



# **BUSINESS PAPER**

**Economic and Community  
Sustainability Committee Meeting  
Wednesday, 8 July 2020**

**INVERELL SHIRE COUNCIL****NOTICE OF ECONOMIC AND COMMUNITY SUSTAINABILITY COMMITTEE MEETING**

3 July, 2020

An Economic and Community Sustainability Committee Meeting will be held in the Committee Room, Administrative Centre, 144 Otho Street, Inverell on Wednesday, 8 July, 2020, commencing at **10.30 AM**.

Your attendance at this Economic and Community Sustainability Committee Meeting would be appreciated.

Please Note: Under the provisions of the Code of Meeting Practice the proceedings of this meeting (including presentations, deputations and debate) will be webcast. An audio recording of the meeting will be uploaded on the Council's website at a later time. Your attendance at this meeting is taken as consent to the possibility that your voice may be recorded and broadcast to the public.

**I would like to remind those present that an audio recording of the meeting will be uploaded on the Council's website at a later time and participants should be mindful not to make any defamatory or offensive statements.**

**P J HENRY PSM**

**GENERAL MANAGER**

**Agenda**

<b>1</b>	<b>Apologies .....</b>	<b>5</b>
<b>2</b>	<b>Confirmation of Minutes.....</b>	<b>5</b>
<b>3</b>	<b>Disclosure Of Conflict Of Interests/Pecuniary And Non-Pecuniary Interests .....</b>	<b>11</b>
<b>4</b>	<b>Destination Reports.....</b>	<b>12</b>
4.1	Local Government Remuneration Tribunal Determination .....	12
4.2	Expressions of Interest to Licence Land - Lot 8 DP 188692 and Lot 7 DP 1101540 Rifle Range Road, Inverell.....	14
4.3	Classification of Freehold Tingha Lands.....	16
4.4	Classification of Crown Reserves including Tingha Lands.....	18
4.5	Request for Reduction on Water Account.....	23
<b>5</b>	<b>Information Reports.....</b>	<b>25</b>
5.1	CCTV Expansion and Community Safety Project.....	25
5.2	Update of Projects in Progress.....	28
5.3	Inland Rail (IR) - Northern NSW Regional Intelligence Report.....	32
5.4	Library Services Covid-19 update .....	34
5.5	Grant Summary for the Quarter Ending 30 June 2020.....	35
<b>6</b>	<b>Governance Reports.....</b>	<b>36</b>
6.1	Governance - Monthly Investment Report .....	36
<b>7</b>	<b>Confidential Matters (Committee-of-the-Whole) .....</b>	<b>40</b>
7.1	Request for Reduction on Water Account.....	40

## Ethical Decision Making and Conflicts of Interest

A guiding checklist for Councillors, officers and community committees

### Ethical decision making

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council's objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of interest?
- Do you stand to gain personally at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

### Conflict of interest

A conflict of interest is a clash between private interest and public duty. There are two types of conflict:

- **Pecuniary** – regulated by the *Local Government Act 1993* and Office of Local Government
- **Non-pecuniary** – regulated by Codes of Conduct and policy. ICAC, Ombudsman, Office of Local Government (advice only). If declaring a Non-Pecuniary Conflict of Interest, Councillors can choose to either disclose and vote, disclose and not vote or leave the Chamber.

### The test for conflict of interest

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of 'corruption' – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest.

### Identifying problems

- 1st** Do I have private interests affected by a matter I am officially involved in?  
**2nd** Is my official role one of influence or perceived influence over the matter?  
**3rd** Do my private interests conflict with my official role?

### Local Government Act 1993 and Model Code of Conduct

For more detailed definitions refer to Sections 442, 448 and 459 or the *Local Government Act 1993* and Model Code of Conduct, Part 4 – conflicts of interest.

### Disclosure of pecuniary interests / non-pecuniary interests

Under the provisions of Section 451(1) of the *Local Government Act 1993* (pecuniary interests) and Part 4 of the Model Code of Conduct prescribed by the Local Government (Discipline) Regulation (conflict of interests) it is necessary for you to disclose the nature of the interest when making a disclosure of a pecuniary interest or a non-pecuniary conflict of interest at a meeting.

**A Declaration form should be completed and handed to the General Manager** as soon as practicable once the interest is identified. Declarations are made at Item 3 of the Agenda: Declarations - Pecuniary, Non-Pecuniary and Political Donation Disclosures, and prior to each Item being discussed: The Declaration Form can be downloaded at [Declaration Form](#)

## Quick Reference Guide

Below is a legend that is common between the:

- Inverell Shire Council Strategic Plan;
- Inverell Shire Council Delivery Plan; and
- Inverell Shire Council Operational Plan.



**1 APOLOGIES**

**2 CONFIRMATION OF MINUTES**

**RECOMMENDATION:**

*That the Minutes of the Economic and Community Sustainability Committee Meeting held on 10 June, 2020, as circulated to members, be confirmed as a true and correct record of that meeting.*

**MINUTES OF INVERELL SHIRE COUNCIL  
ECONOMIC AND COMMUNITY SUSTAINABILITY COMMITTEE MEETING  
HELD AT THE COMMITTEE ROOM, ADMINISTRATIVE CENTRE, 144 OTHO STREET,  
INVERELL  
ON WEDNESDAY, 10 JUNE 2020 AT 10.30 AM**

**PRESENT:** Cr Jacki Watts (Chair), Cr Paul King OAM, Cr Paul Harmon (Mayor) via Zoom, Cr Kate Dight and Cr Anthony Michael (Deputy Mayor).

**IN ATTENDANCE:** Cr Stewart Berryman, Cr Neil McCosker via Zoom, and Cr Di Baker via Zoom.

Paul Henry (General Manager), Brett McInnes (Director Civil & Environmental Services), Scott Norman (Director Corporate & Economic Services) and David Thirlway (Manager Information Services).

**1 APOLOGIES**

Nil

**2 CONFIRMATION OF MINUTES**

**COMMITTEE RESOLUTION**

Moved: Cr Anthony Michael

Seconded: Cr Paul King OAM

*That the Minutes of the Economic and Community Sustainability Committee Meeting held on 13 May, 2020, as circulated to members, be confirmed as a true and correct record of that meeting.*

**CARRIED**

**3 DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS**

Nil

**4 DESTINATION REPORTS**

**4.1 EXPIRING LICENCE AGREEMENT - MR OWEN LEWIS S5.10.31**

**COMMITTEE RESOLUTION**

Moved: Cr Paul King OAM

Seconded: Cr Kate Dight

*That the Committee recommend to Council that:*

1. *Council renew the agreement with Mr Owen Lewis for Lots 1, 2, 3, 4 & 5, Section 58, DP 979847, Cameron Park, Inverell;*
2. *The licence agreement be for a three (3) year period with a three (3) year option;*
3. *The Licence fee be \$77.61 per annum (GST Inclusive) with an increase of 3% per annum;*
4. *The Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

**CARRIED**

**4.2 EXPIRING LICENCE AGREEMENT - INVERELL POLOCROSSE INC. S5.10.128****COMMITTEE RESOLUTION**

Moved: Cr Anthony Michael

Seconded: Cr Paul King OAM

*The Committee recommends to Council that:*

- i) Council renew the agreement with Inverell Polocrosse Inc. for part unformed road off Eddy Park Lane, Rob Roy;*
- ii) the licence agreement be for a two (2) year period with a further two (2) year option;*
- iii) the Licence fee be \$131.35 per annum (GST Inclusive) with a 3% increase per annum; and*
- iv) the Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

**CARRIED**

**4.3 DELIVERY PLAN - OUTSTANDING ISSUES S4.13.2****COMMITTEE RESOLUTION**

Moved: Cr Anthony Michael

Seconded: Cr Kate Dight

*The Committee recommends to Council that:*

- i) The unfunded items on the 2016 - 2020 Delivery Plan be submitted for possible funding under the Federal Government's 'Local Road and Community Fund' and 'Bushfire Recovery Program';*
- ii) Council lobby the State Government to fund the upgrade of the Moore Street entrance from Moore St to Inverell Hospital;*
- iii) The upgrade of the Moore St entrance to the Inverell Hospital be submitted for possible funding under the Federal Government's 'Regional Bushfire Recovery and Development Program'; and*
- iv) The upgrade of the oval lighting at the Ashford Sports Ground be submitted for funding under the "Local Road and Community Fund" or the 'Bushfire Recovery Program'.*

**CARRIED**

**4.4 PRICING OF LAND - OLIVER STREET S5.2.0/13****COMMITTEE RESOLUTION**

Moved: Cr Anthony Michael

Seconded: Cr Kate Dight

*That the matter be referred to Closed Council for consideration as the matters and information are:*

- c information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*

*On balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.*

**CARRIED**

**5 INFORMATION REPORTS****COMMITTEE RESOLUTION**

Moved: Cr Anthony Michael

Seconded: Cr Kate Dight

*That the information report be received and noted.*

**CARRIED**

**5.1 LIBRARY COVID-19 CLOSURE AND ACTIVITIES S4.11.17/12****6 GOVERNANCE REPORTS****6.1 PROCUREMENT & DISPOSAL AUTHORITY POLICY S4.11.17/12****COMMITTEE RESOLUTION**

Moved: Cr Kate Dight

Seconded: Cr Paul King OAM

**RECOMMENDATION:**

*That the Committee recommend to Council that:*

- 1. The revised Procurement & Disposal Authority Policy be adopted; and*
- 2. The General Manager's financial delegation for authorising the procurement of goods and services be increased to \$250,000.*

**CARRIED**



**6.2 GOVERNANCE - MONTHLY INVESTMENT REPORT S12.12.2/13****COMMITTEE RESOLUTION**

Moved: Cr Kate Dight  
Seconded: Cr Anthony Michael

*The Committee recommends to Council that:*

- i) the report indicating Council's Fund Management position be received and noted; and*
- ii) the Certification of the Responsible Accounting Officer be noted.*

**CARRIED****7 CONFIDENTIAL MATTERS (COMMITTEE-OF-THE-WHOLE)**

At 10.12am, the Chairperson noted that no members of the public or press were in attendance at the meeting therefore the Committee proceeded to consider the motion to close the meeting to the press and public.

**COMMITTEE RESOLUTION**

Moved: Cr Anthony Michael  
Seconded: Cr Kate Dight

*That the Committee proceeds into Closed Committee to discuss the matters referred to it, for the reasons stated in the motions of referral.*

**CARRIED****COMMITTEE RESOLUTION**

Moved: Cr Anthony Michael  
Seconded: Cr Kate Dight

*That the Committee proceeds out of Closed Committee into Open Committee.*

**CARRIED**

Upon resuming Open Committee at 10.21am, the Chairperson verbally reported that the Committee had met in Closed Committee, with the Press and Public excluded, and had resolved to recommend to Council the following:

**7.1 PRICING OF LAND - OLIVER STREET S5.2.0/13**

*That the Committee recommends to Council that:*

- i) The allotments created by the extension of Oliver Street, Inverell be listed for sale with all Inverell Real Estate Agents, and*
- ii) The price for those allotments be determined by the market price set by Council's authorised real estate Market Appraiser.*

**CARRIED**

## **ADOPTION OF RECOMMENDATIONS**

### **COMMITTEE RESOLUTION**

Moved: Cr Anthony Michael

Seconded: Cr Kate Dight

*That the recommendations of Closed Committee be adopted.*

**CARRIED**

**The Meeting closed at 10.23am.**

**3 DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS**

## 4 DESTINATION REPORTS

### 4.1 LOCAL GOVERNMENT REMUNERATION TRIBUNAL DETERMINATION

**File Number:** S13.6.4/13 / 20/24644

**Author:** Scott Norman, Director Corporate and Economic Services

#### SUMMARY:

The Local Government Remuneration Tribunal (the Tribunal) has determined not to increase Mayoral and Councillor Fees for the 2020/21 financial year. Council is still required to resolve the level of fees to pay for the 2020/21 financial year.

#### RECOMMENDATION:

*That the Committee recommend to Council that for the financial year commencing 1 July, 2020, Council fix the annual fee to be paid to Councillors at the maximum allowed for the Rural Council Category as determined by the Local Government Remuneration Tribunal; that being an annual fee paid to Councillors of \$12,160 with the Mayor receiving an additional annual fee of \$26,530.*

#### COMMENTARY:

Sections 248 and 249 of the *Local Government Act 1993* require councils to fix and pay an annual fee based on the Tribunal's determination. Council cannot fix a fee higher than the maximum amount determined by the Tribunal, if a council does not fix a fee, the council must pay the minimum fee determined by the Tribunal.

The Tribunal's report and determination is available at <https://www.remtribunals.nsw.gov.au/local-government/current-lgrt-determinations>. This year's determination introduced 2 new categories of Councils in the Non-Metropolitan group, being Major Strategic Area and Regional Centre. It also renamed one category - Regional City to Major Regional City. None of these changes has affected Inverell Shire Council which remains categorised as a Rural Council, which entitles Councillors to a maximum annual fee of \$12,160, with the Mayor provided an additional \$26,530.

It should be noted that Inverell Shire Council's category rating is the lowest rating, with a further 10 categories being entitled to more significant amounts than awarded to Inverell Shire Councillors, notably ranging up to Councillors' Fees at a maximum of \$40,530 and Mayoral entitlements ranging from a maximum of \$222,510 (in addition to the Councillor Fee) for Category 'Principal CBD'.

Pursuant to s.241 of the *Local Government Act 1993*, the annual fees to be paid in each of the categories to Councillors, Mayors, Members and Chairpersons of County Councils effective on and from 1 July, 2020 are determined as follows:

Category		Councillor/Member Annual Fee		Mayor/Chairperson Additional Fee*	
		Minimum	Maximum	Minimum	Maximum
General Purpose Councils - Metropolitan	Principal CBD	27,640	40,530	169,100	222,510
	Major CBD	18,430	34,140	39,160	110,310
	Metropolitan Large	18,430	30,410	39,160	88,600
	Metropolitan Medium	13,820	25,790	29,360	68,530
	Metropolitan Small	9,190	20,280	19,580	44,230
General Purpose Councils - Non-metropolitan	Major Regional City	18,430	32,040	39,160	99,800
	Major Strategic Area	18,430	32,040	39,160	99,800
	Regional Strategic Area	18,430	30,410	39,160	88,600
	Regional Centre	13,820	24,320	28,750	60,080
	Regional Rural	9,190	20,280	19,580	44,250
	Rural	9,190	12,160	9,780	26,530
County Councils	Water	1,820	10,140	3,920	16,660
	Other	1,820	6,060	3,920	11,060

\*This fee must be paid in addition to the fee paid to the Mayor/Chairperson as a Councillor/Member (s.249(2)).

#### RISK ASSESSMENT:

Nil

#### POLICY IMPLICATIONS:

The 2020/2021 Schedule of Allowances & Expenses Policy needs to reflect resolved position of Council.

#### CHIEF FINANCIAL OFFICERS COMMENT:

The Operational Plan allowed for a small increase in increase Mayoral and Councillor fees for the 2020/21 financial year.

#### LEGAL IMPLICATIONS:

Nil

#### ATTACHMENTS:

Nil

## 4.2 EXPRESSIONS OF INTEREST TO LICENCE LAND - LOT 8 DP 188692 AND LOT 7 DP 1101540 RIFLE RANGE ROAD, INVERELL

**File Number:** S5.10.154 / 20/22916

**Author:** Kristy Paton, Temporary Corporate Support Officer - Publishing

### SUMMARY:

Expressions of Interest were recently called to licence land known as Lot 8 DP 188692 and Lot 7 DP 1101540 Rifle Range Road, Inverell.

The Committee is requested to consider the Expressions of Interest to licence the land.

### RECOMMENDATION:

*The Committee recommend to Council that:*

- i) Council enter into a Licence Agreement with Mr Deon Beckhouse and Ms Emily Kenny for Lot 8, DP 188692 and Lot 7 DP 1101540 Rifle Range Road, Inverell for a five (5) year period with a further five (5) year option;*
- ii) the Licence fee be \$1,820 per annum (GST Inclusive) with a 3% increase per annum; and*
- iii) the Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

### COMMENTARY:

Expressions of interest were called to licence land known as Lot 8 DP 188692 and Lot 7 DP 1101540 Rifle Range Road, Inverell. Expressions of interest closed 10 June, 2020, with three (3) submissions being received, as listed below.

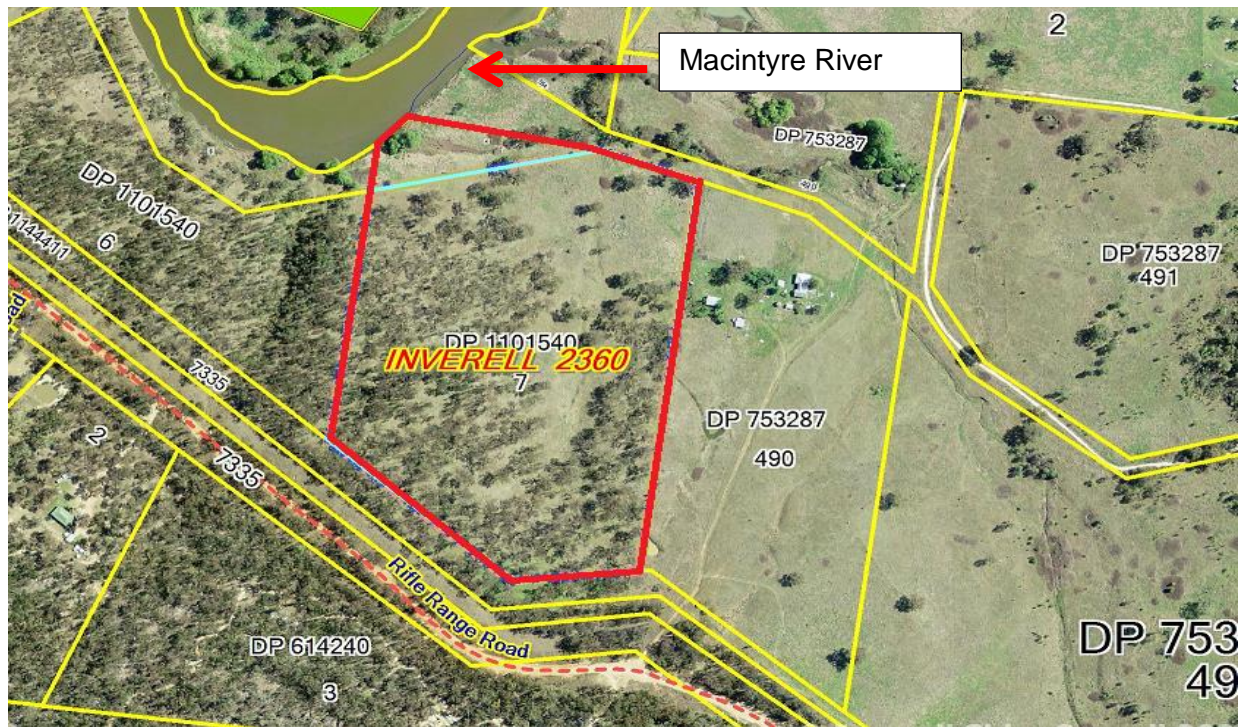
The land is 15.75 hectares in size and is located approximately three kilometres from the intersection of Rifle Range Road and Bundarra Road. In excess of half of the parcel of land is timbered, with natural grasses and direct access to the Macintyre River. The block has not been grazed for approximately 12 months. It should also be noted an access gate to the block is not in place and any cost of gate/fencing will need to be borne by licensee.

The land is non rateable due to it being Council maintained land for the Crown. It is currently amalgamated with other parcels (including the cycle track). Council last leased this parcel of land for \$515 per annum, with a 3% increase applicable each year.

The land is highlighted in red on the map below.

#### Expressions of Interest Received.

NAME	LICENCE FEE	PURPOSE
Deon Beckhouse & Emily Kenny	\$1820	Grazing Cattle
Justin Pay	\$800	Grazing Sheep and cattle
Holy Trinity School	\$500	Grazing cattle

**RISK ASSESSMENT:**

Nil

**POLICY IMPLICATIONS:**

Nil

**CHIEF FINANCIAL OFFICERS COMMENT:**

Nil

**LEGAL IMPLICATIONS:**

Nil

**ATTACHMENTS:**

Nil

**4.3 CLASSIFICATION OF FREEHOLD TINGHA LANDS****File Number:** S5.19.1 / 20/25370**Author:** Scott Norman, Director Corporate and Economic Services**SUMMARY:**

As a result of the Tingha boundary adjustment Council acquired control of freehold land from Armidale Regional Council. Under the *Local Government Act 1993*, Council needs to resolve whether this land is for operational or community purposes.

**RECOMMENDATION:**

That the Committee recommend to Council that:

1. Council resolve to give public notice that it is intended the following land is held for operational purposes.

Location	Description	Purpose
35 New Valley Road Tingha	Lot 107 DP 722455	Tingha Depot
29 Diamond Street Tingha	Lot 7 Sect 10 DP 704	Vacant Land
16-18 Ruby Street Tingha	Lot 2 DP 218026	Tingha Town Hall & Fire Shed
14 Ruby Street Tingha	Lot 31 DP 1071167; Lot 1 DP 218026; Lot 2 Sect 3 DP 704; Lot 2 DP 587489	Wing Hing Long Store Tingha
31 Garnet Street Tingha	Lot 4 Sect 16 DP704; Lot 4 Sect 17 DP704; Lot 3 Sect 16 DP704; Lot 3 Sect 17 DP704; Lot 1 Sect 14 DP704; Lot 6 DP668621; Lot 2 Sect 14 DP704; Lot 3 Sect 14 DP704; Lot 4 Sect 14 DP704; Lot 5 Sect 17 DP704; Lot 5 DP229966; Lot 6 DP229966	Vacant Land
32 Albion Flat Road Tingha	Lot 1 DP 829960	Water Reservoir
14060 Guyra Road Tingha	Lot 1 DP 1120941	Sewer Ponds
2-4 Sapphire Street Tingha	Lot 81 DP753655; Lot 1 Sect 4 DP704	Symes Park & Aged Care Units
156 Kempton Road Tingha	Lot 123 DP42110	Tingha Garbage Tip
23 Garnet Street Tingha	Lot 1 & 2 DP 229966	Tingha Cemetery

2. That Council invite submissions on the classification of the land as operational.

**COMMENTARY:**

As a result of the Tingha boundary adjustment, Council acquired control of freehold land from Armidale Regional Council. *The Local Government Act 1993* requires Council has to resolve to classify the land for either operational or community purposes. This is a different process to the



classification of Crown Land that Council controls, there is a separate report dealing with Tingha Crown land.

The purpose of classification is to identify clearly that land which should be kept for use by the general public (community) and that land which need not (operational). The major consequence of classification is that it determines how the land is to be managed and the ease or difficulty with which land may be alienated by sale, leasing or some other means.

Community land must not be sold except in the very limited circumstances and there are restrictions on when it can be leased and for how long. No such restrictions apply to operational land.

Community land would ordinarily comprise land such as a public park. The use and management of community land is to be regulated by a plan of management.

Operational land would ordinarily comprise land held for future development or sale or land which facilitates the carrying out by a council of its functions or land which may not be open to the general public, such as a works depot or a council garage.

As this is the initial classification of this land Council needs to give at least 28 days notice of the intent to how the land is to be classified, then after considering any submissions may resolve to classify the land for operational or community use. Any land that Council does not resolve to be classified as operational shall be deemed community use. A plan of management needs to be developed for all community land.

This initial classification process is less onerous than the process to reclassify land from community to operational. That is a protracted involved process that includes a public forum.

#### **POLICY IMPLICATIONS:**

Nil

#### **CHIEF FINANCIAL OFFICERS COMMENT:**

Community land is recognised at the Valuer General's unimproved capital value.

Operational land is recognised at fair value, typically determined by a contract Valuer as part of the asset accounting process.

#### **LEGAL IMPLICATIONS:**

*Local Government Act 1993* Chapter 6 Part 2 Division 1 S25 All Public land must be classified.

S26 There are 2 classifications for public land—"community" and "operational".

S31 Council can make the Initial classification of land by resolution.

S34 (1) Council must give public notice of a proposed resolution to classify or reclassify public land.

(3) The public notice must specify a period of not less than 28 days during which submissions may be made to the council.

The classification of the land determines how Council may deal with the land, to what use it can be put, how it is managed and whether it can be sold.

#### **ATTACHMENTS:**

Nil

**4.4 CLASSIFICATION OF CROWN RESERVES INCLUDING TINGHA LANDS****File Number: S5.19.1 / 20/25458****Author: Scott Norman, Director Corporate and Economic Services****SUMMARY:**

As a result of the Tingha boundary adjustment Council acquired control of crown reserves from Armidale Regional Council. Council has also received control of additional Crown reserves as a result of ongoing implementation of changes to Crown land management which commenced with the introduction of the *Crown Land Management Act 2016* (effective 1 July, 2018). Council needs to consider whether to make application to the Minister for any of this land to be vested for operational purposes. Council also needs to assign initial categories of purpose for each Crown reserve classified for community purposes.

**RECOMMENDATION:**

That the Committee recommend to Council that:

1. For the Crown reserves listed below that Council make application for ministerial consent to classify and manage Crown land as operational land under the *Local Government Act 1993* (LG Act) or Crown reserves managed by council in accordance with the *Crown Land Management Act 2016* (CLM Act).

Crown reserves acquired as part of the Tingha boundary adjustment.		
Location	Description	Purpose
209 New Valley Road Tingha	Lot 60 DP 753654 - <b>Crown Reserve 68692</b>	Old Tingha Sanitary Purposes-Vegetable Farm
2472 Thunderbolts Way Stanborough	Lot 95 DP 753655 - <b>Crown Reserve 97203</b>	Fire Shed - Stanborough
224 Howell Road Tingha	Lot 97 DP 753655 - <b>Crown Reserve 86389</b>	Tingha Impound Yards
20-22 Ruby Street Tingha	Lot 6 Sect 3 DP 704 <b>Crown Reserve 88768</b>	Toilets/SES/Fire Shed
54 Winterwood Road Tingha	Lot 7009 DP 1032560 - <b>Crown Reserve 90984</b>	Old Sanitary Depot
1434 Howell Road Tingha	Lot 7005 DP 1029803- <b>Crown Reserve 35382</b> ; Lot 7001 DP 1029802; - <b>Crown Reserve 35004</b>	Howell Cemetery-Cemetery Extensions Plantation, Preservation of Graves
21 Garnet Street Tingha	Lot 1,2,3 DP1150694; Lot 11,12 DP105339; <b>Crown Reserve 1024808</b>	Tingha Cemetery
50 Old Mill Road Tingha	Lot 316 DP 753678, <b>Crown Reserve 46853</b>	Old Rubbish Dump
2-4 Sapphire Street Tingha	Lot 96 DP753655; Lot 7004 DP 1030577 <b>Crown Reserve 82908</b>	Symes Park & Aged Care Units
156 Kempton Road Tingha	Lot 77 DP 753655; Lot 121 DP 42110; <b>Crown Reserve 69395</b>	Tingha Garbage Tip
Crown reserves transferred to Council as part of the Crown land management reforms.		
Description		Purpose
Lot 7300 DP1150706 <b>Crown Reserve 1026808</b>		Wallangra Cemetery
Lot 7301 DP1150706 <b>Crown Reserve 29419</b>		Wallangra Cemetery
Part Lot 7001 DP1150706 <b>Crown Reserve 39656</b>		Connecticut Gravel Pit Coolatai
Part Lot 7001 DP1150706 <b>Crown Reserve 1026568</b>		Connecticut Gravel Pit Coolatai

2. For the Crown reserves listed below that as Council Crown land managers Council notify the Minister administering the *Crown Land Management Act 2016* of the initial categorisation assigned to Crown land, as referred to in section 36 of the *Local Government Act 1993*.

Crown reserves acquired as part of the Tingha boundary adjustment.			
Location	Description	Purpose	Categorisation
2921 Thunderbolts Way Tingha	Lot 118 DP 1133570 - <b>Crown Reserve 1096</b>	Vacant Land Reserve for Public Purposes	general community use
2 Amethyst Street Tingha	Lot 111 DP 753655 - <b>Crown Reserve 110104</b>	Grahame Park Reserve for Public Recreation	a park
2277 Howell Road Howell	Lot 179 DP 753664 - <b>Crown Reserve 91076</b>	Tingha Copeton Dam Recreation area Reserve for Public Recreation	a park
Crown reserves where Ministerial approval to reclassify to operational has previously been sought and refused.			
Purpose	Description	Categorisation	
Gilgai Gravel Pit <b>Crown Reserve 62561</b>	Part Lot 7001 DP1067907; Lot 7003 DP1032659	general community use	
Delungra Homes for the Aged <b>Crown Reserve 94038</b>	Part Lot 1 Sect 4 DP758348	general community use	
Elsmore Rural Fire Service <b>Crown Reserve 110026</b>	Part Lot 38 DP753258	general community use	
Gilgai Rubbish Depot <b>Crown Reserve 78986</b>	Lot 136 DP753271; Lot 9 DP753271	general community use	
Crown reserves transferred to Council as part of the Crown land management reforms.			
Purpose	Description	Categorisation	
Matherson Public Reserve <b>Crown Reserve 73694</b>	Lot 287 DP750076	general community use	
Weean Reserve – Nullamanna Road <b>Crown Reserve 80668</b>	Lot 7301 DP1151919	general community use	
Bonshaw Public Recreation Reserve <b>Crown Reserve 95856</b>	Lots 7302-7303 DP1152292	general community use	

**COMMENTARY:**

As a result of the Tingha boundary adjustment Council acquired control of Crown reserves from Armidale Regional Council. Council has also received control of additional Crown reserves as a result of ongoing implementation of changes to Crown land management which commenced with the introduction of the *Crown Land Management Act 2016* (effective 1 July, 2018), these are in addition to 44 similar Crown reserves that were reported to Council in May 2019.

Under the *Crown Land Management Act 2016* Council is now Crown Land Manager for these reserves and can deal with the reserved land they manage, including to grant a lease, licence, permit, easement or right of way, provided it is in the public interest and would not be likely to materially harm its use for the dedicated or reserved purpose it holds.

Council must manage this Crown land under the same provisions that apply to land under the *Local Government Act 1993* (LGA). The acts dictates that all land must be classified for either operational or community purposes. It should be noted the default classification for Crown land managed by councils is community land. In certain circumstances the Minister may approve the

reclassification of Crown land as operational land, this is a different procedure to classifying freehold held by Council and for this reason the classification of the freehold Tingha land has been dealt with in a different report.

The purpose of classification is to identify clearly that land which should be kept for use by the general public (community) and operational land which facilitates the carrying out by a council of its functions or land which may not be open to the general public, such as a works depot or a council garage.

Examples of uses that may not fall within 'community land' categories		
Cemeteries	Quarries and gravel pits	Sewerage Works
Emergency Services	Urban Services	Sanitary Purposes

The recommendation lists Crown Reserves for which it is suggested Council make application for ministerial consent to classify and manage Crown land as operational land.

Councils must also assign an initial category of community land to all Crown land it manages; this obviously doesn't apply to Crown reserves that have been reclassified as operational purposes.

The recommendation suggests categories for the Crown reserves that Council has not previously considered. This includes 4 reserves for which operational classification was previously refused by the Minister. This was previously reported to Council but since then Crown Lands has provided feedback as to why requests were refused, this is listed below for Councillor's information.

Crown reserves where Ministerial approval to reclassify to operational has previously been sought and refused. This land remains classified as community use and requires to be allocated a community use category.	
Purpose	Reason for Refusal Provided by Crown Lands
Gilgai Gravel Pit <b>Crown Reserve 62561</b>	Lot 7001 DP 1067907 was not supported as operational land as the reserve is not actively used as a quarry and is covered by natural vegetation. It is considered the land could fall within the category of General Community Use or Natural Area, and under s3.22 (5)(b) of the CLM Act 2016 there is no reason the land cannot be dealt with as community land based on the current use.
Delungra Homes for the Aged <b>Crown Reserve 94038</b>	The reserve is open space with no structures or buildings, therefore, cannot be considered as operational based on its current use. In addition, homes for the aged can operate on community land as General Community Use (See s46 (1)(b)(iv) LG Act 1993). It is considered the land could fall within the category of General Community Use, and under s3.22 (5)(b) of the CLM Act 2016 there is no reason the land cannot be dealt with as community land based on the current use.
Elsmore Rural Fire Service <b>Crown Reserve 110026</b>	The section of the reserve where the fire station is located has been reclassified as operational, the remainder retains the community use category.
Gilgai Rubbish Depot <b>Crown Reserve 78986</b>	Council advised this reserve is no longer used as a rubbish depot (closed in 1996) and the land has been rehabilitated. The level of contamination is considered to be low. Therefore, under s3.22 (5)(a) of the CLM Act 2016 it is considered the land could fall within the category of General Community Use, and under s3.22 (5)(b) of the CLM Act 2016 there is no reason the land cannot be dealt with as community land based on the current use.

The initial category is the one most closely related to the reserve's purpose. Notice of the initial category is to be given as written notice to the Minister.

The available categories are:

- (a) a natural area;
- (b) a sportsground;
- (c) a park;
- (d) an area of cultural significance; and
- (e) general community use.

Land that is categorised as a natural area is to be further categorised as one or more of the following:

- (a) bushland:
- (b) wetland:
- (c) escarpment:
- (d) watercourse:
- (e) foreshore: and
- (f) a category prescribed by the regulations.

(reference *LGA 1993 Chapter 6 Part 2 Division 2 Section 36*)

**RISK ASSESSMENT:**

Nil

**POLICY IMPLICATIONS:**

Nil

**CHIEF FINANCIAL OFFICERS COMMENT:**

The State retains ownership of Crown reserves but it is considered that Council exercises sufficient control over the land as Crown land manager that it needs to be bought to account in the Annual Financial Statements.

As part of the management of Crown reserves reforms a public accessible portal has been developed providing online details of Crown reserves. Council's external auditors reconcile this information with Council's Annual Financial Statements.

The portal is available at [www.crown-land-reform/crown-land-manager-reserves-portal](http://www.crown-land-reform/crown-land-manager-reserves-portal)

**LEGAL IMPLICATIONS:**

Plans of Management will need to be developed for all Crown reserves managed by Council that are classified as community use.

**ATTACHMENTS:**

Nil

**4.5 REQUEST FOR REDUCTION ON WATER ACCOUNT****File Number:** S32.10.1/12 / 20/25805**Author:** Kristy Paton, Corporate Support Officer - Publishing**SUMMARY:**

Council has received a request seeking Council's assistance by issuing an amended account for the property 76 Henderson Street, Inverell based on average usage due to a water leak. The Committee is being asked to consider a confidential report in respect of this matter.

**RECOMMENDATION:**

*That the matter be referred to Closed Council for consideration as the matters and information are:*

- a personnel matters concerning particular individuals (other than councillors).*

*On balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.*

**COMMENTARY:**

The *Local Government Act 1993* (the Act), and the *Local Government (General) Regulation 2005* makes provision for the closure of meetings to the public and media in specified circumstances. In particular s.10A of the Act provides that Council may close to the public and media so much of a meeting as relates to the discussion and consideration of information identified in s.10A(2). The matters which may be closed to the public and media, as stated in the Act, must involve:

- (a) Personnel matters concerning particular individuals (other than councillors.)*
- (b) The personal hardship of any resident or ratepayer.*
- (c) Information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.*
- (d) Commercial information of a confidential nature that would, if disclosed:*
  - (i) prejudice the commercial position of the person who supplied it, or*
  - (ii) confer a commercial advantage on a competitor of the council, or*
  - (iii) reveal a trade secret.*
- (e) Information that would, if disclosed, prejudice the maintenance of law.*
- (f) Matters affecting the security of the council, councillors, council staff or council property.*
- (g) Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege.*
- (h) Information concerning the nature and location of a place or an item of Aboriginal significance on community land.*

In considering whether to close a part of a meeting to the public and media, Councillors are also reminded of further provisions of s.10D of the Act which states:

**Grounds for closing part of meeting to be specified**

- (1) The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.*
- (2) The grounds must specify the following:*
  - (a) the relevant provision of section 10A (2),*
  - (b) the matter that is to be discussed during the closed part of the meeting,*

- (c) *the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*

It is recommended that, pursuant to Section 10A(2) of the *Local Government Act 1993* the matter be referred to Closed Committee for consideration as the matters and information are:

- a personnel matters concerning particular individuals (other than councillors).

On balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the *Local Government Act, 1993*.



## 5 INFORMATION REPORTS

### 5.1 CCTV EXPANSION AND COMMUNITY SAFETY PROJECT

**File Number:** S15.8.95 / 20/24166

**Author:** David Thirlway, Manager Information Services and Christy Galbraith, Corporate Support Coordinator

#### **SUMMARY:**

Council has recently completed a community safety enhancement project funded by the Australian Government. The program also included an extension to the CCTV network in the CBD and also solar lighting in Campbell Park to improve public safety.

#### **COMMENTARY:**

Council has recently completed a \$200,000 Safer Communities project funded by the Australian Government. The project extended the CBD closed circuit camera network (CCTV) and also installed ten (10) solar lights in Campbell Park along the riverside cycleway.

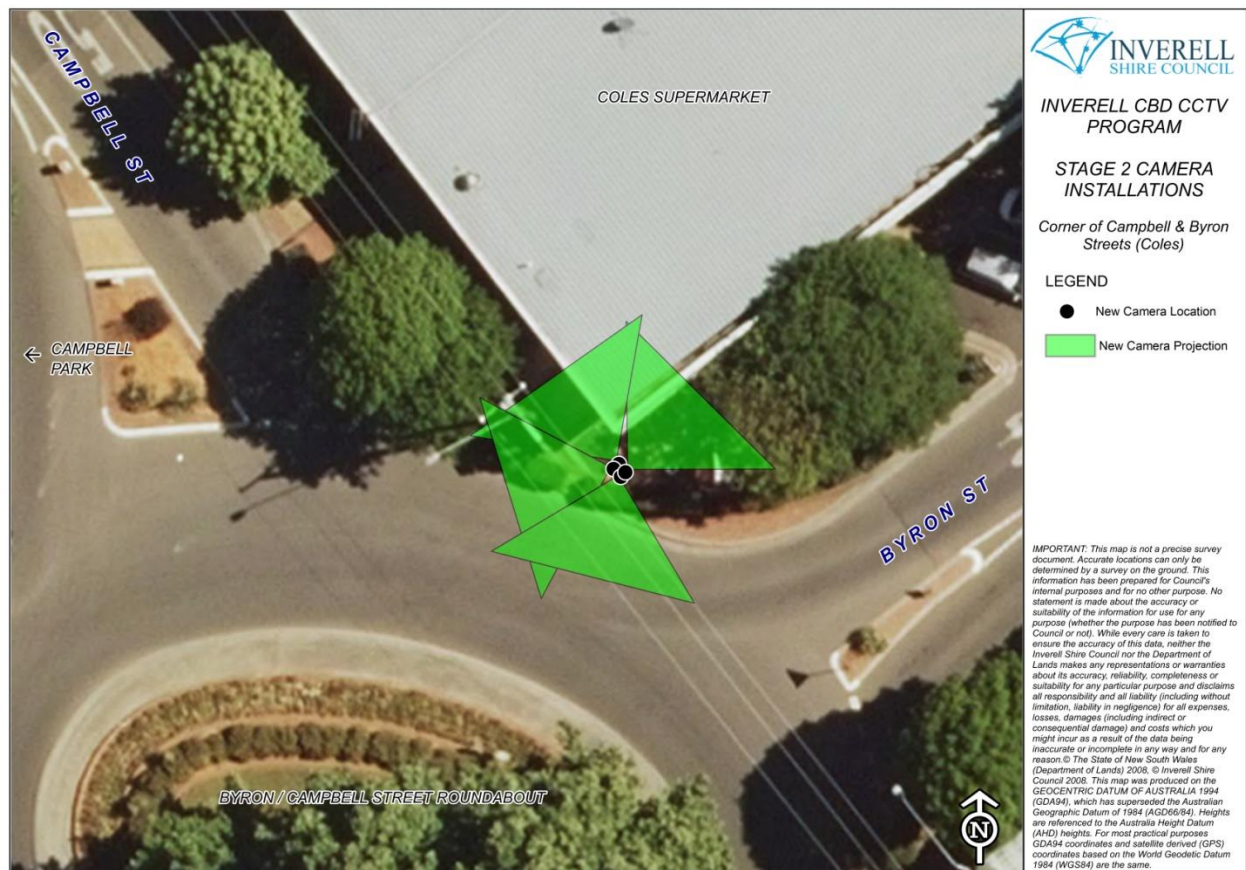
The project meets objectives listed in Delivery Plan 2017-2021, Public Open Space Strategy and Crime Prevention Plan (2017), including providing additional lighting in Campbell Park to enhance public safety; and assisting Inverell Police to investigate incidents and identify perpetrators.

Locations of CCTV camera installations were determined in consultation with Inverell Police. Key sites included in the CCTV extension include:

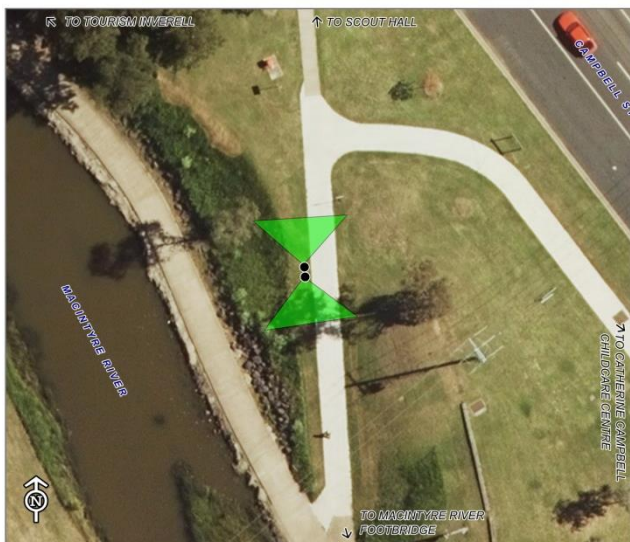
- The footpath adjacent to the foot bridge over Macintyre River near Guide Hall;
- Transit Centre adjacent to Tourism Inverell;
- Riverside path behind Tourism Inverell;
- Campbell Lane opposite Coles supermarket;
- The Campbell-Byron Street corner of Coles supermarket; and
- The site of the Christmas tree in the grounds of Tourism Inverell.

Council has also upgraded servers and storage to handle the extra throughput from the expanded circuit and have also installed three 13.2kWh TESLA battery banks to mitigate the risk of outages. By extending the CCTV network, Council was also able to incorporate the existing Transit Centre CCTV system. This means these cameras can now be monitored by Inverell Police under the Community Safety Camera Program.

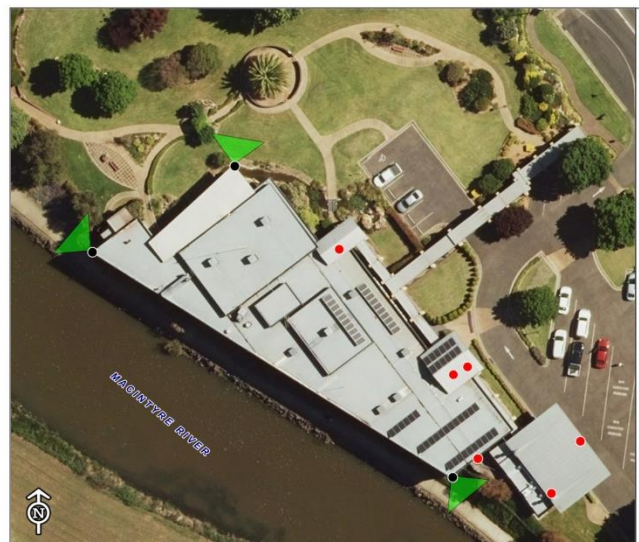
## Below: Newly installed CCTV cameras



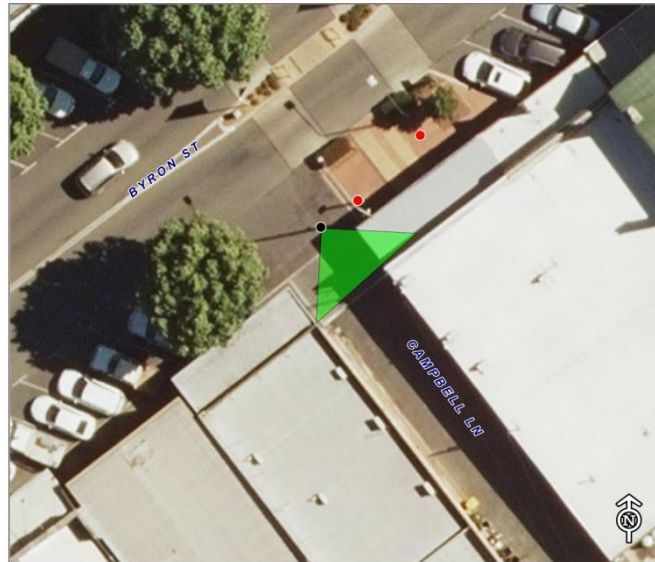
Byron – Campbell Street corner adjacent to Coles



Footbridge over Macintyre River



Tourism Inverell grounds



Campbell Lane opposite Coles

**Below: Newly installed solar lighting in Campbell Park**



**ATTACHMENTS:**

**Nil**



**5.2 UPDATE OF PROJECTS IN PROGRESS****File Number:** S15.8.99 / 20/24173**Author:** Fiona Adams, Manager Integrated Planning and Reporting**SUMMARY:**

This report is a summary of works undertaken by Council as part of government grant programs for bushfire and drought recovery. To date, these projects have engaged more than 60 businesses based in Inverell LGA.

**COMMENTARY:**

Council has a number of projects underway which are funded by both State and Federal grants programs. The projects provide vital infrastructure upgrades and assist many of the shire's smaller communities in drought and bushfire recovery. Importantly, these projects also engage local contractors, suppliers and businesses. A snapshot of projects being delivered by Council is provided below.

**1. Gilgai Hall**

Renovations have included restoration of the timber floor, removal of asbestos from the ceiling, removal of white ant damage and installation of a new stainless steel kitchen. Project value was \$49,000.

**Before****After**

## 2. Small Business Enhancement Program

The small business enhancement program awarded grants to businesses located throughout the shire, including Inverell, Delungra, Mount Russell and Ashford. The program is funded by the Australian Government's Drought Communities Programme. Applications were funded for a total of \$184K. Recipients have until the end of October 2020 to complete their projects. Those who have completed their projects are shown below:



### **The Bridge Coffee Lounge, Inverell**

Construction of custom made bench seating, upholstery and lighting.



### **The Australian Hotel, Inverell**

Renovation of the former GIO office to reinstate the lobby of the hotel.

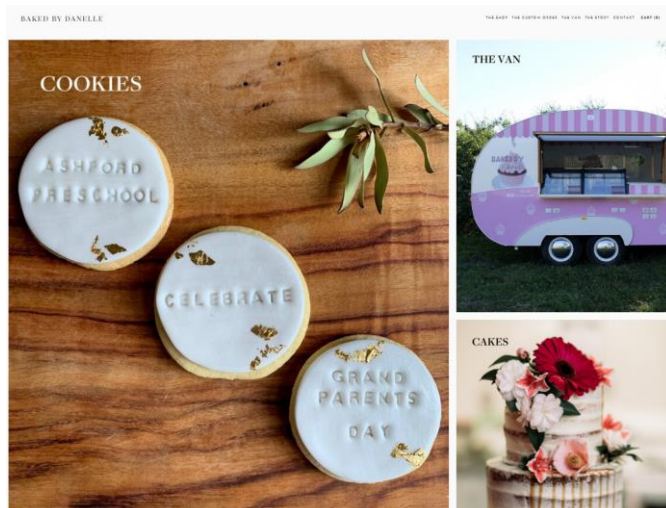






### Severn River Rural Supplies, Ashford

Installation of new awning signage for the Ashford based rural merchandiser.



### Baked by Danelle, Mount Russell

Construction of a new website for this farm based business. The new site has e-commerce capacity, enabling buyers to select options to create personalised cookies, customised cakes and make online payments.



### Key OT (Occupational Therapy), Inverell

Construction of a new website for this Evans Street-based business. The website allows clients to access resources, book appointments, access referral forms and also Telehealth therapy services.

## 3. Tingha Recreation Reserve

Works being undertaken at the reserve include:

- Installation of new artificial grass on the existing two cricket practice nets;
- Widening of existing concrete cricket pitch and installation of new artificial turf which is funded by the Australian Government's Drought Communities Fund; and
- Installation of two 5-tier, covered grandstands at the rugby league ground, which is funded by the NSW Government's Stronger Country Communities Fund.



Left: The cricket pitch at Tingha Recreation Reserve (Fred Leitinger Memorial Oval) has been widened, with artificial grass to be installed in July, 2020.

Below: Concrete slabs constructed ready for the grandstands to be installed in July, 2020.



#### 4. Trailer Mounted Water Tanks

Council has recently purchased two trailer mounted potable water tanks and one trailer mounted fire fighting unit. The units are funded by the Australian Government's Drought Communities Programme.



Left: The newly arrived units, which include:

- Two 1,200 litre potable water tanks on dual axle trailers; and
- One 1,000 litre mobile fire fighting unit with Honda pump.

#### ATTACHMENTS:

Nil



**5.3 INLAND RAIL (IR) - NORTHERN NSW REGIONAL INTELLIGENCE REPORT**

**File Number:** S30.16.7 / 20/25476

**Author:** Paul Henry, General Manager

**SUMMARY:**

A Regional Intelligence Report has been produced on the Inland Rail Project. The following information is provided to update Council in respect of the project.

**COMMENTARY:**

Ernst and Young Consultancy have produced a 'Regional Intelligence Report' for the Federal Department of Infrastructure, on the IR project. The report identifies the long term economic benefits to the Northern NSW Region as a result of the operations of IR.

The study area is defined as 16 Local Government Areas from Dubbo to Inverell. Refer to Appendix 1 for map of the study area.

Highlights from the report are:

- IR can deliver long term growth in the Region by providing 'supply chain efficiencies' and 'value chain growth'.
- 'Supply chain efficiencies' result from shifting freight from road to rail, reducing transport costs, increasing transport reliability and greater access to markets.
- 'Value chain growth' will result from land adjoining the rail corridor being suitable for creating Development Hubs.
- Potential development hubs identified were:
  - Sheep abattoir expansion in Dubbo
  - Intermodal freight receipt centres in Narromine and Moree/Narrabri
  - Grain mills in Moree/Narrabri
  - Mining support hub in Gunnedah
  - Food processing hub in New England/North West
- \$1.7B boost to gross regional product over a 50 year period
- An additional 310 full time jobs in the area from Goondiwindi to Narromine by the 10<sup>th</sup> year of operation.

A full copy of the report is available at [www.inlandrail.gov.au](http://www.inlandrail.gov.au).

**ATTACHMENTS:****1. Inland Rail Study Area**



2

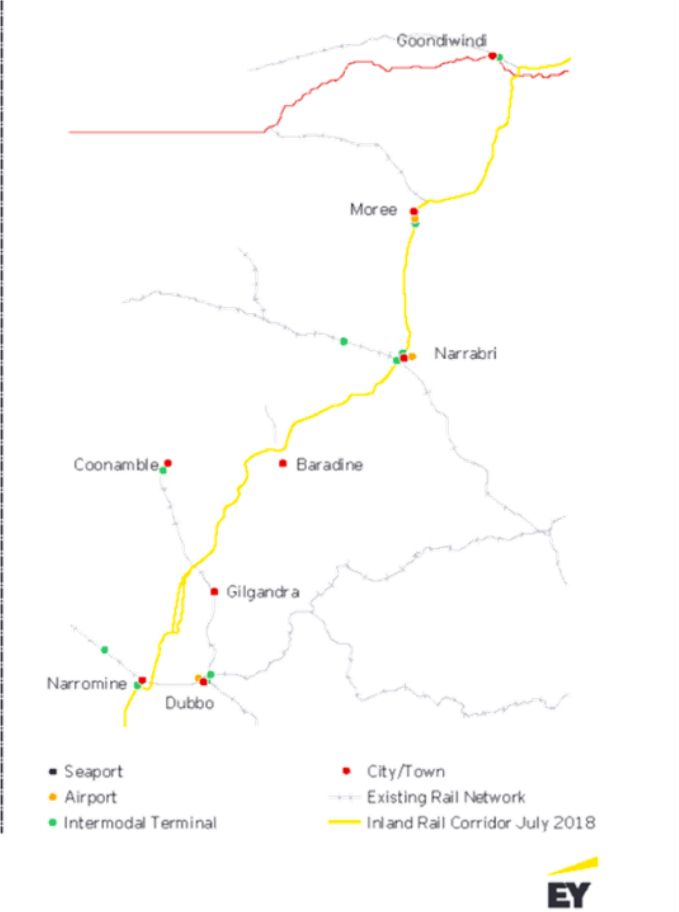
About the Northern NSW Study Region

The Northern NSW study region comprises 16 Local Government Areas (LGAs) that lie approximately 50km east and 100km west of the Inland Rail alignment.

The Northern NSW study region covers the LGAs listed below\*:



\*Note that the identified LGAs represent the footprint for the economic analysis for the purposes of this study. Additional benefits, opportunities and flow on effects extend beyond the LGAs listed.



**5.4 LIBRARY SERVICES COVID-19 UPDATE****File Number:** S3.6.1/14 / 20/25777**Author:** Sonya Lange, Manager Library Services**SUMMARY:**

A revised Public Health Order, effective 1 July 2020 has meant the easing of some COVID-19 restrictions the Inverell Shire Library. This includes reduced requirements to keep records for contact tracing and reduced quarantine period for most library items.

**COMMENTARY:**

The Inverell Shire Library reopened to the public on 1 June, 2020, on a phased re-opening plan, which included a gradual increase in hours and services available, within the guidelines. The additional surface cleaning, the quarantining of all library items on return from loan, and the requirement to collect contact details of all visitors necessitated significant change to work processes and staff rostering patterns. Patron numbers during the initial re-opening period were low, and steps have been taken to publicise the re-opening of the Library to inform the community. The Inverell Library resumed normal hours of operation on 27 June, 2020, being 9.30am – 5.30pm Monday – Friday, and 9.30am – 4.00pm Saturday.

The NSW Department of Health released a revised Public Health Order, and associated Covid-19 Safety Plan for Libraries effective 1 July, and the following changes are now being implemented:

- Record keeping for contact tracing is now voluntary rather than mandatory, removing the need to have a staff member constantly stationed at a concierge desk at the library entrance. Patrons who wish to be entered onto a contact register will have their library cards scanned, or details entered onto a manual log by staff. This change has also improved flexibility for rostering, and allow staffing numbers on a Saturday to return to pre-Covid-19 levels;
- All library items must be cleaned on return from loan, but only non-plastic covered items must still be quarantined for 24hrs. This has allowed staff to return to a more regular shelving pattern, and reduced the need for a “quarantine bay”;
- Gathering limits have been set at 20 persons, meaning that the library can commence planning for the re-introduction of some activities. Social distancing and hygiene requirements are still in place, so any returning activities will likely require significant modification;
- Hygiene and social distancing measures are still in place, so library furnishings remain arranged to comply, and the meeting room area of the library is out of use to the public to allow storage of unused furnishings.

As guidelines evolve, the Library will continue to adapt services to ensure compliance.

**ATTACHMENTS:****Nil**

**5.5 GRANT SUMMARY FOR THE QUARTER ENDING 30 JUNE 2020****File Number:** S15.8.25/13 / 20/25804**Author:** Fiona Adams, Manager Integrated Planning and Reporting**SUMMARY:**

This report summarises the status of grant submissions lodged to various funding programs for the period 1 April, 2020 – 30 June, 2020 and is provided for the information of councillors.

**COMMENTARY:**

The grant landscape at both State and Federal Government levels has been rapidly evolving over the last quarter, indicating that the final six months of 2020 will see a number of new funding programs launched. The scope of these programs is still not known. The below table summarises applications lodged or approved since 31 March, 2020.

Project	Details	Status
Streets as Shared Spaces Program	Project consists of purchase of street furniture in the Inverell CBD and development of a Sound Trails mobile app for the Heritage Walk in Inverell.	Submitted
Old Bundarra Road Asphalt Paving	Replace existing pavement near Lions Park entrance and install a new asphalt wearing surface.	Approved \$42K
Gragin Road maintenance	Heavy patching, grading of shoulders, crack sealing.	Approved \$73K
Copeton Dam Road maintenance	Heavy patching, grading of shoulders, vegetation maintenance, crack sealing and repair culverts.	Approved \$289K
Pindari Dam Road maintenance	Heavy patching, grading of shoulders, crack sealing and repair culverts.	Approved \$519K
Coolatai Road maintenance	Heavy patching, grading of shoulders, vegetation maintenance, crack sealing and repair culverts.	Approved \$208K
Elsmore Road maintenance	Heavy patching, grading of shoulders, vegetation maintenance, crack sealing and repair culverts.	Approved \$587K
Bukkulla Road maintenance	Heavy patching, grading of shoulders, vegetation maintenance, crack sealing and repair culverts.	Approved \$349K
Mount Russell Road maintenance	Heavy patching, grading of shoulders, vegetation maintenance, crack sealing and repair culverts.	Approved \$551K
Inverell Airport Upgrade	Install parameter fencing to reduce pest animals and install weather monitoring facilities.	Approved \$217K

**ATTACHMENTS:****Nil**

**6 GOVERNANCE REPORTS****6.1 GOVERNANCE - MONTHLY INVESTMENT REPORT**

**File Number:** S12.12.2/13 / 20/25612

**Author:** Paul Pay, Manager Financial Services

**SUMMARY:**

To report the balance of investments held as at 30 June, 2020.

**RECOMMENDATION:**

*The Committee recommends to Council that:*

- i) the report indicating Council's Fund Management position be received and noted; and*
- ii) the Certification of the Responsible Accounting Officer be noted.*

**COMMENTARY:**

Contained within this report are the following items that highlight Council's Investment Portfolio performance for the month to 30 June, 2020 and an update of the investment environment:

- (a) Council's investments as at 30 June, 2020;
- (b) Council Investments by Fund as at 30 June, 2020;
- (c) Interest – Budgeted vs Actual;
- (d) Investment Portfolio Performance;
- (e) Investment Commentary; and
- (f) Certification – Responsible Accounting Officer.

**A) Council Investments as at 30 June, 2020**

Term Deposit Investment Group										
Investment No.	Borrower	FUND	Rating	Risk Rating	Purchase Date	Maturity Date	Current Yield	Principal Value	Current value	Term (days)
20/25	Bank of Sydney	General	NR	3	20-Jan-20	20-Jul-20	1.85%	1,000,000	1,000,000	182
20/26	Bank of Sydney	General	NR	3	20-Jan-20	20-Jul-20	1.85%	1,500,000	1,500,000	182
20/28	Bank of Sydney	General	NR	3	31-Jan-20	31-Jul-20	2.00%	2,000,000	2,000,000	182
20/29	National Australia Bank	Sewer	AA-	1	20-Feb-20	20-Aug-20	1.54%	2,000,000	2,000,000	182
20/14	Bank of Sydney	General	NR	3	27-Nov-19	27-Aug-20	1.99%	1,000,000	1,000,000	274
20/22	BNK Bank	Water	NR	3	17-Dec-19	17-Sep-20	1.85%	1,000,000	1,000,000	275
20/09	St George Bank	General	AA-	1	03-Oct-19	06-Oct-20	1.70%	1,000,000	1,000,000	365
20/23	St George Bank	Water	AA-	1	17-Dec-19	16-Oct-20	1.70%	1,000,000	1,000,000	304
19/09	ING BANK	General	A	1	25-Oct-18	25-Oct-20	2.90%	2,000,000	2,000,000	731
20/16	AMP BANK	General	A-	2	27-Nov-19	27-Nov-20	1.85%	2,000,000	2,000,000	366
20/27	Warwick Credit Union	General	NR	3	20-Jan-20	20-Jan-21	1.85%	1,000,000	1,000,000	366
20/42	National Australia Bank	Water	AA-	1	26-Jun-20	26-Mar-21	0.90%	2,000,000	2,000,000	273
19/26	Police Credit Union (SA)	General	NR	3	28-Mar-19	29-Mar-21	2.90%	2,000,000	2,000,000	732
19/30	Rural Bank	General	BBB+	2	17-Apr-19	19-Apr-21	2.63%	1,000,000	1,000,000	733
20/34	Macquarie Bank	General	AA-	1	17-Apr-20	19-Apr-21	1.74%	2,000,000	2,000,000	367
20/39	ING BANK	Sewer	A	1	27-May-20	27-May-21	1.10%	1,000,000	1,000,000	365
20/40	ING BANK	Water	A	1	27-May-20	27-May-21	1.10%	1,000,000	1,000,000	365
19/33	Westpac Bank	Water	AA-	1	27-Jun-19	27-Jun-21	2.30%	2,000,000	2,000,000	731
20/43	National Australia Bank	Water	AA-	1	26-Jun-20	28-Jun-21	0.95%	1,000,000	1,000,000	367
20/02	Bank of Queensland	General	BBB+	2	17-Jul-19	19-Jul-21	2.00%	1,500,000	1,500,000	733
20/03	Bank of Queensland	General	BBB+	2	27-Aug-19	27-Aug-21	1.75%	2,000,000	2,000,000	731
20/33	AMP Bank	General	BBB+	2	24-Mar-20	24-Sep-21	1.80%	1,000,000	1,000,000	549
20/08	AMB - Australian Military Bank	Sewer	BBB+	2	30-Sep-19	30-Sep-21	1.77%	1,500,000	1,500,000	731
19/10	Westpac Bank	General	AA-	1	25-Oct-18	25-Oct-21	2.97%	2,000,000	2,000,000	1096
20/35	AMP BANK	General	A-	2	25-May-20	25-Nov-21	1.65%	1,000,000	1,000,000	549
20/36	AMP BANK	Water	A-	2	25-May-20	25-Nov-21	1.65%	1,000,000	1,000,000	549
20/37	AMP BANK	General	A-	2	25-May-20	25-Nov-21	1.65%	1,000,000	1,000,000	549
20/40	AMP BANK	General	A-	2	10-Jun-20	10-Dec-21	1.60%	2,000,000	2,000,000	548
20/30	Auswide Bank	General	BBB	2	02-Mar-20	02-Mar-22	1.75%	2,000,000	2,000,000	730
20/31	Warwick Credit Union	General	NR	3	02-Mar-20	02-Mar-22	1.90%	1,000,000	1,000,000	730
19/29	Newcastle Permanent	General	BBB	2	17-Apr-19	19-Apr-22	2.70%	1,000,000	1,000,000	1098
20/38	Bank of Queensland	Sewer	BBB+	2	27-May-20	27-May-22	1.30%	2,000,000	2,000,000	730
19/31	Westpac Bank	Water	AA-	1	25-Jun-19	25-Jun-22	2.30%	1,000,000	1,000,000	1096
19/34	Westpac Bank	General	AA-	1	25-Jun-19	25-Jun-22	2.30%	2,000,000	2,000,000	1096
19/32	Westpac Bank	General	AA-	1	27-Jun-19	27-Jun-22	2.30%	2,000,000	2,000,000	1096
20/05	Bank of Queensland	General	BBB+	2	03-Sep-19	05-Sep-22	1.80%	1,000,000	1,000,000	1098
20/06	Bank of Queensland	General	BBB+	2	13-Sep-19	13-Sep-22	1.80%	1,000,000	1,000,000	1096
20/32	Auswide Bank	General	BBB	2	24-Mar-20	24-Mar-23	1.88%	1,000,000	1,000,000	1095
Sub Total - Term Deposit Investment Group								TOTALS	54,500,000	54,500,000
Floating Rate Notes Investment Group										
As at Date	Borrower	FUND	Rating	Risk Rating	Purchase Date	Maturity Date	Current Yield*	Principal Value	Current value	
30/6/2020	Commonwealth Bank	General	A1+	1	11/1/2019	11/1/2024	2.025% 3M BBSW + 113bp	2,000,000.00	2,039,312.00	
30/6/2020	ANZ Bank	General	A1+	1	08/2/2019	08/2/2024	2.01% 3M BBSW + 110bp	2,000,000.00	2,037,632.00	
30/6/2020	ANZ Bank	Water	A1+	1	08/2/2019	08/2/2024	2.01% 3M BBSW + 110bp	1,000,000.00	1,018,816.00	
Sub Total - Floating Rate Notes Investment Group								5,000,000.00	5,095,760.00	
Cash Deposits Accounts Investment Group										
As at Date	Borrower	FUND	Rating	Risk Rating	Purchase Date	Maturity Date	Current Yield	Principal Value	Current value	
Sub Total - Cash Deposits Accounts Investment Group								-	-	

**B) Council Investments by Fund 30 June, 2020**

Portfolio by Fund	31/05/2020	30/06/2020
General Fund	\$ 42,069,628	\$ 42,076,944
Water Fund	\$ 10,016,822	\$ 11,018,816
Sewer Fund	\$ 6,500,000	\$ 6,500,000
<b>TOTAL</b>	<b>\$ 58,586,450</b>	<b>\$ 59,595,760</b>

Council's investment portfolio has increased by \$1,009,310 throughout June 2020. This was in respect of normal cash flow movements for receipts collected and payments made during June 2020.

**Interest – Budgeted verses Actual Result to Date**

	Ledger	2019/2020 Budget \$	Actuals to Date \$	Accrued Interest to Date \$	TOTAL \$
General Fund	128820	879,000.00	679,767.00	552,824.00	1,232,591.00
Water Fund	812350	125,000.00	90,998.85	100,531.00	191,529.85
Sewer Fund	906320	105,000.00	66,984.42	29,044.00	96,028.42
<b>TOTAL</b>		<b>1,109,000.00</b>	<b>837,750.27</b>	<b>682,399.00</b>	<b>1,520,149.27</b>

Term deposit interest rates have moved to historic lows of approximately 0.8% for a 12 month term deposit. Given our strong investment balances, Council is expected to meet interest revenue targets in 2019/2020. Any additional interest received during 2019/2020 will be allocated to Council's Investment Equalisation Reserves to help fund future budget reductions in interest revenue.

It is noted that further rate cuts may require Council to downgrade this target in future years. This will require Council to reduce expenditure to offset the reduced income from investment revenue. Expenditure can be reduced by cutting various programs from the budget or by reducing/freezing budget increases, that is, no CPI increases. This results in an expenditure decrease in real terms.

**C) Investment Portfolio Performance**

Investment Portfolio Return		Benchmarks		
	% pa	RBA Cash Rate	Aus Bond Bank Bill	11am Cash Rate
Benchmark as at 30-6-2020		0.25%	0.93%	0.25%
Term Deposits	1.88%			
Cash Deposit Accounts	0.25%			
Floating Rate Notes	2.02%			

**D) Investment Commentary**

Council's investment portfolio returns exceeded the Australia Bond Bank Bill benchmark in all investment categories except for Council's cash deposit accounts. These accounts are held for liquidity purposes. Term Deposits exceeded all benchmarking indexes.

Council's investment portfolio of \$59.6M is almost entirely invested in fixed term deposits. Overall, the portfolio is highly liquid, highly rated and short-dated from a counterparty perspective.

The domestic bond market continues to suggest a 'lower-for-longer' period of domestic interest rates. Over the months, yields remained relatively flat across the curve, with 10-year government bond yields still being marked under the 0.9% level indicating the low interest rates is here to stay.

**E) Certification – Responsible Accounting Officer**

I Scott Norman, hereby certify that the investments listed in this report have been made in accordance with Section 625 of the *Local Government Act 1993*, Clause 212 of the Local Government (General) Regulations 2005 and Council's Investment Policy.

**RISK ASSESSMENT:**

Nil

**POLICY IMPLICATIONS:**

Nil

**CHIEF FINANCIAL OFFICERS COMMENT:**

It is noted that the volatility for current financial markets will not impact on Council's rates and charges, its ability to deliver its existing services across the funds, or its medium or long term sustainability. Council's overall Investment Portfolio remains sound.

**LEGAL IMPLICATIONS:**

Nil

**ATTACHMENTS:**

Nil

**7 CONFIDENTIAL MATTERS (COMMITTEE-OF-THE-WHOLE)****RECOMMENDATION:**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with the reasons stated in the referral reports:

**7.1 Request for reduction on water account**