

**MINUTES OF INVERELL SHIRE COUNCIL
CIVIL AND ENVIRONMENTAL SERVICES COMMITTEE MEETING
HELD AT THE YETMAN HALL, YETMAN ON WEDNESDAY, 10 AUGUST, 2022 AT 1.50PM**

PRESENT: Cr Stewart Berryman (Chair), Cr Di Baker, Cr Wendy Wilks and Cr Jacko Ross.

IN ATTENDANCE: Cr Nicky Lavender, Cr Kate Dight, Cr Paul King OAM and Cr Jo Williams
Paul Henry (General Manager), Brett McInnes (Director Civil & Environmental Services), Paul Pay (Director Corporate and Economic Services) and Justin Pay (Manager Civil Engineering).

Note: Yetman Community Access Session held prior to the Committee meeting. Notes of the meeting attached.

1 APOLOGIES

COMMITTEE RESOLUTION

Moved: Cr Di Baker

Seconded: Cr Jacko Ross

That the apology received from Cr Paul Harmon for Council business reasons be accepted and leave of absence granted.

CARRIED

2 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION

Moved: Cr Jacko Ross

Seconded: Cr Di Baker

That the Minutes of the Civil and Environmental Services Committee Meeting held on 13 July, 2022, as circulated to members, be confirmed as a true and correct record of that meeting.

CARRIED

3 DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS

Nil

4 PUBLIC FORUM

Nil

5 DESTINATION REPORTS

5.1 GRAVEL RESHEET PROGRAM 2022-2023 S28.21.1/15

COMMITTEE RESOLUTION

Moved: Cr Wendy Wilks

Seconded: Cr Di Baker

That the Committee recommend to Council that:

- i. the 2022-2023 Gravel Resheeting Program as presented be adopted; and*
- ii. the adopted program be placed on Council's website for the information of the community.*

CARRIED

5.2 SPECIAL PROJECTS ROADS INFRASTRUCTURE FUNDING ALLOCATION - 2022/2023 S28.16.7

COMMITTEE RESOLUTION

Moved: Cr Di Baker

Seconded: Cr Wendy Wilks

That the Committee recommend to Council that Council allocate \$341,055 funding from the 2022/2023 Special Roads Projects budget to extend the bitumen seal on Jones Road.

CARRIED

5.3 REFERRAL OF CONFIDENTIAL REPORT

COMMITTEE RESOLUTION

Moved: Cr Jacko Ross

Seconded: Cr Wendy Wilks

That the Committee refer the matter to Closed (Public excluded) meeting of the Committee and that the press and members of the public be asked to leave the chambers whilst the Committee considers the following item:

Item: #7.1 – S28.28.2/14 - Procurement of Bitumen and Aggregate Services 2022-2023

Authority: Section 10A (2)(d)(i) "Commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it". Local Government Act 1993.

CARRIED

6 INFORMATION REPORTS

COMMITTEE RESOLUTION

Moved: Cr Jacko Ross

Seconded: Cr Di Baker

That the following information reports be received and noted.

CARRIED

6.1 WORKS UPDATE S28.21.1/15

6.2 DA-38/2022 - UPDATE DA-38/2022

6.3 ALLOCATION OF 2022/2023 SEALED ROAD REHABILITATION FUNDING S28.16.5

7 CONFIDENTIAL MATTERS (COMMITTEE-OF-THE-WHOLE)

At 1.55pm, the Chairperson offered the opportunity to members of the public to make representations as to whether any part of the Committee Meeting should not be considered in Closed Committee. There was no response.

COMMITTEE RESOLUTION

Moved: Cr Di Baker

Seconded: Cr Wendy Wilks

That the Committee proceeds into Closed Committee to discuss the matters referred to it, for the reasons stated in the motions of referral.

CARRIED

COMMITTEE RESOLUTION

Moved: Cr Di Baker

Seconded: Cr Jacko Ross

That the Committee proceeds out of Closed Committee into Open Committee.

CARRIED

Upon resuming Open Committee at 1.59pm, the Chairperson verbally reported that the Committee had met in Closed Committee, with the Press and Public excluded, and had resolved to recommend to Council the following:

7.1 PROCUREMENT OF BITUMEN AND AGGREGATE SERVICES 2022-2023 S28.28.2/14

RECOMMENDATION:

That the Committee recommend to Council that Council accept the quotation from NSW Spray Seal Pty Ltd under a full service contract for the 2022-2023 Bitumen Resealing Program and the

2022-2023 Construction Spray Sealing Program in the amount of \$1,979,816 and that Roadwork Industries and Boral be notified as alternatives should NSW Spray Seal be unable to service Council's 2022-2023 Construction Spray Sealing Program.

ADOPTION OF RECOMMENDATIONS

COMMITTEE RESOLUTION

Moved: Cr Di Baker

Seconded: Cr Jacko Ross

That the recommendations of Closed Committee be adopted.

CARRIED

The Meeting closed at 2.00pm.

The minutes of this meeting were confirmed at the Civil and Environmental Services Committee held on 14 September 2022.

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CHAIRPERSON

NOTES OF THE YETMAN PUBLIC FORUM HELD IN THE YETMAN HALL, YETMAN ON WEDNESDAY, 10 AUGUST, 2022, COMMENCING AT 12.30 PM

IN ATTENDANCE: Cr Kate Dight, Cr Stewart Berryman, Cr Di Baker, Cr Jacko Ross, Cr Wendy Wilks, Cr Paul King OAM, Cr Nicky Lavender and Cr Jo Williams.

Paul Henry (General Manager), Brett McInnes (Director Civil & Environmental Services), Paul Pay (Director Corporate and Economic Services) and Justin Pay (Manager Civil Engineering).

<u>Topic</u>	<u>Questions/Response</u>
Water Main Breaks in McIntyre Street	<p><u>Mary Gaston</u></p> <p>Mrs Gaston lives in McIntyre Street and expressed concern about the number of water pipe breakages in front of her house and in McIntyre Street. Mrs Gaston enquired as to the reason for these breaks?</p> <p><i>Response</i></p> <p>Brett McInnes advised that it is an issue Council is aware of. The pipe work is very old it has reached the end of its asset life. Ground</p>

	<p>movement caused by wet weather is causing the pipes to break and repairs are being undertaken as required.</p> <p>Survey and design work will be undertaken with a view to work commencing in the 2nd quarter of next year. Crews are extremely busy due to extreme wet weather.</p> <p><u>Iris Barry</u></p> <p>Mrs Barry also commented on the broken water pipes in McIntyre Street and the damage it has caused to the nature strips and has asked for this to be addressed as soon as possible.</p>
Disposal fees for green waste	<p><u>Helen Moore</u></p> <p>Helen asked why do we have to pay to dump green waste?</p> <p><i>Response</i></p> <p>Brett McInnes advised that the green waste has to be transported from the Transfer Station in Yetman to the Inverell Landfill for processing. There is a cost associated with this and this cost is passed on in part to the person generating the waste so the costs incurred by Council can be recovered.</p> <p>Cr Dight asked if there was a possibility of a bulk delivery day where there would be no cost to the community for disposing of their waste.</p> <p><i>Response</i></p> <p>Brett McInnes advised there is a possibility of this in the future but reiterated that while it may be 'free of charge' to the community there would still be a cost to Council.</p>
Bus Shelter	<p><u>Lynette Wilshire</u></p> <p>Mrs Wilshire spoke about the bus shelter near the phone box and the sight issues it is causing with motorists entering Bruxner Way. Mrs Wilshire would like to know why that location was chosen and can the bus shelter be moved to a more suitable location?</p> <p><u>Allen Percival</u></p> <p>Mr Percival also commented and asked why Apex Park was not used as a bus set down point as it seemed like a more obvious location.</p> <p><i>Response</i></p> <p>Cr Dight suggested this may be a Transport for NSW issue. Council to take this on notice and provide a response.</p>
Goat Rock Road access	<p><u>Mr and Mrs Kimmorley</u></p> <p>Mrs Kimmorley and her husband Roger do the mail run on the North Star-Yetman Road and commented on the inaccessibility to Goat Rock Road after rain fall.</p> <p><i>Response</i></p> <p>Brett McInnes advised a maintenance grade is expected at the end of this week. Justin Pay also confirmed future works are planned for Goat Rock Road when weather permits.</p>

Truck access to village streets	<p><u>Allen Percival</u></p> <p>Mr Percival spoke about the trucks in the village, specifically B doubles and road trains. Mr Percival commented that he didn't think these trucks were allowed in the village and asked 'what trucks are allowed in the village?'</p> <p><i>Response</i></p> <p>Justin Pay advised there is a website on which you can check the classification of roads. Also advised that any truck classed as 'General Access' can go anywhere on Council's road network unless otherwise sign posted. Council to take on notice regarding sign posting.</p>
Bruxner Highway	<p><u>Colin Johnson</u></p> <p>Mr Johnson travels to Tenterfield 2 to 3 times per week and commented on the poor condition of the regional roads in the area. Mr Johnson also raised concern regarding B-doubles and road trains travelling on the Warialda Road south of the Bruxner Way leaving no room for cars to pass. Mr Johnson is concerned for people's safety.</p> <p><i>Response</i></p> <p>Cr Dight advised the Councillors and staff have driven on these roads today and noted the conditions.</p> <p>Brett McInnes advised that defects are recorded as part of risk management and asset management. Reduce speed signs are put in place as an immediate action to advise the public of the condition of the road. Mr McInnes also acknowledges there is significant defects and Council does have a process in place for dealing with maintenance of roads including prioritising work, Mr McInnes also cited the challenges faced at the moment due to weather limitations. Mr McInnes also confirmed Warialda Road is not an approved route for road trains.</p>
Recruitment Yetman Staff –	<p><u>Colin Johnson</u></p> <p>Mr Johnson asked about recruitment especially as there is now only 2 Yetman based Council staff. Mr Johnson</p> <p>Mr Johnson believed that Yetman had four (4) Council staff positions. Given Yetman only has 2 current staff members, Mr Johnson enquired when will Council commence recruitment for these vacant positions.</p> <p><i>Response</i></p> <p>Mr McInnes advised there is usually three (3) Yetman based positions. Positions are normally advertised internally first which then creates a flow on effect before positions are advertised externally. Mr McInnes confirmed there is a Yetman position currently being advertised.</p>
Playground Equipment	<p><u>Charmaine Johnstone</u></p> <p>Ms Johnstone is the principal of the Yetman School. Ms Johnstone asked if there are any plans for infrastructure (playground equipment) for children in the village?</p> <p><i>Response</i></p> <p>Paul Henry advised there is no provision in this year's budget for playground equipment in Yetman. However, suggested the Yetman Hall Committee come up with a suggested priority location for more 'play equipment'. The Hall Committee will be provided with a catalogue to pick the type of equipment they believe is needed in Yetman.</p>

Defibrillator	<p><u>Mrs Kimmorley</u></p> <p>A member of the community asked if there could be a defibrillator located in the Town.</p> <p>Sheree Bailey advised that funds have been raised and one is being purchased on Thursday to be located at the Yetman Store.</p>
Council Website	<p><u>Colin Johnson</u></p> <p>Mr Johnson complimented Council's on its website and the up to date information provided on road closures.</p>
Civil Works	<p><u>Cr Dight</u></p> <p>Mrs Potter from the post office could not attend in person but wanted to pass on her compliments to Council on the work being completed around the village and on the road network.</p>