



INVERELL
SHIRE COUNCIL



Inverell Shire continues to recover from drought, with record breaking canola yields across the region.

Business Paper
Ordinary Meeting of Council
Wednesday, 22 September 2021

INVERELL SHIRE COUNCIL**NOTICE OF ORDINARY MEETING OF COUNCIL**

17 September, 2021

An Ordinary Meeting of Council will be held in the Council Chambers, Administrative Centre, 144 Otho Street, Inverell on Wednesday, 22 September, 2021, commencing at **3.00PM**.

Your attendance at this Ordinary Meeting of Council would be appreciated.

Please Note: Under the provisions of the Code of Meeting Practice the proceedings of this meeting (including presentations, deputations and debate) will be webcast. An audio recording of the meeting will be uploaded on the Council's website at a later time. Your attendance at this meeting is taken as consent to the possibility that your voice may be recorded and broadcast to the public.

I would like to remind those present that an audio recording of the meeting will be uploaded on the Council's website at a later time and participants should be mindful not to make any defamatory or offensive statements.

P J HENRY PSM

GENERAL MANAGER

Agenda

1	Apologies	8
2	Confirmation of Minutes.....	8
3	Disclosure of Interests / Pecuniary and Non-Pecuniary Interests.....	15
4	Public Forum.....	15
5	Notices of Business.....	16
5.1	Notice of Business - Disposal of Goods and Property	16
5.2	Notice of Business - Credit Cards.....	19
5.3	Notice of Business - Support to Bring More Doctors to Inverell Shire	30
6	Questions With Notice.....	31
	Nil	
7	Advocacy Reports	31
	Nil	
8	Committee Reports.....	31
	Nil	
9	Destination Reports.....	32
9.1	Election of Deputy Mayor	32
9.2	Request to Licence Land - Part Lot 1 DP 1140913 Cameron Park and Part Closed Road, Cameron Street, Inverell	34
9.3	Request to Licence Land - Lot 1 DP 124236 Wyndham Street, Inverell	36
9.4	Request for Donation in Lieu of Rates - Inverell Theatre Company	38
9.5	Proposal for an Inverell Shire Youth Council	39
9.6	Request to Purchase Industrial Land.....	46

9.7	Sale of Land - Brissett Street, Inverell	48
9.8	Transfer of Internally Restricted Assets and Budget Revotes From 2020/2021	50
9.9	Sale of Land for Unpaid Rates	55
9.10	Migrating Financial Management Systems to a Cloud Based Solution	57
10	Information Reports.....	59
10.1	Strategic Tasks - 'Sign Off' - September 2021	59
10.2	Mobile Black Spot Program	60
10.3	Works Update	61
10.4	New England Renewable Energy Zone	70
10.5	Septic Tank Approvals For August 2021	77
10.6	Summary of Development Applications, Construction Certificates and Complying Development Certificates during August 2021	78
10.7	Ordinance Activities Report for August 2021	83
10.8	Further Update - March 2021 Flood Event	84
11	Governance Reports.....	86
11.1	Governance - Monthly Investment Report	86
11.2	General & Special Purpose Financial Reports 2020/2021	90
12	Confidential Matters (Committee-of-the-Whole)	105
12.1	Request to Purchase Industrial Land.....	105
12.2	Sale of Land - Brissett Street, Inverell	105
12.3	Sale of Land for Unpaid Rates	105
12.4	Migrating Financial Management Systems to a Cloud Based Solution	105

Recording of Council Meetings

Council meetings are recorded. By entering the Chambers during an open session of Council, you consent to your attendance and participation being recorded.

The recording will be archived. All care is taken to maintain your privacy; however as a visitor of the public gallery, your presence may be recorded.

Ethical Decision Making and Conflicts of Interest

A guiding checklist for Councillors, officers and community committees

Ethical decision making

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council's objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of interest?
- Do you stand to gain personally at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

Conflict of interest

A conflict of interest is a clash between private interest and public duty. There are two types of conflict:

- **Pecuniary** – regulated by the *Local Government Act 1993* and Office of Local Government
- **Non-pecuniary** – regulated by Codes of Conduct and policy. ICAC, Ombudsman, Office of Local Government (advice only). If declaring a Non-Pecuniary Conflict of Interest, Councillors can choose to either disclose and vote, disclose and not vote or leave the Chamber.

The test for conflict of interest

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of 'corruption' – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest.

Identifying problems

- 1st** Do I have private interests affected by a matter I am officially involved in?
2nd Is my official role one of influence or perceived influence over the matter?
3rd Do my private interests conflict with my official role?

Local Government Act 1993 and Model Code of Conduct

For more detailed definitions refer to Sections 442, 448 and 459 or the *Local Government Act 1993* and Model Code of Conduct, Part 4 – conflicts of interest.

Disclosure of pecuniary interests / non-pecuniary interests

Under the provisions of Section 451(1) of the *Local Government Act 1993* (pecuniary interests) and Part 4 of the Model Code of Conduct prescribed by the Local Government (Discipline) Regulation (conflict of interests) it is necessary for you to disclose the nature of the interest when making a disclosure of a pecuniary interest or a non-pecuniary conflict of interest at a meeting.

A Declaration form should be completed and handed to the General Manager as soon as practicable once the interest is identified. Declarations are made at Item 3 of the Agenda: Declarations - Pecuniary, Non-Pecuniary and Political Donation Disclosures, and prior to each Item being discussed: The Declaration Form can be downloaded at [Declaration Form](#)

Quick Reference Guide

Below is a legend that is common between the:

- Inverell Shire Council Strategic Plan;
- Inverell Shire Council Delivery Plan; and
- Inverell Shire Council Operational Plan.





MEETING CALENDAR

October 2020 – September 2021

Ordinary Meetings:

Time: 3.00 pm

Venue: Council Chambers

OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT
Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed
28	25	16	No Meeting	24	24	28	26	[^] 23	28	25	22

Major Committee Meetings:

Civil and Environmental Services - 9.00 am

Economic and Community Sustainability - 10.30 am

Venue: Committee Room

OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT
Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed
14	11	No Meeting	No Meeting	10	10	14	12	9	14	No meeting	No meeting

Members of the public are invited to observe meetings of the Council.

Should you wish to address Council, please contact the Office of the General Manager on 6728 8206.

[^] Meeting at which the Management Plan for 2021/2022 is adopted.



INTERNAL CALENDAR

October 2021

SUN	MON	TUE	WED	THU	FRI	SAT
31.					Closing date for pensioner concession subsidies claims 1.	2.
Sapphire City Markets Daylight Savings Begins Water Conservation Measures Begin 3.	Labour Day Last day of School holidays 4.	10am ARIC Meeting 5.	6.	7.	8.	9.
10.	11.	12.	13.	14.	15.	16.
Sapphire City Markets 17.	Reports due for Ordinary Meeting by 4.30pm 18.	19.	20.	21.	22.	23.
24.	Candidate Nominations Open 6.00pm Close of Electoral Roll 25.	Postal Vote Applications Open 26.	3.00pm Ordinary Council Meeting 27.	28.	Second quarter rates instalment notices to be sent Electronic lodgement of Grant Commissioner General Data return due 29.	30.

 Council office closed

1 APOLOGIES

2 CONFIRMATION OF MINUTES

RECOMMENDATION:

That the Minutes of the Ordinary Meeting of Council held on 25 August, 2021, as circulated to members, be confirmed as a true and correct record of that meeting.

**MINUTES OF INVERELL SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, ADMINISTRATIVE CENTRE, 144 OTHO STREET,
INVERELL
ON WEDNESDAY, 25 AUGUST 2021 AT 3.00PM**

PRESENT: Cr Paul Harmon (Mayor), Cr Anthony Michael (Deputy Mayor), Cr Di Baker via Zoom, Cr Stewart Berryman, Cr Kate Dight via Zoom, Cr Paul King OAM, Cr Neil McCosker via Zoom, Cr Mal Peters via Zoom and Cr Jacki Watts via Zoom.

IN ATTENDANCE: Paul Henry (General Manager), Brett McInnes (Director Civil and Environmental Services) and Paul Pay (Director Corporate and Economic Services).

1 APOLOGIES

Nil

2 CONFIRMATION OF MINUTES

RESOLUTION 2021/78

Moved: Cr Jacki Watts
Seconded: Cr Anthony Michael

That the Minutes of the Ordinary Meeting of Council held on 28 July, 2021, as circulated to members, be confirmed as a true and correct record of that meeting.

CARRIED

3 DISCLOSURE OF INTERESTS / PECUNIARY AND NON-PECUNIARY INTERESTS

Nil

4 PUBLIC FORUM

Nil

5 NOTICES OF BUSINESS

Nil

6 QUESTIONS WITH NOTICE

Nil

7 ADVOCACY REPORTS

Nil

8 COMMITTEE REPORTS

Nil

9 DESTINATION REPORTS**9.1 REQUEST TO LICENCE LAND - PART LOT 3 DP 738104 - INVERELL CEMETERY, ASHFORD ROAD, INVERELL S5.10.83****RESOLUTION 2021/79**

Moved: Cr Stewart Berryman

Seconded: Cr Paul King OAM

That:

- i) Council enter into a Licence Agreement with Mr Harley Johnson for Part Lot 3 DP 738104, Inverell Cemetery, Ashford Road, Inverell for a three (3) year period;*
- ii) the Licence fee be \$800.00 per annum (GST Inclusive) with a 3% increase per annum; and*
- iii) the Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

CARRIED**9.2 REQUEST TO LICENCE LAND - PART LOT 2 DP 1135514 DELVYN DRIVE, INVERELL S5.10.119****RESOLUTION 2021/80**

Moved: Cr Jacki Watts

Seconded: Cr Stewart Berryman

That:

- i) Council enter into an agreement with Holy Trinity School for Part Lot 2 DP 1135514, Delvyn Drive, Inverell for a five (5) year period with a further five (5) year option;*
- ii) the Licence fee be \$850 per annum (GST Inclusive) with a 5% increase per annum; and*
- iii) the Licence Agreement be subject to any other terms as negotiated by Council's General Manager.*

CARRIED**9.3 EXPRESSION OF INTEREST IN THE FUNCTION CENTRE AT THE INVERELL TOURIST CENTRE COMPLEX S5.10.93****RESOLUTION 2021/81**

Moved: Cr Anthony Michael

Seconded: Cr Di Baker

That the matter be referred to Closed Council for consideration as the matters and information are:

- d(i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.*

On balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.

CARRIED

9.4 HIGHER MASS LIMIT ASSESSMENT - LOCAL ROADS INCLUDING TINGHA S15.8.48

RESOLUTION 2021/82

Moved: Cr Stewart Berryman

Seconded: Cr Di Baker

That Council approve the entire length of local roads including the Tingha roads within the Inverell Shire for Higher Mass Limit vehicle access and that these routes be included in the Service NSW HML maps.

CARRIED

9.5 REVISED ELECTION TIMETABLE AND MEETING SCHEDULE S13.7.4/04

RESOLUTION 2021/83

Moved: Cr Di Baker

Seconded: Cr Paul King OAM

That:

- 1. the information be noted; and*
- 2. the proposed meeting schedule for the period September 2021 – January 2022 be endorsed.*

CARRIED

9.6 SESQUICENTENNIAL PROJECT S16.7.8/04

MOTION

Moved: Cr Mal Peters

Seconded: Cr Di Baker

That Council adopt the concept of a town garden and Council staff report back on a suitable location and advise on the ongoing costs to maintain the garden.

The Motion on being put to the meeting was lost.

10 INFORMATION REPORTS

RESOLUTION 2021/84

Moved: Cr Anthony Michael

Seconded: Cr Di Baker

That the following information reports be received and noted.

CARRIED

10.1 STRATEGIC TASKS - 'SIGN OFF' - AUGUST 2021 S4.13.2

10.2 LIBRARY STATISTICAL OVERVIEW 2020/21 S3.6.17

10.3 WORKS UPDATE S28.21.1/14

10.4 NEW DIGITAL LIBRARY SERVICES S3.6.1

10.5 ANNUAL HERITAGE ADVISORY SERVICE UPDATE S18.8.3

10.6 SEPTIC TANK APPROVALS FOR JULY 2021 S29.19.1

10.7 SUMMARY OF DEVELOPMENT APPLICATIONS, CONSTRUCTION CERTIFICATES AND COMPLYING DEVELOPMENT CERTIFICATES DURING JULY 2021 S18.10.2/14

10.8 ORDINANCE ACTIVITIES REPORT FOR JULY 2021 S18.10.1

10.9 REGIONAL AIRPORTS PROGRAM S15.8.117

11 GOVERNANCE REPORTS

11.1 GOVERNANCE - PERFORMANCE REPORTING ON ROAD MAINTENANCE COUNCIL CONTRACTS S1.2.3/14

RESOLUTION 2021/85

Moved: Cr Anthony Michael

Seconded: Cr Kate Dight

That the information be received and noted.

CARRIED

11.2 GOVERNANCE - MONTHLY INVESTMENT REPORT S12.12.2

RESOLUTION 2021/86

Moved: Cr Jacki Watts

Seconded: Cr Kate Dight

That:

- i) *the report indicating Council's Fund Management position be received and noted; and*
- ii) *the Certification of the Responsible Accounting Officer be noted.*

CARRIED

12 CONFIDENTIAL MATTERS (COMMITTEE-OF-THE-WHOLE)

At 3.30pm, the Chairperson noted that no members of the public or press were in attendance at the meeting therefore Council proceeded to consider the motion to close the meeting to the press and public.

RESOLUTION 2021/87

Moved: Cr Jacki Watts

Seconded: Cr Di Baker

That Council proceeds into Closed Council to discuss the matters referred to it, for the reasons stated in the motions of referral.

CARRIED

RESOLUTION 2021/88

Moved: Cr Paul King OAM

Seconded: Cr Jacki Watts

That Council proceeds out of Closed Council into Open Council.

CARRIED

Upon resuming Open Council at 4pm, the Chairperson verbally reported that the Council had met in Closed Council, with the Press and Public excluded, and had resolved to recommend to Council the following:

12.1 EXPRESSION OF INTEREST IN THE FUNCTION CENTRE AT THE INVERELL TOURIST CENTRE COMPLEX S5.10.93

RESOLUTION 2021/89

Moved: Cr Paul King OAM

Seconded: Cr Jacki Watts

That Council:

1. *enter into a 2 year lease agreement with a 3 year option exercisable by Council after a 2 year review with Joblink Plus for the tenancy of the Riverside Function Centre with the general terms being in accordance with the Expression of Interest document;*
2. *the General Manager be authorised to negotiate additional terms of the lease agreement; and*

3. *the General Manager be authorised to execute the lease agreement.*

CARRIED

ADOPTION OF RECOMMENDATIONS

RESOLUTION 2021/90

Moved: Cr Jacki Watts
Seconded: Cr Paul King OAM

That the recommendations of Closed Council be adopted.

CARRIED

13 URGENT BUSINESS

The Mayor referenced clause 9.3 of Council's Meeting Code and advised that he had ruled that a motion on the conduct of vaccination clinics in Inverell was a matter of urgency and a decision was required prior to next month's Council meeting.

RESOLUTION 2021/91

Moved: Cr Anthony Michael
Seconded: Cr Paul Harmon

That Council allow Cr Anthony Michael to move a motion to support UNE COVID vaccination clinics under clause 9.3 of Council's Model Code of Meeting Practice as a matter of great urgency as the next vaccination clinic is scheduled to be held before the next ordinary meeting of Council.

CARRIED

Cr Michael stated:

- a) The clinic held on Friday, 20 August provided the community with an opportunity to be vaccinated, a further two clinics will be held – one before the next Council meeting,
- b) The lockdown is hurting local business and impacting people's mental resilience,
- c) If Council can support the effort to achieve an 80% vaccination rate then the pathway away from lockdown will be both an economic and social boost to the community, and
- d) The lifting of border restrictions by QLD will most likely be linked to significant rates of vaccinations in the border region (vicinity of 80% of eligible population).

RESOLUTION 2021/92

Moved: Cr Anthony Michael
Seconded: Cr Kate Dight

That:

1. *Council note the intention of the UNE to run two more COVID vaccination clinics in Inverell;*
2. *Council support vaccination and assist the UNE in the promotion and set up of these COVID vaccination clinics; and*
3. *Council lobby the Federal Government to establish mobile COVID vaccination clinics to visit small rural communities.*

CARRIED

The Meeting closed at 4.10pm

- 3 DISCLOSURE OF INTERESTS / PECUNIARY AND NON-PECUNIARY INTERESTS**
- 4 PUBLIC FORUM**

5 NOTICES OF BUSINESS

5.1 NOTICE OF BUSINESS - DISPOSAL OF GOODS AND PROPERTY

File Number: S13.5.3 / 21/30556

I, Councillor Mal Peters, give notice that at the next Ordinary Meeting of Council to be held on 22 September 2021, I intend to move the following motion:

MOTION:

That the Inverell Shire Council General Manager report to councillors the safeguards in place regarding the following common corruption risks related to disposal of goods and property particularly Inverell fleet.

Specifically:

- 1) deliberately under-valuing public assets scheduled for disposal, with the aim of personally purchasing the items;*
- 2) stealing, or otherwise misappropriating, surplus goods;*
- 3) misappropriating the proceeds of asset sales; and*
- 4) providing confidential information about tender prices prior to the completion of the process.*

RATIONALE:

Background

Corruption in disposal of a council motor vehicle

The ICAC investigated allegations that the general manager of a local council had, amongst other things, abused his entitlement to a council-funded car for personal use by selling it without first purchasing it as required under his contract. The ICAC further alleged that the general manager provided false or misleading material to the council concerning the sale.

In August 2005, the council's general manager had ordered a new car for his personal use as part of his employment contract. The total cost of the vehicle at the time was \$42,331, of which there were \$7,554.90 worth of extras. A little over two years later, in November 2007, after making a request, the council's chief financial officer told the general manager that the vehicle was worth \$19,945.

The ICAC investigation found that the general manager made arrangements in November 2007 to privately sell the vehicle for \$26,000. The general manager kept a \$500 holding deposit paid by the purchaser and directed the purchaser to write two cheques; one for \$19,945 to be made out to the council, and another for \$5,555 to be made out to the general manager. The second cheque was banked in the general manager's private bank account.

The ICAC found that the general manager was not entitled to any part of the sale price for the

vehicle unless he had first purchased it and that, despite making false statements to the contrary, he had not purchased the vehicle at all. In addition to the \$6,055, the ICAC identified the corrupt benefit to the general manager involved avoiding the risks and inconvenience of following the proper procedure for disposing of this vehicle.

Source: *Investigation into alleged corrupt conduct involving Burwood Council's general manager and others*, April 2011.

COUNCILLOR MALPETERS

DATE 18 AUGUST 2021

Local Government (General) Regulation 2005

241 Giving notice of business

- (1) A council must not transact business at a meeting of the council:
 - (a) unless a councillor has given notice of the business in writing within such time before the meeting as is fixed by the council's code of meeting practice or (if the council does not have a code of meeting practice or its code of meeting practice does not fix that time) as is fixed by resolution of the council, and
 - (b) unless notice of the business has been sent to the councillors in accordance with section 367 of the Act.
- (2) Subclause (1) does not apply to the consideration of business at a meeting if the business:
 - (a) is already before, or directly relates to a matter that is already before, the council, or
 - (b) is the election of a chairperson to preside at the meeting as provided by clause 236 (1), or
 - (c) is a matter or topic put to the meeting by the chairperson in accordance with clause 243, or
 - (d) is a motion for the adoption of recommendations of a committee of the council.
- (3) Despite subclause (1), business may be transacted at a meeting of a council even though due notice of the business has not been given to the councillors. However, this can happen only if:
 - (a) a motion is passed to have the business transacted at the meeting, and
 - (b) the business proposed to be brought forward is ruled by the chairperson to be of great urgency.

Such a motion can be moved without notice.

- (4) Despite clause 250, only the mover of a motion referred to in subclause (3) can speak to the motion before it is put.

GENERAL MANAGER'S RESPONSE:

A. Motor Vehicles

Council disposes of its motor vehicles by one of the following methods:

- a) Trade in to local dealer, or
- b) Send to 'car auction house' in Sydney.

The decision on which disposal method to use is made by the Manager - Fleet. This officer receives weekly reports from the auction house on the purchase price obtained at that week's auction for various makes/models of motor vehicles.

When a new vehicle is to be purchased the trade in offer from the local dealer is checked against recent sales for a similar vehicle. The manager then decides which disposal method to use in order to achieve the best outcome for Council. Council does not sell motor vehicles by private treaty.

B. Other Goods

Any surplus or obsolete goods are sold by public tender. The last public tender was held in March 2017.

ATTACHMENTS:

Nil

5.2 NOTICE OF BUSINESS - CREDIT CARDS**File Number: S13.5.3 / 21/30574**

I, Councillor Mal Peters, give notice that at the next Ordinary Meeting of Council to be held on 22 September 2021, I intend to move the following motion:

MOTION:

That ISC management report to Councillors the safeguards in place on the following:

- 1) *safeguards to ensure staff with credit cards do not charge personal expenses;*
- 2) *safeguards to ensure cash is not drawn;*
- 3) *safeguards to avoid collusion between authorising staff;*
- 4) *advise how many staff have a credit card;*
- 5) *advise when last external audit was conducted outside of annual financial audit; and*
- 6) *present ISC credit card policy.*

RATIONALE:**Background****Chief financial officer spends over half a million dollars of rate-payers' money on personal items**

A recent investigation by the ICAC found that, over a nine-year period, the chief financial officer (CFO) of a large, local council had used a corporate credit card (issued in the name of the then general manager) to incur personal expenditure of \$620,091. As the CFO, he authorised payment by the council of the accounts relating to that expenditure.

The CFO was also found to have misused his Cabcharge card for non-work related purposes, spending more than \$20,000 on personal trips.

The ICAC made a series of recommendations relating to improving internal and external audit processes at the council.

Source: *Investigation into the conduct of the former City of Botany Bay Council chief financial officer and others*, July 2017.

Common corruption risks involving credit cards include:

- a public official charging unauthorised personal expenses to a government credit card
- a public official using a credit card to improperly withdraw cash

- employees colluding for improper benefit from a credit card, for example, the person allocated the credit card colluding with a financial officer whose role is to check expenditure.

COUNCILLOR MAAL PETERS

DATE 18 AUGUST 2021

Local Government (General) Regulation 2005

241 Giving notice of business

- (1) A council must not transact business at a meeting of the council:
 - (a) unless a councillor has given notice of the business in writing within such time before the meeting as is fixed by the council's code of meeting practice or (if the council does not have a code of meeting practice or its code of meeting practice does not fix that time) as is fixed by resolution of the council, and
 - (b) unless notice of the business has been sent to the councillors in accordance with section 367 of the Act.
- (2) Subclause (1) does not apply to the consideration of business at a meeting if the business:
 - (a) is already before, or directly relates to a matter that is already before, the council, or
 - (b) is the election of a chairperson to preside at the meeting as provided by clause 236 (1), or
 - (c) is a matter or topic put to the meeting by the chairperson in accordance with clause 243, or
 - (d) is a motion for the adoption of recommendations of a committee of the council.
- (3) Despite subclause (1), business may be transacted at a meeting of a council even though due notice of the business has not been given to the councillors. However, this can happen only if:
 - (a) a motion is passed to have the business transacted at the meeting, and
 - (b) the business proposed to be brought forward is ruled by the chairperson to be of great urgency.

Such a motion can be moved without notice.

- (4) Despite clause 250, only the mover of a motion referred to in subclause (3) can speak to the motion before it is put.

GENERAL MANAGER'S RESPONSE:

1. Credit Card Policy

A copy of Council's credit policy is attached for Council's information. Refer to page 6 for authorisation process.

2. Cash

The policy prohibits the drawing of cash on a Council card. Cards are coded to prevent drawing of cash.

3. Safeguards

Refer to policy.

4. Credit Cards

13 staff have access to a credit card.

5. ARIC

General Financial Controls Internal Audit conducted by Centium finalised in March and reported to the March 2021 ARIC meeting.

ATTACHMENTS:

1. Corporate Credit Card Policy



MANAGEMENT POLICY:	CORPORATE CREDIT CARD POLICY
Ref:	

Contact Officer	Director Corporate Services, Corporate Services
Approval Date	29 August 2019
Approval Authority	Management Team
Reviewed	Every 2 years
Amended	10 May 2021
Date of Next Review	2022



CORPORATE CREDIT CARD POLICY

MANAGEMENT POLICY AND PROCEDURES

INCLUDING AUTHORISED OFFICERS, AREAS OF AUTHORITY AND MONETARY LIMITS

Document Control Page

VERSION 1	Prepared by Trainee Accountant (Mikaela Bennion)	25 March 2019
	Adopted by Management Team	29 August 2019
	Amended – List of Authorised Card Holders Updated	10 May 2021
VERSION 2		

1. INTRODUCTION

Corporate credit cards provide council with a cost effective, efficient method of procuring goods and services for Council. Persons authorised to use corporate credit cards must comply with the policies and procedures as outlined in this document.

1.1 STANDARDS OF BEHAVIOUR

All parties will behave in accordance with the following standards at all times:

- Honesty and Fairness – Parties will conduct all procurement and disposal business relationships with honesty and fairness.
- Accountability and Transparency – The process of procuring and disposing of items by Council will be open, fair and defensible. All procurement and disposal processes will be based on robust and defensible evaluation criteria consistent with the legislative and policy framework in which Council operates.
- Rule of Law – Parties shall comply with all legal requirements.
- Risk Management – All risks will be identified and managed in the procurement and disposal procedures.

1.2 AIMS AND OBJECTIVES

This policy and procedures manual has been developed to promote the above mentioned standards of behaviour. The aims and objectives are:

1. Fulfill all statutory requirements of the Local Government Act with respect to the use of corporate credit cards.
2. To adopt best practise in developing a clear and comprehensive operational policy on the use of corporate credit cards.
3. To ensure transparency in Council's use of corporate credit cards
4. To ensure Council resources are managed with integrity and diligence.

1.3 RELEVANT LEGISLATION AND POLICIES

This policy is to be observed in accordance with:

- Inverell Shire Council Management Policy: Procurement & Disposals Authority
- Inverell Shire Council Management Policy: Staff use of council facilities and expenses
- Inverell Shire Council Management Policy: Fraud Control policy
- Local Government Act (NSW) 1993
- Local Government (General) Regulation 2005

2. PROCEDURE

2.1 POLICY FRAMEWORK

Purchases of goods and services by Credit Card are to comply with principle of "Value for Money" and Council's Policy Framework.

Corporate credit cards have been implemented to allow the Council to transact its business in a more efficient manner and at the same time provide Council Officers with a more convenient method to meet costs they incur on Council's behalf.

Corporate credit cards should be recognised as a valuable tool for the efficient and effective operation of Council's daily business and not as a benefit assigned to specific individuals. The use of corporate credit cards will create savings in staff administration time in matters such as arranging transport, accommodation and registration for attendance at conferences and by eliminating the need for overseas bank drafts for certain purchases. It will also reduce the high number of creditor creations that are required for one-off purchases. It is intended to save time and paperwork in making purchases while still maintaining control of purchases through the monthly reconciliation process as well as reducing the need for Council staff to use their private credit card to conduct Council business.

Corporate Credit Cards should not be used when there is an alternative form of payment which aligns with the normal purchasing process through Technology One.

2.3 AUTHORITIES

The use of delegated authority is subject to the issue of a personal delegation by the General Manager.

All Credit Card Purchases are to be authorised by the relevant delegated cardholder and checked in accordance with section 2.9 below.

Credit Card purchases by the General Manager are to be authorised by the Mayor.

Credit Card purchases by the Manager Financial Services are to be authorised by the Director of Corporate & Economic Services.

2.3 ISSUING OF CREDIT CARDS

The list of current staff members issued with corporate credit cards is attached as attachment 1.

In order to apply for a corporate credit card, a staff member in a managerial or higher position may apply in writing to the general manager.

Before a staff member can become a cardholder it will be necessary for that person to provide adequate proof of identity to satisfy the Bank's requirements of at least 100 identification points. Details of documents that can be used for identification are available from the Manager Financial Services.

Council's bank requires an application form be completed and applicants will be provided with this form by the Manager Financial Services. The Manager Financial Services will be responsible for obtaining approval of the General Manager for the issue of a card and this will be recorded on a "Cardholder Approval and Acknowledgement" form (attachment 2). Each cardholder will be required to sign this form on receipt of the corporate credit card and acknowledge these policies and procedures.

2.4 FORMAL ACKNOWLEDGMENT OF POLICY CONDITIONS

Each cardholder will be required to read and initial the policies & procedures document outlining the use of credit cards in addition to the Cardholder Approval and Acknowledgement form.

2.5 MONTHLY LIMIT AND AUTHORIATIONS

Each credit card holder will be allocated a credit limit between \$1, 000 and \$10, 000 dependent on the card holder's position and need. Credit card limits will be allocated at the discretion of the General Manager.

2.6 RESTRICTIONS

Corporate credit cards are for official Council business and are not to be used for personal expenses under any circumstances.

Corporate credit cards should only be used for purchases of fuel for Council vehicles in an emergency. Staff should use their vehicle's fuel card for normal fuel purchases.

Use of the corporate credit cards for purchases over the internet should be restricted to trusted secure sites.

The cardholder will be personally liable for expenditure that can not be shown to be related to the business of Inverell Shire Council.

2.7 SUPPORTING DOCUMENTATION

A tax invoice is required to be obtained for every purchase made on a corporate credit card. This is required in reconciliations of the Corporate Credit Card statement at the end of each month. The purpose of the purchase should be recorded on the tax invoice.

If a transaction is done by telephone or by mail order, the cardholder will need to ensure that an appropriate tax invoice is obtained from the supplier and included with the monthly reconciliation.

Tax invoices must contain the components in order to comply with taxation law and allow Council to claim an input tax credit for the GST paid.

All details of the purchase, including tax invoices are required to be obtained and retained to support the appropriate allocation of purchases at the end of each month.

The card is not to be linked to any form of award points and any personal award card or membership.

2.8 PAYMENT OF MONTHLY ACCOUNT

The outstanding balance of each corporate credit card will be automatically debited to Council's bank account on the 11th of the month.

2.9 RECONCILING MONTHLY STATEMENTS

1. Each cardholder will be issued with a monthly statement listing all their transactions. It is the responsibility of the cardholder to match their supporting documentation to the monthly statement and return to the creditors' clerk.
2. Record next to each transaction; if not recorded on the Tax Invoice:
 - The reason for the purchase e.g. LGMA Conference – accommodation deposit – 5/1/09 – Canberra.
 - The account number the purchase is to be charged against.
3. When the monthly statement is received, the Creditor's Clerk will check each individual credit card statement and attached invoices against the main statement.
4. The Management Accountant will conduct a second check to ensure all relevant information is attached and the correct charge number is allocated.
5. The Manager Financial Services will conduct a final check, before returning to the Creditor's Clerk for processing.
6. The statement of the General Manager will need to be checked by the Mayor and the statement of the Manager Financial Services will need to be checked by the Director Corporate & Corporate Services.
7. The Creditor's Clerk enters the information into Technology One and Processes the payment.
8. A record of the transaction, including all statements and tax invoices is to be kept in the payments folder.

2.10 INTERNAL AND EXTERNAL AUDITS

Internal audits may be conducted at the discretion of the General Manager. An external audit of council finances is conducted twice yearly.

2.11 DISPUTED PURPOSES

Council is responsible for paying all accounts on the monthly corporate credit card statements and the bank will debit this amount to the Council's bank account on the 11th of each month.

When a dispute occurs, the cardholder should attempt to correct the situation with the merchant. In many cases a simple telephone call can clear up a problem without any delay. If unable to correct the situation, contact the Manager of Financial Services, who will attempt to resolve the matter and may have to contact the bank for assistance. The bank can assist with resolving some disputes with merchants, particularly those involving duplicated charges, non receipt of goods ordered or credits not processed after refund vouchers have been issued.

The Manager of Financial Services may question any purchases that do not align with council's policy. The Manager of Financial Services will consult with the holder of the credit card to resolve the issue, before escalating to the General Manager if required.

Dependant on the offence, the General Manager may decide to issue the card holder with a warning or disciplinary action including termination of the credit card.

2.12 TERMINATING OR CEASING EMPLOYMENT

Cards should be returned as soon as no longer required and if leaving the services of Council, should be returned, no later than the last day of employment.

2.13 REPORTING LOST OF STOLEN CARDS

If a card is lost or stolen it is the cardholder's responsibility to immediately telephone Council's bank to report the loss. A replacement card will be arranged and issued upon receipt from the bank.

The Manager of Financial Services should be notified immediately of all lost and stolen cards.

2.14 IMPLEMENTATION

The Manager of Financial Services is responsible for the implementation of this policy

2.15 ATTACHMENTS

1. List of Authorised card holders
2. Cardholder approval and acknowledgment

References:

- Local Government (General) Regulation 2005
- ICAC Preventing corruption

Attachment 1**INVERELL SHIRE COUNCIL****List of Authorised Card Holders**

Cardholder	Position	Limit
Paul Harmon	Mayor	\$ 3, 000
Paul Henry	General Manager	\$ 10, 000
Brett McInnes	Director Civil and Environmental Services	\$ 6, 000
Paul Pay	Director Corporate and Economic Services	\$ 3, 000
Sharon Stafford	Executive Assistant	\$ 5, 000
Sonya Lange	Manager Library Services	\$ 3, 000
Peter Caddey	Manager Tourism and Marketing	\$ 3, 000
Anthony Alliston	Manager Development Services	\$ 3, 000
David Thirlway	Manager Information Services	\$ 10, 000
Justin Pay	Manager Civil Engineering	\$ 3, 000
Phillip Clayton	Fleet and Workshop Coordinator	\$ 5, 000
Nicole Riley	Administration Coordinator	\$ 5, 000
Fiona Adams	Manager Integrated Planning and Reporting	\$ 3, 000

Attachment 2**INVERELL SHIRE COUNCIL****Corporate Credit Card
Acknowledgement and Approval**

Approval	
Cardholders Name:	
Position:	
Credit Limit (Monthly):	
General Manager	
Signature:	Date:

Acknowledgement
<p>I acknowledge receipt of the Inverell Shire Council Corporate Credit Card and agree that:</p> <ol style="list-style-type: none"> 1. I will use the Corporate Credit Card in accordance with the Corporate Credit Card Management Policy and Procedures 2. I will not use the Corporate Credit Card, nor permit it to be used, other than for official Council purposes. 3. If the Corporate Credit Card is lost or stolen, I will immediately report it missing to Council's bank and will also inform the Manager Financial Services. 4. If my position with Inverell Shire Council changes or my employment terminates, or I am asked to surrender the card for any other reason, I will immediately return the card. 5. I will retain all original supporting documentation that meets the requirements of a tax invoice for presentation to the relevant authorising officer. 6. I will ensure that all Work Health & Safety requirements are complied with for all purchases. 7. If I misuse the Corporate Credit Card (i.e. use it in a manner otherwise that in accordance with the instructions provide) I may be liable for disciplinary action. 8. I have received a copy of the Corporate Credit Card Policy and understand my obligations in regard to the use of this credit card.

Card Number:	
Expiry Date:	
Signature of Card Holder:	Date:
Signature of Witness:	Date:

5.3 NOTICE OF BUSINESS - SUPPORT TO BRING MORE DOCTORS TO INVERELL SHIRE**File Number: S13.5.3 / 21/32946**

I, Councillor Di Baker, give notice that at the next Ordinary Meeting of Council to be held on 22 September 2021, I intend to move the following motion:

MOTION:*That:*

- I. Inverell Shire Council (ISC) supports government action to bring more Doctors to Inverell Shire, the New England and Rural and Regional NSW; and*
- II. ISC seeks the support of the Joint Regional Organisation on this issue through the submission process currently open.*

RATIONALE:

There is a severe shortage of Doctors in Rural and Regional areas of NSW. Councillors have received information to put in a submission on this matter and we should not let this opportunity pass.

COUNCILLOR DI BAKER
DATE 15 SEPTEMBER 2021

Local Government (General) Regulation 2005**241 Giving notice of business**

- (1) A council must not transact business at a meeting of the council:
 - (a) unless a councillor has given notice of the business in writing within such time before the meeting as is fixed by the council's code of meeting practice or (if the council does not have a code of meeting practice or its code of meeting practice does not fix that time) as is fixed by resolution of the council, and
 - (b) unless notice of the business has been sent to the councillors in accordance with section 367 of the Act.
- (2) Subclause (1) does not apply to the consideration of business at a meeting if the business:
 - (a) is already before, or directly relates to a matter that is already before, the council, or
 - (b) is the election of a chairperson to preside at the meeting as provided by clause 236 (1), or
 - (c) is a matter or topic put to the meeting by the chairperson in accordance with clause 243, or
 - (d) is a motion for the adoption of recommendations of a committee of the council.
- (3) Despite subclause (1), business may be transacted at a meeting of a council even though due notice of the business has not been given to the councillors. However, this can happen only if:
 - (a) a motion is passed to have the business transacted at the meeting, and
 - (b) the business proposed to be brought forward is ruled by the chairperson to be of great urgency.

Such a motion can be moved without notice.

- (4) Despite clause 250, only the mover of a motion referred to in subclause (3) can speak to the motion before it is put.

ATTACHMENTS:**Nil**

6 QUESTIONS WITH NOTICE

Nil

7 ADVOCACY REPORTS

Nil

8 COMMITTEE REPORTS

Nil

9 DESTINATION REPORTS

9.1 ELECTION OF DEPUTY MAYOR

File Number: S13.7.2 / 21/32318

Author: Paul Henry, General Manager

SUMMARY:

This matter is required to be addressed due to the change in the date of the Local Government Election.

RECOMMENDATION:

1. *That Council determine if a person from among their number is to be appointed to the position of Deputy Mayor.*
2. *If Council determines in the affirmative, then nominations for the position will be invited.*
3. *If more than one nomination is received, Council then determine the method of voting for the position.*

COMMENTARY:

Section 231 of the Local Government Act permits Councillors to appoint a Deputy Mayor to carry out the functions of the Mayor if that person is ill, absent or otherwise unable to carry out the functions of Mayor.

Council has exercised this discretionary power to appoint a Deputy Mayor. The term of the current Deputy Mayor expires in September 2021.

Council is now requested to determine if a Deputy Mayor is to be appointed for the remainder of this term of Council i.e. 24 September to 4 December, 2021.

1. Nominations

If Council decides that a Deputy Mayor is to be appointed, nominations will be invited at this point in the meeting.

A nomination form has been sent to you prior to this meeting. The form should be provided to the General Manager at the appropriate point in this meeting.

2. Voting

In previous years the election method utilised for the Deputy Mayoral position was the Ordinary Ballot method.

Information relevant to the position of Deputy Mayor is as follows:

- The period of Office for the Deputy Mayor is generally two (2) years (however due to the local Government Elections being delayed until December 2021, the term on this occasion will be from 22 September to 4 December, 2021).
- The Deputy Mayor receives no fees other than the Councillor fee (\$12,400.00), unless Council determines that a fee is to be paid. If Council determines that a fee is to be paid, the amount is funded from the Mayoral fee, effectively reducing the amount paid to the Mayor. In previous years, Council has not paid a Deputy Mayor's fee.

RISK ASSESSMENT:

Nil

POLICY IMPLICATIONS:

Nil

CHIEF FINANCIAL OFFICERS COMMENT:

Nil

LEGAL IMPLICATIONS:

Nil

ATTACHMENTS:

Nil

9.2 REQUEST TO LICENCE LAND - PART LOT 1 DP 1140913 CAMERON PARK AND PART CLOSED ROAD, CAMERON STREET, INVERELL**File Number:** S5.10.18 / 21/29255**Author:** Kristy Paton, Corporate Support Officer - Publishing**SUMMARY:**

Expressions of Interest were called to licence land known as Part Lot 1 DP 140913 Cameron Park and Part Closed Road, Cameron Street, Inverell. Council is requested to consider the Expression of Interest received to licence the land.

RECOMMENDATION:*That:*

- i) Council enter into a Licence Agreement with Sarah Clayton for Part Lot 1 DP 140913 Cameron Park and Part Closed Road, Cameron Street, Inverell for a five (5) year period with a five (5) year option;*
- ii) the Licence fee be \$500.00 per annum (GST Inclusive) with a 3% increase per annum; and*
- iii) the Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

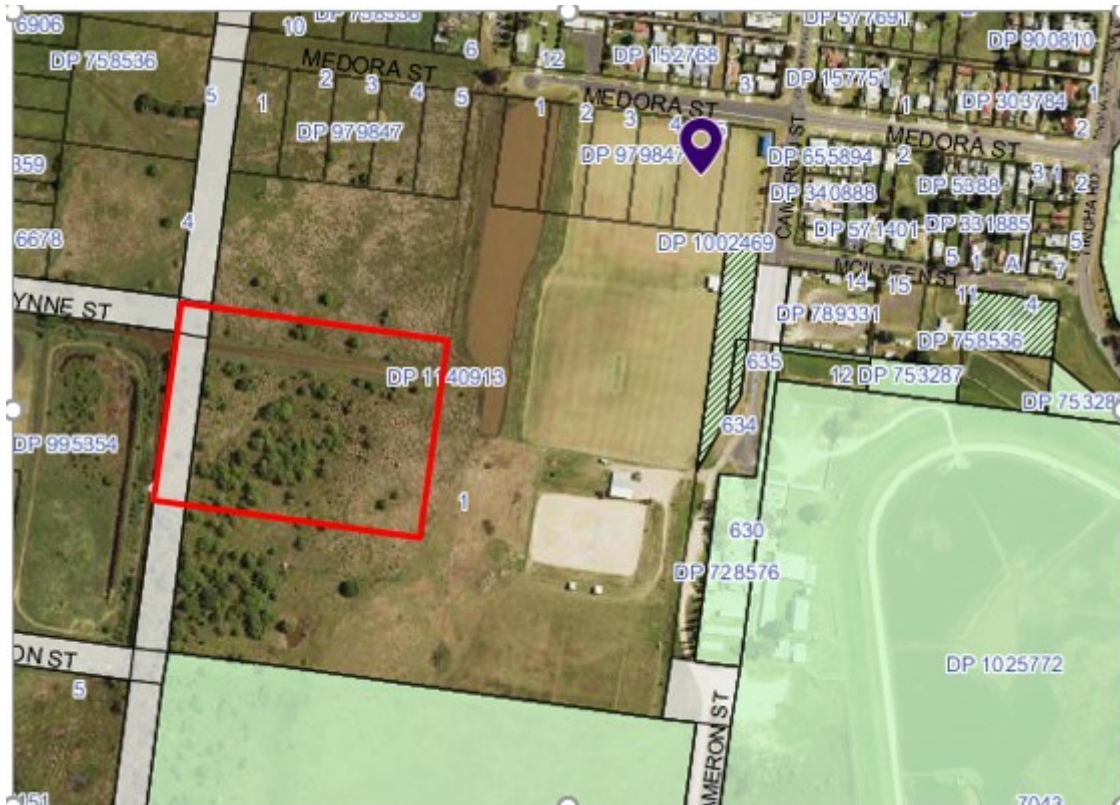
COMMENTARY:

Council recently called for Expressions of Interest to licence land known as Part Lot 1 DP 140913, Cameron Park and Part Closed Road, Cameron Street, Inverell. The land is approximately 4.6 hectares in size.

Council received an expression of interest from Sarah Clayton who wishes to utilise the land for the purpose of grazing horses. Ms Clayton is willing to pay \$500 per annum for a five (5) year period with a further five (5) year option.

It is suggested that Council enter into an agreement with Ms Clayton for a five (5) year period with a further five (5) year option and that the licence fee be \$500 per annum, being subject to a 3% yearly increase.

A map highlighting the area is provided below.



RISK ASSESSMENT:

Nil

POLICY IMPLICATIONS:

Nil

CHIEF FINANCIAL OFFICERS COMMENT:

Nil

LEGAL IMPLICATIONS:

Nil

ATTACHMENTS:

Nil

9.3 REQUEST TO LICENCE LAND - LOT 1 DP 124236 WYNDHAM STREET, INVERELL**File Number:** S5.10.33 / 21/30966**Author:** Kristy Paton, Corporate Support Officer - Publishing**SUMMARY:**

Expressions of Interest were called to licence land known as Lot 1 DP 124236 Wyndham Street, Inverell.

Council is requested to consider the Expression of Interest to licence the land.

RECOMMENDATION:

That:

- i) Council enter into a Licence Agreement with Mr and Mrs Paul and Jayne Miller for Lot 1 DP 124236, Wyndham Street, Inverell for a five (5) year period with a further five (5) year option;*
- ii) the Licence fee be \$600.00 per annum (GST Inclusive) with a 3% increase per annum; and*
- iii) the Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

COMMENTARY:

Council recently called for Expressions of Interest to licence land known as Lot 1 DP 124236, Wyndham Street, Inverell. The land is approximately 4.43 hectares in size. The block does not have a water supply and water would need to be carted to the block.

Council received an expression of interest from Mr and Mrs Paul and Jayne Miller who wish to utilise the land for the purpose of grazing horses. The Millers are willing to pay \$600 per annum for a five (5) year period.

It is suggested that Council enter into an agreement with Mr and Mrs Miller for a five (5) year period with a further five (5) year option and that the licence fee be \$600 per annum, being subject to a 3% yearly increase.



RISK ASSESSMENT:

Nil

POLICY IMPLICATIONS:

Nil

CHIEF FINANCIAL OFFICERS COMMENT:

Nil

LEGAL IMPLICATIONS:

Nil

ATTACHMENTS:

Nil

9.4 REQUEST FOR DONATION IN LIEU OF RATES - INVERELL THEATRE COMPANY**File Number:** S12.22.18/08 / 21/26845**Author:** Kristy Paton, Corporate Support Officer - Publishing**SUMMARY:**

A request for Donation in lieu of rates has been received from the Treasurer of the Inverell Theatre Company. Council is requested to consider the request.

RECOMMENDATION:

A matter for Council.

COMMENTARY:

Council is in receipt of correspondence from the Inverell Theatre Company, requesting a donation in lieu of rates for the 2021/2022 financial year.

Inactivity of the Company in 2020 and 2021 due to Covid 19 restrictions has prevented the organisation from generating any income. The Company are currently in deficit and in order to alleviate some of their financial strain the Company has requested a donation in lieu of rates for the amount of \$533.77.

The Company was hoping to commence rehearsals in August for a play to be performed in October/November; however, this is now on hold due to the recent Covid-19 lockdown.

In 2020, the company received a donation in lieu of rates from the Drought Relief Fund for the amount of \$523.44. The Theatre Company does not fall under Council's Donations Policy.

Council is asked to determine if they would like to make a donation, and if so, in what capacity.

RISK ASSESSMENT:

Nil

POLICY IMPLICATIONS:

Nil

CHIEF FINANCIAL OFFICERS COMMENT:

Nil

LEGAL IMPLICATIONS:

Nil

ATTACHMENTS:

Nil

9.5 PROPOSAL FOR AN INVERELL SHIRE YOUTH COUNCIL**File Number:** S3.16.13 / 21/32544**Author:** Christy Galbraith, Corporate Support Coordinator**SUMMARY:**

A proposal has been received from Max McFarlane, a year 11 student at Inverell High School, to establish an Inverell Youth Council.

RECOMMENDATION:

A matter for Council.

COMMENTARY:

On 11 July 2021, Council received a Proposal for an Inverell Shire Youth Council from year 11 Inverell High School student, Max McFarlane. The proposal is attached.

The information detailed below is taken from the proposal:

“The development of an Inverell Shire Youth Council would enable better youth engagement; this council would act as a committee providing an opportunity for young people to participate in a forum to discuss and provide input into the local community issues.

The Key objectives include:

<i>Advisory</i>	<i>Aiming to advise the Inverell Shire Council on issues facing young people within our area, advocating and representing the youth population of our Shire.</i>
<i>Youth Engagement</i>	<i>Promoting young people’s engagement in a variety of areas, awareness for issues in the shire being promoted.</i>
<i>Youth Lead Events</i>	<i>Allow for the development of more direct youth programs, engaging with the young people of Inverell, establishing better community connection for individuals.</i>
<i>Understanding of Governance</i>	<i>One key aspect that would be achieved would be the creation of better relations between youth and local government, with the opportunity to educate young people about the role and the complex inner workings of local government.</i>
<i>Inverell Representation</i>	<i>Inverell Shire would be provided with youth representatives.”</i>

The proposal put forward by Mr McFarlane is submitted to Council for consideration.

There are currently a number of grant programs that Council apply for funding through to support young people develop skills and become actively engaged within our community. These applications now seek information on the involvement of young people, such as:

- Explain how young people have been involved in the development of the proposal; and/or
- Do you have a Youth Strategy or a Youth Council?

Establishing a Youth Council or developing a Youth Strategy may assist council secure funding in future grants.

RISK ASSESSMENT:

Nil

POLICY IMPLICATIONS:

Nil

CHIEF FINANCIAL OFFICERS COMMENT:

Nil

LEGAL IMPLICATIONS:

Nil

ATTACHMENTS:

1. Proposal for an Inverell Shire Youth Council

INVERELL SHIRE YOUTH COUNCIL

Overview

The development of an Inverell Shire Youth Council would enable better youth engagement; this Council would act as a committee providing an opportunity for young people to participate in a forum to discuss and provide input into the local community issues.

Opportunity

Other regional councils have already established Youth Councils, most notably the Tamworth Regional Youth Council, successfully implementing strategies and youth programs locally to promote the importance of mental health, Cybersafe Practices and Driver Safety Programs. The Tamworth Regional Council has been successful in various ways, and it would also provide an example of how to structure and adequately support a youth council sustainably.

This Youth Council would enable a more significant opportunity for the Inverell Shire Council to gain insight into young people's issues in our local area. Representatives from across the Inverell Shire would be involved in organising, promoting, and holding events in Inverell that would directly cater for young people.

This Council would differ as it would be in direct association with the Inverell Shire Council. By establishing a council, the potential media promotion surrounding the Inverell Shire's commitment to young people more directly.

Overall an Inverell Shire Youth Council would enable a better sense of community for young people. Over the years, a disconnect between young people and the local community has been evident; this would be an opportunity to bridge this gap between young people and the broader Inverell community.

Key Objectives	
Advisory	Aiming to advise the Inverell Shire Council on issues facing young people within our area, advocating and representing the youth population of our Shire.
Youth Engagement	Promoting young people's engagement in a variety of areas, awareness for issues in the shire being promoted
Youth Lead Events	Allow for the development of more direct youth programs, engaging with the young people of Inverell, establishing better community connection for individuals.
Understanding of Governance	One key aspect that would be achieved would be the creation of better relations between youth and local government, with the opportunity to educate young people about the role and the complex inner workings of local government.
Inverell Representation	Inverell Shire would be provided with youth representatives, that can be promoted and

Youth Council's Role in Community

A youth council is an entity composed of young people that serves as an advisory or advocacy body to government or donor agencies. Most often, its role is to identify priorities, craft policies that support these priorities, and contribute to the implementation of these policies through public services. Its role may also include public outreach and advocacy. Young people constitute clear assets to development when they are positively empowered to be active citizens.

Youth have experience, knowledge, and ideas that are unique to their situation, enabling them to offer key insights and perspectives on development that adults cannot;

In many communities, youth make up the majority of the population; as a result, youth voices can be crucial expressions of overall community needs; and

Regardless of their current status, young people are the future custodians of their environments and leaders of their peers. A failure to promote youth development –and roles for youth in development – will negatively affect countries across the world, whereas engaging young people in civil society and governance activities, such as youth councils, encourages them to learn peaceful means of impacting their communities and the world. As young people become more astute in the process of affecting change and developing pathways for progress, they also contribute to the development of stable, productive communities.

Tamworth Regional Youth Council

The Youth Council are the representative body for young people in the Tamworth region - from Nundle to Tamworth, Barraba to Manilla and Moonbi to Kootingal. They meet monthly to discuss potential solutions for issues that impact young people.

The Youth Council also plan youth-led events for young people in the region.

A term on the Youth Council is 12 months.

-
- Participating in monthly meetings.*
 - Helping organise and run events throughout the year.*
 - Help inform development of Council's youth strategy.*
-

Members will be given the opportunity to develop a number of skills that improve employment prospects. Examples of these skills include leadership, event management, advocacy, event coordination and formal meeting etiquette.

Members can discuss any topic that impact young people or is raised by Tamworth Regional Council. In the past, topics discussed range from mental health, sustainability, bullying, homelessness and safety.

For more information regarding the Tamworth Regional Youth Council click on the link below;

[Youth Council | Tamworth Regional Council \(nsw.gov.au\)](https://www.tamworthregionalcouncil.nsw.gov.au/youth-council)

Inverell Shire Youth Council Structure

Through direct communication with the schools of Inverell and surrounds, promoting participation in the Shire area with school representatives (School Captains/Student Representative Councils). Developing better connections with schools

The definition of young people is from 12 to 25 years of age; this committee/council would be open to this age bracket for anyone in our local Shire. The establishment of this Council would come in the form of a small committee specifically invited to attend Inverell Shire Council meetings, providing the required opportunities to young people.

It is hoped this proposal be taken into consideration. To support such a council, a commitment would be made on behalf of myself and the Inverell High School Student Representative Council to ensure the effective establishment and continuance of an Inverell Shire Council.

Membership Criteria Considerations

Determine the ages for members

- Many councils are for high school students only*
 - Finding activities that interest both 12-year-olds and 18-year-olds can be challenging.*
 - High school students may be more mature and committed.*
-

Who serves on the youth council?

- Consider whether to include 2-4 representatives from all local high schools.*
 - Consider representatives from local youth organizations.*
-

Consider diversity

- Consider not only racial, gender and socio-economic balance but also the diversity of interests, activities and academic levels.*
 - Student government leaders are great additions, but seek to balance your councils with students from a wide spectrum of background, talents and interests.*
-

Determine criteria

-
- *The more time you put into selecting a strong group of students, the easier the implementation will be.*
 - *Who will serve on the selection committee? Consider including youth.*
 - *Will students be required to come in for an interview?*
 - *Determine the criteria you will use if more students apply than can be included.*
-

9.6 REQUEST TO PURCHASE INDUSTRIAL LAND**File Number:** S5.2.0/14 / 21/32989**Author:** Kristy Paton, Corporate Support Officer - Publishing**SUMMARY:**

An interest in purchasing two (2) allotments in the new Industrial Estate off Rifle Range Road has been submitted. A confidential report has been prepared on this matter.

RECOMMENDATION:

That the matter be referred to Closed Council for consideration as the matters and information are:

- c information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*

On balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.

COMMENTARY:

The *Local Government Act 1993* (the Act), and the *Local Government (General) Regulation 2005* makes provision for the closure of meetings to the public and media in specified circumstances. In particular s.10A of the Act provides that Council may close to the public and media so much of a meeting as relates to the discussion and consideration of information identified in s.10A(2). The matters which may be closed to the public and media, as stated in the Act, must involve:

- (a) Personnel matters concerning particular individuals (other than councillors.)*
- (b) The personal hardship of any resident or ratepayer.*
- (c) Information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.*
- (d) Commercial information of a confidential nature that would, if disclosed:*
 - (i) prejudice the commercial position of the person who supplied it, or*
 - (ii) confer a commercial advantage on a competitor of the council, or*
 - (iii) reveal a trade secret.*
- (e) Information that would, if disclosed, prejudice the maintenance of law.*
- (f) Matters affecting the security of the council, councillors, council staff or council property.*
- (g) Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege.*
- (h) Information concerning the nature and location of a place or an item of Aboriginal significance on community land.*

In considering whether to close a part of a meeting to the public and media, Councillors are also reminded of further provisions of s.10D of the Act which states:

Grounds for closing part of meeting to be specified

- (1) The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.*
- (2) The grounds must specify the following:*
 - (a) the relevant provision of section 10A (2),*

- (b) *the matter that is to be discussed during the closed part of the meeting,*
- (c) *the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*

It is recommended that, pursuant to Section 10A(2) of the *Local Government Act 1993* the matter be referred to Closed Committee for consideration as the matters and information are:

- c information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

On balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the *Local Government Act, 1993*.

9.7 SALE OF LAND - BRISSETT STREET, INVERELL**File Number:** S5.2.0/14 / 21/32821**Author:** Kristy Paton, Corporate Support Officer - Publishing**SUMMARY:**

Negotiations with a prospective purchaser have been concluded. A confidential report on this matter has been prepared for consideration by Council.

RECOMMENDATION:

That the matter be referred to Closed Council for consideration as the matters and information are:

- c information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*

On balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.

COMMENTARY:

The *Local Government Act 1993* (the Act), and the *Local Government (General) Regulation 2005* makes provision for the closure of meetings to the public and media in specified circumstances. In particular s.10A of the Act provides that Council may close to the public and media so much of a meeting as relates to the discussion and consideration of information identified in s.10A(2). The matters which may be closed to the public and media, as stated in the Act, must involve:

- (a) Personnel matters concerning particular individuals (other than councillors.)*
- (b) The personal hardship of any resident or ratepayer.*
- (c) Information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.*
- (d) Commercial information of a confidential nature that would, if disclosed:*
 - (i) prejudice the commercial position of the person who supplied it, or*
 - (ii) confer a commercial advantage on a competitor of the council, or*
 - (iii) reveal a trade secret.*
- (e) Information that would, if disclosed, prejudice the maintenance of law.*
- (f) Matters affecting the security of the council, councillors, council staff or council property.*
- (g) Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege.*
- (h) Information concerning the nature and location of a place or an item of Aboriginal significance on community land.*

In considering whether to close a part of a meeting to the public and media, Councillors are also reminded of further provisions of s.10D of the Act which states:

Grounds for closing part of meeting to be specified

- (1) The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.*
- (2) The grounds must specify the following:*
 - (a) the relevant provision of section 10A (2),*
 - (b) the matter that is to be discussed during the closed part of the meeting,*

- (c) *the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*

It is recommended that, pursuant to Section 10A(2) of the *Local Government Act 1993* the matter be referred to Closed Committee for consideration as the matters and information are:

- c information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

On balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the *Local Government Act, 1993*.

9.8 TRANSFER OF INTERNALLY RESTRICTED ASSETS AND BUDGET REVOTES FROM 2020/2021**File Number:** S12.5.1/14 / 21/33116**Author:** Robert Kimmince, Manager Financial Services**SUMMARY:**

The purpose of this report is to provide Council with information on those votes of expenditure in the 2020/2021 Operational Plan that need to be “revoted” and included in an amended 2021/2022 Operational Plan.

RECOMMENDATION:*That:*

- i) the report be received and noted;*
- ii) the list of revotes in the attachment be revoted to the 2021/2022 budget; and*
- iii) the transfers to Council's Internally Restricted Assets for the 2020/2021 Financial Year totalling \$7,420,362 and Council's transfers from Internally Restricted Assets for the 2020/2021 Financial Year totalling \$5,250,969 be endorsed.*

COMMENTARY:

Each year Council votes funds for the undertaking of special projects and the provision of regular services by adopting an Operational Plan. These votes of funds lapse at the end of each financial year.

However, the Local Government (General) Regulations 2005 provides for a number of exceptions to this rule. In addition, Council has resolved that at the end of each financial year certain additional provisions are to be made in the following year's Operational Plan to ensure the sustainability of Council's Financial Position.

The exception and additional provisions needing to be “revoted” by Council resolution into the following year's Operational Plan are:

- Works/services/facilities carried out, stated or contracted to be carried out (revenue and grant funded works),
- Maintenance of the Interest Equalisation Reserve,
- Accumulation of the Village Grant Scheme and Public Art Votes; and
- Provisions of Transfer to Reserves for undertaking major capital works in future years. For example: Tingha Bridge Roundabout and Inverell Swimming Pool Redevelopment.

In pursuance of these legislative provisions and Council's resolved policies, a schedule of individual votes required to be included in an amended 2021/2022 Operational Plan is attached (Attachment 1).

This list is greater than 2019/2020 due to the significant amount of grant funding received (a total of \$24.082M with the previous 5 years only averaging \$14.796M) in the 2020/2021 financial year that resulted in the deferral of a number of revenue funded works, particularly road works.

The transfers to/from Internally Restricted Assets are shown in the attached (Attachment 2) “Internally Restricted Assets (Cash) Movements Summary”.

Details of the purpose of each restricted asset are shown in the Summary.

RISK ASSESSMENT:

Nil

POLICY IMPLICATIONS:

Nil

CHIEF FINANCIAL OFFICERS COMMENT:

Nil

LEGAL IMPLICATIONS:

A resolution of Council is required for the revoting of expenditures.

ATTACHMENTS:

1. 2020/2021 Revotes
2. Reserve Balances as at 30 June 2021

BUDGET VARIATIONS - REVOTES			
LEDGER NO.	DESCRIPTION	AMOUNT \$	COMMENT/REASON
GENERAL FUND			
CAPITAL PROJECTS - ROAD SERVICES			
142007-1000	County Lane Upgrade	32,767	Revote - Urban Works Program
160280-1000	CBD Carparking Upgrades (River Street Indent Parking)	82,900	Revote - Urban Works Program
139200-1000	Bitumen Reseals Urban	50,800	Revote - 2020/2021 Program
139404-1100	Road Infrastructure Program - Heavy Patching	1,955,966	Revote - 2020/2021 Program
140110-1000	Gravel Resheeting - Minor Road-North	88,440	Revote - 2020/2021 Program
134326-1000	Community Better Partnership - Village Signage (ISC Contrib)	29,559	Revote - Community Project
139402-1100	FFF - Road Backlog - Gavel Resheeting	100,000	Revote - 2020/2021 Program
139433-1100	Special Roads Projects (Wind Farm Rates)	34,840	Revote - Special Road Projects
135960-3070	Urban Drainage Construction (Gilgai Drainage - Park Street)	375,335	Revote - Urban Works - (Fund from Stormwater Management Charge)
139640-1000	Mathers Bridge (Council Contribution)	250,000	Revote - 2020/2021 Program
TOTAL CAPITAL PROJECTS - ROAD SERVICES		3,000,607	
CAPITAL PROJECTS - OTHER			
128099-1000	Tourism Marketing - Tourist Brochure	31,650	Revote - 2020/2021 Program
139120-3001	Ashford Community Works	6,743	Revote - Community Project
139120-3020	Bonshaw Community Works	2,257	Revote - Community Project
139120-3030	Bukkulla Community Works	1,000	Revote - Community Project
139120-3050	Delungra Community Works	8,009	Revote - Community Project
139120-3060	Elsmore Community Works	6,300	Revote - Community Project
139120-3070	Gilgai Community Works	20,470	Revote - Community Project
139120-3080	Graman Community Works	10,360	Revote - Community Project
139120-3090	Gum Flat Community Works	5,300	Revote - Community Project
139120-3150	Nullamanna Community Works	6,300	Revote - Community Project
139120-3160	Oakwood Community Works	6,300	Revote - Community Project
139120-3190	Stannifer Community Works	6,300	Revote - Community Project
139120-3200	Tingha Community Works	14,900	Revote - Community Project
139120-3230	Yetman Community Works	16,820	Revote - Community Project
160563-1000	Reflections Garden	40,000	Revote - 2020/2021 Program
129391-1000	Special Projects - Community Projects	57,600	Revote - 2020/2021 Program
129391-1000	Special Projects - CCTV Security Trailer	107,000	Revote - 2020/2021 Program
160562-1000	Campbell Park Playground equipment	19,035	Revote - 2020/2021 Program
148000-1000	Ashford Caravan Park - Capital works	30,000	Revote - 2020/2021 Program
139463-1000	Dog Pound - Design Costs	20,000	Revote - 2020/2021 Program
TOTAL CAPITAL PROJECTS - OTHER		416,344	
OPERATIONAL PROJECTS - ROAD SERVICES			
146453-1000	Road Strategies	40,545	Revote - 2020/2021 Program
148409-1000	Maintenance Grading	115,870	Revote - 2020/2021 Program
148420-1000	Special Projects - Minor Road Projects	72,694	Revote - 2020/2021 Program
139300-1000	Heavy Patching Shire Roads	67,875	Revote - 2020/2021 Program
139405-1100	Road Infrastructure Program - Asset Renewal - Backlog Prevention	73,493	Revote - 2020/2021 Program
140230-1000	Rural Roads Maintenance Grading	104,022	Revote - 2020/2021 Program
148421-1000	Rural Roads Maintenance	149,000	Revote - 2020/2021 Program
140150-1000	Drainage Maintenance - Local Roads	60,735	Revote - 2020/2021 Program
139280-1000	Real Seal Bitumen Mtc - North	49,410	Revote - 2020/2021 Program
139290-1000	Rural Seal Drainage - North	32,790	Revote - 2020/2021 Program
139425-1000	Shoulder Mtc	66,810	Revote - 2020/2021 Program
140250-1000	Drainage Structures - North	85,070	Revote - 2020/2021 Program
140620-1000	Shire Roads Timber Clearing	22,130	Revote - 2020/2021 Program
141343-1000	Byron Street Tree Pit Investigations	20,000	Revote - 2020/2021 Program
139501/139502	Fixing Local Roads (Council Contributions)	413,498	Revote - 2020/2021 Program
139423-1100	Shoulder Maintenance - Regional Roads	75,000	Revote - 2020/2021 Program
140832-1100	Roundabout-SH12/MR73-(Tingha Bridge Roundabout)	448,680	Revote - 2020/2021 Program
139150-1000	Roadside Growth Control - SRR Clear Zone Protection	135,335	Revote - 2020/2021 Program
147965-1000	Gravel Pit Investigations	20,485	Revote - 2020/2021 Program
146460-1000	Asset Management - Segment Markers	115,885	Revote - 2020/2021 Asset Managemet Program
TOTAL OPERATIONAL PROJECTS - ROAD SERVICES		2,169,327	
OPERATIONAL PROJECTS - OTHER			
137369-1000	Council Contribution to River Bank Clean up	50,000	Revote - 2020/2021 Program
146601-1000	New Street Lighting (LED Street Lighting upgrade)	163,850	Revote - 2020/2021 Program
134320-1000	Cultural & Arts Initiatives	139,460	Revote - 2020/2021 Program
148070-1000	Joint Promotions	180,700	Revote - 2020/2021 Program
137050-1000	Other Cultural Activities	24,415	Revote - 2020/2021 Program
132420-5535	Industry Promotions (Solar System Pioneer Village)	55,000	Revote - 2020/2021 Program
147185-1000	Tourism Development - Pioneer Village restumping Project	60,000	Revote - 2020/2021 Program
130391-1000	Joint Organisation Of Councils	76,950	Revote - 2020/2021 Program
147230-1000	Tourism Promotions	75,775	Revote - 2020/2021 Program
147190-4230	Tourism Marketing	43,870	Revote - 2020/2021 Program
132501-1000	Tourism Promotions - Xmas Lighting	10,000	Revote - 2020/2021 Program
159772-1000	Environmental Sustainability Program	112,333	Revote - SCIPF Program
137371-1000	SCIPF - Lake Inverell Precinct / Off-road Recreational Circuit	109,000	Revote - SCIPF Program
151131-1000	Building Maintenance Program	119,355	Revote - Building Repairs
134930-1000	Equestrian Council Works	18,160	Revote - 2020/2021 Program
130100-1000	Computer Projects -Non-Capital	100,000	Revote - 2020/2021 Program
136260-4921	Local Heritage Program (Assistance to Owners)	36,000	Revote - 2020/2021 Program
137336-1000	Off Road Recreational Circuit - Lake Inverell Drive - Landscaping	100,000	Revote - 2020/2021 Program
151130-1000	Remove/Demolish/Decontaminate	40,000	Revote - 2020/2021 Program
147120-4570	Aerodrome Maintenance	27,000	Revote - 2020/2021 Program
134340-4200	Linking Together Centre - Building Mtc	127,086	Revote - Building Repairs
180660-1000	Community Kitchen	4,280	Revote - Community Project
140515-1000	Solar Lighting Mtc Program	34,500	Revote - 2020/2021 Program
130170-1000	Election Expenses	135,000	Revote - 2020/2021 Program
132400-6610	Donations	38,000	Revote - 2020/2021 Program
151115-1000	Crown Lands Management	45,025	Revote - 2020/2021 Program
132009-1000	Risk Management Activities	40,000	Revote - 2020/2021 Program
136160-1000	Planning Investigation/Studies	20,000	Revote - 2020/2021 Program
147830-1000	Tingha Caravan Park - Capital Works	30,000	Revote - 2020/2021 Program
TOTAL OPERATIONAL PROJECTS - ROAD SERVICES		2,015,759	
TOTAL GENERAL FUND REVOTES		7,602,037	

BUDGET VARIATIONS - REVOTES			
LEDGER NO.	DESCRIPTION	AMOUNT \$	COMMENT/REASON
WATER FUND			
CAPITAL PROJECTS			
813285-1000	Backflow Prevention Works	878,750	Revote - 2020/2021 Program
813282-1000	Pump station Upgrades	389,328	Revote - 2020/2021 Program
813260-3100	Inverell Water Treatment Plant	1,337,744	Revote - 2020/2021 Program
813220-1100	Mains Replacement	166,238	Revote - 2020/2021 Program
813280-3100	Metering	167,997	Revote - 2020/2021 Program
813288-3100	Telemetry Upgrades	394,020	Revote - 2020/2021 Program
813290-3100	Other Plant	43,118	Revote - 2020/2021 Program
813342-1000	Reservoirs upgrades	230,020	Revote - 2020/2021 Program
TOTAL WATER FUND REVOTES		3,607,215	
SEWER FUND			
CAPITAL PROJECTS			
907320-3050	Treatment Works -Delungra	100,000	Revote - 2020/2021 Program
907320-3070	Treatment Works -Gilgai	180,000	Revote - 2020/2021 Program
907321-3100	Treatment Works -Inverell (Loan Funds)	1,203,989	Revote - 2020/2021 Program
907272-3100	Treatment Works - Inverell (Telemetry)	174,466	Revote - 2020/2021 Program
907272-3050	Treatment Works - Delungra (Telemetry)	100,000	Revote - 2020/2021 Program
907250-3100	Mains Inverell	274,085	Revote - 2020/2021 Program
907110-1100	Mains Relining	294,430	Revote - 2020/2021 Program
907170-1000	Other Equipment	24,000	Revote - 2020/2021 Program
907270-1000	Pumping Stations	1,174,800	Revote - 2020/2021 Program
TOTAL SEWER FUND REVOTES		3,525,770	
REVOTE SUMMARY			
GENERAL FUND REVOTES		7,602,037	
WATER FUND REVOTES		3,607,215	
SEWER FUND REVOTES		3,525,770	
COMBINED FUND - TOTAL REVOTES		14,735,022	

RESTRICTED ASSETS (CASH) MOVEMENTS								Comments
14/09/2021	PURPOSE	EST. BAL. 30/6/2020	TRANSFER TO	TRANSFER FROM	EST. BAL. 30/6/2021	TRANSFER TO	TRANSFER FROM	
GENERAL ACTIVITIES								
		\$	\$	\$	\$	\$	\$	
BUILDING REFURBISHMENT/UPGRADE		2,417,841.18	21,483	1,754,514	684,810.18			Note 1 Funding Building Refurbishments/Asset Management needs/Funded from Dep'n Expense
EQUIP. UPGRADE/EMERGENCY MTCE		210,805.00			210,805.00			OLG Promoting Better Practice Recommendation
COMPUTER/IT SYSTEMS UPGRADES		1,541,357.00	197,987		1,739,344.00			Note 2 Replacement of key IT equipment and essential Software upgrades/replacements
INDUSTRIAL DEVELOPMENT		287,595.00			287,595.00			Land Development - Subdivision costs
RESIDENTIAL DEVELOPMENT		7,309.77			7,309.77			
AERODROME UPGRADE/MTCE		306,330.00		110,000	196,330.00			Note 3 Federal Compensation Package Funds
COPETON NORTHERN FORESHORES		49,000.00	218,419		267,419.00			Funding for future refurbishments and maintenance of CMFS assets
LIBRARY BUILDING REFURBISHMENT		202,000.00			202,000.00			Future Library Building Refurbishments
INDUSTRIAL PROMOTION/TOURISM PROMOTION		93,594.00	282,000		375,594.00			Industrial Promotions - Council business incentives to relocate or expand Tourism Promotion - Tourism Brochure etc
PLANT REPLACEMENT		3,155,138.00	2,281,715	2,911,918	2,524,935.00	1,709,250	1,816,344	Note 5 Plant Fleet Asset Renewals, new truck wash and fleet storage shed
GRAVEL PIT RESTORATION		218,513.00	17,847.00		236,360.00	50,000	45,000	Rehabilitation Requirement
GRAVEL PIT RESTORATION -Roads		155,793.00	17,848.00		173,641.00	50,000	45,000	Rehabilitation Rife Range Road and others
COMMUNITY CAPITAL PROJECTS AND LAND PURCHASES		450,000.00			450,000.00			Note 6
ECONOMIC DEVELOP/GROWTH ASSETS		5,596,157.00	500,000	474,537	5,621,620.00		2,040,000	Note 7
STRATEGIC CAPITAL PROJECTS FUND		4,450.00			4,450.00			
STRATEGIC DEVELOPMENT FUND		100,611.00			100,611.00			Note 8 Land Bank/Infrastructure Development Funding
EMPLOYEE TRAINING (STATUTORY)		256,756.00	68,140		324,896.00			Funding for employee statutory training
EMPLOYEE LEAVE ENTITLEMENTS		1,501,710.46			1,501,710.46			Restricted - Minimum Statutory Requirement
WORKERS COMP INSURANCE		857,301.00			857,301.00			Promoting Better Practice Recommendation
TOWN HALL MAJOR MTCE/UPGRADE		100,000.00			100,000.00			Funding for future building refurbishments
INSURANCE EXCESS/SELF INSURANCE		209,848.00			209,848.00			Promoting Better Practice Recommendation
SWIMMING POOLS UPGRADE/FENCING		4,000,000.00	2,614,514		6,614,514.00			Future Upgrades (includes Transfer from Provisions)
ROAD RESUMPTIONS		20,000.00			20,000.00			Ongoing Issue
INVERELL HOCKEY FACILITY		450,000.00			450,000.00			Field Resurfacing - Provision for Surface Renewal
OPEN SPACE UPGRADES		0.00	110,000		110,000.00			Implementation of Open Space Strategy
CONNECTIONS BUILDINGS/PLANT/EQUIP.		72,183.61			72,183.61			Funding Building Refurbishments/Asset Management needs/Funded from Dep'n Expense
SES BUILDINGS		168,554.00			168,554.00			SES Building Renewals
INTEREST EQUALISATION		650,000.00	150,000		800,000.00		150,000	Interest equalisation reserve - funds moves in interest rates
EMERGENCY MANAGEMENT (FIRE, FLOOD, STORM)		200,000.00			200,000.00			
FUND TOTAL		23,282,847.02	6,479,953.00	5,250,969.00	24,511,831.02	1,809,250.00	4,096,344.00	22,224,737.02
WASTE		\$	\$	\$	\$	\$	\$	
GARBAGE DEPOT LAND PURCHASE ETC		169,391.00			169,391.00			Note 4 Waste Strategy Funds - Restricted
GARBAGE DEGRADATION/REHAB.		951,134.00	150,000		1,101,134.00	100,000		Note 4 Waste Strategy Funds - Restricted
WASTE INFRASTRUCTURE		2,935,322.00	223,409		3,158,731.00	150,000		Note 4 Waste Strategy Funds - Restricted
WASTE-EXTERNALITY SUSTAINABILITY		497,000.00	100,000		597,000.00	100,000		Note 4 Waste Strategy Funds - Restricted
FUND TOTAL		4,552,847.00	473,409.00	0.00	5,026,256.00	350,000.00	0.00	5,376,256.00
WATER SUPPLY		\$	\$	\$	\$	\$	\$	
EMPLOYEE LEAVE ENTITLEMENTS		130,000.00			130,000.00			Restricted - Statutory Requirement
EQUIPMENT BREAKDOWN		407,940.00			407,940.00			Promoting Better Practice Recommendation
REVENUE EQUALISATION		1,876,763.00			1,876,763.00			Best Practice Guidelines - Funds movements in water sales
INTEREST EQUALISATION		350,000.00	50,000		400,000.00		30,000	Interest equalisation reserve - funds moves in interest rates
FUTURE CAPITAL WORKS		4,587,491.00	250,000		4,837,491.00			Water augmentation and mains replacement
FUND TOTAL		7,352,194.00	300,000	-	7,652,194.00	-	30,000	7,622,194.00
SEWERAGE SERVICES		\$	\$	\$	\$	\$	\$	
EMPLOYEE LEAVE ENTITLEMENTS		67,000.00			67,000.00			Restricted - Statutory Requirement
INTEREST EQUALISATION		257,496.00	35,000		292,496.00		40,000	Interest equalisation reserve - funds moves in interest rates
EQUIPMENT BREAKDOWN		159,078.82			159,078.82			Promoting Better Practice Recommendation
FUTURE CAPITAL WORKS		2,589,200.00	132,000		2,721,200.00			Inverell Sewer Treatment Plant and Pump Station 1 renewal and mains relining
FUND TOTAL		3,072,774.82	167,000	-	3,239,774.82	-	40,000	3,199,774.82
TOTAL OF ALL FUNDS		38,260,662.84	7,420,362.00	5,250,969.00	40,430,055.84	2,159,250.00	4,166,344.00	38,422,961.84

INTERNALLY RESTRICTED ASSETS COMMITMENTS			
Note 1 - Building Refurbishment/Upgrade Projects -	Building Maintenance Fund	234,810.00	Funding for periodic maintenance of Council Buildings (including Tingha Age Care Units)
	Refurbish Tingha Toilets	50,000.00	
	Initial Allocation toward Dog Pound	400,000.00	
		684,810.00	
Note 2 - Replacement of key IT equipment and essential Software upgrades/replacements			
Note 3 - Funding received from Federal Compensation Package - Future Bitumen Reseals			
Note 4 - Waste Management Strategy Implementation Funding and future land purchases/degradation requirements, including new Garbage Trucks, Solar Power, Weighbridges, Tip Closures etc			
Note 5 - Plant Fleet future acquisitions fund - Asset Renewal plus GPS devices			
Note 6 - Future Capital Works/Non-Trading Land Purchases/Industrial Land Development Fund		450,000.00	Strategic Land Purchases / Industrial Land Development Fund
		450,000.00	
Note 7 - Economic Dev/Growth Assets	Chester St. Renewal - Heavy Vehicle Route	1,000,000.00	
	Roundabout-SH12/MR73-(Tingha Bridge Roundabout)	2,540,000.00	
	Gwydir Highway/Rosslyn Street Roundabout	1,000,000.00	
	Gwydir Highway/Mansfield St Intersection	500,000.00	
	Oliver Street Extension	91,000.00	
	Initial Allocation toward TCRP Stage 3	490,620.00	
		5,621,620.00	
Note 8 - Strategic Capital Projects and Infrastructure Fund		65,000	Inverell Community Gardens Projects
		65,000	

These funds are held as Cash and Investments, primarily as Term Deposits

9.9 SALE OF LAND FOR UNPAID RATES**File Number:** S12.8.9/05 / 21/33179**Author:** Kristy Paton, Corporate Support Officer - Publishing**SUMMARY:**

An auction for land for unpaid rates was conducted on Thursday, 29 July, 2021. A confidential report has been prepared on this matter.

RECOMMENDATION:

That the matter be referred to Closed Council for consideration as the matters and information are:

- b discussion in relation to the personal hardship of a resident or ratepayer.*

On balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.

COMMENTARY:

The *Local Government Act 1993* (the Act), and the *Local Government (General) Regulation 2005* makes provision for the closure of meetings to the public and media in specified circumstances. In particular s.10A of the Act provides that Council may close to the public and media so much of a meeting as relates to the discussion and consideration of information identified in s.10A(2). The matters which may be closed to the public and media, as stated in the Act, must involve:

- (a) Personnel matters concerning particular individuals (other than councillors.)*
- (b) The personal hardship of any resident or ratepayer.*
- (c) Information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.*
- (d) Commercial information of a confidential nature that would, if disclosed:*
 - (i) prejudice the commercial position of the person who supplied it, or*
 - (ii) confer a commercial advantage on a competitor of the council, or*
 - (iii) reveal a trade secret.*
- (e) Information that would, if disclosed, prejudice the maintenance of law.*
- (f) Matters affecting the security of the council, councillors, council staff or council property.*
- (g) Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege.*
- (h) Information concerning the nature and location of a place or an item of Aboriginal significance on community land.*

In considering whether to close a part of a meeting to the public and media, Councillors are also reminded of further provisions of s.10D of the Act which states:

Grounds for closing part of meeting to be specified

- (1) The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.*
- (2) The grounds must specify the following:*
 - (a) the relevant provision of section 10A (2),*
 - (b) the matter that is to be discussed during the closed part of the meeting,*

- (c) *the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*

It is recommended that, pursuant to Section 10A(2) of the *Local Government Act 1993* the matter be referred to Closed Committee for consideration as the matters and information are:

- b discussion in relation to the personal hardship of a resident or ratepayer.

On balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the *Local Government Act, 1993*.

9.10 MIGRATING FINANCIAL MANAGEMENT SYSTEMS TO A CLOUD BASED SOLUTION**File Number:** S16.7.12/04 / 21/33235**Author:** Kristy Paton, Corporate Support Officer - Publishing**SUMMARY:**

A confidential report has been prepared on the Migration of Council's financial systems to a cloud-based solution.

RECOMMENDATION:

That the matter be referred to Closed Council for consideration as the matters and information are:

- c information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*

On balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.

COMMENTARY:

The *Local Government Act 1993* (the Act), and the *Local Government (General) Regulation 2005* makes provision for the closure of meetings to the public and media in specified circumstances. In particular s.10A of the Act provides that Council may close to the public and media so much of a meeting as relates to the discussion and consideration of information identified in s.10A(2). The matters which may be closed to the public and media, as stated in the Act, must involve:

- (a) Personnel matters concerning particular individuals (other than councillors.)*
- (b) The personal hardship of any resident or ratepayer.*
- (c) Information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.*
- (d) Commercial information of a confidential nature that would, if disclosed:*
 - (i) prejudice the commercial position of the person who supplied it, or*
 - (ii) confer a commercial advantage on a competitor of the council, or*
 - (iii) reveal a trade secret.*
- (e) Information that would, if disclosed, prejudice the maintenance of law.*
- (f) Matters affecting the security of the council, councillors, council staff or council property.*
- (g) Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege.*
- (h) Information concerning the nature and location of a place or an item of Aboriginal significance on community land.*

In considering whether to close a part of a meeting to the public and media, Councillors are also reminded of further provisions of s.10D of the Act which states:

Grounds for closing part of meeting to be specified

- (1) The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.*
- (2) The grounds must specify the following:*
 - (a) the relevant provision of section 10A (2),*

- (b) *the matter that is to be discussed during the closed part of the meeting,*
- (c) *the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*

It is recommended that, pursuant to Section 10A(2) of the *Local Government Act 1993* the matter be referred to Closed Committee for consideration as the matters and information are:

- c information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

On balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the *Local Government Act, 1993*.

10 INFORMATION REPORTS**10.1 STRATEGIC TASKS - 'SIGN OFF' - SEPTEMBER 2021****File Number:** S4.13.2 / 21/26291**Author:** Kristy Paton, Corporate Support Officer - Publishing**SUMMARY:**

A part of a successful governance program is a need for administration to indicate to the policy makers that the requirements of the legislation, under which the organisation operates, has been provided. As a result, this information report provides Councillors with a statement of assurance from the General Manager that in accordance with the *Local Government Act, 1993*; the tasks have been complied with.

COMMENTARY:

The September, 2021 tasks required to be undertaken are detailed below. Any of these tasks may be added to as Council becomes familiar with this new initiative.

Date	Compliance Requirement	Achieved/Not Achieved	Comments
30 September 2021	Last due date for rates instalments (single instalment or first quarterly) [LGA s562(3); LGReg cl 413I(1)]	Achieved	
30 September 2021	Electronic lodgement of Grants Commission Roads and Bridges Data Return due	Achieved	Return sent 3 September 2021
30 September 2021	Lodge completed written returns of interest for councillors and designated persons [MCC cl 4.21(b)]. General Manager to table returns at next council meeting [MCC cl 4.25]	Achieved	Returns to be tabled at October meeting.

I confirm that the performance criteria as set out in the criteria for scheduled tasks have been met for the month of September, 2021. I confirm the accuracy and completeness of the information provided above, in that to the best of my knowledge and understanding, all material information has been herein disclosed.

P J HENRY PSM
GENERAL MANAGER

ATTACHMENTS:**Nil**

10.2 MOBILE BLACK SPOT PROGRAM**File Number:** S10.12.2/14 / 21/30172**Author:** Kristy Paton, Corporate Support Officer - Publishing**SUMMARY:**

Council is in receipt of correspondence received from the Hon. Barnaby Joyce, MP, providing a further update on representations he made for consideration of Mobile Phone Black Spots in the Inverell Shire.

COMMENTARY:

At the April Economic and Community Sustainability meeting, an update was provided on the representations made by the Hon. Barnaby Joyce, MP for the consideration of the mobile black spots in the Inverell Shire. Further correspondence has been received providing a further update. Mr Joyce has received replies from Mr Tim McPhail, General Manager, External Affairs, TPG Telecom and Mr Andrew Sheridan, VP, Regulatory and Public Affairs, Singtel Optus Pty Ltd who have indicated the areas in the New England Electorate put forward by Mr Joyce will be considered for future rounds of the Federal Government's Mobile Black Spot Program (MBSP).

Mr Joyce recently announced that under round 5A of the MBSP, new base stations will be established at Glen Elgin (North East of Glen Innes), Mole River Exchange, Tenterfield, Watsons Creek and Wood Reef Exchange with a small cell at Bukkulla between Inverell and Ashford. This brings the number of new and updated mobile phone services in the New England Electorate to 51 since the program began.

Mr Joyce will continue to strongly support additional mobile phone services in the areas identified by Local Governments and the community within the New England Electorate.

ATTACHMENTS:**Nil**

10.3 WORKS UPDATE

File Number: S28.21.1/14 / 21/32514

Author: Justin Pay, Manager Civil Engineering

SUMMARY:

This report is intended to keep Council updated on the capital works and maintenance programs.

COMMENTARY:

SR246 Elsmore Road Causeway Upgrade

Council has allocated \$115,500 for the replacement of the concrete causeway on Elsmore Road. The source of funding being:

ACRD Culverts and Causeways - \$72,500

ACRD Bitumen Renewal - \$43,000

The existing causeway slab has poor alignment and has deteriorated to the point that it is no longer economically viable to continue to undertake constant maintenance. The replacement slab improves the alignment due to the approaches being slightly realigned and the extra width and length improves the ride quality.

The approaches to the new causeway have now been regraded and bitumen sealed as part of the heavy patching program. This project is now complete.



Elsmore Road Causeway – Approaches completed

2020-2021 Walking and Cycling (Active Transport) Program

Council has been successful in obtaining \$101,711 from TfNSW to allocate to specific walking and cycling facilities within Inverell. Council are required to match this funding bringing the total project allocation to \$203,422.

Council, through its adopted PAMP, identified two (2) specific projects to extend its shared concrete path network. The first project is the missing link along Granville Street and Lawrence Street from the Bicentennial Park to Henderson Street (adjacent Brooks Oval). The second project is from Lions Park under the main bridge and along the western side of the Macintyre River to the weir.

Erosion repair works from the recent flooding events are completed along the newly constructed footpath adjacent the Macintyre River. Backfilling works along the remaining path have commenced and will be completed mid September 2021. The Lions Park area still has a number of natural springs running from underneath the ground which are causing water issues over the newly constructed path. Council staff are addressing these issues but it is simply too wet to be able to access with a machine at present. Once these springs subside minor repair works will be required.



Completed path adjacent Macintyre River with erosion protection completed



Natural spring water exiting across the newly constructed path

2020-2021 Road Safety Program

Council has been successful in obtaining \$86,000 from TfNSW to construct a pedestrian refuge on the western side of the intersection of Campbell Street and Evans Street, Inverell. The pedestrian refuge will address a number of key pedestrian safety issues currently experienced at the location with the existing high pedestrian area being a major link between the Inverell Shire Library, the Central Business District and Turnham car park. Campbell Street is also the heavy vehicle bypass for traffic travelling east-west of Inverell along the Gwydir Highway.

Asphalt pavement works were undertaken early September 2021 with this project now complete.



Completed pedestrian refuge and asphalt pavement works

Rivers Street Indent Parking – Otho Street to Campbell Street

The construction of new indent car parking along Rivers Street between Otho Street and Campbell Street in front of Armajun Health Clinic has been programmed by Council. Works involve construction of a new sealed rear to kerb car park, kerb and gutter and new drainage construction.

A break in the wet weather saw works re-commence with the new kerb and gutter and concrete dish drain constructed for half the length of the street. The road pavement was reinstated up to the new kerb and gutter and concrete dish drain and has now been bitumen sealed. The carpark pavement is currently being constructed at the time of writing this report. Once half the carpark is constructed, works will commence on the other half in front of the old Armajun Health Clinic.

These works are due to be completed by mid October 2021.



New Carpark works – Rivers St Indent Parking Project

Fixing Local Roads Funding Grant

Council has been successful in obtaining \$2.62M from the Fixing Local Roads Funding Grant to complete works on various roads throughout the shire.

These roads include the following:

- SR050 Bukkulla Road
- SR035 Coolatai Road
- SR192 Copeton Dam Road
- SR246 Elsmore Road
- SR101 Gragin Road
- SR123 Mount Russell Road
- SR214 Old Bundarra Road
- SR048 Pindari Dam Road

Works commenced late October 2020, which included shoulder grading on each of the roads.

Shoulder grading has already been completed on Copeton Dam Road and Mount Russell Road. Gragin Road is still on hold due to the shoulders being too wet for machinery. Vegetation removal works along Elsmore Road have now been completed; Mount Russell Road trimming works have been completed with the tree removals currently underway at the time of writing this report. Bukkulla Road and Coolatai Road have had some vegetation control works completed also. Heavy patching works were completed on Elsmore Road during August.

These works are due to be completed by the end of 2021 calendar year.



Tree Trimming on Mt Russell Road – Fixing Local Roads Funding



Tree Trimming on Mt Russell Road – Fixing Local Roads Funding



Heavy Patching on Elsmore Road – Fixing Local Roads Funding

Maintenance Grading

The following maintenance grading works were undertaken during August 2021.

Road Number	Road Name	Length Graded (km)
SR 154	Arrawatta Road	11.50 Km Flood Damage
SR 136	Dintonvale Road	15.00 Km Flood Damage
SR 260	Paradise Road	10.60 Km Flood Damage
SR 246	Elsmore Road	24.60 Km Flood Damage
SR 162	Middletons Lane	2.30 Km Flood Damage
SR 160	Cutlers Lane	1.65 Km Flood Damage
SR 13	Appletree Flat Road	18.25 Km Flood Damage

SR 31	Hillview Road	6.20 Km Flood Damage
SR 23	Bedwell Downs Road	41.85 Km Flood Damage
SR 50	Bukkulla Road	10.45 Km Flood Damage
	TOTAL	142.40 km

Reactive Spot Grading

The following reactive spot grading works were undertaken during August 2021. These works were due to flood damage.

Road Number	Road Name	Length Graded (km)
SR 223	Byron Station Lane	2.30 km
	TOTAL	2.30 km

Gravel Patching

The following gravel patching works were undertaken during August 2021. The majority of these works were due to flood damage.

Road Number	Road Name	Area Patched (m2)
SR 246	Elsmore Road	6000 M2 – Flood Damage
SR 173	Delungra Bypass Road	7500 M2
	TOTAL	13,500 m2

Gravel Re-sheeting

There were no gravel re-sheeting works undertaken during August 2021.

Heavy Patching

The following heavy patching works were undertaken during August 2021.

Road Number	Road Name	Area Re-sheeted (m2)
SR 199	Auburn Vale Road	4,500 m2
SR 238	Woodstock Road	10,000 m2
	Delungra Streets	500 m2
SR 361	Karinda Drive	1,650 m2
	TOTAL	16,650 m2

Other Maintenance Activities

Council's State, Regional and Local Roads, Urban and Village Street maintenance activities, such as bitumen patching, drainage and shoulder repairs as well as vegetation control, are continuing as required. Town maintenance will continue as programmed.

ATTACHMENTS:

Nil

10.4 NEW ENGLAND RENEWABLE ENERGY ZONE

File Number: S18.6.52/10 / 21/32584

Author: Anthony Alliston, Manager Development Services

SUMMARY:

The purpose of this report is to inform Councillors of the the recent development in respect of the New England Renewable Energy Zone which is being established by the Energy Corporation of NSW.

COMMENTARY:

The NSW Government plans to deliver the state's first five (5) Renewable Energy Zones (REZs) in the Central-West Orana, New England, South-West, Hunter-Central Coast and Illawarra regions. This builds on the NSW Transmission Infrastructure Strategy and supports the implementation of the Australian Energy Market Operator's Integrated System Plan.

The Energy Corporation of NSW is a Government-controlled statutory authority which will lead the delivery of the REZ's including the New England REZ.

The Energy Corporation of NSW will have a number of key functions, including:

- Leading community and stakeholder engagement;
- Contributing to strategic, holistic planning for each REZ;
- Administering an access framework for the REZ that delivers benefit to generators;
- Administering a competitive process to coordinate generation in the REZ;
- Coordinating the technical design of the REZ in consultation with program partners and generators; and
- Promoting local development opportunities, including engaging with local community and industry.

The New England Renewable Energy Zone

The New England Renewable Energy Zone (REZ) will play a vital role in delivering affordable, reliable energy generation to help replace the state's existing power stations as they come to their scheduled end of operational life.

Attachment 1 is a Fact Sheet in relation to the New England REZ, and provides information in regards to funding, what is a REZ, the benefits of REZ's and the delivery of the REZ.

Attachment 2 includes two (2) maps showing the area of the New England REZ:

- Map 1 – Indicative New England Renewable Energy Zone Map; and
- Map 2 – Refined New England Renewable Energy Zone Map as at 19 August 2021.

It must be noted that Council has been advised that the mapping is still in "*development*" phase and the geographical boundaries are still being refined by the Energy Corporation of NSW.

The New England Renewable Energy Zone - Regional Reference Group

The Energy Corporation of NSW have hosted two (2) Regional Reference Group meetings for the New England REZ; the first being on the 28 April, 2021 and the second on the 24 August, 2021.

The Regional Reference Group meetings are intended to be the primary forum for Council's, Government Departments, Aboriginal Land Council's and other Stakeholders to engage directly with the Energy Corporation of NSW. Specifically, the Energy Corporation of NSW has sought input in relation to:

- The design and development of the New England REZ, including ways to secure enduring and real benefits and regional development opportunities;

- The management and resolution of issues and concerns held by regional stakeholders; and
- Strategies to best maintain effective, ongoing consultation, engagement and information sharing with the community.

The next Regional Reference Group meeting is scheduled for Thursday 4 November, 2021.

Registration of Interest

In June 2021, the NSW Government ran an open Registration of Interest (ROI) process to seek information from proponents of existing and proposed generation, storage and network infrastructure projects in the New England region. The ROI is the first step in engaging industry on the New England REZ and will help inform the next stage of design, including crucial input for the REZ's staged delivery and network design. The ROI closed on 23 July, 2021.

The results of the ROI are depicted in the **Figure 1** below.

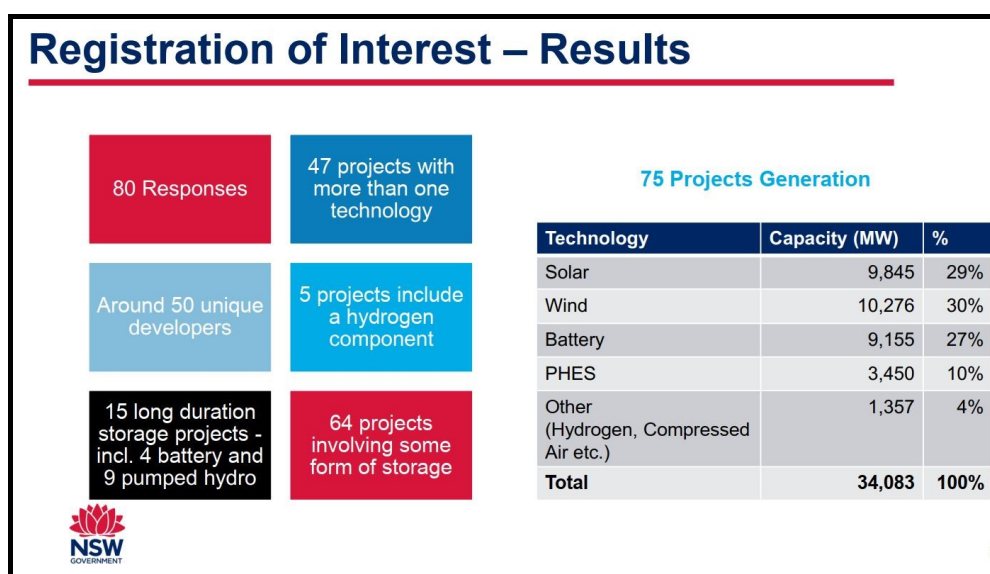


Figure 1 – Registration of Interest - Results

It can be seen from **Figure 1** that the bulk of the ROI related to solar (29%), wind (30%) and battery (27%). Pumped Hydro Energy Storage accounted for only 10% of the ROI's.

Follow-up Presentation – Energy Corporation of NSW

On Thursday 9 September, 2021 representatives from Energy Corporation of NSW made a presentation (via Microsoft TEAMS) to Council's General Manager and Manager Development Services. The key matters discussed are summarised below:

- **Approvals processes** - Energy Corporation of NSW explained that the "planning and approvals" phase for renewable energy projects will be the same, irrespective of whether they are located within, or outside the New England REZ. It was confirmed, however, that the advantage of being located within the REZ is that Development Application fees will be reduced and that the NSW Department of Planning, Infrastructure and Environment will allocate additional resources into the assessment and approval of renewable energy projects within the REZ (i.e. "fast-track" approvals process).
- **Inclusion of Bonshaw area within the New England REZ** – with reference to **Attachment 2** (the REZ mapping) it is evident that the Bonshaw area within the Inverell Shire has not been included in the New England REZ despite being within close proximity to significant electrical infrastructure. The Bonshaw area is known to include a number of significant solar projects including the recently approved Bonshaw Solar Farm. The rationale as to why this area has not been included in the REZ was the fact that there was only one (1) expression of interest during the ROI process. The ROI came from the Bonshaw Solar Farm which has already secured a network connection to the existing electrical infrastructure.

- **Prohibition of connection** – It was outlined that projects within the REZ will be afforded greater certainty in regards to access to the “network”. It was explained that Energy Corporation of NSW will also have the ability to prohibit network connections to projects inside and outside of the REZ and on “social licence grounds”. This matter was not clarified with any certainty; however the Energy Corporation of NSW are currently developing guidelines related to these processes.
- **Community Benefit funds** – Existing solar and wind projects generally offer annual contributions into voluntary “community benefit funds” to facilitate positive legacy-type projects for local communities. These funds are generally administered by Local Councils who seek to allocate and distribute funds based on pre-set criteria relevant to the local area. It was clarified by Energy Corporation of NSW that for projects within the New England REZ, the voluntary funds provided by project developers will be controlled and distributed by the Energy Corporation of NSW, not Councils.
- **Legacy Projects** – The Energy Corporation of NSW asked whether Council had any ideas for “legacy projects” which could be identified for future funding. The General Manager indicated that this is something that Councillors may wish to deliberate and provide further representation to Energy Corporation of NSW after further consideration.

Next steps for the New England Renewable Energy Zone

In reference to **Figure 2** (below), the next steps towards a “Formal REZ Declaration” (and the legal identification of the geographical boundaries) will be the exhibition phase of the Draft REZ Declaration. At this stage there has been no definitive dates provided to exhibit the Draft REZ Declaration, however the Energy Corporation of NSW indicated to Council that it is anticipated that the Formal REZ Declaration will occur in November 2021.

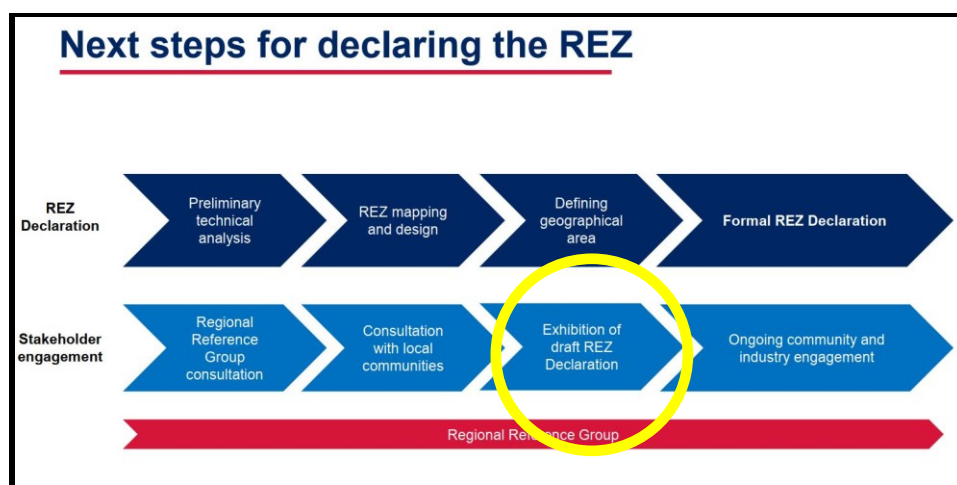


Figure 2 – Next steps for declaring the REZ

Depending on the timing of the exhibition period and the dates of future Council meetings, it is intended that a further report be prepared for Council in respect to the exhibition documentation, the geographical boundary of the New England REZ and whether Council wishes to make a formal submission.

ATTACHMENTS:

1. **Attachment 1 - Fact Sheet**
2. **Attachment 2 - New England Renewable Energy Zone Maps**



New England Renewable Energy Zone

The NSW Government is in the early stages of planning an 8,000 MW REZ, located in the New England region. New England has some of the best natural energy resources in the country, as well as 4,500 MW of existing private sector proposals in the planning system.

[illegible]

The New England REZ is expected to generate around \$12.7 billion in private sector investment and provide around 2,000 construction jobs for a decade and around 1,300 ongoing jobs.

The NSW Government is in the early stages of planning and designing the New England REZ. This REZ will benefit from learnings from the delivery of the State's pilot REZ in the Central-West Orana region.

Further information

- Visit our website to find out more about REZs: energy.nsw.gov.au/renewable-energy-zones
- Send us an email if you would like to join our mailing list and stay informed: REZ@planning.nsw.gov.au.

Fact Sheet - Renewable Energy Zones

New England Renewable Energy Zone



Planning,
Industry &
Environment

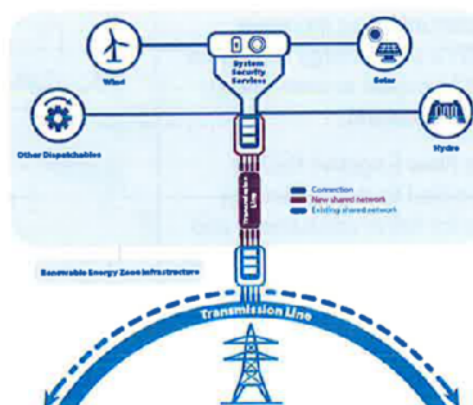
Background

The NSW Government's Electricity Strategy sets out a plan to deliver three Renewable Energy Zones (REZ) in the State's Central-West/Orana, New England and South-West regions. This builds on the NSW 2018 Transmission Infrastructure Strategy and supports the implementation of the Australian Energy Market Operator's Integrated System Plan.

These REZs will play a vital role in delivering affordable energy generation to help replace the State's existing power stations as they close over the coming decades. They will unlock a significant pipeline of large-scale renewable energy and storage projects, while supporting up to \$23 billion of private sector investment in our regions and up to 2,000 construction jobs each year.

What is a Renewable Energy Zone?

A REZ involves the coordinated development of new grid infrastructure in energy rich areas, connecting multiple generators (such as solar and wind farms) in the same location. REZs capitalise on economies of scale, unlocking new generation at lower cost. They also provide opportunities for upfront planning and early community engagement.



The benefits of REZs

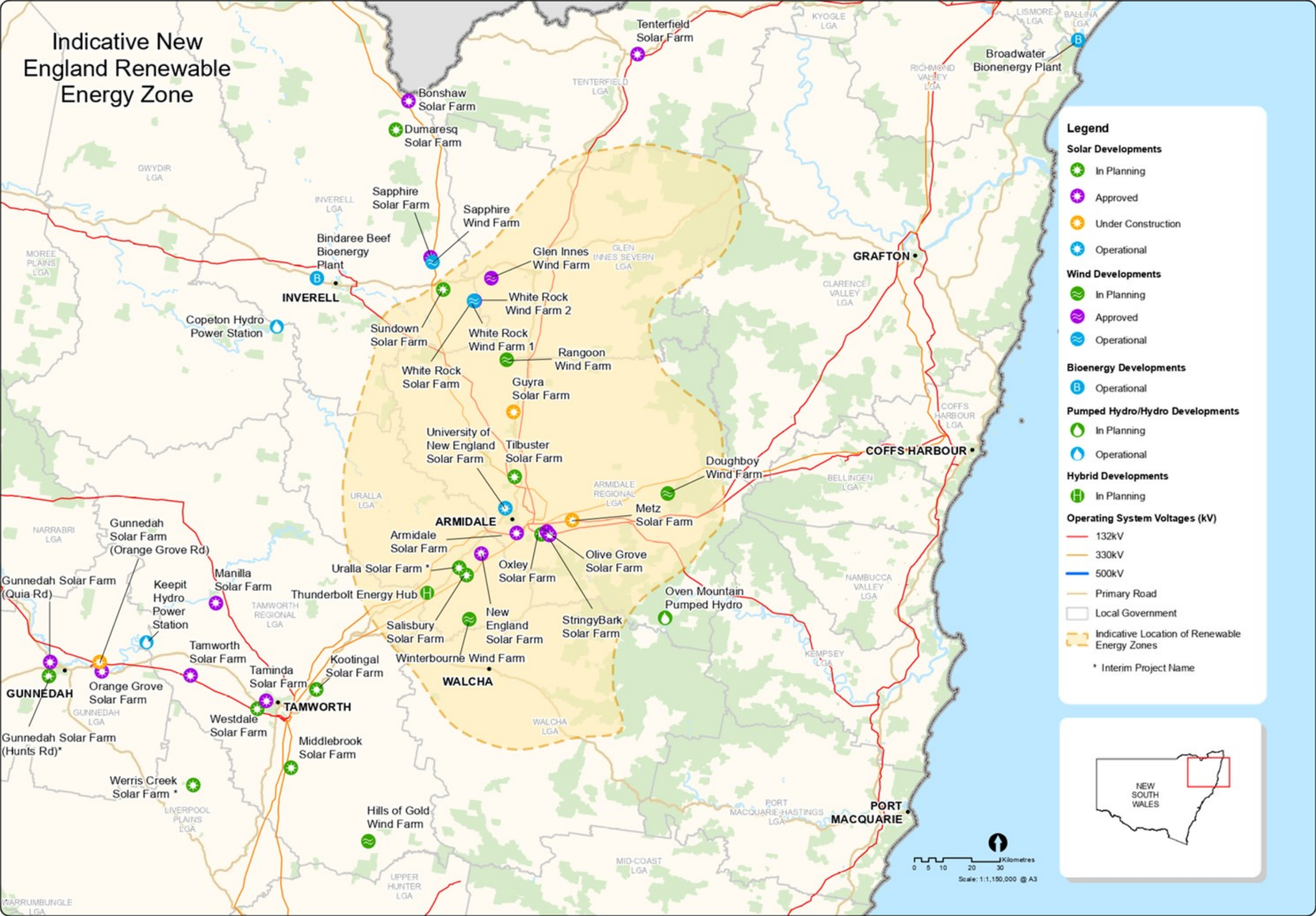
REZs are expected to deliver many benefits for NSW, including:

- **improving electricity reliability** – playing a critical role in delivering the bulk energy supply we need to replace NSW's retiring power stations over the next two decades
- **increasing affordability** – improving the affordability of energy by reducing wholesale electricity costs, with these reductions being passed onto NSW consumers in bill savings
- **supporting emissions reduction** – delivering emissions reductions in the electricity sector, while growing the economy and reducing the cost of living
- **engaging communities** – helping communities to actively participate in the development of energy projects in their region and improving community co-benefits, such as roads and telecommunications infrastructure.

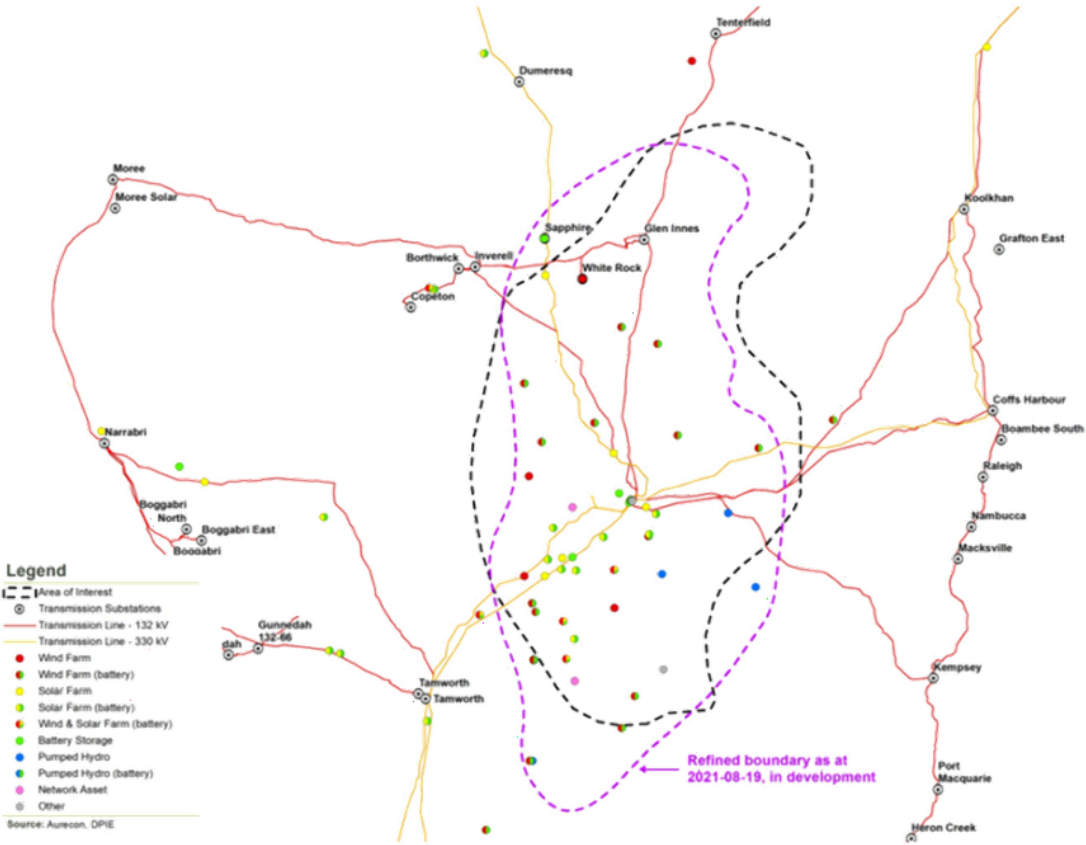
Delivering NSW Renewable Energy Zones

The NSW Government is setting up the Energy Corporation of NSW (EnCo) to coordinate the development of new energy generation and transmission assets. EnCo will work directly with the community to ensure best practice consultation and ensure consistency in the planning and approval process. It will have a number of key functions, including:

- Leading community and stakeholder engagement
- Contributing to strategic planning for each REZ, including an optimal land use strategy
- Designing and implementing a commercial framework to support investment
- Administering a network access framework to deliver benefits to generators
- Administering a competitive engagement process to coordinate generation in the REZ
- Coordinating technical design of the REZ, in consultation with REZ partners
- Promoting local development opportunities, engaging with local community and industry.



Existing Network



10.5 SEPTIC TANK APPROVALS FOR AUGUST 2021**File Number: S29.19.1 / 21/32701****Author: Nicole Riley, Administration Coordinator****SUMMARY:**

The following details the Septic Tank approvals for August 2021.

INFORMATION:

<u>Septic Application Number</u>	<u>Applicant</u>	<u>Property</u>
S-29/2021	Mr Wayne David Simpson	117A Moore Street, Inverell
S-31/2021	TBN Construct Pty Ltd	15 Loxton Road, Inverell
S-34/2021	Mr Benjamin Thomas Partridge	145 Roscrae Lane, Inverell

ATTACHMENTS:**Nil**

10.6 SUMMARY OF DEVELOPMENT APPLICATIONS, CONSTRUCTION CERTIFICATES AND COMPLYING DEVELOPMENT CERTIFICATES DURING AUGUST 2021
--

File Number: S18.10.2/14 / 21/32702

Author: Nicole Riley, Administration Coordinator

SUMMARY:

This report is intended to keep Council updated on the Development Applications, Construction Certificates and Complying Development Certificates determined during the month of August 2021.

DEVELOPMENT APPROVALS, REFUSALS AND VARIATIONS DURING AUGUST 2021

Development Approvals

<u>Development Application Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Development</u>	<u>\$ Amount</u>
DA-48/2021	Mr Mitchell Alexander Cameron	12 Oakland Lane, Inverell NSW 2360	New Shed	80,000
DA-61/2021	Mr Steven John De Gunst	Lake Inverell Drive, Inverell NSW 2360	Two (2) into Eight (8) Lot Subdivision	NIL
DA-70/2021	Devlin Enterprises Pty Ltd	5 Andrew Street, INVERELL 2360	Remove Garden Shed and Construct New Shed	19,500
DA-78/2021	Ducats Earthmoving Pty Ltd	Part Lot 13 DP 753655 & Part Lot 7015 DP 132777, Howell Road, Tingha 458 Howell Road, TINGHA 2369	Extractive Industry - Extraction of sand spoil mounds above natural ground level	467,000
DA-93/2021	J I Noad & Co	27 Hampton Court, Inverell NSW 2360	One (1) into Three (3) Subdivision	NIL
DA-97/2021	Westbuilt Homes	Mount Russell Road, Little Plain NSW 2360	Install Manufactured Home and Construct Shed	384,390
DA-101/2021	Mr Jonathon Bourne	27 Brissett Street, Inverell NSW 2360	Storage Units	75,000
DA-105/2021	Mr Benjamin Stephen Marsh	8 Box Tree Place, Inverell NSW 2360	New Shed	6,000
DA-107/2021	Mr Jonathon Bourne	240 Old Bundarra Road, Inverell NSW 2360	New Shed	18,000
DA-110/2021	Vinecombe Construction Pty	13 Shirley Street, Inverell NSW 2360	Erect Deck at Rear of Dwelling	45,000

	Ltd			
DA-111/2021	Mr Jeffrey Ronald McGrath	10 Jack Street, Inverell NSW 2360	Shed	15,000
DA-114/2021	Mr Joshua Thomas Suter Abbott	54 Moore Street, Inverell NSW 2360	New Shed	7,100
DA-115/2021	Mr Ruan Putter	3 Andrew Street, Inverell NSW 2360	Home Business	NIL
DA-119/2021	Mr Jake Anthony Turner	1 Andrew Street, Inverell NSW 2360	New Shed	15,000
DA-129/2021	Inverell Shire Council	76 Ashford Cemetery Road Ashford NSW 2361	Demolition of existing toilet and replacement with new toilet building	43,200
DA-135/2021	M B & C M Jorgensen Pty Ltd	17 Auburn Vale Road, Inverell NSW 2360	Semi-Detached Dwellings and Subdivision	430,000
Monthly estimated value of Approvals: August 2021			16	1,605,190

Development Amendments

<u>Development Application Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Development</u>	<u>\$ Amount</u>
DA-33/1992/A	K V Ashenden & David Leonard James Ashenden	37 Palaroo Lane, Inverell NSW 2360	Modification to Subdivision off Palaroo Lane	NIL
Monthly estimated value of Approvals: August 2021			1	NIL

Development Refusals

Nil

Variation to Development Standards Approved

As part of the monitoring and reporting requirements established by the NSW Department of Planning, a report of all variations approved under delegation in accordance with Clause 4.6 of *the Inverell Local Environmental Plan 2012* must be provided to a full council meeting.

The following details the variations to development standards approved during August 2021.

INFORMATION:

Nil

CONSTRUCTION CERTIFICATES APPROVED AND AMENDED DURING AUGUST 2021**Construction Certificates approved by Council**

<u>Construction Certificate Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Construction</u>	<u>\$ Amount</u>
CC-48/2021	Mr Mitchell Alexander Cameron	12 Oakland Lane, Inverell NSW 2360	New Shed	80,000
CC-51/2021	Abode Building Design	130 Henderson Street, Inverell NSW 2360	New Shed and Addition to Existing Dwelling	30,000
CC-66/2021	Mr Gordon James Clarke	8 White Box Place, Inverell NSW 2360	Dwelling & Shed	350,000
CC-76/2021	Abode Building Design	8 Max Place, Inverell NSW 2360	Dwelling	300,000
CC-83/2021	Rosberg Enterprises Pty Ltd	60 Caloola Drive, Inverell NSW 2360	Extend the Existing Shed by 4.5 metres	11,550
CC-88/2021	Mr Benjamin Stephen Marsh	8 Box Tree Place, Inverell NSW 2360	New Shed	6,000
CC-90/2021	Mr Blake Winton Cleal	240 Old Bundarra Road, Inverell NSW 2360	New Shed	18,000
CC-91/2021	Westbuilt Homes	Mount Russell Road, Little Plain NSW 2360	New Shed	20,850
CC-92/2021	Mr Jeffrey Ronald McGrath	10 Jack Street, Inverell NSW 21360	Shed	15,000
CC-96/2021	Mr Joshua Thomas Suter Abbott	54 Moore Street, Inverell NSW 2360	New Shed	14,408
CC-97/2021	Mr Jake Anthony Turner	1 Andrew Street, Inverell NSW 2360	New Shed	10,000
CC-100/2021	Mr John David Williams	59 Urabatta Street, Inverell NSW 2360	Construction of New Dwelling	360,000
CC-101/2021	Mrs Laurel McInnes	31 Defraignes Lane, Inverell NSW 2360	Awning Additions to Container	6,895
Monthly estimated value of Approvals: August 2021			13	1,222,703

Amended Construction Certificates approved by Council

Nil

Construction Certificates approved by Private Certifier

<u>Construction Certificate Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Construction</u>	<u>\$ Amount</u>
CC-102/2021	Mr Nicola Giordano De Stefani & Ms Candace Rae De Stefani	50 Gillespies Lane, Inverell NSW 2360	Dwelling and Shed	670,000
CC-104/2021	Mr Brian Thomas Trevithick & Mrs Claudette Maree Trevithick	Tullochard East Road, Inverell NSW 2360	Dwelling and Shed	520,000
Monthly estimated value of Approvals: August 2021			2	1,190,000

Amended Construction Certificates approved by Private Certifier

Nil

COMPLYING DEVELOPMENT CERTIFICATES APPROVED AND AMENDED DURING AUGUST 2021**Complying Development Certificates Approved by Council**

<u>Complying Development Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Construction</u>	<u>\$ Amount</u>
CD-24/2021	Tbn Construct Pty Ltd	49 George Street, Inverell NSW 2360	Addition of Deck with kitchenette to rear of Existing Dwelling and various internal renovations	80,000
Monthly estimated value of Approvals: August 2021			1	80,000

Amended Complying Development Certificates approved by Council

Nil

Complying Development Certificates approved by Private Certifier

NIL

Amended Complying Development Certificates approved by Private Certifier

Nil

TOTAL BUILDING CONSTRUCTION FOR INVERELL SHIRE DURING AUGUST 2021:

<u>Type of Consent</u>	<u>Number</u>	<u>\$ Amount</u>
Construction Certificates – Council Approved	13	1,222,703
Construction Certificates – Private Certifier	2	1,190,000
Complying Development – Council Approved	1	80,000
Complying Development – Private Certifier	Nil	Nil
Totals	16	2,492,703

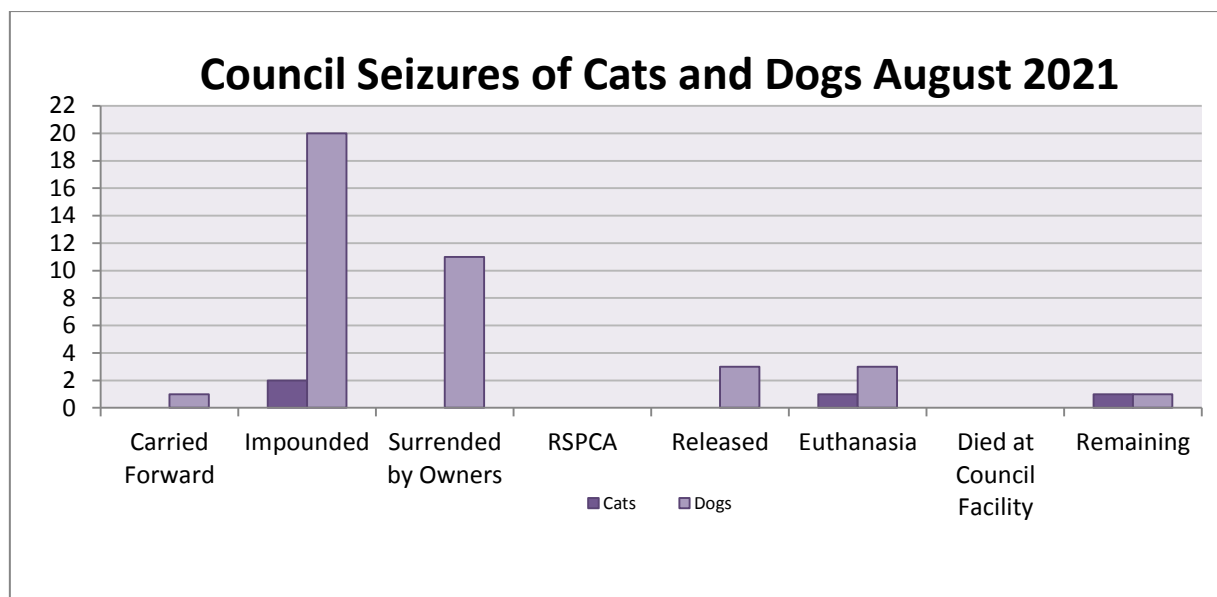
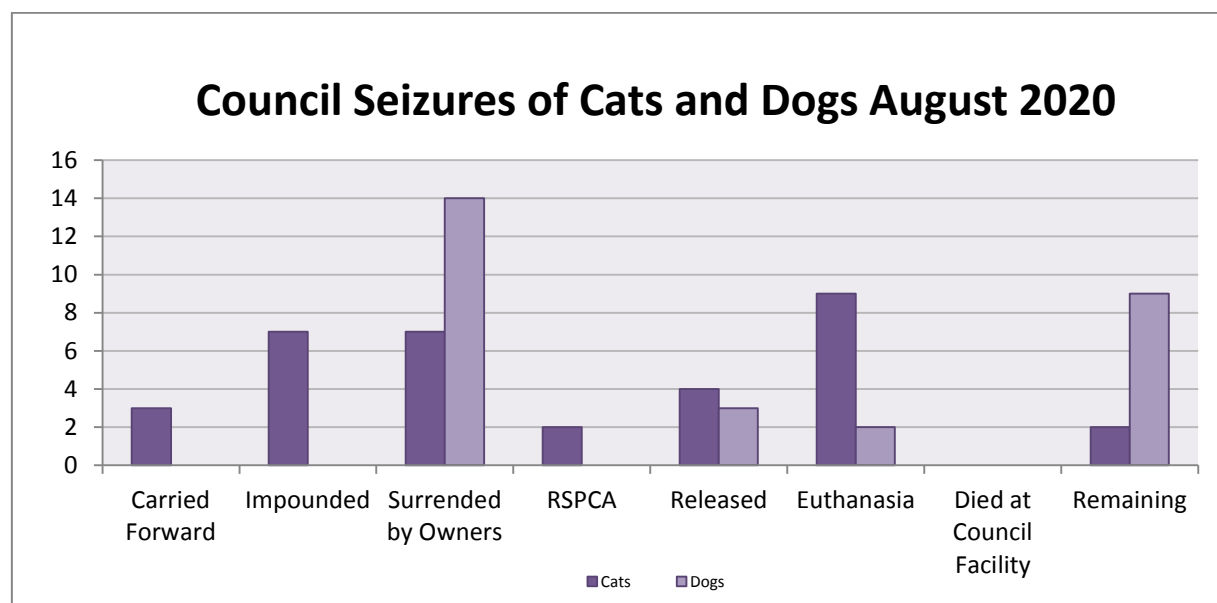
Estimated Value of Approvals issued in the financial ytd in: **2021/2022** **(33)** **\$5,673,679**
2020/2021 **(26)** **\$3,549,025**

Attachments:

Nil

10.7 ORDINANCE ACTIVITIES REPORT FOR AUGUST 2021**File Number:** S18.10.1 / 21/32703**Author:** Nicole Riley, Administration Coordinator**SUMMARY:**

The following details the number of various Ordinance activities carried out during August 2021, in comparison to the same month in 2020.

INFORMATION:**COMPLIANCE****Inverell Shire Council Pound Monthly Report August 2021****Inverell Shire Council Pound Monthly Report August 2020****ATTACHMENTS:****Nil**

10.8 FURTHER UPDATE - MARCH 2021 FLOOD EVENT**File Number: S5.20.1 / 21/33005****Author: Justin Pay, Manager Civil Engineering****SUMMARY:**

The Inverell LGA and surrounding district experienced a significant rainfall event during March 2021. This rainfall event led to moderate to major flooding across the LGA and the event was declared as a natural disaster. This report is intended to update Council on the impacts of the event.

COMMENTARY:

The Inverell LGA and surrounding district experienced a significant rainfall event during March 2021. Data from the Inverell Research Station shows falls of 188mm for March 2021 which was preceded by falls of 140mm in February. Notably 140mm fell between 22 March, 2021 and 24 March, 2021 which led to flooding in many catchments across the LGA.

In the Inverell township, the flood peaked at approximately 4.2m (Ross Hill bridge gauge) in the early hours of 24 March 2021, this is moderate level flooding. In Yetman the flood peaked above 10m, which is major flooding. Several other localities were impacted with varying flood levels across different catchments and waterways.

Council staff were heavily involved in responding to the flooding event, by assisting SES as well as road assessment and closures. Across the LGA 45 roads were closed during the event due to flood waters or flood damage with further roads remaining open under regular inspections and caution signage.

The Inverell LGA was included in the NSW Government natural disaster declaration for the event, which provides access to funding under the Disaster Recovery Funding Arrangements (DRFA). It should be noted that the current DRFA will not fund the entire emergency and recovery cost and Council will be responsible for significant expenditure.

Infrastructure inspections, damage assessments and a finalised estimate of damage repair cost have now been finalised. Damage was predominantly to the rural road network and repair works are focused on:

- Maintenance Grading
- Gravel Resheeting
- Redefining/reconstruction drainage infrastructure
- Heavy Patching

The current estimate of repair costs for the March 2021 flood event is \$10,298,000. This estimate is based on Council's standard unit rates and standard contingencies. Given the recent pattern of wet weather it has been difficult or impossible for staff to access many of Council's known local gravel sources. If wet weather persists over coming months it may be necessary to increase the above estimate to allow for carting gravel over greater distances.

Significant emergency repair work has already been completed with \$898,426 expended to the end of the 2020/2021 financial year. This expenditure is included in the above total estimate. Of this expenditure \$750,237 has been claimed through Disaster Recovery Funding Arrangements (DRFA), the remaining \$148,189 being Council's contribution.

Council works crews are continuing to complete repair works and we are utilising contractors wherever possible to expedite repairs.

Further to the above March 2021 Flood event, The Inverell LGA was impacted by significant flooding during July 2021. Cost associated with the flooding in July are predominantly associated with road closures and immediate emergency clean up to provide safe access on roads. Council is

also able to make a claim under the DRFA for flooding in July, with estimated cost totalling \$250,000.

Councils Contribution to final repair costs

At this stage it is not possible to provide an estimate on Council's contribution to final repair costs. Council staff are continuing discussions and negotiations with the DRFA administering body on this matter.

Under the current DRFA, Council's must make a financial contribution per disaster event. This contribution is calculated by a formula that is based on Council's rate revenue and for the March 2021 event this contribution is approximately \$92,000. The additional contribution that Council has made is due to Council's on cost rate being higher than that allowable under the DRFA. Council is able to make submission for this matter to be reviewed and this process is underway. The outcome of this review will have an impact on the total cost to Council for the event.

Under the DRFA, Council's claim must also be reviewed by the administering body to ensure compliance with DRFA conditions. One major factor in this review relates to the condition of the asset prior to the event. Any costs associated with improving the condition of an asset beyond its pre-disaster condition are generally born by Council. For these types of repair works Council staff will meet with a Transport for NSW representative (DRFA administering body for roads) to review Council's claim proposal prior to works being carried out. At this point Councils contribution to the final repair costs will be known. This claim review is anticipated to be undertaken in the coming months, the outcome will be reported to Council once finalised.

ATTACHMENTS:

Nil

11 GOVERNANCE REPORTS**11.1 GOVERNANCE - MONTHLY INVESTMENT REPORT**

File Number: S12.12.2 / 21/32930

Author: Robert Kimmince, Manager Financial Services

SUMMARY:

To report the balance of investments held as at 31 August, 2021.

RECOMMENDATION:

The Committee recommend to Council that:

- i) the report indicating Council's Fund Management position be received and noted; and*
- ii) the Certification of the Responsible Accounting Officer be noted.*

COMMENTARY:

Contained within this report are the following items that highlight Council's Investment Portfolio performance for the month to 31 August, 2021 and an update of the investment environment:

- (a) Council's Investments as at 31 August, 2021;
- (b) Council Investments by Fund as at 31 August, 2021;
- (c) Interest – Budgeted vs. Actual;
- (d) Investment Portfolio Performance;
- (e) Investment Commentary; and
- (f) Certification – Responsible Accounting Officer.

A) Council Investments as at 31 August, 2021

Term Deposit Investment Group									
Investment	Borrower	FUND	Rating	Maturity Date	Current Yield	Principal Value	Current value	Term (days)	Maturity Period
21/05	Bank of Sydney	Water	NR	17-Sep-21	0.94%	1,000,000	1,000,000	365	Sep-2021
20/33	AMP Bank	General	BBB+	20-Sep-21	1.80%	1,000,000	1,000,000	545	Sep-2021
20/08	AMB - Australian Military Bank	Sewer	BBB+	30-Sep-21	1.77%	1,500,000	1,500,000	731	Sep-2021
21/06	St George Bank	General	AA-	02-Oct-21	0.75%	1,000,000	1,000,000	365	Oct-2021
19/10	Westpac Bank	General	AA-	25-Oct-21	2.97%	2,000,000	2,000,000	1096	Oct-2021
21/07	Community First Credit Union	General	NR	25-Nov-21	0.65%	1,000,000	1,000,000	365	Nov-2021
20/35	AMP BANK	General	A-	25-Nov-21	1.45%	1,000,000	1,000,000	549	Nov-2021
20/36	AMP BANK	Water	A-	25-Nov-21	1.45%	1,000,000	1,000,000	549	Nov-2021
20/37	AMP BANK	General	A-	25-Nov-21	1.45%	1,000,000	1,000,000	549	Nov-2021
20/41	AMP BANK	General	A-	07-Dec-21	1.40%	2,000,000	2,000,000	545	Dec-2021
21/09	Warwick Credit Union	General	NR	20-Jan-22	0.80%	1,000,000	1,000,000	365	Jan-2022
20/30	Auswide Bank	General	BBB	02-Mar-22	1.75%	2,000,000	2,000,000	730	Mar-2022
20/31	Warwick Credit Union	General	NR	02-Mar-22	1.90%	1,000,000	1,000,000	730	Mar-2022
21/12	BNK Bank	General	BBB	29-Mar-22	0.65%	1,950,000	1,950,000	365	Mar-2022
19/29	Newcastle Permanent	General	BBB	19-Apr-22	2.70%	1,000,000	1,000,000	1098	Apr-2022
21/08	AMP Bank	General	BBB+	27-May-22	0.75%	2,000,000	2,000,000	546	May-2022
20/38	Bank of Queensland	Sewer	BBB+	27-May-22	1.30%	2,000,000	2,000,000	730	May-2022
19/31	Westpac Bank	Water	AA-	25-Jun-22	2.30%	1,000,000	1,000,000	1096	Jun-2022
19/34	Westpac Bank	General	AA-	25-Jun-22	2.30%	2,000,000	2,000,000	1096	Jun-2022
19/32	Westpac Bank	General	AA-	27-Jun-22	2.30%	2,000,000	2,000,000	1096	Jun-2022
22/01	Bank of Sydney	General	NR	19-Jul-22	0.65%	1,500,000	1,500,000	365	Jul-2022
22/02	Bank of Sydney	General	NR	03-Aug-22	0.64%	1,000,000	1,000,000	365	Aug-2022
20/05	Bank of Queensland	General	BBB+	05-Sep-22	1.80%	1,000,000	1,000,000	1098	Sep-2022
20/06	Bank of Queensland	General	BBB+	13-Sep-22	1.80%	1,000,000	1,000,000	1096	Sep-2022
21/10	Warwick Credit Union	General	NR	23-Jan-23	1.00%	1,500,000	1,500,000	731	Jan-2023
20/32	Auswide Bank	General	BBB	24-Mar-23	1.88%	1,000,000	1,000,000	1095	Mar-2023
21/16	National Australia Bank	Water	AA-	28-Jun-23	0.60%	1,000,000	1,000,000	730	Jun-2023
21/17	ICBC - Industrial and Commercial Bank of China	General	A	29-Jun-23	0.70%	1,000,000	1,000,000	730	Jun-2023
21/18	National Australia Bank	Water	AA-	29-Jun-23	0.65%	2,000,000	2,000,000	730	Jun-2023
22/03	National Australia Bank	General	A	27-Aug-24	0.85%	2,000,000	2,000,000	1096	Aug-2024
21/11	ICBC - Industrial and Commercial Bank of China	Water	A	26-Mar-24	0.82%	2,000,000	2,000,000	1096	Mar-2024
21/13	ICBC - Industrial and Commercial Bank of China	Water	A	27-May-26	1.40%	1,000,000	1,000,000	1826	May-2026
21/14	ICBC - Industrial and Commercial Bank of China	Sewer	A	27-May-26	1.40%	1,000,000	1,000,000	1826	May-2026
21/15	ICBC - Industrial and Commercial Bank of China	General	A	27-May-26	1.40%	1,000,000	1,000,000	1826	May-2026
					TOTALS	46,450,000	46,450,000		

Floating Rate Notes								
As at Date	Borrower	FUND	Rating	Coupon End Date	Current Yield*	Principal Value	Current value	Coupon Term
31/8/2021	Commonwealth Bank	General	A1+	11-Jan-24	1.16%	2,000,000	2,047,220	
31/8/2021	ANZ Bank	General	A1+	08-Feb-24	1.14%	2,000,000	2,047,146	
31/8/2021	ANZ Bank	Water	A1+	08-Feb-24	1.14%	1,000,000	1,023,573	
						5,000,000	5,117,939	

* Yield changes every 3 months and is a margin over the 3 month BBSW (Bank Bill Swap Rate)

180 Day Deposit Accounts								
As at Date	Borrower	FUND	Rating	Maturity Date	Current Yield	Principal Value	Current value	Term
31/8/2021	AMP Bank	General	BBB+	30/6/2022	1.00%	2,500,000	2,500,000	
Sub Total - Cash Deposits Accounts Investment Group						2,500,000	2,500,000	

Cash Deposit Accounts								
As at Date	Borrower	FUND	Rating	Maturity Date	Current Yield	Value at beg year	Current value	Term
31/8/2021	Commonwealth Bank	General	A		0.00%		1,255	
31/8/2021	Macquarie Bank	General	AA-	30/6/2022	0.40%	4,011,560	4,014,286	
31/8/2021	Macquarie Bank	Water	AA-	30/6/2022	0.40%	2,504,313	2,506,015	
31/8/2021	Macquarie Bank	Sewer	AA-	30/6/2022	0.40%	1,501,380	1,502,400	
Sub Total - Cash Deposit Accounts						-	8,023,956	-

B) Council Investments by Fund 31 August, 2021

Portfolio by Fund	31/07/2021	31/08/2021
General Fund	\$43,558,544	\$43,559,907
Water Fund	\$12,528,737	\$12,529,588
Sewer Fund	\$6,001,890	\$6,002,400
TOTAL	\$62,089,171	\$62,091,895

Council's investment portfolio has remained neutral throughout August 2021. This was in respect of normal cash flow movements for receipts collected and payments made during August 2021.

Interest – Budgeted verses Actual Result to Date

	Ledger	2021/2022 Budget \$	Actuals to Date \$	Accrued Interest to Date \$	TOTAL \$
General Fund	128820	394,000.00	63,288.89	75,374.15	138,663.04
Water Fund	812350	64,000.00	2,851.60	17,825.11	20,676.71
Sewer Fund	906320	41,000.00	-	11,304.38	11,304.38
TOTAL		499,000.00	66,140.49	104,503.64	170,644.13

Term deposit interest rates have moved to historic lows of approximately .30%-0.35% for a 12 month term deposit. Given our strong investment balances, Council is expected to meet interest revenue targets in 2021/2022. Any additional interest received during 2021/2022 will be allocated to Council's Investment Equalisation Reserves to help fund future budget reductions in interest revenue.

C) Investment Portfolio Performance

Investment Portfolio Return		Benchmarks		
	% pa	RBA Cash Rate	Aus Bond Bank Bill	11am Cash Rate
Benchmark as at 31/8/21		0.10%	0.031%	0.10%
Term Deposits	1.38%			
Cash Deposit Accounts	0.40%			
180 Day Call Account	1.00%			
Floating Rate Notes	1.15%			

D) Investment Commentary

Council's investment portfolio returns exceeded the Australia Bond Bank Bill benchmark in all investment categories except for Council's cash deposit accounts. These accounts are held for liquidity purposes. Term Deposits exceeded all benchmarking indexes.

Council's investment portfolio of \$62M is almost entirely invested in fixed term deposits. Overall, the portfolio is highly liquid, highly rated and short-dated from a counterparty perspective.

E) Certification – Responsible Accounting Officer

I Robert Kimmince, hereby certify that the investments listed in this report have been made in accordance with Section 625 of the *Local Government Act 1993*, Clause 212 of the Local Government (General) Regulations 2005 and Council's Investment Policy.

RISK ASSESSMENT:

Nil

POLICY IMPLICATIONS:

Nil

CHIEF FINANCIAL OFFICERS COMMENT:

It is noted that the volatility for current financial markets will not impact on Council's rates and charges, its ability to deliver its existing services across the funds, or its medium or long term sustainability. Council's overall Investment Portfolio remains sound.

LEGAL IMPLICATIONS:

Nil

ATTACHMENTS:

Nil

11.2 GENERAL & SPECIAL PURPOSE FINANCIAL REPORTS 2020/2021

File Number: S12.11.5 / 21/33115

Author: Robert Kimmince, Manager Financial Services

SUMMARY:

The Draft General Purpose and Special Purpose Financial Reports have been finalised by Council staff. This report recommends Council authorises the referral of these documents to Council's external Auditor for audit.

RECOMMENDATION:

That:

- i) the report be received and noted;*
- ii) Council's DRAFT 2020/2021 Financial Statements be "referred to audit" in accordance with s413(1) LG Act 1993.*
- iii) If during the audit process, the NSW Audit Office requires any material changes, or discovers any audit issues that would render the Financial Statements false or misleading in any way, the draft financial statements are to be returned to Council for further consideration.*
- iv) record as an opinion of Council in accordance with s413 (2c) LG Act 1993 that the draft 2020/2021 annual financial report is in accordance with;*
 - the Local Government Act 1993 (as amended) and the Regulations made there under,*
 - the Australian Accounting Standards and professional pronouncements, and*
 - the Local Government Code of Accounting Practice and Financial Reporting, and*
 - presents fairly the Council's operating result and financial position for the year, and*
 - accords with Council's accounting and other records; and*
 - that the Council is not aware of any matter that would render this report false or misleading in any way.*
- v) Subject to no material audit changes or audit issues discovered as a result of the audit process:*
 - i) the Mayor, Deputy Mayor, General Manager and Responsible Accounting Officer be authorised to sign the statements as required by s413(2) LG Act 1993;*
 - ii) Council authorise the General Manager to forward the Financial Statements to the Office of Local Government upon receipt of the Audit Reports from the NSW Audit Office;*
 - iii) Council authorise the General Manager to place the audited Financial Statements on public exhibition and provide notice in accordance with s418(3) LG Act 1993, that Council will consider the Reports of its Auditors for the year ended 30 June, 2021 at its Ordinary Meeting to be held on Wednesday 17 November, 2021; and*
 - iv) Council present the signed audited Financial Statements to the public at the ordinary Council meeting to be held on 17 November, 2021 in accordance with s 419 (1) LG Act 1993.*

COMMENTARY:

The LG Act 1993 requires Council to prepare each year financial reports and to then refer these reports for audit as soon as practicable after the end of that year.

The 2020-2021 General Purpose Financial Report and Special Purpose Financial Report have been completed and arrangements have been made with Council's independent auditor, Audit Office of New South Wales, to complete the end of year audit.

A draft set of the financial reports will be provided to the Audit Risk and Improvement Committee for review at its October meeting. When the audit is completed the NSW Audit Office will issue a

client service report which will be presented along with the audited financial reports to the Audit Risk and Improvement Committee for review.

Copies of the draft primary statements are attached to this report, a full set of statements including notes and special schedules have been supplied for Councillors information via DROPBOX.

The audited financial statements and independent auditors report will then be presented to Council and the public at the Ordinary Council Meeting to be held on 17 November, 2021, in accordance with s419 (1) of the *LG Act 1993*.

Section 413(2)(c) *LG Act 1993* requires a Statement, signed by the General Manager, Responsible Accounting Officer, Mayor and one Councillor, to accompany the draft Financial Reports when they are sent to the Audit Office. The form of this statement is specified in the Local Government Code of Accounting Practice and requires Council authorisation.

Staff Certification:

The General Manager, Mr Paul Henry, and the Responsible Accounting Officer, Mr Paul Pay, have both certified that to the best of their knowledge, the General Purpose and Special Purpose Financial Reports have been prepared in accordance with all statutory requirements and believe the reports present fairly the financial position of Inverell Shire Council at 30 June 2021.

Council Certification:

Before audit certificates will be issued by the Audit Office of NSW, Council must record as an opinion of Council in accordance with the provisions of s413(2)(c) of the *LG Act 1993*, (as amended) that Council's Annual Financial Reports/Special Purpose Finance Reports have been prepared in accordance with:

- *the Local Government Act 1993 (as amended) and the Regulations made there under,*
- *the Australian Accounting Standards and professional pronouncements, and*
- *the Local Government Code of Accounting Practice and Financial Reporting, and*
- *presents fairly the Council's operating result and financial position for the year, and*
- *accords with Council's accounting and other records; and*
- *that the Council is not aware of any matter that would render this report false or misleading in any way.*

Legislative Requirements

After the 2020/2021 Financial Statements have been audited, Council must present the signed audited Financial Statements to the public at an ordinary Council meeting in accordance with Section 419 (1) of the *Local Government Act 1993*. The last possible day to present the financial reports is 5 December, 2021.

Council must also place the audited Financial Statements on public exhibition and provide notice in accordance with Section 418 (3) of the *Local Government Act 1993*, that Council will consider the Reports of its Auditors for the year ended 30 June, 2021. The public notice must provide a minimum of seven (7) days notice for the public presentation.

It is proposed that the audited 2020/2021 Financial Statements be presented to the public at Council's Ordinary Meeting to be held on Wednesday 17 November, 2021 and that Council make a public notice in the Inverell Times no later than 9 November, 2021.

FINANCIAL ANALYSIS:

A review of Council's cash position at 30 June, 2021 indicates that all Council funds have again finished with a small cash surplus for the 2020/2021 financial year, after transfers to/from Internally Restricted Assets have been considered.

GENERAL FUND

Council has achieved a cash surplus in its General operations of \$2K after net transfers to/from Internally Restricted Assets.

Waste Management:

The Waste Management Fund remains in a sound financial position to complete the implementation of the Waste Management Strategy over the coming years.

Council will be aware of the costs incurred in Council taking over the Waste Collection Services, closing landfills, establishing transfer stations and the works undertaken at the Inverell Waste Depot from 2015 to 2020. The Waste Management Internally Restricted Assets have a balance of \$5.026M. Further significant expenditures are planned for 2021/2022, this includes the additional closure of rural landfills. Waste Management charges are expected to generate a transfer to the Waste Internally Restricted Asset of \$350K in 2022/2023 and following years which will help to offset the large expenditures expected in this area.

Plant Fleet:

Council's plant fleet returned an operating surplus of \$5,702 on a turnover of \$5.9M, after providing for transfers to the Internally Restricted Asset for Plant Replacements. This is a strong result for this business unit which continues to be able to maintain a modern fleet at very competitive charge rates.

Financial modelling has been undertaken out to 2022/2023 which indicates that the plant fleet will continue to be sustainable in the long term. A new 10 year financial model is currently being developed by finance staff.

Investments:

Council's General Fund investments continued to record sound, but lower overall returns in 2020/2021 than in previous years. Council's "Unrestricted Current Ratio" for the Combined Fund remained sound despite the lower overall investment returns.

A review of the Financial Statements indicates that the level of Cash and Investments increased to \$69.6M at 30 June, 2021 up from \$65M at 30 June, 2020. This increase can be attributed to the fact that Council is holding \$153K of unexpended Loan Funds for the Inverell Sewer Treatment Plant Project and advance payment of 2021/2022 Financial Assistance Grants of \$4.4M. This figure will reduce further across the General, Waste, Water and Sewer Funds as the current large long term capital projects in progress are completed. Of the \$69.6M in cash and investments at 30 June, 2021 after all restricted funds are removed, only \$3.9M remains as working capital.

The following table is a dissection of Council's Investment Portfolio as at 30 June, 2021.

DISSECTION OF COUNCIL'S AUDITED INVESTMENT PORTFOLIO

30 JUNE 2021

TOTAL AUDITED INVESTMENTS 30 JUNE 2021		\$000
<i>as per Note C1-2</i>		69,646
LESS EXTERNALLY RESTRICTED ASSETS		
Water Funds	Note C1-3	13,449
Sewer Funds	Note C1-3	7,456
Unexpended Sewerage Loan Funds		153
Waste Management Funds		5,026
Bonds & Securities, Developer Contributions	Note C1-3	1,011
Accounts Payable	Note C3-1	2,865
Contract Liabilities (unspent grants)	Note C1-2	3,545
Revotes for Works in Progress as at 30 June 2021		7,602
sub-total - Externally Restricted Assets		41,107
LESS INTERNALLY RESTRICTED ASSETS		
	Note C1-3	
Financial Assistance Grants		4,392
Plant Replacement		2,525
Building Renewals		1,059
Industrial Development		288
Economic Development/Growth Assets		5,622
ELE, Workers Compensation, Insurance, Employee Training		2,894
Interest Equalisation		800
Inverell Pool Redevelopment		6,615
Computer Systems Renewals/Upgrades		1,739
Other (Land, Industrial Dev, SES etc)		2,970
sub-total - Internally Restricted Assets		28,904
Plus EOFY Grants accrued	Note C1-6	4,243
NET CASHFLOW/WORKING CAPITAL		3,878

The General Fund Interest on investment income was above budget. The additional interest has been transferred to the Interest Equalisation reserve to reduce the impact of declining interest over the next three-four years.

In respect of Cash flows, it is noted that outstanding rates and charges decreased by 0.96% across the Combined Fund in 2019/2020. This is an excellent result given the tough economic conditions currently being experienced by rural communities.

Outstanding debtors for State and Federal Government works due at 30 June, 2021, remains over \$698K. This is principally as a result of the revised Government Funding Practice of now paying most Grants in arrears with Council having to carry the expenditures in the short term.

Summary:

Overall, Council's General Fund continues to perform strongly, however, significant caution needs to be exercised in Council's decisions in respect of Service Levels, Community funding requests and the addition of any new Infrastructure or Services. While the Special Rate Variation (SRV) did provide for increased general rates revenues, these revenues can only be applied to those works identified in the SRV approval, predominantly being rural roads maintenance and renewal.

WATER FUND:

Council's Water Fund has finished the year with a cash surplus of \$4K after net transfers to Internally Restricted Assets of \$300K. This is a sound result for the fund and is in accordance with the Long Term Financial Plan.

The Water Fund returned an "Economic Real Rate of Return" of 0.84% down from 1.45% for 2019/2020. It is a State Government requirement that the fund obtains a positive return on capital invested/assets.

The Water Fund has produced an operating deficit (operational income – operational expenses) of \$0.376M, this is not to be confused with the total net operating position which includes capital grants and contributions resulting in a net deficit of \$0.119M. Council had budgeted for a net operating deficit of \$0.474M.

One contributing factor to this was limited capital works expenditure meaning that the percentage of employee costs that was attributed to operational expenses rather than renewing or constructing water assets was lower than normal.

The main contributing factor to this deficit was the conscious effort to contain increases in water charges for the period of the Special Rate Variation. While the operational deficit was not significant, it will form part of considerations when developing the next Operational Plan. Council Long Term Financial Plan has the Water Funding to a small surplus by 30 June 2022.

The Water Fund Interest on investment income was above budget. The additional interest has been transferred to the Interest Equalisation reserve to reduce the impact of declining interest over the next three-four years. Water Fund Cash and Investments at 30 June, 2021 totalled \$13.45M.

Overall, the Water Fund maintains a sound financial position.

SEWERAGE FUND:

Council's Sewerage Fund finished the year with a cash surplus of \$2K after net transfers to Internally Restricted Assets of \$0.167M.

The Sewerage Fund returned an "Economic Real Rate of Return" of 0.70% is up from 0.58% for 2019/2020. It is a State Government requirement that the fund obtains a positive return on capital invested/assets.

The Sewer Fund has produced an operating deficit (operational income – operational expenses) of \$0.094M, this is not to be confused with the total net operating position which includes capital grants and contributions resulting in a net deficit of \$0.027M. Council had budgeted for a net operating deficit of \$0.178M.

The reasons are similar to the water fund, increase operational employees expenses because of a small capital program and constrained revenue growth in consideration of the impact of the Special Rate Variation. While the operational deficit was not significant, it will form part of considerations when developing the next Operational Plan. Council Long Term Financial Plan has the Water Funding to a small surplus by 30 June 2023.

The Sewer Fund Interest on investment income was above budget. The additional interest has been transferred to the Interest Equalisation reserve to reduce the impact of declining interest over the next three-four years. Sewer Fund Cash and Investments at 30 June, 2021 totalled \$7.609M.

While the Sewer Fund maintains a sound financial position, increases in the Sewer Fund annual charges above inflation will be required in future years to fund the continuing upgrade of the Sewerage System.

PERFORMANCE BENCHMARKS:

The attached table represents Council's key performance benchmarks as at 30 June, 2021.

As shown, Council meets four (4) of the seven (7) benchmarks. Council does not meet the benchmark on the following three ratios:

1. Own Source Operating Revenue.

The Own Source Operating Revenue Benchmark at 55.30% (three year average) is significantly below the >60% benchmark requirement. Council Own Source Operating Revenue result for 2020/2021 has been significantly impacted by additional grant funding.

Council has historically struggled to meet this ratio; the approved SRV, as shown in 2020 will improve the underlying position where Council can expect to meet the benchmark much more often than not. However, the ratio will continue to be impacted by the amount of grant funding Council receives in a particular year. Even in the longer term, a year where Council receives significantly above average grant funding, something typically to be welcomed, the Own Source Revenue Ratio will dip below the benchmark of 60%.

Council received approximately \$24M in grant revenue during 2020/2021. The average grant revenue for the previous five years was only \$14M.

2. Asset Maintenance Ratio

The Asset Maintenance Benchmark at 99.8% three year average is just below the >100% FFF requirement. Asset maintenance has been impacted by the extreme weather conditions.

3. Real Operating Expenditure Per Capita Ratio

This ratio should decrease over time. During 2020 this ratio was negatively impacted by additional one off operating grants such as Drought Assistance Grants, Fixing Local Roads etc. Ongoing Government stimulus during 2020/2021 as a result of COVID-19 has continued to impact this ratio.

COMBINED FUND:

This is another sound financial result for Council in all funds. It is imperative that a Council delivers an operating surplus on average, so that it can provide funding for asset renewals and upgrades and remain sustainable for the Future.

Overall, Council's other major financial indicators remain sound. Increasing operational costs will continue to pressure Council's capacity to maintain existing services levels and infrastructure. Capacity does exist in the Waste, Water and Sewerage Funds to undertake planned new capital works in addition to asset renewals. As noted, Council also has the capacity to fully implement its Waste Strategy over the coming years.

LEGAL IMPLICATIONS:

These reports ensure compliance with:

- The *Local Government Act 1993*, (as amended) and the Regulations made thereunder.
- The Australian Accounting Standards and professional pronouncements.
- The Local Government Code of Accounting Practice and Financial Reporting.
- The Department of Water and Energy Practice Management of Water Supply and Sewerage Guidelines.
- NSW Government Policy Statement '*Application of National Competition Policy to Local Government*'.
- Department of Local Government Guidelines '*Pricing and Costing for Council Businesses: A Guide to Competitive Neutrality*'.

ATTACHMENTS:

1. **Draft Income Statement**
2. **Draft Statement of Financial Position**

- 3. Draft Cash Flow Statement**
- 4. Draft Statements of Changes in Equity**
- 5. General Fund Ratios**
- 6. GPFS Statement by Councillors and Management**
- 7. SPFS Statement by Councillors and Management 2021**

Inverell Shire Council

Income Statement

for the year ended 30 June 2021

Original unaudited budget 2021 \$ '000		Notes	Actual 2021 \$ '000	Actual 2020 \$ '000
Income from continuing operations				
22,247	Rates and annual charges	B2-1	22,199	21,372
4,223	User charges and fees	B2-2	7,522	5,096
391	Other revenue	B2-3	957	1,133
10,323	Grants and contributions provided for operating purposes	B2-4	17,311	13,117
7,452	Grants and contributions provided for capital purposes	B2-4	6,771	4,757
867	Interest and investment income	B2-5	969	1,373
153	Other income	B2-6	222	221
45,656	Total income from continuing operations		55,951	47,069
Expenses from continuing operations				
14,855	Employee benefits and on-costs	B3-1	14,283	13,840
11,930	Materials and services	B3-2	15,202	12,067
109	Borrowing costs	B3-3	310	349
10,434	Depreciation, amortisation and impairment for non-financial assets	B3-4	12,109	10,383
813	Other expenses	B3-5	888	812
(102)	Net losses from the disposal of assets	B4-1	809	81
38,039	Total expenses from continuing operations		43,601	37,532
7,617	Net operating result for the year attributable to Council		12,350	9,537
Gain on boundary adjustments				
–	Gain on boundary adjustments	D3-1	–	43,714
7,617	Net result for the year		12,350	53,251
165	Net operating result for the year before grants and contributions provided for capital purposes		5,579	4,780

The above Income Statement should be read in conjunction with the accompanying notes.

Inverell Shire Council

Statement of Financial Position

as at 30 June 2021

	Notes	2021 \$ '000	2020 \$ '000
ASSETS			
Current assets			
Cash and cash equivalents	C1-1	7,561	5,482
Investments	C1-2	18,519	27,501
Receivables	C1-4	3,658	4,066
Inventories	C1-5	518	485
Contract assets and contract cost assets	C1-6	4,243	1,394
Other	C1-11	447	224
Total current assets		34,946	39,152
Non-current assets			
Investments	C1-2	43,566	32,097
Receivables	C1-4	559	673
Infrastructure, property, plant and equipment	C1-8	773,533	765,899
Investment property	C1-9	3,280	3,280
Total non-current assets		820,938	801,949
Total assets		855,884	841,101
LIABILITIES			
Current liabilities			
Payables	C3-1	2,865	3,049
Contract liabilities	C3-2	3,545	2,070
Borrowings	C3-3	653	626
Employee benefit provisions	C3-4	4,910	4,551
Provisions	C3-5	212	202
Total current liabilities		12,185	10,498
Non-current liabilities			
Borrowings	C3-3	1,685	2,338
Employee benefit provisions	C3-4	92	87
Provisions	C3-5	6,891	6,694
Total non-current liabilities		8,668	9,119
Total liabilities		20,853	19,617
Net assets		835,031	821,484
EQUITY			
Accumulated surplus	C4-1	593,858	581,508
IPPE revaluation reserve	C4-1	241,173	239,976
Council equity interest		835,031	821,484
Total equity		835,031	821,484

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

Inverell Shire Council

Statement of Cash Flows

for the year ended 30 June 2021

Original unaudited budget 2021 \$ '000		Actual 2021 \$ '000	Actual 2020 \$ '000
	Notes		
Cash flows from operating activities			
<i>Receipts:</i>			
22,247	Rates and annual charges	22,419	21,286
4,223	User charges and fees	7,684	4,013
867	Investment revenue and interest	1,045	1,669
17,775	Grants and contributions	22,544	20,010
–	Bonds, deposits and retention amounts received	1,229	1,962
544	Other	4,428	3,977
<i>Payments:</i>			
(14,855)	Employee benefits and on-costs	(14,170)	(13,217)
(11,930)	Materials and services	(18,929)	(10,482)
(109)	Borrowing costs	(310)	(349)
–	Bonds, deposits and retention amounts refunded	(951)	(2,102)
(813)	Other	(780)	(4,336)
17,949	Net cash flows from operating activities	24,209	22,431
Cash flows from investing activities			
<i>Receipts:</i>			
–	Sale of investment securities	32,000	39,500
681	Sale of infrastructure, property, plant and equipment	800	720
<i>Payments:</i>			
–	Purchase of investment securities	(34,468)	(43,500)
(18,475)	Purchase of infrastructure, property, plant and equipment	(19,836)	(16,752)
(17,794)	Net cash flows from investing activities	(21,504)	(20,032)
Cash flows from financing activities			
<i>Payments:</i>			
(626)	Borrowings and advances	(626)	(600)
(626)	Net cash flows from financing activities	(626)	(600)
(471)	Net change in cash and cash equivalents	2,079	1,799
–	Cash and cash equivalents – beginning of year	5,482	3,683
–	Cash resulting from boundary adjustment	–	–
(471)	Cash and cash equivalents at end of year	7,561	5,482
–	plus: Investments on hand at end of year	62,085	59,598
(471)	Total cash, cash equivalents and investments	69,646	65,080

The above Statement of Cash Flows should be read in conjunction with the accompanying notes.

Inverell Shire Council

Statement of Changes in Equity
for the year ended 30 June 2021

	as at 30/06/21			as at 30/06/20		
	Accumulated surplus \$ '000	IPPE revaluation reserve \$ '000	Total equity \$ '000	Accumulated surplus \$ '000	IPPE revaluation reserve \$ '000	Total equity \$ '000
Notes						
Opening balance at 1 July	581,508	239,976	821,484	528,703	172,643	701,346
Changes due to AASB 1058 and AASB 15 adoption	–	–	–	(446)	–	(446)
Restated opening balance	581,508	239,976	821,484	528,257	172,643	700,900
Net operating result for the year	12,350	–	12,350	53,251	–	53,251
Net operating result for the Year	12,350	–	12,350	53,251	–	53,251
Other comprehensive income						
Gain (loss) on revaluation of infrastructure, property, plant and equipment	–	1,197	1,197	–	67,333	67,333
Other comprehensive income	–	1,197	1,197	–	67,333	67,333
Total comprehensive income	12,350	1,197	13,547	53,251	67,333	120,584
Closing balance at 30 June	593,858	241,173	835,031	581,508	239,976	821,484

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes.

GENERAL FUND
PERFORMANCE BENCHMARKS

	BENCHMARK	Benchmark Result	Indicator 2021	Indicator 2020	Indicator 2019
SUSTAINABILITY INDICATORS					
Operating Performance Ratio					
Total continuing operating revenue ⁽¹⁾ excluding capital grants and contributions less operating expenses	Greater or equal to break even average over 3 years	✓	16.55%	14.71%	18.42%
Total continuing operating revenue ⁽¹⁾ excluding capital grants and contributions					
Own Source Operating Revenue Ratio					
Total continuing operating revenue ⁽¹⁾ excluding all grants and contributions	Greater than 60% average over 3 years	✗	50.40%	55.31%	60.18%
Total continuing operating revenue ⁽¹⁾					
Building & Infrastructure Asset Renewals ratio					
Asset renewals (Building & Infrastructure) ⁽²⁾	Greater than 100% average over 3 years	✓	108.56%	130.86%	177.78%
Depreciation, amortisation and impairment					
INFRASTRUCTURE AND SERVICE MANAGEMENT INDICATORS					
Debt Service Ratio					
Cost of debt service (interest expense & principal repayments)	Greater than 0% and less than or to 20% average over 3 years	✓	1.13%	1.38%	1.43%
Total continuing operating revenue ⁽¹⁾ excluding capital grants and contributions					
Asset Maintenance Ratio					
Actual asset maintenance	Greater than 100% average over 3 years	✗	99.8%	100.1%	98.8%
Required asset maintenance					
Infrastructure Backlog Ratio					
Estimated cost to bring assets to a satisfactory standard	Less than 2%	✓	1.20%	1.22%	1.07%
Carrying value of infrastructure assets					
EFFICIENCY INDICATORS					
Real Operating Expenditure Per Capita Ratio					
Total Expenses from continuing operators ⁽³⁾ deflated CPI/LGCI	A decrease in Real Operating Expenditure per Capita over time	✗	1.3786	1.1733	1.1524
Estimated yearly population					

Notes

- (1) Excludes fair value adjustments and reversal of revaluation decrements, net gain/(loss) on sale of assets and the net share of interests in joint ventures and associates.
- (2) Asset renewals represent the replacement and/or refurbishment of existing assets to an equivalent capacity/per capacity/performance as opposed to the acquisition of new assets (or the refurbishment of old assets) that increases as increases capacity/performance.
- (3) Excludes revaluation decrements, net loss from disposal of assets & net loss of interest in joint ventures

Inverell Shire Council

General Purpose Financial Statements

for the year ended 30 June 2021

Statement by Councillors and Management

Statement by Councillors and Management made pursuant to Section 413(2)(c) of the *Local Government Act 1993* (NSW)

The attached general purpose financial statements have been prepared in accordance with:

- the *Local Government Act 1993* and the regulations made thereunder,
- the Australian Accounting Standards and other pronouncements of the Australian Accounting Standards Board
- the Local Government Code of Accounting Practice and Financial Reporting.

To the best of our knowledge and belief, these statements:

- present fairly the Council's operating result and financial position for the year
- accord with Council's accounting and other records.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 22 September 2021.

Paul Harmon
Mayor
22 September 2021

Anthony Michael
Councillor
22 September 2021

Paul Henry
General Manager
22 September 2021

Paul Pay
Responsible Accounting Officer
22 September 2021

Inverell Shire Council

Special Purpose Financial Statements

for the year ended 30 June 2021

Statement by Councillors and Management

Statement by Councillors and Management made pursuant to the Local Government Code of Accounting Practice and Financial Reporting

The attached Special Purpose Financial Statements have been prepared in accordance with:

- the NSW Government Policy Statement 'Application of National Competition Policy to Local Government',
- the Division of Local Government Guidelines 'Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality',
- the Local Government Code of Accounting Practice and Financial Reporting,
- the NSW Office of Water Best-Practice Management of Water and Sewerage Guidelines.

To the best of our knowledge and belief, these statements:

- present fairly the operating result and financial position for each of Council's declared business activities for the year, and
- accord with Council's accounting and other records.
- present overhead reallocation charges to the water and sewerage businesses as fair and reasonable.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 22 September 2021.

Paul Harmon
Mayor
22 September 2021

Anthony Michael
Councillor
22 September 2021

Paul Henry
General Manager
22 September 2021

Paul Pay
Responsible Accounting Officer
22 September 2021

12 CONFIDENTIAL MATTERS (COMMITTEE-OF-THE-WHOLE)**RECOMMENDATION:**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with the reasons stated in the referral reports:

- 12.1 Request to Purchase Industrial Land**
- 12.2 Sale of Land - Brissett Street, Inverell**
- 12.3 Sale of Land for Unpaid Rates**
- 12.4 Migrating Financial Management Systems to a Cloud Based Solution**