

**MINUTES OF INVERELL SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, ADMINISTRATIVE CENTRE, 144 OTHO STREET,
INVERELL
ON WEDNESDAY, 25 NOVEMBER 2020 AT 3.00PM**

PRESENT: Cr Paul Harmon (Mayor), Cr Anthony Michael (Deputy Mayor), Cr Di Baker, Cr Stewart Berryman, Cr Kate Dight, Cr Paul King OAM, Cr Neil McCosker via Zoom, Cr Mal Peters via Zoom and Cr Jacki Watts.

IN ATTENDANCE: Paul Henry (General Manager), Scott Norman (Director Corporate and Economic Services), Paul Pay (Manager Financial Services) and Justin Pay (Manager Civil Engineering).

1 APOLOGIES

Nil

2 CONFIRMATION OF MINUTES

RESOLUTION 2020/119

Moved: Cr Di Baker
Seconded: Cr Paul King OAM

That the Minutes of the Ordinary Meeting of Council held on 28 October, 2020, as circulated to members, be confirmed as a true and correct record of that meeting.

CARRIED

3 DISCLOSURE OF INTERESTS / PECUNIARY AND NON-PECUNIARY INTERESTS

Nil

4 PUBLIC FORUM

Nil

Suspension of Standing Orders

At 3.03pm, standing orders were suspended and Professor Rod McClure, UNE and Heather Alexander, Hunter New England Central Coast Primary Health Network were invited to address Council on the New England Virtual Health Network.

Professor McClure and Ms Alexander briefed Council on the New England Virtual Health Network. The proposal had been reported to Council in September 2020 and the address elaborated on the roll out of the pilot program. The project is being run by the University of New England (UNE) and aims to build an education and healthcare network that supports the delivery of in-place healthcare for patients and in-place learning for all future (UNE) medicine and health students in the New England North West (NENW) region.

Councillors discussed the program with the presenters. Points of conversation included the long standing problem of attracting and retaining doctors to regional areas, the UNE pilot program to put students into clinical placements in regional areas and opportunities to work together to find solutions to these problems.

Resumption of Standing Orders

At 3.35pm, standing orders were resumed.

CHANGE TO ORDER OF THE AGENDA

RESOLUTION 2020/120

Moved: Cr Jacki Watts

Seconded: Cr Kate Dight

That Council now consider item 9.1 Annual Report from the Chair of Audit, Risk and Improvement Committee S4.11.21.

CARRIED

9.1 ANNUAL REPORT FROM THE CHAIR OF AUDIT, RISK AND IMPROVEMENT COMMITTEE S4.11.21

Suspension of Standing Orders

At 3.37pm, standing orders were suspended to allow discussion on the Chair of Audit, Risk and Improvement Committee's report.

Resumption of Standing Orders

At 4.06pm, standing orders were resumed.

RESOLUTION 2020/121

Moved: Cr Kate Dight

Seconded: Cr Anthony Michael

1. *That Mr Phil Schwenke, Chair of the Audit Risk and Improvement Committee be thanked for his Annual Report on the activities of the Committee; and*
2. *The report as tabled be received and noted.*

CARRIED

5 NOTICES OF BUSINESS

Nil

6 QUESTIONS WITH NOTICE

Nil

7 ADVOCACY REPORTS

7.1 COMMUNITY VIOLENCE PREVENTION TEAM - 'PAINT THE TOWN PURPLE' S3.16.25

RESOLUTION 2020/122

Moved: Cr Jacki Watts
 Seconded: Cr Di Baker

That the report be received and noted.

CARRIED

7.2 BORDER REGIONAL ORGANISATION OF COUNCILS (BROC) MEETING - 13 NOVEMBER 2020 S14.10.1

RESOLUTION 2020/123

Moved: Cr Kate Dight
 Seconded: Cr Paul King OAM

That:

1. *Council provide a response by 30 November, 2020 to the DPIE Border Rivers Regional Water Strategy, prioritising the water infrastructure development options contained in the strategy and calling for the feasibility study on the Mole River Dam to be expanded to include the Pindari Dam Wall Extension and a raising of the Mungindi Weir, thereby achieving a thorough understanding of the options for future water infrastructure in the Border Rivers catchment area.*
2. *Council contact RDA indicating the relevant skill sets that are required to service ISC's industry and economy for the future.*
3. *Council request that we invite Bindaree Beef to present to the next BROC meeting on 12 February, 2021 in Inverell. The group is interested in the state of the beef industry and what the future looks like for industry operators and the beef manufacturing sector.*

CARRIED

At 4:06pm, Cr Jacki Watts left the meeting.

At 4:09pm, Cr Jacki Watts returned to the meeting.

8 COMMITTEE REPORTS

8.1 CIVIL AND ENVIRONMENTAL SERVICES COMMITTEE MINUTES - 11 NOVEMBER 2020

RESOLUTION 2020/124

Moved: Cr Di Baker

Seconded: Cr Stewart Berryman

- i) *That the Minutes of the Civil and Environmental Services Committee held on Wednesday, 11 November, 2020, be received and noted; and*
- ii) *The following recommendations, with the exception of item 8.1.2 'Local Roads and Community Infrastructure Program', be adopted by Council.*

CARRIED

8.1.1 Bonshaw Raw Water Supply Operational Issues

That:

1. *The report be received and noted;*
2. *That Council make an application to the Minister for Water and Housing under the Emergency Drought Financial Assistance Program for the following works:*
 - a) *Sink a back up bore in proximity to the existing facility;*
 - b) *Identification of an alternative site for a sustainable bore within a reasonable distance from the existing infrastructure;*
 - c) *Enlarge the water storage facility at Bonshaw and increase the elevation of that facility*
3. *That a report be prepared for Council on the costs of the above projects and the outcome of the application to the Minister for Financial for assistance prior to proceeding with any work; and*
4. *On application of the project, Council adopt an amended raw water charge for users of the upgraded water scheme.*

8.1.3 Operation of Material Recovery Facility (MRF)

That:

- a) *Council note the status of 'Glen Industries' as a disability employment organisation and the ability of Council to enter into a direct agreement with that organisation in accordance with s.55 (3) (q) of the Local Government Act, 1993;*
- b) *That Council endorse the granting of a three year service agreement to 'Glen Industries' to operate the MRF, in similar terms to the existing agreement; and*
- c) *The Mayor and General Manager be authorised to complete the Service Agreement.*

8.1.2 Local Roads and Community Infrastructure Program

RESOLUTION 2020/125

Moved: Cr Stewart Berryman

Seconded: Cr Anthony Michael

That Council nominate the Town Centre Renewal Plan (stage from Vivian Street to Lawrence Street, Inverell) project for round 2 of the Local Roads and Community Infrastructure Program.

CARRIED

Cr Mal Peters and Cr Neil McCosker requested their vote against the motion be recorded.

At 4:11pm, Cr Anthony Michael left the meeting.

At 4:12pm, Cr Anthony Michael returned to the meeting.

8.2 ECONOMIC AND COMMUNITY SUSTAINABILITY COMMITTEE MINUTES - 11 NOVEMBER 2020

RESOLUTION 2020/126

Moved: Cr Jacki Watts

Seconded: Cr Paul King OAM

- i) *That the Minutes of the Economic and Community Sustainability Committee held on Wednesday, 11 November, 2020, be received and noted; and*
- ii) *The following recommendations of the Economic and Community Sustainability Committee be adopted by Council.*

CARRIED

8.2.1 Quarterly Budget and Operational Plan 2020/2021

That:

- i) *Council's Quarterly Operational Plan and Budget Review for 30 September, 2020 be adopted; and*
- ii) *The proposed variations to budget votes for the 2020/2021 Financial Year be adopted providing an estimated Cash Surplus at 30 June, 2021 from operations of \$3,946.*

8.2.2 Governance - Monthly Investment Report

That:

- i) *The report indicating Council's Fund Management position be received and noted; and*
- ii) *The Certification of the Responsible Accounting Officer be noted.*

8.2.3 Policy on Exclusive Use of Council Parks

That:

1. *The draft policy (as amended) is adopted.*
2. *A fee "other commercial activities in a Park" be added to the 2020-21 Fees and Charges and that the fee be set at \$150 for the current year.*

8.2.4 Riverside Restaurant

That:

- a) *Council consent to the operating times requested by the applicant; and*
- b) *The General Manager be authorised to negotiate other terms of the Lease at the Riverside Restaurant.*

8.3 AUDIT RISK AND IMPROVEMENT COMMITTEE MEETING MINUTES - 18 NOVEMBER 2020 S4.11.21

RESOLUTION 2020/127

Moved: Cr Kate Dight
 Seconded: Cr Di Baker

That the minutes from the Audit Risk and Improvement Committee meeting held on Wednesday, 18 November, 2020 be received and noted.

CARRIED

9 DESTINATION REPORTS

9.1 ANNUAL REPORT FROM THE CHAIR OF AUDIT, RISK AND IMPROVEMENT COMMITTEE S4.11.21

Brought forward in the Agenda and dealt with earlier in the meeting.

9.2 NORTHERN INLAND ACADEMY OF SPORT S26.4.15

RESOLUTION 2020/128

Moved: Cr Jacki Watts
 Seconded: Cr Kate Dight

That Council renew its partnership with the Northern Inland Academy of Sport (NIAS) for the 2020/21 year.

CARRIED

9.3 INVERELL FRIENDS OF THE LIBRARY S3.6.5

RESOLUTION 2020/129

Moved: Cr Di Baker
 Seconded: Cr Paul King OAM

That:

- i) the information be received and noted; and*
- ii) the following persons be authorised as office bearers of the Inverell Friends of the Library Committee:*

<i>President:</i>	<i>Bev Parlevliet</i>
<i>Vice President:</i>	<i>Kathleen Hunt</i>
<i>Secretary:</i>	<i>Nancy Wilkins</i>
<i>Assistant Secretary:</i>	<i>Pattie Provis</i>
<i>Treasurer:</i>	<i>Jill Burtenshaw</i>
<i>Publicity Officer:</i>	<i>Pattie Provis</i>

CARRIED

9.4 AUDIT RISK & IMPROVEMENT COMMITTEE MEMBERSHIP S4.11.21**RESOLUTION 2020/130**

Moved: Cr Anthony Michael

Seconded: Cr Jacki Watts

That the matter be referred to Closed Council for consideration as the matters and information are:

- a personnel matters concerning particular individuals (other than councillors).*

On balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.

CARRIED

9.5 VEGETATION MANAGEMENT ON VARIOUS COUNCIL LOCAL RURAL ROADS - TENDER S4.19.26**RESOLUTION 2020/131**

Moved: Cr Anthony Michael

Seconded: Cr Jacki Watts

That the matter be referred to Closed Council for consideration as the matters and information are:

- d(i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.*

On balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.

CARRIED

9.6 MODULAR B-TRIPLE TRIAL OUTCOME AND ACCESS REQUEST S28.15.3/10**RESOLUTION 2020/132**

Moved: Cr Mal Peters

Seconded: Cr Di Baker

That Council:

- i) receive and note the information in the report;*
- ii) approve Modular B-Triple access on the route depicted in Attachment 1 for a 12 month period; and*
- iii) approve Modular B-Triple access on Evans Street from Swanbrook Road to Brissett Street and Brissett Street from Evan Street to the access to Stock Trans depot at 14 Brissett Street, Inverell for a 12 month period.*

CARRIED

9.7 TENDER S4.19.22 - INVERELL SCADA & TELEMETRY UPGRADE S4.19.22**RESOLUTION 2020/133**

Moved: Cr Jacki Watts

Seconded: Cr Stewart Berryman

That the matter be referred to Closed Council for consideration as the matters and information are:

- d(i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.*

On balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.

CARRIED**9.8 REGIONAL ROAD TRANSFER AND ROAD CLASSIFICATION REVIEW - PRIORITY SUBMISSION S28.24.1****RESOLUTION 2020/134**

Moved: Cr Kate Dight

Seconded: Cr Stewart Berryman

That Council make a priority submission for the Bruxner Way and Bundarra Road to be transferred to State Government control, provided the following conditions are met:

- Funding for maintenance, rehabilitation and upgrade of the Regional Road Network in Inverell Shire must not be reduced;*
- The level of service provided by the Regional Road network in Inverell Shire must not be reduced;*
- Funding received by Council from State and Federal Government such as FAGS and Roads to Recovery must not be reduced; and*
- Future maintenance of the State Controlled Regional Road network within Inverell Shire be undertaken on a similar basis as the RMCC – with lower level of service standards than the State Road network.*

CARRIED

10 INFORMATION REPORTS

RESOLUTION 2020/135

Moved: Cr Anthony Michael
 Seconded: Cr Stewart Berryman

That the information reports be received and noted.

CARRIED

10.1 UPDATE OF GRANT FUNDED PROJECTS IN INVERELL LGA S15.8.99

10.2 STRATEGIC TASKS - 'SIGN OFF' - NOVEMBER 2020 S4.13.2

10.3 STATUS OF TOWN WATER SUPPLIES S32.15.19

10.4 MOBILE PHONE TOWER - COPETON DAM S10.12.2/13

10.5 ORDINANCE ACTIVITIES REPORT FOR OCTOBER 2020 S18.10.1

10.6 SEPTIC TANK APPROVALS FOR OCTOBER 2020 S29.19.1

10.7 SUMMARY OF DEVELOPMENT APPLICATIONS, CONSTRUCTION CERTIFICATES AND COMPLYING DEVELOPMENT CERTIFICATES DURING OCTOBER 2020 S18.10.2/13

10.8 MINUTES OF COUNCIL MEETING - 23 SEPTEMBER 2020 S18.6.11

Business Arising from Information Reports

A. Status of Town Water Supplies S32.15.19

RESOLUTION 2020/136

Moved: Cr Di Baker
 Seconded: Cr Mal Peters

That Council conduct a review of options for increasing the production capacity of treated water for the Inverell water supply area.

CARRIED

B. Mobile Phone Tower - Copeton Dam S10.12.2/13**RESOLUTION 2020/137**

Moved: Cr Kate Dight

Seconded: Cr Di Baker

That the upgrade of the Kruiapple mobile tower located south of Yetman be submitted for inclusion in Round 5a and any appropriate future rounds of the Mobile Black Spot Program.

CARRIED**11 GOVERNANCE REPORTS****11.1 GENERAL AND SPECIAL PURPOSE FINANCIAL REPORTS 2019/2020 S12.11.5****RESOLUTION 2020/138**

Moved: Cr Anthony Michael

Seconded: Cr Jacki Watts

That:

- i) Council adopt the General Purpose, Special Purpose Financial Statements and Special Schedules for year ending 30 June, 2020;*
- ii) the Mayor, Deputy Mayor, General Manager and Responsible Accounting Officer sign the Statements as prescribed by Section 413(2) of the Local Government Act 1993 for the General Purpose and Special Purpose Financial Statements;*
- iii) Council authorise the General Manager to forward the Financial Statements to the Office of Local Government upon receipt of the Audit Reports from the NSW Audit Office;*
- iv) Council present the signed audited Financial Statements to the public at the Ordinary Council meeting to be held on 16 December, 2020 in accordance with Section 419 (1) of the Local Government Act 1993; and*
- v) Council place the audited Financial Statements on public exhibition and provide notice in accordance with Section 418 (3) of the Local Government Act 1993, that Council will consider the reports of its Auditors for the year ended 30 June, 2020 at its Ordinary Meeting to be held on Wednesday 16 December, 2020.*

CARRIED**12 CONFIDENTIAL MATTERS (COMMITTEE-OF-THE-WHOLE)**

At 4.35pm, the Chairperson noted that no members of the public or press were in attendance at the meeting therefore Council proceeded to consider the motion to close the meeting to the press and public.

RESOLUTION 2020/139

Moved: Cr Di Baker

Seconded: Cr Stewart Berryman

That Council proceeds into Closed Council to discuss the matters referred to it, for the reasons stated in the motions of referral.

CARRIED**RESOLUTION 2020/140**

Moved: Cr Jacki Watts

Seconded: Cr Kate Dight

That Council proceeds out of Closed Council into Open Council.

CARRIED

At 4:42pm, Cr Mal Peters left the meeting.

Upon resuming Open Council at 4.44pm the Chairperson verbally reported that Council had met in Closed Council, with the Press and Public excluded, and had resolved to recommend to Council the following:

12.1 VEGETATION MANAGEMENT ON VARIOUS COUNCIL LOCAL RURAL ROADS - TENDER S4.19.26

That Council:

- a) *Engage Roots to Tips to complete approximately 70% of the Vegetation Management on Various Council Local Rural Roads project;*
- b) *Engage CJW Tree Services to complete approximately 30% of the Vegetation Management on Various Council Local Rural Roads project; and*
- c) *The General Manager be authorised to execute the contracts as Simple Works Contracts.*

12.2 TENDER S4.19.22 - INVERELL SCADA & TELEMETRY UPGRADE S4.19.22

That Council:

- i) *Accept the Tender from SafeGroup Automation Pty Ltd including the minor variations, plus the five (5) year 24/7 customer support in the total sum of \$804,167 (inclusive of \$52,905 five (5) year 24/7 customer support); and*
- ii) *The General Manager be delegated discretion to negotiate any reasonable variations to the Contract or Specifications prior to execution.*

12.3 AUDIT RISK & IMPROVEMENT COMMITTEE MEMBERSHIP S4.11.21

That Council invite Mr Les Hullick to join the Audit Risk and Improvement Committee as an independent member.

ADOPTION OF RECOMMENDATIONS

RESOLUTION 2020/141

Moved: Cr Stewart Berryman

Seconded: Cr Di Baker

That the recommendations of Closed Council be adopted.

CARRIED

The Meeting closed at 4.46pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 16 December 2020.

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CHAIRPERSON