

**MINUTES OF INVERELL SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, ADMINISTRATIVE CENTRE, 144 OTHO STREET,
INVERELL
ON WEDNESDAY, 12 JANUARY 2022 AT 5.00PM**

PRESENT: Cr Di Baker, Cr Stewart Berryman, Cr Kate Dight, Cr Paul Harmon, Cr Paul King OAM, Cr Nicky Lavender, Cr Jacko Ross, Cr Wendy Wilks and Cr Jo Williams.

IN ATTENDANCE: Paul Henry (General Manager) and Sharon Stafford (Executive Assistant).

1 APOLOGIES

Nil

2 CONFIRMATION OF MINUTES

RESOLUTION 2022/1

Moved: Cr Di Baker

Seconded: Cr Paul King OAM

That the Minutes of the Ordinary Meeting of Council held on 24 November, 2021, as circulated to members, be confirmed as a true and correct record of that meeting.

CARRIED

3 DISCLOSURE OF INTERESTS / PECUNIARY AND NON-PECUNIARY INTERESTS

Nil

4 PUBLIC FORUM

Nil

5 ADVOCACY REPORTS

Nil

6 NOTICES OF BUSINESS

Nil

7 QUESTIONS WITH NOTICE

Nil

8 COMMITTEE REPORTS

Nil

9 DESTINATION REPORTS

9.1 ELECTION OF MAYOR S13.7.2

Nomination forms for the position of Mayor were received from Cr Di Baker and Cr Paul Harmon.

The General Manager advised that there being more than one nomination, an election would be held.

RESOLUTION 2022/2

Moved: Cr Paul Harmon

Seconded: Cr Stewart Berryman

That the method of election for Mayor be by Ordinary (secret) Ballot.

CARRIED

The General Manager advised that following the conduct of the ballot, Cr Paul Harmon had received a majority of votes and was declared duly elected as Mayor in accordance with s.230(1) *Local Government Act 1993* for the ensuing two (2) year period.

RESOLUTION 2022/3

Moved: Cr Stewart Berryman

Seconded: Cr Di Baker

That the nomination forms and ballot papers used in the election be destroyed following the declaration of the result.

CARRIED

9.2 ELECTION OF DEPUTY MAYOR S13.7.2

RESOLUTION 2022/4

Moved: Cr Di Baker

Seconded: Cr Kate Dight

That there shall be a Deputy Mayoral position on Council.

CARRIED

RESOLUTION 2022/5

Moved: Cr Di Baker

Seconded: Cr Kate Dight

The method of election for Deputy Mayor be by Ordinary (secret) Ballot.

CARRIED

RESOLUTION 2022/6

Moved: Cr Stewart Berryman

Seconded: Cr Wendy Wilks

That the term of office for the position be one (1) year.

CARRIED

The General Manager advised that following the conduct of the ballot, Cr Kate Dight had received a majority of votes and was declared duly elected as Deputy Mayor for the ensuing one (1) year period.

RESOLUTION 2022/7

Moved: Cr Stewart Berryman

Seconded: Cr Di Baker

That the nomination forms and ballot papers used in the election be destroyed following the declaration of the result.

CARRIED

9.3 APPOINTMENT OF COUNCIL COMMITTEES S13.6.7

RESOLUTION 2022/8

Moved: Cr Paul King OAM

Seconded: Cr Kate Dight

That:

i) *the following Councillors be appointed to the two (2) major committees:*

Economic & Community Sustainability Committee – Crs King, Williams, Dight, Lavender

Civil & Environmental Services Committee – Crs Berryman, Baker, Ross, Wilks

ii) *the Chairperson of each Committee be delegated authority to co-opt Councillors in attendance at the meeting to be a member of the Committee to that meeting for the purpose of proving a quorum;*

iii) *the following Councillors be appointed to the Advisory Committees:*

COMMITTEE	DELEGATE ENTITLEMENT	DELEGATES
Aboriginal Consultative Committee Established to promote an increased knowledge and understanding of Aboriginal Culture and society in the wider community and to develop the interests of the Aboriginal people in the local area.	Mayor, General Manager, 1 Ashford Local Land Council, 1 Anaiwan Local Land Council, 1 Aboriginal Elder, 3 members of the community	- Mayor - Cr King - (General Manager - servicing officer)
Aquatic Centre Planning Sunset Committee Established to consider the contents of the relevant consultant reports and work with staff to develop a Swimming Pools Renewal Strategy. Upon completion of the strategy, the	Mayor, 3 Representatives	- Mayor - Cr Ross - Cr Berryman - Cr Wilks

committee will assist in the formulation of a design brief to achieve the outcomes contained in the strategy.		
Audit Risk & Improvement Committee Committee established to guide the internal audit function of Council.	1 Representative (excluding the Mayor), and 2 independents	- Cr Lavender
Conduct Review Committee (Statutory term) Committee that establishes the facts of an allegation that has been referred to it in accordance with the provisions of Council's Code of Conduct.	1 Representative (Mayor), General Manager), and 3 independents	- Mayor - General Manager - Expressions of interest to be called for independents as required.
Local Emergency Management Committee (LEMC) - Provision of the State Emergency Rescue and Management Act. The role of the LEMC is to: • Prevent or reduce the impact of emergencies; • Ensure the preparedness of our community; • Provide an effective and coordinated response to the emergency; • Provide for the recovery of our community.	1 Representative And Local Emergency Management Officer (LEMO).	- Cr Wilks - Manager Civil Engineering (LEMO).
Local Traffic Committee (LTC) A technical review committee that advises the Council on matters for which the Council has delegated authority. Council is not bound by the advice given by its LTC, however if Council does wish to act contrary to the unanimous advice of the LTC or when the advice is not unanimous, it must notify the RMS & the NSW Police before proceeding.	LTC comprises 4 formal representatives: - 1 Council - 1 NSW Police - 1 RMS - 1 Local State Member or their nominee	- Manager Civil Engineering (delegated by the Mayor).
Waste Management Sunset Committee A Committee formed to: a. Review the approved Waste Management Strategy and recommend any appropriate amendments to Council for consideration, and b. The issues of Container Deposit Scheme and scavenging rights be referred to the Sunset Committee for consideration.	Comprises 3 Representatives	- Cr Berryman - Cr Harmon - Cr King
Public Art Sunset Committee A sub-committee formed to work with the Inverell Art Gallery Supervisor and Inverell Cultural Group president to develop a vision for public art projects in Inverell Shire.	Comprises: - General Manager - Manager Tourism - 1 Representative - 3 community reps	- General Manager, - Manager Tourism - Cr Williams

iv) *the following Councillors be appointed to the Community Committees:*

COMMITTEE	DELEGATE ENTITLEMENT	DELEGATES
Delungra District Development Council	1 Representative	Cr Lavender
Equestrian Council	(Fixed Term) 1 Representative	Cr Baker
Inverell Development Support Group	2 Representatives (Mayor & General Manager)	Cr Harmon General Manager
Inverell Liquor Consultative Committee	1 Representative	Cr King
Inverell Sports Council	(Fixed Term) 2 Representatives	Cr Harmon Cr Ross
Inverell Sapphire City Festival	1 Representative	Mayor (ex-officio) Cr Dight
Yetman Hall & Progress Association	1 Representative	Cr Dight
Youth Council	1 Representative	Cr Dight

CARRIED

9.4 ELECTION OF DELEGATES TO REGIONAL & LOCAL ORGANISATIONS (ANNUAL APPOINTMENT) S13.6.7

RESOLUTION 2022/9

Moved: Cr Di Baker

Seconded: Cr Kate Dight

That:

i) *the following Council delegates be appointed to the Regional & Local Organisations:*

COMMITTEE	DELEGATE ENTITLEMENT	DELEGATES
Country Public Libraries Association of NSW	1 Representative	Cr Dight
Inverell Pioneer Village	1 Representative	Cr Berryman
Northern Tablelands Bush Fire Management Committee	1 Representative	Local Emergency Management Officer (Manager Civil Engineering)
Overloading of Vehicles Committee	1 Representative	Manager Civil Engineering
Border Regional Organisation of Councils (BROC)	1 Representative	Cr Dight

CARRIED

9.5 MEETING DATES AND TIMES S13.5.4**RESOLUTION 2022/10**

Moved: Cr Paul King OAM

Seconded: Cr Kate Dight

That the Ordinary Meetings of Council be held on the 4th Wednesday of the month.

CARRIED

RESOLUTION 2022/11

Moved: Cr Paul King OAM

Seconded: Cr Kate Dight

That the Ordinary Meetings of Council commence at 3pm.

CARRIED

RESOLUTION 2022/12

Moved: Cr Paul King OAM

Seconded: Cr Kate Dight

That the Major Committee Meetings be held on the 2nd Wednesday of the month with the Civil & Environmental Services Committee meeting commencing at 9am and the Economic & Community Sustainability Committee meeting commencing at 10.30am.

CARRIED

9.6 LOCAL GOVERNMENT ELECTIONS - COUNTBACK OPTION S13.7.4/04**RESOLUTION 2022/13**

Moved: Cr Di Baker

Seconded: Cr Stewart Berryman

That Council utilise a 'countback option' to fill a casual vacancy on the Council should this event occur.

CARRIED

10 INFORMATION REPORTS

Nil

11 GOVERNANCE REPORTS

Nil

12 CONFIDENTIAL MATTERS (COMMITTEE-OF-THE-WHOLE)

Nil

SWEARING IN CEREMONY S13.6.1

The General Manager advised that prior to the meeting and in accordance with s.233A of the *Local Government Act 1993*, all Councillors took an Oath of Office before the General Manager of the Council. He tabled the nine (9) Oaths of Office.

RESOLUTION 2022/14

Moved: Cr Di Baker

Seconded: Cr Stewart Berryman

*That Council note:**a) the following Councillors took an Oath of Office:**Cr Paul King OAM**Cr Catherine Dight**Cr Wendy Wilks**Cr Joanne Williams**Cr Nicole Lavender**Cr John Alexander Ross**Cr Stewart Berryman**Cr Dianna Baker**Cr Paul Harmon**b) the General Manager tabled the duly declared Oaths of Office.***CARRIED****The Meeting closed at 5.44pm.**

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 23 February 2022.

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CHAIRPERSON