

**INVERELL SHIRE COUNCIL**

**NOTICE OF MEETING**

**ECONOMIC & COMMUNITY SUSTAINABILITY COMMITTEE**

5 July, 2018

An Economic & Community Sustainability Committee Meeting will be held in the Committee Room, Administrative Centre, 144 Otho Street, Inverell on Wednesday, 11 July, 2018, commencing at 10.30am.

Your attendance at this Economic & Community Sustainability Committee Meeting would be appreciated.

**P J HENRY PSM**

**GENERAL MANAGER**

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**A G E N D A**

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<b>SECTION A</b>	<b>APOLOGIES CONFIRMATION OF MINUTES DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS BUSINESS ARISING FROM PREVIOUS MINUTES</b>
<b>SECTION B</b>	<b>ADVOCACY REPORTS</b>
<b>SECTION C</b>	<b>COMMITTEE REPORTS</b>
<b>SECTION D</b>	<b>DESTINATION REPORTS</b>
<b>SECTION E</b>	<b>INFORMATION REPORTS</b>
<b>SECTION F</b>	<b>GENERAL BUSINESS</b>
<b>SECTION H</b>	<b>GOVERNANCE REPORTS</b>
<b>SECTION G</b>	<b>CONFIDENTIAL MATTERS (COMMITTEE-OF-THE-WHOLE)</b>

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## Quick Reference Guide

*Below is a legend that is common between the:*

- Inverell Shire Council Strategic Plan;
- Inverell Shire Council Delivery Plan; and
- Inverell Shire Council Operational Plan.



# ECONOMIC & COMMUNITY SUSTAINABILITY COMMITTEE MEETING

Wednesday, 11 July, 2018

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MINUTES OF THE ECONOMIC & COMMUNITY SUSTAINABILITY COMMITTEE MEETING HELD IN THE COMMITTEE ROOM, INVERELL SHIRE COUNCIL, 144 OTHO STREET, INVERELL ON WEDNESDAY, 13 JUNE, 2018, COMMENCING AT 10.10 AM.

PRESENT: P J Harmon(Chairperson), Crs J A Watts, P A King, A A Michael and C M Dight.

Also in attendance: Crs D F Baker, S J Berryman, J N McCosker.

Paul Henry (General Manager), Scott Norman (Director Corporate and Economic Services), Brett McInnes (Director Civil and Environmental Services) and Paul Pay (Manger Financial Services).

SECTION A

APOLOGIES:

There were no apologies received.

1. CONFIRMATION OF MINUTES

*RESOLVED (Michael/Dight) that the Minutes of the Economic and Community Sustainability Committee Meeting held on 9 May, 2018 as circulated to members, be confirmed as a true and correct record of that meeting.*

2. DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS

There were no interests declared.

3. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

SECTION B  
ADVOCACY REPORTS

Cr King Myall Creek Remembrance Service

Cr King reported that he and Cr Harmon attended the Myall Creek Remembrance Service on Sunday 10 June 2018. It was well attended and was a moving occasion that recognised a unique event in Australian history.

Cr Michael Rotary Changeover Dinner

Cr Michael reported that he attended the Rotary Changeover Dinner.

Cr Dight Art Committee

Cr Dight reported that she attended the monthly meeting of the Inverell Art Society. Cr Dight mentioned the planned activities of the Society.

Cr Dight The Cross Border Commissioner's \$20M Infrastructure Grant Program

Cr Dight reported the Cross Border Commissioner's \$20M Infrastructure Grant Program is open and an expression of interest has been submitted in relation to Cunningham Weir.

SECTION D  
DESTINATION REPORTS

1. REQUEST FOR REDUCTION IN HIRE FEE – INVERELL EAST ROTARY CLUB S5.24.4/12

*MOTION (Michael/Dight) that the Committee recommend to Council that Council make a donation to the Inverell East Rotary Club of \$100 towards the Town Hall hire charges for the An Afternoon at the Outback Proms event held 14 April, 2018.*

AMENDMENT (King/Dight) that the Committee recommend to Council that Council make a donation to the Inverell East Rotary Club of \$200 towards the Town Hall hire charges for the An Afternoon at the Outback Proms event held 14 April, 2018.

The Amendment on being put to the meeting was LOST. The motion on being put to the meeting was CARRIED.

2. DONATION REQUEST – “DON'T BE A STATISTIC” DRIVER SAFETY AWARENESS DAY S12.22.1/11

*MOTION (Michael/ - ) that the Committee recommend to Council that Council does not support the “Don't be a Statistic Driver Awareness Day”*

The Motion lapsed for want of a seconder.

*RESOLVED (Michael/Dight) that a more detailed report be presented to the Council Meeting of 27 June, 2018.*

3. REQUEST FOR REDUCTION ON WATER ACCOUNT 1 VIVIAN STREET S32.10.1/10

4. REQUEST FOR REDUCTION ON WATER ACCOUNT 135 BRAE STREET S32.10.1/10

5. REQUEST FOR REDUCTION ON WATER ACCOUNT 91 SHORT STREET S32. 10.1/10

6. REQUEST FOR REDUCTION ON WATER ACCOUNT 286 SWANBROOK ROAD S32.10.1/10

7. SAPPHIRE WIND FARM COMMUNITY BENEFIT FUND COMMITTEE MEMBERS S2.17.10

*RESOLVED (Michael/Watts) that the matters be referred to Closed Committee for consideration as:*

- i) the reports include 'personnel matters concerning particular individuals (other than Councillors)' (Section 10A(2)(a) of the Local Government Act, 1993); and*
- ii) on balance the public interest in preserving the confidentiality of this matter outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting.*

GM-A 8. ESTABLISHMENT OF THE NEW ENGLAND JOINT ORGANISATION (NEJO) S14.11.2

*RESOLVED (Watts/Dight) that the Committee recommend to Council that:*

- i) Council authorise Mr Paul Henry, to be the interim Executive Officer for the*

*NEJO subject to the following conditions*

- a) *The appointment be for a period of six (6) months ending on 31 December, 2018,*
  - b) *The Board of NEJO determines the scope of the role of the Executive Officer and the nature of the position by 31/12/2018 e.g. permanent part time etc.*
  - c) *That the NEJO pay Inverell Shire Council a monthly retainer for the services provided in establishing and administering the NEJO.*
- ii) *Council accepts the \$300K establishment grant from the Office of Local Government and administers this fund on behalf of the NEJO.*

9. WRITE OFF SUNDRY DEBTORS S12.8.8

*RESOLVED (Watts/Michael) that the matter be referred to Closed Committee for consideration as:*

- i) *the report includes 'personnel matters concerning particular individuals (other than Councillors)' (Section 10A(2)(a) of the Local Government Act, 1993); and*
- ii) *on balance the public interest in preserving the confidentiality of this matter outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting.*

SECTION E  
INFORMATION REPORTS

- 1. MANAGING CROWN LANDS S14.9.12
- 2. CAREERS AND LIFE CHOICES EXPO 2018 S15.8.77/01
- 3. SOLAR POWER PURCHASE AGREEMENTS S10.19.1
- 4. BONSHAW COMMUNITY MEETING JUNE 2018 S28.10.5

*RESOLVED (Michael/ Dight) that the items contained in the Information Reports to the Economic & Community Sustainability Committee Meeting held on Wednesday, 13 June, 2018, be received and noted.*

SECTION F  
QUESTIONS WITHOUT NOTICE

DSC-N	Cr Watts	<u>Leave of Absence S13.6.9/11</u>  <i><b>RESOLVED</b> (Watts/Michael) that leave of absence be granted to Cr Watts for the 11 July 2018 Committee Meeting and 25 July 2018 Council Meeting due to her absence for personal reasons.</i>
DCS-A	Cr Dight	<u>Donations S12.22.1/11 + S12.22.1/10</u>  Requested that a report be provided to the 27 June Council Meeting detailing donations made by Council during the 2017-18 year.
MIPR-A	Cr Dight	<u>Town Hall S5.24.6</u>  Requested that a report be provided to the 11 July, 2018 Committee Meeting which reviews the fees and costs associated with the Town Hall.

CSOT-A Cr Dight Events Calendar S13.6.1

Requested on behalf of Cr McCosker that an Events Calendar be prepared for Councillors.

DCS-A Cr Dight Wells Crossing and Bonshaw Weir S21.8.40 + S32.15.17

Requested that enquiries be made to the State Government regarding the future actions to be taken with respect of the "Wells Crossing" Reserve and the "Bonshaw Weir" Reserve – both of which are not affected by changes to the Crowns Land Act.

#### SECTION G GOVERNANCE REPORTS

MFS-N 1. GOVERNANCE - MONTHLY INVESTMENT REPORT S12.12.2/11

*RESOLVED (Dight/Watts) that the Committee recommend to Council that:*

- i) the report indicating Council's Fund Management position be received and noted; and*
- ii) the Certification of the Responsible Accounting Officer be noted.*

MFS-N 2. QUARTERLY BUDGET AND OPERATIONAL PLAN REVIEW 2017/2018 S12.5.1/11

*RESOLVED (Watts/Dight) that the Committee recommend to Council that the proposed variations to budget votes for the 2017/2018 Financial Year be adopted providing an estimated Cash Surplus at 30 June, 2018 from operations of \$3,267.*

#### SECTION H CONFIDENTIAL REPORTS IN CLOSED COMMITTEE (SECTION 10A(2) OF THE LOCAL GOVERNMENT ACT 1993)

At 12.20pm, the Chairperson offered the opportunity to members of the public to make representations as to whether any part of the Committee Meeting should not be considered in Closed Committee. There was no response from the public.

#### CLOSED COMMITTEE REPORTS

*RESOLVED (Watts/Dight) that the Committee proceed into Closed Committee to discuss the matters referred to it, for the reasons stated in the motions of referral.*

*RESOLVED (Michael/Watts) that the Committee proceed out of Closed Committee into Open Committee.*

Upon resuming open meeting, at 12.35 pm, the Chair verbally reported that the Committee, with the Press and Public excluded, having considered the matters referred to it, recommends as follows:

DC-A 1. REQUEST FOR REDUCTION ON WATER ACCOUNT 1 VIVIAN STREET S32.10.1/10

*That the Committee recommend to Council that Council does not accede to the request for assistance.*

DC-A 2. REQUEST FOR REDUCTION ON WATER ACCOUNT 135 BRAE STREET S32.10.1/10

*That the Committee recommend to Council that Council issue amended account of \$68.08 for the last quarter based on the average consumption of accounts prior to the leak and write off \$623.08.*

- DC-A      3. REQUEST FOR REDUCTION ON WATER ACCOUNT 91 SHORT STREET S32.10.1/10

*That the Committee recommend to Council that Council issue amended account of \$170.94 for the last quarter based on the average consumption of accounts prior to the leak and write off \$489.47.*

- DC-A      4. REQUEST FOR REDUCTION ON WATER ACCOUNT 286 SWANBROOK ROAD S32.10.1/10

*That the Committee recommend to Council that Council issue amended account of \$105.82 for the last quarter based on the average consumption of accounts prior to the leak and write off \$280.43.*

- GM-A      5. SAPPHIRE WIND FARM COMMUNITY BENEFIT FUND COMMITTEE MEMBERS S2.17.10

*That the Committee recommends to Council that Ben Swan and Jacko Ross be recommended as community members of the Sapphire Wind Farm Community Benefit Fund Committee and Cr Dight represent Council on the Committee along with the Mayor.*

- DC-A      6. WRITE OFF SUNDRY DEBTORS S12.8.8

*That the Committee recommend to Council that:*

- i)        Item 1. The debt of \$ 1423.71 be written off*
- ii)       Item 2. The debt of \$ 803.00 be written off*
- iii)      Item 3. The debt of \$ 1048.04 be written off.*

#### ADOPTION OF RECOMMENDATIONS

*RESOLVED (Watts/Dight) that the recommendations of Closed Committee be adopted.*

There being no further business, the meeting closed at 12.36 pm.

CR P J HARMON

CHAIRPERSON



**TO ECONOMIC & COMMUNITY SUSTAINABILITY COMMITTEE MEETING 11/07/2018**

<b>ITEM NO:</b>	1.	<b>FILE NO:</b> S5.10.132
<b>DESTINATION 5:</b>	The communities are served by sustainable services and infrastructure.	<b>S</b>
<b>SUBJECT:</b>	<b>EXPIRING LICENCE AGREEMENT – THARAWONGA MOBILE RESOURCE UNIT</b>	
<b>PREPARED BY:</b>	Kristy Paton, Corporate Support Officer - Publishing	

**SUMMARY:**

The Licence Agreement between Council and Tharawonga Mobile Resource Unit (Preschool and Child Care facilities) is due to expire on 30 July, 2018. The Committee is requested to consider offering Tharawonga Mobile Resource Unit a new Agreement.

**COMMENTARY:**

The Licence Agreement between Council and Tharawonga Mobile Resource Unit for Yetman Recreation Hall expires on 30 July, 2018. The authorised use of the land is for the purpose of the provision Preschool and Child Care facilities.

An inspection of the area confirms use is in accordance with the Licence Agreement.

It is noted that the licences are issued subject to the licensee providing Public Liability Insurance for \$10M. These Policies now cost over \$500 p.a. Further noted is the last billed amount of \$240.40 (GST inclusive). Please note: A donation equivalent to the annual fee was made to the Tharawonga Mobile Resource Unit IN 2017.

The Committee is requested to consider offering Tharawonga Mobile Resource Unit a new Agreement.

**RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND MANAGEMENT PLAN:**

**Strategy:** S.01 Sound Local Government Administration, Governance and Financial Management are provided.

**Term Achievement:** S.01.10 Best Practice in Land Use Administration has been adopted and implemented.

**Operational Objective:** To maintain a suitable portfolio of land for development and sale at a fair market price.

**POLICY IMPLICATIONS:**

Nil.

**CHIEF FINANCIAL OFFICERS COMMENT:**

Nil.

**LEGAL IMPLICATIONS:**

Nil.

**RECOMMENDATION:**

*That the Committee recommends to Council that:*

- i) Council renew the agreement with Tharawonga Mobile Resource Unit for Yetman Recreation Hall;*
- ii) The licence agreement be for a three (3) year period with a three (3) year option;*
- iii) The Licence fee be \$240.40 per annum (GST Inclusive) with a 3% increase per annum; and*
- iv) The Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

<b>ITEM NO:</b>	2.	<b>FILE NO:</b> S5.8.2/04
<b>DESTINATION 5:</b>	The communities are served by sustainable services and infrastructure	<b>S</b>
<b>SUBJECT:</b>	<b>TENDER – PROVISION OF CLEANING SERVICES (LISTING)</b>	
<b>PREPARED BY:</b>	Stephen Golding, Executive Manager Corporate and Community Services	

**SUMMARY:**

Tenders have been called for the Provision of Cleaning Services for Council's major buildings and identified public toilets. The Committee is being asked to consider a Confidential Report in respect of this matter in Closed Committee.

**COMMENTARY:**

The *Local Government Act* 1993 (the Act), and the Local Government (General) Regulation 2005 makes provision for the closure of meetings to the public and media in specified circumstances. In particular s.10A of the Act provides that Council may close to the public and media so much of a meeting as relates to the discussion and consideration of information identified in s.10A(2). The matters which may be closed to the public and media, as stated in the Act, must involve:

- (a) Personnel matters concerning particular individuals (other than councillors.)*
- (b) The personal hardship of any resident or ratepayer.*
- (c) Information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.*
- (d) Commercial information of a confidential nature that would, if disclosed:*
  - (i) prejudice the commercial position of the person who supplied it, or*
  - (ii) confer a commercial advantage on a competitor of the council, or*
  - (iii) reveal a trade secret.*
- (e) Information that would, if disclosed, prejudice the maintenance of law.*
- (f) Matters affecting the security of the council, councillors, council staff or council property.*
- (g) Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege.*

*(h) Information concerning the nature and location of a place or an item of Aboriginal significance on community land.*

In considering whether to close a part of a meeting to the public and media, Councillors are also reminded of further provisions of s.10D of the Act which states:

***Grounds for closing part of meeting to be specified***

- (1) The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.*
- (2) The grounds must specify the following:*
  - (a) the relevant provision of section 10A (2),*
  - (b) the matter that is to be discussed during the closed part of the meeting,*
  - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*

Having regard for the requirements stated in s.10D of the Act, Councillors should note that the matter listed for discussion in Closed Committee provides the Committee with commercial tendering information.

The recommendation that this item of business be considered in Closed Committee specifically relies upon section 10A(2)(c):

- a) Commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it; and
- b) on balance, the public interest in preserving the confidentiality of this matter outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting.

**RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:**

**Strategy:** R.07 Council is recognised for and distinguished by its management, innovation and customer service.

**Term Achievement:** R.07.01 Council's operating culture is flexible, efficient, integrated and aligned to Council's strategic objectives and program delivery.

**Operational Objective:** R.07.01.01 Implement a structured program of continuous improvement, based on identifying and adopting leading practice, across the organisation.

**POLICY IMPLICATIONS:**

Nil.

**CHIEF FINANCIAL OFFICERS COMMENT:**

Nil.

**LEGAL IMPLICATIONS:**

Nil.

**RECOMMENDATION:**

*That the matter be referred to Closed Committee for consideration as:*

- i) the report includes 'commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it' (Section 10A(2)(d)(i) of the Local Government Act, 1993); and*
- ii) on balance the public interest in preserving the confidentiality of this matter outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting.*

<b>ITEM NO:</b>	3.	<b>FILE NO:</b> S10.12.2/11
<b>DESTINATION 5:</b>	The communities are served by sustainable services and infrastructure	<b>S</b>
<b>SUBJECT:</b>	<b>MOBILE PHONE COVERAGE</b>	
<b>PREPARED BY:</b>	Paul Henry, General Manager	

**SUMMARY:**

A number of "black spots" exist in the mobile phone coverage network of this shire. Council is requested to endorse action to seek Federal and State Governments support to address these "black spots".

**COMMENTARY:**

Council's Community Strategic Plan and Delivery Plan mentions the intent of Council to advocate for enhancements to the mobile phone network servicing the Shire. With a Federal and State Government election to be held in 2019, the opportunity may exist for Council to review a focus on telecommunications within the Shire.

In order to guide Council's lobbying activities on this issue a "position" needs to be prepared. To assist with the formulation of a Council position, discussions have been held with Mr David Jones, a local resident that holds significant knowledge on this issue. Mr Jones has highlighted the following matters as guiding principles for a lobbying position that Council may wish to consider:

- a) Advocate for the construction towers in nominated areas to "fill black spots", and
- b) Advocate for the co-location of infrastructure for various service providers on existing towers.

A map that charts this position is attached to this report. Appendix1 (D6). The \$ amounts shown in the proposed coverage areas is a "guestimate" of economic activity in the area. Given that is unlikely that any Government would have sufficient funding to address all telecommunication needs, consideration should be given to determining a priority list for works required to address the telecommunication needs of our community. The following priority list is submitted for the Committee's determination:

- a) New tower on Fig Tree Hill Site;
- b) Co-location of infrastructure on White Rock Mountain Tower;
- c) Co-location of infrastructure on Gilgai Tower;
- d) New Tower on Gragin Mountain Site;
- e) New Tower at Graman;
- f) New Tower at Bukkulla;

- g) New Tower at Bonshaw (Hetherington's Site); and
- h) New Tower at the "Pines Site".

The Committee may wish to consider the following:

- a) That Council adopt as a focus for the 2019 Federal and State elections, the issue of quality of telecommunications in the Shire;
- b) That Council adopt the lobbying position suggested in the report;
- c) That a priority list of telecommunications projects be determined; and
- d) Mr David Jones be thanked for his ongoing interest in this issue and his willingness to provide information to assist Council.

**RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:**

**Strategy:** S.08 Civil infrastructure is secured, maintained and used to optimum benefit.

**Term Achievement:** S.08.01 An asset management strategy is in operation for civil infrastructure that optimises its use and maintains it to agreed standards fit for its contemporary purpose.

**Operational Objective:** S.08.01.01 An Asset Management Strategy for Civil assets is developed, maintained and implemented.

**POLICY IMPLICATIONS:**

Nil

**CHIEF FINANCIAL OFFICER'S COMMENT:**

Nil

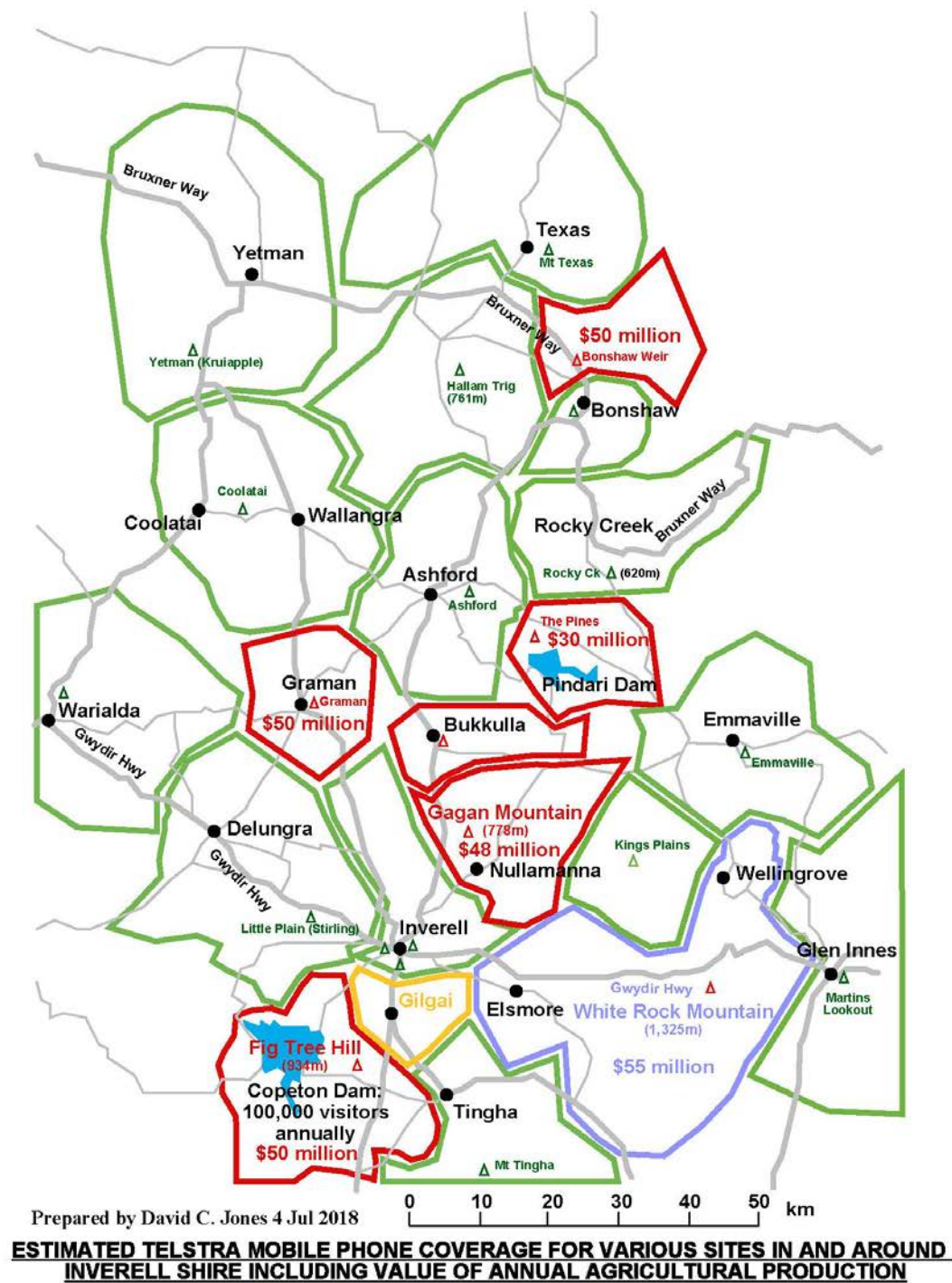
**LEGAL IMPLICATIONS:**

Nil

**RECOMMENDATION:**

*A matter for the Committee.*

## APPENDIX 1



Green Coverage is existing Telstra

Blue Coverage is existing Vodafone - Telstra coverage must be added

Blue Coverage is existing Optus - Telstra coverage must be added

Red Coverage is proposed

**TO ECONOMIC & COMMUNITY SUSTAINABILITY COMMITTEE MEETING 11/07/2018**

<b>ITEM NO:</b>	1.	<b>FILE NO:</b> S5.24.6
<b>DESTINATION 5:</b>	The community is supported by sustainable services and infrastructure	<b>S</b>
<b>SUBJECT:</b>	<b>TOWN HALL FEES AND COSTS</b>	
<b>PREPARED BY:</b>	Fiona Adams, Manager Integrated Planning and Reporting	

**SUMMARY:**

This report responds to a Question Without Notice at the Economic and Community Sustainability Meeting held 13 June, 2018, requesting a report be provided to Council which reviews the fees and costs associated with the Town Hall. The report outlines hall usage trends, fee structure and also income and expenditure.

**COMMENTARY:**

A review of Town Hall hire the past three years shows usage has almost doubled in the last 3 years, as illustrated in Table 1.

**Table 1 - Trends in Hall Usage**

<b>2015-16</b>		<b>2016-17</b>		<b>2017-18</b>	
<b>Hirer</b>	<b>Days</b>	<b>Hirer</b>	<b>Days</b>	<b>Hirer</b>	<b>Days</b>
Eisteddfod	*5	Craze Dance	*2	IHS production	*13
Craze Dance	*3	International	^1	International	^1
Inverell's Got Talent	*3	Women's Day		Women's Day	
Sapphire City Dance	6	Inverell Eisteddfod	*5	Inverell Eisteddfod	*5
IHS Production	*12	Sapphire City Festival	^2	Grandparents Day	^1
MHS Seminar	*1	Joey's Music Tour	6	Craze Dance	*10
		HSC Music Exams	*2	Electoral Commission	6
		Christmas Concert	*1	Joey's Music Tour	2
		Inverell's Got Talent	*3	Cirque Africa	1
		Craze Dance	*3	Inverell's Got Talent	*3
		Joey's Tours	1	Music App. Group	*1
		Seniors Week	3	Lions Convention	4
		Music App Group	*1	Aboriginal Elders Olympics	*2
		Homelessness Expo	1	Outback Proms	*1
		Electoral Commission	2	Private hire	*^6
		Careers Expo	^2	Justice Crew	^1
		Private hire	2		
<b>Total Days Hired</b>	<b>30</b>	<b>Total Days Hired</b>	<b>38</b>	<b>Total Days Hired:</b>	<b>57</b>

\* Reduced hire charge, rebate or donation provided.

^ Council event

Councillors will be aware that Town Hall hire rates were reduced across the board at the beginning of the 2017-18 year. It is noted the Eisteddfod Committee receives a 50 per cent rebate on their annual hire fee. Similarly, schools receive a 33.3 per cent rebate for activities held at the hall. A \$500 Bond applies to all bookings.

**Table 2 – Current Hire Rates**

	Main Hall Only	Annex & Kitchen Only	Main Hall, Annex and Kitchen	Bar and Coolroom (with main hall and / or Annex hire)	Gallery (with main hall and / or Annex hire)
Up to 8 hours (daytime events)	\$300	\$210	\$380	\$80	\$100
Evening (6pm-midnight)	\$300	\$210	\$380	\$80	\$100
Full day & Night until midnight	\$350	\$235	\$450	\$105	\$125
After midnight	\$44 / hour	\$22 / hour	\$66 / hour	\$11 / hour	\$12 / hour
Set up rehearsals	\$12 / hour	\$12 / hour	\$12 / hour	n/a	n/a
Minimum charge in any one case	\$300	\$210	\$380	\$80	\$100
Airconditioning – first 2 hours	\$14 / hour	\$12 / hour	\$15 / hour	n/a	n/a
Airconditioning (after first 2 hours)	\$7 / hour	\$6 / hour	\$7.50 / hour	n/a	n/a
Ancillary Kitchen Use	\$20.00 per day	n/a	n/a	n/a	n/a

**Table 3 – Income and Expenditure**

Expenditure			Income	
	2017	2018 (YTD)	2017	2018 (YTD)
General/Maintenance	13,280.88	22,242.84	20,231.70	7,309.99
Telephone	1,456.49	1,061.61		
Security	1,396.99	1,651.73		
Energy Costs	6,380.03	3,677.94		
Contractor charges	4,743.79	4,469.31		
Insurances	14,112.05	12,864.19		
Rates	7,696.17	8,915.66		
Water	49.30	35.52		
<b>TOTAL</b>	<b>\$ 49,115.70</b>	<b>\$ 54,918.80</b>	<b>\$ 20,231.70</b>	<b>\$ 7,309.99</b>



<b>ITEM NO:</b>	2.	<b>FILE NO:</b> S3.6.1/12
<b>DESTINATION 2:</b>	A community that is healthy, educated and sustainable	<b>C</b>
<b>SUBJECT:</b>	<b>INVERELL DISTRICT FAMILY HISTORY GROUP PROGRESS REPORT</b>	
<b>PREPARED BY:</b>	Sonya Lange, Manager Library Services	

**SUMMARY:**

The Inverell Shire Council resolved (RES-92/17) to enter into a Memorandum of Understanding with the Inverell District Family History Group (IDFHG) , and for the group to move its collection and operations to the Inverell Shire Public Library.

**COMMENTARY:**

A MOU between the IDC and the IDFHG was completed in November 2017, and authorisation provided for the commencement of building and ancillary works at the Library to create space to house the expanded collection. The works undertaken included:

- Purchase of shelving and furnishing;
- Extensive re-arrangement of library collection, shelving, occasional seating and public computer areas;
- Expanding the existing local studies room by re-locating an internal glazed wall, creating an area of nearly twice the original size;
- Undertaking associated building, electrical, air-conditioning and finishing works within the expanded local history room;
- Installation of additional shelving and relocating the Group's collection and equipment; and
- Establishing a dedicated network for computers and peripherals used by the IDFHG.

The required works were largely completed in June 2018, and the Inverell District Family History Group collection and equipment moved into the library in late June. An official "opening" is being planned for August, 2018.

Over coming months, the Library will commence integrating the IDFHG collection into the existing collection by processing materials in accordance with Library preservation standards, and cataloguing the materials into the Library Management System. As the collection includes several thousand items of various formats (microfilms, maps, CD-Roms, photographs, books and files) it is anticipated this process will take some time.

<b>ITEM NO:</b>	3.	<b>FILE NO:</b> S6.8.9
<b>DESTINATION 2:</b>	A community that is healthy, educated and sustainable	<b>C</b>
<b>SUBJECT:</b>	<b>THE INVERELL SINGERS</b>	
<b>PREPARED BY:</b>	Kristy Paton, Corporate Support Officer- Publishing	

**SUMMARY:**

Council is in receipt of correspondence from the Inverell Singers. Council is being asked to receive and note the report.

**COMMENTARY:**

The Secretary of the Inverell Singers, Mr Anthony Dale, has written to Council to give thanks for the assistance provided by Council and requested that their expression of gratitude be conveyed to Councillors.

Mr Dale has indicated that the grant will help support the ongoing programs of the community choir for 2018.

**RECOMMENDATION:**

*That the items contained in the Information Reports to the Economic & Community Sustainability Committee Meeting held on Wednesday, 11 July, 2018, be received and noted.*

**TO ECONOMIC & COMMUNITY SUSTAINABILITY COMMITTEE MEETING 11/07/2018**

<b>ITEM NO:</b>	1.	<b>FILE NO:</b> S12.12.2/09
<b>DESTINATION 5:</b>	The communities are served by sustainable services and infrastructure	<b>S</b>
<b>SUBJECT:</b>	<b>GOVERNANCE - MONTHLY INVESTMENT REPORT</b>	
<b>PREPARED BY:</b>	Paul Pay, Manager Financial Services	

**SUMMARY:**

To report the balance of investments held as at 30 June, 2018

**COMMENTARY:**

Contained within this report are the following items that highlight Council's Investment Portfolio performance for the month to 30 June, 2018 and an update of the investment environment:

- (a) Council's investments as at 30 June, 2018
- (b) Council Investments by Fund as at 30 June, 2018
- (c) Interest – Budgeted vs. Actual.
- (d) Investment Portfolio Performance.
- (e) Investment Commentary.
- (f) Certification – Responsible Accounting Officer.

## A) Council Investments as at 30 June, 2018

Term Deposit Investment Group										
Investment No.	Borrower	FUND	Rating	Risk Rating	Purchase Date	Maturity Date	Current Yield	Principal Value	Current value	Term (days)
18/22	Suncorp Bank	General	A1+	1	14-Dec-17	12-Jul-18	2.50%	1,000,000	1,000,000	210
18/01	CBA	General	A1+	1	17-Jul-17	17-Jul-18	2.56%	3,000,000	3,000,000	365
18/26	Bank West	Sewer	A1+	1	17-Jan-18	17-Jul-18	2.55%	2,000,000	2,000,000	181
18/19	Bank of Queensland	General	A1	2	27-Nov-17	25-Jul-18	2.55%	1,000,000	1,000,000	240
18/04	CBA (Inverell Branch)	General	A1+	1	01-Sep-17	01-Aug-18	2.50%	1,000,000	1,000,000	334
15/10	Bank of Queensland	General	A1	2	02-Sep-14	03-Sep-18	4.10%	1,000,000	1,000,000	1462
18/05	CBA	General	A1+	1	19-Sep-17	14-Sep-18	2.64%	1,000,000	1,000,000	360
18/06	National Australia Bank	Water	A1+	1	27-Sep-17	27-Sep-18	2.61%	1,000,000	1,000,000	365
18/06	St George Bank	General	A1+	1	02-Oct-17	02-Oct-18	2.62%	1,000,000	1,000,000	365
18/08	St George Bank	General	A1+	1	07-Oct-17	07-Oct-18	2.62%	2,000,000	2,000,000	365
18/09	St George Bank	General	A1+	1	07-Oct-17	07-Oct-18	2.62%	2,000,000	2,000,000	365
18/10	National Australia Bank	General	A1+	1	10-Oct-17	09-Oct-18	2.58%	1,000,000	1,000,000	364
18/11	St George Bank	General	A1+	1	16-Oct-17	16-Oct-18	2.60%	1,000,000	1,000,000	365
18/12	AMP BANK	General	A1	2	27-Nov-17	27-Nov-18	2.40%	2,000,000	2,000,000	365
18/13	AMP BANK	General	A1	2	27-Nov-17	27-Nov-18	2.40%	1,000,000	1,000,000	365
18/14	AMP BANK	Water	A1	2	27-Nov-17	27-Nov-18	2.40%	1,000,000	1,000,000	365
18/15	AMP BANK	General	A1	2	27-Nov-17	27-Nov-18	2.40%	1,000,000	1,000,000	365
18/16	National Australia Bank	Sewer	A1+	1	27-Nov-17	20-Nov-18	2.50%	2,000,000	2,000,000	358
18/17	Bank West	General	A1+	1	27-Nov-17	27-Nov-18	2.55%	2,000,000	2,000,000	365
18/18	Suncorp Bank	General	A1+	1	27-Nov-17	27-Nov-18	2.50%	1,000,000	1,000,000	365
18/21	St George Bank	Water	A1+	1	01-Dec-17	30-Nov-18	2.50%	1,000,000	1,000,000	364
18/23	National Australia Bank	General	A1+	1	14-Dec-17	14-Dec-18	2.52%	2,000,000	2,000,000	365
18/24	Regional Australia Bank	Water	NR	3	14-Dec-17	14-Dec-18	2.51%	2,000,000	2,000,000	365
18/25	National Australia Bank	General	A1+	1	09-Jan-18	09-Jan-19	2.52%	1,000,000	1,000,000	365
18/27	National Australia Bank	General	A1+	1	15-Mar-18	09-Jan-19	2.60%	2,000,000	2,000,000	300
18/34	AMP BANK	General	A1	2	22-Jun-18	18-Jan-19	2.85%	2,000,000	2,000,000	210
18/35	AMP BANK	Water	A1	2	22-Jun-18	18-Jan-19	2.85%	1,000,000	1,000,000	210
18/36	AMP BANK	Sewer	A1	2	22-Jun-18	18-Jan-19	2.85%	500,000	500,000	210
18/37	Westpac Bank	General	A1+	1	28-Jun-18	24-Jan-19	2.85%	2,000,000	2,000,000	210
18/28	Westpac Bank	Water	A1+	1	15-Mar-18	15-Mar-19	2.67%	1,500,000	1,500,000	365
18/29	Westpac Bank	Sewer	A1+	1	15-Mar-18	15-Mar-19	2.67%	1,500,000	1,500,000	365
18/30	National Australia Bank	General	A1+	1	27-Mar-18	27-Mar-19	2.66%	2,000,000	2,000,000	365
18/31	CBA	General	A1+	1	12-Apr-18	12-Apr-19	2.68%	1,000,000	1,000,000	365
18/32	St George Bank	General	A1+	1	17-Apr-18	17-Apr-19	2.76%	2,000,000	2,000,000	365
18/33	CBA	General	A1+	1	18-Apr-18	17-Apr-19	2.72%	1,000,000	1,000,000	364
18/38	Westpac Bank	Water	A1+	1	28-Jun-18	25-Jun-19	2.90%	1,000,000	1,000,000	362
18/39	Westpac Bank	General	A1+	1	28-Jun-18	26-Jun-19	2.90%	2,000,000	2,000,000	363
Sub Total - Term Deposit Investment Group								TOTALS	53,500,000	53,500,000

Cash Deposits Accounts Investment Group									
As at Date	Borrower	FUND	Rating	Risk Rating	Purchase Date	Maturity Date	Current Yield	Principal Value	Current value
30/6/18	National Australia Bank (Cash Maximiser)	General	A1+	1			1.50%	1,000,000	1,000,000
Sub Total - Cash Deposits Accounts Investment Group								1,000,000	1,000,000
Floating Rate Notes Investment Group									
As at Date	Borrower	FUND	Rating	Risk Rating	Purchase Date	Maturity Date	Current Yield	Principal Value	Current value
Sub Total - Floating Rate Notes Investment Group								-	-

#### B) Council Investments by Fund 30 June, 2018

Portfolio by Fund		31/05/2018	30/06/2018
General Fund		40,000,000	40,000,000
Water Fund		7,500,000	8,500,000
Sewer Fund		5,500,000	6,000,000
TOTAL		\$ 53,000,000	\$ 54,500,000

Council investment portfolio increased by \$1.5M during June 2018. This was in respect of normal cash flow movements for receipts collected and payments made during June 2018 and the receipt of an advance payment of the Financial Assistance Grant for 2018-2019.

While the level of Investments has been largely maintained over recent years these will decrease during 2017/2018 as a number of major projects are completed. These include:

- Inverell Sewerage Treatment Works \$ 2.0 M
- Infrastructure Backlog Program \$ 3.3M
- Waste Infrastructure Program \$ 1.5M
- 2017/2018 Revotes \$13.1M

In addition to these amounts Council also holds substantial unexpended Grant Funds in the General Fund which can only be utilised for the purpose for which they were granted.

#### C) Interest – Budgeted verses Actual Result to Date

Ledger		2017/2018 Budget	Actuals to Date
General Fund	128820	879,000.00	744,223.94
Water Fund	812350	85,000.00	104,179.70
Sewer Fund	906320	88,880.00	61,209.87
TOTAL		\$ 1,052,880.00	\$ 909,613.51

The interest received to date (cash basis) is in accordance with Budget and does not include accruals. It is again expected that Council's Investment Portfolio will achieve benchmark returns in 2017/2018. Accrued interest will be calculated during July 2018 and Council's final interest on investment will be reported in conjunction with the financial statements.

#### D) Investment Portfolio Performance

Investment Portfolio Return		Benchmarks		
	% pa	RBA Cash Rate	Aus Bond Bank Bill	11am Cash Rate
Benchmark as at 31-5-18		1.50%	1.78%	1.50%
Term Deposits	2.65%			
Cash Deposit Accounts	1.50%			
Floating Rate Notes				
Structured Products*	0.00%			

\*Structured Products exclude 1 CDO's currently in default and returning zero coupon

#### E) Investment Commentary

Council's investment portfolio returns exceeded the 11am Cash Rate benchmark in all investment categories except for Council's cash deposit accounts. These accounts are held for liquidity purposes. Term Deposits exceed all benchmarking indexes.

Council's investment portfolio of \$54.5m is almost entirely invested in fixed term deposits. Overall, the portfolio is highly liquid, highly rated and short-dated from a counterparty perspective.

As widely expected, the RBA kept interest rates unchanged at 1.50% in its meeting in June. However there were few changes in the board's commentary. One of the more interesting comments was with regards to housing: "while there may be some further tightening of lending standards, the average mortgage interest rate on outstanding loans is continuing to decline". This suggests that the current low interest rate setting will provide some offset to any further tightening in lending standards (by APRA).

The RBA reiterated that the next move in interest rates was more likely to be up than down. While growth and unemployment outlooks were developing in line with the RBA's expectations, the progress was still only gradual. As such, there is no strong case for a near term adjustment in policy. The broader market currently does not support any near-term monetary policy action by the RBA. In fact, the futures market currently prices in a flat interest rate outlook over the coming 12 months, with the first rate rise pushed back until early 2020.

Council staff will continue to monitor interest movements to ensure the best possible returns on investments.

#### F) Certification – Responsible Accounting Officer

I Scott Norman, hereby certify that the investments listed in this report have been made in accordance with Section 625 of the *Local Government Act 1993*, Clause 212 of the Local Government (General) Regulations 2005 and Council's Investment Policy.

#### RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND MANAGEMENT PLAN:

**Strategy:** S.01 Sound Local Government Administration, Governance and Financial Management are provided.

**Term Achievement:** S.01.02 A sound long term financial position is maintained.

**Operational Objective:** S.01.02.01 To manage Council Finances with the view to ensuring Council's ongoing financial health and stability, the discharge of statutory and fiduciary responsibilities, proper accounting systems and standards and an efficient and equitable revenue base.

#### POLICY IMPLICATIONS:

Nil.

**CHIEF FINANCIAL OFFICERS COMMENT:**

It is noted that the volatility for current financial markets and pending legal actions will not impact on Council's Rates and Charges, its ability to deliver its existing Services across the funds, or its medium or long term sustainability. Council's overall Investment Portfolio remains sounds.

**LEGAL IMPLICATIONS:**

Nil.

**RECOMMENDATION:**

*That:*

- i) the report indicating Council's Fund Management position be received and noted;  
and*
- ii) the Certification of the Responsible Accounting Officer be noted.*