



Inverell Shire Council



Cr Di Baker, Mayor Paul Harmon and Anna Harmon enjoying the 2018 Life Choices & Careers Expo with guest speaker, Steven Bradbury.

Business Paper Ordinary Meeting of Council Wednesday 27 June, 2018

INVERELL SHIRE COUNCIL

NOTICE OF ORDINARY MEETING OF COUNCIL

22 June, 2018

An Ordinary Meeting of Council will be held in the Council Chambers, Administrative Centre, 144 Otho Street, Inverell on Wednesday, 27 June, 2018, commencing at **3pm**.

Your attendance at this Ordinary Meeting of Council would be appreciated.

P J HENRY PSM

GENERAL MANAGER

A G E N D A

SECTION A	APOLOGIES CONFIRMATION OF MINUTES DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS PUBLIC FORUM
SECTION B	ADVOCACY REPORTS
SECTION C	COMMITTEE REPORTS
SECTION D	DESTINATION REPORTS
SECTION E	INFORMATION REPORTS
SECTION F	QUESTIONS WITHOUT NOTICE
SECTION H	CONFIDENTIAL MATTERS (COMMITTEE-OF-THE-WHOLE)

11AM CITIZENSHIP CEREMONY

2PM AFTERNOON TEA

Quick Reference Guide

Below is a legend that is common between the:

- Inverell Shire Council Strategic Plan;
- Inverell Shire Council Delivery Plan; and
- Inverell Shire Council Operational Plan.





MEETING CALENDAR

October 2017 – September 2018

Ordinary Meetings:

Time: 3.00 pm

Venue: Council Chambers

OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT
Wed	Wed	Wed	Wed	Wed	Wed	Thurs	Wed	Wed	Wed	Wed	Wed
25	22	20	No Meeting	28	28	26	23	^27	25	22	26

Major Committee Meetings:

Civil and Environmental Services - 9.00 am

Economic and Community Sustainability - 10.30 am

Venue: Committee Room

OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT
Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed
11	8	No Meeting	No Meeting	14	14	11	9	13	11	8	12

Members of the public are invited to observe meetings of the Council.

Should you wish to address Council, please contact the Office of the General Manager on 6728 8206.

^ Meeting at which the Operational Plan for 2018/2019 is adopted.

SUN	MON	TUE	WED	THU	FRI	SAT
1.	2.	3.	4.	5.	6.	7.
NAIDOC Week Events	NAIDOC Week Events Youth First Aid Class	NAIDOC Week Events Youth First Aid Class	9am - Civil & Environmental Meeting 10.30am - Economic & Community Sustainability Meeting	NAIDOC Week Events Skateboarding with a Pro!	NAIDOC Week March and Flag Raising	NAIDOC Week Events Justice Crew, Inverell Town Hall
8.	9.	10.	11.	12.	13.	14.
NAIDOC Week Events		Art workshop for Youth Computer Building Course for Youth	Art workshop for Youth Computer Building Course for Youth	Computer Building Course for Youth	Computer Building Course for Youth	
15.	16.	17.	18.	19.	20.	21.
			3pm – Ordinary Meeting of Council	Computer Building Course for Youth		
22.	23.	24.	25.	26.	27.	28.
29.	30.	31.				

 Council office closed

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MINUTES OF THE ORDINARY MEETING OF INVERELL SHIRE COUNCIL HELD IN THE COUNCIL CHAMBERS, ADMINISTRATIVE CENTRE, 144 OTHO STREET, INVERELL ON WEDNESDAY, 23 MAY 2018, COMMENCING AT 3 PM.

PRESENT: Cr A A Michael [Chairperson], Crs D F Baker, C M Dight, P A King, J N McCosker, S J Berryman, J A Watts and M J Peters.

The Acting General Manager (Brett McInnes) and Director Corporate & Economic Services (Scott Norman).

SECTION A

APOLOGIES S13.6.9/11

Cr P J Harmon (Mayor) tendered his apologies and sought leave of absence for personal reasons.

44/18 RESOLVED (Baker/Berryman) *that the apology from Cr Harmon due to his absence for personal reasons be accepted, and that leave of absence be granted.*

A minutes silence was observed to show respect for and acknowledge the passing of *Dr William (John) Irvine, former Councillor, Inverell Municipal Council (1971-1973) and Inverell Shire Council (1991-2012) and Joe Henry, father of Paul Henry (General Manager).*

CONFIRMATION OF MINUTES S13.5.2/11

45/18 RESOLVED (Baker/Berryman) *that the Minutes of the Ordinary Meeting of Council held on 26 April, 2018, as circulated to members, be confirmed as a true and correct record of that meeting.*

DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS

There were no interests declared.

PUBLIC FORUM S13.5.6/11

The address by representatives of the Inverell Community Gardens was deferred until meeting of the Economic and Community Sustainability Committee of Wednesday 13 June 2018.

**SECTION B
ADVOCACY REPORTS**

1. BORDER REGIONAL ORGANISATION OF COUNCILS (BROC) S14.10.1

Cr Dight reported on the quarterly meeting of the Border Regional Organisation of Councils (BROC) that was held in Bingara on 4 May, 2018. The meeting was addressed by James McTavish, the NSW Cross Border Commissioner, Adam Marshall, MP for the Northern Tablelands, Derek Baker, Professor of Agribusiness from the UNE and the General Manager of the Gwydir Shire.

56/18 RESOLVED (Dight/Watts) *that:*

- i) *Inverell Shire Council approach the Cross Border Commissioner, James McTavish regarding the Cunningham's Weir Upgrade project for consideration in*

the Cross Border Commission Infrastructure Fund;

- ii) Inverell Shire Council support BROOC in utilising the UNE Agribusiness road ratio analysis for assessing the value of the Bruxner Way; and*
- iii) Inverell Shire Council review their 'self-help' policy for the purposes of shire road management and investigate the best possible application for these type of arrangements.*

Cr King Volunteers Week

Reported that Volunteers Week 2018 runs from 21-27 May and wished to acknowledge all volunteers within the Inverell Shire and thank them for their efforts. Cr King also reported he attended the Opening of the Otho Street Redevelopment.

Cr Baker NSW Public Libraries Association, North East Zone Branch meeting

Reported that she attended the NSW Public Libraries Association, North East Zone Branch meeting recently held in Armidale and a full report will be submitted to the Economic and Community Sustainability Committee.

Cr Peters Regional Australia Institute (RAI)

Reported he attended a board meeting of the Regional Australia Institute (RAI) and the launch of RAI newest policy paper – The Missing Workers – that highlights an opportunity for a new national policy.

Cr McCosker Grafton to Inverell Cycle Classic

Reported he attended the finish of the Grafton to Inverell Cycle Classic. He noted that the music from the Multicultural Festival at times drown out the race commentary. He also attended the Race Dinner that night and noted that there was no Council representative present at the dinner to present the Council sponsored award.

Cr Michael Otho Street Redevelopment

Cr Michael reported on behalf of Cr Harmon that he had attended the opening of the Otho Street Redevelopment, the Multicultural Festival and the finish of the Grafton to Inverell Cycle Classic.

Cr Michael Resurfaced Netball Courts

Cr Michael reported on behalf of Cr Harmon that he had attended the opening of the resurfaced netball courts.

Cr Michael Multicultural Festival

Cr Michael reported on behalf of Cr Harmon that he had attended the Multicultural Festival and the finish of the Grafton to Inverell Cycle Classic.

Cr Michael Multicultural Festival

Reported that from his observation and from feedback he received the

Multicultural Festival was a success and complemented the finish of the Grafton to Inverell Classic extremely well.

He also reported that Caroline McCosker had been elected Chair of the Cultural Council.

SECTION C COMMITTEE REPORTS

CSOP-A 1. **ABORIGINAL CONSULTATIVE COMMITTEE MEETING MINUTES - 10 APRIL 2018 S2.14.1**

46/18 RESOLVED (King/Baker) that:

- i) *the Minutes of the Aboriginal Consultative Committee Meeting held on Wednesday, 10 April, 2018, be received and noted; and*
- ii) *Council assists the Myall Creek Committee address the issues associated with the conduct of the 2018 Myall Creek Memorial Event.*

CSOP-A 2. **ECONOMIC AND COMMUNITY SUSTAINABILITY COMMITTEE MEETING MINUTES – 9 MAY 2018 S4.11.17/10**

47/18 RESOLVED (Watts/Dight) that:

- i) *the Minutes of the Economic & Community Sustainability Meeting held on Wednesday, 9 May, 2018, be received and noted; and*
- ii) *the following recommendation of the Economic & Community Sustainability Committee be adopted:*

1. **REQUEST FOR ASSISTANCE WITH FUNDING – SAPPHIRE CITY CONCERTS BAND INC S12.22.1/11**

That Council make a donation to The Sapphire City Concert Band of \$2000.

2. **DONATION REQUEST – INVERELL ANGLERS ASSOCIATION S15.8.7/10**

That Council make a donation to Inverell Anglers Association of \$500 to support their trout restocking program.

3. **GRAMAN RESERVE - DEVELOPMENT OPPORTUNITY S21.8.18**

That Council agree to a request from the Sapphire City Motor Sports Club to lodge a Development Application as Trustee of the Graman Recreational Reserve for the construction of a concrete pad to be used for motor sport and driver training and education.

4. **INVERELL CHAMBER OF COMMERCE REQUEST TO SUPPORT THEIR CAMPAIGN TO INCREASE THE NSW PAYROLL TAX THRESHOLD S8.5.3**

That Council support Inverell Chamber of Commerce efforts to lobby the New South Wales Government for an increase in the current payroll tax threshold.

5. **QUARTERLY BUDGET AND OPERATIONAL PLAN REVIEW 2017/2018 S12.5.1/11**

That Council adopt:

- i) *Council's Quarterly Operational Plan and Budget Review for 31 March, 2018; and*
- ii) *The proposed variations to budget votes for the 2017/2018 Financial Year providing an estimated Cash Surplus at 30 June, 2018 from operations of \$3,267.*

6. GOVERNANCE - MONTHLY INVESTMENT REPORT S12.12.2/11

That Council note:

- i) *The report indicating Council's Fund Management position be received and noted; and*
- ii) *The Certification of the Responsible Accounting Officer.*

7. TENDER – PROVISION OF CLEANING SERVICES S5.8.2/04

That Council

- i) *Accept the tender from ISS Facility Services for Cleaning Contracts 1A, 1B and 1C for a period of two (2) years, with an option of a further two (2) year period for the tender price of \$163,652.24 (excluding GST) per annum;*
- ii) *Accept the tender from Onescope for Cleaning Contracts 1D for a period of two (2) years, with an option of a further two (2) year period for the tender price of \$148,190.00 (excluding GST) per annum; and*
- iii) *The General Manager and Mayor be authorised to execute the contracts under Council Seal.*

8. REQUEST TO VARY LOAN AGREEMENT DA-7/2011

That Council:

- i) *Not accede to the request to waive the final payment of Loan Agreement DA-7/2011; and*
- ii) *Authorise the General Manager to negotiate alternate payment terms agreeable to both parties.*

CSOP-A 3. **CIVIL AND ENVIRONMENTAL SERVICES COMMITTEE MEETING MINUTES – 9 MAY 2018 S4.11.16/10**

48/18 RESOLVED (Baker/Peters) *that:*

- i) *The Minutes of the Civil & Environmental Services Committee Meeting held on Wednesday, 9 May, 2018, be received and noted; and*
- ii) *The following recommendation of the Civil & Environmental Services Committee be adopted:*

1. GRAVEL AVAILABILITY - IMPACTS ON WORKS PROGRAM S28.26.2

That a full investigation into Shire wide gravel availability is undertaken and a further report be presented back to the Committee.

2. 2017-2018 BITUMEN RESURFACING PROGRAM S28.21.1/11

That the information is received and noted and a further report is prepared for the Committee regarding resourcing options for the 2018/19 Bitumen Resurfacing Program.

3. FREIGHT AND HEAVY VEHICLE TRAFFIC ON CLASSIFIED ROADS S16.7.19/05

That Council:

- i) *Receive and noted the information;*
- ii) *Endorse the draft project brief for the Inverell Shire Local Freight Transport Strategy;*
- iii) *Provide a copy of the brief to the RMS and enter into further discussions to determine if there is mutual benefit in completing the project in partnership; and*
- iv) *Resolve that after liaising with the RMS a further report be prepared for the Committee to determine a course of action in the matter.*

4. COMMUNICATIONS STRATEGY - STRUCTURE PLANS FOR NEW RESIDENTIAL AREA S18.6.65

That The Communication Strategy, Inverell Shire Council Structure Plan for New Residential Areas 2018 be endorsed by Council.

5. TREE REPLACEMENT PLAN – ROSS STREET, INVERELL S21.7.8/11

That Council accede to the request from the Inverell Churches Retirement Community for replacement plantings in Ross Street (between Lawrence and Vivian Streets) subject to:

- i) *The works occurring at an appropriate time determined by Council in the next financial year; and*
- ii) *The Inverell Churches Retirement Community taking responsibility for caring for the newly planted trees until they reach establishment.*

6. UPDATE ON THE INVERELL DISTRICT HOSPITAL REDEVELOPMENT S7.2.12

That Council:

- i) *Note that Health Infrastructure will be pursuing the hospital redevelopment approval pursuant to Part 5 of the Environmental Planning and Assessment Act 1979 for the Inverell District Hospital Redevelopment; and*
- ii) *Council's Manager Development Services provide Council with information relating to the car park infrastructure and the works at the intersection of Moore St entrance to the Hospital when a final determination is made by Health Infrastructure.*

SECTION D DESTINATION REPORTS

CSOP-A 1. REQUEST TO ESTABLISH NEW LEASE AGREEMENT – UNDER SAME TERMS AND CONDITIONS – MANUEL & RACHEL MESZAROS S5.10.95

49/18 RESOLVED *(Peters/Watts) that Council enter into a Licence Agreement with Manuel & Rachel Meszaros for Part Lot 112, DP 753277 Rifle Range Road, Inverell.*

- i) *for a five (5) year period with a further five (5) year option;*
- ii) *the Licence fee be \$140.55 per annum (GST Inclusive) with a 3% increase per annum; and*
- iii) *the Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

RC-A 2. SALE OF LAND FOR UNPAID RATES – UPDATE S12.8.9/04

50/18 RESOLVED (Peters/Baker) that

- i) *the report be received and noted; and*
- ii) *the General Manager be authorised to set the value of the one and only bid on each property.*

DCS-A 3. PROPOSED RELOCATION OF COMMUNITY GARDEN S3.16.3

51/18 RESOLVED (King/Baker) that Council work with the Inverell District Family Services and The Inverell Community Garden Committee to develop a detailed proposal for shared use of the Ross Street/ Swanbrook Road Reserve.

GM-A 4. INVERELL FRIENDS OF THE LIBRARY S3.6.5

52/18 RESOLVED (Baker/King) that:

- i) *the information be received and noted; and*
- ii) *the following persons be authorised as office bearers of the Inverell Friends of the Library Committee:*

President:	Mrs Bev Parlevliet
Vice President:	Mrs Kathy Hunt
Secretary:	Ms Nancy Wilkins
Assistant Secretary:	Mrs Anna Morse
Treasurer:	Mrs Jill Burtenshaw
Publicity Officer:	Mrs Anna Morse
Archive Recorder:	Mrs Anna Morse

**SECTION E
INFORMATION REPORTS**

- 1. ABS REPORT ON POPULATION GROWTH SINCE 2016 CENSUS S14.16.9
- 2. STRATEGIC TASKS – 'SIGN OFF' – MAY 2018 S4.13.2
- 3. QUESTIONS WITHOUT NOTICE – MAY 2018 S13.5.5/11
- 4. CONSTRUCTION CERTIFICATES APPROVED FOR APRIL 2018 S7.2.4/11
- 5. COMPLYING DEVELOPMENT CERTIFICATES APPROVED DURING APRIL 2018 S7.2.4/11
- 6. SUMMARY OF BUILDING CONSTRUCTION FOR APRIL 2018 S7.2.4/11
- 7. DEVELOPMENT CONSENTS AND REFUSALS DURING APRIL 2018

S18.10.2/11

8. VARIATION TO DEVELOPMENT STANDARDS APPROVED DURING APRIL 2018 S18.10.2/11
9. SEPTIC TANK APPROVALS FOR APRIL 2018 S29.19.1
10. ORDINANCE ACTIVITIES REPORT FOR APRIL 2018 S18.10.1

53/18 RESOLVED (Berryman/Baker) that the items contained in the Information Reports to the Ordinary Meeting of Council held on Wednesday, 23 May 2018, be received and noted.

**SECTION F
QUESTIONS WITHOUT NOTICE**

QWN/ORD 17 /18 Town Centre Renewal Project
Cr Baker

Cr Baker asked if thanks could be conveyed to Council staff associated with the Town Centre renewal project in Otho Street, noting the efforts involved in delivering the project.

QWN/ORD 18 /18 Bus stopping locations – South of Inverell
Cr McCosker

Cr McCosker asked if thanks could be conveyed to Council staff and in particular Mr Scott Hamilton for the recent upgrade of the bus stopping locations to the south of Inverell.

DCS-A **QWN/ORD 19 /18** Draft 2018/2019 Budget - Village Works – Community Suggested Projects S12.5.1/11 + S12.5.3
Cr McCosker

Cr McCosker asked the rationale behind the allocation of funds behind Village Works – community suggested projects in the 2018/19 budget.

The Director Corporate and Economic Services advised he understood the distribution of funds was consistent with past practices however he would take it as a question on notice and provide additional information.

QWN/ORD 20/18 Proposed shared bicycle/pedestrian path between Gilgai and Inverell
Cr McCosker

Cr McCosker questioned there being no reference to a proposed shared bicycle/pedestrian path between Gilgai and Inverell in the 2018/19 draft budget.

The Acting General Manager advised that Council had resolved to further investigate the project including undertaking a community survey. This is yet to occur.

QWN/ORD 21/18 Council representation at Formal Engagements
Cr McCosker

Cr McCosker asked what the process is for determining who represents Council at formal engagements.

The Acting Mayor, Cr Michael advised that the Mayor is Council's representative at any formal engagements, further if the Mayor is

unable to attend he will seek to delegate the role to another Councillor, observing the practice that this is usually the Deputy Mayor.

QWN/ORD 22 /18 Draft 2018/2019 Budget - Joint Industry Promotions

Cr McCosker

Cr McCosker asked the nature of the \$117.8K identified for joint industry promotions in the draft 2018/19 budget.

The Acting General Manager advised this was generally a recurrent budget item to provide Council with the capacity to partner with business and industry in the Shire to promote employment development and broaden the economic base of the Shire.

QWN/ORD 23 /18 Draft 2018/2019 Budget – Councillor Training

Cr McCosker

Cr McCosker sought additional information regarding the \$10K identified in the draft 2018/19 budget for councillor training.

The Director of Corporate and Economic Services advised that it is a provisional allocation that has been made noting the likely mandatory future training requirements for Councillors.

QWN/ORD 24 /18 Draft 2018/2019 Budget – Material changes

Cr McCosker

Cr McCosker sought clarification regarding the table of material changes to the budget included in the 2018/19 budget.

The Director of Corporate and Economic Services advised the items in brackets were a credit (a reduction in expenditure compared to the prior year) and offset additional expenditure.

QWN/ORD 25 /18 Clear Zone Protection

Cr McCosker

Cr McCosker sought clarification regarding as to what is clear zone protection.

The Acting General Manager explained this was road side vegetation clearing to maintain appropriate clear zones.

QWN/ORD 26 /18 Councillor Training S13.6.11

Cr Peters

Cr Peters asked if Council has an adopted policy regarding the process for expenditure associated with Councillor Training.

DCS-A

54/18 RESOLVED (Peters/McCosker) that Council be provided with a report covering the period 1 July 2013 to date identifying all expenditure on Councillor professional development including training and conferences.

QWN/ORD 27 /18 Public Library Conference S3.6.4

Cr Baker

Cr Baker sought approval to attend the Public Library Conference.

55/18 RESOLVED (Baker/King) that Cr Baker attends the Public Library Conference and subsequent leave of absence from the

November Ordinary Council meeting be granted.

There being no further business, the meeting closed at 4.10pm.

CR A A MICHAEL

CHAIRPERSON

TO ORDINARY MEETING OF COUNCIL 27/06/2018

ITEM NO:	1.	FILE NO: S3.15.13
DESTINATION 2:	A community that is healthy, educated and sustainable	C
SUBJECT:	DELUNGRA DISTRICT DEVELOPMENT COUNCIL MEETING	
PREPARED BY:	Cr Dianna Baker	

SUMMARY:

Delungra District Development Council meeting held on 14 June, 2018.

COMMENTARY:

I attended the DDDC meeting at Delungra on Thursday 14 June, 2018 on Cr Watts' behalf.

Chair Peter McCarthy, Lorna Ogilvey, Jim Townsend, Elizabeth Sheather, David Rainger and George Boggs attended.

The subjects discussed were:

- The operation of the "Tip" concerns included - volunteers not having any authority to make people put rubbish where it was supposed to go,
- volunteers having to mow and whipper snip on Sundays (mostly by David)
- *not having enough volunteers with only 2-3 men available and would like to discuss an employed person do maintenance and other work
- appreciation for the funds raised from recyclables
- noted the need for a new pit
- noted the need to remove oil waste
- noted the need to remove green waste
- noted the landfill has been compressed
- queried when the transfer station would be fully up and running
- The DDDC supplied portaloos for the Myall Creek Commemoration at a cost of over \$200.
- The CWA, Myall Creek Hall Committee and Gwydir Shire worked collaboratively towards a successful event.
- Relocating the old exchange back into the Post Office.
- Noted the Lions Club restored the Kissing Gate which has been painted by George.
- Investigate relocation of the school Honour Roll.

- Council is looking into the ongoing problem of derelict cars.
- Peter is continuing to work on filling in the missing information in the cemetery records.
- Peter to acquire National Park posters.
- *Request Council Investigate grant funding for a culture event for the school holidays such as a film night, (Peter Rabbit).
- *Request Council to try to obtain roadside signs- Koala crossing- from the RMS.
- *Request Council to investigate new playground equipment for the park. Some parts are considered unsafe.
- *Request Council to repair the bump which keeps appearing in the middle of the road at the junction of the Highway and Gwydir Street.
- *Request Council to find out if the tennis courts are Crown land and who is responsible for their management.
- *Request if Inverell Street Lane on the northern side of the Highway could be looked for potholes in the middle and to reduce traffic speed.

The financial report noted an amount of \$23,000 in the account plus about \$2000 more to come.

The next meeting will be on the 10 July, 2018.

Please note the items marked with * are for Council action.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: C.01 Facilitate the provision of a broad range of services and opportunities which aid the long term sustainability of the community.

Term Achievement: C.01.01 Advocate on behalf of the community for the provision of services which meet community needs and expectations.

Operational Objective: C.01.01.01 To provide community leadership and advocacy to ensure the community is provided with a broad range of services and opportunities commensurate with other regional centres.

POLICY IMPLICATIONS:

Nil.

CHIEF FINANCIAL OFFICERS COMMENT:

Nil.

LEGAL IMPLICATIONS:

Nil.

RECOMMENDATION:

That:

- i) the report be received and noted; and*
- ii) appropriate action be taken in respect of the items marked for Council*

Action.

TO ORDINARY MEETING OF COUNCIL 27/06/2018

ITEM NO:	1.	FILE NO: S4.11.16/10
DESTINATION 2 DESTINATION 3 DESTINATION 5:	A Community that is healthy, educated and sustained. An environment that is protected and sustained. The Communities are served by sustainable services and infrastructure.	CES
SUBJECT:	CIVIL & ENVIRONMENTAL SERVICES COMMITTEE MEETING MINUTES – 13 JUNE 2018	
PREPARED BY:	Kristy Paton, Temporary Corporate Support Officer - Publishing	

SUMMARY:

Meeting held on Wednesday, 13 June, 2018.

For the consideration of Council.

COMMENTARY:

**MINUTES OF THE CIVIL & ENVIRONMENTAL SERVICES COMMITTEE MEETING
HELD IN THE COMMITTEE ROOM, 144 OTHO STREET, INVERELL ON
WEDNESDAY, 13 JUNE, 2018 COMMENCING AT 9.00 AM.**

PRESENT: Cr D F Baker (Chairperson), Crs P J Harmon, M J Peters, S J Berryman and J N McCosker.

Also in attendance: Crs J A Watts, C M Dight, P A King and A A Michael.

Paul Henry (General Manager), Brett McInnes (Director Civil and Environmental Services), Scott Norman (Director Corporate and Economic Services), Anthony Alliston (Manager Development Services) and David Strugnell (Asset Management Co-coordinator)

SECTION A**APOLOGIES:**

There were no apologies received.

1. **CONFIRMATION OF MINUTES**

RESOLVED (Berryman/Harmon) that the Minutes of the Civil and Environmental Services Committee Meeting held on 9 May, 2018 as circulated to members, be confirmed as a true and correct record of that meeting.

2. **DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS**

Nil

SECTION B
ADVOCACY REPORTS

Cr Harmon Reported that he and Cr King attended the Myall Creek Remembrance Service on Sunday 10 June 2018. It was well attended and was a moving occasion that recognised a unique event in Australian history.

SECTION D
DESTINATION REPORTS1. CONSIDERATION OF THE LOCAL TRAFFIC COMMITTEE RECOMMENDATIONS S30.8.1

RESOLVED (Harmon/Berryman) that the Committee recommend to Council that the following Local Traffic Committee recommendations be adopted:

i) ADDITIONAL DESIGNATED DISABILITY PARKING SPACE - ROSS HILL PUBLIC SCHOOL S28.27.2

An additional designated disability parking space be provided in Andrew Street adjacent to Ross Hill Public School.

ii) NEW DESIGNATED DISABILITY PARKING SPACE - ASHFORD MEDICAL CENTRE S28.27.2 + S5.9.17

The new designated disability parking space be provided in Jubilee Street, at the front of the Ashford Medical Centre as per the design drawings.

iii) ADDITIONAL DESIGNATED DISABILITY PARKING SPACE - INVERELL PUBLIC SCHOOL S28.27.2

An additional designated disability parking space be provided in Ross Street adjacent to Inverell Public School.

iv) INTERSECTION SAFETY UPGRADES - INVERELL TOWNSHIP

The intersection safety upgrade works be implemented in accordance with the plans.

2. REVIEW OF MANAGEMENT POLICY – ROAD HIERARCHY S16.7.19/05

DECLARATION: Mr Brett McInnes, Director Civil & Environmental Services, declared a non-pecuniary interest in this issue. The nature of Mr McInnes' interest arises from his wife being an employee of Dr Hall.

MOTION (Harmon/Berryman) that the Committee recommend to Council that:

i) *Council maintains its position in respect to the maintenance of Carl Tomes Lane.*ii) *The residents of Carl Tomes Lane be advised of the decision and the justification for it, and informed of the process through which they could approach Crown Lands to transfer the road to Council, at which point Council would consider the transfer under its Management Policy: Crown Roads – Transfer to Council.*iii) *Management Policy – Road Hierarchy be endorsed as presented including the*

updated classification of Loves Lane to Rural Minor for its entire length.

AMENDMENT (McCosker/Peters) that the Committee recommend to Council that Council initiates the process to transfer Carl Tomes Lane from a Crown Road to a Road Reserve controlled by Council.

The Amendment on being put to the meeting was LOST. The Motion on being put to the meeting was CARRIED.

Cr McCosker and Cr Peters requested that their vote against the motion be recorded.

3. PUBLIC FORUM S13.5.6/11

At this juncture, the time being 9.25 am, the Chair welcomed the members of the public and opened the Public Forum Session by inviting members of the public to speak:

Members of Community Gardens delivered an update and requested financial support for the proposed relocation of the gardens. The gardens were established in 2012 to show case gardening techniques, provide education opportunities and demonstration sites. The goal being to provide a nurturing space to build community connections. It is entirely run by volunteers and works with other community organisations and programs such as IDFS, MacIntyre High School, Job Link Plus and Brighter Access. Nick Barton presented the site plan proposed under Master Plan developed by the Committee. He highlighted the garden will be well positioned in relation to many of its' community partners. The Master Plan is staged with stage 1 being to develop an access off Ross St to the proposed processing area. Storage and processing building is included along with a toilet block. Helen McCosker then presented the Group's community engagement strategy and budget for Stage 1. Total budget being \$198,000 with possible identified funding sources of \$241,000 including a pending grant application to the Building Better Regions program for \$100,000 and a request for Council assistance of \$100,000.

At this juncture, the time being 9.45 am, the Public Forum Session closed and the Committee resumed the balance of the Agenda.

SECTION D - DESTINATION REPORTS (Continued)

3. UPDATE ON FIRE SAFETY REPORTS S7.11.2/12

RESOLVED (Harmon/Peters) that the Committee recommend to Council that;

- i) The information be received and noted.*
- ii) A further report on the matter be provided at the conclusion of the deadline for property owners to formally respond to Council.*

4. REQUEST FOR SURPLUS PAVERS– INVERELL LAPIDARY CLUB S26.4.19

RESOLVED (Berryman/Harmon) that the Committee recommend to Council that Council make a donation to the Inverell Lapidary Club of sufficient obsolete pavers to pave the breezeway between the two structures on the Club House site and immediate surrounds (an area of approximately 60 square meters).

5. SELF HELP POLICY REVIEW S4.14.3/02

RESOLVED (Harmon/Berryman) that the Committee recommend to Council that:

- i) The existing management policy - Contributions, Works Carried Out Ahead of Priority be amended noting risk management issues and matters raised by the*

committee.

- ii) *The amended policy be returned to a future committee meeting for endorsement.*

6. PETITION - CAMPBELL STREET PEDESTRIAN CROSSING S30.9.4

RESOLVED (Peters/McCosker) that the Committee recommend to Council that the project to construct a pedestrian refuge on Campbell Street be added to Council's design priority list so that the project can have a comprehensive engineering design completed.

**SECTION E
INFORMATION REPORTS**

1. WORKS UPDATE S28.21.1/11

2. BYRON LANE ACCESS BETWEEN HONG YUEN PLAZA AND THE OLIVER STREET CARPARK S28.10.SR223

RESOLVED (McCosker/Berryman) that the items contained in the Information Reports to the Civil & Environmental Services Committee Meeting held on Wednesday, 13 June, 2018, be received and noted.

**SECTION F
GENERAL BUSINESS**

Cr Dight The Gunnee Feedlot

The Gunnee Feedlot has requested if options for dust suppression in their immediate vicinity could be considered by Council.

Cr McCosker Recognition of Community Service S3.15.16

Cr McCosker requested that the matter be referred to Closed Committee for consideration.

RESOLVED (Harmon/McCosker) that the matter be referred to Closed Committee for consideration as:

- i) *the matters and information are 'personnel matters concerning particular individuals (other than Councillors)', (Section 10A(2)(a) of the Local Government Act, 1993);*
- ii) *on balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and*

**SECTION H
CONFIDENTIAL REPORTS IN CLOSED COMMITTEE
(SECTION 10A(2) OF THE LOCAL GOVERNMENT ACT 1993)**

At 10.01am, the Chairperson offered the opportunity to members of the public to make representations as to whether any part of the Committee Meeting should not be considered in Closed Committee. There was no response from the public.

CLOSED COMMITTEE REPORTS

RESOLVED (Harmon/McCosker) that the Committee proceed into Closed Committee to discuss the matters referred to it, for the reasons stated in the motions of referral.

At this juncture, the time being 10.35am, Cr Watts left the meeting and returned at 10.42am.

RESOLVED (Harmon/Berryman) that the Committee proceed out of Closed Committee into Open Committee.

Upon resuming Open Committee, at 10.44am, the Chair verbally reported that the Committee, with the Press and Public excluded, having considered the matters referred to it, recommends as follows:

1. RECOGNITION OF COMMUNITY SERVICE S3.15.16

That the Committee recommend to Council that a confidential report be prepared for Council highlighting the adopted policy on Recognition of Community Service and consideration be given to recognition for the contribution made to the community by the individual discussed in Closed Committee.

ADOPTION OF RECOMMENDATIONS

RESOLVED (Harmon/McCosker) that the recommendations of Closed Committee be adopted.

There being no further business, the meeting closed at 10.46am.

RECOMMENDATION:

That:

- i) *the Minutes of the Civil & Environmental Services Committee Meeting held on Wednesday, 13 June, 2018, be received and noted; and*
- ii) *the following recommendation of the Civil & Environmental Services Committee be considered by Council:*

1. CONSIDERATION OF THE LOCAL TRAFFIC COMMITTEE RECOMMENDATIONS S30.8.1

That the following Local Traffic Committee recommendations be adopted:

- i) ADDITIONAL DESIGNATED DISABILITY PARKING SPACE - ROSS HILL PUBLIC SCHOOL S28.27.2

An additional designated disability parking space be provided in Andrew Street adjacent to Ross Hill Public School.

- ii) NEW DESIGNATED DISABILITY PARKING SPACE - ASHFORD MEDICAL CENTRE S28.7.2 + S5.9.17

The new designated disability parking space be provided in Jubilee Street, at the front of the Ashford Medical Centre as per the design drawings.

- iii) ADDITIONAL DESIGNATED DISABILITY PARKING SPACE - INVERELL PUBLIC SCHOOL S28.27.2

An additional designated disability parking space be provided in Ross Street adjacent to Inverell Public School.

iv) INTERSECTION SAFETY UPGRADES - INVERELL TOWNSHIP S15.8.20/05

The intersection safety upgrade works be implemented in accordance with the plans.

2 REVIEW OF MANAGEMENT POLICY – ROAD HIERARCHY S16.7.19/05

That:

- i) *Council maintains its position in respect to the maintenance of Carl Tomes Lane.*
- ii) *The residents of Carl Tomes Lane be advised of the decision and the justification for it, and informed of the process through which they could approach Crown Lands to transfer the road to Council, at which point Council would consider the transfer under its Management Policy: Crown Roads – Transfer to Council.*
- iii) *Management Policy – Road Hierarchy be endorsed as presented including the updated classification of Loves Lane to Rural Minor for its entire length.*

3. UPDATE ON FIRE SAFETY REPORTS S7.11.2/12

That;

- i) *The information be received and noted.*
- ii) *A further report on the matter be provided at the conclusion of the deadline for property owners to formally respond to Council.*

4. REQUEST FOR SURPLUS PAVERS– INVERELL LAPIDARY CLUB S26.4.19

That Council make a donation to the Inverell Lapidary Club of sufficient obsolete pavers to pave the breezeway between the two structures on the Club House site and immediate surrounds (an area of approximately 60 square meters).

5. SELF HELP POLICY REVIEW S4.14.3/02.

That:

- i) *The existing management policy - Contributions, Works Carried Out Ahead of Priority be amended noting risk management issues and matters raised by the committee.*
- ii) *The amended policy be returned to a future committee meeting for endorsement.*

6. PETITION - CAMPBELL STREET PEDESTRIAN CROSSING S30.9.4

That the project to construct a pedestrian refuge on Campbell Street be added to Council's design priority list so that the project can have a comprehensive engineering design completed.

7. RECOGNITION OF COMMUNITY SERVICE S3.15.16

That a confidential report be prepared for Council highlighting the adopted policy on Recognition of Community Service and consideration be given to recognition for the

contribution made to the community by the individual discussed in Closed Committee.

ITEM NO:	2.	FILE NO: S4.11.17/10
DESTINATION 1 DESTINATION 4:	A recognised leader in a broader context. A strong economy.	RB
SUBJECT:	ECONOMIC & COMMUNITY SUSTAINABILITY COMMITTEE MEETING MINUTES – 13 JUNE 2018	
PREPARED BY:	Kristy Paton, Temporary Corporate Support Officer - Publishing	

SUMMARY:

Meeting held on Wednesday, 13 June, 2018.

For the consideration of Council.

COMMENTARY:

**MINUTES OF THE ECONOMIC & COMMUNITY SUSTAINABILITY COMMITTEE
MEETING HELD IN THE COMMITTEE ROOM, INVERELL SHIRE COUNCIL, 144
OTHO STREET, INVERELL ON WEDNESDAY, 13 JUNE, 2018, COMMENCING AT
10.10 AM.**

PRESENT: P J Harmon(Chairperson), Crs J A Watts, P A King, A A Michael and C M Dight.

Also in attendance: Crs D F Baker, S J Berryman, J N McCosker.

Paul Henry (General Manager), Scott Norman (Director Corporate and Economic Services), Brett McInnes (Director Civil and Environmental Services) and Paul Pay (Manger Financial Services).

SECTION A

APOLOGIES:

There were no apologies received.

1. **CONFIRMATION OF MINUTES**

RESOLVED (Michael/Dight) that the Minutes of the Economic and Community Sustainability Committee Meeting held on 9 May, 2018 as circulated to members, be confirmed as a true and correct record of that meeting.

2. **DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS**

There were no interests declared.

3. **BUSINESS ARISING FROM PREVIOUS MINUTES**

Nil

SECTION B
ADVOCACY REPORTS

- Cr King Myall Creek Remembrance Service
- Cr King reported that he and Cr Harmon attended the Myall Creek Remembrance Service on Sunday 10 June 2018. It was well attended and was a moving occasion that recognised a unique event in Australian history.
- Cr Michael Rotary Changeover Dinner
- Cr Michael reported that he attended the Rotary Changeover Dinner.
- Cr Dight Art Committee
- Cr Dight reported that she attended the monthly meeting of the Inverell Art Society. Cr Dight mentioned the planned activities of the Society.
- Cr Dight The Cross Border Commissioner's \$20M Infrastructure Grant Program
- Cr Dight reported the Cross Border Commissioner's \$20M Infrastructure Grant Program is open and an expression of interest has been submitted in relation to Cunningham Weir.

SECTION D
DESTINATION REPORTS

1. REQUEST FOR REDUCTION IN HIRE FEE – INVERELL EAST ROTARY CLUB S5.24.4/12

MOTION (Michael/Dight) that the Committee recommend to Council that Council make a donation to the Inverell East Rotary Club of \$100 towards the Town Hall hire charges for the An Afternoon at the Outback Prom event held 14 April 2018.

AMENDMENT (King/Dight) that the Committee recommend to Council that Council make a donation to the Inverell East Rotary Club of \$200 towards the Town Hall hire charges for the An Afternoon at the Outback Prom event held 14 April 2018.

The Amendment on being put to the meeting was LOST. The motion on being put to the meeting was CARRIED.

2. DONATION REQUEST – “DON'T BE A STATISTIC” DRIVER SAFETY AWARENESS DAY S12.22.1/11

MOTION (Michael/ -) that the Committee recommend to Council that Council does not support the “Don't be a Statistic Driver Awareness Day”

The Motion lapsed for want of a seconder.

RESOLVED (Michael/Dight) that a more detailed report be presented to the Council Meeting of 27 June, 2018.

3. REQUEST FOR REDUCTION ON WATER ACCOUNT 1 VIVIAN STREET S32.10.1/11
4. REQUEST FOR REDUCTION ON WATER ACCOUNT 135 BRAE STREET

S32.10.1/11

5. REQUEST FOR REDUCTION ON WATER ACCOUNT 91 SHORT STREET S32. 10.1/11
6. REQUEST FOR REDUCTION ON WATER ACCOUNT 286 SWANBROOK ROAD S32.10.1/11
7. SAPPHIRE WIND FARM COMMUNITY BENEFIT FUND COMMITTEE MEMBERS S2.17.11

RESOLVED (Michael/Watts) that the matters be referred to Closed Committee for consideration as:

- i) *the reports include 'personnel matters concerning particular individuals (other than Councillors)' (Section 10A(2)(a) of the Local Government Act, 1993); and*
 - ii) *on balance the public interest in preserving the confidentiality of this matter outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting.*
8. ESTABLISHMENT OF THE NEW ENGLAND JOINT ORGANISATION (NEJO) S14.11.2

RESOLVED (Watts/Dight) that the Committee recommend to Council that:

- i) *Council authorise Mr Paul Henry, to be the interim Executive Officer for the NEJO subject to the following conditions*
 - a) *The appointment be for a period of six (6) months ending on 31 December, 2018,*
 - b) *The Board of NEJO determines the scope of the role of the Executive Officer and the nature of the position by 31/12/2018 e.g. permanent part time etc.*
 - c) *That the NEJO pay Inverell Shire Council a monthly retainer for the services provided in establishing and administering the NEJO.*
 - ii) *Council accepts the \$300K establishment grant from the Office of Local Government and administers this fund on behalf of the NEJO.*
9. WRITE OFF SUNDRY DEBTORS S12.8.8

RESOLVED (Watts/Michael) that the matter be referred to Closed Committee for consideration as:

- i) *the report includes 'personnel matters concerning particular individuals (other than Councillors)' (Section 10A(2)(a) of the Local Government Act, 1993); and*
- ii) *on balance the public interest in preserving the confidentiality of this matter outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting.*

**SECTION E
INFORMATION REPORTS**

1. MANAGING CROWN LANDS S5.19.1
2. CAREERS AND LIFE CHOICES EXPO 2018 S15.8.77/01
3. SOLAR POWER PURCHASE AGREEMENTS S10.19.1

4. BONSHAW COMMUNITY MEETING JUNE 2018 S28.10.5

RESOLVED (Michael/ Dight) that the items contained in the Information Reports to the Economic & Community Sustainability Committee Meeting held on Wednesday, 13 June, 2018, be received and noted.

SECTION F
QUESTIONS WITHOUT NOTICE

Cr Watts Leave of Absence S13.6.9/11

RESOLVED (Watts/Michael) that leave of absence be granted to Cr Watts for the 11 July 2018 Committee Meeting and 25 July 2018 Council Meeting due to her absence for personal reasons.

Cr Dight Donations S12.22.1/10 + S12.22.1/11

Requested that a report be provided to the 27 June Council Meeting detailing donations made by Council during the 2017-18 year.

Cr Dight Town Hall S5.24.6

Requested that a report be provided to the 11 July 2018 Committee Meeting which reviews the fees and costs associated with the Town Hall.

Cr Dight Events Calendar

Requested on behalf of Cr McCosker that an Events Calendar be prepared for Councillors.

Wells Crossing and Bonshaw Weir S21.8.40 + S21.8.7

Requested that enquiries be made to the State Government regarding the future actions to be taken with respect of the "Wells Crossing" Reserve and the "Bonshaw Weir" Reserve – both of which are not affected by changes to the Crowns Land Act.

SECTION G
GOVERNANCE REPORTS

1. GOVERNANCE - MONTHLY INVESTMENT REPORT S12.12.2/11

RESOLVED (Dight/Watts) that the Committee recommend to Council that:

- i) the report indicating Council's Fund Management position be received and noted; and*
- ii) the Certification of the Responsible Accounting Officer be noted.*

2. QUARTERLY BUDGET AND OPERATIONAL PLAN REVIEW 2017/2018 S12.5.1/11

RESOLVED (Watts/Dight) that the Committee recommend to Council that the proposed variations to budget votes for the 2017/2018 Financial Year be adopted providing an estimated Cash Surplus at 30 June, 2018 from operations of \$3,267

SECTION H

CONFIDENTIAL REPORTS IN CLOSED COMMITTEE
(SECTION 10A(2) OF THE LOCAL GOVERNMENT ACT 1993)

At 12.20pm, the Chairperson offered the opportunity to members of the public to make representations as to whether any part of the Committee Meeting should not be considered in Closed Committee. There was no response from the public.

CLOSED COMMITTEE REPORTS

RESOLVED (Watts/Dight) that the Committee proceed into Closed Committee to discuss the matters referred to it, for the reasons stated in the motions of referral.

RESOLVED (Michael/Watts) that the Committee proceed out of Closed Committee into Open Committee.

Upon resuming open meeting, at 12.35pm, the Chair verbally reported that the Committee, with the Press and Public excluded, having considered the matters referred to it, recommends as follows:

3. REQUEST FOR REDUCTION ON WATER ACCOUNT 1 VIVIAN STREET S32.10.1/11

That the Committee recommend to Council that Council does not accede to the request for assistance.

4. REQUEST FOR REDUCTION ON WATER ACCOUNT 135 BRAE STREET S32.10.1/11

That the Committee recommend to Council that Council issue amended account of \$68.08 for the last quarter based on the average consumption of accounts prior to the leak and write off \$623.08

5. REQUEST FOR REDUCTION ON WATER ACCOUNT 91 SHORT STREET S32.10.1/11

That the Committee recommend to Council that Council issue amended account of \$170.94 for the last quarter based on the average consumption of accounts prior to the leak and write off \$489.47

6. REQUEST FOR REDUCTION ON WATER ACCOUNT 286 SWANBROOK ROAD S32.10.1/11

That the Committee recommend to Council that Council issue amended account of \$105.82 for the last quarter based on the average consumption of accounts prior to the leak and write off \$280.43

7. SAPPHIRE WIND FARM COMMUNITY BENEFIT FUND COMMITTEE MEMBERS S2.17.11

That the Committee recommends to Council that Ben Swan and Jacko Ross be recommended as community members of the Sapphire Wind Farm Community Benefit Fund Committee and Cr Dight represent Council on the Committee along with the Mayor.

8. WRITE OFF SUNDRY DEBTORS S12.8.8

That the Committee recommend to Council that:

- i) *Item 1. The debt of \$ 1423.71 be written off*

- ii) *Item 2. The debt of \$ 803.00 be written off*
- iii) *Item 3. The debt of \$ 1048.04 be written off.*

ADOPTION OF RECOMMENDATIONS

RESOLVED (Watts/Dight) that the recommendations of Closed Committee be adopted.

There being no further business, the meeting closed at 12.36 pm.

RECOMMENDATION:

That:

- i) *the Minutes of the Economic & Community Sustainability Committee Meeting held on Wednesday, 13 June, 2018, be received and noted; and*
- ii) *the following recommendations of the Economic & Community Sustainability Committee be considered by Council:*

1. REQUEST FOR REDUCTION IN HIRE FEE – INVERELL EAST ROTARY CLUB S5.24.4/12

That Council make a donation to the Inverell East Rotary Club of \$100 towards the Town Hall hire charges for the An Afternoon at the Outback Prom event held 14 April 2018.

2. DONATION REQUEST – “DON’T BE A STATISTIC” DRIVER SAFETY AWARENESS DAY S12.22.1/11

That a more detailed report be presented to the Council Meeting of 27 June, 2018.

3. ESTABLISHMENT OF THE NEW ENGLAND JOINT ORGANISATION (NEJO) S14.11.2

That:

- i) *Council authorise Mr Paul Henry, to be the interim Executive Officer for the NEJO subject to the following conditions*
 - a) *The appointment be for a period of six (6) months ending on 31 December, 2018,*
 - b) *The Board of NEJO determines the scope of the role of the Executive Officer and the nature of the position by 31/12/2018 e.g. permanent part time etc.*
 - c) *That the NEJO pay Inverell Shire Council a monthly retainer for the services provided in establishing and administering the NEJO.*
- ii) *Council accepts the \$300K establishment grant from the Office of Local Government and administers this fund on behalf of the NEJO.*

4. GOVERNANCE - MONTHLY INVESTMENT REPORT S12.12.2/11

That:

- i) *the report indicating Council's Fund Management position be received and noted; and*
- ii) *the Certification of the Responsible Accounting Officer be noted.*

5. QUARTERLY BUDGET AND OPERATIONAL PLAN REVIEW 2017/2018 S12.5.1/11

That the proposed variations to budget votes for the 2017/2018 Financial Year be adopted providing an estimated Cash Surplus at 30 June, 2018 from operations of \$3,267

6. REQUEST FOR REDUCTION ON WATER ACCOUNT 1 VIVIAN STREET S32.10.1/11

That Council does not accede to the request for assistance.

7. REQUEST FOR REDUCTION ON WATER ACCOUNT 135 BRAE STREET S32.10.1/11

That Council issue amended account of \$68.08 for the last quarter based on the average consumption of accounts prior to the leak and write off \$623.08

8. REQUEST FOR REDUCTION ON WATER ACCOUNT 91 SHORT STREET S32.10.1/11

That Council issue amended account of \$170.94 for the last quarter based on the average consumption of accounts prior to the leak and write off \$489.47

9. REQUEST FOR REDUCTION ON WATER ACCOUNT 286 SWANBROOK ROAD S32.10.1/11

That Council issue amended account of \$105.82 for the last quarter based on the average consumption of accounts prior to the leak and write off \$280.43

10. SAPPHIRE WIND FARM COMMUNITY BENEFIT FUND COMMITTEE MEMBERS S2.17.10

That Ben Swan and Jacko Ross be recommended as community members of the Sapphire Wind Farm Community Benefit Fund Committee and Cr Dight represent Council on the Committee along with the Mayor.

11. WRITE OFF SUNDRY DEBTORS S12.8.28

That:

- i) *Item 1. The debt of \$ 1423.71 be written off*
- ii) *Item 2. The debt of \$ 803.00 be written off*
- iii) *Item 3. The debt of \$ 1048.04 be written off.*

ITEM NO:	3.	FILE NO: S31.9.3	
DESTINATION 5:	The communities are served by sustainable services and infrastructure		S

SUBJECT:	WASTE MANAGEMENT SUNSET COMMITTEE MEETING MINUTES – 27 JUNE 2018 – (LISTING)
PREPARED BY:	Nicole Riley, Administration Coordinator

A Waste Management Sunset Committee Meeting is to be held 12.00pm, Wednesday, 27 June 2018. It is intended that the minutes from this meeting be tabled at the Council meeting.

COMMENTARY:

This report is intended to request Council to accept the tabling of the Waste Management Sunset Committee meeting minutes, which is to be held at 12.00pm on Wednesday, 27 June 2018.

It is intended that a supplementary report will be presented at the Council meeting.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: S.15 Promote the effective integration of waste management and recycling services.

Term Achievement: S.15.01 Council has an integrated waste management plan that not only meets statutory recycling levels but also meets environmental and community demands.

Operational Objective: S.15.01.01 To establish and maintain effective partnerships that deliver an innovative approach that takes advantage of the most practical and sustainable waste management solutions available.

POLICY IMPLICATIONS:

Nil

CHIEF FINANCIAL OFFICERS COMMENT:

Nil

LEGAL IMPLICATIONS:

Nil

RECOMMENDATION:

That a supplementary report on this matter be received.

TO ORDINARY MEETING OF COUNCIL 27/06/2018

ITEM NO:	1.	FILE NO: S8.12.13
DESTINATION 4:	A strong local economy	B
SUBJECT:	MOTACKLE & OUTDOORS COD CASH	
PREPARED BY:	Peter Caddey, Manager Tourism & Marketing	

SUMMARY:

The inaugural MoTackle and Outdoors Cod Cash Event was conducted at Copeton Dam between 14 and 22 April, 2018. A post event survey was conducted to assist gauge the success of the event.

Council is being asked to receive and note the report and consider holding the event in 2019.

COMMENTARY:

The 'Cod Cash' was a proposed Inverell Shire Council Tourism initiative designed to capitalise upon developing and existing tourism markets in order to provide an optimum economic return on investment to the Inverell Local Government Area.

Copeton Dam is becoming recognised as the Cod Capital of NSW; given it is currently the only inland waterway in the state with no closed season on Murray Cod. The venue was identified as the ideal location for a "Cod Cash" competition.

The event developed sponsorship partnerships with nine (9) local businesses and a major prize partnership with MoTackle & Outdoors, delivering a total prize pool for the competition of \$29,000.

Through collaboration with the Department of Primary Industries (Fisheries Unit), 10 Murray Cod were tagged and released into the dam, with DPI absorbing the operational costs of \$5,000. Inverell Shire Council's financial commitment was \$6,000 to be utilised for the marketing of the event.

The competition received nationwide promotion via social media with excellent engagement, including numerous posts with a reach of over 50,000. Utilising prizes throughout the social media campaign delivered pleasing results and interaction with the target market. Promotion was also conducted through targeted fishing magazines.

At the completion of the competition, registration figures showed that 711 participants attended the event over the nine (9) day period of the event. A post event survey was developed and released to participants via email and social media. The results demonstrated that the event was highly successful and delivered on its aims and objectives.

- 80% of participants were male and 20% female.
- 87.31% of participants were aged between 25 to 64 years
- 69% of participants were not from the Inverell Shire.
- 78% of participants attended with other people, 43% attended with 4+
- The average stay for participants was 3 nights.
- 69% of respondents made a purchase in the store they registered in.
- Facebook provided the greatest advertising with 46% being alerted to the competition via the platform.

- 75% would consider making a purchase from the Major Sponsor in-store or online.
- 90% of respondents are likely to recommend the event to friends/family.
- 93% will attend the event in the future.
- 100% are likely to visit Inverell again.

Walk-in statistics of the Inverell Visitor Information Centre show an increase of 17.36% for April as opposed to the same period in 2017.

The ability to demonstrate return on investment for sponsors through the survey results will make new partnerships and sponsorships more attractive to potential businesses.

Tourism Research Australia figures show that a sports tourist spends an average of \$283 per person per day. Utilising data collected through the registration process and survey results demonstrates that visiting participants delivered \$417K into the Inverell economy during the event. It is important to note that this figure does not include accompanying persons or residents of the Inverell Shire.

Whilst it is disappointing that no tagged fish were caught during the inaugural event, the indication from participants to return and their satisfaction with the event will secure the success of Cod Cash into the future.

Given the return on investment to sponsors, the proven success of the event and the cash injection into the local visitor economy, it is recommended that Council approves the Tourism and Marketing section of Council to commence planning the Cod Cash Competition for 2019 under the existing terms and conditions.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: B.08 Promote the Shire as a destination for visitors.

Term Achievement: B.08.01 Programs are in place that promotes the Shire as a unique holiday experience.

Operational Objective: B.08.01.01 To promote the Shire as a destination for long and short stay visitors.

POLICY IMPLICATIONS:

Nil

CHIEF FINANCIAL OFFICERS COMMENT:

Nil

LEGAL IMPLICATIONS:

Nil

RECOMMENDATION:

- That the report be received by Council for information.*
- That Council approves the Tourism and Marketing section of Council to commence planning the Cod Cash Competition for 2019 under the existing terms and conditions.*

ITEM NO:	2.	FILE NO: S12.8.9/04
DESTINATION 5:	The communities are served by sustainable services and infrastructure	S
SUBJECT:	SALE OF LAND FOR UNPAID RATES (LISTING)	
PREPARED BY:	Emma Murphy, Rates Clerk	

SUMMARY:

The purpose of this report is to list for consideration a report which deals with confidential matters and information which is recommended for determination by Council in a meeting closed to the public and media.

COMMENTARY:

Local Government Act 1993 (the Act), and the *Local Government (General) Regulation 2005* makes provision for the closure of meetings to the public and media in specified circumstances. In particular s.10A of the Act provides that Council may close to the public and media so much of a meeting as relates to the discussion and consideration of information identified in s.10A(2). The matters which may be closed to the public and media, as stated in the Act, must involve:

- (a) *Personnel matters concerning particular individuals (other than councillors.)*
- (b) *The personal hardship of any resident or ratepayer.*
- (c) *Information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.*
- (d) *Commercial information of a confidential nature that would, if disclosed:*
 - (i) *prejudice the commercial position of the person who supplied it, or*
 - (ii) *confer a commercial advantage on a competitor of the council, or*
 - (iii) *reveal a trade secret.*
- (e) *Information that would, if disclosed, prejudice the maintenance of law.*
- (f) *Matters affecting the security of the council, councillors, council staff or council property.*
- (g) *Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege.*
- (h) *Information concerning the nature and location of a place or an item of Aboriginal significance on community land.*

In considering whether to close a part of a meeting to the public and media, Councillors are also reminded of further provisions of s.10D of the Act which states:

Grounds for closing part of meeting to be specified

- (1) *The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.*
- (2) *The grounds must specify the following:*
 - (a) *the relevant provision of section 10A (2),*
 - (b) *the matter that is to be discussed during the closed part of the meeting,*
 - (c) *the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*

Having regard for the requirements stated in s.10D of the Act, Councillors should note that the matter listed for discussion in Closed Council provides Council with confidential information relating to the personal hardship of a ratepayer.

The recommendation that this item of business be considered in Closed Committee is specifically relied on section 10A(2)(b) of the Act as consideration of the matter involves:

- a) The personal hardship of any resident or ratepayer, and
- b) on balance, the public interest in preserving the confidentiality of the matter outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND MANAGEMENT PLAN:

Strategy: S.01 Sound Local Government Administration, Governance and Financial Management are provided.

Term Achievement: (S.01.2) A sound long term financial position is maintained.

Operational Objective:

CS.04 Financial Services – To manage Council Finances with the view to ensuring Council's ongoing financial health and stability, the discharge of statutory and fiduciary responsibilities, proper accounting systems and standards and an efficient and equitable revenue base.

POLICY IMPLICATIONS:

Nil

CHIEF FINANCIAL OFFICERS COMMENT:

Nil

LEGAL IMPLICATIONS:

Nil

RECOMMENDATION:

That the matter be referred to Closed Council for consideration as:

- i) the report includes 'the personal hardship of any resident or ratepayer', (Section 10A(2)(b) of the Local Government Act, 1993),*
- ii) all reports are correspondence relevant to the subject business be withheld from access to the media and public as requires by section 11(2) of the Local Government Act, 1993*

ITEM NO:	3.	FILE NO: S12.5.1/11
DESTINATION 5:	The communities are served by sustainable services and infrastructure	S
SUBJECT:	ADOPTION OF 2018/2019 OPERATIONAL PLAN AND BUDGET	
PREPARED BY:	Paul Pay, Manager Financial Services	

SUMMARY:

Council adopted the 2018/2019 Draft Operational Plan and Budget, Long Term Financial Plan (LTFP) at its April, 2018, Meeting. These Documents were subsequently placed on public exhibition for a period of 28 days. The community were invited to provide submissions on the documents in accordance with Section 405 of the *Local Government Act, 1993* and sound community consultation principles.

The purpose of this report is for Council to adopt the 2018/2019 Operational Plan and Budget, Long Term Financial Plan, to make its rates and charges for 2018/2019, and to vote its expenditure for 2018/2019.

COMMENTARY:1. Voting of Expenditure for 2018/2019

Council at its meeting on 26 April, 2018, resolved to adopt the Draft 2018/2019 Operational Plan and Budget. These documents were prepared in accordance with Council's IPART approved Fit for the Future Roadmap and the strategic direction/actions detailed in the Roadmap and the LTFP as required by the NSW Office of Local Government.

The prescribed advertisement was subsequently placed in The Inverell Times on Tuesday 1 May, 2018, and the Draft Operational Plan and Budget was placed on public display, on Council's website, on Council's Facebook Page and at various locations across the Shire.

Attached is a copy of Council's estimated budget results for 2018/2019 for the information of Council. (Refer to Appendix 1, D13-D15).

Operational Plan

In accordance with Section 405 of the *Local Government Act 1993*, the Draft Budget (incorporating Operational Plan) as prepared has been placed on public exhibition. The closing date of submissions in relation to the Operational Plan was Thursday 31 May 2018, at 10.00 am. Council has received no public submissions.

Section 406 of the *Local Government Act 1993*, stipulates that:

"In deciding the final plan to be adopted, Council must take into consideration any submissions that have been made concerning the Draft Operational Plan prepared and exhibited in accordance with this part."

It is now necessary for Council to formally vote the respective amounts established for expenditure in 2018/2019. A recommendation to this effect is detailed at the conclusion of this report.

2. Making of Rates and Fixing of Charges for 2018/2019

At its meeting on 26, April, 2018, Council adopted the various Rates and Charges, for its General, Water and Sewerage activities, and Waste Management Services. In adopting the rates and charges Council utilised the full maximum rate pegging increase of 7.25% which includes the IPART approved special rate variation of 4.75%. Council also resolved not to increase the annual waste management charges, water access charge and sewerage charges during 2018/2019 to lessen the impact of the IPART approved SRV.

Council is now required to formally make these Rates and Charges for the 2018/2019 Budget Year. The necessary resolutions for making the rates and fixing of charges are contained at the end of this report.

3. Establishment of Rate of Interest Payable on Overdue Rates

The *Local Government Act 1993*, requires Councils to establish the rate of interest that it will charge on any overdue rates during 2018/2019. The interest rate set by Council must not exceed the percentage determined by the Minister in accordance with Section 566 (3). Advice has been received that the rate prescribed for the abovementioned section is 7.5% per annum for the 2018/2019 rating year.

It should be noted that the *Local Government Act 1993*, permits Council to amend the level of interest rates and therefore Council is not committed to maintain the same interest rate for the whole of the rating year. Further, the *Local Government Act 1993*, provides a number of means for dealing with approaches from members of the public who claim hardship due to the imposition of interest charges on outstanding rates.

The principle actions available are:

- a) To write off extra charges; and
- b) To accept payments by instalments and write off or reduce extra charges.

The necessary resolution for the setting of the interest rate for overdue rates and charges is contained at the end of this report.

4. Long Term Financial Plans

Council at its meeting on 26 April, 2018, resolved to adopt the Draft 2018/2028 Long Term Financial Plan. This document was prepared in accordance with Council's IPART approved Fit for the Future Roadmap and the strategic direction detailed in the Roadmap as required by the NSW Office of Local Government.

To ensure sound community consultation an advertisement was placed in The Inverell Times on Tuesday 1 May 2018, and the Draft Long Term Financial Plan was placed on public display, on Council's website and Council's Facebook Page. The closing date of submissions in relation to the Long Term Financial Plan was Thursday 31 May, 2018, at 10.00 am. Council has received no public submissions.

It is now necessary to formally adopt the 2018-2028 Long Term Financial Plan. A recommendation to this effect is detailed at the conclusion of this report.

5. Public Submissions

In accordance with the provisions of Section 405 of the *Local Government Act 1993*, to ensure good governance, transparency and to enable sound community consultation, the abovementioned documents were placed on public exhibition for a period of 28 days. This matter was widely publicised in the local media (prescribed advertisement and article in Inverell Times, and discussed on local Radio Talkback), on Council's Website and on Council's Facebook page. Hard copies of the documents were also provided at eight (8) locations across the Shire as detailed in the advertisement and the community were provided with the opportunity to obtain copies of the documents "free of charge".

At the close of the public exhibition period Council had not received any public submissions.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: S.01 Sound Local Government Administration, Governance and Financial Management are provided.

POLICY IMPLICATIONS:

The Operational Plan is one of Council's major Policy Documents. It sets out how Council will discharge its responsibilities to the community. The adoption of the Operational Plan and Budget enables the process of Council setting its Rates and Charges and Voting of its expenditures for 2018/2019.

CHIEF FINANCIAL OFFICERS COMMENT:

The 2018/2019 Operational Plan and Budget provides the basis of Council's operations for the ensuing year. The Budget provides the Finances necessary for Council to conduct its operations during the 2018/2019 Financial Year. The following matters are highlighted.

- A Balanced Budget has been achieved in all Funds,
- The Budget provides for a CONTINUATION OF ALL of Council's existing services and works/asset management programs in accordance with Council's IPART approved Fit for the Future Roadmap as required by the NSW Office of Local Government.

LEGAL IMPLICATIONS:

Council is required under the provisions of Sections 401 - 407 of the *Local Government Act, 1993*, to prepare, publicise and adopt a Operational Plan and Budget with respect to Council's works and activities for at least the next three years. Council is required under the NSW State Government Integrated Planning and Reporting Guidelines, 2013 to prepare a Long Term Financial Plan and Asset Management Plan. These Plans must accord to Council's IPART approved Fit for the Future Roadmap.

RECOMMENDATION:

That:

1 *Voting for Expenditure for 2018/2019*

That the respective amounts set out in the 2018/2019 Operational Plan and Budget Resolution Number 31/18 be confirmed and voted for the carrying out of the various works and services of the Council for 2018/2019.

2. *Operational Plan*

That the 2018/2019 Operational Plan and Budget as exhibited in accordance with Section 405 of the Local Government Act 1993, incorporating the SRV as approved by IPART (General Rate Increase of 7.25%) be adopted. Noting that under this scenario Council will meet the NSW State Government FFF Program requirements and be "Fit For the Future".

3. *Fees and Charges for 2018/2019*

That the Fees and Charges as adopted on 26 April, 2018, Resolution Number 31/18, be fixed for 2018/2019 including, the Stormwater Management Charge of \$25.00 per residential assessment, \$12.50 per Residential Strata lot and \$25.00 for Business Premises for each 350 square metres or additional part thereof, subject to a maximum on

Business Premises of \$200.

4. *Fixing of Rates*

a) *General Activities*

- i) *Whereas the Estimates of Income and Expenditure of the Consolidated Fund for the year 2018/2019 were adopted by Council on 26 April, 2018, AND WHEREAS such estimates were advertised in The Inverell Times Newspaper on 1 May 2018, and in accordance with S.535 of the Local Government Act, 1993, IT IS HEREBY RECOMMENDED THAT:*

RESIDENTIAL – INVERELL

A Residential – Inverell rate of 1.33970 cents in the dollar on the 2016 land value of all rateable residential land in the town of Inverell;

RESIDENTIAL – GENERAL

A Residential - General rate of 0.94750 cents in the dollar on the 2016 land value of all other rateable residential land including the villages of Bonshaw, Wandera, Bukkulla, Graman, Mount Russell, Oakwood, Elsmore, Gum Flat, Little Plain and Nullamanna;

RESIDENTIAL VILLAGES – ASHFORD

A Residential Villages – Ashford rate of 2.46600 cents in the dollar on the 2016 land value of all rateable residential land in the village of Ashford;

RESIDENTIAL VILLAGES – DELUNGRA

A Residential Villages – Delungra rate of 1.60700 cents in the dollar on the 2016 land value of all rateable residential land in the village of Delungra;

RESIDENTIAL VILLAGES – GILGAI

A Residential Villages – Gilgai rate of 1.20450 cents in the dollar on the 2016 land value of all rateable residential land in the village of Gilgai;

RESIDENTIAL - YETMAN

A Residential Villages – Yetman rate of 2.07300 cents in the dollar on the 2016 land value of all rateable residential land in the village of Yetman;

BUSINESS – INVERELL INDUSTRIAL / COMMERCIAL

A Business Inverell / Commercial rate of 3.62000 cents in the dollar on the 2016 land value of all non-residential lands zoned as Industrial or Business in the Shire;

BUSINESS – OTHER

A Business – Other rate of 2.51850 in the dollar on the 2016 land value of all other business lands in the Shire;

FARMLAND

A Farmland rate of 0.43120 cents in the dollar on the 2016 land value of all rateable land in the Shire being farmland;

RESIDENTIAL RURAL

A Residential Rural rate of 0.64600 cents in the dollar on the 2016 land value of all rateable land that satisfies the description of Rural Residential land as defined by the Local Government Act, 1993;

MINING

A Mining rate of 3.00000 cents in the dollar on the 2016 land value of all rateable land in the Shire being mining land (Coal and Metalliferous Mines);

Now be made for the year ending 30 June, 2019;

- ii) *The Base Amount for each rateable assessment be \$212.00 for all categories and sub-categories. The percentage, in conformity with Section 500 is:*

<u>Category/Sub-category</u>	<u>Percentage of levy for Category/Subcategory raised from base amount (must be < 50%)</u>
<i>Residential Inverell</i>	<i>19.82%</i>
<i>Residential General</i>	<i>31.40%</i>
<i>Residential Villages - Ashford</i>	<i>41.41%</i>
<i>Residential Villages - Delungra</i>	<i>39.62%</i>
<i>Residential Villages - Gilgai</i>	<i>35.13%</i>
<i>Residential Villages – Yetman</i>	<i>40.29%</i>
<i>Business - Inverell Industrial / Commercial</i>	<i>3.96%</i>
<i>Business - Other</i>	<i>6.24%</i>
<i>Farmland</i>	<i>7.26%</i>
<i>Residential Rural</i>	<i>21.26%</i>
<i>Mining</i>	<i>0.00%</i>

- b) *Water Supply*

- i) *WHEREAS the estimates of Income and Expenditure for the Consolidated Fund for the year 2018/2019 were adopted by Council on 26 April, 2018, AND WHEREAS such estimates including notice of the proposal to make and levy a charge in connection therewith were advertised in The Inverell Times newspaper on 1 May, 2018, IT IS HEREBY RESOLVED THAT a Water Supply Charge of \$364.00 on all land rateable to the Water Supply charge in pursuance of Section 552 of the Local Government Act, 1993, be now made for the year ending 30 June, 2019.*
- ii) *The annual water availability charge for properties with more than one meter be \$364.00 per additional water meter.*
- iii) *The charge for water consumed and charged for by meter BE FIXED at \$1.52 per kilolitre for commercial water users.*
- iv) *The charge for water consumed be charged for by meter and BE A STEPPED TARIFF at a cost of \$1.52 per kilolitre for water consumption between 0 to 600 kilolitres, and \$1.78 for water consumed over 600 kilolitres for all users excluding raw water users, commercial, Abattoirs, Sporting Associations, and Armidale Regional Council.*
- v) *The charge for water consumed and charged for by meter BE FIXED at 80.00 cents per kilolitre for Abattoirs, plus a 20% early settlement discount for 2018/2019.*
- vi) *The charge for water consumed by Sporting Associations be charged at \$1.08 per kilolitre.*

vii) *The charge for water consumed by Armidale Regional Council be charged at \$1.52 per kilolitre.*

viii) *The charge for water consumed and charged for by meter BE FIXED at 39.0 cents per kilolitre for raw water users.*

c) *Sewerage Services*

i) *WHEREAS the Estimates of Income and Expenditure for the Consolidated Fund for the year 2018/2019 were adopted by Council on 26 April, 2018, AND WHEREAS such Estimates including notice of the proposal to make and levy a charge in connection therewith were advertised in The Inverell Times newspaper on 1 May, 2018, IT IS HEREBY RESOLVED THAT a Sewerage Charge Occupied of \$500.00 on all land rateable to the sewerage charge in pursuance of Section 552 of the Local Government Act, 1993, now be made, excepting any assessment in respect of land not built upon and not supplied with sewerage in which case a Sewerage Charge Unoccupied of \$313.00.*

In accordance with Section 501(1) the following charges be made for the year ending 30 June, 2019, for the provision of other sewerage services:

Hotels/Licensed Clubs Charge *\$1,500.00*

(Excludes Motels, Clubs, Hostels, Nursing Home Hostels)

Nursing Homes/Supported Aged Care Sewerage Charge

\$2,342.00

Charge for Residential Flat or Unit Buildings, Attached and Detached Dual Occupancy developments, Multi Housing developments, Retirement Living Units, and Boarding Houses.

1 Service = 1 Unit/Flat, eg a six (6) Unit/Flat development used for residential purposes on a single General Assessment will pay for six (6) services, ie \$2065.00 for 2018/2019. One (1) Duplex = two (2) Units.

<i>Number of Services per Assessment</i>	<i>Annual Charge Per Assessment</i>
<i>1</i>	<i>\$ 500.00</i>
<i>2</i>	<i>\$ 813.00</i>
<i>3</i>	<i>\$ 1,126.00</i>
<i>4</i>	<i>\$ 1,439.00</i>
<i>5</i>	<i>\$ 1,752.00</i>
<i>6</i>	<i>\$ 2,065.00</i>
<i>7</i>	<i>\$ 2,378.00</i>
<i>8</i>	<i>\$ 2,691.00</i>
<i>9</i>	<i>\$ 3,004.00</i>
<i>10</i>	<i>\$ 3,317.00</i>
<i>11</i>	<i>\$ 3,630.00</i>
<i>12</i>	<i>\$ 3,943.00</i>
<i>13</i>	<i>\$ 4,256.00</i>
<i>14</i>	<i>\$ 4,569.00</i>
<i>15</i>	<i>\$ 4,882.00</i>
	<i>etc</i>

Non-rateable Properties Charges

Schools - w/c's	\$78.75*
.....Other - w/c's	\$130.65*
.....Urinals	\$78.75*

(* these charges are per receptacle).

Motels Charges

Motel Residence	\$500.00
Motel Restaurant	\$500.00
Ensuite/Room per service*	\$156.60

* Eg A six (6) room motel will pay for six (6) services, ie \$939.60

Motel/Hotel Complex Charges

Hotel	\$1,500.00
Motel Residence	\$500.00
Ensuite/Room per service*	\$156.60

* Eg A six (6) room motel will pay for six (6) services, ie \$939.60

Caravan Parks Charges

Caravan Park Residence	\$500.00
Caravan Park Amenities Block	\$1,500.00
Ensuite Cabin per service	\$156.60

5. Waste Management Charges

Waste Management Charge

In accordance with Section 501 of the Local Government Act, 1993 a Waste Management Charge of \$80.00 per assessment be made for the year ending 30 June, 2019, on all rateable land.

Domestic Waste Management

In accordance with Section 496 the following charges be made for the year ending 30 June, 2019, for the provision of domestic waste management services:

Domestic Waste Management Charge – Un-Occupied \$50.00

Domestic Waste Management Charge - Occupied

Number of Services Per Assessment	Annual Charge Per Assessment
1	\$ 320.00
2	\$ 640.00
3	\$ 960.00
4	\$ 1,280.00
5	\$ 1,600.00
6	\$ 1,920.00
7	\$ 2,240.00

8	\$	2,560.00
9	\$	2,880.00
10	\$	3,200.00
11	\$	3,520.00
12	\$	3,840.00
13	\$	4,160.00
14	\$	4,480.00
15	\$	4,800.00

etc

Other Waste Management Services

In accordance with Section 502 the following charges be made for the year ending 30 June, 2019, for the provision of other waste management services (Collection from Business/Commercial Premises):

Other Waste Management Charge

<i>Number of Services</i>	<i>Yearly Charge Per Service (excl GST)</i>
1	\$ 320.00
2	\$ 640.00
3	\$ 960.00
4	\$ 1,280.00
5	\$ 1,600.00
6	\$ 1,920.00
7	\$ 2,240.00
8	\$ 2,560.00
9	\$ 2,880.00
10	\$ 3,200.00
11	\$ 3,520.00
12	\$ 3,840.00
13	\$ 4,160.00
14	\$ 4,480.00
15	\$ 4,800.00

etc

*Weekly Commercial Recycling Charge \$ 110.00 excl GST
Fortnightly Commercial Recycling Charge \$ 55.00 excl GST*

6. Interest Charges on Overdue Rates and Charges

Extra charges on overdue rates and charges will be levied at the rate of seven and half (7.5%) per cent per annum on a daily simple interest basis for the year ending 30 June 2019.

7. Long Term Financial Plan

That the 2018-2028 Long Term Financial Plan as exhibited, be adopted in accordance with Council's IPART FFF Roadmap approved scenario.

APPENDIX 1

**INVERELL SHIRE COUNCIL
ESTIMATES OF INCOME & EXPENDITURE
(COMBINED GENERAL, WATER AND SEWERAGE FUNDS)
FOR THE YEAR ENDING 30 JUNE 2019**

<i>ESTIMATES FOR</i>	<i>ESTIMATED Expenses</i>	<i>ESTIMATED Revenues</i>	<i>ESTIMATED Operating Result</i>
Functions/Activities			
Governance	313,750	-	313,750
Administration	6,718,119	(5,092,550)	1,625,569
Public Order & Safety	979,352	(414,792)	564,560
Health	(239,050)	(20,750)	(259,800)
Environment	3,239,810	(3,609,710)	(369,900)
Community Services & Education	81,690	(1,260)	80,430
Housing & Community Amenities	987,515	(281,300)	706,215
Water Supplies	3,456,300	(4,465,187)	(1,008,887)
Sewerage Services	1,810,675	(2,648,210)	(837,535)
Recreation & Culture	2,267,470	(193,670)	2,073,800
Mining Manufacturing & Construction	362,840	(182,600)	180,240
Transport & Communication	5,472,248	(4,503,207)	969,041
Economic Affairs	1,335,216	(310,205)	1,025,011
General Purpose Revenue	4,000	(18,891,795)	(18,887,795)
<i>Sub Totals - Functions</i>	<i>26,789,935</i>	<i>(40,615,236)</i>	<i>(13,825,301)</i>
Add Expenses not Involving Flows of Funds			
Depreciation			8,497,050
Increase in Employee's Leave Entitlements			2,457,125
Carrying Amount of Assets Sold			240,400
Subtract Income not Involving Flow of Funds			
Non-Cash Contributions (eg Land)			
<i>Sub Total - Funds Not Involving Flow of Funds</i>			<i>11,194,575</i>
Less Non-Operating Funds Employed			
Proceeds from Sale of Assets			(853,000)
Costs of Real Estate Asset Sold			-
Loan Fund Used			-
Other Debt Finance			-
Repayment by Deferred Debtors			-
<i>Sub Total - Non-Operating Funds Employed</i>			<i>(853,000)</i>
Add Funds Deployed for Non Operating Purposes			
Acquisition of Assets			12,242,864
Development of Real Estate			
Advances to Deferred Debtors			
Repayment of Loans			575,710
Repayment of Other Debts			
<i>Sub total - Funds Deployed for Non operating Purposes</i>			<i>12,818,574</i>
Subtract Unexpended Grants & Contributions Received During the Year			
Unexpended Specific Purpose Grants			-
Developer Contributions (S.94 and Water & Sewer)			(227,750)
<i>Sub Total - Unexpended Grants & Contributions Received During the Year</i>			<i>(227,750)</i>
Total Income and Expenditure			9,107,098
Add Back Non Cash Amounts			(8,737,450)
Add Transfers to/(from) Internally Restricted Assets			(375,075)
BUDGET (SURPLUS)/DEFICT			(5,427)

BUDGET SUMMARY FOR YEAR ENDING 30JUNE 2019				
The anticipated result for the year is a deficit of \$9,107,098 which consists of:				
GENERAL	7,556,285	Deficit		
WATER SUPPLY	850,913	Deficit		
SEWERAGE SERVICES	699,900	Deficit		
TOTAL *	9,107,098	Deficit		
*These reflect the results of activities EXCLUDING the net movement of internally restricted asset (Reserves)				
To assist in understanding the result under the old "Working Funds" format the result are as listed in the following table				
	GENERAL	WATER	SEWERAGE	TOTAL
Anticipated (Surplus)/ Deficit	7,556,285	850,913	699,900	9,107,098
Deduct Depreciation	(6,943,050)	(853,000)	(701,000)	(8,497,050)
Net Reserves Utilised	(375,075)	-	-	(375,075)
Carrying Amount of Assets Sold	(240,400)	-	-	(240,400)
Working Funds Results (Surplus) / Deficit	(2,240)	(2,087)	(1,100)	(5,427)

**INVERELL SHIRE COUNCIL
BUDGETED STATEMENT OF CASH FLOWS
(COMBINED GENERAL, WATER AND SEWERAGE FUNDS)
FOR THE YEAR ENDING 30 JUNE 2019**

<i>ESTIMATES FOR</i>	<i>\$000</i>
CASH FLOWS FROM OPERATING ACTIVITIES	
<u>Receipts</u>	
<i>Rates & Annual Charges</i>	(19,697)
<i>User Charges & Fees</i>	(3,652)
<i>Interest & Investment Revenue</i>	(1,069)
<i>Other Revenue</i>	(435)
<i>Grants & Contributions provided for operating purposes</i>	(9,049)
<i>Grants & Contributions-Capital</i>	(1,885)
<u>Payments</u>	
<i>Employee Benefits & On Costs</i>	13,698
<i>Borrowing Costs</i>	159
<i>Materials & Contracts</i>	6,091
<i>Other Expenses</i>	4,243
<i>Suspense / Disbursement Accounts</i>	-
<i>Net Cash provided by (or used in) operating activities</i>	(11,596)
CASH FLOWS FROM INVESTING ACTIVITIES	
<u>Receipts</u>	
<i>Sale of investments</i>	
<i>Sale of Real Estate Assets</i>	
<i>Sale of Property, Plant & Equipment</i>	(853)
<i>Sale of interest in joint ventures/associates</i>	
<i>Other</i>	
<u>Payments</u>	
<i>Purchase of Investments</i>	
<i>Purchase of Property, Plant & Equipment</i>	12,243
<i>Purchase of Real Estate</i>	
<i>Other</i>	
<i>Net cash provided by (or used in) investing activities</i>	11,390
CASH FLOWS FROM FINANCING ACTIVITIES	
<u>Receipts</u>	
<i>Borrowings & Advances</i>	-
<i>Other</i>	
<u>Payments</u>	
<i>Borrowings & Advances</i>	576
<i>Lease Liabilities</i>	
<i>Other</i>	
<i>Net cash provided by (or used in) financing activities</i>	576
<i>Net Increase/(decrease) in cash assets held</i>	370

COUNCIL OF THE SHIRE OF INVERELL

**CONSOLIDATED BALANCE SHEET
(COMBINED GENERAL, WATER AND SEWERAGE FUNDS)**

	Audited						
	Actual	Estimated	Estimated	Estimated	Estimated	Estimated	Estimated
	2017	2018	2019	2020	2021	2022	2023
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
ASSETS							
CURRENT ASSETS							
Cash and Cash Equivalents	3,174	2,344	2,917	3,210	3,060	2,713	2,863
Investments	53,000	53,000	51,000	49,500	44,500	46,000	45,500
Receivables	3,348	3,358	3,368	3,378	3,388	3,398	3,408
Inventories	509	509	509	509	509	509	509
Other	194	194	194	194	194	194	194
Non-Current assets classified as held for sale	481	481	481	481	481	481	481
TOTAL CURRENT ASSETS	60,706	59,886	58,469	57,272	52,132	53,295	52,955
NON - CURRENT ASSETS							
Investments	1,000	1,000	2,000	3,000	3,000	3,000	3,000
Receivables	309	299	289	279	269	259	249
Infrastructure, Property, Plant and Equipment	623,321	626,233	629,739	633,526	644,040	645,966	649,893
Investment Property	2,725	2,725	2,725	2,725	2,725	2,725	2,725
TOTAL NON - CURRENT ASSETS	627,355	630,257	634,753	639,530	650,034	651,950	655,867
TOTAL ASSETS	688,061	690,143	693,222	696,802	702,166	705,245	708,822
LIABILITIES							
CURRENT LIABILITIES							
Payables	2,488	2,432	2,375	2,317	2,258	2,198	2,137
Borrowings	552	575	600	788	819	787	617
Provisions	4,234	4,234	4,234	4,234	4,234	4,234	4,234
TOTAL CURRENT LIABILITIES	7,274	7,241	7,209	7,339	7,311	7,219	6,988
NON - CURRENT LIABILITIES							
Payables	0	0	0	0	0	0	0
Borrowings	4,140	3,565	2,965	2,177	3,357	2,570	1,954
Provisions	1,801	1,801	1,801	1,801	1,801	1,801	1,801
TOTAL NON - CURRENT LIABILITIES	5,941	5,366	4,766	3,978	5,158	4,371	3,755
TOTAL LIABILITIES	13,215	12,607	11,975	11,317	12,469	11,590	10,743
NET ASSETS	674,846	677,536	681,247	685,485	689,697	693,655	698,079
EQUITY							
Retained Earnings	510,384	513,074	516,785	521,023	525,235	529,193	533,617
Revaluation Reserves	164,462	164,462	164,462	164,462	164,462	164,462	164,462
Council equity interest	674,846	677,536	681,247	685,485	689,697	693,655	698,079
Minority equity interest	0	0	0	0	0	0	0
TOTAL EQUITY	674,846	677,536	681,247	685,485	689,697	693,655	698,079

ITEM NO:	4.	FILE NO: S4.11.21
DESTINATION 1:	A recognised leader in a broader context	R
SUBJECT:	INTERNAL AUDIT AND RISK (IA & R) COMMITTEE – MEMBERSHIP (LISTING)	
PREPARED BY:	Paul Henry, General Manager	

SUMMARY:

A report on the applications received for appointment to the Internal Audit and Risk Committee following the extended advertising period has been prepared. Council is being asked to consider the report in Closed Committee.

COMMENTARY:

The *Local Government Act* 1993 (the Act), and the Local Government (General) Regulation 2005 makes provision for the closure of meetings to the public and media in specified circumstances. In particular s.10A of the Act provides that Council may close to the public and media so much of a meeting as relates to the discussion and consideration of information identified in s.10A(2). The matters which may be closed to the public and media, as stated in the Act, must involve:

- (a) *Personnel matters concerning particular individuals (other than councillors.)*
- (b) *The personal hardship of any resident or ratepayer.*
- (c) *Information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.*
- (d) *Commercial information of a confidential nature that would, if disclosed:*
 - (i) *prejudice the commercial position of the person who supplied it, or*
 - (ii) *confer a commercial advantage on a competitor of the council, or*
 - (iii) *reveal a trade secret.*
- (e) *Information that would, if disclosed, prejudice the maintenance of law.*
- (f) *Matters affecting the security of the council, councillors, council staff or council property.*
- (g) *Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege.*
- (h) *Information concerning the nature and location of a place or an item of Aboriginal significance on community land.*

In considering whether to close a part of a meeting to the public and media, Councillors are also reminded of further provisions of s.10D of the Act which states:

Grounds for closing part of meeting to be specified

- (1) *The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.*
- (2) *The grounds must specify the following:*
 - (a) *the relevant provision of section 10A (2),*
 - (b) *the matter that is to be discussed during the closed part of the meeting,*
 - (c) *the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*

Having regard for the requirements stated in s.10D of the Act, Councillors should note that the matter listed for discussion in Closed Council contains personal information regarding the applicants.

The recommendation that this item of business be considered in closed Council specifically relies upon section 10A(2)(a):

- a) Personnel matters concerning particular individuals (other than councillors.); and
- b) on balance, the public interest in preserving the confidentiality of this matter outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: R.07 Council is recognised for and distinguished by its management, innovation and customer service.

Term Achievement: R.07.01 Council's operating culture is flexible, efficient, integrated and aligned to Council's strategic objectives and program delivery.

Operational Objective: R.07.01.01 Implement a structured program of continuous improvement, based on identifying and adopting leading practice, across the organisation.

POLICY IMPLICATIONS:

Nil.

CHIEF FINANCIAL OFFICERS COMMENT:

Nil.

LEGAL IMPLICATIONS:

Nil.

RECOMMENDATION:

That the matter be referred to Closed Council for consideration as:

- i) the report includes 'Personnel matters concerning particular individuals (other than councillors)' (Section 10A(2)(a) of the Local Government Act, 1993); and*
- ii) on balance the public interest in preserving the confidentiality of this matter outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting.*

ITEM NO:	5.	FILE NO: S3.15.16
DESTINATION 2:	A community that is healthy, educated and sustainable	C
SUBJECT:	RECOGNITION OF LOCAL CITIZEN (LISTING)	
PREPARED BY:	Paul Henry, General Manager	

SUMMARY:

The purpose of this report is to list for consideration a report which deals with confidential matters and information which is recommended for determination by Council in a meeting closed to the public and media.

COMMENTARY:

Local Government Act 1993 (the Act), and the *Local Government (General) Regulation 2005* makes provision for the closure of meetings to the public and media in specified circumstances. In particular s.10A of the Act provides that Council may close to the public and media so much of a meeting as relates to the discussion and consideration of information identified in s.10A(2). The matters which may be closed to the public and media, as stated in the Act, must involve:

- (a) *Personnel matters concerning particular individuals (other than councillors.)*
- (b) *The personal hardship of any resident or ratepayer.*
- (c) *Information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.*
- (d) *Commercial information of a confidential nature that would, if disclosed:*
 - (i) *prejudice the commercial position of the person who supplied it, or*
 - (ii) *confer a commercial advantage on a competitor of the council, or*
 - (iii) *reveal a trade secret.*
- (e) *Information that would, if disclosed, prejudice the maintenance of law.*
- (f) *Matters affecting the security of the council, councillors, council staff or council property.*
- (g) *Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege.*
- (h) *Information concerning the nature and location of a place or an item of Aboriginal significance on community land.*

In considering whether to close a part of a meeting to the public and media, Councillors are also reminded of further provisions of s.10D of the Act which states:

Grounds for closing part of meeting to be specified

- (1) *The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.*
- (2) *The grounds must specify the following:*
 - (a) *the relevant provision of section 10A (2),*
 - (b) *the matter that is to be discussed during the closed part of the meeting,*
 - (c) *the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*

Having regard for the requirements stated in s.10D of the Act Councillors should note that the matter listed for discussion in Closed Committee includes personal information of a local citizen.

The recommendation that this item of business be considered in Closed Committee is specifically relied on section 10A(2)(a) of the Act as consideration of the matter involves:

- a) Personnel matters concerning particular individuals (other than councillors), and
- b) On balance, the public interest in preserving the confidentiality of the matter outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: C.09 Create a strong sense of community identity.

Term Achievement: C.09.02 Council is actively supportive of community groups achieving their objectives.

Operational Objective: C.09.02.01 To support and assist community groups in achieving their community objectives.

POLICY IMPLICATIONS:

Any determination should take into consideration Council's existing Civic Recognition Award Policy.

CHIEF FINANCIAL OFFICERS COMMENT:

Nil.

LEGAL IMPLICATIONS:

Nil.

RECOMMENDATION:

That the matter be referred to Closed Council for consideration as:

- i) the report includes information that is considered personnel matters concerning particular individuals (other than councillors), (Section 10A(2)(a) of the Local Government Act, 1993);*
- ii) on balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and*
- iii) all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.*

ITEM NO:	6.	FILE NO: S12.22.1/11
DESTINATION 5:	The communities are served by sustainable services and infrastructure	S
SUBJECT:	DONATION REQUEST – “DON’T BE A STATISTIC” DRIVER SAFETY AWARENESS DAY	
PREPARED BY:	Kristy Paton, Temporary Corporate Support Officer - Publishing	

SUMMARY:

This report is in response to a request for more information regarding the report “Donation Request – Don’t be a Statistic Driver Safety Awareness Day” submitted to the June 2018 Economic & Community Sustainability Committee Meeting. Council is requested to consider this additional information when determining a response to this request.

COMMENTARY:

Information has been supplied by Constable Heath Roberts (NSW Police Force) and Ms Jane Hunter (Macintyre High School).

1. What is the nature of the event?

This road safety awareness event involves a series of oral and visual presentations by persons involved in dealing with the consequences of road accidents and a simulated motor vehicle accident.

The event requires an indoor venue for the presentations by guest speakers and an outdoor area for placing the static display of a simulated car crash.

2. What is the target audience?

The target audience is the 220 year 11 students from Bingara, Bundarra, Ashford, Emmaville, Inverell, Macintyre and Wialda High Schools.

3. What area/facilities are required and why?

An indoor venue is required for the oral and visual presentations. The Inverell Town Hall has been chosen as the ideal ‘external venue’ as it eliminates the possibilities of inadvertent contact between family members (this has happened in the past and was a breach of an AVO) or friendship groups where there could be current or ongoing legal issues such as, Apprehended Violence Orders/family law issues.

The closure of Evans Street is required to provide a safe spill out area for students during morning tea and the lunch. Local Service clubs will be providing a barbeque lunch. Also it is required for a bus pick up/set down area for students. This area provides a venue for setting up the BBQ for the luncheon.

The simulated motor vehicle accident will be staged by placing 2 wrecked vehicles (with all glass removed) in a large open area. This will enable emergency response vehicles to arrive at the ‘accident scene’ and demonstrate how an emergency response is made to this situation.

The open area on the river bank has been selected as the students will be able to walk across to the parklands for the motor vehicle accident scenario and back to the Town Hall. Also Police, Ambulance and the VRA will be mobile and will enter the accident scene from the Raglan Street area and then demonstrate to the students their role in an accident situation.

4. Contributions to the Day's events

The audio and visual presentations for the day will be made by:

- NSW Police Force
- Inverell VRA, and
- The Brain Unit, HNEHS

These organisations will be meeting the costs of the presenters. The costs of providing the BBQ lunch is being met by both Rotary Clubs.

Constable Roberts has indicated he is prepared to prepare the Traffic Management Plan.

5. How is Council being asked to assist?

Item	Cost
Waive hall hire fees	\$300
Provide Parkland	-
Advertise road closure	\$370
Implement Traffic Control Plan (actions required will be determined after TCP is prepared – including erecting/dismantling of barriers etc)	TBD

It should be noted that the movement of students across Campbell Street will require some form of traffic control, and there will impacts on the Art Gallery following the closure of Evans Street.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: S.03 Council provides equitable services, consistent with available resources and priorities to meet the Shire's identified needs and preferences.

Term Achievement: S.03.01 Services and programs that Council provides are determined based on equity, customer requirements and community benefits, best value and excellence.

Operational Objective: S.03.01.01 Appropriate services and programs are selected based on considerations of equity, best value, relevance and benefit to the community.

POLICY IMPLICATIONS:

Management Policy: Donation Policy – 'Council in accordance with the provisions of Section 356 of the *Local Government Act, 1993* may provide financial assistance by way of Donations to others, including charitable, community and sporting organisations. The purpose of providing Donations from public funds is to help promote or assist individuals or organisations for which there is a recognised public benefit, Generally the maximum donation provided will be \$200.00.'

CHIEF FINANCIAL OFFICERS COMMENT:

Funding could be sourced from Council's Section 356 Donations Allocation. The allocation is currently overspent, the current budget (2017/18) is \$7,400 and YTD expenditure is \$7,756, however with the financial year effectively over the quantum requested could be offset against saving identified elsewhere in the program.

LEGAL IMPLICATIONS:

Nil

RECOMMENDATION:

A matter for Council.

ITEM NO:	7.	FILE NO: S14.18.1
DESTINATION 1:	A recognised leader in a broader context	R
SUBJECT:	2018/19 STATE GOVERNMENT ALLOCATIONS	
PREPARED BY:	Paul Henry, General Manager	

SUMMARY:

Member for Northern Tablelands, the Hon Adam Marshall, has released details of the 2018/19 State Budget. The detail is for Council's information.

COMMENTARY:

As details of the State Budget are disseminated to local members of Parliament the implications for individual communities are becoming known.

Mr Marshall has advised that the following projects have received funding:

1. Inverell Hospital - \$55M

This budget allocation will allow for the building of the new hospital (Stage 1) and refurbishment of the existing hospital to accommodate Community Health Services (Stage 2).

This allocation is in addition to the \$5M provided in the 2017/18 State Budget to meet establishment costs of the Hospital redevelopment.

The total redevelopment cost is \$60M.

The two (2) stage redevelopment is the culmination of a concerted community campaign over a number of years.

2. Inverell Police Station - \$8.52M

The proposed demolition of the existing station and rebuild of the new station will be commenced during the 2018/19 financial year. Plans are yet to be finalised for the new structure.

3. Road Works - \$4.22M

An amount of \$3.27M has been allocated for maintenance activities on the State and Regional Road network in the Shire. This amount is in line with the annual allocation for these works.

A further \$950K has been allocated for bitumen rehabilitation on the Gwydir Highway.

4. Other Matters

Other matters that would be of interest to Council include:

a) Payroll Tax Threshold

Council will recall that the NSW Chamber of Commerce sought assistance in lobbying the State Government to increase the threshold at which payroll tax became payable. In response, the Government has increased the threshold at which payroll tax is payable to \$1M. This threshold will increase incrementally over three (3) years, from the current threshold of \$750K.

b) Social Housing - \$1.66M

No details are available on this allocation, so it is unknown if it is for 'new build' or refurbishment of existing housing stock.

Details are being sought on this issue.

c) Library Funding

The 2018-19 NSW State Budget delivered a bitter blow to NSW councils by inexplicably slashing funding for the 368 libraries across the state by \$5.275M – an 18% reduction.

The annual grants program (previously known as *Library Development Grants* and over the past 4 years *Public Library Infrastructure Grants*) administered by the State Library of NSW have been completely wiped out, accounting for \$4M of the funding reduction. This grant program has been the catalyst for infrastructure projects including library buildings, mobile library vehicles, technology innovations and transformational service programs over many years. Local government co-funding of grant projects has resulted in substantial investment in library buildings, technology, collections and community-based programs.

A further \$1.275m has been slashed from the annual subsidy payments, which forms part of the annual state government contribution to councils across the state to support the operation of their libraries. This means that every council can expect to receive less state funding for their libraries in 2018-19 and presumably beyond that, given that 2018-19 is the first year of a quadrennial funding cycle which concludes in 2021-2022.

It is a fact that Public libraries have been underfunded by every NSW government since 1980, when the state contribution was 23.6% of the total operating cost of public libraries. State funding was just 7.8% in 2017-18 – the lowest level of all Australian states and territories - and yesterday's budget announcement further widens the gap.

As a result, the 128 councils across NSW are picking up the shortfall to the best of their capacity, however funding fatigue is starting to impact on library services with reductions in staffing, opening hours, collections, services and programs being seen in a number of libraries across the state.

Inverell Shire currently get approximately \$60, 000 in recurrent grants (based on per capita and local considerations) plus regularly access non-recurrent grant programs (such as development grants). The reduced funding could affect any or all of these revenue streams.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: R.08 Council leads the community by influencing and participating in policy development to the benefit of the Shire through partnerships and alliances with government, regional interests, shire groups and communities.

Term Achievement: R.08.01 A targeted program of advocacy and policy discussion is being conducted with the active cooperation of others benefiting interests around social, environmental, economic and infrastructure priorities.

Operational Objective: R.08.01.01 To facilitate intergovernmental relations to ensure maximum cooperation between the Council and the Federal and State Governments to achieve the optimum support for the Inverell Shire.

POLICY IMPLICATIONS:

Nil.

CHIEF FINANCIAL OFFICERS COMMENT:

Nil.

LEGAL IMPLICATIONS:

Nil.

RECOMMENDATION:

For Council's notation.

ITEM NO:	8.	FILE NO:	
DESTINATION 5:	The communities are served by sustainable services and infrastructure		S
SUBJECT:	ROAD MANAGER CONSENT FOR NATIONAL CLASS 2 B-DOUBLE AUTHORISATION NOTICE		
PREPARED BY:	Justin Pay, Manager Civil Engineering		

SUMMARY:

The National Heavy Vehicle Regulator (NHVR) is introducing a new, national notice following an extensive review of the current National Class 2 Heavy Vehicle B-double Authorisation (Notice) 2014. The new notice will replace the current notice when it expires in February 2019, and will deliver consistent access conditions when crossing state and territory borders.

Council is requested to provide consent for the new notice to be applied to the approved B-Double network within Inverell Shire.

COMMENTARY:

Currently, road network access for B-doubles is primarily provided by the National Class 2 B-Double Authorisation Notice 2014 (B-Double Notice 2014). This Notice carried forward B-double networks in place before the Heavy Vehicle National Law (HVNL), and will in turn expire when it reaches its 5 year statutory limit in February 2019. Ahead of this expiry, the National Heavy Vehicle Regulator and State Road Authorities have developed a harmonised and streamlined B-Double notice that will again adopt the current B-Double networks in participating jurisdictions.

The HVNL requires that the Regulator seeks Road Manager consent for all new notices. This is true even when the new notice is a replacement notice for the same networks, such as in this case. You will find attached in Appendix 3 (D26) an information sheet that contains information relevant to the consent request. Under Part 4.7 of the Heavy Vehicle National Law, Road Managers are required to respond within 28 days. Council is required to either provide consent for network access, or decline it with reasons that meet the criteria within the HVNL.

The new notice will includes some minor changes for B-Doubles that are less than 19m in length, the changes are shown as items 1 a) and 1 b) below.

1. A B-double up to 19m in length which meets the general access axle spacing mass limits requirements (Table 1 in section 8 of the new National Notice) may use all roads in New South Wales with a gross mass of up to 50 tonnes.
 - a) For a B-double satisfying above item (1), the gross mass limit is increased by 0.5 tonne if the steer axle is eligible for the 0.5t steer axle mass exception.
 - b) For a B-double satisfying above item (1) or (1a), the gross mass limit is increased by a further 1 tonne if the vehicle/operator meet eligibility requirements for Concessional Mass Limits (CML).

These minor mass concessions will have no material impact on Council's road network. Given the limited scope of the changes to the new notice, consent is a formality that will allow B-Doubles to continue to access Council's approved network as they have over the period since 2014.

The new notice does not change the approved network within the Shire and if routes are to be added to the existing approved network, Council's current policy will need to be followed.

It is recommended that Council provide consent for the new notice to be applied to existing approved routes within Inverell Shire.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: S.08 Civil infrastructure is secured, maintained and used to optimum benefit.

Term Achievement: S.08.01 An asset management strategy is in operation for civil infrastructure that optimises its use and maintains it to agreed standards fit for its contemporary purpose.

Operational Objective: S.08.01.01 An Asset Management Strategy for Civil assets is developed, maintained and implemented.

POLICY IMPLICATIONS:

Nil

CHIEF FINANCIAL OFFICERS COMMENT:

Nil

LEGAL IMPLICATIONS:

Nil

RECOMMENDATION:

That Council provide consent for the National Class 2 B-Double Authorisation Notice 2018 to be applied to the approved B-Double network within Inverell Shire.



12 June 2018

Road Manager Engagement – New South Wales

Road Manager Consent for National Class 2 B-double Authorisation Notice 2018

Purpose

The purpose of this document is to provide you with information about the upcoming National Class 2 B-double Authorisation Notice 2018 (*B-double Notice 2018*), and to seek consent for the establishment of existing B-double networks under the updated notice.

The notice covers the following types of B-doubles:

- 19 metres (general access)
- 23 metres
- 25/26 metres

This redesigned notice does **not** amend masses or dimensions of B-doubles currently operating on your roads.

What's changing with B-doubles in New South Wales?

Following a review of the current *National Class 2 Heavy Vehicle B-double Authorisation (Notice) 2014*, the NHVR will be introducing the *B-double Notice 2018* that will improve the consistency of B-double access and conditions nationally.

The updated notice has been reviewed and simplified so that transport operators experience consistent conditions when crossing state and territory borders. Key changes include:

- alignment of general access requirements across states and territories
- general access bridge formulae to be applied nationally to all general access B-double operations up to a total combination mass of 50 tonnes
- removal of redundant conditions legislated through other law – for example the current notice lists the requirement for “long vehicle” signs. This requirement is also listed in the Heavy Vehicle (Vehicle Standards) National Regulation. The redesign notice removes the duplication of this condition.

What's not changing?

Same vehicles: Under the Heavy Vehicle National Law (HVNL), a B-double is a class 2 heavy vehicle that meets the mass and dimension requirements set out in the *Heavy Vehicle (Mass, Dimension and Loading) Regulation*. The

updated national notice will apply to the same B-double combinations as the current one.

Same networks: The updated national notice will carry over the same networks as those included in the current notice.

What do we require from you?

The National Class 2 B-double Authorisation Notice 2018 will provide access for existing B-doubles on existing networks.

However, because this is an updated notice, Part 4.7 of the HVNL requires that the NHVR obtains consent from all affected Road Managers for the continuation of the current networks for B-doubles under the updated national notice.

You will find a consent form attached for you to sign and return via the same email that is contained in this information sheet.

Please note that this consent request simply seeks to re-establish the existing network under the updated notice and to satisfy the requirements of the HVNL.

If you are happy to continue with existing B-double access under the *B-double Notice 2018*, please simply tick the consent box on the attached form and return it to the NHVR via reply email.

If upon review of your networks you would like to amend your B-double networks, it is recommended that you still grant consent under this request. You may then initiate a standard request for a route amendment.

Either way, a response to this request for consent is required under the HVNL.

The HVNL requires road managers to respond to this request for consent within 28 days from the day of the NHVR's request.

Contact the NHVR

Please direct any enquiries to RMconsent@nhvr.gov.au or call the road manager hotline on 1300 880 493.

ITEM NO:	9.	FILE NO: S4.14.4/03
DESTINATION 5:	The communities are served by sustainable services and infrastructure	S
SUBJECT:	AASB 124 RELATED PARTY TRANSACTIONS	
PREPARED BY:	Paul Pay, Manager Financial Services	

SUMMARY:

The Australian Accounting Standard 124 (AASB 124) now require local government authorities to identify and disclose related party transactions between it and its related parties that are individually or collectively material.

This report requests that Council's Key Management Personnel (KMP) declare full details of any Related Parties and Related Party Transactions by completing Sections 1 and 2 of Council's KMP – Related Party Transaction Questionnaire form.

COMMENTARY:

All councils in New South Wales must produce annual financial statements that comply with Australian Accounting Standards.

The Australian Accounting Standard 124 (AASB 124) now require local government authorities to identify and disclose related party transactions between it and its related parties that are individually or collectively material.

The objective of the standard is to ensure that Council's financial statements contain the disclosures necessary to draw attention to the possibility that its financial position and profit or loss may have been affected by the existence of related parties and by transactions and outstanding balances, including commitments, with such parties.

As a result, Council must disclose Related Parties of Key Management Personnel (KMP) and all material and significant Related Party Transactions including outstanding balances and commitments, in its Annual Financial Statements commencing with the reporting period ending 30 June 2017.

The impact of AASB 124 will be on the disclosures within the Annual Financial Statements; there is no financial impact on Council's reported financial position or performance.

KMP's are defined as those persons who have authority and responsibility, either directly or indirectly, for planning, directing and controlling the activities of the Council.

KMP's for the Council are therefore considered to include:

- Mayor;
- Councillors;
- General Manager;
- Director of Corporate and Economic Services;
- Director Civil and Environmental Services.

For the purpose of AASB 124, close family members could include extended members of a family (such as, without limitation, parents, siblings, grandparents, uncles/aunts or cousins) if they could be expected to influence, or be influenced by, the KMP in their dealings with Council.

Related party transactions are a transfer of resources, services or obligations between the Council and a related party, regardless of whether a price is charged.

Examples of related party transactions are:

- purchases or sales of goods;
- purchases or sales of property and other assets;
- rendering or receiving of services;
- rendering or receiving of goods;
- leases;
- transfers under licence agreements;
- transfers under finance arrangements (example: loans);
- provision of guarantees (given or received);
- commitments to do something if a particular event occurs or does not occur in the future;
- settlement of liabilities on behalf of Council or by Council on behalf of that related party.

Council will need to disclose the nature of the relationship with the related party, as well as sufficient information about the transactions and outstanding balances, including commitments, necessary for users of the financial statements to understand the potential effect of the relationship on the financial statements.

Information provided by KMPs and other related parties will be held for the purpose of compliance with Council's legal obligations and shall be disclosed where required for compliance or legal reasons only. KMP compensation will be disclosed on an aggregate basis only (KMP will not be named).

To assist Council to comply with AASB 124, Council's KMP's will be required to declare full details of any Related Parties and Related Party Transactions by completing Sections 1 and 2 of Council's KMP – Related Party Transaction Questionnaire form. This form will be distributed by the Director Corporate and Economic Services at Wednesday's Council Meeting. All sections of the Questionnaire must be completed by providing the appropriate information or a "NIL" response.

It is requested that KMP's return their completed questionnaires by Wednesday, 11 July, 2018 to either the Director Corporate and Economic Services or Manager Financial Services.

For assistance in completing the questionnaire please contact Council's Manager Financial Services, Paul Pay on 02 67 288 279.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: S.01 Sound Local Government Administration, Governance and Financial Management are provided.

Term Achievement: S.01.01 Council has implemented leading practice ethical and corporate governance standards.

Operational Objective: S.01.01.02 To provide robust governance and administrative systems which ensure the ongoing health and stability of Council, the discharge of statutory and governance responsibilities, proper reporting and the efficient use of Council's resources.

POLICY IMPLICATIONS:

Council must comply with AASB 124 and Councils Key Management Personnel (KMP) – Related Party Transactions Policy, and declare, where necessary, details of any Related Parties and Related Party Transactions in Council's Annual Financial Statements.

CHIEF FINANCIAL OFFICERS COMMENT:

AASB 124 requires an additional disclosure in the notes to Councils Financial Statements, titled "Note 28 – Related Party Transactions" for the period ending 30 June 2018. This will not impact Council's financial result and comparatives are not required.

Any financial implications will relate to indirect costs associated with researching, collecting and recording information which are expected to be minimal.

LEGAL IMPLICATIONS:

Nil

RECOMMENDATION:

That Council:

- i) receive and note the report; and*
- ii) In accordance with AASB 124, Key Management Personnel (KMP) complete section 1 and 2 of Council's KMP – Related Party Transactions Questionnaire and return completed forms to Council by 11 July, 2018.*

TO ORDINARY MEETING OF COUNCIL 27/6/2018

ITEM NO:	1.	FILE NO: S12.5.3 + S12.5.1/11
DESTINATION 1:	A recognised leader in a broader context	R
SUBJECT:	COMMUNITY NOMINATED PROJECTS - BUDGET ALLOCATIONS	
PREPARED BY:	Scott Norman, Director Corporate & Economic Services	

SUMMARY:

This report responds to a Question Without Notice from Cr McCosker at the Ordinary Meeting 23 May, 2018. Council is asked to note the information.

COMMENTARY:

At the Ordinary Council Meeting 23 May 2018 Cr McCosker asked a Question Without Notice regarding the rationale behind the allocation of funds for Village Works – Community suggested Projects in the 2018/19 budget.

The funding allocation is based on historical precedent. The following information has been provided to Cr McCosker and is now reported to formally respond to the question.

This funding allocation is utilised to fund small community improvements as requested/nominated by local community members. The funding allocation for 2018-2019 was based on the 2017-2018 budget plus 2.5% rounded up to the nearest \$10. This funding allocation forms part of the wider Urban Works Program and the base funding distribution under this program, like many other programs, was set by Council many years ago. Should Council wish, they are at liberty to redistribute the Village Works Budget differently among the Villages.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: R.03 Villages offer a range of district level services and lifestyles reflective of their historic traditions.

POLICY IMPLICATIONS:

Nil, the proposed allocation of funds in the village works vote is based on historic precedent not adopted policy.

CHIEF FINANCIAL OFFICERS COMMENT:

No additional comment.

LEGAL IMPLICATIONS:

Nil

ITEM NO:	2.	FILE NO: S4.13.2
DESTINATION 1:	A recognised leader in a broader context	R
SUBJECT:	STRATEGIC TASKS – ‘SIGN OFF’ – JUNE 2018	
PREPARED BY:	Paul Henry, General Manager	

SUMMARY:

A part of a successful governance program is a need for administration to indicate to the policy makers that the requirements of the legislation, under which the organisation operates, has been provided. As a result, this information report provides Councillors with a statement of assurance from the General Manager that in accordance with the *Local Government Act, 1993*; the tasks have been complied with.

COMMENTARY:

The June, 2018 tasks required to be undertaken are detailed below. Any of these tasks may be added to as Council becomes familiar with this new initiative.

Date	Compliance Requirement	Achieved/Not Achieved	Comments
June 30	Objections to the inclusion of land to be vested in public bodies lodged (s.600(6)).	Achieved	Nil Objections
June 30	Valuer General to provide increase/decrease in values of rateable land (s.513(2)).	Achieved	Received on a monthly basis
June 30	Integrated Planning and Reporting document is to be endorsed for councils that held elections in September 2017.	Achieved	N/A
June 30	Delivery Program Progress reports provided to Council at least every 6 months (s.404(5)).	Achieved	6 monthly reports provided to Council
June 30	Operational Plan (2018/-19) adopted and Long Term Financial Plan updated (s.405(1)).	Achieved	To be adopted at June Council Meeting

I confirm that the performance criteria as set out in the criteria for scheduled tasks have been met for the month of June, 2018. I confirm the accuracy and completeness of the information provided above, in that to the best of my knowledge and understanding, all material information has been herein disclosed.

P J HENRY PSM

GENERAL MANAGER

ITEM NO:	3.	FILE NO: S13.5.5/11
DESTINATION 1:	A recognised leader in a broader context	R
SUBJECT:	QUESTIONS WITHOUT NOTICE – MAY 2018	
PREPARED BY:	Kristy Paton, Temporary Corporate Support Office - Publishing	

SUMMARY:

The following details the Questions without Notice items raised at the Ordinary Meeting held 23 May, 2018.

Council is requested to note the actions taken to date.

COMMENTARY:

BP/REF: ITEM NO:	SUBJECT and FILE REFERENCE:	COMMENTS:
QWN/ORD 17/18 Cr Baker	<u>Town Centre Renewal Project</u> Cr Baker asked if thanks could be conveyed to Council staff associated with the Town Centre renewal project in Otho Street, noting the efforts involved in delivering the project	Comments conveyed to staff.
QWN/ORD 18/18 Cr McCosker	<u>Bus stopping locations – South of Inverell</u> Cr McCosker asked if thanks could be conveyed to Council staff and in particular Mr Scott Hamilton for the recent upgrade of the bus stopping locations to the south of Inverell.	Comments conveyed to staff.
QWN/ORD 19/18 Cr McCosker	<u>Draft 2018/2019 Budget - Village Works – Community Suggested Projects</u> Cr McCosker asked the rationale behind the allocation of funds behind Village Works – community suggested projects in the 2018/19 budget.	Information report prepared for June ordinary Meeting.
QWN/ORD 20/18 Cr McCosker	<u>Proposed shared bicycle/pedestrian path between Gilgai and Inverell</u> Cr McCosker questioned there being no reference to a proposed shared bicycle/pedestrian path between Gilgai and Inverell in the 2018/19 draft budget.	The Acting General Manager advised that Council had resolved to further investigate the project including undertaking a community survey. This is yet to occur.
QWN/ORD 21/18 Cr McCosker	<u>Council representation at Formal Engagements</u>	The Acting Mayor, Cr Michael advised that the Mayor is Council's representative at

	<p>Cr McCosker asked what the process is for determining who represents Council at formal engagements.</p> <p>The Acting Mayor, Cr Michael advised that the Mayor is Council's representative at any formal engagements, further if the Mayor is unable to attend he will seek to delegate the role to another Councillor, observing the practice that this is usually the Deputy Mayor.</p>	any formal engagements, further if the Mayor is unable to attend he will seek to delegate the role to another Councillor, observing the practice that this is usually the Deputy Mayor.
QWN/ORD 22/18 Cr McCosker	<p><u>Draft 2018/2019 Budget - Joint Industry Promotions</u></p> <p>Cr McCosker asked the nature of the \$117.8K identified for joint industry promotions in the draft 2018/19 budget.</p>	The Acting General Manager advised this was generally a recurrent budget item to provide Council with the capacity to partner with business and industry in the Shire to promote employment development and broaden the economic base of the Shire.
QWN/ORD 23/18 Cr McCosker	<p><u>Draft 2018/2019 Budget – Councillor Training</u></p> <p>Cr McCosker sought additional information regarding the \$10K identified in the draft 2018/19 budget for councillor training.</p>	The Director of Corporate and Economic Services advised that it is a provisional allocation that has been made noting the likely mandatory future training requirements for Councillors.
QWN/ORD 24/18 Cr McCosker	<p><u>Draft 2018/2019 Budget – Material changes</u></p> <p>Cr McCosker sought clarification regarding the table of material changes to the budget included in the 2018/19 budget.</p>	The Director of Corporate and Economic Services advised the items in brackets were a credit (a reduction in expenditure compared to the prior year) and offset additional expenditure.
QWN/ORD 25/18 Cr McCosker	<p><u>Clear Zone Protection</u></p> <p>Cr McCosker sought clarification regarding as to what is clear zone protection.</p>	The Acting General Manager explained this was road side vegetation clearing to maintain appropriate clear zones.
QWN/ORD 26/18 Cr Peters	<p><u>Councillor Training</u></p> <p>Cr Peters asked if Council has an adopted policy regarding the process for expenditure associated with Councillor Training.</p>	<p>54/18 RESOLVED <i>(Peters/McCosker) that Council be provided with a report covering the period 1 July 2013 to date identifying all expenditure on Councillor professional development including training and conferences.</i></p> <p>Report being prepared.</p>
QWN/ORD 27/18 Cr Baker	<p><u>Public Library Conference</u></p> <p>Cr Baker sought approval to attend the Public Library Conference.</p>	<p>55/18 RESOLVED <i>(Baker/King) that Cr Baker attends the Public Library Conference and subsequent leave of absence from the</i></p>

		<i>November Ordinary Council meeting be granted.</i>
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ITEM NO:	4.	FILE NO: S7.2.4/11
DESTINATION 3:	An environment that is protected and sustained.	E
SUBJECT:	CONSTRUCTION CERTIFICATES APPROVED FOR MAY 2018	
PREPARED BY:	Elaine Kenny, Administration Officer	

SUMMARY:

The following details the Construction Certificates approved by Council for May 2018.

INFORMATION:

<u>Construction Certificate Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Construction</u>	<u>\$ Amount</u>
CC-33/2018	Mr Craig Anthony Amberge	142 Lecoin Road, Delungra NSW 2403	Additions to dwelling	35,000
CC-39/2018	Mrs Jenna Lesley McIlwain	7 Lewin Street, Inverell NSW 2360	Alterations/additions to dwelling and a retaining wall	145,000
CC-40/2018	Elise McDonald	570 Fernhill Road, Inverell NSW 2360	Swimming pool, spa and retaining wall	75,800
CC-42/2018	Mr Ross Andrew Chilcott	63 Bundanoon Lane, Inverell NSW 2360	New shed	8,000
CC-44/2018	Danbuilt Pty Ltd	406 Old Bundarra Road, Inverell NSW 2360	New dwelling and shed	403,000
CC-45/2018	Mr Bradley Jason House	353 Fernhill Road, Inverell NSW 2360	New shed	19,800
CC-46/2018	Mrs Yvonne Margaret Parnell	39 Lewin Street, Inverell NSW 2360	Roof alteration and garage	67,000
CC-49/2018	Ray White Rural	23 Lawrence Street, Inverell NSW 2360	Fit-out for Tenancies 5 and 6	250,000
Monthly estimated value of Approvals: May 2018			8	1,003,600

SUMMARY:

The following details the Amended Construction Certificates approved by Council for May 2018.

INFORMATION:

Nil

SUMMARY:

The following details the Construction Certificates approved by Private Certifier for May 2018.

INFORMATION:

Nil

AMENDED CONSTRUCTION CERTIFICATES**SUMMARY:**

The following details the Amended Construction Certificates approved by Private Certifier for May 2018.

INFORMATION:

Nil

ITEM NO:	5.	FILE NO: S7.2.4/11
DESTINATION 3:	An environment that is protected and sustained.	E
SUBJECT:	COMPLYING DEVELOPMENT CERTIFICATES APPROVED DURING MAY 2018	
PREPARED BY:	Elaine Kenny, Administration Officer	

SUMMARY:

The following details the Complying Development Certificates approved by Council during May 2018.

INFORMATION:

<u>Complying Development Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Construction</u>	<u>\$ Amount</u>
CD-13/2018	Mr Steven Jeffery Harris	32 Dog Trap Lane, Inverell NSW 2360	Convert garage into bedrooms and ensuite	4,900
Monthly estimated value of Approvals: May 2018			1	4,900

AMENDED COMPLYING DEVELOPMENT CERTIFICATES**SUMMARY:**

The following details the Amended Complying Development Certificates approved by Council for May 2018.

INFORMATION:

Nil

SUMMARY:

The following details the Complying Development Certificates approved by Private Certifier for May 2018.

INFORMATION:

<u>Complying Development Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Construction</u>	<u>\$ Amount</u>
CD-14/2018	Broadline Consulting Pty Ltd	Rocky Creek Road, Rocky Creek NSW 2371	Telecommunication facility - Telstra 45m high lattice tower with head frame, panel antennas with ancillary equipments and cabling to equipment shelter on ground.	300,000
Monthly estimated value of Approvals: May 2018			1	300,000

SUMMARY:

The following details the Amended Complying Development Certificates approved by Private Certifier for May 2018.

INFORMATION:

Nil

ITEM NO:	6.	FILE NO: S7.2.4/11
DESTINATION 3:	An environment that is protected and sustained.	E
SUBJECT:	SUMMARY OF BUILDING CONSTRUCTION FOR MAY 2018	
PREPARED BY:	Elaine Kenny, Administration Officer	

SUMMARY:

The following report summarises the Building Construction for the Inverell Shire in May 2018.

INFORMATION:

Total Building Construction for Inverell Shire for May 2018:

<u>Type of Consent</u>	<u>Number</u>	<u>\$ Amount</u>
Construction Certificates – Council Approved	8	1,003,600
Construction Certificates – Private Certifier	0	Nil
Complying Development – Council Approved	1	4,900
Complying Development – Private Certifier	1	300,000
Totals	10	1,308,500

Estimated Value of Approvals issued in the financial ytd in:	2017/2018	(151)	\$19,700,899
	2016/2017	(186)	\$25,922,872

ITEM NO:	7.	FILE NO: S18.10.2/11
DESTINATION 3:	An environment that is protected and sustained	E
SUBJECT:	DEVELOPMENT CONSENTS AND REFUSALS DURING MAY 2018	
PREPARED BY:	Elaine Kenny, Administration Officer	

SUMMARY:

The following details the Development Consents and Refusals during May 2018.

INFORMATION:

APPROVALS

<u>Development Application Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Development</u>	<u>\$ Amount</u>
DA-19/2018	Mr Anthony Michael Doyle and Mrs Caherine Anne Doyle	8 Brewery Street, Inverell NSW 2360	New dwelling - Dual Occupancy (Detached) and new shed	450,000
DA-45/2018	Inverell Lapidary Club	McIlveen Street, Inverell NSW 2360	Temporary use of land for camping ancillary to Inverell Lapidary Club Gem & Craft Show on the site.	Nil
DA-47/2018	Mr Craig Anthony Amberge	142 Lecoin Road, Delungra NSW 2403	Additions to dwelling	35,000
DA-49/2018	Ms Casey Rebecca Grills	43 Otho Street, Inverell NSW 2360	Additional use of building for takeaway	15,000

			food and drink, signage, shop front alterations, removal of rear sheds and installation of rear fence.	
DA-50/2018	Dominico Blue Pty Ltd	79-81 Otho Street, Inverell NSW 2360	Alterations/additions	10,000
DA-51/2018	Danbuilt Pty Ltd	Old Bundarra Road, Inverell NSW 2360	New dwelling and shed	403,000
DA-52/2018	Mr Trevor Ronald Moir	7 Sapphire Street, Inverell NSW 2360	Installation of awning on garage	200
DA-53/2018	Mrs Rachelle Maree McLennan	9 Kingfisher Drive, Inverell NSW 2360	Subdivision	Nil
DA-54/2018	Best Employment Ltd	87 Vivian Street, Inverell NSW 2360	Shed	50,000
DA-55/2018	Elise McDonald	570 Fernhill Road, Inverell NSW 2360	Swimming pool, spa and retaining wall	75,800
DA-57/2018	Mr Ross Andrew Chilcott	63 Bundanoon Lane, Inverell NSW 2360	New shed	8,000
DA-61/2018	Mr Bradley Jason House	353 Fernhill Road, Inverell NSW 2360	New shed	19,800
DA-62/2018	Mrs Yvonne Margaret Parnell	39 Lewin Street, Inverell NSW 2360	Roof alterations and garage	67,000
Monthly estimated value of Approvals: May 2018			13	1,133,800

DEVELOPMENT AMENDMENTS

<u>Development Application Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Development</u>	<u>\$ Amount</u>
DA-139/2017/A	Mrs Jenna Lesley McIlwain	7 Lewin Street, Inverell NSW 2360	Alterations/additions to dwelling and a retaining wall	Nil
Monthly estimated value of Approvals: May 2018			1	Nil

REFUSALS

Nil

ITEM NO:	8.	FILE NO: S18.10.2/11
DESTINATION 3:	An environment that is protected and sustained	E
SUBJECT:	VARIATION TO DEVELOPMENT STANDARDS APPROVED DURING MAY 2018	
PREPARED BY:	Chris Faley, Development Planner	

SUMMARY:

As part of the monitoring and reporting requirements established by the NSW Department of Planning, a report of all variations approved under delegation in accordance with Clause 4.6 of *the Inverell Local Environmental Plan 2012* must be provided to a full council meeting.

The following details the variations to development standards approved during May 2018.

INFORMATION:

Nil

ITEM NO:	9.	FILE NO: S29.19.1
DESTINATION 3:	An environment that is protected and sustained	E
SUBJECT:	SEPTIC TANK APPROVALS FOR MAY 2018	
PREPARED BY:	Elaine Kenny, Administration Officer	

SUMMARY:

The following details the Septic Tank approvals for May 2018.

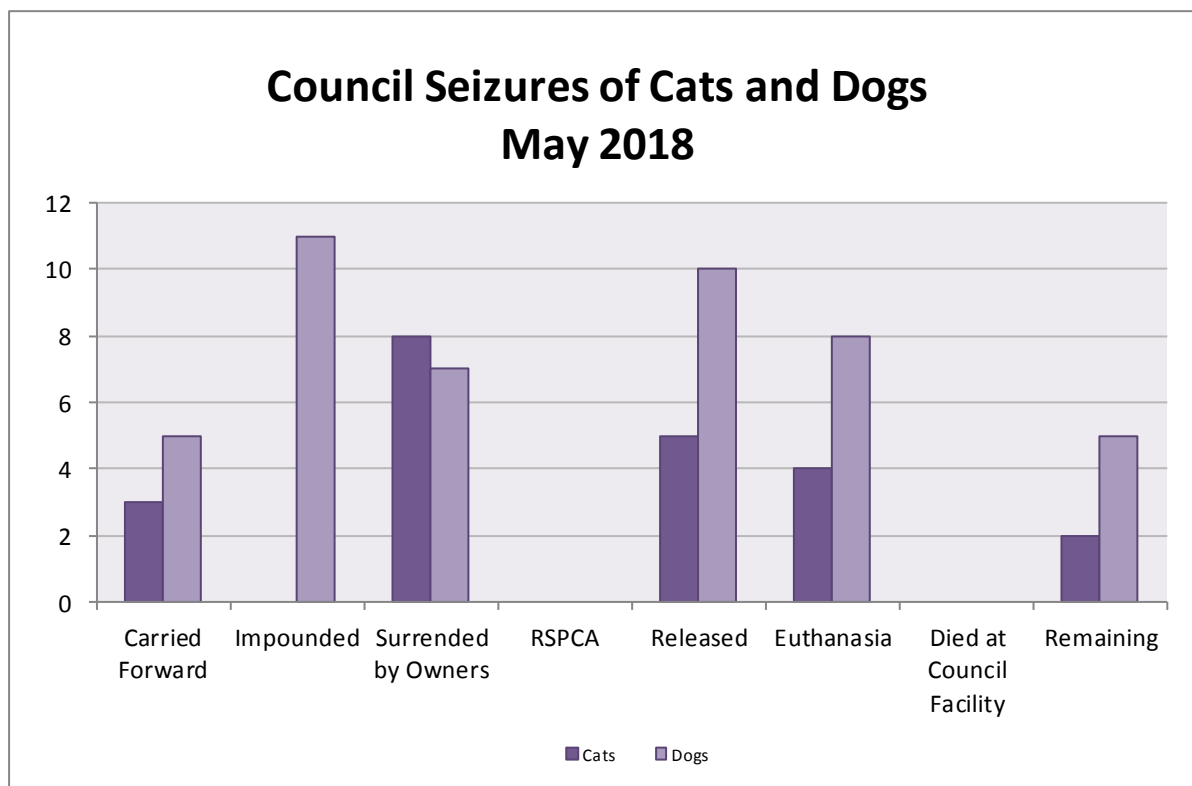
INFORMATION:

<u>Septic Application Number</u>	<u>Applicant</u>	<u>Property</u>
S-8/2018	Mr Garry Stephen Newley and Ms Linda Jennifer Foskey	49 Bolands Lane, Inverell NSW 2360
S-9/2018	Mrs Jodie Lee Adams and Mr Richard Anthony Adams	Tullochard East Road, Inverell NSW 2360
S-10/2018	Danbuilt Pty Ltd	Old Bundarra Road, Inverell NSW 2360

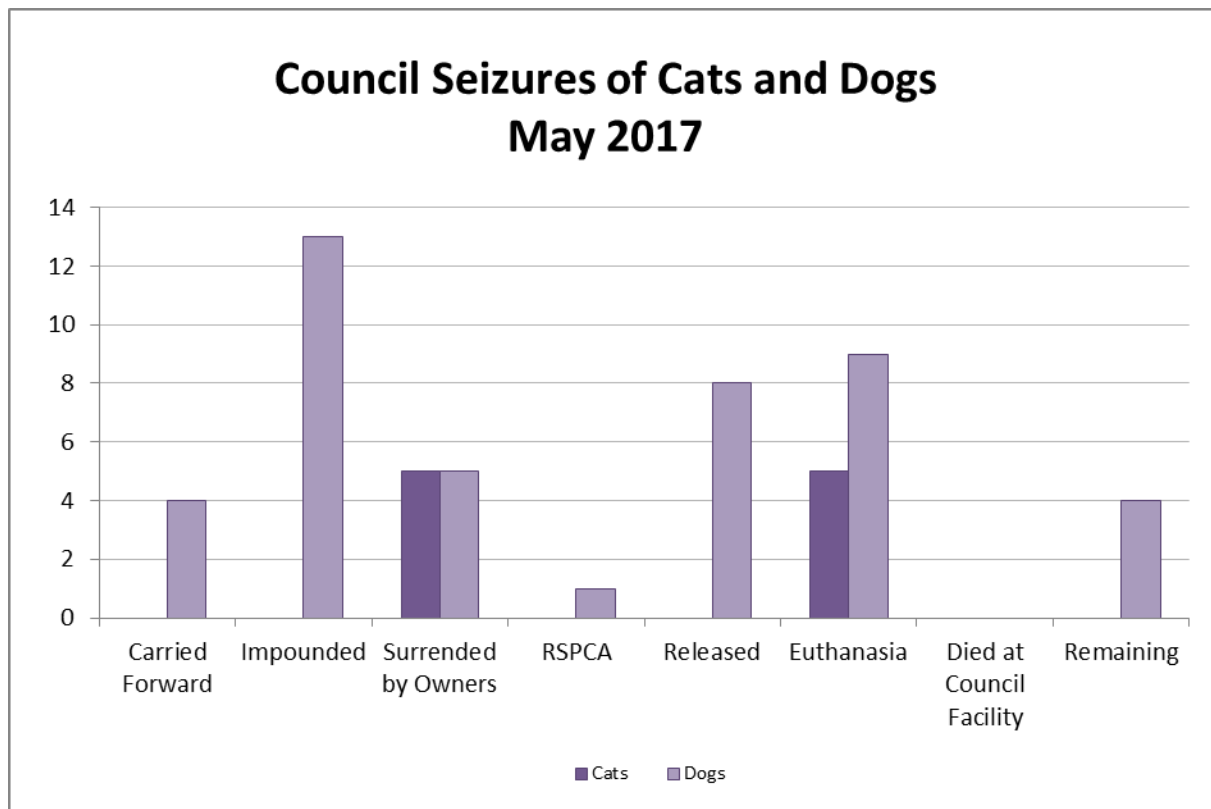
ITEM NO:	10.	FILE NO: S18.10.1
DESTINATION 3:	An environment that is protected and sustained	E
SUBJECT:	ORDINANCE ACTIVITIES REPORT FOR MAY 2018	
PREPARED BY:	Elaine Kenny, Administration Officer	

SUMMARY:

The following details the number of various Ordinance activities carried out during May 2018, in comparison to the same month in 2017.

INFORMATION:**COMPLIANCE****Inverell Shire Council Pound Monthly Report May 2018**

Inverell Shire Council Pound Monthly Report May 2017



ITEM NO:	11.	FILE NO: S12.22.18/04
DESTINATION 2:	A community that is healthy, educated and sustainable	C
SUBJECT:	INVERELL TOWN & COUNTRY CLUB	
PREPARED BY:	Paul Henry, General Manager	

SUMMARY:

Council is in receipt of correspondence from the Inverell Town & Country Club. Council is being asked to receive and note the report.

COMMENTARY:

The Secretary of the Club has written to Council to give thanks for the assistance provided by Council and requested that their expression of gratitude be conveyed to Councillors.

The Club has indicated that the reduction in charges will enable the Club to maintain the heritage listed club building in an 'appropriate way'.

ITEM NO:	12.	FILE NO: S4.2.1
DESTINATION 1:	A recognised leader in a broader context	R
SUBJECT:	OFFICE OF LOCAL GOVERNMENT (OLG) - ENGAGEMENT OFFICERS	
PREPARED BY:	Paul Henry, General Manager	

SUMMARY:

Council is in receipt of correspondence from the Office of Local Government regarding the establishment of a new Council Engagement Team. Council is being asked to receive and note the advice.

COMMENTARY:

The OLG indicated in February, 2018 that it intended to establish a six (6) person Council Engagement Team. The establishment of this team is the first step towards changing the way OLG engages with Council.

The team is expected to:

- Develop and build relationships with councils, county councils and joint organisations
- Determine and identify emerging issues effecting councils and those that are likely to eventuate; and identify solutions and initiatives to respond
- Provide information and assistance to councils on State Government policy priorities
- Facilitate effective working relationships between State and local government agencies and improve collaboration and support
- Develop and deliver programs to support councils

Each member of the Team has been allocated approximately 20 councils, with whom to interact. The allocation is a mixture of regional and metropolitan Councils.

The officer that has been allocated to liaise with Inverell Shire Council is Ms Jodie Healy. It is the intention of the OLG that the Engagement Officers will make regular visits to Councils in their service area.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: R.08 Council leads the community by influencing and participating in policy development to the benefit of the Shire through partnerships and alliances with government, regional interests, shire groups and communities.

Term Achievement: R.08.01 A targeted program of advocacy and policy discussion is being conducted with the active cooperation of others benefiting interests around social, environmental, economic and infrastructure priorities.

Operational Objective: R.08.01.01 To facilitate intergovernmental relations to ensure maximum cooperation between the Council and the Federal and State Governments to achieve the optimum support for the Inverell Shire

ITEM NO:	13.	FILE NO: S6.8.9
DESTINATION 2:	A community that is healthy, educated and sustainable	C
SUBJECT:	SAPPHIRE CITY CONCERT BAND	
PREPARED BY:	Paul Henry, General Manager	

SUMMARY:

Council is in receipt of correspondence from the Sapphire City Concert Band. Council is being asked to receive and note the contents of the letter.

COMMENTARY:

The Sapphire City Concert Band acknowledges the recent donation towards the cost of their 'operating expenses' and renewed their commitment to supporting any event, organised by Council.

Council is invited to nominate any 'new opportunity' for the Band to undertake to support community activities.

ITEM NO:	14.	FILE NO: S12.5.1/11
DESTINATION 5:	The communities are served by sustainable services and infrastructure	S
SUBJECT:	2018/2019 OPERATIONL PLAN & BUDGET HIGHLIGHTS	
PREPARED BY:	Paul Pay, Manager Financial Services	

SUMMARY:

This report has been prepared in response to a Question Without Notice at the April 2018 Economic & Community Sustainability Committee meeting. Council is being asked to receive and note the information.

COMMENTARY:

At the April Economic & Community Sustainability Committee meeting, Cr Peters requested that Councillors be provided with a summary of the 2018/2019 Operational Plan, that provided details of 'highlight projects' to be undertaken in that financial year.

The 2018/2019 Operational Plan and Budget provides the basis of Council's operations for the ensuing year. The Budget provides the Finances necessary for Council to conduct its operations during the 2018/2019 Financial Year. The following matters are highlighted.

- A Balanced Budget has been achieved in all Funds,

- The Budget provides for a CONTINUATION OF ALL of Council's existing services and works/asset management programs in accordance with Council's IPART approved Fit for the Future Roadmap as required by the NSW Office of Local Government.

The following budget allocations within the 2018/2019 are highlighted:

1. RATING STRUCTURE

- The continuation of the existing rating structure, utilising a base amount and ad valorem rates, with no additional rating categories to be introduced.
- A 7.25% rate increase in 2018/19 as part of Council's adopted Special Rate Variation (SRV). This rate increase will raise \$852K additional rate income to that which was raised in 2017/18,
- A base rate of \$212.00
- The percentage proposed to be collected from each category is as follows, which closely approximates previous years:

% OF REVENUE FROM CATEGORIES				
CATEGORIES	2015/16	2016/17	2017/18	2018/19
RESIDENTIAL	40.20%	40.23%	40.39%	39.60%
BUSINESS	20.25%	20.13%	20.01%	21.64%
RURAL RESIDENTIAL	7.46%	7.49%	7.50%	7.32%
FARMLAND	32.10%	32.15%	32.10%	31.44%
MINING	0.00%	0.00%	0.00%	0.00%
	100.00%	100.00%	100.00%	100.00%

- Council will collect \$12,616M in general rates during 2018/2019
- The Interest Rate applicable to Outstanding Rates and Charges for 2018/2019 will be 7.5%, the maximum allowable as advised by the Office of Local Government.

2. ROADS

The major focus of Council's Roads Infrastructure Budget is the maintenance of Council's Road Assets to a sound standard and ensuring the maximum useful life on Council's Road Assets. Roads infrastructure costs now account for 36.3% of Council's General Fund Budget.

Council will spend \$10.823M on Roads across a wide range of areas (76% of the expenditure will be on Rural Roads and 24% Urban and Village Streets). Majority of this expenditure will be in the following service areas:

1. Regional Roads
 - a. Maintenance \$1,454K
 - b. Bitumen Reseals (approximately 16km) \$ 435K*
 - c. Rehabilitation Works \$1,223K*
 - d. Black Spot works \$ 23K
2. Shire Roads – Gravel
 - a. Maintenance Grading (approximately 1437km) \$1,366K*
 - b. Gravel Resheeting (approximately 70km) \$1,206K*
3. Shire Roads – Sealed
 - a. Maintenance works \$ 604K
 - b. Bitumen Reseals (approximately 49km) \$1,323K*
4. Bridges & Culverts – Shire Roads

	a. Reconstruction	\$ 245K
5.	Urban Maintenance	
	a. Maintenance	\$1,118K
	b. Bitumen Reseals (approximately 5km)	\$ 168K*
	c. Rehabilitation Works (SH12/Bundarra Road Intersection Roundabout)	\$ 500K
	d. Footpaths (PAMP Program)	\$ 43K
	e. Street Cleaning	\$ 308K
	f. Street Lighting	\$ 212K
6.	Stormwater Management	
	a. Gilgai Drainage	\$ 140K
7.	Village Roads	
	a. Maintenance	\$ 96K
	b. Bitumen Reseals (approximately 1-2km)	\$ 41K*
8.	Special Projects Roads	\$ 318K*

* A further report will be presented to the Civil and Environmental Services Committee in respect of these funding allocations and individual works proposed to be undertaken under these program

3. OTHER CAPITAL INFRASTRUCTURE

Excluding Roads, the following budget allocations have been provided for Capital Infrastructure:

1.	Office Furniture & Equipment	\$ 5.2K
2.	Art Price Acquisition	\$ 4.5K
3.	Art Gallery Refurbishments	\$ 5K
4.	Engineers Instruments & Equipment	\$ 2.1K
5.	RFS Red Fleet and equipment (grant funded)	\$194.4K
6.	SES equipment	\$ 7.1K
7.	Information Services – IT Equipment	\$147.5K
8.	Minor Sporting Field Improvements	\$ 24K
9.	Cemetery Beams	\$ 8K
10.	Library Books and equipment	\$121.8K
11.	Strategic Capital Fund	\$ 540K
12.	Energy Efficiency Program	\$ 40K
13.	Community Building Partnership Program	\$ 60K
14.	Fleet Purchases (Refer to Operational plan, page 77, for a detailed listing)	\$3,350K
15.	Water Infrastructure	\$ 835K
16.	Sewer Infrastructure	\$ 640K

4. FIXED COST INCREASES/DECREASES

The 2018/2019 budget provides for the following increase/decreases in fixed costs:

1.	Legislative Compliance/State Government Charges	\$ 2K
2.	Employment Costs	\$568K
3.	Contracts	\$ 69K
4.	Electricity	\$ -13K
5.	Insurances	\$ -5K

5. OTHER ONE OFF BUDGET INCREASES – ADMINISTRATIVE AND OTHER PROGRAMS

In respect of Council's revenue funded administrative and other programs, outside of increases in the Budget to cover increases in fixed costs, the only increases provided have been provided to the following budgets in the administrative and other programs areas:

1. Works Branch Staff Training	\$30K
2. Aerodrome Inspections and Maintenance	\$25K
3. Councillor Staff Training	\$10K
4. Christmas Tree Lighting	\$ 3K
5. Sapphire City Festival	\$ 2K
6. Flood Gauges	\$ 5K
7. White Ribbon Accreditation	\$ (5K)
8. Arts Northwest Membership	\$ 11K
9. Opera in the Paddock	\$ (5K)
10. Cultural Event	\$ (6K)

6. EXISTING SERVICE LEVELS – WORKS AND MAINTENANCE PROGRAMS:

The 2018/2019 budget provides for all of Council's existing service levels to be met and for Council to renew its existing assets. This budget also provides for the infrastructure backlog to be removed over the next ten years and the majority of maintenance budgets have been increase by CPI – 2.5%.

In respect of Council's revenue funded works and maintenance programs, outside of increases in the budget to cover increases in fixed costs, CPI movements and some grant funded programs, additional increases have been provided to the following Budgets:

1. River Bank Clean up	\$25K
2. Building/Facilities Minor Maintenance	\$10K
3. Clear Zone Protection	\$50K

7. WASTE MANAGEMENT

Under the Fit for the Future Roadmap Waste Management charges have remained unchanged at 2016/2017 levies.

8. OTHER PROGRAMS

The 2018/2019 Budgets provides budget allocations for the following programs:

1. Industry Assistance and Promotions	\$118K
2. Strategic Capital Infrastructure Project	\$540K

9. LOAN BORROWINGS

No new borrowings are proposed for the General, Water or Sewer Funds for the 2018/2019 Financial Year.

10. PLANT PURCHASES

The Council's Plant acquisitions (known as "Inverfleet") is based on a 10 Year "rolling" Replacement Plan, which is funded through the "hire charges" for Council Plant on Council works.

In 2018/2019 the proposed plant purchases have an estimated net changeover price of \$2,547,500 (includes \$80,000 for Small Plant, \$50,000 for GPS Units and \$40,000 for new Workshop Equipment).

11. FIT FOR FUTURE BENCHMARKS

As a part of the Fit for the Future reform process within New South Wales Local Government, Sustainability Benchmarks were established for which the Council must meet by the 2020 Financial Year.

These indicators are used as financial health checks to monitor the operational liquidity (short term focus), fiscal responsibility (elected term focus) and financial sustainability (long term/intergenerational focus) of the Council. These ratios for the Combined Fund and the General Fund (detailed in the following table) are monitored by Council to ensure its long term financial sustainability. It is noted that the Fit for the Future reform focused only on Council's General Fund.

Council 2018-2028 Long Term Financial Plan indicates that Council will meet its Fit for the Future obligations by 2020 with all ratios exceeding the NSW State Governments requirements.

12. WATER FUND

- a "Balanced" Budget achieved,
- No increase in the base access charge of \$364, being the second year of the SRV phase in,
- a commercial water consumption charge of \$1.52 per kilolitre,
- an Abattoirs water consumption charge of \$0.80 per kilolitre; less 20% early settlement discount,
- a water consumption charge for Sporting Associations of \$1.08 per kilolitre,
- a water consumption charge for Armidale Regional Council of \$1.52 per kilolitre,
- a "stepped tariff" residential water consumption charge of:
 - \$1.52 per kilolitre 0 to 600 kl annual consumption.
 - \$1.78 per kilolitre over 600 kl annual consumption.
- a raw water charge of \$0.39 per kilolitre.

13. SEWER FUND

- a "Balanced" Budget achieved,
- No increase in Sewerage rateable charges for 2018/2019 being the second year of the SRV phase in and a 2.5% increase in Non-rateable Charges.
- The Fund will still maintain significant funds to fund the substantial major Asset Renewal and Upgrade Works being undertaken.
- Council's sewerage charge remains up to 31% below the NSW median charges. The Charge applicable to McLean Care at \$2,342 represents an approximate \$8,000.00 annual subsidy to this organisation when compared to the NSW median charge.

ITEM NO:	15.	FILE NO: S12.22.1/11 + s12.22.1/10
DESTINATION 2:	A community that is healthy, educated and sustainable	C
SUBJECT:	DONATIONS AND CONTRIBUTIONS	
PREPARED BY:	Scott Norman, Director Corporate and Economic Services	

SUMMARY:

At the June 2018 Economic and Community Sustainability Committee meeting a request was made for a report on donations and contributions made by Council in the last year. Councilors are asked to note the information has been provided.

COMMENTARY:

This report details donations and contributions made by Council in the 2017-18 year to date. See Appendix 1 (Page E21).

Not all contributions or donations are part of a discrete budgeted program, at times the expenditure is part of a larger program; for example part of the industry promotion budget. Sometimes the expenditure is part of a joint promotion delivered in co-operation with another organisation; for example Eat, Drink Live run by the Inverell Club.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: C.15 The social well being and health of individuals and communities within the Shire is being maintained and improved.

Term Achievement: C.15.01 Strategies are in place to respond to the social and health needs of the community.

POLICY IMPLICATIONS:

Management Policy: Donation Policy – ‘Council in accordance with the provisions of Section 356 of the Local Government Act, 1993 may provide financial assistance by way of Donations to others, including charitable, community and sporting organisations. The purpose of providing Donations from public funds is to help promote or assist individuals or organisations for which there is a recognised public benefit, generally the maximum donation provided will be \$200.00.

CHIEF FINANCIAL OFFICERS COMMENT:

Nil

LEGAL IMPLICATIONS:

Local Government Act 1993 S356. Can a council financially assist others?

- (1) A council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.
- (2) A proposed recipient who acts for private gain is not ineligible to be granted financial assistance but must not receive any benefit under this section until at least 28 days' public notice of the council's proposal to pass the necessary resolution has been given.
- (3) However, public notice is not required if:
 - (a) the financial assistance is part of a specific program, and
 - (b) the program's details have been included in the council's draft operational plan for the year in which the financial assistance is proposed to be given, and
 - (c) the program's proposed budget for that year does not exceed 5 per cent of the council's proposed income from the ordinary rates levied for that year, and
 - (d) the program applies uniformly to all persons within the council's area or to a significant group of persons within the area.
- (4) Public notice is also not required if the financial assistance is part of a program of graffiti removal work.

APPENDIX 1

Inverell Shire Council - Donation & Contributions		
2017/18 as at 13 June 2018		
Donations - Section 356 Local Government Act	Expenditure	Budget
Inverell Eisteddford Society-Donation Town Hall use	\$ 3,153.00	
The Inverell Singers	\$ 200.00	
Inverell Rotary Club-Copeton Freshwater Swim	\$ 1,500.00	
Tharawonga Mobile Resource Unit-Pre School-Donation Use Yetman Hall	\$ 240.00	
Delungra Senior Citizens Association-Seniors week	\$ 200.00	
Cancer Council - Daffodil Day	\$ 163.00	
Sapphire Sports Shears (Inverell Show) - Annual Donation	\$ 800.00	
Inverell Show Society-Donation for Reuseable Bags	\$ 1,500.00	
	\$ 7,756.00	\$ 7,400.00
<u>Community Assistance Program</u>		
Sapphire City Festival	\$ 18,153.35	\$ 18,000.00
Inverell Transport Museum	\$ 1,400.00	Part of \$101,763
Ashford Business Council - Annual Contribution	\$ 2,800.00	\$ 3,500.00
Inverell Chamber of Commerce (Promtion & Marketing)	\$ 10,500.00	Part of \$146,507
The Inverell Club-Sponsorship "Eat Drink Live"	\$ 3,636.36	Part of \$146,507
Grafton to Inverell Cycle Race	\$ 9,534.27	\$ 19,500.00
Inverell Pioneer Village-Yearly Contribution	\$ 12,050.00	\$ 14,050.00
GWYMAC- Printed Inverell Community Gardens Shopping Bags	\$ 3,000.00	Part of \$146,507
	\$ 61,073.98	\$ 73,586.36
<u>Rateing Relief</u>		
Ashford Golf Club-Donation in Lieu Rates	\$ 643.78	
Delungra Golf Club-Donation in Lieu Rates	\$ 795.24	
C.W.A. of NSW Gwydir Branch-Donation in lieu of rates	\$ 1,287.50	
Delungra Hall - Donation -Rates	\$ 1,050.58	
Mt Russell Hall - Donation - Rates	\$ 450.63	
Yetman Hall - Donation -Rates	\$ 611.73	
Inverell Rescue Squad (VRA)-Council Rates Contribution	\$ 2,121.41	
	\$ 6,960.87	\$ 10,600.00
<u>Cultural Activities</u>		
Inverell Art Gallery - Donation	\$ 56,928.43	\$ 67,200.00
Sapphire City Concert Band	\$ 2,000.00	\$ 4,000.00
	\$ 58,928.43	\$ 71,200.00
<u>Recreational Activities</u>		
Local Fish Restocking Donations	\$ 2,318.18	\$ 4,000.00
Parkrun Inc. (Parkrun Australia) - Inverell Parkrun	\$ 2,500.00	\$ 2,000.00
	\$ 4,818.18	\$ 10,572.73
<u>Recreational Grants</u>		
Ashford Golf Club - Recreation Grant	\$ 1,700.00	
C.W.A. of NSW Gwydir Branch-Recreational Grant-Donation	\$ 2,000.00	
Elsmore Solider Memorial Hall - Recreational Grant	\$ 2,000.00	
Staggy Creek Tennis Club - Recreational Grant	\$ 1,500.00	
	\$ 7,200.00	\$ 10,000.00
<u>Aged, Disabled, Youth & Community Services</u>		
Rural Outreach & Support Services	\$ 400.00	Part of \$19,235
Armajun Aboriginal Health Service-Health Promotion- Elders Olympics	\$ 1,500.00	Part of \$10,000
	\$ 1,900.00	\$ 1,900.00
<u>Heritage Assistance</u>		
Local Heritage Funding	\$ 35,390.45	\$ 50,928.00
	\$ 35,390.45	\$ 50,928.00
<u>Other Contributions - Events</u>		
Pro Bull Riders Australia- Sponsorship for Inverell Event	\$ 2,500.00	Part \$146,507
Cod Cash and the Toughen up Challenge are events associated with Council but sponsorship is received from other contributors.		
note "part of" indicates a payment made from a broader program not exclusively budgeted as donations or contributions	\$185,277.91	236,187.09

RECOMMENDATION:

That the items contained in the Information Reports to the Ordinary Meeting of Council held on Wednesday, 27 June, 2018, be received and noted.

TO ORDINARY MEETING OF COUNCIL 27/06/2018

ITEM NO:	1.	FILE NO: S13.6.5/10
DESTINATION 5:	The Communities are served by sustainable services and infrastructure.	R
SUBJECT:	DISCLOSING INTERESTS OF COUNCILLORS AND DESIGNATED PERSONS	
PREPARED BY:	Scott Norman, Director Corporate & Economic Services	

SUMMARY:

The *Local Government Act 1993* requires that Councillors and designated persons submit returns disclosing their pecuniary interests and other matters annually. Councillors and designated persons are requested to submit their declarations prior to 25 July, 2018.

COMMENTARY:

The *Local Government Act 1993* requires that Councillors and designated persons submit returns disclosing their pecuniary interests and other matters annually. The declaration of pecuniary interests has similarities to the declaration of related party transactions but the two requirements are separate and both declarations are required to be submitted.

The General Manager is obliged to ensure returns are tabled in accordance with Section 450A of the *Local Government Act*. The current annual declaration period is from 1 July 2017 to 30 June 2018.

Councillors and designated persons are requested to submit their declarations prior to 25 July 2018.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: S.01 Sound Local Government Administration, Governance and Financial Management are provided.

Term Achievement: S.01.01 Council has implemented leading practice ethical and corporate governance standards.

POLICY IMPLICATIONS:

COUNCIL POLICY:	DESIGNATED PERSONS TRIM 18/15309
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1 Policy statement

In accordance with Sections 441 to 448 of the *Local Government Act 1993*, the following persons be classified as designated persons for the Inverell Shire Council:

All Councillors
 General Manager
 Director Corporate & Economic Services
 Director Civil & Environmental Services
 Manager Civil Engineering

Manager Development Services
Manager Environmental Engineering

CHIEF FINANCIAL OFFICERS COMMENT:

Nil

LEGAL IMPLICATIONS:

Local Government Act 1993

449 Returns disclosing interests of councillors and designated persons

(3) A councillor or designated person holding that position at 30 June in any year must complete and lodge with the general manager within 3 months after that date a return in the form prescribed by the regulations.

450A Register and tabling of returns

- (1) The general manager must keep a register of returns required to be lodged with the general manager under section 449.
- (2) Returns required to be lodged with the general manager under section 449 must be tabled at a meeting of the council.

RECOMMENDATION:

That Council note the request that Councillors and designated persons submit a Declaration of Pecuniary Interest for the period 1 July 2017 to 30 June 2018 prior to 25 July 2018.