able to access raw photos from Hines progress reports.
- IV) Director Civil and Environmental Services further investigating most appropriate opportunity for Federal Government's Growing Regions Program.

#### **7 NEXT MEETING**

To be advised.

**The Meeting closed at 3.03pm.**

**The minutes of this meeting were confirmed at the Inverell Aquatic Centre Replacement - Project Control Group held on .**

.....  
**CHAIRPERSON**

**MINUTES OF INVERELL SHIRE COUNCIL  
INVERELL AQUATIC CENTRE REPLACEMENT - PROJECT CONTROL GROUP MEETING  
HELD AT THE COMMITTEE ROOM, ADMINISTRATIVE CENTRE, 144 OTHO STREET,  
INVERELL  
ON WEDNESDAY, 21 JUNE 2023 AT 10.30AM**

**PRESENT:** Brett McInnes (Director Civil & Environmental Services), Paul Pay (Director Corporate and Economic Services), Greg Doman (Manager Environmental Health), Cr Stewart Berryman and Mike King – Otium Planning Group (via Teams).

**IN ATTENDANCE:**

**1 APOLOGIES**

Peter Atkinson (Project Manager).

**2 CONFIRMATION OF MINUTES**

**COMMITTEE RESOLUTION**

*That the Minutes of the Inverell Aquatic Centre Replacement - Project Control Group Meeting held on 8 June, 2023, as circulated to members, be confirmed as a true and correct record of that meeting.*

**3 DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS**

Nil

**4 BUSINESS ARISING FROM PREVIOUS MINUTES**

Nil

**5 MATTERS FOR DETERMINATION**

**5.1 MOVEABLE BOOM (BULKHEAD) OPTION IN LIEU OF POP-UP SWIM WALL**

**COMMITTEE RESOLUTION**

*That the PCG unanimously support acceptance of proposed variation for a 1.5m moveable boom (bulkhead) in lieu of the proposed pop-up swim wall in the amount \$332,098 as quoted by Hines Constructions.*

**6 MATTERS WITHOUT NOTICE**

Nil

**7 NEXT MEETING**



Inverell Aquatic Centre Replacement - Project Control Group Meeting  
Minutes

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21 June 2023

To be advised.

**The Meeting closed at 11.11am.**

**The minutes of this meeting were confirmed at the Inverell Aquatic Centre Replacement -  
Project Control Group held on .**

.....  
**CHAIRPERSON**

**12 GOVERNANCE REPORTS****12.1 ADOPTION OF 2023/2024 OPERATIONAL PLAN AND BUDGET****File Number: S12.5.3 / 23/19490****Author: Paul Pay, Director Corporate and Economic Services****SUMMARY:**

Council adopted the 2023/2024 Draft Operational Plan and Budget, Long Term Financial Plan (LTFP) at its April 2023 Meeting. These documents were subsequently placed on public exhibition for a period of 28 days. The community were invited to provide submissions on the documents in accordance with Section 405 of the *Local Government Act, 1993*. The purpose of this report is for Council to now adopt the 2023/2024 Operational Plan and Budget, Long Term Financial Plan, to make its rates and charges for 2023/2024, and to vote its expenditure for 2023/2024.

**RECOMMENDATION:**

*That:*

*1. Voting for Expenditure for 2023/2024*

The respective amounts set out in the 2023/2024 Operational Plan and Budget vide Resolution Number 2023/56 be confirmed and voted for the carrying out of the various works and services of the Council for 2023/2024.

*2. Operational Plan*

*The 2023/2024 Operational Plan and Budget as exhibited in accordance with Section 405 of the Local Government Act 1993, be adopted.*

*3. Fees and Charges for 2023/2024*

*The Fees and Charges as adopted on 26 April, 2023, Resolution Number 2023/56, be fixed for 2023/2024 including, the Stormwater Management Charge of \$25.00 per residential assessment, \$12.50 per Residential Strata lot and \$25.00 for Business Premises for each 350 square metres or additional part thereof, subject to a maximum on Business Premises of \$200.*

*4. Fixing of Rates*

*a) General Activities*

- i) Whereas the Estimates of Income and Expenditure of the Consolidated Fund for the year 2023/2024 were adopted by Council on 26 April, 2023, and whereas such estimates were advertised in The Inverell Times newspaper, Council's Website and Facebook on 4 May, 2023, and in accordance with S.535 of the Local Government Act, 1993, it is hereby recommended that:*

**RESIDENTIAL – INVERELL**

*A Residential – Inverell rate of 0.98049 cents in the dollar on the 2022 land value of all rateable residential land in the town of Inverell;*

**RESIDENTIAL – GENERAL**

*A Residential - General rate of 0.60514 cents in the dollar on the 2022 land value of all other rateable residential land including the villages of Bonshaw, Wandera, Bukkulla, Graman, Mount Russell, Oakwood, Elsmore, Gum Flat, Little Plain and Nullamanna;*

**RESIDENTIAL VILLAGES – ASHFORD**

*A Residential Villages – Ashford rate of 1.08023 cents in the dollar on the 2022 land value of all rateable residential land in the village of Ashford;*

**RESIDENTIAL VILLAGES – DELUNGRA**

*A Residential Villages – Delungra rate of 1.32352 cents in the dollar on the 2022 land value of all rateable residential land in the village of Delungra;*

**RESIDENTIAL VILLAGES – GILGAI**

*A Residential Villages – Gilgai rate of 0.71410 cents in the dollar on the 2022 land value of*

*all rateable residential land in the village of Gilgai;*

**RESIDENTIAL - YETMAN**

*A Residential Villages – Yetman rate of 1.70878 cents in the dollar on the 2022 land value of all rateable residential land in the village of Yetman;*

**RESIDENTIAL - TINGHA**

*A Residential Villages – Tingha rate of 4.10360 cents in the dollar on the 2022 land value of all rateable residential land in the village of Tingha;*

**BUSINESS – INVERELL**

*A Business Inverell rate of 2.98355 cents in the dollar on the 2022 land value of all non-residential land within the town of Inverell;*

**BUSINESS – OTHER**

*A Business – Other rate of 2.07417 in the dollar on the 2022 land value of all other business land in the Shire;*

**FARMLAND**

*A Farmland rate of 0.20234 cents in the dollar on the 2022 land value of all rateable land in the Shire being farmland;*

**RESIDENTIAL RURAL**

*A Residential Rural rate of 0.42639 cents in the dollar on the 2022 land value of all rateable land that satisfies the description of Rural Residential land as defined by the Local Government Act, 1993;*

**MINING**

*A Mining rate of 10.45450 cents in the dollar on the 2022 land value for all rateable land that satisfies the description of Mining land as defined by the Local Government Act, 1993;*

*Now be made for the year ending 30 June, 2024;*

- ii) *The Base Amount for each rateable assessment be \$235.00 for all categories and sub-categories. The percentage, in conformity with Section 500 is:*

<u>Category/Sub-category</u>	<u>Percentage of levy for Category/Subcategory raised from base amount (must be &lt; 50%)</u>
<i>Residential Inverell</i>	<i>18.67%</i>
<i>Residential General</i>	<i>30.04%</i>
<i>Residential Villages - Ashford</i>	<i>38.57%</i>
<i>Residential Villages - Delungra</i>	<i>37.48%</i>
<i>Residential Villages - Gilgai</i>	<i>33.10%</i>
<i>Residential Villages – Yetman</i>	<i>37.62%</i>
<i>Residential Villages – Tingha</i>	<i>40.69%</i>

<i>Business - Inverell Industrial / Commercial</i>	<i>3.71%</i>
<i>Business - Other</i>	<i>7.20%</i>
<i>Farmland</i>	<i>7.06%</i>
<i>Residential Rural</i>	<i>20.27%</i>
<i>Mining</i>	<i>0.00%</i>

*b) Water Supply*

- i) whereas the estimates of Income and Expenditure for the Consolidated Fund for the year 2023/2024 were adopted by Council on 26 April, 2023, and whereas such estimates including notice of the proposal to make and levy a charge in connection therewith were advertised in The Inverell Times newspaper, Council's Website and Facebook on 4 May, 2023, it is hereby resolved that a Water Supply Charge of \$430.00 on all land to the Water Supply charge in pursuance of Section 552 of the Local Government Act, 1993, be now made for the year ending 30 June, 2024.*
- ii) The annual water availability charge for properties with more than one meter be \$430.00 per additional water meter.*
- iii) The charge for water consumed and charged for by meter be fixed at \$2.02 per kilolitre for commercial water users.*
- iv) The charge for water consumed be charged for by meter and be a stepped tariff at a cost of \$2.02 per kilolitre for water consumption between 0 to 600 kilolitres, and \$2.33 for water consumed over 600 kilolitres for all residential users (excludes raw water users, commercial, Abattoirs, Community Facilities).*
- v) The charge for water consumed and charged for by meter be fixed at \$1.08 cents per kilolitre for Abattoirs, less a 20% early settlement discount for 2023/2024.*
- vi) a charge of \$1.08 per kilolitre be adopted for Community Facilities water consumption; Eligible entities include: Inverell Minor League, Inverell Golf Club, Inverell Tennis Club, Inverell Rugby Club, Gilgai Tennis Club, Inverell Equestrian Council and Inverell Shire Council (Sporting fields and Parks) for 2023/2024.*
- vii) The charge for water consumed and charged for by meter be fixed at \$0.53 cents per kilolitre for raw water users.*

*c) Sewerage Services*

- i) whereas the Estimates of Income and Expenditure for the Consolidated Fund for the year 2023/2024 were adopted by Council on 26 April, 2023, and whereas such Estimates including notice of the proposal to make and levy a charge in connection therewith were advertised in The Inverell Times newspaper, Council's Website and Facebook on 4 May, 2023, it is hereby resolved that a Sewerage Charge Occupied of \$612.00 on all land rateable to the sewerage charge in pursuance of Section 552 of the Local Government Act, 1993, now be made, excepting any assessment in respect of land not built upon and not supplied with sewerage in which case a Sewerage Charge Unoccupied of \$385.00.*

*In accordance with Section 501(1) the following charges be made for the year ending 30 June, 2024, for the provision of other sewerage services:*

Hotels/Licensed Clubs Charge \$1,830.00

(Excludes Motels, Clubs, Hostels, Nursing Home Hostels)

Inverell Showground \$3,882.00

Nursing Homes/Supported Aged Care Sewerage Charge \$2,870.00

Charge for Residential Flat or Unit Buildings, Attached and Detached Dual Occupancy developments, Multi Housing developments, Retirement Living Units, and Boarding Houses.

1 Service = 1 Unit/Flat, e.g. a six (6) Unit/Flat development used for residential purposes on a single General Assessment will pay for six (6) services, i.e. \$2,537.00 for 2023/2024. (that is, one unit at Sewerage Charge Occupied - \$612 plus five units at the Sewerage Charge Unoccupied - \$385.00)

One (1) Duplex = two (2) Units.

Number of Services per Assessment	Annual Charge Per Assessment
1	\$612.00
2	\$997.00
3	\$1,382.00
4	\$1,767.00
5	\$2,152.00
6	\$2,537.00
7	\$2,922.00
8	\$3,307.00
9	\$3,692.00
10	\$4,077.00
11	\$4,462.00
12	\$4,847.00
13	\$5,232.00
14	\$5,617.00
15	\$6,002.00
	Etc.

Non-rateable Properties Charges

Schools - w/c's \$116.00\*  
 Other - w/c's \$146.00\*  
 Urinals \$116.00\*

(\* these charges are per receptacle).

Motels Charges

Motel Residence \$612.00  
 Motel Restaurant \$612.00

<i>Ensuite/Room per service*</i>	<i>\$193.00</i>
----------------------------------	-----------------

*\* E.g. A six (6) room motel will pay for six (6) services, i.e. \$1,158.00.*

*Motel/Hotel Complex Charges*

<i>Hotel</i>	<i>\$1,830.00</i>
<i>Motel Residence</i>	<i>\$612.00</i>
<i>Ensuite/Room per service*</i>	<i>\$193.00</i>

*\* E.g. A six (6) room motel will pay for six (6) services, i.e. \$1,158.00.*

*Caravan Parks Charges*

<i>Caravan Park Residence</i>	<i>\$612.00</i>
<i>Caravan Park Amenities Block</i>	<i>\$1,830.00</i>
<i>Ensuite Cabin per service</i>	<i>\$193.00</i>

**5. Waste Management Charges**

*Waste Management Charge*

*In accordance with Section 501 of the Local Government Act, 1993, a Waste Management Charge of \$96.00 per assessment be made for the year ending 30 June, 2024, on all rateable land.*

*Domestic Waste Management*

*In accordance with Section 496 the following charges be made for the year ending 30 June, 2024, for the provision of domestic waste management services:*

- |             |  |                 |
|-------------|--|-----------------|
| <i>i)</i>   | <i>Domestic Waste Management Charge – Un-Occupied</i>                      | <i>\$72.00</i>  |
| <i>ii)</i>  | <i>Domestic Waste Management Charge - Occupied</i>                         |                 |
|             | <i>(per service per assessment)</i>  | <i>\$398.00</i> |
| <i>iii)</i> | <i>Domestic Waste Management Charge - Occupied</i>                         |                 |
|             | <i>Tingha Boundary Adjustment Area – Properties with 140lt garbage bin</i> |                 |
|             | <i>(per service per assessment)</i>  | <i>\$398.00</i> |

*Other Waste Management Services*

*In accordance with Section 502 the following charges be made for the year ending 30 June, 2024, for the provision of other waste management services (collection from Business/Commercial Premises):*

- |             |   |                 |
|-------------|---|-----------------|
| <i>i)</i>   | <i>Weekly Commercial Waste Management Charge</i>                  | <i>\$398.00</i> |
|             | <i>(per service per assessment, GST is charged if applicable)</i> |                 |
| <i>ii)</i>  | <i>Weekly Commercial Recycling Charge</i>                         | <i>\$150.00</i> |
|             | <i>per service per assessment, GST is charged if applicable)</i>  |                 |
| <i>iii)</i> | <i>Fortnightly Commercial Recycling Charge</i>                    | <i>\$80.00</i>  |
|             | <i>per service per assessment, GST is charged if applicable)</i>  |                 |

**6. Interest Charges on Overdue Rates and Charges**

*Extra charges on overdue rates and charges will be levied at the rate of 9% per cent per annum on a daily simple interest basis for the year ending 30 June 2024.*

**7. Long Term Financial Plan**

*That the 2023-2033 Long Term Financial Plan as exhibited be adopted.*

**8. Public Submissions**

*i) No submissions have been received.*

**COMMENTARY:****1. Voting of Expenditure for 2023/2024**

Council at its meeting on 26 April, 2023, resolved to adopt the Draft 2023/2024 Operational Plan and Budget, and Draft 2023/2033 Long Term Financial Plan. These documents were prepared in accordance with Council's guiding principles, resulting in a "Balanced" and "Operationally Sound" budget. This means that the budget documents provide for the continuation of all Council's existing programs and services at the existing service levels with no service cuts. No "Surplus Funds" have been identified for allocation later in 2023/2024 as needs arise, with all revenues being matched to expenditures to maintain the Budget in balance.

The prescribed advertisement was subsequently placed in the Inverell Times, Council's website and Facebook page on Thursday 4 May, 2023. The Draft Operational Plan and Budget was placed on public display, on Council's website, and a hard copy was made available at Council's Administrative Centre. Attached for Councillors information is a copy of Council's estimated budget results for 2023/2024.

**Operational Plan**

In accordance with Section 405 of the *Local Government Act 1993*, the Draft Budget (incorporating Operational Plan) as prepared has been placed on public exhibition. The closing date of submissions in relation to the Operational Plan was Friday, 2 June, 2023, at 10.00 am.

Section 406 of the *Local Government Act 1993*, stipulates that:

*"In deciding the final plan to be adopted, Council must take into consideration any submissions that have been made concerning the Draft Operational Plan prepared and exhibited in accordance with this part."*

At the close of the submission period Council had not received any submissions.

It is now necessary for Council to formally vote the respective amounts established for expenditure in 2023/2024. A recommendation to this effect is detailed above.

**2. Making of Rates and Fixing of Charges for 2023/2024**

At its meeting on 26 April, 2023, Council adopted the various Rates and Charges, for its General, Water and Sewerage activities, and Waste Management Services. In adopting the rates and charges Council utilised the full maximum rate pegging increase of 3.7%.

Council also resolved to implement minor increases to water, sewerage and waste management charges during 2023/2024.

Council is now required to formally make these Rates and Charges for the 2023/2024 Budget Year. The necessary resolutions for making the rates and fixing of charges are contained above.



**Establishment of Rate of Interest Payable on Overdue Rates**

The *Local Government Act 1993* requires Councils to establish the rate of interest that it will charge on any overdue rates during 2023/2024. The interest rate set by Council must not exceed the percentage determined by the Minister in accordance with Section 566 (3). Advice has been received that the rate prescribed for the abovementioned section is 9% per annum for the 2023/2024 rating year.

It should be noted that the *Local Government Act 1993*, permits Council to amend the level of interest rates and therefore Council is not committed to maintain the same interest rate for the whole of the rating year. Further, the *Local Government Act 1993* provides a number of means for dealing with approaches from members of the public who claim hardship due to the imposition of interest charges on outstanding rates.

The principle actions available are:

- a) To write off extra charges; and
- b) To accept payments by instalments and write off or reduce extra charges.

The necessary resolution for the setting of the interest rate for overdue rates and charges is contained above.

**3. Long Term Financial Plan**

In accordance with Section 405 of the *Local Government Act 1993*, the Draft Long Term Financial Plan as prepared has been placed on public exhibition. The closing date of submissions in relation to the Long Term Financial Plan was Friday, 2 June, 2023, at 10.00 am. Council has received no public submissions.

It is now necessary to formally adopt the 2023/2033 Long Term Financial Plan. A recommendation to this effect is detailed above.

**4. Public Submissions**

In accordance with the provisions of Section 405 of the *Local Government Act 1993*, to ensure good governance, transparency and to enable sound community consultation, the abovementioned documents were placed on public exhibition for a period of 28 days. This matter was widely publicised on Council's Website and on Council's Facebook page. Hard copies of the documents were also available at Council's administrative centre, and the community were provided with the opportunity to obtain copies of the documents "free of charge".

At the close of the submission period Council had not received any submissions.

**RISK ASSESSMENT:**

There are many risks pertaining to budgeting. First and foremost is having an annual operational plan aligning with the outcomes of a long term financial strategy. There are also risks pertaining to cost estimates, revenue estimates and aligning capital works projects with the available day labour.

**POLICY IMPLICATIONS:**

The Operational Plan is one of Council's major policy documents. It sets out how Council will discharge its responsibilities to the community. The adoption of the Operational Plan and Budget enables the process of Council setting its Rates and Charges and voting of its expenditures for 2023/2024.

**CHIEF FINANCIAL OFFICERS COMMENT:**

The 2023/2024 Operational Plan and Budget provides the basis of Council's operations for the ensuing year. The Budget provides the finances necessary for Council to conduct its operations during the 2023/2024 Financial Year. The following matters are highlighted:

- A Balanced Budget has been achieved in all Funds; and

- The Budget provides for a continuation of all of Council's existing services and works/asset management programs.

**LEGAL IMPLICATIONS:**

Council is required under the provisions of Sections 401 - 407 of the *Local Government Act, 1993*, to prepare, publicise and adopt an Operational Plan and Budget with respect to Council's works and activities for at least the next three years. Council is required under the NSW State Government Integrated Planning and Reporting Guidelines, 2021 to prepare a Long Term Financial Plan.

**ATTACHMENTS:**

1. **Consolidated Profit and Loss Statement** [↓](#)
2. **Balance Sheet** [↓](#)
3. **Cashflow Statement** [↓](#)

**INVERELL SHIRE COUNCIL**  
**CONSOLIDATED PROFIT AND LOSS STATEMENT**  
**(COMBINED GENERAL, WATER AND SEWERAGE FUNDS)**

ESTIMATES FOR	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
	\$000	\$000	\$000	\$000	\$000
<b>EXPENSES FROM ORDINARY ACTIVITIES</b>					
Employee Benefits & On Costs	16,735	17,399	17,990	18,480	18,909
Borrowing Costs	572	539	512	489	470
Materials & Contracts	13,465	14,047	14,602	15,070	15,395
Depreciation	13,605	13,691	13,777	13,861	13,945
Other Expenses	979	996	1,014	1,033	1,051
<b>TOTAL EXPENSES FROM ORDINARY ACTIVITIES</b>	<b>45,355</b>	<b>46,672</b>	<b>47,896</b>	<b>48,932</b>	<b>49,770</b>
<b>REVENUE FROM ORDINARY ACTIVITIES</b>					
Rates & Annual Charges	( 25,006)	( 25,801)	( 26,527)	( 27,191)	( 27,871)
User Charges & Fees	( 5,870)	( 6,014)	( 6,155)	( 6,298)	( 6,445)
Interest & Investment Revenue	( 1,224)	( 1,224)	( 1,224)	( 1,224)	( 1,224)
Other Revenue	( 710)	( 720)	( 730)	( 739)	( 750)
Grants & Contributions provided for operating purposes	( 12,694)	( 12,954)	( 13,228)	( 13,485)	( 13,748)
Net Gain/Loss on Disposal of Assets	( 137)	( 182)	( 518)	( 137)	( 430)
<b>TOTAL REVENUE FROM ORDINARY ACTIVITIES BEFORE CAPITAL AMOUNTS</b>	<b>( 45,642)</b>	<b>( 46,895)</b>	<b>( 48,382)</b>	<b>( 49,074)</b>	<b>( 50,468)</b>
<b>(SURPLUS)/DEFICIT FROM ORDINARY ACTIVITIES BEFORE CAPITAL AMOUNTS</b>	<b>( 286)</b>	<b>( 223)</b>	<b>( 486)</b>	<b>( 141)</b>	<b>( 698)</b>
Grants & contributions provided for Capital Purposes	( 6,764)	( 917)	( 931)	( 946)	( 962)
<b>(SURPLUS)/DEFICIT FROM ORDINARY ACTIVITIES AFTER CAPITAL AMOUNTS</b>	<b>( 7,050)</b>	<b>( 1,140)</b>	<b>( 1,417)</b>	<b>( 1,088)</b>	<b>( 1,659)</b>
Extraordinary Items					
<b>(SURPLUS)/DEFICIT FROM ORDINARY ACTIVITIES</b>	<b>( 7,050)</b>	<b>( 1,140)</b>	<b>( 1,417)</b>	<b>( 1,088)</b>	<b>( 1,659)</b>
<b>ADD BACK NON-CASH ITEMS</b>					
Depreciation	( 13,605)	( 13,691)	( 13,777)	( 13,861)	( 13,945)
Carrying Amount of Assets Sold (Book Value of Plant & Equipment to be sold)	( 578)	( 633)	( 1,002)	( 731)	( 883)
<b>TOTAL NON-CASH ITEMS</b>	<b>( 14,183)</b>	<b>( 14,324)</b>	<b>( 14,779)</b>	<b>( 14,592)</b>	<b>( 14,828)</b>
<b>CAPITAL AMOUNTS</b>					
Repayment by Deferred Debtors	-	-	-	-	-
Loan Proceeds	-	-	-	-	-
Acquisition of Assets	37,274	18,814	16,971	13,542	16,016
Principal Loan Repayments	729	702	548	338	357
<b>TOTAL CAPITAL AMOUNTS</b>	<b>38,003</b>	<b>19,516</b>	<b>17,519</b>	<b>13,880</b>	<b>16,373</b>
<b>CONSOLIDATED NET (PROFIT)/LOSS</b>	<b>16,770</b>	<b>4,053</b>	<b>1,323</b>	<b>( 1,799)</b>	<b>( 114)</b>
<b>INTERNALLY RESTRICTED ASSET MOVEMENTS</b>					
Net Transfers to/From Internally Restricted Assets	( 16,778)	( 4,058)	( 1,328)	1,796	109
<b>UNALLOCATED CONSOLIDATED NET (PROFIT)/LOSS</b>	<b>( 8)</b>	<b>( 5)</b>	<b>( 5)</b>	<b>( 4)</b>	<b>( 5)</b>

**COUNCIL OF THE SHIRE OF INVERELL**  
**CONSOLIDATED BALANCE SHEET**  
**(COMBINED GENERAL, WATER AND SEWERAGE FUNDS)**

	Estimated 2024 \$'000	Estimated 2025 \$'000	Estimated 2026 \$'000	Estimated 2027 \$'000	Estimated 2028 \$'000
<b><u>ASSETS</u></b>					
<b>CURRENT ASSETS</b>					
Cash and Cash Equivalents	3,483	3,491	2,979	3,848	3,549
Investments	21,770	17,770	16,520	17,520	17,520
Receivables	4,433	4,435	4,437	4,439	4,441
Inventories	584	584	584	584	584
Contract Assets	5,803	5,453	5,143	4,853	4,573
Other	99	99	99	99	99
Non-Current assets classified as held for sale	0	0	0	0	0
<b>TOTAL CURRENT ASSETS</b>	<b>36,172</b>	<b>31,832</b>	<b>29,762</b>	<b>31,343</b>	<b>30,766</b>
<b>NON - CURRENT ASSETS</b>					
Investments	35,500	35,500	36,000	36,000	36,500
Receivables	633	631	629	627	625
Infrastructure, Property, Plant and Equipment	884,504	888,994	891,186	890,136	891,324
Investment Property	3,090	3,090	3,090	3,090	3,090
<b>TOTAL NON - CURRENT ASSETS</b>	<b>923,727</b>	<b>928,215</b>	<b>930,905</b>	<b>929,853</b>	<b>931,539</b>
<b>TOTAL ASSETS</b>	<b>959,899</b>	<b>960,047</b>	<b>960,667</b>	<b>961,196</b>	<b>962,305</b>
<b><u>LIABILITIES</u></b>					
<b>CURRENT LIABILITIES</b>					
Payables	3,739	3,680	3,620	3,559	3,497
Income Recieved in Advance	0	0	0	0	0
Contract Liabilities	4,275	4,045	3,855	3,695	3,565
Borrowings	702	547	338	357	377
Employee Benefit Provisions	4,652	4,652	4,652	4,652	4,652
Provisions	208	208	208	208	208
<b>TOTAL CURRENT LIABILITIES</b>	<b>13,576</b>	<b>13,132</b>	<b>12,673</b>	<b>12,471</b>	<b>12,299</b>
<b>NON - CURRENT LIABILITIES</b>					
Payables	0	0	0	0	0
Borrowings	9,637	9,089	8,751	8,394	8,016
Employee Benefit Provisions	200	200	200	200	200
Provisions	6,714	6,714	6,714	6,714	6,714
<b>TOTAL NON - CURRENT LIABILITIES</b>	<b>16,551</b>	<b>16,003</b>	<b>15,665</b>	<b>15,308</b>	<b>14,930</b>
<b>TOTAL LIABILITIES</b>	<b>30,127</b>	<b>29,135</b>	<b>28,338</b>	<b>27,779</b>	<b>27,229</b>
<b>NET ASSETS</b>	<b>929,772</b>	<b>930,912</b>	<b>932,329</b>	<b>933,417</b>	<b>935,076</b>
<b>EQUITY</b>					
Retained Earnings	613,485	614,625	616,042	617,130	618,789
Revaluation Reserves	316,287	316,287	316,287	316,287	316,287
Council equity interest	929,772	930,912	932,329	933,417	935,076
Minority equity interest	0	0	0	0	0
<b>TOTAL EQUITY</b>	<b>929,772</b>	<b>930,912</b>	<b>932,329</b>	<b>933,417</b>	<b>935,076</b>

**INVERELL SHIRE COUNCIL**  
**BUDGETED STATEMENT OF CASH FLOWS**  
**(COMBINED GENERAL, WATER AND SEWERAGE FUNDS)**

ESTIMATES FOR	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
	\$000	\$000	\$000	\$000	\$000
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>					
<b>Receipts</b>					
Rates & Annual Charges	( 25,006)	( 25,801)	( 26,527)	( 27,191)	( 27,871)
User Charges & Fees	( 5,870)	( 6,014)	( 6,155)	( 6,298)	( 6,445)
Interest & Investment Revenue	( 1,224)	( 1,224)	( 1,224)	( 1,224)	( 1,224)
Other Revenue	( 710)	( 720)	( 730)	( 739)	( 750)
Grants & Contributions provided for operating purposes	( 12,694)	( 12,954)	( 13,228)	( 13,485)	( 13,748)
Grants & Contributions-Capital	( 6,764)	( 917)	( 931)	( 946)	( 962)
<b>Payments</b>					
Employee Benefits & On Costs	16,735	17,399	17,990	18,480	18,909
Borrowing Costs	572	539	512	489	470
Materials & Contracts	13,465	14,047	14,602	15,070	15,395
Other Expenses	979	996	1,014	1,033	1,051
Suspense / Disbursement Accounts	-	-	-	-	-
<i>Net Cash provided by (or used in) operating activities</i>	( 20,518)	( 14,648)	( 14,676)	( 14,812)	( 15,174)
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>					
<b>Receipts</b>					
Sale of investments					
Sale of Real Estate Assets					
Sale of Property, Plant & Equipment	( 715)	( 815)	( 1,520)	( 868)	( 1,313)
Sale of interest in joint ventures/associates					
Other					
<b>Payments</b>					
Purchase of Investments					
Purchase of Property, Plant & Equipment	37,274	18,814	16,971	13,542	16,016
Purchase of Real Estate					
Other					
<i>Net cash provided by (or used in) investing activities</i>	36,559	17,999	15,450	12,674	14,703
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>					
<b>Receipts</b>					
Borrowings & Advances	-	-	-	-	-
Other					
<b>Payments</b>					
Borrowings & Advances	729	702	548	338	357
Lease Liabilities					
Other					
<i>Net cash provided by (or used in) financing activities</i>	729	702	548	338	357
<i>Net Increase/(decrease) in cash assets held</i>	16,770	4,053	1,323	( 1,799)	( 114)

**13 CONFIDENTIAL MATTERS (COMMITTEE-OF-THE-WHOLE)****RECOMMENDATION:**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with the reasons stated in the referral reports:

**13.1 Recruitment of General Practitioner**