

**MINUTES OF INVERELL SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS, ADMINISTRATIVE CENTRE, 144 OTHO STREET,  
INVERELL  
ON WEDNESDAY, 24 AUGUST 2022 AT 3.00PM**

**PRESENT:** Cr Kate Dight – Deputy Mayor (Chairperson), Cr Jo Williams, Cr Di Baker, Cr Stewart Berryman, Cr Paul King OAM, Cr Jacko Ross, Cr Wendy Wilks and Cr Nicky Lavender.

**IN ATTENDANCE:** Paul Henry (General Manager), Brett McInnes (Director Civil and Environmental Services) and Paul Pay (Director Corporate and Economic Services).

## **1 APOLOGIES**

### **RESOLUTION 2022/105**

Moved: Cr Jacko Ross

Seconded: Cr Paul King OAM

*That the apology received from Cr Paul Harmon for personal reasons be accepted and leave of absence granted.*

**CARRIED**

Cr Ross submitted an apology for the September Council Meeting for personal reasons. Cr Ross requested leave of absence from that meeting.

### **RESOLUTION 2022/106**

Moved: Cr Di Baker

Seconded: Cr Wendy Wilks

- i. The apology from Cr Ross be accepted; and*
- ii. That leave of absence from the September Council Meeting be granted to Cr Ross.*

**CARRIED**

## **2 CONFIRMATION OF MINUTES**

### **RESOLUTION 2022/107**

Moved: Cr Stewart Berryman

Seconded: Cr Di Baker

*That the Minutes of the Ordinary Meeting of Council held on 27 July, 2022, as circulated to members, be confirmed as a true and correct record of that meeting.*

**CARRIED**

### **3 DISCLOSURE OF INTERESTS / PECUNIARY AND NON-PECUNIARY INTERESTS**

Cr Jo Williams declared a non-pecuniary interest in Item #11.1 – ‘Summary of Development Applications, Construction Certificates and Complying Development Certificates during July 2022 S18.10.2/15’. The nature of the interest being that she is related to one of the applicants.

### **4 PUBLIC FORUM**

Nil

### **5 MAYORAL MINUTE**

Nil

### **6 ADVOCACY REPORTS**

Nil

### **7 NOTICES OF BUSINESS**

Nil

### **8 QUESTIONS WITH NOTICE**

Nil

### **9 COMMITTEE REPORTS**

#### **9.1 CIVIL AND ENVIRONMENTAL SERVICES COMMITTEE MINUTES - 10 AUGUST 2022**

##### **RESOLUTION 2022/108**

Moved: Cr Stewart Berryman

Seconded: Cr Di Baker

- i. That the Minutes of the Civil and Environmental Services Committee held on Wednesday, 10 August, 2022, be received and noted; and*
- ii. The following recommendations of the Civil and Environmental Services Committee be adopted by Council.*

**CARRIED**

#### **9.1.1 Gravel Resheet Program 2022-2023**

##### **RECOMMENDATION:**

*That:*

- i. the 2022-2023 Gravel Resheeting Program as presented be adopted; and*
- ii. the adopted program be placed on Council's website for the information of the community.*

**9.1.2 Special Projects Roads Infrastructure Funding Allocation - 2022/2023****RECOMMENDATION:**

*That Council allocate \$341,055 funding from the 2022/2023 Special Roads Projects budget to extend the bitumen seal on Jones Road.*

**9.1.3 Procurement of Bitumen and Aggregate Services 2022-2023****RECOMMENDATION:**

*That Council accept the quotation from NSW Spray Seal Pty Ltd under a full service contract for the 2022-2023 Bitumen Resealing Program and the 2022-2023 Construction Spray Sealing Program in the amount of \$1,979,816 and that Roadwork Industries and Boral be notified as alternatives should NSW Spray Seal be unable to service Council's 2022-2023 Construction Spray Sealing Program.*

**9.1.4 Information Reports****RECOMMENDATION**

*That the information reports be received and noted.*

**9.2 ECONOMIC AND COMMUNITY SUSTAINABILITY COMMITTEE MINUTES - 10 AUGUST 2022****RESOLUTION 2022/109**

Moved: Cr Paul King OAM

Seconded: Cr Jo Williams

- i. That the Minutes of the Economic and Community Sustainability Committee held on Wednesday, 10 August, 2022, be received and noted; and*
- ii. The following recommendations of the Economic and Community Sustainability Committee be adopted by Council.*

**CARRIED****9.2.1 Request for Sponsorship - Inverell Darts Association - Dart Competition - 15-16 October, 2022****RECOMMENDATION:**

*The Council provide a donation to Inverell Darts Association of \$200 from Council's donation budget.*

**9.2.2 Request for a Reduction in a Water Usage Account****RECOMMENDATION:**

*That:*

- i. the report be received; and*
- ii. Council issue an amended account for the property known as 30 Karinda Drive, Inverell for \$79.12, which is based on the average consumption prior to the leak and write off \$2,812.40.*

**9.2.3 Information Reports****RECOMMENDATION**

*That the information reports be received and noted.*

**10 DESTINATION REPORTS****10.1 INVERELL MACINTYRE LIONS CLUB - OFFER OF A BENCH SEAT S2.18.7****RESOLUTION 2022/110**

Moved: Cr Paul King OAM

Seconded: Cr Di Baker

*That:*

- i. The offer of a donation of a seat for installation adjacent to the Riverwalk path for public use, be accepted;*
- ii. The following matters be subject to agreement between the Club and the General Manager;*
  - a) The style of the seating to be purchased by the Club;*
  - b) The location of the seat; and*
  - c) The wording on the small plaque to be affixed to the seat acknowledging the donation.*

**CARRIED**

**10.2 2022 NSW FLOOD INQUIRY S18.6.18****RESOLUTION 2022/111**

Moved: Cr Di Baker

Seconded: Cr Wendy Wilks

*That:*

- i. The information be received and noted; and*
- ii. Council seek further advice via the Local Emergency Management Committee in regards to*

*interim response and longer-term implementation of revised emergency management protocols resulting from the Inquiry.*

**CARRIED**

## **SUPPLEMENTARY REPORTS**

### **10.3 ACCEPTANCE OF SUPPLEMENTARY REPORTS - TENDER - PROVISION OF CLEANING SERVICES S5.8.2/05 AND RIFLE RANGE ROAD SUBDIVISION - EXPRESSIONS TO PURCHASE S5.2.0/15**

#### **RECOMMENDATION:**

*That the Supplementary reports on these matters be received.*

### **10.4 REFERRAL OF CONFIDENTIAL REPORTS**

#### **RECOMMENDATION:**

*That the Council refer the matters to Closed (Public excluded) meeting of Council and that the press and members of the public be asked to leave the chambers whilst Council considers the following items:*

**Item:** 13.1 - Tender - Provision of Cleaning Services S5.8.2/05

**Authority:** Section 10A (2)(c) "Information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business." (s.10A(2)(c) Local Government Act 1993)Local Government Act 1993.

**Item:** #13.2 – S5.2.0/15 – Expressions of Interest to purchase land – Rifle Range Road Industrial Subdivision

**Authority:** Section 10A (2)(d)(i) "Commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it". Local Government Act 1993.

## **11 INFORMATION REPORTS**

At 3.10pm, Cr Jo Williams left the meeting having previously declared a non-pecuniary interest in Item #11.1 – 'Summary of Development Applications, Construction Certificates and Complying Development Certificates during July 2022 S18.10.2/15'. The nature of the interest being that she is related to one of the applicants.

#### **RESOLUTION 2022/112**

Moved: Cr Nicky Lavender

Seconded: Cr Di Baker

*That the following information report be received and noted.*

**CARRIED**

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**11.1 SUMMARY OF DEVELOPMENT APPLICATIONS, CONSTRUCTION CERTIFICATES AND COMPLYING DEVELOPMENT CERTIFICATES DURING JULY 2022 S18.10.2/15**

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At 3.11pm, Cr Jo Williams returned to the meeting.

**RESOLUTION 2022/113**

Moved: Cr Stewart Berryman

Seconded: Cr Di Baker

*That the following information reports be received and noted.*

**CARRIED**

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**11.2 ORDINANCE ACTIVITIES REPORT FOR JULY 2022 S18.10.1**

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**11.3 STRATEGIC TASKS - 'SIGN OFF' - JULY 2022 S4.13.2**

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**12 GOVERNANCE REPORTS**

Nil

**13 CONFIDENTIAL MATTERS (COMMITTEE-OF-THE-WHOLE)**

At 3.12pm, the Chairperson noted that no members of the public or press were in attendance at the meeting therefore Council proceeded to consider the motion to close the meeting to the press and public.

**RESOLUTION 2022/114**

Moved: Cr Di Baker

Seconded: Cr Paul King OAM

*That Council proceeds into Closed Council to discuss the matters referred to it, for the reasons stated in the motions of referral.*

**CARRIED**

**RESOLUTION 2022/115**

Moved: Cr Stewart Berryman

Seconded: Cr Nicky Lavender

*That Council proceeds out of Closed Council into Open Council.*

**CARRIED**

Upon resuming Open Council at 3.22pm, the Chairperson verbally reported that the Council had met in Closed Council, with the Press and Public excluded, and had resolved to recommend to Council the following:

**13.1 TENDER - PROVISION OF CLEANING SERVICES S5.8.2/05****RESOLUTION 2022/116**

Moved: Cr Paul King OAM

Seconded: Cr Wendy Wilks

*That:*

- (i) Council accept the tender from Charlie Clean for Cleaning Contract 1D for a period of two (2) years with an option of a further two (2) year period at the discretion of Council for the tender price of \$120,000 (excluding GST) per annum with a 5% discount after six (6) months;*
- (ii) Council accept the tender from Cleveland Property Services for Cleaning Contracts 1A, 1B, 1C and 1E for a period of two (2) years with an option of a further two (2) year period at the discretion of Council for the tender price of \$235,408.89 (excluding GST);*
- (iii) The General Manager and Mayor be authorised to execute the contracts under the Council Seal.*

**CARRIED****13.2 RIFLE RANGE ROAD SUBDIVISION - EXPRESSIONS TO PURCHASE S5.2.0/15****RESOLUTION 2022/117**

Moved: Cr Paul King OAM

Seconded: Cr Jacko Ross

*That:*

- a) Lots 5, 6 and 14 in the Rifle Range Road Industrial Estate be offered for sale to Mr Tomas Johansson at the purchase price of \$254,000 plus GST, if applicable;*
- b) The General Manager be authorised to complete the sale of lots 5, 6 and 14 in the Rifle Range Road Industrial Estate to Mr Tomas Johansson; and*
- c) Any necessary documents associated with the sale be completed under the Common Seal of Council.*

**CARRIED****ADOPTION OF RECOMMENDATIONS****RESOLUTION 2022/118**

Moved: Cr Stewart Berryman

Seconded: Cr Di Baker

*That the recommendations of Closed Council be adopted.***CARRIED****The Meeting closed at 3.25pm.**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 28 September 2022.**

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**CHAIRPERSON**