

RURAL ADDRESS NUMBER REQUEST

Date:

Requestor Name:

Telephone Number:

Postal Address:

Request Type: ☐ New Address ☐ Replacement Roadside Address Post

Property Details:

Lot: Sec: DP (Plan):

Road:

Assessment Number:

Notes regarding roadside address post installation:

.....

OFFICE USE:

Request taken by: Date:

Amount Paid: \$..... Receipt Number:

Property Key:

Action Taken	Initial & Date
<input type="checkbox"/> Rural address number allocated. Rural address number:	
<input type="checkbox"/> Roadside address post installed.	
<input type="checkbox"/> Rural address map points added to Exponare.	
<input type="checkbox"/> Pathway address updated.	
<input type="checkbox"/> Property NSW Address Portal (Valnet) updated.	
<input type="checkbox"/> Notification sent to service providers & emergency services. Trim reference:	
<input type="checkbox"/> Notification sent to owner. Trim reference:	

Completed Form to be scanned & recorded in Trim / Link to Property Record

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Last Updated 31/5/18

Version 2. Trim 12/11252