



The Inverell Public Library recently received funding from the Public Library Infrastructure Grant Program. The funding will be used to purchase software that will enable Library users to more easily access the resources of the Library; enable digitising of the extensive local history resources and establish remote computer access points in Delungra, Ashford and Yetman.

Business Paper Ordinary Meeting of Council Wednesday 23 May, 2018

INVERELL SHIRE COUNCIL
NOTICE OF ORDINARY MEETING OF COUNCIL

17 May, 2018

An Ordinary Meeting of Council will be held in the Council Chambers, Administrative Centre, 144 Otho Street, Inverell on Wednesday, 23 May, 2018, commencing at **3pm**.

Your attendance at this Ordinary Meeting of Council would be appreciated.

P J HENRY PSM

GENERAL MANAGER

A G E N D A

SECTION A	APOLOGIES CONFIRMATION OF MINUTES DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS PUBLIC FORUM
SECTION B	ADVOCACY REPORTS
SECTION C	COMMITTEE REPORTS
SECTION D	DESTINATION REPORTS
SECTION E	INFORMATION REPORTS
SECTION F	QUESTIONS WITHOUT NOTICE
SECTION H	CONFIDENTIAL MATTERS (COMMITTEE-OF-THE-WHOLE)

2PM	AFTERNOON TEA
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3.05PM	ADDRESS BY REPRESENTATIVES OF THE INVERELL COMMUNITY GARDEN
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Quick Reference Guide

Below is a legend that is common between the:

- Inverell Shire Council Strategic Plan;
- Inverell Shire Council Delivery Plan; and
- Inverell Shire Council Operational Plan.





MEETING CALENDAR

October 2017 – September 2018

Ordinary Meetings:

Time: 3.00 pm

Venue: Council Chambers

OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT
Wed	Wed	Wed	Wed	Wed	Wed	Thurs	Wed	Wed	Wed	Wed	Wed
25	22	20	No Meeting	28	28	26	23	^27	25	22	26

Major Committee Meetings:

Civil and Environmental Services - 9.00 am

Economic and Community Sustainability - 10.30 am

Venue: Committee Room

OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT
Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed
11	8	No Meeting	No Meeting	14	14	11	9	13	11	8	12

Members of the public are invited to observe meetings of the Council.

Should you wish to address Council, please contact the Office of the General Manager on 6728 8206.

^ Meeting at which the Management Plan for 2018/2019 is adopted.

JUNE 2018

SUN	MON	TUE	WED	THU	FRI	SAT
					1.	2.
3.	4.	5.	6.	7.	8.	9.
10.	 Queens Birthday	12.	9am - Civil & Environmental Meeting 10.30am - Economic & Community Sustainability Meeting	14.	15.	16.
Great Endeavor Rally 2018			2018 Careers Expo – Varley Oval			
17.	18.	19.	20.	21.	22.	23.
24.	25.	26.	11am Citizenship Ceremony 3pm – Ordinary Meeting of Council	28.	29.	30.

 Council office closed

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MINUTES OF THE ORDINARY MEETING OF INVERELL SHIRE COUNCIL HELD IN
THE COUNCIL CHAMBERS, ADMINISTRATIVE CENTRE, 144 OTHO STREET,
INVERELL ON THURSDAY, 26 APRIL 2018, COMMENCING AT 3 PM.

PRESENT: Cr P J Harmon (Mayor) [Chairperson], Crs D F Baker, A A Michael, C M Dight, P A King, J N McCosker, S J Berryman, J A Watts and M J Peters.

The General Manager (Paul Henry), Director Corporate & Economic Services (Scott Norman), Director Civil & Environmental Services (Brett McInnes) and Executive Assistant (Sharon Stafford).

SECTION A

APOLOGIES **S13.6.9/11**

Nil.

CONFIRMATION OF MINUTES **S13.5.2/11**

***29/18 RESOLVED** (Baker/Watts) that the Minutes of the Ordinary Meeting of Council held on 28 March 2018, as circulated to members, be confirmed as a true and correct record of that meeting.*

DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS

There were no interests declared.

PUBLIC FORUM **S13.5.6/11**

At this juncture, the time being 3.03pm, the Mayor welcomed the members of the public and opened the Public Forum Session by inviting members of the public to speak:

Pam McLeay Country Women's Association

Ms McLeay briefed Council on the 'Empowering Young Women' event being held in the Town Hall on 22 September, 2018 and invited Council to partner with them in leading the combat against issues facing young women today.

Ms McLeay was pleased to announce that Danielle Miller, Author, Teen Educator, Speaker and Media Commentator has been secured as the guest speaker for the event. Danielle is a thought leader and expert in fostering resilience in teens.

At the conclusion of the address Ms McLeay asked Council to be an "öngoing partner" with CEA in this program .

The Mayor advised that the request would be considered later in the meeting.

At this juncture, the time being 3.09pm, the Public Forum Session closed and Council resumed the balance of the Agenda.

SECTION B
ADVOCACY REPORTS

Cr Michael Seniors Week

Cr Michael advised Council that he welcomed guests at the Seniors Week Luncheon hosted by Inverell Home Support Program at the Inverell RSM Club on 11 April, 2018. In excess of 200 Seniors enjoyed the occasion.

Cr Michael Aboriginal Elders Olympics

Cr Michael welcomed teams from all over the state to the 17th Annual Aboriginal Elders Olympics held at Varley Oval on 12 April, 2018.

Cr Michael congratulated the South Inverell Bear Eaters on bringing the event to Inverell and the organising Committee for their efforts. The event culminated with a presentation in the Town Hall which catered for 478 people.

Cr Michael The Outback Proms

Cr Michael welcomed guests to an afternoon at “The Outback Proms” held in the Town Hall on 14 April, 2018 and hosted by The Inverell East Rotary Club. A crowd of approximately 240 people were treated to a great afternoon of entertainment by the Clarence Valley Orchestra and Chorus.

Cr Michael W Project

Cr Michael noted the success of the five (5) women’s workshops coordinated by Council and attracting participants from all over the region.

Cr Michael Library Grant

Cr Michael confirmed that Adam Marshall MP, Member for Northern Tablelands attended the Inverell Public Library on 24 April, 2018 to present \$54,895 in funding from the Public Library Infrastructure Grant Program. The funding will purchase software that will enable Library users to more easily access the resources of the Library; enable digitising of the extensive local history resources and establish remote computer access points in Delungra, Ashford and Yetman.

Cr Watts ANZAC Day

Cr Watts attended both the Dawn Service and March at Delungra on ANZAC Day and laid a wreath on behalf of Council.

Cr Watts noted that ANZAC Park was well presented for the event which attracted in excess of 100 people.

Cr Dight ANZAC Day

Cr Dight attended and laid wreaths at both the Ashford and Yetman Services on ANZAC Day. The Services in both villages were well attended.

Cr Dight Mural

Cr Dight was pleased to advise that the murals commissioned by

Council and painted by Kelly Jones have both been completed and have been well received in their respective communities.

MCE-A

Cr Baker

ANZAC Day S26.3.3/11

Cr Baker attended and laid a wreath at the ANZAC Day Service held in Gilgai.

Cr Baker noted some traffic management issues experienced on the day and requested that Council investigate.

Cr King

Seniors Week

Cr King attended the Seniors Week Luncheon held at the Inverell RSM Club on 11 April, 2018.

Cr King noted the efforts of Inverell Home Support Program in creating this opportunity for social interaction for Seniors.

Cr King

Aboriginal Elders Olympics

Cr King noted 400 competitors participated in the event comprising 29 teams from all over the state.

Cr King congratulated the organiser of the event which would have brought 1000 people to Varley Oval for the day's event.

Cr King

ANZAC Day

Cr King attended the ANZAC Day Service in Inverell and noted that the shortened route for the march was well received by those marching.

Cr Harmon

Otho Street Redevelopment

Cr Harmon noted that the had received numerous compliments on the redevelopment from people of all ages and demographics.

Cr Harmon complimented staff on a job well done.

1. **AUSTRALIAN LOCAL GOVERNMENT WOMENS ASSOCIATION (ALGWA) CONFERENCE S4.3.1**

30/18 RESOLVED (Baker/King) that the report be received and noted.

**SECTION C
COMMITTEE REPORTS**

CSOP-A

1. **ECONOMIC & COMMUNITY SUSTAINABILITY COMMITTEE MEETING MINUTES - 11 APRIL 2018 S4.11.17/10**

The Mayor reminded Council of the request from Ms McLeay at todays Public Forum for Council to be an "ongoing partner" with the resilience programs.

31/18 RESOLVED (Watts/Dight) that:

- i) *the Minutes of the Economic & Community Sustainability Committee Meeting held on Wednesday, 11 April, 2018, be received and noted; and*

ii) *the following recommendations of the Economic & Community Sustainability Committee be adopted by Council:*

1. INVERELL COUNTRY WOMENS ASSOCIATION (CWA) - REQUEST FOR ASSISTANCE S12.22.1/11

a) *That financial assistance of \$4K be provided to the Inverell Country Women's Association to assist with their 'Empowering Young Women' event being held in the Town Hall on 22 September, 2018.*

b) *That Council advise the CWA that Council supports the aims of the CWA program and will consider supporting activities when they are formulated by that organization.*

2. 2018/2019 DRAFT ESTIMATES AND OPERATIONAL PLAN, AND LONG TERM FINANCIAL PLAN S12.5.3

That:

GENERAL ACTIVITIES

1. Draft Operational Plan & Budget

The information be noted.

2. Factors Impacting the Budget

The information be noted.

3. 2018/2019 Budget Programs

3.1 Urban Works Program

That the following works be funded from the Urban Works Vote and be included in the 2018/2019 Budget:

A. Inverell and Villages - Urban Renewal and Upgrade General Fund, Water Fund

Gwydir Highway/Bundarra Road Intersection	\$500K	\$ 0K
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B. Footpaths and Cycleway Construction

\$ for \$ Contribution to PAMP Program (Subject to RMS approving the 2018/2019 Program)	\$43K
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C. Village Works – Community suggested projects

Ashford	\$7.18K
Delungra	\$7.18K
Gilgai	\$5.04K
Yetman	\$7.18K
Oakwood	\$1.06K
Bonshaw	\$1.06K
Graman	\$1.06K
Nullamanna	\$1.06K
Elsmore	\$1.06K
Stannifer	\$1.06K
Gum Flat	\$1.06K

GENERAL FUND GRAND TOTAL
WATER FUND TOTAL

\$577K
\$0K

In addition, the \$1M Budget Provision – Chester Street Heavy Vehicle Route Renewal, in the Internally Restricted Asset, be allocated into the 2018/2019 Budget to enable these works to be completed at the same time.

3.2 Finance & Assistance Grant Local Roads Component (ACRD) 2018/19 Program

That:

- i) the budget allocations of \$1,956K for the 2018/2019 ACRD Program be endorsed; and*
- ii) a further report be presented to the Civil and Environmental Services Committee in respect of the funding allocations and individual works proposed to be undertaken under this program.*

3.3 RMS Supplementary Block Grant Program

That the allocation of the \$160K RMS Supplementary Block Grant Program be the subject of a further report to the Civil and Environmental Services Committee Meeting.

3.4 Roads to Recovery

That:

- i) the budget allocation of \$910K for the 2018/2019 Roads to Recovery Program be endorsed; and*
- ii) a further report be presented to the Civil and Environment Committee in respect of the specific projects to be funded.*

3.5 Block Grant Program – Regional Roads

That the budget allocation of \$2,461K for the 2018/2019 Block Grant Program and \$491K for the RMS Repair Program be endorsed.

4. Revenue & Expenditure Matters

4.1 Revenue

That Council utilises the maximum permissible rate increase allowed by IPART of 7.25% as approved in Council's Special Rate Variation application.

4.2 Expenditure

That:

- i) the information be noted;*
- ii) Council provide an allocation of \$117.8K for joint industry promotions and assistance;*
- iii) the following 2018/2019 Strategic Capital Infrastructure/Projects Program projects be endorsed:*

- *Gwydir Highway/Bundarra Road Intersection* \$ 540K
- iv) *The budget allocation for \$318K for the 2018/2019 Special Projects – Roads Infrastructure Fund be endorsed;*
- v) *A further report be presented to the Civil and Environment Committee in respect of the specific projects to be funding under the Special Projects – Roads Infrastructure Fund;*
- vi) *the transfers to and from Internally Restricted Assets be endorsed;*
- vii) *the list of inclusions as included in the 2018/2019 draft Operational Plan/Budget and listed in section 4.2.2 & 4.2.3 above be endorsed, including:*

	2018/2019
Works Branch Staff Training	30,000
Aerodrome Inspections and Maintenance	25,000
Councillor Staff Training	10,000
Christmas Tree Lighting	3,000
Sapphire City Festival	2,000
Flood Gauges	5,000
White Ribbon Accreditation	(5,000)
River Bank Clean up	25,000
Building/Facilities Minor Maintenance	10,000
Clear Zone Protection	50,000
Art Northwest Membership	11,400
Opera in the Paddock	(5,000)
Cultural Event	(6,400)
TOTALS	155,000

5. Rating Structure

That:

- a) *The following rating categories be utilised for the 2018/19 rating year:*
Residential – Inverell
Residential – General
Residential – Ashford
Residential – Delungra
Residential – Gilgai
Residential – Yetman
Residential – Rural
Business – Inverell Industrial/Commercial
Business – Other
Farmland
Mining
- b) *A General Base Amount of \$212 plus an Ad Valorem Rate be determined for the categories detailed in a) above.*

6. Interest Rate on Outstanding Charges

That the Interest Rate applicable to Outstanding Rates and Charges for 2018/2019 be

set at 7.5% as advised by the Office of Local Government.

7. Waste Management Charges

That the following Waste Management Charges be adopted:

i) Waste Management Charge – All Properties \$ 80.00

ii) Domestic Waste Management - Occupied Charge:

Number of Services per Assessment	Annual Charge per Assessment
1	\$ 320.00
2	\$ 640.00
3	\$ 960.00
4	\$ 1,280.00
5	\$ 1,600.00
6	\$ 1,920.00
7	\$ 2,240.00
8	\$ 2,560.00
9	\$ 2,880.00
10	\$ 3,200.00
11	\$ 3,520.00
12	\$ 3,840.00
13	\$ 4,160.00
14	\$ 4,480.00
15	\$ 4,800.00
	etc

iii) Domestic Waste Management – Unoccupied Charge \$50.00

iv) Other Waste Management Charge

Number of Services	Yearly Charge per Service (Ex GST)
1	\$ 320.00
2	\$ 640.00
3	\$ 960.00
4	\$ 1,280.00
5	\$ 1,600.00
6	\$ 1,920.00
7	\$ 2,240.00
8	\$ 2,560.00
9	\$ 2,880.00
10	\$ 3,200.00
11	\$ 3,520.00
12	\$ 3,840.00
13	\$ 4,160.00
14	\$ 4,480.00
15	\$ 4,800.00
	etc

v) Weekly Commercial Recycling Charge \$ 110.00 ex GST
 Fortnightly Commercial Recycling Charge \$ 55.00 ex GST
 (These Charge are levied per Service, and GST is only charged if applicable)

8. Fees and Charges

That the Fees and Charges, as recommended, be adopted.

9. Stormwater Management Service Charges

That:

- i) the Stormwater Management Service Charge be set at the maximum amount allowable of \$25.00 per Residential Premises, \$12.50 per Residential Strata lot, and \$25.00 for Business Premises for each 350 square metres or additional part thereof, subject to a maximum charge on Business Premises of \$200.00; and*
- ii) the Stormwater Management Program as recommended being Gilgai Drainage Project as per the adopted Gilgai Drainage Upgrade Plan, be adopted.*

10. Fit for the Future

That the information be noted.

11. Summary

That:

- i) the report on the balanced budget be noted;*
- ii) the draft Estimates (incorporating the Operational Plan and Long Term Financial Plans) for the General Activities for 2018/2019 be adopted and placed on public exhibition for a period of 28 days as required by Section 405 of the Local Government Act 1993.*

SEWERAGE ACTIVITIES

12. Sewerage Activities

That:

- (i) the Sewerage Charges as listed below be adopted for 2018/2019:*

<i>Sewerage Charge Occupied</i>	<i>\$ 500.00</i>
<i>Sewerage Charge Unoccupied</i>	<i>\$ 313.00</i>
<i>Sewerage Charge Flats/Units</i>	<i>\$ 313.00</i>
<i>Sewerage Charge Nursing Homes</i>	<i>\$2,342.00</i>

<i>Sewerage Charge Hotel/Licensed Clubs</i>	<i>\$1,500.00</i>
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<i>Number of Services per Assessment</i>	<i>Annual Charge Per Assessment</i>
<i>1</i>	<i>\$ 500.00</i>
<i>2</i>	<i>\$ 813.00</i>
<i>3</i>	<i>\$1,126.00</i>
<i>4</i>	<i>\$1,439.00</i>
<i>5</i>	<i>\$1,752.00</i>
<i>6</i>	<i>\$2,065.00</i>
<i>7</i>	<i>\$2,378.00</i>
<i>8</i>	<i>\$2,691.00</i>
<i>9</i>	<i>\$3,004.00</i>
<i>10</i>	<i>\$3,317.00</i>
<i>11</i>	<i>\$3,630.00</i>

12	\$3,943.00
13	\$4,256.00
14	\$4,569.00
15	\$4,882.00

Sewerage Non-Rateable Schools – WC's	\$78.75 per receptacle
Sewerage Non-Rateable Other – WC's	\$130.65 per receptacle
Sewerage Non-Rateable Urinals	\$ 78.75 per receptacle

Charge Structure for Motels and Caravan Parks

In accordance with the new charge structure for Motels and Caravan Parks the following charges are proposed for 2018/2019.

Motel Residence	\$ 500.00
Motel Restaurant	\$ 500.00
Motel Ensuite	\$ 156.60
Caravan Park Residence	\$ 500.00
Caravan Park Amenities Block	\$ 1,500.00
Caravan Park Ensuite Cabins	\$ 156.60

- (ii) *the Draft Estimates (incorporating Operational Plan) for the Sewerage Fund for 2018/2019 be adopted and placed on public exhibition for a period of 28 days as required by Section 405 of the Local Government Act 1993.*

WATER ACTIVITIES

13. Water Activities

That:

- i) *a water availability base charge of \$364.00 per assessment (Includes first water meter) be adopted for 2018/2019;*
- ii) *a water charge of \$364.00 per additional water meter, per assessment be adopted for 2018/2019;*
- iii) *a charge of \$1.52 per kilolitre be adopted for commercial water consumption for 2018/2019;*
- iv) *a charge of \$1.52 per kilolitre, 0 to 600 kilolitres and \$1.78 per kilolitre over 600 kilolitres be adopted for residential water consumption for 2018/2019;*
- v) *a charge of \$0.80 per kilolitre be adopted for water consumption - Abattoirs, plus a 20 per cent early settlement discount for 2018/2019;*
- vi) *a charge of \$1.08 per kilolitre be adopted for Sporting Association water consumption;*
- vii) *a charge of \$1.52 per kilolitre be adopted for Armidale Regional Council water consumption;*
- viii) *a charge of \$0.39 per kilolitre adopted for Raw Water consumption for 2018/2019; and*
- ix) *the draft Estimates (incorporating Operational Plan) for the Water Fund for 2018/2019 be adopted and placed on public exhibition for a period of 28 days as required by Section 405 of the Local Government Act, 1993*

4. REPRESENTATIVE – WHITE ROCK COMMUNITY FUND S18.6.52/02

That Cr Watts be nominated as Council's representative on the White Rock Community Fund Committee

5. EXPIRING LICENCE AGREEMENT – GARRY AND ROBYN BROWN S5.10.102

That:

- i) Council renew the agreement with Mr Garry and Mrs Robyn Brown for Part Unformed Road, Eastern Boundary of Lots 227 & 333 DP 753287, Inverell;*
- ii) The licence agreement be for a two (2) year period with a two (2) year option;*
- iii) The Licence fee be \$78.78 per annum (GST Inclusive) with a 3% increase per annum; and*
- iv) The Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

6. EXPIRING LICENCE AGREEMENT – MR PAUL HUMPHREYS S5.10.34

That:

- i) Council renew the agreement with Mr Paul Humphreys for Part Public Reserve and Part Unformed Road, Macintyre Street, Inverell.*
- ii) The licence agreement be for a two (2) year period with a two (2) year option;*
- iii) The Licence fee be \$225.10 per annum (GST Inclusive) with a 3% increase per annum; and*
- iv) The Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

7. NEW ENGLAND JOINT ORGANISATION S14.11.2

That Council reiterate its position on the establishment of a joint organization for this region. The position being:

- A That Council in accordance with Part 7 of Chapter 12 of the Local Government Act 1993 (Act), the Inverell Shire Council (Council) resolves:*
 - (1) That the Council inform the Minister for Local Government (Minister) of the Council's endorsement of the Minister recommending to the Governor the establishment of a Joint Organisation (Joint Organisation) in accordance with this resolution.*
 - (2) To approve the inclusion of the Council's area in the Joint Organisation's area.*
 - (3) That the Joint Organisation be established to cover the Council's area and any two or more of the following Council areas:*
 - a) Armidale Regional Council, Glen Innes Severn Council, Inverell Shire Council, Moree Plains Shire Council, Tenterfield Shire Council and Uralla Shire Council.*

(4) That before 28 February 2018, the General Manager provide the Minister with a copy of this resolution including the date on which Council made this resolution.

(5) That, on the expiry of a period of 28 days from the making of this resolution, the General Manager inform the Minister that this resolution has not been rescinded.

B That the preferred name for the Organisation is “New England Joint Organisation”, and

C. That the State Government be request to provide ongoing financial support towards the operational costs of the Joint Organisation as the Government has established this governance mechanism to facilitate consultation and co-ordination between State Agencies and Local Government.

8. PROPOSED CHILD CARE FACILITY S3.16.3

That:

- i) The information be received and noted;
- ii) The Mayor convene a meeting involving both organisations to ascertain the possibility of both proposals being accommodated on the Ross Street site.

2. **CIVIL & ENVIRONMENTAL SERVICES COMMITTEE MEETING MINUTES – 11 APRIL 2018 S4.11.16/11**

32/18 RESOLVED (Baker/King) that:

- i) the Minutes of the Civil & Environmental Services Committee Meeting held on Wednesday, 11 April, 2018, be received and noted; and
- ii) the following recommendations of the Civil & Environmental Services Committee be adopted by Council with the exception of Item #4 ‘Rural Road Classifications S16.7.19/05, ii) Loves Lane.’

1. NOTICE OF BUSINESS – STRUCTURE PLANS FOR NEW RESIDENTIAL AREAS S13.5.3 & S18.6.65

That:

In relation to structural plans for the new residential subdivision (Civil & Environmental meeting 14-3-2018), that Management advise Councillors of:

- i) The names of owners of the 3 identified “new residential areas”
- ii) Do these owners have any conflict of interest with any councillor or staff
- iii) The names of any other potential residential areas
- iv) What is the commercial value of the work to the developer
- v) The paper advised ISC has been approached by “a number of requests for subdivision” by what process were these 3 selected
- vi) How does this meet OLG requirement for competitive neutrality?

2. LOCAL LAND SERVICES PRESENTATION OF NEW LAND MANAGEMENT AND BIODIVERSITY CONSERVATION LEGISLATION S11.12.7

That the presentation by Luc Farago, Principal Policy Officer of the Northern Tablelands Local Lands Services in relation to new land management and Biodiversity Conservation Legislation be received and noted.

3. INVERELL HIGH SCHOOL TRAFFIC MANAGEMENT S30.11.3

That Council implement the following short term measures:

- i) The No Stopping signs adjacent to each intersection around the school be erected at a distance of no less than 15m from the intersection kerb line at intersections about the school perimeter.*
- ii) Some of the long term angle parking in Brae Street in front of the school be converted to short term parallel parking for student drop-off and pick-up. This should at least be implemented in the section of Brae Street across the school frontage to the north-east of the pedestrian crossing.*

4. RURAL ROAD CLASSIFICATIONS S16.7.19/05

That:

- i) Management Policy – Road Hierarchy be amended to include the updated classifications for Goomerah Lane to “Rural Access” for its entire length and Cooks Road to “No Scheduled Maintenance” for its entire length.*
- ii) Spring Mountain Road, Wells Crossing Road, Elsmore Road and Mephams Road retain their current classifications.*
- iii) All respondents be notified of the outcome of the review.
Voss Road - Council maintains its position in respect to the maintenance classification of Voss Road and advises the owner of “The Angle” of its decision*

RURAL ROAD CLASSIFICATIONS S16.7.19/05

33/18 RESOLVED *(Baker/Watts) that further investigation be undertaken by Council in respect of the current classification of Loves Lane following receipt of several submissions from residents.*

5. WASTE MANAGEMENT SUNSET COMMITTEE MEETING MINUTES 26 APRIL 2018 S31.9.3

34/18 RESOLVED *(Michael/Berryman) that a supplementary report on this matter be received.*

**SUPPLEMENTARY SECTION C
COMMITTEE REPORTS**

6. WASTE MANAGEMENT SUNSET COMMITTEE MEETING MINUTES 26 APRIL 2018 S31.9.3

Mr McInnes provided background on the issues discussed by the Committee. Two (2) key issues were:

- a) The cost to charitable organisations for using the waste depot for the disposal of excess material

- b) Operation of Transfer Stations.

35/18 RESOLVED (Watts/Baker) that:

- i) the Minutes of the Waste Management Sunset Committee Meeting held on Thursday, 26 April, 2018 be received and noted; and
- ii) the following recommendations of the Waste Management Sunset Committee be adopted by Council with the exception of Item #3 'Management Options for Ashford and Yetman Waste Transfer Stations – Confidential S15.8.60'.

1. CHARITABLE AND COMMUNITY SERVICE ORGANISATIONS (OPERATING ON COUNCIL OWNED OR MAINTAINED LAND) USING INVERELL LANDFILL S12.8.20

That:

- i) Council will provide Inverell LGA based registered Charitable Organisations and Community Service not-for-profit Organisations (operating on Council owned or controlled land), free access to dispose of waste at Council's Inverell waste management facility. Access will be via the use of a single swipe card upon application for a period of 12 months.
- ii) Council write to all known Charitable and not-for-profit Organisations that frequently use the Inverell Waste Management facility advising them of the new policy and that these new provisions will commence on 1 July, 2018.
- iii) That the General Manager be delegated authority to determine applications of this nature based on the following criteria;
 - i. The applicant meets the Australian Taxation Office definition of a registered Charity Organisation and Community Service (not-for-profit) Organisations that operate on Council owned or controlled land.
- iv) That Council issue one (1) swipe card to approved Organisations once approved.
- v) A further report be presented to the Committee after 12 months of implementation to consider the effectiveness of this policy.

2. UPDATE ON THE IMPLEMENTATION OF THE CONTAINER DEPOSIT SCHEME S31.3.8 + S31.3.6

That:

- i) The information be received and noted; and
- ii) A further report be presented to the Committee regarding the current Materials Recovery Facility processing contract and proposed options for a profit sharing agreement.

3. MANAGEMENT OPTIONS FOR ASHFORD AND YETMAN TRANSFER STATIONS S15.8.60 that:

The matter be referred to Closed Council for consider as:

- i) the report includes 'information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business' (Section 10A(2)(c) of the Local Government Act 1993); and

- ii) *on balance the public interest in preserving the confidentiality of this matter outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting.*

At this juncture, the time being 3.40pm Brett McInnes left the meeting.

SECTION D DESTINATION REPORTS

EMCCS-A 1. **CRIME PREVENTION PLAN - PUBLIC EXHIBITION S3.10.4**

At this juncture, the time being 3.42pm Brett McInnes returned to the meeting.

36/18 RESOLVED (Watts/Dight) that;

- i) *Council note the submission of the Community Violence Prevention Team;*
- ii) *Council adopt the 11 recommended actions in respect of the content of the submission;*
- iii) *Council advise the Community Violence Prevention Team of Council's determination; and*
- iv) *Council adopt the Crime Prevention Plan*

2. **INTERNAL AUDIT AND RISK (IA & R) COMMITTEE – MEMBERSHIP (LISTING) S4.11.21**

37/18 RESOLVED (Baker/Dight) that the matter be referred to closed Council for consideration as:

- i) *the report includes 'Personnel matters concerning particular individuals (other than councillors)' (Section 10A(2)(a) of the Local Government Act, 1993); and*
- ii) *on balance the public interest in preserving the confidentiality of this matter outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting.*

DCES-A 3. **INVERELL MACINTYRE LIONS CLUB – SHOPPING CENTRE TOILET FACILITIES S5.11.43**

38/18 RESOLVED (Michael/Dight) that Council staff investigate the options available for the establishment of public toilet facilities in the Otho Street Shopping Precinct.

DCES-A 4. **INVERELL MACINTYRE LIONS CLUB – VICTORIA PARK S21.8.31**

39/18 RESOLVED (King/Baker) that in conjunction with the preparation of the Inverell Swimming Pool Complex Masterplan, Council staff investigate the options for establishing a Rotunda in Victoria Park in partnership with Inverell Macintyre Lions Club.

SECTION E INFORMATION REPORTS

1. **PROJECT UPDATE - YOUTH OPPORTUNITIES PROGRAM S15.8.77**

2. **STAFF MOVEMENTS: - 01 OCTOBER 2017 TO 31 DECEMBER 2017 S22.25.1**

3. **STAFF MOVEMENTS: - 01 JANUARY 2018 TO 31 MARCH 2018 S22.25.1**

4. CONSTRUCTION CERTIFICATES APPROVED FOR MARCH 2018 S7.2.4/11
5. COMPLYING DEVELOPMENT CERTIFICATES APPROVED DURING MARCH 2018 S7.2.4/11
6. SUMMARY OF BUILDING CONSTRUCTION FOR MARCH 2018 S7.2.4/11
7. DEVELOPMENT CONSENTS AND REFUSALS DURING MARCH 2018 S18.10.2/11
8. VARIATION TO DEVELOPMENT STANDARDS APPROVED DURING MARCH 2018 S18.10.2/11
9. SEPTIC TANK APPROVALS FOR MARCH 2018 S29.19.1
10. ORDINANCE ACTIVITIES REPORT FOR MARCH 2018 S18.10.1
11. FUNDING FOR PRIORITY WEEDS MANAGEMENT S11.12.6
12. STRATEGIC TASKS – ‘SIGN OFF’ – APRIL 2018 S4.13.2
13. QUESTIONS WITHOUT NOTICE – APRIL 2018 S13.5.5/11

40/18 RESOLVED (Michael/Watts) that the items contained in the Information Reports to the Ordinary Meeting of Council held on Wednesday, 26 April 2018, be received and noted.

SECTION F QUESTIONS WITHOUT NOTICE

QWN/ORD 11 /18 Project Update – Youth Opportunities Program
Cr Baker

Cr Baker questioned whether there is any funds remaining.

The General Manager confirmed that a number of events are still to be held. It is envisaged that all grant funds received will be utilised.

QWN/ORD 12/18 Housing Loans
Cr Berryman

Cr Berryman noted in the LGNSW Weekly, that the State Government has announced, as part of Government's comprehensive Housing Affordability package, a low cost loan initiative to help eligible Councils fund critical infrastructure projects that support new homes.

The General Manager indicated that Council, if eligible, will consider taking up the offer. Further examination of the program guidelines will be undertaken.

QWN/ORD 13 /18 Inverell Town Hall
Cr Watts

Cr Watts noted a number of operational issues that need to be attended to at the Town Hall.

QWN/ORD 14/18 Otho Street Redevelopment
Cr Watts

Cr Watts requested clarification on whether a U – Turn was permitted in Otho Street over the at grade median, and if so, could this be communicated to the public.

The Director Civil and Environmental Services confirmed a U-Turn is permitted over the at grade median in Otho Street.

Cr Watts also sought clarification on loading zones in the CBD.

The Director Civil & Environmental Services confirmed that traffic audits, analysis and investigations in respect of loading zones in the CBD are continuing.

GM-A **QWN/ORD 15/18** Recognition S3.15.16
Cr McCosker

Cr McCosker noted a request to recognise a local citizen and queried Council's protocol in respect of responding to such requests.

The General Manager to investigate.

DCES-A **QWN/ORD 16/18** Otho Street S28.27.2
Cr Michael

Cr Michael requested that further investigations be carried out to identify and secure more parking for shop keepers in close proximity to their places of work.

SECTION G
CONFIDENTIAL REPORTS IN CLOSED COUNCIL
(SECTION 10A(2) OF THE LOCAL GOVERNMENT ACT 1993)

At 4.28pm, the Chairperson offered the opportunity to members of the public to make representations as to whether any part of the Council Meeting should not be considered in Closed Council. There was no response.

CLOSED COUNCIL REPORTS

41/18 RESOLVED (Watts/Dight) *that Council proceed into Closed Council to discuss the matters referred to it, for the reasons stated in the motions of referral.*

42/18 RESOLVED (Baker/Dight) *that Council proceeds out of Closed Council into Open Council.*

Upon resuming Open Council at 5.32pm, the Chair verbally reported that the Council had met in Closed Council, with the Press and Public excluded, and had resolved to recommend to Council the following:

DCES-N MANAGEMENT OPTIONS FOR ASHFORD AND YETMAN TRANSFER STATIONS
S15.8.60

That:

- i) Council declines to accept the fee proposal from Northaven Ltd to manage and operate the Waste Transfer Stations at Ashford and Yetman.*
- ii) the Rural Waste Transfer Stations operate for the following periods excluding public holidays*

<i>Restricted Hours of Operation</i>		
	<i>Ashford</i>	<i>Yetman</i>
<i>Monday</i>		
<i>Tuesday</i>	<i>9am - 1pm</i>	
<i>Wednesday</i>		
<i>Thursday</i>		<i>9am – 1pm</i>
<i>Friday</i>		
<i>Saturday</i>	<i>12pm - 4pm</i>	
<i>Sunday</i>		<i>12pm – 4pm</i>

- iii) *Council utilises day labour to manage the Rural Waste Transfer Stations for a period of 12 months to allow for the collection data that may be used in the preparation of any future contract management arrangement.*
- iv) *The disposal fees as nominated be included in the 2018/2019 Operational Plan for public exhibition.*
- v) *No disposal fees be charged for the first 2 months of operation of the transfer stations.*
- vi) *At the conclusion of a 12 month operating period a further report be prepared for the committee regarding operating statistics, suitability of operating hours, cost implications and management options.*
- vii) *That a public notification strategy consistent with the one outlined in the report is implemented.*

GM-A 1. INTERNAL AUDIT AND RISK (IA & R) COMMITTEE – MEMBERSHIP S4.11.21

That:

- i) *The level of remuneration for the Independent members of the Committee be \$500 per meeting.*
- ii) *Council readvertise (locally) the vacant independent members positions on the Committee; and*
- iii) *Council advise the current applicants that their applications will still be considered.*

ADOPTION OF RECOMMENDATIONS

43/18 RESOLVED *(Baker/King) that the recommendations of Closed Council be adopted.*

Cr Michael requested that his vote against the resolution be recorded due to the course of action to be taken in respect of the Internal Audit & Risk Committee.

There being no further business, the meeting closed at 5.35pm.

CR P J HARMON

CHAIRPERSON

TO ORDINARY MEETING OF COUNCIL 23/05/2018

ITEM NO:	1.	FILE NO: S14.10.1
DESTINATION 1:	A recognised leader in a broader context	R
SUBJECT:	BORDER REGIONAL ORGANISATION OF COUNCILS (BROC) MEETING	
PREPARED BY:	Cr Kate Dight	

SUMMARY:

The quarterly meeting of the Border Regional Organisation of Councils (BROC) was held in Bingara on 4 May, 2018. Council is being asked to consider the recommendations detailed in the report.

COMMENTARY:

The May quarterly meeting for BROC was held in Bingara and was again well attended with only Goondiwindi Council an apology. The speakers were impressive and we all went away with fresh ideas for our respective Border Councils.

1. Cross Border Commissioner

James McTavish, the NSW Cross Border Commissioner (CBC), presented first and reconfirmed the ongoing strong commitment the Commission receives from both federal and state bodies and the prevalence the work of the commission is gaining.

The Commission has been particularly successful in managing Victorian / NSW border issues and is now focusing on both ACT and QLD border issues and improving functionality continually.

The works plan for the CBC now reports directly to the NSW Cabinet and to the QLD Deputy Premier which has given the body greater priority. The current focus is to get policy embedded prior to the election in 2019.

Mr McTavish's main CBC announcement was the availability of a \$20M infrastructure fund for economic development which is available over the next 3 years for buildings, roads, bridges specific to cross borders. \$8M is for NSW and QLD respectively with the additional \$4M as top up funds for projects. The greatest risk to these projects is their time delay which adds significantly to their delivery with increasing cost pressures and he encouraged us as a group of Councils to approach him with projects worthy of development that have cross border purpose. Mr McTavish provided a dead line of 26 May and his contact details.

Given the discussion from the last BROC meeting, I have contacted Mr McTavish to initiate development of the Cunningham's Weir across the Dumaresq River over the QLD/NSW border. There was also discussion around macropod harvesting (specifically kangaroos) and cross border tagging issues; emergency services response time management for ambulance, fire and SES; and biosecurity training for cross border pest management.

2. Adam Marshall, MP Member for Northern Tablelands

Adam Marshall addressed the group to update on his activities on border issues. He enlightened us as to the reluctance of the QLD Tourism Minister to collaborate with Commonwealth Games promotion. However, he is continually working to break through this and create tourism outcomes for the benefit of the entire region. He explained that the NSW government is about to embark on

their road re-classification and that this would be a good time to approach the state government with the Bruxner Way issue.

3. High Agricultural Output – Road Funding Formulae

Derek Baker, Professor of Agribusiness from the UNE presented an alternative cost benefit ratio analysis for roads. Traditionally, these ratios have been strongly skewed particularly by travel time which for rural roads is less relevant. His analysis attempts to include the effects of other additional factors such as the costs saved by road upgrade, the agricultural value, the accidents avoided and the social relevance the road has to the users, ie the road community. These factors are not usually measured and the ratios were significantly different as a result. The impact of 'self-help' was also discussed where by the road users financially contribute to the road maintenance & development and was positively promoted. For some Councils, this has reduced costs by 40%. Local ownership is a consequence but this has been managed by signage. I would like to initiate discussion within our Council regarding our approach to 'self-help' and to investigate its greater promotion as a tool of road management.

4. Gwydir Shire – Greenhouse Project

Final presenters were Max Eastcott, General Manager for Gwydir Council, detailing their Council's development of a Greenhouse Agri-business using bio-fish waste and Russell Stewart from RDANI thanking us for supporting his Chairmanship of his organisation and it's refinancing for the next 3 years.

The general meeting followed and the group moved to commission UNE to investigate the ratios for the Bruxner Way for the purposes of promoting its re-classification. It finished with the first meeting of the Bruxner Way Joint Committee consisting of Tenterfield, Inverell, Gwydir and Moree Councils. The terms of reference were agreed upon and Tenterfield elected as the chair.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: R.04 Inverell Shire positively influences policy on rural and regional growth.

Term Achievement: R.04.01 Joint responses and initiatives are regularly developed with neighbouring Councils and regional organisations on rural and regional issues.

Operational Objective: R.04.01.01 Establish a program of regular meetings with neighbouring councils to identify and develop approaches to contemporary regional issues.

POLICY IMPLICATIONS:

Nil.

CHIEF FINANCIAL OFFICERS COMMENT:

Nil.

LEGAL IMPLICATIONS:

Nil.

RECOMMENDATION:

That:

- i) *Inverell Shire Council approach the Cross Border Commissioner, James McTavish regarding the Cunningham's Weir Upgrade project for consideration in the Cross Border Commission Infrastructure Fund;*
- ii) *Inverell Shire Council support BROC in utilising the UNE Agribusiness road ratio analysis for assessing the value of the Bruxner Way; and*

-
- iii) *Inverell Shire Council review their 'self-help' policy for the purposes of shire road management and investigate the best possible application for these type of arrangements.*

TO ORDINARY MEETING OF COUNCIL 23/05/2018

ITEM NO:	1.	FILE NO: S2.17.8
DESTINATION 1:	A recognised leader in a broader context.	R
SUBJECT:	ABORIGINAL CONSULTATIVE COMMITTEE MEETING – 10 APRIL 2018	
PREPARED BY:	Kristy Paton, Corporate Support Officer - Publishing	

SUMMARY:

Meeting held on Tuesday 10 April, 2018.

For the consideration of Council.

COMMENTARY:

MINUTES OF THE ABORIGINAL CONSULTATIVE COMMITTEE MEETING HELD IN THE COMMITTEE ROOM, INVERELL SHIRE COUNCIL, 144 OTHO STREET, INVERELL ON TUESDAY, 10 APRIL, 2018, COMMENCING AT 10.00AM.

PRESENT: Cr P King, Paul Henry (General Manager), Mr Greg Livermore and Mr Kelvin Brown.

APOLOGIES:

Cr P J Harmon, Mrs Jenni Johnson (Anaiwan Aboriginal Land Council), Ms Keira Edwards and Ms Esther Gardiner.

CONFIRMATION OF MINUTES

RESOLVED (Livermore/King) that the Minutes of the Aboriginal Consultative Committee Meeting held on 4 October, 2017 as circulated to members be confirmed as a true and correct record of that meeting.

BUSINESS ARISING FROM PREVIOUS MINUTES1. CDEP – Developing Community Enterprises

Greg provided an update on the State Aboriginal Land Council efforts to establish the tools to support Local Land Councils who wish to provide contracting services to the community.

AGENDA ITEMS1. SOUND TRAILS PROJECT (UPDATE – PETER CADDEY)

- Very Exciting projects. Nine stories. Can be expanded when required.
- Hamish Soule has recorded all the stories
- 1st week of May for testing the recordings at Goonoowigall Reserve
- Josh Blair will narrate the links to the stories

- Launch will be the end of July
- Final details of the Project to be determined at the next meeting of the Committee
- Roger Knox to perform a concert in Bingara as part of the program

2. MYALL CREEK MEMORIAL UPDATE – 180th YEAR ANNIVERSARY

The organising Committee will be organising a bus pickup for residents of Tingha and Inverell wishing to attend the Ceremony. Also, the Committee has identified the need for a small diameter pipe to be placed in the gully (in the roadside rest area) to ensure pedestrians can cross this area safely after parking their cars in the parking lot at the Myall Creek Hall.

RECOMMENDATION: That Council assist the Myall Creek Committee address the issues associated with the conduct of the 2018 event.

3. ROADSIDE MEMORIAL – SAFETY ISSUES

The Committee suggested that an initial approach be made to Mr Bradley Brown and then talk to the extended family regarding the RMS guidelines for roadside memorials.

4. ABORIGINAL ELDERS OLYMPICS – UPDATE

Kelvin provided an update. Over 450 people registered for the event. Extensive program organised. The organisers are looking forward to showcasing Inverell to the many visitors.

GENERAL BUSINESS

1. UPDATE ON TINGHA AREA TRANSFER

Greg requested an update on the progress of transferring Tingha to Inverell Shire.

NEXT MEETING

The next meeting of the Committee will be held on a date to be determined.

There being no further business, the meeting closed at 11.05am.

RECOMMENDATION:

That:

- i) *the Minutes of the Aboriginal Consultative Committee Meeting held on Wednesday, 10 April, 2018, be received and noted; and*
- ii) *the following recommendation of the Aboriginal Consultative Committee be considered by Council:*

1. MYALL CREEK MEMORIAL UPDATE – 180th YEAR ANNIVERSARY

That Council assists the Myall Creek Committee address the issues associated with the conduct of the 2018 event.

Note: Additional information regarding this request will be provided at the meeting.

ITEM NO:	2.	FILE NO: S4.11.17/10
DESTINATION 2 DESTINATION 3 DESTINATION 5:	A Community that is healthy, educated and sustained. An environment that is protected and sustained. The Communities are served by sustainable services and infrastructure.	CES
SUBJECT:	ECONOMIC & COMMUNITY SUSTAINABILITY COMMITTEE MEETING MINUTES– 9 MAY 2018	
PREPARED BY:	Kristy Paton, Corporate Support Officer - Publishing	

SUMMARY:

Meeting held on Wednesday, 9 May, 2018.

For the consideration of Council.

COMMENTARY:

MINUTES OF THE ECONOMIC & COMMUNITY SUSTAINABILITY COMMITTEE MEETING HELD IN THE COMMITTEE ROOM, INVERELL SHIRE COUNCIL, 144 OTHO STREET, INVERELL ON WEDNESDAY, 9 MAY, 2018, COMMENCING AT 10.35AM.

PRESENT: Cr J A Watts (Chairperson), Crs P J Harmon, P A King, A A Michael and C M Dight.

Also in attendance: Crs D F Baker, S J Berryman, and J N McCosker.

Paul Henry (General Manager), Scott Norman (Director Corporate and Economic Services), Brett McInnes (Director Civil and Environmental Services) and Paul Pay (Manager Financial Services).

SECTION A

APOLOGIES:

There were no apologies received.

1. **CONFIRMATION OF MINUTES**

RESOLVED (King/Michael) that the Minutes of the Economic and Community Sustainability Committee Meeting held on 11 April, 2018 as circulated to members, be confirmed as a true and correct record of that meeting.

2. **DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS**

There were no interests declared.

3. **BUSINESS ARISING FROM PREVIOUS MINUTES**

Nil

SECTION B
ADVOCACY REPORTS

Cr Harmon Funding for Tingha Bridge Roundabout

Cr Harmon advised that the federal funding for the Tingha Bridge roundabout (intersection of Gwydir Highway and Tingha Road) has been carried forward in the 2018-19 Federal Budget.

Cr Dight BROC

Cr Dight reported that she and Cr Berryman attended the recent meeting of the BROC held at St George.

SECTION D
DESTINATION REPORTS

1. REQUEST FOR ASSISTANCE WITH FUNDING – SAPPHIRE CITY CONCERTS BAND INC S12.22.1/11

RESOLVED (King/Dight) that the Committee recommend to Council that Council make a donation to The Sapphire City Concert Band of \$2000.

2. DONATION REQUEST – INVERELL ANGLERS ASSOCIATION S15.8.7/10

RESOLVED (Harmon/King) that the Committee recommend to Council that Council make a donation to Inverell Anglers Association of \$500 to support their trout restocking program.

3. GRAMAN RESERVE - DEVELOPMENT OPPORTUNITY S21.8.18

RESOLVED (Harmon/King) that the Committee recommend to Council that Council agree to a request from the Sapphire City Motor Sports Club to lodge a Development Application as Trustee of the Graman Recreational Reserve for the construction of a concrete pad to be used for motor sport and driver training and education.

4. REQUEST TO VARY LOAN AGREEMENT DA-7/2011

RESOLVED (Harmon/Dight) that the matter be referred to Closed Committee for consideration as:

- i) the report includes 'commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it' (Section 10A(2)(d)(i) of the Local Government Act, 1993); and*
- ii) on balance the public interest in preserving the confidentiality of this matter outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting.*

5. INVERELL CHAMBER OF COMMERCE REQUEST TO SUPPORT THEIR CAMPAIGN TO INCREASE THE NSW PAYROLL TAX THRESHOLD S8.5.3

RESOLVED (Dight/Michael) that the Committee recommend to Council to support Inverell Chamber of Commerce efforts to lobby the New South Wales Government for an increase in the current payroll tax threshold.

6. TENDER – PROVISION OF CLEANING SERVICES S5.8.2/04

RESOLVED (Michael/Dight) that the matter be referred to Closed Committee for consideration as:

- i) *the report includes 'commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it' (Section 10A(2)(d)(i) of the Local Government Act, 1993); and*
- ii) *on balance the public interest in preserving the confidentiality of this matter outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting.*

SECTION E INFORMATION REPORTS

1. LETTER OF APPRECIATION - ROTARY CLUB OF INVERELL EAST S6.8.9
2. PERFORMANCE REBATE S27.1.12

RESOLVED (Harmon/Michael) that the items contained in the Information Reports to the Economic & Community Sustainability Committee Meeting held on Wednesday, 9 May, 2018, be received and noted.

SECTION F QUESTIONS WITHOUT NOTICE

Cr King Arthur Street Park

Cr King questioned if there were plans to extend the play equipment in the Arthur Street Park, Inverell.

The Director Civil and Environmental Services replied that there is no immediate plans for additional play equipment and the future development strategies are contained in the Public Open Space Strategy.

Cr King Anti-Litter measures

Cr King requested the consideration be given to installing anti-litter advisory signs on Bundarra Road and if Council would be supporting the next Clean Up Australia Day.

The General Manager responded that local Clean Up Australia Day events were normally lead by a local community group and Council had in the past, and would in the future support in kind.

Cr Watts Cod Cash Competition

Cr Watts asked for an update on the recent Cod Cash competition.

The General Manager advised a report on the Cod Cash competition would be provided to Council but in short it was considered a success and Council will be asked to support the event next year.

Cr Baker Funding for the Structure Plan for New Residential Areas

Cr Baker enquired how the proposed Structure Plan for New Residential Areas was to be funded.

The Director Civil and Environmental Services replied that it was proposed to fund the Plan from S94 Contributions.

SECTION G
GOVERNANCE REPORTS

1. QUARTERLY BUDGET AND OPERATIONAL PLAN REVIEW 2017/2018
S12.5.1/11

RESOLVED (Harmon/Dight) that the Committee recommend to Council that:

- i) Council's Quarterly Operational Plan and Budget Review for 31 March, 2018 be adopted; and*
- ii) the proposed variations to budget votes for the 2017/2018 Financial Year be adopted providing an estimated Cash Surplus at 30 June, 2018 from operations of \$3,267.*

2. GOVERNANCE - MONTHLY INVESTMENT REPORT S12.12.2/11

RESOLVED (Dight/Michael) that:

- i) the report indicating Council's Fund Management position be received and noted; and*
- ii) the Certification of the Responsible Accounting Officer be noted.*

SECTION H
CONFIDENTIAL REPORTS IN CLOSED COMMITTEE
(SECTION 10A(2) OF THE LOCAL GOVERNMENT ACT 1993)

At 11.28 am, the Chairperson offered the opportunity to members of the public to make representations as to whether any part of the Committee Meeting should not be considered in Closed Committee. There was no response from the public.

CLOSED COMMITTEE REPORTS

RESOLVED (Harmon/Dight) that the Committee proceed into Closed Committee to discuss the matters referred to it, for the reasons stated in the motions of referral.

RESOLVED (Harmon/Michael) that the Committee proceed out of Closed Committee into Open Committee.

Upon resuming Open Committee, at 11.43am, the Chair verbally reported that the Committee, with the Press and Public excluded, having considered the matters referred to it, recommends as follows:

1. TENDER – PROVISION OF CLEANING SERVICES S5.8.2/04

That:

- i) Council accept the tender from ISS Facility Services for Cleaning Contracts 1A, 1B and 1C for a period of two (2) years, with an option of a further two (2) year period for the tender price of \$163,652.24 (excluding GST) per annum;*
- ii) Council accept the tender from Onescope for Cleaning Contracts 1D for a period of two (2) years, with an option of a further two (2) year period for the tender price of \$148,190.00 (excluding GST) per annum; and*
- iii) The General Manager and Mayor be authorised to execute the contracts under Council Seal.*

2. REQUEST TO VARY LOAN AGREEMENT DA-7/2011

That:

- i) *Council not accede to the request to waive the final payment of Loan Agreement DA-7/2011; and*
- ii) *The General Manager be authorised to negotiate alternate payment terms agreeable to both parties.*

ADOPTION OF RECOMMENDATIONS

RESOLVED (Harmon/Michael) that the recommendations of Closed Committee be adopted.

There being no further business, the meeting closed at 11.47am.

RECOMMENDATION:

That:

- i) *the Minutes of the Economic & Community Sustainability Meeting held on Wednesday, 9 May, 2018, be received and noted; and*
- ii) *the following recommendation of the Economic & Community Sustainability Committee be considered by Council:*

1. REQUEST FOR ASSISTANCE WITH FUNDING – SAPPHIRE CITY CONCERTS BAND INC S12.22.1/11

That Council make a donation to The Sapphire City Concert Band of \$2000.

2. DONATION REQUEST – INVERELL ANGLERS ASSOCIATION S15.8.7/10

That Council make a donation to Inverell Anglers Association of \$500 to support their trout restocking program.

3. GRAMAN RESERVE - DEVELOPMENT OPPORTUNITY S21.8.18

That Council agree to a request from the Sapphire City Motor Sports Club to lodge a Development Application as Trustee of the Graman Recreational Reserve for the construction of a concrete pad to be used for motor sport and driver training and education.

4. INVERELL CHAMBER OF COMMERCE REQUEST TO SUPPORT THEIR CAMPAIGN TO INCREASE THE NSW PAYROLL TAX THRESHOLD S8.5.3

Council to support Inverell Chamber of Commerce efforts to lobby the New South Wales Government for an increase in the current payroll tax threshold.

5. QUARTERLY BUDGET AND OPERATIONAL PLAN REVIEW 2017/2018 S12.5.1/11

That:

- i) *Council's Quarterly Operational Plan and Budget Review for 31 March,*

2018 be adopted; and

- ii) the proposed variations to budget votes for the 2017/2018 Financial Year be adopted providing an estimated Cash Surplus at 30 June, 2018 from operations of \$3,267.*

6. GOVERNANCE - MONTHLY INVESTMENT REPORT S12.12.2/11

That:

- i) the report indicating Council's Fund Management position be received and noted; and*
- ii) the Certification of the Responsible Accounting Officer be noted.*

7. TENDER – PROVISION OF CLEANING SERVICES S5.8.2/04

That:

- i) Council accept the tender from ISS Facility Services for Cleaning Contracts 1A, 1B and 1C for a period of two (2) years, with an option of a further two (2) year period for the tender price of \$163,652.24 (excluding GST) per annum;*
- ii) Council accept the tender from Onescope for Cleaning Contracts 1D for a period of two (2) years, with an option of a further two (2) year period for the tender price of \$148,190.00 (excluding GST) per annum; and*
- iii) The General Manager and Mayor be authorised to execute the contracts under Council Seal.*

8. REQUEST TO VARY LOAN AGREEMENT DA-7/2011

That:

- i) Council not accede to the request to waive the final payment of Loan Agreement DA-7/2011; and*
- ii) The General Manager be authorised to negotiate alternate payment terms agreeable to both parties.*

ITEM NO:	3.	FILE NO: S4.11.16/10	
DESTINATION 2 DESTINATION 3 DESTINATION 5:	A Community that is healthy, educated and sustained. An environment that is protected and sustained. The Communities are served by sustainable services and infrastructure.		CES
SUBJECT:	CIVIL & ENVIRONMENTAL SERVICES COMMITTEE MEETING MINUTES – 9 MAY 2018		
PREPARED BY:	Kristy Paton, Corporate Support Officer - Publishing		

SUMMARY:

Meeting held on Wednesday, 9 May, 2018.

For the consideration of Council.

COMMENTARY:

**MINUTES OF THE CIVIL & ENVIRONMENTAL SERVICES COMMITTEE MEETING
HELD IN THE COMMITTEE ROOM, 144 OTHO STREET, INVERELL ON
WEDNESDAY, 9 MAY, 2018, COMMENCING AT 9.00 AM.**

PRESENT: Cr D F Baker (Chairperson), Crs P J Harmon, M J Peters, S J Berryman and J N McCosker.

Also in attendance: Crs J A Watts, C M Dight, P A King and A A Michael.

Paul Henry (General Manager), Brett McInnes (Director Civil and Environmental Services), Scott Norman (Director Corporate and Economic Services), Justin Pay (Manager Civil Engineering), Anthony Alliston (Manager Development Services) and David Strugnell (Asset Management Co-Ordinator).

SECTION A

APOLOGIES:

Nil

1. CONFIRMATION OF MINUTES

RESOLVED (Peters/Berryman) that the Minutes of the Civil and Environmental Services Committee Meeting held on 11 April, 2018, as circulated to members, be confirmed as a true and correct record of that meeting.

2. DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS

There were no interests declared.

3. PUBLIC FORUM S13.5.6/10

At this juncture, the time being 9.04am, the Chair welcomed the members of the public and opened the Public Forum Session by inviting members of the public to speak:

Leslie "Spanner"
Tanner Graman Reserve

As a member of the Sapphire City Motorsports Club Mr Tanner spoke about the improvements the Club has made to the Graman Reserve, the successful events that had been run and how the Club had been working with the Community to engage youth, support driver training and assist other community based organisations. Mr Tanner asked Council to support a proposed Development Application for a concrete pad at the Graman Reserve. The pad is to have multiple uses including driver education and training, part of the short course track and as a burnout pad.

Phillip Reardon Graman Reserve

Mr Reardon is the Owner of the Graman Hotel. He spoke in support of the Sapphire City Motorsports Club's proposal for a concrete pad at the Graman Reserve. He commended the

Club on the work they had done and said the proposal would be good for the Graman area.

At this juncture, the time being 9.12 am, the Public Forum Session closed and the Committee resumed the balance of the Agenda.

4. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

SECTION B
ADVOCACY REPORTS

Cr Watts
Cr Harmon

Recognition of Inverell as the first White Ribbon Community.

Council has received a Certificate of Recognition as the first White Ribbon Community. It was presented at the Inverell Black and White Ball, Saturday 6th May 2018. Cr Harmon commented that it was a whole of community effort and process that was developed will be used as a template for other Communities seeking White Ribbon accreditation.

Cr Watts wished it noted that Council recognises in particular Stephen Golding, Executive Manager Corporate and Community Services for his tireless efforts to achieve accreditation for Inverell as the first White Ribbon Community.

SECTION D
DESTINATION REPORTS

1. GRAVEL AVAILABILITY - IMPACTS ON WORKS PROGRAM S28.26.2

RESOLVED (Harmon/McCosker) that the Committee recommend to Council that a full investigation into Shire wide gravel availability be undertaken and a further report be presented back to the committee.

2. 2017-2018 BITUMEN RESURFACING PROGRAM S28.21.1/11

RESOLVED (Harmon/Berryman) that the Committee recommend to Council that the information be received and noted and a further report be prepared for the Committee regarding resourcing options for the 2018/19 Bitumen Resurfacing Program.

3. FREIGHT AND HEAVY VEHICLE TRAFFIC ON CLASSIFIED ROADS S16.7.19/05

RESOLVED (Harmon/Peters) that the Committee recommend to Council that:

- i) The information be received and noted;*
- ii) The draft project brief for the Inverell Shire Local Freight Transport Strategy be endorsed;*
- iii) Council provide a copy of the brief to the RMS and enter into further discussions to determine if there is mutual benefit in completing the project in partnership; and*
- iv) After liaising with the RMS a further report be prepared for the Committee to*

determine a course of action in the matter.

The Chairperson agreed for the order of business to be altered to enable Section E, Item # 3 'Notice of Business – Structure Plans for New Residential Areas' to be brought forward.

SECTION E
INFORMATION REPORTS

3. NOTICE OF BUSINESS - STRUCTURE PLANS FOR NEW RESIDENTIAL AREAS S13.5.3 & S18.6.65

RESOLVED (Berryman/Peters) that the item contained in the Information Report to the Civil & Environmental Services Committee Meeting held on Wednesday, 9 May, 2018, be received and noted.

SECTION D
DESTINATION REPORTS (CONTINUED)

4. COMMUNICATIONS STRATEGY - STRUCTURE PLANS FOR NEW RESIDENTIAL AREA S18.6.65

Councillors Declaration: On 2 April 2018 a written declaration of a pecuniary interest in any matter involving King and Campbell Pty Ltd was received from Cr Berryman. The nature of his interest arises due to his Niece being the Spouse of an employee of the company. Cr Berryman made the declaration on the day he became aware of the interest.

Cr Berryman left the chamber, the time being 9.38am.

RESOLVED (Harmon/McCosker) that the Committee recommend to Council that The Communication Strategy, Inverell Shire Council Structure Plan for New Residential Areas 2018 be endorsed by Council.

Cr Berryman returned to the chamber, the time being 9.52am.

5. TREE REPLACEMENT PLAN – ROSS STREET, INVERELL S21.7.8/11

RESOLVED (Berryman/Peters) that the Committee recommend to Council that Council accede to the request from the Inverell Churches Retirement Community for replacement plantings in Ross Street (between Lawrence and Vivian Streets) subject to:

- i) The works occurring at an appropriate time determined by Council next financial year; and*
- ii) The Inverell Churches Retirement Community taking responsibility for caring for the newly planted trees until they reach establishment.*

6. UPDATE ON THE INVERELL DISTRICT HOSPITAL REDEVELOPMENT S7.2.12

RESOLVED (Harmon/Berryman) that the Committee recommend to Council that:

- i) Health Infrastructure will be pursuing the hospital redevelopment approval pursuant to Part 5 of the Environmental Planning and Assessment Act 1979 for the Inverell District Hospital Redevelopment be noted; and*
- ii) Council's Manager Development Services provide Council with information relating to the car park infrastructure and the works at the intersection of Moore St entrance to the Hospital when a final determination is made by Health Infrastructure.*

SECTION E
INFORMATION REPORTS

1. GOVERNANCE - PERFORMANCE REPORTING ON ROAD MAINTENANCE COUNCIL CONTRACTS S1.2.3/10
2. WORKS UPDATE S28.21.1/11
3. NOTICE OF BUSINESS - STRUCTURE PLANS FOR NEW RESIDENTIAL AREAS S13.5.3 & S18.6.65
Note: Matter dealt with previously

RESOLVED (Berryman/Peters) that the items contained in the Information Reports to the Civil & Environmental Services Committee Meeting held on Wednesday, 9 May, 2018, be received and noted.

SECTION F
GENERAL BUSINESS

Nil

There being no further business, the meeting closed at 10.10 am.

RECOMMENDATION:

That:

- i) *the Minutes of the Civil & Environmental Services Committee Meeting held on Wednesday, 9 May, 2018, be received and noted; and*
- ii) *the following recommendation of the Civil & Environmental Services Committee be considered by Council:*

1. GRAVEL AVAILABILITY - IMPACTS ON WORKS PROGRAM S28.26.2

That a full investigation into Shire wide gravel availability be undertaken and a further report be presented back to the committee.

2. 2017-2018 BITUMEN RESURFACING PROGRAM S28.21.1/11

That the information be received and noted and a further report be prepared for the Committee regarding resourcing options for the 2018/19 Bitumen Resurfacing Program.

3. FREIGHT AND HEAVY VEHICLE TRAFFIC ON CLASSIFIED ROADS S16.7.19/05

That:

- i) *The information be received and noted;*
- ii) *The draft project brief for the Inverell Shire Local Freight Transport Strategy be endorsed;*
- iii) *Council provide a copy of the brief to the RMS and enter into further discussions to determine if there is mutual benefit in completing the project in partnership; and*
- iv) *After liaising with the RMS a further report be prepared for the Committee to determine a course of action in the matter.*
4. COMMUNICATIONS STRATEGY - STRUCTURE PLANS FOR NEW RESIDENTIAL

AREA S18.6.65

That The Communication Strategy, Inverell Shire Council Structure Plan for New Residential Areas 2018 be endorsed by Council.

5. TREE REPLACEMENT PLAN – ROSS STREET, INVERELL S21.7.8/11

That Council accede to the request from the Inverell Churches Retirement Community for replacement plantings in Ross Street (between Lawrence and Vivian Streets) subject to:

- i) The works occurring at an appropriate time determined by Council next financial year; and*
- ii) The Inverell Churches Retirement Community taking responsibility for caring for the newly planted trees until they reach establishment.*

6. UPDATE ON THE INVERELL DISTRICT HOSPITAL REDEVELOPMENT S7.2.12

That:

- i) Health Infrastructure will be pursuing the hospital redevelopment approval pursuant to Part 5 of the Environmental Planning and Assessment Act 1979 for the Inverell District Hospital Redevelopment be noted; and*
- ii) Council's Manager Development Services provide Council with information relating to the car park infrastructure and the works at the intersection of Moore St entrance to the Hospital when a final determination is made by Health Infrastructure.*

TO ORDINARY MEETING OF COUNCIL 23/05/2018

ITEM NO:	1.	FILE NO: S5.10.95
DESTINATION 5:	The communities are served by sustainable services and infrastructure	S
SUBJECT:	REQUEST TO ESTABLISH LICENCE AGREEMENT – M & R MESZAROS	
PREPARED BY:	Kristy Paton, Corporate Support Officer - Publishing	

SUMMARY:

Council has received a request from Manuel & Rachel Meszaros to licence land known as Part Lot 112, DP 753277 Rifle Range Road, Inverell.

Council is being asked to consider the request to Licence the land under the same terms and conditions as the current licensee.

COMMENTARY:

Part Lot 112, DP 753277 Rifle Range Road, comprises an area of approximately 24 hectares and is owned by Inverell Shire Council. This land is land locked and is currently licensed to Mr Darrell Priest for the creation of a wildlife corridor and for incidental stock grazing. Mr Priest is the owner of the adjoining property.

Manual and Rachel Mezsaros are in the process of purchasing Mr Priest's property and have requested to licence the adjoining Part Lot 112, DP 753277 Rifle Range Road under the same terms and conditions as Mr Priest. Mr Priest is prepared to relinquish the licence to enable the uptake by the Meszaros'.

The remaining part of Lot 112, DP 753277 comprises natural vegetation and is also the site of a Council quarry.

Council is being asked to consider entering into a licence agreement with Manuel & Rachel Meszaros for a five (5) year term with a further five (5) year option at the same licence fee of \$140.55 per annum with a 3% increase per annum.

**RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:**

Strategy: S.01 Sound Local Government Administration, Governance and Financial Management are provided.

Term Achievement: S.01.10 Best Practice in Land Use Administration has been adopted and implemented.

Operational Objective: S.01.10.01 To provide and maintain a modern efficient and reliable land use administration system which enables the effective and efficient management of Shire land.

POLICY IMPLICATIONS:

Nil.

CHIEF FINANCIAL OFFICERS COMMENT:

Nil.

LEGAL IMPLICATIONS:

Nil.

RECOMMENDATION:

That:

- i) Council enter into a Licence Agreement with Manuel & Rachel Meszaros for Part Lot 112, DP 753277 Rifle Range Road, Inverell.*
- ii) The term of the agreement be for five (5) year period with a further five (5) year option;*
- iii) The Licence fee be \$140.55 per annum (GST Inclusive) with a 3% increase per annum; and*
- iv) The Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

ITEM NO:	2.	FILE NO: S12.8.9/04
DESTINATION 5:	The communities are served by sustainable services and infrastructure	S
SUBJECT:	SALE OF LAND FOR UNPAID RATES – UPDATE	
PREPARED BY:	Emma Murphy, Rates Clerk	

SUMMARY:

Council resolved on 25 October, 2017 (Resolution 117/17) to conduct a land auction to sell eligible properties in accordance with section 713 of the *Local Government Act 1993*.

This report provides an update on the progression of the upcoming sale.

COMMENTARY:

Council resolved on 25 October, 2017 (Resolution 117/17) to conduct a land auction to sell eligible properties in accordance with section 713 of the *Local Government Act 1993*.

In early March this year, Council advertised the auction in the Government Gazette and Inverell Times, nine (9) properties were advertised, and these nine still remain to be auctioned. These properties will be auctioned in accordance with Section 713 of the *Local Government Act 1993*; on Friday 15 June 2018, at 10.30am in the Council Chambers.

Council has had purchase interest on most of the properties, from independent persons or adjoining owners.

In accordance with the initial resolution, the General Manager has:

- *Appointed Ruralco Property – Davidson and Cameron Real Estate as the auctioneer,*
- *appointed Avern McIntyre and Co, as the Council's solicitor,*
- *will set the reserve prices close to the auction date, after seeking advice from the real estate and an independent property valuer, and*
- *is authorised to make one and only one, bid on all properties.*

The auction details will be advertised in the Inverell Times on Friday 25 May 2018, Friday 1 and 8 June 2018, please note this further advertisement is not a legislative requirement.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND MANAGEMENT PLAN:

Strategy: S.01 Sound Local Government Administration, Governance and Financial Management are provided.

Term Achievement: (S.01.2) A sound long term financial position is maintained.

Operational Objective:

CS.04 Financial Services – To manage Council Finances with the view to ensuring Council's ongoing financial health and stability, the discharge of statutory and fiduciary responsibilities, proper accounting systems and standards and an efficient and equitable revenue base.

POLICY IMPLICATIONS:

Nil

CHIEF FINANCIAL OFFICERS COMMENT:

The General Manager is authorised to make one, and only one bid on all properties listed after negotiations occur early in June with local Real Estate Agents and an independent Property Valuer.

LEGAL IMPLICATIONS:

The procedure for Sale of Land for unpaid rates is defined by the *Local Government Act 1933* sections 713-726.

RECOMMENDATION:

- i) *That the report be received and noted, and*
- ii) *the General Manager be authorised to set the value of the one and only bid on each property.*

ITEM NO:	3.	FILE NO: S3.16.3
DESTINATION 2:	A community that is healthy, educated and sustainable	C
SUBJECT:	PROPOSED RELOCATION OF COMMUNITY GARDEN	
PREPARED BY:	Scott Norman, Director Corporate and Economic Services	

SUMMARY:

At the Council Meeting 26 April 2018 it was resolved that the Mayor convene a meeting to ascertain the possibility of The Inverell Community Garden and a proposed child care facility being co-located at the Ross Street/Swanbrook Road Reserve Site. The meeting was held Friday, 11 May 2018 and the two organisations reached in principle agreement that this proposal was a practical solution and indeed the two uses for the site potentially complement each other.

Council is requested to determine if it wishes to proceed to develop a detailed proposal for the shared use of the site.

COMMENTARY:

Representatives of Inverell District Family Services (IDFS) have previously addressed Council on their plan for a new child care facility, with a view to getting Council support for the use of a portion of the Ross Street Reserve for the siting of the necessary infrastructure. Council has previously given permission to the Inverell Community Garden Committee to utilise this area once the compulsory acquisition process of the Reserve at the corner of Arthur Street and Swanbrook Road is concluded. The Inverell Community Garden has been granted consent for a Concept Development Application which is subject to further approvals before work can commence on the site.

At the Council Meeting 26 April 2018 it was resolved that the Mayor convene a meeting to ascertain the possibility of the Community Garden and proposed child care facility being co-located at the Site. The meeting was held 11 May 2018 and the two organisations reached broad agreement that the site could be shared and indeed the uses could complement each other. Both organisations endorsed the idea the proposal should be further developed.

Key points of agreement were:

The footprint of the proposed childcare facility is comparatively small and could be accommodated, with minor adjustments in the existing draft concept plan for the relocated Community Garden.

That there is a natural synergy between the two uses and the two organisations share the ideas of a healthy, caring community with a strong connection to the natural environment.

Topics raised for further discussion were:

The Community Garden Committee is without resources to move from the current site. They have several grant applications pending and indicated they would also be approaching Council for assistance.

The IDFS facility would require control of entry to the "licenced area" during hours of operations as a child care facility. The Community Garden representatives indicated that they were confident workable arrangements could be agreed upon.

The Community Garden representatives stated that they utilise volunteers who will not necessarily have Working with Children accreditation. The IDFS representatives were confident timing of visits to the Community Garden could be worked around this.

The possibility of a shared car park was discussed.

The possibility of co-operating on planning and provisioning of necessary infrastructure (water, sewerage and electricity) was discussed.

The issue of site drainage was raised as the reserve has several natural channels that cross it.

In developing a more detailed joint proposal for the site it will also be necessary to obtain pre-lodgement planning advice.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: C.01 Facilitate the provision of a broad range of services and opportunities which aid the long term sustainability of the community.

Term Achievement: C.01.01 Advocate on behalf of the community for the provision of services which meet community needs and expectations.

Operational Objective: C.01.01.01 To provide community leadership and advocacy to ensure the community is provided with a broad range of services and opportunities commensurate with other regional centres.

POLICY IMPLICATIONS:

Nil

CHIEF FINANCIAL OFFICERS COMMENT:

Nil at this stage, a detailed proposal is yet to be developed.

LEGAL IMPLICATIONS:

Nil at this stage, a detailed proposal is yet to be developed. If the proposal proceeds a lease will need to drawn up and further Development Applications submitted.

RECOMMENDATION:

That Council work with the Inverell District Family Services and The Inverell Community Garden Committee to develop a detailed proposal for shared use of the Ross Street/ Swanbrook Road Reserve.

ITEM NO:	4.	FILE NO: S3.6.5
DESTINATION 2:	A community that is healthy, educated and sustainable	C
SUBJECT:	INVERELL FRIENDS OF THE LIBRARY	
PREPARED BY:	Paul Henry, General Manager	

SUMMARY:

The Inverell Friends of the Library have provided a copy of the President's Annual Report and financial position for the organisation. Council is requested to note the President's comment and to endorse the appointment of the new office bearers for this organisation.

COMMENTARY:

Council has consented to the formation of the Inverell Friends of the Library as a Committee of Council. The purpose of this group is to:

- (i) Promote Library services;
- (ii) Develop community support of the Library;
- (iii) Raise funds for specific projects for the Library;
- (iv) Make representations, individually, as a group or with public support to all levels of Government in support of the Library; and
- (v) Enrich the cultural life of the community.

A requirement of the Plan of Management established for this group is the need to provide Council with an Annual Report of the group's activities. This requirement is satisfied by the President of this organisation submitting a copy of the President's Report. A copy of the report is attached as Appendix 1 (D9 – D10) for Council's information.

The Committee is also required to advise Council of the office bearers following the Annual General Meeting.

The recently elected Executives are as follows:

President:	Mrs Bev Parlevliet
Vice President:	Mrs Kathy Hunt
Secretary:	Ms Nancy Wilkins
Assistant Secretary:	Mrs Anna Morse
Treasurer:	Mrs Jill Burtenshaw
Publicity Officer:	Mrs Anna Morse
Archive Recorder:	Mrs Anna Morse

Council is required to endorse the abovementioned persons as office bearers of the Committee and therefore authorising those persons to act on behalf of the Committee in undertaking the activities stated in the Plan of Management.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: C.07 Provide local opportunities for recreation, cultural and social activities.

Term Achievement: C.07.01 Council has locally focused cultural programs and initiatives that facilitate forums, networks and training opportunities that are conducive to strengthening relationships between tourism, arts, heritage, sports and recreational interests.

Operational Objective: C.07.01.01 To provide and assist community groups in the provision of recreational and cultural facilities and services for the enjoyment of all residents and visitors to the Shire.

POLICY IMPLICATIONS:

Nil.

CHIEF FINANCIAL OFFICERS COMMENT:

Nil.

LEGAL IMPLICATIONS:

Nil.

RECOMMENDATION:

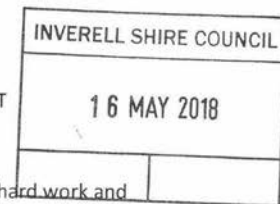
That:

- (i) the information be received and noted; and*
- (ii) the following persons be authorised as office bearers of the Inverell Friends of the Library Committee:*

<i>President:</i>	<i>Mrs Bev Parlevliet</i>
<i>Vice President:</i>	<i>Mrs Kathy Hunt</i>
<i>Secretary:</i>	<i>Ms Nancy Wilkins</i>
<i>Assistant Secretary:</i>	<i>Mrs Anna Morse</i>
<i>Treasurer:</i>	<i>Mrs Jill Burtenshaw</i>
<i>Publicity Officer:</i>	<i>Mrs Anna Morse</i>
<i>Archive Recorder:</i>	<i>Mrs Anna Morse</i>

APPENDIX 1

INVERELL FRIENDS OF THE LIBRARY, PRESIDENT'S REPORT

11TH April, 2018

This is my report for the past year and I would like to thank everyone for their hard work and dedication.

We started the year with a change of dates for our meetings. It is now the second Wednesday of the month.

Book mark competition presentation was on the 6th April at 5.30 pm. Very pleasing results.

Some new furniture for the library has been ordered out of FOL funds.

Cancer Council Morning Tea was successfully held in the library and raised \$165.

Movies are a big success with full houses and Friends help with morning or afternoon teas. The new furniture has arrived, new chairs, sofas and ottomans, lovely colours and very comfortable.

Tax helpers have been in the library again.

A well attended book launch was held on 2nd November, "The Drover's Daughter", by Patsy Kemp. Friends assisted with afternoon tea.

A grant application was put in for the new library system.

The Local History room is to be extended to house Family History Group when they move to the library.

As usual all pitched in to wrap books for the Children's Christmas Parties

The Friends Christmas party was held at the Australia Café and was very enjoyable.

Bev Parlevleit

President

A handwritten signature in cursive script, appearing to read "Bev Parlevleit".

Inverell Friends of the Library
C/- Shire Library
P O Box 138
Inverell
14th May, 2018

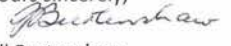
The General Manager
Inverell Shire Council
Dear Mr. Henry.

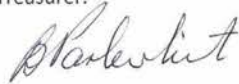
The Friends of the Library had their AGM on 11th April and I'm writing to inform you of the positions held following that meeting.

President : Mrs Bev Parlevliet
Secretary: Miss Nancy Wilkins
Treasurer: Mrs Jill Burtenshaw
Vice President: Mrs Kathy Hunt
Assistant Secretary: Mrs Anna Morse
Publicity Officer: Mrs Anna Morse
Archive Recorder: Mrs. Anna Morse

We have ten financial members who are all interested in helping our excellent library staff in any way we can.

Yours sincerely,


Jill Burtenshaw
Treasurer.



TO ORDINARY MEETING OF COUNCIL 23/05/2018

ITEM NO:	1.	FILE NO: S14.16.9
DESTINATION 2:	A community that is healthy, educated and sustainable	C
SUBJECT:	ABS REPORT ON POPULATION GROWTH SINCE 2016 CENSUS	
PREPARED BY:	Scott Norman, Director Corporate and Economic Services	

SUMMARY:

Estimated population figures as at June 2017 have been released by the Australian Bureau of Statistics (ABS). They show the population of Inverell Shire has remained steady at 16,780 up 2 over the 12 months.

COMMENTARY:

Estimated population figures as at June 2017 have been released by the Australian Bureau of Statistics (ABS).

Inverell Shire's population has remained steady over the 12 month's. A comparison of neighbouring shires is provided below. Of this group Armidale Regional Council area was the only Local Government area where the population grew, all other nearby Shire's lost population with Moree Plains suffering the most at -1.3%.

Nationally the population grew +1.6% with New South Wales population growing at the national average.

Australian Bureau of Statistics

3218.0 Regional Population Growth, Australia

Table 1. Estimated Resident Population, Local Government Areas, New South Wales

	ERP at 30 June		Components of change 2016-17			ERP change	
	2016	2017	Natural increase	Net internal migration	Net overseas migration	2016-2017	
Local Government Area	no.	no.	no.	no.	no.	%	no.
Armidale Regional (A)	30,311	30,552	124	-270	387	0.8	241
Glen Innes Severn (A)	8,942	8,924	-19	-13	14	-0.2	-18
Gwydir (A)	5,326	5,316	-2	-12	4	-0.2	-10
Inverell (A)	16,778	16,780	17	-64	49	0.0	2
Moree Plains (A)	13,590	13,408	72	-283	29	-1.3	-182
Tenterfield (A)	6,667	6,629	-11	-36	9	-0.6	-38
Uralla (A)	6,159	6,115	-3	-55	14	-0.7	-44

The report was released 24 April 2018 and can be found at <http://www.abs.gov.au>

The complete data set available at <http://www.abs.gov.au/AUSSTATS/>

The ABS has used a new methodology to calculate estimated populations changes in smaller geographical areas than was previously available. For the first time, the data released allows users to break down total population change into its core components of natural increase and net migration, enabling a richer understanding of population change for an area.

ITEM NO:	2.	FILE NO: S4.13.2
DESTINATION 1:	A recognised leader in a broader context	R
SUBJECT:	STRATEGIC TASKS – ‘SIGN OFF’ – MAY 2018	
PREPARED BY:	Paul Henry, General Manager	

SUMMARY:

A part of a successful governance program is a need for administration to indicate to the policy makers that the requirements of the legislation, under which the organisation operates, has been provided. As a result, this information report provides Councillors with a statement of assurance from the General Manager that in accordance with the *Local Government Act, 1993*; the tasks have been complied with.

COMMENTARY:

The May, 2018 tasks required to be undertaken are detailed below. Any of these tasks may be added to as Council becomes familiar with this new initiative.

Date	Compliance Requirement	Achieved/Not Achieved	Comments
16 May 2018	LIRS claim period for all projects approved for funding	No	In progress, due 25 May
16 May 2018	Fourth installment of 2017/2018 Financial Assistance Grants	No	Due for receipt by mid May
31 May 2018	Last day for RAO to submit QBRS review to Council (LGGRcl.203(1))	Yes	Submitted to May Economic & Community Sustainability Committee Meeting.
31 May 2018	Fourth quarterly rates installment due (s.562).	Yes	Noted
31 May 2018	Requests to Valuer General for estimates of changes in value of land for supplementary valuations (s.513).	Yes	Supplementary notices received monthly from Valuer General

I confirm that the performance criteria as set out in the criteria for scheduled tasks have been met for the month of May, 2018. I confirm the accuracy and completeness of the information provided above, in that to the best of my knowledge and understanding, all material information has been herein disclosed.

P J HENRY PSM
GENERAL MANAGER

ITEM NO:	3.	FILE NO: S13.5.5/09
DESTINATION 1:	A recognised leader in a broader context	R
SUBJECT:	QUESTIONS WITHOUT NOTICE – MAY 2018	
PREPARED BY:	Kristy Paton, Corporate Support Office - Publishing	

SUMMARY:

The following details the Questions without Notice items raised at the Ordinary Meeting held 26 April 2018.

Council is requested to note the actions taken to date.

COMMENTARY:

BP/REF: ITEM NO:	SUBJECT and FILE REFERENCE:	COMMENTS:
QWN/ORD 11 /18 Cr Baker	<u>Project Update – Youth Opportunities Program</u> Cr Baker questioned whether there is any funds remaining.	The General Manager confirmed that a number of events are still to be held. It is envisaged that all grant funds received will be utilised.
QWN/ORD 12/18 Cr Berryman	<u>Housing Loans</u> Cr Berryman noted in the LGNSW Weekly, that the State Government has announced, as part of Government's comprehensive Housing Affordability package, a low cost loan initiative to help eligible Councils fund critical infrastructure projects that support new homes.	The General Manager indicated that Council, if eligible, will consider taking up the offer. Further examination of the program guidelines will be undertaken.
QWN/ORD 13 /18 Cr Watts	<u>Inverell Town Hall</u> Cr Watts noted a number of operational issues that need to be attended to at the Town Hall.	Matters are being addressed.
QWN/ORD 14/18 Cr Watts	<u>Otho Street Redevelopment</u> Cr Watts requested clarification on whether a U – Turn was permitted in Otho Street over the at grade median, and if so, could this be communicated to the public. Cr Watts also sought clarification on loading zones in the CBD.	The Director Civil and Environmental Services confirmed a U-Turn is permitted over the at grade median in Otho Street The Director Civil & Environmental Services confirmed that traffic audits,

	.	analysis and investigations in respect of loading zones in the CBD are continuing.
QWN/ORD 15/18 Cr McCosker	<u>Recognition S3.15.16</u> Cr McCosker noted a request to recognise a local citizen and queried Council's protocol in respect of responding to such requests. The General Manager to investigate.	Response forwarded December 2017 confirming Council's resolved position in respect of request. Follow up letter sent April 2018 following Question Without Notice.
QWN/ORD 16/18 Cr Michael	<u>Otho Street S28.27.2</u> Cr Michael requested that further investigations be carried out to identify and secure more parking for shop keepers in close proximity to their places of work.	Being investigated.

ITEM NO:	4.	FILE NO: S7.2.4/11
DESTINATION 3:	An environment that is protected and sustained.	E
SUBJECT:	CONSTRUCTION CERTIFICATES APPROVED FOR	
PREPARED BY:	Elaine Kenny, Administration Officer	

SUMMARY:

The following details the Construction Certificates approved by Council for April 2018.

INFORMATION:

<u>Construction Certificate Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Construction</u>	<u>\$ Amount</u>
CC-21/2018	Mr John Kenneth Hewat	3 Sunnyside Place, Inverell NSW 2360	Construct New Shed	5,000
CC-22/2018	Ms Leigh Anne Bogan	20 Caloola Drive, Inverell NSW 2360	Construct Patio Roof	Nil
CC-23/2018	Mr Rodney James Fenner	7 Herbert Street, Inverell NSW 2360	Construct New Carport	3,000
CC-24/2018	Mrs Ann Marie Russell and Mr Timothy James Russell	4326 Bundarra Road, Inverell NSW 2360	Construct New Dwelling, Shed and Pool.	350,000

CC-25/2018	Gartshore (SCT) Pty Ltd ATF BR & GL Gartshore Personal Super Fund	25 Oliver Street, Inverell NSW 2360	Construction of a Vehicle Repair Workshop	340,000
CC-26/2018	Mr Liam Keith O'Brien and Miss Amanda Alexis Hall	92 Auburn Vale Road, Inverell NSW 2360	Construct New Shed	15,000
CC-29/2018	Mr Brendan Jon Trevithick	71 Prince Street, Inverell NSW 2360	Construct New Shed	19,500
CC-30/2018	Mrs Kim Louise Baumanis	99 Ross Street, Inverell NSW 2360	Construct Carport	2,200
CC-34/2018	Mr Mark Patrick Anthony Hargreaves	9/47 Mulligan Street, Inverell NSW 2360	Construct Dwelling	150,000
CC-35/2018	Dixon Homes North West NSW	94 Burtenshaw Road, Inverell NSW 2360	New Dwelling and Shed	500,000
CC-38/2018	McMahon Structural	3 Vincent Place, Inverell NSW 2360	Construct Dwelling	452,000
Monthly estimated value of Approvals: April 2018			11	1,836,700

SUMMARY:

The following details the Amended Construction Certificates approved by Council for April 2018.

INFORMATION:

<u>Construction Certificate Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Construction</u>	<u>\$ Amount</u>
CC-104/2016A	Mr Stephen James Buxton and Mrs Julie Annette Buxton	1382 Elsmore Road, Elsmore NSW 2360	Construction of Sheds	Nil
Monthly estimated value of Approvals: April 2018			1	Nil

SUMMARY:

The following details the Construction Certificates approved by Private Certifier for April 2018.

INFORMATION:

<u>Construction Certificate Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Construction</u>	<u>\$ Amount</u>
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CC-32/2018	Mr William Stuart McNamara and Mrs Diane Violet McNamara	4C Brewery Street, Inverell NSW 2360	Construct New Shed	19,500
CC-37/2018	Mrs Chantelle Ann Baker	103 Oswald Street, Inverell NSW 2360	Alterations and Additions to Dwelling	170,000
Monthly estimated value of Approvals: April 2018			2	189,500

AMENDED CONSTRUCTION CERTIFICATES

SUMMARY:

The following details the Amended Construction Certificates approved by Private Certifier for April 2018.

INFORMATION:

Nil

ITEM NO:	5.	FILE NO: S7.2.4/11
DESTINATION 3:	An environment that is protected and sustained.	E
SUBJECT:	COMPLYING DEVELOPMENT CERTIFICATES APPROVED DURING APRIL 2018	
PREPARED BY:	Elaine Kenny, Administration Officer	

SUMMARY:

The following details the Complying Development Certificates approved by Council during April 2018.

INFORMATION:

<u>Complying Development Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Construction</u>	<u>\$ Amount</u>
CD-6/2018	Mr John Buchan	9 Talbragar Close, Inverell NSW 2360	Construct New Dwelling	390,000
CD-7/2018	Mr Raymond Leslie Laidlaw and Mrs Colleen Joyce Laidlaw	29 Toms Drive, Inverell NSW 2360	Construct New Shed	24,000
CD-8/2018	Mr Cameron Alexander Keith Newman	329 Old Stannifer Road, Gilgai NSW 2360	Construct New Shed	17,000

CD-9/2018	Mr Robert James Short and Mrs Elise Jane Short	313 Auburn Vale Road, Inverell NSW 2360	Construct New Dwelling and Shed	440,000
CD-10/2018	Mr Barry Robert Ehsman	51 Wolbah Close, Inverell NSW 2360	Install Attached Awing to Shed	5,000
CD-12/2018	Mr Michael Roy Schofield	15 Prince Street, Inverell NSW 2360	Alterations and Additions	48,000
Monthly estimated value of Approvals: April 2018			6	924,000

AMENDED COMPLYING DEVELOPMENT CERTIFICATES

SUMMARY:

The following details the Amended Complying Development Certificates approved by Council for April 2018.

INFORMATION:

Nil

SUMMARY:

The following details the Complying Development Certificates approved by Private Certifier for April 2018.

INFORMATION:

Nil

SUMMARY:

The following details the Amended Complying Development Certificates approved by Private Certifier for April 2018.

INFORMATION:

Nil

ITEM NO:	6.	FILE NO: S7.2.4/11
DESTINATION 3:	An environment that is protected and sustained.	E
SUBJECT:	SUMMARY OF BUILDING CONSTRUCTION FOR APRIL 2018	
PREPARED BY:	Elaine Kenny, Administration Officer	

SUMMARY:

The following report summarises the Building Construction for the Inverell Shire in April 2018.

INFORMATION:

Total Building Construction for Inverell Shire for April 2018:

<u>Type of Consent</u>	<u>Number</u>	<u>\$ Amount</u>
Construction Certificates – Council Approved	11	1,836,700
Construction Certificates – Private Certifier	2	189,500
Complying Development – Council Approved	6	924,000
Complying Development – Private Certifier	0	Nil
Totals	19	2,950,200

Estimated Value of Approvals issued in the financial ytd in:	2017/2018 (141)	\$18,392,399
	2016/2017 (168)	\$24,355,718

ITEM NO:	7.	FILE NO: S18.10.2/11
DESTINATION 3:	An environment that is protected and sustained	E
SUBJECT:	DEVELOPMENT CONSENTS AND REFUSALS DURING APRIL 2018	
PREPARED BY:	Elaine Kenny, Administration Officer	

SUMMARY:

The following details the Development Consents and Refusals during April 2018.

INFORMATION:

APPROVALS

<u>Development Application Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Development</u>	<u>\$ Amount</u>
DA-31/2018	McMahon Structural	3 Vincent Place, Inverell NSW 2360	Dwelling	452,000
DA-32/2018	Mrs Kathleen Anne Tighe	221 Copeton Dam Road, Inverell NSW 2360	Farm Stay Accommodation	Nil
DA-33/2018	Mr John Kenneth Hewat and Mrs Lexine Margo Hewat	3 Sunnyside Place, Inverell NSW 2360	Construct New Shed	5,000

DA-34/2018	Mrs Leigh Anne Bogan	20 Caloola Drive, Inverell NSW 2360	Construct Patio Roof	7,150
DA-35/2015	Mr Mark Francis Palmer	29-37 Warialda Road, Inverell NSW 2360	Subdivision and Construct Duplex	340,000
DA-36/2018	Mr Rodney James Fenner	7 Herbert Street, Inverell NSW 2360	Construct New Carport	3,000
DA-37/2018	Mrs Ann Marie Russell and Mr Timothy James Russell	4326 Bundarra Road, Inverell NSW 2360	Construct New Dwelling, Shed and Pool	350,000
DA-39/2018	Mr Stephen William Tan	9 Butler Street, Inverell NSW 2360	Install Above Ground Pool	2,800
DA-40/2018	Gartshore (SCT) Pty Limited, ATF BR & GL Gartshore Personal Super Fund	25 Oliver Street, Inverell NSW 2360	Construction of Vehicle Repair Workshop	340,000
DA-43/2018	Mr Brendan Jon Trevithick	71 Prince Street, Inverell NSW 2360	Construct New Shed	19,500
DA-44/2018	Mrs Kim Louise Baumanis	99 Ross Street, Inverell NSW 2360	Construct Carport	2,200
DA-46/2018	Ms Rebecca Kosta	66 Urabatta Street, Inverell NSW 2360	Demolish Existing Dwelling, Construction of Duplex – Dual Occupancy (Attached) Subdivision	374,000
DA-48/2018	Mr Mark Patrick Anthony Hargreaves	9/47 Mulligan Street, Inverell NSW 2360	Dwelling	150,000
Monthly estimated value of Approvals: April 2018			13	2,045,650

DEVELOPMENT AMENDMENTS

<u>Development Application Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Development</u>	<u>\$ Amount</u>
DA-98/2002/A	Mr Wayne Phillip Hilton and Mrs Sharon Louise Hilton	315 Old Bundarra Road, Inverell NSW 2360	Erect New Dwelling, Nursery and Associated Signage	Nil
DA-	Mr Stephen James Buxton	1382 Elsmore Road, Elsmore NSW 2360	Construction of Dwelling and Sheds	Nil

128/2016/A	and Mrss Julie Annette Buxton			
DA-79/2017/A	Mrs Heather Joy Hottes	18/22 Glen Innes Road, Inverell NSW 2360	Sale of Firearms, Extend Approval Hours of Operation and New Signage	Nil
Monthly estimated value of Approvals: April 2018			3	Nil

REFUSALS

Nil

ITEM NO:	8.	FILE NO: S18.10.2/11
DESTINATION 3:	An environment that is protected and sustained	E
SUBJECT:	VARIATION TO DEVELOPMENT STANDARDS APPROVED DURING APRIL 2018	
PREPARED BY:	Chris Faley, Development Planner	

SUMMARY:

As part of the monitoring and reporting requirements established by the NSW Department of Planning, a report of all variations approved under delegation in accordance with Clause 4.6 of *the Inverell Local Environmental Plan 2012* must be provided to a full council meeting.

The following details the variations to development standards approved during April 2018.

INFORMATION:

Nil

ITEM NO:	9.	FILE NO: S29.19.1
DESTINATION 3:	An environment that is protected and sustained	E
SUBJECT:	SEPTIC TANK APPROVALS FOR APRIL 2018	
PREPARED BY:	Elaine Kenny, Administration Officer	

SUMMARY:

The following details the Septic Tank approvals for April 2018.

INFORMATION:

<u>Septic Application Number</u>	<u>Applicant</u>	<u>Property</u>
S-5/2018	Mrs Ann Marie Russell and Mr Timothy James Russell	4326 Bundarra Road, Inverell NSW 2360
S-6/2018	Mr John Buchan	9 Talbragar Close, Inverell NSW 2360
S-7/2018	Mr Robert James Short and Mrs Elise Short	313 Auburn Vale Road, Inverell NSW 2360

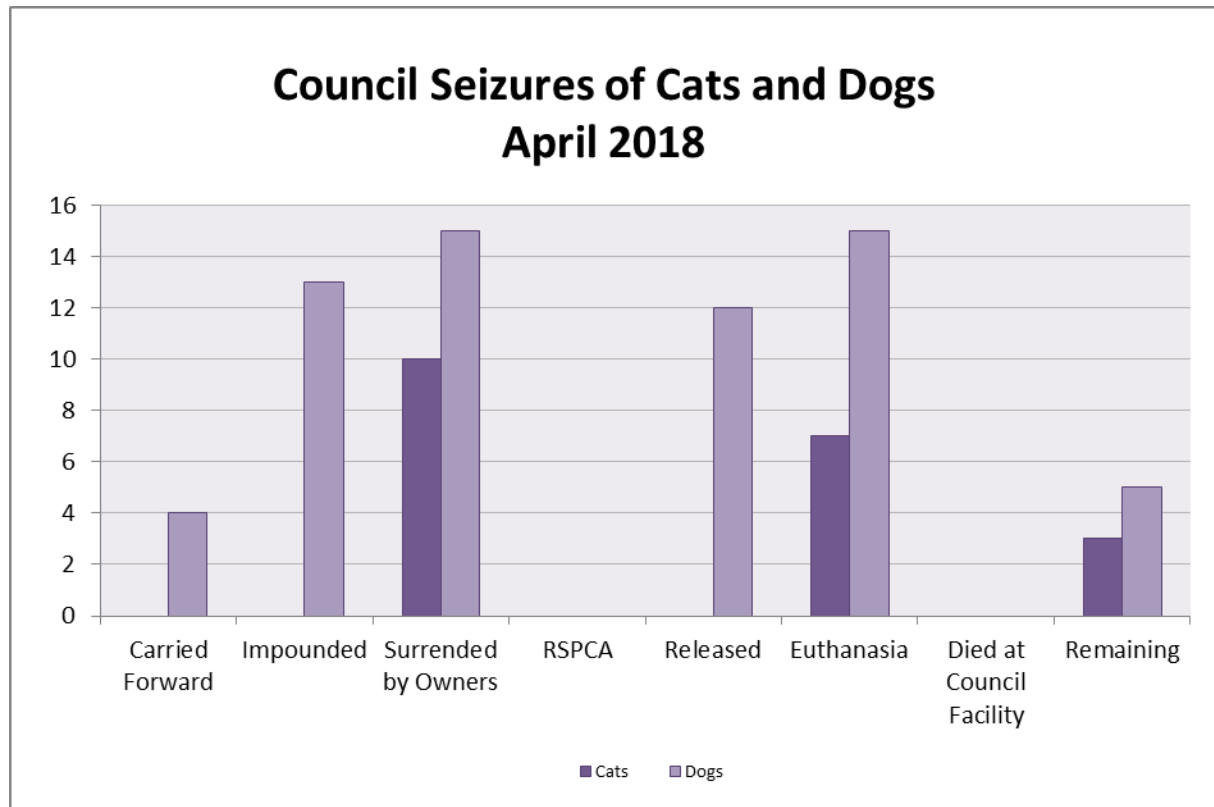
ITEM NO:	10.	FILE NO: S18.10.1
DESTINATION 3:	An environment that is protected and sustained	E
SUBJECT:	ORDINANCE ACTIVITIES REPORT FOR APRIL 2018	
PREPARED BY:	Elaine Kenny, Administration Officer	

SUMMARY:

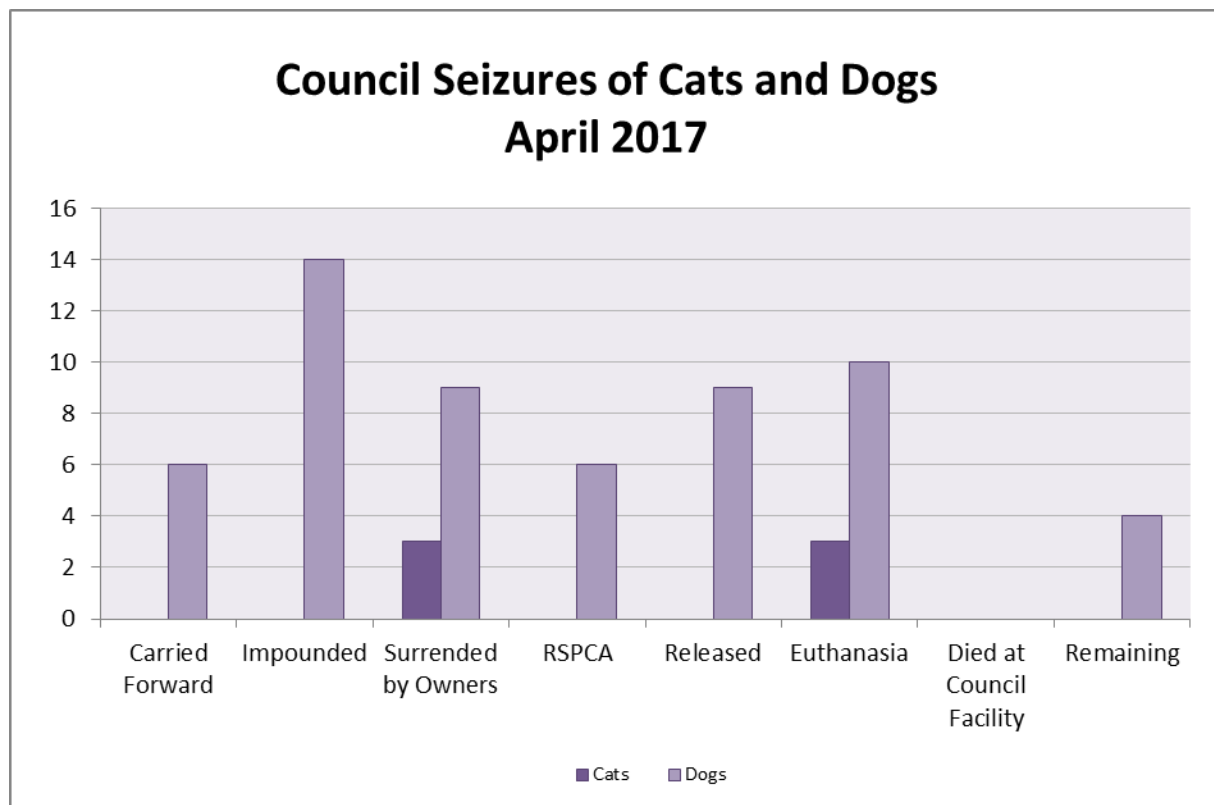
The following details the number of various Ordinance activities carried out during April 2018, in comparison to the same month in 2017.

INFORMATION:**COMPLIANCE**

Inverell Shire Council Pound Monthly Report April 2018



Inverell Shire Council Pound Monthly Report April 2017



RECOMMENDATION:

That the items contained in the Information Reports to the Ordinary Meeting of Council held on Wednesday, 23 May 2018, be received and noted.