



INVERELL  
SHIRE COUNCIL



*Fields of canola at Delungra photographed by Lawrence Furzey for Inverell Shire Council Tourism*

Business Paper  
Ordinary Meeting of Council  
Wednesday, 24 February 2021

**INVERELL SHIRE COUNCIL****NOTICE OF ORDINARY MEETING OF COUNCIL**

19 February, 2021

An Ordinary Meeting of Council will be held in the Committee Room, Administrative Centre, 144 Otho Street, Inverell on Wednesday, 24 February, 2021, commencing at **3.00 PM**.

Your attendance at this Ordinary Meeting of Council would be appreciated.

Please Note: Under the provisions of the Code of Meeting Practice the proceedings of this meeting (including presentations, deputations and debate) will be webcast. An audio recording of the meeting will be uploaded on the Council's website at a later time. Your attendance at this meeting is taken as consent to the possibility that your voice may be recorded and broadcast to the public.

**I would like to remind those present that an audio recording of the meeting will be uploaded on the Council's website at a later time and participants should be mindful not to make any defamatory or offensive statements.**

**BRETT MCINNES**

**ACTING GENERAL MANAGER**

**Agenda**

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## Recording of Council Meetings

Council meetings are recorded. By entering the Chambers during an open session of Council, you consent to your attendance and participation being recorded.

The recording will be archived. All care is taken to maintain your privacy; however as a visitor of the public gallery, your presence may be recorded.

## Ethical Decision Making and Conflicts of Interest

A guiding checklist for Councillors, officers and community committees

### Ethical decision making

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council's objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of interest?
- Do you stand to gain personally at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

### Conflict of interest

A conflict of interest is a clash between private interest and public duty. There are two types of conflict:

- **Pecuniary** – regulated by the *Local Government Act 1993* and Office of Local Government
- **Non-pecuniary** – regulated by Codes of Conduct and policy. ICAC, Ombudsman, Office of Local Government (advice only). If declaring a Non-Pecuniary Conflict of Interest, Councillors can choose to either disclose and vote, disclose and not vote or leave the Chamber.

### The test for conflict of interest

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of 'corruption' – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest.

### Identifying problems

**1st** Do I have private interests affected by a matter I am officially involved in?

**2nd** Is my official role one of influence or perceived influence over the matter?

**3rd** Do my private interests conflict with my official role?

### Local Government Act 1993 and Model Code of Conduct

For more detailed definitions refer to Sections 442, 448 and 459 or the *Local Government Act 1993* and Model Code of Conduct, Part 4 – conflicts of interest.

### Disclosure of pecuniary interests / non-pecuniary interests

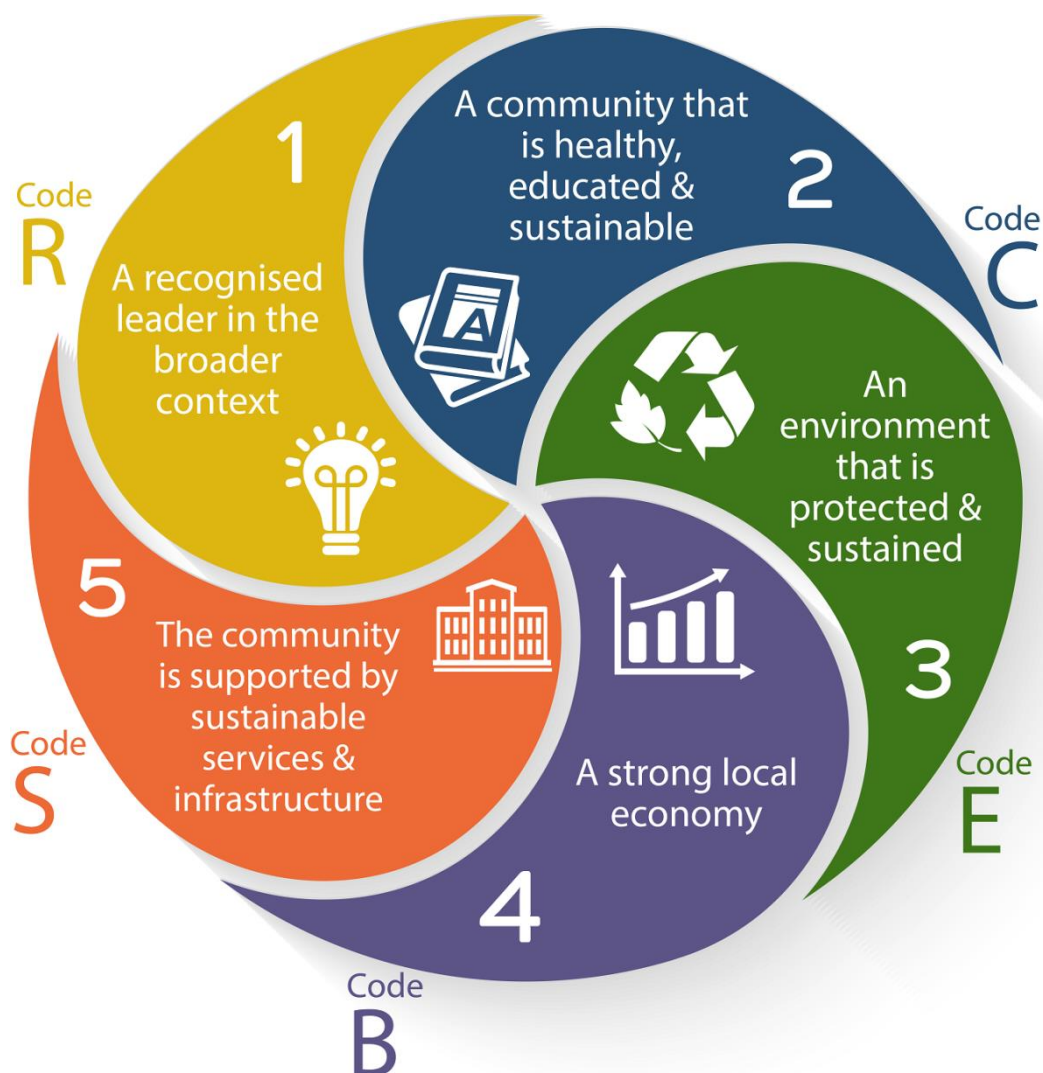
Under the provisions of Section 451(1) of the *Local Government Act 1993* (pecuniary interests) and Part 4 of the Model Code of Conduct prescribed by the Local Government (Discipline) Regulation (conflict of interests) it is necessary for you to disclose the nature of the interest when making a disclosure of a pecuniary interest or a non-pecuniary conflict of interest at a meeting.

**A Declaration form should be completed and handed to the General Manager** as soon as practicable once the interest is identified. Declarations are made at Item 3 of the Agenda: Declarations - Pecuniary, Non-Pecuniary and Political Donation Disclosures, and prior to each Item being discussed: The Declaration Form can be downloaded at [Declaration Form](#)

## Quick Reference Guide

Below is a legend that is common between the:

- Inverell Shire Council Strategic Plan;
- Inverell Shire Council Delivery Plan; and
- Inverell Shire Council Operational Plan.





## MEETING CALENDAR

October 2020 – September 2021

### Ordinary Meetings:

Time: 3.00 pm

Venue: Council Chambers

OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT
Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed
28	25	16	No Meeting	24	24	28	26	<sup>^</sup> 23	28	25	22

### Major Committee Meetings:

Civil and Environmental Services - 9.00 am

Economic and Community Sustainability - 10.30 am

Venue: Committee Room

OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT
Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed
14	11	No Meeting	No Meeting	10	10	14	12	9	14	11	8

Members of the public are invited to observe meetings of the Council.

Should you wish to address Council, please contact the Office of the General Manager on 6728 8206.

<sup>^</sup> Meeting at which the Management Plan for 2021/2022 is adopted.



# INTERNAL CALENDAR

## MARCH 2021

SUN	MON	TUE	WED	THU	FRI	SAT
	1.00pm North West Weight of Loads Meeting  Reports for Committee Meetings due 4.30pm 1.	2.	3.	4.	5.	6.
Sapphire City Markets 7.	8.	9.	9.00am Civil & Environmental Meeting  10.30am Economic and Community Sustainability Meeting 10.	11.	Opening of Inverell RLX Upgrade 12.	13.
14.	Reports for Ordinary Meeting due 4.30pm 15.	16.	7.30am Public Art Sunset Committee Meeting 17.	18.	19.	20.
Sapphire City Markets 21.	12.00pm Sapphire Wind Farm Committee Meeting 22.	23.	10.00am Citizenship Ceremony  3.00pm Ordinary Council Meeting 24.	25.	26.	27.
28.	29.	30.	31.			

 Council office closed

**1 APOLOGIES**

**2 CONFIRMATION OF MINUTES**

**RECOMMENDATION:**

*That the Minutes of the Ordinary Meeting of Council held on 16 December, 2020, as circulated to members, be confirmed as a true and correct record of that meeting.*

**MINUTES OF INVERELL SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS, ADMINISTRATIVE CENTRE, 144 OTHO STREET,  
INVERELL  
ON WEDNESDAY, 16 DECEMBER 2020 AT 3.00PM**

**PRESENT:** Cr Paul Harmon (Mayor), Cr Anthony Michael (Deputy Mayor), Cr Di Baker, Cr Stewart Berryman, Cr Kate Dight, Cr Paul King OAM, Cr Neil McCosker (via Zoom), Cr Mal Peters (via Zoom) and Cr Jacki Watts.

**IN ATTENDANCE:** Paul Henry (General Manager), Brett McInnes (Director Civil and Environmental Services), Scott Norman (Director Corporate and Economic Services) and Paul Pay (Manager Financial Services).

**1 APOLOGIES**

Nil

**2 CONFIRMATION OF MINUTES**

**RESOLUTION 2020/142**

Moved: Cr Jacki Watts

Seconded: Cr Stewart Berryman

*That the Minutes of the Ordinary Meeting of Council held on 25 November, 2020, as circulated to members, be confirmed as a true and correct record of that meeting.*

**CARRIED**

**3 DISCLOSURE OF INTERESTS / PECUNIARY AND NON-PECUNIARY INTERESTS**

Cr Harmon declared a pecuniary interest in Item 10.4 'Summary of Development Applications, Construction Certificates and Complying Development Certificates during November 2020' as he made a Development Application during that period.

**4 PUBLIC FORUM**

Nil

**5 NOTICES OF BUSINESS**

Nil

**6 QUESTIONS WITH NOTICE**

Nil

**7 ADVOCACY REPORTS**

Nil

**8 COMMITTEE REPORTS**

Nil

**9 DESTINATION REPORTS****9.1 REQUEST FOR REDUCTION IN WATER ACCOUNT - 42-44 CAMPBELL STREET, INVERELL S32.10.1/12****RESOLUTION 2020/143**

Moved: Cr Anthony Michael

Seconded: Cr Di Baker

*That the matter be referred to Closed Council for consideration as the matters and information are:*

- a personnel matters concerning particular individuals (other than councillors).*

*On balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.*

**CARRIED****9.2 REQUEST FOR REDUCTION IN WATER ACCOUNT - 73-75 OTHO STREET, INVERELL S32.10.1/14****RESOLUTION 2020/144**

Moved: Cr Anthony Michael

Seconded: Cr Di Baker

*That the matter be referred to Closed Council for consideration as the matters and information are:*

- a personnel matters concerning particular individuals (other than councillors).*

*On balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.*

**CARRIED****9.3 SALE OF LAND FOR UNPAID RATES - 2021 S12.8.9/05****RESOLUTION 2020/145**

Moved: Cr Anthony Michael

Seconded: Cr Di Baker

*That the matter be referred to Closed Council for consideration as the matters and information are:*

- b discussion in relation to the personal hardship of a resident or ratepayer.*

*On balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and all reports and correspondence relevant to the subject business be withheld*

*from access to the media and public as required by section 11(2) of the Local Government Act, 1993.*

**CARRIED**

#### **9.4 EXPIRING LICENCE AGREEMENT - ASHFORD MEDICAL CENTRE S5.10.144**

##### **RESOLUTION 2020/146**

Moved: Cr Jacki Watts

Seconded: Cr Kate Dight

*That:*

- i) Council renew the agreement with Hunter New England Local Health District for the Ashford Medical Centre located at 13 Jubilee Street, Ashford;*
- ii) the licence agreement be for a three (3) year period with a three (3) year option;*
- iii) the rent amount for the next licence agreement period be set at \$170 per week subject to annual Consumer Price Index Sydney (All groups) adjustments; and*
- iv) the Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

**CARRIED**

#### **9.5 ASHFORD TOWN WATER SUPPLY PROCESS IMPROVEMENTS - DROUGHT EMERGENCY FUNDING S32.12.9**

##### **RESOLUTION 2020/147**

Moved: Cr Di Baker

Seconded: Cr Stewart Berryman

*That Council write to the Hon Melinda Pavey MP, Minister for Water, Property & Housing thanking the Minister for the funding assistance towards the emergency response and permanent process improvement works required to the Ashford Water Treatment Plant.*

**CARRIED**

#### **9.6 PAPERLESS DELIVERY OF RATES NOTICES S25.9.15**

##### **RESOLUTION 2020/148**

Moved: Cr Jacki Watts

Seconded: Cr Kate Dight

*That the first draw of the 'Go Paperless' promotion be conducted at the Council meeting, and the Mayor be authorised to draw the winner, in the presence of the Councillors.*

**CARRIED**

**SUSPENSION OF STANDING ORDERS****RESOLUTION 2020/149**

Moved: Cr Stewart Berryman

Seconded: Cr Anthony Michael

*At this juncture, the time being 3.10pm, standing orders were suspended to enable the Mayor to draw the winner 'Go Paperless Competition'.*

**CARRIED**

Cr Harmon drew the winner of the 1<sup>st</sup> draw of the "Go Paperless" competition. The iPad Pro was won by Mrs J.G. Jack assessment number 3356-3.

**RESUMPTION OF STANDING ORDERS****RESOLUTION 2020/150**

Moved: Cr Anthony Michael

Seconded: Cr Di Baker

*At this juncture, the time being 3.12pm, standing orders resumed and Council considered the balance of the agenda.*

**CARRIED**

**9.7 INTEREST RATE ON OVERDUE RATES AND CHARGES S25.9.3/13****RESOLUTION 2020/151**

Moved: Cr Neil McCosker

Seconded: Cr Mal Peters

*That Council set the interest rate to be charged on overdue rates and charges for the period 1 January 2021 to 30 June 2021 (inclusive) at 7% per annum.*

**CARRIED**

**MOTION****RESOLUTION 2020/152**

Moved: Cr Di Baker

Seconded: Cr Stewart Berryman

*That the supplementary agenda item 3.8 Request to Close a Council Road be received.*

**CARRIED**

**9.8 REQUEST TO CLOSE COUNCIL ROAD S28.22.1/13****RESOLUTION 2020/153**

Moved: Cr Jacki Watts

Seconded: Cr Paul King OAM

*That Council:*

- i) Pending further investigation, due process and consultation is prepared to consider supporting the closure of the Council Road known as Raingers Lane, Mount Russell with the intent to sell the land to the adjoining land holder;*
- ii) Commence actions to close Council Road known as Raingers Lane, Mount Russell under the Roads Act 1993; and*
- iii) Request a further report be prepared for Council's consideration detailing the outcomes and recommendations prior to any further action being taken.*

**CARRIED****10 INFORMATION REPORTS****RESOLUTION 2020/154**

Moved: Cr Stewart Berryman

Seconded: Cr Jacki Watts

*That the information reports be received and noted, with the exception of Item 10.4 'Summary of Development Applications, Construction Certificates and Complying Development Certificates during November 2020'.***CARRIED****10.1 STRATEGIC TASKS - 'SIGN OFF' - DECEMBER 2020 S4.13.2****10.2 2020 CITIZENSHIP CEREMONIES S2.6.1/13****10.3 UPDATE ON RECENT RETAIL SALES ACTIVITY IN INVERELL SHIRE AS AT 26/11/20 S8.3.1/13****10.5 ORDINANCE ACTIVITIES REPORT FOR NOVEMBER 2020 S18.10.1****10.6 SEPTIC TANK APPROVALS FOR NOVEMBER 2020 S29.19.1****10.7 STATUS OF TOWN WATER SUPPLIES S13.5.2/13**

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**10.8 POST COMPLETION PROJECT CONTROL GROUP MEETING MINUTES - 14 SEPTEMBER 2020 - TOMS DRIVE PAVEMENT REHABILITATION S28.7.18/79**

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**10.9 WORKS UPDATE S28.21.1/13**

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At 3:19pm, Cr Paul Harmon left the meeting having previously declared an interest in Item 10.4 'Summary of Development Applications, Construction Certificates and Complying Development Certificates during November 2020'.

Cr Michael assumed the Chair.

**10.4 SUMMARY OF DEVELOPMENT APPLICATIONS, CONSTRUCTION CERTIFICATES AND COMPLYING DEVELOPMENT CERTIFICATES DURING NOVEMBER 2020 S18.10.2/13****RESOLUTION 2020/155**

Moved: Cr Kate Dight

Seconded: Cr Paul King OAM

*That the information report be received and noted.*

**CARRIED**

At 3.21pm, Cr Harmon re-joined the meeting and resumed the Chair.

**11 GOVERNANCE REPORTS****11.1 GOVERNANCE - PERFORMANCE REPORTING ON ROAD MAINTENANCE COUNCIL CONTRACTS S1.2.3/14****RESOLUTION 2020/156**

Moved: Cr Anthony Michael

Seconded: Cr Kate Dight

*That the information be received and noted.*

**CARRIED****11.2 PRESENTATION OF COUNCIL'S 2019/2020 AUDITED FINANCIAL REPORTS****RESOLUTION 2020/157**

Moved: Cr Anthony Michael

Seconded: Cr Kate Dight

*That:*

- i) The information be received and noted; and*
- ii) The Audit Report for the 2019/2020 Financial Year be adopted.*

**CARRIED**

**11.3 GOVERNANCE - MONTHLY INVESTMENT REPORT S12.12.2****RESOLUTION 2020/158**

Moved: Cr Anthony Michael

Seconded: Cr Kate Dight

*That:*

- i) The report indicating Council's Fund Management position be received and noted; and*
- ii) The Certification of the Responsible Accounting Officer be noted.*

**CARRIED****12 CONFIDENTIAL MATTERS (COMMITTEE-OF-THE-WHOLE)**

At 3.24pm, the Chairperson noted that no members of the public or press were in attendance at the meeting therefore Council proceeded to consider the motion to close the meeting to the press and public.

**RESOLUTION 2020/159**

Moved: Cr Di Baker

Seconded: Cr Paul King OAM

*That Council proceeds into Closed Council to discuss the matters referred to it, for the reasons stated in the motions of referral.***CARRIED****RESOLUTION 2020/160**

Moved: Cr Stewart Berryman

Seconded: Cr Kate Dight

*That Council proceeds out of Closed Council into Open Council.***CARRIED**

Upon resuming Open Council at 3.36pm, the Chairperson verbally reported that the Council had met in Closed Council, with the Press and Public excluded, and had resolved to recommend to Council the following:

**12.1 REQUEST FOR REDUCTION IN WATER ACCOUNT - 42-44 CAMPBELL STREET, INVERELL S32.10.1/12****RECOMMENDATION:***That the report be received and Council issue an amended account of \$28.46 for the quarter 25/02/2020 to 19/05/2020 based on the average consumption of accounts prior to the leak and write off \$ 274.55.*

**12.2 REQUEST FOR REDUCTION IN WATER ACCOUNT - 73-75 OTHO STREET, INVERELL S32.10.1/12****RECOMMENDATION:**

*That the report be received and Council issue an amended account of \$22.28 / Quarter for the last 2 quarters based on the average consumption of accounts prior to the leak and write off \$1538.23.*

**12.3 SALE OF LAND FOR UNPAID RATES - 2021 S12.8.9/05****RECOMMENDATION:**

*That the report be received and noted and that:*

- a) Council, in accordance with the Local Government Act Section 713, sell lands as listed in the report on which rates have been overdue more than five (5) years;*
- b) The General Manager prepares the necessary Certificates under Section 713 of the Local Government Act;*
- c) The auction will be held at Inverell Shire Council Administrative Centre and the General Manager be authorised to set the auction date;*
- d) The General Manager be authorised to appoint a suitable agent to manage the sale of land process;*
- e) Council call for quotations from local Real Estate Agents / Auctioneers to conduct the auction and the General Manager be authorised to negotiate and appoint an auctioneer;*
- f) The General Manager be authorised to appoint a solicitor to act on Council's behalf;*
- g) The General Manager be authorised to apply for an eviction notice, to ensure the properties are sold with vacant possession;*
- h) Council authorise the General Manager to consider and approve or reject any request for payment of outstanding rates by instalments;*
- i) The General Manager be authorised to set the reserve price for each property;*
- j) The General Manager be authorised to bid on any/all of the properties listed, to the highest bid value that will be determined by Council, prior to the auction following a confidential report by the General Manager after negotiations with local Real Estate Agents; and*
- k) The General Manager and Mayor be authorised to sign and seal contracts of sale.*

## ADOPTION OF RECOMMENDATIONS

### RESOLUTION 2020/161

Moved: Cr Di Baker

Seconded: Cr Kate Dight

*That the recommendations of Closed Council be adopted.*

**CARRIED**

### SUSPENSION OF STANDING ORDERS

### RESOLUTION 2020/157

Moved: Cr Anthony Michael

Seconded: Cr Paul King OAM

At this juncture, the time being 3.30pm, standing orders be suspended and Jacob Sauer from Forsyths Chartered Accountants be invited to address Council.

### Presentation of Council's 2019/2020 Audited Financial Reports S12.11.2

Jacob Sauer from Forsyths Chartered Accountants representing the NSW Audit Office addressed Council on the conduct and outcomes of the Audit of the Financial Statements for the year ended 30 June 2020.

**CARRIED**

### RESUMPTION OF STANDING ORDERS

### RESOLUTION 2020/162

Moved: Cr Stewart Berryman

Seconded: Cr Anthony Michael

At this juncture, the time being 3.37pm, standing orders resumed and Council considered the balance of the agenda.

**CARRIED**

**The Meeting closed at 3.38pm**

**3 DISCLOSURE OF INTERESTS / PECUNIARY AND NON-PECUNIARY INTERESTS**

**4 PUBLIC FORUM**

**5 NOTICES OF BUSINESS**

Nil

**6 QUESTIONS WITH NOTICE**

Nil

**7 ADVOCACY REPORTS**

Nil

**8 COMMITTEE REPORTS****8.1 CIVIL AND ENVIRONMENTAL SERVICES COMMITTEE MINUTES - 10 FEBRUARY 2021**

**File Number:** S4.11.16/13 / 21/4677

**Author:** Kristy Paton, Corporate Support Officer - Publishing

**SUMMARY:**

Meeting held on Wednesday, 10 February, 2021.

For the consideration of Council.

**COMMENTARY:**

Refer to the attached minutes of the meeting.

**RECOMMENDATION:**

- i) *That the Minutes of the Civil and Environmental Services Committee held on Wednesday, 10 February, 2021, be received and noted; and*
- ii) *The following recommendations of the Civil and Environmental Services Committee be adopted by Council.*

**8.1.1 Information Reports****RECOMMENDATION:**

*That the information reports be received and noted.*

**8.1.2 Governance - Performance Reporting on Road Maintenance Council Contracts****RECOMMENDATION:**

*That the information be received and noted.*

**ATTACHMENTS:**

1. Minutes of Civil and Environmental Services Committee Meeting 10 February, 2021

**MINUTES OF INVERELL SHIRE COUNCIL  
CIVIL AND ENVIRONMENTAL SERVICES COMMITTEE MEETING  
HELD AT THE COMMITTEE ROOM, ADMINISTRATIVE CENTRE, 144 OTHO STREET,  
INVERELL  
ON WEDNESDAY, 10 FEBRUARY 2021 AT 9.00AM**

**PRESENT:** Cr Di Baker (Chairperson), Cr Paul Harmon (Mayor), Cr Stewart Berryman, Cr Neil McCosker via Zoom (late attendance) and Cr Anthony Michael (Deputy Mayor).

**IN ATTENDANCE:** Cr Jacki Watts, Cr Kate Dight, Cr Paul King OAM.

Paul Henry (General Manager), Brett McInnes (Director Civil & Environmental Services), Justin Pay (Manager Civil Engineering), Greg Doman (Manager Environmental Health) Paul Pay (Manager Financial Services) and Sharon Stafford (Executive Assistant).

**1 APOLOGIES**

Nil

**2 CONFIRMATION OF MINUTES**

**COMMITTEE RESOLUTION**

Moved: Cr Stewart Berryman

Seconded: Cr Paul Harmon

*That the Minutes of the Civil and Environmental Services Committee Meeting held on 11 November, 2020, as circulated to members, be confirmed as a true and correct record of that meeting.*

**CARRIED**

**3 DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS**

Nil

**4 PUBLIC FORUM**

Nil

**5 INFORMATION REPORTS**

**COMMITTEE RESOLUTION**

Moved: Cr Stewart Berryman

Seconded: Cr Paul Harmon

*That the information reports be received and noted.*

**CARRIED**

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**5.1 MYALL CREEK BRIDGE DAMAGE S28.10.MR134**

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At this juncture, the time being 9.03am, Cr McCosker arrived.

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**5.2 WORKS UPDATE S28.21.1/14**

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**5.3 REVIEW OF THE RURAL EXTENSION OF THE TINGHA DOMESTIC WASTE COLLECTION SERVICE S31.16.11/13**

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**5.4 UPDATE ON TEMPORARY TRAFFIC MANAGEMENT ARRANGEMENTS FOR DROUGHT RELIEF TRANSPORT S28.15.3/11**

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**6 GOVERNANCE REPORTS****6.1 GOVERNANCE - PERFORMANCE REPORTING ON ROAD MAINTENANCE COUNCIL CONTRACTS S1.2.3/14****COMMITTEE RESOLUTION**

Moved: Cr Paul Harmon

Seconded: Cr Stewart Berryman

*That the information be received and noted.*

**CARRIED**

**The Meeting closed at 9.25am.**

**8.2 ECONOMIC AND COMMUNITY SUSTAINABILITY COMMITTEE MINUTES - 10 FEBRUARY 2021**

**File Number:** S4.11.17/13 / 21/4825

**Author:** Kristy Paton, Corporate Support Officer - Publishing

**SUMMARY:**

Meeting held on Wednesday, 10 February, 2021.

For the consideration of Council.

**COMMENTARY:**

Refer to the attached minutes of the meeting.

**RECOMMENDATION:**

- i) *That the Minutes of the Economic and Community Sustainability Committee held on Wednesday, 10 February, 2021, be received and noted; and*
- ii) *The recommendations of the Economic and Community Sustainability Committee be adopted by Council.*

**8.2.1 Public Art Sunset Committee Meeting Minutes - 20 January 2021**

**RECOMMENDATION:**

- a) *That the minutes of the Public Art Sunset Committee Meeting held on Wednesday, 20 January, 2021 be received and noted; and*
- b) *The Public Art Committee be delegated authority to select the 'significant person' that will be the subject for the portrait.*

**8.2.2 Request to Lease Land - Lot 1 DP 124236 Wyndham Street, Inverell - Scott Cover**

**RECOMMENDATION:**

*That:*

- i) *Council enter into a Licence Agreement with Mr Scott Cover for Lot 1 DP 124236, Wyndham Street, Inverell for a five (5) year period with a further five (5) year option;*
- ii) *the Licence fee be \$600.00 per annum (GST Inclusive) with a 3% increase per annum; and*
- iii) *the Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

**8.2.3 Music in the CBD - Christmas Promotion****RECOMMENDATION:**

*That:*

- a) *Council allow the playing of music through the public address system in the CBD from 1 December each year; and*
- b) *the volume of the particular speaker in Otho Street be set to its lowest volume.*

**8.2.4 Request for Donation - Ashford Business Council****RECOMMENDATION:**

*That:*

- a) *Council make a donation of up to \$4,000 from the Ashford Village Vote to the Ashford Show Society to enable free entry the 2021 Ashford Show; and*
- b) *the General Manager hold discussions with the secretary of the Ashford Show Society regarding the conditions associated with the provision of the funds.*

**8.2.5 Information Reports****RECOMMENDATION:**

*That the information reports be received and noted.*

**8.2.6 Quarterly Budget and Operational Plan 2020/2021****RECOMMENDATION:**

*That:*

- i) *Council's Quarterly Operational Plan and Budget Review for 31 December, 2020 be adopted; and*
- ii) *The proposed variations to budget votes for the 2020/2021 Financial Year be adopted providing an estimated Cash Surplus at 30 June, 2021 from operations of \$3,946.*

**8.2.7 Governance - Monthly Investment Report****RECOMMENDATION:**

*That:*

- i) *the report indicating Council's Fund Management position be received and noted; and*
- ii) *the Certification of the Responsible Accounting Officer be noted.*

### 8.2.8 Request For Reduction In Water Account

**RECOMMENDATION:**

*That:*

- a) *the report be received; and*
- b) *Council issues an amended account of \$101.48 for the previous two quarters based on the average consumption of accounts prior to the leak and write off \$188.09.*

**ATTACHMENTS:**

1. **Minutes of Economic and Community Sustainability Committee Meeting 10 February, 2021**

**MINUTES OF INVERELL SHIRE COUNCIL  
ECONOMIC AND COMMUNITY SUSTAINABILITY COMMITTEE MEETING  
HELD AT THE COMMITTEE ROOM, ADMINISTRATIVE CENTRE, 144 OTHO STREET,  
INVERELL  
ON WEDNESDAY, 10 FEBRUARY 2021 AT 9.45AM**

**PRESENT:** Cr Jacki Watts (Chairperson), Cr Paul Harmon (Mayor), Cr Paul King OAM, Cr Kate Dight and Cr Anthony Michael (Deputy Mayor).

**IN ATTENDANCE:** Cr Stewart Berryman, Cr Neil McCosker and Cr Di Baker.

Paul Henry (General Manager), Brett McInnes (Director Civil & Environmental Services), Paul Pay (Manager Financial Services) and Sharon Stafford (Executive Assistant).

**1 APOLOGIES**

Nil

**2 CONFIRMATION OF MINUTES**

**COMMITTEE RESOLUTION**

Moved: Cr Paul King OAM

Seconded: Cr Anthony Michael

*That the Minutes of the Economic and Community Sustainability Committee Meeting held on 11 November, 2020, as circulated to members, be confirmed as a true and correct record of that meeting.*

**CARRIED**

**3 DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS**

Nil

**4 ADVOCACY REPORTS**

**4.1 PUBLIC ART SUNSET COMMITTEE MEETING MINUTES - 20 JANUARY 2021  
S26.5.10**

**COMMITTEE RESOLUTION**

Moved: Cr Anthony Michael

Seconded: Cr Kate Dight

- a) *That the minutes of the Public Art Sunset Committee Meeting held on Wednesday, 20 January, 2021 be received and noted.*
- b) *That the Public Art Committee be delegated authority to select the 'significant person' that will be the subject for the portrait following the community being invited to suggest persons that fit the broad criteria.*

**CARRIED**

**5 DESTINATION REPORTS****5.1 REQUEST TO LEASE LAND - LOT 1 DP 124236 WYNDHAM STREET, INVERELL - SCOTT COVER S5.10.33****COMMITTEE RESOLUTION**

Moved: Cr Paul King OAM

Seconded: Cr Kate Dight

*The Committee recommend to Council that:*

- i) Council enter into a Licence Agreement with Mr Scott Cover for Lot 1 DP 124236, Wyndham Street, Inverell for a five (5) year period with a further five (5) year option;*
- ii) the Licence fee be \$600.00 per annum (GST Inclusive) with a 3% increase per annum; and*
- iii) the Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

**CARRIED**

**5.2 MUSIC IN THE CBD - CHRISTMAS PROMOTION S30.17.7****MOTION**

Moved: Cr Anthony Michael

Seconded: Cr Kate Dight

That the Committee recommend to Council that Council allow the playing of music through the public address system in the CBD 2 weeks prior to Christmas each year.

**AMENDMENT**

Moved: Cr Paul Harmon

Seconded: Cr Paul King OAM

*That the Committee recommend to Council that:*

- a) Council allow the playing of music through the public address system in the CBD from 1 December each year (in line with the lighting of the Christmas tree); and*
- b) the volume of the particular speaker in Otho Street be set to its lowest volume.*

*The Motion on being put to the meeting was lost. The Amendment on being put to the meeting was carried. It then became the motion.*

*The motion on being put to the meeting was carried.*

**CARRIED**

**5.3 REQUEST FOR DONATION - ASHFORD BUSINESS COUNCIL S12.22.1/14****COMMITTEE RESOLUTION**

Moved: Cr Kate Dight

Seconded: Cr Paul Harmon

*That the Committee recommend to Council that:*

- a) *Council make a donation of up to \$4,000 from the Ashford Village Vote to the Ashford Show Society to enable free entry the 2021 Ashford Show; and*
- b) *the General Manager hold discussions with the secretary of the Ashford Show Society regarding the conditions associated with the provision of the funds.*

**CARRIED**

**5.4 REQUEST FOR REDUCTION IN WATER ACCOUNT S32.10.1/14****COMMITTEE RESOLUTION**

Moved: Cr Paul Harmon

Seconded: Cr Paul King OAM

*That the matter be referred to Closed Council for consideration as the matters and information are:*

- a *personnel matters concerning particular individuals (other than councillors).*

*On balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.*

**CARRIED**

**6 INFORMATION REPORTS****COMMITTEE RESOLUTION**

Moved: Cr Paul King OAM

Seconded: Cr Kate Dight

*That the information reports be received and noted.*

**CARRIED**

**6.1 NEW SMALL BUSINESS FINANCIAL COUNSELLOR IN INVERELL S3.16.18****6.2 SUMMER BREAK ACTIVITIES FOR YOUTH S15.8.109**

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**6.3 SUMMARY OF AUSTRALIA DAY EVENTS IN INVERELL LGA S26.3.4**

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**6.4 COMMUNITY SAFETY CAMERA PROGRAM 2020 AUDIT REVIEW S15.8.95**

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**7 GOVERNANCE REPORTS****7.1 QUARTERLY BUDGET AND OPERATIONAL PLAN 2020/2021 S12.5.1****COMMITTEE RESOLUTION**

Moved: Cr Kate Dight

Seconded: Cr Paul Harmon

*The Committee recommend to Council that:*

- i) Council's Quarterly Operational Plan and Budget Review for 31 December, 2020 be adopted; and*
- ii) The proposed variations to budget votes for the 2020/2021 Financial Year be adopted providing an estimated Cash Surplus at 30 June, 2021 from operations of \$3,946.*

**CARRIED**

**7.2 GOVERNANCE - MONTHLY INVESTMENT REPORT S12.12.2****COMMITTEE RESOLUTION**

Moved: Cr Kate Dight

Seconded: Cr Paul Harmon

*The Committee recommend to Council that:*

- i) the report indicating Council's Fund Management position be received and noted; and*
- ii) the Certification of the Responsible Accounting Officer be noted.*

**CARRIED**

**8 CONFIDENTIAL MATTERS (COMMITTEE-OF-THE-WHOLE)**

At 10.38am, the Chairperson noted that no members of the public or press were in attendance at the meeting therefore the Committee proceeded to consider the motion to close the meeting to the press and public.

**COMMITTEE RESOLUTION**

Moved: Cr Anthony Michael

Seconded: Cr Paul Harmon

*That the Committee proceeds into Closed Committee to discuss the matters referred to it, for the reasons stated in the motions of referral.*

**CARRIED**

**COMMITTEE RESOLUTION**

Moved: Cr Anthony Michael

Seconded: Cr Paul Harmon

*That the Committee proceeds out of Closed Committee into Open Committee.*

**CARRIED**

Upon resuming Open Committee at 10.35am, the Chairperson verbally reported that the Committee had met in Closed Committee, with the Press and Public excluded, and had resolved to recommend to Council the following:

**8.1 REQUEST FOR REDUCTION IN WATER ACCOUNT S32.10.1/14****RECOMMENDATION:**

*That the Committee recommends to Council that:*

- a) *the report be received; and*
- b) *Council issues an amended account of \$101.48 for the previous two quarters based on the average consumption of accounts prior to the leak and write off \$188.09.*

**ADOPTION OF RECOMMENDATIONS****COMMITTEE RESOLUTION**

Moved: Cr Anthony Michael

Seconded: Cr Kate Dight

*That the recommendations of Closed Committee be adopted.*

**CARRIED**

**The Meeting closed at 10.40am.**

## 9 DESTINATION REPORTS

### 9.1 CROWN LAND - DRAFT PLAN OF MANAGEMENT - PUBLIC HALLS

**File Number:** S5.19.4/01 / 21/4414

**Author:** Sally Williams, Corporate Support Officer - Governance

#### SUMMARY:

In accordance with the reformed *Crown Lands Management Act 2016* and *Local Government Act 1993* implementation on 1 July 2018, Council is required to compile plans of management for all parcels of Crown Land that have been transferred to Council for management. Council is being asked to review and recommend the attached Plan of Management for public halls to be provided to the NSW Department of Industry for comment.

#### RECOMMENDATION:

*That Council:*

1. *Review and approve the attached draft Plan of Management for Public Halls; and*
2. *Resolve to refer the draft Plan of Management for Public Halls to the NSW Department of Industry for review and advice.*

#### COMMENTARY:

In accordance with the reformed *Crown Lands Management Act 2016* and *Local Government Act 1993* implementation on 1 July 2018, Council is required to compile plans of management for all parcels of Crown Land that have been transferred to Council for management. Parcels of Crown Land with similar characteristics can be grouped and included in a 'generic' draft plan of management. This has been completed for the public halls that have been transferred to Council as Crown Land Manager, including Yetman Hall and adjoining site, Delungra Multi-Purpose Hall and the Ashford Memorial Hall. The draft Plan of Management for Public Halls is attached.

The attached flowchart provided by NSW Department of Industry displays the required steps in adopting a plan of management under the reformed legislation. Approach 1 will be followed.

Subsequent reports to Council for the adoption process of this draft Plan of Management will take place once advice is received from the NSW Department of Industry for Council to consider recommending placing the document on public exhibition; and after public exhibition to consider submissions, negotiations and adoption.

#### RISK ASSESSMENT:

Nil

#### POLICY IMPLICATIONS:

Nil

#### CHIEF FINANCIAL OFFICERS COMMENT:

Nil

#### LEGAL IMPLICATIONS:

Nil

#### ATTACHMENTS:

1. **Draft Plan of Management - Public Halls**
2. **Overview of the Plan of Management adoption process - NSW Department of Industry**



# DRAFT GENERIC PLAN OF MANAGEMENT



## FOR THE PUBLIC HALLS OF INVERELL SHIRE

(Includes community land categorised as  
'General Community Use', with gazetted  
purpose of 'Public Hall').

Ref: 21/1393

Inverell Shire Council

## Document Control

Title: Draft Generic Plan of Management

Document Number:

Date	Revision	Author	Reviewer	Approved Date
12.01.2021	Draft Version	S. Williams	F. Adams	02.02.2021

## Project Timeframe

Issue	Date	Description	Council Officer
1	January 2021	Draft Version	S. Williams
		Council Meeting	
		Public Notification	
		Public Hearing	
2		Final Version	
		Native Title Advice	
		Adoption by Council	

This draft generic Plan of Management was developed by Inverell Shire Council.  
For further information please contact Council's Corporate Support Directorate.

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## 1. Introduction

Inverell Shire is situated in the Northern Tablelands of New South Wales, nestled in the MacIntyre Valley, stretching north to the Queensland boarder. Inverell Shire has a growing population which now stands at 17,446 while the Inverell business district is a commercial hub which services an estimated 60,000 people.

Prior to European settlement, the first inhabitants of the Inverell district were members of the Kamilaroi (Gomerioi) and Anaiwan (Eneewin) nation. With many tribes making up each nation, traditional dialects spoken include Gamilaraay, Yuwalaraay and Yuwalayaay (Kamilaroi nation) and Nganyaywana (Anaiwan nation). Local placenames adopted from these dialects include Delungra, Bukkulla, Nullamanna, Wallangra and Goonoowigall.

Early European settlers in the 1850s originally founded Inverell as a small town to support agriculture, mainly grazing, discovery of tin then diamonds saw Inverell become the centre for mining tin, diamonds, lead and silver. The town and surrounding villages such as Elsmore and Tingha grew rapidly to support the mining industry and workers flocked to the district with the hope of striking it rich. By the 1950's, Inverell had become the largest producer of sapphires in the world and this led to Inverell becoming known as the Sapphire City.

In 1979, three councils amalgamated to form what is now the Inverell Shire Council. Soon after, Council completed a new pipeline from Copeton Dam on the Gwydir River to secure long-term water supply for the Inverell community and a new water reticulation system for the township which now supports residents in Delungra, Gilgai and Tingha.

In July 2019, a State Government determined boundary adjustment saw more than 900 residents in the Tingha, Howell, Stanborough and Georges Creek areas join Inverell Shire.

Today, Council's vision is to create an inclusive, vibrant community while offering opportunities for resourceful businesses and residents, as well as support services for both commerce and industry.

### 1.1 Background

On 14 November 2016, the NSW Parliament passed the *Crown Land Management Act 2016 (NSW)* effecting significant changes to the way councils manage Crown land. Under detailed governance provisions councils appointed to manage dedicated or reserved Crown land are to do so under a more transparent and streamlined approach.

On 1 July 2018 the *Crown Land Management Act 2016* came into force. As a result the majority of Crown land that is identified as local land has been transferred to Council as community land to be managed under the *Local Government Act 1993*.

This consolidation of management of Crown Land into a single incorporated manager, the 'Crown Land Manager' affords the treatment of reserved or dedicated Crown land as if it were public land, including requirements for the preparation of a draft Plan of Management.

The 2019 draft generic Plan of Management for the Inverell Shire Council is an outcome of Council's resolution to review management of community land under Council control in light of revised legislative provisions. The development of a draft generic Plan of Management for community land categorised as park, sportsground, and general community use enables a future framework to meet the vision and aspirations of desired community outcomes. Land within this draft generic Plan of Management is owned by the Crown and is managed by Inverell Shire Council as Crown Land Manager under the *Crown Land Management Act 2016*.

## 1.2 What is a Plan of Management?

A Plan of Management is a document that provides direction and continuity for the planning, resource management, maintenance, operation and programming of community land. The plan enables management to proceed in an efficient and sustainable manner, helps reconcile competing interests, identifies priorities for the allocation of available resources and facilitates public understanding and input.

Initial adoption of a draft generic Plan of Management and subsequent periodic revision of a generic Plan of Management also enables changing social, economic and ecological conditions to be taken into account as they arise. Where necessary, the plan can be amended to reflect these changes. This draft generic Plan of Management has been developed to meet the requirements of the *Crown Lands Management Act 2016* specifically and to inform the public.

## 1.3 Land that this Plan of Management Applies

This draft generic Plan of Management applies to reserved or dedicated Crown land that is managed by Council and classified as Community Land, general community use, with the gazetted purpose of 'Public Hall' under the *Local Government Act 1993*. Schedule A outlines the location and description of the land covered by this Plan of Management.

This draft generic Plan of Management does not apply when a site-specific Plan of Management has been (or is intended to be) adopted by Council. Any draft Plan of Management or Plan of Management adopted by Council is available for download by visiting Council's website or in hard copy by sending a written request to Council.

## 1.4 How can community land be used?

The primary legislation that impacts the designated use of community land includes the *Local Government Act 1993*, *Native Title Act 1993 (Commonwealth)*, and *Crown Land Management Act 2016*. These acts along with the implications that they impose on community land is outlined in this section.

It must also be noted that the permissibility of development proposed for community land must be in accordance with the Inverell Local Environmental Plan (2011). Plans of Management cannot supersede, replace, or stand in place of planning instruments such as Local Environmental Plans.

### Local Government Act 1993

Section 35 of the *Local Government Act 1993* provides that community land can only be used in accordance with –

- The Plan of Management applying to that area of community land;
- Any law permitting the use of the land for a specified purpose or otherwise regulating the use of the land; and
- The provisions of Division 2 of Chapter 6 of the Act.

Under section 36 of the *Local Government Act 1993* community land can be categorised into the following categories:

- Park
- Sportsground
- Natural Area Bushland
- Natural Area Wetland

- Natural Area Watercourse
- Natural Area Escarpment
- Natural Area Foreshore
- General Community Use
- Area of Cultural Significance

Each category of community land has designated core objectives specified by the Act. Section 46(2) of the Act requires that Council can only grant a lease, licence or another estate (other than in respect to public utilities) for a purpose that is consistent with the core objectives applying to each category of community land. Therefore, the category given to each type of land is imperative. Along with its own core objectives, each category of community land also has its own community values, management issues, permissible uses, and action plan.

This draft generic Plan of Management for the Inverell Shire Council applies to community land that is categorised as general community use with the gazetted purpose of 'Public Hall'.

Additionally, Council will compile further generic Plans of Management that will encompass parcels of Crown land that are comparable to each other in the sense of containing similar features and management requirements. Council will also compile site specific Plans of Management relating to areas of known natural, geological, geomorphological, scenic, or other feature that is considered by Council to warrant special management considerations.

## Crown Land Management Act 2016

In addition to the community land owned by Council throughout the Shire, Council manages 86 parcels of land under the provisions of the *Crown Land Management Act 2016*.

Crown land for which Council is appointed Crown Land Manager is managed in accordance with public land and the principles as set out in Division 3 of the *Crown Land Management Act 2016*. These principles specify:

- Native resources, including water, soil, flora, fauna and aesthetic qualities must be conserved wherever possible;
- Environmental protection principles must be adhered to in relation to the management and administration of Crown land;
- The management of the Crown land must encourage public use and enjoyment where appropriate;
- Crown land must be managed in a manner that is sustainable for all aspects of the land including resources; and
- Management of Crown land must be in accordance with the best interests of the State and remain consistent with the above principles.

## Native Title Act 1993 (Commonwealth)

- Native title is the legal recognition of the individual or communal rights and interests which Aboriginal people have in land and water, where Aboriginal people have continued to exercise their rights and interests in accordance with traditional law and custom since before the British asserted sovereignty over Australia. Native title rights and interests are formally recognised under the *Native Title Act 1993 (Commonwealth)*.

- Prior to any works commencing in relation to this PoM, the Native Title Manager must comply with the requirements of the *Native Title Act*. This includes determining if Native Title has been extinguished, working through the Future Acts regime and liaising with the relevant authority in relation to any existing agreements or Indigenous Land Use Agreements.

### 1.5 How can community land be categorised?

Each area of community land, including Crown reserves managed by Council, has been identified with a site number and each site has been categorised into one or a combination of the following:

- Natural area
- Sportsground
- Park
- Area of Cultural Significance
- General Community Use

Any land categorised '**natural area**' must also be further categorised into one or a combination of the following:

- Bushland
- Wetland
- Escarpment
- Watercourse
- Foreshore

Clauses 102 – 111 of Division 1 of Part 4 of the *Local Government (General) Regulation 2005* provide guidelines for each category. They are as follows:

#### **Parks:**

"Land should be categorised as park under Section 36(4) of the Act if the land is, or is proposed to be improved by landscaping, gardens or the provision of non-sporting equipment and facilities, for use mainly for passive or active recreational, social, educational and cultural pursuits that do not unduly intrude on the peaceful enjoyment of the land by others."

#### **Sportsground:**

"Land should be categorised as sportsground under Section 36(4) of the Act if the land is used or is proposed to be used primarily for active recreation involving organised sports or the playing of outdoor games."

#### **Natural Area:**

"Land should be categorised as natural area under Section 36(4) of the Act if the land, whether or not in an undisturbed state, possesses a significant geological feature, geomorphological feature, landform, representative system or other natural feature or attribute that would be sufficient to further categorise the land as bushland, wetland, escarpment, watercourse or foreshore under section 36(5) of the Act."

#### **Natural Area - Bushland:**

"(1) Land that is categorised as a natural area should be further categorised as bushland under section 36 (5) of the Act if the land contains primarily native vegetation and that vegetation:

- (a) is the natural vegetation or a remainder of the natural vegetation of the land; or
  - (b) although not the natural vegetation of the land, is still representative of the structure and/or floristics of the natural vegetation in the locality.
- (2) Such land includes:
- (a) bushland that is mostly undisturbed with a good mix of tree ages, and natural regeneration, where the understorey is comprised of native grasses and herbs or native shrubs, and that contains a range of habitats for native fauna (such as logs, shrubs, tree hollows and leaf litter);
  - (b) moderately disturbed bushland with some regeneration of trees and shrubs, where there may be a regrowth area with trees of even age, where native shrubs and grasses are present in the understorey even though there may be some weed invasion; or
  - (c) highly disturbed bushland where the native understorey has been removed, where there may be significant weed invasion and where dead and dying trees are present, where there is no natural regeneration of trees or shrubs, but where the land is still capable of being rehabilitated."

**Natural Area - Escarpment:**

"Land that is categorised as a natural area should be further categorised as an escarpment under section 36 (5) of the Act if:

- (a) the land includes such features as a long cliff-like ridge or rock; and
- (b) the land includes significant or unusual geological, geomorphological or scenic qualities."

**Natural Area - Watercourse:**

"Land that is categorised as a natural area should be further categorised as a watercourse under section 36 (5) of the Act if the land includes:

- (a) any stream of water, whether perennial or intermittent, flowing in a natural channel, or in a natural channel that has been artificially improved, or in an artificial channel that has changed the course of the stream of water, and any other stream of water into or from which the stream of water flows; and
- (b) associated riparian land or vegetation, including land that is protected land for the purposes of the *Water Management Act 2000*.

The boundary of the watercourse for the purpose of this generic Plan of Management includes the watercourse and associated riparian vegetation on the bank of the watercourse.

**Natural Area - Wetland:**

"Land that is categorised as a natural area should be further categorised as wetland under section 36 (5) of the Act if the land includes marshes, mangroves, backwaters, billabongs, swamps, sedge lands, wet meadows or wet heathlands that form a water body that is inundated cyclically, intermittently or permanently with fresh, brackish or salt water, whether slow moving or stationary."

**Natural Area - Foreshore:**

"Land that is categorised as a natural area should be further categorised as foreshore under section 36 (5) of the Act if the land is situated on the water's edge and forms a transition zone between the aquatic and terrestrial environment."

**General Community Use:**

"Land should be categorised as general community use under Section 36(4) of the Act if the land:

- a) may be made available for use for any purpose for which community land may be used, whether by the public at large or by specific sections of the public; and
- b) is not required to be categorised as a natural area under Section 36A, 36B or 36C of the Act and does not satisfy the guidelines for categorisation as a park, sportsground, and an area of cultural significance or natural area."

**Area of Cultural Significance:**

Where a site that might otherwise be categorised as park, general community use, sportsground or natural area, is affected by an item that Council, by resolution, has identified as being a site to be of Aboriginal, historical or cultural significance, that site must be covered by a site specific Plan of Management and is not covered by this generic Plan of Management.

## 2. Core Objectives of Community Land – Public Halls

The core objective for the parcels included within this draft generic Plan of Management is for the preservation, enhancement, development and maintenance of the public halls and surrounding community land to ensure the facility continues to be utilised effectively by the community both at present and into the future.

### 2.1 General Community Use Category

Section 36(l) of the *Local Government Act 1993* specifies that the core objectives for land categorised as "general community use" are as follows:

- To promote, encourage, and provide for the use of the land, and to provide facilities on the land, to meet the current and future needs of the local community and of the wider public:
  - a) in relation to public recreation and physical, cultural, social and intellectual welfare or development of individual members of the public; and
  - b) in relation to purposes for which a lease, licence or other estate may be granted in respect of the land (other than the provision of public utilities and works associated with or ancillary to public utilities).

### 3. Community Values Relating to Community Land

#### 3.1 General Community Use (GCU) Values and Objectives

GCU Value	GCU Objective
Scenic	To provide community and/or recreational facilities which have minimal impact on the visual amenity of the area.
Environmental	To provide a community facility which is ecologically sustainable and has minimal adverse impact on surrounding natural area.
Social	To develop community facilities which provide space for the community to pursue recreational, leisure, cultural, community and social interests.
Community Services	To develop community facilities which provide space for activities which address the social and welfare needs of the local community.

#### 4. What are Management Issues for Community Land?

Management issues are matters that arise periodically and generally impact on the areas of community land. The identified management issues are used to define management strategies in the resulting action plans. The identification of potential management issues assists Council in establishing action plans to carry out mitigation strategies in order to ensure that community land is used, maintained and managed in a sustainable way. The following action plan gives details of the strategies and actions recommended to be adopted and carried out under the Plan of Management for public halls.

Funding for the various items in the action plan may be available from income obtained through hall hire fees, Council's General Fund, Section 94 Contributions that are specifically collected for community land sites, the Public Reserve Management Fund or specialised funding from either Commonwealth or State Government.

## 4.1 Management Issues for Land Classified as General Community Use – Public Halls

### 4.1.1 Safety and Risk Assessment

Objective	Performance Target	Means of Achieving Objective & Performance Target	Manner of Assessment
<p>Minimise opportunities for risk of injury in community land.</p> <p>Ensure the safety of the public whilst visiting public halls and public hall sites.</p>	<p>Ensure Council and user groups are adequately protected from risk and public liability.</p> <p>Encourage community involvement in the recognition and remediation of public risk.</p> <p>Prevent unsafe use of facilities.</p> <p>Ensure all facilities are constructed, installed and maintained to the relevant Australian Standards.</p> <p>Ensure the public is not threatened by fire or flood.</p> <p>Discourage anti-social behaviours and encourage community involvement in reporting such behaviour.</p> <p>Manage community land to reduce bushfire risk to life and property.</p> <p>Develop permanent asset protection zones.</p> <p>Identify high priority public halls and public hall sites for fire management.</p>	<p>Ensure all registered users are adequately protected by liability insurance. If the users intend to carry out high risk activities a full risk assessment prior to use may be required to assist in identifying problem areas and potential risk mitigation strategies.</p> <p>Undertake periodic risk assessments at all public halls and public hall sites located on general community use Crown land.</p> <p>Ensure regulatory signage is current and appropriately located.</p> <p>Review any existing facilities in accordance with Council's Engineering Guidelines.</p> <p>Respond promptly and appropriately to claims of dangerous behaviour and/or damage to infrastructure/equipment.</p>	<p>Number of public liability claims on community land classified as General Community Use – Public Halls.</p> <p>Consistency with Engineering Guidelines.</p> <p>Undertake flood studies and bushfire assessments.</p> <p>Undertake periodic fire safety inspections using qualified inspectors.</p>

## 4.1.2 Maintenance

Objective	Performance Target	Means of Achieving Objective & Performance Target	Manner of Assessment
Ensure areas are safe and fit for purpose.	<p>Ensure community land is maintained to standard.</p> <p>Reduce visual barriers that hide vandalism activities.</p> <p>Reduce the amount of litter and dumping incidents.</p> <p>Repair and/or replace out-dated facilities to an acceptable standard.</p> <p>Ensure that all lease and licence agreements are current.</p> <p>Ensure all volunteer management committees operate in accordance with their agreement.</p>	<p>Prioritise maintenance tasks that pose a risk to safety and functionality of community land.</p> <p>Adequately provide for maintenance works in annual budget.</p> <p>Incorporate community land classified as General Community Use – public halls and public hall sites to Council's reporting system for immediate response to damage or vandalism.</p> <p>Ensure any development on the site is assessed using the "Safer by Design" guidelines issued by the Department of Planning.</p> <p>Install lighting where appropriate.</p> <p>Clear dumped rubbish promptly, track down offenders and install signage to discourage dumping.</p> <p>Conduct a review of all facilities on public hall sites and source funding to upgrade facilities where necessary.</p> <p>Periodically review lease, licence and management committee agreements.</p> <p>Negotiate lease and licence agreements as they expire.</p> <p>Provide ongoing assistance, support and information to volunteer management committees.</p>	<p>Monitor annual maintenance budgets.</p> <p>Community feedback.</p> <p>Report dumping incidents to Council Compliance Officers.</p> <p>Outcomes of lease, licence and management committee reviews.</p>

## 4.1.3 Access and Connectivity

Objective	Performance Target	Means of Achieving Objective & Target	Manner of Assessment
<p>Minimise adverse impacts of public access onto community land.</p> <p>Ensure all community land classified as General Community Use – public halls and public hall sites provides appropriate access for all users.</p>	<p>Prevent unauthorised access to community land.</p> <p>Ensure that each facility is accessible and in accordance with relevant standards.</p> <p>Ensure pedestrian access and connectivity with the surrounding areas.</p> <p>Design and construct walking tracks ensuring minimal erosion and soil loss.</p> <p>Identify suitable locations for development of access for people with disabilities.</p>	<p>Close any non-essential pedestrian and vehicle access.</p> <p>Provide adequate parking where appropriate and consider car parking in all site specific master plans.</p> <p>Review car parking and pedestrian accessibility provisions at all community land classified as General Community – public halls and public hall sites in accordance with Council's Development Control Plan, Engineering Guidelines, Community Strategic Plan, Inclusion (Disability) Action Plan and Inverell Public Open Space Strategy.</p> <p>Stop unauthorised use of community land classified as General Community Use for access to private lands.</p> <p>Maintain existing roads and walking tracks to ensure safety and prevent erosion.</p> <p>Inspect tracks and footpaths and maintain when necessary.</p> <p>Plan and develop pathways to ensure minimal erosion and soil loss.</p>	<p>Consistency with Council's Development Control Plan, Engineering Guidelines, Community Strategic Plan, Inclusion (Disability) Action Plan and Inverell Public Open Space Strategy.</p> <p>Community feedback.</p> <p>Council Officer Inspections.</p>

## 4.1.4 Environment

Objective	Performance Target	Means of Achieving Objective and Performance Target	Manner of Assessment
<p>To manage community land classified as General Community Use – public halls and public hall sites so as to maintain the ecological values.</p> <p>Maintain ecological processes when managing community and classified as General Community Use – public halls and public hall sites.</p> <p>Retain the distribution, abundance and diversity of native species and existing communities.</p> <p>Manage and eradicate pests, plants and noxious weeds.</p>	<p>Ensure habitat values are not compromised and improve values where appropriate.</p> <p>Avoid compromising biodiversity values as perceived by the public about threats posed by native fauna and flora.</p> <p>Identify areas where domestic animals are to be excluded.</p> <p>Manage impacts to aboriginal heritage when developing and maintaining community land.</p>	<p>Identify sensitive community land classified as General Community Use – public halls and public hall sites.</p> <p>Implement necessary environmental management practices and development constraints.</p> <p>Undertake a revegetation program where required.</p> <p>Develop an ongoing maintenance program of rare and threatened species.</p> <p>Map and document the location of rare and threatened species.</p> <p>Erect signs notifying the community of sensitive areas and exclusion of domestic animals.</p> <p>Control weeds using best practice.</p> <p>Manage impacts to aboriginal heritage in accordance with Office of Environment &amp; Heritage guidelines.</p> <p>Undertake mandatory training courses to ensure staff understand the correct procedures for washing down and blowing down equipment after mowing to minimise the spread of weeds.</p> <p>Carefully control management practices eg. Fertiliser application rates and rehabilitation of bare areas particularly when in proximity to watercourses and wetlands.</p>	<p>Assess key environmental indicators for community land classified as General Community Use – public halls and public hall sites.</p>

#### 4.1.5 Community Involvement

Objective	Performance Target	Means of Achieving Objective and Performance Target	Manner of Assessment
<p>Involve the community in the management of community land classified as General Community – public halls and public hall sites.</p> <p>Reduce the impact of neighbouring properties on community land classified as General Community Use – public halls and public hall sites.</p>	<p>Encourage the participation of the community in reporting incidents.</p> <p>Assess community values of community land classified as General Community Use – public halls and public hall sites.</p> <p>Encourage neighbours to notify Council of any concerns regarding vandalism, dumping, noise etc.</p>	<p>Continue to support community groups that actively monitor and maintain public halls and public hall sites.</p> <p>Undertake community surveys to determine the values of the community in developing and managing community land.</p>	Community feedback.

#### 4.1.6 Landscape Design and Character

Objective	Performance Target	Means of Achieving Objective and Performance Target	Manner of Assessment
<p>Ensure that the landscape character of General Community Use – public halls and public hall sites.</p> <p>To minimise adverse impacts on adjacent land uses.</p> <p>To maximise the sustainability of community land.</p>	<p>Any paths, signs, structures etc. in areas classed as General Community Use – public halls and public hall sites must be sympathetic to the existing setting.</p> <p>Protect the heritage, cultural, aesthetic values of the land and facilities.</p> <p>Retain and enhance the community land classified as General Community Use – public halls and public hall sites where possible.</p> <p>New structures to be located in appropriate areas and designed appropriately.</p> <p>Reduce the potential for crime within community land.</p>	<p>Plan appropriately including materials selection and colour schemes.</p> <p>Consider constraints such as flooding and bushfire when siting facilities.</p> <p>Consider adjacent land uses when developing community land.</p> <p>Ensure any development on the site is assessed using the “Safer by Design” guidelines issued by the Department of Planning.</p>	<p>Consistency with engineering guidelines.</p> <p>Reported rates of vandalism.</p>

## 4.2 Parcels Included in this Draft Plan of Management

### 4.2.1 Ashford Public Hall

Ashford Public Hall (also referred to as Ashford Memorial Hall) is currently leased to the Department of Education and Training with a term dated from 25 January 2010 to 24 January 2030. The aims and objectives of this agreement are:

- a) To facilitate access to a community asset by the students, teachers, parents and citizens of the Ashford Central School, in a manner that enables the timely undertaking of education and development activities.
- b) To permit continued community use of the premises.
- c) To ensure ongoing effective communication and cooperation between the Lessor and Lessee.

Within this agreement, the Department of Education and Training are liable for the payment of rates, water and electricity. The Lessee is also required to keep the premises and surrounds in good repair and properly maintained in all respects with the exception of fair wear and tear.

Inverell Shire Council works to identify funding schemes that are applicable for the Ashford Public Hall. In 2011 the Council secured funding from the NSW Government's "Building the Country - Community Hall Renewal Fund" which provided contribution towards the refurbishment of the existing toilets and the construction of a disabled toilet and new sewer lines.

The prospects for the Ashford Public Hall within the next 5 years is to continue to maintain the facility and ground to a high standard and respond to all reasonable requests put forth by the lessees and the community.

### 4.2.2 Yetman Public Hall and Yetman Public Hall Site

Yetman Public Hall (also referred to as Yetman Memorial Hall) and surrounds is operated by the Yetman Hall and Progress Committee. The Committee not only takes bookings and carries out maintenance and cleaning of the hall, but they also serve as a medium for the Yetman community to voice their ambitions for development of the hall to Council, assist in consultations and realisation of works to ensure the hall continues to serve the community effectively.

In 2015, Council secured funding through NSW Government's Community Building Partnerships fund and Council outlay to sand and polish flooring, paint the interior walls and ceiling, install fans, carry out ceiling upgrades and erect a fence and shade awning. 2020 saw Council secure funding through the Australian Government's Drought Communities Programme which enabled the exterior painting of the hall. Council also provided funding for the construction of a new meeting room, disabled toilets and an upgrade to the existing bathroom facilities.

The adjoining land referred to as the Yetman public hall site is predominantly used by the community as off street parking for events taking place in the hall as well as a site for community events such as markets and fetes.

As extensive works have been carried out, the prospect for the Yetman Public Hall and grounds within the next 5 years is to support the committee in the maintenance of the hall and grounds to a high standard and respond to reasonable requests from the committee and community.

### 4.3 Policies or Plans which may affect the Management of Community Land

Council has many plans and policies that may affect the management of community land beyond the discussed management issues and resulting action plans. The major influences are Council's existing adopted policies, Council's own budgeting process, and Council's commitment to working with the community in providing and facilitating the provision of services that enhance the quality of life for all residents.

#### Council Policies

Inverell Shire Council Policies/Strategies that may relate to Community Land	Year Adopted
Bicycles on Footpaths	2009
Community Mowers	2009
Community Strategic Plan	2017
Cultural & Art Strategic Plan	
Delivery Plan	2017
Disabled Access	2009
Erosion & Sediment Control	2009
Halls – Crown Land	2001
Inclusion (Disability) Action Plan	2017
Inspection Reports – Sporting Equipment, Playground Equipment etc.	2009
Inverell Public Open Space Strategy	2017
Local Emergency Management	2007
Pesticide Notification Plan	2017
Public Halls – Fire Protection	2009
Roadside Slashing	2009
Roadside Treatment Policy (Weeds)	2009
State of the Environment Report	2011
Subdivisions – Public Reserves	2009

### 5. Review

Reviews of this Plan of Management will be carried out at 5 year intervals with the appropriate consultation processes with all relevant stakeholders and the community being undertaken at these reviews. Each review will assess the performance of this Plan of Management along with its alignment with community values and requirements. Surveys will be available for the community to participate in reviews. In the event that a parcel of land included in this Plan of Management becomes a highly significant asset to the community, a site specific Plan of Management will be compiled.

**Appendix 1 – Schedule A**

Parcel Number	Title	Property Address	Suburb	Description	Categorisation	Map Ref	Reserve Name
97846	Lot 5 Section 30 DP 758036	56 Inverell Street	Ashford	Public Hall	General Community Use	2.0	Ashford Public Hall
560015	Lot 1 Section 1 DP 759142	82-84 Warialda Street	Yetman	Public Hall	General Community Use	2.2	Yetman Public Hall
86020	Lot 7005 DP 96094	78 Warialda Street	Yetman	Public Hall Site	General Community Use	2.3	Yetman Public Hall Adjoining Land

## Appendix 2 - Maps

### Map 1 - Inverell Shire



Map 2.0 – Ashford Public Hall



Inverell Shire Council Generic POM

Map 2.1 – Yetman Public Hall



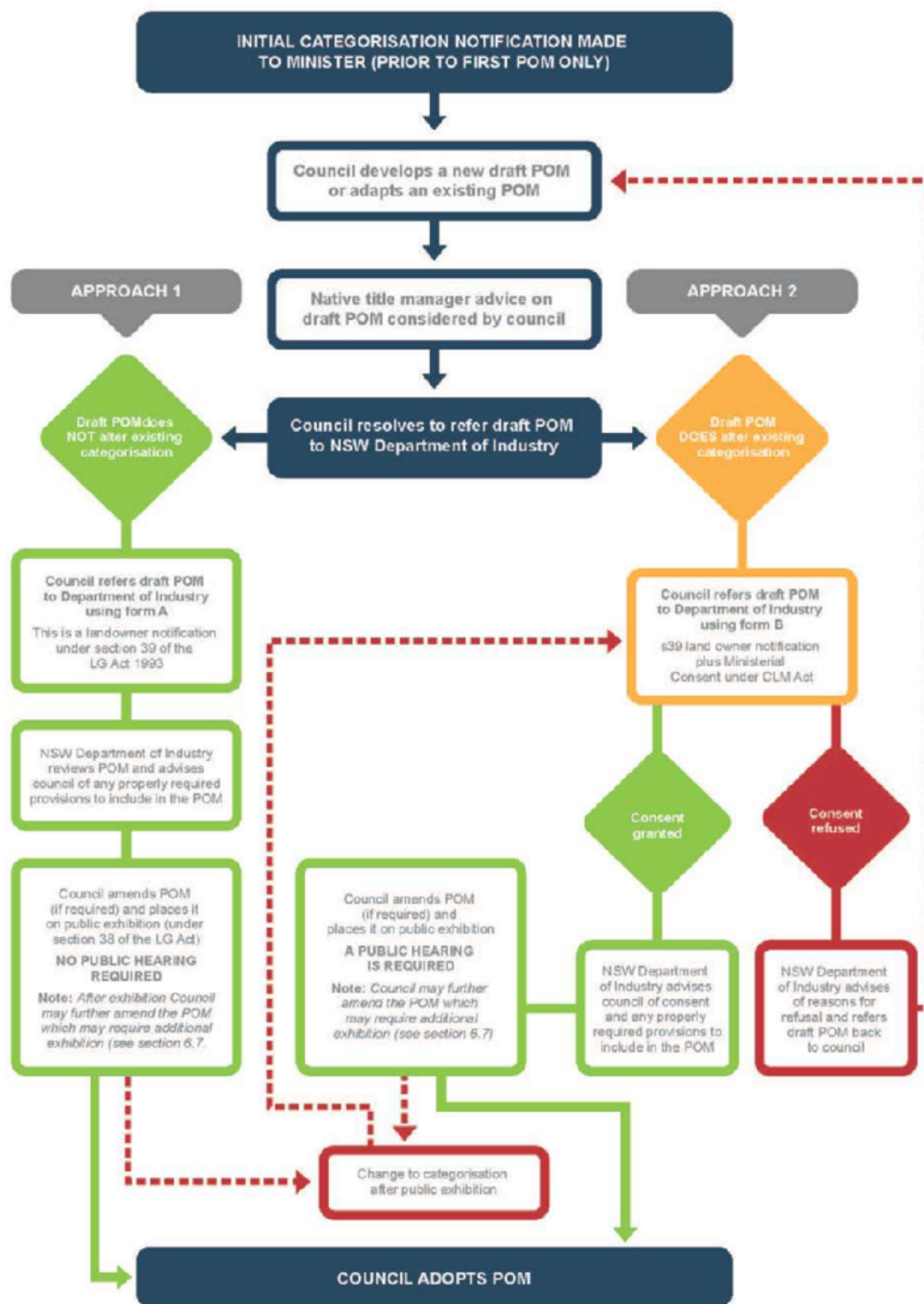
**Map 2.2 – Yetman Public Hall Site**



 Inverell Shire Council Generic POM

Developing plans of management for community land Crown reserves— guidelines

Figure 1 Overview of the POM adoption process



**9.2 NAMING OF SPORTING FIELDS****File Number:** S5.11.48 / 21/5101**Author:** Paul Henry, General Manager**SUMMARY:**

Requests have been made for Council to name the football field at Tingha and the 'bottom fields' at the Sporting Complex after nominated persons. Council determination of these requests is sought.

**RECOMMENDATION:**

*A matter for Council.*

**COMMENTARY:**

1. Inverell Sporting Complex

At the December 2020 meeting of the Inverell Sports Council, it was resolved to request Council to name the fields ('bottom fields') at the complex as 'The Col Campbell Playing Fields'.

The rationale put forward by the Sports Council for this request was:

1. Colin was a founding member of Inverell Sports Council when it was established.
2. He was a driving member for the establishment of those sporting fields.
3. He was a Life Member of Inverell Sports Council.
4. He was Chairman of Sports Council from 1975 to 1981.
5. He was a long-time supporter of the Sports Council and sport in Inverell for over 50 years.
6. The significance of these fields was highlighted by his family with a procession held as part of his final farewell after the funeral.

2. Tingha Football Field

Mr Peter Breen, a long term resident of Tingha, has written to acknowledge all the 'improvement works' that Council has carried out in the Village. He is particularly pleased with the improvements at the Tingha Football Oval.

He notes that the oval is an unnamed feature and he suggests that the oval be named 'Bob Ward Oval', after the late Robert (Bob) Ward. Mr Breen's reasons are:

- Bob Ward was a long term, well known player for the Tingha Football Club;
- A long term President of the Club; and
- Performed many roles of the Club in order for the Club to function.

The Tingha Recreation Trust (previous land managers for this area) was invited to comment on this suggestion. The Trust, (comprising Mr Ivan Coleman, Mrs Colleen Graham and Mr Dick Hayden) advised:

- They support the suggestion as Mr Ward was involved in the Club, in various capacities for 'around 60 years', and
- The Ward family would be honoured if the proposal was approved.

The commemorative names suggested for the Inverell Sporting Complex and the Tingha Football Field are consistent with 'Geographical Names Board of NSW Policy – Place Naming' in that they seek to commemorate such persons that have had a long term association with an area, or have made a significant contribution to the area of the proposed park or reserve.

**RISK ASSESSMENT:**

Nil

**POLICY IMPLICATIONS:**

Nil

**CHIEF FINANCIAL OFFICERS COMMENT:**

Nil

**LEGAL IMPLICATIONS:**

Nil

**ATTACHMENTS:**

Nil

**9.3 REQUEST FOR ASSISTANCE - INVERELL RUGBY CLUB 7'S TOURNAMENT****File Number:** S12.22.1/14 / 21/5259**Author:** Fiona Adams, Manager Integrated Planning and Reporting**SUMMARY:**

Council has received correspondence from Mr Ross Fuller, President of Inverell Rugby Club, seeking financial assistance with the Inverell Rugby 7's Tournament to be held 5-6 March, 2021. Council is asked to consider providing a financial donation to the event.

**RECOMMENDATION:**

*A matter for Council.*

**COMMENTARY:**

Mr Ross Fuller, President of Inverell Rugby Club has written to Council, requesting financial assistance with the Club's Rugby 7's carnival to be held 5-6 March, 2021. This is the first time the Rugby Club has requested financial assistance for this event, which is now in its third year. The club expects more than 500 people to visit from outside the region to participate. The event will include 16 men's teams and 6 women's teams from the Hunter Valley, Sydney, Brisbane and Central Queensland. It will also showcase a series of exhibition matches between University of Queensland and Bond University women's teams.

In his letter, Mr Fuller explains the club is facing additional costs with hosting this event in a pandemic. This includes a mandatory online registration platform required by Rugby Australia and COVID compliance expenses, including sanitiser stations, signage and paid staff to assist in making the event COVID-Safe.

Costs expected to be incurred by the Rugby Club are \$3,100 for the online registration process and \$1,400 for COVID Safety, a total of \$4,500. Council is asked to determine if they would like to make a donation and if so, in what capacity. The Club is willing to work with Council for any assistance to be appropriately acknowledged and promoted.

**RISK ASSESSMENT:**

Nil

**POLICY IMPLICATIONS:**

Management Policy: Donation Policy – 'Council in accordance with the provisions of Section 356 of the *Local Government Act, 1993* may provide financial assistance by way of Donations to others, including charitable, community and sporting organisations. The purpose of providing Donations from public funds is to help promote or assist individuals or organisations for which there is a recognised public benefit, generally the maximum donation provided will be \$200.00.'

**CHIEF FINANCIAL OFFICERS COMMENT:**

Donations made by Council during the 2020-21 financial year to date are provided below:

	Actual	Budget	Balance
Donations to local halls in lieu of rates: Gwydir Group CWA Hall, Delungra Multipurpose Hall, Inverell Pipe Band hall, Mount Russell Hall, Inverell Girl Guides Hall	6571.54	10,100.00	\$3,528.46
Craze Dance 50% reduction of Town Hall hire	476.62	0	-476.62
Ashford and Delungra Golf Clubs	1965.35	1600.00	-365.35
NIAS Partnership	2000.00	0	-2000.00
Donations	0	22,900.00	22,900.00

Of the \$22,900 budget allocated to donations, there has been nil expenditure in the current financial year.

**LEGAL IMPLICATIONS:**

Nil

**ATTACHMENTS:**

1. Inverell Rugby Club 7's Tournament - request for donation



## INVERELL RUGBY UNION FOOTBALL CLUB

Inverell Rugby Club Inc  
PO Box 570  
INVERELL NSW 2360

Mayor Paul Harmon  
Inverell Shire Council  
144 Otho Street  
Inverell, NSW 2360

February 15<sup>th</sup> 2021

Dear Mayor Harmon,

**Re: Inverell Rugby Union Club event support.**

The Inverell Rugby Union Club has been an institution in the local community since 1888. The club is based around the game and the physical outlet and focus it gives to players, however the broader influence is a network of support through all sectors of the community. We are very proud of Inverell Rugby Park on Ross Street and the opportunities it provides for our club and many other users. While the club continues to work hard to develop and maintain the facility and provide the service to the community, we would like to give the Council the opportunity to support our efforts.

For the Council's awareness I will outline the focus for the committee over the next three years. We have overdue projects for the modernisation of some critical infrastructure, upgrade of operational equipment and running costs.

**Big ticket capital items:**

- Field lights – full replacement for significant reduction in energy consumption, increased safety and opportunity for night games and events.
- Womens change rooms – female players are currently accommodated in restrooms or use Mens change rooms.
- Supplemented power source (solar power system?).

**Operation's equipment:**

- Gear trailer – required to transport shade tents and equipment to Junior Gala days across the zone.
- Replacement of training equipment.
- Mowers – existing machines are at the end of their effective service life for a facility this size.

**Running costs:**

- Subsidy of registration fees for junior players and those in hardship.
- Subsidy of transport and accommodation costs.



Inverell Rugby Union Club Inc  
[www.inverellhighlanders.org.au](http://www.inverellhighlanders.org.au)

I would like to request the council consider providing support to the club through the Nutrien Inverell Rugby 7's tournament on March 5/6. This is the tournaments 3<sup>rd</sup> year and the event is becoming established on the calendar of many clubs. We offer \$10,000 in prize money split evenly between mens and womens competitions.

The popularity of the 7's format has gone from strength to strength and our tournament nominations reflect this. Our competition will host 16 Men's teams, 6 Womens teams and there is a growing waiting list. Teams are entered from the Hunter Valley, Sydney, Brisbane, Sunshine Coast and Central Queensland to take on a strong local contingent. The tournament will also feature a series of exhibition matches between the University of Queensland and Bond University Women's teams as part of their preparation for the national AON 7's. Attracting teams of this calibre is a terrific draw card in itself.

It is expected that over 500 people will come to Inverell from outside the Northern Tablelands area for the two day event. Their contribution to our local economy will most benefit the food and accommodation outlets with our caravan parks and motels already near capacity for the weekend. A variety of local food vendors have been invited to trade at the tournament and local services including promotion and advertising are being engaged.

However, the 2021 tournament is not without new and different challenges that threaten its viability. A new fee structure and online registration platform imposed by Rugby Australia, and the resources required to maintain COVID compliance have significantly increased our costs. The registration process will cost us \$3,100, and we estimate the provision of sanitation stations, signage and paid COVID staffing to be \$1,400. Any support Cpouncil could provide in covering these costs would be greatly appreciated.

Thank you for the opportunity to promote our club and for your consideration of our request for financial support for the Nutrien Inverell 7's tournament.

Sincerely,



**Ross Fuller**

President - Inverell Rugby Union Club

[rossfuller@live.com.au](mailto:rossfuller@live.com.au)

0429 909 827



**Inverell Rugby Union Club Inc**  
[www.inverellhighlanders.org.au](http://www.inverellhighlanders.org.au)

**9.4 LEASE FOR NEW AIRPORT HANGAR****File Number:** S5.10.65 / 21/5401**Author:** Paul Pay, Manager Financial Services**SUMMARY:**

Council has been approached by Mr Michael Grills, Director, Boss Engineering who is wishing to erect a hangar at the Inverell Airport.

**RECOMMENDATION:***That:*

1. *Council make the area on the Southern side of the existing hangars available for lease to Boss Engineering for the construction of a new hangar, subject to the lodgement and approval of a Development Application and the applicant meeting all costs associated with the development.*
2. *The annual licence fee be set at \$1905.00 per annum including GST per hangar site and the licence fee be subject to an annual 3% increases.*
3. *The licence indicate that the hangars are not to be occupied for residential purpose.*
4. *The licence agreement be subject to any terms and conditions as negotiated by Council's General Manager.*

**COMMENTARY:**

Boss Engineering is wishing to licence land at the Inverell Airport for the erection of a new hangar facility.

Boss Engineering is proposing to construct a 20 metre by 20 metre hangar. The hangar would be able to accommodate two light aircraft and allows for future upgrades of aircraft.

It is proposed that the area on the Southern side of the existing hangars be made available for licence to Boss Engineering as shown in red on the map below. The position of this hangar is inline with Council's long term strategy to construct new privately owned hangars along the eastern boundary of the airport.

To facilitate the construction of the new proposed hangar and to enable future hangar development Council will need to extend the taxiway further south. This will be funded from Council's Aerodrome Internally Restrict Asset.



Boss Engineering would be responsible for the construction of the new hangar, subject to the lodgement and approval of a Development Application. Boss Engineering would also be responsible for all costs in respect of the provision of services to the hangar including water, security, fence re-instatement, sewerage systems, power, phone and aircraft movement to and from the existing light aircraft taxiway service road to the new hangar.

The proposed annual licence fee is \$1,905 (inclusive of GST, which is in line with existing licences in place at the Inverell Airport for similar structure.) The fee is based on Boss Engineering leasing 784 square meters. The annual fee will be subject to an annual 3% increase each year.

#### **RISK ASSESSMENT:**

Nil

**POLICY IMPLICATIONS:**

Nil

**CHIEF FINANCIAL OFFICERS COMMENT:**

Licence fees for privately owned hangars are utilised to recoup Council's capital expenditure on the taxi way over a thirty year period.

**LEGAL IMPLICATIONS:**

Nil

**ATTACHMENTS:**

Nil

**10 INFORMATION REPORTS****10.1 STAFF MOVEMENTS: - 01 OCTOBER 2020 TO 31 DECEMBER 2020****File Number:** S22.25.1 / 21/630**Author:** Melissa Daskey, Human Resources Officer**SUMMARY:**

For the information of the Council.

To inform Council of all terminations, appointments and internal transfers for the above three (3) month period.

**COMMENTARY:****TERMINATIONS**

<b><u>Date:</u></b>	<b><u>Name:</u></b>	<b><u>Position:</u></b>	<b><u>Reason:</u></b>
16 October 2020	Beau COLES	Plant Repairer	Resigned
04 December 2020	Dylan HOGG	General Duties Officer	Resigned
04 December 2020	Justin TAYLOR	General Assistant	Abandonment of employment
23 December 2020	Kaine ROWLINGS	Relieving Operator	Resigned
31 December 2020	Mia CLAYTON	Temporary Part Time School Based Trainee Library Officer	Term of traineeship completed

**APPOINTMENTS**

<b><u>Date:</u></b>	<b><u>Name:</u></b>	<b><u>Position:</u></b>	<b><u>Reason:</u></b>
12 October 2020	Matthew TURNER	Temporary Development Planner	Resignation of Elise Short
18 November 2020	Louis BARKER	ICT Support Officer	Resignation of Roderick Prentis
16 December 2020	Garry WHITE	Temporary Part Time Waste Transfer Station Operator	New position based at Delungra Waste Transfer Station

**INTERNAL TRANSFERS**

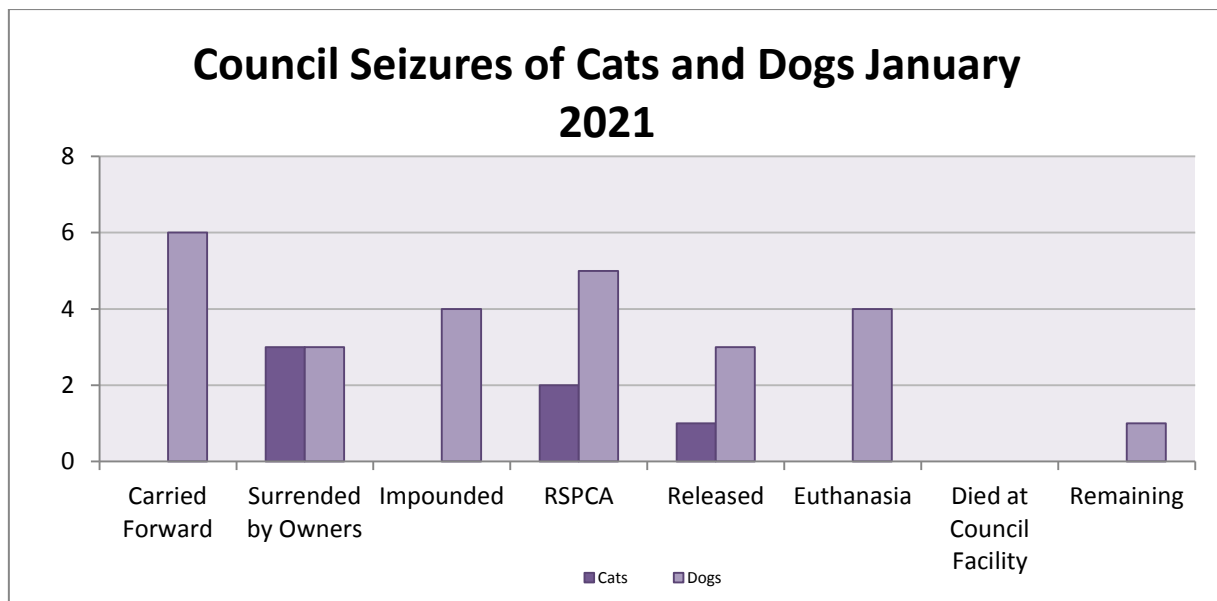
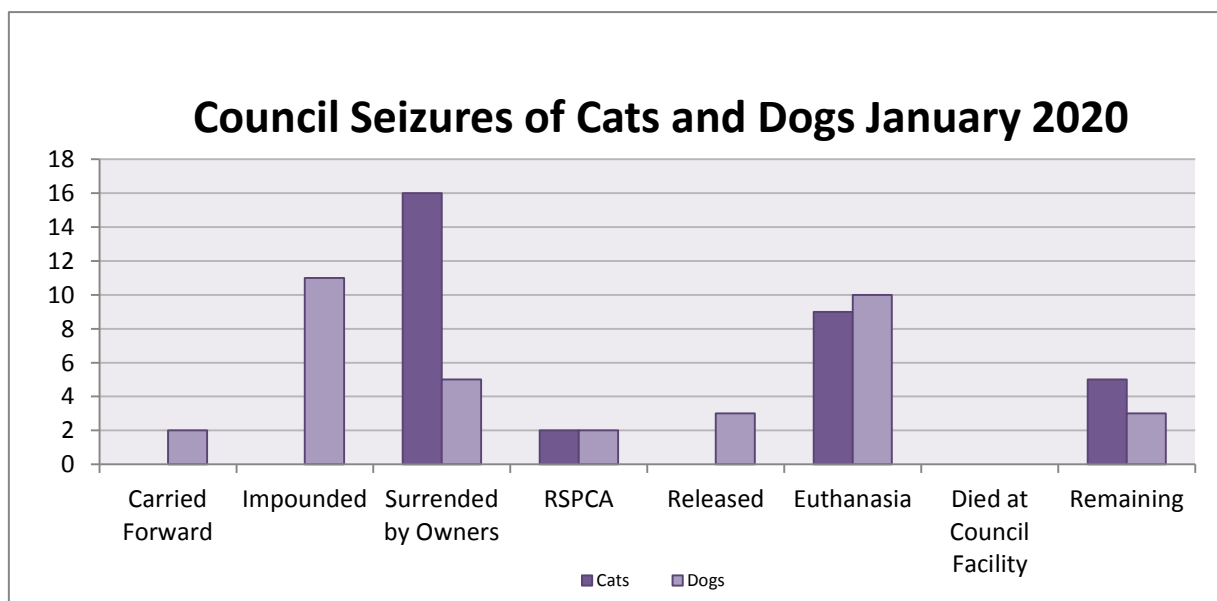
<b><u>Date:</u></b>	<b><u>Name:</u></b>	<b><u>Position:</u></b>	<b><u>Reason:</u></b>
26 October 2020	Harley DWYER	Backhoe Operator	Resignation of Graham Hartley

14 November 2020	Neil ORTON	Facilities Cleaner	Employment ceasing of Densell Milson
23 November 2020	Cody BERRY	Concretor/ Construction Assistant	Employment ceasing of Joshua Skaines
30 November 2020	Blake KRAUSS	Roller Operator	Resignation of Jason Dowell

**ATTACHMENTS:****Nil**

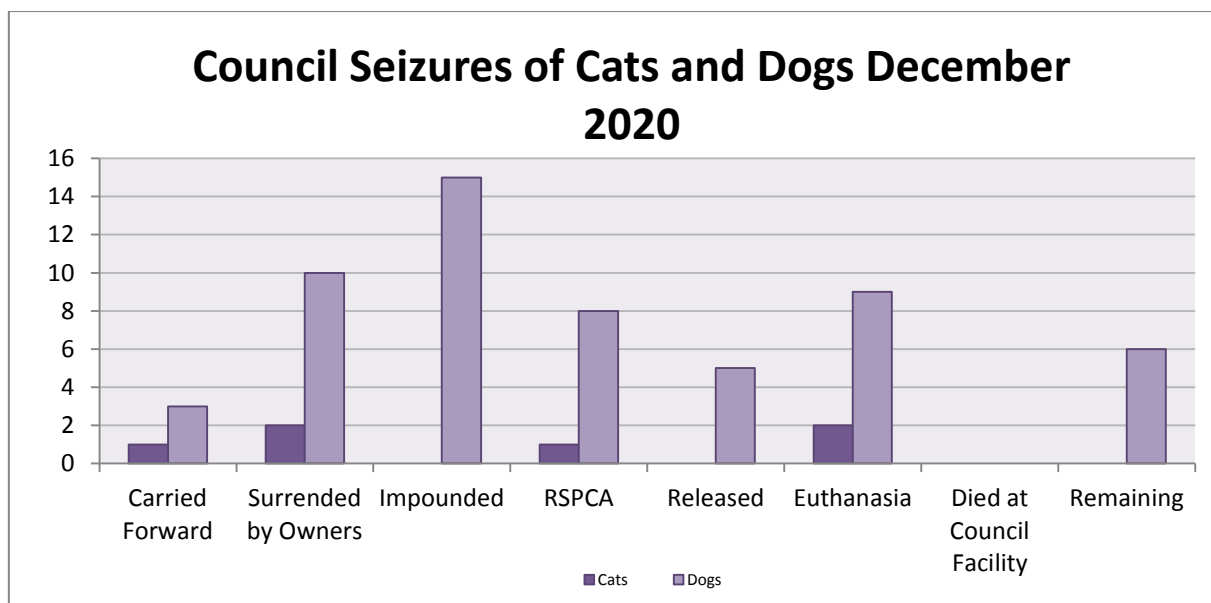
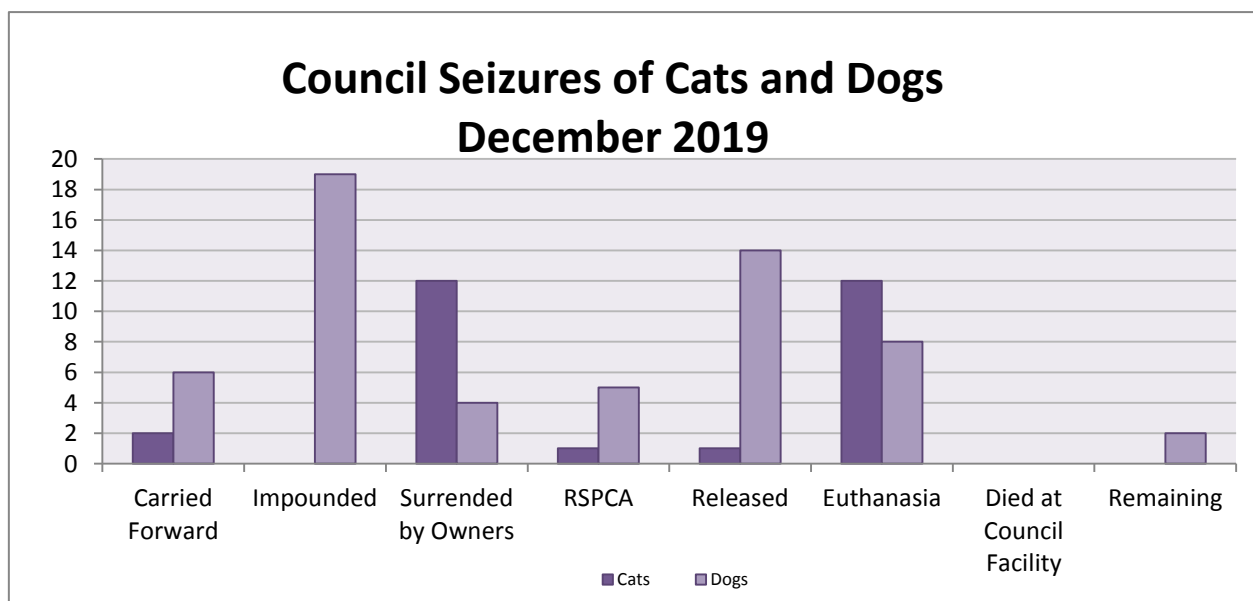
**10.2 ORDINANCE ACTIVITIES REPORT FOR JANUARY 2021****File Number:** S18.10.1 / 21/3542**Author:** Alexandra Kennedy, Administration Officer**SUMMARY:**

The following details the number of various Ordinance activities carried out during January 2021, in comparison to the same month in 2020.

**INFORMATION:****COMPLIANCE****Inverell Shire Council Pound Monthly Report January 2021****Inverell Shire Council Pound Monthly Report January 2020****ATTACHMENTS:****Nil**

**10.3 ORDINANCE ACTIVITIES REPORT FOR DECEMBER 2020****File Number:** S18.10.1 / 21/3803**Author:** Alexandra Kennedy, Administration Officer**SUMMARY:**

The following details the number of various Ordinance activities carried out during December 2020, in comparison to the same month in 2019.

**INFORMATION:****COMPLIANCE****Inverell Shire Council Pound Monthly Report December 2020****Inverell Shire Council Pound Monthly Report December 2019****ATTACHMENTS:****Nil**

**10.4 SEPTIC TANK APPROVALS FOR DECEMBER 2020****File Number:** S29.19.1 / 21/3811**Author:** Alexandra Kennedy, Administration Officer**SUMMARY:**

The following details the Septic Tank approvals for December 2020.

**INFORMATION:**

<u>Septic Application Number</u>	<u>Applicant</u>	<u>Property</u>
S-35/2020	Mr David Johannes Basson	Mount Russell Road, MOUNT RUSSELL 2360

**ATTACHMENTS:****Nil**

**10.5 SEPTIC TANK APPROVALS FOR JANUARY 2021****File Number: S29.19.1 / 21/3812****Author: Alexandra Kennedy, Administration Officer****SUMMARY:**

The following details the Septic Tank approvals for January 2021.

**INFORMATION:**

<b><u>Septic Application Number</u></b>	<b><u>Applicant</u></b>	<b><u>Property</u></b>
S-32/2020	John Green Pty Ltd	Wallangra Road, WALLANGRA 2360
S-2/2021	Danbuilt Pty Ltd	282 Fernhill Road, INVERELL 2360
S-3/2021	Mr Luke Charles Holder	29 Talbragar Close, INVERELL 2360
S-4/2021	Mr Luke Charles Holder	514 Old Bundarra Road, INVERELL 2360
S-5/2021	Ruralplan Consultants	68 Fullers Lane, INVERELL 2360
S-6/2021	Mr Brock James Mathers & Mrs Erica Jane Mathers	395 Auburn Vale Road, INVERELL 2360

**ATTACHMENTS:****Nil**

**10.6 STRATEGIC TASKS - 'SIGN OFF' - JANUARY AND FEBRUARY 2021****File Number:** S4.13.2 / 21/3819**Author:** Kristy Paton, Corporate Support Officer - Publishing**SUMMARY:**

A part of a successful governance program is a need for administration to indicate to the policy makers that the requirements of the legislation, under which the organisation operates, has been provided. As a result, this information report provides Councillors with a statement of assurance from the General Manager that in accordance with the *Local Government Act, 1993*, the tasks have been complied with.

**COMMENTARY:**

The January and February, 2021 tasks required to be undertaken are detailed below. Any of these tasks may be added to as Council becomes familiar with this new initiative.

Date	Compliance Requirement	Achieved/Not Achieved	Comments
4 January	Last day for audited financial statements to be presented to the public [LGA s 418(2)]	Achieved	
31 January	Third quarter rates instalment notices to be sent [LGA s562(5)]	Achieved	
31 January	Last day for council's ledgers to be balanced and a list balances to be prepared for six-monthly inspections by council's auditor [LGReg cl 228]	Achieved	
31 January	Public Interest Disclosure Report due to the NSW Ombudsman [PIDA s6CA]	Achieved	
1 February	First day for requests to Valuer General for estimates of changes in the value of land for which supplementary valuations are required to be furnished [LGA s513]	Achieved	
15 February	Expected third instalment of 2020-21 Financial Assistance Grants	Achieved	
28 February	Last day for Responsible Accounting Officer to submit quarterly budget review statements to council [LGReg cl 203(1)]	Achieved	
28 February	Third quarterly rates instalments due [LGA s562(3)(b)]	In Progress, due at the end of the month	

I confirm that the performance criteria as set out in the criteria for scheduled tasks have been met for the months of January and February, 2021. I confirm the accuracy and completeness of the information provided above, in that to the best of my knowledge and understanding, all material information has been herein disclosed.

P J HENRY PSM

GENERAL MANAGER

**ATTACHMENTS:**

**Nil**

<b>10.7 SUMMARY OF DEVELOPMENT APPLICATIONS, CONSTRUCTION CERTIFICATES AND COMPLYING DEVELOPMENT CERTIFICATES DURING DECEMBER 2020</b>
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**File Number:** S18.10.2/13 / 21/3861

**Author:** Alexandra Kennedy, Administration Officer

**SUMMARY:**

This report is intended to keep Council updated on the Development Applications, Construction Certificates and Complying Development Certificates determined during the month of December 2020.

**DEVELOPMENT APPROVALS, REFUSALS AND VARIATIONS DURING DECEMBER 2020**

**Development Approvals**

<b><u>Development Application Number</u></b>	<b><u>Applicant</u></b>	<b><u>Property</u></b>	<b><u>Development</u></b>	<b><u>\$ Amount</u></b>
DA-92/2020	Mr Nathan Kurt Fisher	15 Clive Street, INVERELL 2360	Shed	Nil
DA-136/2020	Entegra Signature Structures	441 Wynella Road, OAKWOOD 2360	Farm Shed	83,000
DA-137/2020	Entegra Signature Structures	550 Arrawatta Road, OAKWOOD 2360	Construct 2 new farm sheds	122,600
DA-144/2020	Mr Andrew James Thompson	385 Cherry Tree Hill Road, CHERRY TREE HILL 2360	Demolish part of existing dwelling and construct new addition	200,000
DA-148/2020	Mr Ben Campbell	41 Bennett Street, INVERELL 2360	Shed	10,000
DA-155/2020	Inverell District Family Services Ltd	68 Rose Street, INVERELL 2360	Re-development of existing building to create a new early childhood education and care service for 0-2 year old children	170,000
DA-161/2020	Mr Lachlan John Hall	11/47 Mulligan Street, INVERELL 2360	Dwelling	200,000
DA-162/2020	Mr Lachlan John Hall	10/47 Mulligan Street, INVERELL 2360	Dwelling	200,000
DA-163/2020	Mr Benjamin Thomas Partridge	145 Roscræ Lane, INVERELL 2360	Shed	30,000

DA-164/2020	John Green Pty Ltd	6 Max Place, INVERELL 2360	New Dwelling	343,890
DA-166/2020	Mrs Andrea Horwood	56 Otho Street, INVERELL 2360	Roof over existing deck	10,240
DA-167/2020	Mr Brett William Tomlinson	122 Roseneath Lane, INVERELL 2360	Earthworks	10,000
DA-168/2020	Mr Allan Clive Wood	86-90 Vernon Street, INVERELL 2360	New Dwelling	500,000
DA-169/2020	Mr Rodney James Fenner	12 Dog Trap Lane, INVERELL 2360	New Dwelling	377,383
DA-170/2020	Mr Luke Charles Holder	1 Max Place, INVERELL 2360	New Shed	10,000
DA-171/2020	Mr Stephen Douglas Colley & Ms Brooke Louise Wemyss	9 Corella Court, INVERELL 2360	Shed	18,000
DA-173/2020	Mr Michael Scott Germany	Cameron Street, INVERELL 2360	New Shed	15,700
DA-174/2020	Mrs Laurel McInnes	31 Defraignes Lane, INVERELL 2360	Storage Container	2,500
DA-179/2020	Mr Jay Sinclair	7360 Gwydir Highway, INVERELL 2360	Install above ground pool	9,500
DA-186/2020	Mrs Jayne Catherine Campbell	78 Wolbah Close, INVERELL 2360	Install above ground pool	2,400
<b>Monthly estimated value of Approvals: December 2020</b>			<b>20</b>	<b>2,315,213</b>

**Development Amendments**

<b><u>Development Application Number</u></b>	<b><u>Applicant</u></b>	<b><u>Property</u></b>	<b><u>Development</u></b>	<b><u>\$ Amount</u></b>
DA-139/2019/A	Mr Brett William Tomlinson	61-67 Otho Street, INVERELL 2360	Alterations and Additions to Oxford Hotel	Nil
DA-27/2020/A	John Green Pty Ltd	2 Max Place, INVERELL 2360	Subdivision and Semi-Detached Dwellings (Duplex)	Nil
DA-73/2020/A	John Green Pty Ltd	4 Max Place, INVERELL 2360	New Dwelling	Nil
DA-97/2020/A	John Green Pty Ltd	525 Old Bundarra Road, INVERELL 2360	Dwelling & Shed	Nil
DA-138/2020/A	Mr Paul William Hiscox	23 McBrides Lane, INVERELL 2360	Granny Flat	Nil
<b>Monthly estimated value of Approvals: December 2020</b>			<b>5</b>	<b>Nil</b>

**Development Refusals**

Nil

**Variation to Development Standards Approved**

As part of the monitoring and reporting requirements established by the NSW Department of Planning, a report of all variations approved under delegation in accordance with Clause 4.6 of the *Inverell Local Environmental Plan 2012* must be provided to a full council meeting.

The following details the variations to development standards approved during December 2020.

**INFORMATION:**

Nil

**CONSTRUCTION CERTIFICATES APPROVED AND AMENDED DURING DECEMBER 2020****Construction Certificates approved by Council**

<b><u>Construction Certificate Number</u></b>	<b><u>Applicant</u></b>	<b><u>Property</u></b>	<b><u>Construction</u></b>	<b><u>\$ Amount</u></b>
CC-55/2020	Boss Engineering	10 Taylor Avenue, INVERELL 2360	Construct 2 new enclosed skillions attached to existing sheds.	70,000
CC-85/2020	Superior Car Sales Pty Ltd	172 Ashford Road, INVERELL 2360	Truck Shelter	60,000

CC-94/2020	John Green Pty LtCC-94/2020d	103 Mansfield Street, INVERELL 2360	Duplex and Subdivision	434,380
CC-98/2020	Rosberg Enterprises Pty Ltd	Ross Street, INVERELL 2360	Portico on hall	9,500
CC-101/2020	Entegra Signature Structures	441 Wynella Road, OAKWOOD 2360	Farm Shed	83,000
CC-102/2020	Entegra Signature Structures	550 Arrawatta Road, OAKWOOD 2360	Construct 2 new farm sheds	122,600
CC-104/2020	Mr Paul William Hiscox	23 McBrides Lane, INVERELL 2360	Granny Flat	150,000
CC-109/2020	Mr Andrew James Thompson	385 Cherry Tree Hill Road, CHERRY TREE HILL 2360	Demolish part of existing dwelling and construct new addition	200,000
CC-113/2020	Mr Ben Campbell	41 Bennett Street, INVERELL 2360	Shed	10,000
CC-116/2020	Mr Lachlan John Hall	11/47 Mulligan Street, INVERELL 2360	Dwelling	200,000
CC-117/2020	Mr Lachlan John Hall	10/47 Mulligan Street, INVERELL 2360	Dwelling	200,000
CC-118/2020	Mr Benjamin Thomas Partridge	145 Roscrae Lane, INVERELL 2360	Shed	30,000
CC-119/2020	John Green Pty Ltd	6 Max Place, INVERELL 2360	New Dwelling	343,890
CC-120/2020	Mr Roland Neil King	26 Warana Drive, INVERELL 2360	Pool Shelter	13,000
CC-121/2020	Mrs Andrea Horwood	56 Otho Street, INVERELL 2360	Roof over existing deck	10,240
CC-126/2020	Mr Luke Charles Holder	1 Max Place, INVERELL 2360	New Shed	10,000
CC-127/2020	Mr Stephen Douglas Colley & Ms Brooke Louise Wemyss	9 Corella Court, INVERELL 2360	Shed	18,000
CC-133/2020	Mrs Elizabeth Ruth Blake	26 King Street, INVERELL 2360	Addition to Shed	7,500
CC-135/2020	Mr Jay Sinclair	7360 Gwydir Highway, INVERELL	Install above ground pool	9,500

		2360		
CC-136/2020	Mrs Cammy Rae Alliston & Mr Anthony Charles Alliston	Staggs Lane, INVERELL 2360	Shed	20,000
CC-141/2020	Mrs Jayne Catherine Campbell	78 Wolbah Close, INVERELL 2360	Install above ground pool	2,400
<b>Monthly estimated value of Approvals: December 2020</b>			<b>21</b>	<b>2,004,010</b>

#### **Amended Construction Certificates approved by Council**

<b><u>Construction Certificate Number</u></b>	<b><u>Applicant</u></b>	<b><u>Property</u></b>	<b><u>Construction</u></b>	<b><u>\$ Amount</u></b>
CC-53/2020/A	John Green Pty Ltd	4 Max Place, INVERELL 2360	New Dwelling	Nil
CC-72/2020/A	John Green Pty Ltd	525 Old Bundarra Road, INVERELL 2360	Dwelling & Shed	Nil
CC-104/2020/A	Mr Paul William Hiscox	23 McBrides Lane, INVERELL 2360	Granny Flat	Nil
<b>Monthly estimated value of Approvals: December 2020</b>			<b>3</b>	<b>Nil</b>

#### **Construction Certificates approved by Private Certifier**

<b><u>Construction Certificate Number</u></b>	<b><u>Applicant</u></b>	<b><u>Property</u></b>	<b><u>Construction</u></b>	<b><u>\$ Amount</u></b>
CC-124/2020	Ruralplan Consultants	545 Old Bundarra Road, INVERELL 2360	Dwelling	278,298
CC-125/2020	Ruralplan Consultants	58 Bimbadeen Drive, INVERELL 2360	Dwelling & Shed	400,000
<b>Monthly estimated value of Approvals: December 2020</b>			<b>2</b>	<b>678,298</b>

#### **Amended Construction Certificates approved by Private Certifier**

Nil

**COMPLYING DEVELOPMENT CERTIFICATES APPROVED AND AMENDED DURING DECEMBER 2020****Complying Development Certificates Approved by Council**

<b><u>Complying Development Number</u></b>	<b><u>Applicant</u></b>	<b><u>Property</u></b>	<b><u>Construction</u></b>	<b><u>\$ Amount</u></b>
CD-27/2020	Mr Morgan Brian Reece	398 Old Bundarra Road, INVERELL 2360	New Swimming Pool	30,000
CD-28/2020	Mr Mark John Warrener	15 Andrew Street, INVERELL 2360	Alterations and Additions to Dwelling	283,817
CD-29/2020	Mr Thomas Barry Nelson	370A Old Bundarra Road, INVERELL 2360	Install in-ground pool	80,000
CD-30/2020	Mr David Johannes Basson	Mount Russell Road, MOUNT RUSSELL 2360	Construct dwelling	450,000
<b>Monthly estimated value of Approvals: December 2020</b>			<b>4</b>	<b>843,817</b>

**Amended Complying Development Certificates approved by Council**

Nil

**Complying Development Certificates approved by Private Certifier**

Nil

**Amended Complying Development Certificates approved by Private Certifier**

Nil

**TOTAL BUILDING CONSTRUCTION FOR INVERELL SHIRE DURING DECEMBER 2020:**

<b><u>Type of Consent</u></b>	<b><u>Number</u></b>	<b><u>\$ Amount</u></b>
Construction Certificates – Council Approved	<b>21</b>	<b>2,004,010</b>
Construction Certificates – Private Certifier	<b>2</b>	<b>678,298</b>
Complying Development – Council Approved	<b>4</b>	<b>843,817</b>
Complying Development – Private Certifier	<b>0</b>	<b>Nil</b>
<b>Totals</b>	<b>27</b>	<b>3,526,125</b>

Estimated Value of Approvals issued in the financial ytd in: **2020/2021 (95) \$14,406,859**  
**2019/2020 (67) \$6,200,125**

Attachments:

Nil

<b>10.8 SUMMARY OF DEVELOPMENT APPLICATIONS, CONSTRUCTION CERTIFICATES AND COMPLYING DEVELOPMENT CERTIFICATES DURING JANUARY 2021</b>
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**File Number:** S18.10.2/14 / 21/4682

**Author:** Alexandra Kennedy, Administration Officer

**SUMMARY:**

This report is intended to keep Council updated on the Development Applications, Construction Certificates and Complying Development Certificates determined during the month of January 2021.

**DEVELOPMENT APPROVALS, REFUSALS AND VARIATIONS DURING JANUARY 2021**

**Development Approvals**

<b><u>Development Application Number</u></b>	<b><u>Applicant</u></b>	<b><u>Property</u></b>	<b><u>Development</u></b>	<b><u>\$ Amount</u></b>
DA-175/2020	Mr Gary Raymond Howard	6 Rosslyn Street, INVERELL 2360	Carport	2,000
DA-176/2020	Mr Clint Russel Brown & Mrs Jayme Lee Brown	3 Shirley Street, INVERELL 2360	Additions and Alterations	105,000
DA-177/2020	Mr Luke Charles Holder	514 Old Bundarra Road, INVERELL 2360	New Dwelling, Carport and Swimming Pool	350,000
DA-178/2020	Mrs Elizabeth Ruth Blake	26 King Street, INVERELL 2360	Addition to Shed	7,500
DA-180/2020	John Green Pty Ltd	Wallangra Road, WALLANGRA 2360	New Dwelling	145,506
DA181/2020	Mr Harold Mason	48 Fernhill Road, INVERELL 2360	Additions to Shed	6,500
DA-182/2020	Mr Glenn Cox & Mrs Melinda Leah Cox	7 Crestview Place, INVERELL 2360	New Shed	9,500
DA-184/2020	Ms Edina Edith Kurota	621 Old Mill Road, STANNIFER 2369	Detached Dual Occupancy	207,100
DA-7/2021	Mr Peter William Oliver	258 Fernhill Road, INVERELL 2360	Addition to Dwelling	160,000
<b>Monthly estimated value of Approvals: January 2021</b>			<b>9</b>	<b>993,106</b>

**Development Amendments**

Nil

**Development Refusals**

Nil

**Variation to Development Standards Approved**

As part of the monitoring and reporting requirements established by the NSW Department of Planning, a report of all variations approved under delegation in accordance with Clause 4.6 of the *Inverell Local Environmental Plan 2012* must be provided to a full council meeting.

The following details the variations to development standards approved during January 2021.

**INFORMATION:**

Nil

**CONSTRUCTION CERTIFICATES APPROVED AND AMENDED DURING JANUARY 2021****Construction Certificates approved by Council**

<b><u>Construction Certificate Number</u></b>	<b><u>Applicant</u></b>	<b><u>Property</u></b>	<b><u>Construction</u></b>	<b><u>\$ Amount</u></b>
CC-79/2020	Mr Brett William Tomlinson	61-67 Otho Street, INVERELL 2360	Alterations and Additions to Oxford Hotel	600,000
CC-131/2020	Mr Clint Russel Brown & Mrs Jayme Lee Brown	3 Shirley Street, INVERELL 2360	Additions and Alterations	105,000
CC-132/2020	Mr Luke Charles Holder	514 Old Bundarra Road, INVERELL 2360	New Dwelling, Carport and Swimming Pool	350,000
CC-137/2020	John Green Pty Ltd	Wallangra Road, WALLANGRA 2360	New Dwelling	145,506
CC-138/2020	Mr Harold Mason	48 Fernhill Road, INVERELL 2360	Additions to Shed	6,500
CC-139/2020	Mr Glenn Cox & Mrs Melinda Leah Cox	7 Crestview Place, INVERELL 2360	New Shed	9,500
<b>Monthly estimated value of Approvals: January 2021</b>			<b>6</b>	<b>1,216,506</b>

**Amended Construction Certificates approved by Council**

Nil

**Construction Certificates approved by Private Certifier**

<b><u>Construction Certificate Number</u></b>	<b><u>Applicant</u></b>	<b><u>Property</u></b>	<b><u>Construction</u></b>	<b><u>\$ Amount</u></b>
CC-2/2021	Mr Joshua Anthony Fox	16 Brownleigh Vale Drive, INVERELL 2360	New Dwelling	265,538
CC-6/2021	Mr Rodney James Fenner	12 Dog Trap Lane, INVERELL 2360	New Dwelling	377,383
<b>Monthly estimated value of Approvals: January 2021</b>			<b>2</b>	<b>642,921</b>

**Amended Construction Certificates approved by Private Certifier**

Nil

**COMPLYING DEVELOPMENT CERTIFICATES APPROVED AND AMENDED DURING JANUARY 2021****Complying Development Certificates Approved by Council**

<b><u>Complying Development Number</u></b>	<b><u>Applicant</u></b>	<b><u>Property</u></b>	<b><u>Construction</u></b>	<b><u>\$ Amount</u></b>
CD-1/2021	Mr Craig Norman Adams	35 Chester Street, INVERELL 2360	Alterations to Existing Dwelling	6,300
CD-2/2021	Danbuilt Pty Ltd	282 Fernhill Road, INVERELL 2360	New Dwelling	400,000
CD-3/2021	Mr Luke Charles Holder	29 Talbragar Close, INVERELL 2360	New Dwelling	455,000
CD-4/2021	Mr Craig William Oakes	91 Granville Street, INVERELL 2360	Minor Building Alteration - Internal Bathroom	5,000
<b>Monthly estimated value of Approvals: January 2021</b>			<b>4</b>	<b>866,300</b>

**Amended Complying Development Certificates approved by Council**

Nil

**Complying Development Certificates approved by Private Certifier**

Nil

**Amended Complying Development Certificates approved by Private Certifier**

Nil

**TOTAL BUILDING CONSTRUCTION FOR INVERELL SHIRE DURING JANUARY 2021:**

<b><u>Type of Consent</u></b>	<b><u>Number</u></b>	<b><u>\$ Amount</u></b>
Construction Certificates – Council Approved	<b>6</b>	<b>1,216,506</b>
Construction Certificates – Private Certifier	<b>2</b>	<b>642,921</b>
Complying Development – Council Approved	<b>4</b>	<b>866,300</b>
Complying Development – Private Certifier	<b>0</b>	<b>Nil</b>
<b>Totals</b>	<b>12</b>	<b>2,725,727</b>

Estimated Value of Approvals issued in the financial ytd in:	<b>2020/2021</b>	<b>(107)</b>	<b>17,132,586</b>
	<b>2019/2020</b>	<b>(76)</b>	<b>8,120,145</b>

Attachments:

Nil

**10.9 OFFICE OF LOCAL GOVERNMENT (OLG) - COUNCIL COMPLAINT STATISTICS****File Number:** S4.12.1 / 21/5123**Author:** Paul Henry, General Manager**SUMMARY:**

Details of statistics released by the Office of Local Government are provided for the information of Council.

**COMMENTARY:**

On 17 December, 2020 the OLG released statistics in relation to complaints received by the Office in respect of NSW Councils for the 2019 - 20 financial year.

An examination of the report shows no complaints were received by OLG that involved Inverell Shire Council.

During the year, 899 complaints were received. The OLG cautions that the actual number of complaints is not necessarily an effective indicator of the seriousness of the matters raised. In some cases the Council may be the subject of campaigns, usually about a single controversial issue. This can distort the Council's reputation if there is no maladministration involved. These matters will not be investigated if the Council's decision is lawful and proper process is followed.

The OLG took the following actions in respect of the 899 complaints:

General Complaint – Declined	684
General Complaint – Review/Preliminary Enquiry	81
Pecuniary Interest Allegation	41
Pecuniary Interest Complaint	5
Public Interest Disclosure	25
Political Donations Issues	6
Pecuniary Interest Investigations	1
Misconduct Referral	50
Misconduct Investigations	6

The most complained about Councils in the 2019-20 year were:

1. Coffs Harbour City (74)
2. Wingecarribee Shire (43)
3. Inner West (34)
4. Central Coast (33)
5. Shoalhaven City (29)

**ATTACHMENTS:**

Nil

**10.10 DINE & DISCOVER NSW****File Number:** S14.18.6/14 / 21/5214**Author:** Emily McCausland, Corporate Support Administration Officer**SUMMARY**

The NSW Dine & Discover initiative will commence in March, 2021 and aims to stimulate spending across the hospitality, arts and tourism industries. This report is provided for the information of Council.

**COMMENTARY:**

The NSW Government is launching a 'Dine and Discover NSW' initiative to encourage the community to support dining, arts and tourism businesses and stimulate spending in the economy. Following a series of trials of the vouchers, the initiative will be rolled out across NSW in March, 2021.

Every NSW resident aged 18 and over will be eligible to claim four (4) \$25 Dine & Discover vouchers, worth \$100 in total. Two (2) Dine & Discover vouchers can be redeemed Monday to Thursday at restaurants, cafes, bars, clubs and pubs, while the other two (2) vouchers can be redeemed seven (7) days per week at entertainment and recreational venues.

Businesses are encouraged to register for the program through Service NSW, in order for the vouchers to be presented at their premises. Eligible businesses must be registered as COVID Safe and have a COVID-19 Safety Plan; and provide the 'Service NSW for Business' App on a smart device that will be used to scan customer vouchers. Businesses can register at <https://www.nsw.gov.au/covid-19/dine-and-discover-nsw/dine-discover-nsw-business-registration>.

Businesses eligible to register for the program include:

- Cafés and restaurants;
- Pubs, taverns, bars, wineries and clubs;
- Cinemas;
- Museums, galleries & historic sites;
- Zoos, botanic gardens, wildlife parks and nature reserves;
- Performing arts operations, theatres and entertainment centres;
- Amusement, theme and water parks;
- Recreational activities (i.e. go-karting, indoor climbing, mini-golf, billiards, bowling rinks, etc.);
- Outdoor adventures; and
- Travel agencies and tours.

**How will vouchers be distributed to residents?**

Each resident must have a 'MyServiceNSW' account in order to be issued with their vouchers. Residents need not 'apply' for the vouchers; they will appear in the 'Service NSW' app on their smart phone, their web page online, or can present to a Service NSW outlet to claim hard copy vouchers.

A list of participating businesses will be published on the Service NSW app and website. Residents can present their voucher on their smart phone via the 'Service NSW' app or present their printed voucher, where the business representative will then need to scan the QR code using the 'Service NSW for Business' app on their chosen device.

**ATTACHMENTS:****Nil**

**10.11 STATUS OF TOWN WATER SUPPLIES****File Number:** S32.15.19 / 21/5227**Author:** Michael Bryant, Manager Environmental Engineering**SUMMARY:**

The purpose of this report is to update Council on the status of all town water supplies with the extended drought impacting water resources in the region over the past four (4) years. The northern part of Inverell Shire remains drought affected with Bonshaw and Graman raw water supply bores stressed.

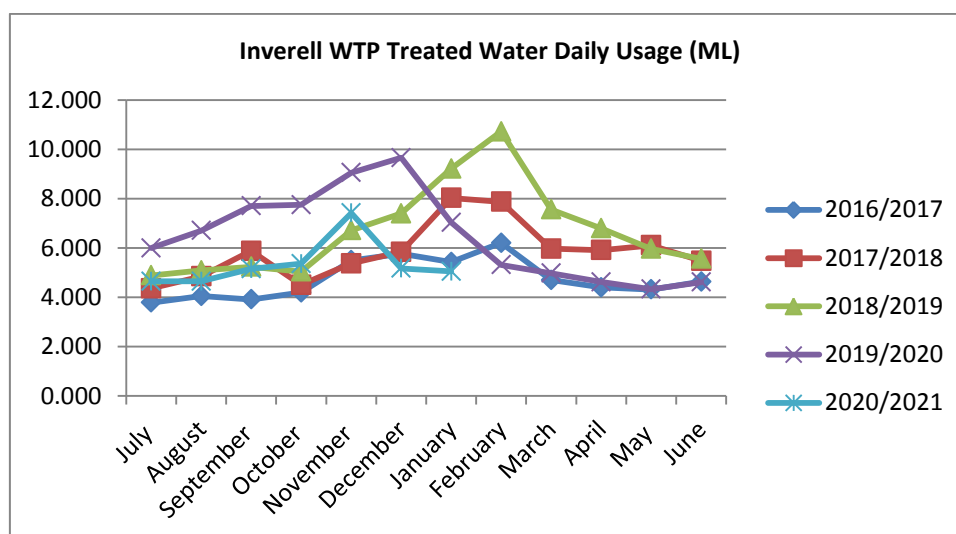
**COMMENTARY:**

At the November 2019 Ordinary Meeting of Council, it was confirmed that a Status Report on Council water supplies will be provided to monthly Council meetings whilst the drought continues.

Council operates three (3) treated (potable) town water supplies and two (2) raw water supplies. The current status of all water supplies is summarised in the table below. Monthly daily usage trends for the Copeton Scheme are also displayed in a graph.

<b>Status of Water Supplies – 16 February 2021</b>			
<b>Name of Water Supply</b>	<b>Source of Water</b>	<b>Comments on Status of Supply</b>	<b>Remedial Action</b>
Copeton Scheme Treated water supply. Supplies Inverell, Gilgai, Tingha, Mt Russell & Delungra.	Copeton Dam. Storage Capacity 1,364,000 ML. Storage level 18.1% and falling, 260,919 ML. Raw water pumped from dam outlet (no transmission losses).	Full allocation under WSP for 2020/2021. January 2021 average consumption 5.06 ML/day. Demand decreasing with below average summer temperatures.	Continue monitoring.
Ashford Treated Water	Pindari Dam. Storage Capacity 312,000 ML. Storage level 11.6% and falling, 36,360 ML. Raw water pumped from Severn River to Ashford WTP.	Full allocation under WSP for 2020/2021. January 2021 average consumption 0.31 ML/day. Demand decreasing with below average temperatures.	Continue monitoring.
Yetman Treated Water.	Ground water – two (2) bores in alluvial aquifer on Macintyre River floodplain.	Full allocation under WSP for 2020/2021. January 2021 average consumption low at 0.053 ML/day.	Continue monitoring ground water levels.
Bonshaw Raw Water – non potable.	Ground water – One (1) bore in alluvial material on Dumaresq River	Flow in the Dumaresq River has ceased.	Continue monitoring. Residents requested to limit water usage to 100L per person per

Restricted flow supply suitable for internal non potable domestic use only, mainly toilet flushing.	floodplain.		day.
Graman Raw Water – non potable.  Restricted flow supply suitable for internal non potable domestic use only, mainly toilet flushing.	Ground water – one (1) bore adjacent Graman Creek.	Bore stressed.	Continue monitoring.  Residents requested to limit water usage to 100L per person per day.



### Public Standpipes – Potable Water

Council has standpipes accessible to the public located at Inverell, Gilgai, Tingha, Delungra, Ashford and Yetman. The standpipes provide the opportunity for members of the community to access potable water. Demand remains low.

### Conclusion

Predicted above average rainfall has not eventuated with Copeton Dam and Pindari Dam water levels remaining low. Graman and Bonshaw bores remain stressed.

The town water supplies will continue to be closely monitored.

### RISK ASSESSMENT:

It is important that the town water supplies are closely monitored to ensure there is potable water available for the community.

The ISC community is very much dependent upon the judicious management of regional water resources by the NSW Government in ensuring that sufficient water reserves are retained in Copeton Dam and Pindari Dam for town water supplies during extended drought sequences.

### POLICY IMPLICATIONS:

Council has a Drought Management Plan in place to manage town water supplies.

### ATTACHMENTS:

Nil

**11 GOVERNANCE REPORTS**

Nil

**12 CONFIDENTIAL MATTERS (COMMITTEE-OF-THE-WHOLE)**

Nil