

**MINUTES OF INVERELL SHIRE COUNCIL  
CIVIL AND ENVIRONMENTAL SERVICES COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBERS, ADMINISTRATIVE CENTRE, 144 OTHO STREET,  
INVERELL  
ON WEDNESDAY, 14 JULY 2021 AT 9.00AM**

**PRESENT:** Cr Di Baker (Chair), Cr Paul Harmon (Mayor) and Cr Stewart Berryman.

**IN ATTENDANCE:** Cr Jacki Watts, Cr Kate Dight, Cr Paul King OAM and Cr Anthony Michael (Deputy Mayor).

Paul Henry (General Manager), Brett McInnes (Director Civil & Environmental Services), Paul Pay (Director Corporate & Economic Services), Justin Pay (Manager Civil Engineering) and Anthony Alliston (Manager Development Services).

**1 APOLOGIES**

**COMMITTEE RESOLUTION**

Moved: Cr Paul Harmon

Seconded: Cr Stewart Berryman

*That the apologies received from Cr Mal Peters and Cr Neil McCosker for personal reasons be accepted and leave of absence granted.*

**CARRIED**

**2 CONFIRMATION OF MINUTES**

**COMMITTEE RESOLUTION**

Moved: Cr Stewart Berryman

Seconded: Cr Paul Harmon

*That the Minutes of the Civil and Environmental Services Committee Meeting held on 9 June, 2021, as circulated to members, be confirmed as a true and correct record of that meeting.*

**CARRIED**

**3 DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS**

Nil

**4 PUBLIC FORUM**

At this juncture, the time being 9.03am, the Chair welcomed the members of the public and opened the Public Forum Session by inviting members of the public to speak.

**Laura Cush & Wendy Wilks, Inverell Chamber of Commerce – Flag a Job Promotion**

Ms Cush and Mrs Wilks made a presentation seeking Council funding to launch the “Flag a Job” promotion. The “Flag a Job” promotion aims to assist local businesses find employees, employees to find jobs in Inverell and to encourage employees to move to Inverell.

**COMMITTEE RESOLUTION**

Moved: Cr Paul Harmon

Seconded: Cr Stewart Berryman

*That a report on the Inverell Chamber of Commerce “Flag A Job” promotion be prepared for consideration at the July Council meeting.*

**CARRIED**

**5 DESTINATION REPORTS****6.1 DA-86/2021 - DEMOLITION OF EXISTING DWELLINGS AND STRUCTURES - 1-7 CHESTER STREET, INVERELL AND 28 GLEN INNES ROAD, INVERELL DA-86/2021****COMMITTEE RESOLUTION**

Moved: Cr Stewart Berryman

Seconded: Cr Paul Harmon

*That the Committee recommend to Council that Development Application 86/2021 be approved subject to the following conditions of consent:*

***Preliminary***

1. Inverell Shire Council issues its consent, subject to conditions stated hereunder, in accordance with Section 4.17 of the *Environmental Planning and Assessment Act 1979*.

Consent is granted for the demolition of dwellings, buildings and structures on:

- Lot 2 DP 322074 – 1 Chester Street, Inverell;
- Lot 1 DP 326225 – 3 Chester Street, Inverell;
- Lot 2 DP 326225 – 5 Chester Street, Inverell;
- Lot 3D DP 360441 – 7 Chester Street, Inverell; and
- Lot 1 DP 334109 – 28 Glen Innes Road, Inverell.

To confirm and clarify the terms of consent, the development must be carried out in accordance with the stamped and approved plan and accompanying documentation, unless modified by any conditions of consent. Any deviation will require the consent of Council.

2. The applicant must comply with all relevant prescribed conditions as contained in Division 8A of the *Environmental Planning & Assessment Regulation 2000*.

***Prior to Demolition***

3. Prior to the commencement of demolition works on 3 Chester Street, Inverell, an archival photographic recording of 3 Chester Street is to be prepared and submitted to Council for approval. The archival recording must be in accordance with the NSW Heritage Office guidelines titled “Photographic Recordings of Heritage Items using film or Digital Capture”. Copies of the photographic archival recording must be provided to Inverell

Shire Council and the Inverell Public Library.

4. Prior to commencement of demolition, a waste management plan is to be submitted and approved by Council. The waste management plan must:
  - Identify and sort all waste (including excavation, demolition and construction waste material) into the following waste streams:
    - Concrete/Bricks/Tiles;
    - Clean fill;
    - Steel;
    - Timber;
    - Green waste;
    - Asbestos Containing Material; and
    - Mixed waste.
  - Identify the quantity of waste material, in tonnes and cubic metres, to be:
    - reused on-site;
    - recycled on-site and off-site; and
    - disposed of off-site.
  - If waste material is to be reused or recycled on-site—specify how the waste material will be reused or recycled on-site; and
  - If waste material is to be disposed of or recycled off-site—specify the contractor who will be transporting the material and the waste facility or recycling outlet to which the material will be taken.
5. Prior to commencement of demolition, a traffic and pedestrian management plan is to be submitted and approved by Council. The traffic and pedestrian management plan must:
  - Identify the site entry and exit for the demolition works, with all loading and unloading to be undertaken within the site;
  - Identify the maximum size vehicle used for demolition;
  - Identify any hoarding / fencing required on the public footpath and pedestrian control measures.
6. Prior to commencement of demolition, all utilities are to be disconnected from the relevant site and capped to the satisfaction of the relevant authority. In relation to water and sewer, the disconnection of these require:
  - Existing sewer services to be capped at the junction; and
  - Existing water services to be disconnected downstream of the water meter and capped.

#### ***During Demolition***

7. All demolition work is to be carried out in accordance with *Australian Standard 2601 The demolition of structures*.
8. Demolition may only be carried out between 7.00am and 5.00pm on Monday to Saturday and no demolition is to be carried out at any time on a Sunday or a public holiday.
9. A temporary hoarding or temporary construction site fence must be erected between the work site and adjoining lands before the works begin and must be kept in place until after the completion of works.
10. At all times during demolition a competent person shall directly supervise work. It is the responsibility of the person to ensure that:
  - The structure to be demolished and all its components shall be maintained in a stable and safe condition at all stages of the demolition work;
  - Precautions are to be taken to ensure that the stability of all parts of the structure and the safety of persons on and outside the site are maintained particularly in the event of sudden and severe weather changes; and
  - The site shall be sealed off at all times against the unauthorised entry of persons

or vehicles.

11. Run-off and erosion controls must be implemented to prevent soil erosion, water pollution or the discharge of loose sediment on the surrounding land by:

- Diverting uncontaminated run-off around cleared or disturbed areas;
- Erecting a silt fence and providing any other necessary sediment control measures that will prevent debris escaping into drainage systems, waterways or adjoining properties;
- Preventing the tracking of sediment by vehicles onto roads; and
- Stockpiling top soil, excavated materials, construction and landscaping supplies and debris within the lot boundaries.

12. During construction:

- All vehicles entering or leaving the site must have their loads covered; and
- All vehicles, before leaving the site, must be cleaned of dirt, sand and other materials, to avoid tracking these materials onto public roads.

13. If during works, the land is found to be contaminated, within the meaning of the *Contaminated Land Management Act 1997*:

- All works must stop immediately, and
- The Environment Protection Authority and the Council must be notified of the contamination.

14. Any fill brought to the demolition site must contain only virgin excavated natural material as defined in Schedule 1, Part 3 of the *Protection of the Environment Operations Act 1997*.

15. Any demolition work involving bonded asbestos removal work (of an area of more than 10 square metres) or friable asbestos removal work must be undertaken by a person who carries on a business of such removal work in accordance with a licence under clause 458 of the *Work Health and Safety Regulation 2011*.

The owner must provide Council with a copy of a signed contract with such a person before any asbestos removal commences.

Any such contract must indicate whether any bonded asbestos material or friable asbestos material will be removed, and if so, must specify the landfill site (that may lawfully receive asbestos) to which the bonded asbestos material or friable asbestos material is to be delivered.

If the contract indicates that bonded asbestos material or friable asbestos material will be removed to a specified landfill site, the owner must give Council a copy of a receipt from the operator of the landfill site stating that all the asbestos material referred to in the contract has been received by the operator.

*Note: Prior to the disposal of Asbestos Containing Material at the Inverell Landfill, Council is to be provided with a minimum of 24 hours notice. The Inverell Waste Depot can be contacted on (02) 67213546.*

16. The applicant will:

- Repair, or pay the full costs associated with repairing any public infrastructure that is damaged by the development, and
- Relocate, or pay the full costs associated with relocating any public infrastructure that needs to be relocated as a result of the development.

***Upon Completion of Demolition***

17. Within 14 days of completion of demolition, copies of receipts stating the following must be given to Council:

- The place to which waste materials were transported;

- The name of the contractor transporting the materials; and
- The quantity of materials transported off-site and recycled or disposed of.

18. At the completion of demolition, the site must be left clear of waste and debris. The site must be maintained in clean and tidy manner, including the control of overgrown vegetation, until such time that the land has been redeveloped.

S375A Record of Voting	Councillors For:	Councillors Against:
Harmon	√	
Baker	√	
Berryman	√	

## 6.2 BITUMEN RESURFACING PROGRAM 2021/2022 S28.21.1/14

### COMMITTEE RESOLUTION

Moved: Cr Stewart Berryman

Seconded: Cr Paul Harmon

*The Committee recommend to Council that:*

- *the 2021-2022 Bitumen Resurfacing Program be adopted as presented; and*
- *the adopted Bitumen Resurfacing Program be placed on Council's website for the information of the community.*

**CARRIED**

## 6.3 FUNDING ALLOCATION - FINANCIAL ASSISTANCE GRANTS - GRAGIN ROAD BITUMEN RENEWAL S15.8.13/14

### COMMITTEE RESOLUTION

Moved: Cr Stewart Berryman

Seconded: Cr Paul Harmon

*That the Committee recommend to Council that \$277,000 from the Financial Assistance Grants Local Roads Component (ACRD) be allocated to bitumen renewal on Gragin Road.*

**CARRIED**

## 5.1 FUNDING ALLOCATION - MR137 ASHFORD ROAD "WANDERA SOUTH" AND MR73 BUNDARRA ROAD "GILGAI SOUTH" ROAD REALIGNMENTS AND REHABILITATION PROJECTS S12.5.1/14

### COMMITTEE RESOLUTION

Moved: Cr Stewart Berryman

Seconded: Cr Paul Harmon

*That the Committee recommend to Council that \$1,280,000 be allocated to the MR73 Bundarra Road "Gilgai South" and \$990,000 be allocated to MR137 Ashford Road "Wandera South" realignment and pavement rehabilitation projects, from the bitumen road renewal fund.*

**CARRIED**

## **6 INFORMATION REPORTS**

### **COMMITTEE RESOLUTION**

Moved: Cr Stewart Berryman

Seconded: Cr Paul Harmon

*That the following information report be received and noted.*

**CARRIED**

### **7.1 WORKS UPDATE S28.21.1/14**

**The Meeting closed at 9.29am.**

**The minutes of this meeting were confirmed at the Civil and Environmental Services Committee held on 13 October 2021.**

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**CHAIRPERSON**