



INVERELL  
SHIRE COUNCIL



*Thousands of people gathered in Campbell Park on Saturday, 5 November for the free concert 'Music under the Stars'. The crowd enjoyed performances by Daryl Braithwaite and Samantha Jade followed by a spectacular fireworks display. The event was delivered by Inverell Shire Council and was made possible by funding from the NSW Government as part of the Reconnecting Rural Communities Grant Program.*

*Photo courtesy of Peter Caddey*

Business Paper  
Ordinary Meeting of Council  
Wednesday, 30 November 2022

**INVERELL SHIRE COUNCIL****NOTICE OF ORDINARY MEETING OF COUNCIL**

25 November, 2022

An Ordinary Meeting of Council will be held in the Council Chambers, Administrative Centre, 144 Otho Street, Inverell on Wednesday, 30 November, 2022, commencing at **3.00pm**.

Your attendance at this Ordinary Meeting of Council would be appreciated.

Please Note: Under the provisions of the Code of Meeting Practice the proceedings of this meeting (including presentations, deputations and debate) will be recorded. The audio recording of the meeting will be uploaded on the Council's website at a later time. Your attendance at this meeting is taken as consent to the possibility that your voice may be recorded and broadcast to the public.

**I would like to remind those present that an audio recording of the meeting will be uploaded on the Council's website at a later time and participants should be mindful not to make any defamatory or offensive statements.**

**P J HENRY PSM**

**GENERAL MANAGER**

**Agenda**

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## Recording of Council Meetings

Council meetings are recorded. By entering the Chambers during an open session of Council, you consent to your attendance and participation being recorded.

The recording will be archived. All care is taken to maintain your privacy; however as a visitor of the public gallery, your presence may be recorded.

## Ethical Decision Making and Conflicts of Interest

A guiding checklist for Councillors, officers and community committees

### Ethical decision making

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council's objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of interest?
- Do you stand to gain personally at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

### Conflict of interest

A conflict of interest is a clash between private interest and public duty. There are two types of conflict:

- **Pecuniary** – regulated by the Code of Conduct and Office of Local Government
- **Non-pecuniary** – regulated by Code of Conduct and policy. ICAC, Ombudsman, Office of Local Government (advice only). If declaring a Non-Pecuniary Conflict of Interest, Councillors can choose to either disclose and vote, disclose and not vote or leave the Chamber.

### The test for conflict of interest

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of 'corruption' – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest.

### Identifying problems

**1st** Do I have private interests affected by a matter I am officially involved in?

**2nd** Is my official role one of influence or perceived influence over the matter?

**3rd** Do my private interests conflict with my official role?

### Code of Conduct

For more detailed definitions refer to Council's and Model Code of Conduct, Part 4 – Pecuniary Interests and Part 5 – Non – Pecuniary Conflicts of Interest.

### Disclosure of pecuniary interests / non-pecuniary interests

Under the provisions of Part 4 of the Model Code of Conduct prescribed by the Local Government (Discipline) Regulation (conflict of interests) it is necessary for you to disclose the nature of the interest when making a disclosure of a pecuniary interest or a non-pecuniary conflict of interest at a meeting.

**A Declaration form should be completed and handed to the General Manager** as soon as practicable once the interest is identified. Declarations are made at Item 3 of the Agenda: Declarations - Pecuniary, Non-Pecuniary and Political Donation Disclosures, and prior to each Item being discussed: The Declaration Form can be downloaded at [Disclosure of Pecuniary Interests form](#) or [Non-Pecuniary Interests form](#)

## Quick Reference Guide

Below is a legend that is common between the:

- Inverell Shire Council Strategic Plan;
- Inverell Shire Council Delivery Plan; and
- Inverell Shire Council Operational Plan.





## MEETING CALENDAR

January 2022 – December 2022

### Ordinary Meetings:

Time: 3.00 pm

Venue: Council Chambers

JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed
No Meeting	23	23	27	25	^22	27	24	28	26	30	14

### Major Committee Meetings:

Civil and Environmental Services - 9.00 am

Economic and Community Sustainability - 10.30 am

Venue: Committee Room

JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed
No Meeting	9	9	13	11	8	13	10	14	12	9	No Meeting

Members of the public are invited to observe meetings of the Council.

Should you wish to address Council, please contact the Office of the General Manager on 6728 8206.

^ Meeting at which the Management Plan for 2022/2023 is adopted.





# INTERNAL CALENDAR

## December 2022

SUN	MON	TUE	WED	THU	FRI	SAT
				BROC Meeting  1.		Venetian Carnival  Lighting of the Christmas Tree  3.
Sapphire City Markets  4.	Reports due for Ordinary Council Meeting  Last day for audited financial statements to be presented to the public  5.	Inverell & District Liquor Consultative Committee Meeting  6.			Danthonia Christmas Carols  9.	Sapphire City Concert Band – Carols in the Park  10.
	10:00am ERM & Risk Appetite Training  12.	ARIC Meeting  Briefing – Inverell Aquatic Centre Redevelopment  13.	3.00pm Ordinary Council Meeting  14.			Salvation Army Christmas Remembrance Service  17.
Sapphire City Markets  Combined Churches Christmas Service  18.		Youth Advisory Committee Meeting  20.	Start of School Holidays  21.			Christmas Eve  24.
Christmas Day  25.	Boxing Day  26.	Christmas Day Public Holiday in lieu  27.				

 Council office closed

**1 APOLOGIES**

**2 CONFIRMATION OF MINUTES**

**RECOMMENDATION:**

*That the Minutes of the Ordinary Meeting of Council held on 26 October, 2022, as circulated to members, be confirmed as a true and correct record of that meeting.*

**MINUTES OF INVERELL SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS, ADMINISTRATIVE CENTRE, 144 OTHO STREET,  
INVERELL  
ON WEDNESDAY, 26 OCTOBER 2022 AT 3.12PM**

**PRESENT:** Cr Paul Harmon (Mayor) - Chair, Cr Jo Williams, Cr Di Baker, Cr Stewart Berryman, Cr Kate Dight, Cr Paul King OAM, Cr Jacko Ross, Cr Wendy Wilks and Cr Nicky Lavender.

**IN ATTENDANCE:** Paul Henry (General Manager), Brett McInnes (Director Civil and Environmental Services) and Paul Pay (Director Corporate and Economic Services).

**1 APOLOGIES**

Nil

**2 CONFIRMATION OF MINUTES**

**RESOLUTION 2022/130**

Moved: Cr Paul King OAM

Seconded: Cr Kate Dight

*That the Minutes of the Ordinary Meeting of Council held on 28 September, 2022, as circulated to members, be confirmed as a true and correct record of that meeting.*

**CARRIED**

**3 DISCLOSURE OF INTERESTS / PECUNIARY AND NON-PECUNIARY INTERESTS**

Cr Jacko Ross declared a pecuniary interest in Item #11.2 "Summary of Development Applications, Construction Certificates and Complying Development Certificates during September 2022 S18.10.2/15." The nature of the interest is that Cr Ross is the Chairperson of the Inverell RSM Board.

Mr Paul Pay declared a pecuniary interest in Item #11.2 "Summary of Development Applications, Construction Certificates and Complying Development Certificates during September 2022 S18.10.2/15." The nature of the interest is that Mr Pay is a Director of the Inverell RSM Board.

**4 PUBLIC FORUM**

At this juncture, the time being 3.15pm, the Mayor welcomed the members of the public and opened the Public Forum Session by inviting members of the public to speak.

Miss Amelia Kilner – Director – Building the Tingha Community Spirit

Miss Kilner spoke about Graham Park at Tingha and raised the following issues; lack of shade above the playground equipment, no water available and unsuitable fencing. Miss Kilner enquired if there are any improvements planned for the park.

Cr Harmon noted there has been some improvements made to the park recently which included the installation of BBQ shelters and disability accessible pathways.

Cr Harmon advised that options available for further improvements to the park would need to be investigated by staff with a report to be presented to the Civil and Environmental Services Committee at a later date.

## **5 MAYORAL MINUTE**

Nil

## **6 ADVOCACY REPORTS**

Nil

## **7 NOTICES OF BUSINESS**

Nil

## **8 QUESTIONS WITH NOTICE**

Nil

## **9 COMMITTEE REPORTS**

### **9.1 INVERELL LIQUOR CONSULTATIVE COMMITTEE MINUTES - 30 AUGUST 2022**

#### **RESOLUTION 2022/131**

Moved: Cr Jo Williams

Seconded: Cr Paul King OAM

- i. That the Minutes of the Inverell Liquor Consultative Committee held on Tuesday, 30 August, 2022, be received and noted; and*
- ii. The following recommendations of the Inverell Liquor Consultative Committee be adopted by Council.*

**CARRIED**

#### **9.1.1 MULTI VENUE BARRING POLICY**

##### **RECOMMENDATION:**

*That:*

- a) A Multi Venue Barring Policy be adopted for pubs and clubs in the Inverell & District Liquor Accord area,*
- b) Barring be reviewed by a panel comprising of four (4) Liquor Accord representatives plus the licensee issuing the barring notice,*
- c) Further feedback be sought from bottleshops and licensed restaurants regarding their possible inclusion in the initiative, and*
- d) The Accord seek to have the Multi Venue Barring Policy in place by 1 December 2022.*



**9.2 CIVIL AND ENVIRONMENTAL SERVICES COMMITTEE MINUTES - 12 OCTOBER 2022****RESOLUTION 2022/132**

Moved: Cr Wendy Wilks

Seconded: Cr Stewart Berryman

- i. *That the Minutes of the Civil and Environmental Services Committee held on Wednesday, 12 October, 2022, be received and noted; and*
- ii. *The following recommendations of the Civil and Environmental Services Committee be adopted by Council.*

**CARRIED**

**9.2.1 Annual Heritage Advisory Service Update****RECOMMENDATION:**

*That the 2021/2022 annual reporting and funding acquittals to the NSW Office and Environment and Heritage be noted.*

**9.2.2 Inverell Polocrosse Club - Options to assist****RECOMMENDATION:**

*That:*

- i. *Council supply and spread sand (30mm) for one polocrosse field;*
- ii. *Council cart water (approximately 120,000L) over the three days of the 2023 Swan Cup; and*
- iii. *Council assist the Inverell Polocrosse Club to develop a master plan for their facility.*

**9.2.3 Repair Program Funding Allocation 2022/2023****RECOMMENDATION:**

*That the 2022/2023 REPAIR Program funding be allocated as follows:*

- i. *MR137 "Wandera South" Road rehabilitation project (Stage 1) additional works - \$350,000; and*
- ii. *MR137 "Wandera South" Stage 2 - \$739,986.*

**9.2.4 Governance - Performance Reporting on Road Maintenance Council Contracts****RECOMMENDATION:**

*That the information be received and noted.*

**9.2.5 Information Reports****RECOMMENDATION**

*That the information reports be received and noted.*

**9.3 ECONOMIC AND COMMUNITY SUSTAINABILITY COMMITTEE MINUTES - 12 OCTOBER 2022****RESOLUTION 2022/133**

Moved: Cr Kate Dight

Seconded: Cr Jo Williams

- i. That the Minutes of the Economic and Community Sustainability Committee held on Wednesday, 12 October, 2022, be received and noted; and*
- ii. The following recommendations of the Economic and Community Sustainability Committee be adopted by Council.*

**CARRIED****9.3.1 Bundarra Residents Association - Update****RECOMMENDATION:***That the report be received and noted.***9.3.2 Rate Peg for 2022/23****RECOMMENDATION:***That the report be received and noted.***9.3.3 Reconnecting Regional NSW Community Events Program****RECOMMENDATION:***That the report be received and noted.***9.3.4 Governance - Monthly Investment Report****RECOMMENDATION:***That:*

- i) The report indicating Council's Fund Management position be received and noted; and*
- ii) The Certification of the Responsible Accounting Officer be noted.*

**10 DESTINATION REPORTS****10.1 DUTIES OF DISCLOSURE - PECUNIARY AND OTHER MATTERS S13.6.5/14****RESOLUTION 2022/134**

Moved: Cr Di Baker

Seconded: Cr Kate Dight

*That the tabling of the 'Disclosure of Pecuniary Interests and Other Matters' returns by the General Manager be noted.*

**CARRIED**

## **10.2 REVIEW OF RATE PEG METHODOLOGY S25.11.3**

### **RESOLUTION 2022/135**

Moved: Cr Kate Dight

Seconded: Cr Di Baker

*That Inverell Shire Council advise the USU that:*

- i. Council supports the retention of the IPART set rate capping process;*
- ii. That the current methodology utilised by IPART be received and the recommended amendments in the Dollery Report be included in the review, with the omission of Item #4 (shown on page 72 of the Dollery Report); and*
- iii. Councils that meet the Fit for the Future benchmarks can apply the 3% rate increase that was advertised without having to apply for a SRV.*

**CARRIED**

## **10.3 EXTENSION TO LODGE 2021-2022 FINANCIAL STATEMENTS S12.2.1/15**

### **RESOLUTION 2022/136**

Moved: Cr Paul King OAM

Seconded: Cr Nicky Lavender

*That the report be received and noted.*

**CARRIED**

## **10.4 REFERRAL OF CONFIDENTIAL REPORT S13.5.2/15**

### **RESOLUTION 2022/137**

Moved: Cr Di Baker

Seconded: Cr Kate Dight

*That Council move into Closed (Public excluded) meeting of the Council and that the press members of the public be asked to leave the chambers whilst Council considers the following items:*

**Item:** #13.1 General Manager Annual Performance Review for period ending 30 June 2022

**Authority:** Section 10A (2)(a) "Personnel matters concerning particular individuals (other than Councillors.) Local Government Act 1993.

**CARRIED**

**10.5 ROAD CLOSURE - DARYL BRAITHWAITE AND SAMANTHA JADE CONCERT S8.12.3/15****RESOLUTION 2022/138**

Moved: Cr Kate Dight

Seconded: Cr Di Baker

*That Council authorise the road closure of Captain Cook Drive between the hours of 4pm and 10pm on Saturday 5<sup>th</sup> November 2022.*

**CARRIED****10.6 SUPPLEMENTARY REPORT - GENERAL AND SPECIAL PURPOSE FINANCIAL REPORTS 2021/2022 S12.11.5****RESOLUTION 2022/139**

Moved: Cr Stewart Berryman

Seconded: Cr Di Baker

*That the Supplementary Report "General and Special Purpose Financial Reports 2021/2022 S12.11.5" be received as a matter of urgency.*

**CARRIED****10.7 GENERAL AND SPECIAL PURPOSE FINANCIAL REPORTS 2021/2022 S12.11.5****RESOLUTION 2022/140**

Moved: Cr Stewart Berryman

Seconded: Cr Nicky Lavender

*That, subject to no further material audit changes or audit issues discovered as a result of the audit process, the Mayor, Deputy Mayor, General Manager and Responsible Accounting Officer be authorised to re-sign the statements as required by s413(2) of the Local Government Act 1993.*

**CARRIED****11 INFORMATION REPORTS****11.1 ARMIDALE AIRPORT - INTRODUCTION OF A SECURITY SCREENING FEE S30.16.4****RESOLUTION 2022/141**

Moved: Cr Stewart Berryman

Seconded: Cr Di Baker

*That the information report be received and noted.*

**CARRIED**



At 3:45pm, Cr Jacko Ross left the meeting, having previously a pecuniary interest in Item #11.2 "Summary of Development Applications, Construction Certificates and Complying Development Certificates during September 2022 S18.10.2/15". The nature of the interest is that Cr Ross is the Chairperson of the Inverell RSM Board.

At 3.45pm, Mr Paul Pay left the meeting, having previously a pecuniary interest in Item #11.2 "Summary of Development Applications, Construction Certificates and Complying Development Certificates during September 2022 S18.10.2/15". The nature of the interest is that Mr Pay is a Director of the Inverell RSM Board.

## **11.2 SUMMARY OF DEVELOPMENT APPLICATIONS, CONSTRUCTION CERTIFICATES AND COMPLYING DEVELOPMENT CERTIFICATES DURING SEPTEMBER 2022 S18.10.2/15**

### **RESOLUTION 2022/142**

Moved: Cr Nicky Lavender

Seconded: Cr Wendy Wilks

*That the information report be received and noted.*

**CARRIED**

At 3.47pm, Cr Jacko Ross and Mr Paul Pay returned to the meeting.

## **11.3 ORDINANCE ACTIVITIES REPORT FOR SEPTEMBER 2022 S18.10.1**

### **RESOLUTION 2022/143**

Moved: Cr Kate Dight

Seconded: Cr Di Baker

*That the information report be received and noted.*

**CARRIED**

## **11.4 STRATEGIC TASKS - 'SIGN OFF' - SEPTEMBER 2022 S4.13.2**

### **RESOLUTION 2022/144**

Moved: Cr Kate Dight

Seconded: Cr Di Baker

*That the following information report be received and noted.*

**CARRIED**

## **12 GOVERNANCE REPORTS**

Nil

**13 CONFIDENTIAL MATTERS (COMMITTEE-OF-THE-WHOLE)**

At 3.50pm, the Chairperson noted that no members of the public or press were in attendance at the meeting therefore Council proceeded to consider the motion to close the meeting to the press and public.

Mr Paul Henry, Mr Brett McInnes and Mr Paul Pay left the meeting.

**RESOLUTION 2022/145**

Moved: Cr Wendy Wilks

Seconded: Cr Paul King OAM

*That Council proceeds into Closed Council to discuss the matters referred to it, for the reasons stated in the motions of referral.*

**CARRIED**

**RESOLUTION 2022/146**

Moved: Cr Di Baker

Seconded: Cr Wendy Wilks

*That Council proceeds out of Closed Council into Open Council.*

**CARRIED**

Mr Paul Henry, Mr Brett McInnes and Mr Paul Pay returned the meeting.

Upon resuming Open Council at 3.55pm, the Chairperson verbally reported that the Council had met in Closed Council, with the Press and Public excluded, and had resolved to recommend to Council the following:

**13.1 GENERAL MANAGER ANNUAL PERFORMANCE REVIEW FOR PERIOD ENDING 30 JUNE 2022 S22.19.1**

*That Council:*

1. *Note the report of the General Manager Performance Appraisal Committee.*
2. *Note the finding of the Committee on the General Manager's Annual Performance Review for the period ending 30 June 2022, in particular the Committee's summary assessment:*  
  
*'The Committee has noted a Better than Satisfactory standard. This view was formed having regard to the criteria contained in the Performance Agreement and the collective opinions of Councillors. The General Manager is extremely professional in all his undertakings. His ability to work with Council and individual Councillors is to be applauded. He displays a passion for excellence in Council's achievements and takes obvious pride in the organisation and our communities. The Committee congratulates the General Manager and looks forward to continuing the relationship'.*
3. *Note that the Committee has agreed on a Performance Agreement for 2022/23.*

## **ADOPTION OF RECOMMENDATIONS**

### **RESOLUTION 2022/147**

Moved: Cr Di Baker

Seconded: Cr Wendy Wilks

*That the recommendations of Closed Council be adopted.*

**CARRIED**

**The Meeting closed at 3.56pm.**

**3 DISCLOSURE OF INTERESTS / PECUNIARY AND NON-PECUNIARY INTERESTS**

**4 PUBLIC FORUM**

**5 MAYORAL MINUTE**

Nil

**6 ADVOCACY REPORTS**

Nil

**7 NOTICES OF BUSINESS**

Nil

**8 QUESTIONS WITH NOTICE**

Nil

## 9 COMMITTEE REPORTS

### 9.1 CIVIL AND ENVIRONMENTAL SERVICES COMMITTEE MINUTES - 9 NOVEMBER 2022

**File Number:** S4.11.16/14 / 22/39973

**Author:** Kristy Paton, Corporate Support Officer - Publishing

#### **SUMMARY:**

Meeting held on Wednesday, 9 November, 2022.

For the consideration of Council.

#### **COMMENTARY:**

Refer to the attached minutes of the meeting.

#### **RECOMMENDATION:**

- i. That the Minutes of the Civil and Environmental Services Committee held on Wednesday, 9 November, 2022, be received and noted; and*
- ii. The following recommendations of the Civil and Environmental Services Committee be adopted by Council.*

#### **9.1.1 Road Closure - Venetian Carnival**

#### **RECOMMENDATION:**

*That the Sapphire City Festival Committee meet the costs of the road closures as this event is to be used as a substitute for the Festival Finale.*

#### **9.1.2 Agritourism Changes to the NSW Planning System**

#### **RECOMMENDATION:**

*That:*

- 1. The land use "Agritourism" not be permitted in any additional zones of the Inverell Local Environmental Plan 2012 or Guyra Local Environmental Plan 2012;*
- 2. The optional Clause 5.24 "Farm Stay Accommodation" and optional Clause 5.25 "Farm Gate" Premises of Standard Instrument (Local Environmental Plans) Amendment (Agritourism) Order 2022 not be adopted for the Inverell Local Environmental Plan 2012 or Guyra Local Environmental Plan 2012; and*
- 3. The mandated agritourism changes to the NSW Planning System be noted.*

**9.1.3 Conflict of Interest Policy - Council-related Development Applications****RECOMMENDATION:**

*That:*

1. *the Draft Conflict of Interest Policy be endorsed for public exhibition in conjunction with the necessary administrative changes to the Inverell Shire Community Participation Plan and placed on public exhibition for a minimum of 28 days; and*
2. *A further report be prepared for consideration at the conclusion of the public exhibition.*

**9.1.4 North Star Road****RECOMMENDATION:**

*That:*

1. *The information be received and noted,*
2. *The current classification of North Star Road as Rural Arterial road be retained,*
3. *Council continues to maintain the road in accordance with the Roads Asset Management plan, and*
4. *Council monitor the situation and any forth coming data pertaining to upgrading the road be considered in accordance with Council's Restricted Access Vehicle Policy.*

**9.1.5 Information Reports****RECOMMENDATION**

*That the information reports be received and noted.*

**ATTACHMENTS:**

1. **Minutes of Civil and Environmental Services Committee Meeting 9 November, 2022**

**MINUTES OF INVERELL SHIRE COUNCIL  
CIVIL AND ENVIRONMENTAL SERVICES COMMITTEE MEETING  
HELD AT THE COMMITTEE ROOM, ADMINISTRATIVE CENTRE, 144 OTHO STREET,  
INVERELL  
ON WEDNESDAY, 9 NOVEMBER 2022 AT 9:00AM**

**PRESENT:** Cr Stewart Berryman (Chair), Cr Paul Harmon (Mayor), Cr Di Baker, Cr Jacko Ross and Cr Wendy Wilks.

**IN ATTENDANCE:** Cr Paul King OAM, Cr Nicky Lavender and Cr Jo Williams.

Paul Henry (General Manager), Brett McInnes (Director Civil & Environmental Services), Paul Pay (Director Corporate and Economic Services), Justin Pay (Manager Civil Engineering) and Anthony Alliston (Manager Development Services).

**1 APOLOGIES**

Nil

**2 CONFIRMATION OF MINUTES**

**COMMITTEE RESOLUTION**

Moved: Cr Jacko Ross

Seconded: Cr Di Baker

*That the Minutes of the Civil and Environmental Services Committee Meeting held on 12 October, 2022, as circulated to members, be confirmed as a true and correct record of that meeting.*

**CARRIED**

**3 DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS**

Nil

**4 PUBLIC FORUM**

Debbie McCowen – Chief Executive Officer – Armajun

Ms McCowen provided an overview of the Armajun Health Service, including funding streams, reporting requirements and services.

**5 DESTINATION REPORTS**

**5.1 ROAD CLOSURE - VENETIAN CARNIVAL S28.23.1/15**

**COMMITTEE RESOLUTION**

Moved: Cr Di Baker

Seconded: Cr Wendy Wilks

*The Committee recommends to Council that the Sapphire City Festival Committee meet the costs of the road closures as this event is to be used as a substitute for the Festival Finale.*

**CARRIED**

**5.2 AGRITOURISM CHANGES TO THE NSW PLANNING SYSTEM S18.6.34****COMMITTEE RESOLUTION**

Moved: Cr Di Baker

Seconded: Cr Wendy Wilks

*The Committee recommend to Council that:*

1. *The land use "Agritourism" not be permitted in any additional zones of the Inverell Local Environmental Plan 2012 or Guyra Local Environmental Plan 2012;*
2. *The optional Clause 5.24 "Farm Stay Accommodation" and optional Clause 5.25 "Farm Gate" Premises of Standard Instrument (Local Environmental Plans) Amendment (Agritourism) Order 2022 not be adopted for the Inverell Local Environmental Plan 2012 or Guyra Local Environmental Plan 2012; and*
3. *The mandated agritourism changes to the NSW Planning System be noted.*

**CARRIED****5.3 CONFLICT OF INTEREST POLICY - COUNCIL-RELATED DEVELOPMENT APPLICATIONS S4.14.5/01****COMMITTEE RESOLUTION**

Moved: Cr Jacko Ross

Seconded: Cr Paul Harmon

*The Committee recommend to Council that:*

1. *the Draft Conflict of Interest Policy be endorsed for public exhibition in conjunction with the necessary administrative changes to the Inverell Shire Community Participation Plan and placed on public exhibition for a minimum of 28 days; and*
2. *A further report be prepared for consideration at the conclusion of the public exhibition.*

**CARRIED****5.4 NORTH STAR ROAD S28.10.SR9****COMMITTEE RESOLUTION**

Moved: Cr Paul Harmon

Seconded: Cr Wendy Wilks

*The Committee recommend to Council that:*

1. *The information be received and noted,*
2. *The current classification of North Star Road as Rural Arterial road be retained,*
3. *Council continues to maintain the road in accordance with the Roads Asset Management plan, and*
4. *Council monitor the situation and any forth coming data pertaining to upgrading the road be considered in accordance with Council's Restricted Access Vehicle Policy.*

**CARRIED**



## **6 INFORMATION REPORTS**

### **COMMITTEE RESOLUTION**

Moved: Cr Di Baker

Seconded: Cr Wendy Wilks

*That the following information reports be received and noted.*

**CARRIED**

### **6.1 WORKS UPDATE S28.21.1/15**

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### **6.2 UPDATE ORCHARD PLACE COMMUNITY CONSULTATION S28.10.SR235**

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**The Meeting closed at 10.00am.**

**9.2 ECONOMIC AND COMMUNITY SUSTAINABILITY COMMITTEE MINUTES - 9 NOVEMBER 2022**

**File Number:** S4.11.17/14 / 22/39975

**Author:** Kristy Paton, Corporate Support Officer - Publishing

**SUMMARY:**

Meeting held on Wednesday, 9 November, 2022.

For the consideration of Council.

**COMMENTARY:**

Refer to the attached minutes of the meeting.

**RECOMMENDATION:**

- i. That the Minutes of the Economic and Community Sustainability Committee held on Wednesday, 9 November, 2022, be received and noted; and*
- ii. The following recommendations of the Economic and Community Sustainability Committee be adopted by Council.*

**9.2.1 Request for Sponsorship - Ashford Show Society****RECOMMENDATION:**

*That:*

- a) Council provide sponsorship to the Ashford Show Society for the amount of \$3000 to cover the cost of the fireworks display; and*
- b) The sponsorship be funded from the Ashford village grant.*

**9.2.2 Complaints Management Policy and Unreasonable Conduct by Complainants Policy****RECOMMENDATION:**

*That the 'Complaints Management Policy' and the 'Unreasonable Conduct by Complainants Policy' be adopted.*

**9.2.3 Governance - Monthly Investment Report****RECOMMENDATION:**

*That:*

- i) the report indicating Council's Fund Management position be received and noted; and*
- ii) the Certification of the Responsible Accounting Officer be noted.*

**9.2.4 Quarterly Budget and Operational Plan 2022/2023****RECOMMENDATION:**

*That:*

- i) Council's Quarterly Operational Plan and Budget Review for 30 September, 2022 be adopted; and*
- ii) The proposed variations to budget votes for the 2022/2023 Financial Year be adopted providing an estimated Cash Surplus at 30 September, 2022 from operations of \$3,603.*

**9.2.5 Request for a Reduction in a Water Usage Account****RECOMMENDATION:**

*That:*

- i. the report be received; and*
- ii. Council issue an amended account for the property known as 5 Park Street, Gilgai for the total of \$84.72, which is based on the average consumption prior to the leak and write off \$3,003.72.*

**ATTACHMENTS:**

- 1. Minutes of Economic and Community Sustainability Committee Meeting 9 November, 2022**

**MINUTES OF INVERELL SHIRE COUNCIL  
ECONOMIC AND COMMUNITY SUSTAINABILITY COMMITTEE MEETING  
HELD AT THE COMMITTEE ROOM, ADMINISTRATIVE CENTRE, 144 OTHO STREET,  
INVERELL  
ON WEDNESDAY, 9 NOVEMBER 2022 AT 1.11PM**

**PRESENT:** Cr Paul King OAM (Chair), Cr Paul Harmon (Mayor), Cr Nicky Lavender and Cr Jo Williams.

**IN ATTENDANCE:** Cr Stewart Berryman, Cr Di Baker, Cr Jacko Ross and Cr Wendy Wilks.  
Paul Henry (General Manager), Brett McInnes (Director Civil & Environmental Services) and Paul Pay (Director Corporate and Economic Services).

## **1 APOLOGIES**

Cr Dight submitted an apology for the November Economic and Community Sustainability Committee Meeting for business reasons and has requested a leave of absence.

### **COMMITTEE RESOLUTION**

Moved: Cr Jo Williams  
Seconded: Cr Nicky Lavender

*That the apology received from Cr Dight for business reasons be accepted and leave of absence granted.*

**CARRIED**

## **2 CONFIRMATION OF MINUTES**

### **COMMITTEE RESOLUTION**

Moved: Cr Jo Williams  
Seconded: Cr Nicky Lavender

*That the Minutes of the Economic and Community Sustainability Committee Meeting held on 12 October, 2022, as circulated to members, be confirmed as a true and correct record of that meeting.*

**CARRIED**

## **3 DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS**

Nil

## **4 DESTINATION REPORTS**

### **4.1 REQUEST FOR SPONSORSHIP - ASHFORD SHOW SOCIETY S12.22.1/16**

### **COMMITTEE RESOLUTION**

Moved: Cr Jo Williams

Seconded: Cr Paul Harmon

*That the Committee recommend to Council that:*

- a) *Council provide sponsorship to the Ashford Show Society for the amount of \$3000 to cover the cost of the fireworks display; and*
- b) *The sponsorship be funded from the Ashford village grant.*

**CARRIED**

## **4.2 COMPLAINTS MANAGEMENT POLICY AND UNREASONABLE CONDUCT BY COMPLAINANTS POLICY S6.8.5**

### **COMMITTEE RESOLUTION**

Moved: Cr Paul Harmon

Seconded: Cr Jo Williams

*That the Committee recommend to Council that the 'Complaints Management Policy' and the 'Unreasonable Conduct by Complainants Policy' be adopted.*

**CARRIED**

## **4.3 REFERRAL OF CONFIDENTIAL REPORT S32.10.1**

### **COMMITTEE RESOLUTION**

Moved: Cr Nicky Lavender

Seconded: Cr Jo Williams

*That the Committee move into Closed (Public excluded) meeting of the Committee and that the press and members of the public be asked to leave the chambers whilst the Committee considers the following items:*

**Item:** #6.1 – S32.10.1 – Request for Reduction in Water Usage Account

**Authority:** Section 10A (2)(b) "The personal hardship of any resident or ratepayer." Local Government Act 1993.

**CARRIED**

## **5 GOVERNANCE REPORTS**

### **5.1 GOVERNANCE - MONTHLY INVESTMENT REPORT S12.12.2**

#### **COMMITTEE RESOLUTION**

Moved: Cr Paul Harmon

Seconded: Cr Nicky Lavender

*The Committee recommend to Council that:*

- i) *the report indicating Council's Fund Management position be received and noted; and*
- ii) *the Certification of the Responsible Accounting Officer be noted.*

**CARRIED**

**5.2 QUARTERLY BUDGET AND OPERATIONAL PLAN 2022/2023 S12.5.1****COMMITTEE RESOLUTION**

Moved: Cr Nicky Lavender

Seconded: Cr Jo Williams

*The Committee recommends to Council that:*

- i) Council's Quarterly Operational Plan and Budget Review for 30 September, 2022 be adopted; and*
- ii) The proposed variations to budget votes for the 2022/2023 Financial Year be adopted providing an estimated Cash Surplus at 30 September, 2022 from operations of \$3,603.*

**CARRIED**

**6 CONFIDENTIAL MATTERS (COMMITTEE-OF-THE-WHOLE)**

At 1.25pm, the Chairperson noted that no members of the public or press were in attendance at the meeting therefore the Committee proceeded to consider the motion to close the meeting to the press and public.

**COMMITTEE RESOLUTION**

Moved: Cr Paul Harmon

Seconded: Cr Jo Williams

*That the Committee proceeds into Closed Committee to discuss the matters referred to it, for the reasons stated in the motions of referral.*

**CARRIED**

**COMMITTEE RESOLUTION**

Moved: Cr Paul Harmon

Seconded: Cr Jo Williams

*That the Committee proceeds out of Closed Committee into Open Committee.*

**CARRIED**

Upon resuming Open meeting at 1.27pm, the Chairperson verbally reported that the Committee had met in Closed Committee, with the Press and Public excluded, and had resolved to recommend to Council the following:

**6.1 REQUEST FOR A REDUCTION IN A WATER USAGE ACCOUNT S32.10.6****COMMITTEE RESOLUTION**

Moved: Cr Paul Harmon

Seconded: Cr Nicky Lavender

*That:*

- i. the report be received; and*
- ii. Council issue an amended account for the property known as 5 Park Street, Gilgai for the total of \$84.72, which is based on the average consumption prior to the leak and write off \$3,003.72.*

**CARRIED**

## **ADOPTION OF RECOMMENDATIONS**

### **COMMITTEE RESOLUTION**

Moved: Cr Paul Harmon

Seconded: Cr Nicky Lavender

*That the recommendations of Closed Committee be adopted.*

**CARRIED**

**The Meeting closed at 1.28pm.**

**9.3 AUDIT RISK AND IMPROVEMENT COMMITTEE MEETING MINUTES - 20 SEPTEMBER 2022****File Number:** S4.11.21 / 22/40840**Author:** Kristy Paton, Corporate Support Officer - Publishing**SUMMARY:**

Please see below for the unconfirmed minutes of the Audit Risk and Improvement Committee Meeting held on Tuesday, 20 September, 2022.

**RECOMMENDATION:**

*That the minutes from the Audit Risk and Improvement Committee meeting held on Tuesday, 20 September, 2022 be received and noted.*

**COMMENTARY:**

**MINUTES OF INVERELL SHIRE COUNCIL  
AUDIT RISK AND IMPROVEMENT COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBERS, ADMINISTRATIVE CENTRE, 144 OTHO STREET,  
INVERELL  
ON TUESDAY, 20 SEPTEMBER 2022 AT 10.00AM**

**PRESENT:** Mr Phil Schwenke (Independent Member), Mr Les Hullick (Independent Member), Cr Nicky Lavender

**ATTENDANCE** Mr Paul Pay, Director Corporate and Economic Services, Mr Ryan Dick, Workforce Services Coordinator for Item #10.3 and Melanie Ford, Corporate Support Officer, Administration Officer – minutes.

**1 APOLOGIES**

Nil

**2 CONFIRMATION OF MINUTES****COMMITTEE RESOLUTION**

Moved: Cr Nicky Lavender

Seconded: Mr Les Hullick (Independent Member)

*That the Minutes of the Audit Risk and Improvement Committee Meeting held on 7 June, 2022, as circulated to members, be confirmed as a true and correct record of that meeting.*

**MATTERS ARISING FROM PREVIOUS MINUTES**

Mr Schwenke wanted to draw attention to 2 topics from the previous minutes, in regards to the Risk Management Framework (page 7, 4<sup>th</sup> paragraph from the bottom of page), being the Risk Management Plan and the Internal Audit Plan and that the penultimate goal for this was to say how does this influence the Internal Audit Plan going forward.



### **3 DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS**

Nil

### **4 INFORMATION REPORTS**

#### **4.1 INTERIM MANAGEMENT LETTER 2021-22 S4.11.21**

##### **SUMMARY:**

This report is for information. It provides details of the Interim Management Letter 2021-22 received by Council.

Mr Pay provided the official management letter that was returned from the audit office to replace the draft. Mr Pay advised the Committee that a Policy Register has been implemented, which includes due dates for future reference and review, and it is expected that by the end of the year that all policies should be reviewed and updated.

Mr Pay also advised that Council has engaged a firm to review the IT policies and this firm has a portal that will bring all policies up to current standards and legislations, and they will update when any changes occur.

Cr Lavender asked if the external auditors had any best practice guidelines with expectations set. Mr Pay stated that the audit office had not provided any information or guidelines in regards to this.

Mr Schwenke stated that a lot of work had been done in regards to the Asset Management that had not been acknowledged.

Mr Pay advised that more work will be done, to be ready for the Interim Audit next year.

## 4.2 ACCOUNTING TREATMENT OF RURAL FIRE SERVICE ('RED FLEET') ASSETS S4.11.21

### SUMMARY:

Mr Hullick queried if there had been a qualified report issued, which Mr Pay advised that the NSW Audit Office have indicated that qualified audit reports would be issued to those Councils that do not record RFS assets within their financial statements.

Mr Schwenke advised that there had been a policy clarification, set by Local Government, in regards to the accounting code of RFS assets.

The Committee discussed the issues surrounding the number of other Councils who were opposed to the accounting of RFS assets.

Mr Pay advised that Council would continue to record RFS assets in the financial statements as we have previously done until a decision has been made.

### COMMITTEE RESOLUTION

Moved: Mr Les Hullick (Independent Member)

Seconded: Cr Nicky Lavender

*That the information be received and noted.*

**CARRIED**

## 4.3 DRAFT INTERNAL AUDIT AND RISK MANAGEMENT GUIDELINES S4.11.21/02

### SUMMARY:

The draft Internal Audit and Risk Management Guidelines as reported to the Audit Risk and Improvement Committee on 13 October, 2021 have not yet come into effect.

Mr Pay advised that the guidelines are still in draft format. Mr Pay contacted the OLG for confirmation and was advised that the circular sets the membership requirements for ARIC. The OLG also advised that the draft legislation to adopt the guidelines still has to go to Parliament for adoption. There was no timeframe provided as to when this was going to happen.

The Committee discussed the issues that surround finding suitable and qualified locals that meet the guidelines for membership requirements to be a part of the ARIC Committee.

Mr Pay stated that there is some direction to start moving forward and being prepared for the July 2024 commencement date.

## **5 RISK MANAGEMENT FRAMEWORK & CONTROLS REPORTS**

### **5.1 RISK MANAGEMENT FRAMEWORK REVIEW S4.11.21/02**

#### **SUMMARY:**

This report provides the Committee with the opportunity to discuss and review Council's Risk Management Framework.

Mr Schwenke provided some history on a Risk Management Framework from around 2017, which was the first one to come through the "chain of audits" (internal audits), which was quite controversial at the time. This ended up being quite useful, with what he believed was a good result, as it was a key talking point and created conversation. It opened up the door to some Councils realising that the ARIC is part of the 3 lines of defence model which is there as an aid to assist Council. From this process came the initial audit plan with the 3 years ahead model.

Mr Pay provided the Committee with the most recent version of the Risk Management Framework.

The Committee discussed Council's Risk Register. Mr Schwenke believed it was a very good generic Risk Register, but there was no detail on Cyber-Security, only Information Systems, which was identified as one of the top 5 risk areas. Mr Pay believed that the external auditors would like a separate risk register for Information Systems. The Committee discussed the potential need of reformatting and updating the document after further review.

Cr Lavender expressed her concerns on having the Information Systems removed from the Corporate Risk Register and having it as a stand-alone document, which the Committee agreed that one Corporate Risk Register is much easier to control.

Mr Pay updated the Committee on the Risk Appetite Workshop. He has been looking at a full day workshop, to be held on 16 November 2022, which would be scheduled the day after the next ARIC meeting. This would allow for the required documentation to be presented at the Ordinary Council meeting in December.

The next round internal audits have not yet commenced. It is anticipated they will be completed by February / March, 2023. The new NSW Government Online planning portal is causing some issues and there has been some internal issues which have prevented the audits being completed earlier. There is a report from NSW Audit office, admitting there has been some teething problems with the new online portal, it was suggested this report could be considered at the November meeting in the interim.

Terms of reference for the DA Audit have been finalised, there are some amendments to be made for the Public Health Audit. Invitations to quote for the internal audits are pending.

#### **Strategic Plan**

The Strategic Plan was discussed. Mr Schwenke asked the question, 'how does this affect us (the Committee)?'. Cr Lavender provided comment stating that she feels it doesn't have a great impact on the Committee and ARIC sits under the Leadership part of the plan. What the committee views as a risk or area of improvement doesn't change.

Mr Hullick brought attention to wording on page 59 (page 14 of the plan), in regards to the community satisfaction with access to health services. The Committee discussed the need to be careful with wording, especially in areas such as this, where Council cannot control the outcome and the outcome may not be achievable. Cr Lavender has been tasked on raising this issue with the General Manager.

**COMMITTEE RESOLUTION**

Moved: Mr Les Hullick (Independent Member)  
Seconded: Cr Nicky Lavender

*That an internal audit plan will be formed after the risk appetite training is completed and the updated risk register is revisited.*

**CARRIED**

**6 EXTERNAL ACCOUNTABILITY REPORTS****6.1 EXTERNAL AUDIT - REVIEW OF THE 2021-22 FINANCIAL STATEMENTS S4.11.21/02****SUMMARY:**

The General Purpose and Special Purpose Financial Reports have been finalised by Council staff and submitted for audit. The Conduct of the Audit report will be provided upon completion of the audit. The NSW Audit Office is scheduled to present an Engagement Closing Report to the Committee at its November meeting. The Committee is requested to reach an opinion on the Financial Statements.

Mr Hullick noted that we did not meet two of the performance indicators.

Cr Lavender was curious about the Debt Recovery and associated figures, which Mr Pay clarified that most of this relates to outstanding Rates and the sale of land for recovery of this. Cr Lavender also asked for more of an explanation on Contract Assets, which Mr Pay explained is Grant Funding works that have been completed and paid for by Council, but not yet paid for by the Grant, which can normally take around three to six months for the claims to be paid.

Mr Pay advised that the Interim Audits were done last week. There are no substantial changes to be made, just some "cosmetic" changes. The Audit team were very happy with Council's accounts.

The Committee discussed the Local Government code and the clarification of the policy change in regards to the accounting treatment of RFS assets.

Mr Schwenke suggested the change of wording in the recommendation, dot point *ii*, point 5 – "*accords with Council's accounting and other records*". As an ARIC, we have never looked at the accounts. Possible example of wording "*As a committee, we have a reasonable level of confidence that the draft.....*".

**COMMITTEE RESOLUTION**

Moved: Cr Nicky Lavender  
Seconded: Mr Les Hullick (Independent Member)

*That:*

- i) If during the audit process, the NSW Audit Office requires any material changes, or discovers any audit issues that would render the Financial Statements false or misleading in any way, the draft financial statements are to be returned to Council for further consideration.*
- ii) It be recorded as a committee, we have a reasonable level of confidence that the draft*

*2021/2022 annual financial report is prepared in accordance with:*

- *the Local Government Act 1993 (as amended) and the Regulations made there under,*
- *the Australian Accounting Standards and professional pronouncements, and*
- *the Local Government Code of Accounting Practice and Financial Reporting, and*
- *presents fairly the Council's operating result and financial position for the year, and*
- *accords with Council's accounting and other records; and*
- *that the Committee is not aware of any matter that would render this report false or misleading in any way.*

**CARRIED**

## **7 LEGISLATIVE COMPLIANCE REPORTS**

### **7.1 COMPLIANCE REPORTING S4.11.21**

#### **SUMMARY:**

This report details Council's achievements in meeting the requirements of the Office of Local Government (OLG) compliance calendar. The most recent Strategic Task Council Reports are attached for the Committee's information.

#### **COMMITTEE RESOLUTION**

Moved: Mr Les Hullick (Independent Member)

Seconded: Cr Nicky Lavender

*That the Committee note the information.*

**CARRIED**

## **8 INTERNAL AUDIT PROGRAM REPORTS**

### **8.1 COUNCIL POLICIES REVIEW DATES S4.11.21**

#### **SUMMARY:**

This report provides further detail on the currency of policies of Council.

#### **COMMITTEE RESOLUTION**

Moved: Cr Nicky Lavender

Seconded: Mr Les Hullick (Independent Member)

*That the report be received and noted.*

## **9 GENERAL BUSINESS REPORTS**

### **9.1 OUTSTANDING ACTIONS REPORT S4.11.21**

#### **SUMMARY:**

The purpose of this report is to provide the Committee with an update of previous resolutions with actions that remain incomplete.

#### **RECOMMENDATION:**

*That the Committee receive the report and note the information provided.*

### **9.2 INTERNAL AUDITS - OUTSTANDING ACTIONS REPORT S4.11.21**

#### **SUMMARY:**

The purpose of this report is to provide the Committee with an update on outstanding internal audit recommendations.

The Committee discussed how Cyber Security NSW has offered to assist Council and how this is a great opportunity to have a look at where we sit, and how it will drive more policies in the future.

The Committee discussed Workplace Wellness and how we can implement some additional features from our Strategic Plan to ensure we continue to improve on this.

#### **COMMITTEE RESOLUTION**

Moved: Mr Les Hullick (Independent Member)

Seconded: Cr Nicky Lavender

*That the Committee receive the report and note the information provided.*

### 9.3 WHS UPDATE REPORT S4.11.21

#### SUMMARY:

This report is to update the Committee on progress to implement a corrective action plan that was developed following State Cover's audit of Inverell Shire Council's WHS Management System (WHSMS).

Mr Ryan Dick, Workforce Services Coordinator provided a summary of his report and provided the following information to the Committee.

Since the last meeting, Council has been working on a Traffic Management Plan for the Works Depot, which has been developed, including policies, markings and signage. There has also been a Plan completed for the Landfill, that included Forklift safety. Safe work has done a review of these sites and were very happy.

Council has continued to work on staff training across all branches, especially in areas of high risk such as working at heights and confined spaces. Due to covid restrictions, we have some catching up to do with this but we are moving forward and looking ahead.

Work with the WHS Contractor has continued, who has reviewed all the safe work method statements and the risk management policy. The WHS Contractor is also working on standard operating procedures.

In regards to HR and Recruitment, the Corporate Support Officer and Corporate Support Officer – Risk has not yet been filled. These roles have been readvertised and interviews for these positions have been scheduled.

There is continuous improvement pathway being undertaken with Statewide Mutual, a self-audit will be completed initially followed by an annual review.

The Committee agreed that Mr Dick should continue with these reports for each meeting.

#### COMMITTEE RESOLUTION

Moved: Mr Les Hullick (Independent Member)

Seconded: Cr Nicky Lavender

*That the Committee receive the report and note the information provided.*

### 10 OTHER BUSINESS

Nil

### 11 NEXT MEETING

15<sup>th</sup> November, 2022 – dependent on the scheduling of the Risk Appetite workshop.

**The Meeting closed at 12:01pm.**

#### ATTACHMENTS:

Nil

**10 DESTINATION REPORTS****10.1 DRAFT DELIVERY PLAN 2022 - 2024****File Number:** S4.13.2 / 22/37080**Author:** Paul Henry, General Manager**SUMMARY:**

A draft Delivery Plan is included in this Business Paper for consideration.

**RECOMMENDATION:**

*A matter for Council.*

**COMMENTARY:**

The draft Delivery Plan is attached as an Appendix to this report. The plan:

- a) Emphasises a number of key principles that guide the delivery of Council services
- b) The service strategies for Council's core functions, and
- c) A section for Special Projects proposed for 2022 – 24. This section needs to be finalised by Council.

1. Special Projects

## i) Assessed

The following projects proposed by Councillors at briefing sessions have been the subject of a preliminary assessment. Council is requested to make a decision on whether to include these individual projects in the Delivery Plan.

Project	Initial Estimate	Fund/Achievable
Refurbish Taxi Rank	\$20K	<ul style="list-style-type: none"> <li>• Prepare treatment plan</li> <li>• Seek Transport Infrastructure Grant</li> <li>• Achievable</li> </ul>
Extend CBD Renewal	\$TBD	<ul style="list-style-type: none"> <li>• Concept developed</li> <li>• Engineering plans yet to be prepared</li> <li>• Implementation unlikely</li> <li>• Retain in 'forward plan'</li> </ul>
Pedestrian Crossing on O'Connor Street (Inverell High School)	Opportunity Cost	<ul style="list-style-type: none"> <li>• Review the Traffic Management Plan for IHS</li> <li>• Achievable</li> </ul>
More Shade Tables Victoria Park and Lake Inverell	\$TBD	<ul style="list-style-type: none"> <li>• Included in Masterplan being prepared by Ross Planning</li> </ul>



		<ul style="list-style-type: none"> <li>Achievable</li> </ul>
Document Local Aboriginal History	Opportunity Cost	<ul style="list-style-type: none"> <li>Investigate the proposal</li> <li>Investigation achievable</li> </ul>
Upgrade Tingha Sport & Recreation Ground (Plan)	Opportunity Cost	<ul style="list-style-type: none"> <li>Sports Council to assess and then prepare upgrade plan</li> <li>Achievable: if the Masterplan is approved.</li> </ul>
Assist with the establishment of an Aboriginal Keeping Place	Opportunity Cost	<ul style="list-style-type: none"> <li>Local Aboriginal group developing a concept. Advice provided</li> <li>No budget for financial contribution</li> </ul>
Skate Park in Delungra	\$120K	<ul style="list-style-type: none"> <li>Prepare plans</li> <li>Include in Prospectus</li> <li>Seek grant funding</li> <li>Planning achievable</li> <li>Implementation dependent on grants</li> </ul>
Upgrade Tennis Courts at Bonshaw Hall	\$150K	<ul style="list-style-type: none"> <li>Prepare plan</li> <li>Needs grant funding</li> <li>Planning achievable</li> </ul>
Provide 2 street lights (Hill & Ward Streets, Bonshaw)	\$20K	<ul style="list-style-type: none"> <li>2 solar lights could be provided</li> <li>Connection to grid more cost</li> <li>Achievable</li> </ul>
Air Conditioning - Yetman Hall	\$150K	<ul style="list-style-type: none"> <li>No funding source identified</li> </ul>
Upgrade Play Equipment in Yetman Parks	\$30K	<ul style="list-style-type: none"> <li>Hall Committee provided with catalogue to prioritise equipment request</li> <li>Planning achievable</li> </ul>
Acquire Additional Land	\$TBD	<ul style="list-style-type: none"> <li>Awaiting opportunity to make offer</li> </ul>
Memory Garden	\$40K	<ul style="list-style-type: none"> <li>Plan prepared</li> <li>Some tradespersons committed</li> <li>Site to be finalised</li> <li>Achievable</li> </ul>
Beautification of Evans Street	\$TBD	<ul style="list-style-type: none"> <li>Plans required to be prepared</li> <li>Planning achievable</li> <li>Funding would need to be sourced</li> </ul>

## ii) Actioned

These suggested projects have been 'actioned' and can be noted.

Project	Action
Silo Artwork	<ul style="list-style-type: none"> <li>No action. No suitable sites identified.</li> </ul>
Review Transport Plan for e-scooter use	<ul style="list-style-type: none"> <li>Matter being reviewed by TfNSW</li> </ul>
Arthur Street Park	<ul style="list-style-type: none"> <li>Included in current review being conducted by Ross Planning</li> </ul>
Artwork for KFC Roundabout	<ul style="list-style-type: none"> <li>Public Art Committee addressing</li> </ul>
Extend Lake Inverell Walk paths	<ul style="list-style-type: none"> <li>Included in upgrade plans for area</li> <li>\$100K in 2022/2023 Budget for work</li> </ul>
Extend Copeton Northern Foreshores camping area	<ul style="list-style-type: none"> <li>No action. Not achievable.</li> </ul>
Extended Shared Walkways	<ul style="list-style-type: none"> <li>PAMP plan will be reviewed during this term of Council</li> </ul>
Improve Park in Delungra	<ul style="list-style-type: none"> <li>\$60K in 2022/23 budget to upgrade park</li> </ul>
Review Disability Action Plan	<ul style="list-style-type: none"> <li>Review commenced</li> </ul>
Pump Track Installed	<ul style="list-style-type: none"> <li>In progress</li> </ul>
Develop Lake Inverell for Bike Track	<ul style="list-style-type: none"> <li>Being considered by Ross Planning</li> </ul>
Public Toilets in Otho Street	<ul style="list-style-type: none"> <li>'Watching Brief'</li> </ul>
Second Skate Facility – Inverell	<ul style="list-style-type: none"> <li>No action</li> </ul>
Cultural Officer	<ul style="list-style-type: none"> <li>Review role of Events Officer (current position)</li> </ul>

**ATTACHMENTS:**1. Draft Delivery Plan - 2022-2024 [↓](#)



## 2022/2024 DELIVERY PLAN - DRAFT







## Our Vision

### **‘A PROGRESSIVE AND COHESIVE COMMUNITY’**

Council will display the required level of civic leadership required for our communities to be resilient, progressive and inclusive.

We will support and encourage the business sector in order that the local economy is diverse and strong.

We will advocate on behalf of our communities to ensure that services are available for a healthy, safe and educated lifestyle. We will protect and support our natural and built environment.

We will deliver services and construct infrastructure that our community needs.

## Our Mission

### **‘TO WORK WITH THE COMMUNITY IN PROVIDING AND FACILITATING THE PROVISION OF QUALITY SERVICES THAT CONTRIBUTE TO THE PROGRESS AND COHESIVENESS OF THE COMMUNITY’**

## Our Values

### **WHEN PURSUING OUR MISSION WE WILL STRIVE TO DISPLAY:**

- Selflessness
- Teamwork
- Respect
- Integrity
- Vision
- Excellence

## Our Mission

### **INVERELL SHIRE COUNCIL WILL:**

- Work with the community
- Provide quality services
- Strive for progress and cohesion



# Our Plans for the Future

## INTRODUCTION

Every Council is required to prepare a number of connected plans, that sets out how Council intends to work for the community in the short and long term. These plans are the Community Strategic Plan, the Delivery Plan and the Annual Operational Plan.

These plans are based on the community's priorities.

### 1. COMMUNITY STRATEGIC PLAN (CSP)

The Community Strategic Plan is our primary strategic document. It sets out our shared goals and aspirations for the future as well as the Council's mission and purpose.

### 2. DELIVERY PLAN

This plan brings the aspirations and objectives set out in the CSP into reality. The Delivery Plan is a four (4) year plan, outlining the 'Term Activities', which aligns directly with the objectives defined in the Strategic Plan. The Delivery Plan provides greater detail on the strategies to be used in the construction of the Operational Plan.

### 3. OPERATIONAL PLAN

The Delivery Plan is reviewed annually to establish which objectives set out in the Community Strategic Plan can be achieved within Council's available resources and an Operational Plan of actions for the coming year is created.

Each Operational Plan action relates to a Delivery Program strategy, which is then linked to a priority in the Community Strategic Plan.

This ensures that Council's long-term planning is consistent with the current and future needs of the community.

# Our Organisation

## COUNCIL



## GENERAL MANAGER



### DIRECTOR

### CIVIL AND ENVIRONMENTAL SERVICES



Statutory and Strategic Planning  
 Environmental and Public Health  
 Building Control  
 Waste Management Services  
 Public and Private Swimming Pools  
 Caravan Park Supervision  
 Cemetery Operations  
 Regulatory Services and Compliance  
 Heritage Matters  
 Survey & Design  
 Works Branch Operations  
 Major Drainage  
 Fleet Operations  
 Private Works  
 Weight of Loads  
 Sporting Facilities Services  
 Parks & Reserves Services  
 Local Emergency Management  
 Water Services  
 Sewerage Services  
 Traffic Management Services  
 Bridges Maintenance & Constructions  
 Roads Maintenance Services  
 Roads Construction Services

### DIRECTOR

### CORPORATE & ECONOMIC SERVICES



Corporate/Strategic Planning  
 Corporate/Administrative Services  
 Economic Development  
 Property Development  
 Financial Services  
 Information Services  
 Workforce Services  
 Asset Management  
 Rural Addressing  
 Procurement & Contracts  
 Depot Services  
 Fleet Management Services  
 Library Services  
 Tourism Services  
 Cultural Development  
 Community/Social Development  
 Community Services  
 Aerodrome Services  
 Rural Fire Service liaison  
 State Emergency Service liaison



## OUR DELIVERY PLAN



## 1. KEY PRINCIPLES

When Council undertakes the wide range of services 'mandated' by the Community Strategic Plan, a number of key strategies guide the delivery of these services. These strategies seek to place Council in a position to be able to deliver services on an ongoing basis and to discharge its stewardship responsibilities on behalf of the community.

The key principles are:

### A. MAINTAIN FINANCIAL SUSTAINABILITY

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**COUNCIL WILL:**

- i) Have adequate cash reserves to assist with the funding of major infrastructure projects,*
  - ii) Pursue responsible and sustainable spending on services required by the community,*
  - iii) Ensure the level of service provided by Council can be funded in the long term,*
  - iv) Review operations to identify cost effective methods of delivering services (continuous improvement),*
  - v) Utilise loan borrowings if Council determines a major capital project will deliver intergenerational community benefits,*
  - vi) Pursue grant funding wherever possible.*
- 

### B. FOCUS ON ASSET MANAGEMENT

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**COUNCIL WILL:**

- i) Allocate funds towards maintaining community assets in a 'satisfactory' condition,*
  - ii) Identify the need for new and upgraded assets,*
  - iii) Ensure that the Long Term Financial Plan has capacity to maintain the new and upgraded assets prior to acquiring/ building the assets,*
  - iv) Manage the corporate risks.*
-



## 2. SERVICE STRATEGIES

### 2.1 LEADERSHIP

**‘WE WILL BE AN ACCOUNTABLE AND RESPONSIBLE COUNCIL THAT WILL BE INVOLVED WITH THE COMMUNITY AND RESPONSIBLY MANAGE PUBLIC RESOURCES’**



#### Objectives

*Where do we want to be?*



#### Strategies

*How will we get there?*

#### 1. COUNCIL IS RESPONSIBLE & ACCOUNTABLE

- 1.1 Partner, engage and communicate with our community to make informed decisions and deliver services, projects and initiatives
- 1.2 Provide the community with responsible and accountable decision making when undertaking the civic duties of Council
- 1.3 Advocate on behalf of the community for outcomes important to the community

#### 2. COUNCIL IS SUSTAINABLE AND PLANS FOR THE FUTURE

- 2.1 Provides clear long-term plans for the future
- 2.2 Operates in a financially sustainable and responsible manner
- 2.3 Council's long-term financial plan is based on sound asset management information and is affordable and responsible

#### 3. COUNCIL IS COGNISANT OF CURRENT ISSUES

- 3.1 Community networks are established to inform Council on community issues
- 3.2 Council has a strong working relationship with other levels of Government and the community issues being addressed by the Government



## Partners who can help achieve our objectives

- ✓ Residents and local groups
- ✓ Federal and State Members of Parliament
- ✓ Office of Local Government
- ✓ Other relevant State Agencies
- ✓ Media
- ✓ Local Government NSW



## Outcomes - How do we know we've arrived?

MEASURE	BENCHMARK
Decisions made by Council made in open session	90%
Community consultations with local groups/community	6 per annum
Council has unrestricted cash reserves to meet liquidity needs	\$1.5M - \$4M
Council complies with legislative strategic tasks and Integrated Planning and Reporting.	Achieved
Council receives an unqualified Audit Report each year	Achieved

## 2.2 PROSPERITY

**‘THE SHIRE HAS A DIVERSE, STRONG LOCAL ECONOMY THAT PROVIDES OPPORTUNITIES THAT CONTRIBUTE TO THE QUALITY OF LIFE FOR THE COMMUNITY’**







### Objectives *Where do we want to be?*



### Strategies *How will we get there?*

#### 1. A FRAMEWORK IS IN PLACE TO MAXIMISE ECONOMIC OPPORTUNITIES

- 1.1 Council provides suitable zoned and sized land to facilitate development.
- 1.2 Business development and investment is encouraged.

#### 2. THE VISITOR ECONOMY IS SUPPORTED

- 2.1 Tourism opportunities are supported.
- 2.2 Events that foster cultural, recreational and community interaction is supported.

#### 3. THE SHIRE IS REGARDED AS A DESTINATION TO LIVE, WORK AND INVEST

- 3.1 Council supports opportunities for business expansion.
- 3.2 Advocate for a competitive and progressive agricultural and business environment.

## Partners who can help achieve our objectives

- ✓ Transport for NSW
- ✓ Destination NSW
- ✓ Transport Operators
- ✓ Peak representative bodies for business / agriculture / industry



## Outcomes - *How do we know we've arrived?*

MEASURE	BENCHMARK
The Shires average 3 year Gross Regional Product is increasing	90%
Visitor numbers through the Visitor Information Centre exceed benchmark and visitor data released by Destination NSW is increasing	60,000 per annum
Asset Renewal	The Building and Asset Renewal Ratio is greater than 100% (average over 3 years)
Infrastructure condition	The Infrastructure Backlog Ratio is less than 2%

## 2.3 LIVEABILITY

**‘OUR COMMUNITY IS HEALTHY, SAFE, EDUCATED AND OFFERS OPPORTUNITIES FOR PEOPLE OF ALL AGES AND ABILITIES. WE VALUE OUR NATURAL AND BUILT ENVIRONMENT’**



### Objectives

*Where do we want to be?*



### Strategies

*How will we get there?*

#### **1. OUR COMMUNITY IS SAFE, HEALTHY, EDUCATED AND ACTIVE**

- 1.1 Provide a range of sport, recreation and play spaces that encourage active participation in a healthy lifestyle.
- 1.2 Advocate for quality medical and health services.
- 1.3 Partner with the NSW Police Force to deliver community safety programs and reduce crime.
- 1.4 Advocate for a broad range of educational opportunities for all members of the community.
- 1.5 Partner with emergency services to reduce the risks from emergency events.
- 1.6 Provide opportunities for recreational, cultural and social events.

#### **2. OUR COMMUNITY IS INCLUSIVE AND ACCESSIBLE**

- 2.1 Provide improved access to services, buildings, spaces, places and activities for people with a disability.
- 2.2 Provide services in a manner that supports social interaction.
- 2.3 Partner with responsible agencies to facilitate social and physical wellbeing of the community.

#### **3. OUR NATURAL ENVIRONMENT IS PROTECTED AND SUSTAINED**

- 3.1 Partner with local groups and responsible agencies to preserve and maintain our natural environment.
- 3.2 Effectively manage public lands.
- 3.3 Ensure compliance with environmental regulations and controls.

#### **4. OUR BUILT ENVIRONMENT IS FUNCTIONAL AND SUSTAINABLE**

- 4.1 Ensure the Council's Local Environmental Plan (LEP) is reflective of community needs and expectations.
- 4.2 Advocate for telecommunications services that meet current and future community requirements.

## Partners who can help achieve our objectives

- ✓ Local Community Groups /Clubs
- ✓ Local Land Services
- ✓ State Emergency Services
- ✓ Rural Fire Services
- ✓ NSW Fire and Rescue
- ✓ State Agencies
- ✓ NSW Police Force
- ✓ Hunter New England Health Service



## Outcomes - How do we know we've arrived?

MEASURE	BENCHMARK
Community satisfaction with access to public library and cultural spaces.	90%
Community satisfaction with sport, recreation and playground facilities.	90%
Community satisfaction with accessibility to public spaces.	90%
Community satisfaction with access to health services.	60%
Community satisfaction with public safety services.	80%
Community satisfaction with the state of the environment of the Shire.	80%



## 2.4 SERVICES & INFRASTRUCTURE

**‘OUR COMMUNITY IS ENHANCED BY THE PROVISION OF CIVIC SERVICES AND INFRASTRUCTURE. THESE SERVICES ARE PLANNED AND FINANCIALLY SUSTAINABLE’**



### Objectives

*Where do we want to be?*



### Strategies

*How will we get there?*

#### **1. THE TRANSPORT NETWORK IS SAFE, CONVENIENT AND EFFICIENT**

- 1.1** Local and regional roads are maintained to a satisfactory standard.
- 1.2** The road network meets the community's needs in terms of traffic capacity, economic and social connectivity.
- 1.3** The cycleway and pedestrian facilities encourages economic and social connections.
- 1.4** The Stormwater Management System is efficient and effective to the design standard.

#### **2. INFRASTRUCTURE PROVIDED BY COUNCIL IS FIT FOR CONTEMPORARY USE**

- 2.1** Council buildings and facilities are available to deliver services at the level approved by Council.
- 2.2** Council utilises modern and efficient plant/equipment to meet operational needs.

#### **3. COUNCIL PROVIDES SERVICES IN A CONSISTENT AND EQUITABLE MANNER**

- 3.1** Water and sewer services meet the needs of the Community.
- 3.2** Waste services effectively integrate waste management and reuse of materials from the waste stream.
- 3.3** Community amenities are clean and serviceable.
- 3.4** Council attracts, retains and trains staff so that the organisation has a skilled and diverse workforce.

### Partners who can help achieve our objectives

- ✓ Council Staff
- ✓ Suppliers and Contractors
- ✓ Various State Agencies



## Outcomes - How do we know we've arrived?

**Note:** The ratios and benchmarks are the Financial Performance Indicators prepared by the Office of Local Government.

MEASURE	BENCHMARK
Building and Asset Renewal Ratio	<i>Greater than 100% average over 3 years</i>
Infrastructure Backlog Ratio	<i>Less than 2%</i>
Assets Maintenance Ratio	<i>Greater than 100% average over 3 years</i>
Real Operating Expenditure per Capita	<i>A decrease in Real Operating Expenditure per Capita over time</i>
Dept Service Ratio	<i>Greater than 0% and less than or equal to 20% average over 3 years</i>
Operating Performance Ratio	<i>Greater or equal to break even average over 3 years</i>



### 3. SPECIAL PROJECTS

In addition to a continuation of Council's recurrent services, asset maintenance and asset renewal programs, Council has determined a number of projects it would like to pursue during the 2022 – 2024 Council term.

#### **DELIVERY PLAN PROJECTS**

To Be Determined

## LONG TERM FINANCIAL PLAN

Council has prepared a Long Term Financial Plan (LTFP) that reflects Council's aspirations expressed in the Community Strategic Plan and the decisions taken in this Delivery Plan. The LTFP also reflects Council Policy of operating a 'balanced budget'. The LTFP shows that Councils' will seek to be financially sustainable and responsible over the assessed 10 year period.

### INVERELL SHIRE COUNCIL CONSOLIDATED PROFIT AND LOSS STATEMENT (COMBINED GENERAL, WATER AND SEWERAGE FUNDS) (INCLUDING ADDITIONAL SPECIAL VARIATION)

ESTIMATES FOR	2022/2023 \$000	2023/2024 \$000	2024/2025 \$000	2025/2026 \$000	2026/2027 \$000
<b>EXPENSES FROM ORDINARY ACTIVITIES</b>					
Employee Benefits & On Costs	15,735	16,201	16,608	17,053	17,466
Borrowing Costs	448	414	383	359	338
Materials & Contracts	8,654	8,962	9,233	9,463	10,106
Depreciation	12,730	12,767	12,805	12,836	12,867
Other Expenses	4,910	5,000	5,112	5,230	5,351
<b>TOTAL EXPENSES FROM ORDINARY ACTIVITIES</b>	<b>42,476</b>	<b>43,344</b>	<b>44,141</b>	<b>44,941</b>	<b>46,128</b>
<b>REVENUE FROM ORDINARY ACTIVITIES</b>					
Rates & Annual Charges	( 23,771)	( 24,379)	( 24,955)	( 25,545)	( 26,180)
User Charges & Fees	( 5,406)	( 5,504)	( 5,603)	( 5,711)	( 5,840)
Interest & Investment Revenue	( 682)	( 948)	( 1,224)	( 1,224)	( 1,224)
Other Revenue	( 696)	( 701)	( 707)	( 714)	( 721)
Grants & Contributions provided for operating purposes	( 12,052)	( 12,127)	( 12,506)	( 12,732)	( 12,977)
Net Gain/Loss on Disposal of Assets	( 48)	( 310)	( 104)	( 165)	( 290)
<b>TOTAL REVENUE FROM ORDINARY ACTIVITIES BEFORE CAPITAL AMOUNTS</b>	<b>( 42,654)</b>	<b>( 43,969)</b>	<b>( 45,100)</b>	<b>( 46,090)</b>	<b>( 47,233)</b>
<b>(SURPLUS)/DEFICIT FROM ORDINARY ACTIVITIES BEFORE CAPITAL AMOUNTS</b>	<b>( 178)</b>	<b>( 625)</b>	<b>( 959)</b>	<b>( 1,148)</b>	<b>( 1,105)</b>
Grants & contributions provided for Capital Purposes	( 941)	( 8,801)	( 874)	( 874)	( 875)
<b>(SURPLUS)/DEFICIT FROM ORDINARY ACTIVITIES AFTER CAPITAL AMOUNTS</b>	<b>( 1,119)</b>	<b>( 9,426)</b>	<b>( 1,833)</b>	<b>( 2,022)</b>	<b>( 1,979)</b>
Extraordinary Items					
<b>(SURPLUS)/DEFICIT FROM ORDINARY ACTIVITIES</b>	<b>( 1,119)</b>	<b>( 9,426)</b>	<b>( 1,833)</b>	<b>( 2,022)</b>	<b>( 1,979)</b>
<b>ADD BACK NON-CASH ITEMS</b>					
Depreciation	( 12,730)	( 12,767)	( 12,805)	( 12,836)	( 12,867)
Carrying Amount of Assets Sold (Book Value of Plant & Equipment to be sold)	( 663)	( 413)	( 360)	( 640)	( 232)
<b>TOTAL NON-CASH ITEMS</b>	<b>( 13,393)</b>	<b>( 13,181)</b>	<b>( 13,165)</b>	<b>( 13,476)</b>	<b>( 13,099)</b>
<b>CAPITAL AMOUNTS</b>					
Repayment by Deferred Debtors	-	-	-	-	-
Loan Proceeds	( 10,000)	-	-	-	-
Acquisition of Assets	22,910	27,270	16,225	15,242	13,663
Principal Loan Repayments	950	789	760	604	391
<b>TOTAL CAPITAL AMOUNTS</b>	<b>13,860</b>	<b>28,059</b>	<b>16,985</b>	<b>15,846</b>	<b>14,054</b>
<b>CONSOLIDATED NET (PROFIT)/LOSS</b>	<b>( 652)</b>	<b>5,453</b>	<b>1,987</b>	<b>348</b>	<b>( 1,024)</b>
<b>INTERNALLY RESTRICTED ASSET MOVEMENTS</b>					
Net Transfers to/From Internally Restricted Assets	648	( 5,456)	( 1,991)	( 352)	1,020
<b>UNALLOCATED CONSOLIDATED NET (PROFIT)/LOSS</b>	<b>( 4)</b>	<b>( 4)</b>	<b>( 4)</b>	<b>( 4)</b>	<b>( 4)</b>

**COUNCIL OF THE SHIRE OF INVERELL**  
**CONSOLIDATED BALANCE SHEET**  
**(COMBINED GENERAL, WATER AND SEWERAGE FUNDS)**  
**(INCLUDING ADDITIONAL SPECIAL VARIATION)**

	Estimated 2023 \$'000	Estimated 2024 \$'000	Estimated 2025 \$'000	Estimated 2026 \$'000	Estimated 2027 \$'000
<b>ASSETS</b>					
<b>CURRENT ASSETS</b>					
Cash and Cash Equivalents	2,769	2,698	2,712	2,695	2,867
Investments	10,669	11,069	10,869	10,369	11,069
Receivables	3,663	3,664	3,666	3,668	3,670
Inventories	518	518	518	518	518
Contract Assets	1,273	1,173	1,083	1,003	933
Other	447	447	447	447	447
Non-Current assets classified as held for sale	-	-	-	-	-
<b>TOTAL CURRENT ASSETS</b>	<b>19,339</b>	<b>19,569</b>	<b>19,295</b>	<b>18,700</b>	<b>19,504</b>
<b>NON - CURRENT ASSETS</b>					
Investments	55,566	49,566	47,566	47,566	47,566
Receivables	554	553	551	549	547
Infrastructure, Property, Plant and Equipment	785,587	799,677	802,737	804,503	805,067
Investment Property	3,280	3,280	3,280	3,280	3,280
<b>TOTAL NON - CURRENT ASSETS</b>	<b>844,987</b>	<b>853,076</b>	<b>854,134</b>	<b>855,898</b>	<b>856,460</b>
<b>TOTAL ASSETS</b>	<b>864,326</b>	<b>872,645</b>	<b>873,429</b>	<b>874,598</b>	<b>875,964</b>
<b>LIABILITIES</b>					
<b>CURRENT LIABILITIES</b>					
Payables	2,752	2,694	2,635	2,575	2,514
Income Recieved in Advance	-	-	-	-	-
Contract Liabilities	1,395	1,135	905	715	555
Borrowings	790	760	603	391	407
Employee Benefit Provisions	4,910	4,910	4,910	4,910	4,910
Provisions	212	212	212	212	212
<b>TOTAL CURRENT LIABILITIES</b>	<b>10,059</b>	<b>9,711</b>	<b>9,265</b>	<b>8,803</b>	<b>8,598</b>
<b>NON - CURRENT LIABILITIES</b>					
Payables	-	-	-	-	-
Borrowings	9,944	9,185	8,582	8,191	7,783
Employee Benefit Provisions	92	92	92	92	92
Provisions	6,891	6,891	6,891	6,891	6,891
<b>TOTAL NON - CURRENT LIABILITIES</b>	<b>16,927</b>	<b>16,168</b>	<b>15,565</b>	<b>15,174</b>	<b>14,766</b>
<b>TOTAL LIABILITIES</b>	<b>26,986</b>	<b>25,879</b>	<b>24,830</b>	<b>23,977</b>	<b>23,364</b>
<b>NET ASSETS</b>	<b>837,340</b>	<b>846,766</b>	<b>848,599</b>	<b>850,621</b>	<b>852,600</b>
<b>EQUITY</b>					
Retained Earnings	596,167	605,593	607,426	609,448	611,427
Revaluation Reserves	241,173	241,173	241,173	241,173	241,173
Council equity interest	837,340	846,766	848,599	850,621	852,600
Minority equity interest	-	-	-	-	-
<b>TOTAL EQUITY</b>	<b>837,340</b>	<b>846,766</b>	<b>848,599</b>	<b>850,621</b>	<b>852,600</b>



**10.2 DONATIONS POLICY****File Number:** S4.14.4/02 / 22/40395**Author:** Paul Henry, General Manager**SUMMARY:**

This report addresses the issues raised during a review session on Council's Policy documents.

**RECOMMENDATION:**

*That:*

- A. Part 2 of the existing 'Donations Policy' be rescinded and replaced with the attached 'Donation/Financial Assistance' Policy,*
- B. Part 3 'Annual Donations' be amended as set out in the body of the report; and*
- C. Council determine the maximum amount of any Donation/Financial Assistance that will be granted under the various programs.*

**COMMENTARY:**

Council's existing donations policy was discussed during a briefing session on 26 October, 2022 and a number of issues were identified for determination.

**A. AMENDMENTS TO EXISTING POLICY**

The consensus during the briefing session was that this policy needs to be amended to:

- i. Revise the categorisation of donations between 'small donations' (\$200) and 'Donations' (over \$200);
- ii. Consider amending the General Manager's Delegation of Authority to determine 'small donations';
- iii. Consider the development of an assessment criteria for donations; and
- iv. Review 'standard' annual donations.

A draft policy is suggested in item c (below) – this addresses items (i), (ii) and (iii).

In respect to the 'standard' donations the table shown below suggests a specific action for each of the grants listed in the policy.

<u>Grant</u>	<u>Suggestion</u>
• Ashford & District Garden Club	Remove, event no longer held.
• Ashford Tennis Club	Retain, Council owned facility
• Australia Day – Pioneer Village	Remove
• Grafton to Inverell Cycling Classic	Retain
• Overseas Visits	Remove
• Homes for the Aged	Retain
• Inverell Girl Guides	Retain
• Inverell Garden Group	Remove, no longer held
• Inverell Art Society	Remove, separate budget

• Inverell Rescue Squad	Retain
• Inverell Showground Trust	TBD. Refer separate report
• Inverell Town Hall	Retain
• Public Halls	Revised (see section B below)
• Public Hall Committees	Retain
• Sapphire Shears	Re-word, no Sapphire Shears provided
• Ashford Shearing	Remove, no competition held
• Yetman Bus	Retain

#### **B. PUBLIC HALLS – REVISED**

Council staff arrange for the annual inspection/servicing of the illuminated exit signage and fire extinguishers in all public halls. This service is undertaken to ensure these necessary safety checks are completed. The associated costs are met by Council. A suggested revised clause is:

- a) That Council arrange/undertake an annual inspection/servicing of the illuminated emergency exit lighting systems installed in all public halls vested in Council,
- b) That Council arrange an annual service of the fire safety facilities (extinguishers, fire blankets etc) installed in all public halls vested in Council, and
- c) The costs associated with these activities be funded by Council.

#### **C. DRAFT DONATIONS POLICY**

Attached to this report is a draft 'Donations Policy' which seeks to accommodate the view of Councillors as expressed at the briefing session.

The key features of the attached documentation are:

- Replaces existing policy
- No differentiation between 'small donations' and 'donations'
- Sets a maximum donation amount (note: if this approach is suggested, Councillors are requested to determine the 'maximum')
- Specifies the range of activities that are eligible to be funded from the donations vote
- Donations are for activities that align with Council's Community Strategic Plan or other planning documents.

#### **RISK ASSESSMENT:**

Nil

#### **POLICY IMPLICATIONS:**

Nil

#### **CHIEF FINANCIAL OFFICERS COMMENT:**

Nil

#### **LEGAL IMPLICATIONS:**

Nil

**ATTACHMENTS:**

1. **DRAFT Donations/Financial Assistance Policy** [↓](#)





MANAGEMENT POLICY:	DRAFT - DONATIONS POLICY / FINANCIAL ASSISTANCE
Ref:	

Contact Officer	Director Corporate & Economic Services, Corporate Services
Approval Date	## ## 2022
Approval Authority	General Manager
Amended	
Reviewed	November 2022
Date of Next Review	November 2024

### 1. Policy statement

Section 356 of the Local Government Act permits a Council to financially assist 'others' for the purpose of exercising one or more of Council's functions. The Purpose of providing donations from public funds is to help groups or organisations deliver a 'public benefit'.

The donations program is undertaken to help Council achieve its objectives which are set out in the Community Strategic Plan. This plan identifies Council's long-term vision and any request for financial assistance needs to address a specific aspect of that vision.

### 2. Categories of Financial Assistance (Donations)

Council has determined that the following areas of community activities are eligible for financial assistance:

#### 2.1. Community Programs and Projects

The aim is to assist projects or programs that:

- Increase access, equity and participation in community activities, by all members of the community, particularly people living with a disability.
- Celebrate our community social and cultural diversity
- Increase community safety

Funding available: \$22K

Maximum grant any one application: TBD

### 2.2. Recreational Facilities and Health Programs

The aim is to assist projects or programs that:

- Improve existing facilities
- Increase the activation of public spaces
- Improve community health outcomes
- Collaborate with Stage Agency programs

Funding available: \$10K

Maximum grant any one application: TBD

### 2.3. Art and Cultural Initiatives

The aim is to assist projects and programs that:

- Develop new public works
- Grow the creative opportunities available to musicians, artists and creative workers, in all forms of cultural expression.

Funding available: \$14K

Maximum grant any one application: TBD

### 2.4. Village Grants

Each village is allocated a sum in the annual operating plan of Council. The aim is for Council to support projects or programs that:

- Improves Council owned infrastructure in a village
- Enhances the Community's connectedness to the village
- Provide opportunities through recreational, art or cultural activities.

Funding available:

Ashford Community Works	\$10,322
Bonshaw Community Works	\$2,663
Bukkulla Community Works	\$1000
Delungra Community Works	\$23,089
Elsmore Community Works	\$8,540
Gilgai Community Works	\$35,550
Graman Community Works	\$12,600
Gum Flat Community Works	\$7,540
Nullamanna Community Works	\$8,540
Oakwood Community Works	\$8,540
Stannifer Community Works	\$8,540
Tingha Community Works	\$25,680
Yetman Community Works	\$31,900

Maximum grant any one application: TBD

### 3. Eligibility Criteria

To be eligible to seek financial assistance from Council, applicants must meet the following criteria:

- Must be a 'not for profit' organisation, an incorporated body or a service club that seeks to primarily service residents of the Inverell Shire Council area.
- Must complete an 'application for assistance' and provide the required supporting documentation outlined in the application form (application form is shown as Appendix 1)
- A project or program can only be funded from one of the above programs
- Projects must commence and be concluded within the financial year in which the application is lodged.
- Applicants must have acquitted any previous financial assistance provided by Council.

### 4. General Exclusions

Funding will not be provided for:

- Projects requesting retrospective funding for monies already expended on projects or programs
- Funding toward any unlawful or reckless purpose
- Applications that do not include all supporting documentation
- Funding of gifts or prizes
- Funding of organisational running costs e.g. salaries, insurances, rent etc.
- Projects already funded by Council e.g. fee waiver/a reduction for venue hire.

### 5. Financial Information

Applications must include a financial budget showing the proposed income and expenditure for the project. The budget should include the value of in-kind support supplied by the applicant organisation.

In-kind support can be:

- Goods provided at no cost to the applicant, or
- Labour provided for the project at no fee to the applicant.

### 6. Assessment Criteria

Applications for financial assistance will be assessed against the following criteria:

- Does the project / program contribute to achieving part of Council's Community Strategic Plan?
- Achieve at least one of the following outcomes:
  - i. Improves local facilities
  - ii. Increase participation in 'community life',
  - iii. Assist in achieving a healthy, safe and educated community,

- iv. Delivers a positive social or cultural outcome.
- The budget is comprehensive, realistic and provides value for money.
- There is a demonstrated need for the project / program.

## 7 List of Annual Donations

### Ashford Tennis Club – Electricity Access Charges 26.4.1

Council agree to meet the Electricity Access Charges associated with the facilities at the Ashford & District Tennis Courts.

### Grafton To Inverell Cycling Classic

Council make an annual donation towards the promotional costs of the race, subject to the funds being provided in the Council's Annual Budget.

### Inverell Homes for The Aged (Res 35/91 – 25/2/91)

Council raise all appropriate Council and/or local charges on the land against the property being leased to the Inverell Homes for the Aged Committee, then make a donation under Section 356 equivalent to same to the Homes for the Aged Committee.

### Inverell Girl Guides Local Association

Council provide a yearly donation equivalent to the cost of a weekly garbage service.

### Inverell Rescue Squad

An annual donation be provided to cover the full cost of rates on Inverell Rescue Squad's property at 37 Medora Street, Inverell.

### Inverell Showground Trust – Sewerage Special Charges – TBD – refer separate report (December Council Meeting)

### Inverell Town Hall

The following policy in respect of donations and fee reductions in respect of the Inverell Town Hall be adopted by Council:

1. In respect of the hire of the Inverell Town Hall by local schools, Council make a donation equivalent to 33.3% of the total hiring cost of the Hall;
2. In respect of the hire of the Inverell Town Hall by the Inverell Eisteddfod Society, Council will make a donation equivalent to 50% of the total hiring cost.

### Public Halls - Level of Fees for Places of Public Entertainment

- a) That Council arrange/undertake an annual inspection/servicing of the illuminated emergency exit lighting systems installed in all public halls vested in Council,
- b) That Council arrange an annual service of the fire safety facilities (extinguishers, fire blankets etc.) installed in all public halls vested in Council, and

- c) The costs associated with these activities be funded by Council.

#### Public Hall Committees

Council make a donation in lieu of rates to a local Hall Committee equivalent to the General rates and 50% of the Water and Sewerage rates to all cultural, recreational, unsubsidised, unlicensed and non-profit groups on application the Hall Committee.

Note: Following a resolution passed by Council on 25 November 1991, the provision of the abovementioned policy be extended to the Inverell Scottish Hall.

#### Sapphire Shears Competition - Annual Shows (Inverell and Ashford)

- a) That Council provide a cash prize donation, as determined by Council from year to year.

#### Yetman Community Bus

That Council provide the following assistance in respect of the Yetman Community Bus:

- Comprehensive Motor Vehicle Insurance will be provided through Council's Motor Vehicle Fleet Insurance (details of which have already been provided to Council's insurers), noting that the Yetman Hall Committee will be responsible for the excess associated with any claim,
- CTP Green Slip, Registration and Stamp Duty (Council will reimburse costs when bus is due for registration, upon receipt of documentation).

**10.3 NSW GOVERNMENT 2022-23 HOUSING PACKAGE AND UNBLOCKING HOMES PROGRAM****File Number:** S18.6.71 / 22/40671**Author:** Anthony Alliston, Manager Development Services**SUMMARY:**

The NSW Government has released the “2022-23 Housing Package” and the “Unblocking Homes Program”. The “2022-23 Housing Package” aims to ensure people have a safe, secure, affordable place to call home. The “Unblocking Homes Program” is a package to help councils unlock the supply of new houses. This report has been prepared to inform Council in relation to the 2022-23 Housing Package, the Unblocking Homes Program and the actions being undertaken by Council staff.

This report also provides information in regards to the “Regional Housing Delivery Plans” which is an initiative of the Department of Regional NSW.

Council is requested to note the information in relation to the “2022-23 Housing Package”, the “Unblocking Homes Program”, and the actions being undertaken by Council staff.

It is recommended that a future report be presented to the Civil and Environmental Services Committee once the *Regional Housing Delivery Plan for the Upper North West* has been released.

**RECOMMENDATION:***That:*

1. *The information presented in regard to the “2022-23 Housing Package”, the “Unblocking Homes Program” and the actions being undertaken by Council staff be noted; and*
2. *A future report be presented to the Civil and Environmental Services Committee once the Regional Housing Delivery Plan for the Upper North West has been released.*

**COMMENTARY:****WHAT IS THE NSW GOVERNMENT 2022-23 HOUSING PACKAGE?**

The NSW Government has announced the \$2.8 billion 2022 Housing Package to ensure people have a safe, secure, affordable place to call home. As part of this package, the department is working toward unlocking hundreds and thousands of homes across NSW by 2027. This will be achieved through nine (9) key initiatives, being:

- 1) Accelerated Infrastructure Fund Program;
- 2) Planning for Growth;
- 3) Regional Housing Development Program;
- 4) Rezone and Build;
- 5) Capital Maintenance for Social Housing;
- 6) Roads to Home;
- 7) Key Worker Housing;
- 8) Strong Family, Strong Communities; and
- 9) Closing the Gap – Housing Solutions.

**Attachment 1** includes a copy of the NSW Government brochure “A pathway home” which includes information on the nine (9) key initiatives.

It is important to note that the “Accelerated Infrastructure Fund Program”, is only targeted at high growth regional and metropolitan councils to help deliver development infrastructure like wastewater and drainage. Inverell Shire Council is not eligible for this program.

### **WHAT IS THE NSW GOVERNMENT UNBLOCKING HOMES PROGRAM?**

The Unblocking Homes Program is a package of initiatives to help councils unlock the supply of new houses to ensure NSW’s growing population has a safe, secure and affordable place to call home.

It is the NSW Government’s view that, as the need for new homes increases, so does the need for councils to be supported to more efficiently assess and determine planning proposals and development applications.

The NSW Government is providing support to councils through the Unblocking Homes Program, which is an \$11.5 million package for the 2022/2023 financial year. The program contains seven (7) initiatives to boost resourcing for councils to progress projects stuck in the planning system and clear pathways for housing delivery.

This program is part of the NSW Government’s \$2.8 billion 2022-23 Housing Package announced as part of the 2022-23 NSW Budget (as described above).

### **DETAILS OF THE SEVEN (7) INITIATIVES THAT MAKE UP THE UNBLOCKING HOMES PROGRAM**

The following is a summary of the seven (7) initiatives which make up the Unblocking Homes Program:

- 1) Regional Housing Flying Squad (new round) - following a successful pilot in early 2022, the program will help under-resourced regional councils by outsourcing the assessment of housing Development Applications to a panel of planners administered and managed by the NSW Department of Planning and Environment’s (DPE) Planning Delivery Unit (PDU). The Flying Squad includes an ‘Incubator Program’ that will enable graduates and students with no planning experience to train alongside experienced planners. The next round of EOIs will open 28 November, 2022 and close 9 December, 2022.
- 2) Planning Proposal Support and Expert Development Application Assessment for complex, high value, high yield projects (new project) - a framework has been developed to support councils with expertise and resources to help them finalise decisions on re-zonings and development applications which contribute to significant housing supply.
  - Housing Planning Proposal Support - this program identifies large housing planning proposals and what support might be needed to unblock their progress in the system. Support includes policy guidance, planning assessment, technical mapping assistance and help resolving agency issues. DPE are reaching out to councils with relevant planning proposals to consult on what support they may need.
  - Housing Application Expert Assessment - DPE will provide help for councils to progress large and complex housing Development Applications already in the system, through a range of services like preparing assessment reports or collaborating with agencies to resolve issues. The focus will be on large and complex residential subdivision, seniors housing and multi-unit dwelling projects that are local or regionally significant development. The department is reaching out to councils with these types of applications lodged in the system to identify what support they may need.
- 3) Local Housing Strategy Implementation – DPE will support the Greater Sydney councils to achieve their housing supply goals through a consistent approach to local housing strategies, reporting and monitoring.

- 4) Regional Housing Strategic Planning Fund - competitive grant funding for regional councils strategic planning resourcing to help fast-track housing supply. Round one (1) for the Regional Housing Strategic Planning Fund closed on 30 September, 2022 with Round two (2) scheduled to open in early 2023.
- 5) Faster Local Assessment Grant - supporting 14 councils with a high number of undetermined development applications or planning proposals to speed up the assessments that lead to the delivery of new homes and make long term improvement to assessment timeframes.
- 6) Regional Case Management and Planning Concierge – helping case-manage the parties involved in blocked development applications or re-zoning and act as a central point of contact for guidance on the NSW planning system.
- 7) Regionally Significant Development Assessments capacity building and faster assessments – DPE propose to assist applicants, councils and planning panels to align and resolve regionally significant development assessments that lead to the delivery of large numbers of homes.

## DISCUSSION - UNBLOCKING HOMES PROGRAM

Based on the seven (7) initiatives above it is considered that Inverell Shire is not in a position to take advantage of many of the funding initiatives contained within the Unblocking Homes Program. This is because the initiatives are metropolitan focused and primarily focussed on large housing projects and subdivisions, which are not common in Inverell.

The following comments and discussion are made in respect to the initiatives:

- **Initiative 1 - Regional Housing Flying Squads** – Inverell Shire Council is eligible for this initiative. In reviewing the criteria, it is considered that Council does not currently have housing projects that would warrant NSW Government intervention. It is also considered that Council has the in-house expertise to “fast-track” housing related developments such as subdivisions and multi-unit dwelling proposals.

By way of example, in late 2021 Council received a phone call from the Planning Delivery Unit (PDU) to see if we needed assistance in relation to an Aboriginal Housing development consisting of a single dwelling in Ashford (DA-194/2021). At the time of the phone call the application had been lodged on the NSW Planning Portal for approximately 2 weeks and Council staff had already undertaken the site inspection, completed the assessment report and were in the process of completing the determination.

- **Initiative 2 - Planning Proposal Support and Expert Development Application Assessment for complex, high value, high yield projects** – Similar to the comments above in regard to the Regional Housing Flying Squads, Inverell Shire Council does not currently have any complex, high value or high yield residential projects that warrant NSW Government intervention. This initiative is intended to target projects that include subdivisions in excess of 100 new lots, multi-dwelling (unit) development over 100 new units and seniors housing projects which deliver over 50 new dwellings.
- **Initiative 3 - Local Housing Strategy Implementation** – Targeted at Greater Sydney Councils. Inverell is not eligible.
- **Initiative 4 - Regional Housing Strategic Planning Fund** – This initiative has the potential to assist Inverell Shire Council in the release of housing within the New Residential Areas, which are identified in chapter two (2) of the *Inverell Development Control Plan 2013*. The “Structure Plans for New Residential Areas” were adopted by Council on 23 February, 2022. The aim of the Structure Plans for New Residential Areas was to provide a “high-level” framework for the new residential areas, ensuring that road



linkages, stormwater drainage, open space and services provision be undertaken in an orderly and efficient manner.

The next steps as outlined in the Structure Plans for New Residential Areas includes more detailed investigations in relation to the provision of services such as water, sewer, stormwater and road infrastructure. It is considered that these next steps tie directly in with the Regional Housing Strategic Planning Fund which may support the preparation of such studies that have the potential to facilitate housing in Inverell.

Council staff are currently investigating the most appropriate (and beneficial) technical studies that will assist with the future release of residential lands within the "New Residential Areas". Once a decision is made in respect to the most appropriate studies, project briefs will be prepared and expressions of interest from suitable consultant firms will be sought as Council does not currently have the in-house resources to undertake the studies. It is anticipated that Round two (2) of this fund will open in early 2023.

It must also be noted that while grant funding to complete further detailed studies in regard to water, sewer, stormwater and road infrastructure within the New Residential Areas may assist in "Unblocking Housing", the infrastructure still needs to be built.

It is therefore considered that the physical construction of the necessary infrastructure for future subdivisions will ultimately make the greatest contribution to "Unblocking Housing" in Inverell. If in the future there is opportunity for Council to seek grant funding for infrastructure provision, Council will need to be able to equitably justify/determine what residential lands would take priority.

Council staff are also investigating options for the preparation of "Infrastructure Priorities Plans for New Residential Areas". This may be done in conjunction with detailed studies in relation to water, sewer, stormwater and road infrastructure as described above, or as a separate project.

- **Initiative 5 - Faster Local Assessment Grant** - Inverell shire Council do not have high numbers of un-determined Development Applications or Planning Proposals. Inverell Shire Council was not selected for this initiative.
- **Initiative 6 - Regional Case Management and Planning Concierge** – The details in regard to the "Concierge Service" are vague. It will be run by the Planning Delivery Unit (PDU) and designed to *"mediate complex planning problems facing the industry, so projects aren't held up in the system"*. It is considered that this initiative will provide limited benefits to Council as Inverell Shire Development Services staff have made a concerted effort over the last ten years in this area. Inverell Shire Council provides a high level of preliminary development advice including liaising up-front with other government agencies on behalf of developers.
- **Initiative 7 - Regionally Significant Development Assessments capacity building and faster assessments** – Inverell Shire Council does not receive many Development Applications that are identified a Regionally Significant. It is considered that this initiative will provide minimal assistance to Council.

## OTHER INITIATIVES – REGIONAL HOUSING DELIVERY PLANS

The NSW Government is pursuing a strong regional economic development agenda in the wake of drought, bushfires, floods and COVID-19. Businesses and individuals are actively encouraged to relocate to the regions however, the lack of available and affordable housing is a real barrier to achieving the NSW Government's regional recovery goals.

In April 2021, Department of Regional NSW established a Regional Housing Supply Unit. The team's focus was to activate housing supply in partnership with relevant agencies, local councils

and stakeholders. The team has been active in engaging at a local level with stakeholders and is developing a suite of regional housing place-based initiatives that can be rolled out in the next twelve (12) months. These initiatives will reflect the four pillars of the NSW Housing Strategy, Housing 2041, being supply; affordability; diversity; and resilience.

To inform more detailed program design, Department of Regional NSW seeks to prepare a suite of Regional Housing Delivery Plans (Plans). The Plans will be targeted in locations across the State that have both:

- Current and/or predicted future housing pressures; and
- Planned major regional development projects.

The Plans will identify the number and diversity of housing requirements at a local scale and will explore the impediments to meeting this demand through free market supply options. The Plans will develop a suite of 'on the ground' options to solve the current housing supply challenges, and get service delivery and economic development in regional areas back on track.

Regional Housing Delivery Plans also act to implement the recommendations released by the Regional Housing Taskforce on 9 November, 2021. The plans will facilitate the supply of "development ready" land and provide more certainty as to where certain kinds of housing can be developed.

Council staff have been participating in consultation with the Department of Regional NSW (and its consultants) in relation to Regional Housing Delivery Plans. It is anticipated that a "Draft" Regional Housing Delivery Plan for the Upper North West will be provided to Council in the near future. Discussions during the consultation has focused on the priority for further opportunities for funding to Inverell Shire Council to deliver "Infrastructure Priorities Plans".

Once the Regional Housing Delivery Plan for the Upper North West is available, a further report in regard to possible funding opportunities will be presented to the Civil and Environmental Services Committee.

## **CONCLUSION**

The NSW Government has released the "2022-23 Housing Package" and the "Unblocking Homes Program". As discussed within this report, Inverell Shire Council is not eligible for the "Accelerated Infrastructure Fund Program" contained within the 2022-23 Housing Package.

In relation to the "Unblocking Homes Program", there is an opportunity for Council, under the Regional Housing Strategic Planning Fund, to seek funding to undertake detailed investigations in relation to the provision of services such as water, sewer, stormwater and road infrastructure within the New Residential Areas. It is anticipated that Round two (2) of this fund will open in early 2023.

Council staff are also investigating options for the preparation of "Infrastructure Priorities Plans for New Residential Areas". This may be done in conjunction with detailed studies in relation to water, sewer, stormwater and road infrastructure as described above, or as a separate project.

In relation to the Regional Housing Delivery Plan for the Upper North West, a future report will be presented to the Civil and Environmental Services Committee once it has been released.

## **RISK ASSESSMENT:**

Nil

## **POLICY IMPLICATIONS:**

Nil.

## **CHIEF FINANCIAL OFFICERS COMMENT:**

Nil

## **LEGAL IMPLICATIONS:**

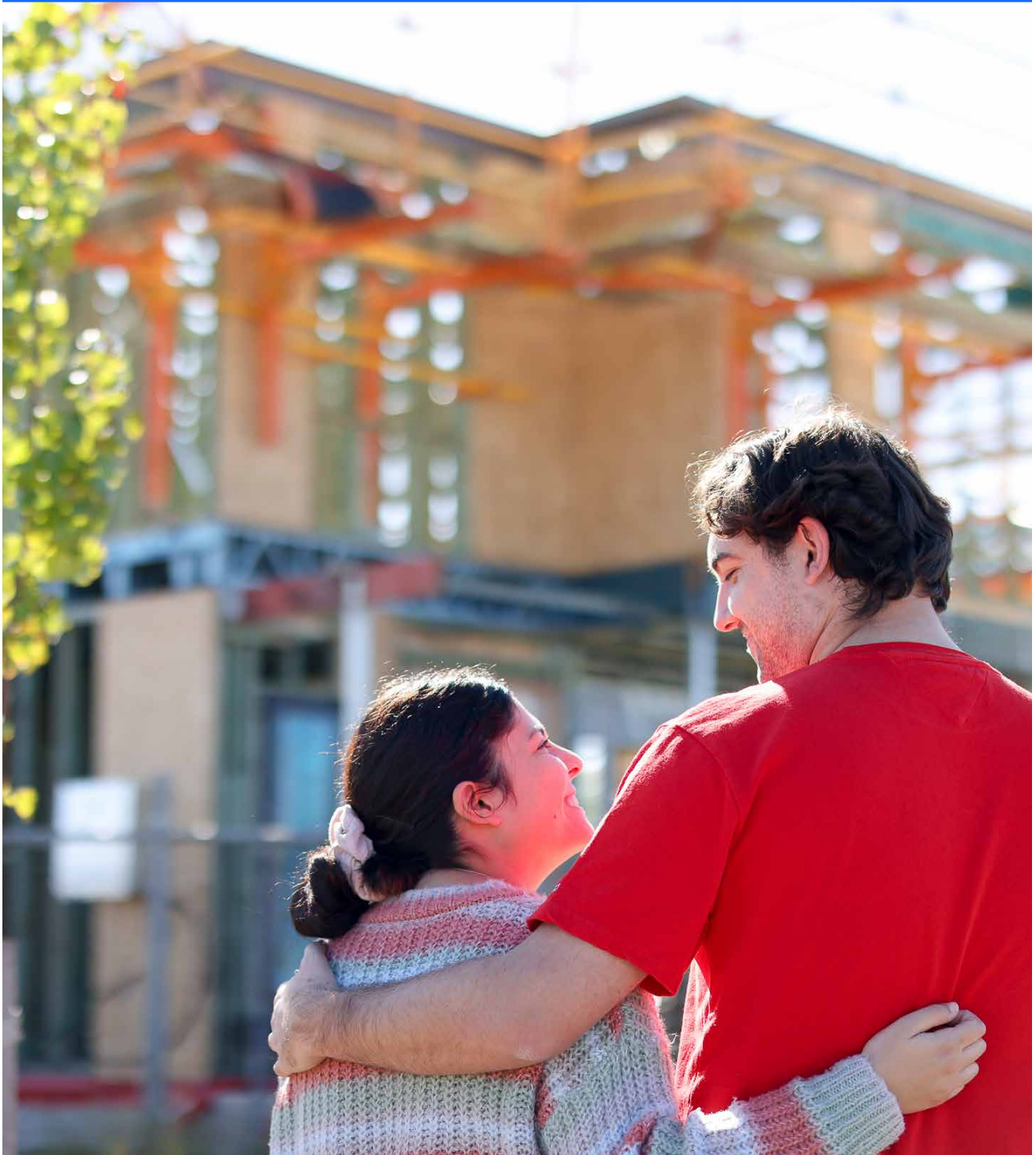
Nil.

**ATTACHMENTS:**

1. **A Pathway Home - 2022-23 Housing Package** [↓](#)

# A pathway home

2022-23 Housing Package





“This historic housing package gives more people in NSW the opportunity to own their own home, and it will secure more safe and reliable housing for those who need it most.”

**Dominic Perrottet**  
Premier of NSW



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## Acknowledgement of Country

The New South Wales Government acknowledges the Traditional Custodians, the First Peoples of Australia, and pays respect to Elders past, present and emerging. We recognise that Aboriginal people have unique cultural and spiritual relationships to place and their rich contribution to the community.

# Message from the Premier



**Dominic Perrottet**  
Premier of NSW

The urban and regional centres of New South Wales (NSW) are among the most sought after locations anywhere in the world for people to live, work, run a business and raise a family.

That is a great thing for the people of our state, and the quality of life on offer in NSW is something our government will always work hard to preserve and enhance.

But it also brings its challenges. It means we will continue to have a growing population, and the opportunity to achieve the great Australian dream of home ownership can feel increasingly out of reach, especially for younger generations. It also means delivering safe and secure housing for people in need requires constant work.

There is no silver bullet or quick fix. The solutions are complex, and take time to have an impact. But there is no doubt we can make a real difference today and into the future with policies that deliver outcomes, and that is my commitment as Premier.

This historic housing package tackles the issues from every angle. It will give more people in NSW an opportunity to own their own home, and it will secure more safe and reliable housing for those who need it most.

It's another part of our plan to secure a brighter future for the people of our state.

A handwritten signature in white ink, which appears to be 'D. Perrottet'.

# Message from the Minister



**Anthony Roberts**

Minister for Planning and Minister for Homes

The 2022–23 Housing Package is the biggest investment to address end-to-end housing in decades and lays the foundations by the NSW Government for an inclusive, sustainable housing sector in NSW for years to come.

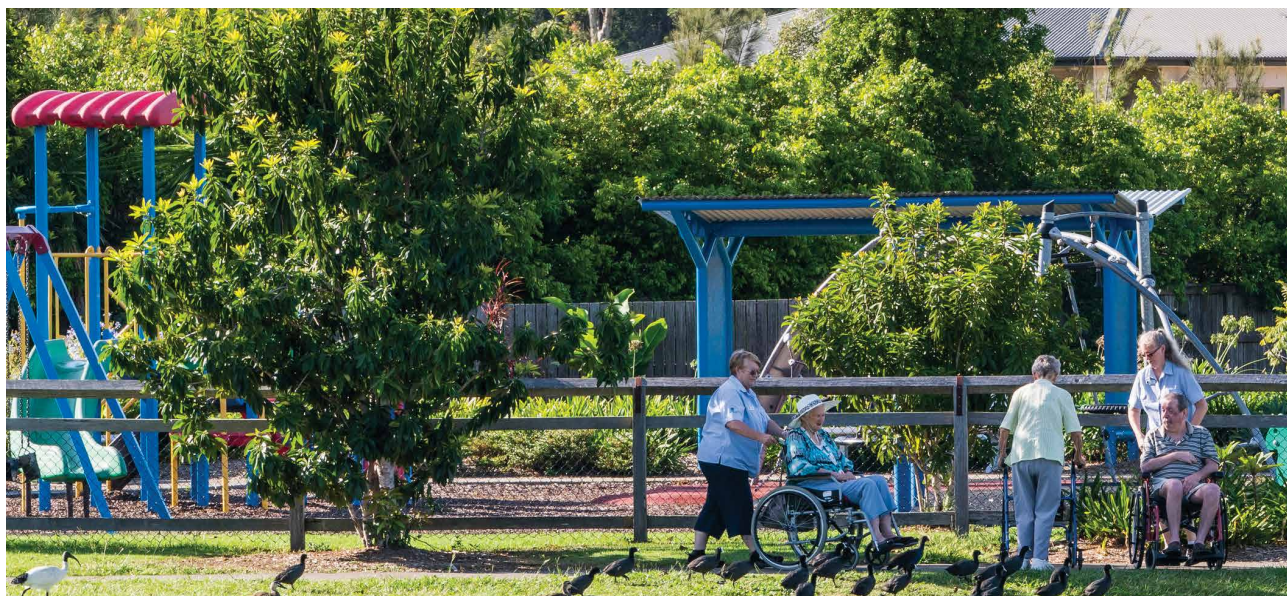
We are unlocking land and enabling the delivery of over 400,000 homes across the state, fast-tracking infrastructure, providing property tax reform, offering shared equity for first home buyers, investing in key worker housing in the regions and revitalising social and affordable housing for people in need.

Everyone in NSW deserves the right to a home, no matter where you live or what your income. Our focus is on building not just bricks and mortar, but culture and community too.

The NSW Government is using every lever at its disposal, including tax, planning, supply and partnerships, to give more people in NSW the opportunity to own their own home. If we're going to make owning a home more achievable, all levels of government, industry and community need to work together to address supply, affordability and diversity across the state.

A handwritten signature in blue ink, appearing to read 'AR', with a stylized flourish at the end.





## Overview – A pathway home

The \$2.8 billion NSW Government 2022–23 Housing Package is about laying the foundation for affordable and accessible homes for people across NSW, now and into the future. It will unlock the delivery of 400,000 additional new homes.

### Home ownership



- **First home buyer property tax option** – \$728.6 million to introduce an option for first home buyers purchasing a home for up to \$1.5 million to pay an annual property tax instead of upfront stamp duty
- **Shared equity scheme** – \$780.4 million for a 2-year trial of a shared equity scheme to help up to 6,000 eligible single parents, older singles and first home buyers who are teachers, nurses or police
- **Rent-to-buy** – A pilot rent-to-buy program to support eligible low-income earners will be led by the NSW Land and Housing Corporation in partnership with community housing providers

### Supply



- **Accelerated infrastructure** – \$300 million to co-fund and accelerate the delivery of 'shovel-ready' infrastructure projects that will enable new homes in Sydney and key regional areas
- **Faster assessments** – \$89 million to unlock more homes sooner statewide through faster planning assessments
- **Rezoning** – \$73.5 million to accelerate the rezoning of key housing precincts in Sydney and regional areas to make more land development-ready for new homes



## Social housing



- **\$300 million** to upgrade more than 15,800 social homes to improve the quality and extend the life of properties and ensure they are suitable for ageing and less mobile residents
- **Together Home Program** – \$37 million to deliver the Together Home Program in partnership with Community Housing Providers, providing 120 new social homes for rough sleepers

## Regional housing



- **\$174 million** to deliver around 270 new and refurbished homes for key workers like teachers and police in regional and remote communities. This is in addition to the \$75 million previously announced for health worker housing
- **\$33.8 million** to address housing supply in regional NSW and create a 10-year regional housing supply pipeline that will make housing and infrastructure delivery more certain

## Aboriginal housing



- **\$149.8 million** to build 200 new and 260 upgraded homes for Aboriginal families, and install 4,440 climate resilience and energy saving upgrades, helping to reduce overcrowding and improve quality of life for tenants in order to Close the Gap
- **\$67.2 million** over 4 years to continue and expand the Strong Family, Strong Communities program, which focuses on delivering housing solutions for

Aboriginal people, supporting better outcomes for Aboriginal tenants, and strengthening and growing the Aboriginal Community Housing Provider sector

- **\$32 million** additional funding for the Roads to Home Program, to deliver planning and infrastructure upgrades to Aboriginal communities, and support access to essential services



## Home ownership – Getting a foot in the door

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Home ownership is an important source of stability and security for the people of our state, and it must remain within reach for current and future generations.

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## Initiatives

### Home ownership reform

First home buyers purchasing homes for up to \$1.5 million will be given the choice of paying an annual property tax instead of stamp duty from January 2023. Legislation to establish the property tax will be introduced during the second half of 2022.

This initiative will lower the up-front costs of buying a home and help to boost the rate of home ownership in NSW.

From January 2023, eligible first home buyers who opt into the property tax will not pay stamp duty on their purchase. For contracts exchanged between the legislation's enactment and January 2023, they will have to pay stamp duty, but will then receive a refund of the stamp duty after January 2023.

For owner-occupied properties, the property tax rate is \$400 plus 0.3% of land value.

First home buyers will still be able to apply for stamp duty concessions for properties up to \$800,000.

The shared equity scheme will help single parents, older singles and first home buyer teachers, nurses and police to purchase their own home.

Households eligible for the shared equity scheme can have a maximum gross income of up to \$90,000 for singles and \$120,000 for couples.

The maximum value of the property that can be purchased is \$950,000 in Sydney and regional centres including Central Coast, Illawarra, Newcastle, North Coast and Lake Macquarie, and \$600,000 in other parts of NSW.

### Rent-to-buy

A pilot rent-to-buy program, supporting eligible low-income earners, will be led by the NSW Land and Housing Corporation in partnership with community housing providers. The scheme offers tenants a stable and affordable rental lease for a fixed period, allowing the household to accumulate savings. At the end of the lease tenants would have the opportunity to buy the property.

### Shared equity

The government is launching a shared equity scheme trial for home purchases, with 3,000 places available per year over the next 2 financial years. The government will contribute an equity share up to 40% of the property price for a new dwelling or 30% for an existing dwelling. The trial scheme is planned to begin in January 2023.



### THE 2022-23 HOUSING PACKAGE WILL:

- Make home ownership more achievable
- Deliver a new pathway for home ownership
- Lower the up-front cost of buying a home for first home buyers

## Building on ...

- The NSW Government supports first home buyers through concessional or full transfer duty exemptions for properties between \$650,000 and \$800,000 under the First Home Buyer Assistance Scheme.
- \$10,000 grants are provided to first home buyers under the First Home Owner Grant.



## Increasing housing supply

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As our population grows into the future, increasing the supply of homes of all kinds is an essential part of the solution to our housing challenge.

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## Initiatives

### Planning for growth

Prioritising housing assessments and making the planning system more efficient will help unlock 62,500 homes sooner.

By working with councils and industry, we will continue building a more responsive and productive planning system, cutting the time it takes to unlock land for new homes and securing the approvals needed for new homes to be built.

### More resources for local housing assessments

New resources will be available to assess complex local housing applications and support councils to reduce time frames. This will help free up councils to focus on other simpler housing applications and help to move more housing applications through the system faster.

### Accelerated Infrastructure Fund

New and growing communities will be backed by infrastructure investment to get more homes into the supply pipeline faster. A new round of the

Accelerated Infrastructure Fund will co-fund and accelerate the delivery of shovel-ready infrastructure projects, helping to enable at least 150,000 new homes in Sydney and key regional areas.

### Priority rezoning for new homes

The NSW Government will drive more rezonings to free up land for new homes, creating great communities with access to infrastructure and open space. This will supercharge the building of new homes and provide industry certainty. This is expected to unlock at least 70,000 additional homes.

### Expert assessment for high-value housing applications

Complex and high-value projects that can deliver housing in the right locations will be supported with an expert assessment team. This means more homes can be built sooner, saving time and money for business and making NSW a more attractive place in which to invest in new homes.



## THE 2022–23 HOUSING PACKAGE WILL:

- Fast-track new home assessments
- Invest in infrastructure
- Create a housing supply pipeline

## Building on ...

- Over the last 12 months the NSW Government has approved 310 planning proposals, 335 regionally significant developments and 442 major projects.
- The government has enabled over 67,000 dwellings in the last 12 months, creating 176,000 jobs across the state.
- In a program launched in 2021, the Department of Planning and Environment provided incentives to local councils to speed up their assessments of development applications and rezonings to meet demand for new homes and more jobs over the next decade, which saw a 30% improvement in assessment times.
- The program has supported approvals for more than 37,000 homes, 59,000 direct and indirect jobs and an additional \$151 million of value to the community as a result of over 100 high-quality public and open space projects.
- The NSW Government has also invested \$215 million through the Accelerated Infrastructure Fund to co-fund and accelerate the delivery of 'shovel-ready' infrastructure projects for high-growth areas in Western Sydney.



## Social housing for people in need

For people in need, social housing provides safe, secure homes and an opportunity to get back on their feet.



## Initiatives

### Capital maintenance

More than 15,800 NSW Land and Housing Corporation-owned social housing properties will be upgraded over the next 3 years, improving the condition and quality of homes, reducing future maintenance costs and addressing cost of living.

Maintenance upgrades include:

- kitchen, bathroom and roof replacements
- modifications to improve accessibility so homes can better support people with a disability and older people to keep living at home
- fire safety upgrades to keep tenants safe.

This investment in capital maintenance will extend the life of around 455 homes and support around 900 construction services jobs.

### Together Home Program

The Together Home Program will deliver 250 new social homes, helping prevent rough sleepers from having to return to the streets. This includes 130 homes funded previously, and 120 homes funded by the 2022–23 Housing Package.

This program will be delivered by community housing providers in partnership with the Department of Communities and Justice through the Community Housing Innovation Fund approach.

### Strengthening partnerships with local councils

We're working with councils to identify opportunities to deliver the right types of housing in the right areas at the right time, including partnerships with Albury and Newcastle city councils.

### Partnering with the Prince's Trust Australia

The NSW Land and Housing Corporation is working in partnership with the Prince's Trust Australia to design new housing that will help revitalise the community and improve quality of living for tenants. The trust has provided invaluable expert advice and support, particularly on environmental performance, sustainability and traditional architecture outcomes. This partnership will support the delivery of 75 new mixed-tenure inner-city dwellings in Glebe, Sydney, which will complement and enhance the local character and be close to jobs, transport links and vital community services.

New partnership opportunities with the Prince's Trust Australia will be explored to deliver great design, places and mixed-tenure communities.



### THE 2022–23 HOUSING PACKAGE WILL:

- Acquire and build new homes through the Together Home Program
- Extend the life of properties that would have otherwise become untenable
- Upgrade homes


## Building on ...

- The NSW Government has grown the social housing portfolio to \$51 billion.
- Since March 2020 the NSW Government has invested over \$1 billion in homelessness and social housing through COVID-related stimulus measures.
- In the past 5 years NSW invested \$9.3 billion, accounting for 32% of the national investment to social housing.
- There are currently 400 projects in design or underway in regional and metropolitan areas across NSW.



## Supporting Aboriginal families and communities

Aboriginal families and communities face unique housing challenges, but community-led solutions can secure a brighter future for Aboriginal people.



“The opportunity for more Aboriginal people to be able to buy their home helps those families have the same access to economic growth, security, stability, and that they have somewhere that they can call home.”

**Debbie**  
AHO Regional Project Officer

## Initiatives

The 2022–23 Housing Package provides funding for the Aboriginal Housing Office (AHO) to build 200 new homes, refurbish 260 existing homes and undertake 4,440 energy upgrades over 3 years, supporting NSW's Closing the Gap targets.

### Roads to Home

Round 3 of the Roads to Home program will enable communities to upgrade infrastructure and roads, leading to improvements in services like household waste collection, postal delivery, emergency vehicle access and community transport. Roads to Home partners with Aboriginal communities across NSW to support economic opportunities and empowerment.

### Strong Family, Strong Communities

The Strong Family, Strong Communities program supports the wellbeing of NSW Aboriginal families and communities through housing. This includes providing specialist housing support through ongoing tertiary accommodation grants, transitional housing programs and support for sustaining Aboriginal tenancies.

The program also strengthens the viability of the Aboriginal community housing sector through workforce training for Aboriginal Community Housing Providers and resourcing for maintenance and operational activities.

### Home ownership program

Home ownership through the AHO Home Buyer Saver scheme provides eligible Aboriginal people with grants towards realising their home-ownership dream. Our Aboriginal frontline staff walk beside prospective homeowners on their journey, providing advice and support on topics such as credit ratings and becoming mortgage-ready.

### Self-assessment

We are giving the AHO expanded powers to self-assess certain developments so that more homes can be delivered faster.



## THE 2022–23 HOUSING PACKAGE WILL:

- Build and refurbish homes
- Deliver community infrastructure
- Continue to expand the Strong Family, Strong Communities program
- Support increased Aboriginal home ownership

## Building on ...

- The AHO has grown its dwellings portfolio by 20% since 2011, from around 5,000 to 6,000 homes as at 30 June 2021.
- During this period, the AHO had also delivered approximately 4,000 capital upgrades, as well as climate resilience upgrades for 3,931 families.
- As part of the 10-year National Partnership Agreement on Remote Indigenous Housing program, the AHO has delivered 282 new supply homes and a further 108 Employment Related Accommodation properties, 3 Safe Houses and 2,563 refurbishments of existing properties.
- Since 2018, as part of the AHO's Strong Family, Strong Communities 4-year strategy, over 200 new homes have been built and 2,279 refurbished, there have been 100 home ownership opportunities, and 1,500 AHO homes have been transferred to Aboriginal providers.

## More homes for regional NSW

Regional NSW offers a quality of life that rivals anywhere in the world. Enabling more regional housing will make regional living a real possibility for more people in NSW.



### Initiatives

#### Key worker housing

The package will help tackle the housing shortage for key workers such as teachers, police and nurses in regional NSW. It provides funding over 4 years to build around 270 houses. Regional communities will be prioritised based on need.

A strategy will be developed that builds on the work the NSW Government has delivered to address key worker housing challenges in regional communities. By attracting more teachers, police and nurses to the regions, the strategy will lead to increased community safety and better education and regional health outcomes. It will also free up properties in the mainstream rental market.

#### Regional Housing Development Program

Delivering on the recommendations of the Regional Housing Taskforce, the Regional Housing Development Program will focus on removing planning barriers and increasing coordination to facilitate the delivery of 127,000 homes for regional NSW in the next 10 years.

#### Accelerated Infrastructure Fund for regional NSW

This initiative provides funding to regional councils for the faster delivery of home-enabling infrastructure projects like roads and stormwater drainage, to pave the way for more homes to be built sooner.





## THE 2022–23 HOUSING PACKAGE WILL:

- Remove planning barriers to deliver more homes in regional NSW
- Provide more homes to attract key workers to the regions



## Building on ...

- The NSW Government has implemented a range of reforms to boost housing supply in the regions through the Planning Reform Action Plan and changes to the State Environmental Planning Policy (Housing) 2021.
- The Regional Housing Taskforce was established in 2021 with 5 broad recommendations and 15 supporting actions to implement these overarching recommendations. This initiative is just one part of a broader NSW Government response to regional housing issues identified, and recognises the critical role local councils play in planning for housing outcomes in the regions.
- The Regional Housing Flying Squad is part of the NSW Government's response to regional housing issues identified by the Regional Housing Taskforce and recognises the need to boost the capacity of councils to assess development applications that lead to new housing.







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## More information

[planning.nsw.gov.au/policy and legislation/housing/housing package](https://planning.nsw.gov.au/policy-and-legislation/housing/housing-package)

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**Title: A pathway home: 2022-23 Housing Package**

**First published: June 2022**

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CS1143

**10.4 REFERRAL OF CONFIDENTIAL REPORTS****File Number:** S13.5.2/15 / 22/41161**Author:** Kristy Paton, Corporate Support Officer - Publishing**SUMMARY:**

Referral of Confidential Reports.

**RECOMMENDATION:**

*That Council move into Closed (Public excluded) meeting of the Council and that the press members of the public be asked to leave the chambers whilst Council considers the following items:*

**Item:** #13.1 Land Sale

**Authority:** Section 10A (2)(c) “Information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.” Local Government Act 1993.

**Item:** #13.2 Expression of Interest in the Function Centre at the Inverell Tourist Centre Complex

**Authority:** Section 10A (2)(d)(i) “Commercial information of a confidential nature that would, if disclosed: prejudice the commercial position of the person who supplied it”. Local Government Act 1993.

**COMMENTARY:**

The *Local Government Act 1993* (the Act), and the *Local Government (General) Regulation 2005* makes provision for the closure of meetings to the public and media in specified circumstances. In particular s.10A of the Act provides that Council may close to the public and media so much of a meeting as relates to the discussion and consideration of information identified in s.10A(2). The matters which may be closed to the public and media, as stated in the Act, must involve:

*“Personnel matters concerning particular individuals (other than councillors.)” (s.10A(2)(a) Local Government Act 1993)*

*“The personal hardship of any resident or ratepayer.” (s.10A(2)(b) Local Government Act 1993)*

*“Information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.” (s.10A(2)(c) Local Government Act 1993)*

*“Commercial information of a confidential nature that would, if disclosed:*

- (i) prejudice the commercial position of the person who supplied it, or*
- (ii) confer a commercial advantage on a competitor of the council, or*
- (iii) reveal a trade secret.” (s.10A(2)(d) Local Government Act 1993)*

*“Information that would, if disclosed, prejudice the maintenance of law.” (s.10A(2)(e) Local Government Act 1993)*

*“Matters affecting the security of the council, councillors, council staff or council property.” (s.10A(2)(f) Local Government Act 1993)*

*“Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege.” (s.10A(2)(f) Local Government Act 1993)*

*“Information concerning the nature and location of a place or an item of Aboriginal significance on community land.” (s.10A(2)(h) Local Government Act 1993) .*



It is recommended that, pursuant to Section 10A(2) of the *Local Government Act 1993* the matter be referred to Closed Committee for consideration as the matters and information are:

- (c) Information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.
- d(i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

On balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the *Local Government Act, 1993*.

In accordance with the provisions of Section 9 (2A) Local Government Act 1993, the General Manager is of the opinion that consideration of the following item(s) is likely to take place when the meeting is closed to the public.

#### **COMMENTARY:**

##### **Item: #13.1 – Land Sale**

**Description:** An offer has been received for the purchase of Lot 10 DP 1123056 and Lot 10 DP 1123056. Council is requested to determine this offer.

**Reason:** Section 10A (2)(c) “Information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.” *Local Government Act 1993*.

##### **Item: #13.2 - Expression of Interest in the Function Centre at the Inverell Tourist Centre Complex**

**Description:** Expressions of Interest in the Function Centre at the Inverell Tourist Centre Complex closed on 4 November, 2022. Council is being asked to consider the recommendation of the Review Panel regarding this tenancy.

**Reason:** Section 10A (2)(d)(i) “Commercial information of a confidential nature that would, if disclosed: prejudice the commercial position of the person who supplied it”. *Local Government Act 1993*.

**11 INFORMATION REPORTS****11.1 STRATEGIC TASKS - 'SIGN OFF' - OCTOBER 2022****File Number:** S4.13.2 / 22/38821**Author:** Kristy Paton, Corporate Support Officer - Publishing**SUMMARY:**

A part of a successful governance program is a need for administration to indicate to the policy makers that the requirements of the legislation, under which the organisation operates, has been provided. As a result, this information report provides Councillors with a statement of assurance from the General Manager that in accordance with the Local Government Act, 1993; the tasks have been complied with.

**COMMENTARY:**

The October 2022 tasks required to be undertaken are detailed below. Any of these tasks may be added to as Council becomes familiar with this new initiative.

<b>Date</b>	<b>Compliance Requirement</b>	<b>Achieved/Not Achieved</b>	<b>Comments</b>
7 October 2022	Application for Payment of Pensioner Subsidy due	Achieved	Lodged on 27/09/22 and payment has been received.
17 October 2022	Request for extension to lodge financial statements to be submitted in writing to OLG [LGA s416(2); Code]	Achieved	Lodged 17/10/22
30 October 2022	Annual Report of obligations under PIDA to the Minister and the Ombudsman [PIDA s31]	Achieved	
30 October 2022	Annual Report of obligations under GIPA to the Minister and the Information Commissioner [GIPA s125]	Achieved	
31 October 2022	Financial statements to be audited [LGA s416(1); LGReg cl 413G] and lodged to OLG together with Financial Data Returns [LGA s417(5); Code]	Not achieved	Extension has been requested due to delays by the Auditor
31 October 2022	ALGA Return of National Local Road Data System due	Not yet achieved by 31/10 Posted on 19/10/22 will be achieved by	OLG amended due to 30/11/22

		30/11/2022	
31 October 2022	Second quarter rates instalment notices to be sent [LGA s 562(5)]	Achieved	Posted on 19/10/22

I confirm that the performance criteria as set out in the criteria for scheduled tasks have been met for the month of October, 2022. I confirm the accuracy and completeness of the information provided above, in that to the best of my knowledge and understanding, all material information has been herein disclosed.

P J HENRY PSM

GENERAL MANAGER

**ATTACHMENTS:**

**Nil**

<b>11.2 SUMMARY OF DEVELOPMENT APPLICATIONS, CONSTRUCTION CERTIFICATES AND COMPLYING DEVELOPMENT CERTIFICATES DURING OCTOBER 2022</b>
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**File Number:** S18.10.2/15 / 22/40727

**Author:** Robyn Waters, Temporary Administration Officer

**SUMMARY:**

This report is intended to keep Council updated on the Development Applications, Construction Certificates and Complying Development Certificates determined during the month of October, 2022.

**DEVELOPMENT APPROVALS, REFUSALS AND VARIATIONS DURING OCTOBER 2022**

**Development Approvals**

<b><u>Development Application Number</u></b>	<b><u>Applicant</u></b>	<b><u>Property</u></b>	<b><u>Development</u></b>	<b><u>\$ Amount</u></b>
DA-52/2022	The Trustee for Tenterfield Surveys Unit Trust	122 Cooks Road, NEWSTEAD 2360	2 Lot Rural Subdivision	NIL
DA-108/2022	Mr Johnathon Bourne	16 Oakland Lane, INVERELL 2360	Dwelling, Shed, Earthworks and Retaining Walls	590,150
DA-110/2022	Inverell Shire Council	55 Burtenshaw Road INVERELL 2360	Community Facility - The construction and operation of a companion animal impounding facility (Council Pound)	1,000,000
DA-111/2022	Mr Johnathon Bourne	12 Oakland Lane, INVERELL 2360	Dwelling	484,000
DA-113/2022	Mr Jonathon Bourne	7 Clive Street, INVERELL 2360	Demolish Existing Shed and Construct New Shed	19,900
DA-117/2022	Mr Johnathon Bourne	15128 Guyra Road, GILGAI 2360	Alterations and Additions to Dwelling	242,000
DA-119/2022	Mr Glenn William Dick	4 Stannifer Street, GILGAI	Shed	35,000
DA-120/2022	Mr Jonathon Bourne	22 Andrew Lane, INVERELL 2360	New Carport and pool	44,000
DA-125/2022	Ruralplan Consultants	Minnamurra Road, AUBURN VALE	Concept Development Application - Dwelling &	100,000

		2360	Detached Shed Stage 1 - Detached Shed (this DA) Stage 2 - Dwelling (future DA)	
DA-130/2022	MC & LY Varley Pty Ltd	3 Sylvan Drive, INVERELL 2360	Dwelling	696,950
DA-132/2022	Mr Jonathon Bourne	38 Talbragar Close, INVERELL 2360	Pool	33,000
DA-133/2022	Mr Jonathon Bourne	118 Roscrae Lane, INVERELL 2360	Construction of New Dwelling and Shed Temporary Occupation of Shed	473,000
DA-134/2022	Signmaker (Australia) Pty Ltd	172 Ashford Road, INVERELL 2360	Installation of 1x 6m pylon sign, 1x illuminated wall sign and 1x non-illuminated wall sign	45,000
DA-141/2022	Big River Pools	93-103 Moore Street, INVERELL 2360	Remove existing swimming pool and replace with new fibreglass pool	45,500
DA-146/2022	Macintyre High School	100 Swanbrook Road, INVERELL 2360	Electronic sign at staff car park entrance	38,500
<b>Monthly estimated value of Approvals: October 2022</b>			<b>15</b>	<b>3,847,000</b>

**Development Amendments**

Nil

**Development Refusals**

Nil

**Variation to Development Standards Approved**

As part of the monitoring and reporting requirements established by the NSW Department of Planning, a report of all variations approved under delegation in accordance with Clause 4.6 of *the Inverell Local Environmental Plan 2012* must be provided to a full council meeting.

The following details the variations to development standards approved during October 2022.

**INFORMATION:**

Nil

**CONSTRUCTION CERTIFICATES APPROVED AND AMENDED DURING OCTOBER 2022****Construction Certificates approved by Council**

<b><u>Construction Certificate Number</u></b>	<b><u>Applicant</u></b>	<b><u>Property</u></b>	<b><u>Construction</u></b>	<b><u>\$ Amount</u></b>
CC-78/2022	Mr John David Williams	1128 Auburn Vale Road, AUBURN VALE 2360	Install Plungie Pool with Deck and insulated roof	49,900
CC-89/2022	Mr Jonathon Bourne	16 Oakland Lane, INVERELL 2360	Shed, Earthworks and Retaining Walls	26,400
CC-90/2022	Mr Jonathon Bourne	12 Oakland Lane, INVERELL 2360	Dwelling	484,000
CC-93/2022	Mr Jonathon Bourne	7 Clive Street, INVERELL 2360	Demolish Existing Shed and Construct New Shed	19,900
CC-99/2022	Mr Glenn William Dick	4 Stannifer Street, GILGAI 2360	Shed	35,000
CC-106/2022	Mr Andrew James Murphy	2830 Tarwoona Road, CAMP CREEK 4385	New Dwelling resulting in Dual Occupancy	238,000
CC-108/2022	Mr Jonathon Bourne	38 Talbragar Close, INVERELL 2360	Pool	33,000
CC-109/2022	Mrs Eleanor Clare Kennedy	52 Runnymede Drive, INVERELL 2360	Pool	47,000
CC-114/2022	Integrity New Homes New England	38 Sylvan Drive, INVERELL 2360	New Dwelling	598,605
<b>Monthly estimated value of Approvals: October 2022</b>			<b>9</b>	<b>1,531,805</b>

**Amended Construction Certificates approved by Council**

Nil

**Construction Certificates approved by Private Certifier**

CC-115/2022	Buildcert Certification Pty Ltd	3 Sylvan Drive, INVERELL 2360	Dwelling	633,000
<b>Monthly estimated value of Approvals: October 2022</b>			<b>1</b>	<b>633,000</b>

**Amended Construction Certificates approved by Private Certifier**

Nil

**COMPLYING DEVELOPMENT CERTIFICATES APPROVED AND AMENDED DURING October 2022****Complying Development Certificates Approved by Council**

Nil

**Amended Complying Development Certificates approved by Council**

Nil

**Complying Development Certificates approved by Private Certifier**

Nil

**Amended Complying Development Certificates approved by Private Certifier**

Nil

**TOTAL BUILDING CONSTRUCTION FOR INVERELL SHIRE DURING October 2022:**

<b>Type of Consent</b>	<b>Number</b>	<b>\$ Amount</b>
Construction Certificates – Council Approved	<b>9</b>	<b>1,531,805</b>
Construction Certificates – Private Certifier	<b>1</b>	<b>633,000</b>
Complying Development – Council Approved	<b>Nil</b>	<b>Nil</b>
Complying Development – Private Certifier	<b>Nil</b>	<b>Nil</b>
<b>Totals</b>	<b>10</b>	<b>2,164,805</b>

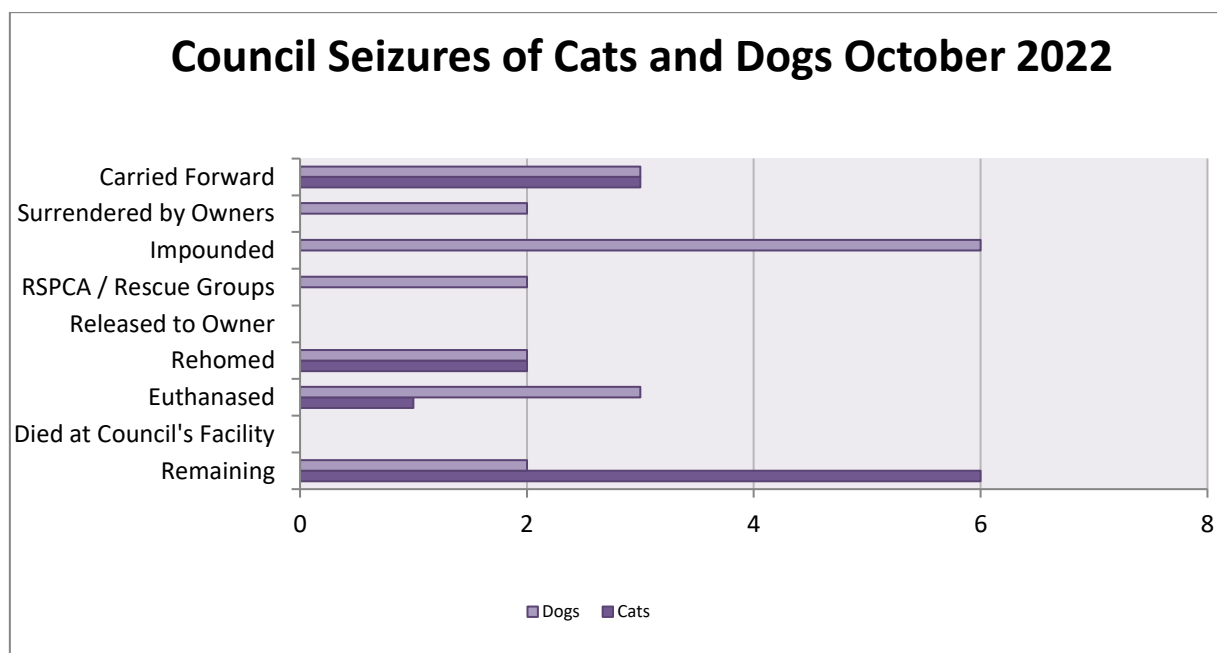
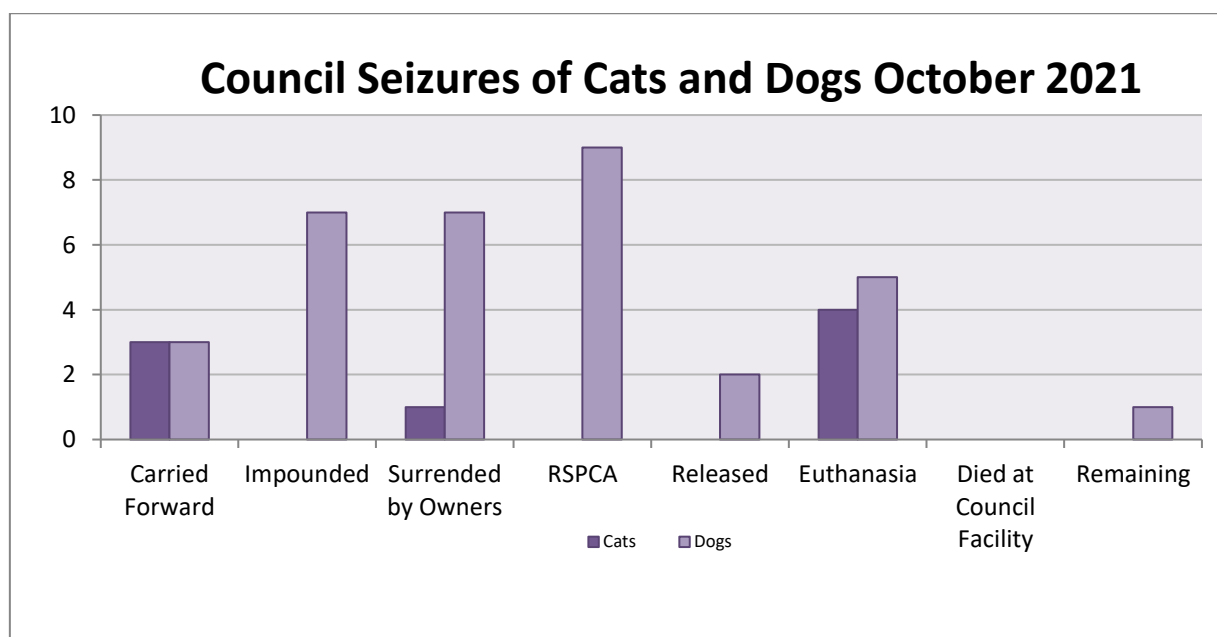
Estimated Value of Approvals issued in the financial ytd in:	<b>2022/2023</b>	<b>(52)</b>	<b>\$9,009,507</b>
	<b>2021/2022</b>	<b>(69)</b>	<b>\$11,404,849</b>

Attachments:

**Nil**

**11.3 ORDINANCE ACTIVITIES REPORT FOR OCTOBER 2022****File Number:** S18.10.1 / 22/40774**Author:** Robyn Waters, Temporary Administration Officer**SUMMARY:**

The following details the number of various Ordinance activities carried out during October 2022, in comparison to the same month in 2021.

**INFORMATION:****COMPLIANCE****Inverell Shire Council Pound Monthly Report October 2022****Inverell Shire Council Pound Monthly Report October 2021**



**12 GOVERNANCE REPORTS**

Nil

**13 CONFIDENTIAL MATTERS (COMMITTEE-OF-THE-WHOLE)****RECOMMENDATION:**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with the reasons stated in the referral reports:

**13.1 Land Sale**

**13.2 Expression of Interest in the Function Centre at the Inverell Tourist Centre Complex**