MINUTES OF THE ORDINARY MEETING OF INVERELL SHIRE COUNCIL HELD IN THE COUNCIL CHAMBERS, ADMINISTRATIVE CENTRE, 144 OTHO STREET, INVERELL ON WEDNESDAY, 28 FEBRUARY, 2018, COMMENCING AT 3 PM.

PRESENT:

Cr P J Harmon (Mayor) [Chairperson], Crs D F Baker, A A Michael, C M Dight, P A King, J N McCosker, S J Berryman and M J Peters.

The General Manager (Paul Henry), Manager Development Services (Anthony Alliston) and Executive Assistant (Sharon Stafford)

SECTION A

APOLOGIES \$13.6.9/10

The General Manager advised that Cr Watts tendered her apology and sought leave of absence for personal reasons.

1/18 RESOLVED (Michael/Dight) that the apology from Cr Watts due to her absence for personal reasons be accepted, and that leave of absence be granted.

CONFIRMATION OF MINUTES \$13.5.2/10

2/18 RESOLVED (Michael/King) that the Minutes of the Ordinary Meeting of Council held on 20 December, 2017, as circulated to members, be confirmed as a true and correct record of that meeting noting that Cr King was inadvertently recorded twice as being an apology for the meeting.

DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS

At this juncture, the time being 3.09pm, the following interests were declared:

- Cr Michael declared a pecuniary interest in Section D, Destination Reports, Item # 4
 'Petition Town Centre Renewal Plan (TCRP)'. The nature of the interest relating to
 Cr Michael being a business owner in the potential impact area of the compensation
 petition submitted to Council.
- Cr Dight declared a pecuniary interest in Section D, Supplementary Destination Reports, Item #5 'Road Train Access Request - Bruxner Way'. The nature of the interest relating to Cr Dight being a relative of the applicant.

PUBLIC FORUM \$13.5.6/10

At this juncture, the time being 3.10pm, the Mayor welcomed the members of the public and opened the Public Forum Session by inviting members of the public to speak:

Desie Kearsey <u>Inverell Town Centre Renewal Plan</u>

Ms Kearsey praised Council on their efforts in the past however noted that she felt that Council were making a mistake by replacing the trees and disrupting traffic in Otho Street. Ms Kearsey apologised for not having taken any interest in the project until works commenced in Otho Street but requested that Council stop the works now and conduct a survey of residents.

The Mayor thanked Ms Kearsey for her comments and noted that Roslyn Hulbert and Lucinda Fleming were unable to attend todays meeting.

At this juncture, the time being 3.17pm, the Public Forum Session closed and Council resumed the balance of the Agenda.

Suspension of Standing Orders

At this juncture, the time being 3.18pm, the Mayor sought agreement to suspend Standing Orders to welcome representatives of Arts North West to the meeting.

Arts North West Presentation

Ms Anna Watts (Chair of the Board), Ms Sandy McNaughton (Co Vice Chair), Lorrayne Riggs (Aboriginal Arts Officer), Helen McCosker (Organiser of 2016 Wallangra Festival), Elizabeth Rogers (CEO of Regional Arts NSW) and Caroline Downer (Executive Director) addressed Council in respect of the philosophy of arts and culture and promoted the vision, mission and core objectives of that organisation. Presenters provided significant detail on past and proposed activities and elaborated on the benefits and opportunities which would extend to residents and organisations in Inverell Shire should Council seek to reinvest with Arts North West.

Resumption of Standing Orders

At this juncture, the time being 3.45pm, Standing Orders resumed and Council considered the balance of the Agenda.

SECTION B ADVOCACY REPORTS

Cr King Northern New England Elders Olympics

Cr King advised that he has attended a number of meetings and confirmed that arrangements are well underway to host the Elders Olympics at Varley Oval, Inverell on 12 April, 2018. 400 competitors are expected to compete on the day.

Cr Dight Border Regional Organisations of Councils (BROC)

Cr Dight confirmed that along with Cr Berryman, they attended the BROC meeting in Balonne Shire on 9 February, 2018.

Cr Dight briefly appraised Council on a number of matters of particular interest to Inverell Shire including the integrating of services at the Well Camp Airport in Toowoomba and access to Badgerys Creek, possible upgrade of Cunningham's Weir Crossing to support development in the North of the Shire and reclassification of the Bruxner Way to a highway.

Cr Baker <u>Development of Equestrian Centre</u>

Cr Baker reported that volunteers are working hard to maintain this facility that is now used by numerous groups on a daily basis. Cr Baker advised that grant funding is currently being sought to construct stables, erect shade shelters and replace old fencing.

The Equestrian Council confirmed that they have been successful in attracting a barrel racing event to the Centre later in the year.

Cr Harmon Chinese Consulate

Cr Harmon advised that Inverell played host to Chinese Consulate visitors last weekend. Following an afternoon at the Inverell Show, the guests were accompanied to Tingha for the annual Chinese Lantern Festival.

GM-A 1. NOTICE OF BUSINESS – SHARED PEDESTRIAN/CYCLE PATH GILGAI TO INVERELL (MOTION FOR EARLY PUBLIC CONSULTATION AND EXTENSIVE COMMUNITY INPUT) \$30.11.1

MOTION (McCosker/ Peters) that:

Inverell Shire Council proceed as soon as practicable with the resolution passed at the Civil and Environment Services Committee on the 14 February 2018, that is:

- a) provision be made in Council's Long Term Strategic Plan for the construction of a concrete or smooth asphalt cycle/walk track between Gilgai and Inverell,
- b) planning for the establishment of the track commence, and
- Council make application to various grant bodies seeking funding for the project.

And, that before moving ahead with the project, Inverell Shire Council engage in early public consultation with all interested groups/individuals within the community and with key stakeholders, to obtain their input regarding the proposed shared pedestrian/cycling path from *Gilgai to Inverell'*.

3/18 AMENDMENT (Berryman/Michael) that:

- i) Inverell Shire Council conduct a full community survey in respect of a shared cycleway/walking path from Inverell to Gilgai, and
- ii) If the result is of significant positivity, Council seek to progress this to the next stage.

The Amendment on being put to the meeting was CARRIED. It then became the MOTION. The Motion on being put to the meeting was CARRIED.

GM-A 2. BORDER REGIONAL ORGANISATION OF COUNCILS (BROC) MEETING

4/18 RESOLVED (Dight/Baker) that:

- Council initiates discussion with the operators of Wellcamp Airport to advocate for a triangulated passenger air service between Inverell, Toowoomba and Sydney by service providers operating out of the Airport.
- 2. Council write to Goondiwindi Council to jointly collaborate to lobby the Qld and NSW Government for funding for the upgrade of the Cunningham's Weir.
- Council advise Tenterfield Council that Inverell Council agrees to submitting a joint application of funding for improvements to the Bruxner Way and to advocate for the 'Way' to be returned to its original 'Highway' classification.

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SECTION C COMMITTEE REPORTS

CSOP-A 1. <u>CIVIL & ENVIRONMENTAL SERVICES COMMITTEE MEETING –</u> 14 FEBRUARY 2018 S.4.11.16/10

5/18 RESOLVED (Baker/Berryman) that:

- i) the Minutes of the Civil & Environmental Services Committee Meeting held on Wednesday, 14 February 2018, be received and noted; and
- the following recommendations of the Civil & Environmental Services Committee be adopted by Council with the exception of Item #2 'Meeting Attended: Gilgai Community Meeting, Gilgai Hall' which was dealt with previously in the meeting, please refer Section B Advocacy Report, Item #1, 'Notice of Business Shared Pedestrian/Cycle Path Gilgai to Inverell (Motion for Early Public Consultation and Extensive Community Input)':
- 1. <u>NOTICE OF BUSINESS OTHO STREET</u>

That management explain in writing why the public were informed of the road closure prior to final RMS sign off.

2. <u>MEETING ATTENDED: GILGAI COMMUNITY MEETING, GILGAI HALL S30.11.1</u>

Note: Matter dealt with previously in the meeting, please refer Section B Advocacy Report, Item #1, 'Notice of Business – Shared Pedestrian/Cycle Path Gilgai to Inverell (Motion for Early Public Consultation and Extensive Community Input)':

3. WIND/SOLAR FARM MATTERS \$18.6.52/01

That:

- a) The draft Terms of Reference for the Community Support Fund be adopted (noting that the Membership of the Committee will comprise the Mayor and one other Councillor) and Council advertise for expressions of interest from community members interested in appointment to the Community Support Fund Committee; and
- b) The additional revenue from the rating of wind farms be allocated to "Special Projects Roads", with selected projects determined by Council in concert with preparation of the Annual Operating Plan.
- 4. FIRE AND RESCUE NSW FIRE SAFETY REPORTS S7.11.2/11

That the actions to date in this matter be noted and a further report be prepared for the February 2018 Council Meeting.

5. <u>STATE SIGNIFICANT DEVELOPMENT (SSD 8643) - SAPPHIRE SOLAR FARM - KINGS PLAINS, NSW S18.6.52/05</u>

That Council make an online submission in respect of State Significant Development (SSD 8643) Sapphire Solar Farm – Kings Plains NSW in relation to:

- Independent road dilapidation reporting prior to construction, for all local and state roads;
- After construction, a subsequent report to assess the damage that may have resulted from construction;

- On-going and regular measures to restore and reinstate road damage resulting from construction of the project;
- Fire risk associated with the development being adequately addressed;
- Council having the opportunity to review the draft approval conditions prior to being finalised; and
- Any other matters raised by a Councillor or the public during the exhibition period.

6. <u>REGIONAL ROADS REHABILITATION PROGRAM - REPAIR PROGRAM FUNDING ALLOCATION 2018/2019</u> S15.8.22

That the project for the 2018/2019 REPAIR program be reconstruction of Segment 520/530 of Inverell-Bonshaw Road.

7. RENEWABLE ENERGY \$14.5.1

That as Inverell Shire Council is a strong supporter of renewable energy and noting that renewable energy has brought a great deal of wealth to this community, that Council urge the Federal Government to change their policy position in respect of renewable energy.

CSOP-A 2. <u>ECONOMIC & COMMUNITY SUSTAINABILITY COMMITTEE MEETING - 14</u> <u>FEBRUARY 2018 S4.11.17/10</u>

6/18 RESOLVED (Michael/King) that:

- i) the Minutes of the Economic & Community Sustainability Committee Meeting held on Wednesday, 14 February, 2018, be received and noted; and
- ii) the following recommendations of the Economic & Community Sustainability Committee be adopted by Council:
- 1. PUBLIC LIBRARIES NSW CONFERENCE 2017 \$3.6.4

That:

- i) the information be received and noted, and
- ii) Inverell Shire Council continues to support NSWPLA in their efforts to increase State Government funding.
- 2. REQUEST TO LICENCE LAND HARRISON \$5.10.65

That:

- i) Council enter into a Licence Agreement with Patricia Harrison for Lots 290, 291 and 292 DP 753287, adjacent to Ross and Clive Streets, Inverell for a two (2) year period with a further two (2) year option;
- ii) the Licence fee be \$535.00 per annum (GST inclusive) with a 3% increase per annum; and
- iii) the Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.
- 3. EXPIRING LICENCE AGREEMENT REEVES S5.10.154

That:

- i) Council renew the agreement with Mr Graham and Felicity Reeves for Lot 8, DP 188692 and Lot 7, DP 1101540 Rifle Range Road, Inverell;
- ii) The licence agreement be for a five (5) year period with a five (5) year option;
- iii) The Licence fee be \$515.00 per annum (GST Inclusive) with a 3% increase per

annum; and

iv) The Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.

<u>DONATION REQUEST – THE INVERELL SINGERS (INC)</u> S12.22.1/11

That:

- i) A \$200 donation be provided to the Inverell Singers Inc;
- ii) If there is sufficient funds still unallocated in the Youth Activities Grant Fund, a further donation of \$300 be provided to the Inverell Singers Inc; and
- iii) Council assist the Inverell Singers Inc. explore opportunities to obtain grant funding to assist with their activities.
- 5. CRIME PREVENTION PLAN DRAFT \$3.10.4

That the draft Crime Prevention Plan be placed on public exhibition as part of the community engagement process.

6. NATIONAL TRANSPORT MUSEUM - ADDITIONAL FACILITIES \$8.5.9

That additional information be obtained from the National Transport Museum to enable Council to make a determination in respect of the request.

7. <u>INVERELL AERODROME - INSTALLATION OF AN AUTOMATED WEATHER OBSERVING SYSTEM S30.7.1</u>

That:

- i) Council seek State and Federal assistance to fund the Automated Weather Observing System (AWOS); and
- ii) Further discussion be held with Fly Corporate in respect of the annual maintenance charge.
- 8. <u>SPONSORSHIP REQUEST BORDER BRANCH STOCK HORSE CHALLENGE S12.22.1/11</u>

That the opportunity to sponsor the event be referred to the Delungra District Development Council for consideration, noting the benefits the exposure will provide the Development Council.

9. BUSINESS RATES - SUB CATEGORIES \$25.7.1

That Council not establish additional rating sub categories for the wind and solar farm developments.

10. ASHFORD MULTI-SERVICE CENTRE \$24.20.1

That the matter be referred back to staff for further consideration of the fire risk in the building raised by Inverell HACC.

11. APPLICATION FOR NON-RATABILITY – CEMETERY SITE S12.8.9/04

That:

- i) All rates and interest levied, which total \$2,537.29 on Lot 1 DP 1145219 be written off, and
- ii)
 That the property known as Lot 1 DP 1145219 appear in Council's non-rateable

register.

12. REQUEST FOR REDUCTION ON WATER ACCOUNT \$32.10.1/10

That:

- i) the report be received and noted, and
- ii) Council, issue an amended account of \$114.70 for the last billed quarter and \$114.70 for the unbilled quarter, based on the average consumption of accounts prior to the leak and write off \$2,060.16.
- 13. QUARTERLY BUDGET AND OPERATIONAL PLAN REVIEW 2017/2018 \$12.5.1

That:

- i) Council's Quarterly Operational Plan and Budget Review for 31 December, 2017 be adopted; and
- ii) the proposed variations to budget votes for the 2017/2018 Financial Year be adopted providing an estimated Cash Surplus at 30 June, 2018 from operations of \$3,267.
- GOVERNANCE MONTHLY INVESTMENT REPORT \$12.12.2/09

That:

- the report indicating Council's Fund Management position be received and noted; and
- ii) the Certification of the Responsible Accounting Officer be noted.

SECTION D DESTINATION REPORTS

1. NATIONAL TRANSPORT MUSEUM - ADDITIONAL FACILITIES (LISTING)

7/18 RESOLVED (Baker/Berryman) that the matter be referred to Closed Council for consideration as:

- i) the report includes information that is Commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret, (Section 10A(2)(d) of the Local Government Act, 1993):
- ii) on balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and
- iii) all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.

GM-A 2. OFFICE OF LOCAL GOVERNMENT (OLG) – GOVERNANCE DOCUMENTS

8/18 RESOLVED (Baker/King) that Inverell Shire Council make a submission to the Office of Local Government in respect of the Draft Model Code of Meeting Practice and Draft Councillor Induction and Professional Development Guidelines in terms as

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discussed at the meeting, including:

- i) Draft Model Code of Meeting Practice
 - Advocate for the discretionary webcasting of meetings,
 - Addressing protections from defamation claims,
 - Implications if technical issues hamper broadcasting.
- ii) Draft Councillor Induction and Professional Development Guidelines
 - Ability to source suitable training providers in regional areas.

BS-A 3. FIRE AND RESCUE NSW – FIRE SAFETY REPORTS

9/18 RESOLVED (Michael/King) that:

- (1) Council note the action undertaken to date in respect to the received fire safety inspection reports from Fire and Rescue NSW, including the correspondence received from the owners of the subject premises.
- (2) Council, at this stage, does not exercise its powers to issue order No 6 or 8 under section 121B of the Environmental Planning and Assessment Act 1979 on the following premises:
 - (a) 1-7 Byron Street, Inverell;
 - (b) 81-91 Byron Street, Inverell;
 - (c) 123 Byron Street, Inverell;
 - (d) 254-260 Byron Street, Inverell;
 - (e) 33-39 Byron Street, Inverell; and
 - (f) 61-67 Otho Street, Inverell.
- (3) That the Commissioner of Fire and Rescue NSW be advised of Council's actions and outcomes in accordance with Section 121ZD (4) of the Environmental Planning and Assessment Act 1979.
- (4) Council's Building Surveyor continue to monitor the fire safety measures at the subject premises and provide a further report on the status of the upgrades to the Civil and Environmental Services Committee at a later date.
- (5) Council write to the owners of each subject premises confirming:
 - (a) Council's decision to not issue Orders No. 6 and 8 under the EP&A Act at this stage;
 - (b) Council's Building Surveyor will continue to monitor the fire safety measures at the subject premises; and
 - (c) Should a fire safety upgrade strategy not be implemented in a timely manner, Council may consider issuing Orders No. 6 and/or 8 at a later date.

GM-A 4. PETITION - TOWN CENTRE RENEWAL PLAN (TCRP) S30.11.4/01

At this juncture, the time being 4.45pm, Cr Michael having previously declared a pecuniary interest in the proceeding matter, left the Chamber. Cr Baker also declared a pecuniary interest in the proceeding matter. The nature of the interest relating to being a business owner in the CBD. Cr Baker left the Chamber.

10/18 MOTION (Berryman/Dight) that:

i) Inverell Shire Council not formulate a policy of compensation for business owners located adjacent to Civil Infrastructure works, and

ii) Inverell Shire Council partner with the Inverell Chamber of Commerce & Industry to conduct a number of promotional activities during construction works associated with the Town Centre Renewal in Otho Street, Inverell.

AMENDMENT (Peters/McCosker) that point i) of the motion lay on the table.

The Amendment of being put to the meeting was LOST. The Motion on being put to the meeting was CARRIED.

At this juncture, the time being 5.08pm, Cr Michael and Cr Baker returned to the Chamber.

SUPPLEMENTARY SECTION D DESTINATION REPORTS

MCE-A 5. ROAD TRAIN ACCESS REQUEST - BRUXNER WAY S28.15.3/08

11/18 RESOLVED (Michael/Berryman) that the Supplementary report be considered.

At this juncture, the time being 5.10pm, Cr Dight having previously declared a pecuniary interest in the proceeding matter, left the Chamber.

12/18 RESOLVED (Baker/McCosker) that Council approve the current RAV application for a six (6) month permit for a Modern A – Double Road Train ≤36.5m with the standard conditions for road trains east of the Newell Highway.

At this juncture, the time being 5.16pm, Cr Dight returned to the Chamber.

SECTION E INFORMATION REPORTS

1.	ARTS NORTH WEST \$26.5.4	
2.	STRATEGIC TASKS – 'SIGN OFF' – FEBRUARY 2018	S4.13.2
3.	QUESTIONS WITHOUT NOTICE – FEBRUARY 2018	S13.5.5/11
4.	TELSA DESTINATION CHARGING STATIONS S3	0.9.8
5.	CONSTRUCTION CERTIFICATES APPROVED FOR S7.2.4/10	DECEMBER 2017
6.	COMPLYING DEVELOPMENT CERTIFICATES APE DECEMBER 2017 S7.2.4/10	PROVED DURING
7.	SUMMARY OF BUILDING CONSTRUCTION FOR S7.2.4/10	DECEMBER 2017
8.	DEVELOPMENT CONSENTS AND REFUSALS DURING S18.10.2/10	DECEMBER 2017
9.	VARIATION TO DEVELOPMENT STANDARDS API DECEMBER 2017 S18.10.2/10	PROVED DURING
10.	SEPTIC TANK APPROVALS FOR DECEMBER 2017	S29.19.1
11.	ORDINANCE ACTIVITIES REPORT FOR DECEMBER 201	7 S18.10.1

- 12. <u>CONSTRUCTION CERTIFICATES APPROVED FOR JANUARY 2018</u> \$7.2.4/11
- 13. <u>COMPLYING DEVELOPMENT CERTIFICATES APPROVED DURING</u>
 JANUARY 2018 S7.2.4/11
- 14. <u>SUMMARY OF BUILDING CONSTRUCTION FOR JANUARY 2018</u> S7.2.4/11
- 15. <u>DEVELOPMENT CONSENTS AND REFUSALS DURING JANUARY 2018</u> S18.10.2/11
- 16. <u>VARIATION TO DEVELOPMENT STANDARDS APPROVED DURING</u>
 <u>JANUARY 2018 S18.10.2/11</u>
- 17. SEPTIC TANK APPROVALS FOR JANUARY 2018 S29.19.1
- 18. ORDINANCE ACTIVITIES REPORT FOR JANUARY 2018 \$18.10.1

13/18 RESOLVED (King/Michael) that the items contained in the Information Reports to the Ordinary Meeting of Council held on Wednesday, 28 February, 2018, be received and noted.

SECTION F QUESTIONS WITHOUT NOTICE

QWN/ORD 1/18 Cr Berryman

Tingha Boundary Adjustment

Cr Berryman sought an update on the proposed boundary adjustment with Armidale Regional Council.

The General Manager advised that the matter was still with the Minister for Local Government noting that additional information had been requested from Armidale Regional Council, however to date this information has not been provided.

GM-A **QWN/ORD 2/18** Cr Berryman

Macintyre Street Roadside Memorial S2.17.8

Following representations from residents, Cr Berryman requested that consideration be given to removing and replacing the roadside memorial in Macintyre with an appropriate plaque.

Cr Berryman requested that this matter be included as a agenda item for the next Aboriginal Consultative Committee Meeting.

GM-A **QWN/ORD 3/18** Cr King

Defibrillators S24.20.5

Cr King requested that Council staff compile a register of defibrillators and make it available to the community.

QWN/ORD 4/18 Cr Baker

Procedure for Addressing Public Forum

Cr Baker requested that Council adhere to the conditions of accessing Council's Public Forums, in particular the requirement that applicants lodge their application with the General Manager prior to the meeting.

GM-A QWN/ORD 5/18 Arts North West S26.5.4 Cr Dight

14/18 RESOLVED (Dight/Baker) that:

- i) Inverell Shire Council reconsider its membership of Arts North West, and
- ii) A report on the financial implications of becoming a member of Arts North West be prepared by the General Manager for consideration at the March 2018 Economic and Community Sustainability Committee Meeting.

GM-A **QWN/ORD 6/18** Gilgai Community Mowing S3.1.1/11 Cr McCosker

Cr McCosker requested that Council, on behalf of the Gilgai Hall Trust, make an approach to job agencies seeking assistance through the Work for the Dole program to assist with mowing community areas in the village of Gilgai.

GM-A QWN/ORD 7/18 Flight Training Facility S8.3.12 Cr McCosker

Cr McCosker requested that Council agitate for Qantas to establish a pilot training facility in Inverell.

QWN/ORD 8/18 Delungra Silos Cr Michael

Cr Michael confirmed that the Member for Northern Tablelands has made representations on behalf of the Delungra District Development Council to have the fire hazard presented by overgrown weeds and foliage on the disused rail corridor to be cleared away by the Rural Fire Service.

SECTION G CONFIDENTIAL REPORTS IN CLOSED COUNCIL (SECTION 10A(2) OF THE LOCAL GOVERNMENT ACT 1993)

At 5.20pm, the Chairperson offered the opportunity to members of the public to make representations as to whether any part of the Council Meeting should not be considered in Closed Council. There was no response.

CLOSED COUNCIL REPORTS

15/18 RESOLVED (Baker/Dight) that Council proceed into Closed Council to discuss the matters referred to it, for the reasons stated in the motions of referral.

Upon resuming Open Council at 5.35pm, the Chair verbally reported that the Council had met in Closed Council, with the Press and Public excluded, and had resolved to recommend to Council the following:

GM-A 1. NATIONAL TRANSPORT MUSEUM - ADDITIONAL FACILITIES

That:

i) Inverell Shire Council offer to partner with the National Transport Museum to establish a 6m x 20m storage shed to facilitate the rotation of exhibits at the Museum site.

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- ii) The partnership involve Inverell Shire Council being responsible for the purchase price of the shed, and
- ii) The National Transport Museum being responsible for all other costs associated with the establishment of the shed on the site.

ADOPTION OF RECOMMENDATIONS

16/18 RESOLVED (Baker/Dight) that the recommendations of Closed Council be adopted.

There being no further business, the meeting closed at 5.37pm.

CR P J HARMON

CHAIRPERSON