

**MINUTES OF INVERELL SHIRE COUNCIL  
CIVIL AND ENVIRONMENTAL SERVICES COMMITTEE MEETING  
HELD AT THE COMMITTEE ROOM, ADMINISTRATIVE CENTRE, 144 OTHO STREET,  
INVERELL  
ON WEDNESDAY, 10 JULY 2019 AT 9.00 AM**

**PRESENT:** Cr Di Baker (Chair), Cr Anthony Michael (Acting Mayor), Cr Mal Peters, Cr Stewart Berryman, and Cr Neil McCosker.

**IN ATTENDANCE:** Paul Henry (General Manager), Brett McInnes (Director Civil & Environmental Services), Scott Norman (Director Corporate & Economic Services), Justin Pay (Manager Civil Engineering), Michael Bryant (Manager Environmental Engineering) and Anthony Alliston (Manager Development Services).

**1 APOLOGIES**

**COMMITTEE RESOLUTION**

Moved: Cr Anthony Michael  
Seconded: Cr Stewart Berryman

*That the apology received from Cr Harmon, who could not attend for personal reasons, be accepted and leave of absence granted.*

**CARRIED**

**2 CONFIRMATION OF MINUTES**

**COMMITTEE RESOLUTION**

Moved: Cr Stewart Berryman  
Seconded: Cr Anthony Michael

*That the Minutes of the Civil and Environmental Services Committee Meeting held on 12 June, 2019, as circulated to members, be confirmed as a true and correct record of that meeting.*

**CARRIED**

**3 DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS**

Nil

## 4 PUBLIC FORUM

Nil

## 5 ADVOCACY REPORTS

### 5.1

#### QUESTION WITH NOTICE - CR NEIL MCCOSKER

##### COMMITTEE RESOLUTION

Moved: Cr Neil McCosker

Seconded: Cr Stewart Berryman

*That the response to the question regarding Cr Harmon's recent visit to Tulare raised by Councillor McCosker be received and noted.*

**CARRIED**

## 6 DESTINATION REPORTS

### 6.1 ANNUAL HERITAGE ADVISORY SERVICE UPDATE

##### COMMITTEE RESOLUTION

Moved: Cr Anthony Michael

Seconded: Cr Mal Peters

- i) *That the Committee suspend standing orders at 9.10am to allow Heritage Advisor, Mr Mitch McKay the opportunity to address the Committee on his report;*
- ii) *The Committee recommend to Council that the 2018/2019 annual reporting and funding acquittals to the NSW Office and Environment and Heritage be noted; and*
- iii) *Council makes representations to The Honourable Robert Gordon Stokes MP, Minister for Planning and Public Spaces and The Honourable Adam Marshall MP, Member for the Northern Tablelands for the "Heritage Near Me" program to be maintained and funded in future State Budget.*

**CARRIED**

**RESUMPTION OF STANDING ORDERS****COMMITTEE RESOLUTION**

Moved: Cr Anthony Michael

Seconded: Cr Mal Peters

*A motion was moved that Council resume standing orders at 9.28am.*

**CARRIED**

**6.2 LOCAL STRATEGIC PLANNING STATEMENTS AND COMMUNITY PARTICIPATION PLANS****COMMITTEE RESOLUTION**

Moved: Cr Anthony Michael

Seconded: Cr Mal Peters

*The Committee recommend to Council that:*

- i) Council note the information provided in regard to Local Strategic Planning Statements and Community Participation Plans be received and noted;*
- ii) A supplementary report be received on Local Strategic Planning Statements and Community Participation Plans subsequent to Councillor and Council Staff attendance at a Local Strategic Planning Short Course in Tamworth on the 2, 3 and 4 July 2019; and*
- iii) The Supplementary report on Local Strategic Planning Statements and Community Participation Plans be considered with this item.*

*Relating to the Supplementary report, that the Committee recommend to Council that:*

- i) Council staff commence the preparation of a stand alone Local Strategic Planning Statement in accordance with the recommended course of action as outlined; and*
- ii) Council staff commence the preparation of a stand alone Community Participation Plan in accordance with the recommended course of action as outlined.*

**CARRIED**

**6.3 REQUEST TO RELOCATE THE GRAFTON TO INVERELL WINNERS WALK****COMMITTEE RESOLUTION**

Moved: Cr Anthony Michael

Seconded: Cr Mal Peters

*The Committee recommend to Council that:*

- i) The Grafton to Inverell Winners Walk be relocated from its current position to a new position in Vivian Street; and*
- ii) The Manager Civil Engineering be delegated authority to negotiate with Inverell Cycle Club regarding installation of appropriate signage at the new location.*

**CARRIED**

**6.4 CONSIDERATION OF THE LOCAL TRAFFIC COMMITTEE RECOMMENDATIONS****COMMITTEE RESOLUTION**

Moved: Cr Neil McCosker

Seconded: Cr Stewart Berryman

*The Committee recommend to Council that the following Local Traffic Committee recommendations be adopted:*

1. **RESTRICTED PARKING SIGN REQUEST - MACINTYRE HIGH SCHOOL**
  - i) *No Parking Signage be installed on Killean Street between Swanbrook Road and the School Bus Bay; and*
  - ii) *No Stopping signage be installed on the southern side of Swanbrook Road opposite the school teacher parking area.*
2. **ROAD CONDITIONS - GRAMAN ROAD AT SAWPIT GULLY**

*That additional advisory signage be installed at Sawpit Gully on Graman Road in accordance with AS1743 in order to improve road user safety at the site.*

3. **LINEMARKING SAFETY REVIEW - BUNDARRA ROAD**

*That the line marking along Bundarra Road, between the Inverell Golf Course entrance and Staggs Lane be changed from separation line to barrier line.*

**CARRIED**

**6.5 NATIONAL CLASS 1 SPECIAL PURPOSE VEHICLE NOTICE****COMMITTEE RESOLUTION**

Moved: Cr Neil McCosker

Seconded: Cr Anthony Michael

*The Committee recommend to Council that:*

- i) *All roads on Council's asset register as at 30 June, 2019 be included in the National Class 1 Special Purpose Vehicle Notice; and*
- ii) *All bridge structures on the road network recently transferred in the Tingha Boundary adjustment be assessed and these roads be included in the notice if suitable.*

**CARRIED**

**7 INFORMATION REPORTS****7.1 STATUS OF TOWN WATER SUPPLIES****7.2 WORKS UPDATE**

Mr Pay advised the Committee that a sum of \$300k will be provided by Transport NSW to enable remedial work to be undertaken on Jardine Road. This is the maximum grant available under the Drought stimulus program.

**7.3 2018/2019 ANNUAL FOOD PREMISES INSPECTION PROGRAM****COMMITTEE RESOLUTION**

Moved: Cr Neil McCosker

Seconded: Cr Anthony Michael

*That the information reports be received and noted.*

**CARRIED**

**The Meeting closed at 10.05am**

**The minutes of this meeting were confirmed at the Civil and Environmental Services Committee held on 14 August 2019.**

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**CHAIRPERSON**