



Inverell Shire Council



Youth aged from 12 – 20 participating in the Computer Building Workshop hosted by Ridge Wilkins and Josh McPhee as part of the Youth Opportunities Program, funded by the NSW Government and Inverell Shire Council.

Business Paper

Ordinary Meeting of Council

Wednesday 22 August, 2018

INVERELL SHIRE COUNCIL

NOTICE OF ORDINARY MEETING OF COUNCIL

17 August 2018

An Ordinary Meeting of Council will be held in the Council Chambers, Administrative Centre, 144 Otho Street, Inverell on Wednesday, 22 August, 2018, commencing at **3pm**.

Your attendance at this Ordinary Meeting of Council would be appreciated.

P J HENRY PSM

GENERAL MANAGER

A G E N D A

SECTION A	APOLOGIES CONFIRMATION OF MINUTES DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS PUBLIC FORUM
SECTION B	ADVOCACY REPORTS
SECTION C	COMMITTEE REPORTS
SECTION D	DESTINATION REPORTS
SECTION E	INFORMATION REPORTS
SECTION F	QUESTIONS WITHOUT NOTICE
SECTION H	CONFIDENTIAL MATTERS (COMMITTEE-OF-THE-WHOLE)

2PM

AFTERNOON TEA

Quick Reference Guide

Below is a legend that is common between the:

- Inverell Shire Council Strategic Plan;
- Inverell Shire Council Delivery Plan; and
- Inverell Shire Council Operational Plan.





MEETING CALENDAR

October 2017 – September 2018

Ordinary Meetings:

Time: 3.00 pm

Venue: Council Chambers

OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT
Wed	Wed	Wed	Wed	Wed	Wed	Thurs	Wed	Wed	Wed	Wed	Wed
25	22	20	No Meeting	28	28	26	23	^27	25	22	26

Major Committee Meetings:

Civil and Environmental Services - 9.00 am

Economic and Community Sustainability - 10.30 am

Venue: Committee Room

OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT
Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed
11	8	No Meeting	No Meeting	14	14	11	9	13	11	8	12

Members of the public are invited to observe meetings of the Council.

Should you wish to address Council, please contact the Office of the General Manager on 6728 8206.

^ Meeting at which the Management Plan for 2018/2019 is adopted.

SEPTEMBER 2018

SUN	MON	TUE	WED	THU	FRI	SAT
30.						Ashford Central School Sesquicentennial Celebrations 1.
2.	3.	4.	R U OK? Day 5.	6.	Gum Flat Movie Night 7.	8.
9.	10.	11.	9am - Civil & Environmental Meeting 10.30am - Economic & Community Sustainability Meeting Armistice Day Committee 12.	13.	14.	15.
16.	17.	18.	Inverell Toastmaster – Communicator of the Year Dinner 19.	20.	21.	Opera North West Banquet: A Musical Feast 22.
23.	24.	25.	12 Noon Citizenship Ceremony 3pm – Ordinary Meeting of Council 26.	27.	28.	29.

 Council office closed

Table of Contents

SECTION/PAGE

Armistice Day Centenary Event	D	4
Audit, Risk and Improvement Committee Meeting Minutes – 1 August 2018	C	11
Border Regional Organisation of Councils – August Meeting	B	3
Changes to the Natural Disaster Relief and Recovery Arrangements (NDRRA)	D	8
Civil & Environmental Services Committee Meeting Minutes – 8 August 2018	C	1
Complying Development Certificates Approved during July 2018	E	6
Construction Certificates Approved for July 2018	E	4
Development Consents and Refusals during July 2018	E	8
Drought Assistance in Inverell LGA	E	2
Economic & Community Sustainability Committee Meeting Minutes – 8 August 2018	C	6
Gilgai Speed Zone Review	E	2
Graman War Memorial Hall Committee	D	1
Inverell Regional Livestock Exchange Upgrade	E	13
Inverell Volunteer Rescue Association - Request for Assistance	D	14
Mayoral Minute: Annual Performance Review – General Manager	H	1
Mayoral Minute: Annual Performance Review – General Manager	B	1
Office of Environment and Heritage, Heritage Activation Grant Program	D	12
Ordinance Activities Report for July 2018	E	10
Request for Amendment to Licence Agreement – Sapphire Solar Farm Pty Ltd	D	19
Request for Assistance – Eat Drink Live New England	D	5
Road Train Access Widths – MR 134 Bingara Road	E	12
Septic Tank Approvals for July 2018	E	10
Strategic Tasks – ‘Sign Off’ – August 2018	E	1
Summary of Building Construction for July 2018	E	7
Variation to Development Standards Approved during July 2018	E	9

MINUTES OF THE ORDINARY MEETING OF INVERELL SHIRE COUNCIL HELD IN THE COUNCIL CHAMBERS, ADMINISTRATIVE CENTRE, 144 OTHO STREET, INVERELL ON WEDNESDAY, 25 JULY, 2018, COMMENCING AT 3 PM.

PRESENT: Cr P J Harmon (Mayor) [Chairperson], Crs D F Baker, A A Michael, C M Dight, P A King, J N McCosker, S J Berryman and M J Peters.

The General Manager (Paul Henry), Director Corporate & Economic Services (Scott Norman) and Director Civil & Environmental Services (Brett McInnes).

SECTION A

APOLOGIES **S13.6.9/11**

The General Manager advised that Cr Watts tendered her apology and sought leave of absence for personal reasons.

79/18 RESOLVED (Michael/McCosker) that the apology from Cr Watts due to her absence for personal reasons be accepted, and that leave of absence be granted.

CONFIRMATION OF MINUTES **S13.5.2/11**

80/18 RESOLVED (Baker/Berryman) that the Minutes of the Ordinary Meeting of Council held on 28 June 2018, as circulated to members, be confirmed as a true and correct record of that meeting.

DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS

There were no interests declared.

PUBLIC FORUM **S13.5.6/11**

It was noted that no applications were received to speak at public forum.

SECTION B
ADVOCACY REPORTS

GM-A 1. **STATE GOVERNMENT FUNDING FOR NSW PUBLIC LIBRARIES S15.8.12/11**

81/18 RESOLVED (Baker/King) that:

- i) Council make representation to the local State Member, Adam Marshall, in relation to the need for additional funding from the NSW State Government for the provision of public library services.
- ii) Council write to the Hon. Don Harwin, Minister for the Arts and the Hon. Walt Secord, Shadow Minister for the Arts, calling for bi-partisan support for the provision of a significant increase in state funding for NSW public libraries, supported by a sustainable future funding model.
- iii) Council take a leading role in lobbying for increased and sustainable state government funding for libraries.
- iv) Council endorse the distribution of the NSW Public Libraries Association NSW library funding advocacy information in Council libraries, as well as involvement in any actions proposed by the Association.

Cr King NAIDOC WEEK 2018

Cr King attended the NAIDOC Week celebrations and the announcement of the awarding of the construction contract for the Inverell Hospital Project.

Cr Baker ALGWA Executive Meeting

Cr Baker reported the Executive Committee Meeting of Australian Local Government Women's Association NSW Branch was held in Inverell on the weekend of 21-22 July, 2018. It was a great success and the attendees were all very complementary about the Inverell Shire. Cr Baker wished to thank the Mayor and General Manager and their spouses for attending and all the staff who helped make the event a success.

Cr Dight Inverell Cultural Group

Cr Dight reported that the Cultural Group had met with Arts North West as part of the Inverell Shire re-joining the organisation. The first program to be delivered will be a Grant Writing Workshop on Wednesday, 8 August at the Art Gallery.

Cr Harmon Hospital Announcement and Youth Awards

Cr Harmon reported that he presented certificates to the participants of the Computer Building Course conducted as part of Council's Youth Program on Friday, 20 July, 2018.

He also attended the announcement of the awarding of the construction contract for the Inverell Hospital Project and the Executive Committee Meeting of Australian Local Government Women's Association NSW Branch.

**SECTION C
COMMITTEE REPORTS**

CSO-P-A 1. **CIVIL & ENVIRONMENTAL SERVICES COMMITTEE MEETING MINUTES – 11 JULY 2018 S4.11.16/10**

82/18 MOTION (Baker/Michael) that:

- i) *The Minutes of the Civil & Environmental Services Committee Meeting held on Wednesday, 11 July, 2018, be received and noted; and*
- ii) *The following recommendation of the Civil & Environmental Services Committee be adopted by Council:*

AMENDMENT (Peters/McCosker) that items 3, 4 and 5 be referred back to the Civil and Environmental Services Committee for further consideration.

FORESHADOWED AMENDMENT (McCosker/Peters) that the applications for Road Train access on Bingara Road and B-Double access on Stannifer and Old Mill Roads be approved subject to the necessary road improvements being undertaken prior to the designated vehicles using these roads.

The Amendment on being put to the meeting was LOST.

The FORESHADOWED AMENDMENT became the AMENDMENT.

The Amendment on being put to the meeting was LOST.

The motion on being put to the meeting was CARRIED.

1. ROAD CLOSURE – EAT DRINK LIVE NEW ENGLAND S28.23.1/11

That Council approve Eat Drink New England's request for closure of Evans Street between Otho and Campbell Streets between the hours of 12 Noon on Friday, 9 November, 2018 and 5pm Saturday, 10 November, 2018.

2. SPECIAL PROJECTS ROADS INFRASTRUCTURE FUNDING ALLOCATION S28.16.7

That the Special Projects Roads Infrastructure funding of \$611,460 be allocated to gravel resheeting and drainage maintenance on Kings Plains Road.

3. ROAD TRAIN ACCESS REQUEST – BINGARA ROAD S28.15.3/08

That the current RAV application for a permit for a Modern A – Double Road Train <36.5m on Bingara Road be declined.

4. B-DOUBLE ACCESS REQUEST – STANNIFER AND OLD MILL ROADS S28.15.3/08

That Council decline the current RAV application for a permit for B-double access on Stannifer and Old Mill Roads.

5. ROAD TRAIN ACCESS REQUEST – RING STREET AND BYRON STREET S28.15.3/08

That:

- i) The applicant be refused at this time, pending the outcome of a trial;*
- ii) That a one day permit be approved for a trial of the route to be conducted;*
- iii) That all cost associated with the trial be borne by the applicant; and*
- iv) A report on the outcome of the trial is reported back to a future committee meeting.*

6. SELF HELP POLICY REVIEW S4.14.1/01 + S4.14.3/02

That the amended Self-Help (Contributions) – Works Carried Out Ahead of Priority Policy be adopted as presented.

7. DA-64/2018 – SINGLE DWELLING USE – 700 OLD BUNDARRA ROAD, INVERELL – VARIATION TO MINIMUM LOT SIZE DEVELOPMENT STANDARD DA-64/2018

That, subject to concurrence being received from the NSW Department of Planning and Environment, DA-64/2018 be approved subject to the following conditions:

- i) Inverell Shire Council issues its consent, subject to conditions stated hereunder, in accordance with Section 80A of the Environmental Planning and Assessment Act 1979.*

Consent is granted for a single dwelling use only on Lot 186 DP 753638.

- ii) *The following matters are not conditions of consent, but will require consideration in the design of any proposed dwelling:*
- *A separate application is to be approved for the actual construction of a dwelling.*
 - *Any new dwelling is to comply with the provisions of Planning for Bush Fire Protection 2006.*
 - *Approval is required under Sec. 68 of the Local Government Act 1993 for the installation and operation of an onsite sewage management system.*
 - *No native vegetation should be removed as a result of the construction of a dwelling without the approval of Council.*
 - *The external colours of the dwelling should be sympathetic with the surrounding rural landscape.*

S375A Record of Voting	Councillors For:	Councillors Against:
Cr P J Harmon	✓	
Cr D F Baker	✓	
Cr C M Dight	✓	
Cr S J Berryman	✓	
Cr P A King	✓	
Cr J N McCosker	✓	
Cr A A Michael	✓	
Cr M J Peters	✓	

8. INVERELL HIGH SCHOOL TRAFFIC MANAGEMENT S30.11.3

That Council implement the following short term measures:

- i) *The No Stopping signs adjacent to each intersection around the school be erected at a distance of no less than 15m from the intersection kerb line at intersections about the school perimeter;*
- ii) *Some of the long term angle parking in Brae Street in front of the school be converted to short term parallel parking for student drop-off and pick-up. This should at least be implemented in the section of Brae Street across the school frontage to the north-east of the pedestrian crossing; and*
- iii) *That the remaining long term angle parking in Brae Street in front of the school be remarked to achieve the maximum number of parking spaces.*

9. MODERN ROAD TRAIN ACCESS – BRUXNER WAY S28.15.3/08

That:

- i) *Council fund the installation of risk mitigation signage at two locations on Bruxner Way; and*
- ii) *Once the above risk mitigation measures are completed the entire length of the*

Bruxner Way in Inverell Shire be approved for Modern Road Train Access.

10. EROSION ON PRIVATE PROPERTY IN INVERELL TOWNSHIP AND ELSMORE COMMON S6.8.5/11 + S28.16.3

That:

- i) *Council apply for any available grant funding opportunities for works to mitigate each erosion issue;*
- ii) *If grant funding is not forthcoming during 2018/2019, Council commit to funding the stabilisation and rehabilitation of erosion at the 76 Froude Street and 77 Auburn Vale Road sites, at a cost of \$102,000;*
- iii) *The works be completed over a 2 year program;*
- iv) *The funding sources be the Urban Drainage Rehabilitation and Rural Drainage votes respectively, and;*

The order for completion of works be as follows:

- 1. *Site 1 at 76 Froude St*
- 2. *Site 2 at 77 Auburn Vale Rd*

- v) *Prior to undertaking any works on site 1 or 2, Council obtain a formal release from the property owners, absolving them from any further maintenance responsibilities; and*
- vi) *Council not fund works at 95 Elsmore Common Road, but continues to apply for grant funding for remediation works at the site on behalf of the owner.*

CSO-P-A 2. ECONOMIC & COMMUNITY SUSTAINABILITY COMMITTEE MEETING MINUTES – 11 JULY 2018 S4.11.17/10

83/18 RESOLVED (Michael/Dight) *that:*

- i) *The Minutes of the Economic & Community Sustainability Committee Meeting held on Wednesday, 11 July, 2018, be received and noted; and*
- ii) *The following recommendation of the Economic & Community Sustainability Committee be adopted by Council:*

1. EXPIRING LICENCE AGREEMENT – THARAWONGA MOBILE RESOURCE UNIT S5.10.132

That:

- i) *Council renew the agreement with Tharawonga Mobile Resource Unit for Yetman Recreation Hall;*
- ii) *The licence agreement be for a three (3) year period with a three (3) year option;*
- iii) *The Licence fee be \$240.40 per annum (GST Inclusive) with a 3% increase per annum; and*
- iv) *The Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

2. MOBILE PHONE COVERAGE S10.12.2/11

That:

- i) *Council adopt as a focus for the 2019 Federal and State elections, the issue of quality of telecommunications in the Shire;*
- ii) *Council adopt the lobbying position that seeks funding for:*
 - 1. *the construction towers in nominated areas to “fill black spots”;*
 - 2. *the co-location of infrastructure for various service providers on existing towers; and*
 - 3. *to upgrade existing towers to cater for the latest telecommunication technology.*
- iii) *A priority list of telecommunications projects be:*
 - 1. *New tower on Fig Tree Hill Site;*
 - 2. *Co-location of infrastructure on White Rock Mountain Tower;*
 - 3. *Co-location of infrastructure on Gilgai Tower;*
 - 4. *New Tower on Gragin Mountain Site;*
 - 5. *New Tower at Graman;*
 - 6. *New Tower at Bukkulla;*
 - 7. *New Tower at Bonshaw (Hetherington’s Site); and*
 - 8. *New Tower at the “Pines Site”*
- iv) *Mr David Jones be thanked for his ongoing interest in this issue and his willingness to provide information to assist Council.*

3. TENDER – PROVISION OF CLEANING SERVICES S5.8.2/04

That:

- i) *Council accept the tender from Onescope for Cleaning Contracts 1A, 1B and 1C for a period of two (2) years, with an option of a further two (2) year period for the tender price of \$180,475.30 (excluding GST) per annum; and*
- ii) *The General Manager and Mayor be authorised to execute the contracts under Council Seal.*

4. WASTE MANAGEMENT SUNSET COMMITTEE MEETING MINUTES 25 JULY 2018 S31.9.3

84/18 RESOLVED (Michael/Berryman) *that a supplementary report on this matter be received.*

**SUPPLEMENTARY SECTION C
COMMITTEE REPORTS**

MWP-A 1. WASTE MANAGEMENT SUNSET COMMITTEE MEETING MINUTES - 25 JULY 2018 S31.9.3

85/18 RESOLVED (Michael/Berryman) *that:*

- i) *The Minutes of the Waste Management Sunset Committee Meeting held on Wednesday, 25 July, 2018 be received and noted; and*
- ii) *The following recommendations of the Waste Management Sunset Committee be adopted by Council.*

1. OPTION FOR THE CONSTRUCTION OF BONSHAW AND DELUNGRA TRANSFER STATIONS S31.9.3

That:

- i) Council uses the waste infrastructure internally restricted assets to close, rehabilitate and construct Waste Transfer Stations at Bonshaw and Delungra;*
- ii) The residents of Bonshaw and Delungra are advised of Council's decision;*
- iii) Council seek grant funding opportunities to assist with the rehabilitation of Nullamanna and Gum Flat rural landfill sites;*
- iv) Upon completion of the construction of the Waste Transfer Stations at Bonshaw and Delungra, a further report be presented regarding the management options of these facilities.*

2. REVIEW OF KERBSIDE WASTE AND RECYCLING COLLECTION SERVICE S31.9.3

That the Committee recommend to Council that;

- i) Council continues to utilise day labour to provide the Inverell Shire Council Waste and Recycling Collection Service; and*
- ii) The procurement and replacement process for the waste and recycling collection fleet commence as soon as practicable.*

**SECTION D
DESTINATION REPORTS**

GM-A 1. INTERNAL AUDIT AND RISK (IA & R) COMMITTEE – MEMBERSHIP (LISTING) S4.11.21

86/18 RESOLVED (Baker/Dight) *that the matter be referred to Closed Council for consideration as:*

- i) The report includes 'Personnel matters concerning particular individuals (other than councillors)' (Section 10A(2)(a) of the Local Government Act, 1993); and*
- ii) On balance the public interest in preserving the confidentiality of this matter outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting.*

GM-A 2. WASTE TO ENERGY S31.3.8

87/18 RESOLVED (Baker/Michael) *that:*

- i) Council advise Tenterfield Shire Council that Inverell Shire Council will support a call for the Federal and State Government to consider all solutions to dealing with the waste produced by the Australian community, and*
- ii) The issue of a \$15K contribution from Inverell Shire Council be considered by Council, if ARENA provide the requested grant to commence research into small scale 'Waste to Energy' plants.*

DCS-N 3. LOCAL GOVERNMENT REMUNERATION TRIBUNAL DETERMINATION

MFS-A

S13.6.4

88/18 RESOLVED (King/Baker) that an increase of 2.5% in fees for Mayors and Councillors be applied for the 2018/2019 financial year as recommended by the Local Government Remuneration Tribunal.

Cr Peters and Cr McCosker requested it be recorded that they voted against the motion.

**SECTION E
INFORMATION REPORTS**

1. COUNCILLOR PROFESSIONAL DEVELOPMENT S13.6.11
2. STAFF MOVEMENTS: - 01 APRIL 2018 TO 30 JUNE 2018 S22.25.1
3. PROJECT UPDATE - YOUTH OPPORTUNITIES PROGRAM S15.8.77
4. CAREERS EXPO 2018 S15.8.77
5. CULTURAL AND ARTS STRATEGIC PLAN S15.8.81
6. STRATEGIC TASKS – ‘SIGN OFF’ – JULY 2018 S4.13.2
7. CONSTRUCTION CERTIFICATES APPROVED FOR JUNE 2018 S7.2.4/11
8. COMPLYING DEVELOPMENT CERTIFICATES APPROVED DURING JUNE 2018 S7.2.4/11
9. SUMMARY OF BUILDING CONSTRUCTION FOR JUNE 2018 S7.2.4/11
10. DEVELOPMENT CONSENTS AND REFUSALS DURING JUNE 2018 S18.10.2/11
11. VARIATION TO DEVELOPMENT STANDARDS APPROVED DURING JUNE 2018 S18.10.2/11
12. SEPTIC TANK APPROVALS FOR JUNE 2018 S29.19.1
13. ORDINANCE ACTIVITIES REPORT FOR JUNE 2018 S18.10.1

89/18 RESOLVED (Michael/Dight) that the items contained in the Information Reports to the Ordinary Meeting of Council held on Wednesday, 25 July, 2018, be received and noted.

**SECTION F
QUESTIONS WITHOUT NOTICE**

Nil

**SECTION H
CONFIDENTIAL REPORTS IN CLOSED COUNCIL
(SECTION 10A(2) OF THE LOCAL GOVERNMENT ACT 1993)**

At 3.41pm, the Chairperson offered the opportunity to members of the public to make representations as to whether any part of the Council Meeting should not be considered in Closed Council. There was no response.

CLOSED COUNCIL REPORTS

90/18 RESOLVED (Michael/Baker) that Council proceed into Closed Council to discuss the matters referred to it, for the reasons stated in the motions of referral.

91/18 RESOLVED (Michael/Baker) that Council proceeds out of Closed Council into Open Council.

Upon resuming Open Council at 4.06pm, the Chair verbally reported that the Council had met in Closed Council, with the Press and Public excluded, and had resolved to recommend to Council the following:

- GM-A 1. INTERNAL AUDIT AND RISK (IA & R) COMMITTEE – MEMBERSHIP S4.11.21
- That:
- i) Council appoint Nicole Lavender as an independent member of the Internal Audit and Risk Committee; and
 - ii) The appointments shall be until 31 August, 2020.
- DCES-A 2. REVIEW OF KERBSIDE WASTE AND RECYCLING COLLECTION SERVICE S31.9.3
- i) That Council continues to utilise day labour to provide the Inverell Shire Council Waste and Recycling Collection Service; and
 - ii) The procurement and replacement process for the waste and recycling collection fleet commence as soon as practicable.

ADOPTION OF RECOMMENDATIONS

92/18 RESOLVED (Michael/Baker) that the recommendations of Closed Council be adopted.

Cr Peters and Cr McCosker requested it be recorded that they voted against the resolution.

There being no further business, the meeting closed at 4.10 pm.

CR P J HARMON

CHAIRPERSON

TO ORDINARY MEETING OF COUNCIL 22/08/2018

ITEM NO:	1.	FILE NO: S22.19.1 & 2763
DESTINATION 1:	A recognised leader in a broader context	R
SUBJECT:	MAYORAL MINUTE: ANNUAL PERFORMANCE REVIEW – GENERAL MANAGER	
PREPARED BY:	Cr Paul Harmon, Mayor	

SUMMARY:

The General Manager's Annual Performance Review for the year ending 30 June, 2018 was conducted by the Performance Review Committee on Tuesday, 7 August, 2018.

A confidential report in respect of this matter will be tabled at today's meeting.

COMMENTARY:

The *Local Government Act* 1993 (the Act), and the Local Government (General) Regulation 2005 makes provision for the closure of meetings to the public and media in specified circumstances. In particular s.10A of the Act provides that Council may close to the public and media so much of a meeting as relates to the discussion and consideration of information identified in s.10A(2). The matters which may be closed to the public and media, as stated in the Act, must involve:

- (a) *Personnel matters concerning particular individuals (other than councillors.)*
- (b) *The personal hardship of any resident or ratepayer.*
- (c) *Information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.*
- (d) *Commercial information of a confidential nature that would, if disclosed:*
 - (i) *prejudice the commercial position of the person who supplied it, or*
 - (ii) *confer a commercial advantage on a competitor of the council, or*
 - (iii) *reveal a trade secret.*
- (e) *Information that would, if disclosed, prejudice the maintenance of law.*
- (f) *Matters affecting the security of the council, councillors, council staff or council property.*
- (g) *Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege.*
- (h) *Information concerning the nature and location of a place or an item of Aboriginal significance on community land.*

In considering whether to close a part of a meeting to the public and media, Councillors are also reminded of further provisions of s.10D of the Act which states:

Grounds for closing part of meeting to be specified

- (1) *The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.*
- (2) *The grounds must specify the following:*
 - (a) *the relevant provision of section 10A (2),*
 - (b) *the matter that is to be discussed during the closed part of the meeting,*
 - (c) *the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the*

way in which discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Having regard for the requirements stated in s.10D of the Act, Councillors should note that the matter listed for discussion in closed Council provides Council with information concerning the outcome of the General Manager's Performance Review conducted on 23 August, 2017.

The recommendation that this item of business be considered in closed Council specifically relies upon section 10A(2)(a):

- a) Personnel matters concerning particular individuals (other than Councillors); and
- b) on balance, the public interest in preserving the confidentiality of this matter outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: R.07 Council is recognised for and distinguished by its management, innovation and customer service.

Term Achievement: R.07.01 Council's operating culture is flexible, efficient, integrated and aligned to Council's strategic objectives and program delivery.

Operational Objective: R.07.01.01 Implement a structured program of continuous improvement, based on identifying and adopting leading practice, across the organisation.

POLICY IMPLICATIONS:

Nil.

CHIEF FINANCIAL OFFICERS COMMENT:

Nil.

LEGAL IMPLICATIONS:

Nil.

RECOMMENDATION:

That the matter be referred to closed Council for consideration as:

- i) the report includes 'Personnel matters concerning particular individuals (other than Councillors)' (Section 10A(2)(a) of the Local Government Act, 1993); and*
- ii) on balance the public interest in preserving the confidentiality of this matter outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting.*

ITEM NO:	2.	FILE NO: S14.10.1
DESTINATION 1:	A recognised leader in a broader context	R
SUBJECT:	BORDER REGIONAL ORGANISATION OF COUNCILS – AUGUST MEETING	
PREPARED BY:	Cr Kate Dight	

SUMMARY:

A meeting of the Border Regional Organisation of Councils was held in Goondiwindi in August. Council is being asked to consider the recommendation.

COMMENTARY:

The Border Group of Council (BROC) met in Goondiwindi on the 10 August, 2018. Both Councillor Berryman and myself attended on behalf of Inverell Shire Council and I am pleased to report we had another productive meeting.

1. Guest Speakers

- a) There were a number of speakers in attendance and Lawrence Springborg was the first of these to present to us. Living on the border near Yelarbon, Lawrence has always championed cross border issues and while in his position as a member of the QLD State Parliament, he has worked to resolve border differences that present large impediments to operational systems for his constituents. He quoted that during his time as Minister, there were 800 recognised cross border anomalies, many of which had no reasonable explanation and just led to the frustration of those people living in the region. Macropod harvesting and emergency services are just a couple of examples of seriously flawed systems because of the border legislation differences. In one instance, a fatality was left for over 24 hours because the system was unsure of where to deliver the body to the coroner. Lawrence praises the work of the NSW Cross Border Commissioner, Mr James McTavish, and explained that his role is unique because it is in binding legislation. Unfortunately the QLD government has not yet implemented a Cross Border Commissioner for their state and he will continue to advocate for this recognizing the importance and relevance of the role. Interestingly, with the lack of this, the Tenterfield and Southern Downs Shires have a memorandum of understanding between them to allow cross border issues be resolved.
- b) Julia Telford from Engage & Create Consulting was the next speaker. GRC engaged her services to develop economic growth within the business community in Goondiwindi given the threat of potential loss in water allocation and the flow on effect this has to the entire community. For local businesses, she promoted the importance of strategic direction and development, the need for strong financial literacy and to identify challenges in order to find business opportunities in the current environment. For their Council, she strongly encouraged the idea of utilising local 'cheerleaders' to mentor the business community (eg, Sam Coulton from Goondiwindi Cotton and Sean Rice from Proterra Engineering Services) and support the local Chamber of Commerce as a means of development and implementation. Goondiwindi is riding on the wave of youthful growth and opportunity with many young professionals coming to the town. It is viewed as the hub of QLD west and gateway to the south with organisations such as MDBA opening up offices in the town. Goondiwindi Regional Council are wanting to capitalise on this growth and maintain it for the future.
- c) Finally, Damon Meadows, Senior Advisor to LG Southern Region, Dept of Infrastructure & planning, presented to us offering his support to us a group for navigating cross border issues in QLD Local government, particularly advocating for the QLD Cross Border

Commissioner be enforced and that equivalent funds be matched for the Commission. He strongly pressed the issue that Councillors need to think about strategic development and vision and that operational issues shouldn't be the focus stating, "you need to have well, planned, shovel-ready projects".

General Business

The general meeting of the group followed and a number of issues were discussed particularly the Waste to Energy proposal being put forward by Tenterfield Council. It was reported that this proposal was well received at the Country Mayors Conference and is gaining support from wider tiers of government. Following our resolution in July to raise the NSW Water 20 year Infrastructure Options Study Report at the BROOC forum and our inherent support for the development of additional water storage and infrastructure, I brought the report to the group's attention. It was very keenly received given that most of the member Councils had not seen the report and it directly pertained to their shires. It was further resolved that the matter would be further discussed at the next meeting and that the NSW Minister of Water would be invited to attend to progress potential future water development in the region.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: R.08 Council leads the community by influencing and participating in policy development to the benefit of the Shire through partnerships and alliances with government, regional interests, shire groups and communities.

Term Achievement: R.08.01 A targeted program of advocacy and policy discussion is being conducted with the active cooperation of others benefiting interests around social, environmental, economic and infrastructure priorities.

Operational Objective: R.08.01.01 To facilitate intergovernmental relations to ensure maximum cooperation between the Council and the Federal and State Governments to achieve the optimum support for the Inverell Shire

POLICY IMPLICATIONS:

Nil.

CHIEF FINANCIAL OFFICERS COMMENT:

Nil.

LEGAL IMPLICATIONS:

Nil.

RECOMMENDATION:

That Inverell Shire Council write a letter of support for the promotion and development of additional water storage in the Border Rivers catchment area to NSW Water in response to their information report and seek additional information from the organisation on the reality of the proposal.

TO ORDINARY MEETING OF COUNCIL 22/08/2018

ITEM NO:	1.	FILE NO: S4.11.16/10
DESTINATION 2 DESTINATION 3 DESTINATION 5:	A Community that is healthy, educated and sustained. An environment that is protected and sustained. The Communities are served by sustainable services and infrastructure.	CES
SUBJECT:	CIVIL & ENVIRONMENTAL SERVICES COMMITTEE MEETING MINUTES – 8 AUGUST 2018	
PREPARED BY:	Kristy Paton, Corporate Support Officer - Publishing	

SUMMARY:

Meeting held on Wednesday, 8 August, 2018.

For the consideration of Council.

COMMENTARY:

**MINUTES OF THE CIVIL & ENVIRONMENTAL SERVICES COMMITTEE MEETING
HELD IN THE COMMITTEE ROOM, 144 OTHO STREET, INVERELL ON
WEDNESDAY, 8 AUGUST, 2018, COMMENCING AT 9.00 AM.**

PRESENT: Cr D F Baker (Chairperson), Crs P J Harmon, M J Peters, S J Berryman and J N McCosker.

Also in attendance: Crs J A Watts, C M Dight, P A King and A A Michael.

Paul Henry (General Manager), Brett McInnes (Director Civil and Environmental Services), Scott Norman (Director Corporate and Economic Services), and Anthony Alliston (Manager Development Services).

SECTION A**APOLOGIES:**

There were no apologies received.

1. **CONFIRMATION OF MINUTES**

RESOLVED (Berryman/Peters) that the Minutes of the Civil and Environmental Services Committee Meeting held on 11 July, 2018, as circulated to members, be confirmed as a true and correct record of that meeting.

2. **DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS**

There were no interests declared.

3. **PUBLIC FORUM** S13.5.6/11

The Chairperson noted that there were no members of the public registered to speak at the public forum session.

4. BUSINESS ARISING FROM PREVIOUS MINUTES

There was no business arising from previous minutes.

SUSPENSION OF STANDING ORDERS

RESOLVED (Harmon/Berryman) that standing orders be suspended to allow Heritage Advisor, Mr Mitch McKay the opportunity to address the Committee; the time being 9.05am.

Mr McKay briefed Council on the previous year's achievements in his role as Council's Heritage Advisor. He has provided advice on application assessments, preliminary developments, colour selection and played an integral role in the administration of Council's Annual Local Heritage Assistance Fund. He touched on how projects were prioritised when being assessed for assistance under the fund. He also updated Council's Heritage Strategy 2018-2021.

RESUMPTION OF STANDING ORDERS

At this juncture, the time being 9.18am, Standing Orders resumed and the Committee considered the balance of the Agenda.

**SECTION B
ADVOCACY REPORTS**

Cr Harmon Driver Safety Awareness Day – "Don't be a Statistic"

Cr Harmon officially welcomed attendees to the Driver Safety Awareness Day on 2 August 2018. Students from Inverell, Bundarra, Emmaville, Bingara, Warialda and Ashford participated in the day. The event was considered a success by all involved and Council was thanked for their assistance.

**SECTION D
DESTINATION REPORTS**

1. GRAVEL RESHEET PROGRAM 2018/19 S28.21.1/11

RESOLVED (Harmon/Berryman) that the Committee recommend to Council that:

- i) the 2018/19 Gravel Resheeting Program as presented be adopted; and*
- ii) the adopted program be placed on Council's web page for the information of the community.*

2. BITUMEN RESURFACING PROGRAM 2018/19 S28.21.1/11

RESOLVED (Berryman/Harmon) that the Committee recommend to Council that:

- i) the 2018/19 Bitumen Resurfacing Program as presented be adopted; and*
- ii) the adopted program be placed on Council's webpage for the information of the community.*

TTP

3. HERITAGE STRATEGY 2018-2021, ANNUAL HERITAGE REPORTING AND HERITAGE ADVISORY SERVICE UPDATE S18.8.3

RESOLVED (Harmon/Berryman) that the Committee recommend to Council that:

- i) the Inverell Shire Council Heritage Strategy 2018-2021 be adopted; and*
- ii) the 2017/2018 annual reporting and funding acquittals to the NSW Office and Environment and Heritage be noted.*

4. PROPOSED LOADING ZONE BRISSETT LANE S28.27.2

RESOLVED (McCosker/Peters) that the Committee recommend to Council that:

- i) Council accede to the request to convert the existing rear to kerb space in Byron Street adjacent to Brissett Lane (fronting the Telstra Store) to a loading zone in lieu of the nominated location in Brissett Lane.*
- ii) the loading zone operate between 10am to 3pm Monday to Friday.*

5. FIRE SAFETY REPORTS – LISTING S7.11.2/11

RESOLVED (Harmon/Peters) that the report in relation to the Fire Safety Reports be considered in Closed Committee as:

- i) the matters and information are 'commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.' (Section 10A(2)(d)(i) of the Local Government Act, 1993);*
- ii) on balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and*
- iii) all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.*

**SECTION E
INFORMATION REPORTS**

- 1. 2017/18 ANNUAL FOOD PREMISES INSPECTION PROGRAM S24011.1/10**
- 2. WORKS UPDATE S28.21.1/11**
- 3. PLANNING LEGISLATION UPDATES S4.2.1 + S18.6.29**

RESOLVED (Berryman/Harmon) that the items contained in the Information Reports to the Civil & Environmental Services Committee Meeting held on Wednesday, 8 August, 2018, be received and noted.

**SECTION F
GENERAL BUSINESS**

- | | |
|-------------|---|
| Cr Berryman | Cr Berryman asked if a report could be prepared identifying future priorities for the Urban Works Program. |
| Cr McCosker | Cr McCosker enquired about a previous application for a Restricted Access Vehicle (RAV) Permit for an A-Double Road Train (Type 1) on the Bingara Road, Cr McCosker asked on what basis the determination was made that the Myall Creek Bridge was considered too narrow to allow the Permit. |

Mr McInnes (Director Civil and Environmental Services) undertook to provide a report on the technical specifications issued by RMS for RAV vehicles and the application of this standard to the Myall Creek Bridge.

Cr Dight Cr Dight commended Council on the recent grade of the North Star and Blue Knobby Roads.

Cr Peters Cr Peters enquired if Yetman Road was included in the future works program.
No Works funded in Council's 2018/2019 budget.
Mr Henry (General Manager) replied that this work was included in the grant application to the Fixing Country Roads Program and Council will continue to seek funding of the restoration work.

SECTION H
CONFIDENTIAL REPORTS IN CLOSED COMMITTEE
(SECTION 10A(2) OF THE LOCAL GOVERNMENT ACT 1993)

At 10.02am, the Chairperson offered the opportunity to members of the public to make representations as to whether any part of the Committee Meeting should not be considered in Closed Committee. There was no response from the public.

CLOSED COMMITTEE REPORTS

RESOLVED (Berryman/Harmon) that the Committee proceed into Closed Committee to discuss the matters referred to it, for the reasons stated in the motions of referral.

RESOLVED (Harmon/Berryman) that the Committee proceeds out of Closed Committee into Open Committee.

Upon resuming Open Committee, at 10.06am, the Chair verbally reported that the Committee, with the Press and Public excluded, having considered the matters referred to it, recommends as follows:

1. FIRE SAFETY REPORTS S7.11.2/11

That the Committee recommend to Council that Council formalise the agreed fire safety upgrades and commence the process of issuing Fire Safety Orders at each premises to address the identified fire safety deficiencies.

ADOPTION OF RECOMMENDATIONS

RESOLVED (Harmon/Berryman) that the recommendations of Closed Committee be adopted.

There being no further business, the meeting closed at 10.10am.

RECOMMENDATION:

That:

- i) *the Minutes of the Civil & Environmental Services Committee Meeting held on Wednesday, 8 August, 2018, be received and noted; and*
- ii) *the following recommendation of the Civil & Environmental Services Committee be considered by Council:*

1. GRAVEL RESHEET PROGRAM 2018/19 S28.21.1/11

That:

- i) *the 2018/19 Gravel Resheeting Program as presented be adopted; and*
- ii) *the adopted program be placed on Council's web page for the information of the community.*

2. BITUMEN RESURFACING PROGRAM 2018/19 S28.21.1/11

That:

- i) *the 2018/19 Bitumen Resurfacing Program as presented be adopted; and*
- ii) *the adopted program be placed on Council's webpage for the information of the community.*

3. HERITAGE STRATEGY 2018-2021, ANNUAL HERITAGE REPORTING AND HERITAGE ADVISORY SERVICE UPDATE S18.8.3

That:

- i) *the Inverell Shire Council Heritage Strategy 2018-2021 be adopted; and*
- ii) *the 2017/2018 annual reporting and funding acquittals to the NSW Office and Environment and Heritage be noted.*

4. PROPOSED LOADING ZONE BRISSETT LANE S28.27.2

That:

- i) *Council accede to the request to convert the existing rear to kerb space in Byron Street adjacent to Brissett Lane (fronting the Telstra Store) to a loading zone in lieu of the nominated location in Brissett Lane.*
- ii) *the loading zone operate between 10am to 3pm Monday to Friday.*

5. FIRE SAFETY REPORTS S7.11.2/11

That Council that Council formalise the agreed fire safety upgrades and commence the process of issuing Fire Safety Orders at each premises to address the identified fire safety deficiencies.

ITEM NO:	2.	FILE NO: S4.11.17/10
DESTINATION 1 DESTINATION 4:	A recognised leader in a broader context. A strong economy.	RB
SUBJECT:	ECONOMIC & COMMUNITY SUSTAINABILITY COMMITTEE MEETING MINUTES – 8 AUGUST 2018	
PREPARED BY:	Kristy Paton, Corporate Support Officer - Publishing	

SUMMARY:

Meeting held on Wednesday, 8 August, 2018.

For the consideration of Council.

COMMENTARY:

MINUTES OF THE ECONOMIC & COMMUNITY SUSTAINABILITY COMMITTEE MEETING HELD IN THE COMMITTEE ROOM, INVERELL SHIRE COUNCIL, 144 OTHO STREET, INVERELL ON WEDNESDAY, 8 AUGUST, 2018, COMMENCING AT 10.30AM.

PRESENT: Cr J A Watts (Chairperson), Crs P J Harmon, P A King, A A Michael and C M Dight.

Also in attendance: Crs D F Baker, S J Berryman, and J N McCosker.

Paul Henry (General Manager), Scott Norman (Director Corporate and Economic Services) and Brett McInnes (Director Civil and Environmental Services).

SECTION A

APOLOGIES:

There were no apologies received.

1. CONFIRMATION OF MINUTES

RESOLVED (Harmon/Dight) that the Minutes of the Economic and Community Sustainability Committee Meeting held on 11 July, 2018 as circulated to members, be confirmed as a true and correct record of that meeting.

2. DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS

There were no interests were declared.

3. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

**SECTION B
ADVOCACY REPORTS**

Cr King Driver Safety Awareness Day – “Don’t be a Statistic”

Cr King attended the Inverell Driver Safety Awareness Day on 2 August, 2018. Students from Inverell, Bundarra, Emmaville, Bingara, Warialda and Ashford participated. It was a successful day and Council was thanked for their assistance.

Cr King Inverell Hospital Redevelopment

Cr King attended the turning of the first sod at the Inverell Hospital Redevelopment Project.

Cr King Community Violence Action Team

Cr King attended the Meeting of Community Violence Action Team.

Cr Harmon Waste to Energy – Country Mayor Association

Tenterfield Shire presented their proposal to CMA. It has been suggested by Tenterfield Shire that the Office of Environment and Heritage are prepared to consider the idea.

Cr Harmon attended a LGNSW Board Meeting. Unfortunately this meeting clashed with the Country Mayor's Association meeting which meant he was unable to attend but he will receive minutes of that meeting in due course, in order to ascertain if any further action is needed.

Cr Dight Audit, Risk and Improvement Committee Meeting

Cr Dight attended the first meeting of the Audit, Risk and Improvement Committee on 1 August, 2018.

SECTION D
DESTINATION REPORTS

1. REQUEST TO LICENCE LAND – WESLEY SIMS S5.10.65

RESOLVED (King/Harmon) that the Committee recommend to Council that:

- i) Council enter into a Licence Agreement with Wesley Sims for Unformed Road on Arrawatta Road, Oakwood, for a five (5) year period with a further five (5) year option;*
- ii) the Licence fee be \$400 per annum (GST Inclusive) with a 3% increase per annum; and*
- iii) the Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

2. REQUEST TO LICENCE LAND – KATHRYN TAIT S5.10.65

RESOLVED (Harmon/Dight) that the Committee recommend to Council that:

- i) Council enter into a Licence Agreement with Kathryn Tait for Part Unformed Road, adjacent to Lot 101, DP 750068, Inverell, for a five (5) year period with a further five (5) year option;*
- ii) the Licence fee be \$122.48 per annum (GST Inclusive) with a 3% increase per annum; and*
- iii) the Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

3. REQUEST FOR REDUCTION ON WATER ACCOUNT – 1 SWANBROOK ROAD, INVERELL S32.10.1/11

RESOLVED (Harmon/Dight) that the matter be referred to Closed Committee for consideration as:

- i) the report includes 'personnel matters concerning particular individuals (other than Councillors)' (Section 10A(2)(a) of the Local Government Act, 1993); and*
- ii) on balance the public interest in preserving the confidentiality of this matter outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting.*

4. DRAFT CULTURAL AND ARTS STRATEGY BRIEF S15.8.81

RESOLVED (King/Dight) that the Committee recommend to Council that:

- i) the Draft Consultancy Brief be amended to include an additional purpose for the Strategy, that being "to encourage and facilitate the development of future new cultural activities and projects";*
- ii) the Draft Consultancy Brief (as amended) be adopted;*
- iii) Council seeks Expressions of Interest (EOIs) from consultants during September and early October, with submissions closing on Friday, 12 October, 2018;*
- iv) Cr Michael be nominated to serve on the selection panel which assesses the EOI submissions.*

5. NATIONAL TRANSPORT MUSEUM – (LISTING) S5.10.145

RESOLVED (Harmon/Dight) that the matter be referred to Closed Council for consideration as:

- i) the matters and information are 'commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.' (Section 10A(2)(d)(i) of the Local Government Act, 1993);*
- ii) on balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and*
- iii) all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.*

**SECTION F
QUESTIONS WITHOUT NOTICE**

Cr Harmon Cr Harmon enquired about status of implementation of Single Touch Payroll and whether it is having a significant impact on resources.

Norman (Director Corporate and Economic Services) replied Council has received an extension of time for implementation as part of a collective extension for users of the same software. The major cost will be staff time which will be accommodated in the normal operating budget.

Cr Watts Cr Watts enquired as to what options are available to assist the Farming Community during the current drought.

Scott Norman (Director Corporate and Economic Services) undertook to provide a report on what assistance is available to the sector.

**SECTION G
GOVERNANCE REPORTS**

1. GOVERNANCE - MONTHLY INVESTMENT REPORT S12.12.2/11

RESOLVED (King/Dight) that the Committee recommend to Council that:

- i) the report indicating Council's Fund Management position be received and noted; and*
- ii) the Certification of the Responsible Accounting Officer be noted.*

SECTION H
CONFIDENTIAL REPORTS IN CLOSED COMMITTEE
(SECTION 10A(2) OF THE LOCAL GOVERNMENT ACT 1993)

At 11.15am, the Chairperson offered the opportunity to members of the public to make representations as to whether any part of the Committee Meeting should not be considered in Closed Committee. There was no response from the public.

CLOSED COMMITTEE REPORTS

RESOLVED (Michael/Dight) that the Committee proceed into Closed Committee to discuss the matters referred to it, for the reasons stated in the motions of referral.

RESOLVED (Harmon/Dight) that the Committee proceeds out of Closed Committee into Open Committee.

Upon resuming Open Committee at 11.43am, the Chair verbally reported that the Committee, with the Press and Public excluded, having considered the matters referred to it, recommends as follows:

1. REQUEST FOR REDUCTION ON WATER ACCOUNT S32.10.1/11

That the Committee recommends to Council that Council issue an amended account of \$162.06 for the last quarter based on the average consumption of accounts prior to the leak and write off \$971.02.

2. NATIONAL TRANSPORT MUSEUM – LEASE ARRANGEMENTS S5.10.145

That the Committee recommends to Council that:

- i) the 50% reduction of the Licence Fee for the use of the National Transport Museum premises at 69 Rifle Range Road, Inverell be extended for a further 2 years commencing 1 July 2018; and*
- ii) Council request regular periodic financial updates and forecasts from the National Transport Museum.*

ADOPTION OF RECOMMENDATIONS

RESOLVED (King/Dight) that the recommendations of Closed Committee be adopted.

RECOMMENDATION:

That:

- i) the Minutes of the Economic & Community Sustainability Committee Meeting held on Wednesday, 8 August, 2018, be received and noted; and*
- ii) the following recommendations of the Economic & Community Sustainability Committee be considered by Council:*

1. REQUEST TO LICENCE LAND – WESLEY SIMS S5.10.65

That:

- i) Council enter into a Licence Agreement with Wesley Sims for Unformed Road on Arrawatta Road, Oakwood, for a five (5) year period with a further five (5) year option;*

- ii) *the Licence fee be \$400 per annum (GST Inclusive) with a 3% increase per annum; and*
- iii) *the Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

2. REQUEST TO LICENCE LAND – KATHRYN TAIT S5.10.65

That:

- i) *Council enter into a Licence Agreement with Kathryn Tait for Part Unformed Road, adjacent to Lot 101, DP 750068, Inverell, for a five (5) year period with a further five (5) year option;*
- ii) *the Licence fee be \$122.48 per annum (GST Inclusive) with a 3% increase per annum; and*
- iii) *the Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

3. DRAFT CULTURAL AND ARTS STRATEGY BRIEF S15.8.81

That:

- i) *the Draft Consultancy Brief be amended to included an additional purpose for the Strategy, that being "to encourage and facilitate the development of future new cultural activities and projects";*
- ii) *the Draft Consultancy Brief (as amended) be adopted;*
- iii) *Council seeks Expressions of Interest (EOIs) from consultants during September and early October, with submissions closing on Friday, 12 October, 2018;*
- iv) *Cr Michael be nominated to serve on the selection panel which assesses the EOI submissions.*

4. REQUEST FOR REDUCTION ON WATER ACCOUNT S32.10.1/11

That Council that Council issue an amended account of \$162.06 for the last quarter based on the average consumption of accounts prior to the leak and write off \$971.02.

5. NATIONAL TRANSPORT MUSEUM – LEASE ARRANGEMENTS S5.10.145

That:

- i) *the 50% reduction of the Licence Fee for the use of the National Transport Museum premises at 69 Rifle Range Road, Inverell be extended for a further 2 years commencing 1 July 2018; and*
- ii) *Council request regular periodic financial updates and forecasts from the National Transport Museum.*

ITEM NO:	3.	FILE NO: S4.11.21
DESTINATION 1:	A recognised leader in a broader context	R
SUBJECT:	AUDIT, RISK AND IMPROVEMENT COMMITTEE MINUTES – 1 AUGUST 2018	
PREPARED BY:	Scott Norman, Director Corporate and Economic Services	

SUMMARY:

The minutes of the Inaugural Meeting of the Audit Risk and Improvement Committee, held Wednesday 1 August, 2018 are presented for Council's consideration.

COMMENTARY:

UNCONFIRMED MINUTES OF THE AUDIT RISK AND IMPROVEMENT COMMITTEE MEETING HELD IN THE BOARD ROOM, 144 OTHO STREET, INVERELL ON WEDNESDAY, 1 AUGUST 2018 COMMENCING AT 10.30 AM.

PRESENT: Phil Schwenke – Chair (Independent Member), Nicky Lavender (Independent Member) and Cr Kate Dight.

Also in attendance: Scott Norman (Director Corporate and Economic Services), Paul Pay (Manager Financial Services), and Cathy Wu (Audit Leader, Financial Audit, Audit Office of NSW). Cathy Wu attended via a conference call. David Thirlway (Manager Information Services) was present for items 14 and 15.

APOLOGIES:

It was noted that apologies were received from Jacob Sauer (Audit Manager, Forsyths), Paul Cornall (Principal Audit, Forsyths) and James Sugumar (Director Financial Audit, Audit Office of NSW).

DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS

No disclosures of conflict of interest/pecuniary or non-pecuniary interests were received.

1. CONFIRMATION OF MINUTES

This was the first meeting of the Inverell Shire Council Audit, Risk and Improvement Committee and as such there are no Minutes from a previous meeting. Minutes from the previous Audit and Risk Committee Meeting of 25 October 2017 were provided for the Committee's information.

RESOLVED (Dight/Lavender) that Committee note the minutes of Audit and Risk Committee Meeting of 25 October 2017.

2. STATE OF PLAY OF INTERNAL AUDIT AND RISK MANAGEMENT

The purpose of this report was to provide the Committee with a concise history and current status of the Internal Audit and Risk Function at Inverell Shire Council.

RESOLVED (Lavender/Dight) that the Committee receive the report and note the information provided.

3. HOUSE KEEPING ARRANGEMENTS

The purpose of this report was to seek the Committee's opinion on some operational details including future meeting dates, attendance, format of the agenda, and distribution of business papers and reporting mechanism to Council.

RESOLVED (Lavender/Dight) that the Committee:

- i) receive the report and note the information provided,*
- ii) adopt the draft Agenda Template; and*
- iii) defer the setting of future meeting dates and discussion on any other administrative matters to Item 18, Other Business.*

4. ENDORSEMENT OF THE COMMITTEE CHARTER

Council adopted a revised Internal Audit, Risk and Improvement Committee Charter at the Ordinary Meeting December 2017. It was presented to the Committee for review and endorsement.

RESOLVED (Dight/Lavender) that the Committee endorses the Internal Audit, Risk and Improvement Committee Charter.

5. ENDORSEMENT OF THE CODE OF CONDUCT

The Committee Members are bound by the Council's Code of Conduct; a copy of the Code was presented for their reference.

RESOLVED (Dight/Lavender) the Committee receive the report and acknowledge their obligation to abide by the Inverell Shire Council's Code of Conduct.

6. INFORMATION REPORT – EXTERNAL AUDIT

The purpose of this report was to provide an update on the status of the external Audit Program. Copies of the 2016-17 Financial Statements, the 2016-17 Audit Management Letter and the 2017-18 Client Service Plan were provided for the Committee's information.

RESOLVED (Lavender/Dight) that the Committee receive the report and note the information.

7. INFORMATION REPORT – DRAFT CORPORATE RISK REGISTER

The purpose of this report was to provide the Committee with the Draft Corporate Risk Register. This document is yet to be finalised or considered by Council.

RESOLVED (Lavender/Dight) that the Committee receive the report and note the information.

8. INFORMATION REPORT – RISK & AUDIT MATURITY ASSESSMENT

A Risk and Audit Maturity Assessment prepared by Jardine Lloyd Thompson Pty Ltd in December 2017 was provided for the Committee's Information. The Assessment expresses an external opinion on the current state of Council's Risk Management Framework.

RESOLVED (Dight/Lavender) that the Committee receive the report and note the information.

9. INFORMATION REPORT – DRAFT RISK FRAMEWORK

Council's Risk Management Framework was provided for the Committee's Information. The purpose of the Risk Management Framework is to outline Council's organisational risk management approach. It provides the structure and tools that will facilitate the use of a consistent risk management process whenever decisions are being made in Council.

It has only recently been developed and the alignment and integration with Council's systems and processes is ongoing.

RESOLVED (Dight/Lavender) that the Committee:

- i) receive the report and note the information provided; and*
- ii) discussion about further development of the Risk Framework be deferred to Item 17, Further Development of the Risk Framework.*

10. INFORMATION REPORT - PREVIOUS INTERNAL AUDIT PROGRAM

This report presented Council's previous Internal Audit Program for the Committee's Information; it lists 24 risk areas worthy of investigation. A single Audit on the TRIM Document Management System has been completed.

RESOLVED (Dight/Lavender) that the Committee:

- i) receive the report and note the information provided; and*
- ii) that further discussion about the internal audit program be deferred to Item 18, Other Business.*

11. INTERNAL AUDIT – TRIM DOCUMENT MANAGEMENT SYSTEM

This report presented an Internal Audit on the TRIM Document Management System that was commissioned by the previous Committee. A response to the issues raised was coordinated by the responsible manager and was also included for the Committee's information.

RESOLVED (Dight/Lavender) that the Committee receive the report and note the responses provided by Management to the issues highlighted in the Internal Audit Report.

12. AUDIT NSW PERFORMANCE AUDITS

The NSW Auditor General has been directed to conduct Performance Audits on the Local Government Sector. This report detailed the program and referenced the first 3 Audits. These were completed in 2017-18.

RESOLVED (Lavender/Dight) that the Committee:

- i) receive the report and note the information provided; and*
- ii) request a report be prepared on the findings contained in the NSW Auditor General's Report on Fraud Control in Local Councils and the relevance of those observations to Inverell Shire Council.*

13. AUDIT NSW PERFORMANCE AUDITS SERVICE DELIVERY

The NSW Auditor-General first Performance Audit considered how well councils report to their constituents about the services they provide. It was presented for the Committees consideration. The Committee were also asked to consider changes to Council's reporting that are proposed in response.

RESOLVED (Lavender/Dight) that the Committee receive the report and note the information provided. Furthermore that the Committee recommend to Council that:

- i) Reporting for selected services and associated key performance indicators (KPI) should be developed from the existing operational plan. Selection should be based on whether the KPI provides meaningful, useful information about service outcomes and if the required information is at hand;*
- ii) Financial measures of efficiency for the selected services to be included in the reporting where the information is readily available and meaningful; and*
- iii) the reporting on the delivery of services to be included in the 2018 Annual Report with achievements aligned with strategic goals.*

14. FURTHER DEVELOPMENT OF THE RISK FRAMEWORK

This report explored options to consolidate the various components of the Inverell Shire Risk Framework and develop a course of action to improve the Framework and ensure the Audit Risk and Improvement Committee offer effective oversight.

It was noted that the Draft Risk Management Framework has only recently been developed and has not been considered by Council. It was suggested that Council be asked to review the Framework and in particular consider the organisation's appetite for risk across all areas of Council's operations as well the proposed methodology for assessing and the treatment of those risks. The Committee suggested a workshop held the day of the February 2019 Council Meeting would provide timely input into the further development of the Framework.

RESOLVED (Dight/Lavender) that the Committee:

- i) receive the report and note the information provided;*
- ii) request a review be undertaken to establish the strengths and weakness of the current risk management framework, whether it is being effectively applied and if there is strong alignment with the previously proposed Internal Audit Program;*
- iii) request a report is prepared for the Committee's information on Council's current insurance arrangements; and*
- iv) Recommend to Council that a workshop be held in February 2019 to allow Councillors to consider the Draft Risk Framework.*

15. OTHER BUSINESS

Committee Priorities & Forward Planning

The Committee flagged 4 tentative meeting dates for the coming year.

17 October 2018 – To coincide with the review of the Draft Financial Statements prior to the External Auditor forming an opinion. This date has been confirmed as suitable by the NSW Audit Office. This meeting will also consider options for the provision of internal audit services.

6 or 20 March 2019 – This meeting will consider further development of the Risk Framework and associated risk management tools. It is hoped to have feedback from the Councillor's Workshop to assist the Committee's deliberations.

7 June 2019 – This meeting will align with the exhibition of the Draft 2019-2020 Budget.

7 August 2019 – This meeting aligns with the preparation of the 2018-19 Financial Statements.

Internal Audit

The Committee discussed options for the procurement of internal audit services; this included approaching the New England Joint Organisation to ascertain if they had an interest in co-ordinating internal audit services on a regional basis.

RESOLVED (Lavender/Dight) that the Committee:

- i) receive a report detailing the available options for the delivery of internal audit services; and*
- ii) recommend to Council that the New England Joint Organisation be asked if they are willing to assist with the provision of Internal Audit Services on a regional basis.*

16. NEXT MEETING

It was agreed that next meeting will be held 17 October, 2018.

Subsequent meeting dates will be confirmed at that meeting, noting the minimum of 4 meetings per year and the tentative dates outlined in Item 18.

17. MEETING CLOSE

There being no further business the meeting was declared closed at 12.20pm.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: R.07 Council is recognised for and distinguished by its management, innovation and customer service.

Term Achievement: R.07.01 Council's operating culture is flexible, efficient, integrated and aligned to Council's strategic objectives and program delivery.

POLICY IMPLICATIONS:

The operation of the Committee is governed by the Internal Audit, Risk and Improvement Committee Charter.

The Committee is advisory in its function and has no authority to direct the General Manager or Council officers. The Committee has no executive powers, except those expressly provided by the Council.

The Council has described the Committee's scope of operation in the Charter which authorises the Committee as a whole (but not individual members of the Committee) within the scope of its role and responsibilities, to:

- Obtain any information it needs from any employee or external party (subject to their legal obligations to protect information).
- Discuss any matters with the Auditor-General (or contracted agent) and/or external auditor and/or other external parties (subject to confidentiality considerations).
- Request the attendance of any employee or Councillor at Committee meetings.
- Obtain external legal or other professional advice considered necessary to meet its responsibilities.

CHIEF FINANCIAL OFFICERS COMMENT:

The current budget is sufficient to fund the operation of the Committee; the commissioning of any Internal Audits will necessitate additional funding.

LEGAL IMPLICATIONS:

The Office of Local Government (OLG) issued guidelines for Internal Audit in 2010. The guidance is issued under section 23A of the *Local Government Act 1993* (LGA 1993) and are in effect binding.

The OLG is currently preparing a discussion paper on an implementation framework for the Audit Risk and Improvement Committees. This discussion paper will be released some time in 2018.

As part of recent Local Government Reforms, legislation was introduced to mandate an Audit, Risk and Improvement Committee. The amending legislation was *Local Government Amendment (Governance and Planning) Act 2016 No 38*, it has received royal ascent but the commencement date of the relevant section has been deferred. There has been no advice as to when this section will commence however the legislation as it stands compels a Committee to be established within 6 months of the next the ordinary election. This makes the expected deadline March 2021.

RECOMMENDATION:

That:

- i) the Minutes of the Audit, Risk and Improvement Committee Meeting held on the 1 August 2018, be received and noted; and*
- ii) The following recommendations of the Audit, Risk and Improvement Committee be considered by Council:*
 1. AUDIT NSW PERFORMANCE AUDITS SERVICE DELIVERY
 - i) reporting for selected services and associated key performance indicators (KPI) should be developed from the existing operational plan. Selection should be based on whether the KPI provides meaningful, useful information about service outcomes and if the required information is at hand.*
 - ii) financial measures of efficiency for the selected services to be included in the reporting where the information is readily available and meaningful.*
 - iii) this reporting on the delivery of services to be included in the 2018 Annual Report with achievements aligned with strategic goals.*
 2. FURTHER DEVELOPMENT OF THE RISK FRAMEWORK
 - i) that Council conduct a workshop in February 2019 to allow Councillors to consider the Draft Risk Framework.*
 3. OTHER BUSINESS
 - i) That the New England Joint Organisation be asked if they are willing to assist with the provision of Internal Audit Services on a regional basis.*

TO ORDINARY MEETING OF COUNCIL 22/08/2018

ITEM NO:	1.	FILE NO: S5.13.8
DESTINATION 2:	A community that is healthy, educated and sustainable	C
SUBJECT:	GRAMAN WAR MEMORIAL HALL COMMITTEE	
PREPARED BY:	Paul Henry, General Manager	

SUMMARY:

The Graman War Memorial Hall Committee has provided a copy of the President's Annual Report and financial position for the organisation. Council is requested to note the President's comment and to appoint the new office bearers for this organisation.

COMMENTARY:

Council has consented to the formation of the Graman War Memorial Hall Committee as a Committee of Council. The purpose of this group is to:

- a) To promote, encourage and provide for the use of the land, and to provide facilities on the land, to meet the current and future needs of the local community and of the wider public in relation to public recreation and the physical, cultural, social and intellectual welfare or development of individual members of the public, and
- b) To have care, control and management of the land and buildings.

A requirement of the Plan of Management established for this group is the need to provide Council with an Annual Report of the group's activities. This requirement is satisfied by the President of this organisation submitting a copy of the President's Report. A copy of the report is attached as Appendix 1 (D3) for Council's information.

The Committee is also required to advise Council of the office bearers following the Annual General Meeting.

Election of Office Bearers:

All office bearers returned to positions unopposed.

President: Lois Reardon
 Secretary: Annie Nicolle
 Treasurer: Jodie Ceely

Council is required to endorse the abovementioned persons as office bearers of the Committee and therefore authorising those persons to act on behalf of the Committee in undertaking the activities stated in the Plan of Management.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: C.07 Provide local opportunities for recreation, cultural and social activities.

Term Achievement: C.07.01 Council has locally focused cultural programs and initiatives that facilitate forums, networks and training opportunities that are conducive to strengthening relationships between tourism, arts, heritage, sports and recreational interests.

Operational Objective: C.07.01.01 To provide and assist community groups in the provision of recreational and cultural facilities and services for the enjoyment of all residents and visitors to the Shire.

POLICY IMPLICATIONS:

Nil.

CHIEF FINANCIAL OFFICERS COMMENT:

Nil.

LEGAL IMPLICATIONS:

Nil.

RECOMMENDATION:

That:

- (i) the information be received and noted; and*
- (ii) the following persons be authorised as office bearers of the Graman War Memorial Hall Committee:*

<i>President:</i>	<i>Lois Reardon</i>
<i>Secretary:</i>	<i>Annie Nicolle</i>
<i>Treasurer:</i>	<i>Jodie Ceely</i>

APPENDIX 1**President's Report for the Graman Hall 2017**

It has been a very quiet year for the hall. Apart from the weekly sewing group and fortnightly playgroup, there have been no other events held.

Thank you to the council for the ongoing support.
We received the grant money for the playground equipment but are looking to raise more funds before purchasing some good quality equipment.

A shed was erected at the back of the toilets to house the community lawnmower which gives us more control over use and maintenance.

Thank you to Annie and Jodie for their support for this year.

We hope to have more events next with the support of the Car Club.
Maintenance has been kept up at the hall, thank you to Robert for assistance in this.

ITEM NO:	2.	FILE NO: S26.3.3/11
DESTINATION 2:	A community that is healthy, educated and sustainable	C
SUBJECT:	ARMISTICE DAY CENTENARY EVENT	
PREPARED BY:	Scott Norman, Director Corporate & Economic Services	

SUMMARY:

The Armistice Day Committee are preparing events to mark the 100th anniversary of Armistice Day. The Committee are requesting a donation of \$6000 from Council to support these activities.

COMMENTARY:

This Armistice Day will mark 100 years since the end of World War 1. A community based Committee chaired by Cr Harmon is planning a series of activities to commemorate the occasion and honour the memory of local Men and Women who answered the call to service.

The planned program of events thus far is:

WW1 memorabilia and entries to School Essay and Painting Competition will be displayed at Flanders House. This will be open over 3 days.

The program of events on Sunday 11 November will be:

10.15am - Gather for the march to the Cenotaph.
 11.00am - Cenotaph Ceremony; Guest speaker will be Corporal Danielle Tasker.
 12.00pm - Noon Lunch for the Diggers at the RSM.
 1.00pm - Vintage aircraft display at the Airport. (Joy flights will be raffled by the Red Cross)
 3.00pm - Activities Commence on Varley Oval; the detailed program is yet to be conformed however there will be a Poppy Field display, the Salvation Army's Red Event Services Truck will be attending. Catering will be by local Service Clubs
 4.00pm - Darren Coggan's "War Stories" presentation will commence.
 6.45pm - Combined Church Service ending at approximately 7.30pm.

The RSL has contributed \$3,640 to towards costs; these funds were donated by the Member for New England, The Hon Barnaby Joyce. The Hon Adam Marshall, Member for Northern Tablelands has also been approached for support. The Committee is requesting Council contribute \$6,000 towards the event. It is expected these combined contributions and the requested donation from Council will cover the cost of staging the event.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: C.07 Provide local opportunities for recreation, cultural and social activities.

POLICY IMPLICATIONS: Nil

CHIEF FINANCIAL OFFICERS COMMENT:

The totals donations budget is \$20,000 for the year, with no expenditure recorded to date.

LEGAL IMPLICATIONS: Nil

RECOMMENDATION:

A matter for Council.

ITEM NO:	3.	FILE NO: S12.22.1/11
DESTINATION 2:	A community that is healthy, educated and sustainable	C
SUBJECT:	REQUEST FOR ASSISTANCE – EAT DRINK LIVE NEW ENGLAND	
PREPARED BY:	Fiona Adams, Manager Integrated Planning & Reporting	

SUMMARY:

Council has received a request from Mr Sean Taylor, Coordinator of Eat Drink Live New England, asking Council for financial assistance to bring celebrity chef Luke Hines to their event on Saturday, 10 November, 2018.

COMMENTARY:

Councillors may be aware that Eat Drink Live is now in its fourth year, and is an event which showcases the region's produce and producers. It is hosted by a volunteer committee and funds raised from the event are returned to the maintenance and facilities of The Inverell Club.

The event consists of a street market of 60 stalls, a degustation dinner, live music and a 'beer garden' in the grounds of the Inverell Club. Last year's event, which featured chef Lyndey Milan, attracted 2,000 visitors and strengthened Inverell's footprint in the growing culinary tourism industry. Council provided \$4,000 towards the cost of bringing Ms Milan to Inverell.

In his letter (Appendix 2, D7) Mr Taylor states the ability to increase visitation in 2018 would be greatly assisted by securing a celebrity chef to headline the program. He proposes Council contributes 50% towards the \$8,000 fee for a celebrity chef – an amount of \$4,000.

In return, organisers would provide a variety of promotional opportunities for Council, including web, print, social media and verbal acknowledgement.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: S.03 Council provides equitable services, consistent with available resources and priorities to meet the Shire's identified needs and preferences.

Term Achievement: S.03.01 Services and programs that Council provides are determined based on equity, customer requirements and community benefits, best value and excellence.

Operational Objective: S.03.01.01 Appropriate services and programs are selected based on considerations of equity, best value, relevance and benefit to the community.

POLICY IMPLICATIONS:

Management Policy: Donation Policy – 'The purpose of providing Donations from public funds is to help promote or assist individuals or organisations for which there is a recognised public benefit, Generally the maximum donation provided will be \$200.00.'

CHIEF FINANCIAL OFFICER'S COMMENT:

It is suggested the donation could be accommodated from the Industry Promotions Budget. (148030).

LEGAL IMPLICATIONS:

Nil.

RECOMMENDATION:

A matter for Council.

APPENDIX 2



12 August 2018
The General Manager
Inverell Shire Council
144 Otho Street
Inverell NSW 2360

Dear Paul,

RE: EAT DRINK LIVE NEW ENGLAND 2018

Planning for this year's event is well underway. Last year's event was extremely successful with crowds across the day being around 2000.

Eat Drink Live New England will be held on Saturday 10th November. We are hoping to secure the services of celebrity chef Luke Hines to conduct cooking demonstrations throughout the day. We have increased our 'live music' budget and are on track to having 60 market stalls. Another new addition will be a 'beer garden' in the front grounds of The Inverell Club serving regional beer, ciders and wines. TAFE NSW and their Hospitality students will again be producing Saturday nights Degustation dinner alongside TAFE NSW chefs. This has been a sellout event for the last 3 years and showcases local and regional produce.

I am writing to see if Inverell Shire Council would provide financial support to help meet the cost of having the celebrity chef. Having a chef certainly has a positive impact on the crowd attendance. The cost to have Luke attend is \$8000 and I was hoping Council would be in a position to meet half this cost? As with last year's support Council's input would be reflected in our marketing for the event.

Thank you for your interest and support in our event and I would be available to discuss any of the above with you.

Yours sincerely

Sean Taylor
Eat Drink Live New England Co-Ordinator

P: (02) 6722 3043

E: INVERELLCLUB@GMAIL.COM

THE INVERELL CLUB LTD

CNR EVANS & CAMPBELL STS
PO BOX 330
INVERELL NSW 2360

ITEM NO:	4.	FILE NO: S15.8.16
DESTINATION 5:	The communities are served by sustainable services and infrastructure	S
SUBJECT:	CHANGES TO THE NATURAL DISASTER RELIEF AND RECOVERY ARRANGEMENTS (NDRRA)	
PREPARED BY:	Scott Norman, Director Corporate & Economic Services	

SUMMARY:

The Commonwealth has decided to replace the existing “*Natural Disaster Relief and Recovery Arrangements*” (NDRRA) with “*Disaster Recovery Funding Arrangements*” (DRFA) commencing on 31 October 2018. The NSW Government has amended their Disaster Assistance Guidelines (DAGS) to reflect the changes in the Federal Government Funding model. This “cost sharing” arrangement has implications for Council.

COMMENTARY:

Prime responsibility for responding to natural disasters, including the provision of relief and recovery and assistance to affected communities, rests with State and Territory Governments. However, in recognition of the significant cost of natural disasters, the Federal Government assists the States and Territories in meeting the cost of the natural disaster.

This cost sharing arrangement between Federal and State/Territory Governments is set out in the “Natural Disaster Relief and Recovery Arrangements” (NDRRA). Where these arrangements are activated, the Federal Government may fund up to 75% of the cost of a natural disaster.

1. Local Government’s involvement in Natural Disasters

When a natural disaster occurs (generally bush fire, flood or storm) Council becomes involved in restoring or replacing essential public assets damaged by the disaster or utilising resources to combat the fire risk. Council utilises its internal resources (plant/equipment/personnel) to carry out this work.

The internal resources are utilised due to the operational efficiencies this form of service delivery provides when responding to a natural disaster. When a natural disaster declaration is made by the State Government, Council pays 25% of the first \$116K (excluding GST) or \$29K of the eligible costs arising from a declared disaster. Council’s costs are capped at \$29K.

However, if a Council experiences multiple disasters during a financial year and the cost of each event exceeds \$116K, Council liability is:

- a) \$29K for the 1st event
- b) \$29K for the 2nd event
- c) \$10K for the 3rd event
- d) Nothing for any subsequent event

2. Federal Government’s Review of Cost Sharing

The Federal Government recently reviewed the cost sharing arrangements of the NDRRA. The outcome was an increase in the portion of disaster funding required to be paid by the State/Territories and a reduction in the amount paid by the Federal Government.

The “new” cost sharing arrangements are set out in the Disaster Recovery Funding Arrangements” (DRFA). A full copy of the DRFA can be viewed on www.disasterassist.gov.au

3. State Government Response to "New" Cost-Sharing

The NSW State Government immediately reviewed its Disaster Recovery Guidelines (DAGS). These guidelines set out how the State Government will respond to a disaster, including how it will reimburse Local Government for eligible costs incurred in responding to a natural disaster.

The review of DAGS had two significant effects for Local Government. These effects were:

- i) Redefined "Eligible costs" – Councils can no longer claim for the cost of Council plant/equipment/wages utilised in disaster recovery. The rationale for this change was that NDRRA (Federal Guidelines) was meant to assist restore public assets where it was beyond the means of the Local Authority; the argument is that using internal resources to complete the restoration demonstrates a capacity to respond. Costs paid by Councils to contractors (for the repair of public infrastructure) are an eligible cost.
- ii) Changed Activation Thresholds – The DAGS set new thresholds for activation of financial support to Local Government. The State Government refers to this component of DAGS as the "Co-Contribution Model". The changed activation threshold is much more complicated than the old model (refer to section 1 above). Every financial year, a threshold for activating essential public asset funding will be calculated for every local council. This threshold will be the lesser of 0.75% of the council's total general rate revenue in the financial year two (2) years prior or \$1 million (excluding GST).

For a council to receive funding for emergency works, immediate reconstruction works and essential public asset reconstruction works arising from a declared natural disaster, the total estimated cost of these works must exceed the council's threshold, and the council must contribute funding or resources to a level that is equivalent to their threshold or 25% of the cost of these works, whichever is lower.

A council's contribution for emergency works, immediate reconstruction and essential public asset reconstruction works arising from all declared natural disasters in a financial year will be capped at 2% of their total rate revenue in the financial year two (2) years prior to the financial year in which the disasters occurred.

The table shown below indicates the impact of Council increasing general rates revenue on the activation threshold calculation and maximum yearly cap.

RATES GENERAL ALLOCATION

Year	Rates	Threshold – 0.75%	Yearly Cap – 2%
2015/16	10,532,524	78,993.93	210,650.48
2016/17	10,736,216	80,521.62	214,724.32
2017/18	11,450,295	85,877.21	229,005.90
2018/19	12,616,474	94,623.56	252,329.48

4. Implications for Local Government

- a) Plant/Equipment/Wages costs:

The use of internal plant and day labour had been a long standing practice and the change was widely criticised by Councils. Many Councils argued that they could carry out the work cheaper, that many regional areas lacked the contractors necessary to complete the work in a timely manner and often the work was spread over a wide geographical area and contractors would charge a premium where Councils could combine the restoration work with existing programs. There will be a loss of operational efficiencies.

- b) Activation Thresholds – The impact of the new threshold is demonstrated by reference to previous natural disaster events (show in the table below)

Event Year	Total cost of Event	Council Paid ('old model')	Council will pay Co-contribution Model
2012/13 (3 Events)	\$218,962	\$51,491	\$122,212
2013/14 (1 Event)	\$435,775	\$29,000	\$80,522
TOTAL	\$654,737	\$80,491	\$202,734

Outcomes under the proposed model are dynamically linked to the number of events in any year, the value of events and rates revenue 2 years prior to the event. In the most simplistic of explanations the foreseeable impact for Inverell Shire of the co-contribution model is that the Council contribution for a first and second event would increase from \$29,000 to around \$80,000 per event.

It should also be noted that the “deductible” Council contribution would be linked with rates revenue. The current amount of \$29,000 has remained unchanged for many years; under the proposed model the Council contribution for a first and second event would increase from \$80,521 per event in 2018-19, and then would rise to \$94,624 in 2021-22 and \$101,484 in 2022-23.

5. Response from Local Government

While the State justifies the above changes as being a correct application of DRFA and the application of a State/Local Government co-contribution model, the reaction from Local Government has been one of concern and another example of “cost shifting”. The concerns have been communicated to the Minister for Emergency Services since the changes were announced in March 2018.

The Minister has now put on the table two (2) options for Council to consider. The Office of Emergency Management has requested a response as to which option Council wishes to take by Mid-October 2018. It has been stated the objective is to move Councils to one system over time so it is unlikely the ability to choose between the models will be ongoing.

6. Options for consideration

The two options put by the Minister were:

Option 1 – Retain the “old threshold” model, but lose the ability to claim Council plant/equipment/wages as eligible costs, or

Option 2 – Accept the “new thresholds” model, but

- a) Local Councils will be able to make claims for the cost of their internal workforce during normal hours (day labour) for emergency works, immediate reconstruction work and reconstruction of essential public assets.
- b) Local Councils will be able to make claims for the cost of the use of their internal plant/equipment for emergency works, immediate reconstruction work and reconstruction of essential public assets.
- c) Extending the existing 21-day clean-up period to 3 months for clean-up, emergency works and immediate reconstruction works.

When considering a choice between the two (2) options, the competing arguments are the financial burdens of the “new thresholds” versus the loss of operational efficiencies by losing the ability to use Council resources on disaster recovery. The following comments are provided on the use of Council resources on disaster recovery work:

- Inverell does not rely on NDRRA restoration work to maintain the capacity of the workforce, there is more than enough work programed through regular construction and maintenance

activities to keep the workforce productively engaged. In fact using internal resources to complete restoration work can delay other programmed work. The approval for restoration works always comes with a deadline and at times this means it must take precedence over programmed work.

- The proposed amount allowed to be claimed for day labour and internal plant hire has the real potential to leave Council out of pocket. In particular the allowable on-costs don't appear to cover essential indirect costs and claiming for supervision and administration related to the work is not allowable.
- The reliance on the use of contractors to carry out the disaster recovery work can be problematic. It assumes that contractors with the required skills/equipment are available for hire; that contractors can carry out the work to a timetable required; that contractors are prepared to operate in all the locations that require disaster relief.
- The most significant downside to not using day labour is the loss of flexibility to combine work or prioritise restorations. The possible measures to offset this is to make sure efficient use is made the current 21-day emergent work (clean-up) period, contract work as quickly as possible to civil contractors who undertake to do the work in a timely manner and in worst case scenarios Council can still use day labour to complete critical works, but will not be able to claim the costs.
- As part of the analysis of this issue, comments were sought from other Councils in the region. The key observations from this feedback were:
 - i) Timeliness of repairs is often the most important driver especially in situations when the local access is restricted. End to end quoting, tendering and procurement processes can result in delays between disaster event and required repairs.
 - ii) Not all damage repair works can be carried out by contract labour due to the remoteness of the location or difficult terrain. In these situations, the LGA's have no choice but to use day labour.
 - iii) Is costly and time inefficient to engage contract labour to carry out minor works particularly when the works are spread over large areas. In these circumstances, council's preference is to use day labour.
 - iv) Councils incur additional costs even when engaging contract labour including supervising, scoping and procuring the works and ensuring quality control.
 - v) Emergency works rely heavily on day labour, whilst restoration of essential public assets is more likely to comprise a mixture of day labour, overtime and contract labour. Given the immediate nature of emergency works, councils typically use day labour to complete these works.
 - vi) The capacity of councils to substitute contract labour and overtime with day labour is limited by the size of their workforce, the scale of the damage and the nature of the damage.

7. Suggested Course of Action

After considering the two (2) options put on the table by the Minister, the significant cost impacts of the "new activation thresholds" supports accepting the option that retains the "old threshold" model (Option 1). It should be noted that this is not likely to be a long term option available to Councils, however it should be utilised for as long as it is available.

The DRFA and revised DAG will also bring operational changes that will impact Council. Two (2) of the biggest are establishing an agreed list of essential public assets and more stringent requirements relating to evidence of pre-disaster condition of the assets.

A potential bonus from the new arrangements is that a percentage of savings achieved through efficient completion of restoration work could be returned to Council. These funds would be applied to betterment/mitigation works. Saving would be achieved when the actual cost of restorations is below the agreed estimate. The refund to Council would only happen if NSW reaches the threshold for federal funding in that year. The proposal is at the concept stage and details have not been released.

CHIEF FINANCIAL OFFICERS COMMENT:

Direct and indirect impact on current and future budgets

Each option has a direct impact on the future budgets as they will require a Council contribution of some form under each option for the subject event(s) under the conditions of funding as well as the income derived from the grant.

Service level changes and resourcing/staff implications

Work will be undertaken primarily by contractors in accordance with the conditions of funding under the 'Natural Disaster Arrangements' or by Council day labour under the proposed new funding arrangement.

LEGAL IMPLICATIONS:

Nil

RECOMMENDATION:

That the Office of Emergency Management be advised that Council will remain in the existing cost sharing system (Option 1) for Disaster Recovery Funding.

ITEM NO:	5.	FILE NO: S15.8.8
DESTINATION 3:	An environment that is protected and sustained	D
SUBJECT:	OFFICE OF ENVIRONMENT AND HERITAGE, HERITAGE ACTIVATION GRANT PROGRAM	
PREPARED BY:	Elise Short, Planning Officer	

SUMMARY:

The purpose of this report is to request Council's support for a letter to the Minister for Heritage, expressing appreciation for the funding allocated to properties in Inverell Shire under the *Heritage Near Me Incentives Program*. The letter will also acknowledge the importance of such a program to the Inverell community and seek the funding program to continue.

INTRODUCTION

Since its release in 2016, the NSW Office of Environment and Heritage's *Heritage Near Me Incentives Program* has proved a valuable source of support to the owners of local heritage in the Inverell Shire.

Heritage Near Me is a grant stream provided by the NSW Office of the Environment and Heritage (OEH). This program was developed to address the gap between existing funding and resourcing for local heritage by providing support and funding directly to private owners and managers of items

of local heritage significance. This program was designed to run annually over a three year period, concluding in 2019. A total of \$16 million has been made available over the life of the program.

The three grant streams provided under the program include:

- Heritage Activation Grants aimed at providing funding for projects designed to increase public enjoyment of local heritage, such as physical works for public access, public programming, strategy development and business planning. Funding amounts are allocated from \$10,000 up to \$100,000;
- Local Heritage Strategic Projects are aimed at projects that will enhance and protect local heritage assets and values, either through minor works conservation projects, community-based events and activities, or the development of innovative heritage processes, strategies and plans. Funding amounts are allocated from \$10,000 up to \$100,000;
- Heritage Green Energy Grants which recognise that energy efficiency can be more difficult to achieve for heritage items because building age, materials, type of construction, size, shape and site orientation all play a role in how heritage buildings perform. It is designed to assist in the design of energy efficiency plans for heritage buildings.

Council's Heritage Advisor and Planning Officer, Elise Short, have been working closely with a number of local property owners who have applied for funding under the annual funding call for the Heritage Activation Grants and Local Heritage Strategic Projects.

LOCAL SUCCESS

Heritage Activation Grant

Under the Heritage Activation Grants program, two local heritage items have received funding and both projects received the maximum available funding amount of \$100,000.

The first was received under the 2016 program for project works to install an inclusive wheelchair friendly covered walkway / access ramp, reinstate the original awning for the building, install an in-store display and mural of images of the building's heritage, and publish a brochure on the history of the building. This project was the redevelopment of the Premier Farmhouse to the General Merchant restaurant.

The second successful project was awarded in August 2018 for disability access upgrades at the former Sister's of Mercy convent in Vivian Street. This work forms part of the broader redevelopment and upgrade works being completed at the former convent.

Local Heritage Strategic Projects

Council has also written letters of support for two projects under the Local Heritage Strategic Projects stream. Operating by expression of interest, both projects were progressed to project development stage. This included a brainstorming session, which Council participated in, with a project development officer from OEH. It is understood that these projects are currently being assessed for funding also.

Green Energy Grant

Two private heritage item owners also attended the OEH's Energy Management Services (EMS) training program in May this year which is mandatory for applicants under the Heritage Green Energy Grants stream. Council is aware that one of these private owners is in the process of engaging the necessary consultant for progression to an application for assistance under this funding stream.

CONCLUSION

The Heritage Near Me program has proved an invaluable source of support, financially as well as for access to OEH knowledge and services. This support has provided Council and local heritage item owners the chance to improve the way local heritage is promoted, conserved, reactivated and maintained.

It is considered appropriate that Council formally correspond with the Minister for Heritage acknowledging the important contribution the fund has made to local heritage items and seeking its continuance.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: S.05 Attractive and vibrant town centres, local centres and community meeting places are provided.

Term Achievement: S.05.01 Local centres, community facilities and prominent meeting places are increasingly valued and recognised by the community as a focus of their village and feature of the Shire.

Operational Objective: To facilitate the protection and rehabilitation of significant examples of the built environment.

POLICY IMPLICATIONS:

Nil

CHIEF FINANCIAL OFFICERS COMMENT:

Nil

LEGAL IMPLICATIONS:

Nil

RECOMMENDATION:

A letter of appreciation be extended to the NSW Minister for Heritage, including acknowledgement of the importance of the Heritage Near Me funding stream and seeking the funding be continued.

ITEM NO:	6.	FILE NO: S12.22.1/11
DESTINATION 2:	A community that is healthy, educated and sustainable	C
SUBJECT:	INVERELL VOLUNTEER RESCUE ASSOCIATION - REQUEST FOR ASSISTANCE	
PREPARED BY:	Paul Henry, General Manager	

SUMMARY:

Council is in receipt of correspondence from the Inverell Volunteer Rescue Association Inc requesting assistance in applying for grant funding to enable the purchase and custom fit out of a new rescue truck. Council is being asked to consider the request.

COMMENTARY:

President of the Inverell Volunteer Rescue Association Inc (VRA), Mr Frank Fleming has written to Council confirming that the VRA is seeking to raise funds of \$150,000 to assist in the purchase and

custom fitting of a new rescue truck. The VRA has requested the assistance of Council in their plight to raise the necessary funds.

Background

The Inverell Lions Club assisted in the establishment of the Inverell VRA in 1979. Since that time, the VRA has been the primary response group called by Police where an accident in the Inverell district has required a person(s) to be rescued. The volunteers train each Wednesday night, as well as one Sunday per month, support community events and respond to an average of two (2) call outs per month.

The VRA advise the current rescue truck is a 1994, 6.2 litre, 9 tonne Hino which is unreliable, slow and continually has mechanical issues.

It is noted that VRA vehicles and equipment are not supplied by the State or Federal Government.

The 'New' Vehicle

The vehicle the VRA are looking to procure would have a 7 to 8 litre engine capacity, with a carrying capacity of 12 tonnes. Given that the truck must be equipped with essential equipment for emergency rescue operations, it is crucial that the vehicle be reliable and able to respond as quickly as possible in an emergency situation.

The Request

To date, the Inverell community and service clubs have helped to raise approximately \$50,000 towards the purchase and fit out of a new truck. To reach their goal, another \$100,000 must be raised.

The VRA have requested Council's assistance in applying for grant funding to meet the remaining shortfall.

Council are being asked to consider supporting the Inverell Volunteer Rescue Association in their efforts to secure the additional \$100,000 required.

A copy of the request from the VRA is attached for the information of Council (Appendix 3, D17 – D18).

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: C.10 Contribute to the health of the community by promoting healthy lifestyles and practices.

Term Achievement: C.10.01 Council is actively supportive and involved in programs and initiatives that promote and contribute healthy lifestyles and practices.

Operational Objective: C.10.01.01 To establish measures and processes to protect the environment and safety of the residents of the Shire through both direct control and education.

POLICY IMPLICATIONS:

Nil.

CHIEF FINANCIAL OFFICERS COMMENT:

Nil.

LEGAL IMPLICATIONS:

Nil.

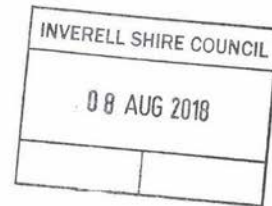
RECOMMENDATION:

That Inverell Shire Council support the Inverell Volunteer Rescue Association in their efforts to secure grant funding for the purchase and custom fit out of a new rescue truck.



Inverell Rescue Squad Inc.
P.O. Box 660,
Inverell NSW, 2360

Mr. Paul Henry
General Manager
Inverell Shire Council
cc. Inverell Shire Councillors



Dear Mr Henry,

We, the Inverell Volunteer Rescue Association (VRA) are seeking to raise funds of \$150,000 to assist in the purchase and custom fitting of a new rescue truck. Unlike many other emergency services the VRA's vehicles and equipment are not supplied by the state or federal governments, instead we rely on the efforts of our squad members and the generous support of our town through fundraising and donations. The Inverell Rotary Club have initiated our campaign to help raise funds for the new vehicle holding events such as the recent Charity Golf Day and Battery Drive.

Unfortunately, we no longer have a major sponsor (NRMA) and the need to raise funds is constantly with us. It is necessary that we begin appealing to local agencies such as Rotary and Service Clubs to continue to help us in our quest to acquire and maintain vehicles and equipment that allow us to carry out our core role in emergency rescue.

The Inverell Lions Club assisted in the establishment of the Inverell VRA in 1979, which have since been the primary response group called by Police where an accident in the Inverell district has required a person(s) to be rescued. As volunteers, the squad members have continually:

- Trained each Wednesday night, as well as one Sunday per month
- Supported community events assisting with traffic control, lighting etc.
- Responded to an average of 2 call outs per month (2017/18).

The vehicle we are looking to procure would have a 7 to 8 litre engine capacity, with a carrying capacity of 12 tonnes. Given that the truck carries essential equipment to carry out emergency rescue operations, in particular motor vehicle accidents with person(s) trapped, reliability and response time are crucial. The current rescue truck is 1994, 6.2 litre, 9 tonne Hino which is unreliable, slow and continually has mechanical issues.

Being in a country area most of the motor vehicle accidents the VRA attend are on country roads within the Inverell Shire. The worry that the rescue truck may have mechanical issue on the way to a motor vehicle accident places added pressure on the squad members

responding as they are aware any delay in assisting person(s) could be the difference between life and death.

The Inverell VRA has a very good reputation and rapport within the town with both citizens and other emergency services. Providing professional, consistent and vital help to our community. Having a vehicle that is reliable and equipped at all times is essential.

To date, the Inverell community and service clubs have helped to raise approximately \$50, 000 towards our campaign. While this effort is greatly appreciated, there remains a considerable amount of money needed to fulfill our goal. The Inverell Shire Council's assistance in applying for grant funding would help significantly and be graciously accepted.

Kind regards,
Inverell Volunteer Rescue Association.

Frank Fleming (President)
0427 293 333

Jason Tom (Captain)
0402 470 165

ITEM NO:	7.	FILE NO: S5.10.159
DESTINATION 5:	The communities are served by sustainable services and infrastructure	S
SUBJECT:	REQUEST FOR AMENDMENT TO LICENCE AGREEMENT – SAPPHIRE SOLAR FARM PTY LTD	
PREPARED BY:	Paul Henry, General Manager	

SUMMARY:

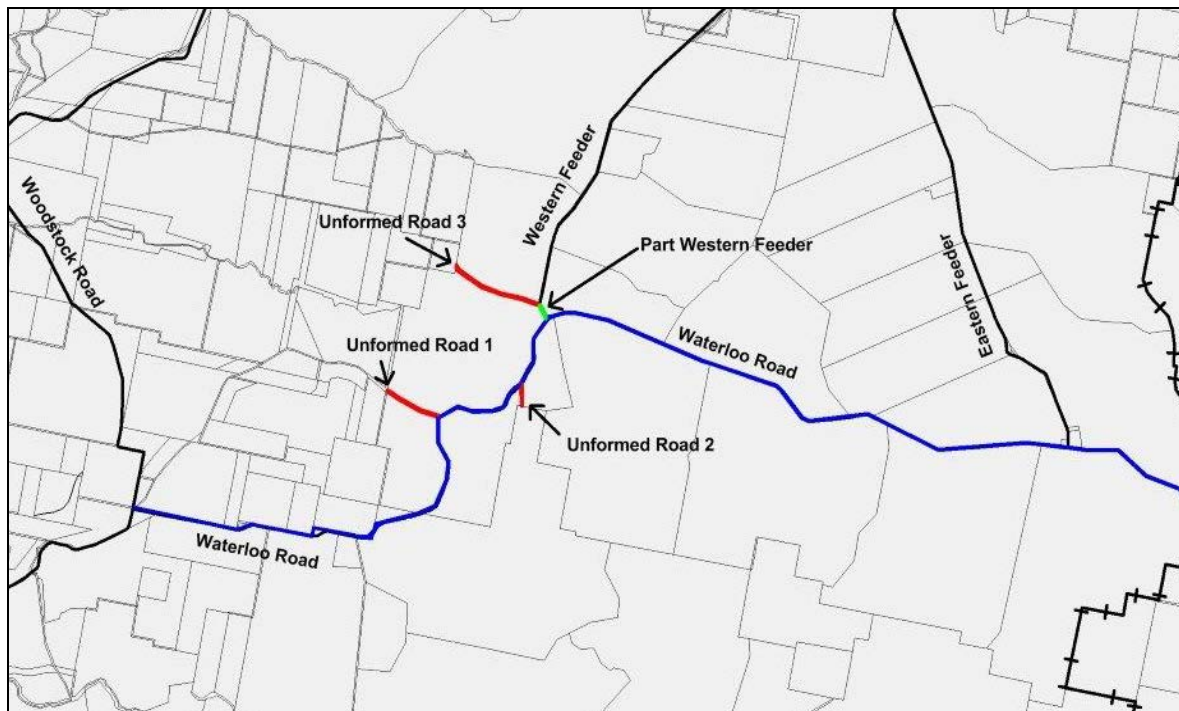
In November 2017 Council resolved to enter into a Licence Agreement with Sapphire Solar Farm Pty Ltd for three (3) unformed roads for the purpose of enabling access to Sapphire Solar Farm infrastructure. A request has now been received to amend the Licence Agreement. Council is being asked to consider the request to amend the Licence Agreement.

COMMENTARY:Background

As Council may recall, at the November 2017 Ordinary Meeting, Council resolved to enter into a Licence Agreement with Sapphire Solar Farm Pty Ltd to enable access for purposes of constructing and operating the Solar Farm to the three (3) unformed roads, being;

- Unformed Road 1 – approximately 860 metre long, located off Waterloo Road approximately 6 kilometres from the Woodstock Road intersection;
- Unformed Road 2 – approximately 860 metre long, located off Waterloo Road approximately 6 kilometres from the Woodstock Road intersection; and
- Unformed Road 3 – approximately 1.3 kilometre long, located off Western Feeder approximately 200 metres from Waterloo Road intersection.

The three (3) unformed roads are shown in red on the below map.



The following terms and conditions were agreed to by Council and documented in the Licence Agreement:

- Term of proposed licence - 75 years,
- Permitted use - to provide access to the land for the purposes of constructing and operating the Solar Farm including without limitation the erection, construction, inspection, repair, maintenance, renewal, removal, replacement, enhancement, enlargement and operation of Transmission Infrastructure, crossing over or under and remaining on with or without vehicles all parts of the land, any ancillary infrastructure and uses thereto and all activities necessary or incidental thereto,
- Licence fee - \$1.00 per annum (reduced licence fee of \$1 reflects the intention of CWP Renewables to establish a Community Fund),
- There is no political risk – no houses at the start or along the unformed roads therefore removing the possibility of dust/noise nuisance.

The Request

CWP are now seeking flexibility to locate cables and solar PV infrastructure (as appropriate) on the closed roads should optimal designs require them to do so. Accordingly they have now requested that Council consider amending the Licence Agreement to enable such.

The suggested wording for the amended Licence Agreement is offered:

- Permitted use – Constructing, installing and operating the Solar Farm including without limitation the erection, construction, inspection, repair, maintenance, renewal, removal, replacement, enhancement, enlargement and operation of Transmission Infrastructure and any ancillary infrastructure on the Land and crossing over or under and remaining on with or without vehicles all parts of the Land, and uses thereto and all activities necessary or incidental thereto.

It is recommended that Council amend the Licence Agreement with Sapphire Solar Farm Pty Ltd for the aforementioned three (3) unformed roads to locate cables and solar PV infrastructure should optimal designs require them to do so.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: S.01 Sound Local Government Administration, Governance and Financial Management are provided.

Term Achievement: S.01.10 Best Practice in Land Use Administration has been adopted and implemented.

Operational Objective: S.01.10.01 To provide and maintain a modern efficient and reliable land use administration system which enables the effective and efficient management of Shire land.

POLICY IMPLICATIONS:

Nil.

CHIEF FINANCIAL OFFICERS COMMENT:

Nil.

LEGAL IMPLICATIONS:

Nil.

RECOMMENDATION:

That:

- a) *The request by Sapphire Solar Farm P/L to amend the existing Licence Agreement over the following roads be noted:*
 - i) *Unformed Road 1 – approximately 860 metre long, located off Waterloo Road approximately 6 kilometres from the Woodstock Road intersection;*
 - ii) *Unformed Road 2 – approximately 860 metre long, located off Waterloo Road approximately 6 kilometres from the Woodstock Road intersection; and*
 - iii) *Unformed Road 3 – approximately 1.3 kilometre long, located off Western Feeder approximately 200 metres from Waterloo Road intersection.*
- b) *The amendment of the permitted use for the closed road reserves be approved;*
- c) *The proposed agreement be amended to permit Council (Grantor) to review and amend the Licence Fee in the event that the Sapphire Wind Farm Community Fund ceases to operate.*

TO ORDINARY COMMITTEE MEETING 22/08/2018

ITEM NO:	8.	FILE NO: S26.5.10
DESTINATION 2:	A community that is healthy, educated and sustainable	C
SUBJECT:	PUBLIC ART PROPOSAL - ALBURY STREET, ASHFORD	
PREPARED BY:	Brett McInnes – Acting General Manager	

SUMMARY:

Council has recently received a request from the Ashford Business Council to continue with a public art project in Albury Street, Ashford.

COMMENTARY:Background

Council recently received several complaints regarding mural artwork being painted on Council infrastructure in Albury Street, Ashford. More specifically the artwork consisted of flower style murals on concrete tree surrounds and part of a Council bus shelter. A review of Council records indicated that no approval had been provided for such works.

A subsequent meeting took place between Council staff and the Mural Artist, Ms Kelly Jones on the 17 August 2018 to explain the process for obtaining approval to place public art on Council infrastructure.

A formal approach has now been received by the Ashford Business Council seeking approval for the art works to continue.

Proposal

Council would be aware of the recently completed local rural themed mural on the brick fence fronting the Rural Transaction Centre in Ashford. This mural was completed with grant funding, supported by the Ashford Business Council and approved by Council.

The more recent flower themed murals, although undertaken by the same artist, have not received any input or endorsement from Council. Appendix 1 (D24 – D27) contains several photographs of the works that have been completed to date. This also includes the placement of several advertising structures above tree planting pits for which no approval has been issued. Council's planning staff have advised the provisions of *State Environmental Planning Policy No 64 – Advertising and Signage* would prevent the approval of such structures.

The Ashford Business Council has now written to Council seeking approval for completion of the public artworks in Albury Street. This would involve the painting of a further five (5) tree surrounds in the main street and completing the mural on the bus shelter at the front of the Rural Transaction Centre. The Ashford Business Council are seeking Council's urgent consideration of the matter to enable the artist the opportunity to complete the works for their upcoming Back to Ashford Reunion. The reunion is being held in conjunction with the Ashford Central School Sesquicentenary celebrations on the 1 and 2 September 2018. A copy of the correspondence from the Ashford Business Council is included in Appendix 2 (D28).

In support of her continuing with her works the Mural Artist presented Council with a petition. A copy of the petition has been included in Appendix 3 (D29 – D42).

The Mural Artist also provided Council with a broader document titled “Ashford has Chosen to Thrive”. The document contains a range of ideas and suggestions regarding the future of Ashford. Whilst the document is outside the scope of the immediate request from the Ashford Business Council and has not formed part of the considerations for this report, a copy has been circulated under separate cover for the information of Councillors. Ms Jones will be encouraged to further discuss her ideas with the Ashford Business Council.

Due to time constraints this matter has not been able to be referred to Council's Public Art Sunset Committee for consideration. Should Council be comfortable with the merit of the proposal an expeditious approval under *Section 138 of the Roads Act 1993* could be issued to enable the works to proceed. This would exclude the unapproved signage. Whilst there has been no request to Council to contribute to the works, Council should be mindful of any future expectations regarding maintenance of the works.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: C.05 Create clean and attractive streets and public places.

Term Achievement: C.05.01 Council's maintenance programs are improving and enhancing the cleanliness and safety of streetscapes.

Operational Objective: C.05.01.01 To enhance and maintain streetscapes to ensure they are attractive, safe and welcoming.

POLICY IMPLICATIONS:

Nil

CHIEF FINANCIAL OFFICERS COMMENT:

Nil

LEGAL IMPLICATIONS:

RECOMMENDATION:

A matter for Council.

APPENDIX 1









APPENDIX 2

The General Manager

Mr Paul Henry

PO Box 138

INVERELL NSW 2360

16 August 2018



Dear Mr Henry

The Ashford Business Council Inc. appreciates and fully supports the beautification of the main street, bus shelter and tree surrounds in Ashford. This work has been undertaken by local artist Kelly Jones who also painted the mural on the fence of our building, the Ashford Rural Transaction Centre, which was paid for with a grant to Inverell Shire Council.

We would appreciate Council allowing Kelly to proceed with this beautification as a matter of urgency. We are holding another Back to Ashford Reunion in conjunction with the Ashford Central School's Sesquicentenary celebrations on 1 and 2 September 2018. As with the last two Reunions, we expect over a thousand visitors to the town on this weekend. We feel that this artwork really brightens the main street and makes it very inviting. We have had many tourists favourably commenting on the bright artwork and feel it is nothing but a benefit to our town.

We would also like to note that this beautification formed part of our Ashford Wish List made with Councillor Kate Dight at the beginning of this term of Council.

We await your favourable response to this request.

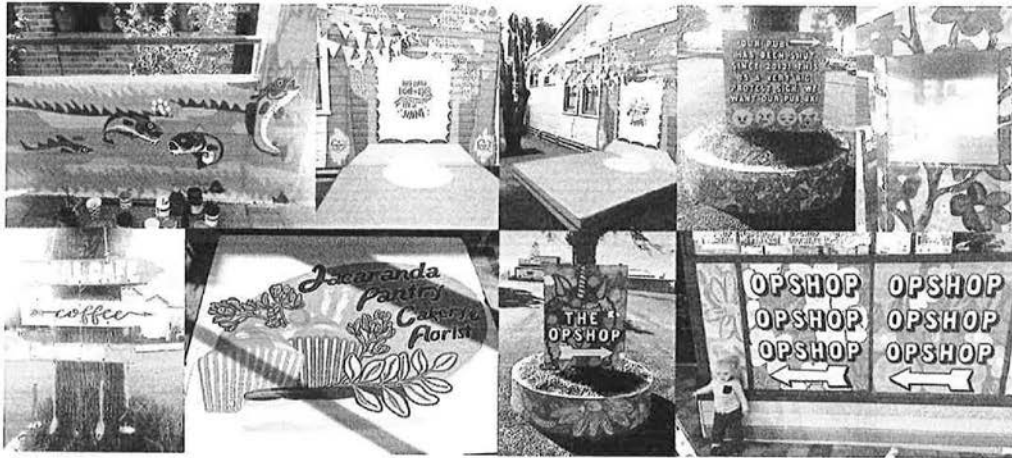
Yours sincerely

A handwritten signature in black ink that reads "Michael Lewis".

Michael Lewis

President

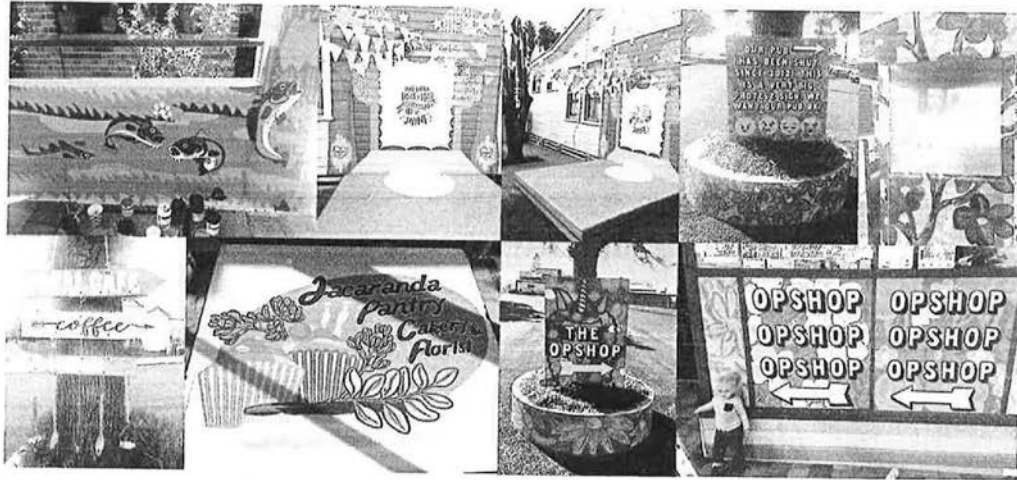
APPENDIX 3



PETITION

Do you want Local Mural Artist Kelly Jones to continue volunteering her time and resources to painting our mainstreet + town? As she is doing this voluntarily she can stop or continue. The AIM to get the mainstreet looking vibrant for September Reunion. Majority rules. Add your name.

YES	NO
<i>[Signature]</i>	<i>[Signature]</i>
Ann Fair	Virginia Krauss
Gayle Quaran	Barbara Krauss
Muchness	
Regen Lavender	
Hilly Pendlebury	
Debra A. Smith	
D. Hailoran	
A McEllen	
Rebecca	
Foley	
Daryl Ameron	



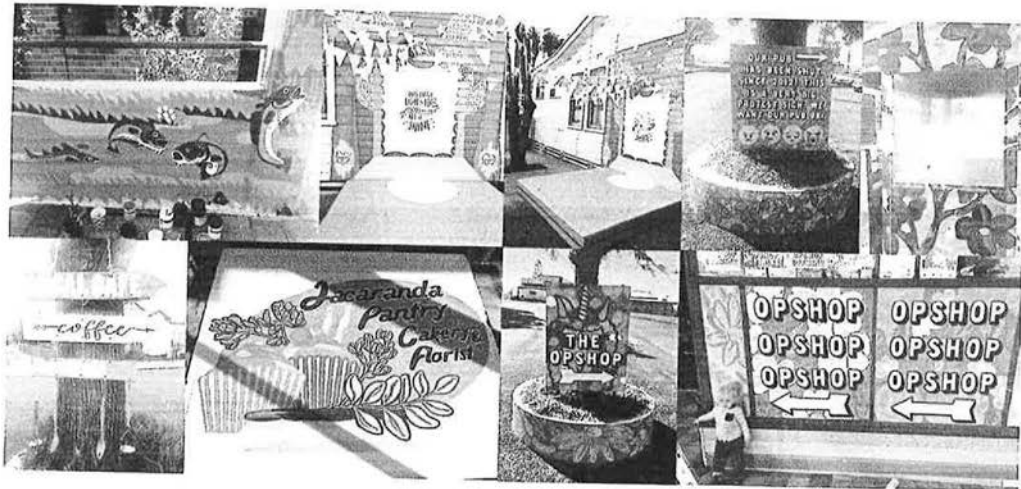
PETITION

Do you want Local Mural Artist Kelly Jones to continue volunteering her time and resources to painting our mainstreet + town? As she is doing this voluntarily she can stop or continue. The AIM to get the mainstreet looking vibrant for September Reunion. Majority rules. Add your name.

YES

NO

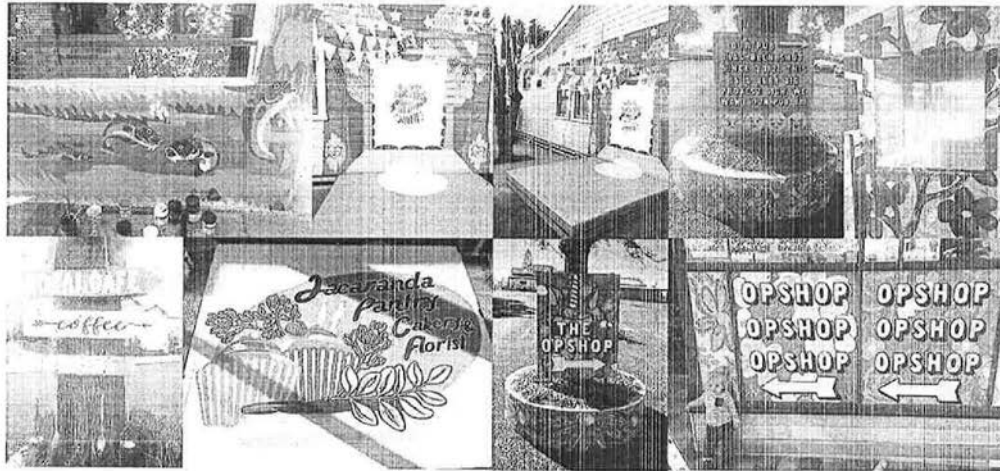
Marlene Millhause	Maender
Deborah Lavender	
Kelly Jones	
Sandra Steggink	
AM Davis	
Kelly Jones	
SUSANNAH SIMPSON	
Amber Martin	
Chapman	
Stallard	
Jeff Roberts	



PETITION

Do you want Local Mural Artist Kelly Jones to continue volunteering her time and resources to painting our mainstreet + town? As she is doing this voluntarily she can stop or continue. The AIM to get the mainstreet looking vibrant for September Reunion. Majority rules. Add your name.

YES	NO
Trudy Thompson - would prefer Landscapes	GIANNI PALMAS.
'Artist' John	Tianna Beveridge.
yvonne parrell	Tim Beveridge.
B.J (Goy) Barnes thanks	Leeanne Beveridge.
Penny V. Ford.	Maxine O'Farrell.
Rachael Thompson	
Warren Thompson	
Jardine Beveridge	
John	
Bill Irwin	
Mal Allen	



PETITION

Do you want Local Mural Artist Kelly Jones to continue volunteering her time and resources to painting our mainstreet + town? As she is doing this voluntarily she can stop or continue. The AIM to get the mainstreet looking vibrant for September Reunion. Majority rules. Add your name.

YES

NO

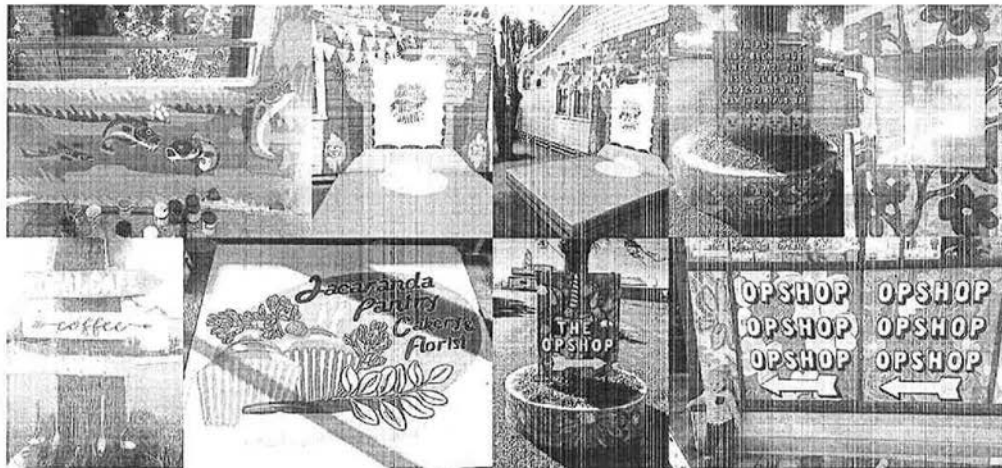
Lizhda Lavender

Dorothy

Desley moss

141

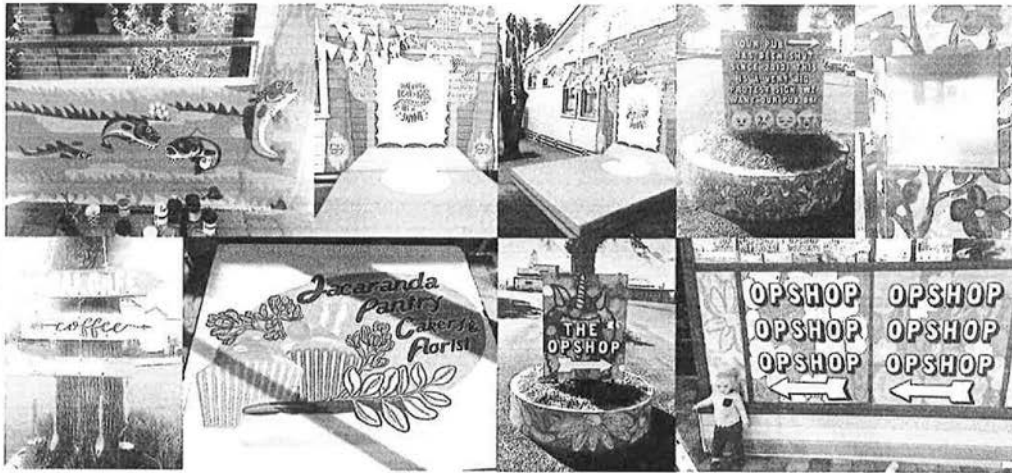
9



PETITION

Do you want Local Mural Artist Kelly Jones to continue volunteering her time and resources to painting our mainstreet + town? As she is doing this voluntarily she can stop or continue. The AIM to get the mainstreet looking vibrant for September Reunion. Majority rules. Add your name.

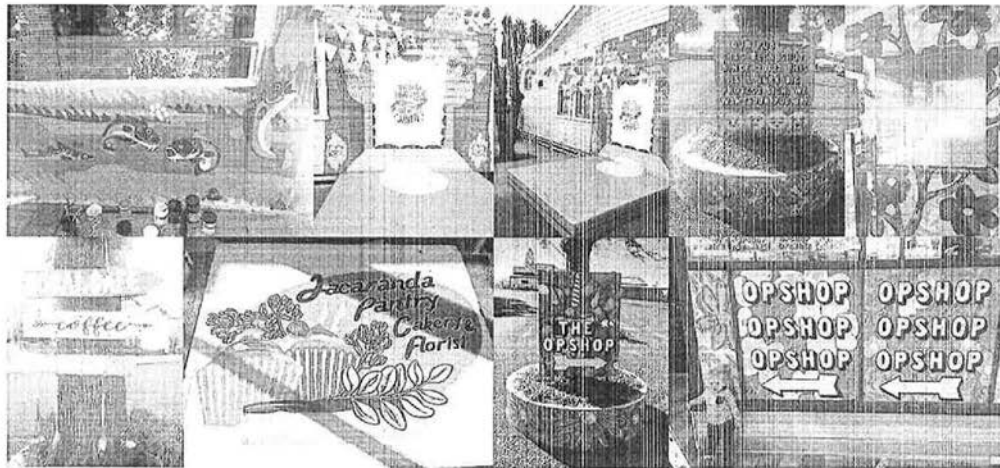
YES	NO
Ann Manna	
M A Baker	
Bickon	
Theresa Mae Master	
Samantha Young.	
CHARLES HALL	



PETITION

Do you want Local Mural Artist Kelly Jones to continue volunteering her time and resources to painting our mainstreet + town? As she is doing this voluntarily she can stop or continue. The AIM to get the mainstreet looking vibrant for September Reunion. Majority rules. Add your name.

YES	NO
SUSANNAH SIMPSON	
AMBER MARTIN.	
C. Stevens	
Pene Riggs ♥	
along with	
T. P. GIBRIEN	
Will Kough	
Lorayne Riggs	
Makshia Felton	
Grant Beveridge	



PETITION

Do you want Local Mural Artist Kelly Jones to continue volunteering her time and resources to painting our mainstreet + town? As she is doing this voluntarily she can stop or continue. The AIM to get the mainstreet looking vibrant for September Reunion. Majority rules. Add your name.

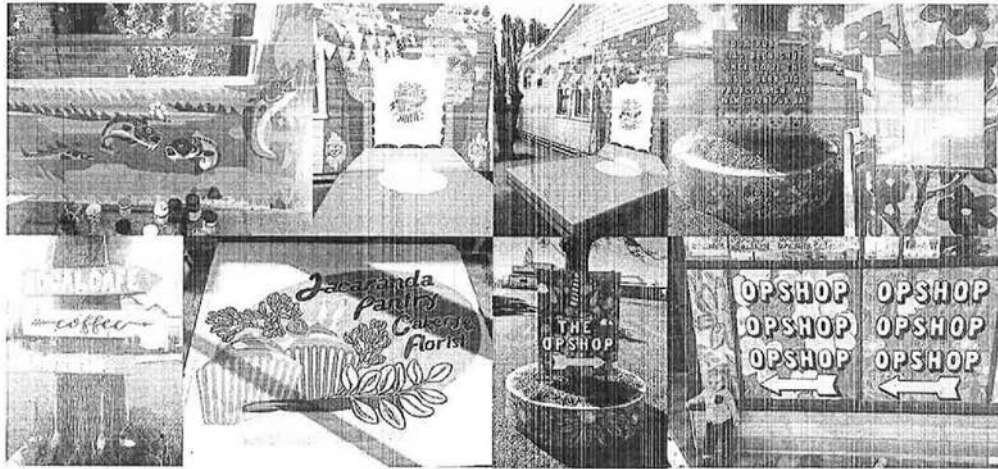
YES

NO

X Dat Jefferys

Justin Brown

John



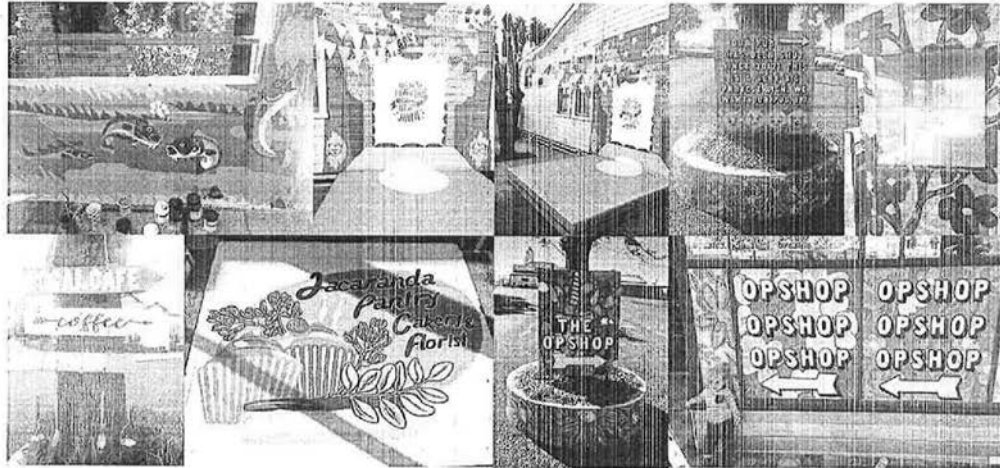
PETITION

Do you want Local Mural Artist Kelly Jones to continue volunteering her time and resources to painting our mainstreet + town? As she is doing this voluntarily she can stop or continue. The AIM is to get the mainstreet looking vibrant for September Reunion. Majority rules. Add your name.

YES

NO

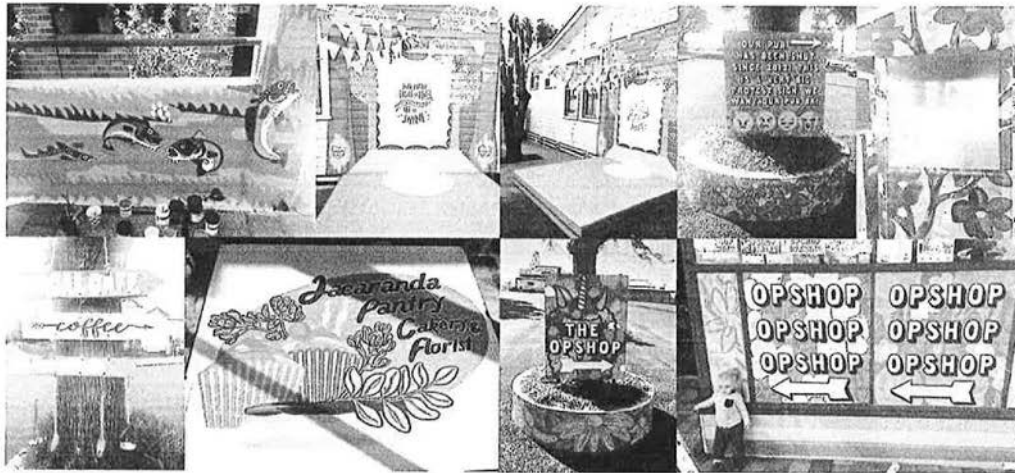
<i>Lydon Stans</i>	
<i>Lydon Stans</i>	
<i>Leah Moss</i>	
<i>Rita</i>	
<i>Alison</i>	
<i>Janet</i>	
<i>John Stans</i>	
<i>Rudman</i>	
<i>John Stans</i>	
<i>John Stans</i>	
<i>John Stans</i>	
<i>John Stans</i>	
<i>John Stans</i>	



PETITION

Do you want Local Mural Artist Kelly Jones to continue volunteering her time and resources to painting our mainstreet + town? As she is doing this voluntarily she can stop or continue. The AIM to get the mainstreet looking vibrant for September Reunion. Majority rules. Add your name.

YES	NO
ELIZA UPSALL	
Brebe Bush	
Kelvin Bush	
Bianca Cellison	
Mark Gold	
ANN HANDY	
Julie Gilkey	
Danielle Gilkey	
Robyn Keating	
Tracie Baker	
Barbara Dehpeins	
Ratay Keaton	



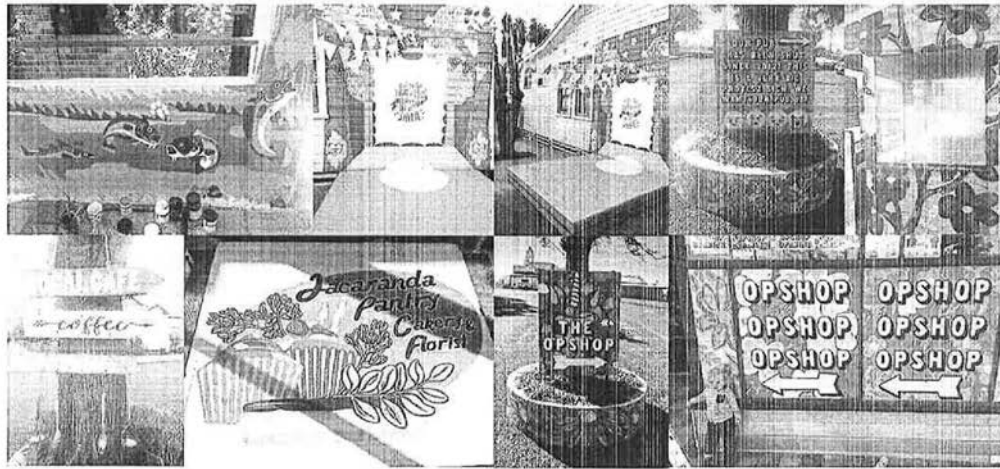
PETITION

Do you want Local Mural Artist Kelly Jones to continue volunteering her time and resources to painting our mainstreet + town? As she is doing this voluntarily she can stop or continue. The AIM to get the mainstreet looking vibrant for September Reunion. Majority rules. Add your name.

YES

NO

SUSANNAH SIMPSON	
JENNY EVANS	
Julie Symons.	
AMBER MARTIN	
Cathy Stevens	
Frank Stevens	
Casey Stevens	
Rachael Rogers	
K. EDGAR	
C EDGAR	
C EDGAR	
D. Evans	



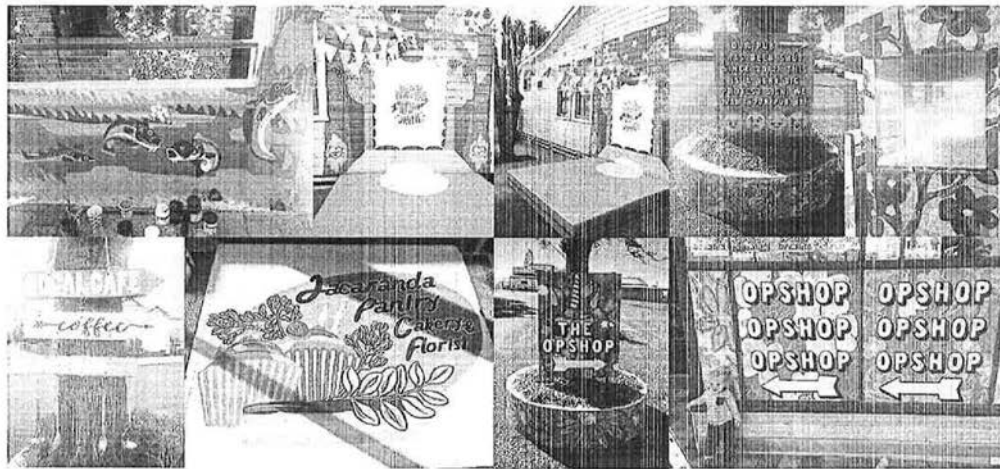
PETITION

Do you want Local Mural Artist Kelly Jones to continue volunteering her time and resources to painting our mainstreet + town? As she is doing this voluntarily she can stop or continue. The AIM is to get the mainstreet looking vibrant for September Reunion. Majority rules. Add your name.

YES

NO

Troy Evans	
Trudi Anderson	
Shaun Anderson	
Tammy Barton	
Jason Barton	
XxL. Talbot	
GRANKS	
F. McDougal	
Orndorff	
DAWN FERGUSON (Vie)	
Shirley P. —	
Carol Balgerson	



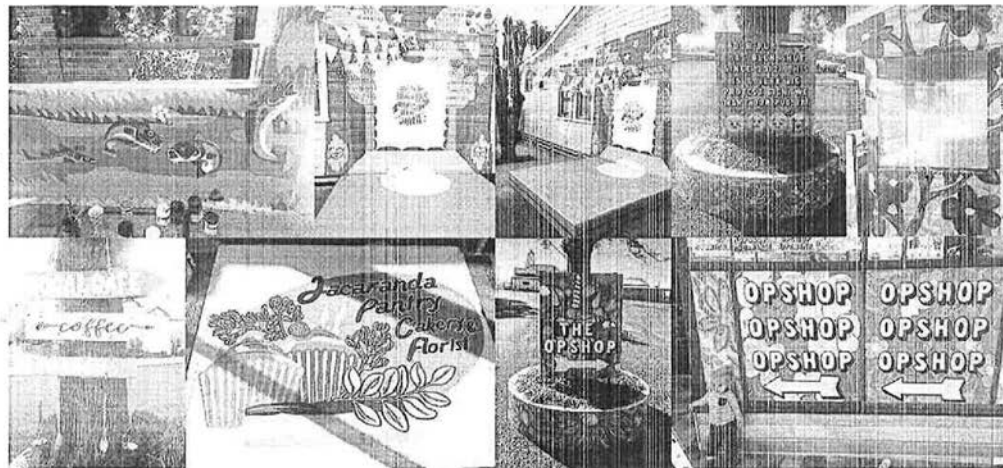
PETITION

Do you want Local Mural Artist Kelly Jones to continue volunteering her time and resources to painting our mainstreet + town? As she is doing this voluntarily she can stop or continue. The AIM is to get the mainstreet looking vibrant for September Reunion. Majority rules. Add your name.

YES

NO

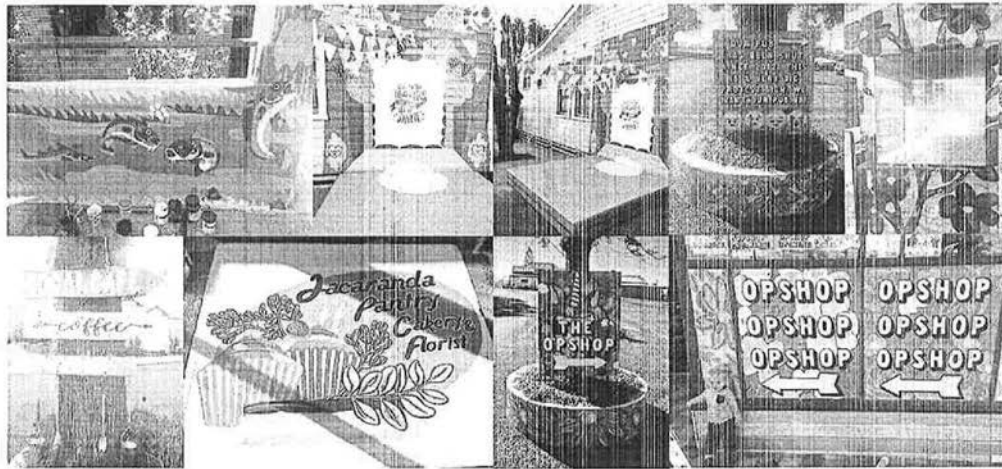
MEVOR SWIFT	
Yodi Lennon	
Margaret Knight	
Jeff Charles	
Janelle Williams	
Cheryl Handberg	
Kirin Vickers	
Heather Shaw	
Laurel Thompson	
Kolleen Wilson	
Nicole Schneider	
Maria White	



PETITION

Do you want Local Mural Artist Kelly Jones to continue volunteering her time and resources to painting our mainstreet + town? As she is doing this voluntarily she can stop or continue. The AIM to get the mainstreet looking vibrant for September Reunion. Majority rules. Add your name.

YES	NO
Callum Nicholas Smith	
Boyd Williams	
J Lewis Panton Lewis	
Patrick Barnes	
Helena McCosker	
Geoff McCosker	
Helena M. Hilton	
+ - - - -	
Kate Beveridge	
Jayne Collison	
Mark Gird	
Lyn Staines	



PETITION

Do you want Local Mural Artist Kelly Jones to continue volunteering her time and resources to painting our mainstreet + town? As she is doing this voluntarily she can stop or continue. The AIM is to get the mainstreet looking vibrant for September Reunion. Majority rules. Add your name.

YES

NO

Chloe Knight	
Carew Fischer	
Alan Vickers	
Mick Halloran	
Faye Beveridge	
Elaine Watts	
Ryan Jones	
P. Bralley	
BB!	
Samantha Duncan	
Beth Jackson	
G. Gibson	

TO ORDINARY MEETING OF COUNCIL 22/08/2018

ITEM NO:	1.	FILE NO: S4.13.2
DESTINATION 1:	A recognised leader in a broader context	R
SUBJECT:	STRATEGIC TASKS – ‘SIGN OFF’ – AUGUST 2018	
PREPARED BY:	Paul Henry, General Manager	

SUMMARY:

A part of a successful governance program is a need for administration to indicate to the policy makers that the requirements of the legislation, under which the organisation operates, has been provided. As a result, this information report provides Councillors with a statement of assurance from the General Manager that in accordance with the *Local Government Act, 1993*; the tasks have been complied with.

COMMENTARY:

The August, 2018 tasks required to be undertaken are detailed below. Any of these tasks may be added to as Council becomes familiar with this new initiative.

Date	Compliance Requirement	Achieved/Not Achieved	Comments
1 August 2018	Rates levied by service of rates and charges notice (s.562).	Achieved	
16 August 2018	Expected first installment of 2017/18 Financial Grants	Not Achieved	Expected this week
31 August 2018	First quarterly installment due	Not Achieved	Expected end of the month
1 August 2018	End of Term report to be tabled at last meeting of outgoing Council	Not Achieved	
1 August 2018	Reminder to Councils who held elections in September 2016 The end of September will be the last day for the adoption of Policy on payment of expenses and provisions of facilities for Mayors & Councillors for 2017/18 to be adopted (s.252)(1). Policy to be submitted to the OLG within 28 days of adoption.	Achieved	Policy adopted September 2017 Resolution 92/17

I confirm that the performance criteria as set out in the criteria for scheduled tasks have been met for the month of August, 2018. I confirm the accuracy and completeness of the information

provided above, in that to the best of my knowledge and understanding, all material information has been herein disclosed.

P J HENRY PSM

GENERAL MANAGER

ITEM NO:	2.	FILE NO: S30.9.5
DESTINATION 5:	The communities are served by sustainable services and infrastructure	S
SUBJECT:	GILGAI SPEED ZONE REVIEW	
PREPARED BY:	Scott Hamilton, Project Engineer	

SUMMARY:

Council is in receipt of correspondence from the Road and Maritime Services (RMS) advising that the Gilgai Speed Zone Review is now complete and approval is granted to reduce the speed limit to 50km/h.

This report is intended to inform Council the outcome of the Speed Zone Review.

COMMENTARY:

Initiated by a petition from residents to reduce the speed limit and to improve road safety within the Village, Council requested the RMS undertake a speed zone review of the existing 60km/h speed limit along Bundarra Road, Gilgai.

The review was undertaken by the RMS with Council recently being advised on Friday, 3 August 2018 that the current 60 km/h speed limit be reduced to 50 km/h through Gilgai, a total distance of 1.04 km. Apart from a minor modification at the southern end of Gilgai, the RMS have not resolved to make any other changes to the reduced speed zone boundaries through Gilgai.

To ensure compliance by road users to the lowered speed limit, the following works were recommended to be undertaken:

- Install appropriate speed signage, including speed limit ahead signs and pavement numerals.
- Enhance roadside items/furniture to enhance the village character of Gilgai.

The RMS has issued a Speed Zone Authorisation to remove and install the new speed limit and have directed Council to undertake this work.

A Work Instruction has been issued by the RMS with a planned installation date of Thursday 30 August 2018.

ITEM NO:	3.	FILE NO: S3.16.16
DESTINATION 3 and 5:	An environment that is protected and sustained The community is supported by sustainable services and infrastructure	ES

SUBJECT:	DROUGHT ASSISTANCE IN INVERELL LGA
PREPARED BY:	Fiona Adams, Manager Integrated Planning and Reporting

SUMMARY:

This report responds to a Question Without Notice at the Economic and Community Sustainability Meeting held 8 August, 2018, requesting a report be provided which outlines drought assistance available to Inverell LGA primary producers and small businesses affected by drought.

COMMENTARY:

At present, approximately 99 per cent of New South Wales is classified as drought affected, with conditions in the Hunter, Central Tablelands, Central West, North West and in the far west of the state considered particularly dire.

The State Government has unveiled a range of programs since 1 July, 2018, with their total drought package now valued at more than \$1 billion. The Federal Government has also provided an assistance package of \$576 million.

Government assistance available in Inverell LGA is summarised below:

Initiative	Details	How to Apply
Low Interest Loans – Farm Innovation Fund	<ul style="list-style-type: none"> \$50,000 seven year, interest free loans for fodder and grain and water infrastructure. \$250,000 seven year, low interest loans (currently 2.5%) to help farmers prepare for drought. <p>Loan term up to 20 years and loans available up to 100% of the net costs of the works required. Works may include erosion control, weed management, water infrastructure, de-silting dams, solar power conversion etc.</p>	www.raa.nsw.gov.au/assistance/farm-innovation-fund
Freight subsidies	<p>A 50 per cent subsidy on the cost of transporting fodder, water for stock and livestock to pasture, slaughter or sale.</p> <p>Maximum of \$20,000 per business.</p> <p>Subsidies backdated to 1 January, 2018.</p>	www.raa.nsw.gov.au/assistance/emergency-drought-relief or call Rural Assistance Authority 1800 678 593
Wellbeing and Mental Health	<p>Free counselling support available through the National Association for Loss and Grief.</p> <p>Additional funding to youth mental health NGO ReachOUT for programs in drought affected communities.</p>	
Local Land Services Rates	<p>Waiver to apply on all LLS rates and fixed water charges in rural areas. Waiver applied automatically, no application required.</p>	
Agricultural Vehicle Registration Costs	<p>Waiver to Class 1 agricultural vehicle registration costs. Class 1 includes tractors, headers and fertiliser spreaders.</p>	www.service.nsw.gov.au/news/registration-relief-farmers

Farm Household Allowance	Couples in a household will receive two payments worth up to \$12,000 and single households will receive up to \$7,200. The asset threshold is \$5m.	www.humanservices.gov.au/individuals/services/centrelink/farm-household-allowance or Farmer Assistance Hotline 132 316.
--------------------------	--	--

The Federal Government will also provide grant funds to help the Foundation for Rural and Regional Renewal with small grants for not-for-profit community groups. This investment will support drought-affected communities with locally driven projects.

In addition to the above, there have been a number of community based fundraising efforts, which includes:

- Buy a Bale gathers donations of cash, fodder and non perishables;
- Wyoming Round-Up 2-day festival at Mount Russell 29-30 September will donate all profits to Buy a Bale. Inverell Jockey Club undertook a similar initiative at their race meet on 11 August;
- Radio 2NZ and GEM FM collecting non perishables for the Fighting for our Farmers campaign. Council staff are presenting running an in-house campaign to support this program;
- RUAwareWeCare is a campaign supported by the Salvation Army, Tamworth Regional Council, the CWA and NSW Farmers which is gathering cash, offers of in-kind assistance and non perishables for families on the land.

A survey of drought affected councils demonstrates a portion have added drought support links to their website, helping drought affected residents navigate to sources of assistance. Further initiatives include:

- Oberon Shire Council has cut the price of potable drinking water by more than 80 per cent;
- Bathurst Regional Council has halved the costs of buying water from the Council's standpipes;
- Dubbo Regional Council has granted access to free water from standpipes for eligible drought affected residents. Eligible rural customers can access up to 10,000 litres of water;
- Tamworth Regional Council has also included the following text on their website:

Rates Hardship

Council recognises there are cases of genuine hardship requiring respect and compassion. Council has a 'Ratepayers Hardship Policy' which provides guidelines of hardship applications. If you cannot pay your rates by the dates required then please contact Council's Debt Recovery Officer on 1300 733 625 to discuss alternate payment arrangements.

For further information, see the Hardship Rate Relief Policy and Hardship Rate Relief Application Form.

ITEM NO:	4.	FILE NO: S7.2.4/11
DESTINATION 3:	An environment that is protected and sustained.	E
SUBJECT:	CONSTRUCTION CERTIFICATES APPROVED FOR JULY 2018	
PREPARED BY:	Elaine Kenny, Administration Officer	

SUMMARY:

The following details the Construction Certificates approved by Council for July 2018.

INFORMATION:

<u>Construction Certificate Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Construction</u>	<u>\$ Amount</u>
CC-52/2018	McMahon Structural	69 Rifle Range Road, Inverell	New Shed	Nil
CC-53/2018	Boss Engineering	10 Taylor Avenue, Inverell	Storage Shed	260,000
CC-59/2018	Mr Aaron Peter Hatcher	16 Warialda Road, Inverell	Shed	10,000
CC-60/2018	Decon Building	72 Urabatta Street, Inverell	New Carport	12,100
CC-63/2018	John Green Pty Ltd	527 Old Bundarra Road, Inverell	Construct New Dwelling	240,000
CC-64/2018	Mr John David Williams	57 Brae Street, Inverell	Construct Garage	8,000
CC-66/2018	Local Government Engineering Services	Mather Street, Inverell	DA-245/2004/A – Subdivision – Stages 2 & 3	Nil
CC-67/2018	Mr Andrew Peter Caskey	143 Roscrae Lane, Inverell	Earthworks	Nil
Monthly estimated value of Approvals: July 2018			8	530,100

SUMMARY:

The following details the Amended Construction Certificates approved by Council for July 2018.

INFORMATION:

<u>Construction Certificate Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Construction</u>	<u>\$ Amount</u>
CC-56/2002/B	Mr Wayne Phillip Hilton and Mrs Sharon Louise Hilton	315 Old Bundarra Road, Inverell	Erect New Dwelling	Nil
CC-52/2014/A	Willowie Pastoral Co Pty Ltd	Bimbadeen Drive, Inverell	One (1) into (54) Lot Subdivision	Nil
Monthly estimated value of Approvals: July 2018			2	Nil

SUMMARY:

The following details the Construction Certificates approved by Private Certifier for July 2018.

INFORMATION:

<u>Construction Certificate Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Construction</u>	<u>\$ Amount</u>
CC-65/2018	Mr Stephen James Buxton and Mrs Julie Annette Buxton	1382 Elsmore Road, Elsmore	Construct New Dwelling	213,500
Monthly estimated value of Approvals: July 2018			1	213,500

AMENDED CONSTRUCTION CERTIFICATES**SUMMARY:**

The following details the Amended Construction Certificates approved by Private Certifier for July 2018.

INFORMATION:

Nil

ITEM NO:	5.	FILE NO: S7.2.4/11
DESTINATION 3:	An environment that is protected and sustained.	E
SUBJECT:	COMPLYING DEVELOPMENT CERTIFICATES APPROVED DURING JULY 2018	
PREPARED BY:	Elaine Kenny, Administration Officer	

SUMMARY:

The following details the Complying Development Certificates approved by Council during July 2018.

INFORMATION:

<u>Complying Development Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Construction</u>	<u>\$ Amount</u>
CD-16/2018	John Green Pty Ltd	25 Bundanoon Lane, Inverell	Construct New Shed	307,405
CD-17/2018	Smith and Son Renovations and	406 Old Bundarra Road,	Construct New	320,000

	Extensions	Inverell	Dwelling	
Monthly estimated value of Approvals: July 2018			2	627,405

AMENDED COMPLYING DEVELOPMENT CERTIFICATES

SUMMARY:

The following details the Amended Complying Development Certificates approved by Council for July 2018.

INFORMATION:

<u>Complying Development Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Construction</u>	<u>\$ Amount</u>
CD-7/2013/A	Mr Michael Scott Germany	4 Sunnyside Place, Inverell	New Shed	Nil
Monthly estimated value of Approvals: July 2018			1	Nil

SUMMARY:

The following details the Complying Development Certificates approved by Private Certifier for July 2018.

INFORMATION:

Nil

SUMMARY:

The following details the Amended Complying Development Certificates approved by Private Certifier for July 2018.

INFORMATION:

Nil

ITEM NO:	6.	FILE NO: S7.2.4/11
DESTINATION 3:	An environment that is protected and sustained.	E
SUBJECT:	SUMMARY OF BUILDING CONSTRUCTION FOR JULY 2018	
PREPARED BY:	Elaine Kenny, Administration Officer	

SUMMARY:

The following report summarises the Building Construction for the Inverell Shire in July 2018.

INFORMATION:

Total Building Construction for Inverell Shire for July 2018:

<u>Type of Consent</u>	<u>Number</u>	<u>\$ Amount</u>
Construction Certificates – Council Approved	8	530,100
Construction Certificates – Private Certifier	1	213,500
Complying Development – Council Approved	2	627,405
Complying Development – Private Certifier	1	Nil
Totals	12	1,371,005

Estimated Value of Approvals issued in the financial ytd in:	2018/2019 (12)	\$1,371,005
	2017/2018 (13)	\$1,801,838

ITEM NO:	7.	FILE NO: S18.10.2/11
DESTINATION 3:	An environment that is protected and sustained	E
SUBJECT:	DEVELOPMENT CONSENTS AND REFUSALS DURING JULY 2018	
PREPARED BY:	Elaine Kenny, Administration Officer	

SUMMARY:

The following details the Development Consents and Refusals during July 2018.

INFORMATION:

APPROVALS

<u>Development Application Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Development</u>	<u>\$ Amount</u>
DA-73/2018	Mr Geoffrey Owen Turner	8-12 Brissett Street, Inverell	Construct New Storage Shed	25,000
DA-77/2018	Mr Aaron Peter Hatcher	16 Warialda Road, Inverell	Shed	10,000
DA-78/2018	Decon Building	72 Urabatta Street, Inverell	New Carport	12,100
DA-79/2018	Flemington Pty Ltd	1640 Copeton Dam Road, Gum Flat	Alterations and Additions to Dwelling	400,000
DA-80/2018	Mrs Julie Gavel Jack	29 Orchard Place, Inverell	Replace Pool and Extend Decking	48,000

DA-81/2018	Mr Gill Burgess	125 Brae Street, Inverell	Subdivision	Nil
DA-83/2018	John Green Pty Ltd	527 Old Bundarra Road, Inverell	Construct New Dwelling	240,000
DA-84/2018	Mr John David Williams	57 Brae Street, Inverell	Construct Carport	8,000
DA-85/2018	Mr Andrew Peter Caskey	143 Roscrae Lane, Inverell	Earthworks	Nil
Monthly estimated value of Approvals: July 2018			9	743,100

DEVELOPMENT AMENDMENTS

<u>Development Application Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Development</u>	<u>\$ Amount</u>
DA-98/2002/B	Mr Wayne Phillip Hilton and Mrs Sharon Louise Hilton	315 Old Bundarra Road, Inverell	Erect New Dwelling	Nil
DA-51/2015/A	Local Government Engineering Services	53-61 Byron Street, Inverell	Modification to DA-15/2015/A for Shop Top Housing	Nil
DA-2/2018/A	Jobs Australia	66 Ring Street, Inverell	Recreation Facility (Indoor) – Martial Arts Gym	Nil
Monthly estimated value of Approvals: July 2018			3	Nil

REFUSALS

Nil

ITEM NO:	8.	FILE NO: S18.10.2/11
DESTINATION 3:	An environment that is protected and sustained	E
SUBJECT:	VARIATION TO DEVELOPMENT STANDARDS APPROVED DURING JULY 2018	
PREPARED BY:	Chris Faley, Development Planner	

SUMMARY:

As part of the monitoring and reporting requirements established by the NSW Department of Planning, a report of all variations approved under delegation in accordance with Clause 4.6 of *the Inverell Local Environmental Plan 2012* must be provided to a full council meeting.

The following details the variations to development standards approved during July 2018.

INFORMATION:

Nil

ITEM NO:	9.	FILE NO: S29.19.1
DESTINATION 3:	An environment that is protected and sustained	E
SUBJECT:	SEPTIC TANK APPROVALS FOR JULY 2018	
PREPARED BY:	Elaine Kenny, Administration Officer	

SUMMARY:

The following details the Septic Tank approvals for July 2018.

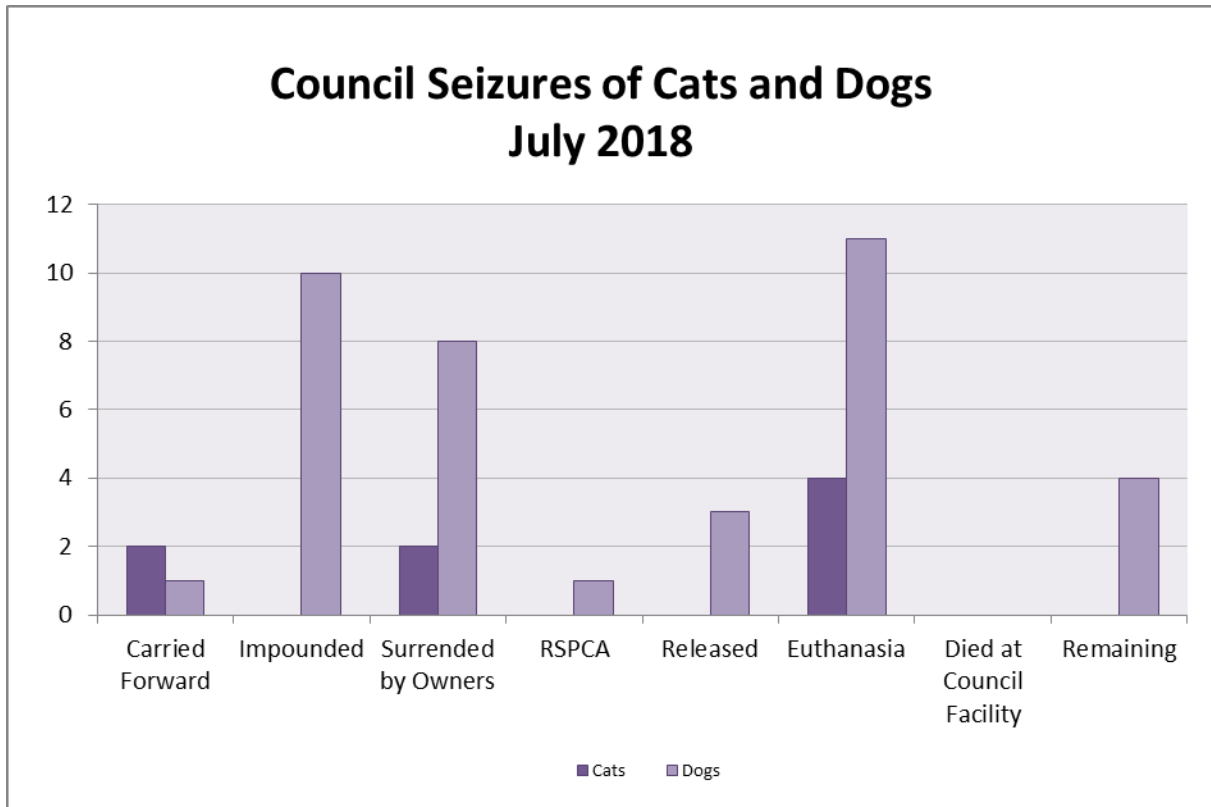
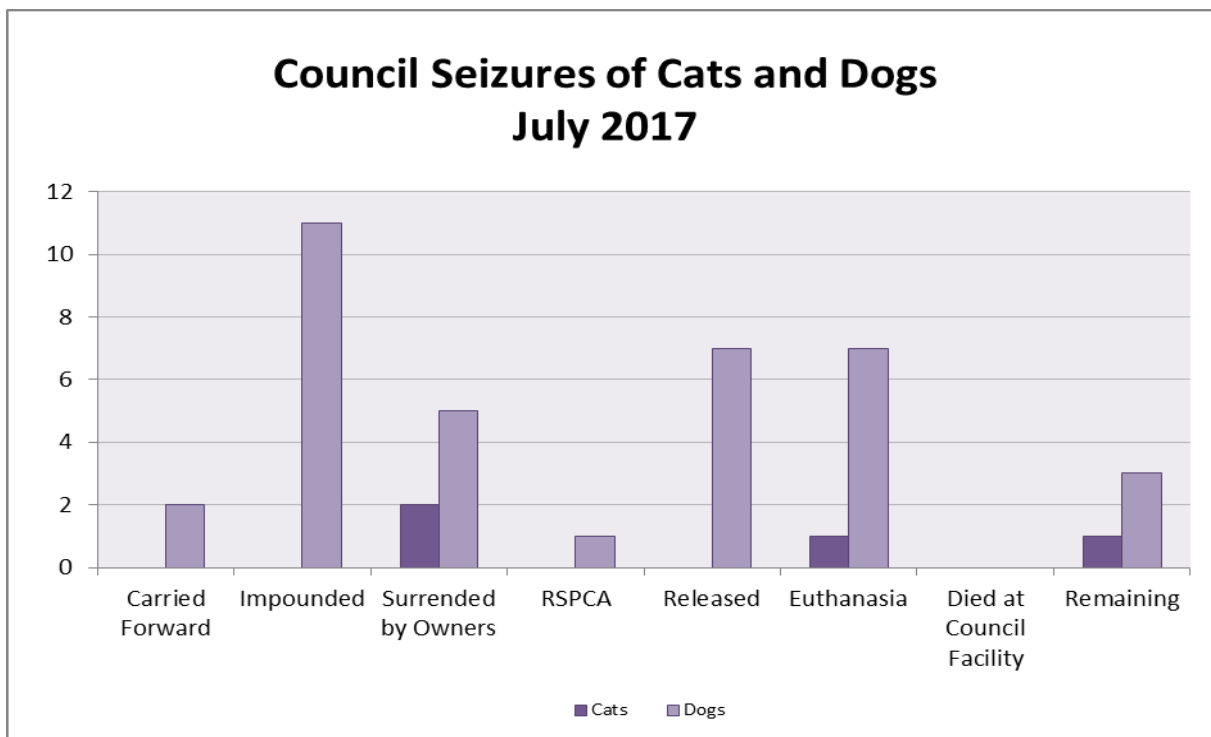
INFORMATION:

<u>Septic Application Number</u>	<u>Applicant</u>	<u>Property</u>
S-16/2018	John Green Pty Ltd	25 Bundanoon Lane, Inverell
S-17/2018	Smith and Sons Renovations and Extensions	406 Old Bundarra Road, Inverell
S-18/2018	John Green Pty Ltd	527 Old Bundarra Road, Inverell

ITEM NO:	10.	FILE NO: S18.10.1
DESTINATION 3:	An environment that is protected and sustained	E
SUBJECT:	ORDINANCE ACTIVITIES REPORT FOR JULY 2018	
PREPARED BY:	Elaine Kenny, Administration Officer	

SUMMARY:

The following details the number of various Ordinance activities carried out during July 2018, in comparison to the same month in 2017.

INFORMATION:**COMPLIANCE****Inverell Shire Council Pound Monthly Report July 2018****Inverell Shire Council Pound Monthly Report July 2017**

ITEM NO:	11.	FILE NO: S28.15.3/08
DESTINATION 5:	The communities are served by sustainable services and infrastructure	S
SUBJECT:	ROAD TRAIN ACCESS WIDTHS – MR 134 BINGARA ROAD	
PREPARED BY:	Justin Pay, Manager Civil Engineering	

SUMMARY:

At the August meeting of the Civil and Environmental Services Committee, Councillor McCosker sought clarification regarding technical criteria for Restricted Access Vehicle assessment, in particular structure width requirements for bridges.

This report outlines the technical criteria used when assessing structure widths and explains why road trains have a higher width requirement than other vehicle classes.

COMMENTARY:

At the July Ordinary Council meeting, Council considered an application for a Restricted Access Vehicle (RAV) permit for an A-double 36.5m road train on MR134 Bingara Road, Delungra. It was resolved not to approve the application. Among several other safety hazards, the insufficient width of the bridge over Myall Creek was a contributing factor.

At the August meeting of the Civil and Environmental Services Committee, Councillor McCosker sought clarification regarding technical criteria for Restricted Access Vehicle assessment, in particular structure width requirements for bridges.

Council's policy for B-double, RAV and higher mass limit (HML) vehicles defines the RMS guidelines as the primary guide for assessment. These guidelines are the NSW Route Assessment Guide for Restricted Access Vehicles and Freight Route Investigation Levels for Restricted Access Vehicles.

The latter provides details of specific technical criteria for route assessment, among these criteria is the structure width requirement (width over drainage structures, such as bridges) for RAV's to operate on a particular route.

Below is a summary from the guide of the minimum widths for a 36.5 metre road train to operate under low to moderate traffic with a particular annual average daily traffic (AADT) on a two lane sealed rural road.

Road Train – up to 36.5m

Traffic	AADT	Structure Width (m)
Low	1-100	7.2
Moderate	100-500	7.2

The structure width requirement for a B-Double combination is shown below:

B-Double – 20m to 26m

Traffic	AADT	Structure Width (m)
---------	------	---------------------

Low	1-100	6.0
Moderate	100-500	6.0

As detailed in the Route Assessment Summary Report for MR 134 Bingara Road, the AADT is 516 and the Myall Creek Bridge has a structure width of 6.0m.

The above tables demonstrate that longer vehicle combinations require wider pavements to travel safely; this is due to the side to side motion when each trailer tracks the prime mover. Trucks with B-Coupling (or fifth wheel coupling) such as semi trailers and B-Doubles have less lateral movement in the following trailers due to the nature and design of the coupling. Road Trains utilise a draw bar and dolly coupling and this configuration leads to more lateral movement, hence the need for wider pavements and greater structure widths for these combinations to safely operate.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: S.10 Maintain and enhance a safe, efficient and effective local road network.

Term Achievement: S.10.01 Road network capacity, safety and efficiency are improved and traffic congestion is reduced.

Operational Objective: S.10.01.01 A program is being implemented to address deficiencies and areas of congestion in the local road network.

POLICY IMPLICATIONS:

Nil

CHIEF FINANCIAL OFFICERS COMMENT:

Nil

LEGAL IMPLICATIONS:

Nil

ITEM NO:	12.	FILE NO: S15.8.81
DESTINATION 4:	A strong local economy	B
SUBJECT:	INVERELL REGIONAL LIVESTOCK EXCHANGE UPGRADE	
PREPARED BY:	Fiona Adams, Manager Integrated Planning and Reporting	

SUMMARY:

Council has been awarded a grant of \$2.5 million from the Federal Government's Building Better Regions Fund for an upgrade to Inverell Regional Livestock Exchange.

COMMENTARY:

Council lodged a grant application to Building Better Regions Fund with the assistance of the owners of Inverell Regional Livestock Exchange, Palisade Investments and RLX Investment Group. The project has been awarded \$2.5m towards a \$7.5m upgrade of the saleyards. Councillors will be aware that development consent for the upgrade was issued in February, 2018.

The project will commence before the end of the year and will be completed by the end of 2019. Key activities to be undertaken include:

- Construct deceleration lane on Yetman Road at entrance of saleyards facility;
- New double bay truck wash with capacity to cater for wash out of B triple trucks and concrete area for safe uncoupling of heavy vehicles;
- 25 new cattle holding yards;
- 240 new cattle selling pens with soft flooring;
- New feed yards with feed bunks;
- New roof covering selling pens and holding yards;
- New office and amenities block; and
- Transport driver amenities including showers.

The application for funding was lodged by Council due to its ability to contribute strongly to the Inverell economy, create employment, improve safety for livestock carriers and also deliver positive outcomes for primary producers and the broader agriculture industry.

Although Council is the applicant and organisation receiving and acquitting the grant, the owner of the facility is responsible for undertaking the project and providing a \$5M contribution. Consequently, Council will develop a Memorandum of Understanding with Palisade Investments to outline project milestones and contractual obligations. The entity has proven experience in this type of project and has recently implemented a similar upgrade at the Tamworth Regional Livestock Exchange.

Council acknowledges the support of Member for New England Barnaby Joyce in advocating for funding and supporting the project.

RECOMMENDATION:

That the items contained in the Information Report to the Ordinary Meeting of Council held on Wednesday, 22 August, 2018 be received and noted.

TO ORDINARY COMMITTEE MEETING 22/08/2018

ITEM NO:	13.	FILE NO: S3.16.16
DESTINATION 3 and 5:	An environment that is protected and sustained The community is supported by sustainable services and infrastructure	ES
SUBJECT:	DROUGHT ASSISTANCE IN INVERELL LGA (ADDENDUM)	
PREPARED BY:	Fiona Adams, Manager Integrated Planning and Reporting	

SUMMARY:

This report provides an update to the information report 'Drought Assistance in Inverell LGA' (E2-E4), following the Australian Government's announcement of the Drought Communities Programme on Saturday, 18 August, 2018.

COMMENTARY:

The Australian Government has launched its Drought Communities Programme, which provides up to \$1 million to eligible councils to address local needs and provide economic stimulus to their communities. Inverell Shire Council has been named among 36 LGA's across the state that are eligible.

The programme aims to address the hardship being felt across rural economies by injecting dollars into projects with widespread or long-lasting impact. Councils are required to apply for the funding and all projects are subject to approval by the Australian Government, meaning there is no guarantee Council will receive the full allocation of \$1 million. Note – at the time of writing, no closing date for applications has been advised.

The emphasis of the programme is to drive the local economy through projects that use local contractors and materials from local suppliers to provide flow-on benefits for small businesses. Projects can include:

- Employing local contractors to undertake repairs and maintenance;
- Upgrading or building new community facilities;
- Holding events and undertaking drought-relief activities; and
- Carting potable water into communities for drinking and bathing.

Proposals may also cover a mix of locations and activities, as outlined below. The Drought Communities Programme has been in place for a number of years, with examples of council projects provided below.

How other councils have expended the grant:**Charleville \$1.5m:**

- 60% of allocation to the satellite towns / villages of the shire;
- Upgrade of Cosmos Centre Observatory – refurbishment and interactive displays;
- New arts / crafts centre;
- River beautification;
- Extension to library and local museum;
- Visitor Information Centre construction works.

Bourke \$1.5m

Temporary employment schemes covering a range of infrastructure projects including main street upgrade, new and replacement of footpaths, kerb and gutter, stormwater/drainage construction.

Coonamble \$1.5m

Portion of the funds allocated to drought relief ball and supporting the Gold Cup Races.

Brewarrina \$495,000

- Exclusion fencing constructed at Brewarrina, Goodooga and Weilmoringle airports
- Brewarrina Racecourse Multi-Purpose Function Centre upgrade and new BBQ area.
- Brewarrina Clay Target Club was allocated \$80,000 to build new amenities, upgrade safety fencing and paint the exterior of the club.

Quilpie \$1.5m

- Bulloo Park Redevelopment racecourse – (\$1.5m with other funds for a bar/kitchen/function area);
- A tourism development (6 bedroom accommodation building); and
- An employment project to directly employ four tourism related staff for 2 years.

Inverell Shire

Council fields a number of enquiries from community groups seeking assistance with securing grant funds for various activities across the shire. Many of these applicants are based in small villages or have small numbers of members, meaning their funding proposals can struggle to 'stack up' against applicants from a larger populous.

A summary of these enquiries include:

- Community halls across the shire seeking solar photovoltaic panels to combat electricity and running costs (estimated 8 halls);
- New kitchens in halls across the shire (estimated 4 halls);
- In Inverell, both Inverell Scouts and Inverell Girl Guides halls require interior and exterior painting; and
- Three of the shire's shooting sports facilities are seeking upgrades; the largest of which would be in the vicinity of \$45,000.