



INVERELL  
SHIRE COUNCIL



The multi-million dollar upgrade of Copeton Northern Foreshores is complete. The Official opening was held on Wednesday, 2 June, 2021. Pictured with members of the Inverell Fishing Club are from L:R - Cr Paul King OAM, Cr Stewart Berryman, Cr Paul Harmon, Adam Marshall MP, Cr Anthony Michael, Cr Jacki Watts, Cr Di Baker, Cr Kate Dight and Copeton Northern Foreshores Caretaker, Tom Stapleton.

## Business Paper

### Ordinary Meeting of Council

### Wednesday, 23 June 2021

**INVERELL SHIRE COUNCIL****NOTICE OF ORDINARY MEETING OF COUNCIL**

18 June, 2021

An Ordinary Meeting of Council will be held in the Council Chambers, Administrative Centre, 144 Otho Street, Inverell on Wednesday, 23 June, 2021, commencing at **3.00PM**.

Your attendance at this Ordinary Meeting of Council would be appreciated.

Please Note: Under the provisions of the Code of Meeting Practice the proceedings of this meeting (including presentations, deputations and debate) will be webcast. An audio recording of the meeting will be uploaded on the Council's website at a later time. Your attendance at this meeting is taken as consent to the possibility that your voice may be recorded and broadcast to the public.

**I would like to remind those present that an audio recording of the meeting will be uploaded on the Council's website at a later time and participants should be mindful not to make any defamatory or offensive statements.**

**P J HENRY PSM**

**GENERAL MANAGER**

**Agenda**

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## Recording of Council Meetings

Council meetings are recorded. By entering the Chambers during an open session of Council, you consent to your attendance and participation being recorded.

The recording will be archived. All care is taken to maintain your privacy; however as a visitor of the public gallery, your presence may be recorded.

## Ethical Decision Making and Conflicts of Interest

A guiding checklist for Councillors, officers and community committees

### Ethical decision making

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council's objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of interest?
- Do you stand to gain personally at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

### Conflict of interest

A conflict of interest is a clash between private interest and public duty. There are two types of conflict:

- **Pecuniary** – regulated by the *Local Government Act 1993* and Office of Local Government
- **Non-pecuniary** – regulated by Codes of Conduct and policy. ICAC, Ombudsman, Office of Local Government (advice only). If declaring a Non-Pecuniary Conflict of Interest, Councillors can choose to either disclose and vote, disclose and not vote or leave the Chamber.

### The test for conflict of interest

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of 'corruption' – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest.

### Identifying problems

**1st** Do I have private interests affected by a matter I am officially involved in?

**2nd** Is my official role one of influence or perceived influence over the matter?

**3rd** Do my private interests conflict with my official role?

### Local Government Act 1993 and Model Code of Conduct

For more detailed definitions refer to Sections 442, 448 and 459 or the *Local Government Act 1993* and Model Code of Conduct, Part 4 – conflicts of interest.

### Disclosure of pecuniary interests / non-pecuniary interests

Under the provisions of Section 451(1) of the *Local Government Act 1993* (pecuniary interests) and Part 4 of the Model Code of Conduct prescribed by the Local Government (Discipline) Regulation (conflict of interests) it is necessary for you to disclose the nature of the interest when making a disclosure of a pecuniary interest or a non-pecuniary conflict of interest at a meeting.

**A Declaration form should be completed and handed to the General Manager** as soon as practicable once the interest is identified. Declarations are made at Item 3 of the Agenda: Declarations - Pecuniary, Non-Pecuniary and Political Donation Disclosures, and prior to each Item being discussed: The Declaration Form can be downloaded at [Declaration Form](#)

## Quick Reference Guide

Below is a legend that is common between the:

- Inverell Shire Council Strategic Plan;
- Inverell Shire Council Delivery Plan; and
- Inverell Shire Council Operational Plan.





## MEETING CALENDAR

October 2020 – September 2021

### Ordinary Meetings:

Time: 3.00 pm

Venue: Council Chambers

OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT
Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed
28	25	16	No Meeting	24	24	28	26	<sup>^</sup> 23	28	25	22

### Major Committee Meetings:

Civil and Environmental Services - 9.00 am

Economic and Community Sustainability - 10.30 am

Venue: Committee Room

OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT
Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed
14	11	No Meeting	No Meeting	10	10	14	12	9	14	11	8

Members of the public are invited to observe meetings of the Council.

Should you wish to address Council, please contact the Office of the General Manager on 6728 8206.

<sup>^</sup> Meeting at which the Management Plan for 2021/2022 is adopted.





# INTERNAL CALENDAR

## July 2021

SUN	MON	TUE	WED	THU	FRI	SAT
				Low Cost Initiative Reimbursement claim period opens  Mandated changes to application lodgement take effect (NSW Planning Portal) <b>1.</b>	<b>2.</b>	<b>3.</b>
Sapphire City Markets <b>4.</b>	NAIDOC Week Opening Ceremony & Flag Raising at Victoria Park  Reports due for Committee Meetings by 4.30pm <b>5.</b>	NAIDOC Week Family/Community Day Ashford <b>6.</b>	7.30am Public Art Sunset Committee Meeting  NAIDOC Community Fun Day <b>7.</b>	Opening of IRLX Upgrade <b>8.</b>	<b>9.</b>	<b>10.</b>
School Holidays End <b>11.</b>	<b>12.</b>	<b>13.</b>	9.00am Civil & Environmental Meeting  10.30am Economic & Community Sustainability Meeting <b>14.</b>	<b>15.</b>	<b>16.</b>	<b>17.</b>
Sapphire City Markets <b>18.</b>	Reports due for Ordinary Meeting by 4.30pm <b>19.</b>	<b>20.</b>	<b>21.</b>	<b>22.</b>	<b>23.</b>	<b>24.</b>
<b>25.</b>	<b>26.</b>	<b>27.</b>	11.00am Citizenship Ceremony  3.00pm Ordinary Council Meeting <b>28.</b>	<b>29.</b>	Public Interest Disclosures Report due to NSW Ombudsman  GST Certificate to be submitted to OLG <b>30.</b>	<b>31.</b>

 Council office closed  
 NAIDOC Week 2021

**1 APOLOGIES**

**2 CONFIRMATION OF MINUTES**

**RECOMMENDATION:**

*That the Minutes of the Ordinary Meeting of Council held on 26 May, 2021, as circulated to members, be confirmed as a true and correct record of that meeting.*



**MINUTES OF INVERELL SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS, ADMINISTRATIVE CENTRE, 144 OTHO STREET,  
INVERELL  
ON WEDNESDAY, 26 MAY 2021 AT 3.00 PM**

**PRESENT:** Cr Paul Harmon (Mayor), Cr Anthony Michael (Deputy Mayor), Cr Di Baker, Cr Stewart Berryman, Cr Kate Dight, Cr Paul King OAM, Cr Neil McCosker and Cr Jacki Watts.

**IN ATTENDANCE:** Paul Henry (General Manager), Brett McInnes (Director Civil and Environmental Services) and Paul Pay (Director Corporate and Economic Services).

**1 APOLOGIES**

**RESOLUTION 2021/44**

Moved: Cr Neil McCosker  
Seconded: Cr Anthony Michael

*That the apology received from Cr Mal Peters for personal reasons be accepted and leave of absence granted.*

**CARRIED**

**2 CONFIRMATION OF MINUTES**

**RESOLUTION 2021/45**

Moved: Cr Anthony Michael  
Seconded: Cr Jacki Watts

*That the Minutes of the Ordinary Meeting of Council held on 28 April, 2021, as circulated to members, be confirmed as a true and correct record of that meeting.*

**CARRIED**

**3 DISCLOSURE OF INTERESTS / PECUNIARY AND NON-PECUNIARY INTERESTS**

Cr King declared pecuniary interests in Item #8.1 'Aquatic Centre Planning Sunset Committee Minutes - 12 May 2021 and Item #9.1 'Funding Strategy - Inverell Aquatic Centre Redevelopment S5.9.29' the nature of his interest is due to a tenant of the Inverell Aquatic Centre is a family member.

**4 PUBLIC FORUM**

Nil.

**5 NOTICES OF BUSINESS**

Nil

**6 QUESTIONS WITH NOTICE**

Nil

**7 ADVOCACY REPORTS**

Nil

**8 COMMITTEE REPORTS**

At 3.05 pm, Cr Paul King OAM left the meeting having previously declared an interest in Item # 8.1 'Aquatic Centre Planning Sunset Committee Minutes - 12 May 2021 & Item # 9.1 'Funding Strategy - Inverell Aquatic Centre Redevelopment S5.9.29'.

**CHANGE TO ORDER OF THE AGENDA****RESOLUTION 2021/46**

Moved: Cr Kate Dight

Seconded: Cr Anthony Michael

*That Item # 9.1 'Funding Strategy - Inverell Aquatic Centre Redevelopment S5.9.29 be brought forward for consideration in conjunction with Item # 8.1.*

**CARRIED****8.1 AQUATIC CENTRE PLANNING SUNSET COMMITTEE MINUTES - 12 MAY 2021****RESOLUTION 2021/47**

Moved: Cr Di Baker

Seconded: Cr Stewart Berryman

- i) That the Minutes of the Aquatic Centre Planning Sunset Committee held on Wednesday, 12 May, 2021, be received and noted; and*
- ii) Recommendations of the Aquatic Centre Planning Sunset Committee be adopted by Council.*

**CARRIED****8.1.1 Inverell Aquatic Centre Facility Options Feasibility Study****RECOMMENDATION:***That:*

- 1) The Inverell Aquatic Centre Facility Options Feasibility Study be endorsed for the purposes of community consultation; and*
- 2) Development Concept No. 3 be noted as the preferred option of the Committee.*

## 9 DESTINATION REPORTS

### 9.1 FUNDING STRATEGY - INVERELL AQUATIC CENTRE REDEVELOPMENT S5.9.29

#### RESOLUTION 2021/48

Moved: Cr Jacki Watts

Seconded: Cr Stewart Berryman

*That Council endorse a funding strategy utilising a combination of Internally Restricted Assets, Revenue Funds, Grants and Loan Borrowings to complete the recommended redevelopment works at the Inverell Aquatic Centre for the purposes of community consultation.*

**CARRIED**

At 3.15 pm, Cr Paul King OAM returned to the meeting.

## 8 COMMITTEE REPORTS

### 8.2 ECONOMIC AND COMMUNITY SUSTAINABILITY COMMITTEE MINUTES - 12 MAY 2021

#### RESOLUTION 2021/49

Moved: Cr Jacki Watts

Seconded: Cr Kate Dight

- i) That the Minutes of the Economic and Community Sustainability Committee held on Wednesday, 12 May, 2021, be received and noted; and*
- ii) The recommendations of the Economic and Community Sustainability Committee be adopted by Council.*

**CARRIED**

#### 8.2.1 Smoking in the CBD

#### RECOMMENDATION:

*That:*

- i) the report be received and noted; and*
- ii) no further action be taken.*

#### 8.2.2 Information Reports

#### RECOMMENDATION:

*That the information reports be received and noted.*

**8.2.3 Quarterly Budget and Operational Plan 2020/2021****RECOMMENDATION:**

*That:*

- i) Council's Quarterly Operational Plan and Budget Review for 31 March, 2021 be adopted; and*
- ii) The proposed variations to budget votes for the 2020/2021 Financial Year be adopted providing an estimated Cash Surplus at 30 June, 2021 from operations of \$3,946.*

**8.2.4 Governance - Monthly Investment Report****RECOMMENDATION:**

*That:*

- i) the report indicating Council's Fund Management position be received and noted; and*
- ii) the Certification of the Responsible Accounting Officer be noted.*

**8.3 CIVIL AND ENVIRONMENTAL SERVICES COMMITTEE MINUTES - 12 MAY 2021****RESOLUTION 2021/50**

Moved: Cr Di Baker

Seconded: Cr Stewart Berryman

- i) That the Minutes of the Civil and Environmental Services Committee held on Wednesday, 12 May, 2021, be received and noted.*
- ii) The recommendations of the Civil and Environmental Services Committee be adopted by Council.*

**CARRIED**

**8.3.1 Urban Drainage Reconstruction - Update****RECOMMENDATION:**

*That:*

- i) The information regarding progress on the Gilgai urban drainage upgrade plan be received and noted;*
- ii) The project to upgrade drainage in Murray Street be included in Council's design priorities list;*
- iii) Design of appropriate drainage solutions for Byron Street from Lawrence Street to Mansfield Street be included in Council's design priorities list; and*
- iv) A further report be presented to Council outlining potential options and costing for a project to upgrade the drainage in Byron Street from Lawrence Street to Mansfield Street, that incorporates appropriate tree pits for replacement edge plantings.*

### 8.3.2 Information Reports

**RECOMMENDATION:**

*That the information reports be received and noted.*

### 8.3.3 Performance Reporting on Road Maintenance.

**RECOMMENDATION:**

*That the information be received and noted.*

## 10 INFORMATION REPORTS

**RESOLUTION 2021/51**

Moved: Cr Anthony Michael

Seconded: Cr Paul King OAM

*That the information reports be received and noted.*

**CARRIED**

### 10.1 STAFF MOVEMENTS: - 01 JANUARY 2021 TO 31 MARCH 2021 S22.25.1

### 10.2 SUMMARY OF DEVELOPMENT APPLICATIONS, CONSTRUCTION CERTIFICATES AND COMPLYING DEVELOPMENT CERTIFICATES DURING APRIL 2021 S18.10.2/14

### 10.3 SEPTIC TANK APPROVALS FOR APRIL 2021 S29.19.1

### 10.4 ORDINANCE ACTIVITIES REPORT FOR APRIL 2021 S18.10.1

### 10.5 STRATEGIC TASKS - 'SIGN OFF' - MAY 2021 S4.13.2

### 10.6 STATUS OF TOWN WATER SUPPLIES S32.15.19

### 10.7 LETTER OF APPRECIATION - INVERELL RSL SUB BRANCH S6.8.9

### 10.8 COUNCILLOR INFORMATION SESSIONS - NSW ELECTORAL COMMISSION S13.7.4/04

## **11 GOVERNANCE REPORTS**

### **11.1 LOCAL GOVERNMENT REMUNERATION TRIBUNAL DETERMINATION S13.6.4/14**

#### **RESOLUTION 2021/52**

Moved: Cr Jacki Watts

Seconded: Cr Kate Dight

*That Council fix the annual fee to be paid to Councillors at the maximum allowed for the Rural Council Category as determined by the Local Government Remuneration Tribunal; that being an annual fee paid to Councillors of \$12,400 with the Mayor receiving an additional annual fee of \$27,060 for the financial year commencing 1 July, 2021.*

**CARRIED**

## **12 CONFIDENTIAL MATTERS (COMMITTEE-OF-THE-WHOLE)**

Nil

**The Meeting closed at 3.18 pm.**

**3 DISCLOSURE OF INTERESTS / PECUNIARY AND NON-PECUNIARY INTERESTS**

**4 PUBLIC FORUM**

**5 NOTICES OF BUSINESS**

Nil

**6 QUESTIONS WITH NOTICE**

Nil

**7 ADVOCACY REPORTS**

Nil



## 8 COMMITTEE REPORTS

### 8.1 CIVIL AND ENVIRONMENTAL SERVICES COMMITTEE MINUTES - 9 JUNE 2021

**File Number:** S4.11.16/13 / 21/21223

**Author:** Kristy Paton, Corporate Support Officer - Publishing

**SUMMARY:**

Meeting held on Wednesday, 9 June, 2021.

For the consideration of Council.

**COMMENTARY:**

Refer to the attached minutes of the meeting.

**RECOMMENDATION:**

- i) *That the Minutes of the Civil and Environmental Services Committee held on Wednesday, 9 June, 2021, be received and noted; and*
- ii) *The recommendations of the Civil and Environmental Services Committee be adopted by Council.*

#### 8.1.1 Inverell Sewage Treatment Plant Nutrient Stripping Investigations

**RECOMMENDATION:**

*That:*

- i) *The information be received and noted; and*
- ii) *No further action be taken on nutrient stripping of treated effluent at Inverell Sewage Treatment Plant at this point in time for the reasons outlined in the report.*

#### 8.1.2 Bonshaw Raw Water Supply Drought Security

**RECOMMENDATION:**

*That:*

- 1. *The report be received and noted;*
- 2. *Council adopt the following priorities for investigation and augmentation works to improve drought security of the Bonshaw restricted flow raw water supply within the total budget of \$190K including up to \$114K of NSW Government drought emergency funding:*
  - Priority 1 – Establish a more secure source of ground water; and*
  - Priority 2 – Increase the village reservoir storage capacity and pressure in the reticulation mains; and*
- 3. *The progress of investigations be reported to a future Civil & Environmental Services Committee meeting.*

### 8.1.3 Information Reports

**RECOMMENDATION:**

*That the information report be received and noted.*

**ATTACHMENTS:**

1. Minutes of Civil and Environmental Services Committee Meeting 9 June, 2021

**MINUTES OF INVERELL SHIRE COUNCIL  
CIVIL AND ENVIRONMENTAL SERVICES COMMITTEE MEETING  
HELD AT THE COMMITTEE ROOM, ADMINISTRATIVE CENTRE, 144 OTHO STREET,  
INVERELL  
ON WEDNESDAY, 9 JUNE 2021 AT 9.00AM**

**PRESENT:** Cr Di Baker (Chair), Cr Paul Harmon (Mayor), Cr Mal Peters, Cr Stewart Berryman, and Cr Neil McCosker.

**IN ATTENDANCE:** Cr Kate Dight, Cr Anthony Michael (Deputy Mayor), Cr Paul King OAM and Cr Jacki Watts.

Paul Henry (General Manager), Brett McInnes (Director Civil & Environmental Services), Paul Pay (Director Corporate and Economic Services), Justin Pay (Manager Civil Engineering) and Michael Bryant (Manager Environmental Engineering).

**1 APOLOGIES**

Nil

**2 CONFIRMATION OF MINUTES**

**COMMITTEE RESOLUTION**

Moved: Cr Stewart Berryman

Seconded: Cr Paul Harmon

*That the Minutes of the Civil and Environmental Services Committee Meeting held on 12 May, 2021, as circulated to members, be confirmed as a true and correct record of that meeting.*

**CARRIED**

**3 DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS**

Nil

**4 PUBLIC FORUM**

Nil

**5 DESTINATION REPORTS**

**5.1 INVERELL SEWAGE TREATMENT PLANT NUTRIENT STRIPPING INVESTIGATIONS S29.5.5**

**COMMITTEE RESOLUTION**

Moved: Cr Stewart Berryman

Seconded: Cr Paul Harmon

*That the Committee recommend to Council that:*

- i) *The information be received and noted; and*
- ii) *No further action be taken on nutrient stripping of treated effluent at Inverell Sewage Treatment Plant at this point in time for the reasons outlined in the report.*

**CARRIED**

## 5.2 BONSHAW RAW WATER SUPPLY DROUGHT SECURITY S32.13.2

### COMMITTEE RESOLUTION

Moved: Cr Paul Harmon

Seconded: Cr Stewart Berryman

*The Committee recommend to Council that:*

1. *The report be received and noted;*
2. *Council adopt the following priorities for investigation and augmentation works to improve drought security of the Bonshaw restricted flow raw water supply within the total budget of \$190K including up to \$114K of NSW Government drought emergency funding:*  
*Priority 1 – Establish a more secure source of ground water; and*  
*Priority 2 – Increase the village reservoir storage capacity and pressure in the reticulation mains; and*
3. *The progress of investigations be reported to a future Civil & Environmental Services Committee meeting.*

**CARRIED**

## 6 INFORMATION REPORTS

### COMMITTEE RESOLUTION

Moved: Cr Paul Harmon

Seconded: Cr Stewart Berryman

*That the information report be received and noted.*

**CARRIED**

## 6.1 WORKS UPDATE S28.21.1/14

**The Meeting closed at 9.20am.**

**8.2 ECONOMIC AND COMMUNITY SUSTAINABILITY COMMITTEE MINUTES - 9 JUNE 2021**

**File Number:** S4.11.17/13 / 21/21227

**Author:** Kristy Paton, Corporate Support Officer - Publishing

**SUMMARY:**

Meeting held on Wednesday, 9 June, 2021.

For the consideration of Council.

**COMMENTARY:**

Refer to the attached minutes of the meeting.

**RECOMMENDATION:**

- i) *That the Minutes of the Economic and Community Sustainability Committee held on Wednesday, 9 June, 2021, be received and noted; and*
- ii) *The recommendations of the Economic and Community Sustainability Committee be adopted by Council.*

**8.2.1 Border Regional Organisation of Councils (BROC) - May 2021**

**RECOMMENDATION:**

*That:*

- i) *Inverell Shire Council investigates the opportunity to join the Southern Inland Water Alliance with the view to bringing the information back to Council for further debate;*
- ii) *Ascertain details of the work being undertaken by RDANI on the infrastructure gaps in this region and look to include / assess projects relevant to Inverell Shire Council; and*
- iii) *Refer the establishment of Drought Hubs for possible inclusion in New England Joint Organisation's statement of regional priorities.*

**8.2.2 Expiring Licence Agreement - Inverell District Family Services**

**RECOMMENDATION:**

*That:*

- i) *Council renew the agreement with Inverell District Family Services for Part Lot 86, DP 1152042, Campbell Street, Inverell (Catherine Campbell Centre) for a further five (5) year period with the option of a further five (5) year term;*
- ii) *the licence fee continue to be a token fee of \$1.10 per annum; and*
- iii) *the Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

**8.2.3 Request for Sponsorship - Delungra Hotel Shear for Life - Quick Shear Event****RECOMMENDATION:**

*That Council refer this request to Delungra District Development Committee for consideration.*

**8.2.4 Expiring Licence Agreement - J and S Bell****RECOMMENDATION:**

*That:*

- i) Council renew the agreement with Joe & Sam Bell for Lot 10, DP 1123056, Taylor Avenue, Inverell for a two (2) year period with the option of a further two (2) year period;*
- ii) the licence fee be \$700.51 per annum (GST Inclusive) with a 3% increase per annum; and*
- iii) the Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

**8.2.5 Request for Sponsorship - Inverell's Got Talent - Rotary Club of Inverell East****RECOMMENDATION:**

*That Council donate an amount equivalent to 50% of the cost of Town Hall hire to the East Rotary Club of Inverell for the 2021 Inverell's Got Talent event.*

**8.2.6 Sesquicentenary of Local Government in Inverell****RECOMMENDATION:**

*That Council refer this request to the Sapphire City Festival Committee for consideration.*

**8.2.7 AASB 124 Related Party Transactions****RECOMMENDATION:**

*That:*

- a) The report be received and noted; and*
- b) In accordance with AASB 124, Key Management Personnel (KMP) complete section 1 and 2 of Council's KMP – Related Party Transactions Questionnaire and return completed forms to Council by 23 June, 2021.*

**8.2.8 Information Reports****RECOMMENDATION:**

*That the information reports be received and noted.*

**8.2.9 Governance - Monthly Investment Report****RECOMMENDATION:**

*That:*

- i) the report indicating Council's Fund Management position be received and noted; and*
- ii) the Certification of the Responsible Accounting Officer be noted.*

**8.2.10 Sale of Land for Unpaid Rates Auction - Option to Purchase Land****RECOMMENDATION:**

*That the General Manager be authorised to make bids on the properties identified to the maximum bid value as identified in the body of the report.*

**8.2.11 Request For Reduction On Water Account - Old Bundarra Road, Inverell****RECOMMENDATION:**

*That:*

- i) The report be received; and*
- ii) Council issue an amended account of \$249.15 for the previous quarter based on the average consumption of accounts prior to the leak and write off \$807.45.*

**8.2.12 Request For Reduction On Water Account - Greaves Street, Inverell****RECOMMENDATION:**

*That:*

- i) the report be received; and*
- ii) Council issue an amended account of \$78.38 for the previous quarter based on the average consumption of accounts prior to the leak and write off \$1783.24.*

**8.2.13 Request For Reduction On Water Account - Oliver Street, Inverell****RECOMMENDATION:**

*That:*

- i) the report be received; and*
- ii) Council issue an amended account of \$1.65 for the previous 2 quarters based on the average consumption of accounts prior to the leak and write off \$1362.90.*



**8.2.14 Request For Reduction In Water Account - Mulligan Street, Inverell**

**RECOMMENDATION:**

*That:*

- i) The report be received; and*
- ii) Council not accede to providing assistance in this matter.*

**ATTACHMENTS:**

- 1. Minutes of Economic and Community Sustainability Committee Meeting 9 June, 2021**

**MINUTES OF INVERELL SHIRE COUNCIL  
ECONOMIC AND COMMUNITY SUSTAINABILITY COMMITTEE MEETING  
HELD AT THE COMMITTEE ROOM, ADMINISTRATIVE CENTRE, 144 OTHO STREET,  
INVERELL  
ON WEDNESDAY, 9 JUNE 2021 AT 10.30AM**

**PRESENT:** Cr Jacki Watts (Chair), Cr Paul Harmon (Mayor), Cr Paul King OAM, Cr Kate Dight and Cr Anthony Michael (Deputy Mayor).

**IN ATTENDANCE:** Cr Stewart Berryman, Cr Neil McCosker and Cr Di Baker.

Paul Henry (General Manager), Brett McInnes (Director Civil & Environmental Services) and Paul Pay (Director Corporate and Economic Services).

**1 APOLOGIES**

Nil

**2 CONFIRMATION OF MINUTES**

**COMMITTEE RESOLUTION**

Moved: Cr Paul King OAM

Seconded: Cr Kate Dight

*That the Minutes of the Economic and Community Sustainability Committee Meeting held on 12 May, 2021, as circulated to members, be confirmed as a true and correct record of that meeting.*

**CARRIED**

**3 DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS**

Nil

**4 ADVOCACY REPORTS**

**4.1 BORDER REGIONAL ORGANISATION OF COUNCILS (BROC) - MAY 2021 S14.10.1**

**COMMITTEE RESOLUTION**

Moved: Cr Kate Dight

Seconded: Cr Paul King OAM

*That the Committee recommend to Council that:*

- i) Inverell Shire Council investigates the opportunity to join the Southern Inland Water Alliance with the view to bringing the information back to Council for further debate;*
- ii) Ascertain details of the work being undertaken by RDANI on the infrastructure gaps in this region and look to include / assess projects relevant to Inverell Shire Council; and*
- iii) Refer the establishment of Drought Hubs for possible inclusion in New England Joint Organisation's statement of regional priorities.*

**CARRIED**

**5 DESTINATION REPORTS****5.1 EXPIRING LICENCE AGREEMENT - INVERELL DISTRICT FAMILY SERVICES S5.10.10****COMMITTEE RESOLUTION**

Moved: Cr Paul King OAM

Seconded: Cr Paul Harmon

*That the Committee recommend to Council that:*

- i) Council renew the agreement with Inverell District Family Services for Part Lot 86, DP 1152042, Campbell Street, Inverell (Catherine Campbell Centre) for a further five (5) year period with the option of a further five (5) year term;*
- ii) the licence fee continue to be a token fee of \$1.10 per annum; and*
- iii) the Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

**CARRIED**

**5.2 REQUEST FOR SPONSORSHIP - DELUNGRA HOTEL SHEAR FOR LIFE - QUICK SHEAR EVENT S12.22.1/14****RECOMMENDATION:****MOTION**

Moved: Cr Anthony Michael

Seconded: Cr Kate Dight

*That Council refer this request to Delungra District Development Committee for consideration.*

**5.3 EXPIRING LICENCE AGREEMENT - J AND S BELL S5.10.52****COMMITTEE RESOLUTION**

Moved: Cr Anthony Michael

Seconded: Cr Paul King OAM

*That the Committee recommend to Council that:*

- i) Council renew the agreement with Joe & Sam Bell for Lot 10, DP 1123056, Taylor Avenue, Inverell for a two (2) year period with the option of a further two (2) year period;*
- ii) the licence fee be \$700.51 per annum (GST Inclusive) with a 3% increase per annum; and*
- iii) the Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

**CARRIED**

**5.4 REQUEST FOR SPONSORSHIP - INVERELL'S GOT TALENT - ROTARY CLUB OF INVERELL EAST S12.22.1/14****MOTION**

Moved: Cr Anthony Michael

Seconded: Cr Paul Harmon

That the Committee recommend to Council that Council donate \$200 to the East Rotary Club of Inverell to assist with expenses associated with running Inverell's Got Talent.

**AMENDMENT**

Moved: Cr Kate Dight

Seconded: Cr Paul King OAM

That the Committee recommend to Council that Council donate an amount equivalent to the cost of Town Hall hire to the East Rotary Club of Inverell for the 2021 Inverell's Got Talent event.

**FORESHADOW AMENDMENT**

Moved: Cr Paul Harmon

Seconded: Cr Kate Dight

*That the Committee recommend to Council that Council donate an amount equivalent to 50% of the cost of Town Hall hire to the East Rotary Club of Inverell for the 2021 Inverell's Got Talent event.*

*The Amendment on being put to the meeting was lost. The Foreshadow Amendment became the Amendment. The Amendment on being put to the meeting was carried.*

The Amendment became the motion. The motion on being put to the meeting was carried.

**CARRIED**

**5.5 REQUEST FOR REDUCTION ON WATER ACCOUNT - OLD BUNDARRA ROAD, INVERELL S32.10.1/14****COMMITTEE RESOLUTION**

Moved: Cr Anthony Michael

Seconded: Cr Kate Dight

*That the matter be referred to Closed Committee for consideration as the matters and information are:*

- a personnel matters concerning particular individuals (other than councillors).*

*On balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.*

**CARRIED**

**5.6 REQUEST FOR REDUCTION ON WATER ACCOUNT - GREAVES STREET, INVERELL S32.10.1/14****COMMITTEE RESOLUTION**

Moved: Cr Anthony Michael

Seconded: Cr Kate Dight

*That the matter be referred to Closed Committee for consideration as the matters and information are:*

- a personnel matters concerning particular individuals (other than councillors).*

*On balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.*

**CARRIED**

**5.7 REQUEST FOR REDUCTION ON WATER ACCOUNT - OLIVER STREET, INVERELL S32.10.1/14****COMMITTEE RESOLUTION**

Moved: Cr Anthony Michael

Seconded: Cr Kate Dight

*That the matter be referred to Closed Committee for consideration as the matters and information are:*

- a personnel matters concerning particular individuals (other than councillors).*

*On balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.*

**CARRIED**

**5.8 REQUEST FOR REDUCTION IN WATER ACCOUNT - MULLIGAN STREET, INVERELL S32.10.1/14****COMMITTEE RESOLUTION**

Moved: Cr Anthony Michael

Seconded: Cr Kate Dight

*That the matter be referred to Closed Committee for consideration as the matters and information are:*

- a personnel matters concerning particular individuals (other than councillors).*

*On balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.*

**CARRIED**

**5.9 SALE OF LAND FOR UNPAID RATES AUCTION - OPTION TO PURCHASE LAND S12.8.9/05****COMMITTEE RESOLUTION**

Moved: Cr Anthony Michael

Seconded: Cr Kate Dight

*That the matter be referred to Closed Committee for consideration as the matters and information are:*

- c information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*

*On balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.*

**CARRIED**

**5.10 SESQUICENTENARY OF LOCAL GOVERNMENT IN INVERELL S3.16.18****RECOMMENDATION:****MOTION**

Moved: Cr Paul Harmon

Seconded: Cr Paul King OAM

*That the Committee recommend to Council that Council refer this request to the Sapphire City Festival Committee for consideration.*

**6 GOVERNANCE REPORTS****6.1 AASB 124 RELATED PARTY TRANSACTIONS S12.2.2****COMMITTEE RESOLUTION**

Moved: Cr Kate Dight

Seconded: Cr Paul Harmon

*That the Committee recommend to Council that:*

- a) The report be received and noted; and*
- b) In accordance with AASB 124, Key Management Personnel (KMP) complete section 1 and 2 of Council's KMP – Related Party Transactions Questionnaire and return completed forms to Council by 23 June, 2021.*

**CARRIED**

**6.2 GOVERNANCE - MONTHLY INVESTMENT REPORT S12.12.2****COMMITTEE RESOLUTION**

Moved: Cr Kate Dight  
Seconded: Cr Paul King OAM

*That the Committee recommend to Council that:*

- i) the report indicating Council's Fund Management position be received and noted; and*
- ii) the Certification of the Responsible Accounting Officer be noted.*

**CARRIED****7 CONFIDENTIAL MATTERS (COMMITTEE-OF-THE-WHOLE)**

At 11.15am, the Chairperson noted that no members of the public or press were in attendance at the meeting therefore the Committee proceeded to consider the motion to close the meeting to the press and public.

**COMMITTEE RESOLUTION**

Moved: Cr Anthony Michael  
Seconded: Cr Paul Harmon

That the Committee proceeds into Closed Committee to discuss the matters referred to it, for the reasons stated in the motions of referral.

**CARRIED****COMMITTEE RESOLUTION**

Moved: Cr Paul Harmon  
Seconded: Cr Anthony Michael

That the Committee proceeds out of Closed Committee into Open Committee.

**CARRIED**

Upon resuming Open Committee at 11.20am, the Chairperson verbally reported that the Committee had met in Closed Committee, with the Press and Public excluded, and had resolved to recommend to Council the following:

**7.1 SALE OF LAND FOR UNPAID RATES AUCTION - OPTION TO PURCHASE LAND S12.8.9/05****RECOMMENDATION:**

*That the Committee recommend to Council that the General Manager be authorised to make bids on the properties identified to the maximum bid value as identified in the body of the report.*



**7.2 REQUEST FOR REDUCTION ON WATER ACCOUNT - OLD BUNDARRA ROAD, INVERELL S32.10.1/14****RECOMMENDATION:**

*That the Committee recommend to Council that:*

- i) The report be received; and*
- ii) Council issue an amended account of \$249.15 for the previous quarter based on the average consumption of accounts prior to the leak and write off \$807.45.*

**7.3 REQUEST FOR REDUCITON ON WATER ACCOUNT - GREAVES STREET, INVERELL S32.10.1/14****RECOMMENDATION:**

*That the Committee recommend to Council that:*

- i) the report be received; and*
- ii) Council issue an amended account of \$78.38 for the previous quarter based on the average consumption of accounts prior to the leak and write off \$1783.24.*

**7.4 REQUEST FOR REDUCTION ON WATER ACCOUNT - OLIVER STREET, INVERELL S32.10.1/14****RECOMMENDATION:**

*That the Committee recommend to Council that:*

- i) the report be received; and*
- ii) Council issue an amended account of \$1.65 for the previous 2 quarters based on the average consumption of accounts prior to the leak and write off \$1362.90.*

**7.5 REQUEST FOR REDUCTION IN WATER ACCOUNT - MULLIGAN STREET, INVERELL S32.10.1/14****RECOMMENDATION:**

*That the Committee recommend to Council that:*

- i) The report be received; and*
- ii) Council not accede to providing assistance in this matter.*

## **ADOPTION OF RECOMMENDATIONS**

### **COMMITTEE RESOLUTION**

Moved: Cr Paul King OAM

Seconded: Cr Kate Dight

*That the recommendations of Closed Committee be adopted.*

**CARRIED**

**The Meeting closed at 11.25am.**

**8.3 AUDIT RISK AND IMPROVEMENT COMMITTEE MEETING MINUTES - 8 JUNE 2021**

**File Number:** S4.11.21 / 21/21229

**Author:** Kristy Paton, Corporate Support Officer - Publishing

**SUMMARY:**

Please see below for the unconfirmed minutes of the Audit Risk and Improvement Committee Meeting held on Tuesday, 8 June, 2021.

**RECOMMENDATION:**

*That the minutes from the Audit Risk and Improvement Committee meeting held on Tuesday, 8 June, 2021 be received and noted.*

**COMMENTARY:**

**MINUTES OF INVERELL SHIRE COUNCIL  
AUDIT RISK AND IMPROVEMENT COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBERS, ADMINISTRATIVE CENTRE, 144 OTHO STREET,  
INVERELL  
ON TUESDAY, 8 JUNE 2021 AT 10:00AM**

**PRESENT:** Mr Phil Schwenke (Independent Member) – Chair, Cr Kate Dight, Mrs Nicky Lavender (Independent Member) and Mr Les Hullick (Independent Member).

**1 ATTENDANCE**

Paul Pay (Director Corporate and Economic Services) and Brett McInnes (Director Civil and Environmental Services) for Item 7.2.

**2 APOLOGIES**

Nil

**3 CONFIRMATION OF MINUTES****COMMITTEE RESOLUTION**

Moved: Mrs Nicky Lavender (Independent Member)

Seconded: Cr Kate Dight

*That the Minutes of the Audit Risk and Improvement Committee Meeting held on 17 March, 2021, as circulated to members, be confirmed as a true and correct record of that meeting.*

The Chairperson noted the term 'it was agreed' has been stated in previous minutes, this could be misinterpreted as the ARIC making a management decision but the ARIC does not claim any decision making powers and suggested either the terms 'it was observed' or 'it is recommended' be used in future minutes.

**CARRIED**

#### **4 DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS**

Nil

#### **5 INFORMATION REPORTS**

##### **5.1 AUDIT ENGAGEMENT PLAN 2021 S4.11.21/02**

###### **SUMMARY:**

The Audit Engagement Plan for 2020-21 is presented for the Committee's consideration.

The Committee discussed the key issues detailed in the Audit Engagement Plan.

###### **COMMITTEE RESOLUTION**

Moved: Cr Kate Dight

Seconded: Mr Les Hullick (Independent Member)

*That the report be received and noted and the Audit Engagement Plan be endorsed.*

**CARRIED**

#### **6 LEGISLATIVE COMPLIANCE REPORTS**

##### **6.1 COMPLIANCE REPORTING S4.11.21/02**

###### **SUMMARY:**

This report details Council's achievements in meeting the requirements of the Office of Local Government (OLG) compliance calendar. The two (2) most recent Strategic Task Council Reports are attached for the Committee's information.

###### **COMMITTEE RESOLUTION**

Moved: Mrs Nicky Lavender (Independent Member)

Seconded: Cr Kate Dight

*That the Committee note the information.*

**CARRIED**

#### **7 INTERNAL AUDIT PROGRAM REPORTS**

##### **7.1 COUNCIL POLICIES REVIEW DATES S4.11.21/02**

###### **SUMMARY:**

This report provides further detail on the currency of policies of Council.

###### **COMMITTEE RESOLUTION**

Moved: Cr Kate Dight  
Seconded: Mr Les Hullick (Independent Member)

*That the report be received and noted.*

**CARRIED**

## **7.2 INTERNAL AUDIT DISCUSSION WITH DIRECTOR OF CIVIL AND ENVIRONMENTAL SERVICES S4.11.21/02**

### **SUMMARY:**

Council's Director of Civil and Environmental Services, Brett McInnes has been invited to attend the ARIC meeting to provide his feedback on the recent internal audits including Employee Wellbeing and Project Management (version 2) and also provide his professional opinion of current and future improvements (which also included the management initiated WHS review).

### **COMMITTEE RESOLUTION:**

Moved: Cr Kate Dight  
Seconded: Mr Les Hullick (Independent Member)

*That the Information be received and noted.*

## **7.3 ARIC 2021-22 BUDGET AND INTERNAL AUDIT PROGRAM S4.11.21/03**

### **SUMMARY:**

The allocated 2021/22 budget for the operation of the ARIC is \$45,000.00. Within this budget, 3 Internal Audits are to be carried out. The 2021/22 audit plan has previously been suggested to the Committee to include Waste Management, Records Management and an annual General Financial Controls audit. The Committee is asked to consider the internal audit plan and provide modifications where appropriate.

### **COMMITTEE RESOLUTION:**

- i) The report be received and noted; and*
- ii) The committee undertake a review of the following matters as part of the 2021/2022 Internal Audit Program.*
  - 1. DA Assessment Process;*
  - 2. Records Management; and*
  - 3. Public Health Function.*

## 8 GENERAL BUSINESS REPORTS

### 8.1 AUDITOR GENERAL - REPORT ON LOCAL GOVERNMENT 2020 S4.11.21/02

#### SUMMARY:

The Auditor-General for New South Wales has released their Report on Local Government 2020.

#### COMMITTEE RESOLUTION

Moved: Mrs Nicky Lavender (Independent Member)

Seconded: Cr Kate Dight

*That the information be received and the following be noted:*

- *There were 53 high risk matters identified across the sector however Inverell Shire Council were not listed in any of them;*
- *NSW Audit office has confirmed that RFS assets belong to Council; this is the first time this opinion has been documented; and*
- *The recommendation by the NSW Audit Office to the Office of Local Government to clarify the legal framework around the monies held for water, sewerage and drainage.*

**CARRIED**

### 8.2 ARIC MEETING DATES FOR 2021 S4.11.21/02

#### SUMMARY:

The Committee is asked to consider ARIC Meeting Dates for 2021.

#### COMMITTEE RESOLUTION

Moved: Mr Les Hullick (Independent Member)

Seconded: Cr Kate Dight

- i) *That the ARIC meet on Wednesday 8 June, Tuesday, 14 September and Wednesday, 1 December 2021; and*
- ii) *Nicky Lavender's term be extended to include the September meeting.*

**CARRIED**

### 8.3 OUTSTANDING ACTIONS REPORT S4.11.21/02

#### SUMMARY:

The purpose of this report is to provide the Committee with an update of previous resolutions with actions that remain incomplete.

#### COMMITTEE RESOLUTION

Moved: Mrs Nicky Lavender (Independent Member)

Seconded: Cr Kate Dight

*That the Committee:*

1. *Receive the report and note the information provided; and*
2. *Items 2020.1, 2021.1 and 2021.2 to be removed from the report.*

**CARRIED**

#### **8.4 INTERNAL AUDITS - OUTSTANDING ACTIONS REPORT S4.11.21/02**

##### **SUMMARY:**

The purpose of this report is to provide the Committee with an update on outstanding internal audit recommendations.

##### **COMMITTEE RESOLUTION**

Moved: Cr Kate Dight

Seconded: Mr Les Hullick (Independent Member)

*That the Committee:*

- i) *Receive the report and note the information provided;*
- ii) *Items, RMF3, RMF5, RFM6, PCM1, PCM3, PCM4, PCM6, PM1, GFC2 and GFC3 be removed as completed; and*
- iii) *Item RMF2 to remain on the report; however it is to be noted as on hold until a suitable work-flow based system is found.*

The Committee noted the new format is very useful and helps to close the loop on recommendations.

**CARRIED**

#### **9 OTHER BUSINESS**

Nil

#### **10 NEXT MEETING**

14 September 2021. Zoom is still an option if needed.

**The Meeting closed at 11.54am.**

## 9 DESTINATION REPORTS

### 9.1 PAPERLESS DELIVERY OF RATES NOTICES

**File Number:** S25.9.3 / 21/20356

**Author:** Emma Murphy, Rates Clerk

#### SUMMARY:

Council has continued to promote and encourage ratepayers to receive their rates notice by email instead of post. Those nominating to “Go Paperless” will go into the draw to win an iPad.

#### RECOMMENDATION:

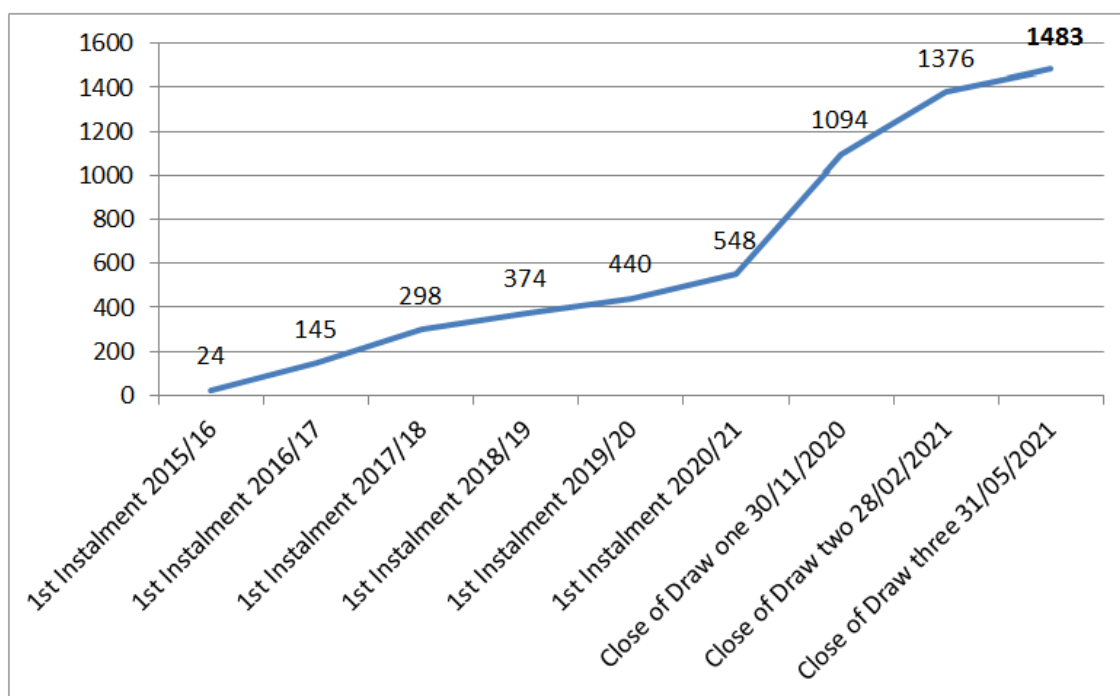
*That the third draw of the ‘Go Paperless’ promotion be conducted at the commencement of the Council meeting, and the Mayor be authorised to draw the winner, in the presence of the Councillors.*

#### COMMENTARY:

The “Go Paperless Ipad Competition” encouraging ratepayers to receive their rates notice by email has been running since 1 July, 2020 and ended on 31 May, 2021. Ratepayers who nominated to receive their rates notice by email have gone into the draw to win an Ipad.

Two (2) draws have already taken place (December and March), with the 3<sup>rd</sup> and final draw to take place at the June 2021 meeting of Council.

At the closing of the final draw on 31 May, 2021, an additional 935 ratepayers have opted for electronic notices since the promotion started, increasing the total to 1,483. This equates to 17.09% of Council notices being delivered by email.



There are benefits to both the ratepayer and Council to have the notice delivered by email.

Ratepayers will receive their notices promptly and quickly, receiving their rates notice on the same day the posted notices are lodged with Australia Post. The posted notices are generally received



within 5-7 days, which is the standard for Australia Post. In the past, notices posted to regional and remote areas of the Shire, are often received beyond 7 days.

Council will benefit from increased savings in postal and printing costs, as the organisation and delivery of the rates notice by email is considerably cheaper than by print and post.

The cost of printing and posting a notice is approximately: \$1.37/notice.

The cost of issuing a notice by email is: 34cents/notice.

By emailing 1,483 notices annually, Council will save up to \$6,110 a year on postage and printing. This saving will continue to grow as ratepayers elect to have their notices delivery by email.

For Draw 3, as per the terms and conditions, of the 935 ratepayers who have nominated to receive their rates notice by email:

- 199 are not eligible as the instalment amount is in arrears more than \$5,
- 19 declined to enter the competition,
- 37 were staff or councillors, and
- The winner from draw 1 and 2 were excluded.

678 ratepayers will be placed in Draw 3.

**RISK ASSESSMENT:**

Nil

**POLICY IMPLICATIONS:**

Nil

**CHIEF FINANCIAL OFFICERS COMMENT:**

Nil

**LEGAL IMPLICATIONS:**

Nil

**ATTACHMENTS:**

Nil

**9.2 STA FM - SEEKING NEW ACCOMMODATION****File Number:** S5.10.65 / 21/21165**Author:** Paul Henry, General Manager**SUMMARY:**

Council has received information on the need by the local community radio station, for new operating premises. Representatives of the radio station will address today's Council Meeting.

**RECOMMENDATION:**

*That the information be noted.*

**COMMENTARY:**

Council has received advice that the studios of STA FM have sustained significant water damage and the roof will need to be repaired. The radio premises will need to be vacated by 31 July, 2021.

From information that is available, it would appear that the station's occupation of their current premises will not be renewed.

Representatives of the station will address Council during today's public forum to:

- a) Inform Council of the station's current circumstances, and
- b) Request that the Council property of 40 Campbell Street, Inverell be made available to the station.

Note: The Property Manager for the NSW Police Force has given notice that the Police will be terminating the lease of 40 Campbell Street, Inverell and will give vacant possession on 15 July, 2021.

**ATTACHMENTS:**

**Nil**

**9.3 AUGUST ORDINARY COUNCIL MEETING DATE****File Number:** S13.5.4/14 / 21/21192**Author:** Paul Henry, General Manager**SUMMARY:**

Due to the election timetable requirements it is suggested that the meeting schedule for the month of August and September be amended.

**RECOMMENDATION:***That:*

- a) *No Committee Meetings be held during the month of August 2021;*
- b) *The August Ordinary Council Meeting be held on Wednesday 18 August, 2021;*
- c) *No Committee Meeting be held during the month of September 2021; and*
- d) *The September Ordinary Council Meeting be held on Wednesday 22 September, 2021.*

**COMMENTARY:**

The Electoral Commission of NSW has advised of the election timetable for the 2021 Local Government Elections. The key dates are:

**26 June 2021**

- Pre-election Seminar

**26 July 2021**

- Lodgement of Postal Vote Applications opens
- Candidate Nominations open
- Close of Electoral Rolls (6.00pm)

**4 August 2021**

- Close of Nominations (12.00 noon)
- Close of Funding Registration of candidates and groups
- Registration of Electoral Material (how-to-vote) opens

**6 August 2021**

- Council caretaker period commences

**23 August 2021**

- Pre-poll voting period commences

**27 August 2021**

- Registration of how-to-vote closes (5.00pm)
- Close of funding registration for third-party campaigners

**28 August 2021**

- Declared Institution voting commences

**30 August 2021**

- Postal Vote applications close (5.00pm)

**3 September 2021**

- Pre-poll voting closes (6.00pm)
- Declared Institutions voting closes (6.00pm)

**4 September 2021**

- Election Day

**6 September 2021**

- Return of Postal votes closes (6.00pm)

**From 7 September 2021**

- Results are declared progressively as counts are finalised by the election manager

It will be noted that the scheduled August 2021 Council Meeting will occur at a time that the pre-poll voting facility is (based on information on past experience) starting to be utilised extensively. Councillors who have decided to stand at the 2021 elections may wish to be present at the pre-poll voting station.

This wish can be accommodated and at the same time transact the 'business of Council', by only meeting once during the month of August.

Councillors would also be aware that the month of August is during the 'caretaker period' where Council has limitations on the range of matters it may consider.

As the results of the election are still being finalised on the date the September Committee meetings would normally be held, no Committee meetings will be held during the month of September. The first meeting of the new Council will be held on Wednesday 22 September, 2021.

**ATTACHMENTS:**

**Nil**

**10 INFORMATION REPORTS****10.1 YOU CHOOSE – YOUTH ROAD SAFETY CAMPAIGN****File Number:** S28.19.4 / 21/19389**Author:** Christy Galbraith, Corporate Support Coordinator**SUMMARY:**

The “You Choose – Youth Road Safety Campaign” attended Inverell on Monday, 31 May to host presentations to high school students and the community. This was a joint initiative between Inverell High School P&C and Council.

**COMMENTARY:**

In 2012, founders Melissa and Peter McGuinness’s 18-year-old son, Jordan, was speeding and under the influence of alcohol and drugs when he drove his car into a stationary vehicle. His choices killed four young victims in the other car and also himself.

The YOU CHOOSE mission extends beyond a cautionary tale by building a social movement for changed driving culture among young drivers.

Melissa shares lived experiences with students, teachers and parents. Messages are focused on love, family, leadership, accountability and empowerment through choice. The programme's foundational motto, ‘Own the Choice Own the Outcome’ is underpinned by powerful messages:

- Today’s young drivers and passengers have the awesome opportunity to lead the first generation which rejects the passivity of luck and embraces the accountability of choice.
- Reckless driving habits are not part of growing up. Lethal consequences are not bad luck. They are choices.
- Everyone is *empowered right now* to start saving lives by being outspoken about reckless driving habits among their peers, protecting their families and their communities from the preventable misery of youth road trauma.

Melissa presented to four (4) schools and at 1 community session, which included:

Macintyre High School	150 students
Inverell High School	170 students
Ashford Central (at Inverell High)	50 students
Holy Trinity School	40 students
Community Session	39 registered
<b>TOTAL</b>	<b>449</b>

Below are some student comments provided to Melissa McGuinness following the event:

Student Alice - Holy Trinity School Inverell

*I'd just like to thank you for coming and sharing your presentation with us. You are certainly the most effective and inspiring speaker that has come to our school. We learnt a lot from you, you certainly made us consider a lot of things. I appreciate your time, thanks again, Alice :)*

Student Steven Michael - Inverell High & Ashford High

*I saw you today at Inverell High School. I'm from Ashford Central School. I was in tears for most of it. When the video of the little girl called Montana was reading that speech, I'm pretty sure I was actually crying. When you said imagine your loved ones up here; I imagined my little brother and I started crying. More people should listen and take in what you have to say. I would pay to hear*

*your youth road safety again. Bless and thank you for trying to make people think and act better while driving.*

Student Jess Harvey - Macintyre High School Inverell

*Absolutely moving... you're saving so many lives through telling this story. Thank you so much for sharing it to my school. There definitely was conversation! My group was talking about it at recess and lunch as well as telling others who missed it! All good xx*







**ATTACHMENTS:**

**Nil**

**10.2 STRATEGIC TASKS - 'SIGN OFF' - JUNE 2021****File Number:** S4.13.2 / 21/20890**Author:** Kristy Paton, Corporate Support Officer - Publishing**SUMMARY:**

A part of a successful governance program is a need for administration to indicate to the policy makers that the requirements of the legislation, under which the organisation operates, has been provided. As a result, this information report provides Councillors with a statement of assurance from the General Manager that in accordance with the *Local Government Act, 1993*, the tasks have been complied with.

**COMMENTARY:**

The June, 2021 tasks required to be undertaken are detailed below. Any of these tasks may be added to as Council becomes familiar with this new initiative.

<b>Date</b>	<b>Compliance Requirement</b>	<b>Achieved/Not Achieved</b>	<b>Comments</b>
1 June 2021	Objections to the inclusion of land to be vested in public bodies must be served within two (2) months after the list is furnished (LGA s 600(6))	Achieved	No inclusions notified.
30 June 2021	Valuer General to provide estimates of changes in the value of land for which supplementary valuations are required within one (1) month of date of request [LGA s513(2)]	Achieved	Council receives supplementary value changes monthly
30 June 2021	Delivery Program Progress reports provided to Council at least every six (6) months [LGA s40(5)]	Not achieved	Report to be prepared for the September 2021 meeting.
30 June 2021	Last day for adopting Operational Plan 2021-22 and updating Long Term Financial Plan Updated [LGA s 405(1)]	Achieved	Refer Governance Item 11.1.

I confirm that the performance criteria as set out in the criteria for scheduled tasks have been met for the month of June, 2021. I confirm the accuracy and completeness of the information provided above, in that to the best of my knowledge and understanding, all material information has been herein disclosed.

P J HENRY PSM  
GENERAL MANAGER

**ATTACHMENTS:**

Nil



<b>10.3 SUMMARY OF DEVELOPMENT APPLICATIONS, CONSTRUCTION CERTIFICATES AND COMPLYING DEVELOPMENT CERTIFICATES DURING MAY 2021</b>
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**File Number:** S18.10.2/14 / 21/20941

**Author:** Alexandra Kennedy, Administration Officer

**SUMMARY:**

This report is intended to keep Council updated on the Development Applications, Construction Certificates and Complying Development Certificates determined during the month of May 2021.

**DEVELOPMENT APPROVALS, REFUSALS AND VARIATIONS DURING MAY 2021**

**Development Approvals**

<b><u>Development Application Number</u></b>	<b><u>Applicant</u></b>	<b><u>Property</u></b>	<b><u>Development</u></b>	<b><u>\$ Amount</u></b>
DA-44/2021	Miss Kirsten May Smith	143 Baltimore Loop Road, ATHOLWOOD 2361	Use of Shed as Dwelling	Nil
DA-49/2021	Ms Eriko Kawaramoto	48 Brae Street, INVERELL 2360	Alterations and Additions to Existing Dwelling	175,000
DA-51/2021	McMahon Structural	66 Bimbadeen Drive, INVERELL 2360	New Dwelling, Shed and Pool	650,000
DA-52/2021	Mrs Misty Jade Dahlstrom	61 Mather Street, INVERELL 2360	New Dwelling	397,802
DA-53/2021	John Green Pty Ltd	70 Mather Street, INVERELL 2360	New Dwelling and Shed	460,855
DA-54/2021	Mrs Karen Leanne Darby	191 Borthwick Street, INVERELL 2360	Enclosure of existing carport to create an additional room	6,000
DA-55/2021	Abode Building Design	130 Henderson Street, INVERELL 2360	New Shed and Addition to Existing Dwelling	30,000
DA-56/2021	Mr Andrew Ronald English	4 Dog Trap Lane, INVERELL 2360	New Shed	20,000
DA-57/2021	Ms Kerrie Sue Newton	51 Masons Lane, INVERELL 2360	Alterations and Additions to Dwelling	200,000
DA-58/2021	Mr Scott Robert Baxter	11 Leonard Street, INVERELL 2360	New Shed	23,500

DA-60/2021	Abode Building Design	26 George Street, INVERELL 2360	Alteration and Addition to Existing Dwelling	450,000
DA-62/2021	Mr Aaron Childs	20 Browns Lane, INVERELL 2360	New Shed.	15,000
DA-63/2021	F R Fox	103 Brae Street, INVERELL 2360	New Shed	20,727
DA-67/2021	New England Surveying & Engineering	147 Grove Road, TINGHA 2369 456 Grove Road, TINGHA 2369	Boundary Adjustment	Nil
<b>Monthly estimated value of Approvals: May 2021</b>			<b>14</b>	<b>2,448,884</b>

**Development Amendments**

Nil

**Development Refusals**

Nil

**Variation to Development Standards Approved**

As part of the monitoring and reporting requirements established by the NSW Department of Planning, a report of all variations approved under delegation in accordance with Clause 4.6 of *the Inverell Local Environmental Plan 2012* must be provided to a full council meeting.

The following details the variations to development standards approved during May 2021.

**INFORMATION:**

Nil

**CONSTRUCTION CERTIFICATES APPROVED AND AMENDED DURING MAY 2021****Construction Certificates approved by Council**

<b><u>Construction Certificate Number</u></b>	<b><u>Applicant</u></b>	<b><u>Property</u></b>	<b><u>Construction</u></b>	<b><u>\$ Amount</u></b>
CC-26/2021	Ruralplan Consultants	15 Butler Street, INVERELL 2360	Alterations and Additions to Existing Dwelling - Rear Deck	12,000
CC-41/2021	Mr Gavin John Anderson & Mrs Tegan Lee Anderson	3 Wesley Street, INVERELL 2360	New Dwelling	293,398
CC-42/2021	Mr Graeme James Fraser	198 Morelma Road, MOUNT RUSSELL 2360	Alterations and Additions to Dwelling	156,000

CC-47/2021	Ms Eliesha Nicole Walker	39 Clive Street, INVERELL 2360	New Shed & Patio	13,000
CC-52/2021	Mr Raymond Henry Eddy	51 Brae Street, INVERELL 2360	New Shed	16,490
CC-53/2021	Mr Andrew Ronald English	4 Dog Trap Lane, INVERELL 2360	New Shed	20,000
CC-54/2021	Ms Kerrie Sue Newton	51 Masons Lane, INVERELL 2360	Alterations and Additions to Dwelling	200,000
CC-55/2021	Mr Scott Robert Baxter	11 Leonard Street, INVERELL 2360	New Shed	23,500
CC-58/2021	Mr Aaron Childs	20 Browns Lane, INVERELL 2360	New Shed	15,000
CC-59/2021	F R Fox	103 Brae Street, INVERELL 2360	New Shed	20,727
<b>Monthly estimated value of Approvals: May 2021</b>			<b>10</b>	<b>770,115</b>

**Amended Construction Certificates approved by Council**

Nil

**Construction Certificates approved by Private Certifier**

Nil

**Amended Construction Certificates approved by Private Certifier**

Nil

**COMPLYING DEVELOPMENT CERTIFICATES APPROVED AND AMENDED DURING MAY 2021****Complying Development Certificates Approved by Council**

<b><u>Complying Development Number</u></b>	<b><u>Applicant</u></b>	<b><u>Property</u></b>	<b><u>Construction</u></b>	<b><u>\$ Amount</u></b>
CD-19/2021	Mr Luke Charles Holder	3 Max Place, INVERELL 2360	Proposed bathroom in detached shed.	5,000
<b>Monthly estimated value of Approvals: May 2021</b>			<b>1</b>	<b>5,000</b>

**Amended Complying Development Certificates approved by Council**

Nil

**Complying Development Certificates approved by Private Certifier**

Nil

**Amended Complying Development Certificates approved by Private Certifier**

Nil

**TOTAL BUILDING CONSTRUCTION FOR INVERELL SHIRE DURING MAY 2021:**

<b><u>Type of Consent</u></b>	<b><u>Number</u></b>	<b><u>\$ Amount</u></b>
Construction Certificates – Council Approved	<b>10</b>	<b>770,115</b>
Construction Certificates – Private Certifier	<b>0</b>	<b>Nil</b>
Complying Development – Council Approved	<b>1</b>	<b>5,000</b>
Complying Development – Private Certifier	<b>0</b>	<b>Nil</b>
<b>Totals</b>	<b>11</b>	<b>775,115</b>

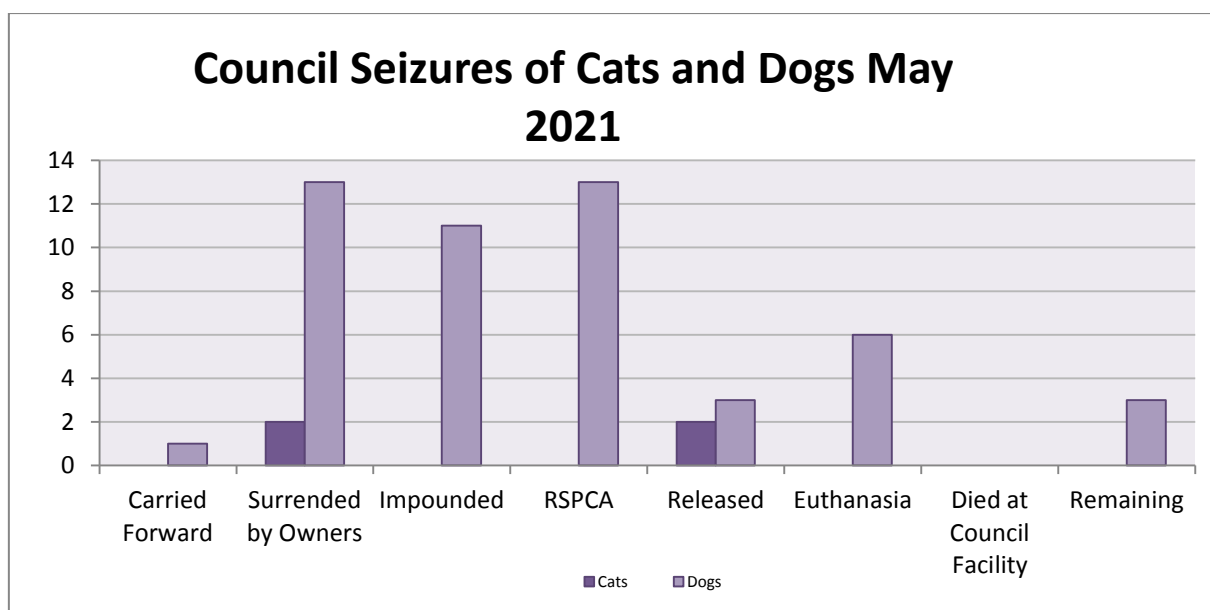
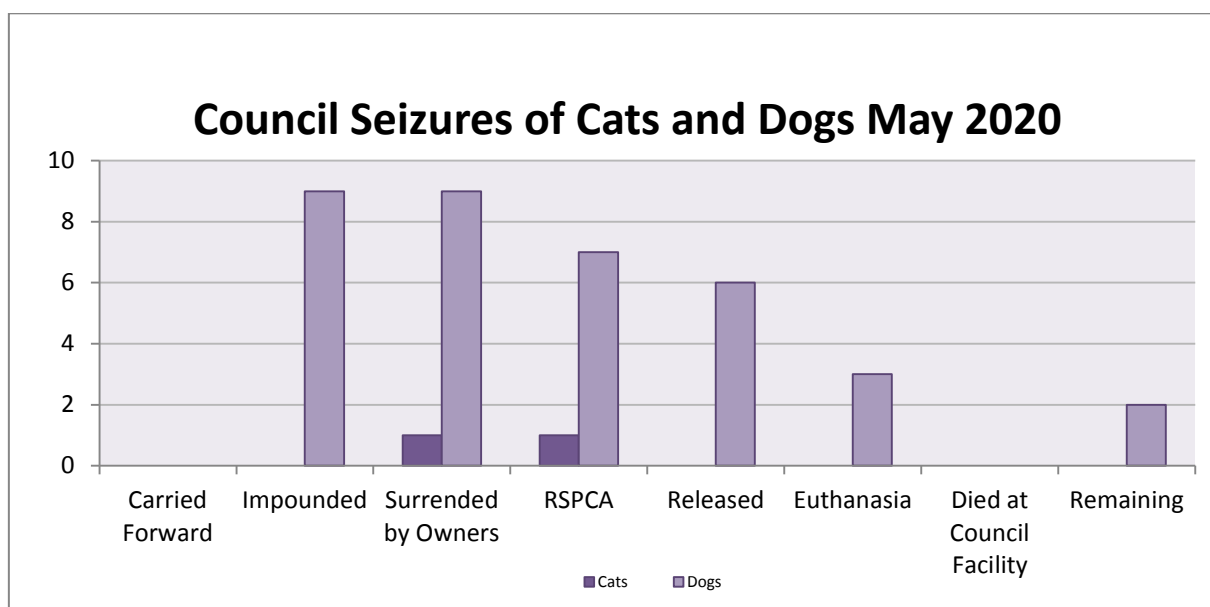
Estimated Value of Approvals issued in the financial ytd in: **2020/2021**    **(170)**    **\$25,326,213**  
**2019/2020**    **(118)**    **\$19,289,225**

Attachments:

**Nil**

**10.4 ORDINANCE ACTIVITIES REPORT FOR MAY 2021****File Number:** S18.10.1 / 21/20942**Author:** Alexandra Kennedy, Administration Officer**SUMMARY:**

The following details the number of various Ordinance activities carried out during May 2021, in comparison to the same month in 2020.

**INFORMATION:****COMPLIANCE****Inverell Shire Council Pound Monthly Report May 2021****Inverell Shire Council Pound Monthly Report May 2020****ATTACHMENTS:****Nil**

**10.5 SEPTIC TANK APPROVALS FOR MAY 2021****File Number: S29.19.1 / 21/20943****Author: Alexandra Kennedy, Administration Officer****SUMMARY:**

The following details the Septic Tank approvals for May 2021.

**INFORMATION:**

<b><u>Septic Application Number</u></b>	<b><u>Applicant</u></b>	<b><u>Property</u></b>
S-21/2021	McMahon Structural	66 Bimbadeen Drive, INVERELL 2360

**ATTACHMENTS:****Nil**

**10.6 STATUS OF TOWN WATER SUPPLIES****File Number:** S32.15.19 / 21/21108**Author:** Michael Bryant, Manager Environmental Engineering**SUMMARY:**

The purpose of this report is to update Council on the status of all town water supplies with the extended drought impacting water resources in the region over the past four (4) years.

Surface water conditions have improved with well above average rainfall generating inflow at Copeton Dam and Pindari Dam. Bonshaw and Graman raw water supply bores have recovered and meeting demand.

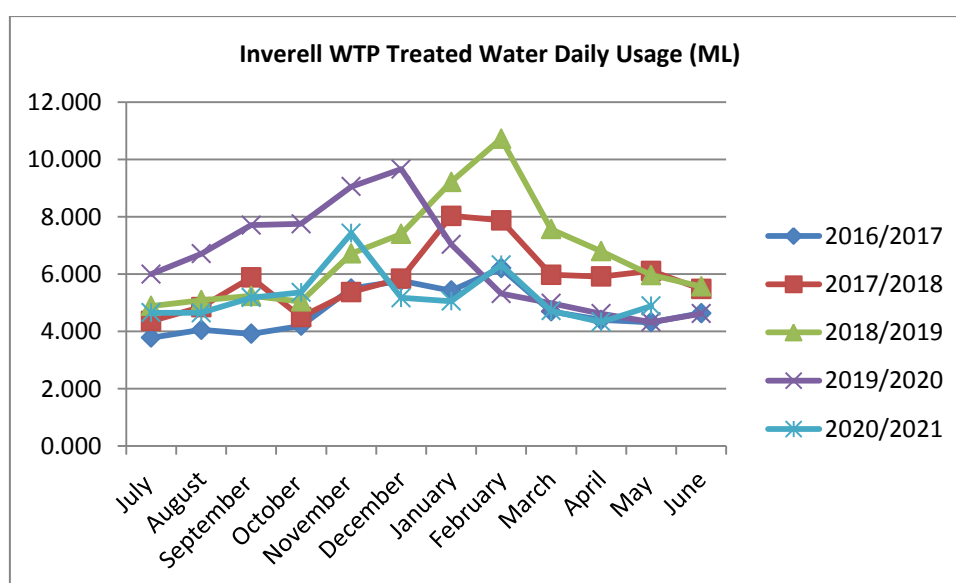
**COMMENTARY:**

At the November 2019 Ordinary Meeting of Council, it was confirmed that a Status Report on Council water supplies will be provided to monthly Council meetings whilst the drought continues.

Council operates three (3) treated (potable) town water supplies and two (2) raw water supplies. The current status of all water supplies is summarised in the table below. Monthly daily usage trends for the Copeton Scheme are also displayed in a graph.

<b>Status of Water Supplies – 15 June 2021</b>			
<b>Name of Water Supply</b>	<b>Source of Water</b>	<b>Comments on Status of Supply</b>	<b>Remedial Action</b>
Copeton Scheme Treated water supply. Supplies Inverell, Gilgai, Tingha, Mt Russell & Delungra.	Copeton Dam. Storage Capacity 1,364,000 ML. Storage level 44.4% and rising, 615,340 ML. Raw water pumped from dam outlet (no transmission losses).	Full allocation under WSP for 2021/2022 May 2021 average consumption 4.89ML/day. Demand decreasing with below average temperatures and above average autumn rainfall.	Continue monitoring.
Ashford Treated Water	Pindari Dam. Storage Capacity 312,000 ML. Storage level 54.0% and rising 168,396 ML. Raw water pumped from Severn River to Ashford WTP.	Full allocation under WSP for 2021/2022. May 2021 average consumption 0.21ML/day. Demand decreasing with below average temperatures and above average rainfall.	Continue monitoring.
Yetman Treated Water.	Ground water – two (2) bores in alluvial aquifer on Macintyre River floodplain.	Full allocation under WSP for 2020/2021. May 2021 average consumption low at 0.06ML/day.	Continue monitoring ground water levels.
Bonshaw Raw Water – non	Ground water – One (1) bore in alluvial material on	Flow in the Dumaresq River at Bonshaw increased with the	Continue monitoring.

potable. Restricted flow supply suitable for internal non potable domestic use only, mainly toilet flushing.	Dumaresq River floodplain.	recent flood event. Water table increased.	
Graman Raw Water – non potable. Restricted flow supply suitable for internal non potable domestic use only, mainly toilet flushing.	Ground water – one (1) bore adjacent Graman Creek.	Water table increased..	Continue monitoring.



### Public Standpipes – Potable Water

Council has standpipes accessible to the public located at Inverell, Gilgai, Tingha, Delungra, Ashford and Yetman. The standpipes provide the opportunity for members of the community to access potable water. Demand remains low.

### Conclusion

Above average rainfall has primed catchments and with a continuation of this trend dam levels will continue to increase. Copeton Dam and Pindari Dam water levels have increased to a level where Ashford and Copeton Town Water Supplies will receive a full allocation for the 2021/2022 water year. Graman and Bonshaw bore water levels have increased.

The town water supplies will continue to be closely monitored.

With surface and ground water sources well on the way to full recovery it is proposed that the frequency of reports on the status of town water supplies be reduced from monthly to quarterly.

### RISK ASSESSMENT:

It is important that the town water supplies are closely monitored to ensure there is potable water available for the community.



The ISC community is very much dependent upon the judicious management of regional water resources by the NSW Government in ensuring that sufficient water reserves are retained in Copeton Dam and Pindari Dam for town water supplies during extended drought sequences.

**POLICY IMPLICATIONS:**

Council has a Drought Management Plan in place to manage town water supplies.

**ATTACHMENTS:**

**Nil**

**10.7 CROWN LAND MANAGEMENT AMENDMENT****File Number:** S5.19.1 / 21/21114**Author:** Sally Williams, Corporate Support Officer - Governance**SUMMARY:**

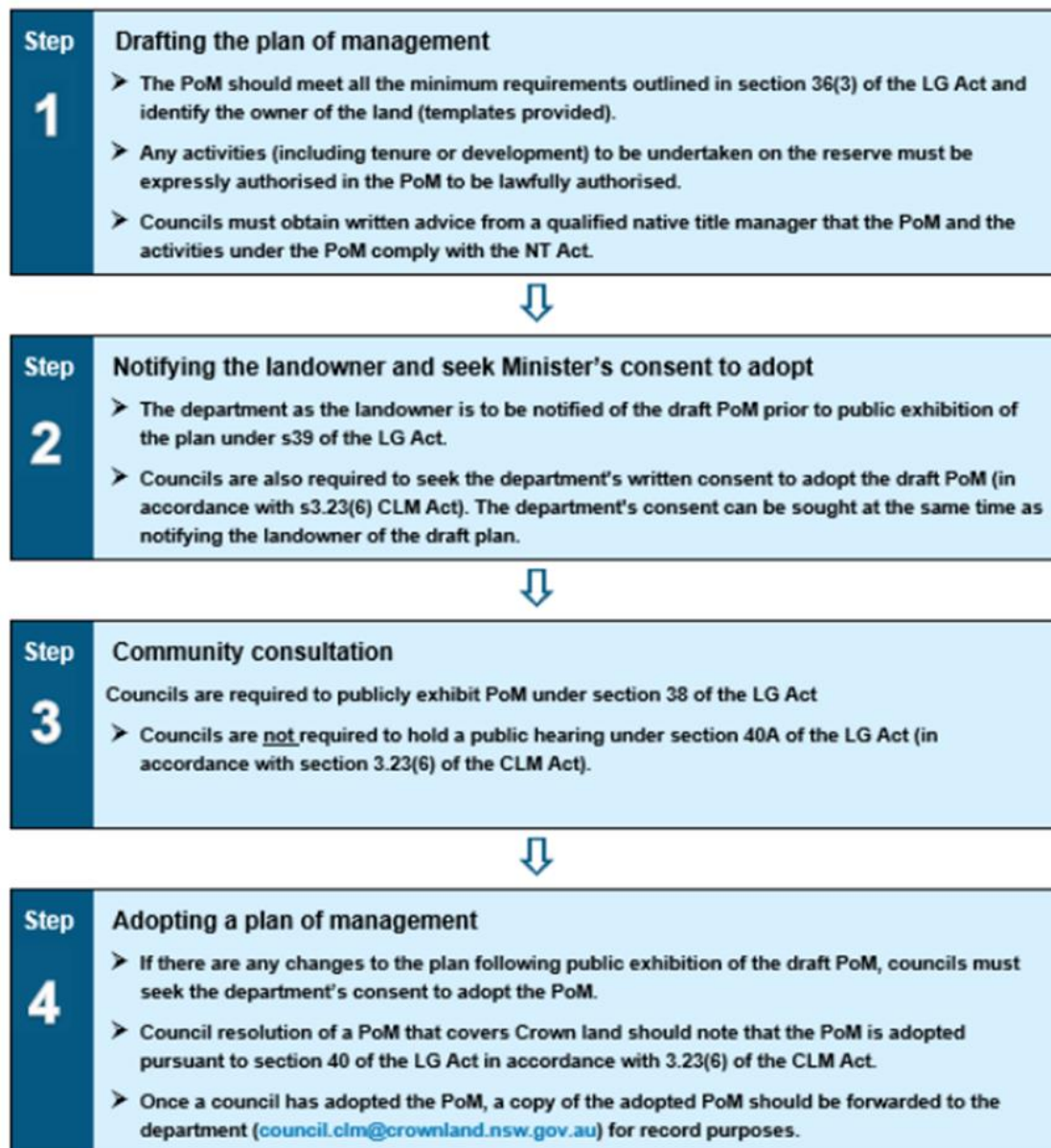
Department of Planning, Industry and Environment - Crown Lands have recently announced reforms to the *Crown Land Management Act 2018*, being the *Crown Land Management Amendment (Plan of Management) Regulation 2021*. This report outlines the changes that are relevant to Inverell Shire Council as Crown Land Managers.

**COMMENTARY:**

On the 4th of June, 2021, Department of Planning, Industry & Environment – Crown Lands announced the Crown Land Management Amendment (Plan of Management) Regulation 2021. This amendment includes the following changes:

Previous Legislation	Amended Regulation	Comments
Deadline of 1 July 2021 for plans of management for all community parcels under Council Management to be completed.	"All community land managed by a council and used by the community must have a Plan of Management in place under the <i>Crown Land Management Act 2016</i> and the <i>Local Government Act 1993</i> as soon as practicable."	This is due to a significant backlog within DPIE – Crown Lands which has seen councils unable to progress with development and adoption of Plans of Management until categorisations have been approved by Crown Lands. This is the case with Inverell Shire Council as categorisation approval has not been provided despite prompting Crown Lands for progression updates.  32 of 35 parcels of community land managed by Council have draft Plans of Management developed awaiting confirmation from Crown Lands before reporting to Council for endorsement.
"If the draft first plan of management alters the categories assigned as provided, the council manager must - ii. Hold public hearings under section 40A of the <i>Local Government Act 1993</i> ."	"Councils are not required to hold a public hearing under section 40A of the <i>Local Government Act 1993</i> ."	Public exhibition under section 38 of the <i>Local Government Act</i> is still required.

The amended process for drafting and adopting Plans of Management is displayed in the following flow chart provided by DPIE – Crown Lands.



**ATTACHMENTS:**

Nil

**10.8 ELECTORAL MATTER - USE OF COUNCIL RESOURCES PRIOR TO LOCAL GOVERNMENT ELECTIONS**

**File Number:** S13.7.4/04 / 21/21206

**Author:** Paul Pay, Director Corporate and Economic Services

**SUMMARY:**

Council is in receipt of information from the NSW Office of Local Government regarding "Electoral matter" and use of Council resources prior to Local Government Elections. Council is requested to note this information.

**COMMENTARY:**

The NSW Office of Local Government has issued information regarding "Electoral matter" and use of Council resources prior to Local Government Elections.

Council officials must not:

- a) use Council resources, property (including intellectual property), and facilities for the purposes of assisting their election campaign or the election campaign of others unless the use is lawfully authorised and proper payment is made where appropriate.
- b) In the 40 days preceding the election, Councils need to consider whether their publications could amount to an "electoral matter".

"Electoral matter" is defined under clause 356A of the Local Government (General) Regulation 2005, and broadly includes any matter that is intended or likely to affect voting in an election. The name, photograph and likeness of a candidate fall within the definition of "electoral matter".

Council publications that promote the achievements of the council may also potentially fall within the definition of "electoral matter". Further clarification on "electoral matter" can be found in the attached document "Frequently Asked Questions".

Under the Model Code of Conduct for Local Councils in NSW, the following must not be used for the purpose of assisting anyone's election campaign:

- a) Council resources, property or facilities (unless the resources, property or facilities are otherwise available for use or hire by the public and any publicly advertised fee is paid for use of the resources, property or facility); and
- b) Council letterhead, Council crests and other information that could give the appearance it is official council material.

Councils and Council officials should be mindful of the need to maintain community confidence in the integrity of the performance of the Council's functions and activities in the lead-up to elections. Councils should be mindful of how the community may perceive any of their activities or actions during this time.

**ATTACHMENTS:**

1. Frequently Asked Questions - "Electoral matter"

### Frequently Asked Questions

#### Q. What is “electoral matter”?

“Electoral matter” is defined under clause 356A of the *Local Government (General) Regulation 2005* (the Regulation) and broadly includes any matter that is intended or likely to affect voting in an election. The name, photograph and likeness of a candidate also fall within the definition of electoral matter.

The regulatory requirements that relate to “electoral matter” and “electoral material” under the Regulation apply in the 40 days preceding the election.

#### Q. Can council publications be “electoral matter”?

A council publication that makes no reference to the Mayor or councillors who are candidates and does not carry their images or statements will not constitute electoral matter if it is not intended or likely to affect voting at the election.

However, council publications that promote the achievements of the council may potentially have this effect and therefore may constitute “electoral matter” even if they do not carry the images or statements of the Mayor or councillors. This potentially includes end-of-term reports. More information on this is provided below.

Ultimately whether a council publication constitutes “electoral matter” is an assessment that needs to be made by each council on a case-by-case basis. If a council is in doubt, then it should defer issuing the publication until after the election.

#### Q. Does the Mayoral column constitute “electoral matter”?

Yes. Because the Mayoral column carries the Mayor's image and name, it will constitute electoral matter if the Mayor is a candidate. Councils should instead consider publishing the Mayoral column in the 40 days preceding the election as a generic council column.

#### Q. Does the end-of term report constitute “electoral matter”?

Because the end of term report identifies the achievements of the council over its preceding term it may potentially constitute “electoral matter” because of its potential to impact on voting at the election.

#### Q. Can the end of term report be reported to council during caretaker period?

Yes. The end-of-term report *must* be presented to the final meeting of an outgoing council. The provisions in the Regulation relating to “electoral material” do not prevent the end-of-term report being presented to the council or from being made available on a council's website as part of the business papers of the meeting.

However, because the final meeting of the outgoing council will normally fall within the 40 day “regulated period” preceding the election, councils should refrain from publishing the end-of-term report as a separate publication until after the elections on 4 September 2021. The end-of-term report should be appended to that year's annual report.

Office of Local Government  
5 O'Keefe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541  
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
E [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au) W [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) ABN 20 770 707 468

**Q. Can mayors or councillors who are candidates attend council-arranged or community events?**

Nothing in this circular should be interpreted as preventing the Mayor or councillors who are candidates from attending or presiding over council-arranged or community events in the lead up to the election.

**Q. Can mayors or councillors who are candidates make “political statements” at council-arranged events?**

Mayors or councillors who are candidates must not use council arranged events that they attend in an official capacity to actively campaign for re-election. However, nothing under the Model Code of Conduct would serve to preclude a councillor who is a candidate from expressing their political views or making political statements at such events.

**Q. Can the mayor or councillors who are candidates make comments in the media?**

This circular does not seek to prevent the Mayor or councillors who are candidates from offering media comment, provided that comment is not made in an advertisement, newspaper column, or a radio or television broadcast paid for by the council or produced by the council or with council resources and the comment is not inconsistent with the council’s adopted media policy.

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**11 GOVERNANCE REPORTS****11.1 ADOPTION OF 2021/2022 OPERATIONAL PLAN AND BUDGET****File Number: S12.5.3 / 21/21041****Author: Paul Pay, Director Corporate and Economic Services****SUMMARY:**

Council adopted the 2021/2022 Draft Operational Plan and Budget, Long Term Financial Plan (LTFP) at its April 2021 Meeting. These documents were subsequently placed on public exhibition for a period of 28 days. The community were invited to provide submissions on the documents in accordance with Section 405 of the *Local Government Act, 1993*. The purpose of this report is for Council to now adopt the 2021/2022 Operational Plan and Budget, Long Term Financial Plan, to make its rates and charges for 2021/2022, and to vote its expenditure for 2021/2022.

**RECOMMENDATION:**

That:

1. *Voting for Expenditure for 2021/2022*

That the respective amounts set out in the 2021/2022 Operational Plan and Budget vide Resolution Number 2021/32 be confirmed and voted for the carrying out of the various works and services of the Council for 2021/2022.

2. *Operational Plan*

*That the 2021/2022 Operational Plan and Budget as exhibited in accordance with Section 405 of the Local Government Act 1993, be adopted.*

3. *Fees and Charges for 2021/2022*

*That the Fees and Charges as adopted on 28 April, 2021, Resolution Number 2021/32, be fixed for 2021/2022 including, the Stormwater Management Charge of \$25.00 per residential assessment, \$12.50 per Residential Strata lot and \$25.00 for Business Premises for each 350 square metres or additional part thereof, subject to a maximum on Business Premises of \$200.*

4. *Fixing of Rates*

a) *General Activities*

- i) *Whereas the Estimates of Income and Expenditure of the Consolidated Fund for the year 2021/2022 were adopted by Council on 28 April, 2021, and whereas such estimates were advertised in The Inverell Times newspaper, Council's Website and Facebook on 6 May, 2021, and in accordance with S.535 of the Local Government Act, 1993, it is hereby recommended that:*

*RESIDENTIAL – INVERELL*

*A Residential – Inverell rate of 1.45220 cents in the dollar on the 2019 land value of all rateable residential land in the town of Inverell;*

*RESIDENTIAL – GENERAL*

*A Residential - General rate of 0.99070 cents in the dollar on the 2019 land value of all other rateable residential land including the villages of Bonshaw, Wandera, Bukkulla, Graman, Mount Russell, Oakwood, Elsmore, Gum Flat, Little Plain and Nullamanna;*

*RESIDENTIAL VILLAGES – ASHFORD*

*A Residential Villages – Ashford rate of 2.88470 cents in the dollar on the 2019 land value of all rateable residential land in the village of Ashford;*

*RESIDENTIAL VILLAGES – DELUNGRA*

*A Residential Villages – Delungra rate of 1.88150 cents in the dollar on the 2019 land value of all rateable residential land in the village of Delungra;*

*RESIDENTIAL VILLAGES – GILGAI*

*A Residential Villages – Gilgai rate of 1.36450 cents in the dollar on the 2019 land value of all rateable residential land in the village of Gilgai;*



RESIDENTIAL - YETMAN

A Residential Villages – Yetman rate of 2.66250 cents in the dollar on the 2019 land value of all rateable residential land in the village of Yetman;

RESIDENTIAL - TINGHA

A Residential Villages – Tingha rate of 7.93250 cents in the dollar on the 2019 land value of all rateable residential land in the village of Tingha;

BUSINESS – INVERELL INDUSTRIAL / COMMERCIAL

A Business Inverell / Commercial rate of 3.92050 cents in the dollar on the 2019 land value of all non-residential lands zoned as Industrial or Business in the Shire;

BUSINESS – OTHER

A Business – Other rate of 2.71550 in the dollar on the 2019 land value of all other business lands in the Shire;

FARMLAND

A Farmland rate of 0.35874 cents in the dollar on the 2019 land value of all rateable land in the Shire being farmland;

RESIDENTIAL RURAL

A Residential Rural rate of 0.67865 cents in the dollar on the 2019 land value of all rateable land that satisfies the description of Rural Residential land as defined by the Local Government Act, 1993;

MINING

A Mining rate of 2.7155 cents in the dollar on the 2019 land value of all rateable land in the Shire being mining land (Coal and Metalliferous Mines);

Now be made for the year ending 30 June, 2022;

- ii) The Base Amount for each rateable assessment be \$225.00 for all categories and sub-categories. The percentage, in conformity with Section 500 is:

<u>Category/Sub-category</u>	<u>Percentage of levy for Category/Subcategory raised from base amount (must be &lt; 50%)</u>
Residential Inverell	18.89%
Residential General	30.35%
Residential Villages - Ashford	38.97%
Residential Villages - Delungra	37.43%
Residential Villages - Gilgai	33.52%
Residential Villages – Yetman	38.10%
Residential Villages – Tingha	41.39%
Business - Inverell Industrial / Commercial	3.74%

<i>Business - Other</i>	<i>6.91%</i>
<i>Farmland</i>	<i>7.20%</i>
<i>Residential Rural</i>	<i>20.58%</i>
<i>Mining</i>	<i>0.00%</i>

*b) Water Supply*

- i) whereas the estimates of Income and Expenditure for the Consolidated Fund for the year 2021/2022 were adopted by Council on 28 April, 2021, and whereas such estimates including notice of the proposal to make and levy a charge in connection therewith were advertised in The Inverell Times newspaper, Council's Website and Facebook on 6 May, 2021, it is hereby resolved that a Water Supply Charge of \$395.00 on all land rateable to the Water Supply charge in pursuance of Section 552 of the Local Government Act, 1993, be now made for the year ending 30 June, 2022.*
- ii) The annual water availability charge for properties with more than one meter be \$395.00 per additional water meter.*
- iii) A water charge of \$370.00 per assessment (includes first water meter) be adopted for properties within the Tingha Boundary Adjustment area for 2021/2022.*
- iv) A water charge of \$370.00 per additional water meter be adopted for properties within the Tingha Boundary Adjustment area for 2021/2022.*
- v) The charge for water consumed and charged for by meter be fixed at \$1.72 per kilolitre for commercial water users.*
- vi) The charge for water consumed be charged for by meter and be a stepped tariff at a cost of \$1.72 per kilolitre for water consumption between 0 to 600 kilolitres, and \$2.00 for water consumed over 600 kilolitres for all residential users (excludes raw water users, commercial, Abattoirs, Community Facilities).*
- vii) The charge for water consumed and charged for by meter be fixed at \$0.90 cents per kilolitre for Abattoirs, plus a 20% early settlement discount for 2021/2022.*
- viii) a charge of \$0.90 per kilolitre be adopted for Community Facilities water consumption; Eligible entities include: Inverell Minor League, Inverell Golf Club, Inverell Tennis Club, Inverell Rugby Club, Gilgai Tennis Club, Inverell Equestrian Council and Inverell Shire Council (Sporting fields and Parks) for 2021/2022.*
- ix) The charge for water consumed and charged for by meter be fixed at \$0.44 cents per kilolitre for raw water users.*

*c) Sewerage Services*

- i) whereas the Estimates of Income and Expenditure for the Consolidated Fund for the year 2021/2022 were adopted by Council on 28 April, 2021, and whereas such Estimates including notice of the proposal to make and levy a charge in connection therewith were advertised in The Inverell Times newspaper, Council's Website and Facebook on 6 May, 2021, it is hereby resolved that a Sewerage Charge Occupied of \$550.00 on all land rateable to the sewerage charge in pursuance of Section 552 of the Local Government Act, 1993, now be made, excepting any assessment in respect of land not built upon and not supplied with sewerage in which case a Sewerage Charge Unoccupied of \$345.00.*

*In accordance with Section 501(1) the following charges be made for the year ending 30 June, 2022, for the provision of other sewerage services:*

Hotels/Licenced Clubs Charge \$1,650.00

*(Excludes Motels, Clubs, Hostels, Nursing Home Hostels)*

Nursing Homes/Supported Aged Care Sewerage Charge \$2,585.00

Charge for Residential Flat or Unit Buildings, Attached and Detached Dual Occupancy developments, Multi Housing developments, Retirement Living Units, and Boarding Houses.

*1 Service = 1 Unit/Flat, e.g. a six (6) Unit/Flat development used for residential purposes on a single General Assessment will pay for six (6) services, i.e. \$2,275 for 2021/2022. (that is, one unit at Sewerage Charge Occupied - \$550 plus five units at the Sewerage Charge Unoccupied - \$345.00)*

*One (1) Duplex = two (2) Units.*

<i>Number of Services per Assessment</i>	<i>Annual Charge Per Assessment</i>
1	\$ 550.00
2	\$ 895.00
3	\$ 1,240.00
4	\$ 1,585.00
5	\$ 1,930.00
6	\$ 2,275.00
7	\$ 2,620.00
8	\$ 2,965.00
9	\$ 3,310.00
10	\$ 3,655.00
11	\$ 4,000.00
12	\$ 4,345.00
13	\$ 4,690.00
14	\$ 5,035.00
15	\$ 5,380.00
	<i>Etc.</i>

Non-rateable Properties Charges

<i>Schools - w/c's</i>	<i>\$90.00*</i>
<i>Other - w/c's</i>	<i>\$150.00*</i>
<i>Urinals</i>	<i>\$90.00*</i>

*(\* these charges are per receptacle).*

Motels Charges

Motel Residence	\$550.00
Motel Restaurant	\$550.00
Ensuite/Room per service*	\$173.00

\* E.g. A six (6) room motel will pay for six (6) services, i.e. \$1,038.00.

Motel/Hotel Complex Charges

Hotel	\$1,650.00
Motel Residence	\$550.00
Ensuite/Room per service*	\$173.00

\* E.g. A six (6) room motel will pay for six (6) services, i.e. \$1,038.

Caravan Parks Charges

Caravan Park Residence	\$550.00
Caravan Park Amenities Block	\$1,650.00
Ensuite Cabin per service	\$173.00

## 5. Waste Management Charges

Waste Management Charge

*In accordance with Section 501 of the Local Government Act, 1993, a Waste Management Charge of \$95.00 per assessment be made for the year ending 30 June, 2022, on all rateable land.*

Domestic Waste Management

*In accordance with Section 496 the following charges be made for the year ending 30 June, 2022, for the provision of domestic waste management services:*

- i) Domestic Waste Management Charge – Un-Occupied \$65.00
- ii) Domestic Waste Management Charge - Occupied  
(per service per assessment) \$350.00
- iii) Domestic Waste Management Charge - Occupied  
Tingha Boundary Adjustment Area – Properties with 140lt garbage bin  
(per service per assessment) \$350.00

Other Waste Management Services

*In accordance with Section 502 the following charges be made for the year ending 30 June, 2022, for the provision of other waste management services (collection from Business/Commercial Premises):*

- i) Weekly Commercial Waste Management Charge \$350.00  
(per service per assessment, GST is charged if applicable)
- ii) Weekly Commercial Recycling Charge \$130.00  
per service per assessment, GST is charged if applicable)
- iii) Fortnightly Commercial Recycling Charge \$70.00  
per service per assessment, GST is charged if applicable)

**6. Interest Charges on Overdue Rates and Charges**

*Extra charges on overdue rates and charges will be levied at the rate of 6% per cent per annum on a daily simple interest basis for the year ending 30 June 2022.*

**7. Long Term Financial Plan**

*That the 2021-2031 Long Term Financial Plan as exhibited be adopted.*

**COMMENTARY:****1. Voting of Expenditure for 2021/2022**

Council at its meeting on 28, April, 2021, resolved to adopt the Draft 2021/2022 Operational Plan and Budget, and Draft 2021/2031 Long Term Financial Plan. These documents were prepared in accordance with Council's guiding principles, resulting in a "Balanced" and "Operationally Sound" budget. This means that the budget documents provide for the continuation of all Council's existing programs and services at the existing service levels with no service cuts. No "Surplus Funds" have been identified for allocation later in 2021/2022 as needs arise, with all revenues being matched to expenditures to maintain the Budget in balance.

The prescribed advertisement was subsequently placed in the Inverell Times, Council's website and Facebook page on Thursday 6 May, 2021. The Draft Operational Plan and Budget was placed on public display, on Council's website, and a hard copy was made available at Council's Administrative Centre. Attached for Councillors information is a copy of Council's estimated budget results for 2021/2022.

Operational Plan

In accordance with Section 405 of the *Local Government Act 1993*, the Draft Budget (incorporating Operational Plan) as prepared has been placed on public exhibition. The closing date of submissions in relation to the Operational Plan was Thursday 3 June, 2021, at 10.00 am. Council has received no public submissions.

Section 406 of the *Local Government Act 1993*, stipulates that:

*"In deciding the final plan to be adopted, Council must take into consideration any submissions that have been made concerning the Draft Operational Plan prepared and exhibited in accordance with this part."*

It is now necessary for Council to formally vote the respective amounts established for expenditure in 2021/2022. A recommendation to this effect is detailed above.

**2. Making of Rates and Fixing of Charges for 2021/2022**

At its meeting on 28, April, 2021, Council adopted the various Rates and Charges, for its General, Water and Sewerage activities, and Waste Management Services. In adopting the rates and charges Council utilised the full maximum rate pegging increase of 2%. Council also resolved to implement minor increases to water, sewerage and waste management charges during 2021/2022.

To minimise the impact on ratepayers within the Tingha Boundary Adjustment area, Council has chosen to implement a transitional phase in period, over three years, on some annual charges.

Council is now required to formally make these Rates and Charges for the 2021/2022 Budget Year. The necessary resolutions for making the rates and fixing of charges are contained above.

Establishment of Rate of Interest Payable on Overdue Rates

The *Local Government Act 1993* requires Councils to establish the rate of interest that it will charge on any overdue rates during 2021/2022. The interest rate set by Council must not exceed the percentage determined by the Minister in accordance with Section 566 (3). Advice has been

received that the rate prescribed for the abovementioned section is 6% per annum for the 2021/2022 rating year.

It should be noted that the *Local Government Act 1993*, permits Council to amend the level of interest rates and therefore Council is not committed to maintain the same interest rate for the whole of the rating year. Further, the *Local Government Act 1993* provides a number of means for dealing with approaches from members of the public who claim hardship due to the imposition of interest charges on outstanding rates.

The principle actions available are:

- a) To write off extra charges; and
- b) To accept payments by instalments and write off or reduce extra charges.

The necessary resolution for the setting of the interest rate for overdue rates and charges is contained above.

### **3. Long Term Financial Plan**

In accordance with Section 405 of the *Local Government Act 1993*, the Draft Long Term Financial Plan as prepared has been placed on public exhibition. The closing date of submissions in relation to the Long Term Financial Plan was Thursday 3 June, 2021, at 10.00 am. Council has received no public submissions.

It is now necessary to formally adopt the 2021- 2031 Long Term Financial Plan. A recommendation to this effect is detailed above.

### **4. Public Submissions**

In accordance with the provisions of Section 405 of the *Local Government Act 1993*, to ensure good governance, transparency and to enable sound community consultation, the abovementioned documents were placed on public exhibition for a period of 28 days. This matter was widely publicised on Council's Website and on Council's Facebook page. Hard copies of the documents were also available at Council's administrative centre, and the community were provided with the opportunity to obtain copies of the documents "free of charge".

At the close of the public exhibition period Council had not received any submissions.

### **RISK ASSESSMENT:**

There are many risks pertaining to budgeting. First and foremost is having an annual operational plan aligning with the outcomes of a long term financial strategy. There are also risks pertaining to cost estimates, revenue estimates and aligning capital works projects with the available day labour.

### **POLICY IMPLICATIONS:**

The Operational Plan is one of Council's major policy documents. It sets out how Council will discharge its responsibilities to the community. The adoption of the Operational Plan and Budget enables the process of Council setting its Rates and Charges and voting of its expenditures for 2021/2022.

### **CHIEF FINANCIAL OFFICERS COMMENT:**

The 2021/2022 Operational Plan and Budget provides the basis of Council's operations for the ensuing year. The Budget provides the Finances necessary for Council to conduct its operations during the 2021/2022 Financial Year. The following matters are highlighted:

- A Balanced Budget has been achieved in all Funds; and
- The Budget provides for a continuation of all of Council's existing services and works/asset management programs.

**LEGAL IMPLICATIONS:**

Council is required under the provisions of Sections 401 - 407 of the *Local Government Act, 1993*, to prepare, publicise and adopt an Operational Plan and Budget with respect to Council's works and activities for at least the next three years. Council is required under the NSW State Government Integrated Planning and Reporting Guidelines, 2013 to prepare a Long Term Financial Plan.

**ATTACHMENTS:**

1. **Consolidated Profit & Loss**
2. **Cash Flow Statement**
3. **Balance Sheet**



**INVERELL SHIRE COUNCIL**  
**CONSOLIDATED PROFIT AND LOSS STATEMENT**  
**(COMBINED GENERAL, WATER AND SEWERAGE FUNDS)**

ESTIMATES FOR	2021/2022 \$'000	2022/2023 \$'000	2023/2024 \$'000	2024/2025 \$'000	2025/2026 \$'000
<b>EXPENSES FROM ORDINARY ACTIVITIES</b>					
Employee Benefits & On Costs	15,106	15,459	15,822	16,247	16,723
Borrowing Costs	82	53	32	16	6
Materials & Contracts	10,523	8,920	8,355	8,617	8,834
Depreciation	12,396	12,433	12,471	12,501	12,531
Other Expenses	4,844	4,947	5,054	5,184	5,305
<b>TOTAL EXPENSES FROM ORDINARY ACTIVITIES</b>	<b>42,951</b>	<b>41,813</b>	<b>41,734</b>	<b>42,565</b>	<b>43,399</b>
<b>REVENUE FROM ORDINARY ACTIVITIES</b>					
Rates & Annual Charges	( 23,067)	( 23,608)	( 24,102)	( 24,673)	( 25,287)
User Charges & Fees	( 4,721)	( 4,791)	( 4,871)	( 4,980)	( 5,069)
Interest & Investment Revenue	( 527)	( 301)	( 295)	( 295)	( 295)
Other Revenue	( 590)	( 592)	( 595)	( 597)	( 600)
Grants & Contributions provided for operating purposes	( 14,307)	( 12,883)	( 12,267)	( 12,520)	( 12,780)
Net Gain/Loss on Disposal of Assets	50	143	( 25)	236	( 103)
<b>TOTAL REVENUE FROM ORDINARY ACTIVITIES BEFORE CAPITAL AMOUNTS</b>	<b>( 43,162)</b>	<b>( 42,033)</b>	<b>( 42,155)</b>	<b>( 42,830)</b>	<b>( 44,135)</b>
<b>(SURPLUS)/DEFICIT FROM ORDINARY ACTIVITIES BEFORE CAPITAL AMOUNTS</b>	<b>( 211)</b>	<b>( 220)</b>	<b>( 421)</b>	<b>( 265)</b>	<b>( 736)</b>
Grants & contributions provided for Capital Purposes	( 979)	( 980)	( 995)	( 996)	( 998)
<b>(SURPLUS)/DEFICIT FROM ORDINARY ACTIVITIES AFTER CAPITAL AMOUNTS</b>	<b>( 1,190)</b>	<b>( 1,199)</b>	<b>( 1,416)</b>	<b>( 1,261)</b>	<b>( 1,734)</b>
Extraordinary Items					
<b>(SURPLUS)/DEFICIT FROM ORDINARY ACTIVITIES</b>	<b>( 1,190)</b>	<b>( 1,199)</b>	<b>( 1,416)</b>	<b>( 1,261)</b>	<b>( 1,734)</b>
<b>ADD BACK NON-CASH ITEMS</b>					
Depreciation	( 12,396)	( 12,433)	( 12,471)	( 12,501)	( 12,531)
Carrying Amount of Assets Sold (Book Value of Plant & Equipment to be sold)	( 695)	( 697)	( 698)	( 700)	( 702)
<b>TOTAL NON-CASH ITEMS</b>	<b>( 13,091)</b>	<b>( 13,130)</b>	<b>( 13,169)</b>	<b>( 13,201)</b>	<b>( 13,233)</b>
<b>CAPITAL AMOUNTS</b>					
Repayment by Deferred Debtors	-	-	-	-	-
Loan Proceeds	-	-	-	-	-
Acquisition of Assets	15,628	14,708	14,660	13,575	15,374
Principal Loan Repayments	653	616	442	399	227
<b>TOTAL CAPITAL AMOUNTS</b>	<b>16,281</b>	<b>15,324</b>	<b>15,102</b>	<b>13,974</b>	<b>15,601</b>
<b>CONSOLIDATED NET (PROFIT)/LOSS</b>	<b>2,001</b>	<b>995</b>	<b>517</b>	<b>( 488)</b>	<b>635</b>
<b>INTERNALLY RESTRICTED ASSET MOVEMENTS</b>					
Net Transfers to/From Internally Restricted Assets	( 2,007)	( 1,001)	( 526)	483	( 640)
<b>UNALLOCATED CONSOLIDATED NET (PROFIT)/LOSS</b>	<b>( 6)</b>	<b>( 6)</b>	<b>( 9)</b>	<b>( 5)</b>	<b>( 6)</b>



**INVERELL SHIRE COUNCIL**  
**BUDGETED STATEMENT OF CASH FLOWS**  
**(COMBINED GENERAL, WATER AND SEWERAGE FUNDS)**

ESTIMATES FOR	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026
	\$000	\$000	\$000	\$000	\$000
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>					
<b><u>Receipts</u></b>					
Rates & Annual Charges	( 23,067)	( 23,608)	( 24,102)	( 24,673)	( 25,287)
User Charges & Fees	( 4,721)	( 4,791)	( 4,871)	( 4,980)	( 5,069)
Interest & Investment Revenue	( 527)	( 301)	( 295)	( 295)	( 295)
Other Revenue	( 590)	( 592)	( 595)	( 597)	( 600)
Grants & Contributions provided for operating purposes	( 14,307)	( 12,883)	( 12,267)	( 12,520)	( 12,780)
Grants & Contributions-Capital	( 979)	( 980)	( 995)	( 996)	( 998)
<b><u>Payments</u></b>					
Employee Benefits & On Costs	15,106	15,459	15,822	16,247	16,723
Borrowing Costs	82	53	32	16	6
Materials & Contracts	10,523	8,920	8,355	8,617	8,834
Other Expenses	4,844	4,947	5,054	5,184	5,305
Suspense / Disbursement Accounts	-	-	-	-	-
<i>Net Cash provided by (or used in) operating activities</i>	( 13,635)	( 13,775)	( 13,862)	( 13,998)	( 14,162)
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>					
<b><u>Receipts</u></b>					
Sale of investments					
Sale of Real Estate Assets					
Sale of Property, Plant & Equipment	( 645)	( 554)	( 723)	( 464)	( 805)
Sale of interest in joint ventures/associates					
Other					
<b><u>Payments</u></b>					
Purchase of Investments					
Purchase of Property, Plant & Equipment	15,628	14,708	14,660	13,575	15,374
Purchase of Real Estate					
Other					
<i>Net cash provided by (or used in) investing activities</i>	14,983	14,154	13,937	13,111	14,569
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>					
<b><u>Receipts</u></b>					
Borrowings & Advances	-	-	-	-	-
Other					
<b><u>Payments</u></b>					
Borrowings & Advances	653	616	442	399	227
Lease Liabilities					
Other					
<i>Net cash provided by (or used in) financing activities</i>	653	616	442	399	227
<i>Net Increase/(decrease) in cash assets held</i>	2,001	995	517	( 488)	635

**COUNCIL OF THE SHIRE OF INVERELL**  
**CONSOLIDATED BALANCE SHEET**  
**(COMBINED GENERAL, WATER AND SEWERAGE FUNDS)**

	Estimated 2022 \$'000	Estimated 2023 \$'000	Estimated 2024 \$'000	Estimated 2025 \$'000	Estimated 2026 \$'000
<b>ASSETS</b>					
<b>CURRENT ASSETS</b>					
Cash and Cash Equivalents	2,158	2,586	2,711	3,050	2,376
Investments	27,001	24,001	22,251	21,751	19,751
Receivables	4,070	4,073	4,074	4,076	4,078
Inventories	485	485	485	485	485
Contract Assets	1,294	1,194	1,104	1,024	954
Other	224	224	224	224	224
Non-Current assets classified as held for sale	0	0	0	0	0
<b>TOTAL CURRENT ASSETS</b>	<b>35,232</b>	<b>32,563</b>	<b>30,849</b>	<b>30,610</b>	<b>27,868</b>
<b>NON - CURRENT ASSETS</b>					
Investments	32,597	33,597	34,347	34,847	36,847
Receivables	669	666	665	663	661
Infrastructure, Property, Plant and Equipment	775,898	777,476	778,967	779,341	781,482
Investment Property	3,280	3,280	3,280	3,280	3,280
<b>TOTAL NON - CURRENT ASSETS</b>	<b>812,444</b>	<b>815,019</b>	<b>817,259</b>	<b>818,131</b>	<b>822,270</b>
<b>TOTAL ASSETS</b>	<b>847,676</b>	<b>847,582</b>	<b>848,108</b>	<b>848,741</b>	<b>850,138</b>
<b>LIABILITIES</b>					
<b>CURRENT LIABILITIES</b>					
Payables	2,938	2,881	2,823	2,764	2,704
Income Recieved in Advance	0	0	0	0	0
Contract Liabilities	1,230	610	220	50	0
Borrowings	617	443	399	227	0
Provisions	4,753	4,753	4,753	4,753	4,753
<b>TOTAL CURRENT LIABILITIES</b>	<b>9,538</b>	<b>8,687</b>	<b>8,195</b>	<b>7,794</b>	<b>7,457</b>
<b>NON - CURRENT LIABILITIES</b>					
Payables	0	0	0	0	0
Borrowings	1,067	625	227	0	0
Provisions	6,781	6,781	6,781	6,781	6,781
<b>TOTAL NON - CURRENT LIABILITIES</b>	<b>7,848</b>	<b>7,406</b>	<b>7,008</b>	<b>6,781</b>	<b>6,781</b>
<b>TOTAL LIABILITIES</b>	<b>17,386</b>	<b>16,093</b>	<b>15,203</b>	<b>14,575</b>	<b>14,238</b>
<b>NET ASSETS</b>	<b>830,290</b>	<b>831,489</b>	<b>832,905</b>	<b>834,166</b>	<b>835,900</b>
<b>EQUITY</b>					
Retained Earnings	590,314	591,513	592,929	594,190	595,924
Revaluation Reserves	239,976	239,976	239,976	239,976	239,976
Council equity interest	830,290	831,489	832,905	834,166	835,900
Minority equity interest	0	0	0	0	0
<b>TOTAL EQUITY</b>	<b>830,290</b>	<b>831,489</b>	<b>832,905</b>	<b>834,166</b>	<b>835,900</b>

**12 CONFIDENTIAL MATTERS (COMMITTEE-OF-THE-WHOLE)**

Nil