

MINUTES OF THE ORDINARY MEETING OF INVERELL SHIRE COUNCIL HELD IN THE COUNCIL CHAMBERS, ADMINISTRATIVE CENTRE, 144 OTHO STREET, INVERELL ON WEDNESDAY, 27 JUNE, 2018, COMMENCING AT 3 PM.

**PRESENT:** Cr P J Harmon (Mayor) [Chairperson], Crs D F Baker, A A Michael, C M Dight, P A King, J N McCosker, S J Berryman, J A Watts and M J Peters.

The General Manager (Paul Henry), Director Corporate & Economic Services (Scott Norman) and Director Civil & Environmental Services (Brett McInnes).

**SECTION A**

**APOLOGIES S13.6.9/11**

Nil.

**CONFIRMATION OF MINUTES S13.5.2/11**

*57/18 RESOLVED (Baker/King) that the Minutes of the Ordinary Meeting of Council held on Wednesday, 23 May, 2018, as circulated to members, be confirmed as a true and correct record of that meeting.*

**DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS**

There were no interests declared.

**PUBLIC FORUM S13.5.6/11**

At this juncture, the time being 3.03 pm, the Mayor welcomed the members of the public and opened the Public Forum Session by inviting members of the public to speak:

Ms Penny Colley, Principal Inverell High School	<u>Parking Inverell High School</u>  Ms Penny Colley addressed Council in regard to the shortage of parking around Inverell High School, in particular about the proposal to remove angle parks in front of the school and replace them with parallel pick up and drop off parking. This would reduce the available parking and force additional overflow parking onto Brae Street. The problem is particularly apparent from Term 3 on, as more senior students get drivers licences and drive themselves to school. She suggested a partial solution would be to re-mark the existing parking to gain additional spaces.
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At this juncture, the time being 3.08 pm, the Public Forum Session closed and Council resumed the balance of the Agenda.

**SECTION B  
ADVOCACY REPORTS**

Cr King                      70<sup>th</sup> Eisteddfod

Cr King attended the 70<sup>th</sup> Eisteddfod at the Town Hall which he considers a wonderful example of the social return on the investment in its redevelopment. Cr King also attended the Careers Expo and

particularly enjoyed the presentation from Steven Bradbury, the guest speaker.

Cr Baker      70<sup>th</sup> Eisteddfod

Cr Baker attended the 70<sup>th</sup> Eisteddfod and commented that it was wonderful to see the Town Hall being used.

Cr Baker      Careers Expo

Cr Baker attended the Careers Expo on 20 June at Varley Oval and wished to congratulate Council staff who were involved and the exhibitors on a wonderful event.

Cr Baker      Equestrian Council

Cr Baker attended the recent meeting of the Equestrian Council.

Cr Dight      70<sup>th</sup> Eisteddfod

Cr Dight attended the 70<sup>th</sup> Eisteddfod and wished to congratulate all involved. She described the event as a collaborative event with dance, music, speech and vocal competitors all combining. She particularly wanted to recognise and congratulate all the teachers for the dedication they have given to their students. Specifically:

Mrs Laura King - Dance;  
Mrs Jenny Fox - Piano & Speech;  
Mrs Barbara Wigg, Mrs Jennifer Hill, Mrs Michelle McLachlan, Ms Helen Robinson – Piano;  
Mrs Peta Blyth - Piano & Vocal;  
Ms Wendy Champion - Instrumental; and  
Mr Bernie Killen – Guitar.

Cr Dight also passed on the Eisteddfod Committee's thanks to Council for their help and assistance during the week.

Cr Michael    NBN Briefing

Cr Michael attended the community briefing on the NBN.

Cr Michael    Inverell Cultural Group

Cr Michael attended the recent meeting of the Inverell Cultural Group.

Cr Michael    Junior Art Competition

Cr Michael attended the judging of the Junior Art competition at the Library.

Cr McCosker   Careers Expo

Attended the Careers Expo. He commented that although he enjoyed the guest speaker Steven Bradbury's presentation, he gained the impression from some of the students that it did not resonate with them.

- Cr Harmon      Remembrance Day Committee Meeting
- Cr Harmon attended the Remembrance Day Committee meeting on 13 June 2018, the committee is organising an event to recognise the 100<sup>th</sup> anniversary of the end of World War 1.
- Cr Harmon      Careers Expo
- Cr Harmon attended the Careers Expo on 20 June, 2018 at Varley Oval and spoke to every exhibitor, he also wished to compliment and congratulate the staff involved in delivering the event.
- Cr Harmon      70<sup>th</sup> Eisteddfod
- Cr Harmon attended the Eisteddfod at the Town Hall on 24 June, 2018 and noted the war time themed performances.
- Cr Harmon      Ramaḍān.
- Cr Harmon attended a function with Cr Michael at the Royal Hotel to celebrate the end of Ramaḍān. It was a wonderful occasion that reminded him of the richness and diversity within our community.
- Cr Harmon      New England Joint Organisation
- Cr Harmon attended the inaugural meeting of the New England Joint Organisation where Uralla Shire Council Mayor, Mick Pearce was elected the inaugural Chairman and Inverell Shire General Manager Paul Henry was appointed the interim Executive Officer.
- Cr Harmon      Careflight
- Cr Harmon attended the launch of the fixed wing patient transport service at Armidale Airport on 26 June, 2018.
- Cr Harmon      Community Policing Safety Committee
- Cr Harmon attended the Community Policing Safety Committee at Glen Innes on 26 June, 2018.
- Cr Harmon      Changeover Dinners
- Cr Harmon has attended multiple other Changeover Dinners for local Service Clubs recently and mentioned the Inverell East Rotary Changeover Dinner and the Inverell Lions Changeover where he was presented with a Certificate of Appreciation recognising Council's assistance to the Club. He commented he is constantly amazed by the facilities, services and events the Service Clubs provide to the Community.

1.      DELUNGRA DISTRICT DEVELOPMENT COUNCIL MEETING S3.15.13

**58/18 RESOLVED** (Baker/Dight)

- i)      *the report be received and noted; and*
- ii)     *appropriate action be taken in respect of the items marked for Council Action.*

**SECTION C  
COMMITTEE REPORTS**

CSOP-A      1.      **CIVIL & ENVIRONMENTAL SERVICES COMMITTEE MEETING MINUTES –  
13 JUNE 2018 S4.11.16/10**

**59/18 RESOLVED** (Baker/King) that:

- i)      *the Minutes of the Civil & Environmental Services Committee Meeting held on Wednesday, 13 June, 2018, be received and noted; and*
- ii)      *the following recommendation of the Civil & Environmental Services Committee be adopted by Council:*

1.      **CONSIDERATION OF THE LOCAL TRAFFIC COMMITTEE  
RECOMMENDATIONS S30.8.1**

*That the following Local Traffic Committee recommendations be adopted:*

- i)      **ADDITIONAL DESIGNATED DISABILITY PARKING SPACE - ROSS  
HILL PUBLIC SCHOOL S28.27.2**

*That an additional designated disability parking space be provided in Andrew Street adjacent to Ross Hill Public School.*

- ii)      **NEW DESIGNATED DISABILITY PARKING SPACE - ASHFORD  
MEDICAL CENTRE S28.27.2 + S5.9.17**

*That the new designated disability parking space be provided in Jubilee Street, at the front of the Ashford Medical Centre as per the design drawings.*

- iii)      **ADDITIONAL DESIGNATED DISABILITY PARKING SPACE -  
INVERELL PUBLIC SCHOOL S28.27.2**

*That an additional designated disability parking space be provided in Ross Street adjacent to Inverell Public School.*

- iv)      **INTERSECTION SAFETY UPGRADES - INVERELL TOWNSHIP**

*That the intersection safety upgrade works be implemented in accordance with the plans.*

2.      **REVIEW OF MANAGEMENT POLICY – ROAD HIERARCHY S16.7.19/05**

*That:*

- i)      *Council maintains its position in respect to the maintenance of Carl Tomes Lane;*
- ii)      *The residents of Carl Tomes Lane be advised of the decision and the justification for it, and informed of the process through which they could approach Crown Lands to transfer the road to Council, at which point Council would consider the transfer under its Management Policy: Crown Roads – Transfer to Council; and*
- iii)      *Management Policy – Road Hierarchy be endorsed as presented*

*including the updated classification of Loves Lane to Rural Minor for its entire length.*

3. UPDATE ON FIRE SAFETY REPORTS S7.11.2/12

*That the information be received and noted and a further report on the matter be provided at the conclusion of the deadline for property owners to formally respond to Council.*

4. REQUEST FOR SURPLUS PAVERS– INVERELL LAPIDARY CLUB S26.4.19

*That Council make a donation to the Inverell Lapidary Club of sufficient obsolete pavers to pave the breezeway between the two structures on the Clubhouse site and immediate surrounds (an area of approximately 60 square meters).*

5. SELF HELP POLICY REVIEW S4.14.3/02

*That:*

- i) *The existing Management Policy - Contributions, Works Carried Out Ahead of Priority be amended noting risk management issues and matters raised by the committee; and.*
- ii) *The amended policy be returned to a future committee meeting for endorsement.*

6. PETITION - CAMPBELL STREET PEDESTRIAN CROSSING S30.9.4

*That the project to construct a pedestrian refuge on Campbell Street be added to Council's design priority list, so that the project can have a comprehensive engineering design completed.*

CSOP-A

2. **ECONOMIC & COMMUNITY SUSTAINABILITY COMMITTEE MEETING MINUTES – 13 JUNE 2018 S4.11.17/10**

**60/18 RESOLVED** (Watts/Dight) *that:*

- i) *the Minutes of the Economic & Community Sustainability Meeting held on Wednesday, 13 June, 2018, be received and noted; and*
- ii) *the following recommendation of the Economic & Community Sustainability Committee be adopted by Council:*

1. REQUEST FOR REDUCTION IN HIRE FEE – INVERELL EAST ROTARY CLUB S5.24.4/12

*That Council make a donation to the Inverell East Rotary Club of \$100 towards the Town Hall hire charges for the An Afternoon at the Outback Proms event held 14 April, 2018.*

2. DONATION REQUEST – “DON'T BE A STATISTIC” DRIVER SAFETY AWARENESS DAY S12.22.1/11

*That a more detailed report be presented to the Council Meeting of 27 June, 2018.*

3. ESTABLISHMENT OF THE NEW ENGLAND JOINT ORGANISATION (NEJO) S14.11.2

*That Council authorise Mr Paul Henry, to be the interim Executive Officer for the NEJO subject to the following conditions:*

- i) The appointment be for a period of six (6) months ending on 31 December, 2018;*
- ii) The Board of NEJO determines the scope of the role of the Executive Officer and the nature of the position by 31/12/2018 e.g. permanent part time etc;*
- iii) That NEJO pays Inverell Shire Council a monthly retainer for the services provided in establishing and administering the NEJO; and*
- iv) Council accepts the \$300K establishment grant from the Office of Local Government and administers this fund on behalf of the NEJO.*

4. GOVERNANCE - MONTHLY INVESTMENT REPORT S12.12.2/11

*That:*

- i) the report indicating Council's Fund Management position be received and noted; and*
- ii) the Certification of the Responsible Accounting Officer be noted.*

5. QUARTERLY BUDGET AND OPERATIONAL PLAN REVIEW 2017/2018 S12.5.1/11

*That the proposed variations to budget votes for the 2017/2018 Financial Year be adopted providing an estimated Cash Surplus at 30 June, 2018 from operations of \$3,267.*

6. REQUEST FOR REDUCTION ON WATER ACCOUNT 1 VIVIAN STREET S32.10.1/11

*That Council does not accede to the request for assistance.*

7. REQUEST FOR REDUCTION ON WATER ACCOUNT 135 BRAE STREET S32.10.1/11

*That Council issue amended account of \$68.08 for the last quarter based on the average consumption of accounts prior to the leak and write off \$623.08.*

8. REQUEST FOR REDUCTION ON WATER ACCOUNT 91 SHORT STREET S32.10.1/11

*That Council issue amended account of \$170.94 for the last quarter based on the average consumption of accounts prior to the leak and write off \$489.47.*

9. REQUEST FOR REDUCTION ON WATER ACCOUNT 286 SWANBROOK ROAD S32.10.1/11

*That Council that Council issue amended account of \$105.82 for the last quarter based on the average consumption of accounts prior to the leak and write off \$280.43.*

10. SAPPHIRE WIND FARM COMMUNITY FUND COMMITTEE S2.17.10

**61/18 RESOLVED** (McCosker/Michael) *that this item be removed from the Committee Minutes and be considered separately.*

11. WRITE OFF SUNDRY DEBTORS S12.8.8

*That the following debts be written off as not recoverable:*

- i) *Item 1. The debt of \$ 1423.71 be written off;*
- ii) *Item 2. The debt of \$ 803.00 be written off; and*
- iii) *Item 3. The debt of \$ 1048.04 be written off.*

GM-A 12. SAPPHIRE WIND FARM COMMUNITY BENEFIT FUND COMMITTEE MEMBERS S2.17.10

*Nominations were received from Cr Berryman and Cr McCosker for the position of Councillor representative on the Sapphire Wind Farm Community Benefit Fund Committee. Cr Dight withdrew her nomination. Cr Berryman won the nomination on a show of hands.*

**62/18 RESOLVED** (Watts/Dight) *that Council recommend Ben Swan and Jacko Ross as community members of the Sapphire Wind Farm Community Benefit Fund Committee and Cr Berryman represent Council on the Committee along with the Mayor.*

CSOP-A 3. WASTE MANAGEMENT SUNSET COMMITTEE MEETING MINUTES – 27 JUNE 2018 S31.9.3

**63/18 RESOLVED** (Berryman/Michael) *that the supplementary report on this matter be received.*

**SUPPLEMENTARY SECTION C  
COMMITTEE REPORTS**

AC-A 1. WASTE MANAGEMENT SUNSET COMMITTEE MEETING MINUTES 26 APRIL 2018 S31.9.3

**64/18 RESOLVED** (Watts/Baker) *that:*

- i) *the Minutes of the Waste Management Sunset Committee Meeting held on Wednesday, 27 June, 2018 be received and noted; and*
- ii) *the following recommendations of the Waste Management Sunset Committee be adopted by Council.*

1. REQUEST FOR COUNCIL TO UNDERTAKE UPGRADE WORKS TO THE MATERIALS RECOVERY FACILITY S31.2.6

- i) *Council investigates, simultaneously, any potential options for the improvement of processing equipment within the Materials Recovery Facility and the internal environment of the Materials Recovery Facility and once this has been completed a further report be present to the Committee for consideration; and*
- ii) *Council write to Northaven Ltd and advise them of Council's decision.*

2. REQUEST FROM NORTHAVEN REGARDING MATERIAL RECOVERY FACILITY OPERATION

- i) Council provides Northaven with 100% of the Container Deposit Scheme revenue until the conclusion of the current Recycling Service Level Agreement Contract being the 30 June, 2020;
- ii) Northaven Ltd be requested to provide Council with copies of the Container Deposit Scheme quarterly returns;
- iii) Council advises NSW EPA that it considers, in the circumstances, it is fair and reasonable that there is no such refund agreement in force;
- iv) Council declines to increase the recycling processing fee at this point in time;
- v) Council undertakes a review of the existing material recovery plant with a view to improve the sorting process with a future report being presented with potential options.

#### **SECTION D DESTINATION REPORTS**

MTM-A

**1. MOTACKLE & OUTDOORS COD CASH S8.12.13**

**65/18 RESOLVED** (Michael/Berryman) that:

- i) The report be received by Council for information; and
- ii) Council approves the Tourism and Marketing division of Council to commence planning the Cod Cash Competition for 2019 under the existing terms and conditions.

RC-N

**2. SALE OF LAND FOR UNPAID RATES (LISTING) S12.8.9/04**

**66/18 RESOLVED** (Watts/Dight) that the matter be referred to Closed Council for consideration as:

- i) the report includes 'the personal hardship of any resident or ratepayer', (Section 10A(2)(b) of the Local Government Act, 1993); and
- ii) all reports are correspondence relevant to the subject business be withheld from access to the media and public as requires by section 11(2) of the Local Government Act, 1993.

MFS-A  
MA-N

**3. ADOPTION OF 2018/2019 OPERATIONAL PLAN AND BUDGET S12.5.1/11**

**67/18 RESOLVED** (Baker/Dight) that:

**1. Voting for Expenditure for 2018/2019**

*That the respective amounts set out in the 2018/2019 Operational Plan and Budget Resolution Number 31/18 be confirmed and voted for the carrying out of the various works and services of the Council for 2018/2019.*

**2. Operational Plan**

*That the 2018/2019 Operational Plan and Budget as exhibited in accordance with Section 405 of the Local Government Act 1993, incorporating the SRV as*



*approved by IPART (General Rate Increase of 7.25%) be adopted. Noting that under this scenario Council will meet the NSW State Government FFF Program requirements and be "Fit For the Future".*

3. *Fees and Charges for 2018/2019*

*That the Fees and Charges as adopted on 26 April, 2018, Resolution Number 31/18, be fixed for 2018/2019 including, the Stormwater Management Charge of \$25.00 per residential assessment, \$12.50 per Residential Strata lot and \$25.00 for Business Premises for each 350 square metres or additional part thereof, subject to a maximum on Business Premises of \$200.*

4. *Fixing of Rates*

a) *General Activities*

- i) *Whereas the Estimates of Income and Expenditure of the Consolidated Fund for the year 2018/2019 were adopted by Council on 26 April, 2018, AND WHEREAS such estimates were advertised in The Inverell Times Newspaper on 1 May 2018, and in accordance with S.535 of the Local Government Act, 1993, it is hereby recommended that:*

*RESIDENTIAL – INVERELL*

*A Residential – Inverell rate of 1.33970 cents in the dollar on the 2016 land value of all rateable residential land in the town of Inverell;*

*RESIDENTIAL – GENERAL*

*A Residential - General rate of 0.94750 cents in the dollar on the 2016 land value of all other rateable residential land including the villages of Bonshaw, Wandera, Bukkulla, Graman, Mount Russell, Oakwood, Elsmore, Gum Flat, Little Plain and Nullamanna;*

*RESIDENTIAL VILLAGES – ASHFORD*

*A Residential Villages – Ashford rate of 2.46600 cents in the dollar on the 2016 land value of all rateable residential land in the village of Ashford;*

*RESIDENTIAL VILLAGES – DELUNGRA*

*A Residential Villages – Delungra rate of 1.60700 cents in the dollar on the 2016 land value of all rateable residential land in the village of Delungra;*

*RESIDENTIAL VILLAGES – GILGAI*

*A Residential Villages – Gilgai rate of 1.20450 cents in the dollar on the 2016 land value of all rateable residential land in the village of Gilgai;*

*RESIDENTIAL - YETMAN*

*A Residential Villages – Yetman rate of 2.07300 cents in the dollar on the 2016 land value of all rateable residential land in the village of Yetman;*

*BUSINESS – INVERELL INDUSTRIAL / COMMERCIAL*

*A Business Inverell / Commercial rate of 3.62000 cents in the dollar on the 2016 land value of all non-residential lands zoned as Industrial or Business in*

*the Shire;*

**BUSINESS – OTHER**

*A Business – Other rate of 2.51850 in the dollar on the 2016 land value of all other business lands in the Shire;*

**FARMLAND**

*A Farmland rate of 0.43120 cents in the dollar on the 2016 land value of all rateable land in the Shire being farmland;*

**RESIDENTIAL RURAL**

*A Residential Rural rate of 0.64600 cents in the dollar on the 2016 land value of all rateable land that satisfies the description of Rural Residential land as defined by the Local Government Act, 1993;*

**MINING**

*A Mining rate of 3.00000 cents in the dollar on the 2016 land value of all rateable land in the Shire being mining land (Coal and Metalliferous Mines);*

- i) Now be made for the year ending 30 June, 2019;*
- ii) The Base Amount for each rateable assessment be \$212.00 for all categories and sub-categories. The percentage, in conformity with Section 500 is:*

<u>Category/Sub-category</u>	<u>Percentage of levy for Category/Subcategory raised from base amount (must be &lt; 50%)</u>
<i>Residential Inverell</i>	<i>19.82%</i>
<i>Residential General</i>	<i>31.40%</i>
<i>Residential Villages - Ashford</i>	<i>41.41%</i>
<i>Residential Villages - Delungra</i>	<i>39.62%</i>
<i>Residential Villages - Gilgai</i>	<i>35.13%</i>
<i>Residential Villages – Yetman</i>	<i>40.29%</i>
<i>Business - Inverell Industrial / Commercial</i>	<i>3.96%</i>
<i>Business - Other</i>	<i>6.24%</i>
<i>Farmland</i>	<i>7.26%</i>
<i>Residential Rural</i>	<i>21.26%</i>
<i>Mining</i>	<i>0.00%</i>

- b) Water Supply*
- i) WHEREAS the estimates of Income and Expenditure for the Consolidated Fund for the year 2018/2019 were adopted by Council on 26 April, 2018, AND WHEREAS such estimates including notice of the proposal to make and levy a charge in connection therewith were advertised in The Inverell Times newspaper on 1 May, 2018, IT IS HEREBY RESOLVED THAT a Water Supply Charge of \$364.00 on all land rateable to the Water Supply charge in pursuance of Section 552 of the Local Government Act, 1993, be now made for the year ending 30 June, 2019.*

- ii) *The annual water availability charge for properties with more than one meter be \$364.00 per additional water meter.*
- iii) *The charge for water consumed and charged for by meter BE FIXED at \$1.52 per kilolitre for commercial water users.*
- iv) *The charge for water consumed be charged for by meter and BE A STEPPED TARIFF at a cost of \$1.52 per kilolitre for water consumption between 0 to 600 kilolitres, and \$1.78 for water consumed over 600 kilolitres for all users excluding raw water users, commercial, Abattoirs, Sporting Associations, and Armidale Regional Council.*
- v) *The charge for water consumed and charged for by meter BE FIXED at 80.00 cents per kilolitre for Abattoirs, plus a 20% early settlement discount for 2018/2019.*
- vi) *The charge for water consumed by Sporting Associations be charged at \$1.08 per kilolitre.*
- vii) *The charge for water consumed by Armidale Regional Council be charged at \$1.52 per kilolitre.*
- viii) *The charge for water consumed and charged for by meter BE FIXED at 39.0 cents per kilolitre for raw water users.*
- c) *Sewerage Services*
  - i) *WHEREAS the Estimates of Income and Expenditure for the Consolidated Fund for the year 2018/2019 were adopted by Council on 26 April, 2018, AND WHEREAS such Estimates including notice of the proposal to make and levy a charge in connection therewith were advertised in The Inverell Times newspaper on 1 May, 2018, IT IS HEREBY RESOLVED THAT a Sewerage Charge Occupied of \$500.00 on all land rateable to the sewerage charge in pursuance of Section 552 of the Local Government Act, 1993, now be made, excepting any assessment in respect of land not built upon and not supplied with sewerage in which case a Sewerage Charge Unoccupied of \$313.00.*

*In accordance with Section 501(1) the following charges be made for the year ending 30 June, 2019, for the provision of other sewerage services:*

*Hotels/Licenced Clubs Charge* *\$1,500.00*

*(Excludes Motels, Clubs, Hostels, Nursing Home Hostels)*

*Nursing Homes/Supported Aged Care Sewerage Charge* *\$2,342.00*

*Charge for Residential Flat or Unit Buildings, Attached and Detached Dual Occupancy developments, Multi Housing developments, Retirement Living Units, and Boarding Houses.*

*1 Service = 1 Unit/Flat, eg a six (6) Unit/Flat development used for residential purposes on a single General Assessment will pay for six (6) services, ie \$2065.00 for 2018/2019. One (1) Duplex = two (2) Units.*

<i>Number of Services per Assessment</i>	<i>Annual Charge Per Assessment</i>
1	\$ 500.00
2	\$ 813.00
3	\$ 1,126.00
4	\$ 1,439.00
5	\$ 1,752.00
6	\$ 2,065.00
7	\$ 2,378.00
8	\$ 2,691.00
9	\$ 3,004.00
10	\$ 3,317.00
11	\$ 3,630.00
12	\$ 3,943.00
13	\$ 4,256.00
14	\$ 4,569.00
15	\$ 4,882.00
	etc

*Non-rateable Properties Charges*

<i>Schools - w/c's</i>	<i>\$78.75*</i>
<i>Other - w/c's</i>	<i>\$130.65*</i>
<i>Urinals</i>	<i>\$78.75*</i>

(\* these charges are per receptacle).

*Motels Charges*

<i>Motel Residence</i>	<i>\$500.00</i>
<i>Motel Restaurant</i>	<i>\$500.00</i>
<i>Ensuite/Room per service*</i>	<i>\$156.60</i>

\* Eg A six (6) room motel will pay for six (6) services, ie \$939.60

*Motel/Hotel Complex Charges*

<i>Hotel</i>	<i>\$1,500.00</i>
<i>Motel Residence</i>	<i>\$500.00</i>
<i>Ensuite/Room per service*</i>	<i>\$156.60</i>

\* Eg A six (6) room motel will pay for six (6) services, ie \$939.60

*Caravan Parks Charges*

<i>Caravan Park Residence</i>	<i>\$500.00</i>
<i>Caravan Park Amenities Block</i>	<i>\$1,500.00</i>
<i>Ensuite Cabin per service</i>	<i>\$156.60</i>

5. *Waste Management Charges*

*Waste Management Charge*

*In accordance with Section 501 of the Local Government Act, 1993 a Waste*

*Management Charge of \$80.00 per assessment be made for the year ending 30 June, 2019, on all rateable land.*

*Domestic Waste Management*

*In accordance with Section 496 the following charges be made for the year ending 30 June, 2019, for the provision of domestic waste management services:*

*Domestic Waste Management Charge – Un-Occupied      \$50.00*

*Domestic Waste Management Charge - Occupied*

<i>Number of Services Per Assessment</i>	<i>Annual Charge Per Assessment</i>
<i>1</i>	<i>\$ 320.00</i>
<i>2</i>	<i>\$ 640.00</i>
<i>3</i>	<i>\$ 960.00</i>
<i>4</i>	<i>\$ 1,280.00</i>
<i>5</i>	<i>\$ 1,600.00</i>
<i>6</i>	<i>\$ 1,920.00</i>
<i>7</i>	<i>\$ 2,240.00</i>
<i>8</i>	<i>\$ 2,560.00</i>
<i>9</i>	<i>\$ 2,880.00</i>
<i>10</i>	<i>\$ 3,200.00</i>
<i>11</i>	<i>\$ 3,520.00</i>
<i>12</i>	<i>\$ 3,840.00</i>
<i>13</i>	<i>\$ 4,160.00</i>
<i>14</i>	<i>\$ 4,480.00</i>
<i>15</i>	<i>\$ 4,800.00</i>

*etc*

*Other Waste Management Services*

*In accordance with Section 502 the following charges be made for the year ending 30 June, 2019, for the provision of other waste management services (Collection from Business/Commercial Premises):*

<i>Number of Services</i>	<i>Yearly Charge Per Service (excl GST)</i>
<i>1</i>	<i>\$ 320.00</i>
<i>2</i>	<i>\$ 640.00</i>
<i>3</i>	<i>\$ 960.00</i>
<i>4</i>	<i>\$ 1,280.00</i>
<i>5</i>	<i>\$ 1,600.00</i>
<i>6</i>	<i>\$ 1,920.00</i>
<i>7</i>	<i>\$ 2,240.00</i>
<i>8</i>	<i>\$ 2,560.00</i>
<i>9</i>	<i>\$ 2,880.00</i>

10	\$	3,200.00
11	\$	3,520.00
12	\$	3,840.00
13	\$	4,160.00
14	\$	4,480.00
15	\$	4,800.00
		etc

Weekly Commercial Recycling Charge \$ 110.00 excl GST  
Fortnightly Commercial Recycling Charge \$ 55.00 excl GST

6. Interest Charges on Overdue Rates and Charges

*Extra charges on overdue rates and charges will be levied at the rate of seven and half (7.5%) per cent per annum on a daily simple interest basis for the year ending 30 June 2019.*

7. Long Term Financial Plan

*That the 2018-2028 Long Term Financial Plan as exhibited, be adopted in accordance with Council's IPART FFF Roadmap approved scenario.*

4. **INTERNAL AUDIT AND RISK (IA & R) COMMITTEE – MEMBERSHIP (LISTING) S4.11.21**

**68/18 RESOLVED** (Berryman/Watts) *that the matter be referred to Closed Council for consideration as:*

- i) *the report includes 'Personnel matters concerning particular individuals (other than councillors)' (Section 10A(2)(a) of the Local Government Act, 1993); and*
- ii) *On balance the public interest in preserving the confidentiality of this matter outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting.*

5. **RECOGNITION OF LOCAL CITIZEN (LISTING) S3.15.16**

**69/18 RESOLVED** (Berryman/Watts):

*That the matter be referred to Closed Council for consideration as:*

- i) *the report includes information that is considered personnel matters concerning particular individuals (other than councillors), (Section 10A(2)(a) of the Local Government Act, 1993);*
- ii) *on balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and*
- iii) *all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.*

CSOP-A      **6.      DONATION REQUEST – “DON’T BE A STATISTIC” DRIVER SAFETY AWARENESS DAY S12.22.1/11**

**70/18 MOTION** (King/Peters) that Council support the Don’t be a Statistic Driver Safety Awareness Day and donate the cost of the Town Hall hire fees, the use of the Council-controlled parkland and advertising of the road closure.

AMENDMENT (Michael/Watts) that Council support the Don’t be a Statistic Driver Safety Awareness Day and donate the cost of the Town Hall hire fees.

*The Amendment on being put to the meeting was LOST. The motion on being put to the meeting was CARRIED.*

GM-A      **7.      2018/19 STATE GOVERNMENT ALLOCATIONS S14.18.1**

**71/18 RESOLVED** (Baker/Watts) that Council note the information contained in the report.

MCE-A      **8.      ROAD MANAGER CONSENT FOR NATIONAL CLASS 2 B-DOUBLE AUTHORISATION NOTICE S28.15.3/08**

**72/18 RESOLVED** (Baker/Berryman) that Council provide consent for the National Class 2 B-Double Authorisation Notice 2018 to be applied to the approved B-Double network within Inverell Shire.

MFS-A      **9.      AASB 124 RELATED PARTY TRANSACTIONS S4.14.4/03**

**73/18 RESOLVED** (Peters/Baker) that:

- i)      Council receive and note the report; and
- ii)     In accordance with AASB 124, Key Management Personnel (KMP) complete section 1 and 2 of Council’s KMP – Related Party Transactions Questionnaire and return completed forms to Council by 11 July, 2018.

**SECTION E  
INFORMATION REPORTS**

- 1.      COMMUNITY NOMINATED PROJECTS - BUDGET ALLOCATIONS S12.5.3 + S12.5.1/11
- 2.      STRATEGIC TASKS – ‘SIGN OFF’ – JUNE 2018 S4.13.2
- 3.      QUESTIONS WITHOUT NOTICE – MAY 2018 S13.5.5/11
- 4.      CONSTRUCTION CERTIFICATES APPROVED FOR MAY 2018 S7.2.4/11
- 5.      COMPLYING DEVELOPMENT CERTIFICATES APPROVED DURING MAY 2018 S7.2.4/11
- 6.      SUMMARY OF BUILDING CONSTRUCTION FOR MAY 2018 S7.2.4/11
- 7.      DEVELOPMENT CONSENTS AND REFUSALS DURING MAY 2018 S18.10.2/11
- 8.      VARIATION TO DEVELOPMENT STANDARDS APPROVED DURING MAY 2018 S18.10.2/11

9. SEPTIC TANK APPROVALS FOR MAY 2018 S29.19.1
10. ORDINANCE ACTIVITIES REPORT FOR MAY 2018 S18.10.1
11. INVERELL TOWN & COUNTRY CLUB S12.22.18/04
12. OFFICE OF LOCAL GOVERNMENT (OLG) - ENGAGEMENT OFFICERS S4.2.1
13. SAPPHIRE CITY CONCERT BAND S6.8.9
14. 2018/2019 OPERATIONAL PLAN & BUDGET HIGHLIGHTS S12.5.1/11
15. DONATIONS AND CONTRIBUTIONS S12.22.1/11 + S12.22.1/10

**74/18 RESOLVED** (Michael/Baker) that the items contained in the Information Reports to the Ordinary Meeting of Council held on Wednesday, 27 June, 2018, be received and noted.

#### **SECTION F QUESTIONS WITHOUT NOTICE**

There were no questions without notice.

#### **SECTION G GOVERNANCE REPORTS**

Deferred to later in the Agenda.

#### **SECTION H CONFIDENTIAL REPORTS IN CLOSED COUNCIL (SECTION 10A(2) OF THE LOCAL GOVERNMENT ACT 1993)**

At 4.30pm, the Chairperson offered the opportunity to members of the public to make representations as to whether any part of the Council Meeting should not be considered in Closed Council. There was no response.

#### **CLOSED COUNCIL REPORTS**

**75/18 RESOLVED** (Baker/Dight) that Council proceed into Closed Council to discuss the matters referred to it, for the reasons stated in the motions of referral.

**76/18 RESOLVED** (Dight/King) that Council proceeds out of Closed Council into Open Council.

Upon resuming Open Council at 4.58pm, the Chair verbally reported that the Council had met in Closed Council, with the Press and Public excluded, and had resolved to recommend to Council the following:

GM-A  
RC-N

1. SALE OF LAND FOR UNPAID RATES S12.8.9/04
  - i) That the report be received and noted.
  - ii) The General Manager be authorised the write off any unsatisfied rates, charges and legal fees, for all properties sold in accordance with Section 719 of the Local Government Act 1993.

GM-A

2. INTERNAL AUDIT AND RISK (IA & R) COMMITTEE – MEMBERSHIP



S4.11.21

- i) *That Council appoint Annabel Sides and Phil Schwenke as independent members of the Internal Audit and Risk Committee;*
- ii) *That Phil Schwenke be offered the Chairperson's role; and*
- iii) *The appointments shall be until 31 August, 2020.*

GM-A 3. RECOGNITION OF LOCAL CITIZEN S3.15.16

*That Council recognise the significant contribution to the Inverell community of Mr Des and Mrs Christine Clark by awarding them a Certificate of Commendation to be presented at an afternoon tea in their honour.*

MWP-N 4. REQUEST FROM NORTHAVEN REGARDING MATERIALS RECOVERY FACILITY OPERATION

*That:*

- i) *Council provides Northaven with 100% of the Container Deposit Scheme revenue until the conclusion of the current Recycling Service Level Agreement Contract being the 30 June, 2020;*
- ii) *Northaven Ltd be requested to provide Council with copies of the Container Deposit Scheme quarterly returns;*
- iii) *Council advises NSW EPA that it considers, in the circumstances, it is fair and reasonable that there is no such refund agreement in force;*
- iv) *Council declines to increase the recycling processing fee at this point in time; and*
- v) *Council undertakes a review of the existing material recovery plant with a view to improve the sorting process with a future report being presented with potential options.*

**ADOPTION OF RECOMMENDATIONS**

**77/18 RESOLVED** (Watts/Baker) *that the recommendations of Closed Council be adopted.*

**SECTION G  
GOVERNANCE REPORTS**

DCS-A 1. DISCLOSING INTERESTS OF COUNCILLORS AND DESIGNATED PERSONS S13.6.5/10

**78/18 RESOLVED** (Michael/Dight) *that Council note the request that Councillors and designated persons submit a Declaration of Pecuniary Interest for the period 1 July, 2017 to 30 June, 2018 prior to 25 July, 2018.*

GM-A 2. PRISONER TRANSPORT SERVICES S3.16.2

**79/18 RESOLVED** (Watts/Baker) *that Council inform the Hon Adam Marshall that it supports the position of the Police Association that the relocation of prisoners should be the responsibility of Corrective Services NSW, not NSW Police.*

There being no further business, the meeting closed at 5.05 pm.

CR P J HARMON

CHAIRPERSON