

Local heritage fund project application form

This form must be completed by all applicants who wish to obtain funding for their project from Inverell Shire Council's local heritage fund.

1. Project name and address	
Short Project Title (e.g. Homestead drainage works)	
Address of project	
2. Project details	
Provide a short summary of what your project will achieve (under 100 words)	
What work/s will you do with the funding?	
Project scope and itemised costing	<i>Attach your project scope and itemised costing, and any supporting information, as a separate file or files, as Word or Excel documents. Please keep supporting information to a minimum.</i>
Attach digital photos of your project.	
3. Project funding	NOTE: As per the fund guidelines, Council cannot fund more than 50% of a project cost and in some cases the funding offer may be for less than 50% and less than the amount applied for.
Total project cost	\$
How much are you contributing?	\$
How much funding are you requesting?	\$

See Fund guidelines for information on funding allocation

<http://www.inverell.nsw.gov.au/development/heritage/local-heritage-assistance-fund.html>

Note: On the following pages please select either 'Yes' or 'No' in each set

4. Funding eligibility	
<p>To be eligible for funding, you must answer 'yes' to at least one of the following:</p> <p>My project is:</p> <ul style="list-style-type: none"> • for a heritage item or an item included in a conservation area in the <i>Inverell Local Environmental Plan 2012</i> • supported by the council's heritage advisor or other heritage specialist as being of heritage significance • an item listed on the State Heritage Register 	<p>Yes: <input type="checkbox"/> No: <input type="checkbox"/></p> <p>Yes: <input type="checkbox"/> No: <input type="checkbox"/></p> <p>Yes: <input type="checkbox"/> No: <input type="checkbox"/></p>
<p>To be eligible for funding, you must answer 'yes' to all of the following:</p> <p>I will complete my project and claim my project funding by 3 April 2020.</p> <p>I acknowledge that I may need to arrange local council (Development Application and Construction Certificate) approvals for these works, apart from this funding application.</p> <p>I agree to erect a council sign at the front of my heritage item(s) acknowledging funding assistance received.</p>	<p><i>Please click either 'Yes' or 'No' box in each set below:</i></p> <p>Yes: <input type="checkbox"/> No: <input type="checkbox"/></p> <p>Yes: <input type="checkbox"/> No: <input type="checkbox"/></p> <p>Yes: <input type="checkbox"/> No: <input type="checkbox"/></p>
5. Funding priorities	
<p>Priority will be given to places/items that:</p> <p>5.1. Are in a well-maintained heritage streetscape or landscape setting, and/or;</p> <p>5.2. Are a heritage item or heritage items with public access and visibility, and/or;</p> <p>5.3. Require urgent maintenance works to avert management risks, (eg. to manage severe deterioration or avoid demolition or demolition through neglect), and/or;</p> <p>5.4. Form part of a heritage group or a precinct (eg. a town centre heritage group, a building terrace group or a homestead complex), and/or;</p> <p>5.5. Require fire, service and access upgrades for Building Code of Australia compliance with ongoing or adaptive reuse of heritage items.</p>	<p><i>Describe how your project meets one or more of these priorities.</i></p>

6. Common selection criteria	Answer all the following questions – 6a, 6b, 6c & 6d
6a. Sustainable long-term heritage benefits Describe ways in which your project contributes to the sustainable management of the heritage item, such as through the development or update of a conservation management plan, maintenance plan, sustainability management plan. <i>Also attach a copy of your plan(s) as a separate file</i>	
6b. Public benefit and enjoyment: community leadership Describe ways in which your project increases opportunities for learning, access and enjoyment; supports active community support, involvement, and employment; supports regional economies; and encourages positive community attitudes	
6c. Innovation Describe ways in which your project involves a high degree of innovation and creativity	
6d. Capacity and commitment to undertake the project Do you have the necessary time, and project and financial management skills, to successfully undertake this project? Will your project be completed within the funding timeframe and be fully claimed by 3 April 2020 ?	Yes: <input type="checkbox"/> No: <input type="checkbox"/> Yes: <input type="checkbox"/> No: <input type="checkbox"/>
7. Local council contact	
I have discussed my project with Council's Planning staff before lodging this application	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
Name of council contact	
8. Applicant details	<i>Council will correspond with this person</i>
Name	
Mailing address	
Phone number (business or day)	
Mobile phone number	
Fax number (business or day)	
Email address	

ABN registered name	
ABN number	
Are you registered for GST	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
9. Ownership <i>Only complete this if you are not the owner of the heritage item. Otherwise, go to question 10.</i>	
Owner's name	
Contact name (if the contact is not the owner)	
10. Applicant's declaration	
I confirm that all the information provided in this project application is true and correct to the best of my knowledge	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
I have completed all the questions in this project application form	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
I have attached: <ul style="list-style-type: none"> • Project scope information; • Supporting historic information/photos; • Plans (if necessary); • "Before" photos; and • Quotes. 	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
Signature <i>(Please insert electronic signature if appropriate)</i>	
Date	

Do you need assistance in completing this form or more information?

Please contact Councils' Planning Officers on 02 6728 8200 or council@inverell.nsw.gov.au.

Submitting your application

Email your completed application form, attached images and other information, with the Subject: Local Heritage Assistance Fund Application, to:

council@inverell.nsw.gov.au

or

Post your completed application form, and attached images and other information, to:

**Inverell Shire Council
PO Box 138
Inverell NSW 2360**

*Please do not post **and** email your application.*