



*First youth event launched as part of the Youth Opportunities Program in 2018, 23 participants taking part in a kayaking tour at Lake Inverell on 24 January, 2018.*

# Business Paper Ordinary Meeting of Council Wednesday 28 February, 2018

**INVERELL SHIRE COUNCIL**

**NOTICE OF ORDINARY MEETING OF COUNCIL**

22 February, 2018

An Ordinary Meeting of Council will be held in the Council Chambers, Administrative Centre, 144 Otho Street, Inverell on Wednesday, 28 February, 2018, commencing at **3pm**.

Your attendance at this Ordinary Meeting of Council would be appreciated.

**P J HENRY PSM**

**GENERAL MANAGER**

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**A G E N D A**

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<b>SECTION A</b>	<b>APOLOGIES CONFIRMATION OF MINUTES DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS PUBLIC FORUM</b>
<b>SECTION B</b>	<b>ADVOCACY REPORTS</b>
<b>SECTION C</b>	<b>COMMITTEE REPORTS</b>
<b>SECTION D</b>	<b>DESTINATION REPORTS</b>
<b>SECTION E</b>	<b>INFORMATION REPORTS</b>
<b>SECTION F</b>	<b>QUESTIONS WITHOUT NOTICE</b>
<b>SECTION G</b>	<b>CONFIDENTIAL MATTERS (COMMITTEE-OF-THE-WHOLE)</b>
<b>SECTION H</b>	<b>GOVERNANCE REPORTS</b>

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<b>2PM</b>	<b>AFTERNOON TEA (INCLUDES ADDRESS BY CAROL BAGARIC, REVAMP REVOLUTION AT 2.30PM)</b>
<b>3PM</b>	<b>PUBLIC FORUM</b>
<b>3.05PM</b>	<b>CAROLINE DOWNER, EXECUTIVE DIRECTOR ARTS NORTH WEST</b>

## Quick Reference Guide

*Below is a legend that is common between the:*

- Inverell Shire Council Strategic Plan;
- Inverell Shire Council Delivery Plan; and
- Inverell Shire Council Operational Plan.





# MEETING CALENDAR

October 2017 – September 2018

## Ordinary Meetings:

Time: 3.00 pm

Venue: Council Chambers

OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT
Wed	Wed	Wed	No Meeting	Wed	Wed	Thurs	Wed	Wed	Wed	Wed	Wed
25	22	20		28	28	26	23	<sup>^</sup> 27	25	22	26

## Major Committee Meetings:

Civil and Environmental Services - 9.00 am

Economic and Community Sustainability - 10.30 am

Venue: Committee Room

OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT
Wed	Wed	No Meetings	No Meetings	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed
11	8			14	14	11	9	13	11	8	12

Members of the public are invited to observe meetings of the Council.

Should you wish to address Council, please contact the Office of the General Manager on 6728 8206.

<sup>^</sup> Meeting at which the Management Plan for 2018/2019 is adopted.

# COMMUNITY CALENDAR

## MARCH 2018

SUN	MON	TUE	WED	THU	FRI	SAT
				1.	2.	3. Classical Concert, Inverell Town Hall, 6.30pm
4. Sapphire City Markets Campbell Park	5.	6.	7.	8. International Women's Day Inverell Town Hall, 6pm	9. Junior Inverell Toughen Up Challenge	10. Farmers Markets Community Gardens Inverell Toughen Up Challenge
11.	12.	13.	14. 9am - Civil & Environmental Meeting 10.30am - Economic & Community Sustainability Meeting	15.	16. Inverell Relay for Life	17. Acropolis Cup Football Tournament
18. Sapphire City Markets Campbell Park Acropolis Cup Football Tournament	19.	20.	21.	22.	23.	24. Copeton Fresh Water Swim Inverell Photography Prize opening
25.	26.	27.	28. 3pm - Ordinary Meeting of Council	29.	30.	31.

 Council office closed

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MINUTES OF THE ORDINARY MEETING OF INVERELL SHIRE COUNCIL HELD IN THE COUNCIL CHAMBERS, ADMINISTRATIVE CENTRE, 144 OTHO STREET, INVERELL ON WEDNESDAY, 20 DECEMBER, 2017, COMMENCING AT 3 PM.

**PRESENT:** Cr P J Harmon (Mayor) [Chairperson], Crs D F Baker, A A Michael, S J Berryman and J A Watts.

The General Manager (Paul Henry), Director Civil & Environmental Services (Brett McInnes), Manager Development Services (Anthony Alliston) and Executive Assistant (Sharon Stafford)

**SECTION A**

**APOLOGIES**            **S13.6.9/10**

The General Manager advised that Crs Dight, King, McCosker and King tendered their apologies and sought leave of absence for personal reasons.

***139/17 RESOLVED** (Baker/Berryman) that the apologies from Crs Dight, King, McCosker and King due to their absence for personal reasons be accepted, and that leave of absence be granted.*

**MINUTE OF SILENCE**

Council observed a moments silence in memory of Jack Newnham, Shire President, Macintyre Shire Council 1971-76.

**CONFIRMATION OF MINUTES**            **S13.5.2/10**

***140/17 RESOLVED** (Berryman/Michael) that the Minutes of the Ordinary Meeting of Council held on 22 November, 2017, as circulated to members, be confirmed as a true and correct record of that meeting.*

**DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS**

There were no interests declared.

**PUBLIC FORUM**            **S13.5.6/10**

At this juncture, the time being 3.04pm, the Mayor welcomed the members of the public and opened the Public Forum Session by inviting members of the public to speak:

Warwick Barnes            Byron Street Lighting

Mr Barnes requested that Council consider upgrading the lighting along Byron Street particularly in the vicinity of intersecting streets to improve safety for pedestrians.

Caroline Wilson            Inverell Public Open Space Strategy

Ms Wilson expressed concern about the omission of Kamilaroi Park from the Public Open Space Strategy and requested that Council reconsider the recommendation in respect of this item at today's meeting.

Lyn Hill

Rating System

Ms Hill expressed concern with the structure of Council's current rating system. Ms Hill advised that she had devised an alternative rating structure and requested that Council consider changing its current system.

At this juncture, the time being 3.20pm, the Public Forum Session closed and Council resumed the balance of the Agenda.

Suspension of Standing Orders

At this juncture, the time being 3.21pm, the Mayor sought agreement to suspend Standing Orders to welcome Mr Ed Mounsey and Ms Kelly Foran.

Ed Mounsey – Sapphire Solar Farm

Mr Mounsey provided Council with an update on progress to establish a Solar Farm adjacent to the existing Wind Farm. Mr Mounsey confirmed that having both forms of renewable energy located together is unique to the area and both forms of energy correlate well. Mr Mounsey also confirmed that with the addition of battery storage, they will be able to provide an even firmer energy product to the market. Mr Mounsey advised that the EIS for the Solar Farm will be on display from mid-January.

Kelly Foran – Friendly Faces Helping Hands Foundation

Ms Foran introduced Council to her Foundation which was launched in 2011 and helps people that are struggling to find services in unfamiliar surroundings during health related situations. Ms Foran indicated that her aim is to make long stints in hospital for rural people as stress free as possible.

Ms Foran advised that the foundation makes available kits to hospitals and donations towards these resources are always appreciated.

Ms Foran indicated that a Ball is being organised for 2018 to raise greater awareness of the Foundation.

Cr Harmon commended Ms Foran on her efforts and offered to assist by promoting the Foundation and their events through Council's social media channels.

Resumption of Standing Orders

At this juncture, the time being 4.25pm, Standing Orders resumed and Council considered the balance of the Agenda.

**SECTION C  
COMMITTEE REPORTS**

EXA-A 1. INVERELL LIQUOR CONSULTATIVE COMMITTEE MEETING –  
28 NOVEMBER 2017 S19.9.1

**141/17 RESOLVED** (Michael/Baker) that:

- i) *the Minutes of the Inverell Liquor Consultative Committee Meeting held on Tuesday, 28 November, 2017, be received and noted; and*
- ii) *the Code of Conduct be amended to reflect that the law now stipulates that an 11pm restriction on takeaway liquor sales now applies across NSW.*



BS-A 1. FIRE AND RESCUE NSW – FIRE SAFETY REPORTS S7.11.2/11

- i) Council note the fire safety inspection reports from Fire and Rescue NSW tabled at the December 2017 Ordinary Meeting of Council;
- ii) Council defer its decision on whether to exercise its powers to issue Order No 6 or 8 under section 121B of the EP&A Act until the February 2018 Ordinary Meeting of Council; and
- iii) A more detailed report on this matter be prepared for consideration at the February 2018 Civil and Environmental Services Committee.

**143/17 RESOLVED** (Michael/Berryman) that:

- The Committee will consist of:*

- One (1) Councillor (excluding the Mayor)
- Two (2) independent external members (one member shall be appointed as chairperson of the Committee by Council).

- General Manager (if the officer wishes to exercise that right)
- Director of Corporate and Economic Services
- Manager of Financial Services

- Representative of the External Auditor
- Other staff members by invitation of the Committee

3. *The level of remuneration for the Independent Members of the Committee be \$350 per meeting for the Independent Member of the Committee and \$400 per meeting for the Chairperson.*
4. *Council advertise (locally) the vacant independent members positions on the Committee; and*
5. *Cr Dight be Council's voting member on the Committee.*

**144/17 RESOLVED** (Watts/Baker) *that the matter be referred to Closed Council*

for consideration as:

- i) the report includes information concerning 'the personal hardship of any resident or ratepayer', (Section 10A(2)(b) of the Local Government Act, 1993),
- ii) all reports are correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.

GM-N 4. RECOGNITION OF LOCAL CITIZEN (LISTING) S3.15.16

**145/17 RESOLVED** (Baker/Watts) that the matter be referred to Closed Council for consideration as:

- i) the report includes information that is personnel matters concerning particular individuals (other than councillors), (Section 10A(2)(a) of the Local Government Act, 1993);
- ii) on balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and
- iii) all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.

MCE-A 5. B-DOUBLE ACCESS OLIVER STREET INVERELL S30.9.1

**146/17 RESOLVED** (Baker/Berryman) that Council approve B-Double access for Oliver Street, between Mansfield and Wood Streets and this section of road be gazetted as a B-Double route.

MEE-A 6. YETMAN TOWN WATER SUPPLY PRESSURE S32.15.14

**147/17 RESOLVED** (Baker/Berryman) that the report be noted, and that the section of 100mm diameter water main scheduled for renewal in Warialda Street between Dight Street and River Street be replaced with a 150mm diameter main to improve flow and residual pressure.

MDS-A 7. INVERELL PUBLIC OPEN SPACE STRATEGY S18.6.63

**148/17 RESOLVED** (Baker/Watts) that Council:

- a) Endorse the Inverell Public Open Space Strategy subject to the identified amendments and that the implementation of any initiatives contained within the Strategy be the subject of future budget considerations; and
- b) Utilise the adopted Inverell Public Open Space Strategy as a guidance document for pursuing future grant funding opportunities.

GM-A 8. PROPOSED COUNCILLOR INDUCTION AND PROFESSIONAL DEVELOPMENT GUIDELINES S13.6.11

**149/17 RESOLVED** (Berryman/Watts) that:

- a) The report be received and noted; and

- b) Councillors further consider the report and provide feedback at the February 2018 Ordinary Meeting.

GM-A 9. ESTABLISHMENT OF JOINT ORGANISATIONS OF COUNCILS  
S14.11.2

**150/17 RESOLVED** (Michael/Baker) that:

A That Council in accordance with Part 7 of Chapter 12 of the Local Government Act 1993 (Act), the Inverell Shire Council (Council) resolves:

- (1) That the Council inform the Minister for Local Government (Minister) of the Council's endorsement of the Minister recommending to the Governor the establishment of a Joint Organisation (Joint Organisation) in accordance with this resolution.
- (2) To approve the inclusion of the Council's area in the Joint Organisation's area.
- (3) That the Joint Organisation be established to cover the Council's area and any two or more of the following Council areas:
  - a) Armidale Regional Council, Glen Innes Severn Council, Gwydir Shire Council, Moree Plains Shire Council, Tenterfield Shire Council and Uralla Shire Council.
- (4) That before 28 February 2018, the General Manager provide the Minister with a copy of this resolution including the date on which Council made this resolution.
- (5) That, on the expiry of a period of 28 days from the making of this resolution, the General Manager inform the Minister that this resolution has not been rescinded.

B That the preferred name for the Organisation is "New England Joint Organisation", and

C. That the State Government be request to provide ongoing financial support towards the operational costs of the Joint Organisation as the Government has established this governance mechanism to facilitate consultation and co-ordination between State Agencies and Local Government.

GM-A 10. DRAFT MEETING CODE OF PRACTICE S14.18.6/09

**151/17 RESOLVED** (Berryman/Watts) that:

- a) The report be received and noted; and
- b) Councillors further consider the report and provide feedback at the February 2018 Ordinary Meeting.

GM-A 11. NAMING OF OVAL - CAMERON PARK S21.8.9

**152/17 RESOLVED** (Michael/Watts) that the Oval (furthest from the racecourse) at Cameron Park be named the 'Bert Lowrey Oval'.

MCE-A      12.      CONSIDERATION OF THE LOCAL TRAFFIC COMMITTEE  
RECOMMENDATIONS S30.8.1

**153/17 RESOLVED** (Watts/Baker) that:

1. NO PARKING RESTRICTIONS – RING STREET INVERELL

*The “no parking” restrictions adjacent to the party hire business premises located at 76 Ring Street, Inverell be removed.*

2. NO STOPPING RESTRICTIONS – CAPTAIN COOK DRIVE, INVERELL

*A “no stopping” area be created along the eastern edge of Captain Cook Drive, Inverell between Big W and Woolworths.*

3. CREATE ONE WAY LANE – ROSSLYN LANE

*Rosslyn Lane be converted to a One Way Street, with access from Urabatta Street and egress onto Gwydir Highway.*

4. ADDITIONAL DISABLED PARKING SPACE – INVERELL PUBLIC SCHOOL

*An additional disabled parking space be provided in Henderson Street adjacent to Inverell Public School.*

5. PROVISION OF LOADING ZONES INVERELL CBD

- i. That Loading Zones operational from 10 am to 3 pm, Monday to Friday be established in the four locations nominated in the Inverell CBD.*
- ii. That a one direction north-west traffic flow be established over the unnamed lane off Byron Street situated between the Premier Store and the General Merchant.*
- iii. That a No Parking restriction be placed outside the designated loading zone in the unnamed lane referred to in point ii) above.*

AMENDMENT (Baker/Michael) that:

1. NO PARKING RESTRICTIONS – RING STREET INVERELL

*The “no parking” restrictions adjacent to the party hire business premises located at 76 Ring Street, Inverell be removed.*

2. NO STOPPING RESTRICTIONS – CAPTAIN COOK DRIVE, INVERELL

*A “no stopping” area be created along the eastern edge of Captain Cook Drive, Inverell between Big W and Woolworths.*

3. CREATE ONE WAY LANE – ROSSLYN LANE

*Rosslyn Lane be converted to a One Way Street, with access from Urabatta Street and egress onto Gwydir Highway.*

4. ADDITIONAL DISABLED PARKING SPACE – INVERELL PUBLIC SCHOOL

*An additional disabled parking space be provided in Henderson Street adjacent to Inverell Public School.*

5. PROVISION OF LOADING ZONES INVERELL CBD

That Council not establish the Loading Zones in the Inverell CBD until such time as a reassessment of the loading zone proposed adjacent to the Telstra Store is undertaken.

The Amendment on being put to the meeting was LOST. The Motion on being put to the meeting was CARRIED.

CSOP-A 13. EXPIRING LICENCE AGREEMENT – MR ROBIN PONTON, RIFLE RANGE ROAD S5. 10.13

**154/17 RESOLVED** (Berryman/Baker) that:

- i) Council renew the agreement with Mr Ponton for Part Lots 4, 5 & 6, DP1101540 Lake Inverell Reserve, Rifle Range Road;
- ii) The licence agreement be for a further three (3) year term with a three (3) option under the same terms and conditions;
- iii) The licence Agreement fee amount of \$705.87 including GST per annum be applied and be subject to 3% increases; and
- iv) The Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.

CSOP-A 14. REQUEST TO LICENCE LAND – MR DAVID JERRARD, WYNDHAM STREET S5.10.33

**155/17 RESOLVED** (Baker/Watts) that:

- i) Council enter into a licence agreement with Mr David Jerrard for Part Lot 1, DP 124236, Wyndham Street Inverell;
- ii) The licence agreement be for a three (3) year term, with a further three (3) year option;
- iii) The licence Agreement fee amount of \$344.44 including GST per annum be applied and be subject to 3% increases; and
- iv) The Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.

CSOP-A 15. EXPIRING LICENCE AGREEMENT – MR IAN FARNSWORTH AND MRS DELMA FARNSWORTH, TAYLOR AVENUE S5. 10.113

**156/17 RESOLVED** (Baker/Watts) that:

- i) Council renew the agreement with Mr I Farnsworth and Mrs D Farnsworth for Lot 2, DP 1040205, Taylor Avenue, Inverell;
- ii) The licence agreement be for a further (2) year term with a further two (2) year option under the same terms and conditions;
- iii) The Licence fee amount of \$30.00 including GST per annum be applied and be subject to 3% increases; and
- iv) The Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.

- CSOP-A 16. REQUEST TO LICENCE PREMISES – MR GEORGE HUNT, YETMAN GENERAL STORE - SUPPLY AND SALE OF FUEL S5.4.7

**157/17 RESOLVED** (Baker/Watts) that:

- i) Council enter into a licence agreement with Mr George Hunt for the supply and sale of fuel at the Yetman General Store located at 40 Warialda Street, Yetman (Lot 1, DP335538);
- ii) The Licence Agreement be for a (5) year term with a further five (5) year option under the same terms and conditions;
- iii) The Licence fee be a peppercorn rental;
- iv) The Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.

#### **SECTION E INFORMATION REPORTS**

- 1. FRIENDLY FACES HELPING HANDS FOUNDATION S13.5.6/10
- 2. WORKS UPDATE S28.21.1/10
- 3. STRATEGIC TASKS – 'SIGN OFF' – DECEMBER 2017 S4.13.2
- 4. QUESTIONS WITHOUT NOTICE – NOVEMBER 2017 S13.5.5/10
- 5. CONSTRUCTION CERTIFICATES APPROVED FOR NOVEMBER 2017 S7.2.4/10
- 6. COMPLYING DEVELOPMENT CERTIFICATES APPROVED DURING NOVEMBER 2017 S7.2.4/10
- 7. SUMMARY OF BUILDING CONSTRUCTION FOR NOVEMBER 2017 S7.2.4/10
- 8. DEVELOPMENT CONSENTS AND REFUSALS DURING NOVEMBER 2017 S18.10.2/10
- 9. SEPTIC TANK APPROVALS FOR NOVEMBER 2017 S29.19.1
- 10. ORDINANCE ACTIVITIES REPORT FOR NOVEMBER 2017 S18.10.1
- 11. TINGHA ROAD DRAINAGE – VICINITY OF PIONEER VILLAGE AND RACECOURSE S28.10.IN198

**158/17 RESOLVED** (Michael/Berryman) that the items contained in the Information Reports to the Ordinary Meeting of Council held on Wednesday, 20 December, 2017, be received and noted.

#### **SECTION F QUESTIONS WITHOUT NOTICE**

- MCE-A **QWN/ORD 34/17** Footpath – Inverell RSM Club S28.9.15  
Cr Watts

Cr Watts requested that a slight depression in the footpath adjacent to the garden located in Evans Street be investigated.

- DCES-N      **QWN/ORD 35/17**      Old Bundarra Road      S28.10.SR214  
Cr Watts
- Cr Watts sought an update in respect of possibly extending the sewer main further along Old Bundarra Road.
- The Director Civil and Environmental Services provided Council with an update on this matter.
- EXA-A      **QWN/ORD 36/17**      Leave of Absence      S13.6.9/11  
Cr Watts
- Cr Watts advised that she would be an apology for the February Committee Meetings and sought a leave of absence for personal reasons.
- QWN/ORD 37/17**      Regional Discussions  
Cr Michael
- Cr Michael advised Council that he, along with the General Manager, recently attended a meeting of Councils held in Bingara to discuss issues of Regional importance.
- PE-A      **QWN/ORD 38/17**      Road Safety Sign      S28.9.18  
Cr Watts
- Cr Watts requested that Council approach the RMS regarding the state of their Road Safety Sign located at the Copeton Dam turn off.

**SECTION G**  
**CONFIDENTIAL REPORTS IN CLOSED COUNCIL**  
**(SECTION 10A(2) OF THE LOCAL GOVERNMENT ACT 1993)**

At 5.05pm, the Chairperson offered the opportunity to members of the public to make representations as to whether any part of the Council Meeting should not be considered in Closed Council. There was no response.

**CLOSED COUNCIL REPORTS**

**159/17 RESOLVED** (Watts/Michael) that Council proceed into Closed Council to discuss the matters referred to it, for the reasons stated in the motions of referral.

Upon resuming Open Council at 5.13pm, the Chair verbally reported that the Council had met in Closed Council, with the Press and Public excluded, and had resolved to recommend to Council the following:

- RC-A      1.      SALE OF LAND FOR UNPAID RATES      S12.8.9/04

That the report be received and noted.

- GM-A      2.      RECOGNITION OF LOCAL CITIZEN      S3.15.16

That the report be received and noted.

**ADOPTION OF RECOMMENDATIONS**

**160/17 RESOLVED** (Michael/Baker) that the recommendations of Closed Council be adopted.



**SECTION H  
GOVERNANCE REPORTS**

MFS-A      1.      GOVERNANCE – MONTHLY INVESTMENT REPORT

**161/17 RESOLVED** *(Baker/Michael) that:*

- i) the report indicating Council's Fund Management position be received and noted;  
and*
- ii) the Certification of the Responsible Accounting Officer be noted.*

There being no further business, the meeting closed at 5.15pm.

CR P J HARMON

CHAIRPERSON

**TO ORDINARY MEETING OF COUNCIL 28/02/2018**

ITEM NO:	1.	FILE NO: S30.11.1
SUBJECT:	NOTICE OF BUSINESS – SHARED PEDESTRIAN/CYCLE PATH GILGAI TO INVERELL (MOTION FOR EARLY PUBLIC CONSULTATION AND EXTENSIVE COMMUNITY INPUT)	
PREPARED BY:	Cr Neil McCosker	

**NOTICE OF BUSINESS**

I hereby give notice of my intention to move at the next meeting of the Committee the following business:

*‘That the Inverell Shire Council proceed as soon as practicable with the resolution passed at the Civil and Environment Services Committee on the 14 February 2018, that is,*

*a) provision be made in Council’s Long Term Strategic Plan for the construction of a concrete or smooth asphalt cycle/walk track between Gilgai and Inverell, b) planning for the establishment of the track commence, and c) Council make application to various grant bodies seeking funding for the project.*

*And, that that before moving ahead with the project, Inverell Shire Council engage in early public consultation with all interested groups/individuals within the community and with key stakeholders, to obtain their input regarding the proposed shared pedestrian/cycling path from Gilgai to Inverell’.*

**Councillor Comments:**

Early public consultation and key stakeholder consultation would take into account relevant community views and give the public a voice to express issues and opinions such as, inter alia, the preferred location, the positioning of shelter and seating and input into the key composite parts and key elements of the proposed pathway.

The community has already voiced that the pathway should ensure links with key facilities in Inverell, such as the Tingha Bridge, access to Pioneer Village, the Inverell Show Ground, Goonowigall Reserve and the Mountain Bike Cycling Track.

As well, the community has expressed that the shared pedestrian/cycle pathway should deliver an off-road path that would provide a secure path for pedestrian to walk on, for runners to use for exercise and for recreational cyclists to ride along safely from Gilgai to Inverell (and vice versa).

COUNCILLOR N MCCOSKER

DATE: 22 FEBRUARY 2018

**General Manager’s Comments:**

Council would need to allow in excess of \$100K for project preliminaries (survey, design, environmental, approvals etc). The cost for any consultation process would be in addition.

To provide a basic costing, project preliminaries would need to be completed (due to the difficult terrain, environmentally sensitive area and extensive amount of drainage structures required for the project).

However, to give Councillors an indication of the cost which may be involved the following 'desktop estimate' has been prepared:

- Concrete surface - \$430K per km
- Asphalt Surface - \$330K per km

This is based on a 2.5m width. Length would be 8.5km to 9km pending chosen route.

Councillors will also need to be cognisant of the fact that Council's current footpath and cycleway maintenance votes are under pressure to maintain Council's current network. Any expansion of the cycleway network would require significantly increased maintenance funding.

#### **Local Government (General) Regulation 2005**

##### **241 Giving notice of business**

- (1) A council must not transact business at a meeting of the council:
  - (a) unless a councillor has given notice of the business in writing within such time before the meeting as is fixed by the council's code of meeting practice or (if the council does not have a code of meeting practice or its code of meeting practice does not fix that time) as is fixed by resolution of the council, and
  - (b) unless notice of the business has been sent to the councillors in accordance with section 367 of the Act.
- (2) Subclause (1) does not apply to the consideration of business at a meeting if the business:
  - (a) is already before, or directly relates to a matter that is already before, the council, or
  - (b) is the election of a chairperson to preside at the meeting as provided by clause 236 (1), or
  - (c) is a matter or topic put to the meeting by the chairperson in accordance with clause 243, or
  - (d) is a motion for the adoption of recommendations of a committee of the council.
- (3) Despite subclause (1), business may be transacted at a meeting of a council even though due notice of the business has not been given to the councillors. However, this can happen only if:
  - (a) a motion is passed to have the business transacted at the meeting, and
  - (b) the business proposed to be brought forward is ruled by the chairperson to be of great urgency.

Such a motion can be moved without notice.

- (4) Despite clause 250, only the mover of a motion referred to in subclause (3) can speak to the motion before it is put.

<b>ITEM NO:</b>	2.	<b>FILE NO:</b> S14.10.1
<b>DESTINATION 1:</b>	A recognised leader in a broader context	<b>R</b>
<b>SUBJECT:</b>	<b>BORDER REGIONAL ORGANISATION OF COUNCILS (BROC) MEETING</b>	
<b>PREPARED BY:</b>	Cr Kate Dight	

#### **SUMMARY:**

BROC Meeting held 9 February 2018 at Balonne Shire Council (St George). Attended by CR Dight & CR Berryman.

Both Councillor Berryman and myself attended the Border Group of Council Meeting in St George last week and returned stimulated and enlightened with thoughts for our own Council.

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**COMMENTARY:**

The most prevalent issue for the Balonne Shire is access to water entitlements and our first guest speaker was Phillip Glyde from the Murray Darling Basin Authority. It is topical at the moment because parliament has been debating the quantity return of water to the environment from the northern part of the basin. The industry advocated for the return of 390gl to be reduced to 320gl as part of the Northern Basin Amendment on the basis that the 70gl difference was being met by the Healthy Headwaters infrastructure efficiency improvements and other recovery measures for sustainable diversion limits. The Greens Senator, Sarah Hansen Young put forward a motion to disallow the 70gl reduction (with an election looming in SA) and last week, this motion was backed by labour senators and gained majority support. There is expected to fall out from this because of the economic impacts this has across the basin and because the return of water entitlement has to be via willing sellers. The delivery of the plan (meant to be enforced by 2019) is in question with both NSW & Victoria threatening to walk away from the negotiating table. I listened attentively to all being said because the northern part of our shire is directly affected by the outcome of this debate with a significant, productive irrigation industry along both the Dumaresq and Macintyre Rivers, supporting our northern towns, Ashford, Bonshaw and Yetman and our farmland rate base.

In keeping with this theme, our next speaker was from the Murray Darling Association, Emma Bradbury. She represents the 167 Local Government Councils who are a part of the Murray Darling Basin and advocates social cohesion, environmental and economic outcomes and has a voice with the Ministerial Council. For example, it was recognized that when Easter was late in the season, the water levels were too low for the peak holiday period and they successfully lobbied for environmental water to be released to raise river levels and boost the economic tourist dollar that is so vital for Councils along the Basin. Inverell is not a member of this organisation however, she was very inviting of us to become one.

Finally, we heard a presentation from Sara Hales who is the General Manager for the Toowoomba Wellcamp Airport. She was particularly impressive. Wellcamp Airport was built in just 19 months. Their strategic managerial structure is unlike normal airports who rent out their shopping space and charge rent etc. Wellcamp manage it themselves. For example, rather than have periods of quiet when staff are waiting for airport movement, their staff are multi tasked and they move them from one operation to another in order to maintain efficiencies, eg a baggage handler will become a security officer or a refuelling personnel depending on where the labour is required. They aim to spread all managerial costs throughout the entire operation and completely integrate their service.

Wellcamp offer an international flight with Cathay Pacific to Hong Kong each week and market themselves as a large cargo service. They have head space of 3 metres rather than the 1.4m height of most other air cargo services and therefore can import those huge bulky items such as jet engines, gas compressors, the stage set for Kinky Boots, etc. Their bread and butter business is freighting agricultural product, beef and milk but their cream business is freighting higher order cargo. Their future direction is to add another international cargo carrier, probably a Chinese operator and to continue to build their passenger service which offers flights to Melbourne, Sydney, Brisbane, Townsville & Cairns. Most importantly, they are located right beside the proposed inland rail line and intend on building a \$45million dollar inter-modal transport facility for higher order cargo development. The strategic transport opportunities this development could offer our Council are endless. Toowoomba is just 3.5 hours away and Inverell is directly on its route to Sydney. I have included part of Sarah's presentation in Appendix 1 (B5-B6) for your information and I would like to request that this Council initiates discussion with Wellcamp to advocate for a triangulated passenger air service between Inverell, Toowoomba and Sydney.

The rest of the meeting was straight forward with discussion on the Return & Earn Scheme and the impact it is having on cross border issues; the invasive pest control schemes in the Southern Downs and the reinstatement of the RDANI organization with Russell Phillips as the CEO.

Importantly, I tabled and advocated for the Upgrade of the Cunningham's Weir which is between Yetman & Texas on the Dumaresq River asking for collaboration with Goondiwindi Council to consider applying for funding for the upgrade. I have initiated this because of the increased activity and enquiry we have received for development in the area. Currently there is a DA application for a feedlot with Ostwald Bros. to the south of the Weir along Tarwoona Rd and we have also have an application for a mineral water facility at 'Lochiel' which is also along the Tarwoona Rd. This is in

conjunction with the development of a piggery on the QLD side of the Dumeresq and recognizing that the existing feedlot, Whyalla, is also on the northern side of the Weir. The increased movement of grain, livestock and other produce by these developments will make this project highly relevant for the future. Goondiwindi has requested that we formally write to them to take the discussion further and I would like to request that this council agree for this to happen.

Finally, Tenterfield Council tabled the reclassification of the 'Bruxner Way'. This is the east/west road that runs from Ballina to Goondiwindi via Tenterfield and Yetman. Heading west from the coast, the road is a 'Highway' through until Tenterfield, under State jurisdiction, at which point it becomes a 'Way' and falls under Council jurisdiction. Tenterfield has a shrinking rate base and does not have the capacity to manage the road and thus has requested that Councils who are responsible for the Bruxner Way be involved in a joint application for the reclassification upgrade of the road. In consultation with Cr Berryman, pending further discussions with Council, I indicated that we would be a part of this joint application process (Tenterfield, Inverell, Gwydir & Moree Councils) for the Bruxner Way. In line with this I would like to formally table the issue and ask that Council provide a response to Tenterfield with this objective. Please feel free to ask any questions for further detail or clarification.

#### RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

**Strategy:** R.08 Council leads the community by influencing and participating in policy development to the benefit of the Shire through partnerships and alliances with government, regional interests, shire groups and communities.

**Term Achievement:** R.08.01 A targeted program of advocacy and policy discussion is being conducted with the active cooperation of others benefiting interests around social, environmental, economic and infrastructure priorities.

**Operational Objective:** R.08.01.01 To facilitate intergovernmental relations to ensure maximum cooperation between the Council and the Federal and State Governments to achieve the optimum support for the Inverell Shire

#### POLICY IMPLICATIONS:

Nil.

#### CHIEF FINANCIAL OFFICERS COMMENT:

Nil.

#### LEGAL IMPLICATIONS:

Nil.

#### RECOMMENDATION:

*That:*

- 1. Council initiates discussion with the operators of Wellcamp Airport to advocate for a triangulated passenger air service between Inverell, Toowoomba and Sydney by service providers operating out of the Airport.*
- 2. Council write to Goondiwindi Council to jointly collaborate to lobby the Qld and NSW Government for funding for the upgrade of the Cunningham's Weir.*
- 3. Council advise Tenterfield Council that Inverell Council agrees to submitting a joint application of funding for improvements to the Bruxner Way and to advocate for the 'Way' to be returned to its original 'Highway' classification.*

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APPENDIX 1

# Toowoomba Wellcamp Airport

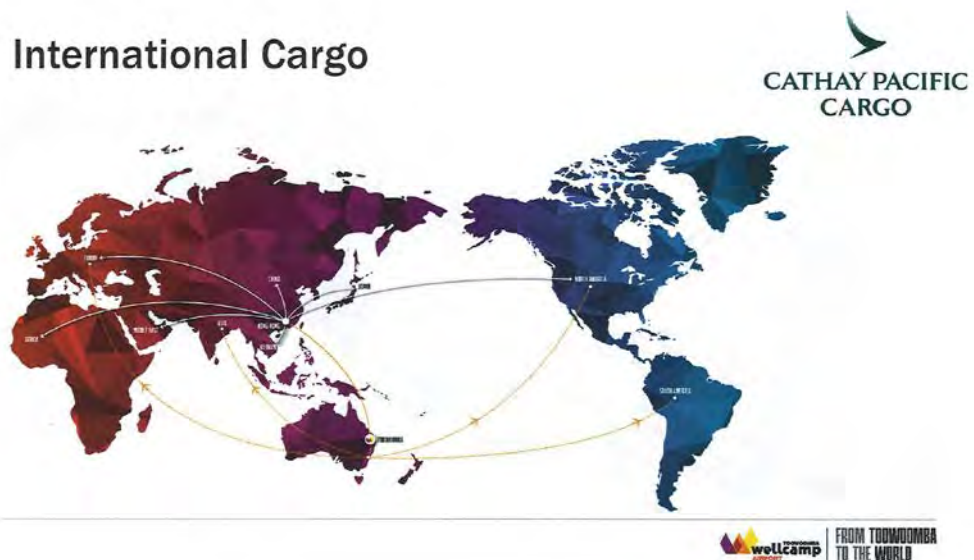
## Who we are today.



## Domestic Passengers



## International Cargo





**TO ORDINARY MEETING OF COUNCIL 28/02/2018**

<b>ITEM NO:</b>	1.	<b>FILE NO:</b> S4.11.16/10
<b>DESTINATION 2 DESTINATION 3 DESTINATION 5:</b>	A Community that is healthy, educated and sustained. An environment that is protected and sustained. The Communities are served by sustainable services and infrastructure.	<b>CES</b>
<b>SUBJECT:</b>	<b>CIVIL &amp; ENVIRONMENTAL SERVICES COMMITTEE MEETING MINUTES – 14 FEBRUARY 2018</b>	
<b>PREPARED BY:</b>	Julie Grima, Corporate Support Officer - Publishing	

**SUMMARY:**

Meeting held on Wednesday, 14 February, 2018.

For the consideration of Council.

**COMMENTARY:**

MINUTES OF THE CIVIL & ENVIRONMENTAL SERVICES COMMITTEE MEETING HELD IN THE COMMITTEE ROOM, 144 OTHO STREET, INVERELL ON WEDNESDAY, 14 FEBRUARY 2018, COMMENCING AT 9.00 AM.

PRESENT: Cr D F Baker (Chairperson), Crs P J Harmon, M J Peters, S J Berryman and J N McCosker.

Also in attendance: Crs C M Dight, P A King and A A Michael.

Paul Henry (General Manager), Brett McInnes (Director Civil and Environmental Services), Anthony Alliston (Manager Development Services), Justin Pay (Manager Civil Engineering) and Sharon Stafford (Executive Assistant).

**SECTION A****APOLOGIES:**

There were no apologies received.

**1. CONFIRMATION OF MINUTES**

*RESOLVED (McCosker/Berryman) that the Minutes of the Civil and Environmental Services Committee Meeting held on 8 November, 2017, as circulated to members, be confirmed as a true and correct record of that meeting.*

**2. DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS**

There were no interests declared.

3. PUBLIC FORUM S13.5.6/10

At this juncture, the time being 9.02 am, the Chair welcomed the members of the public and opened the Public Forum Session by inviting members of the public to speak:

Roslyn Hulbert Otho Street Renewal

As the owner of an Otho Street business, Ms Hulbert expressed strong opposition to the Otho Street roadworks. Ms Hulbert cited that the roadworks will cause disruption to businesses, result in a loss of shade and impact upon her business walk past trade. Ms Hulbert was concerned that the impact from the renewal works may result in the closure of businesses in the precinct.

Lucinda Fleming Otho Street Renewal

Ms Fleming expressed her objection to the Otho Street roadworks and voiced her lack of confidence in Council's Mayor and General Manager as a result of Council's plans to renew the Town Centre.

Cassie Walls Otho Street Renewal

Ms Walls noted the work currently being undertaken by Council to improve the CBD and agreed that the town needs to move forward. Ms Walls understands the need to remove the London Plane trees however requested that Council delay commencement of the works to enable further consideration of the plan by the community. Ms Walls suggested shopper promotions during the roadworks period to assist in easing the pressure on Otho Street businesses.

Ian Foster Otho Street Renewal

Mr Foster stated, that in his opinion, Otho Street is adequate and there is no need for any change. Mr Foster noted that he was not opposed to the removal and replacement of the London Plan trees with a more suitable and allergy free alternative.

At this juncture, the time being 9.20 am, the Public Forum Session closed and the Committee resumed the balance of the Agenda.

4. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

SECTION B  
ADVOCACY REPORTS1. NOTICE OF BUSINESS – OTHO STREET

*RESOLVED (Peters/McCosker) that the Committee recommend to Council that management explain in writing why the public were informed of the road closure prior to final RMS sign off.*

Motion (Peters/McCosker) that the Committee recommend to Council that Inverell Shire undertake a comprehensive Environmental Impact Study immediately.

The Motion on being put to the meeting was Lost.

2. MEETING ATTENDED: GILGAI COMMUNITY MEETING, GILGAI HALL

*RESOLVED (Harmon/McCosker) that the Committee recommend to Council that:*

- a) *provision be made in Council's Long Term Strategic Plan for the construction of a concrete or smooth asphalt cycle/walk track between Gilgai and Inverell,*
- b) *planning for the establishment of the track commence, and*
- c) *Council make application to various grant bodies seeking funding for the project.*

**SECTION D  
DESTINATION REPORTS**

1. WIND/SOLAR FARM MATTERS S18.6.52/01

*RESOLVED (Berryman/Harmon) that the Committee recommend to Council that:*

- a) *The draft Terms of Reference for the Community Support Fund be adopted (noting that the Membership of the Committee will comprise the Mayor and one other Councillor) and Council advertise for expressions of interest from community members interested in appointment to the Community Support Fund Committee.*

*FURTHER RESOLVED (Berryman/McCosker) that the additional revenue from the rating of wind farms be allocated to "Special Projects – Roads", with selected projects determined by Council in concert with preparation of the Annual Operating Plan.*

2. FIRE AND RESCUE NSW – FIRE SAFETY REPORTS S7.11.2/11

*RESOLVED (Harmon/Berryman) that the Committee recommend to Council that the actions to date in this matter be noted and a further report be prepared for the February 2018 Council Meeting.*

3. STATE SIGNIFICANT DEVELOPMENT (SSD 8643) – SAPPHIRE SOLAR FARM – KINGS PLAINS, NSW S18.6.52/05

*RESOLVED (Harmon/Berryman) that the Committee recommend to Council that Council make an online submission in respect of State Significant Development (SSD 8643) Sapphire Solar Farm – Kings Plains NSW in relation to:*

- *Independent road dilapidation reporting prior to construction, for all local and state roads;*
- *After construction, a subsequent report to assess the damage that may have resulted from construction;*
- *On-going and regular measures to restore and reinstate road damage resulting from construction of the project;*
- *Fire risk associated with the development being adequately addressed;*
- *Council having the opportunity to review the draft approval conditions prior to being finalised; and*
- *Any other matters raised by a Councillor or the public during the exhibition period.*

4. REGIONAL ROADS REHABILITATION PROGRAM – REPAIR PROGRAM FUNDING ALLOCATION 2018/2019 S15.8.22

*RESOLVED (Harmon/Berryman) that the Committee recommend to Council that the project for the 2018/2019 REPAIR program be reconstruction of Segment 520/530 of Inverell-Bonshaw Road.*

SECTION E  
INFORMATION REPORTS

1. WORKS UPDATE S28.21.1

*RESOLVED (Harmon/Berryman) that the items contained in the Information Reports to the Civil & Environmental Services Committee Meeting held on Wednesday, 14 February 2018, be received and noted.*

SECTION F  
GENERAL BUSINESS

Cr Peters Road Classification Review

Cr Peters sought clarification on behalf of a number of property owners regarding the recent reclassification of a number of roads in the Shire.

The DCES advised that property owners are encouraged to bring any concerns they may have in respect of the reclassifications back to Council for review.

Cr Berryman Sapphire Wind Farm

Cr Berryman informed the Committee that CWP Renewables may seek assistance from Council in respect of dealing with CASA regarding lighting on wind turbines.

Cr McCosker Old Stannifer Road

Cr McCosker noted that he has received positive feedback in respect of the recent upgrade of Old Stannifer Road.

Cr McCosker noted the property accesses on the road and sought advice on possible future widening.

Manager Development Services Developer Charges - Subdivision

Mr Alliston advised the Committee that as a direct result of recent changes implemented by Council to reduce developer charges and encourage development within the Shire, two (2) development applications have been submitted to Council for consideration.

Manager Development Services White Rock Wind Farm

Mr Alliston confirmed that the proponents of White Rock have lodged a modification for the next stage of the Wind Farm which proposes turbines 200m in height.

The modification is currently on exhibition.

Cr Peters Renewable Energy S14.5.1

*RESOLVED (Peters/McCosker) that the Committee recommend to Council that as Inverell Shire Council is a strong supporter of renewable energy and noting that renewable energy has brought a great deal of wealth to this community, that Council urge the Federal Government to change their policy position in respect of renewable energy.*

There being no further business, the meeting closed at 10.35 am.

**RECOMMENDATION:**

*That:*

- i) the Minutes of the Civil & Environmental Services Committee Meeting held on Wednesday, 14 February, 2018, be received and noted; and*
- ii) the following recommendation of the Civil & Environmental Services Committee be considered by Council:*

**1. NOTICE OF BUSINESS – OTHO STREET**

*That management explain in writing why the public were informed of the road closure prior to final RMS sign off.*

**2. MEETING ATTENDED: GILGAI COMMUNITY MEETING, GILGAI HALL**

*That:*

- a) provision be made in Council's Long Term Strategic Plan for the construction of a concrete or smooth asphalt cycle/walk track between Gilgai and Inverell,*
- b) planning for the establishment of the track commence, and*
- c) Council make application to various grant bodies seeking funding for the project.*

**3. WIND/SOLAR FARM MATTERS S18.6.52/01**

*That:*

- a) The draft Terms of Reference for the Community Support Fund be adopted (noting that the Membership of the Committee will comprise the Mayor and one other Councillor) and Council advertise for expressions of interest from community members interested in appointment to the Community Support Fund Committee; and*
- b) That the additional revenue from the rating of wind farms be allocated to "Special Projects – Roads", with selected projects determined by Council in concert with preparation of the Annual Operating Plan.*

**4. FIRE AND RESCUE NSW – FIRE SAFETY REPORTS S7.11.2/11**

*That the actions to date in this matter be noted and a further report be prepared for the February 2018 Council Meeting.*

**5. STATE SIGNIFICANT DEVELOPMENT (SSD 8643) – SAPPHIRE SOLAR FARM – KINGS PLAINS, NSW S18.6.52/05**

*That Council make an online submission in respect of State Significant Development (SSD 8643) Sapphire Solar Farm – Kings Plains NSW in relation to:*

- Independent road dilapidation reporting prior to construction, for all local and state roads;*
- After construction, a subsequent report to assess the damage that may have resulted from construction;*
- On-going and regular measures to restore and reinstate road damage resulting from construction of the project;*
- Fire risk associated with the development being adequately addressed;*
- Council having the opportunity to review the draft approval conditions prior to being finalised; and*

<ul style="list-style-type: none"> <li>Any other matters raised by a Councillor or the public during the exhibition period.</li> </ul>	
6.	<u>REGIONAL ROADS REHABILITATION PROGRAM – REPAIR PROGRAM</u> <u>FUNDING ALLOCATION 2018/2019</u> <u>S15.8.22</u>
<p><i>That the project for the 2018/2019 REPAIR program be reconstruction of Segment 520/530 of Inverell-Bonshaw Road.</i></p>	
7.	<u>RENEWABLE ENERGY</u> <u>S14.5.1</u>
<p><i>That as Inverell Shire Council is a strong supporter of renewable energy and noting that renewable energy has brought a great deal of wealth to this community, that Council urge the Federal Government to change their policy position in respect of renewable energy.</i></p>	

<b>ITEM NO:</b>	2.	<b>FILE NO:</b> S4.11.17/10
<b>DESTINATION 1</b> <b>DESTINATION 4:</b>	A recognised leader in a broader context. A strong economy.	<b>RB</b>
<b>SUBJECT:</b>	<b>ECONOMIC &amp; COMMUNITY SUSTAINABILITY COMMITTEE MEETING MINUTES – 14 FEBRUARY 2018</b>	
<b>PREPARED BY:</b>	Julie Grima, Corporate Support Officer - Publishing	

**SUMMARY:**

Meeting held on Wednesday, 14 February, 2018.

For the consideration of Council.

**COMMENTARY:**

MINUTES OF THE ECONOMIC & COMMUNITY SUSTAINABILITY COMMITTEE MEETING HELD IN THE COMMITTEE ROOM, INVERELL SHIRE COUNCIL, 144 OTHO STREET, INVERELL ON WEDNESDAY, 14 FEBRUARY 2018, COMMENCING AT 11.00AM.

PRESENT: Cr P J Harmon (Chairperson), Crs P A King, A A Michael and C M Dight.

Also in attendance: Crs D F Baker, S J Berryman, J N McCosker and M J Peters.

Paul Henry (General Manager), Brett McInnes (Director Civil and Environmental Services) and Sharon Stafford (Executive Assistant).

**SECTION A****APOLOGIES:**

An apology was received from Cr Watts.

*RESOLVED (Dight/Michael) that the apology from Cr Watts for personal reasons be noted.*

1. CONFIRMATION OF MINUTES

*RESOLVED (Michael/Dight) that the Minutes of the Economic and Community Sustainability Committee Meeting held on 8 November, 2017 as circulated to members, be confirmed as a true and correct record of that meeting.*

2. DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS

The following interests were declared:

- Cr King declared a non-pecuniary interest in Section D, Destination Reports, Item 12, "Ashford Multi-Service Centre". The nature of the interest relates to Cr King's wife being an employee of Home and Community Care.

3. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

**SECTION B  
ADVOCACY REPORTS**

Cr Michael Inverell Sports Council

Cr Michael noted that the Sports Council has shifted its focus to assisting organisations in securing new equipment that will enable events to be conducted at Council sporting facilities during school holiday periods.

Cr Dight Border Regional Organisation of Councils (BROC)

Cr Dight advised that along with Cr Berryman, they attended a BROC Meeting at Balonne Shire on 9 February, 2018. A report on the meeting will be provided to Council.

Cr Harmon Australia Day

Cr Harmon noted the success of events conducted throughout the Shire for Australia Day and acknowledged the worthy recipients presented with Awards on the day.

Ambassador Paul Featherstone proved an inspirational guest for the day. The merits of the Ambassador program were noted.

Cr Harmon Sapphire City Festival

Cr Harmon advised the Festival Committee recently met and acknowledged the success of last year's event. The Festival Executive have been re-elected and have many new ideas for the 2018 event which will be held 19-28 October, 2018.

Cr Dight Murals

Cr Dight advised funding from a Youth Activities grant is being utilised to paint murals at both Ashford and Yetman. Following community consultation, works commenced this week.

Cr King Australia Day

Cr King noted the success of the Australia Day event he attended in Victoria Park.



SECTION D  
DESTINATION REPORTS1. REQUEST FOR REDUCTION ON WATER ACCOUNT (LISTING) S32.10.1/11

*RESOLVED (Michael/Dight) that the matter be referred to Closed Committee for consideration as:*

- i) the matters and information are 'the personal hardship of any resident or ratepayer.' (Section 10A(2)(b) of the Local Government Act, 1993);*
- ii) on balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and*
- iii) all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.*

2. PUBLIC LIBRARIES NSW CONFERENCE 2017 S3.6.4

*RESOLVED (Harmon/Michael) that the Committee recommend to Council that:*

- i) the information be received and noted, and*
- ii) Inverell Shire Council continues to support NSWPLA in their efforts to increase State Government funding.*

3. REQUEST TO LICENCE LAND – HARRISON S5.10.65

*RESOLVED (Dight/King) that the Committee recommend to Council that:*

- i) Council enter into a Licence Agreement with Patricia Harrison for Lots 290, 291 and 292 DP 753287, adjacent to Ross and Clive Streets, Inverell for a two (2) year period with a further two (2) year option;*
- ii) the Licence fee be \$535.00 per annum (GST inclusive) with a 3% increase per annum; and*
- iii) the Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

4. EXPIRING LICENCE AGREEMENT – REEVES S5.10.154

*RESOLVED (King/Michael) that the Committee recommends to Council that:*

- i) Council renew the agreement with Mr Graham and Felicity Reeves for Lot 8, DP 188692 and Lot 7, DP 1101540 Rifle Range Road, Inverell;*
- ii) The licence agreement be for a five (5) year period with a five (5) year option;*
- iii) The Licence fee be \$515.00 per annum (GST Inclusive) with a 3% increase per annum; and*
- iv) The Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

5. DONATION REQUEST – THE INVERELL SINGERS (INC) S12.22.1/11

*MOTION (Michael/Dight) that the Committee recommend to Council that a \$200 donation be provided to the Inverell Singers Inc.*

*AMENDMENT (King/Dight) that the Committee recommend to Council that:*

- i) A \$200 donation be provided to the Inverell Singers Inc;
- ii) If there is sufficient funds still unallocated in the Youth Activities Grant Fund, a further donation of \$300 be provided to the Inverell Singers Inc; and
- iii) Council assist the Inverell Singers Inc. explore opportunities to obtain grant funding to assist with their activities.

The Amendment on being put to the meeting was CARRIED. It then became the Motion.

The Motion on being put to the meeting was CARRIED.

6. APPLICATION FOR NON-RATABILITY – CEMETERY SITE (LISTING) S12.8.9/04

*RESOLVED (Dight/King) that the matter be referred to Closed Council for consideration as:*

- i) *the report includes ‘the personal hardship of any resident or ratepayer’, (Section 10A(2)(b) of the Local Government Act, 1993),*
- ii) *all reports are correspondence relevant to the subject business be withheld from access to the media and public as requires by section 11(2) of the Local Government Act, 1993.*

7. CRIME PREVENTION PLAN - DRAFT S3.10.4

*RESOLVED (Michael/King) that the Committee recommend to Council that the draft Crime Prevention Plan be placed on public exhibition as part of the community engagement process.*

8. NATIONAL TRANSPORT MUSEUM - ADDITIONAL FACILITIES S8.5.9

*RESOLVED (Michael/King) that the Committee recommend to Council that additional information be obtained from the National Transport Museum to enable Council to make a determination in respect of the request.*

9. INVERELL AERODROME - INSTALLATION OF AN AUTOMATED WEATHER OBSERVING SYSTEM S30.7.1

*RESOLVED (Michael/Dight) that the Committee recommend to Council that:*

- i) *Council seek State and Federal assistance to fund the Automated Weather Observing System (AWOS); and*
- ii) *Further discussion be held with Fly Corporate in respect of the annual maintenance charge.*

10. SPONSORSHIP REQUEST – BORDER BRANCH STOCK HORSE CHALLENGE S12.22.1/11

*RESOLVED (Michael/King) that the Committee recommend to Council that the opportunity to sponsor the event be referred to the Delungra District Development Council for consideration, noting the benefits the exposure will provide the Development Council.*

11. BUSINESS RATES - SUB CATEGORIES S25.7.1

*RESOLVED (Michael/Dight) that the Committee recommend to Council that Council not establish additional rating sub categories for the wind and solar farm developments.*

12. ASHFORD MULTI-SERVICE CENTRE S24.20.1

Note: At the commencement of the meeting Cr King declared a non-pecuniary interest in this item. The nature of the interest relates to Cr King's wife being an employee of Home and Community Care. Mrs King operates out of the Inverell Office.

*RESOLVED (King/Michael) that the Committee recommend to Council that the matter be referred back to staff for further consideration of the fire risk in the building raised by Inverell HACC.*

At this juncture, the time being 11.55am, Cr King left the meeting to attend to personal business. He did not return.

#### SECTION E INFORMATION REPORTS

1. YOUTH OPPORTUNITIES PROGRAM 2018 S15.8.41/21
2. COD CASH PROMOTION UPDATE S8.12.13

*RESOLVED (Michael/Dight) that the items contained in the Information Reports to the Economic & Community Sustainability Committee Meeting held on Wednesday, 14 February 2018, be received and noted.*

#### SECTION G CONFIDENTIAL REPORTS IN CLOSED COMMITTEE (SECTION 10A(2) OF THE LOCAL GOVERNMENT ACT 1993)

At 11.56am, the Chairperson offered the opportunity to members of the public to make representations as to whether any part of the Committee Meeting should not be considered in Closed Committee. There was no response from the public.

#### CLOSED COMMITTEE REPORTS

*RESOLVED (Michael/Dight) that the Committee proceed into Closed Committee to discuss the matters referred to it, for the reasons stated in the motions of referral.*

Upon resuming Open Committee, at 12.08pm, the Chair verbally reported that the Committee, with the Press and Public excluded, having considered the matters referred to it, recommends as follows:

1. APPLICATION FOR NON-RATABILITY – CEMETERY SITE S12.8.9/04

*That the Committee recommend to Council that:*

- i) *All rates and interest levied, which total \$2,537.29 on Lot 1 DP 1145219 be written off, and*
- ii) *That the property known as Lot 1 DP 1145219 appear in Council's non-rateable register.*

2. REQUEST FOR REDUCTION ON WATER ACCOUNT S32.10.1/10

*That the Committee recommend to Council that:*

- i) *the report be received and noted, and*
- ii) *Council, issue an amended account of \$114.70 for the last billed quarter and \$114.70 for the unbilled quarter, based on the average consumption of accounts prior to the leak and write off \$2,060.16.*

#### ADOPTION OF RECOMMENDATIONS

*RESOLVED (Michael/Dight) that the recommendations from Closed Committee be adopted.*

#### SECTION H GOVERNANCE REPORTS

1. QUARTERLY BUDGET AND OPERATIONAL PLAN REVIEW 2017/2018 S12.5.1

*RESOLVED (Michael/Dight) that the Committee recommend to Council that:*

- i) Council's Quarterly Operational Plan and Budget Review for 31 December, 2017 be adopted; and*
- ii) the proposed variations to budget votes for the 2017/2018 Financial Year be adopted providing an estimated Cash Surplus at 30 June, 2018 from operations of \$3,267.*

**2. GOVERNANCE - MONTHLY INVESTMENT REPORT S12.12.2/09**

*RESOLVED (Dight/Michael) that the Committee recommend to Council that:*

- i) the report indicating Council's Fund Management position be received and noted; and*
- ii) the Certification of the Responsible Accounting Officer be noted.*

There being no further business, the meeting closed at 12.20pm.

**RECOMMENDATION:**

*That:*

- i) the Minutes of the Economic & Community Sustainability Committee Meeting held on Wednesday, 14 February, 2018, be received and noted; and*
- ii) the following recommendations of the Economic & Community Sustainability Committee be considered by Council:*

**1. PUBLIC LIBRARIES NSW CONFERENCE 2017 S3.6.4**

*That:*

- i) the information be received and noted, and*
- ii) Inverell Shire Council continues to support NSWPLA in their efforts to increase State Government funding.*

**2. REQUEST TO LICENCE LAND – HARRISON S5.10.65**

*That:*

- i) Council enter into a Licence Agreement with Patricia Harrison for Lots 290, 291 and 292 DP 753287, adjacent to Ross and Clive Streets, Inverell for a two (2) year period with a further two (2) year option;*
- ii) the Licence fee be \$535.00 per annum (GST inclusive) with a 3% increase per annum; and*
- iii) the Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

**3. EXPIRING LICENCE AGREEMENT – REEVES S5.10.154**

*That:*

- i) Council renew the agreement with Mr Graham and Felicity Reeves for Lot 8, DP 188692 and Lot 7, DP 1101540 Rifle Range Road, Inverell;*
- ii) The licence agreement be for a five (5) year period with a five (5) year option;*
- iii) The Licence fee be \$515.00 per annum (GST Inclusive) with a 3% increase per annum; and*

- iv) *The Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

4. DONATION REQUEST – THE INVERELL SINGERS (INC) S12.22.1/11

*That:*

- i) *A \$200 donation be provided to the Inverell Singers Inc;*
- ii) *If there is sufficient funds still unallocated in the Youth Activities Grant Fund, a further donation of \$300 be provided to the Inverell Singers Inc; and*
- iii) *Council assist the Inverell Singers Inc. explore opportunities to obtain grant funding to assist with their activities.*

5. CRIME PREVENTION PLAN - DRAFT S3.10.4

*That the draft Crime Prevention Plan be placed on public exhibition as part of the community engagement process.*

6. NATIONAL TRANSPORT MUSEUM - ADDITIONAL FACILITIES S8.5.9

*That additional information be obtained from the National Transport Museum to enable Council to make a determination in respect of the request.*

7. INVERELL AERODROME - INSTALLATION OF AN AUTOMATED WEATHER OBSERVING SYSTEM S30.7.1

*That:*

- i) *Council seek State and Federal assistance to fund the Automated Weather Observing System (AWOS); and*
- ii) *Further discussion be held with Fly Corporate in respect of the annual maintenance charge.*

8. SPONSORSHIP REQUEST – BORDER BRANCH STOCK HORSE CHALLENGE S12.22.1/11

*That the opportunity to sponsor the event be referred to the Delungra District Development Council for consideration, noting the benefits the exposure will provide the Development Council.*

9. BUSINESS RATES - SUB CATEGORIES S25.7.1

*That Council not establish additional rating sub categories for the wind and solar farm developments.*

10. ASHFORD MULTI-SERVICE CENTRE S24.20.1

*That the matter be referred back to staff for further consideration of the fire risk in the building raised by Inverell HACC.*

11. APPLICATION FOR NON-RATABILITY – CEMETERY SITE S12.8.9/04

*That:*

- i) *All rates and interest levied, which total \$2,537.29 on Lot 1 DP 1145219 be written off, and*
- ii) *That the property known as Lot 1 DP 1145219 appear in Council's non-rateable register.*

12. REQUEST FOR REDUCTION ON WATER ACCOUNT S32.10.1/10

*That:*

- i) the report be received and noted, and*
- ii) Council, issue an amended account of \$114.70 for the last billed quarter and \$114.70 for the unbilled quarter, based on the average consumption of accounts prior to the leak and write off \$2,060.16.*

13. QUARTERLY BUDGET AND OPERATIONAL PLAN REVIEW 2017/2018 S12.5.1

*That:*

- i) Council's Quarterly Operational Plan and Budget Review for 31 December, 2017 be adopted; and*
- ii) the proposed variations to budget votes for the 2017/2018 Financial Year be adopted providing an estimated Cash Surplus at 30 June, 2018 from operations of \$3,267.*

14. GOVERNANCE - MONTHLY INVESTMENT REPORT S12.12.2/09

*That:*

- i) the report indicating Council's Fund Management position be received and noted; and*
- ii) the Certification of the Responsible Accounting Officer be noted.*

**TO ORDINARY MEETING OF COUNCIL 28/02/2018**

<b>ITEM NO:</b>	1.	<b>FILE NO:</b> S8.5.9
<b>DESTINATION 5:</b>	The communities are served by sustainable services and infrastructure	<b>C</b>
<b>SUBJECT:</b>	<b>NATIONAL TRANSPORT MUSEUM - ADDITIONAL FACILITIES (LISTING)</b>	
<b>PREPARED BY</b>	Paul Henry, General Manager	

**SUMMARY:**

The purpose of this report is to list for consideration a report which deals with confidential matters and information which is recommended for determination by Council in a meeting closed to the public and media.

**COMMENTARY:**

*Local Government Act 1993* (the Act), and the *Local Government (General) Regulation 2005* makes provision for the closure of meetings to the public and media in specified circumstances. In particular s.10A of the Act provides that Council may close to the public and media so much of a meeting as relates to the discussion and consideration of information identified in s.10A(2). The matters which may be closed to the public and media, as stated in the Act, must involve:

- (a) *Personnel matters concerning particular individuals (other than councillors.)*
- (b) *The personal hardship of any resident or ratepayer.*
- (c) *Information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.*
- (d) *Commercial information of a confidential nature that would, if disclosed:*
  - (i) *prejudice the commercial position of the person who supplied it, or*
  - (ii) *confer a commercial advantage on a competitor of the council, or*
  - (iii) *reveal a trade secret.*
- (e) *Information that would, if disclosed, prejudice the maintenance of law.*
- (f) *Matters affecting the security of the council, councillors, council staff or council property.*
- (g) *Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege.*
- (h) *Information concerning the nature and location of a place or an item of Aboriginal significance on community land.*

In considering whether to close a part of a meeting to the public and media, Councillors are also reminded of further provisions of s.10D of the Act which states:

***Grounds for closing part of meeting to be specified***

- (1) *The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.*
- (2) *The grounds must specify the following:*
  - (a) *the relevant provision of section 10A (2),*
  - (b) *the matter that is to be discussed during the closed part of the meeting,*
  - (c) *the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the*

*personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*

Having regard for the requirements stated in s.10D of the Act Councillors should note that the matter listed for discussion in Closed Committee includes commercial information of a confidential nature.

The recommendation that this item of business be considered in Closed Committee is specifically relied on section 10A(2)(d) of the Act as consideration of the matter involves:

- (d) *Commercial information of a confidential nature that would, if disclosed:*
- (i) *prejudice the commercial position of the person who supplied it, or*
  - (ii) *confer a commercial advantage on a competitor of the council, or*
  - (iii) *reveal a trade secret.*

#### **RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:**

**Strategy:** S.05 Attractive and vibrant town centres, local centres and community meeting places are provided.

**Term Achievement:** S.05.01 Local centres, community facilities and prominent meeting places are increasingly valued and recognised by the community as a focus of their village and feature of the Shire.

**Operational Objective:** S.05.01.01 Engage the Shire's communities in identifying and creating community places that are valued and used.

#### **POLICY IMPLICATIONS:**

Nil.

#### **CHIEF FINANCIAL OFFICERS COMMENT:**

Nil.

#### **LEGAL IMPLICATIONS:**

Nil.

#### **RECOMMENDATION:**

*That the matter be referred to Closed Council for consideration as:*

- i) the report includes information that is Commercial information of a confidential nature that would, if disclosed:*
  - (i) prejudice the commercial position of the person who supplied it, or*
  - (ii) confer a commercial advantage on a competitor of the council, or*
  - (iii) reveal a trade secret, (Section 10A(2)(d) of the Local Government Act, 1993);*
- ii) on balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and*
- iii) all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.*



<b>ITEM NO:</b>	2.	<b>FILE NO:</b> S14.18.6/09
<b>DESTINATION 1:</b>	A recognised leader in a broader context	<b>C</b>
<b>SUBJECT:</b>	<b>OFFICE OF LOCAL GOVERNMENT (OLG) – GOVERNANCE DOCUMENTS</b>	
<b>PREPARED BY:</b>	Paul Henry, General Manager	

**SUMMARY:**

A suite of two (2) draft documents, impacting various aspects of Council's governance practices, have been released by the OLG. In December, 2017 Council resolved to refer these documents to this meeting for determination.

**COMMENTARY:**

In November and December, 2017 the OLG released the following draft documents:

- a) Model Code of Meeting Practice
- b) Councillor Induction and Professional Development

A copy of these documents are attached to this report (emailed as separate documents).

The consultation period in relation to these documents close on 16 March, 2018.

These documents were initially considered by Council in December, 2017. Council resolved:

- a) *That the documents be considered by Councillors;*
- b) *That the existence of the draft documents be listed as an Agenda item for the February 2018 Council Meeting; and*
- c) *At the February 2018 meeting, Council determine if it wishes to make a submission on any of these documents.*

Council's determination of its position on these documents is now requested.

- a) Model Code of Meeting Practice

Amendments made to the *Local Government Act 1993* (the Act) in August last year by the *Local Government Amendment (Governance and Planning) Act 2016* provide for a model code of meeting practice (Model Meeting Code) to be prescribed by regulation.

The Office of Local Government (OLG), in consultation with councils, has prepared a consultation draft of the proposed Model Meeting Code. Once this is finalised, it will replace the meeting rules currently prescribed in the Local Government (General) Regulation 2005 (the Regulation).

Once the Model Meeting Code is finalised, councils will be given a period of 6 months in which to adopt a code of meeting practice based on the Model Meeting Code.

Essentially the Model Meeting Code has two elements:

- 1. Mandatory Provisions (in black font); and
- 2. Non-Mandatory Provisions (in red font).

The OLG advised that the mandatory provisions reflect the existing meetings provisions of the Act and adapt those matters currently contained in the Regulation. The existing meetings provisions of the Regulation have been updated and supplemented to reflect contemporary meetings practice by councils and to address ambiguities and areas of confusion in the existing provisions based on feedback from councils.

The amendments to the mandatory provisions of the code do not alter the intent of Council's existing meeting code, except in one particular area.

This one new mandatory clause that has been added could have a significant impact on the conduct of Council and Committee Meetings.

Councillors attention is drawn to clauses 5.18 to 5.20 'Webcastings of Meeting'. These clauses do not indicate if the webcast is to be audio/visual or audio only, or live or delayed, however this issue has since been clarified. Webcasting is to be audio/visual.

An estimate of costs for providing equipment able to provide an audio/visual recording of meetings, by the use of one camera range from \$35k to \$50k.

The non-mandatory provisions cover areas of meetings practice that are common to most councils but provide the opportunity for variation where there may be a need based on local circumstances. The non-mandatory provisions will also operate to set a benchmark based on what OLG sees as being best practice for the relevant area of practice.

Councillors attention is drawn to the following non-mandatory matters, which may be of interest:

Clause 3.13 to 3.15 – Procedures for treating notices of motion

Clause 3.34 to 3.39 – Conducting pre-meeting briefings

Clause 4.1 to 4.23 – Establishing a public forum prior to Council meetings. These provisions are similar to the rules governing Council's existing public forum

Clause 10.9 – Process for dealing with motions requiring expenditure of funds

Clause 11.10 and Cl, 20.23 – Voting record to be included in minutes of Council and Committee Meetings

Clause 13 – Proposal to allow dealing with items in the business paper by exception

Clause 18 – Setting a time limit for the conduct of Council and Committee meetings

The OLG states that the Model Meeting Code has been designed to achieve a range of outcomes, namely:

- promoting, as the principal object of meetings, the making of decisions by the governing bodies of councils that are in the best interests of the council and the community as a whole
- promoting more accessible, orderly, effective and efficient meetings and to provide councils with the tools to achieve these outcomes
- prescribing principles to inform the way in which meetings are conducted and to prescribe meeting rules that are consistent with these principles
- codifying areas of common practice across councils in a way that is clear, efficient, leads to better informed and more effective decision making and that is consistent with the requirements of the Act

b) Councillor Induction and Professional Development Guidelines

Amendments made to the *Local Government Act 1993* (the Act) in August last year by the *Local Government Amendment (Governance and Planning) Act 2016* saw the inclusion in

the prescribed role of councillors under section 232 a responsibility “to make all reasonable efforts to acquire and maintain the skills necessary to perform the role of a councillor”.

In support of this responsibility, the amendments allow regulations to be made for induction and other professional development for mayors and councillors. The proposed regulations are described in Appendix 1 (D6).

OLG has prepared the Guidelines to assist councils to develop and deliver induction and ongoing professional development activities for their mayor and councillors in compliance with the proposed regulations. These will be issued under section 23A of the Act, after the end of the consultation phase.

Under the proposed Guidelines, councils’ induction and professional development programs are to consist of three elements:

- *Pre-election candidate sessions* – these are to ensure prospective candidates are aware of what will be expected of them if elected (these are not mandatory but are encouraged).
- *Induction program* – this aims to equip mayors and councillors with the information they need to perform their role effectively over the first few months and has a particular focus on building positive, collaborative relationships between councillors and with staff.
- *Professional development program* – this is to be developed in consultation with all councillors and delivered over the term of the council to build the skills, knowledge and personal attributes necessary to be an effective mayor or councillor.

The General Manager will be required to report to the council on the induction and ongoing professional development activities offered to the mayor and each councillor and whether they participated in them and to make this information publicly available on their websites.

#### Summary

Council is requested to determine if it wishes to lodge a submission on any aspect of the two (2) draft documents that are currently open for community comment.

#### **RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:**

**Strategy:** R.07 Council is recognised for and distinguished by its management, innovation and customer service.

**Term Achievement:** R.07.01 Council’s operating culture is flexible, efficient, integrated and aligned to Council’s strategic objectives and program delivery.

**Operational Objective:** R.07.01.01 Implement a structured program of continuous improvement, based on identifying and adopting leading practice, across the organisation.

**POLICY IMPLICATIONS:** Nil.

**CHIEF FINANCIAL OFFICERS COMMENT:** Nil.

**LEGAL IMPLICATIONS:** Nil.

#### **RECOMMENDATION:**

*A matter for Council.*

## APPENDIX 1

**Proposed Amendments to the Local Government (General) Regulation 2005  
Councillor Induction and Professional Development Programs**

- The general manager is to ensure an induction program is delivered for newly elected and returning councillors and a specialised supplementary induction program for the mayor within six months of their election.
- The general manager is to ensure an ongoing professional development program is delivered for the mayor and each councillor over the term of the council for the purposes of assisting them to acquire and maintain the knowledge and skills necessary to perform their roles.
- The content of the ongoing professional development program to be delivered to the mayor and councillors is to be determined in consultation with the mayor and each councillor and is to have regard to the specific knowledge and skills required by the mayor, each individual councillor and the governing body as a whole to perform their roles.
- Mayors and councillors must make all reasonable efforts to participate in the activities offered to them as part of an induction or ongoing professional development program.
- The general manager is to report to the first council meeting held following the completion of the delivery of the induction program identifying the activities offered to the mayor and each councillor as part of the induction program, and whether or not the mayor and each councillor participated in the activities offered to them.
- The general manager is to report to the first council meeting held following 30 June in each year identifying the ongoing professional development activities offered to the mayor and each councillor in the year to 30 June as part of the professional development program, and whether or not the mayor and each councillor participated in the activities offered to them under the program.
- The general manager is to ensure these reports are published on the council's website.
- The Chief Executive of the Office of Local Government may, at the request of a general manager, exempt the council from the requirement to publish details of induction and ongoing professional development activities offered to the mayor or an individual councillor where he or she is satisfied that there are exceptional circumstances.

<b>ITEM NO:</b>	3.	<b>FILE NO:</b> S7.11.2/11
<b>DESTINATION 3:</b>	An environment that is protected and sustained	<b>E</b>
<b>SUBJECT:</b>	<b>FIRE AND RESCUE NSW – FIRE SAFETY REPORTS</b>	
<b>PREPARED BY:</b>	Jade McIlwain, Building Surveyor	

**SUMMARY:**

The purpose of this report is to provide Councillors with a recommendation in determining whether or not to exercise its powers to issue order No 6 or 8 under section 121B of the *Environmental Planning and Assessment Act 1979* (EP&A Act), regarding the fire safety inspection reports received from Fire and Rescue NSW (FRNSW) in December 2017.

Following further assessment and inspections by Council's Building Surveyor, including receipt of correspondence from the owners of each subject premises, it is recommended that Council does not exercise its powers to issue order No 6 or 8 under section 121B of the *EP&A Act*.

It is also recommended that Council notify FRNSW and the relevant owners of its determination in relation to this matter, including Council's intention to continue to monitor fire safety upgrades at the subject premises.

**COMMENTARY:****Background**

FRNSW carried out fire safety inspections between 11 April, 2017 and 13 April, 2017 on six (6) hotel buildings within Inverell, located at:

- 1-7 Byron Street, Inverell;
- 81-91 Byron Street, Inverell;
- 123 Byron Street, Inverell;
- 254-260 Byron Street, Inverell;
- 33-39 Byron Street, Inverell; and
- 61-67 Otho Street, Inverell.

Under the *EP&A Act*, FRNSW has the power to carry out inspections of certain buildings to determine if the building has adequate provision for fire safety and/or is compliant with current legislation.

When FRNSW carries out fire safety inspections, a report and any recommendations must be provided to the Council. Section 121ZD (2) (a) of the *EP&A Act* requires that these reports be tabled at the next meeting of Council. Council is then required to determine whether or not to exercise its powers to issue Order No 6 or 8 under section 121B of the *EP&A Act*. This determination must be made at the same meeting as the reports were tabled or at the next immediate meeting of Council.

On 6 December 2017, copies of the fire safety inspection reports were provided to Council by FRNSW. The inspection reports were then tabled at the December 2017 Ordinary Meeting of Council and Councillors considered a report in relation to the fire safety inspection reports received from FRNSW. It was resolved (Res. 142/17) that:

- (1) Council note the fire safety inspection reports from Fire and Rescue NSW tabled at the December 2017 Ordinary Meeting of Council;
- (2) Council defer its decision on whether to exercise its powers to issue order No 6 or 8 under section 121B of the EP&A Act until the February 2018 Ordinary Meeting of Council; and
- (3) A more detailed report on this matter be prepared for consideration at the February 2018 Civil and Environmental Services Committee.

At the Civil and Environmental Services Committee meeting on the 14 February 2018, Committee Members were briefed on the status of the fire safety inspection reports from FRNSW. It was subsequently resolved that:

- (1) The Committee recommend to Council that the actions to date in this matter be noted and a further report be prepared for the February 2018 Council Meeting.

In accordance with Section 121ZD (2) (b) of the EP&A Act, at the February 2018 Ordinary Meeting of Council, Council must:

- Determine whether or not to exercise its powers to issue Order No 6 or 8 under section 121B of the EP&A Act; and
- Notify the Commissioner of FRNSW of its determination in accordance with 121ZD (4) of the EP&A Act.

Essentially, Order 6 requires a person to do certain specified things to improve fire safety and Order 8 requires a person to cease conducting an activity on premises (such as shared accommodation) where that activity constitutes, or is likely to constitute, a life-threatening hazard or a threat to public health or public safety.

### Discussion

On 22 December 2017, formal correspondence was sent to the owners of each premise outlining the legislative process Council must follow in respect to the inspection reports, including the requirement for Council to make a decision on whether to exercise its power to issue an order. Council also requested the owners of each premises to consider the contents of the inspection reports and provide a formal written response to Council by the 9 February, 2018. In determining a response it was suggested that owners of each premises should engage the services of a fire safety consultant.

Formal responses have been received from the owners of the subject premises (excluding 1-7 Byron Street, Inverell) informing that they have engaged a fire safety consultant. A copy of these responses has been circulated separately to Councillors.

In respect of 1-7 Byron Street, this premises has recently ceased trading and the premises remains closed. Furthermore, Council has previously issued Orders under 121B of the EP&A Act on the subject premises, which continue to apply.

Site inspections of each premises (excluding 1-7 Byron Street) by the fire safety consultants are planned in the coming weeks. The fire safety consultants will undertake an on-site fire safety assessment in preparation of a fire safety audit and assessment report focussing on the FRNSW non-compliance matters. The fire safety consultants will also provide recommendations in relation to those matters of FRNSW, together with a strategy of required works. The timeline for the inspections has been dictated by the availability of the consultants.

Within the fire safety inspection reports issued by FRNSW, it was also recommended that Council undertake secondary inspections of the subject premises to determine whether there is any other non-compliance with the National Code of Construction.

Since December 2017, Council's Building Surveyor has undertaken an inspection of each premise, in conjunction with the relevant Manager/Owner, to identify any other compliance matters relating to the National Construction Code. These inspections by Council's Building Surveyor confirmed similar fire safety matters as already identified by FRNSW, which already form part of this current compliance process.

At this stage, it is considered that the deficiencies identified in the FRNSW inspection reports do not represent an immediate threat as evidenced by the lack of urgency by Fire and Rescue NSW issuing the inspection reports in December 2017, eight months after the inspections were undertaken in April 2017.

Excluding 1-7 Bryon Street (ceased trading), the owners of the other premises have provided written commitment to investigate and implement upgrade strategies. Should Council resolve not to issue Order No. 6 or 8, this will not prevent Council's Building Surveyor following up with the owners in respect to their upgrade strategies as a matter of urgency. If an owner does not follow through on a strategy in a timely manner, Council can still issue Order No. 6 or 8 at a later date. These orders can be issued at any stage under delegated authority.

Therefore at this stage, it is considered that Council does not need to issue Order No 6 or 8 under section 121B of the *EP&A Act* on the subject premises as:

- Given the eight month delay in issuing fire safety inspection reports, the deficiencies identified in the FRNSW inspection reports do not currently represent an immediate threat;
- The owners of the subject premises, excluding 1-7 Byron Street, have acknowledged the FRNSW inspection reports and identified deficiencies. In response they have engaged a fire safety consultant to prepare an upgrade strategy for their respective premises;
- 1-7 Byron Street has ceased trading and previous Orders issued by Council remain in force;
- Council's Building Surveyor will continue to monitor and work with the owners of the subject premises to implement upgrade strategies in a timely manner; and
- Council has the power to issue Orders under the EP&A Act at a late date if the owners do not implement their upgrade strategies.

In conclusion, it is considered the following course of action to be the most appropriate response at this point in time:

- Council note the action undertaken to date in respect of the received fire safety inspection reports from Fire and Rescue NSW, including the correspondence received from the owners of the subject premises.
- At this stage, Council not exercise its powers to issue order No 6 or 8 under section 121B of the EP&A Act on the subject premises;
- Council notify Fire and Rescue NSW of its determination as required under Section 121ZD (4) of the EP&A Act;
- Council's Building Surveyor continue to monitor the fire safety measures at the subject premises and provide a further report on the status of the upgrades to the Civil and Environmental Services Committee at a later date; and
- Council write to the owners of each subject premises confirming:
  - Council's decision to not issue Orders No. 6 and 8 under the EP&A Act at this stage;

- Council's Building Surveyor will continue to monitor the fire safety measures at the subject premises; and
- Should a fire safety upgrade strategy not be implemented in a timely manner, Council may consider issuing Orders No. 6 and/or 8 at a later date.

**RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:**

**Strategy:** E.03 Protect, rehabilitate and manage all impacts on the built and natural environment.

**Term Achievement:** E.03.01 Industrial and residential estate areas designed constructed and maintained to deliver ecologically sustainable outcomes.

**Operational Objective:** E.03.01.01 To establish measures and processes to protect the built environment and safety of the residents of the Shire through both direct control and education.

**POLICY IMPLICATIONS:**

Nil

**CHIEF FINANCIAL OFFICERS COMMENT:**

Nil

**LEGAL IMPLICATIONS:**

The inspection and reporting process for fire safety inspection reports must be undertaken in accordance with the provisions of the *Environmental Planning and Assessment Act 1979*.

**RECOMMENDATION:**

*That:*

- (1) Council note the action undertaken to date in respect to the received fire safety inspection reports from Fire and Rescue NSW, including the correspondence received from the owners of the subject premises.
- (2) Council, at this stage, does not exercise its powers to issue order No 6 or 8 under section 121B of the *Environmental Planning and Assessment Act 1979* on the following premises:
  - (a) 1-7 Byron Street, Inverell;
  - (b) 81-91 Byron Street, Inverell;
  - (c) 123 Byron Street, Inverell;
  - (d) 254-260 Byron Street, Inverell;
  - (e) 33-39 Byron Street, Inverell; and
  - (f) 61-67 Otho Street, Inverell.
- (3) That the Commissioner of Fire and Rescue NSW be advised of Council's actions and outcomes in accordance with Section 121ZD (4) of the *Environmental Planning and Assessment Act 1979*.
- (4) Council's Building Surveyor continue to monitor the fire safety measures at the subject premises and provide a further report on the status of the upgrades to the Civil and Environmental Services Committee at a later date.
- (5) Council write to the owners of each subject premises confirming:
  - (a) Council's decision to not issue Orders No. 6 and 8 under the EP&A Act at this stage;



- (b) Council's Building Surveyor will continue to monitor the fire safety measures at the subject premises; and
- (c) Should a fire safety upgrade strategy not be implemented in a timely manner, Council may consider issuing Orders No. 6 and/or 8 at a later date.

<b>ITEM NO:</b>	4.	<b>FILE NO:</b> S30.11.4/01
<b>DESTINATION 2:</b>	A community that is healthy, educated and sustainable	<b>C</b>
<b>SUBJECT:</b>	<b>PETITION - TOWN CENTRE RENEWAL PLAN (TCRP)</b>	
<b>PREPARED BY:</b>	Paul Henry, General Manager	

**SUMMARY:**

A petition has been received containing the signatures of 63 residents regarding the Town Centre Renewal Plan. Council is requested to determine its position on the request for compensation to business owners.

**COMMENTARY:**

A petition style letter has been received containing 63 signatures, that indicates the petitioners hold Inverell Shire Council liable for the economic loss that the TCRP works will cause business. The signees are business owners, employees of those business and employees of Inverell Times.

The petitioners pose the question: 'Will the Council compensate our business for the inevitable financial losses incurred as a result of this disruption to trade?'.

A copy of this letter is attached as Appendix 2 (D13-D16).

When considering this question, Councillors may wish to consider the following matters:

- The work proposed by the TCRP is an authorised activity that will be undertaken on public infrastructure located on public land,
- The construction work in Otho Street is expected to be take approximately 15 weeks.
- During the construction period car parking will be available in Otho Street albeit with a reduced number of carparking spaces,
- Council staff will seek to reduce the impact on the number of available car parting spaces available, during construction, by reviewing the traffic management plan daily,
- The request for compensation has been made prior to any works being undertaken, so the request has been prepared on expectation not demonstrated impact,
- If a compensation scheme is favoured, Council has the difficulty of determining an appropriate mechanism for quantifying the amount of compensation that is payable as it appears the petitioners expect compensation for actual economic loss,
- The petition also appears to call for compensation whenever Council does any work associated with the TCRP in the CBD. The determination of an 'impact area' specific to effected landowner is another problematic issue that would have to be addressed, and
- The issue of establishing a compensation scheme for the TCRP works raises the question: 'Should compensation be payable to land owners adjoining any civil infrastructure works undertaken by Council in the future?'.

I am unaware of any scheme established by a NSW Local Authority to pay compensation for disruption during civil infrastructure works that may act as a guide on the above issue.

In a separate, but related matter, advice has been received from the Inverell Chamber of Commerce and Industry that they are preparing a series of promotions focusing on the Otho Street shopping strip. The promotions will involve:

- Radio promotions,
- A 'Sapphire Dollar' promotion, and
- A street party at the conclusion of construction.

The details are currently being finalised. The Chamber advised they wish to partner with Council in delivering these activities.

**RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:**

**Strategy:** C.05 Create clean and attractive streets and public places.

**Term Achievement:** C.05.01 Council's maintenance programs are improving and enhancing the cleanliness and safety of streetscapes.

**Operational Objective:** C.05.01.01 To enhance and maintain streetscapes to ensure they are attractive, safe and welcoming.

**POLICY IMPLICATIONS:**

Nil.

**CHIEF FINANCIAL OFFICERS COMMENT:**

Nil.

**LEGAL IMPLICATIONS:**

Nil.

**RECOMMENDATION:**

*That Council determine its policy position on the payment of compensation for landowners adjacent to Civil Infrastructure works.*

## APPENDIX 1

Business Owners of Inverell  
c/- 43 Otho St Inverell

1<sup>st</sup> February 2018

**INVERELL SHIRE COUNCIL re the TOWN CENTRE RENEWAL PLAN**

The General Manager

Dear Sir,

We, as concerned Business Owners in Inverell, are unimpressed by the manner in which the TCRP has been imposed on us, the general public and the many visitors who avail themselves of our goods and services.

We fail to comprehend how the economic impact of these works can be assessed as "low", when it is plainly obvious that the disruption to trade will be potentially disastrous for some and crippling for others.

How was this assessment made and under what criteria, when there has been no consultation with the Business Owners affected?





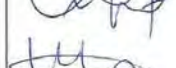

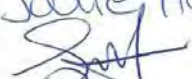
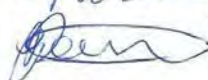

Will the Council compensate our businesses for the inevitable financial losses incurred as a result of this disruption to trade?

Under the present circumstances we, the undersigned, hold the Inverell Shire Council liable for the economic loss these works will cause our businesses.


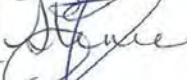

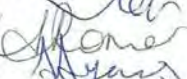

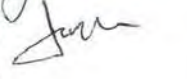



Yours faithfully

*Sh EYE ON SURF and FASHION*  
*BASS LORRAINE*  
*10g 10 Toebeau*  
*Adrienne's Beauty Room*  
*John Mair*  
*C. Mair Eclectic House*  
*Academy Inverell Motel*

DATE		BUSINESS
5/2/18	Almowahes	Spendless Shoes
5/2/18	Traverse	Youngworld
5/2/18	A	Fusion Styling
5/2/18	Harley	brumby's bakery.
05/02/18	Wiley	brumby's
5/2/18	W	Bloom Hearing Specialists
5/2/18	Co	NOODLE PARADISE
5-2-18	bbpaly	ELHATI
5-02-18	ghubkion	Local Appliance Rentals
5-2-18.	Jojo	Imperial Hotel.
5-2-18	Khublan	Subway.
5-02-18	John	Tempest Hair Design
5-2-18	W	Davidson Cameron.
5-2-18	Antonyss	J.D's FOOTWEAR.
5/2/18	min	THE GENERAL MERCHANT
5/2/18	Jim	THE PREMIER STORE.
5/2/18	Paul John	Emporium on Byron.
5/2/18	S	Emporium on Byron.
5/2/18	S	BINDAREE BEEF
5/2/18	Subhancana	Ali's Flower Shoppe.
5/2/18	W	FDB's
5/2/18	W	W. H. H. H. H.
5/2/18	W	W. H. H. H. H.

DATE	SIGNATURE	BUSINESS
5-2-18		Sapphire City Locksmiths
5-2-18		Sapphire City Locksmiths
5-2-18		Asian Orchids
05/02/18		Cambridge
06-2-18		Michael Hays
6-2-2018	BKIR BRAD KIRK	BURTENSHAW'S BUTCHERY
6-2-2018	Robert Fox	Rox.
6-2-2018	Kim Campbell	
6-2-18	Lisa Hinton	L. Hinton.
6-2-18	Leanne Germany	L. Germany. INVERELL TIMES
6-2-18	Julie Heard	J. Heard. INVERELL TIMES
6-2-18		Home Sweet Home cafe.
6-2-18	Kim Marie	Sapphire City Firearms.
6-2-18	Sally Creech S. CREECH	SALLY'S BARBER SHOP..
6-2-18	Tony Swann	Roxio
06/02/18	Andrea Garry	INVERELL CERAMICS.
6/2/18	Jodie	NORTHWEST SADDLERY.
6/2/18	Pa Morgan	" "
6/2/18		Gabrielle Reimer
6/2/18		Joshua Kelleher
6/2/18	Debbie Gavan	Debbie Gavan
6/2/18	Barrie Strahley	Private
6/2/18	Joan Rymme	Regency
1/2/18	Ant	Australian Hotel



DATE	NAME	SIGNATURE	BUSINESS.
6.2.18	Hayley Underwood		Dittons Pharmacy
6.2.18	Gordon Catercott		hacker Sapphire Ake meand
6.2.18	Sheree Toomey		FRECKLES
6.2.18	ALISTER SALVADOR		NT CONVEYANCING
6.2.18	Yen Dawson		Inverell Nails & Beauty
6.2.18	Shannon Rome		Michael Andrews
6/2/18	Steph Symes		Shear Elegance / Absolute Beauty
6/2/18	Judy Bartlow		Complent Angler + Company World.
6/2/18	Julie Ellis		Combined Freight

**TO ORDINARY COMMITTEE MEETING 28/02/2018**

<b>ITEM NO:</b>	5.	<b>FILE NO:</b> S28.15.3/08
<b>DESTINATION 5:</b>	The communities are served by sustainable services and infrastructure	<b>S</b>
<b>SUBJECT:</b>	<b>ROAD TRAIN ACCESS REQUEST - BRUXNER WAY</b>	
<b>PREPARED BY:</b>	Justin Pay, Manager Civil Engineering	

**SUMMARY:**

Council is in receipt of a Restricted Access Vehicle (RAV) Permit application for an A - Double Road Train (Type 1) on the Bruxner Way and Warialda Street, Yetman. Council is being asked to consider granting approval for the permit.

**COMMENTARY:**

Council is in receipt of a Restricted Access Vehicle (RAV) Permit application for an A - Double Road Train (Type 1) on the Bruxner Way and Warialda Street, Yetman. The route under application is from the western boundary of the Shire at Oakey Creek to Yetman Station, 185 Warialda Street, Yetman.

The application was received in November 2017 and an external Engineering Consultant company was engaged to undertake an assessment of the route in January 2018. The assessment was completed in accordance with Councils RAV policy. The outcome of the assessment is presented in the attached report shown in Appendix 3 (D19-D34). The report shows that the route in the application is suitable for Road Train access.

Due to legislation, Council can not approve access for Type 1 A – Double Road Train east of the Newell Highway. It is therefore recommended that Council approve a permit for modern road train access. A modern road train is a vehicle with a tri axle dolly and road friendly suspension. This vehicle configuration provides less stress onto the pavement and underlying assets. This permit would only be applicable to the permit holder and it is proposed to provide the permit for a 6 month period, during which time Council staff can monitor the performance of this vehicle type on the road network. The permit would also be subject to standard conditions for road trains operating east of the Newell Highway, being:

*The operator of a modern A-double road train on this route must hold National Heavy Vehicle Accreditation Scheme (NHVAS) maintenance management accreditation for the vehicle. The vehicle must have a tri-axle dolly and the tri-axle dolly must be fitted with certified Road Friendly Suspension (RFS). The minimum extreme axle spacing must be at least 26.5m.*

The assessment report provides that the remainder of the Bruxner Way is not currently suitable for Road Train Access. There are two (2) structures along the route that have insufficient carriage width to carry road trains. Investigations are underway to determine what risk mitigation measures may be applied to allow road train access on the remainder of the Bruxner Way. A report will be provided to a future Civil and Environmental Services committee outlining the results of the investigation.

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**RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:**

**Strategy:** S.10 Maintain and enhance a safe, efficient and effective local road network.

**Term Achievement:** S.10.01 Road network capacity, safety and efficiency are improved and traffic congestion is reduced.

**Operational Objective:** S.10.01.01 A program is being implemented to address deficiencies and areas of congestion in the local road network.

**POLICY IMPLICATIONS:**

NIL

**CHIEF FINANCIAL OFFICERS COMMENT:**

NIL

**LEGAL IMPLICATIONS:**

NIL

**RECOMMENDATION:**

*That Council approve the current RAV application for a six (6) month permit for a Modern A – Double Road Train ≤36.5m with the standard conditions for road trains east of the Newel Highway.*



APPENDIX 3



**ROUTE ASSESSMENT REPORT**

BRUXNER HIGHWAY INVERELL SHIRE COUNCIL

FEBRUARY 2018

## ROUTE ASSESSMENT REPORT

### BRUXNER HIGHWAY INVERELL SHIRE COUNCIL

**16 February 2018**

Document Control					
Revision	Author	Reviewer	Approved for Issue		
			Name	Signature	Date
B – Final Issue	Adam Rogers	Michael Shellshear	Michael Shellshear		16 Feb 2018

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## 1 Project Information

Location of Site	Bruxner Highway, INVERELL, NSW
Length of Road	105.1 km
Asset Manager	Inverell Shire Council
Approval being sought	Approval for A-Double and B-Triple Use
Level of assessment	Visual Route Assessment and Desktop analysis
Client contact	Tim Williams PO Box 138 INVERELL NSW 2360 phone: 02 6728 8243 email: Timothy.williams@inverell.nsw.gov.au

## 2 Route Assessment Summary

### 2.1 Project Details

Proterra Group was commissioned by Inverell Shire Council to undertake the assessment of the Bruxner Highway for A-double (Type 1) and B-Triple road train access (Maximum length of 36.5m).

The Bruxner Highway is 105.1km in length through the Inverell Shire Council and passes through the townships of Yetman and Bonshaw.

An inspection of the existing road was conducted on the 18<sup>th</sup> January 2018. This inspection included video recording of the route in both directions which has been provided with this report.

It was noted that the Bruxner Highway is currently approved to have A-double (Type 1) and B-Triple road train access through the Gwydir Shire Council. The Gwydir Shire section is considered to be in poorer condition to the assessed Inverell Shire section.



### 2.2 Road Access into and from Terminals

Entry and Exit through the shire is via the continuation of the Bruxner Highway and therefore there are no further requirements.

### 2.3 Road and Intersection Alignment

The assessment was of the Bruxner Highway alone and no intersections have been assessed for their suitability for the applicable vehicles to exit to or enter from.

The super elevation and grades along the route are acceptable. There are no geometrical hazards along the route.

## 2.4 Overtaking opportunities

The site distances that are maintained along the route allow for multiple overtaking opportunities.

## 2.5 Road Cross-section

The sealed width is maintained to a minimum of 6 metres (two lanes, 3 metres each) and is widened appropriately at tighter radiused corners.

## 2.6 Structure width

Refer to Road Survey for structure widths. Two major culvert crossings at CH 78.64 and 78.95 that require risk assessments.

## 2.7 Rail Crossings

There are no rail crossings along the route.

## 2.8 Traffic facilities

The existing nominated speed limits are satisfactory and do not pose an increased risk for road users.

The existing signage is deemed adequate for the application and does not require upgrading.

Line marking needs to be re-applied in the first kilometre of road as it has worn down.

## 2.9 Noise and emissions

The new vehicles will have a minimal increase on the noise or emissions along the route.

## 2.10 Infrastructure Loading

The bridges along this route were previously assessed and received approval for High Mass Limits (HML). These structures were not re-assessed as part of this project.

The existing seal of the road is in good condition. The first kilometre of the road however requires attention as the seal may need upgrading once it is exposed to the new vehicles.

## 2.11 Property Damage

There are no issues with Vertical clearance as the route is already utilised by large vehicles.

The traffic islands at chainage 86.9km may need to be altered if this becomes a pinch point for passing trucks after the bridge. The approx. width between the islands is 6m.

## CONCLUSIONS AND RECOMENDATIONS

The 105km section of the Bruxner Highway through Inverell Shire Council has been assessed using the Roads & Maritime Services - NSW Route Assessment guide for Restricted Access Vehicles (30 October 2012).

This assessment has found that the section of road should be Approved with Conditions for the use of A-Triple and B-Double road trains.

The condition on which this section of road relies on for full approval is the risk assessment of two culverts. These are highlighted in the road survey (Appendix A with RAR).

Once the risk assessments are carried out and sufficient treatment is provided to all of these structures this route will be receive full approval.

The road should be monitored after the introduction of these vehicles to ensure that there are no adverse effects.

Feedback from the operators may also be sought to gain an understanding of improvements that may increase the safety of the route.

It should be noted that this assessment is based only on the traffic travelling through the entire route. No assessment of any connecting roads has been completed.



## APPENDICES

### Appendix A - Bruxner Highway Road Survey

Chainage	Description	Seal Width/Structure Width	Speed (km/hr)	Continuous Item
0	Start of Section Ottleys Creek Bridge	7.5	100	
0.04	Start of Seal 2 x 3m Lanes unsealed shoulders	6	100	
0.04	Seal needs attention no linemarking	6	100	SC1
1	Rough Surface Sign	6	100	
1.98	Seereys Creek Bridge	7.5	100	
2.354	Start of Linemarking and better condition seal	6	100	EC1
2.372	Yetman West Road Intersection (Right)	6	100	
2.428	Tucka Tucka Road Intersection (Left)	6	100	
2.46	Seal width change 2 x 3m Lanes sealed 0.5m shoulders	7	100	SC2
5.566	Truck stopping area on left side	7	100	SC3
5.72	Truck stopping area on left side	7	100	EC3
8.7	Seal width change 2 x 3m Lanes unsealed shoulders	6	100	SC4
9.12	Major Culvert crossing	7.2	100	
13.13	Major Culvert crossing	8	100	
14.03	Major Culvert crossing	8	100	
16.77	Widened seal for Intersection	7	100	EC4 SC5
16.922	Warialda Road Intersection (Right)	7	100	
17.08	Seal returns to 2 x 3m Lanes unsealed shoulder	6	100	EC5
17.446	60 km/hr ahead sign	6	100	
17.564	Bedwell Downs Road Intersection (Right)	6	100	
17.66	Yetman Town start	6	100	SC6
17.775	Start of 60 km/hr zone	6	60	SC7
17.86	Bridge	8	60	
18.4	MacIntyre River Richard Coventry Bridge	7.5	60	SC8
18.611	MacIntyre River Richard Coventry Bridge	7.5	60	EC8
18.68	Start of 100 km/hr zone	6	100	EC6 EC7 SC9
18.78	MacIntyre River Overflow Bridge	7.5	100	
18.9	Holdfast Road Intersection (Left)	6	100	
23.1	Major Culvert crossing	8	100	
24.75	Truck stopping area on left side	6	100	
30.78	Pothole repair required	6	100	
32.14	Major Culvert crossing	7.2	100	
35.5	Damaged seal monitor and upgrade	6	100	
37.75	Damaged seal monitor and upgrade	6	100	
38.5	Major Culvert crossing	8.4	100	
38.64	Major Culvert crossing	7.4	100	
40	Damaged seal monitor and upgrade	6	100	



40.55	Damaged seal monitor and upgrade	6	100	
40.7	Rough Surface Sign	6	100	
40.87	Damaged seal monitor and upgrade	6	100	
40.94	Damaged seal monitor and upgrade	6	100	
41.21	Damaged seal monitor and upgrade	6	100	
42.97	Damaged seal monitor and upgrade	6	100	
43.74	Damaged seal monitor and upgrade	6	100	
44.63	Tarwoona Road Intersection (Left)	6	100	
44.88	Camp Creek Road Intersection (Right)	6	100	
45.21	Camp Creek Road Bridge	7.5	100	
46.6	Damaged seal monitor and upgrade	6	100	
46.78	Damaged seal monitor and upgrade	6	100	
46.97	Damaged seal monitor and upgrade	6	100	
48.2	Major Culvert crossing	8	100	
48.35	Damaged seal monitor and upgrade	6	100	
53.42	Major Culvert crossing	7.2	100	
53.84	Truck stopping area on left side	6	100	
54.08	Old Texas Road Intersection (Left)	6	100	
57.28	Goat Rock Road Intersection (Right)	6	100	
57.36	Texas Road Intersection (Left)	6	100	
57.69	Major Culvert crossing	7.4	100	
60.12	Damaged seal monitor and upgrade	6	100	
60.72	Damaged seal monitor and upgrade	6	100	
62.42	Major Culvert crossing	7.4	100	
63.4	Damaged seal monitor and upgrade	6	100	
64.8	Damaged seal monitor and upgrade	6	100	
65.58	Major Culvert crossing	8	100	
66.4	Major Culvert crossing	7.4	100	
70.19	Seal width change 2 x 3m Lanes sealed 0.5m shoulders	7	100	SC10
70.35	Seal returns to 2 x 3m Lanes unsealed shoulder	6	100	EC10
70.4	Seal width change 2 x 3m Lanes sealed 0.5m shoulders	7	100	SC11
70.49	Seal returns to 2 x 3m Lanes unsealed shoulder	6	100	EC11
71.02	Seal width change 2 x 3m Lanes sealed 0.5m shoulders	7	100	SC12
71.27	Seal returns to 2 x 3m Lanes unsealed shoulder	6	100	EC12
72.54	Seal width change 2 x 3m Lanes sealed 0.5m shoulders	7	100	SC13
72.66	Seal returns to 2 x 3m Lanes unsealed shoulder	6	100	EC13
73.1	Damaged seal monitor and upgrade	6	100	
73.56	Bonshaw Weir Road Intersection (Left)	6	100	
78.1	Damaged seal monitor and upgrade	6	100	
78.64	Major Culvert crossing	6.5	100	RAR
78.7	Damaged seal monitor and upgrade	6	100	
78.92	Atholwood Road Intersection (Right)	6	100	
78.95	Major Culvert crossing	7	100	RAR

80	Damaged seal monitor and upgrade	6	100	
80.48	60 km/hr ahead sign	6	100	
80.84	Start of 60 km/hr zone	6	60	EC9 SC14
81.54	Truck stopping area on left side	12	60	
81.54	Bonshaw Township	12	60	
81.91	Start of 100 km/hr zone	6	100	EC14 SC15
83.48	Little Sandy Creek Crossing	8	100	
85.76	Bonshaw Road Intersection (Right)	6	100	
86	Spring Creek Bridge	7.5	100	
87.29	Damaged seal monitor and upgrade	6	100	
87.67	Damaged seal monitor and upgrade	6	100	
89.19	Towel Creek Crossing	8	100	
89.34	Damaged seal monitor and upgrade	6	100	
90.13	Seal width change 2 x 3m Lanes sealed 0.5m shoulders	7	100	
91.43	Bentley Springs Creek bridge	8	100	
96.3	Major Culvert crossing	8	100	
96.5	Seal width change 4 x 3m Lanes sealed 0.5m shoulders	12	100	
96.62	Rocky Creek Road Intersection (Right)	12	100	
96.8	Seal returns to 2 x 3m Lanes unsealed shoulder	6	100	
97.7	Limestone Creek Floodway	6	100	
98.8	Major Culvert crossing	8	100	
105.1	Beardy River Bridge	8	100	EC15

### Appendix B - Bruxner Highway Road Survey

Road Name and Section:		Bruxner Highway – Inverell Shire Council Section		
Ref	Assessment characteristic	Data	Comment / information	
2.2	Route overview			
2.2.1	Route data			
	Length of route (km)	105km		
	Road Class Hierarchy (State Roads)	N/A		
	Traffic Volumes (AADT)	144		
	% Volume of commercial vehicles	18%		
	Volume by types of freight vehicles:			
	• Semi-trailers	Not Available		
	• B-doubles	Not Available		
	• Road Trains	Not Available		
	• AB and B-triple combinations	Not Available		
	• Other	Not Available		
2.2.2	Road safety reports			
	Road Crash Investigation Report Review of desk-top analysis of the road crash history over the previous 5 years.	Refer Appendix C		
	Where required, road safety audit report	Not required		
	Speed zones (signposted speeds)	100 km/h and 80 km/h		
	Number of school speed zones	0		
Ref	Assessment characteristic	Pass	Investigate	Comment / information
2.3	Legal/regulatory			
2.3.1	Vehicle			
	Check the proposed vehicle against the regulations:	✓		
	Actual legal class and configuration	✓		

Ref	Assessment characteristic	Pass	Investigate	Comment / information
<b>2.4</b>	<b>Road safety issues</b>			
<b>2.4.1</b>	<b>Road access into or from terminals</b>			
	Entry and exit complies	✓		Entry and Exit to the section are a from the Bruxner Highway directly.
	Evidence provided to confirm suitability within terminals.			
<b>2.4.2</b>	<b>Road and intersection alignment</b>			
	Is there a comparable vehicle using this route?	✓		B-Doubles are currently using the route without issue
	Curve geometry at road speed	✓		
	Low speed turns at intersections, roundabouts, traffic management devices	✓		No intersections have issue and there are no roundabouts on the route.
<b>2.4.3</b>	<b>Overtaking opportunities</b>			
	Overtaking opportunities meet the requirements of the route.	✓		The geometric layout of the road provides multiple overtaking opportunities.
<b>2.4.4</b>	<b>Approach visibility (stopping distance)</b>			
	Stopping Sight Distance (SSD)	✓		Topography along the route provides adequate SSD
<b>2.4.5</b>	<b>Road cross-section</b>			
	For unsealed sections: • Carriageway width	N/A		
	For sealed sections: • Sealed width • Carriageway width	✓		6 metre width minimum along route 7 metre minimum width along route
<b>2.4.6</b>	<b>Structure width (including bridge width)</b>			
	Widths meet the requirements		✓	Refer to Road Survey for structure widths. Two major culvert crossings at CH 78.64 and 78.95 that require risk assessments.
	Ratio of approach width to structure width			
<b>2.4.7</b>	<b>Rail crossings at-grade</b>			
2.4.7(a)	Queuing	N/A		
2.4.7(b)	Stacking distance	N/A		
2.4.7(c)	Sight distance	N/A		
	Stopping Sight Distance (SSD)	N/A		
	Approach Sight Distance (ASD)	N/A		

2.4.7(d)	Clearance times at active protection	N/A		
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Ref	Assessment characteristic	Pass	Investigate	Comment / information
2.4.7(e)	Sight envelope at passive control	N/A		
	S <sub>1</sub> (where relevant)	N/A		
	S <sub>2</sub> (where relevant)	N/A		
	S <sub>3</sub> (where relevant)	N/A		
<b>2.4.8</b>	<b>Intersections and turn bays</b>			
	Safe intersections sight distance (SISD)	✓		The intersections to the Bruxner Highway have sufficient SISD to allow for the new vehicles.
	Adequate road length for storage	N/A		The turning of the new vehicles from the Bruxner Highway is not permitted as these roads do not form part of this assessment.
<b>2.4.9</b>	<b>Traffic facilities</b>			
2.4.9(a)	Signs, lines and markings	✓		Linemarking and signage is adequate for this route. Linemarking should be reapplied between CH 0.00 – 1.00
	Signposting	✓		
2.4.9(b)	Crash barriers and clear zones	✓		
2.4.9(c)	Traffic signals	N/A		
	Minimum green time (Note locations where adjustment is required)	N/A		
<b>2.4.10</b>	<b>Traffic interaction with other users</b>			
	School bus route has bus stop areas off the road where the bus can safely stop.	✓		There are signed areas for school bus drop zones
	Pedestrians and Pedal Cyclists	✓		There are no areas that appear to be at risk of causing problems with Pedestrians or Cyclist
	Other drivers familiar with RAV	✓		Other drivers in the area are aware that B-doubles frequent the route and the new vehicles will not come as a surprise.
<b>2.4.11</b>	<b>Local conditions</b>			
	Other local conditions (describe)			
<b>2.5</b>	<b>Work, health and safety</b>			
2.5.1	Decoupling operation	✓		Multiple stopping areas along the route provide adequate areas for set down and breaks. The towns also provide facilities required.
2.5.2	Driver breaks	✓		

Ref	Assessment characteristic	Pass	Investigate	Comment / information
<b>2.6</b>	<b>Amenity and environment issues</b>			
<b>2.6.1</b>	<b>Community amenity</b>			
	Assessed as satisfactory and no further consultation	✓		
	If required, consultation carried out			
<b>2.6.2</b>	<b>Noise and emissions</b>			
	Noise - Prime mover ADR 83/00 and AVSR 153	✓		The new vehicles will have a minimal increase on the noise or emissions along the route.
	Emission - Prime mover ADR80	✓		
	Grade >5% (potential for engine brake noise)	✓		No grades >5% through built up areas no need for exhaust breaks
<b>2.6.3</b>	<b>Vulnerable or endangered flora or fauna</b>			
	Comments			Use by restricted access vehicles usually reduces the number of truck movements and consequently reduce exposure of fauna to road-kill.
<b>2.7</b>	<b>Infrastructure loading</b>			
<b>2.7.2</b>	<b>Bridge structure</b>			
	All bridges & culverts structurally capable	N/A		Council provided information that the structures along this route have already been assessed and approved for HML.
<b>2.7.3</b>	<b>Pavement structure</b>			
	Wear relative to 6 axle semi-trailer Pavement condition	N/A		Restricted access vehicles are designed to carry greater payload and usually have more axle groups to better distribute the vertical load on the pavement. Therefore, restricted access vehicles usually cause less pavement wear from vertical loading for the same freight task even though the individual vehicle may have a higher ESA.
<b>2.7.4</b>	<b>Floodways and causeways</b>	N/A		Council provided information that the structures along this route have already been assessed and approved for HML.
<b>2.8</b>	<b>Property damage (public infrastructure or property)</b>			
<b>2.8.1</b>	<b>Vertical clearance</b>			
	Min Vertical clearance	✓		As B-doubles already utilize this route there are no issues with vertical clearance to any structures.
<b>2.8.2</b>	Roadside structures: • Pedestrian islands/refuges • Chicanes • Drainage structures	✓		Traffic islands at bridge entering Yelman are 6m apart. These should not pose a problem as they are on a long straight and trailer swing should not occur as the speed is also 60 km/h
<b>2.9</b>	<b>Other significant issues</b>	N/A		

**Risk Management Approach:**

	Yes	No
Risk management analysis required to resolve issues Attach the risk management analysis at the end of this summary		✓

**Access Conditions:**


**Other issues:**

	Yes	No
Is a review of the route scheduled?		✓

### Appendix C - Road Crash History

Bruxner Highway Inverell Shire - Crash History						
Year	Crash Id	Degree of crash	Description	Light	No Kill	No Injuries
2012	806226	Non-Casualty	Off left/right bend – object	Day		
	810713	Moderate Injury	Off right/right bend – object	Day		4
	821267	Non-Casualty	Right rear-end	Day		
2013	836427	Serious Injury	Off road left	Day		1
	840828	Moderate Injury	Struck animal	Day		1
	854592	Non-Casualty	Off right/right bend – object	Night		
2014	1046827	Minor/Other Injuries	Off right/right bend – object	Day		1
	1060228	Minor/Other Injuries	Overtake turning	Day		1
2015	1065919	Moderate Injury	Out of control on bend	Day		2
	1074278	Non-Casualty	Off road left	Day		
	1080166	Serious Injury	Rear end	Day		1
	1089973	Minor/Other Injuries	Struck animal	Night		1
2016	1095079	Non-Casualty	Struck animal	Night		
	1109382	Fatal	Off road right	Night	1	

#### Data Breakdown

Traffic over 5 years – 262800 Vehicles  
Crashes over 5 years – 13 Crashes

This section of the Bruxner Highway has a good safety record over the past 5 years with only one fatal accident which from available data was a single vehicle incident.



**TO ORDINARY MEETING OF COUNCIL 28/02/2018**

<b>ITEM NO:</b>	1.	<b>FILE NO:</b> S26.5.4
<b>DESTINATION 1:</b>	A recognised leader in a broader context	<b>R</b>
<b>SUBJECT:</b>	<b>ARTS NORTH WEST</b>	
<b>PREPARED BY:</b>	Paul Henry, General Manager	

**SUMMARY:**

In accordance with a resolution of Council, Arts North West has been invited to attend a Council meeting to present the benefits and opportunities of being a member of that organisation. A representative will be in attendance at today's meeting.

**COMMENTARY:**

The Executive Director of Arts North West, Caroline Downer has accepted Council's invitation to address Council on the benefits and opportunities available to Council should they decide to become a member of Arts North West.

Ms Downer will address Council at today's meeting at 3.05pm.

<b>ITEM NO:</b>	2.	<b>FILE NO:</b> S4.13.2
<b>DESTINATION 1:</b>	A recognised leader in a broader context	<b>R</b>
<b>SUBJECT:</b>	<b>STRATEGIC TASKS – 'SIGN OFF' – FEBRUARY 2018</b>	
<b>PREPARED BY:</b>	Paul Henry, General Manager	

**SUMMARY:**

A part of a successful governance program is a need for administration to indicate to the policy makers that the requirements of the legislation, under which the organisation operates, has been provided. As a result, this information report provides Councillors with a statement of assurance from the General Manager that in accordance with the *Local Government Act, 1993*; the tasks have been complied with.

**COMMENTARY:**

The August, 2017 tasks required to be undertaken are detailed below. Any of these tasks may be added to as Council becomes familiar with this new initiative.

<b>Date</b>	<b>Compliance Requirement</b>	<b>Achieved/Not Achieved</b>	<b>Comments</b>
5 December, 2017	Last day for audited financial statements to be presented to the public.	Achieved	Lodged by due date.
31 January, 2018	Last day for third quarter rates instalment notice to be sent (s.562).	Achieved	Instalment notices sent.
31 January, 2018	Ledger balances to be prepared for 6 monthly inspections by Auditor (LGGR cl.228).	Achieved	Balances prepared.
1 December, 2017	Newly elected Councillors to lodge Pecuniary Interest Returns within 3 months of their elections (s.449(1))	Not Applicable	-
31 December, 2017	Report to Council (12.1) and the OLG (12.2) on complaint statistics (Model Code Procedures).	Achieved	Nil report submitted.
31 December, 2017	Delivery Program Progress reports provided to Council at least every 6 months (s.404(5)).	Achieved	Reported to November Ordinary Meeting.
31 January, 2018	Public interest disclosures report due to the NSW Ombudsman. (s.6CA of the Public Interest Disclosures Act 1994).	Achieved	Nil report submitted.
31 January, 2018	Six monthly New Council Implementation Fund and Stronger Communities Fund reports due.	Not Applicable	-

I confirm that the performance criteria as set out in the criteria for scheduled tasks have been met for the month of December, 2018. I confirm the accuracy and completeness of the information provided above, in that to the best of my knowledge and understanding, all material information has been herein disclosed.

P J HENRY PSM

GENERAL MANAGER

<b>ITEM NO:</b>	3.	<b>FILE NO:</b> S13.5.5/11
<b>DESTINATION 1:</b>	A recognised leader in a broader context	<b>R</b>
<b>SUBJECT:</b>	<b>QUESTIONS WITHOUT NOTICE – FEBRUARY 2018</b>	
<b>PREPARED BY:</b>	Julie Grima, Corporate Support Office - Publishing	

**SUMMARY:**

The following details the Questions without Notice items raised at the Ordinary Meeting held 20 December, 2018.

Council is requested to note the actions taken to date.

**COMMENTARY:**

<b>BP/REF: ITEM NO:</b>	<b>SUBJECT and FILE REFERENCE:</b>	<b>COMMENTS:</b>
<b>QWN/ORD 34/17</b> Cr Watts	<u>Footpath – Inverell RSM Club</u>  Cr Watts requested that a slight depression in the footpath adjacent to the garden located in Evans Street be investigated.	An inspection has been conducted and the problem area has been repaired.
<b>QWN/ORD 35/17</b> Cr Watts	<u>Old Bundarra Road</u>  Cr Watts sought an update in respect of possibly extending the sewer main further along Old Bundarra Road.	The Director Civil and Environmental Services provided Council with an update on this matter.
<b>QWN/ORD 36/17</b> Cr Watts	<u>Leave of Absence</u>  Cr Watts advised that she would be an apology for the February Committee Meetings and sought a leave of absence for personal reasons.	Apology noted.
<b>QWN/ORD 37/17</b> Cr Michael	<u>Regional Discussions</u>  Cr Michael advised Council that he, along with the General Manager, recently attended a meeting of Councils held in Bingara to discuss issues of Regional importance.	Item Noted.
<b>QWN/ORD 38/17</b> Cr Watts	<u>Road Safety Sign</u>  Cr Watts requested that Council approach the RMS regarding the state of their Road Safety Sign located at the Copeton Dam turn off.	The roadside banner was damaged from a storm event in early December 2017 and has been replaced with a replacement banner received from the RMS.

<b>ITEM NO:</b>	4.	<b>FILE NO:</b> S30.9.8
<b>DESTINATION 1:</b>	A recognised leader in a broader context	<b>R</b>
<b>SUBJECT:</b>	<b>TELSA DESTINATION CHARGING STATIONS</b>	
<b>PREPARED BY:</b>	Stephen Golding - Executive Manager Corporate and Community Services.	

**SUMMARY:**

Council prepares to install Telsa Destination Charging stations by enrolling in the Telsa Destination Charging Station program with installation estimated to be completed by the end of April 2018.

**COMMENTARY:**

With the ongoing rise in petrol prices and increasing global sales of electric motor vehicles, the future increase in this form of transport is inevitable. With the pending National Transport Museum Electric Vehicle Expo seeking to exploit the interest in electrical cars, Council will support the event by preparing for the installation of two (2) Telsa Destination Charging stations.

As part of the Telsa Destination Charging station program, Telsa will provide the Destination chargers at no cost to Council (maximum 2 charging stations with installation costs not included). Inverell will be one of the advertised destination charging station locations on the Telsa Destination Charging station location website.

([https://www.tesla.com/en\\_AU/destination-charging](https://www.tesla.com/en_AU/destination-charging)).

It is proposed that these Telsa Destination Charging Stations will be installed in the Turnham Carpark, with all day free parking, located at the corner of Campbell and Evans Street, Inverell. This central location provides easy access to Inverell's Central Business District, inclusive of the Art Gallery, Tourist Centre, boutique shops, cafés and restaurants.

This is the first step in Council's preparation for embracing this alternate form of vehicle transport in Australia.

<b>ITEM NO:</b>	5.	<b>FILE NO:</b> S7.2.4/10
<b>DESTINATION 3:</b>	An environment that is protected and sustained.	<b>E</b>
<b>SUBJECT:</b>	<b>CONSTRUCTION CERTIFICATES APPROVED FOR DECEMBER 2017</b>	
<b>PREPARED BY:</b>	Christy Galbraith, Administration Officer	

**SUMMARY:**

The following details the Construction Certificates approved by Council for December 2017.

**INFORMATION:**

<u>Construction Certificate Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Construction</u>	<u>\$ Amount</u>
CC-112/2017	John Green Pty Ltd	44 Talbragar Close, Inverell 2360	New dwelling & shed	385,000
CC-116/2017	Integrity New Homes New England	3926 Bingara Road, Delungra 2403	Demolition of existing dwelling & construct new dwelling	450,000

CC-117/2017	Mr John Buchan	27 Bimbadeen Drive, Inverell 2360	New dwelling & shed	330,000
CC-118/2017	Mr Edward Drescher	50 Caloola Drive, Inverell 2360	Additions to garage	2,300
CC-119/2017	Mr Peter Greer	21 Glen Innes Road, Inverell 2360	Inverell Caravan Park – Concrete Slabs	20,000
CC-121/2017	John Baker Contracting Pty Ltd	53 Auburn Vale Road, Inverell 2360	Alterations and additions to dwelling	180,000
CC-123/2017	Ms Joanne Gibson	1189 Nullamanna Road, Nullamanna 2360	Install above ground pool	4,900
<b>Monthly estimated value of Approvals: December 2017</b>			<b>7</b>	<b>1,372,200</b>

**SUMMARY:**

The following details the Amended Construction Certificates approved by Council for December 2017.

**INFORMATION:**

<u>Construction Certificate Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Construction</u>	<u>\$ Amount</u>
CC-81/2017/A	McMahon Structural	496 Yetman Road, Inverell 2360	Alterations and additions to dwelling	NIL
<b>Monthly estimated value of Approvals: December 2017</b>			<b>1</b>	<b>NIL</b>

**SUMMARY:**

The following details the Construction Certificates approved by Private Certifier for December 2017.

**INFORMATION:**

<u>Construction Certificate Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Construction</u>	<u>\$ Amount</u>
CC-120/2017	Mr Anthony David Roulstone and Ms Hannah Kay Wallis	547 Old Bundarra Road, Inverell 2360	Construct dwelling and shed	278,000
CC-122/2017	Mr Brett Anthony Tome	315 Ashford Road, Inverell 2360	Dwelling and shed	250,000
<b>Monthly estimated value of Approvals: December 2017</b>			<b>2</b>	<b>528,000</b>

### **AMENDED CONSTRUCTION CERTIFICATES**

#### **SUMMARY:**

The following details the Amended Construction Certificates approved by Private Certifier for December 2017.

#### **INFORMATION:**

Nil

<b>ITEM NO:</b>	6.	<b>FILE NO:</b> S7.2.4/10
<b>DESTINATION 3:</b>	An environment that is protected and sustained.	<b>E</b>
<b>SUBJECT:</b>	<b>COMPLYING DEVELOPMENT CERTIFICATES APPROVED DURING DECEMBER 2017</b>	
<b>PREPARED BY:</b>	Christy Galbraith, Administration Officer	

#### **SUMMARY:**

The following details the Complying Development Certificates approved by Council during December 2017.

#### **INFORMATION:**

<b><u>Complying Development Number</u></b>	<b><u>Applicant</u></b>	<b><u>Property</u></b>	<b><u>Construction</u></b>	<b><u>\$ Amount</u></b>
CD-69/2017	Mr Leigh Allan Muggleton and Mrs Erin Ellen Muggleton	20 Hansdale Lane, Gilgai 2360	Install above ground pool	450
CD-72/2017	Integrity New Homes New England	Old Bundarra Road, Inverell 2360	Construct new dwelling	316,000
CD-73/2017	Mr Troy James Brabant and Mrs Lesa Brabant	291 Fernhill Road, Inverell 2360	Install swimming pool	45,000
<b>Monthly estimated value of Approvals: December 2017</b>			<b>3</b>	<b>361,450</b>

### **AMENDED COMPLYING DEVELOPMENT CERTIFICATES**

#### **SUMMARY:**

The following details the Amended Complying Development Certificates approved by Council for December 2017.

**INFORMATION:**

<u>Complying Development Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Construction</u>	<u>\$ Amount</u>
CD-15/2017/A	Vinecome Construction Pty Ltd	27 Auburn Vale Road, Inverell 2360	Additions to dwelling	NIL
<b>Monthly estimated value of Approvals: December 2017</b>			<b>1</b>	<b>NIL</b>

**SUMMARY:**

The following details the Complying Development Certificates approved by Private Certifier for December 2017.

**INFORMATION:**

<u>Complying Development Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Construction</u>	<u>\$ Amount</u>
CD-70/2017	Mr Daryl John Buchbach and Mrs Sonia Lee Buchback	366 Oakwood Road, Oakwood 2360	Install swimming pool	23,500
CD-71/2017	Mrs Monica Louise Piket	491 Fernhill Road, Inverell 2360	Construct new shed	19,500
CD-74/2017	Mr Heath John Darby	6D Brewery Street, Inverell 2360	New shed	15,000
<b>Monthly estimated value of Approvals: December 2017</b>			<b>3</b>	<b>58,000</b>

**SUMMARY:**

The following details the Amended Complying Development Certificates approved by Private Certifier for December 2017.

**INFORMATION:**

Nil

<b>ITEM NO:</b>	7.	<b>FILE NO:</b> S7.2.4/10
<b>DESTINATION 3:</b>	An environment that is protected and sustained.	<b>E</b>
<b>SUBJECT:</b>	<b>SUMMARY OF BUILDING CONSTRUCTION FOR DECEMBER 2017</b>	
<b>PREPARED BY:</b>	Christy Galbraith, Administration Officer	

## SUMMARY:

The following report summarises the Building Construction for the Inverell Shire in December 2017.

**INFORMATION:**

### Total Building Construction for Inverell Shire for December 2017:

Type of Consent	Number	\$ Amount
Construction Certificates – Council Approved	7	1,372,200
Construction Certificates – Private Certifier	2	528,000
Complying Development – Council Approved	3	361,450
Complying Development – Private Certifier	3	58,000
<b>Totals</b>	<b>15</b>	<b>2,319,650</b>

Estimated Value of Approvals issued in the financial ytd in:	<b>2017/2018 (94)</b>	<b>\$11,434,799</b>
	<b>2016/2017 (113)</b>	<b>\$16,587,536</b>

<b>ITEM NO:</b>	8.	<b>FILE NO:</b> S18.10.2/10
<b>DESTINATION 3:</b>	An environment that is protected and sustained	<b>E</b>
<b>SUBJECT:</b>	<b>DEVELOPMENT CONSENTS AND REFUSALS DURING DECEMBER 2017</b>	
<b>PREPARED BY:</b>	Christy Galbraith, Administration Officer	

**SUMMARY:**

The following details the Development Consents and Refusals during December 2017.

**INFORMATION:**

## APPROVALS



<b>Development Application Number</b>	<b>Applicant</b>	<b>Property</b>	<b>Development</b>	<b>\$ Amount</b>
DA-125/2017	Mr Royden Christopher Tutt and Mrs Natalie Jayne Tutt	78 Fullers Lane, Inverell 2360	One (1) into Two (2) lot subdivision	NIL
DA-127/2017	J I Noad & Co	49 O'Connor Street, Inverell 2360	One (1) into Two (2) lot subdivision	NIL
DA-128/2017	Top Build Pty Ltd	43 Edward Street, Inverell 2360	Use of existing premises as a General Industry	16,000
DA-137/2017	John Green Pty Ltd	44 Talbragar Close, Inverell 2360	New dwelling and shed	385,000
DA-139/2017	Mrs Jenna Lesley McIlwain	7 Lewin Street, Inverell 2360	Alterations/Additions to dwelling and retaining wall	120,000
DA-141/2017	Mrs Kasey Leigh Sterling	44 Sapphire Street, Inverell 2360	Construct new dwelling	280,000
DA-142/2017	NBN Co Limited	1040 Goat Rock Road Texas 4385	Telecommunications facility	300,000
DA-144/2017	Integrity New Homes New England	3926 Bingara Road, Delungra 2403	Demolition of existing dwelling & construct new dwelling and detached garage	450,000
DA-145/2017	Mr John Buchan	27 Bimbadeen Drive, Inverell 2360	New dwelling and shed	330,000
DA-146/2017	Mr Keiran Wayne Love	136 Evans Street, Inverell 2360	Tow truck holding yard for the storage of damaged vehicles	NIL
DA-148/2017	Mr Edward Drescher	50 Caloola Drive, Inverell 2360	Additions to garage	2,300
DA-149/2017	John Baker Contracting Pty Ltd	53 Auburn Vale Road, Inverell 2360	Alterations and additions to dwelling	180,000
DA-150/2017	D W Barry Pty Ltd	197 Byron Street, Inverell 2360	Demolition of dwelling	NIL
DA-151/2017	Ms Joanne Gibson	1189 Nullamanna Road, Nullamanna 2360	Install above ground pool	4,900
<b>Monthly estimated value of Approvals: December 2017</b>			<b>14</b>	<b>2,068,200</b>

**DEVELOPMENT AMENDMENTS**

<b>Development Application Number</b>	<b>Applicant</b>	<b>Property</b>	<b>Development</b>	<b>\$ Amount</b>
DA-163/2010/B	Advance Building Construction (NSW) Pty Ltd	133A Old Bundarra Road, Inverell 2360	Modification to DA-163/2010 – Minor changes to layout of Units 1 to 4	NIL
DA-100/2017/A	McMahon Structural	496 Yetman Road, Inverell 2360	Alterations and additions to dwelling and construct new shed	NIL
<b>Monthly estimated value of Approvals: December 2017</b>			<b>2</b>	<b>NIL</b>

**REFUSALS**

Nil

<b>ITEM NO:</b>	9.	<b>FILE NO:</b> S18.10.2/10
<b>DESTINATION 3:</b>	An environment that is protected and sustained	<b>E</b>
<b>SUBJECT:</b>	<b>VARIATION TO DEVELOPMENT STANDARDS APPROVED DURING DECEMBER 2017</b>	
<b>PREPARED BY:</b>	Chris Faley, Development Planner	

**SUMMARY:**

As part of the monitoring and reporting requirements established by the NSW Department of Planning, a report of all variations approved under delegation in accordance with Clause 4.6 of *the Inverell Local Environmental Plan 2012* must be provided to a full council meeting.

The following details the variations to development standards approved during December 2017.

**INFORMATION:**

Nil.

<b>ITEM NO:</b>	10.	<b>FILE NO:</b> S29.19.1
<b>DESTINATION 3:</b>	An environment that is protected and sustained	<b>E</b>
<b>SUBJECT:</b>	<b>SEPTIC TANK APPROVALS FOR DECEMBER 2017</b>	
<b>PREPARED BY:</b>	Christy Galbraith, Administration Officer	

**SUMMARY:**

The following details the Septic Tank approvals for December 2017.

**INFORMATION:**

<b>Application Number</b>	<b>Applicant</b>	<b>Property</b>
S-41/2017	Goldwind Australia Pty Ltd	Gwydir Highway, Inverell 2360
S-42/2017	Goldwind Australia Pty Ltd	224 Kelleys Road, Maybole 2365
S-44/2017	Integrity New Homes New England	3926 Bingara Road, Delungra 2403
S-48/2017	Integrity New Homes New England	Old Bundarra Road, Inverell 2360

<b>ITEM NO:</b>	11.	<b>FILE NO:</b> S18.10.1
<b>DESTINATION 3:</b>	An environment that is protected and sustained	<b>E</b>
<b>SUBJECT:</b>	<b>ORDINANCE ACTIVITIES REPORT FOR DECEMBER 2017</b>	
<b>PREPARED BY:</b>	Christy Galbraith, Administration Officer	

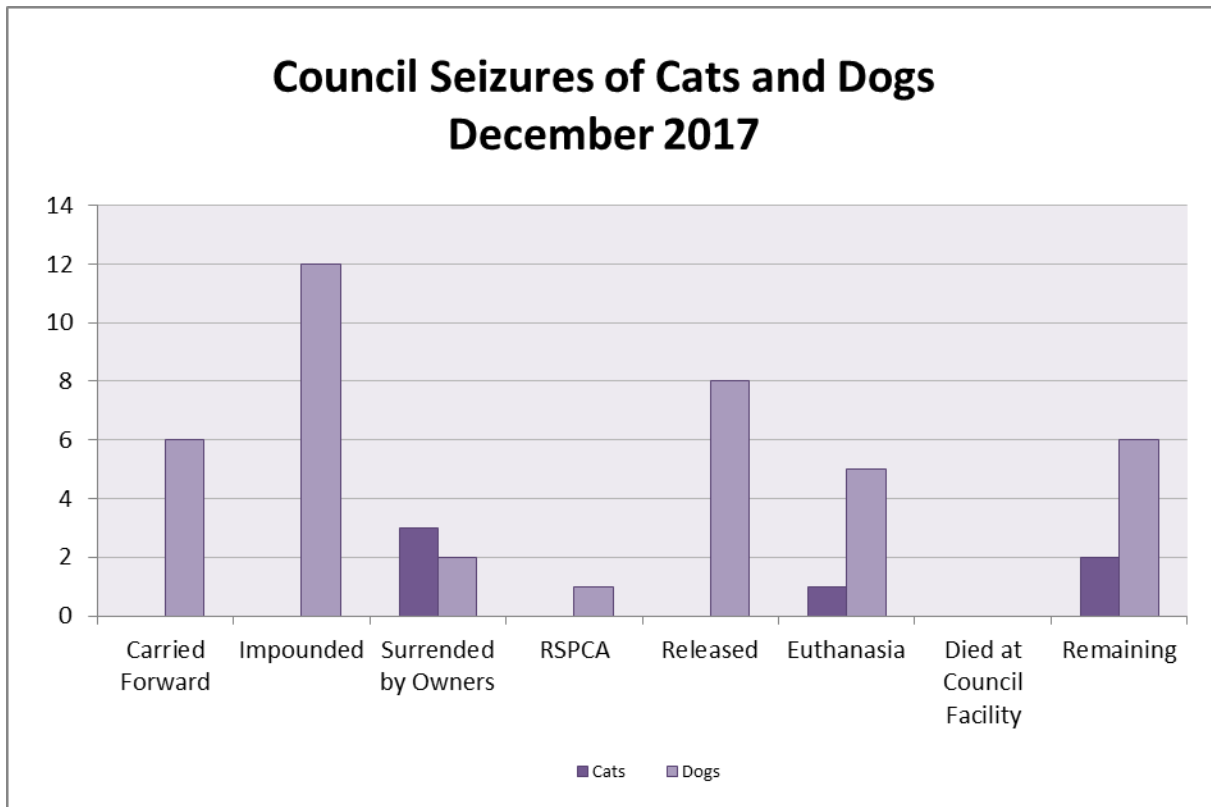
**SUMMARY:**

The following details the number of various Ordinance activities carried out during December 2017, in comparison to the same month in 2016.

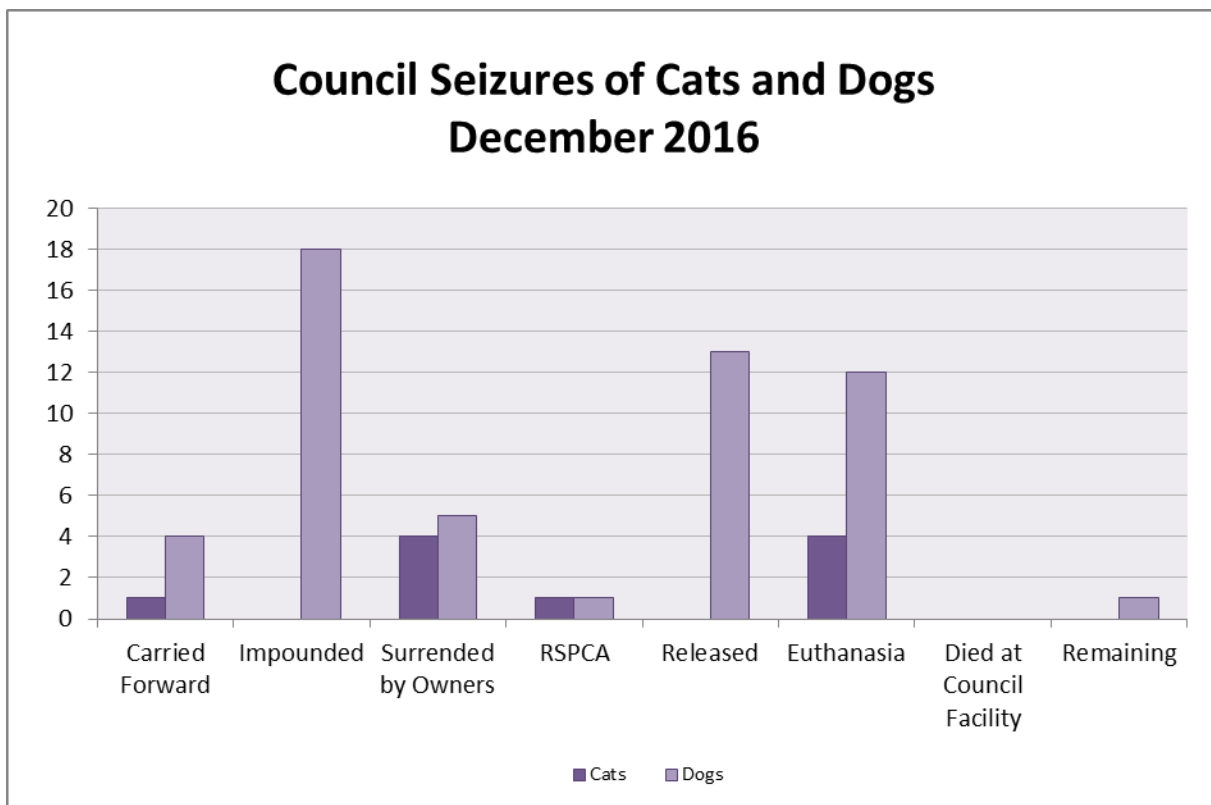
**INFORMATION:**

### COMPLIANCE

#### Inverell Shire Council Pound Monthly Report December 2017



#### Inverell Shire Council Pound Monthly Report December 2016



<b>ITEM NO:</b>	12.	<b>FILE NO:</b> S7.2.4/11
<b>DESTINATION 3:</b>	An environment that is protected and sustained.	<b>E</b>
<b>SUBJECT:</b>	<b>CONSTRUCTION CERTIFICATES APPROVED FOR JANUARY 2018</b>	
<b>PREPARED BY:</b>	Christy Galbraith, Administration Officer	

**SUMMARY:**

The following details the Construction Certificates approved by Council for January 2018.

**INFORMATION:**

<u>Construction Certificate Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Construction</u>	<u>\$ Amount</u>
CC-78/2017	Mr Mark Stephen Atack	6E Brewery Street, Inverell 2360	Construct granny flat	95,000
CC-124/2017	Mrs Gwyneth Florence Gloria Shelton	36 Bimbadeen Drive, Inverell 2360	Construct new dwelling and temporary occupation of caravan	350,000
<b>Monthly estimated value of Approvals: January 2018</b>			<b>2</b>	<b>445,000</b>

**SUMMARY:**

The following details the Amended Construction Certificates approved by Council for January 2018.

**INFORMATION:**

Nil

**SUMMARY:**

The following details the Construction Certificates approved by Private Certifier for January 2018.

**INFORMATION:**

Nil

**AMENDED CONSTRUCTION CERTIFICATES****SUMMARY:**

The following details the Amended Construction Certificates approved by Private Certifier for January 2018.

**INFORMATION:**

Nil

<b>ITEM NO:</b>	13.	<b>FILE NO:</b> S7.2.4/11
<b>DESTINATION 3:</b>	An environment that is protected and sustained.	<b>E</b>
<b>SUBJECT:</b>	<b>COMPLYING DEVELOPMENT CERTIFICATES APPROVED DURING JANUARY 2018</b>	
<b>PREPARED BY:</b>	Christy Galbraith, Administration Officer	

**SUMMARY:**

The following details the Complying Development Certificates approved by Council during January 2018.

**INFORMATION:**

<u>Complying Development Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Construction</u>	<u>\$ Amount</u>
CD-1/2018	Mr Adrian Wallace Lee	136 Roscrae Lane, Inverell 2360	Construct new Dwelling	268,000
<b>Monthly estimated value of Approvals: January 2018</b>			<b>1</b>	<b>268,000</b>

**AMENDED COMPLYING DEVELOPMENT CERTIFICATES****SUMMARY:**

The following details the Amended Complying Development Certificates approved by Council for January 2018.

**INFORMATION:**

Nil

**SUMMARY:**

The following details the Complying Development Certificates approved by Private Certifier for January 2018.

**INFORMATION:**

Nil

**SUMMARY:**

The following details the Amended Complying Development Certificates approved by Private Certifier for January 2018.

**INFORMATION:**

Nil

<b>ITEM NO:</b>	14.	<b>FILE NO:</b> S7.2.4/11
<b>DESTINATION 3:</b>	An environment that is protected and sustained.	<b>E</b>
<b>SUBJECT:</b>	<b>SUMMARY OF BUILDING CONSTRUCTION FOR JANUARY 2018</b>	
<b>PREPARED BY:</b>	Christy Galbraith, Administration Officer	

## SUMMARY:

The following report summarises the Building Construction for the Inverell Shire in January 2018.

**INFORMATION:**

**Total Building Construction for Inverell Shire for December 2017:**

Type of Consent	Number	Amount \$
Construction Certificates – Council Approved	2	445,000
Construction Certificates – Private Certifier	NIL	NIL
Complying Development – Council Approved	1	268,000
Complying Development – Private Certifier	NIL	NIL
<b>Totals</b>	<b>3</b>	<b>\$713,000</b>

Estimated Value of Approvals issued in the financial ytd in:	<b>2017/2018 (97)</b>	<b>\$12,147,799</b>
	<b>2016/2017 (121)</b>	<b>\$17,750,126</b>

<b>ITEM NO:</b>	15.	<b>FILE NO:</b> S18.10.2/11
<b>DESTINATION 3:</b>	An environment that is protected and sustained	<b>E</b>
<b>SUBJECT:</b>	<b>DEVELOPMENT CONSENTS AND REFUSALS DURING JANUARY 2018</b>	
<b>PREPARED BY:</b>	Christy Galbraith, Administration Officer	

**SUMMARY:**

The following details the Development Consents and Refusals during January 2018.

**INFORMATION:****APPROVALS**

<b>Development Application Number</b>	<b>Applicant</b>	<b>Property</b>	<b>Development</b>	<b>\$ Amount</b>
DA-143/2017	RLX Investment Company Pty Ltd	375 Yetman Road, Inverell 2360	Alterations and Additions to the Existing Inverell Saleyards	5,390,000
DA-147/2017	Mr Gregory John Stewart	93-103 Moore Street, Inverell 2360	Install Two Manufactured Homes	148,000
DA-152/2017	Mrs Gwyneth Florence Gloria Shelton	36 Bimbadeen Drive, Inverell 2360	Construct new dwelling and temporary occupation of caravan	350,000
DA-153/2017	Mr Leigh Peter McIntyre and Mrs Seranna Joy McIntyre	247 Fernhill Road, Inverell 2360	Construct Dwelling and Shed  Temporary Occupation of Shed	420,000
DA-154/2017	Mrs Chantelle Ann Baker	103 Oswald Street, Inverell 2360	Alterations and additions to dwelling	170,000
DA-8/2018	Gaukroger Sales Pty Ltd	26-30 Vivian Street, Inverell 2360	Shopfront	45,000
<b>Monthly estimated value of Approvals: January 2018</b>			<b>6</b>	<b>\$6,523,000</b>

**DEVELOPMENT AMENDMENTS**

Nil

**REFUSALS**

Nil

<b>ITEM NO:</b>	16.	<b>FILE NO:</b> S18.10.2/11
<b>DESTINATION 3:</b>	An environment that is protected and sustained	<b>E</b>
<b>SUBJECT:</b>	<b>VARIATION TO DEVELOPMENT STANDARDS APPROVED DURING JANUARY 2018</b>	
<b>PREPARED BY:</b>	Chris Faley, Development Planner	



**SUMMARY:**

As part of the monitoring and reporting requirements established by the NSW Department of Planning, a report of all variations approved under delegation in accordance with Clause 4.6 of *the Inverell Local Environmental Plan 2012* must be provided to a full council meeting.

The following details the variations to development standards approved during January 2018.

**INFORMATION:**

Nil.

<b>ITEM NO:</b>	17.	<b>FILE NO:</b> S29.19.1
<b>DESTINATION 3:</b>	An environment that is protected and sustained	<b>E</b>
<b>SUBJECT:</b>	<b>SEPTIC TANK APPROVALS FOR JANUARY 2018</b>	
<b>PREPARED BY:</b>	Christy Galbraith, Administration Officer	

**SUMMARY:**

The following details the Septic Tank approvals for January 2018.

**INFORMATION:**

<b>Application Number</b>	<b>Applicant</b>	<b>Property</b>
S-47/2017	Mrs Gwyneth Florence Gloria Shelton	36 Bimbadeen Drive, Inverell 2360
S-3/2018	Mr Luke Charles Holder	355 Fernhill Road, Inverell 2360

<b>ITEM NO:</b>	18.	<b>FILE NO:</b> S18.10.1
<b>DESTINATION 3:</b>	An environment that is protected and sustained	<b>E</b>
<b>SUBJECT:</b>	<b>ORDINANCE ACTIVITIES REPORT FOR JANUARY 2018</b>	
<b>PREPARED BY:</b>	Christy Galbraith, Administration Officer	

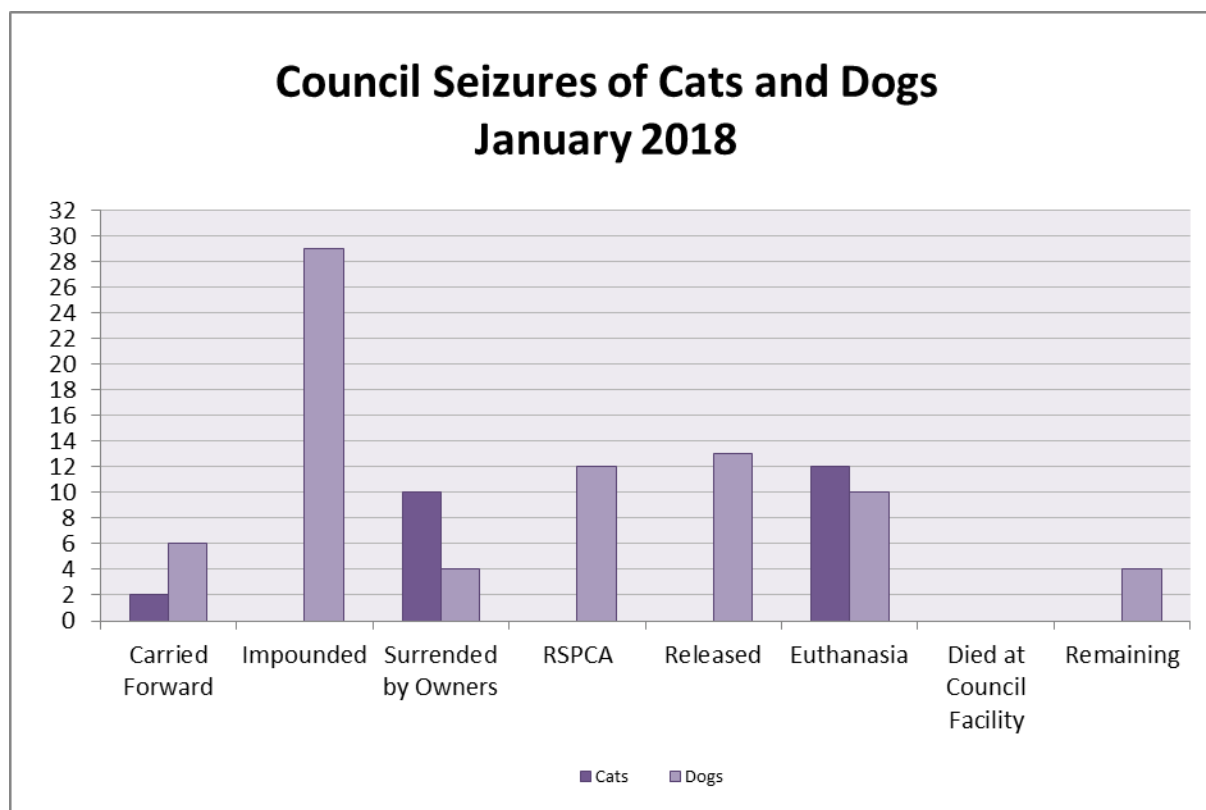
**SUMMARY:**

The following details the number of various Ordinance activities carried out during January 2018, in comparison to the same month in 2016.

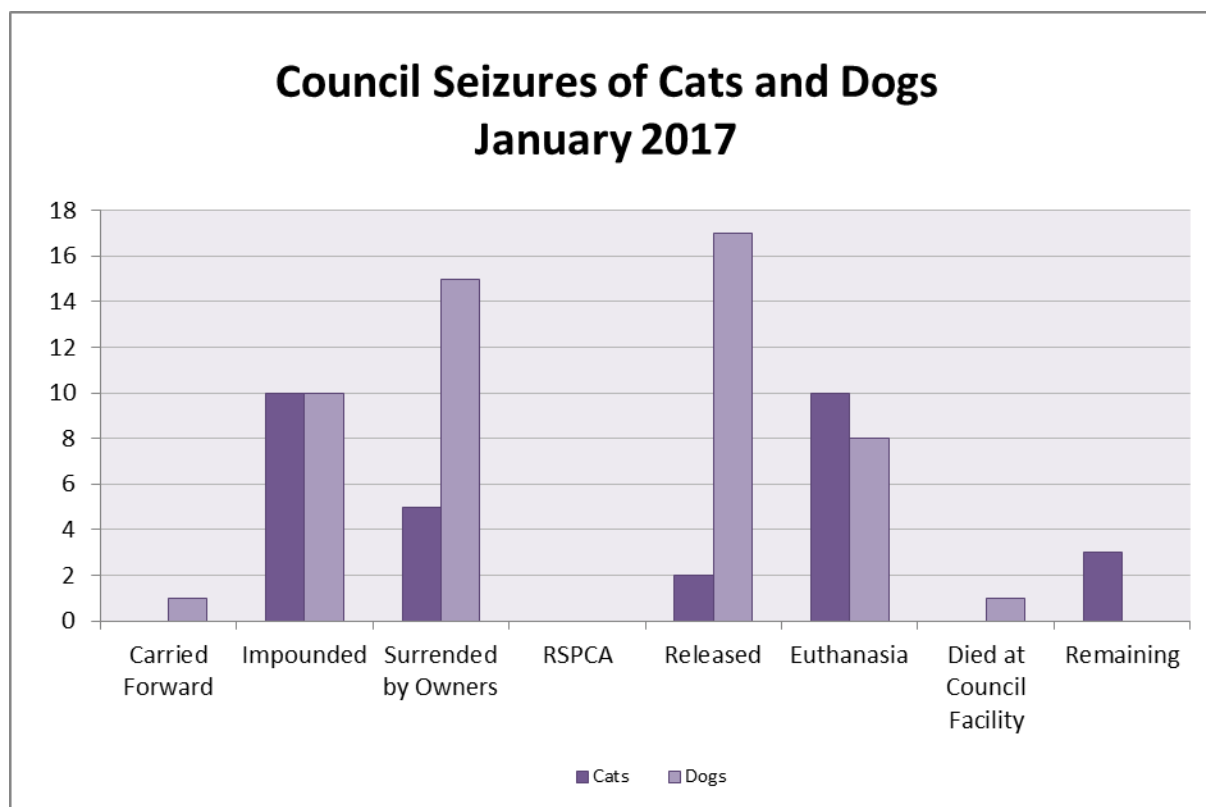
**INFORMATION:**

## COMPLIANCE

### Inverell Shire Council Pound Monthly Report January 2018



### Inverell Shire Council Pound Monthly Report January 2017



**RECOMMENDATION:**

*That the items contained in the Information Report to the Ordinary Meeting of Council held on Wednesday, 28 February 2018 be received and noted.*