



INVERELL
SHIRE COUNCIL



A new era has officially marched in for policing in Inverell with New England Police District Superintendent and District Commander Steve Laksa, left, Minister for Police and Emergency Services David Elliott, Officer in Charge Inverell Police Station Chief Inspector Rowan O'Brien, Northern Tablelands MP Adam Marshall, Inverell Shire Council Mayor Paul Harmon and Commissioner Mick Fuller APM, officially opening the \$16 million new 24-hour Inverell Police Station.

Business Paper
Ordinary Meeting of Council
Wednesday, 26 May 2021

INVERELL SHIRE COUNCIL**NOTICE OF ORDINARY MEETING OF COUNCIL**

21 May, 2021

An Ordinary Meeting of Council will be held in the Council Chambers, Administrative Centre, 144 Otho Street, Inverell on Wednesday, 26 May, 2021, commencing at **3.00 PM**.

Your attendance at this Ordinary Meeting of Council would be appreciated.

Please Note: Under the provisions of the Code of Meeting Practice the proceedings of this meeting (including presentations, deputations and debate) will be webcast. An audio recording of the meeting will be uploaded on the Council's website at a later time. Your attendance at this meeting is taken as consent to the possibility that your voice may be recorded and broadcast to the public.

I would like to remind those present that an audio recording of the meeting will be uploaded on the Council's website at a later time and participants should be mindful not to make any defamatory or offensive statements.

P J HENRY PSM

GENERAL MANAGER

Agenda

1	Apologies	8
2	Confirmation of Minutes.....	8
3	Disclosure of Interests / Pecuniary and Non-Pecuniary Interests.....	22
4	Public Forum.....	22
5	Notices of Business.....	22
	Nil	
6	Questions With Notice.....	22
	Nil	
7	Advocacy Reports	22
	Nil	
8	Committee Reports.....	23
8.1	Aquatic Centre Planning Sunset Committee Minutes - 12 May 2021	23
8.2	Economic and Community Sustainability Committee Minutes - 12 May 2021	26
8.3	Civil and Environmental Services Committee Minutes - 12 May 2021	30
9	Destination Reports.....	35
9.1	Funding Strategy - Inverell Aquatic Centre Redevelopment	35
10	Information Reports.....	42
10.1	Staff Movements: - 01 January 2021 to 31 March 2021	42
10.2	Summary of Development Applications, Construction Certificates and Complying Development Certificates during April 2021	44
10.3	Septic Tank Approvals For April 2021	48
10.4	Ordinance Activities Report for April 2021	49

10.5	Strategic Tasks - 'Sign Off' - May 2021	50
10.6	Status of Town Water Supplies	51
10.7	Letter of Appreciation - Inverell RSL Sub Branch	54
10.8	Councillor Information Sessions - NSW Electoral Commission.....	55
11	Governance Reports.....	56
11.1	Local Government Remuneration Tribunal Determination	56
12	Confidential Matters (Committee-of-the-Whole)	74
	Nil	

Recording of Council Meetings

Council meetings are recorded. By entering the Chambers during an open session of Council, you consent to your attendance and participation being recorded.

The recording will be archived. All care is taken to maintain your privacy; however as a visitor of the public gallery, your presence may be recorded.

Ethical Decision Making and Conflicts of Interest

A guiding checklist for Councillors, officers and community committees

Ethical decision making

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council's objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of interest?
- Do you stand to gain personally at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

Conflict of interest

A conflict of interest is a clash between private interest and public duty. There are two types of conflict:

- **Pecuniary** – regulated by the *Local Government Act 1993* and Office of Local Government
- **Non-pecuniary** – regulated by Codes of Conduct and policy. ICAC, Ombudsman, Office of Local Government (advice only). If declaring a Non-Pecuniary Conflict of Interest, Councillors can choose to either disclose and vote, disclose and not vote or leave the Chamber.

The test for conflict of interest

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of 'corruption' – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest.

Identifying problems

- 1st** Do I have private interests affected by a matter I am officially involved in?
2nd Is my official role one of influence or perceived influence over the matter?
3rd Do my private interests conflict with my official role?

Local Government Act 1993 and Model Code of Conduct

For more detailed definitions refer to Sections 442, 448 and 459 or the *Local Government Act 1993* and Model Code of Conduct, Part 4 – conflicts of interest.

Disclosure of pecuniary interests / non-pecuniary interests

Under the provisions of Section 451(1) of the *Local Government Act 1993* (pecuniary interests) and Part 4 of the Model Code of Conduct prescribed by the Local Government (Discipline) Regulation (conflict of interests) it is necessary for you to disclose the nature of the interest when making a disclosure of a pecuniary interest or a non-pecuniary conflict of interest at a meeting.

A Declaration form should be completed and handed to the General Manager as soon as practicable once the interest is identified. Declarations are made at Item 3 of the Agenda: Declarations - Pecuniary, Non-Pecuniary and Political Donation Disclosures, and prior to each Item being discussed: The Declaration Form can be downloaded at [Declaration Form](#)

Quick Reference Guide

Below is a legend that is common between the:

- Inverell Shire Council Strategic Plan;
- Inverell Shire Council Delivery Plan; and
- Inverell Shire Council Operational Plan.





MEETING CALENDAR

October 2020 – September 2021

Ordinary Meetings:

Time: 3.00 pm

Venue: Council Chambers

OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT
Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed
28	25	16	No Meeting	24	24	28	26	[^] 23	28	25	22

Major Committee Meetings:

Civil and Environmental Services - 9.00 am

Economic and Community Sustainability - 10.30 am

Venue: Committee Room

OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT
Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed
14	11	No Meeting	No Meeting	10	10	14	12	9	14	11	8

Members of the public are invited to observe meetings of the Council.

Should you wish to address Council, please contact the Office of the General Manager on 6728 8206.

[^] Meeting at which the Management Plan for 2021/2022 is adopted.



INTERNAL CALENDAR

June 2021

SUN	MON	TUE	WED	THU	FRI	SAT
30.	31. Reports due for Committee Meetings by 4.30pm	1.	2.	3.	4.	5.
6. Sapphire City Markets	7.	8. 2021 Inverell Eisteddfod Concert	9. 9.00am Civil & Environmental Meeting 10.30am Economic and Community Sustainability Meeting	10.	11.	12.
13.	14. Queen's Birthday Public Holiday	15. Reports due for Ordinary Meeting by 4.30pm	16.	17.	18.	19.
20. Sapphire City Markets	21.	22.	23. 3.00pm Ordinary Council Meeting	24.	25.	26. 9.00am Local Government Election Forum School Holidays Begin
27.	28.	29.	30. Last day to adopt Operational Plan 2021-22 Last Day to update Long Term Financial Plan			

 Council office closed

1 APOLOGIES

2 CONFIRMATION OF MINUTES

RECOMMENDATION:

That the Minutes of the Ordinary Meeting of Council held on 28 April, 2021, as circulated to members, be confirmed as a true and correct record of that meeting.

**MINUTES OF INVERELL SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, ADMINISTRATIVE CENTRE, 144 OTHO STREET,
INVERELL
ON WEDNESDAY, 28 APRIL 2021 AT 3.00 PM**

PRESENT: Cr Paul Harmon (Mayor), Cr Anthony Michael (Deputy Mayor), Cr Stewart Berryman, Cr Kate Dight, Cr Paul King OAM and Cr Neil McCosker.

IN ATTENDANCE: Paul Henry (General Manager), Brett McInnes (Director Civil and Environmental Services) and Sharon Stafford (Executive Assistant).

1 APOLOGIES

RESOLUTION 2021/28

Moved: Cr Neil McCosker

Seconded: Cr Kate Dight

That the apologies received from Crs Watts, Peters and Baker for personal reasons be accepted and leave of absence granted.

CARRIED

2 CONFIRMATION OF MINUTES

RESOLUTION 2021/29

Moved: Cr Anthony Michael

Seconded: Cr Paul King OAM

That the Minutes of the Ordinary Meeting of Council held on 24 March, 2021, as circulated to members, be confirmed as a true and correct record of that meeting.

CARRIED

3 DISCLOSURE OF INTERESTS / PECUNIARY AND NON-PECUNIARY INTERESTS

Cr Harmon declared a Pecuniary Interest in Item 10.5 – ‘Summary of Development Applications, Construction Certificates and Complying Development Certificates during March 2021 S18.10.2/14’. The nature of the interest is that Cr Harmon is the owner of the land over which a DA has been lodged.

4 PUBLIC FORUM

Nil

5 NOTICES OF BUSINESS

Nil

6 QUESTIONS WITH NOTICE

Nil

7 ADVOCACY REPORTS**7.1 NSW ALGWA AGM AND CONFERENCE AT SHELLHARBOUR S4.3.1****RESOLUTION 2021/30**

Moved: Cr Kate Dight

Seconded: Cr Anthony Michael

*That the report on ALGWA NSW AGM and Conference be received and noted.***CARRIED****8 COMMITTEE REPORTS****8.1 CIVIL AND ENVIRONMENTAL SERVICES COMMITTEE MINUTES - 14 APRIL 2021****RESOLUTION 2021/31**

Moved: Cr Anthony Michael

Seconded: Cr Stewart Berryman

- i) That the Minutes of the Civil and Environmental Services Committee held on Wednesday, 14 April, 2021, be received and noted; and*
- ii) The recommendations of the Civil and Environmental Services Committee be adopted by Council.*

CARRIED**8.1.1 Adoption of Final Pedestrian Access Mobility Plan 2021-2026****RECOMMENDATION:**

- I. That the Final Pedestrian Access and Mobility Plan (PAMP) 2021-2026 be endorsed; and*
- II. That a draft Pedestrian Access and Mobility Plan (PAMP) for Villages be prepared.*

8.1.2 Update on Impacts - March 2021 Flood Event**RECOMMENDATION:***That:*

- (a) The information be received and noted;*
- (b) A future report be presented once all damage is assessed and repair estimates are known;*
- (c) The MR63 Warialda Road, Black Dam project be approved as the 2020/2021 REPAIR Program project;*
- (d) The MR73 Bundarra Road Rehabilitation project – adjacent to the racecourse be*

- approved as the 2021/2022 REPAIR Program project; and*
- (e) *The Director of Civil and Environmental Services be authorised to substitute completed projects within the Roads to Recovery program, in order to satisfy funding deadlines.*

8.1.3 Inverell High School Traffic Management - Request for Upgraded Access to Support Unit

RECOMMENDATION:

That Council not support the concept design and refer the matter back to the school with a view to achieve an outcome that utilises adjacent school land to deliver the required safety outcomes. Under this scenario the uncompleted items from the previous Council resolution would be finalised.

8.1.4 Information Reports

RECOMMENDATION:

That the information reports be received and noted.

8.2 ECONOMIC AND COMMUNITY SUSTAINABILITY COMMITTEE MINUTES - 14 APRIL 2021

RESOLUTION 2021/32

Moved: Cr Paul King OAM

Seconded: Cr Stewart Berryman

- i) *That the Minutes of the Economic and Community Sustainability Committee held on Wednesday, 14 April, 2021, be received and noted; and*
- ii) *The recommendations of the Economic and Community Sustainability Committee be adopted by Council.*

CARRIED

8.2.1 2021/2022 Draft Estimates and Operational Plan, and Long Term Financial Plan

RECOMMENDATION:

1. That the following works be funded from the Urban Works Vote and be included in the 2021/2022 Budget:

- i) *Inverell and Villages - Urban Renewal and Upgrade General Fund, Water Fund*

Project subject to a further report to Civil and Environmental Committee	\$538.15K	\$ 0K
--	-----------	-------

- ii) *Footpaths and Cycleway Construction* \$46.8K

\$ for \$ Contribution to PAMP Program

(Subject to RMS approving the 2021/2022 Program)

iii) Village Works – Community suggested projects

Ashford	\$7.54K
Delungra	\$7.54K
Gilgai	\$7.54K
Yetman	\$7.54K
Tingha	\$7.54K
Oakwood	\$1.12K
Bonshaw	\$1.12K
Graman	\$1.12K
Nullamanna	\$1.12K
Elsmore	\$1.12K
Stannifer	\$1.12K
Gum Flat	\$1.12K

GENERAL FUND GRAND TOTAL \$ 630.49K

WATER FUND TOTAL \$ 0K

2. *That:*

- i) *the budget allocations of \$2.26M for the 2021/2022 ACRD Program be endorsed and a further report be presented to the Civil and Environmental Services Committee in respect of the funding allocations and individual works proposed to be undertaken under this program;*
- ii) *the budget allocations of the \$160K RMS Supplementary Block Grant Program be the subject of a further report to the Civil and Environmental Services Committee Meeting;*
- iii) *the budget allocation of \$1.402M for the 2021/2022 Roads to Recovery Program be endorsed and a further report be presented to the Civil and Environmental Services Committee in respect of the specific projects to be funded;*
- iv) *the budget allocation of \$2.970M for the 2021/2022 Block Grant Program be endorsed and a further report be presented to the Civil and Environmental Services Committee in respect of the specific projects to be funded; and*
- v) *the budget allocation of \$544.99K for the RMS Repair Program be endorsed and a report on the projects for the RMS approved Repair Program for 2021/2022 be presented to the Civil and Environmental Services Committee once advice has been received.*

3. *That Council utilises the maximum permissible rate increase allowed by IPART of 2%.*

4. *That:*

- i) *Council provide an allocation of \$115K for joint industry promotions and assistance;*
- ii) *the following 2021/2022 Strategic Capital Infrastructure/Projects Program projects be endorsed:*
 - *Inverell Swimming Pool Redevelopment* \$ 515K

- iii) *The budget allocation of \$341K for the 2021/2022 Special Projects – Roads Infrastructure Fund be endorsed;*
- iv) *A further report be presented to the Civil and Environment Committee in respect of the specific projects to be funded under the Special Projects – Roads Infrastructure Fund;*
- v) *the transfers to and from Internally Restricted Assets be endorsed; and*
- vi) *the list of inclusions as included in the 2021/2022 draft Operational Plan/Budget and listed in section 4.2.2 & 4.2.3 of the report be endorsed.*

5. *That:*

- i) *The following rating categories be utilised for the 2021/2022 rating year:*

Residential – Inverell

Residential – General

Residential – Ashford

Residential – Delungra

Residential – Gilgai

Residential – Yetman

Residential - Tingha

Residential – Rural

Business – Inverell Industrial/Commercial

Business – Other

Farmland

Mining

- ii) *A General Base Amount of \$225 plus an Ad Valorem Rate be determined for the categories detailed in above.*

6. *That the Interest Rate applicable to Outstanding Rates and Charges for 2021/2022 be set at the maximum allowable rate as advised by the Office of Local Government.*

7. *That the following Waste Management Charges be adopted:*

- i) *Waste Management Charge – All Properties* *\$95.00*
- ii) *Waste Management Charge – All Properties* *\$95.00*
(Tingha Boundary Adjustment)
- iii) *Domestic Waste Management - Occupied Charge: per* *\$350.00*
service per assessment
- iv) *Domestic Waste Management - Occupied Charge* *\$350.00*
Tingha Boundary Adjustment – properties with 140lt garbage
bin per service per assessment
- v) *Domestic Waste Management – Unoccupied Charge* *\$65.00*
- vi) *Weekly Commercial Waste Management Charge* *\$350.00*
(This Charge is levied per Service, and GST is charged if

applicable)

vii) *Weekly Commercial Recycling Charge (ex GST) \$130.00*

viii) *Fortnightly Commercial Recycling Charge (ex GST) \$70.00*

(These Charge are levied per Service, and GST is charged if applicable)

8. *That the Fees and Charges, as recommended, be adopted.*

9. *That:*

i) *the Stormwater Management Service Charge be set at the maximum amount allowable of \$25.00 per Residential Premises, \$12.50 per Residential Strata lot, and \$25.00 for Business Premises for each 350 square metres or additional part thereof, subject to a maximum charge on Business Premises of \$200.00; and*

ii) *the Stormwater Management Program as recommended being Gilgai Drainage Project as per the adopted Gilgai Drainage Upgrade Plan, be adopted.*

10. *That:*

i) *the report on the balanced budget be noted;*

ii) *the draft estimates (incorporating the Operational Plan and Long Term Financial Plans) for the General Activities for 2021/2022 be adopted and placed on public exhibition for a period of 28 days as required by Section 405 of the Local Government Act 1993.*

11. *That:*

i) *the Sewerage Charges as listed below be adopted for 2021/2022:*

- *Sewerage Charge Occupied \$ 550.00*
- *Sewerage Charge Unoccupied \$ 345.00*
- *Sewerage Charge Unoccupied \$ 345.00*
–Tingha
- *Boundary adjustment*
- *Sewerage Charge Flats/Units \$ 345.00*
- *Sewerage Charge Nursing \$ 2,585.00*
Homes
- *Sewerage Charge Hotel/Licenced \$ 1,650.00*
Clubs

<i>Number of Services per Assessment</i>	<i>Annual Charge Per Assessment</i>
1	\$ 550.00
2	\$ 895.00
3	\$1,240.00
4	\$1,585.00
5	\$1,930.00
6	\$2,275.00
7	\$2,620.00
8	\$2,965.00
9	\$3,310.00
10	\$3,655.00
11	\$4,000.00

12	\$4,345.00
13	\$4,690.00
14	\$5,035.00
15	\$5,380.00

- Sewerage Non-Rateable Schools – WC's \$90.00 per receptacle
- Sewerage Non-Rateable Other – WC's \$150.00 per receptacle
- Sewerage Non-Rateable Urinals \$ 90.00 per receptacle

Charge Structure for Motels and Caravan Parks

In accordance with the new charge structure for Motels and Caravan Parks the following charges are proposed for 2021/2022:

- Motel Residence \$ 550.00
- Motel Restaurant \$ 550.00
- Motel Ensuite \$ 173.00
- Caravan Park Residence \$ 550.00
- Caravan Park Amenities \$1,650.00
- Caravan Park Ensuite Cabins \$ 173.00

- ii) *The Draft Estimates (incorporating Operational Plan) for the Sewerage Fund for 2021/2022 be adopted and placed on public exhibition for a period of 28 days as required by Section 405 of the Local Government Act 1993.*

12. *That:*

- i) *a water availability base charge of \$395.00 per assessment (Includes first water meter) be adopted for 2021/2022;*
- ii) *a water charge of \$395.00 per additional water meter, per assessment be adopted for 2021/2022;*
- iii) *a water charge of \$370.00 per assessment (includes first water meter) be adopted for properties within the Tingha Boundary Adjustment area for 2021/2022;*
- iv) *a water charge of \$370.00 per additional water meter, per assessment be adopted for properties within the Tingha Boundary Adjustment area for 2021/2022;*
- v) *a charge of \$1.72 per kilolitre be adopted for commercial water consumption for 2021/2022;*
- vi) *a charge of \$1.72 per kilolitre, 0 to 600 kilolitres and \$2.00 per kilolitre over 600 kilolitres be adopted for residential water consumption for 2021/2022;*
- vii) *a charge of \$0.90 per kilolitre be adopted for water consumption - Abattoirs, plus a 20 per cent early settlement discount for 2021/2022;*
- viii) *a charge of \$0.90 per kilolitre be adopted for Community Facilities water*

consumption; Eligible entities include: Inverell Minor League, Inverell Golf Club, Inverell Tennis Club, Inverell Rugby Club, Gilgai Tennis Club, Inverell Equestrian Council and Inverell Shire Council (Sporting fields and Parks) for 2021/2022;

- ix) a charge of \$0.44 per kilolitre be adopted for Raw Water consumption for 2021/2022; and*
- x) the draft Estimates (incorporating Operational Plan) for the Water Fund for 2021/2022 be adopted and placed on public exhibition for a period of 28 days as required by Section 405 of the Local Government Act, 1993.*

8.2.2 Request to Close Council Road - Raingers Road, Mount Russell

RECOMMENDATION:

That Council not accede to the request to close Raingers Road, Mount Russell.

8.2.3 Information Reports

RECOMMENDATION:

That the information reports be received and noted.

8.2.4 Riverside Restaurant - Lease

RECOMMENDATION:

That:

- i) Council notes that the lessee ceased trading at the Riverside Restaurant on 11 April, 2021,*
- ii) The Mayor and General Manager be delegated authority to negotiate the purchase of the lessee's restaurant equipment in accordance with a price guided by those with appropriate knowledge of the restaurant equipment market;*
- iii) Expressions of Interest be called at the earliest opportunity for the lease of the function centre tenancy including various options to purchase/lease the equipment detailed in ii) above.*

High Security Water Charge

RESOLUTION 2021/33

Moved: Cr Neil McCosker

Seconded: Cr Kate Dight

HIGH SECURITY WATER CHARGE

That:

- I) Council make a submission to IPART opposing the increase in high security water charges on the basis that the charges are not reflective of the costs involved; and*

- ii) *Council seek reconsideration of the water charges imposed by Water NSW.*

CARRIED

9 DESTINATION REPORTS

9.1 LOCAL GOVERNMENT ELECTIONS - VARIOUS MATTERS S13.7.4/04

RESOLUTION 2021/34

Moved: Cr Kate Dight

Seconded: Cr Paul King OAM

- i) *That the information be noted; and*
- ii) *Following consideration of the proposed polling venues, Council determined that no changes are required.*

CARRIED

9.2 TRANSITION BACK TO IN-PERSON COUNCIL AND COMMITTEE MEETINGS S0.0.0

MOTION

Moved: Cr Kate Dight

Seconded: Cr Anthony Michael

That Council allow remote attendance at meetings for the following set of circumstances:

- Due to illness of the Councillor,
- Disability of the Councillor,
- Carer responsibilities of the Councillor,
- A natural disaster, or
- The Councillor is away from the area on Council related business.

AMENDMENT 2021/35

Moved: Cr Anthony Michael

Seconded: Cr Paul King OAM

That the meeting procedure remain unaltered.

The motion on being put to the meeting was lost. The amendment on being put to the meeting was carried. It then became the motion.

The motion on being put to the meeting was carried.

CARRIED

9.3 SAPPHIRE SOLAR FARM AND BATTERY INSTALLATION - ROAD DILAPIDATION DEED S18.6.52/05**RESOLUTION 2021/36**

Moved: Cr Neil McCosker

Seconded: Cr Stewart Berryman

That:

1. *The Sapphire Solar Farm, Road Dilapidation Deed (Inverell) be executed under the common seal of Council.*
2. *The Sapphire Battery Installation, Road Dilapidation Deed (Inverell) be executed under the common seal of Council.*

CARRIED**9.4 FORMER COMMUNITY HEALTH BUILDING - ASHFORD S3.15.1****RESOLUTION 2021/37**

Moved: Cr Anthony Michael

Seconded: Cr Kate Dight

That the matter be referred to Closed Council for consideration as the matters and information are:

- c information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*

On balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.

CARRIED**9.5 OFFER TO LEASE LAND - BRISSETT STREET, INVERELL S5.10.65****RESOLUTION 2021/38**

Moved: Cr Anthony Michael

Seconded: Cr Kate Dight

That the matter be referred to Closed Council for consideration as the matters and information are:

- c information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*

On balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.

CARRIED

10 INFORMATION REPORTS

RESOLUTION 2021/39

Moved: Cr Anthony Michael

Seconded: Cr Di Baker

That the information reports be received and noted with the exception of Item 10.5. - 'Summary of Development Applications, Construction Certificates and Complying Development Certificates during March 2021 S18.10.2/14' which was dealt with separately.

CARRIED

10.1 STRATEGIC TASKS - 'SIGN OFF' - APRIL 2021 S4.13.2

10.2 ALGWA NSW EXECUTIVE BOARD S4.3.1

10.3 ORDINANCE ACTIVITIES REPORT FOR MARCH 2021 S18.10.1

10.4 SEPTIC TANK APPROVALS FOR MARCH 2021 S29.19.1

10.6 APPROVAL OF FINANCIAL ASSISTANCE - RAW WATER SUPPLY - BONSHAW S32.13.2

10.7 STATUS OF TOWN WATER SUPPLIES S32.15.19

At 3.26pm, Cr Paul Harmon left the meeting having previously declared a pecuniary interest in Item 10.5 – 'Summary of Development Applications, Construction Certificates and Complying Development Certificates during March 2021 S18.10.2/14'. The nature of the interest is that Cr Harmon is the owner of the land over which a DA has been lodged.

Cr Michael assumed the chair.

10.5 SUMMARY OF DEVELOPMENT APPLICATIONS, CONSTRUCTION CERTIFICATES AND COMPLYING DEVELOPMENT CERTIFICATES DURING MARCH 2021 S18.10.2/14

Moved: Cr Stewart Berryman

Seconded: Cr Paul King OAM

That the information report be received and noted.

At 3.27pm, Cr Paul Harmon returned to the meeting and resumed the chair.

11 GOVERNANCE REPORTS

Nil

12 CONFIDENTIAL MATTERS (COMMITTEE-OF-THE-WHOLE)

At 3.28pm, the Chairperson offered the opportunity to members of the press to make representations as to whether any part of the Council Meeting should not be considered in Closed Council. There was no response.

RESOLUTION 2021/40

Moved: Cr Neil McCosker

Seconded: Cr Kate Dight

That Council proceeds into Closed Council to discuss the matters referred to it, for the reasons stated in the motions of referral.

CARRIED**RESOLUTION 2021/41**

Moved: Cr Neil McCosker

Seconded: Cr Anthony Michael

That Council proceeds out of Closed Council into Open Council.

CARRIED

Upon resuming Open Council at 3.42pm, the Chairperson verbally reported that the Council had met in Closed Council, with the Press and Public excluded, and had resolved to recommend to Council the following:

12.1 FORMER COMMUNITY HEALTH BUILDING - ASHFORD S3.15.1**RECOMMENDATION:**

That Council advise HNEHS that Council has no further interest in acquiring the Ashford property on behalf of the community.

12.2 OFFER TO LEASE LAND - BRISSETT STREET, INVERELL S5.10.65**RECOMMENDATION:**

That the General Manager:

- a) *enter into dialogue with both adjoining land owners with a view to making optimum use of the land; and*
- b) *a further report be brought back to Council for consideration.*

ADOPTION OF RECOMMENDATIONS

RESOLUTION 2021/42

Moved: Cr Anthony Michael

Seconded: Cr Stewart Berryman

That the recommendations of Closed Council be adopted.

CARRIED

The Meeting closed at 3.43pm.

3 DISCLOSURE OF INTERESTS / PECUNIARY AND NON-PECUNIARY INTERESTS

4 PUBLIC FORUM

5 NOTICES OF BUSINESS

Nil

6 QUESTIONS WITH NOTICE

Nil

7 ADVOCACY REPORTS

Nil

8 COMMITTEE REPORTS**8.1 AQUATIC CENTRE PLANNING SUNSET COMMITTEE MINUTES - 12 MAY 2021****File Number:** S4.11.24 / 21/16423**Author:** Kristy Paton, Corporate Support Officer - Publishing**SUMMARY:**

Meeting held on Wednesday, 12 May, 2021.

For the consideration of Council.

COMMENTARY:

Refer to the attached minutes of the meeting.

RECOMMENDATION:

- i) *That the Minutes of the Aquatic Centre Planning Sunset Committee held on Wednesday, 12 May, 2021, be received and noted;*
- ii) *The Inverell Aquatic Centre Facility Options Feasibility Study be endorsed for the purposes of community consultation; and*
- iii) *Development Concept No. 3 be noted as the preferred option of the Committee.*

8.1.1 Inverell Aquatic Centre Facility Options Feasibility Study**RECOMMENDATION:**

That Standing Orders are suspended to allow Mr Mike King of the Otium Group to present the Feasibility Study to the Committee members.

8.1.2 Inverell Aquatic Centre Facility Options Feasibility Study**RECOMMENDATION:**

That:

- 1) *The Inverell Aquatic Centre Facility Options Feasibility Study be endorsed for the purposes of community consultation; and*
- 2) *Development Concept No. 3 be noted as the preferred option of the Committee.*

ATTACHMENTS:

1. **Minutes of Aquatic Centre Planning Sunset Committee Meeting 12 May, 2021**

**MINUTES OF INVERELL SHIRE COUNCIL
AQUATIC CENTRE PLANNING SUNSET COMMITTEE MEETING
HELD AT THE COMMITTEE ROOM, ADMINISTRATIVE CENTRE, 144 OTHO STREET,
INVERELL
ON WEDNESDAY, 12 MAY 2021 AT 11.00AM**

PRESENT: Cr Stewart Berryman, Cr Paul Harmon (Mayor) and Cr Paul King OAM.

IN ATTENDANCE: Brett McInnes (Director Civil and Environmental Services).

1 APOLOGIES

COMMITTEE RESOLUTION

Moved: Cr Stewart Berryman

Seconded: Cr Paul King OAM

That the apology received from Cr Michael for personal reasons be accepted and leave of absence granted.

CARRIED

2 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION

Moved: Cr Stewart Berryman

Seconded: Cr Paul King OAM

That the Minutes of the Aquatic Centre Planning Sunset Committee Meeting held on 20 May, 2020, as circulated to members, be confirmed as a true and correct record of that meeting.

CARRIED

3 DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS

Nil

4 DESTINATION REPORTS

4.1 INVERELL AQUATIC CENTRE FACILITY OPTIONS FEASIBILITY STUDY S5.9.29

COMMITTEE RESOLUTION

Moved: Cr Paul King OAM

Seconded: Cr Stewart Berryman

That Standing Orders are suspended to allow Mr Mike King of the Otium Group to present the Feasibility Study to the Committee members.

CARRIED

RESUMPTION OF STANDING ORDERS**COMMITTEE RESOLUTION**

Moved: Cr Paul King OAM

Seconded: Cr Stewart Berryman

That Standing Orders be resumed and the Committee consider the balance of the agenda.

CARRIED

4.2 INVERELL AQUATIC CENTRE FACILITY OPTIONS FEASIBILITY STUDY S5.9.29**COMMITTEE RESOLUTION**

Moved: Cr Stewart Berryman

Seconded: Cr Paul King OAM

That the Aquatic Centre Planning Sunset Committee recommend to Council that:

- 1) *The Inverell Aquatic Centre Facility Options Feasibility Study be endorsed for the purposes of community consultation; and*
- 2) *Development Concept No. 3 be noted as the preferred option of the Committee.*

CARRIED

The Meeting closed at 11.47am.

8.2 ECONOMIC AND COMMUNITY SUSTAINABILITY COMMITTEE MINUTES - 12 MAY 2021

File Number: S4.11.17/13 / 21/17050

Author: Kristy Paton, Corporate Support Officer - Publishing

SUMMARY:

Meeting held on Wednesday, 12 May, 2021.

For the consideration of Council.

COMMENTARY:

Refer to the attached minutes of the meeting.

RECOMMENDATION:

- i) *That the Minutes of the Economic and Community Sustainability Committee held on Wednesday, 12 May, 2021, be received and noted; and*
- ii) *The recommendations of the Economic and Community Sustainability Committee be adopted by Council.*

8.2.1 Smoking in the CBD

RECOMMENDATION:

That:

- i) *the report be received and noted; and*
- ii) *no further action be taken.*

8.2.2 Information Reports

RECOMMENDATION:

That the information reports be received and noted.

8.2.3 Quarterly Budget and Operational Plan 2020/2021

RECOMMENDATION:

That:

- i) *Council's Quarterly Operational Plan and Budget Review for 31 March, 2021 be adopted; and*
- ii) *The proposed variations to budget votes for the 2020/2021 Financial Year be adopted providing an estimated Cash Surplus at 30 June, 2021 from operations of \$3,946.*

8.2.4 Governance - Monthly Investment Report

RECOMMENDATION:

That:

- i) the report indicating Council's Fund Management position be received and noted; and*
- ii) the Certification of the Responsible Accounting Officer be noted.*

ATTACHMENTS:

- 1. Minutes of Economic and Community Sustainability Committee Meeting 12 May, 2021**

**MINUTES OF INVERELL SHIRE COUNCIL
ECONOMIC AND COMMUNITY SUSTAINABILITY COMMITTEE MEETING
HELD AT THE COMMITTEE ROOM, ADMINISTRATIVE CENTRE, 144 OTHO STREET,
INVERELL
ON WEDNESDAY, 12 MAY 2021 AT 10.30AM**

PRESENT: Cr Jacki Watts (Chair), Cr Paul Harmon (Mayor), Cr Paul King OAM and Cr Kate Dight.

IN ATTENDANCE: Cr Stewart Berryman and Cr Di Baker.

Paul Henry (General Manager), Brett McInnes (Director Civil & Environmental Services) and Paul Pay (Director Corporate & Economic Services).

1 APOLOGIES

COMMITTEE RESOLUTION

Moved: Cr Paul Harmon

Seconded: Cr Kate Dight

That the apology received from Cr Anthony Michael (Deputy Mayor) for personal reasons be accepted and leave of absence granted.

CARRIED

2 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION

Moved: Cr Paul King OAM

Seconded: Cr Kate Dight

That the Minutes of the Economic and Community Sustainability Committee Meeting held on 14 April, 2021, as circulated to members, be confirmed as a true and correct record of that meeting.

CARRIED

3 DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS

Nil

4 DESTINATION REPORTS

4.1 SMOKING IN THE CBD S24.12.5

COMMITTEE RESOLUTION

Moved: Cr Paul Harmon

Seconded: Cr Kate Dight

The Committee recommend to Council that:

i) the report be received and noted; and

ii) no further action be taken.

CARRIED

5 INFORMATION REPORTS

COMMITTEE RESOLUTION

Moved: Cr Paul Harmon

Seconded: Cr Paul King OAMI

That the information report be received and noted.

CARRIED

5.1 BUSHFIRE COMMUNITY RECOVERY FUNDING S15.8.110

6 GOVERNANCE REPORTS

6.1 QUARTERLY BUDGET AND OPERATIONAL PLAN 2020/2021 S12.5.1

COMMITTEE RESOLUTION

Moved: Cr Paul Harmon

Seconded: Cr Paul King OAM

The Committee recommend to Council that:

- i) Council's Quarterly Operational Plan and Budget Review for 31 March, 2021 be adopted; and*
- ii) The proposed variations to budget votes for the 2020/2021 Financial Year be adopted providing an estimated Cash Surplus at 30 June, 2021 from operations of \$3,946.*

CARRIED

6.2 GOVERNANCE - MONTHLY INVESTMENT REPORT S12.12.2

COMMITTEE RESOLUTION

Moved: Cr Kate Dight

Seconded: Cr Paul King OAM

The Committee recommend to Council that:

- i) the report indicating Council's Fund Management position be received and noted; and*
- ii) the Certification of the Responsible Accounting Officer be noted.*

CARRIED

The Meeting closed at 9.47am.

8.3 CIVIL AND ENVIRONMENTAL SERVICES COMMITTEE MINUTES - 12 MAY 2021

File Number: S4.11.16/13 / 21/17458

Author: Kristy Paton, Corporate Support Officer - Publishing

SUMMARY:

Meeting held on Wednesday, 12 May, 2021.

For the consideration of Council.

COMMENTARY:

Refer to the attached minutes of the meeting.

RECOMMENDATION:

- i) *That the Minutes of the Civil and Environmental Services Committee held on Wednesday, 12 May, 2021, be received and noted; and*
- ii) *The recommendations of the Civil and Environmental Services Committee be adopted by Council.*

8.3.1 Urban Drainage Reconstruction - Update

RECOMMENDATION:

That the Committee recommend to Council that:

- i) *The information regarding progress on the Gilgai urban drainage upgrade plan be received and noted;*
- ii) *The project to upgrade drainage in Murray Street be included in Council's design priorities list;*
- iii) *Design of appropriate drainage solutions for Byron Street from Lawrence Street to Mansfield Street be included in Council's design priorities list; and*
- iv) *A further report be presented to Council outlining potential options and costing for a project to upgrade the drainage in Byron Street from Lawrence Street to Mansfield Street, that incorporates appropriate tree pits for replacement edge plantings.*

8.3.2 Information Reports

RECOMMENDATION:

That the information reports be received and noted.

8.3.3 Performance Reporting on Road Maintenance Contracts

RECOMMENDATION:

That the information be noted.

ATTACHMENTS:

- 1. Minutes of Civil and Environmental Services Committee Meeting 12 May, 2021**

**MINUTES OF INVERELL SHIRE COUNCIL
CIVIL AND ENVIRONMENTAL SERVICES COMMITTEE MEETING
HELD AT THE COMMITTEE ROOM, ADMINISTRATIVE CENTRE, 144 OTHO STREET,
INVERELL
ON WEDNESDAY, 12 MAY 2021 AT 9.00AM**

PRESENT: Cr Di Baker (Chair), Cr Paul Harmon (Mayor) and Cr Stewart Berryman.

IN ATTENDANCE: Cr Jacki Watts, Cr Kate Dight and Cr Paul King OAM.

Paul Henry (General Manager), Brett McInnes (Director Civil & Environmental Services), Paul Pay (Director Corporate and Economic Services), Anthony Alliston (Manager Development Services) and Justin Pay (Manager Civil Engineering).

1 APOLOGIES

COMMITTEE RESOLUTION

Moved: Cr Paul Harmon

Seconded: Cr Stewart Berryman

That the apologies received from Cr Mal Peters and Cr Neil McCosker for personal reasons be accepted and leave of absence granted.

CARRIED

2 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION

Moved: Cr Stewart Berryman

Seconded: Cr Paul Harmon

That the Minutes of the Civil and Environmental Services Committee Meeting held on 14 April, 2021, as circulated to members, be confirmed as a true and correct record of that meeting.

CARRIED

3 DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS

Nil

4 PUBLIC FORUM

Nil

5 DESTINATION REPORTS

5.1 URBAN DRAINAGE RECONSTRUCTION - UPDATE S28.10.1

COMMITTEE RESOLUTION

Moved: Cr Paul Harmon

Seconded: Cr Stewart Berryman

That the Committee recommend to Council that:

- i) The information regarding progress on the Gilgai urban drainage upgrade plan be received and noted;*
- ii) The project to upgrade drainage in Murray Street be included in Council's design priorities list;*
- iii) Design of appropriate drainage solutions for Byron Street from Lawrence Street to Mansfield Street be included in Council's design priorities list; and*
- iv) A further report be presented to Council outlining potential options and costing for a project to upgrade the drainage in Byron Street from Lawrence Street to Mansfield Street, that incorporates appropriate tree pits for replacement edge plantings.*

CARRIED

6 INFORMATION REPORTS

COMMITTEE RESOLUTION

Moved: Cr Stewart Berryman

Seconded: Cr Paul Harmon

That the information reports be received and noted.

CARRIED

6.1 UPDATE ON THE NSW HERITAGE ACT REVIEW AND DISCUSSION PAPER S18.6.12/14

6.2 WORKS UPDATE S28.21.1/14

6.3 PLANNING PROPOSAL - AMENDMENT TO INVERELL LOCAL ENVIRONMENTAL PLAN 2012 - CORNER GWYDIR HIGHWAY AND JARDINE ROAD, INVERELL S18.6.34/09

7 GOVERNANCE REPORTS

7.1 GOVERNANCE - PERFORMANCE REPORTING ON ROAD MAINTENANCE COUNCIL CONTRACTS S1.2.3/14

COMMITTEE RESOLUTION

Moved: Cr Paul Harmon

Seconded: Cr Stewart Berryman

That the information be received and noted.

CARRIED

The Meeting closed at 9.17am.

9 DESTINATION REPORTS

9.1 FUNDING STRATEGY - INVERELL AQUATIC CENTRE REDEVELOPMENT

File Number: S5.9.29 / 21/17422

Author: Paul Pay, Director Corporate and Economic Services

SUMMARY:

This report has been prepared to provide further information to Council on a funding strategy for the Inverell Aquatic Centre Redevelopment.

RECOMMENDATION:

That Council endorse a funding strategy utilising a combination of Internally Restricted Assets, Revenue Funds, Grants and Loan Borrowings to complete the recommended redevelopment works at the Inverell Aquatic Centre for the purposes of community consultation.

COMMENTARY:

The Aquatic Centre Planning Sunset Committee has endorsed a comprehensive Feasibility Study outlining their recommendation to redevelop the Inverell Aquatic Centre. The preferred option would encompass an infrastructure program that will replace ageing amenities and front of house areas with new and contemporary multi purpose spaces. A FINA compliant 50m x 8 lane pool with capacity to provide a 25m indoor facility in winter, and a large (20m x 10m) accessible indoor multi-purpose learn to swim and warm water program pool with moveable floor is included in the infrastructure program. At this point in time the Aquatic Centre Committee is recommending to Council to proceed to community consultation with the Feasibility Study. Whilst this is still in the early stages of the redevelopment/strategy adopted by Council, it is considered important to also provide the community with an indication of Council's capacity to fund a project of the magnitude of the preferred option.

This funding strategy had been prepared to advise Council on the various funding streams available to fund this project.

As noted in Council's 2021/2022 Draft Operational Plan, based on the magnitude of funds required, it is suggested that a combination of Internally Restricted Assets, Revenue Funds, Grants and Loan Borrowings be utilised as funding streams to carry out the works to redevelop the Inverell Aquatic Centre. An overview of each of these funding streams is provided below.

1. Internally Restricted Assets (IRA)

Given this project has been on Council's agenda for sometime now, Council has been prudent and made provisions in Council's Internally Restricted Assets to fund some of the required expenditure. Council can allocate \$5,754,514 from the following two reserves:

- | | |
|---|-------------|
| 1. Swimming Pool Upgrades IRA | \$4,000,000 |
| 2. Building Refurbishment / Upgrade IRA | \$1,754,514 |

2. Revenue Funds

Council's adopted 2020/2021 Operational Plan and Budget allocates \$360,000 from the Strategic Capital Infrastructure Fund. Council's current draft 2021/2022 Operational Plan and Budget, currently on public exhibition, allocates a further \$515,000 from the 2021/2022 Strategic Capital Infrastructure Fund.

These budget allocations total \$875,000 from the Council revenue funds.

3. Loan Borrowings

Councils can borrow funds under section 621 of the *Local Government Act 1993*. The intention to borrow must be outlined in the council's Draft Operational Plan and Council must also apply to the Office of Local Government by completing a loan borrowing request issued in May each year. If, during the year, Council is required to increase its proposed borrowings or change the purpose of the initial request, a council resolution must be passed prior to drawing down of any funds. If there is an increase, Council must also notify the Office of Local Government by re-submitting the electronic loan borrowing request form including the updated amounts.

The Minister for Local Government Borrowing Order pursuant to section 624 of the *Local Government Act 1993* requires all loan borrowings to be made in Australia only and in Australian currency.

The amount of loan borrowing required to implement this project will be determined by a quantum of funds raised through IRA, Revenue Funds and Grants. Accordingly, Council should maximise these funding sources to reduce the loan borrowings required.

Based on the magnitude of funds required to implement this project, it is anticipated that Council will need to borrow approximately \$11.5M. The table below indicates loan repayments for varying amounts over two loan terms, 10 & 20 years.

AMOUNT	RATE	TERM (Years)	REPAYMENTS Yearly
5,000,000	2.5%	10	\$ 566,670
10,000,000	2.5%	10	\$ 1,133,320
15,000,000	2.5%	10	\$ 1,699,970
5,000,000	2.5%	20	\$ 318,460
10,000,000	2.5%	20	\$ 636,910
15,000,000	2.5%	20	\$ 955,360

While Council has the ability to borrow funds at a commercially low interest rate, the question remains, "how will Council service the repayments from existing budget allocations without impacting on service delivery". An examination of Council's Long Term Financial Plan has indicated two funding sources that can service a \$10M loan over 20 years with limited impacts on Council's service delivery. It is anticipated the funds would be drawn down early in the 2023 financial year.

It is recommended that Council fund any future loan repayments from the Strategic Capital Infrastructure Fund (SCIF) and Urban Works Program as shown in the table below.

Funding Repayments				
		SCIF	Urban Works	TOTAL
Year 1	2023	530,000.00	106,910.00	636,910.00
Year 2	2024	550,000.00	86,910.00	636,910.00
Year 3	2025	570,000.00	66,910.00	636,910.00
Year 4	2026	590,000.00	46,910.00	636,910.00
Year 5	2027	610,000.00	26,910.00	636,910.00
Year 6	2028	635,000.00	1,910.00	636,910.00
Year 7	2029	636,910.00		636,910.00
Year 8	2030	636,910.00		636,910.00
Year 9	2031	636,910.00		636,910.00
Year 10	2032	636,910.00		636,910.00
Year 11	2033	636,910.00		636,910.00
Year 12	2034	636,910.00		636,910.00
Year 13	2035	636,910.00		636,910.00
Year 14	2036	636,910.00		636,910.00
Year 15	2037	636,910.00		636,910.00
Year 16	2038	636,910.00		636,910.00
Year 17	2039	636,910.00		636,910.00
Year 18	2040	636,910.00		636,910.00
Year 19	2041	636,910.00		636,910.00
Year 20	2042	636,910.00		636,910.00
TOTALS		12,401,740.00	336,460.00	12,738,200.00

Several years ago Council recognised that any new project or initiative undertaken must not negatively impact financially or otherwise on Council's ability to meet its current and future service and infrastructure maintenance and renewal needs.

In this regard, Council has been financially responsible and established the Strategic Capital Infrastructure Fund (SCIF) and quarantined the funds previously allocated to loan repayments specifically for projects which would have otherwise been funded by way of loans or which assist the economic, cultural and social growth of the community.

The SCIF has and continues to enable Inverell Shire Council to undertake a range of projects (e.g. CBD redevelopment, Visitors Centre, Campbell Park Upgrade, Library Redevelopment, new rural bitumen seals and accelerating the Urban Works Program) which have been of benefit to the Inverell Community.

The table below shows the impact on the SCIF over the next 20 years should Council elect to fund new loan borrowings from SCIF.

STRATEGIC CAPITAL INFRASTRUCTURE FUND						
		Fund Allocation	Interest on Investment Equalisation	Pool Loan Repayments	Restore Urban Works Budget	Residual SCIF
Year 1	2023	630,000.00	100,000.00	530,000.00		-
Year 2	2024	650,000.00	100,000.00	550,000.00		-
Year 3	2025	670,000.00	100,000.00	570,000.00		-
Year 4	2026	690,000.00	100,000.00	590,000.00		-
Year 5	2027	710,000.00	100,000.00	610,000.00		-
Year 6	2028	735,000.00	100,000.00	635,000.00		-
Year 7	2029	765,000.00	100,000.00	636,910.00	28,090.00	-
Year 8	2030	765,000.00	100,000.00	636,910.00	28,090.00	-
Year 9	2031	765,000.00	100,000.00	636,910.00	28,090.00	-
Year 10	2032	765,000.00	100,000.00	636,910.00	28,090.00	-
Year 11	2033	765,000.00	100,000.00	636,910.00	28,090.00	-
Year 12	2034	765,000.00	100,000.00	636,910.00	28,090.00	-
Year 13	2035	765,000.00	100,000.00	636,910.00	28,090.00	-
Year 14	2036	765,000.00	100,000.00	636,910.00	28,090.00	-
Year 15	2037	765,000.00	100,000.00	636,910.00	28,090.00	-
Year 16	2038	765,000.00	100,000.00	636,910.00	28,090.00	-
Year 17	2039	765,000.00	100,000.00	636,910.00	28,090.00	-
Year 18	2040	765,000.00	100,000.00	636,910.00	28,090.00	-
Year 19	2041	765,000.00	100,000.00	636,910.00	28,090.00	-
Year 20	2042	765,000.00	100,000.00	636,910.00	28,090.00	-

The SCIF loan repayment will be supplemented by the Urban Works Program for six (6) years until the SCIF increases to an amount that can fully fund the loan repayments.

Given that the redevelopment of the Inverell Aquatic Centre will largely impact on the Inverell Urban residents, it's not unreasonable to allocate funding from the Inverell Urban Works Program during 2023-2028. As you will note, the allocation used to support the loan repayments is largely generated from the 2017/2018 special rate variation.

The table below provides an indication of the impact on this program over the next 20 years. As the table demonstrates, the Urban Works Program will see a reduction in funding from 2023-2028 of \$336,460 with an increase in funding from 2029-2042 of \$393,260, a net increase in expenditure over 20 years of \$56,800.

INDICATIVE URBAN WORKS BUDGET							
		Original Budget	SRV Allocation	Subtotal	Less Pool Loan Repayment	Urban Works Catch up from SCIF	Net Urban Works Budget
Year 1	2023	596,650	50,000	646,650	106,910	-	539,740
Year 2	2024	608,580	50,000	658,580	86,910	-	571,670
Year 3	2025	620,750	100,000	720,750	66,910	-	653,840
Year 4	2026	636,270	100,000	736,270	46,910	-	689,360
Year 5	2027	652,180	100,000	752,180	26,910	-	725,270
Year 6	2028	668,480	100,000	768,480	1,910	-	766,570
Year 7	2029	685,190	100,000	785,190	-	28,090	813,280
Year 8	2030	702,320	100,000	802,320	-	28,090	830,410
Year 9	2031	719,880	100,000	819,880	-	28,090	847,970
Year 10	2032	737,877	100,000	837,877	-	28,090	865,967
Year 11	2033	756,324	100,000	856,324	-	28,090	884,414
Year 12	2034	775,232	100,000	875,232	-	28,090	903,322
Year 13	2035	794,613	100,000	894,613	-	28,090	922,703
Year 14	2036	814,478	100,000	914,478	-	28,090	942,568
Year 15	2037	834,840	100,000	934,840	-	28,090	962,930
Year 16	2038	855,711	100,000	955,711	-	28,090	983,801
Year 17	2039	877,104	100,000	977,104	-	28,090	1,005,194
Year 18	2040	899,031	100,000	999,031	-	28,090	1,027,121
Year 19	2041	921,507	100,000	1,021,507	-	28,090	1,049,597
Year 20	2042	944,545	100,000	1,044,545	-	28,090	1,072,635
TOTALS		15,101,563	1,900,000	17,001,563	336,460	393,260	17,058,363

In addition to the above loan borrowing strategy, there is a potential to increase/decrease Council's loan borrowings if required through partnership with the Sapphire Wind Farm under the Sapphire Wind Farm Community Benefit Fund. It may be possible that Council could secure a yearly \$80-100K grant payment from the Sapphire Wind Farm Community Benefit Fund. The table below provides an indicative loan amount that could be serviced through this relationship.

SAPPHIRE WIND FARM COMMUNITY FUND			
Grant Amount	RATE	TERM (Years)	Indicative Loan Amount
80,000.00	2.5%	20	1,200,000
100,000.00	2.5%	20	1,500,000

4. Grant Funds

Grants are generally made by governments or organisations (such as corporations or foundations), with the intention of supporting activities that have a wider benefit to the community, or a group within the community. Grants will often have a particular theme or focus aligned to the priorities of the funding body.

There is a vast array of grants available from Federal and State Governments; however, they are generally quite specific. They also have different opportunities in terms of applying, most are offered in 'rounds' – meaning there are short windows during which applicants can make a funding request which require projects to be shovel ready.

Grants offer a useful way for organisations to access funds for projects, rather than using their own funds, allowing Council to deliver a better project than they could individually, or deliver a project they couldn't afford to without grant funds, or to use grant funds to deliver the project and use their own funds to undertake another project.

It is important to note that application for funds from a funding body is not a guarantee of success. It is possible that even a highly suitable project with an excellent application may miss out on funding. Grant funds are often oversubscribed and highly competitive.

Based on the amount of funds available to Council from IRA, Revenue Funds and maximum loan borrowings, it is anticipated that Council will require a minimum of \$6.87M in grant funding to implement the project. Should council succeed in accessing more than the minimum required grant funding, this can be used to offset the loan funds required.

Therefore it is recommended that Council target future Federal and State Government funding rounds to fund various components of the redevelopment project.

Council may also need to consider a contingency plan in the event that some of the required grant funding is not secured, for example, a scaled-back or staged approach to the redevelopment might be adopted, or a further loan could be taken out; however, this would require Council to reduce services in other areas.

Summary of Funding

Based on the magnitude of funds required, being approximately \$25M, it is suggested that a combination of all of the above mentioned funding streams be utilised as shown in the table below.

FUNDING SUMMARY	
INTERNALLY RESTRICTED ASSETS	
Swimming Pool Upgrades IRA	4,000,000.00
Building Refurbishment / Upgrade IRA	1,755,000.00
REVENUE FUNDS	
2020/2021 Strategic Capital Infrastructure Fund	360,000.00
2021/2022 Strategic Capital Infrastructure Fund	515,000.00
LOAN FUNDS	
Council 20 Year Loan @ 2.5%	10,000,000.00
Loan supported Sapphire Wind Farm Community Fund	1,500,000.00
GRANT FUNDS	
Minimum grant funds required	6,870,000.00
TOTAL	25,000,000.00

RISK ASSESSMENT:

Nil

POLICY IMPLICATIONS:

Nil

CHIEF FINANCIAL OFFICERS COMMENT:

Once community consultation has been completed and Council resolves to proceed with the redevelopment project, Council's Long Term Financial Plan will be updated to include the funding strategies as outlined above.

LEGAL IMPLICATIONS:

Office of Local Government must be advised of any new loan borrowings once resolved by Council.

ATTACHMENTS:

Nil

10 INFORMATION REPORTS**10.1 STAFF MOVEMENTS: - 01 JANUARY 2021 TO 31 MARCH 2021****File Number:** S22.25.1 / 21/15900**Author:** Melissa Daskey, Human Resources Officer**SUMMARY:**

For the information of the Council.

To inform Council of all terminations, appointments and internal transfers for the above three (3) month period.

COMMENTARY:**TERMINATIONS**

<u>Date:</u>	<u>Name:</u>	<u>Position:</u>	<u>Reason:</u>
15 January 2021	Scott NORMAN	Director Corporate and Economic Services	Resigned
22 January 2021	Douglas NEWTON	Bitumen Patching Ganger/ Driver	Resigned
29 January 2021	Alexander RAINGER	Risk Coordinator	Resigned
11 March 2021	Julie GRIMA	Corporate Support Officer - HR	Resigned
12 March 2021	William (Joe) BELL	Team Leader Wastewater Services	Resigned

APPOINTMENTS

<u>Date:</u>	<u>Name:</u>	<u>Position:</u>	<u>Reason:</u>
13 January 2021	Ronald (Geoff) CORNELIUS	Temporary Part Time Waste Transfer Station Operator	New position based at Bonshaw Waste Transfer Station
08 February 2021	Jeffrey SCRIVEN	Water Services Assistant	Transfer of Blake Krauss
08 February 2021	Peter STEELE	Fitter - Maintenance	Retirement of Stephen Quinnell
22 February 2021	Jack FOLEY	Temporary School Based Part Time Trainee Parks Assistant	New position
15 March 2021	Cahil ROBERTSON	General Duties Officer	Resignation of Dylan Hogg

17 March 2021	Kane MORLEY	Temporary School Based Part Time Apprentice Plant Repairer	New position
24 March 2021	Zak SUNDERLAND	Assistant Building Certifier	Restructure of Development Services and Environmental Health Branches
24 March 2021	Jaden HAMPSTEAD	Apprentice Plant Repairer	Resignation of Beau Coles
21 April 2021	Ryan DICK	Risk Coordinator	Resignation of Alexander Rainger
26 April 2021	Andrew BEARDSLEY	General Assistant	Replacing Justin Taylor

INTERNAL TRANSFERS

<u>Date:</u>	<u>Name:</u>	<u>Position:</u>	<u>Reason:</u>
15 March 2021	Douglas CROSS	Bitumen Patching Ganger/ Driver	Transfer of David Stanfield
15 March 2021	David STANFIELD	Bitumen Patching Ganger/ Driver	Resignation of Douglas Newton

ATTACHMENTS:

Nil

10.2 SUMMARY OF DEVELOPMENT APPLICATIONS, CONSTRUCTION CERTIFICATES AND COMPLYING DEVELOPMENT CERTIFICATES DURING APRIL 2021

File Number: S18.10.2/14 / 21/16611

Author: Alexandra Kennedy, Administration Officer

SUMMARY:

This report is intended to keep Council updated on the Development Applications, Construction Certificates and Complying Development Certificates determined during the month of April 2021.

DEVELOPMENT APPROVALS, REFUSALS AND VARIATIONS DURING APRIL 2021

Development Approvals

<u>Development Application Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Development</u>	<u>\$ Amount</u>
DA-36/2021	Mr Gavin Raymond Paton	76 Greaves Street, INVERELL 2360	New Shed	10,000
DA-37/2021	Mr Ricke Stafford James Kent	111 Fernhill Road, INVERELL 2360	New Shed	10,500
DA-38/2021	Mr Wayne David Simpson	117A Moore Street, INVERELL 2360	New Dwelling	340,000
DA-39/2021	Tbn Construct Pty Ltd	25 Albury Street, ASHFORD 2361	Re-Pitch Roof to Gable Style with New Trusses	35,000
DA-40/2021	Ms Kerry-Anne Murphy	20 Zircon Street, INVERELL 2360	Carport	11,500
DA-41/2021	Mr Graeme James Fraser	198 Morelma Road, MOUNT RUSSELL 2360	Alterations and Additions to Dwelling	156,000
DA-42/2021	Mr Gavin John Anderson & Mrs Tegan Lee Anderson	3 Wesley Street, INVERELL 2360	New Dwelling	293,398
DA-43/2021	Alifous Pty Limited	24 Church Street, GILGAI 2360	Dwelling	139,000
DA-45/2021	Rotary Club of Inverell	69 Rifle Range Road, INVERELL 2360	Shed	20,000
DA-46/2021	Mr Ross John O'Connell	25 Urabatta Street, INVERELL 2360	Demolish old shed and construct new	16,500

DA-47/2021	Ms Eliesha Nicole Walker	39 Clive Street, INVERELL 2360	New Shed & Patio	13,000
Monthly estimated value of Approvals: April 2021			11	1,044,898

Development Amendments

Nil

Development Refusals

Nil

Variation to Development Standards Approved

As part of the monitoring and reporting requirements established by the NSW Department of Planning, a report of all variations approved under delegation in accordance with Clause 4.6 of *the Inverell Local Environmental Plan 2012* must be provided to a full council meeting.

The following details the variations to development standards approved during April 2021.

INFORMATION:

Nil

CONSTRUCTION CERTIFICATES APPROVED AND AMENDED DURING APRIL 2021**Construction Certificates approved by Council**

<u>Construction Certificate Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Construction</u>	<u>\$ Amount</u>
CC-128/2020	Mr Clinton James Connery	42 Sapphire Street, INVERELL 2360	New Dwelling, Shed and Pool	480,000
CC-16/2021	Mr Benjamin David Lehman & Mrs Debra Ann Lehman	183 Copeton Dam Road, INVERELL 2360	Alterations and additions to dwelling	50,000
CC-21/2021	Mr Graeme Christopher Tonkin	14 Vintage Close, INVERELL 2360	New shed	19,800
CC-23/2021	Mr David Henry Grady	563 Dintonvale Road, OAKWOOD 2360	Additions to Existing Dwelling	200,000
CC-30/2021	Vinecombe Construction Pty Ltd	45 Mulligan Street, INVERELL 2360	Alterations and Additions to Dwelling	119,500
CC-36/2021	Mr Gavin Raymond Paton	76 Greaves Street, INVERELL 2360	New Shed	10,000
CC-38/2021	Mr Ricke Stafford James Kent	111 Fernhill Road, INVERELL 236	New Shed	10,500

CC-40/2021	Ms Kerry-Anne Murphy	20 Zircon Street, INVERELL 2360	Carport	11,500
CC-46/2021	Mr Ross John O'Connell	25 Urabatta Street, INVERELL 2360	Demolish old shed and construct new	16,500
Monthly estimated value of Approvals: April 2021			9	917,800

Amended Construction Certificates approved by Council

Nil

Construction Certificates approved by Private Certifier

<u>Construction Certificate Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Construction</u>	<u>\$ Amount</u>
CC-43/2021	Ruralplan Consultants	58 Bimbadeen Drive, INVERELL 2360	Dwelling and Shed	Staged CC Amount reported under CC-125/2020
CC-44/2021	Mr Murray Ross McIlwain	4303 Bundarra Road, INVERELL 2360	New Dwelling	583,620
Monthly estimated value of Approvals: April 2021			2	583,620

Amended Construction Certificates approved by Private Certifier

Nil

COMPLYING DEVELOPMENT CERTIFICATES APPROVED AND AMENDED DURING APRIL 2021**Complying Development Certificates Approved by Council**

<u>Complying Development Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Construction</u>	<u>\$ Amount</u>
CD-14/2021	Abode Building Design	3545 Bundarra Road, GILGAI 2360	Alterations and Additions	200,000
CD-15/2021	Mrs Tegan Jade Lane	25 Short Street, INVERELL 2360	In-ground pool	19,000
CD-16/2021	Mr Heath William Cox	14 Stainfield Drive, INVERELL 2360	New Shed	10,000

CD-18/2021	MB & CM Jorgensen Pty Ltd	285 Fernhill Road, INVERELL 2360	In-ground pool	39,000
Monthly estimated value of Approvals: April 2021			4	268,000

Amended Complying Development Certificates approved by Council

Nil

Complying Development Certificates approved by Private Certifier

<u>Complying Development Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Construction</u>	<u>\$ Amount</u>
CD-17/2021	Mr Lincoln John McKinlay	7 Parkland Close, INVERELL 2360	New Dwelling	315,768
Monthly estimated value of Approvals: April 2021			1	315,768

Amended Complying Development Certificates approved by Private Certifier

Nil

TOTAL BUILDING CONSTRUCTION FOR INVERELL SHIRE DURING APRIL 2021:

<u>Type of Consent</u>	<u>Number</u>	<u>\$ Amount</u>
Construction Certificates – Council Approved	9	917,800
Construction Certificates – Private Certifier	2	583,620
Complying Development – Council Approved	4	268,000
Complying Development – Private Certifier	1	315,768
Totals	16	2,085,188

Estimated Value of Approvals issued in the financial ytd in: **2020/2021** **(159)** **\$24,551,098**
2019/2020 **(109)** **\$18,084,303**

Attachments:

Nil

10.3 SEPTIC TANK APPROVALS FOR APRIL 2021

File Number: S29.19.1 / 21/16627

Author: Alexandra Kennedy, Administration Officer

SUMMARY:

The following details the Septic Tank approvals for April 2021.

INFORMATION:

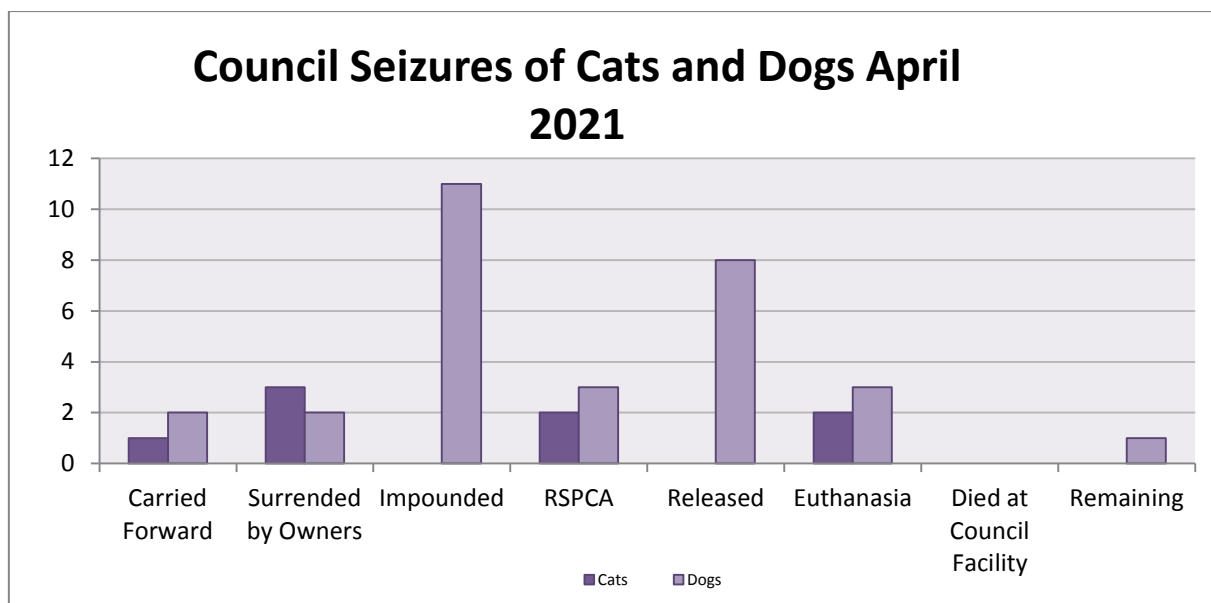
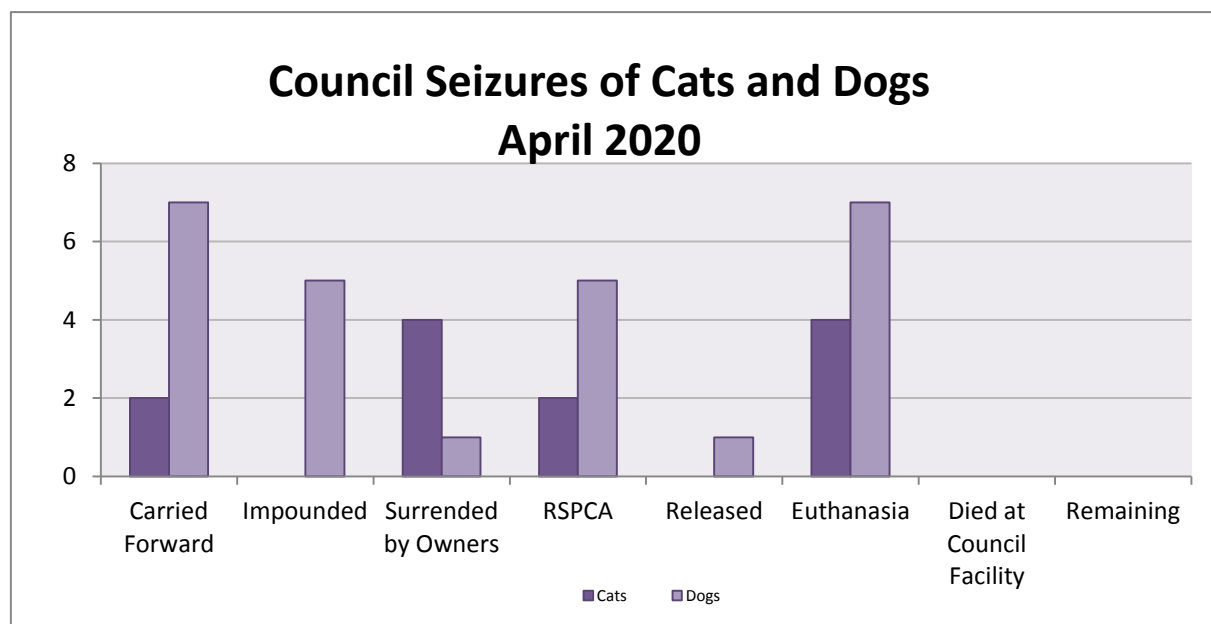
There were no Septic Tank approvals in the month of April.

ATTACHMENTS:

Nil

10.4 ORDINANCE ACTIVITIES REPORT FOR APRIL 2021**File Number:** S18.10.1 / 21/16628**Author:** Alexandra Kennedy, Administration Officer**SUMMARY:**

The following details the number of various Ordinance activities carried out during April 2021, in comparison to the same month in 2020.

INFORMATION:**COMPLIANCE****Inverell Shire Council Pound Monthly Report April 2021****Inverell Shire Council Pound Monthly Report April 2020****ATTACHMENTS:****Nil**

10.5 STRATEGIC TASKS - 'SIGN OFF' - MAY 2021**File Number:** S4.13.2 / 21/16687**Author:** Kristy Paton, Corporate Support Officer - Publishing**SUMMARY:**

A part of a successful governance program is a need for administration to indicate to the policy makers that the requirements of the legislation, under which the organisation operates, has been provided. As a result, this information report provides Councillors with a statement of assurance from the General Manager that in accordance with the *Local Government Act, 1993*, the tasks have been complied with.

COMMENTARY:

The May, 2021 tasks required to be undertaken are detailed below. Any of these tasks may be added to as Council becomes familiar with this new initiative.

Date	Compliance Requirement	Achieved/Not Achieved	Comments
4 May 2021	Local Infrastructure Renewals Scheme (LIRS) portal opens for the month	Achieved	
17 May 2021	Expected fourth instalment of 2020-2021 Financial Assistance Grants	Received	
31 May 2021	Last day for Responsible Accounting Officer to submit quarterly budget review statements to Council [LGReg cl 203(1)]	Achieved	
31 May 2021	Last day for requests to Valuer General for estimates of charges in the value of land for which supplementary valuations are required to be furnished [LGA s 513]	Achieved	Valuer General provide monthly supplementary valuations

I confirm that the performance criteria as set out in the criteria for scheduled tasks have been met for the month of May, 2021. I confirm the accuracy and completeness of the information provided above, in that to the best of my knowledge and understanding, all material information has been herein disclosed.

P J HENRY PSMGENERAL MANAGER**ATTACHMENTS:**

Nil

10.6 STATUS OF TOWN WATER SUPPLIES**File Number:** S32.15.19 / 21/16850**Author:** Michael Bryant, Manager Environmental Engineering**SUMMARY:**

The purpose of this report is to update Council on the status of all town water supplies with the extended drought impacting water resources in the region over the past four (4) years.

Surface water conditions have improved with well above average rainfall generating inflow at Copeton Dam and Pindari Dam. Bonshaw and Graman raw water supply bores are recovering and meeting demand.

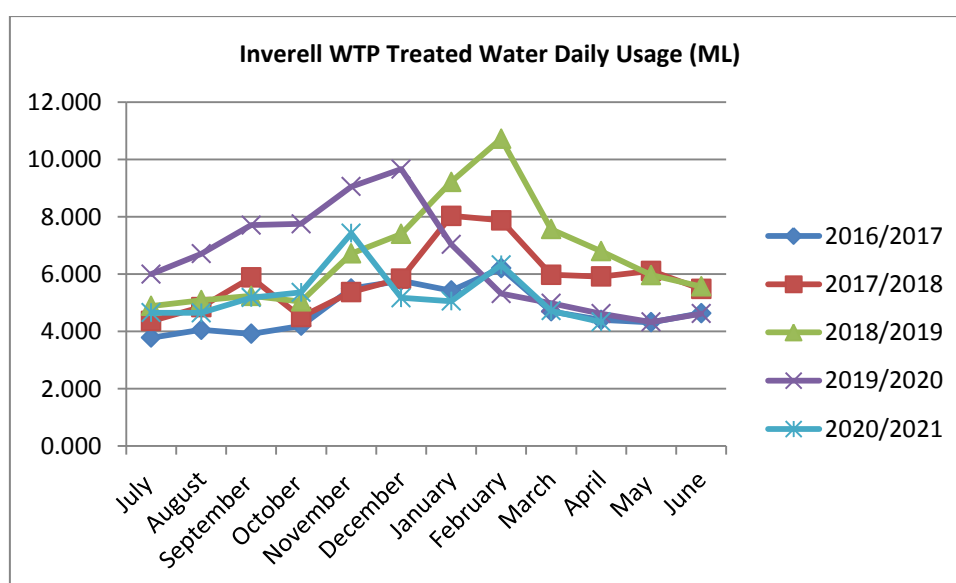
COMMENTARY:

At the November 2019 Ordinary Meeting of Council, it was confirmed that a Status Report on Council water supplies will be provided to monthly Council meetings whilst the drought continues.

Council operates three (3) treated (potable) town water supplies and two (2) raw water supplies. The current status of all water supplies is summarised in the table below. Monthly daily usage trends for the Copeton Scheme are also displayed in a graph.

Status of Water Supplies – 17 May 2021			
Name of Water Supply	Source of Water	Comments on Status of Supply	Remedial Action
Copeton Scheme Treated water supply. Supplies Inverell, Gilgai, Tingha, Mt Russell & Delungra.	Copeton Dam. Storage Capacity 1,364,000 ML. Storage level 41.5% and rising, 575,230 ML. Raw water pumped from dam outlet (no transmission losses).	Full allocation under WSP for 2021/2022 April 2021 average consumption 4.33ML/day. Demand decreasing with below average temperatures and above average autumn rainfall.	Continue monitoring.
Ashford Treated Water	Pindari Dam. Storage Capacity 312,000 ML. Storage level 49.5% and falling 154,392 ML. Raw water pumped from Severn River to Ashford WTP.	Full allocation under WSP for 2021/2022. April 2021 average consumption 0.3ML/day. Demand decreasing with below average temperatures and above average autumn rainfall.	Continue monitoring.
Yetman Treated Water.	Ground water – two (2) bores in alluvial aquifer on Macintyre River floodplain.	Full allocation under WSP for 2020/2021. April 2021 average consumption low at 0.05ML/day.	Continue monitoring ground water levels.
Bonshaw Raw Water – non	Ground water – One (1) bore in	Flow in the Dumaresq River at Bonshaw	Continue monitoring. Residents requested

potable. Restricted flow supply suitable for internal non potable domestic use only, mainly toilet flushing.	alluvial material on Dumaresq River floodplain.	increased with the recent flood event. Water table will increase going forward.	to limit water usage to 100L per person per day until bore is fully replenished.
Graman Raw Water – non potable. Restricted flow supply suitable for internal non potable domestic use only, mainly toilet flushing.	Ground water – one (1) bore adjacent Graman Creek.	Bore stressed, however will improve as ground water tends to increase with the above average rainfall.	Continue monitoring. Residents requested to limit water usage to 100L per person per day until bore is fully replenished.



Public Standpipes – Potable Water

Council has standpipes accessible to the public located at Inverell, Gilgai, Tingha, Delungra, Ashford and Yetman. The standpipes provide the opportunity for members of the community to access potable water. Demand remains low.

Conclusion

Above average rainfall has primed catchments and with a continuation of this trend dam levels will continue to increase. Copeton Dam and Pindari Dam water levels have increased to a level where Ashford and Copeton Town Water Supplies will receive a full allocation for the 2021/2022 water year. Graman and Bonshaw bores are on the improve.

The town water supplies will continue to be closely monitored.

RISK ASSESSMENT:

It is important that the town water supplies are closely monitored to ensure there is potable water available for the community.

The ISC community is very much dependent upon the judicious management of regional water resources by the NSW Government in ensuring that sufficient water reserves are retained in Copeton Dam and Pindari Dam for town water supplies during extended drought sequences.

POLICY IMPLICATIONS:

Council has a Drought Management Plan in place to manage town water supplies.

ATTACHMENTS:

Nil

10.7 LETTER OF APPRECIATION - INVERELL RSL SUB BRANCH**File Number:** S6.8.9 / 21/16955**Author:** Kristy Paton, Corporate Support Officer - Publishing**SUMMARY:**

Council is in receipt of a letter from the Inverell RSL Sub Branch regarding ANZAC Day, 2021.

COMMENTARY:

Rick Ellis, the Honorary Secretary of the Returned and Services League of Australia NSW Branch Inverell Sub Branch has written to Council to express his gratitude for the assistance provided by Council staff for the 2021 ANZAC Day Ceremony. Council staff provided assistance in a number of ways including the set up and take down of the marquees and chairs.

'The assistance, knowledge and expertise from the Inverell Shire Staff was exemplary'. Again, it was another great day for the town and without your assistance this would not be possible. Thank you again for a great job.

ATTACHMENTS:**Nil**

10.8 COUNCILLOR INFORMATION SESSIONS - NSW ELECTORAL COMMISSION

File Number: S13.7.4/04 / 21/17006

Author: Kristy Paton, Corporate Support Officer - Publishing

SUMMARY:

Council is in receipt of information from the NSW Electoral Commission regarding Councillor Information Sessions. Council is requested to note this information.

COMMENTARY:

Mr Steve Robb from the NSW Electoral Commission has written to Council with information regarding Councillor Information Sessions. The Information Sessions are designed to help prospective candidates in local communities understand the roles and expectations of being a councillor.

Information sessions that are planned to cover the legislated responsibilities of candidates and councillors around the election itself, such as nominating and the rules around campaigning should be done so with caution and states the following:

The nomination process, the electoral laws that candidates must comply with and the ongoing obligations of councillors to make disclosures about electoral funding are administered by our office. Non-compliance with or mistakes about these responsibilities may mean political participants miss out on running in an election and/or find themselves facing significant enforcement action, such as fines.

Candidates requiring information on the processes, their obligations in relation to nomination and other laws should contact the NSW Electoral Commission on the Candidate Helpdesk 1300 022 011 or via email candidates@elections.nsw.gov.au, further information can be found on the NSW Electoral Commission website: www.elections.nsw.gov.au

Mr Robb has also advised the Electoral Commission are planning on running a number of candidate webinars. These webinars will be recorded and loaded onto their website alongside other election related material.

ATTACHMENTS:

Nil

11 GOVERNANCE REPORTS**11.1 LOCAL GOVERNMENT REMUNERATION TRIBUNAL DETERMINATION****File Number:** S13.6.4/14 / 21/17344**Author:** Paul Pay, Director Corporate and Economic Services**SUMMARY:**

The Local Government Remuneration Tribunal (the Tribunal) has determined an increase of 2% to mayoral and councillor fees for the 2021/22 financial year, effective from 1 July, 2021.

RECOMMENDATION:

That Council fix the annual fee to be paid to Councillors at the maximum allowed for the Rural Council Category as determined by the Local Government Remuneration Tribunal; that being an annual fee paid to Councillors of \$12,400 with the Mayor receiving an additional annual fee of \$27,060 for the financial year commencing 1 July, 2021.

COMMENTARY:

Sections 248 and 249 of the *Local Government Act 1993* require councils to fix and pay an annual fee based on the Tribunal's determination. Council cannot fix a fee higher than the maximum amount determined by the Tribunal, if a council does not fix a fee, the council must pay the minimum fee determined by the Tribunal.

The Tribunal's report and determination has been attached to this report for your reference.

Inverell is categorised as a Rural Council, which entitles Councillors to a maximum annual fee of \$12,400, with the Mayor provided an additional \$27,060. This calculation would entitle each of the Councillors of Inverell Shire Council an annual fee of \$12,400, with the Mayor receiving a total combined Councillor Fee and Mayoral Fee of \$39,460.

Pursuant to s.241 of the *Local Government Act 1993*, the annual fees to be paid in each of the categories to Councillors, Mayors, Members and Chairpersons of County Councils effective on and from 1 July, 2021 are determined as follows:

Category		Councillor/Member Annual Fee (\$) effective 1 July 2021		Mayor/Chairperson Additional Fee* (\$) effective 1 July 2021	
		Minimum	Maximum	Minimum	Maximum
General Purpose Councils - Metropolitan	Principal CBD	28,190	41,340	172,480	226,960
	Major CBD	18,800	34,820	39,940	112,520
	Metropolitan Large	18,800	31,020	39,940	90,370
	Metropolitan Medium	14,100	26,310	29,950	69,900
	Metropolitan Small	9,370	20,690	19,970	45,110
General Purpose Councils - Non-Metropolitan	Major Regional City	18,800	32,680	39,940	101,800
	Major Strategic Area	18,800	32,680	39,940	101,800
	Regional Strategic Area	18,800	31,020	39,940	90,370
	Regional Centre	14,100	24,810	29,330	61,280
	Regional Rural	9,370	20,690	19,970	45,140
	Rural	9,370	12,400	9,980	27,060
County Councils	Water	1,860	10,340	4,000	16,990
	Other	1,860	6,180	4,000	11,280

It should be noted that Inverell Shire Council's category rating is the lowest rating for General Purpose Councils, with a further 10 categories being entitled to more significant amounts than awarded to Inverell Shire Councillors.

RISK ASSESSMENT:

Nil

POLICY IMPLICATIONS:

The 2021/2022 Schedule of Allowances & Expenses Policy to reflect resolved position of Council.

CHIEF FINANCIAL OFFICERS COMMENT:

Provisions have been made in 2021/2022 Draft Operational Plan for this increase.

LEGAL IMPLICATIONS:

Nil

ATTACHMENTS:

1. Local Government Remuneration Tribunal - Annual Report and Determination 2021 [↓](#)



Local Government Remuneration Tribunal

Annual Report and
Determination

*Annual report and determination under sections
239 and 241 of the Local Government Act 1993*

**23 April
2021**

[NSW Remuneration Tribunals website](#)

Local Government Remuneration Tribunal

Contents

Executive Summary	2
Section 1 Introduction	3
Section 2 2020 Determination	3
Section 3 2021 Review	4
2021 Process	4
Categorisation	4
Conclusion	6
Section 4 2021 Determinations	7
Determination No. 1 - Allocation of councils into each of the categories as per section 239 of the LG Act effective from 1 July 2021	7
Table 1: General Purpose Councils - Metropolitan	7
Table 2: General Purpose Councils - Non-Metropolitan	8
Table 3: County Councils	9
Determination No. 2 - Fees for Councillors and Mayors as per section 241 of the LG Act effective from 1 July 2021	10
Table 4: Fees for General Purpose and County Councils	10
Appendices	11
Appendix 1 Criteria that apply to categories	11

Local Government Remuneration Tribunal

Executive Summary

The *Local Government Act 1993* (the LG Act) requires the Local Government Remuneration Tribunal (the Tribunal) to report to the Minister for Local Government by 1 May each year on its determination of categories of councils and the maximum and minimum amounts of fees to be paid to mayors, councillors, and chairpersons and members of county councils.

Categories

The Tribunal found the allocation of councils into the current categories appropriate. Criteria for each category is published in Appendix 1. These categories have not changed further to the extensive review undertaken as part of the 2020 review.

Fees

The Tribunal determined a 2 per cent increase in the minimum and maximum fees applicable to each category.

Local Government Remuneration Tribunal

Section 1 Introduction

1. Section 239 of the LG Act provides that the Tribunal determine the categories of councils and mayoral offices and to place each council and mayoral office into one of those categories.
2. Section 241 of the LG Act provides that the Tribunal determine the maximum and minimum amount of fees to be paid to mayors and councillors of councils, as well as chairpersons and members of county councils for each of the categories determined under section 239.
3. Section 242A (1) of the LG Act, requires the Tribunal to give effect to the same policies on increases in remuneration as those of the Industrial Relations Commission.
4. However, the Tribunal can determine that a council be placed in another existing or a new category with a higher range of fees without breaching the Government's wage policy as per section 242A (3) of the LG Act.
5. The Tribunal's determinations take effect from 1 July in each year.

Section 2 2020 Determination

6. Section 239 of the LG Act requires the Tribunal to determine the categories of councils and mayoral offices at least once every 3 years.
7. The Tribunal undertook an extensive review of the categories and allocation of councils into each of those categories as part of the 2020 review.
8. Like the review undertaken in 2017, the Tribunal examined a range of statistical and demographic data and considered the submissions of councils, Local Government NSW (LGNSW) and Regional Cities NSW.
9. The Tribunal determined to retain a categorisation model which differentiates councils primarily based on their geographic location and the other factors including population, the sphere of the council's economic influence and the degree of regional servicing.
10. The categories of general purpose councils were determined as follows:

Metropolitan	Non-Metropolitan
<ul style="list-style-type: none"> • Principal CBD • Major CBD • Metropolitan Large • Metropolitan Medium • Metropolitan Small 	<ul style="list-style-type: none"> • Major Regional City • Major Strategic Area • Regional Strategic Area • Regional Centre • Regional Rural • Rural

11. Given the impact of the bushfires and the COVID-19 pandemic on the state and federal economies and wellbeing of communities, the Tribunal determined no increase in the minimum and maximum fees applicable to each existing category.
12. The Determination was made on 10 June 2020 in accordance with the Local Government (General) Amendment (COVID-19) Regulation 2020 which extended the

Local Government Remuneration Tribunal

time for making of the determination to no later than 1 July 2020.

13. On 10 August 2020 the Tribunal received a direction from the Minister for Local Government, the Hon Shelley Hancock MP, to review the categorisation of Bayside Council. The Tribunal found that Bayside met the criteria to be classified as Metropolitan Large – having both a resident and non-resident working population (minimum 50,000) exceeding 200,000.
14. The Tribunal's 2020 determination was amended by the special determination on 17 August 2020 for Bayside Council be re-categorised as Metropolitan Large for remuneration purposes with effect from 1 July 2020.

Section 3 2021 Review

2021 Process

15. The Tribunal wrote to all mayors or general managers and LGNSW in February 2021 to advise of the commencement of the 2021 review and invite submissions. This correspondence advised that the Tribunal completed an extensive review of categories in 2020 and as this is only required every three years, consideration would be next be given in 2023. Submissions received requesting to be moved into a different category as part of the 2021 review would only be considered were there was a strong, evidence-based case.
16. Eighteen submissions were received – seventeen from individual councils and a submission from LGNSW. It was not possible from some submissions to ascertain if they had been council endorsed. The Tribunal also met with the President and Chief Executive of LGNSW.
17. The Tribunal discussed the submissions at length with the assessors.
18. The Tribunal acknowledged difficulties imposed by COVID19 and, on some councils the bushfires and floods.
19. Submissions from councils in regional and remote locations that raised the unique challenges experienced by mayors and councillors which included difficulties with connectivity and the travel required in sometimes very difficult circumstances were also acknowledged.
20. A summary of the matters raised in the received submissions and the Tribunal's consideration of those matters is outlined below.

Categorisation

21. Nine council submissions requested recategorisation. Four of these requests sought the creation new categories.
22. The Tribunal found that the current categories and allocation of councils to these categories remained appropriate. The Tribunal's finding had regard to the 2020 review, the current category model and criteria and the evidence put forward in the received submissions.
23. A summary of the individual council submissions that sought recategorisation is below.

Metropolitan Large Councils

24. Blacktown City Council requested the creation of a new category of Metropolitan Large – Growth Area.
25. Penrith City Council requested the creation of a new category Metropolitan Large –

Local Government Remuneration Tribunal

Growth Centre.

26. Liverpool City Council requested recategorisation to Major CBD.

27. The Tribunal noted that an extensive review of the current category model was completed in 2020 and would be next considered in 2023. The Tribunal noted that the criteria required for recategorisation was not yet met and that current council allocations remained appropriate.

Metropolitan Small Councils

28. The City of Canada Bay sought recategorisation to Metropolitan Medium. The Tribunal noted that the criteria required for recategorisation was not yet met.

Major Regional City Councils

29. The City of Newcastle requested review and creation of a new category of "Gateway City" with comparable characteristics to the Major CBD category and a similar fee structure. The Tribunal noted that an extensive review of the current category model was completed in 2020 and would be next considered in 2023.

Regional Centre

30. Tweed Shire Council requested recategorisation to Regional Strategic Area. The Tribunal noted that the criteria required for recategorisation was not yet met.

Rural Councils

31. Federation Council requested recategorisation into a new category of Regional.

32. Narromine Shire Council sought recategorisation but did not specify a category for consideration.

33. Yass Valley Council sought recategorisation to Regional Rural.

34. The Tribunal noted that an extensive review of the current category model was completed in 2020 and would be next considered in 2023. The Tribunal noted that the criteria required for recategorisation was not yet met and that current council allocations remained appropriate.

Fees

35. The Tribunal determined a 2.0 per centage increase in the minimum and maximum fees applicable to each category. A summary of the matters the Tribunal considered when making this determination is outlined below.

36. Submissions that addressed fees sought an increase of 2.5 per cent or greater. These submissions raised similar issues to warrant an increase which included the significant workload, responsibilities, capabilities, duties and expanding nature of mayor and councillor roles. Some submissions also suggested that an increase in remuneration may assist in improving the diversity of potential candidates.

37. The 2021-22 rate peg for NSW Councils was set at 2.0 per cent by the Independent Pricing and Regulatory Tribunal (IPART). The rate peg is the maximum percentage amount by which a council may increase its general income for the year.

38. Employees under the *Local Government (State) Award 2020* will receive a 2.0 per cent increase in rates of pay from the first full pay period to commence on or after 1 July 2021.

39. Section 242A of the LG Act provides that when determining the fees payable in each of the categories, the Tribunal is required to give effect to the same policies on increases in remuneration as the Industrial Relations Commission is required to give effect to under section 146C of the *Industrial Relations Act 1996* (IR Act), when making or

Local Government Remuneration Tribunal

varying awards or orders relating to the conditions of employment of public sector employees.

40. The current government policy on wages pursuant to section 146C(1)(a) of the IR Act is articulated in *the Industrial Relations (Public Sector Conditions of Employment) Regulation 2014* (IR Regulation 2014). The IR Regulation provides that public sector wages cannot increase by more than 2.5 per cent. As such, the Tribunal has discretion to determine an increase of up to 2.5 per cent.
41. On 31 March 2021, Premiers Memorandum M2021-09 issued the *NSW Public Sector Wages Policy 2021* reflecting the Government's decision to provide annual wage increases of up to 1.5 per cent. The IR Regulation has not been amended to reflect this position.

Conclusion

42. The Tribunal's determinations have been made with the assistance of Assessors Ms Kylie Yates and Mr Tim Hurst.
43. It is the expectation of the Tribunal that in the future all submissions have council endorsement.
44. Determination 1 outlines the allocation of councils into each of the categories as per section 239 of the LG Act.
45. Determination 2 outlines the maximum and minimum fees paid to councillors and mayors and members and chairpersons of county councils as per section 241 of the LG Act.



Viv May PSM

Local Government Remuneration Tribunal

Dated: 23 April 2021

Local Government Remuneration Tribunal

Section 4 2021 Determinations

Determination No. 1 - Allocation of councils into each of the categories as per section 239 of the LG Act effective from 1 July 2021

Table 1: General Purpose Councils - Metropolitan

Principal CBD (1)	Major CBD (1)
Sydney	Parramatta
Metropolitan Large (12)	Metropolitan Medium (8)
Bayside	Campbelltown
Blacktown	Camden
Canterbury-Bankstown	Georges River
Cumberland	Hornsby
Fairfield	Ku-ring-gai
Inner West	North Sydney
Liverpool	Randwick
Northern Beaches	Willoughby
Penrith	
Ryde	
Sutherland	
The Hills	
Metropolitan Small (8)	
Burwood	
Canada Bay	
Hunters Hill	
Lane Cove	
Mosman	
Strathfield	
Waverley	
Woollahra	

Local Government Remuneration Tribunal

Table 2: General Purpose Councils - Non-Metropolitan

Major Regional City (2)	Major Strategic Area (1)	Regional Strategic Area (1)
Newcastle	Central Coast	Lake Macquarie
Wollongong		

Regional Centre (24)		Regional Rural (13)
Albury	Mid-Coast	Bega
Armidale	Orange	Broken Hill
Ballina	Port Macquarie-Hastings	Byron
Bathurst	Port Stephens	Eurobodalla
Blue Mountains	Queanbeyan-Palerang	Goulburn Mulwaree
Cessnock	Shellharbour	Griffith
Clarence Valley	Shoalhaven	Kempsey
Coffs Harbour	Tamworth	Kiama
Dubbo	Tweed	Lithgow
Hawkesbury	Wagga Wagga	Mid-Western
Lismore	Wingecarribee	Richmond Valley Council
Maitland	Wollondilly	Singleton
		Snowy Monaro


Rural (57)			
Balranald	Cootamundra-Gundagai	Junee	Oberon
Bellingen	Cowra	Kyogle	Parkes
Berrigan	Dungog	Lachlan	Snowy Valleys
Bland	Edward River	Leeton	Temora
Blayney	Federation	Liverpool Plains	Tenterfield
Bogan	Forbes	Lockhart	Upper Hunter
Bourke	Gilgandra	Moree Plains	Upper Lachlan
Brewarrina	Glen Innes Severn	Murray River	Uralla
Cabonne	Greater Hume	Murrumbidgee	Walcha
Carrathool	Gunnedah	Muswellbrook	Walgett
Central Darling	Gwydir	Nambucca	Warren
Cobar	Hay	Narrabri	Warrumbungle
Coolamon	Hilltops	Narrandera	Weddin
Coonamble	Inverell	Narromine	Wentworth

Local Government Remuneration Tribunal

Rural (57)	
	Yass

Table 3: County Councils

Water (4)	Other (6)
Central Tablelands	Castlereagh-Macquarie
Goldenfields Water	Central Murray
Riverina Water	Hawkesbury River
Rous	New England Tablelands
	Upper Hunter
	Upper Macquarie



Viv May PSM

Local Government Remuneration Tribunal

Dated: 23 April 2021

Local Government Remuneration Tribunal


Determination No. 2 - Fees for Councillors and Mayors as per section 241 of the LG Act effective from 1 July 2021

The annual fees to be paid in each of the categories to Councillors, Mayors, Members and Chairpersons of County Councils effective on and from 1 July 2021 as per section 241 of the *Local Government Act 1993* are determined as follows:

Table 4: Fees for General Purpose and County Councils

Category		Councillor/Member Annual Fee (\$) effective 1 July 2021		Mayor/Chairperson Additional Fee* (\$) effective 1 July 2021	
		Minimum	Maximum	Minimum	Maximum
General Purpose Councils - Metropolitan	Principal CBD	28,190	41,340	172,480	226,960
	Major CBD	18,800	34,820	39,940	112,520
	Metropolitan Large	18,800	31,020	39,940	90,370
	Metropolitan Medium	14,100	26,310	29,950	69,900
	Metropolitan Small	9,370	20,690	19,970	45,110
General Purpose Councils - Non-Metropolitan	Major Regional City	18,800	32,680	39,940	101,800
	Major Strategic Area	18,800	32,680	39,940	101,800
	Regional Strategic Area	18,800	31,020	39,940	90,370
	Regional Centre	14,100	24,810	29,330	61,280
	Regional Rural	9,370	20,690	19,970	45,140
	Rural	9,370	12,400	9,980	27,060
County Councils	Water	1,860	10,340	4,000	16,990
	Other	1,860	6,180	4,000	11,280

*This fee must be paid in addition to the fee paid to the Mayor/Chairperson as a Councillor/Member (s.249(2)).



Viv May PSM

Local Government Remuneration Tribunal

Dated: 23 April 2021

Local Government Remuneration Tribunal

Appendices

Appendix 1 Criteria that apply to categories

Principal CBD

The Council of the City of Sydney (the City of Sydney) is the principal central business district (CBD) in the Sydney Metropolitan area. The City of Sydney is home to Sydney's primary commercial office district with the largest concentration of businesses and retailers in Sydney. The City of Sydney's sphere of economic influence is the greatest of any local government area in Australia.

The CBD is also host to some of the city's most significant transport infrastructure including Central Station, Circular Quay and International Overseas Passenger Terminal. Sydney is recognised globally with its iconic harbour setting and the City of Sydney is host to the city's historical, cultural and ceremonial precincts. The City of Sydney attracts significant visitor numbers and is home to 60 per cent of metropolitan Sydney's hotels.

The role of Lord Mayor of the City of Sydney has significant prominence reflecting the CBD's importance as home to the country's major business centres and public facilities of state and national importance. The Lord Mayor's responsibilities in developing and maintaining relationships with stakeholders, including other councils, state and federal governments, community and business groups, and the media are considered greater than other mayoral roles in NSW.

Major CBD

The Council of the City of Parramatta (City of Parramatta) is the economic capital of Greater Western Sydney and the geographic and demographic centre of Greater Sydney. Parramatta is the second largest economy in NSW (after Sydney CBD) and the sixth largest in Australia.

As a secondary CBD to metropolitan Sydney the Parramatta local government area is a major provider of business and government services with a significant number of organisations relocating their head offices to Parramatta. Public administration and safety have been a growth sector for Parramatta as the State Government has promoted a policy of moving government agencies westward to support economic development beyond the Sydney CBD.

The City of Parramatta provides a broad range of regional services across the Sydney Metropolitan area with a significant transport hub and hospital and educational facilities. The City of Parramatta is home to the Westmead Health and Medical Research precinct which represents the largest concentration of hospital and health services in Australia, servicing Western Sydney and providing other specialised services for the rest of NSW.

The City of Parramatta is also home to a significant number of cultural and sporting facilities (including Sydney Olympic Park) which draw significant domestic and international visitors to the region.

Local Government Remuneration Tribunal

Metropolitan Large

Councils categorised as Metropolitan Large will typically have a minimum residential population of 200,000.

Councils may also be categorised as Metropolitan Large if their residential population combined with their non-resident working population exceeds 200,000. To satisfy this criteria the non-resident working population must exceed 50,000.

Other features may include:

- total operating revenue exceeding \$200M per annum
- the provision of significant regional services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- significant industrial, commercial and residential centres and development corridors
- high population growth.

Councils categorised as Metropolitan Large will have a sphere of economic influence and provide regional services considered to be greater than those of other metropolitan councils.

Metropolitan Medium

Councils categorised as Metropolitan Medium will typically have a minimum residential population of 100,000.

Councils may also be categorised as Metropolitan Medium if their residential population combined with their non-resident working population exceeds 100,000. To satisfy this criteria the non-resident working population must exceed 50,000

Other features may include:

- total operating revenue exceeding \$100M per annum
- services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- industrial, commercial and residential centres and development corridors
- high population growth.

The sphere of economic influence, the scale of council operations and the extent of regional servicing would be below that of Metropolitan Large councils.

Local Government Remuneration Tribunal

Metropolitan Small

Councils categorised as Metropolitan Small will typically have a residential population less than 100,000.

Other features which distinguish them from other metropolitan councils include:

- total operating revenue less than \$150M per annum.

While these councils may include some of the facilities and characteristics of both Metropolitan Large and Metropolitan Medium councils the overall sphere of economic influence, the scale of council operations and the extent of regional servicing would be below that of Metropolitan Medium councils.

Major Regional City

Newcastle City Council and Wollongong City Councils are categorised as Major Regional City. These councils:

- are metropolitan in nature with major residential, commercial and industrial areas
- typically host government departments, major tertiary education and health facilities and incorporate high density commercial and residential development
- provide a full range of higher order services and activities along with arts, culture, recreation, sporting and entertainment facilities to service the wider community and broader region
- have significant transport and freight infrastructure servicing international markets, the capital city and regional areas
- have significant natural and man-made assets to support diverse economic activity, trade and future investment
- typically contain ventures which have a broader State and national focus which impact upon the operations of the council.

Major Strategic Area

Councils categorised as Major Strategic Area will have a minimum population of 300,000.

Other features may include:

- health services, tertiary education services and major regional airports which service the surrounding and wider regional community
- a full range of high-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- total operating revenue exceeding \$250M per annum
- significant visitor numbers to established tourism ventures and major events that attract state and national attention
- a proximity to Sydney which generates economic opportunities.

Currently, only Central Coast Council meets the criteria to be categorised as a Major Strategic Area. Its population, predicted population growth, and scale of the Council's operations warrant that it be differentiated from other non-metropolitan councils. Central Coast Council is also a

Local Government Remuneration Tribunal

significant contributor to the regional economy associated with proximity to and connections with Sydney and the Hunter Region.

Regional Strategic Area

Councils categorised as Regional Strategic Area are differentiated from councils in the Regional Centre category on the basis of their significant population and will typically have a residential population above 200,000.

Other features may include:

- health services, tertiary education services and major regional airports which service the surrounding and wider regional community
- a full range of high-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- total operating revenue exceeding \$250M per annum
- significant visitor numbers to established tourism ventures and major events that attract state and national attention
- a proximity to Sydney which generates economic opportunities.

Currently, only Lake Macquarie Council meets the criteria to be categorised as a Regional Strategic Area. Its population and overall scale of council operations will be greater than Regional Centre councils.

Regional Centre

Councils categorised as Regional Centre will typically have a minimum residential population of 40,000.

Other features may include:

- a large city or town providing a significant proportion of the region's housing and employment
- health services, tertiary education services and major regional airports which service the surrounding and wider regional community
- a full range of high-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- total operating revenue exceeding \$100M per annum
- the highest rates of population growth in regional NSW
- significant visitor numbers to established tourism ventures and major events that attract state and national attention
- a proximity to Sydney which generates economic opportunities.

Councils in the category of Regional Centre are often considered the geographic centre of the region providing services to their immediate and wider catchment communities.

Local Government Remuneration Tribunal

Regional Rural

Councils categorised as Regional Rural will typically have a minimum residential population of 20,000.

Other features may include:

- a large urban population existing alongside a traditional farming sector, and are surrounded by smaller towns and villages
- health services, tertiary education services and regional airports which service a regional community
- a broad range of industries including agricultural, educational, health, professional, government and retail services
- large visitor numbers to established tourism ventures and events.

Councils in the category of Regional Rural provide a degree of regional servicing below that of a Regional Centre.

Rural

Councils categorised as Rural will typically have a residential population less than 20,000.

Other features may include:

- one or two significant townships combined with a considerable dispersed population spread over a large area and a long distance from a major regional centre
- a limited range of services, facilities and employment opportunities compared to Regional Rural councils
- local economies based on agricultural/resource industries.

County Councils - Water

County councils that provide water and/or sewerage functions with a joint approach in planning and installing large water reticulation and sewerage systems.

County Councils - Other

County councils that administer, control and eradicate declared noxious weeds as a specified Local Control Authority under the *Biosecurity Act 2015*.

12 CONFIDENTIAL MATTERS (COMMITTEE-OF-THE-WHOLE)

Nil