

MINUTES OF THE CIVIL & ENVIRONMENTAL SERVICES COMMITTEE MEETING
HELD IN THE COMMITTEE ROOM, 144 OTHO STREET, INVERELL ON
WEDNESDAY, 13 JUNE, 2018 COMMENCING AT 9.00 AM.

PRESENT: Cr D F Baker (Chairperson), Crs P J Harmon, M J Peters, S J Berryman and J N McCosker.

Also in attendance: Crs J A Watts, C M Dight, P A King and A A Michael.

Paul Henry (General Manager), Brett McInnes (Director Civil and Environmental Services), Scott Norman (Director Corporate and Economic Services), Anthony Alliston (Manager Development Services) and David Strugnell (Asset Management Co-coordinator)

SECTION A

APOLOGIES:

There were no apologies received.

1. CONFIRMATION OF MINUTES

RESOLVED (Berryman/Harmon) that the Minutes of the Civil and Environmental Services Committee Meeting held on 9 May, 2018 as circulated to members, be confirmed as a true and correct record of that meeting.

2. DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS

Nil

SECTION B
ADVOCACY REPORTS

Cr Harmon Reported that he and Cr King attended the Myall Creek Remembrance Service on Sunday 10 June 2018. It was well attended and was a moving occasion that recognised a unique event in Australian history.

SECTION D
DESTINATION REPORTS

1. CONSIDERATION OF THE LOCAL TRAFFIC COMMITTEE RECOMMENDATIONS S30.8.1

RESOLVED (Harmon/Berryman) that the Committee recommend to Council that the following Local Traffic Committee recommendations be adopted:

i) ADDITIONAL DESIGNATED DISABILITY PARKING SPACE - ROSS HILL PUBLIC SCHOOL

An additional designated disability parking space be provided in Andrew Street adjacent to Ross Hill Public School.

ii) NEW DESIGNATED DISABILITY PARKING SPACE - ASHFORD MEDICAL CENTRE

The new designated disability parking space be provided in Jubilee Street, at the front of the Ashford Medical Centre as per the design drawings.

iii) ADDITIONAL DESIGNATED DISABILITY PARKING SPACE - INVERELL PUBLIC SCHOOL

An additional designated disability parking space be provided in Ross Street adjacent to Inverell Public School.

iv) INTERSECTION SAFETY UPGRADES - INVERELL TOWNSHIP

The intersection safety upgrade works be implemented in accordance with the plans.

2. REVIEW OF MANAGEMENT POLICY – ROAD HIERARCHY S16.7.19/05

DECLARATION: Mr Brett McInnes, Director Civil & Environmental Services, declared a non-pecuniary interest in this issue. The nature of Mr McInnes' interest arises from his wife being an employee of Dr Hall.

MOTION (Harmon/Berryman) that the Committee recommend to Council that:

- i) *Council maintains its position in respect to the maintenance of Carl Tomes Lane.*
- ii) *The residents of Carl Tomes Lane be advised of the decision and the justification for it, and informed of the process through which they could approach Crown Lands to transfer the road to Council, at which point Council would consider the transfer under its Management Policy: Crown Roads – Transfer to Council.*
- iii) *Management Policy – Road Hierarchy be endorsed as presented including the updated classification of Loves Lane to Rural Minor for its entire length.*

AMENDMENT (McCosker/Peters) that the Committee recommend to Council that Council initiates the process to transfer Carl Tomes Lane from a Crown Road to a Road Reserve controlled by Council.

The Amendment on being put to the meeting was LOST. The Motion on being put to the meeting was CARRIED.

Cr McCosker and Cr Peters requested that their vote against the motion be recorded.

3. PUBLIC FORUM S13.5.6/10

At this juncture, the time being 9.25 am, the Chair welcomed the members of the public and opened the Public Forum Session by inviting members of the public to speak:

Members of Community Gardens delivered an update and requested financial support for the proposed relocation of the gardens. The gardens were established in 2012 to show case gardening techniques, provide education opportunities and demonstration sites. The goal being to provide a nurturing space to build community connections. It is entirely run by volunteers and works with other community organisations and programs such as IDFS, MacIntyre High School, Job Link Plus and Brighter Access. Nick Barton presented the site plan proposed under Master Plan developed by the Committee. He highlighted the garden will be well positioned in relation to many of its' community partners. The Master Plan is staged with stage 1 being to develop an access off Ross St to the proposed processing area. Storage and processing building is included along with a toilet block. Helen McCosker then presented the Group's community engagement strategy and budget for Stage 1. Total budget being

\$198,000 with possible identified funding sources of \$241,000 including a pending grant application to the Building Better Regions program for \$100,000 and a request for Council assistance of \$100,000.

At this juncture, the time being 9.45 am, the Public Forum Session closed and the Committee resumed the balance of the Agenda.

SECTION D - DESTINATION REPORTS (Continued)

3. UPDATE ON FIRE SAFETY REPORTS S7.11.2/11

RESOLVED (Harmon/Peters) that the Committee recommend to Council that;

- i) The information be received and noted.*
- ii) A further report on the matter be provided at the conclusion of the deadline for property owners to formally respond to Council.*

4. REQUEST FOR SURPLUS PAVERS– INVERELL LAPIDARY CLUB S26.4.19

RESOLVED (Berryman/Harmon) that the Committee recommend to Council that Council make a donation to the Inverell Lapidary Club of sufficient obsolete pavers to pave the breezeway between the two structures on the Club House site and immediate surrounds (an area of approximately 60 square meters).

5. SELF HELP POLICY REVIEW S4.14.3/02.

RESOLVED (Harmon/Berryman) that the Committee recommend to Council that:

- i) The existing management policy - Contributions, Works Carried Out Ahead of Priority be amended noting risk management issues and matters raised by the committee.*
- ii) The amended policy be returned to a future committee meeting for endorsement.*

6. PETITION - CAMPBELL STREET PEDESTRIAN CROSSING S30.9.4

RESOLVED (Peters/McCosker) that the Committee recommend to Council that the project to construct a pedestrian refuge on Campbell Street be added to Council's design priority list so that the project can have a comprehensive engineering design completed.

SECTION E INFORMATION REPORTS

1. WORKS UPDATE S28.21.1

2. BYRON LANE ACCESS BETWEEN HONG YUEN PLAZA AND THE OLIVER STREET CARPARK S28.10.SR223

RESOLVED (McCosker/Berryman) that the items contained in the Information Reports to the Civil & Environmental Services Committee Meeting held on Wednesday, 13 June, 2018, be received and noted.

SECTION F GENERAL BUSINESS

Cr Dight The Gunnee Feedlot

The Gunnee Feedlot has requested if options for dust suppression in their immediate vicinity could be considered by Council.

Cr McCosker Recognition of Community Service

Cr McCosker requested that the matter be referred to Closed Committee for consideration.

RESOLVED (Harmon/McCosker) that the matter be referred to Closed Committee for consideration as:

- i) the matters and information are 'personnel matters concerning particular individuals (other than Councillors)', (Section 10A(2)(a) of the Local Government Act, 1993);*
- ii) on balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and*

SECTION H
CONFIDENTIAL REPORTS IN CLOSED COMMITTEE
(SECTION 10A(2) OF THE LOCAL GOVERNMENT ACT 1993)

At 10.01am, the Chairperson offered the opportunity to members of the public to make representations as to whether any part of the Committee Meeting should not be considered in Closed Committee. There was no response from the public.

CLOSED COMMITTEE REPORTS

RESOLVED (Harmon/McCosker) that the Committee proceed into Closed Committee to discuss the matters referred to it, for the reasons stated in the motions of referral.

At this juncture, the time being 10.35am, Cr Watts left the meeting and returned at 10.42am.

RESOLVED (Harmon/Berryman) that the Committee proceed out of Closed Committee into Open Committee.

Upon resuming Open Committee, at 10.44am, the Chair verbally reported that the Committee, with the Press and Public excluded, having considered the matters referred to it, recommends as follows:

1. RECOGNITION OF COMMUNITY SERVICE S3.15.16

That the Committee recommend to Council that a confidential report be prepared for Council highlighting the adopted policy on Recognition of Community Service and consideration be given to recognition for the contribution made to the community by the individual discussed in Closed Committee.

ADOPTION OF RECOMMENDATIONS

RESOLVED (Harmon/McCosker) that the recommendations of Closed Committee be adopted.

There being no further business, the meeting closed at 10.46am.

CR D F BAKER

CHAIRPERSON