

MINUTES OF THE CIVIL & ENVIRONMENTAL SERVICES COMMITTEE MEETING
HELD IN THE COMMITTEE ROOM, 144 OTHO STREET, INVERELL ON
WEDNESDAY, 8 AUGUST, 2018, COMMENCING AT 9.00 AM.

PRESENT: Cr D F Baker (Chairperson), Crs P J Harmon, M J Peters, S J Berryman and J N McCosker.

Also in attendance: Crs J A Watts, C M Dight, P A King and A A Michael.

Paul Henry (General Manager), Brett McInnes (Director Civil and Environmental Services), Scott Norman (Director Corporate and Economic Services), and Anthony Alliston (Manager Development Services).

SECTION A

APOLOGIES:

There were no apologies received.

1. CONFIRMATION OF MINUTES

RESOLVED (Berryman/Peters) that the Minutes of the Civil and Environmental Services Committee Meeting held on 11 July, 2018, as circulated to members, be confirmed as a true and correct record of that meeting.

2. DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS

There were no interests declared.

3. PUBLIC FORUM S13.5.6/11

The Chairperson noted that there were no members of the public registered to speak at the public forum session.

4. BUSINESS ARISING FROM PREVIOUS MINUTES

There was no business arising from previous minutes.

SUSPENSION OF STANDING ORDERS

RESOLVED (Harmon/Berryman) that standing orders be suspended to allow Heritage Advisor, Mr Mitch McKay the opportunity to address the Committee; the time being 9.05am.

Mr McKay briefed Council on the previous year's achievements in his role as Council's Heritage Advisor. He has provided advice on application assessments, preliminary developments, colour selection and played an integral role in the administration of Council's Annual Local Heritage Assistance Fund. He touched on how projects were prioritised when being assessed for assistance under the fund. He also updated Council's Heritage Strategy 2018-2021.

RESUMPTION OF STANDING ORDERS

At this juncture, the time being 9.18am, Standing Orders resumed and the Committee considered the balance of the Agenda.

SECTION B

ADVOCACY REPORTS

Cr Harmon Driver Safety Awareness Day – “Don’t be a Statistic”

Cr Harmon officially welcomed attendees to the Driver Safety Awareness Day on 2 August 2018. Students from Inverell, Bundarra, Emmaville, Bingara, Wialda and Ashford participated in the day. The event was considered a success by all involved and Council was thanked for their assistance.

SECTION D DESTINATION REPORTS

MCE 1. GRAVEL RESHEET PROGRAM 2018/19 S28.21.1/11

RESOLVED (Harmon/Berryman) that the Committee recommend to Council that:

- i) the 2018/19 Gravel Resheeting Program as presented be adopted; and*
- ii) the adopted program be placed on Council’s web page for the information of the community.*

MCE 2. BITUMEN RESURFACING PROGRAM 2018/19 S28.21.1/11

RESOLVED (Berryman/Harmon) that the Committee recommend to Council that:

- i) the 2018/19 Bitumen Resurfacing Program as presented be adopted; and*
- ii) the adopted program be placed on Council’s webpage for the information of the community.*

TTP 3. HERITAGE STRATEGY 2018-2021, ANNUAL HERITAGE REPORTING AND HERITAGE ADVISORY SERVICE UPDATE S18.8.3

RESOLVED (Harmon/Berryman) that the Committee recommend to Council that:

- i) the Inverell Shire Council Heritage Strategy 2018-2021 be adopted; and*
- ii) the 2017/2018 annual reporting and funding acquittals to the NSW Office and Environment and Heritage be noted.*

DCES 4. PROPOSED LOADING ZONE BRISSETT LANE S28.27.2

RESOLVED (McCosker/Peters) that the Committee recommend to Council that:

- i) Council accede to the request to convert the existing rear to kerb space in Byron Street adjacent to Brissett Lane (fronting the Telstra Store) to a loading zone in lieu of the nominated location in Brissett Lane.*
- ii) the loading zone operate between 10am to 3pm Monday to Friday.*

BS 5. FIRE SAFETY REPORTS – LISTING S7.11.2/11

RESOLVED (Harmon/Peters) that the report in relation to the Fire Safety Reports be considered in Closed Committee as:

- i) the matters and information are ‘commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.’ (Section 10A(2)(d)(i) of the Local Government Act, 1993);*

- ii) *on balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and*
- iii) *all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.*

SECTION E INFORMATION REPORTS

1. 2017/18 ANNUAL FOOD PREMISES INSPECTION PROGRAM S4.2.1
2. WORKS UPDATE S28.21.1/11
3. PLANNING LEGISLATION UPDATES S4.2.1 + S18.6.29

RESOLVED (Berryman/Harmon) that the items contained in the Information Reports to the Civil & Environmental Services Committee Meeting held on Wednesday, 8 August, 2018, be received and noted.

SECTION F GENERAL BUSINESS

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| AC | Cr Berryman | Cr Berryman asked if a report could be prepared identifying future priorities for the Urban Works Program. |
| DCES | Cr McCosker | <p>Cr McCosker enquired about a previous application for a Restricted Access Vehicle (RAV) Permit for an A-Double Road Train (Type 1) on the Bingara Road, Cr McCosker asked on what basis the determination was made that the Myall Creek Bridge was considered too narrow to allow the Permit.</p> <p>Mr McInnes (Director Civil and Environmental Services) undertook to provide a report on the technical specifications issued by RMS for RAV vehicles and the application of this standard to the Myall Creek Bridge.</p> |
| | Cr Dight | Cr Dight commended Council on the recent grade of the North Star and Blue Knobby Roads. |
| | Cr Peters | <p>Cr Peters enquired if Yetman Road was included in the future works program.</p> <p>No Works funded in Council's 2018/2019 budget.</p> <p>Mr Henry (General Manager) replied that this work was included in the grant application to the Fixing Country Roads Program and Council will continue to seek funding of the restoration work.</p> |

SECTION H CONFIDENTIAL REPORTS IN CLOSED COMMITTEE (SECTION 10A(2) OF THE LOCAL GOVERNMENT ACT 1993)

At 10.02am, the Chairperson offered the opportunity to members of the public to make representations as to whether any part of the Committee Meeting should not be considered in Closed Committee. There was no response from the public.

CLOSED COMMITTEE REPORTS

RESOLVED (Berryman/Harmon) that the Committee proceed into Closed Committee

to discuss the matters referred to it, for the reasons stated in the motions of referral.

RESOLVED (Harmon/Berryman) that the Committee proceeds out of Closed Committee into Open Committee.

Upon resuming Open Committee, at 10.06am, the Chair verbally reported that the Committee, with the Press and Public excluded, having considered the matters referred to it, recommends as follows:

BS 1. FIRE SAFETY REPORTS S7.11.2/11

That the Committee recommend to Council that Council formalise the agreed fire safety upgrades and commence the process of issuing Fire Safety Orders at each premises to address the identified fire safety deficiencies.

ADOPTION OF RECOMMENDATIONS

RESOLVED (Harmon/Berryman) that the recommendations of Closed Committee be adopted.

There being no further business, the meeting closed at 10.10am.

CR D F BAKER

CHAIRPERSON