



Ross Hill Public School students perform at the Aboriginal Elders Olympics opening ceremony held in Inverell on 12 April 2018.

Business Paper
Ordinary Meeting of Council
Thursday 26 April, 2018

INVERELL SHIRE COUNCIL

NOTICE OF ORDINARY MEETING OF COUNCIL

19 April 2018

An Ordinary Meeting of Council will be held in the Council Chambers, Administrative Centre, 144 Otho Street, Inverell on Thursday, 26 April 2018, commencing at **3pm**.

Your attendance at this Ordinary Meeting of Council would be appreciated.

P J HENRY PSM

GENERAL MANAGER

A G E N D A

SECTION A	APOLOGIES CONFIRMATION OF MINUTES DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS PUBLIC FORUM
SECTION B	ADVOCACY REPORTS
SECTION C	COMMITTEE REPORTS
SECTION D	DESTINATION REPORTS
SECTION E	INFORMATION REPORTS
SECTION F	QUESTIONS WITHOUT NOTICE
SECTION G	CONFIDENTIAL MATTERS (COMMITTEE-OF-THE-WHOLE)

2PM

AFTERNOON TEA

Quick Reference Guide

Below is a legend that is common between the:

- Inverell Shire Council Strategic Plan;
- Inverell Shire Council Delivery Plan; and
- Inverell Shire Council Operational Plan.





MEETING CALENDAR

October 2017 – September 2018

Ordinary Meetings:

Time: 3.00 pm

Venue: Council Chambers

OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT
Wed	Wed	Wed	Wed	Wed	Wed	Thurs	Wed	Wed	Wed	Wed	Wed
25	22	20	No Meeting	28	28	26	23	^27	25	22	26

Major Committee Meetings:

Civil and Environmental Services - 9.00 am

Economic and Community Sustainability - 10.30 am

Venue: Committee Room

OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT
Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed
11	8	No Meeting	No Meeting	14	14	11	9	13	11	8	12

Members of the public are invited to observe meetings of the Council.

Should you wish to address Council, please contact the Office of the General Manager on 6728 8206.

^ Meeting at which the Management Plan for 2018/2019 is adopted.



SUN	MON	TUE	WED	THU	FRI	SAT
					Electric Vehicle Expo National Transport Museum BROC Meeting (Bingara)	Electric Vehicle Expo National Transport Museum Black & White Charity Ball
		1.	2.	3.	4.	5.
Electric Vehicle Expo National Transport Museum		Inverell High School Musical	9am - Civil & Environmental Meeting 10.30am - Economic & Community Sustainability Meeting	Inverell High School Musical	Inverell High School Musical	Inverell High School Musical Multicultural Festival Victoria Park Grafton to Inverell Cycle Race
6.	7.	8.	9.	10.	11.	12.
13.	14.	15.	16.	17.	18.	19.
			3pm – Ordinary Meeting of Council			
20.	21.	22.	23.	24.	25.	26.
	NEGOC Board meeting (Uralla)					
27.	28.	29.	30.			

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MINUTES OF THE ORDINARY MEETING OF INVERELL SHIRE COUNCIL HELD IN THE COUNCIL CHAMBERS, ADMINISTRATIVE CENTRE, 144 OTHO STREET, INVERELL ON WEDNESDAY, 28 MARCH, 2018, COMMENCING AT 3 PM.

PRESENT: Cr P J Harmon (Mayor) [Chairperson], Crs D F Baker, A A Michael, C M Dight, J N McCosker, S J Berryman and J A Watts.

The General Manager (Paul Henry), Director Civil & Environmental Services (Brett McInnes) and Executive Assistant (Sharon Stafford).

SECTION A

APOLOGIES **S13.6.9/10**

The General Manager advised that Cr King tendered his apology and sought leave of absence for personal reasons and Cr Peters tendered his apology and sought leave of absence.

***17/18 RESOLVED** (Watts/Dight) that the apology from Cr King due to his absence for personal reasons be accepted, and that leave of absence be granted and the apology from Cr Peters be accepted and that leave of absence be granted.*

Cr Dight advised that she would be departing the meeting at 3.40pm today and sought leave of absence for personal reasons.

***18/18 RESOLVED** (Berryman/Baker) that the advice from Cr Dight be noted and that leave of absence be granted for personal reasons.*

CONFIRMATION OF MINUTES **S13.5.2/10**

***19/18 RESOLVED** (Michael/Baker) that the Minutes of the Ordinary Meeting of Council held on 28 February 2018, as circulated to members, be confirmed as a true and correct record of that meeting.*

DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS

At this juncture, the time being 3.06pm, the following interests were declared:

- Cr Harmon declared a non-pecuniary interest in Section E, Information Reports, Item #1 'Construction Certificates Approved for February 2018' and Item #4 'Development Consent and Refusals during February 2018'. The nature of the interest relating to Cr Harmon being the owner and applicant of a development which was listed in the reports.

PUBLIC FORUM **S13.5.6/10**

The Mayor noted that no members of the public had registered to speak.

SECTION B
ADVOCACY REPORTS

Cr Baker

AUSTRALIAN LOCAL GOVERNMENT WOMENS ASSOCIATION CONFERENCE (ALGWA)

Cr Baker advised that she attended the Conference held in Gundagai on 15-17 March, 2018. Cr Baker informed Council that she was nominated and elected onto the board of the Association. A topic that created much discussion at the

Conference was Private Certifiers and the issues that some are creating for Councils. Cr Baker will present Council with a full report on issues considered at the Conference.

**SECTION B
ADVOCACY REPORTS**

1. **NOTICE OF BUSINESS – YETMAN REVENUE AND EXPENDITURE S13.5.3 & S2.14.5**

MOTION (McCosker/ Watts) that:

Inverell Shire Council provide detailed information in regards to Revenue and Expenditure pertaining to Yetman.

This information is to include a detailed breakdown of source of revenue.

This information is to include the financial periods: 2015/2016, 2016/2017 and 2018 to present date'.

The MOTION on being put to the meeting was LOST.

**SECTION C
COMMITTEE REPORTS**

CSOP-A 1. **CIVIL & ENVIRONMENTAL SERVICES COMMITTEE MEETING MINUTES – 14 MARCH 2018 S4.11.16/10**

20/18 RESOLVED (Berryman/Baker) that:

- i) *That the Minutes of the Civil and Environmental Services Committee Meeting held on Wednesday, 14 March 2018, be received and noted; and*
- ii) *The following recommendations of the Civil and Environmental Services Committee be adopted by Council:*

1. **ALLOCATION OF SUPPLEMENTARY BLOCK GRANT FUNDS 2017/2018 S15.8.21**

The 2017/2018 Supplementary Block Grant funding be allocated to road and drainage reconstruction on MR187 Yetman Road.

2. **INVERELL SPORTING COMPLEX UPGRADES – UPDATE S5.9.23**

That the information be noted and the actions of the staff in continuing to seek funding to complete outstanding projects in the master plan be endorsed.

3. **EXPRESSIONS OF INTEREST - STRUCTURE PLANS FOR NEW RESIDENTIAL AREAS S18.31 & S18.6.65**

That the proposal from King and Campbell Pty Ltd to undertake the preparation of Structure Plans for three (3) New Residential Areas in the amount of \$88,400 (GST exclusive) be accepted.

CSOP-A 2. **ECONOMIC & COMMUNITY SUSTAINABILITY COMMITTEE MEETING MINUTES 14 MARCH 2018 S4.11.17/10**

21/18 RESOLVED (Watts/Dight) that:

- i) *That the Minutes of the Economic & Community Sustainability Committee Meeting held on Wednesday, 14 March 2018, be received and noted; and*
- ii) *The following recommendations of the Economic & Community Sustainability Committee be adopted by Council noting that Cr Michael requested that his vote against Item #2 'Arts North West Membership' be recorded.*
- 1. REQUEST FOR REDUCTION IN RATES – INVERELL TOWN AND COUNTRY CLUB S12.22.18/04
That Council make a donation to the Inverell Town and Country Club equivalent to the General rates and 50% of the Water and Sewerage rates.
- 2. ARTS NORTH WEST MEMBERSHIP S26.5.4
 - i) *Inverell Shire Council rejoin Arts North West for the 2018/2019 financial year; and*
 - ii) *An information report be brought back to the Committee detailing how the membership fee is to be funded.*
- 3. GOVERNANCE - MONTHLY INVESTMENT REPORT S12.12.2/11
 - i) *the report indicating Council's Fund Management position be received and noted; and*
 - ii) *the Certification of the Responsible Accounting Officer be noted.*

SECTION D DESTINATION REPORTS

- 1. PROPOSED CHILD CARE FACILITY (LISTING) S3.16.3

22/18 RESOLVED (Baker/Berryman) *that the matter be referred to Closed Council for consideration as:*

- i) *the report includes 'commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it' (Section 10A(2)(d)(i) of the Local Government Act, 1993); and*
- ii) *on balance the public interest in preserving the confidentiality of this matter outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting.*

- GM-A 2. LOCAL GOVERNMENT EMISSIONS BASELINE PILOT PROJECT S14.18.6/11

23/18 RESOLVED (Baker/Watts) *that Council express an interest in participating in the Local Government Emissions Baseline Pilot Project.*

SECTION E INFORMATION REPORTS

- 2. COMPLYING DEVELOPMENT CERTIFICATES APPROVED DURING FEBRUARY 2018 S7.2.4/11
- 3. SUMMARY OF BUILDING CONSTRUCTION FOR FEBRUARY 2018 S7.2.4/11
- 5. VARIATION TO DEVELOPMENT STANDARDS APPROVED DURING FEBRUARY 2018 S18.10.2/11

6. SEPTIC TANK APPROVALS FOR FEBRUARY 2018 S29.19.1
7. ORDINANCE ACTIVITIES REPORT FOR FEBRUARY 2018 S18.10.1
8. STRATEGIC TASKS – ‘SIGN OFF’ – MARCH 2018 S4.13.2
9. QUESTIONS WITHOUT NOTICE – MARCH 2018 S13.5.5/11
10. PETITION - CAMPBELL STREET PEDESTRIAN CROSSING S30.9.4
11. QANTAS PROPOSAL TO ESTABLISH A PILOT TRAINING ACADEMY IN AUSTRALIA S30.16.4

24/18 RESOLVED (Watts/Baker) that the items contained in the Information Reports to the Ordinary Meeting of Council held on Wednesday, 28 March, 2018, be received and noted.

At this juncture, the time being 3.28pm, Cr Harmon, having previously declared a non-pecuniary interest in respect of Items #1 and #4, left the room. Cr Michael assumed the chair.

1. CONSTRUCTION CERTIFICATES APPROVED FOR FEBRUARY 2018 S7.2.4/11
2. DEVELOPMENT CONSENTS AND REFUSALS DURING FEBRUARY 2018 S18.10.2/11

25/18 RESOLVED (Berryman/Baker) that the items contained in the Information Reports to the Ordinary Meeting of Council held on Wednesday, 28 March, 2018, be received and noted.

At this juncture the time being 3.30pm, Cr Harmon returned to the Chamber and assumed the chair.

SECTION F QUESTIONS WITHOUT NOTICE

QWN/ORD 9/18 Leave of Absence
Cr Harmon Cr Harmon sought leave of absence for business reasons for the April 2018 Committee Meetings.

26/18 RESOLVED (Watts/Dight) that Cr Harmon be granted leave of absence for business reasons for the April 2018 Committee Meetings.

QWN/ORD 10/18 Australian Local Government Womens Association (ALGWA)
Cr Berryman Cr Berryman extended congratulations to Cr Baker for being elected onto the ALGWA Board and wished her every success during her term.

SECTION G CONFIDENTIAL REPORTS IN CLOSED COUNCIL (SECTION 10A(2) OF THE LOCAL GOVERNMENT ACT 1993)

At 3.32pm, the Chairperson offered the opportunity to members of the public to make representations as to whether any part of the Council Meeting should not be considered in Closed Council. There was no response.

CLOSED COUNCIL REPORTS

27/18 RESOLVED (Watts/Michael) *that Council proceed into Closed Council to discuss the matters referred to it, for the reasons stated in the motions of referral.*

Upon resuming Open Council at 3.43pm, the Chair verbally reported that the Council had met in Closed Council, with the Press and Public excluded, and had resolved to recommend to Council the following:

GM-A 1. PROPOSED CHILD CARE FACILITY S3.16.3

That the proponent be invited to brief Councillors on their proposal at the April 2018 Committee Meetings.

ADOPTION OF RECOMMENDATIONS

At this juncture, the time being 3.44pm, Cr Dight departed the meeting.

28/18 RESOLVED (Michael/Baker) *that the recommendations of Closed Council be adopted.*

There being no further business, the meeting closed at 3.45pm.

CR P J HARMON

CHAIRPERSON

TO ORDINARY MEETING OF COUNCIL 26/04/2018

ITEM NO:	1.	FILE NO: S4.3.1
DESTINATION 1:	A recognised leader in a broader context	R
SUBJECT:	AUSTRALIAN LOCAL GOVERNMENT WOMENS ASSOCIATION (ALGWA) CONFERENCE	
PREPARED BY:	Cr Dianna Baker	

SUMMARY:

The 2018 ALGWA Conference was held in Gundagai from 15 – 17 March, 2018. Inverell Shire was represented by Cr Baker.

COMMENTARY:

The 2018 ALGWA Conference, was held in Gundagai from the 15-17 March.

Mayor Abb McAlister and ALGWA President Cr Marianne Saliba welcomed everyone and there was a Welcome to Country.

Keynote speaker Anna Daniels, Journalist, humorously spoke about “The Challenge to Astound Yourself”, and gave examples including “How Not to Interview Russell Crowe”, appearing on The Project championing rural women, publishing “Girl in Between” and turning negatives into positives. Other speakers included author Freda Nicholls, Robyn Henderson spoke about professional networking, and Vivien Thomson with “A Short Time to Make an Impression” was followed by Neryl East with “Leadership in the Spotlight”.

National President Cr Coral Ross gave some interesting facts. ALGWA is represented on The National Rural Women’s Coalition (NRWC) and the Gender Equality Council (AGEC). The AGEC is a group representing 500,000 women. National figures show 32.8% of Councillors are women. NSW has increased to 27%. On average women working full time earn 17% or \$311 per week less than men. However, in public administration it is 9.2%, the narrowest gap for any industry in Australia.

The AGM motions included ALGWA pushing for Private Certifiers to be more accountable, under the E P and A Act 1979, and Regulations 2000, and not have Council meet the costs of inept work which doesn’t meet the building and/or planning codes. The conference elections were held. The same executive was re-elected except the Country Vice President who is now Colleen Fuller, Gunnedah, and I was one of the new committee members elected

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: R.08 Council leads the community by influencing and participating in policy development to the benefit of the Shire through partnerships and alliances with government, regional interests, shire groups and communities.

Term Achievement: R.08.01 A targeted program of advocacy and policy discussion is being conducted with the active cooperation of others benefiting interests around social, environmental, economic and infrastructure priorities.

Operational Objective: R.08.01.01 To facilitate intergovernmental relations to ensure maximum cooperation between the Council and the Federal and State Governments to achieve the optimum support for the Inverell Shire

POLICY IMPLICATIONS:

Nil.

CHIEF FINANCIAL OFFICERS COMMENT:

Nil.

LEGAL IMPLICATIONS:

Nil.

RECOMMENDATION:

That the report be received and noted.

TO ORDINARY MEETING OF COUNCIL 26/04/18

ITEM NO:	1.	FILE NO: S4.11.17/10
DESTINATION 2 DESTINATION 3 DESTINATION 5:	A Community that is healthy, educated and sustained. An environment that is protected and sustained. The Communities are served by sustainable services and infrastructure.	CES
SUBJECT:	ECONOMIC & COMMUNITY SUSTAINABILITY COMMITTEE MEETING MINUTES– 11 APRIL 2018	
PREPARED BY:	Kristy Paton, Corporate Support Officer - Publishing	

SUMMARY:

Meeting held on Wednesday, 11 April 2018.

For the consideration of Council.

COMMENTARY:

**MINUTES OF THE ECONOMIC & COMMUNITY SUSTAINABILITY COMMITTEE
MEETING HELD IN THE COMMITTEE ROOM, INVERELL SHIRE COUNCIL, 144
OTHO STREET, INVERELL ON WEDNESDAY, 11 APRIL 2018, COMMENCING AT
11.00AM.**

PRESENT: Cr J A Watts (Chairperson), Crs P A King, A A Michael and C M Dight.

Also in attendance: Crs D F Baker, S J Berryman, J N McCosker
and M J Peters.

Paul Henry (General Manager), Paul Pay (Manager Financial
Services), Brett McInnes (Director Civil and Environmental Services)
and Sharon Stafford (Executive Assistant).

SECTION A**APOLOGIES:**

The General Manager noted that a leave of absence for business reasons was previously granted for Cr Harmon by Council at the March 2018 ordinary Meeting.

1. CONFIRMATION OF MINUTES

RESOLVED (Michael/King) that the Minutes of the Economic and Community Sustainability Committee Meeting held on 14 March 2018 as circulated to members, be confirmed as a true and correct record of that meeting.

2. DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS

There were no interests declared.

3. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

SECTION D
DESTINATION REPORTS

1. PROPOSED CHILD CARE FACILITY – BRIEFING S3.16.3

RESOLVED (Dight/King) that:

- a) *the Committee be briefed by the proponents; and*
- b) *the matter be referred to Closed Council for consideration as:*
 - i) *the report includes 'commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it' (Section 10A(2)(d)(i) of the Local Government Act, 1993); and*
 - ii) *on balance the public interest in preserving the confidentiality of this matter outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting.*

SECTION G
CONFIDENTIAL REPORTS IN CLOSED COMMITTEE
(SECTION 10A(2) OF THE LOCAL GOVERNMENT ACT 1993)

At 11.05am, the Chairperson offered the opportunity to members of the public to make representations as to whether any part of the Committee Meeting should not be considered in Closed Committee. There was no response from the public.

CLOSED COMMITTEE

RESOLVED (Dight/King) that the Committee proceed into Closed Committee to discuss the matters referred to it, for the reasons stated in the motions of referral.

At this juncture, the time being 11.30am Open Committee resumed and the Committee considered the balance of the agenda.

SECTION D
DESTINATION REPORTS (CONTINUED)

2. INVERELL COUNTRY WOMENS ASSOCIATION (CWA) - REQUEST FOR ASSISTANCE S12.22.1/11

RESOLVED (Michael/ Dight), that the Committee recommend to Council that financial assistance of \$4K be provided to the Inverell Country Women's Association to assist with their 'Empowering Young Women' event being held in the Town Hall on 22 September, 2018.

3. 2018/2019 DRAFT ESTIMATES AND OPERATIONAL PLAN, AND LONG TERM FINANCIAL PLAN S12.5.3

RESOLVED (Dight/King) that the Committee recommend to Council that:

GENERAL ACTIVITIES

1. Draft Operational Plan & Budget

The information be noted.

2. Factors Impacting the Budget

The information be noted.

3. 2018/2019 Budget Programs

3.1 Urban Works Program

RESOLVED (Dight/King) the Committee recommend to Council that the following works be funded from the Urban Works Vote and be included in the 2018/2019 Budget:

A. Inverell and Villages - Urban Renewal and Upgrade General Fund, Water Fund

Gwydir Highway/Bundarra Road Intersection	\$500K	\$ 0K
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B. Footpaths and Cycleway Construction

\$ for \$ Contribution to PAMP Program (Subject to RMS approving the 2018/2019 Program)	\$43K	
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C. Village Works – Community suggested projects

Ashford	\$7.18K	
Delungra	\$7.18K	
Gilgai	\$5.04K	
Yetman	\$7.18K	
Oakwood	\$1.06K	
Bonshaw	\$1.06K	
Graman	\$1.06K	
Nullamanna	\$1.06K	
Elsmore	\$1.06K	
Stannifer	\$1.06K	
Gum Flat	\$1.06K	

GENERAL FUND GRAND TOTAL

\$577K

WATER FUND TOTAL

\$0K

In addition, the \$1M Budget Provision – Chester Street Heavy Vehicle Route Renewal, in the Internally Restricted Asset, be allocated into the 2018/2019 Budget to enable these works to be completed at the same time.

3.2 Finance & Assistance Grant Local Roads Component (ACRD) 2018/19 Program

RESOLVED (Michael/Dight) that the Committee recommend to Council that:

- i) *the budget allocations of \$1,956K for the 2018/2019 ACRD Program be endorsed; and*
- ii) *a further report be presented to the Civil and Environmental Services Committee in respect of the funding allocations and individual works proposed to be undertaken under this program.*

3.3 RMS Supplementary Block Grant Program

RESOLVED (Michael/King) that the Committee recommend to Council that the allocation of the \$160K RMS Supplementary Block Grant Program be the subject of a further report to the Civil and Environmental Services Committee Meeting.

3.4 Roads to Recovery

RESOLVED (Dight/King) that the Committee recommend to Council that:

- i) *the budget allocation of \$910K for the 2018/2019 Roads to Recovery Program be endorsed; and*
- ii) *a further report be presented to the Civil and Environment Committee in respect of the specific projects to be funded.*

3.5 Block Grant Program – Regional Roads

RESOLVED (King/Michael) that the Committee recommend to Council that the budget allocation of \$2,461K for the 2018/2019 Block Grant Program and \$491K for the RMS Repair Program be endorsed.

4. Revenue & Expenditure Matters

4.1 Revenue

RESOLVED (King/Michael) that the Committee recommend to Council that Council utilises the maximum permissible rate increase allowed by IPART of 7.25% as approved in Council's Special Rate Variation application.

4.2 Expenditure

At this juncture, the time being 12.20pm, Cr Michael left the meeting.

RESOLVED (King/Dight) that the Committee recommend to Council that:

- i) *the information be noted;*
- ii) *Council provide an allocation of \$117.8K for joint industry promotions and assistance;*
- iii) *the following 2018/2019 Strategic Capital Infrastructure/Projects Program projects be endorsed:*
 - *Gwydir Highway/Bundarra Road Intersection \$ 540K*
- iv) *The budget allocation for \$318K for the 2018/2019 Special Projects – Roads Infrastructure Fund be endorsed;*
- v) *A further report be presented to the Civil and Environment Committee in respect of the specific projects to be funding under the Special Projects – Roads Infrastructure Fund;*
- vi) *the transfers to and from Internally Restricted Assets be endorsed;*
- vii) *the list of inclusions as included in the 2018/2019 draft Operational Plan/Budget and listed in section 4.2.2 & 4.2.3 above be endorsed, including:*

	2018/2019
Works Branch Staff Training	30,000
Aerodrome Inspections and Maintenance	25,000
Councillor Staff Training	10,000
Christmas Tree Lighting	3,000
Sapphire City Festival	2,000
Flood Gauges	5,000
White Ribbon Accreditation	(5,000)
River Bank Clean up	25,000
Building/Facilities Minor Maintenance	10,000
Clear Zone Protection	50,000
Art Northwest Membership	11,400
Opera in the Paddock	(5,000)
Cultural Event	(6,400)
TOTALS	155,000

At this juncture, the time being 12.23pm Cr Michael returned to the meeting.

5. Rating Structure

RESOLVED (Dight/King) that the Committee recommend to Council that:

- a) *The following rating categories be utilised for the 2018/19 rating year:*
Residential – Inverell
Residential – General
Residential – Ashford
Residential – Delungra
Residential – Gilgai
Residential – Yetman
Residential – Rural
Business – Inverell Industrial/Commercial
Business – Other
Farmland
Mining
- b) *A General Base Amount of \$212 plus an Ad Valorem Rate be determined for the categories detailed in a) above.*

6. Interest Rate on Outstanding Charges

RESOLVED (Michael/King) that the Committee recommend to Council that the Interest Rate applicable to Outstanding Rates and Charges for 2018/2019 be set at 7.5% as advised by the Office of Local Government.

7. Waste Management Charges

RESOLVED (Michael/King) that the Committee recommend to Council that the following Waste Management Charges be adopted:

- i) *Waste Management Charge – All Properties* *\$ 80.00*
- ii) *Domestic Waste Management - Occupied Charge:*

Number of Services per Assessment	Annual Charge per Assessment
1	\$ 320.00
2	\$ 640.00
3	\$ 960.00
4	\$ 1,280.00
5	\$ 1,600.00
6	\$ 1,920.00
7	\$ 2,240.00
8	\$ 2,560.00
9	\$ 2,880.00
10	\$ 3,200.00
11	\$ 3,520.00
12	\$ 3,840.00
13	\$ 4,160.00
14	\$ 4,480.00
15	\$ 4,800.00
	etc

iii) Domestic Waste Management – Unoccupied Charge \$50.00

iv) Other Waste Management Charge

Number of Services	Yearly Charge per Service (Ex GST)
1	\$ 320.00
2	\$ 640.00
3	\$ 960.00
4	\$ 1,280.00
5	\$ 1,600.00
6	\$ 1,920.00
7	\$ 2,240.00
8	\$ 2,560.00
9	\$ 2,880.00
10	\$ 3,200.00
11	\$ 3,520.00
12	\$ 3,840.00
13	\$ 4,160.00
14	\$ 4,480.00
15	\$ 4,800.00
	etc

- v) Weekly Commercial Recycling Charge \$ 110.00 ex GST
 Fortnightly Commercial Recycling Charge \$ 55.00 ex GST
 (These Charge are levied per Service, and GST is only charged if applicable)

8. Fees and Charges

RESOLVED (Michael/Dight) that the Committee recommend to Council that the Fees and Charges, as recommended, be adopted.

9. Stormwater Management Service Charges

RESOLVED (Michael/King) that the Committee recommend to Council that:

- i) *the Stormwater Management Service Charge be set at the maximum amount allowable of \$25.00 per Residential Premises, \$12.50 per Residential Strata lot, and \$25.00 for Business Premises for each 350 square metres or additional part*

thereof, subject to a maximum charge on Business Premises of \$200.00; and

- ii) the Stormwater Management Program as recommended being Gilgai Drainage Project as per the adopted Gilgai Drainage Upgrade Plan, be adopted.

10. Fit for the Future

RESOLVED (Dight/King) that the Committee recommend to Council that the information be noted.

11. Summary

RESOLVED (Dight/King) that the Committee recommend to Council that:

- i) the report on the balanced budget be noted;
- ii) the draft Estimates (incorporating the Operational Plan and Long Term Financial Plans) for the General Activities for 2018/2019 be adopted and placed on public exhibition for a period of 28 days as required by Section 405 of the Local Government Act 1993.

SEWERAGE ACTIVITIES

12. Sewerage Activities

RESOLVED (Michael/King) that the Committee recommend to Council that:

- (i) the Sewerage Charges as listed below be adopted for 2018/2019:

Sewerage Charge Occupied	\$ 500.00
Sewerage Charge Unoccupied	\$ 313.00
Sewerage Charge Flats/Units	\$ 313.00
Sewerage Charge Nursing Homes	\$2,342.00

Sewerage Charge Hotel/Licensed Clubs	\$1,500.00
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Number of Services per Assessment	Annual Charge Per Assessment
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1	\$ 500.00
2	\$ 813.00
3	\$1,126.00
4	\$1,439.00
5	\$1,752.00
6	\$2,065.00
7	\$2,378.00
8	\$2,691.00
9	\$3,004.00
10	\$3,317.00
11	\$3,630.00
12	\$3,943.00
13	\$4,256.00
14	\$4,569.00
15	\$4,882.00

Sewerage Non-Rateable Schools – WC's	\$78.75 per receptacle
Sewerage Non-Rateable Other – WC's	\$130.65 per receptacle
Sewerage Non-Rateable Urinals	\$ 78.75 per receptacle

Charge Structure for Motels and Caravan Parks

In accordance with the new charge structure for Motels and Caravan Parks the following charges are proposed for 2018/2019.

<i>Motel Residence</i>	<i>\$ 500.00</i>
<i>Motel Restaurant</i>	<i>\$ 500.00</i>
<i>Motel Ensuite</i>	<i>\$ 156.60</i>
<i>Caravan Park Residence</i>	<i>\$ 500.00</i>
<i>Caravan Park Amenities Block</i>	<i>\$1,500.00</i>
<i>Caravan Park Ensuite Cabins</i>	<i>\$ 156.60</i>

- (ii) *the Draft Estimates (incorporating Operational Plan) for the Sewerage Fund for 2018/2019 be adopted and placed on public exhibition for a period of 28 days as required by Section 405 of the Local Government Act 1993.*

WATER ACTIVITIES

13. Water Activities

RESOLVED (King/Dight) that the Committee recommend to Council that:

- i) a water availability base charge of \$364.00 per assessment (Includes first water meter) be adopted for 2018/2019;*
- ii) a water charge of \$364.00 per additional water meter, per assessment be adopted for 2018/2019;*
- iii) a charge of \$1.52 per kilolitre be adopted for commercial water consumption for 2018/2019;*
- iv) a charge of \$1.52 per kilolitre, 0 to 600 kilolitres and \$1.78 per kilolitre over 600 kilolitres be adopted for residential water consumption for 2018/2019;*
- v) a charge of \$0.80 per kilolitre be adopted for water consumption - Abattoirs, plus a 20 per cent early settlement discount for 2018/2019;*
- vi) a charge of \$1.08 per kilolitre be adopted for Sporting Association water consumption;*
- vii) a charge of \$1.52 per kilolitre be adopted for Armidale Regional Council water consumption;*
- viii) a charge of \$0.39 per kilolitre adopted for Raw Water consumption for 2018/2019; and*
- ix) the draft Estimates (incorporating Operational Plan) for the Water Fund for 2018/2019 be adopted and placed on public exhibition for a period of 28 days as required by Section 405 of the Local Government Act, 1993.*

4. REPRESENTATIVE – WHITE ROCK COMMUNITY FUND S2.17.10

RESOLVED (King/Dight): that the Committee recommend to Council that Cr Watts be nominated as Council's representative on the White Rock Community Fund Committee.

5. EXPIRING LICENCE AGREEMENT – GARRY AND ROBYN BROWN S5.10.102

RESOLVED (Dight/King) that the Committee recommend to Council that:

- i) Council renew the agreement with Mr Garry and Mrs Robyn Brown for Part Unformed Road, Eastern Boundary of Lots 227 & 333 DP 753287, Inverell;*

- ii) *The licence agreement be for a two (2) year period with a two (2) year option;*
- iii) *The Licence fee be \$78.78 per annum (GST Inclusive) with a 3% increase per annum; and*
- iv) *The Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

6. EXPIRING LICENCE AGREEMENT – MR PAUL HUMPHREYS S5.10.34

RESOLVED (Michael/King) that the Committee recommend to Council that:

- i) *Council renew the agreement with Mr Paul Humphreys for Part Public Reserve and Part Unformed Road, Macintyre Street, Inverell.*
- ii) *The licence agreement be for a two (2) year period with a two (2) year option;*
- iii) *The Licence fee be \$225.10 per annum (GST Inclusive) with a 3% increase per annum; and*
- iv) *The Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

**SECTION F
QUESTIONS WITHOUT NOTICE**

Cr Peters Operational Plan 2018/2019

Cr Peters requested that Councillors be provided with a summary of the 2018/2019 Operational Plan, that provided details of 'highlight projects' to be undertaken in that financial year.

The General Manager advised that this would be arranged.

Cr Watts Operational Plan 2018/2019

Cr Watts requested that Councillors be provided with a hardcopy of the 2018/2019 Operational Plan once adopted.

The General Manager advised that this would be arranged.

General Manager New England Joint Organisation S14.11.2

The General Manager briefed the Committee on the request received from Narrabri Shire Council to join the New England Joint Organisation and the subsequent advice provided by Chris Presland, Office of Local Government. Following consideration of the matter, the Committee did not shift from the previous position resolved at the December 2017 Ordinary meeting.

RESOLVED (Michael/King) that the Committee recommend to Councils that it reiterate its position on the establishment of a joint organization for this region. The position being:

A That Council in accordance with Part 7 of Chapter 12 of the Local Government Act 1993 (Act), the Inverell Shire Council (Council) resolves:

- (1) That the Council inform the Minister for Local Government (Minister) of the Council's endorsement of*

the Minister recommending to the Governor the establishment of a Joint Organisation (Joint Organisation) in accordance with this resolution.

- (2) *To approve the inclusion of the Council's area in the Joint Organisation's area.*
 - (3) *That the Joint Organisation be established to cover the Council's area and any two or more of the following Council areas:*
 - a) *Armidale Regional Council, Glen Innes Severn Council, Gwydir Shire Council, Moree Plains Shire Council, Tenterfield Shire Council and Uralla Shire Council.*
 - (4) *That before 28 February 2018, the General Manager provide the Minister with a copy of this resolution including the date on which Council made this resolution.*
 - (5) *That, on the expiry of a period of 28 days from the making of this resolution, the General Manager inform the Minister that this resolution has not been rescinded.*
- B That the preferred name for the Organisation is "New England Joint Organisation", and*
- C. That the State Government be request to provide ongoing financial support towards the operational costs of the Joint Organisation as the Government has established this governance mechanism to facilitate consultation and co-ordination between State Agencies and Local Government.*

**SECTION G
CONFIDENTIAL REPORTS IN CLOSED COMMITTEE
(SECTION 10A(2) OF THE LOCAL GOVERNMENT ACT 1993)**

At 12.35pm, the Chairperson offered the opportunity to members of the public to make representations as to whether any part of the Committee Meeting should not be considered in Closed Committee. There was no response from the public.

CLOSED COMMITTEE REPORTS

RESOLVED (Dight/Michael) that the Committee proceed into Closed Committee to discuss the matters referred to it, for the reasons stated in the motions of referral.

Upon resuming Open Committee, at 12.43pm, the Chair verbally reported that the Committee, with the Press and Public excluded, having considered the matters referred to it, recommends as follows:

1. PROPOSED CHILD CARE FACILITY S3.16.3

That the Committee recommend to Council that:

- i) The information be received and noted;*
- ii) The Mayor convene a meeting involving both organisations to ascertain the possibility of both proposals being accommodated on the Ross Street site.*

SECTION H
GOVERNANCE REPORTS

At this juncture, the time being 12.45pm, Cr Michael and Cr Peters left the meeting.

1. GOVERNANCE - MONTHLY INVESTMENT REPORT S12.12.2/11

RESOLVED (King/Dight) that:

- i) the report indicating Council's Fund Management position be received and noted; and*
- ii) the Certification of the Responsible Accounting Officer be noted.*

There being no further business, the meeting closed at 12.46pm.

RECOMMENDATION:

That:

- i) the Minutes of the Economic & Community Sustainability Committee Meeting held on Wednesday, 11 April, 2018, be received and noted; and*
- ii) the following recommendations of the Economic & Community Sustainability Committee be considered by Council:*

1. INVERELL COUNTRY WOMENS ASSOCIATION (CWA) - REQUEST FOR ASSISTANCE S12.22.1/11

That financial assistance of \$4K be provided to the Inverell Country Women's Association to assist with their 'Empowering Young Women' event being held in the Town Hall on 22 September, 2018.

2. 2018/2019 DRAFT ESTIMATES AND OPERATIONAL PLAN, AND LONG TERM FINANCIAL PLAN S12.5.3

that the Committee recommend to Council that:

GENERAL ACTIVITIES

1. Draft Operational Plan & Budget

The information be noted.

2. Factors Impacting the Budget

The information be noted.

3. 2018/2019 Budget Programs

3.1 Urban Works Program

the Committee recommend to Council that the following works be funded from the

Urban Works Vote and be included in the 2018/2019 Budget:

A. Inverell and Villages - Urban Renewal and Upgrade General Fund, Water Fund

Gwydir Highway/Bundarra Road Intersection	\$500K	\$ 0K
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B. Footpaths and Cycleway Construction

\$ for \$ Contribution to PAMP Program (Subject to RMS approving the 2018/2019 Program)	\$43K
--	-------

C. Village Works – Community suggested projects

Ashford	\$7.18K
Delungra	\$7.18K
Gilgai	\$5.04K
Yetman	\$7.18K
Oakwood	\$1.06K
Bonshaw	\$1.06K
Graman	\$1.06K
Nullamanna	\$1.06K
Elsmore	\$1.06K
Stannifer	\$1.06K
Gum Flat	\$1.06K

GENERAL FUND GRAND TOTAL	\$577K
WATER FUND TOTAL	\$0K

In addition, the \$1M Budget Provision – Chester Street Heavy Vehicle Route Renewal, in the Internally Restricted Asset, be allocated into the 2018/2019 Budget to enable these works to be completed at the same time.

3.2 Finance & Assistance Grant Local Roads Component (ACRD) 2018/19 Program

That:

- i) *the budget allocations of \$1,956K for the 2018/2019 ACRD Program be endorsed; and*
- ii) *a further report be presented to the Civil and Environmental Services Committee in respect of the funding allocations and individual works proposed to be undertaken under this program.*

3.3 RMS Supplementary Block Grant Program

that the allocation of the \$160K RMS Supplementary Block Grant Program be the subject of a further report to the Civil and Environmental Services Committee Meeting.

3.4 Roads to Recovery

That:

- i) *the budget allocation of \$910K for the 2018/2019 Roads to Recovery Program be endorsed; and*
- ii) *a further report be presented to the Civil and Environment Committee in respect of the specific projects to be funded.*

3.5 Block Grant Program – Regional Roads

that the budget allocation of \$2,461K for the 2018/2019 Block Grant Program and \$491K for the RMS Repair Program be endorsed.

4. Revenue & Expenditure Matters

4.1 Revenue

that Council utilises the maximum permissible rate increase allowed by IPART of 7.25% as approved in Council's Special Rate Variation application.

4.2 Expenditure

That:

- i) the information be noted;*
- ii) Council provide an allocation of \$117.8K for joint industry promotions and assistance;*
- iii) the following 2018/2019 Strategic Capital Infrastructure/Projects Program projects be endorsed:*
 - *Gwydir Highway/Bundarra Road Intersection \$ 540K*
- iv) The budget allocation for \$318K for the 2018/2019 Special Projects – Roads Infrastructure Fund be endorsed;*
- v) A further report be presented to the Civil and Environment Committee in respect of the specific projects to be funding under the Special Projects – Roads Infrastructure Fund;*
- vi) the transfers to and from Internally Restricted Assets be endorsed;*
- vii) the list of inclusions as included in the 2018/2019 draft Operational Plan/Budget and listed in section 4.2.2 & 4.2.3 above be endorsed, including:*

	2018/2019
Works Branch Staff Training	30,000
Aerodrome Inspections and Maintenance	25,000
Councillor Staff Training	10,000
Christmas Tree Lighting	3,000
Sapphire City Festival	2,000
Flood Gauges	5,000
White Ribbon Accreditation	(5,000)
River Bank Clean up	25,000
Building/Facilities Minor Maintenance	10,000
Clear Zone Protection	50,000
Art Northwest Membership	11,400
Opera in the Paddock	(5,000)
Cultural Event	(6,400)
TOTALS	155,000

5. Rating Structure

That:

a) *The following rating categories be utilised for the 2018/19 rating year:*

*Residential – Inverell
Residential – General
Residential – Ashford
Residential – Delungra
Residential – Gilgai
Residential – Yetman
Residential – Rural
Business – Inverell Industrial/Commercial
Business – Other
Farmland
Mining*

b) *A General Base Amount of \$212 plus an Ad Valorem Rate be determined for the categories detailed in a) above.*

6. Interest Rate on Outstanding Charges

That the Interest Rate applicable to Outstanding Rates and Charges for 2018/2019 be set at 7.5% as advised by the Office of Local Government.

7. Waste Management Charges

that the following Waste Management Charges be adopted:

i) *Waste Management Charge – All Properties* *\$ 80.00*

ii) *Domestic Waste Management - Occupied Charge:*

Number of Services per Assessment	Annual Charge per Assessment
1	\$ 320.00
2	\$ 640.00
3	\$ 960.00
4	\$ 1,280.00
5	\$ 1,600.00
6	\$ 1,920.00
7	\$ 2,240.00
8	\$ 2,560.00
9	\$ 2,880.00
10	\$ 3,200.00
11	\$ 3,520.00
12	\$ 3,840.00
13	\$ 4,160.00
14	\$ 4,480.00
15	\$ 4,800.00
	etc

iii) *Domestic Waste Management – Unoccupied Charge* *\$50.00*

iv) *Other Waste Management Charge*

Number of Services	Yearly Charge per Service (Ex GST)
1	\$ 320.00
2	\$ 640.00
3	\$ 960.00
4	\$ 1,280.00
5	\$ 1,600.00
6	\$ 1,920.00
7	\$ 2,240.00
8	\$ 2,560.00
9	\$ 2,880.00
10	\$ 3,200.00
11	\$ 3,520.00
12	\$ 3,840.00
13	\$ 4,160.00
14	\$ 4,480.00
15	\$ 4,800.00
	etc

- v) *Weekly Commercial Recycling Charge* \$ 110.00 ex GST
 Fortnightly Commercial Recycling Charge \$ 55.00 ex GST
 (These Charge are levied per Service, and GST is only charged if applicable)

8. Fees and Charges

That the Fees and Charges, as recommended, be adopted.

9. Stormwater Management Service Charges

That:

- i) *the Stormwater Management Service Charge be set at the maximum amount allowable of \$25.00 per Residential Premises, \$12.50 per Residential Strata lot, and \$25.00 for Business Premises for each 350 square metres or additional part thereof, subject to a maximum charge on Business Premises of \$200.00; and*
- ii) *the Stormwater Management Program as recommended being Gilgai Drainage Project as per the adopted Gilgai Drainage Upgrade Plan, be adopted.*

10. Fit for the Future

That the information be noted.

11. Summary

That:

- i) *the report on the balanced budget be noted;*
- ii) *the draft Estimates (incorporating the Operational Plan and Long Term Financial Plans) for the General Activities for 2018/2019 be adopted and placed on public exhibition for a period of 28 days as required by Section 405 of the Local Government Act 1993.*

SEWERAGE ACTIVITIES

12. Sewerage Activities

That:

(i) *the Sewerage Charges as listed below be adopted for 2018/2019:*

<i>Sewerage Charge Occupied</i>	<i>\$ 500.00</i>
<i>Sewerage Charge Unoccupied</i>	<i>\$ 313.00</i>
<i>Sewerage Charge Flats/Units</i>	<i>\$ 313.00</i>
<i>Sewerage Charge Nursing Homes</i>	<i>\$2,342.00</i>

<i>Sewerage Charge Hotel/Licensed Clubs</i>	<i>\$1,500.00</i>
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<i>Number of Services per Assessment</i>	<i>Annual Charge Per Assessment</i>
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<i>1</i>	<i>\$ 500.00</i>
<i>2</i>	<i>\$ 813.00</i>
<i>3</i>	<i>\$1,126.00</i>
<i>4</i>	<i>\$1,439.00</i>
<i>5</i>	<i>\$1,752.00</i>
<i>6</i>	<i>\$2,065.00</i>
<i>7</i>	<i>\$2,378.00</i>
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<i>13</i>	<i>\$4,256.00</i>
<i>14</i>	<i>\$4,569.00</i>
<i>15</i>	<i>\$4,882.00</i>

<i>Sewerage Non-Rateable Schools – WC's</i>	<i>\$78.75 per receptacle</i>
<i>Sewerage Non-Rateable Other – WC's</i>	<i>\$130.65 per receptacle</i>
<i>Sewerage Non-Rateable Urinals</i>	<i>\$ 78.75 per receptacle</i>

Charge Structure for Motels and Caravan Parks

In accordance with the new charge structure for Motels and Caravan Parks the following charges are proposed for 2018/2019.

<i>Motel Residence</i>	<i>\$ 500.00</i>
<i>Motel Restaurant</i>	<i>\$ 500.00</i>
<i>Motel Ensuite</i>	<i>\$ 156.60</i>
<i>Caravan Park Residence</i>	<i>\$ 500.00</i>
<i>Caravan Park Amenities Block</i>	<i>\$1,500.00</i>
<i>Caravan Park Ensuite Cabins</i>	<i>\$ 156.60</i>

(ii) *the Draft Estimates (incorporating Operational Plan) for the Sewerage Fund for 2018/2019 be adopted and placed on public exhibition for a period of 28 days as required by Section 405 of the Local Government Act 1993.*

WATER ACTIVITIES

13. **Water Activities**

That:

- i) a water availability base charge of \$364.00 per assessment (Includes first water meter) be adopted for 2018/2019;*
- ii) a water charge of \$364.00 per additional water meter, per assessment be adopted for 2018/2019;*

- iii) *a charge of \$1.52 per kilolitre be adopted for commercial water consumption for 2018/2019;*
- iv) *a charge of \$1.52 per kilolitre, 0 to 600 kilolitres and \$1.78 per kilolitre over 600 kilolitres be adopted for residential water consumption for 2018/2019;*
- v) *a charge of \$0.80 per kilolitre be adopted for water consumption - Abattoirs, plus a 20 per cent early settlement discount for 2018/2019;*
- vi) *a charge of \$1.08 per kilolitre be adopted for Sporting Association water consumption;*
- vii) *a charge of \$1.52 per kilolitre be adopted for Armidale Regional Council water consumption;*
- viii) *a charge of \$0.39 per kilolitre adopted for Raw Water consumption for 2018/2019; and*
- ix) *the draft Estimates (incorporating Operational Plan) for the Water Fund for 2018/2019 be adopted and placed on public exhibition for a period of 28 days as required by Section 405 of the Local Government Act, 1993.*

3. REPRESENTATIVE – WHITE ROCK COMMUNITY FUND S2.17.10

That Cr Watts be nominated as Council's representative on the White Rock Community Fund Committee.

4. EXPIRING LICENCE AGREEMENT – GARRY AND ROBYN BROWN S5.10.102

that:

- i) *Council renew the agreement with Mr Garry and Mrs Robyn Brown for Part Unformed Road, Eastern Boundary of Lots 227 & 333 DP 753287, Inverell;*
- ii) *The licence agreement be for a two (2) year period with a two (2) year option;*
- iii) *The Licence fee be \$78.78 per annum (GST Inclusive) with a 3% increase per annum; and*
- iv) *The Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

5. EXPIRING LICENCE AGREEMENT – MR PAUL HUMPHREYS S5.10.34

That:

- i) *Council renew the agreement with Mr Paul Humphreys for Part Public Reserve and Part Unformed Road, Macintyre Street, Inverell.*
- ii) *The licence agreement be for a two (2) year period with a two (2) year option;*
- iii) *The Licence fee be \$225.10 per annum (GST Inclusive) with a 3% increase per annum; and*
- iv) *The Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

6. PROPOSED CHILD CARE FACILITY S3.16.3

That:

i)	<i>The information be received and noted;</i>
ii)	<i>The Mayor convene a meeting involving both organisations to ascertain the possibility of both proposals being accommodated on the Ross Street site.</i>
7.	<u>GOVERNANCE - MONTHLY INVESTMENT REPORT S12.12.2/11</u>
<i>That:</i>	
i)	<i>the report indicating Council's Fund Management position be received and noted; and</i>
ii)	<i>the Certification of the Responsible Accounting Officer be noted.</i>

ITEM NO:	2.	FILE NO: S4.11.16/10	
DESTINATION 2 DESTINATION 3 DESTINATION 5:	A Community that is healthy, educated and sustained. An environment that is protected and sustained. The Communities are served by sustainable services and infrastructure.		CES
SUBJECT:	CIVIL & ENVIRONMENTAL SERVICES COMMITTEE MEETING MINUTES – 11 APRIL 2018		
PREPARED BY:	Kristy Paton, Corporate Support Officer - Publishing		

**MINUTES OF THE CIVIL & ENVIRONMENTAL SERVICES COMMITTEE MEETING
HELD IN THE COMMITTEE ROOM, 144 OTHO STREET, INVERELL ON WEDNESDAY,
11 APRIL 2018, COMMENCING AT 9.00 AM.**

PRESENT: Cr D F Baker (Chairperson), Crs A A Michael, M J Peters, S J Berryman and J N McCosker.

Also in attendance: Crs J A Watts, C M Dight and P A King

Paul Henry (General Manager), Brett McInnes (Director Civil and Environmental Services), Justin Pay (Manager Civil Engineering), Greg Doman (Manager Waste and Projects) and David Strugnell (Asset Management Coordinator) and Sharon Stafford (Executive Assistant).

SECTION A

APOLOGIES:

The General Manager advised that a leave of absence for business reasons was previously granted for Cr Harmon by Council at the March 2018 Council Meeting.

1. CONFIRMATION OF MINUTES

RESOLVED (Berryman/Michael) that the Minutes of the Civil and Environmental Services Committee Meeting held on 14 March, 2018, as circulated to members, be confirmed as a true and correct record of that meeting.

2. DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS

There were no interests declared.

3. PUBLIC FORUM S13.5.6/11

Nil.

Suspension of Standing Orders

At this juncture, the time being 9.05am, Standing Orders were suspended to enable the following addresses.

Charlie Osborne, President of
Inverell Tennis Club

Proposal for Grant Funding – Inverell Tennis Club

Charlie Osborne and Matt Butler addressed the Committee on the Inverell Club's proposal to upgrade the Clubhouse facilities at the Tennis Centre. The Committee were informed the Club is in a very strong position, has a dedicated Committee, a large volunteer base and is working hard to invigorate tennis in Inverell and get more younger people involved. The Inverell Tennis Club is situated on land that is vested in Council. The Club requested Council's endorsement of the proposal to upgrade the clubhouse and requested support when seeking grant funding.

Luc Farago, Principal Policy
Officer, Northern Tablelands
Local Lands Services (LLS)

New Land Management and Biodiversity Conservation
Legislation

Mr Farago addressed the Committee on the NSW Land Management & Biodiversity Conservation reforms which have been developed to ensure a balanced approach to land management & biodiversity conservation in NSW.

Mr Farago advised that the LLS has been tasked with helping landowners to tailor the right solutions to grow a sustainable business.

Further information including mapping is available on the LLS website, or advice can be obtained by contacting the LLS.

Resumption of Standing Orders

At this juncture, the time being 9.55am Standing Orders resumed and the Committee considered the balance of the agenda.

Proposal for Grant Funding – Inverell Tennis Club S15.8.25/11

RESOLVED (Peters/Berryman) that the Committee recommend to Council that:

- i) Council note the proposal to upgrade the clubhouse facility of the Inverell Tennis Centre; and*
- ii) Council submit an application to the Stronger Country Community Fund seeking grant funding to assist with meeting the cost of the project.*

4. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

1. NOTICE OF BUSINESS – STRUCTURE PLANS FOR NEW RESIDENTIAL AREAS S13.5.3 & S18.6.65

RESOLVED (Peters/McCosker) that the Committee recommend to Council that:

In relation to structural plans for the new residential subdivision (Civil & Environmental meeting 14-3-2018), that Management advise Councillors of:

- i) The names of owners of the 3 identified “new residential areas”*
- ii) Do these owners have any conflict of interest with any councillor or staff*
- iii) The names of any other potential residential areas*
- iv) What is the commercial value of the work to the developer*
- v) The paper advised ISC has been approached by “a number of requests for subdivision” by what process were these 3 selected*
- vi) How does this meet OLG requirement for competitive neutrality?*

2. NOTICE OF BUSINESS – ROAD TRAIN ACCESS, BRUXNER WAY S13.5.3 & S28.15.3/08

MOTION (Peters/McCosker) that:

As ISC has now established the precedent of approving variation to heavy vehicle access with the approval of road train access to Councillor Dights family prior to identified work being carried out, can council now approve the application for heavy vehicle access to the three previous applications of upgrade to B double trucks.

The MOTION on being put to the meeting was LOST.

**SECTION D
DESTINATION REPORTS**

1. LOCAL LAND SERVICES PRESENTATION OF NEW LAND MANAGEMENT AND BIODIVERSITY CONSERVATION LEGISLATION S11.12.7

RESOLVED (Berryman/Michael) that the Committee recommend to Council that the presentation by Luc Farago, Principal Policy Officer of the Northern Tablelands Local Lands Services in relation to new land management and Biodiversity Conservation Legislation be received and noted.

2. INVERELL HIGH SCHOOL TRAFFIC MANAGEMENT S30.11.3

RESOLVED (Berryman/Michael) that the Committee recommend to Council that Council implement the following short term measures:

- i) The No Stopping signs adjacent to each intersection around the school be erected at a distance of no less than 15m from the intersection kerb line at intersections about the school perimeter.*
- ii) Some of the long term angle parking in Brae Street in front of the school be converted to short term parallel parking for student drop-off and pick-up. This should at least be implemented in the section of Brae Street across the school frontage to the north-east of the pedestrian crossing.*

At this juncture, the time being 10.15am Cr Watts left the meeting and returned 10.20am.

3. RURAL ROAD CLASSIFICATIONS S16.7.19/05

RESOLVED (Michael/Berryman) that the Committee recommend to Council that:

- i) Management Policy – Road Hierarchy be amended to include the updated classifications for Goomerah Lane to “Rural Access” for its entire length and Cooks Road to “No Scheduled Maintenance” for its entire length.*
- ii) Spring Mountain Road, Loves Lane, Wells Crossing Road, Elsmore Road and Mephams Road retain their current classifications.*
- iii) All respondents be notified of the outcome of the review.*
- iv) Voss Road - Council maintains its position in respect to the maintenance classification of Voss Road and advises the owner of “The Angle” of its decision.*

**SECTION E
INFORMATION REPORTS**

1. WORKS UPDATE S28.21.1/11

RESOLVED (Michael/Berryman) that the items contained in the Information Reports to the Civil & Environmental Services Committee Meeting held on Wednesday, 11 April, 2018, be received and noted.

**SECTION F
GENERAL BUSINESS**

Cr Michael

Macintyre Riverbank

Cr Michael questioned whether a controlled burn could be undertaken to remove woody weeds along the Macintyre River in the vicinity of the O'Connor Street Bridge.

The Director Civil and Environmental Services advised that woody weeds in the Riparian zone are controlled by alternative weed control methods.

Cr Michael

Extension of Footpath

Cr Michael requested that the footpath network be extended to link the Legacy Units in Evans Street with the existing network.

The Manager Civil Engineering confirmed that these works will be included on the Urban Works priority list.

Cr Michael

Hong Yuen Plaza Development

Cr Michael requested that a report be presented to the Committee regarding the status of the thoroughfare between the Plaza and the car park.

Cr Peters

Rural Road Classification S16.7.19/05

Cr Peters requested that a report be presented to the next meeting of the Committee detailing the following:

- i) Heavy vehicle traffic counts on regional roads; and
- ii) An indication of freight movements within the shire.

The Asset Manager Coordinator confirmed that a brief report would be prepared for the Committee. He also noted that provision has been made in the 2018/19 Operational Plan for the preparation of a Local Freight Strategy.

Cr McCosker

Dog Trap Lane

Cr McCosker noted that he had been informed that the gravel section of Dog Trap Lane is very dusty and rough and queried whether there was any plan to seal this section of the road.

The Director Civil and Environmental Services advised that sealing of this section of road is unlikely due to very low traffic counts. The Director further noted Council's focus is on maintaining Council's existing sealed road network.

Cr Dight

North Star Road S28.10.SR9

Cr Dight advised that the section of the North Star Road to the Bruxner Way is in urgent need of grading due to a number of wash outs.

The Manager Civil Engineering to investigate.

There being no further business, the meeting closed at 10.45 am.

RECOMMENDATION:

That:

- i) *the Minutes of the Civil & Environmental Services Committee Meeting held on Wednesday, 11 April, 2018, be received and noted; and*
 - ii) *the following recommendation of the Civil & Environmental Services Committee be considered by Council:*
1. NOTICE OF BUSINESS – STRUCTURE PLANS FOR NEW RESIDENTIAL AREAS S13.5.3 & S18.6.65

That:

In relation to structural plans for the new residential subdivision (Civil & Environmental meeting 14-3-2018), that Management advise Councillors of:

- i) *The names of owners of the 3 identified "new residential areas"*
- ii) *Do these owners have any conflict of interest with any councillor or staff*
- iii) *The names of any other potential residential areas*

- iv) *What is the commercial value of the work to the developer*
- vii) *The paper advised ISC has been approached by “a number of requests for subdivision” by what process were these 3 selected*
- v) *How does this meet OLG requirement for competitive neutrality?*

2. LOCAL LAND SERVICES PRESENTATION OF NEW LAND MANAGEMENT AND BIODIVERSITY CONSERVATION LEGISLATION S11.12.7

That the presentation by Luc Farago, Principal Policy Officer of the Northern Tablelands Local Lands Services in relation to new land management and Biodiversity Conservation Legislation be received and noted.

3. INVERELL HIGH SCHOOL TRAFFIC MANAGEMENT S30.11.3

That Council implement the following short term measures:

- i) *The No Stopping signs adjacent to each intersection around the school be erected at a distance of no less than 15m from the intersection kerb line at intersections about the school perimeter.*
- ii) *Some of the long term angle parking in Brae Street in front of the school be converted to short term parallel parking for student drop-off and pick-up. This should at least be implemented in the section of Brae Street across the school frontage to the north-east of the pedestrian crossing.*

4. RURAL ROAD CLASSIFICATIONS S16.7.19/05

That:

- i) *Management Policy – Road Hierarchy be amended to include the updated classifications for Goomerah Lane to “Rural Access” for its entire length and Cooks Road to “No Scheduled Maintenance” for its entire length.*
- ii) *Spring Mountain Road, Loves Lane, Wells Crossing Road, Elsmore Road and Mephams Road retain their current classifications.*
- iii) *All respondents be notified of the outcome of the review.*
- iv) *Voss Road - Council maintains its position in respect to the maintenance classification of Voss Road and advises the owner of “The Angle” of its decision.*

ITEM NO:	3.	FILE NO: S31.9.3
DESTINATION 5:	The communities are served by sustainable services and infrastructure	S
SUBJECT:	WASTE MANAGEMENT SUNSET COMMITTEE MEETING MINUTES – 26 APRIL 2018 – (LISTING)	
PREPARED BY:	Nicole Riley, Administration Coordinator	

A Waste management sunset committee meeting is to be held 10.00am, Thursday, 26 April 2018. It is intended that the minutes from this meeting be tabled at the Council meeting.

COMMENTARY:

This report is intended to request Council to accept the tabling of the Waste Management Sunset Committee meeting minutes, which is to be held at 10.00am on Thursday, 26 April 2018.

It is intended that a supplementary report will be presented at the Council meeting.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: S.15 Promote the effective integration of waste management and recycling services.

Term Achievement: S.15.01 Council has an integrated waste management plan that not only meets statutory recycling levels but also meets environmental and community demands.

Operational Objective: S.15.01.01 To establish and maintain effective partnerships that deliver an innovative approach that takes advantage of the most practical and sustainable waste management solutions available.

POLICY IMPLICATIONS:

Nil

CHIEF FINANCIAL OFFICERS COMMENT:

Nil

LEGAL IMPLICATIONS:

Nil

RECOMMENDATION:

That a supplementary report on this matter be received.

TO ORDINARY MEETING OF COUNCIL 26/04/2018

ITEM NO:	1.	FILE NO: S3.10.4
DESTINATION 5:	A community that is healthy, educated and sustained.	S
SUBJECT:	CRIME PREVENTION PLAN - PUBLIC EXHIBITION	
PREPARED BY:	Stephen Golding. Executive Manager Corporate and Community Services.	

SUMMARY:

In accordance with Council's Community Strategic Plan 2009 – 2029, Strategy C03, *Promote an ordered and safe community*, and the NSW State Strategic Plan, *Safer Community*, a draft Crime Prevention Plan has been placed on public exhibition.

During the public exhibition period, one (1) submission was received by Council on behalf of the Community Violence Prevention Team (CVPT). The CVPT supports the Crime Prevention Plan and as part of the submission provided 11 points for Council's consideration. This report contains the 11 points with commentary and recommendations.

Council is being asked to consider the CVPT submission in its determination of the Crime Prevention Plan.

COMMENTARY:

Council is committed in promoting a safer community, inclusive of crime prevention initiatives in the local government area of Inverell. This commitment has been translated in to the Crime Prevention Plan (CPP) that supports the Community Strategy Plan's strategy to promote an ordered and safe community (Destination 2, C.03).

As part of the development and community engagement process, the plan has been endorsed by the Aboriginal Consultative Committee who represents the Gamilaraay people of this community and has been placed on public exhibition.

Public Exhibition was open from the 9 March, 2018 to the 6 April, 2018. One (1) submission has been received from the Community Violence Prevention Team, an Inverell based group made up of local community members and local service providers, including but not limited to; Rural Outreach & Support Service, Hunter New England Health, NSW Police, Armajun Aboriginal Health Service, The Linking Together Centre, Tenterfield Inverell and Glen Innes Youth Service, Staying Home Leaving Violence, BEST Employment, The Benevolent Society, New England North West Family Referral Service, Inverell Shire Council and Women's Domestic Violence Court Advocacy Service.

The Community Violence Prevention Team (CVPT) works towards ensuring that children, young people, adults and families can live in a safe community without violence. The CVPT is comprised of a cross section of agencies, workers and community members invested in advocating and working for a community free from violence.

The CVPT supports the Inverell Shire Council Crime Prevention Plan (the "Plan") and makes the following points:

- Gender Information in Relation to Certain Crimes***

The CVPT is invested in supporting all women, men and children who experience violence, and are aware that current data available may not always capture gender breakdowns in relation to victims of violence. The CVPT believes it is important to collect such data in order to appropriately tailor strategies to reducing violence in the community, and recommends Council consult regularly with services to gain this information.

ISC Comment: White Ribbon Community Pilot Project investigated the possibility of sharing collected Domestic and Family Violence (D&FV) information across member organisations for the purpose of statistical analysis and targeted program development.

This was impeded due to organisational policies, related legislation and member's computer system abilities to extract certain information in an effective and efficient manner. At present, gender and age information for certain crimes are available through the NSW Bureau of Crime Statistics and Research (BOCSAR).

Recommendation: That Council continues to work with NSW Police, Hunter New England Health and local services in a collaborative manner to identify and develop targeted programs and solutions for the purposes of reducing crime and recidivism.

2. Tailoring Strategies to 'Peak' Times

It is noted that there are distinct seasonal 'peaks' for crimes such as Assault (DV) and Malicious Damage. The Community Violence Prevention Team supports the strategies to be implemented in relation to these crimes and suggests that such strategies be tailored to fit with the seasonal nature of these crimes, for example, facilitating a greater number of anti-family violence education programs and White Ribbon activities during summer months.

ISC Comment: The CPP identifies peak periods related to certain crimes with related actions such as increased policing during peak periods. It is agreed at there are certain crime peak periods such as certain times of the day, months and seasons.

Recommendation: That the CPP annual reviews, include statistical analysis of peak periods for the 13 offences identified as prevalent in the Inverell Shire Local Government Area (LGA) to allow for targeted strategies, programs and education.

3. Strategies Endorsed by Council

Pages 23-24 of the Plan, lists the strategies currently implemented and endorsed by Council. The CVPT supports these strategies and suggests that the White Ribbon Program and CVPT be added to these strategies, as both are invaluable to Council and the community with regards to education and advocacy around violence in the community and support to victims of violence.

ISC Comment: The White Ribbon Community Pilot Project (WRCPP) has been identified in the action items of the CPP. The WRCPP's last meeting is the 30 April 2018. The WRCPP's objectives will be incorporated into to the CVPT that will ensure sustainability of Inverell being White Ribbon Community. It is envisaged that Inverell will be acknowledged by White Ribbon Australia as a White Ribbon Community on the 5 May at the Inverell Black and White Charity Ball.

Recommendation: That Council continues to support the Inverell White Ribbon Community initiatives and actively participate in the CVPT and that the CVPT be added to the CPP's strategies.

4. Engage with Legal Service Providers

The CVPT recommends that Council engage with Legal service providers, particularly the Aboriginal Legal Service, North and Northwest Community Legal Service and Legal Aid, to assist in the development of strategies to address crime in the community, particularly in the Aboriginal community and other vulnerable populations. Specialised Legal services such as the Aboriginal Legal Service have invaluable insight into the issues contributing to criminal behaviour and the needs of people engaged with the justice system.

ISC Comment: Inverell Shire Council engages and collaborates with local community services in many mediums. This is exhibited through community projects, programs and initiatives and participation in many local committees.

Recommendation: That Council continues to collaborate and engage with local community services, inclusive of Community Legal Services and agencies.

5. Malicious Damage

The CVPT queries whether the focus on this crime includes personal property or is solely confined to “shared community assets”? The CVPT notes that Malicious Damage (damage/ destroy property) can be a domestic and family violence related offence, and as such recommends that future information be collected and strategies employed to reflect this aspect of the crime.

ISC Comment: Council understands that malicious damage can be one of many criminal offences committed relating to D&FV incidents. Council uses BOCSAR as part of its statistical analysis for the CPP. BOCSAR’s definition of malicious damage is the *Wilful and unlawful destruction, damage or defacement of public or private property or the pollution of property or a definable entity held in common by the community. This includes the police incident categories of graffiti, malicious damage to property, public place - damage fountain/wall etc and public place - damage shrine/monument.*

Recommendation: That Council continues to collaborate with the NSW Police Local Area Command, Hunter New England Health and local community service providers to employ strategies that address all forms of D&FV in the community.

6. Assault (DV)

The CVPT recognises the seriousness of domestic violence in the Inverell community, and supports the strategies outlined by Council to address the issue. The CVPT recommends that Council add an action item of “supporting existing services including the CVPT, AVO Compliance and Education program (“ACE”, run through Rural Outreach and Support Service), the Women’s Domestic Violence Court Advocacy Service and NSW Government Safer Pathway initiatives including Staying Home Leaving Violence and Safety Action Meetings”. These services have a specialised understanding of domestic violence in the community and should be regularly consulted.

The CVPT supports initiatives that address the perpetrators of domestic violence and recommends that Council ensure that any perpetrator support programs established meet the Practice Standards for Men’s Domestic Violence Behaviour Change Programs, as set out by the NSW Government.

The CVPT recommends that Council ensure all education, advocacy and strategies around domestic and family violence are inclusive, reflect the broad spectrum of relationships and circumstances in which domestic and family violence can occur, and are able to be accessed by people of all ages, genders, cultural and sexual identities.

The CVPT also recommends Council exercise caution in regards to using a decrease of the occurrence of domestic and family violence as a sole indicator of an actual decrease of this crime in the community. If a safe reporting environment is not fostered then this will deter victims from reporting and seeking assistance, in turn leading to a perceived decrease in occurrence. Council should regularly liaise with the abovementioned services and Police in relation to this.

ISC Comment: Council is aware that the statistical analysis of reported D&FV is not a sole indicator of the presence of D&FV in the community. Council’s participation in the WRCPP, CVPT and other community service related committees, programs and initiatives is for the purpose of collaboration that contributes to ending domestic and family violence and the equality of all.

Recommendation: That Council continues to take an active role in the development and execution of strategies, programs and initiatives that contribute to ending domestic and family violence.

7. Assault (non-DV)

The CVPT supports the strategies outlined by Council to address this crime, and suggests that in addition to the action items already provided, Council should also support community groups and interagency groups with strong existing ties to the community and the capacity to reach a broad range of community members with advocacy, support and education around violence. The CVPT also suggests that additional education, support and strategies target vulnerable populations within the community.

ISC Comment: Council works collaboratively with all community groups and services through many mediums. Council is proactively involved in many projects, programs and initiatives through collaborative partnerships that education and support those identified at risk within the community. The Linking Together Centre is one example of the provision of programs and services through community partnerships and collaboration.

Recommendations: That Council continues to work collaboratively with all community groups and services the provisioning of programs and initiatives that provide support and assistance to those identified at risk within our community.

8. Sexual Assault

The CVPT supports the comprehensive strategies and actions proposed by Council to address this crime, and believe they adequately meet the need for action in relation to sexual assault as evidenced by data included in this Plan. The CVPT recommends that in addition to these strategies and actions Council also ensure that education and advocacy cover the complicated and varied ways in which a person may experience sexual violence (including in the home and workplace), and the ways in which these factors might deter a victim from disclosing their experience and seeking help. The Australian Institute of Family Studies notes that child sexual abuse, sexual assault and sexual exploitation are “highly prevalent” in our society, yet are also “some of the most under-reported of serious offences”. The most recent data available from the Australian Bureau of Statistics indicates that almost 75% of all victims of sexual assault know the offender, and that between 26% (male victims) and 31% (female victims) have a familial relationship with the offender.

ISC Comment: The purpose of the White Ribbon Community is to contribute to ending violence against women and children, through advocacy, education and a proactive community stance for zero tolerance of violence against woman and children.

Recommendations: That Council continue to be proactive in various activities that contribute to ending violence against women and children.

9. Additional Strategies

The CVPT recommends that Council establish a Men's and Family Shelter. A shelter would significantly reduce recidivism and homelessness amongst men in the community, and would ensure that young people in the care of a male family member would not be at risk of homelessness or separation if emergency accommodation was required.

ISC Comment: This has been identified as a gap in the provision of community support services. Council is already proactively working with the community support service sectors, government agents and community groups seeking opportunities for the establishment and ongoing sustainability of an Inverell Men's and Family Shelter.

Recommendations: That Council advocates for the establishment of an Inverell Men's and Family Shelter.

10. Addressing Drug Related Crime

The CVPT recommends that Council foster collaboration between Council, Police, support services and the broader community to develop a community response to drug related crime. In addition, the CVPT recommends that Council explore the development of local rehabilitation centres to assist

people with drug and alcohol rehabilitation whilst remaining in the community, and offer support to services that already undertake this work including Armajun Aboriginal Health Service.

ISC Comment: Council works collaboratively with all community groups and services through many mediums. Council is proactively involved in many projects, programs and initiatives through collaborative partnerships that provided the delivery of programs, services and referrals, inclusive of education that support those at risk and those that require support and assistance to improve their health and well being within the community. An example of collaboration, including Armajun Aboriginal Health Services, in the provision of these services in a vulnerable community is the Linking Together Centre.

Recommendations: That Council continue to work collaboratively with all community groups and services in the delivery of programs that support those identified at risk within our community.

11. *Seek Regular Advice and Reports*

Advice and reports should be regularly sought from Police, the Local Court, services and community groups. The CVPT recommends scheduling regular periods for this to occur to assist in identifying trends and issues and to enable Council to adjust approaches to certain crimes as required.

ISC Comment: Council works collaboratively with all community groups and services through many mediums. Council proactively seeks advice, information and support in the development of strategies, programs and services that support the health and well being of the community.

Recommendations: That as part of Council's annual review of the CPP, that Council seek information, advice and collaboration from the NSW Police, the Local Court, Hunter New England Health and community groups.

Council is requested to consider the CVPT submission in its determination of the Draft Crime Prevention Plan.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: C.03 Promote an ordered and safe Community.

Term Achievement: C.03.01 Compliance and regulation programs have been developed and implemented to provide a safe environment for citizens and visitors.

Operational Objective: C.03.01.01 To promote the image of Council by providing timely response to citizen requests regarding Acts and Regulations.

POLICY IMPLICATIONS:

N/A

CHIEF FINANCIAL OFFICERS COMMENT:

N/A

LEGAL IMPLICATIONS:

N/A

RECOMMENDATION:

That Council:

- i) Note the submission of the Community Violence Prevention Team;*
- ii) Consider the 11 recommended actions in respect of the content of the submission;*
- iii) Advise the Community Violence Prevention Team of Council's determination; and*
- iv) Adopt the Crime Prevention Plan*

ITEM NO:	2.	FILE NO: S4.11.21
DESTINATION 1:	A recognised leader in a broader context	R
SUBJECT:	INTERNAL AUDIT AND RISK (IA & R) COMMITTEE – MEMBERSHIP (LISTING)	
PREPARED BY:	Paul Henry, General Manager	

SUMMARY:

A report on the applications received for appointment to the Internal Audit and Risk Committee has been prepared. Council is being asked to consider the report in Closed Committee.

COMMENTARY:

The *Local Government Act 1993* (the Act), and the *Local Government (General) Regulation 2005* makes provision for the closure of meetings to the public and media in specified circumstances. In particular s.10A of the Act provides that Council may close to the public and media so much of a meeting as relates to the discussion and consideration of information identified in s.10A(2). The matters which may be closed to the public and media, as stated in the Act, must involve:

- (a) *Personnel matters concerning particular individuals (other than councillors.)*
- (b) *The personal hardship of any resident or ratepayer.*
- (c) *Information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.*
- (d) *Commercial information of a confidential nature that would, if disclosed:*
 - (i) *prejudice the commercial position of the person who supplied it, or*
 - (ii) *confer a commercial advantage on a competitor of the council, or*
 - (iii) *reveal a trade secret.*
- (e) *Information that would, if disclosed, prejudice the maintenance of law.*
- (f) *Matters affecting the security of the council, councillors, council staff or council property.*
- (g) *Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege.*
- (h) *Information concerning the nature and location of a place or an item of Aboriginal significance on community land.*

In considering whether to close a part of a meeting to the public and media, Councillors are also reminded of further provisions of s.10D of the Act which states:

Grounds for closing part of meeting to be specified

- (1) *The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.*

(2) *The grounds must specify the following:*

- (a) *the relevant provision of section 10A (2),*
- (b) *the matter that is to be discussed during the closed part of the meeting,*
- (c) *the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*

Having regard for the requirements stated in s.10D of the Act, Councillors should note that the matter listed for discussion in Closed Council contains personal information regarding the applicants.

The recommendation that this item of business be considered in closed Council specifically relies upon section 10A(2)(a):

- a) Personnel matters concerning particular individuals (other than councillors.); and
- b) on balance, the public interest in preserving the confidentiality of this matter outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: R.07 Council is recognised for and distinguished by its management, innovation and customer service.

Term Achievement: R.07.01 Council's operating culture is flexible, efficient, integrated and aligned to Council's strategic objectives and program delivery.

Operational Objective: R.07.01.01 Implement a structured program of continuous improvement, based on identifying and adopting leading practice, across the organisation.

POLICY IMPLICATIONS:

Nil.

CHIEF FINANCIAL OFFICERS COMMENT:

Nil.

LEGAL IMPLICATIONS:

Nil.

RECOMMENDATION:

That the matter be referred to closed Council for consideration as:

- i) *the report includes 'Personnel matters concerning particular individuals (other than councillors)' (Section 10A(2)(a) of the Local Government Act, 1993); and*
- ii) *on balance the public interest in preserving the confidentiality of this matter outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting.*

ITEM NO:	3.	FILE NO: S5.11.43
DESTINATION 5:	The communities are served by sustainable services and infrastructure	S
SUBJECT:	INVERELL MACINTYRE LIONS CLUB - SHOPPING CENTRE TOILET FACILITIES	
PREPARED BY:	Paul Henry, General Manager	

SUMMARY:

Council is in receipt of correspondence from the Inverell Macintyre Lions Club regarding Shopping Centre Toilet Facilities. Council is being asked to consider the correspondence.

COMMENTARY:

Secretary of the Inverell Macintyre Lions Club, Bill Sutton has written to Council regarding the lack of toilet facilities in the Otho Street shopping centre.

The request is produced below:

'The Inverell Macintyre Lions Club utilises a weekly ticket sales booth in Byron Street and we thought that we should draw your attention to a regular issue that comes up from residents and visitors to Inverell while we are selling tickets.

We are regularly asked where the toilet facilities are in the shopping centre from visitors to Inverell and we point out that they are in Campbell Park, adjacent to the Taxi Rank and around in Victoria Park.

It has been suggested on several occasions that there is no facility to be used in Otho Street and that it is a fair way to walk to the two parks.

An idea has been raised that possibly a Unisex toilet could be provided in the Salvation Army building with a facility for baby changing and that Council may be able to assist with this idea.

As the Inverell Macintyre Lions Club is unable to assist with this matter, we thought that we would pass this idea on to Council to see if there is a possibility for them to promote the toilet facilities in our shopping centre'.

Council is being asked to consider the correspondence, and determine what, if any, action should be taken.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: S.02 Council displays leadership, community engagement and collaboration with others.

Term Achievement: S.02.01 Council is managing it's statutory requirements and the needs of a participatory community in a transparent and balanced way.

Operational Objective: S.02.01.01 Develop, review and monitor policies and procedures to enable the organisation to engage more effectively with the community while meeting its statutory and public interest obligations.

POLICY IMPLICATIONS:

Nil.

CHIEF FINANCIAL OFFICERS COMMENT:

Nil.

LEGAL IMPLICATIONS:

Nil.

RECOMMENDATION:

A matter for Council.

ITEM NO:	4.	FILE NO: S21.8.31
DESTINATION 5:	The communities are served by sustainable services and infrastructure	S
SUBJECT:	INVERELL MACINTYRE LIONS CLUB - VICTORIA PARK	
PREPARED BY:	Paul Henry, General Manager	

SUMMARY:

Council is in receipt of correspondence from the Inverell Macintyre Lions Club offering to partner with Council to construct a Rotunda in Victoria Park. Council is being asked to consider the request.

COMMENTARY:

Secretary of the Inverell Macintyre Lions Club, Bill Sutton has written to Council regarding the possibility of constructing a Rotunda in Victoria Park. The correspondence reads as follows:

'The members of our Club have been discussing various projects that the Club could undertake to enhance Inverell to be a better place, and the subject of a lack of a Rotunda in Victoria Park was mentioned.

Members have asked me to contact Council to see if it is in their plans to have a Rotunda in Victoria Park as we believe there are many reasons for this.

The Park is now used for Inverell's Australia Day celebrations, for the Grafton to Inverell Cycle Classic finale, for the Multicultural Day and many other events throughout the year.

Members of our Club were invited to the Men's Day that was held in Victoria Park in 2017, and we found that apart from the temperature on the day, there was not enough cover in the Park for all attendees to get together.

If Council does not have plans at this stage to construct a Rotunda in Victoria Park, the Inverell Macintyre Lions Club would like to engage in a partnership with Council to investigate the possibility of such a building to be constructed.

The Inverell Macintyre Lions Club have funds available and would be willing to provide up to \$10,000 towards such an amenity in Victoria Park.

Could you kindly raise this matter with Council and inform us of the possibility of a rotunda to be constructed in Vitoria Park'.

Council is being asked to consider the offer to partner with the Inverell Macintyre Lions Club to establish a Rotunda in Victoria Park.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: S.02 Council displays leadership, community engagement and collaboration with others.

Term Achievement: S.02.01 Council is managing it's statutory requirements and the needs of a participatory community in a transparent and balanced way.

Operational Objective: S.02.01.01 Develop, review and monitor policies and procedures to enable the organisation to engage more effectively with the community while meeting its statutory and public interest obligations.

POLICY IMPLICATIONS:

Nil.

CHIEF FINANCIAL OFFICERS COMMENT:

Nil.

LEGAL IMPLICATIONS:

Nil.

RECOMMENDATION:

A matter for Council.

TO ORDINARY MEETING OF COUNCIL 26/04/2018

ITEM NO:	1.	FILE NO: S15.8.77
DESTINATION 2:	A community that is healthy, educated and sustainable	C
SUBJECT:	PROJECT UPDATE - YOUTH OPPORTUNITIES PROGRAM	
PREPARED BY:	Christy Galbraith – Corporate Support Officer (General Duties)	

SUMMARY:

This report is intended to keep Council updated on the progress of Council's year-long youth program funded by NSW Government's Youth Opportunities Program which funds activities to improve young people's involvement in community initiatives and opportunities to equip youth to be volunteer and job ready.

COMMENTARY:

As a recipient of a \$50,000 Youth Opportunities grant, Council launched a 12-month calendar of events in January, 2018. The project will engage youth across Inverell LGA in an array of free educational and inclusive programs, including.

1. Kayaking Tour - Lake Inverell

A kayaking tour at Lake Inverell will be held on Saturday 5 May, 2018 with Joeys Adventure Tours. The tour will provide an opportunity for youth aged 12-20 years to participate.

Total participants: 50

2. Village Movie Nights

In partnership with Gilgai Hall Trust, Council hosted a free movie night on Saturday 10 March, 2018, with Gilgai School P&C raising funds by providing a BBQ for participants. A further two movie nights will be delivered later in the year.

Total participants: 150

3. Mural Installations and workshop

Mural artist Kelly Jones has been engaged to lead installations of murals in Ashford and Yetman, supported by school students. Yetman Public School's entire student population assisted with the mural, with the classroom moving outdoors on 20 March, 2018, for students to learn about mural art, graphic design and sign writing.

Total participants: 20

4. CPR Workshop

The first of three first aid workshop was hosted 12 April, 2018 with accredited trainer RESUS Plus at the Sports Complex Clubhouse. The workshop saw 12 youth, aged 14-20 years, an opportunity to receive a Statement of Attainment following the successful completion of the CPR course.

Total participants: 12

5. Careers Expo 2018

A Careers Expo will be held on Wednesday, 20 June 2018 at Varley Oval, Inverell. The event is expected to attract 600+ attendees, including a live radio broadcast and exhibitors including employers, universities, gap year options and apprenticeship opportunities. Key note speaker will be Winter Olympics gold medallist Steven Bradbury. Invitations have been extended to schools across the Northern Tablelands.

Total expected participants: 600

To date, activities have attracted widespread positive feedback from parents, youth, service providers and project partners. Events have also received significant exposure from local media outlets.

ITEM NO:	2.	FILE NO: S22.25.1	
DESTINATION 5:	The communities are served by sustainable services and infrastructure		S
SUBJECT:	STAFF MOVEMENTS: - 01 OCTOBER 2017 TO 31 DECEMBER 2017		
PREPARED BY:	Melissa Daskey, Human Resources Officer		

SUMMARY:

For the information of the Council.

To inform Council of all terminations, appointments and internal transfers for the above three (3) month period.

COMMENTARY:

TERMINATIONS

<u>Date:</u>	<u>Name:</u>	<u>Position:</u>	<u>Reason:</u>
06 October 2017	Paul COWDERY	Parks Assistant	Resigned
06 October 2017	Jessica JENKINS	Corporate Support Officer - Publishing	Resigned
20 October 2017	Anthony GUAN	Facilities Maintenance Operator	Retired
20 November 2017	Patrick BARNES	Relieving Operator	Resigned
24 November 2017	Harnah FALEY	Corporate Support Officer	Resigned
01 December 2017	Maxwell ARENTZ	Backhoe Operator/ Construction Assistant	Resigned
15 December 2017	Lucas BUCKLAND	Parks Assistant	Resigned

15 December 2017	Miguel MARTINEZ	Welder/ Fabricator	Resigned
21 December 2017	Troy DREW	Truck Driver (Haulage)	Resigned
28 December 2017	Andrew CAMERON	Reticulation Construction Team Leader	Resigned

APPOINTMENTS

<u>Date:</u>	<u>Name:</u>	<u>Position:</u>	<u>Reason:</u>
09 October 2017	Cody BUXTON	General Assistant	Transfer of Kenneth Baker
16 October 2017	Maxwell ARENTZ	Backhoe Operator/ Construction Assistant	Retirement of Gregory Single
06 November 2017	Jamie KLIENDIENST	Trainee General Assistant	New temporary position
23 October 2017	Brendon SIMMONS	General Duties Officer	Resignation of Keenan Shepherd

INTERNAL TRANSFERS

<u>Date:</u>	<u>Name:</u>	<u>Position:</u>	<u>Reason:</u>
30 October 2017	Julie GRIMA	Corporate Support Officer - Publishing	Resignation of Jessica Jenkins

ITEM NO:	3.	FILE NO: S22.25.1
DESTINATION 5:	The communities are served by sustainable services and infrastructure	
SUBJECT:	STAFF MOVEMENTS: - 01 JANUARY 2018 TO 31 MARCH 2018	
PREPARED BY:	Melissa Daskey, Human Resources Officer	

SUMMARY:

For the information of the Council.

To inform Council of all terminations, appointments and internal transfers for the above three (3) month period.

COMMENTARY:

TERMINATIONS

<u>Date:</u>	<u>Name:</u>	<u>Position:</u>	<u>Reason:</u>
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02 January 2018	Barbara ESHMAN	Executive Public Relations Officer	Retired
12 January 2018	Glen PENDLEBURY	Concretor/ Construction Assistant	Resigned
23 February 2018	Mark YOUNG	Street Sweeper Operator	Resigned
27 March 2018	Jacinta RUSSELL	GIS Property Coordinator	Resigned

APPOINTMENTS

<u>Date:</u>	<u>Name:</u>	<u>Position:</u>	<u>Reason:</u>
22 January 2018	Matthew WILLIAMS	Trainee Accountant	New position
01 February 2018	Gregory DOMAN	Manager Waste and Projects	New position
03 February 2018	Tracey GRAHAM	Temporary Part Time Library Officer - Administration	Relief required as Deborah Simpson has returned to work from parental leave on part time basis
19 February 2018	Tayla DAWSON	Temporary Customer Service Officer	Relief required as Talira Romer is absent on a period of extended leave
20 February 2018	Benjamin McCORMACK	Parks Assistant	Resignation of Paul Cowdery
26 February 2018	Gregory SEABROOK	Parks Assistant	Resignation of Lucas Buckland
26 February 2018	Samuel TASSELL	Relieving Operator	Resignation of Patrick Barnes
26 February 2018	Tony WILLIAMSON	Relieving Operator/ General Assistant	Transfer of Thomas Lynn
02 March 2018	Adam SMITH	Temporary School Based Part Time Apprentice Plant Repairer	New position
12 March 2018	Elaine KENNY	Administration Officer	Transfer of Christy Galbraith
12 March 2018	Kristy PATON	Temporary Corporate Support Officer – Publishing (Parental Leave Relief)	Relief required whilst Julie Grima is absent on parental leave
13 March 2018	Brendan	Welder/ Fabricator	Resignation of Miguel Martinez

CRICLOW			
26 March 2018	Matthew GRILLS	General Assistant	Transfer of David Thom

INTERNAL TRANSFERS

<u>Date:</u>	<u>Name:</u>	<u>Position:</u>	<u>Reason:</u>
02 January 2018	Christy GALBRAITH	Corporate Support Officer – General Duties	New position
08 January 2018	Blake KRAUSS	Water and Wastewater General Assistant	New position to facilitate succession planning in this Section
12 February 2018	Jason GRAHAM	Pipelaying Assistant	Transfer of Peter McLachlan
12 February 2018	Kaine ROWLINGS	Relieving Operator	Transfer of Jason Graham
12 February 2018	David THOM	Reticulation Construction Team Leader	Resignation of Andrew Cameron
19 March 2018	Michael REED	Truck Driver (Haulage)	Resignation of Troy Drew

ITEM NO:	1.	FILE NO: S7.2.4/11
DESTINATION 3:	An environment that is protected and sustained.	E
SUBJECT:	CONSTRUCTION CERTIFICATES	APPROVED FOR
	MARCH 2018	
PREPARED BY:	Elaine Kenny, Administration Officer	

SUMMARY:

The following details the Construction Certificates approved by Council for March 2018.

INFORMATION:

<u>Construction Certificate Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Construction</u>	<u>\$ Amount</u>
CC-2 /2018	Inverell District Family Services Incorporated	17 Rivers Street, Inverell NSW 2360 19 Rivers Street, Inverell NSW 2360	Change of Use - Inverell Toy Library to Centre Based Child Care (Expansion of	290,000

			Jack & Jill Preschool) Alterations and Additions to Jack & Jill Preschool	
CC-12/2018	Mr Caleb Jonathan Baker	78 Ring Street, Inverell NSW 2360	Construct Garage	10,000
CC-13/2018	Mr Mark Francis Palmer	26-30 Vivian Street, Inverell NSW 2360	Construct Awning over Car Yard	50,000
CC-14/2018	Mr Thomas Barry Nelson	14 Bennett Street, Inverell NSW 2360	Additions to dwelling	50,000
CC-15/2018	Ray White Rural	23 Lawrence Street, Inverell NSW 2360	Fitout Tenancy 1	Nil
CC-17/2018	Danbuilt Pty Ltd	5 Brownleigh Vale Drive, Inverell NSW 2360	Construct New Dwelling	295,400
CC-20/2018	Mr Gill Burgess	10C Brewery Street, Inverell NSW 2360	DA-70/2006 – Urban Subdivision	Nil
CC-27/2018	Mr Garry James Irwin	45 Chester Street, Inverell NSW 2360	Construct Duplex	350,000
CC-28/2018	Mr Luke Charles Holder	355 Fernhill Road, Inverell NSW 2360	New Dwelling	260,000
Monthly estimated value of Approvals: March 2018			9	1,305,400

SUMMARY:

The following details the Amended Construction Certificates approved by Council for March 2018.

INFORMATION:

<u>Construction Certificate Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Construction</u>	<u>\$ Amount</u>
CC-68/2014/A	Bindaree Beef	7307 Gwydir Highway, Inverell NSW 2360	Livestock Processing Industry - Alterations and Additions to Existing Chillers	Nil
Monthly estimated value of Approvals: March 2018			1	Nil

SUMMARY:

The following details the Construction Certificates approved by Private Certifier for March 2018.

INFORMATION:

<u>Construction Certificate Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Construction</u>	<u>\$ Amount</u>
CC-16/2018	Mr John Robertson O'Neill	44 Greaves Street, Inverell NSW 2360	New Shed	13,000
CC-18/2018	Mr Daniel Graham Connelly	5-11 Buxton Close, Inverell NSW 2360	Double Garage	15,000
Monthly estimated value of Approvals: March 2018			2	28,000

AMENDED CONSTRUCTION CERTIFICATES**SUMMARY:**

The following details the Amended Construction Certificates approved by Private Certifier for March 2018.

INFORMATION:

Nil

ITEM NO:	2.	FILE NO: S7.2.4/11
DESTINATION 3:	An environment that is protected and sustained.	E
SUBJECT:	COMPLYING DEVELOPMENT CERTIFICATES APPROVED DURING MARCH 2018	
PREPARED BY:	Elaine Kenny, Administration Officer	

SUMMARY:

The following details the Complying Development Certificates approved by Council during March 2018.

INFORMATION:

<u>Complying Development Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Construction</u>	<u>\$ Amount</u>
CD-4/2018	Solgen Energy Pty Ltd	2 Vivian Street, Inverell NSW 2360	Installation of 221.76kW solar photovoltaic system, including 792 Trina solar modules flush-mounted to the roof of the Woolworths building.	295,000

CD-5/2018	Mr Errol John Lee	26 Masons Lane, Inverell NSW 2360	Construct Enclosed Sunroom	48,000
Monthly estimated value of Approvals: March 2018			2	343,000

AMENDED COMPLYING DEVELOPMENT CERTIFICATES

SUMMARY:

The following details the Amended Complying Development Certificates approved by Council for March 2018.

INFORMATION:

Nil

SUMMARY:

The following details the Complying Development Certificates approved by Private Certifier for March 2018.

INFORMATION:

<u>Complying Development Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Construction</u>	<u>\$ Amount</u>
CD-3/2018	Hunter New England Local Health District	41-61 Swanbrook Road, Inverell NSW 2360	Construct 2 temporary accommodation sheds (linen storage and maintenance workshop) associated with the redevelopment of the existing Inverell Hospital.	140,000
Monthly estimated value of Approvals: March 2018			1	140,000

SUMMARY:

The following details the Amended Complying Development Certificates approved by Private Certifier for March 2018.

INFORMATION:

Nil

ITEM NO:	3.	FILE NO: S7.2.4/11
DESTINATION 3:	An environment that is protected and sustained.	E
SUBJECT:	SUMMARY OF BUILDING CONSTRUCTION FOR MARCH 2018	
PREPARED BY:	Elaine Kenny, Administration Officer	

SUMMARY:

The following report summarises the Building Construction for the Inverell Shire in March 2018.

INFORMATION:**Total Building Construction for Inverell Shire for March 2018:**

<u>Type of Consent</u>	<u>Number</u>	<u>\$ Amount</u>
Construction Certificates – Council Approved	9	1,305,400
Construction Certificates – Private Certifier	2	28,000
Complying Development – Council Approved	2	343,000
Complying Development – Private Certifier	1	140,000
Totals	14	1,816,400

Estimated Value of Approvals issued in the financial ytd in:	2017/2018 (122)	\$15,442,199
	2016/2017 (148)	\$22,556,302

ITEM NO:	4.	FILE NO: S18.10.2/11
DESTINATION 3:	An environment that is protected and sustained	E
SUBJECT:	DEVELOPMENT CONSENTS AND REFUSALS DURING MARCH 2018	
PREPARED BY:	Elaine Kenny, Administration Officer	

SUMMARY:

The following details the Development Consents and Refusals during March 2018.

INFORMATION:**APPROVALS**

<u>Development Application Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Development</u>	<u>\$ Amount</u>
DA-3/2018	Inverell District Family Services Incorporated	17 Rivers Street, Inverell NSW 2360 19 Rivers Street, Inverell NSW 2360	Change of Use - Inverell Toy Library to Centre Based Child Care (Expansion of Jack & Jill Preschool) Alterations and Additions to Jack & Jill Preschool	290,000
DA-22/2018	Mr Caleb Jonathan Baker	78 Ring Street, Inverell NSW 2360	Construct Garage	10,000
DA-23/2018	Mr Mark Francis Palmer	26-30 Vivian Street, Inverell NSW 2360	Construct Awning over Car Yard	50,000
DA-24/2018	Mr Thomas Barry Nelson	14 Bennett Street, Inverell NSW 2360	Additions to Dwelling	50,000
DA-26/2018	Ray White Rural	23 Lawrence Street, Inverell NSW 2360	Additions/Alterations to Building Use of Tenancies 4, 5 and 6	250,000
DA-27/2018	Mr William Stuart McNamara	4C Brewery Street, Inverell NSW 2360	Construct New Shed	19,500
DA-28/2018	Danbuilt Pty Ltd	5 Brownleigh Vale Drive, Inverell NSW 2360	New Dwelling	295,000
DA-30/2018	Mr Colin John Campbell	6978 Gwydir Highway, Inverell NSW 2360	Boundary Adjustment and Consolidation	Nil
DA-42/2018	Mr Luke Charles Holder	355 Fernhill Road, Inverell NSW 2360	New Dwelling	260,000
Monthly estimated value of Approvals: March 2018			9	1,224,500

DEVELOPMENT AMENDMENTS

<u>Development Application Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Development</u>	<u>\$ Amount</u>
DA-17/2014/C	Bindaree Beef	7307 Gwydir Highway, Inverell NSW 2360	Livestock Processing Industry - Alterations and Additions to Existing Chillers	Nil
Monthly estimated value of Approvals: March 2018			1	Nil

REFUSALS

Nil.

ITEM NO:	5.	FILE NO: S18.10.2/11
DESTINATION 3:	An environment that is protected and sustained	E
SUBJECT:	VARIATION TO DEVELOPMENT STANDARDS APPROVED DURING MARCH 2018	
PREPARED BY:	Chris Faley, Development Planner	

SUMMARY:

As part of the monitoring and reporting requirements established by the NSW Department of Planning, a report of all variations approved under delegation in accordance with Clause 4.6 of *the Inverell Local Environmental Plan 2012* must be provided to a full council meeting.

The following details the variations to development standards approved during March 2018.

INFORMATION:

Nil.

ITEM NO:	6.	FILE NO: S29.19.1
DESTINATION 3:	An environment that is protected and sustained	E
SUBJECT:	SEPTIC TANK APPROVALS FOR MARCH 2018	
PREPARED BY:	Elaine Kenny, Administration Officer	

SUMMARY:

The following details the Septic Tank approvals for March 2018.

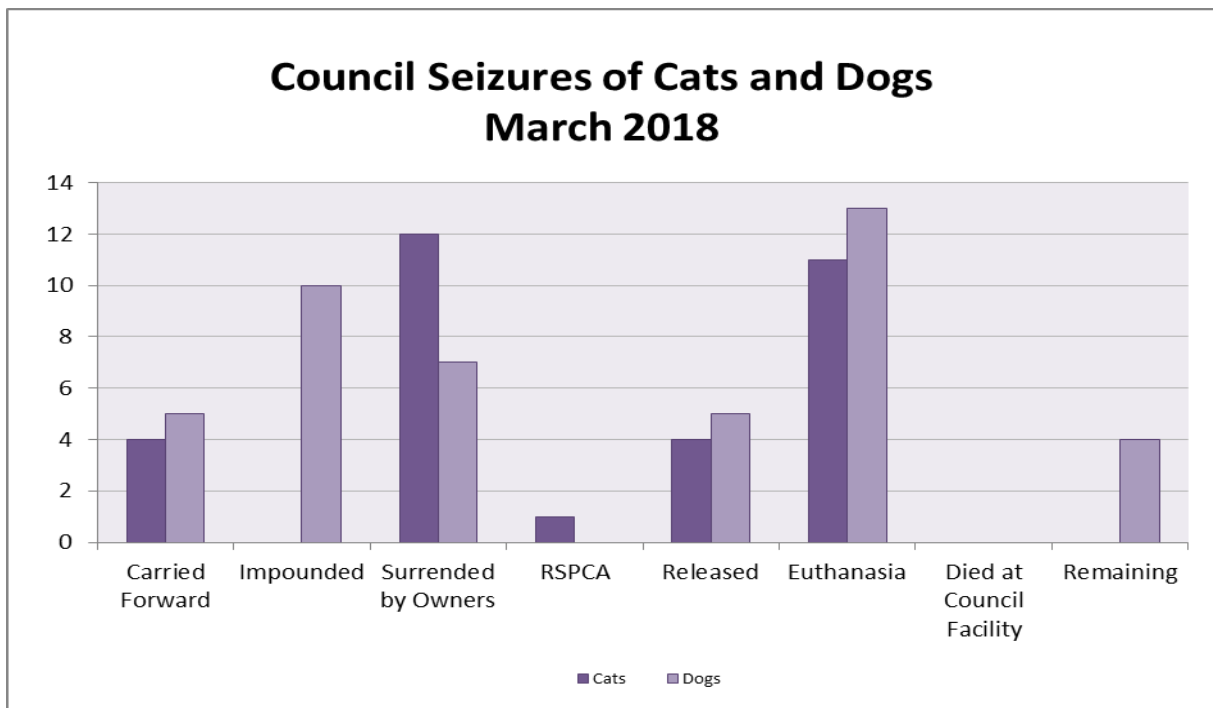
INFORMATION:

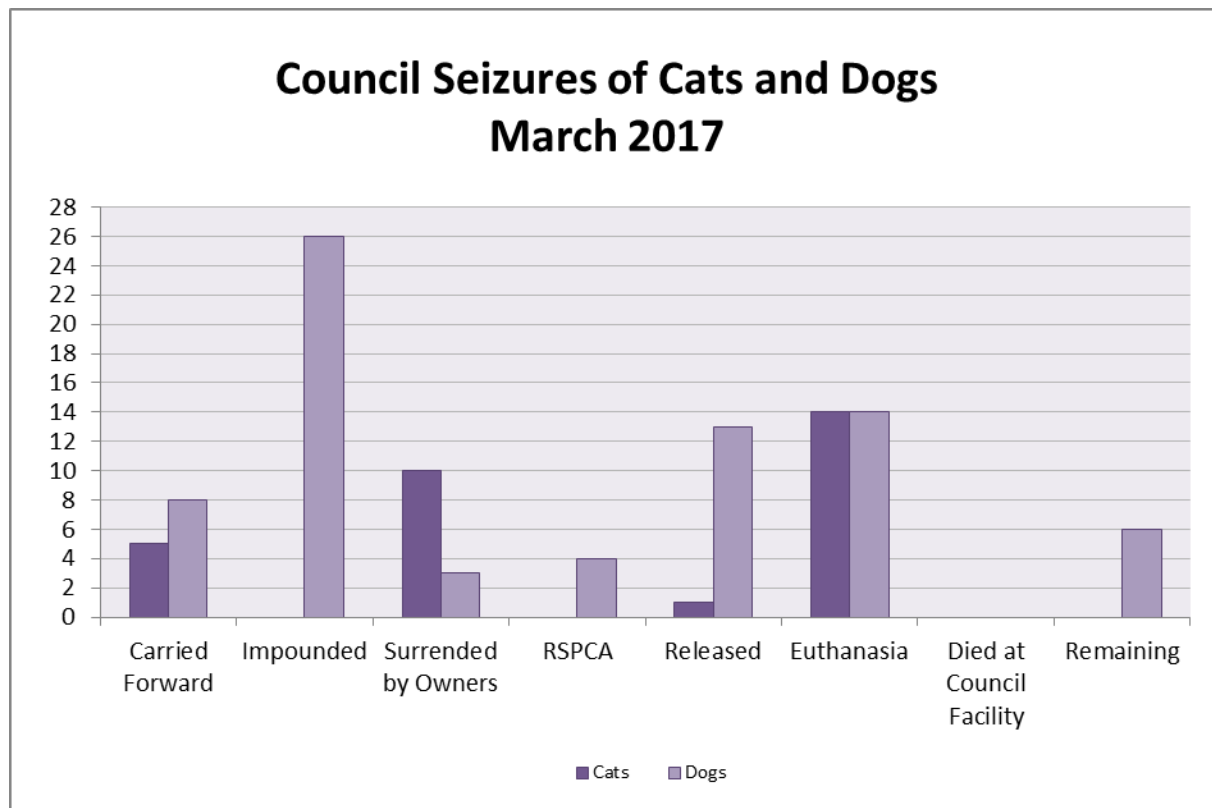
Nil

ITEM NO:	7.	FILE NO: S18.10.1
DESTINATION 3:	An environment that is protected and sustained	E
SUBJECT:	ORDINANCE ACTIVITIES REPORT FOR MARCH 2018	
PREPARED BY:	Elaine Kenny, Administration Officer	

SUMMARY:

The following details the number of various Ordinance activities carried out during March 2018, in comparison to the same month in 2017.

INFORMATION:**COMPLIANCE****Inverell Shire Council Pound Monthly Report March 2018****Inverell Shire Council Pound Monthly Report March 2017**



ITEM NO:	8.	FILE NO: S11.12.6
DESTINATION 3:	An environment that is protected and sustained	E
SUBJECT:	FUNDING FOR PRIORITY WEEDS MANAGEMENT	
PREPARED BY:	Phil Sutton, Environmental Compliance Coordinator	

SUMMARY:

Local Land Services Northern Tablelands has agreed to fund 2 projects involving the management and control of Cats Claw Creeper and Osage Orange within the Inverell Shire Council Local Government Area.

COMMENTARY:

Council has been successful in gaining funding from Local Land Services Northern Tablelands for the treatment of Cats Claw Creeper on the Dumaresq River and Osage Orange within the Shire.

The intent of the Cats Claw project is to follow on from previous work done between 2012- 15 along a 170km section of the Dumaresq River. Funding of \$45,000 will enable Council to revisit the site and treat any outlying incursions that may have regerminated.

Cats Claw Creeper is one of Australia's worst environmental weeds and in 2012 it was listed as a Weed of National Significance. This weed is a major threat to riparian ecosystems because it is able to invade intact environments. It smothers and collapses native vegetation and forms dense above-

ground mats that prevent growth and seed germination of understory native vegetation. It is widely believed that the floods of 2011 exacerbated the spread of this weed to the extent that it now poses a major threat to the condition of riparian vegetation and water quality of the Dumaresq River.

Osage Orange is a small deciduous tree or large shrub, typically growing to 8 to 15 metres tall. It has become an environmental weed in the Macintyre River and tributaries. In some cases, Osage Orange is the dominant species within the riparian zone. If the threat and impact is not addressed, the negative impacts will continue and the potential for spread to new areas is a risk to the region. The spread of the species and the densities within the Macintyre River is alarming.

The project funding of \$95,000 will enable Northern Tablelands Local Land Services and Inverell Shire Council to map the distribution and density of Osage Orange, develop a control strategy and implement an on-ground control program. The program will be supported by Gwydir and Macintyre Resources Management Committee (GWYMAC) and landholders adjoining the Macintyre River.

ITEM NO:	9.	FILE NO: S4.13.2
DESTINATION 1:	A recognised leader in a broader context	R
SUBJECT:	STRATEGIC TASKS – ‘SIGN OFF’ – APRIL 2018	
PREPARED BY:	Paul Henry, General Manager	

SUMMARY:

A part of a successful governance program is a need for administration to indicate to the policy makers that the requirement of the legislation, under which the organisation operates, has been provided. As a result, this information report provides Councillors with a statement of assurance from the General Manager that in accordance with the *Local Government Act, 1993*; the tasks have been complied with.

COMMENTARY:

The April, 2018 tasks required to be undertaken are detailed below. Any of these tasks may be added to as Council becomes familiar with this new initiative.

Date	Compliance Requirement	Achieved/Not Achieved	Comments
30 April 2018	Fourth quarter rates installment notice to be sent. (s.52)	Achieved	Posted Mid April
30 April 2018	Public bodies to provide Council with a list of parcels of land to which rate rebate applies (s.600)	Achieved	No Applications received

I confirm that the performance criteria as set out in the criteria for scheduled tasks have been met for the month of April 2018. I confirm the accuracy and completeness of the information provided above, in that to the best of my knowledge and understanding, all material information has been herein disclosed.

P J HENRY PSM

GENERAL MANAGER

ITEM NO:	10.	FILE NO: S13.5.5/11
DESTINATION 1:	A recognised leader in a broader context	R
SUBJECT:	QUESTIONS WITHOUT NOTICE – APRIL 2018	
PREPARED BY:	Kristy Paton, Corporate Support Officer - Publishing	

SUMMARY

The following details the Questions without Notice items raised at the Ordinary Meeting held 28 March, 2018.

Council is requested to note the actions taken to date.

COMMENTARY:

BP/REF: ITEM NO:	SUBJECT and FILE REFERENCE:	COMMENTS:
QWN/ORD 9/18 Cr Harmon	<u>Leave of Absence</u> Cr Harmon sought leave of absence for business reasons for the April 2018 Committee Meetings. 26/18 RESOLVED (Watts/Dight) <i>that Cr Harmon be granted leave of absence for business reasons for the April 2018 Committee Meetings.</i>	Noted
QWN/ORD 10/18 Cr Berryman	<u>Australian Local Government Women's Association (ALGWA)</u> Cr Berryman extended congratulations to Cr Baker for being elected onto the ALGWA Board and wished her every success during her term.	Noted

RECOMMENDATION:

That the items contained in the Information Reports to the Ordinary Meeting of Council held on Wednesday, 26 April 2018, be received and noted.