

## REGISTRATION OF NEW FOOD PREMISES

*Local Government Act 1993 & Food Act 2003*

### Premise Details:

Trading Name: \_\_\_\_\_ ABN/ACN: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Company Name / Proprietors (if not a company list all proprietors):  
\_\_\_\_\_

### Contact Details:

Contact Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

**Type of Food Premises:** (Description of food / beverages sold):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Trading Hours:** \_\_\_\_\_

### Number of employees handling food

Full-time: \_\_\_\_\_ Part-time: \_\_\_\_\_ Casual: \_\_\_\_\_

### Food Safety Supervisor Details

Name: \_\_\_\_\_ Certificate Number: \_\_\_\_\_

Date of Issue: \_\_\_\_\_

### Property Owner

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email Address: \_\_\_\_\_ Contact Number: \_\_\_\_\_

**Proprietor Signature/s:** \_\_\_\_\_ **Date:** \_\_\_\_\_

\_\_\_\_\_ **Date:** \_\_\_\_\_

### Inspection of premises:

Council will undertake regular inspections of your food premise to verify compliance with current Food Safety Standards. After carrying out an inspection, an invoice will be forwarded for payment, in accordance with Council's Fees and Charges.