

MINUTES OF THE ECONOMIC & COMMUNITY SUSTAINABILITY COMMITTEE
MEETING HELD IN THE COMMITTEE ROOM, INVERELL SHIRE COUNCIL, 144
OTHO STREET, INVERELL ON WEDNESDAY, 11 APRIL 2018, COMMENCING AT
11.00AM.

PRESENT: Cr J A Watts (Chairperson), Crs P A King, A A Michael and C M Dight.

Also in attendance: Crs D F Baker, S J Berryman, J N McCosker
and M J Peters.

Paul Henry (General Manager), Paul Pay (Manager Financial
Services), Brett McInnes (Director Civil and Environmental Services)
and Sharon Stafford (Executive Assistant).

SECTION A

APOLOGIES:

The General Manager noted that a leave of absence for business reasons was previously granted for Cr Harmon by Council at the March 2018 ordinary Meeting.

1. CONFIRMATION OF MINUTES

RESOLVED (Michael/King) that the Minutes of the Economic and Community Sustainability Committee Meeting held on 14 March 2018 as circulated to members, be confirmed as a true and correct record of that meeting.

2. DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS

There were no interests declared.

3. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

SECTION D
DESTINATION REPORTS

1. PROPOSED CHILD CARE FACILITY – BRIEFING S3.16.3

RESOLVED (Dight/King) that:

- a) *the Committee be briefed by the proponents; and*
- b) *the matter be referred to Closed Council for consideration as:*
 - i) *the report includes 'commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it' (Section 10A(2)(d)(i) of the Local Government Act, 1993); and*
 - ii) *on balance the public interest in preserving the confidentiality of this matter outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting.*

SECTION G
CONFIDENTIAL REPORTS IN CLOSED COMMITTEE
(SECTION 10A(2) OF THE LOCAL GOVERNMENT ACT 1993)

At 11.05am, the Chairperson offered the opportunity to members of the public to make representations as to whether any part of the Committee Meeting should not be considered in Closed Committee. There was no response from the public.

CLOSED COMMITTEE

RESOLVED (Dight/King) that the Committee proceed into Closed Committee to discuss the matters referred to it, for the reasons stated in the motions of referral.

At this juncture, the time being 11.30am Open Committee resumed and the Committee considered the balance of the agenda.

SECTION D DESTINATION REPORTS (CONTINUED)

- GM-A 2. INVERELL COUNTRY WOMENS ASSOCIATION (CWA) - REQUEST FOR ASSISTANCE S12.22.1/11

RESOLVED (Michael/ Dight), that the Committee recommend to Council that financial assistance of \$4K be provided to the Inverell Country Women's Association to assist with their 'Empowering Young Women' event being held in the Town Hall on 22 September, 2018.

- MFS-A 3. 2018/2019 DRAFT ESTIMATES AND OPERATIONAL PLAN, AND LONG TERM FINANCIAL PLAN S12.5.3

RESOLVED (Dight/King) that the Committee recommend to Council that:

GENERAL ACTIVITIES

1. Draft Operational Plan & Budget

The information be noted.

2. Factors Impacting the Budget

The information be noted.

3. 2018/2019 Budget Programs

- 3.1 Urban Works Program

RESOLVED (Dight/King) the Committee recommend to Council that the following works be funded from the Urban Works Vote and be included in the 2018/2019 Budget:

- A. Inverell and Villages - Urban Renewal and Upgrade General Fund, Water Fund

Gwydir Highway/Bundarra Road Intersection	\$500K	\$ 0K
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- B. Footpaths and Cycleway Construction

\$ for \$ Contribution to PAMP Program (Subject to RMS approving the 2018/2019 Program)	\$43K
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- C. Village Works – Community suggested projects

Ashford	\$7.18K
Delungra	\$7.18K
Gilgai	\$5.04K
Yetman	\$7.18K
Oakwood	\$1.06K

Bonshaw	\$1.06K
Graman	\$1.06K
Nullamanna	\$1.06K
Elsmore	\$1.06K
Stannifer	\$1.06K
Gum Flat	\$1.06K

GENERAL FUND GRAND TOTAL

\$577K

WATER FUND TOTAL

\$0K

In addition, the \$1M Budget Provision – Chester Street Heavy Vehicle Route Renewal, in the Internally Restricted Asset, be allocated into the 2018/2019 Budget to enable these works to be completed at the same time.

3.2 Finance & Assistance Grant Local Roads Component (ACRD) 2018/19 Program

RESOLVED (Michael/Dight) that the Committee recommend to Council that:

- i) *the budget allocations of \$1,956K for the 2018/2019 ACRD Program be endorsed; and*
- ii) *a further report be presented to the Civil and Environmental Services Committee in respect of the funding allocations and individual works proposed to be undertaken under this program.*

3.3 RMS Supplementary Block Grant Program

RESOLVED (Michael/King) that the Committee recommend to Council that the allocation of the \$160K RMS Supplementary Block Grant Program be the subject of a further report to the Civil and Environmental Services Committee Meeting.

3.4 Roads to Recovery

RESOLVED (Dight/King) that the Committee recommend to Council that:

- i) *the budget allocation of \$910K for the 2018/2019 Roads to Recovery Program be endorsed; and*
- ii) *a further report be presented to the Civil and Environment Committee in respect of the specific projects to be funded.*

3.5 Block Grant Program – Regional Roads

RESOLVED (King/Michael) that the Committee recommend to Council that the budget allocation of \$2,461K for the 2018/2019 Block Grant Program and \$491K for the RMS Repair Program be endorsed.

4. Revenue & Expenditure Matters

4.1 Revenue

RESOLVED (King/Michael) that the Committee recommend to Council that Council utilises the maximum permissible rate increase allowed by IPART of 7.25% as approved in Council's Special Rate Variation application.

4.2 Expenditure

At this juncture, the time being 12.20pm, Cr Michael left the meeting.

RESOLVED (King/Dight) that the Committee recommend to Council that:

- i) the information be noted;*
- ii) Council provide an allocation of \$117.8K for joint industry promotions and assistance;*
- iii) the following 2018/2019 Strategic Capital Infrastructure/Projects Program projects be endorsed:*
 - Gwydir Highway/Bundarra Road Intersection \$ 540K*
- iv) The budget allocation for \$318K for the 2018/2019 Special Projects – Roads Infrastructure Fund be endorsed;*
- v) A further report be presented to the Civil and Environment Committee in respect of the specific projects to be funding under the Special Projects – Roads Infrastructure Fund;*
- vi) the transfers to and from Internally Restricted Assets be endorsed;*
- vii) the list of inclusions as included in the 2018/2019 draft Operational Plan/Budget and listed in section 4.2.2 & 4.2.3 above be endorsed, including:*

	2018/2019
Works Branch Staff Training	30,000
Aerodrome Inspections and Maintenance	25,000
Councillor Staff Training	10,000
Christmas Tree Lighting	3,000
Sapphire City Festival	2,000
Flood Gauges	5,000
White Ribbon Accreditation	(5,000)
River Bank Clean up	25,000
Building/Facilities Minor Maintenance	10,000
Clear Zone Protection	50,000
Art Northwest Membership	11,400
Opera in the Paddock	(5,000)
Cultural Event	(6,400)
TOTALS	155,000

At this juncture, the time being 12.23pm Cr Michael returned to the meeting.

5. Rating Structure

RESOLVED (Dight/King) that the Committee recommend to Council that:

- a) The following rating categories be utilised for the 2018/19 rating year:*
 - Residential – Inverell*
 - Residential – General*
 - Residential – Ashford*
 - Residential – Delungra*
 - Residential – Gilgai*
 - Residential – Yetman*
 - Residential – Rural*
 - Business – Inverell Industrial/Commercial*

*Business – Other
Farmland
Mining*

- b) *A General Base Amount of \$212 plus an Ad Valorem Rate be determined for the categories detailed in a) above.*

6. Interest Rate on Outstanding Charges

RESOLVED (Michael/King) that the Committee recommend to Council that the Interest Rate applicable to Outstanding Rates and Charges for 2018/2019 be set at 7.5% as advised by the Office of Local Government.

7. Waste Management Charges

RESOLVED (Michael/King) that the Committee recommend to Council that the following Waste Management Charges be adopted:

- i) *Waste Management Charge – All Properties* \$ 80.00
- ii) *Domestic Waste Management - Occupied Charge:*

Number of Services per Assessment	Annual Charge per Assessment
1	\$ 320.00
2	\$ 640.00
3	\$ 960.00
4	\$ 1,280.00
5	\$ 1,600.00
6	\$ 1,920.00
7	\$ 2,240.00
8	\$ 2,560.00
9	\$ 2,880.00
10	\$ 3,200.00
11	\$ 3,520.00
12	\$ 3,840.00
13	\$ 4,160.00
14	\$ 4,480.00
15	\$ 4,800.00
	etc

- iii) *Domestic Waste Management – Unoccupied Charge* \$50.00
- iv) *Other Waste Management Charge*

Number of Services	Yearly Charge per Service (Ex GST)
1	\$ 320.00
2	\$ 640.00
3	\$ 960.00
4	\$ 1,280.00
5	\$ 1,600.00
6	\$ 1,920.00
7	\$ 2,240.00
8	\$ 2,560.00
9	\$ 2,880.00
10	\$ 3,200.00
11	\$ 3,520.00
12	\$ 3,840.00
13	\$ 4,160.00
14	\$ 4,480.00
15	\$ 4,800.00
	etc

- v) *Weekly Commercial Recycling Charge* \$ 110.00 ex GST
Fortnightly Commercial Recycling Charge \$ 55.00 ex GST
(These Charge are levied per Service, and GST is only charged if applicable)

8. Fees and Charges

RESOLVED (Michael/Dight) that the Committee recommend to Council that the Fees and Charges, as recommended, be adopted.

9. Stormwater Management Service Charges

RESOLVED (Michael/King) that the Committee recommend to Council that:

- i) *the Stormwater Management Service Charge be set at the maximum amount allowable of \$25.00 per Residential Premises, \$12.50 per Residential Strata lot, and \$25.00 for Business Premises for each 350 square metres or additional part thereof, subject to a maximum charge on Business Premises of \$200.00; and*
- ii) *the Stormwater Management Program as recommended being Gilgai Drainage Project as per the adopted Gilgai Drainage Upgrade Plan, be adopted.*

10. Fit for the Future

RESOLVED (Dight/King) that the Committee recommend to Council that the information be noted.

11. Summary

RESOLVED (Dight/King) that the Committee recommend to Council that:

- i) *the report on the balanced budget be noted;*
- ii) *the draft Estimates (incorporating the Operational Plan and Long Term Financial Plans) for the General Activities for 2018/2019 be adopted and placed on public exhibition for a period of 28 days as required by Section 405 of the Local Government Act 1993.*

SEWERAGE ACTIVITIES

12. Sewerage Activities

RESOLVED (Michael/King) that the Committee recommend to Council that:

- (i) *the Sewerage Charges as listed below be adopted for 2018/2019:*

<i>Sewerage Charge Occupied</i>	<i>\$ 500.00</i>
<i>Sewerage Charge Unoccupied</i>	<i>\$ 313.00</i>
<i>Sewerage Charge Flats/Units</i>	<i>\$ 313.00</i>
<i>Sewerage Charge Nursing Homes</i>	<i>\$2,342.00</i>
 <i>Sewerage Charge Hotel/Licensed Clubs</i>	 <i>\$1,500.00</i>
 <i>Number of Services per Assessment</i>	 <i>Annual Charge Per Assessment</i>
<i>1</i>	<i>\$ 500.00</i>
<i>2</i>	<i>\$ 813.00</i>
<i>3</i>	<i>\$1,126.00</i>
<i>4</i>	<i>\$1,439.00</i>
<i>5</i>	<i>\$1,752.00</i>
<i>6</i>	<i>\$2,065.00</i>
<i>7</i>	<i>\$2,378.00</i>
<i>8</i>	<i>\$2,691.00</i>
<i>9</i>	<i>\$3,004.00</i>
<i>10</i>	<i>\$3,317.00</i>
<i>11</i>	<i>\$3,630.00</i>
<i>12</i>	<i>\$3,943.00</i>
<i>13</i>	<i>\$4,256.00</i>
<i>14</i>	<i>\$4,569.00</i>
<i>15</i>	<i>\$4,882.00</i>
 <i>Sewerage Non-Rateable Schools – WC's</i>	 <i>\$78.75 per receptacle</i>
<i>Sewerage Non-Rateable Other – WC's</i>	<i>\$130.65 per receptacle</i>
<i>Sewerage Non-Rateable Urinals</i>	<i>\$ 78.75 per receptacle</i>

Charge Structure for Motels and Caravan Parks

In accordance with the new charge structure for Motels and Caravan Parks the following charges are proposed for 2018/2019.

<i>Motel Residence</i>	<i>\$ 500.00</i>
<i>Motel Restaurant</i>	<i>\$ 500.00</i>
<i>Motel Ensuite</i>	<i>\$ 156.60</i>
<i>Caravan Park Residence</i>	<i>\$ 500.00</i>
<i>Caravan Park Amenities Block</i>	<i>\$1,500.00</i>
<i>Caravan Park Ensuite Cabins</i>	<i>\$ 156.60</i>

- (ii) *the Draft Estimates (incorporating Operational Plan) for the Sewerage Fund for 2018/2019 be adopted and placed on public exhibition for a period of 28 days as required by Section 405 of the Local Government Act 1993.*

WATER ACTIVITIES

13. Water Activities

RESOLVED (King/Dight) that the Committee recommend to Council that:

- i) *a water availability base charge of \$364.00 per assessment (Includes first water meter) be adopted for 2018/2019;*

- ii) a water charge of \$364.00 per additional water meter, per assessment be adopted for 2018/2019;
- iii) a charge of \$1.52 per kilolitre be adopted for commercial water consumption for 2018/2019;
- iv) a charge of \$1.52 per kilolitre, 0 to 600 kilolitres and \$1.78 per kilolitre over 600 kilolitres be adopted for residential water consumption for 2018/2019;
- v) a charge of \$0.80 per kilolitre be adopted for water consumption - Abattoirs, plus a 20 per cent early settlement discount for 2018/2019;
- vi) a charge of \$1.08 per kilolitre be adopted for Sporting Association water consumption;
- vii) a charge of \$1.52 per kilolitre be adopted for Armidale Regional Council water consumption;
- viii) a charge of \$0.39 per kilolitre adopted for Raw Water consumption for 2018/2019; and
- ix) the draft Estimates (incorporating Operational Plan) for the Water Fund for 2018/2019 be adopted and placed on public exhibition for a period of 28 days as required by Section 405 of the Local Government Act, 1993.

4. REPRESENTATIVE – WHITE ROCK COMMUNITY FUND S18.6.52/02

RESOLVED (King/Dight): that the Committee recommend to Council that Cr Watts be nominated as Council's representative on the White Rock Community Fund Committee.

5. EXPIRING LICENCE AGREEMENT – GARRY AND ROBYN BROWN S5.10.102

RESOLVED (Dight/King) that the Committee recommend to Council that:

- i) Council renew the agreement with Mr Garry and Mrs Robyn Brown for Part Unformed Road, Eastern Boundary of Lots 227 & 333 DP 753287, Inverell;
- ii) The licence agreement be for a two (2) year period with a two (2) year option;
- iii) The Licence fee be \$78.78 per annum (GST Inclusive) with a 3% increase per annum; and
- iv) The Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.

6. EXPIRING LICENCE AGREEMENT – MR PAUL HUMPHREYS S5.10.34

RESOLVED (Michael/King) that the Committee recommend to Council that:

- i) Council renew the agreement with Mr Paul Humphreys for Part Public Reserve and Part Unformed Road, Macintyre Street, Inverell.
- ii) The licence agreement be for a two (2) year period with a two (2) year option;
- iii) The Licence fee be \$225.10 per annum (GST Inclusive) with a 3% increase per annum; and
- iv) The Licence Agreement be subject to any other terms and conditions as

negotiated by Council's General Manager.

SECTION F
QUESTIONS WITHOUT NOTICE

MFS-A Cr Peters Operational Plan 2018/2019

Cr Peters requested that Councillors be provided with a summary of the 2018/2019 Operational Plan, that provided details of 'highlight projects' to be undertaken in that financial year.

The General Manager advised that this would be arranged.

MFS-A Cr Watts Operational Plan 2018/2019

Cr Watts requested that Councillors be provided with a hardcopy of the 2018/2019 Operational Plan once adopted.

The General Manager advised that this would be arranged.

GM-A General Manager New England Joint Organisation

The General Manager briefed the Committee on the request received from Narrabri Shire Council to join the New England Joint Organisation and the subsequent advice provided by Chris Presland, Office of Local Government. Following consideration of the matter, the Committee did not shift from the previous position resolved at the December 2017 Ordinary meeting.

RESOLVED (Michael/King) that the Committee recommend to Council that it reiterate its position on the establishment of a joint organization for this region. The position being:

A That Council in accordance with Part 7 of Chapter 12 of the Local Government Act 1993 (Act), the Inverell Shire Council (Council) resolves:

- (1) That the Council inform the Minister for Local Government (Minister) of the Council's endorsement of the Minister recommending to the Governor the establishment of a Joint Organisation (Joint Organisation) in accordance with this resolution.*
- (2) To approve the inclusion of the Council's area in the Joint Organisation's area.*
- (3) That the Joint Organisation be established to cover the Council's area and any two or more of the following Council areas:*
 - a) Armidale Regional Council, Glen Innes Severn Council, Gwydir Shire Council, Moree Plains Shire Council, Tenterfield Shire Council and Uralla Shire Council.*
- (4) That before 28 February 2018, the General Manager provide the Minister with a copy of this resolution including the date on which Council made this resolution.*

(5) *That, on the expiry of a period of 28 days from the making of this resolution, the General Manager inform the Minister that this resolution has not been rescinded.*

B That the preferred name for the Organisation is “New England Joint Organisation”, and

C. That the State Government be request to provide ongoing financial support towards the operational costs of the Joint Organisation as the Government has established this governance mechanism to facilitate consultation and co-ordination between State Agencies and Local Government.

SECTION G
CONFIDENTIAL REPORTS IN CLOSED COMMITTEE
(SECTION 10A(2) OF THE LOCAL GOVERNMENT ACT 1993)

At 12.35pm, the Chairperson offered the opportunity to members of the public to make representations as to whether any part of the Committee Meeting should not be considered in Closed Committee. There was no response from the public.

CLOSED COMMITTEE REPORTS

RESOLVED (Dight/Michael) that the Committee proceed into Closed Committee to discuss the matters referred to it, for the reasons stated in the motions of referral.

Upon resuming Open Committee, at 12.43pm, the Chair verbally reported that the Committee, with the Press and Public excluded, having considered the matters referred to it, recommends as follows:

GM-A 1. PROPOSED CHILD CARE FACILITY S3.16.3

That the Committee recommend to Council that:

- i) The information be received and noted;*
- ii) The Mayor convene a meeting involving both organisations to ascertain the possibility of both proposals being accommodated on the Ross Street site.*

SECTION H
GOVERNANCE REPORTS

At this juncture, the time being 12.45pm, Cr Michael and Cr Peters left the meeting.

1. GOVERNANCE - MONTHLY INVESTMENT REPORT S12.12.2/11

RESOLVED (King/Dight) that:

- i) the report indicating Council's Fund Management position be received and noted; and*
- ii) the Certification of the Responsible Accounting Officer be noted.*

There being no further business, the meeting closed at 12.46pm.

CR J A WATTS

CHAIRPERSON