



Inverell Shire Council

Business Paper
Ordinary Meeting of Council
26 October, 2016

INVERELL SHIRE COUNCIL

NOTICE OF ORDINARY MEETING OF COUNCIL

21 October, 2016

An Ordinary Meeting of Council will be held in the Council Chambers, Administrative Centre, 144 Otho Street, Inverell on Wednesday, 26 October, 2016, commencing at **3pm**.

Your attendance at this Ordinary Meeting of Council would be appreciated.

P J HENRY PSM

GENERAL MANAGER

A G E N D A

| | |
|------------------|---|
| SECTION A | APOLOGIES CONFIRMATION OF MINUTES DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS PUBLIC FORUM |
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| SECTION G | CONFIDENTIAL MATTERS (COMMITTEE-OF-THE-WHOLE) |

2PM

AFTERNOON TEA

Quick Reference Guide

Below is a legend that is common between the:

- Inverell Shire Council Strategic Plan
- Inverell Shire Council Delivery Plan
- Inverell Shire Council Management Plan.






| <i>Destinations</i> | <i>Icon</i> | <i>Code</i> |
|---|--|--------------------|
| <p>1. A recognised leader in a broader context.</p> <p>Giving priority to the recognition of the Shire as a vital component of the New England North West Region through Regional Leadership.</p> |  | R |
| <p>2. A community that is healthy, educated and sustained.</p> <p>Giving priority to the Shire as a sustainable and equitable place that promotes health, well being, life long learning and lifestyle diversity.</p> |  | C |
| <p>3. An environment that is protected and sustained.</p> <p>Giving priority to sustainable agriculture, the protection and conservation of rivers, waterways bio diversity and the built environment.</p> |  | E |
| <p>4. A strong local economy.</p> <p>Giving priority to economic and employment growth and the attraction of visitors.</p> |  | B |
| <p>5. The Communities are served by sustainable services and infrastructure.</p> <p>Giving priority to the provision of community focused services and the maintenance, enhancement and upgrade of infrastructure.</p> |  | S |

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MEETING CALENDAR

October 2016 – September 2017

| | TIME | OCT | NOV | DEC | JAN | FEB | MARCH | APRIL | MAY | JUNE | JULY | AUGUST | SEPT |
|---------------------------------------|-----------------|------------|------------|-------------|-------------|------------|------------|------------|------------|------------|------------|------------|------------|
| | | Wed | Wed | Wed | Wed | Wed | Wed | Wed | Wed | Wed | Wed | Wed | Wed |
| Ordinary Meetings | 3:00 pm | 26 | 23 | 21 | No Meeting | 22 | 22 | 26 | 24 | ^28 | 26 | 23 | *27 |
| Major Committees | | Wed | Wed | Wed | Wed | Wed | Wed | Wed | Wed | Wed | Wed | Wed | Wed |
| Civil and Environmental Services | 8:30 am | 12 | 9 | No Meetings | No Meetings | 8 | 8 | 12 | 10 | 14 | 12 | 9 | 13 |
| Economic and Community Sustainability | 10:30 am | | | | | | | | | | | | |

^ Meeting at which the Management Plan for 2017/2018 is adopted. *Mayoral Election, to be conducted. (September)

- Members of the public are invited to observe meetings of the Council.
Should you wish to address Council, please contact the Office of the General Manager on 6728 8206.

MINUTES OF THE ORDINARY MEETING OF INVERELL SHIRE COUNCIL HELD IN
THE COUNCIL CHAMBERS, ADMINISTRATIVE CENTRE, 144 OTHO STREET,
INVERELL ON WEDNESDAY, 28 SEPTEMBER, 2016, COMMENCING AT 3 PM.

PRESENT: Cr P J Harmon (Mayor) [Chairperson], Crs D F Baker, A A Michael, M J Peters, S J Berryman, P A King, J N McCosker, C M Dight and J A Watts.

The General Manager (Paul Henry), Director Corporate & Economic Services (Ken Beddie) and Director Civil & Environmental Services (Brett McInnes).

SECTION A

ELECTION OF MAYOR AND DEPUTY MAYOR

1. ELECTION OF MAYOR S13.7.2

A nomination for the position of Mayor was received from Cr Paul Harmon.

The General Manager advised that there being only one (1) nomination, Cr Harmon was declared duly elected as Mayor for the ensuing two (2) year period.

CSOP-A **92/16 RESOLVED** (Watts/Baker) that the nomination forms be destroyed following the declaration of the result.

2. ELECTION OF DEPUTY MAYOR S13.7.2

93/16 RESOLVED (Michael/Dight) that the nomination forms be destroyed following the declaration of the result.

MOTION (Baker/Berryman) that:

- i) Council appoint a Deputy Mayor; and
- ii) the term be a one (1) year period.

CSOP-A **94/16 AMENDMENT** (King/Watts) that:

- i) Council appoint a Deputy Mayor; and
- ii) the term be a two (2) year period.

The amendment on being put to the meeting was carried. It then became the motion. The motion on being put to the meeting was carried.

A nomination for the position of Deputy Mayor was received from Cr Anthony Michael.

The General Manager advised that there being only one (1) nomination, Cr Michael was declared duly elected as Deputy Mayor for the ensuing two (2) year period.

APOLOGIES S13.6.9/09

Nil.

CONFIRMATION OF MINUTES S13.5.2/09

95/16 RESOLVED (Michael/Baker) that the Minutes of the Ordinary Meeting of Council held on 24 August, 2016, as circulated to members, be confirmed as a true and correct record of that meeting.

DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS

There were no interests declared.

PUBLIC FORUM **S13.5.6/09**

At this juncture, the time being 3.23pm, the Mayor welcomed the members of the public and opened the Public Forum Session by inviting members of the public to speak:

Mrs Betty Moore Emergency Services Levy

Mrs Moore noted the pending introduction of the new property based Emergency Services Levy (ESL) and asked if Council was aware whether the insurer AAI would be tapering the ESL premiums over 2016/2017.

At this juncture, the time being 3.26pm, the Public Forum Session closed and Council resumed the balance of the Agenda.

MEETING DATES & TIMES AND DELEGATES TO COMMITTEES

3. MEETING DATES AND TIMES **S13.5.4**

CSOP-A **96/16 MOTION** (*Michael/Watts*) that:

- i) *the Ordinary Meetings of Council be held on the fourth Wednesday of the month commencing at 3pm (with the exception of December);*
- ii) *the Major Committee Meetings be held on the second Wednesday of each month (with the exception of December) with the commencement times being as follows:*

 8.30am – Civil and Environmental Services
 10.30am – Economic and Community Sustainability.
- iii) *for the month of December, the Ordinary Meeting of Council be held on the third Wednesday of the month commencing at 3pm and no Committee meetings be held.*

AMENDMENT (*Peters/McCosker*) that:

- i) the Ordinary Meetings of Council be held on the fourth Wednesday of the month commencing at 3pm (with the exception of December);
- ii) the Major Committee Meetings be held on the fourth Wednesday of each month (with the exception of December) with the commencement times being as follows:

 8.30am – Civil and Environmental Services
 10.30am – Economic and Community Sustainability.
- iii) for the month of December, the Ordinary Meeting of Council be held on the third Wednesday of the month commencing at 3pm and no Committee meetings be held.

The amendment on being put to the meeting was lost. The motion on being put to the meeting was carried.

4. APPOINTMENT OF COUNCIL COMMITTEES S13.6.7

CSOP-A **97/16 RESOLVED** (Michael/Watts) that:

- i) the following Councillors be appointed to the two (2) major committees:
- Civil & Environmental Services Committee – Crs Baker, Berryman, Peters and McCosker.*
- Economic & Community Sustainability Committee – Crs Michael, King, Watts and Dight.*
- ii) the Chairperson of each Committee be delegated authority to co-opt Councillors in attendance at the meeting to be a member of the Committee to that meeting for the purpose of providing a quorum;
- iii) the following Councillors be appointed to the Advisory Committees:

| COMMITTEE | DELEGATE ENTITLEMENT | DELEGATE | ALTERNATE DELEGATE |
|---|--|---|--------------------|
| Aboriginal Consultative Committee | Mayor, General Manager, 1 Ashford Local Land Council, 1 Anaiwan Local Land Council, 1 Aboriginal Elder, 3 members of the community | Mayor General Manager | |
| Conduct Review Committee (Statutory term) - Committee that establishes the facts of an allegation that has been referred to it in accordance with the provisions of Council's Code of Conduct. | 2 Representatives (Mayor, General Manager), and 3 independents | Mayor General Manager Expressions of interest to be called for independents as required. | |
| Local Emergency Management Committee (LEMC) - Provision of the State Emergency Rescue and Management Act. The role of the LEMC is to: • Prevent or reduce the impact of emergencies; • Ensure the preparedness of our community; • Provide an effective and coordinated response to the emergency; • Provide for the recovery of our community. | 1 Representative And Local Emergency Management Officer (LEMO). | Cr Berryman Manager Civil Engineering (LEMO). | |
| Local Traffic Committee (LTC) A technical review committee that advises the Council on matters for which the Council has delegated authority. | LTC comprises 4 formal representatives: - 1 Council - 1 NSW Police - 1 RTA | Manager Environmental Engineering. | |

| | | | |
|--|---|--|--|
| Council is not bound by the advice given by its LTC, however if Council does wish to act contrary to the unanimous advice of the LTC or when the advice is not unanimous, it must notify the RTA & the NSW Police before proceeding. | - 1 Local State Member or their nominee | | |
|--|---|--|--|

iv) the following Councillors be appointed to the Community Committees:

| COMMITTEE | DELEGATE ENTITLEMENT | DELEGATE | ALTERNATE DELEGATE |
|--|--|----------------------------------|--------------------|
| Delungra District Development Council | 1 Representative | Cr Watts | |
| Equestrian Council | (Fixed Term) 1 Representative | Cr Baker | |
| Inverell Development Support Group | 2 Representatives (Mayor & General Manager) | Cr Harmon General Manager | |
| Inverell Liquor Consultative Committee | 1 Representative | Cr King | |
| Inverell Sports Council | (Fixed Term) 2 Representatives | Cr Harmon Cr Michael | |
| Oakwood Recreation Area | 1 Representative | Cr Baker | |
| Inverell Sapphire City Festival | 1 Representative | Mayor (ex-officio) Cr Michael | |

CSOP-A **98/16 RESOLVED** (Watts/Baker) that Council appoint one (1) delegate to the Yetman Hall and Progress Association.

| COMMITTEE | DELEGATE ENTITLEMENT | DELEGATE | ALTERNATE DELEGATE |
|--------------------------------------|----------------------|----------|--------------------|
| Yetman Hall and Progress Association | 1 Representative | Cr Dight | |

5. ELECTION OF DELEGATES TO REGIONAL & LOCAL ORGANISATIONS (ANNUAL APPOINTMENT) S13.6.7

CSOP-A **99/16 RESOLVED** (Michael/Watts) that the following Council delegates be appointed to the Regional & Local Organisations:

| COMMITTEE | DELEGATE ENTITLEMENT | DELEGATE | ALTERNATE DELEGATE |
|---|----------------------|-------------|--------------------|
| Country Public Libraries Association of NSW | 1 Representative | Cr Baker | |
| Inverell Pioneer Village | 1 Representative | Cr Berryman | 1 Representative |

| | | | |
|---|------------------|------------------------------------|--|
| Northern Inland Weeds Advisory Committee | 1 Representative | | |
| Northern Tablelands Bushfire Management Committee | 1 Representative | Local Emergency Management Officer | |
| Overloading of Vehicles Committee | 1 Representative | Manager Civil Engineering | |
| Border Regional Organisation of Councils (BROC) | 1 Representative | Cr Dight | |

100/16 RESOLVED (King/Peters) that Item 4, Appointment of Council Committee S13.6.7 iii), be recommitted for further consideration.

CSOP-A **101/16RESOLVED** (Baker/McCosker) that the following Councillors be appointed to the Advisory Committees:

| COMMITTEE | DELEGATE ENTITLEMENT | DELEGATE | ALTERNATE DELEGATE |
|--|--|------------------|-------------------------------------|
| Aboriginal Consultative Committee | Mayor, General Manager, 1 Ashford Local Land Council, 1 Anaiwan Local Land Council, 1 Aboriginal Elder, 3 members of the community | Mayor Cr King | General Manager (Servicing Officer) |

SECTION B ADVOCACY REPORTS

Cr Harmon Telstra Inverell Sapphire City Festival - Art Prize 2016 Exhibition

The show was conducted with again a very high quality of entries.

Cr Harmon also noted the upcoming events, being the Mayoral Ball on 8 October, 2016, Toastmasters Night and the Festival Finale evening.

Cr Baker Operation Operating Room

Cr Baker attended the 10th Anniversary Annual General Meeting of the Group. The Group has now raised \$147K for the Hospital. Cr Baker acknowledged the important contribution of the Groups members.

Cr Dight Yetman Movie Night

Cr Dight noted the success of the event with 200 people attending. The event was used as a fundraiser for Teddy and Bradley Moffit who will commence school in Yetman next year. The twins have mobility access needs.

Cr Watts Breaking the Ice Forum

Cr Watts advised Council of the recent forum held in Inverell and the focus of the forum being the “person behind the drug”. Cr Watts noted that alcohol remains the drug with the worst impact on the community.

Cr Michael PBR Bullride Event

Cr Michael noted the success of the inaugural PBR Bullride event with 2800 attendees. Council provided a \$1500 contribution to the event.

Cr Baker also commented on the success and economic benefit of the event.

SECTION C COMMITTEE REPORTS

1. **INVERELL LIQUOR CONSULTATIVE COMMITTEE MEETING MINUTES
S19.9.1**

102/16 RESOLVED (Michael/Berryman) that the Minutes of the Inverell Liquor Consultative Committee Meeting held on Tuesday, 30 August, 2016, be received and noted.

SECTION D DESTINATION REPORTS

1. **LOCAL GOVERNMENT ELECTIONS - COUNTBACK OPTION S13.7.4/03**

GM-N **103/16 RESOLVED** (Watts/Peters) that in the event of a casual vacancy on Council, that the 'countback' method of election be utilised to fill the vacancy.

2. **SAPPHIRE WIND FARM COMMUNITY FUND S18.6.52/01**

MOTION (Baker/Michael) that the amendments to the Terms of Reference for the Sapphire Wind Farm Community Fund Committee be endorsed.

The motion on being put to the meeting was lost.

104/16 RESOLVED (Baker/Michael) that Council recommit the matter for consideration.

GM-A **105/16 RESOLVED** (Watts/Baker) that the amendments to the Terms of Reference for the Sapphire Wind Farm Community Fund Committee be endorsed.

3. **COPETON FRESH WATER SWIM 2017 – REQUEST FOR SPONSORSHIP
S26.1.1/08**

MOVED (Michael/Berryman) that a \$1K sponsorship be provided for the Copeton Fresh Water Swim 2017 event.

GM-A **106/16 AMENDMENT** (Baker/King) that Council provide a \$2K contribution on the basis of Council receiving naming rights to the Copeton Freshwater Swim 5km Swim Event.

The amendment on being put to the meeting was carried. It then became the motion. The motion on being put to the meeting was carried.

4. **GENERAL AND SPECIAL PURPOSE FINANCIAL REPORTS 2015/2016
S12.11.5**

DCS-A **107/16 RESOLVED** (Baker/Watts) that:

- i) the transfers to Council's Internally Restricted Assets for the 2015/2016 Financial Year totalling \$6,280,563 and Council's transfers from Internally Restricted Assets for the 2015/2016 Financial Year totalling \$6,584,882 be endorsed;

- ii) *the attached list of Revotes representing works in progress at 30 June, 2016, be revoted to the 2016/2017 budget in accordance with Section 211 of the Local Government General Regulation; and*
- iii) *Council resolve to make the required statements on its Financial Reports for the year ended 30 June, 2016.*

SUPPLEMENTARY SECTION D DESTINATION REPORTS

108/16 RESOLVED (Baker/Dight) *that the Supplementary Section D Destination Reports be considered.*

5. LAND MATTERS S5.2.0/09

109/16 RESOLVED (Michael/Watts) *that the matter be referred to Closed Council for consideration as:*

- i) *the matters and information are 'Information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.' (Section 10A(2)(c) of the Local Government Act, 1993);*
- ii) *on balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and*
- iii) *all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.*

SECTION E INFORMATION REPORTS

- 1. **MANAGEMENT TEAM MEETING MINUTES S4.11.5/09**
- 2. **TINGHA CITIZENS ASSOCIATION INC - CORRESPONDENCE S13.1.1**
- 3. **STRATEGIC TASKS – 'SIGN OFF' – AUGUST 2016 S4.13.2**
- 4. **QUESTIONS WITHOUT NOTICE – AUGUST 2016 S13.5.5/09**
- 5. **NSW EMERGENCY SERVICES LEVY S12.13.1**
- 6. **CONSTRUCTION CERTIFICATES APPROVED FOR AUGUST 2016 S7.2.4/09**
- 7. **COMPLYING DEVELOPMENT CERTIFICATES APPROVED DURING AUGUST 2016 S7.2.4/09**
- 8. **SUMMARY OF BUILDING CONSTRUCTION FOR AUGUST 2016 S7.2.4/09**
- 9. **DEVELOPMENT CONSENTS AND REFUSALS DURING AUGUST 2016 S18.10.2/09**
- 10. **SEPTIC TANK APPROVALS FOR AUGUST 2016 S29.19.1**
- 11. **ORDINANCE ACTIVITIES REPORT FOR AUGUST 2016 S18.10.1**

110/16 RESOLVED (Michael/Baker) that the items contained in the Information Reports to the Ordinary Meeting of Council held on Wednesday, 28 September, 2016, be received and noted.

ADJOURNMENT

At this juncture, the time being 4.40pm, Council adjourned.

RESUMPTION

At this juncture, the time being 4.49pm, Council reconvened.

SUPPLEMENTARY SECTION G CONFIDENTIAL REPORTS

111/16 RESOLVED (Michael/Dight) that the Supplementary Section G Confidential Report be considered.

SECTION G CONFIDENTIAL REPORTS IN CLOSED COUNCIL (SECTION 10A(2) OF THE LOCAL GOVERNMENT ACT 1993)

At 4.50pm, the Chairperson offered the opportunity to members of the public to make representations as to whether any part of the Council Meeting should not be considered in Closed Council. No members of the public were present to make representations.

CLOSED COUNCIL REPORTS

112/16 RESOLVED (McCosker/Watts) that Council proceed into Closed Council to discuss the matters referred to it, for the reasons stated in the motions of referral.

Upon resuming Open Council at 5.20pm, the Chair verbally reported that the Council had met in Closed Council, with the Press and Public excluded, and had resolved to recommend to Council the following:

GM-A

1. LAND MATTERS S5.2.0/09

- i) That Council advise Stirloch Developments that it is not prepared to provide it with an option over Lot 1 DP89422, Oliver Street, Inverell.
- ii) That the General Manager be duly authorised to undertake further investigations in respect of the Rosslyn Street property and report back to Council.

ADOPTION OF RECOMMENDATIONS

113/16 RESOLVED (Michael/Dight) that the recommendations of Closed Council be adopted.

SECTION F QUESTIONS WITHOUT NOTICE

QWN/ORD 40/16 Noise Issues
Cr Watts

Cr Watts asked who was responsible for managing noise complaints in the community.

The Director Civil and Environmental Services provided information in this matter.

DCES-A **QWN/ORD 41/16** King Street S28.9.18
Cr Watts

Cr Watts asked if a sign can be erected at the ends of King Street to indicate the Street extends over the hill in the middle.

GM-A **QWN/ORD 42/16** Local Government Elections S13.7.4
Cr Michael

Cr Michael asked if a report could be presented to a future meeting of Council in respect of Council conducting its own elections in 2020.

SECTION H GOVERNANCE REPORTS

1. GOVERNANCE - MONTHLY INVESTMENT REPORT S12.12.2/09

114/16 RESOLVED (Michael/Baker) that:

- i) *the report indicating Council's Fund Management position be received and noted; and*
- ii) *the Certification of the Responsible Accounting Officer be noted.*

SWEARING IN CEREMONY S13.6.1

In accordance with s.233A of the *Local Government Act 1993*, the following Councillors took an Oath of Office before the General Manager of the Council:

Cr Paul Harmon
Cr Jacki Watts
Cr Catherine Dight
Cr Anthony Michael
Cr Paul King
Cr Stewart Berryman
Cr Dianna Baker
Cr Malcolm Peters
Cr John McCosker

115/16 RESOLVED (McCosker/Michael) that the taking of the Oath be received and noted.

There being no further business, the meeting closed at 5.31pm.

CR P J HARMON

CHAIRPERSON

TO ORDINARY MEETING OF COUNCIL 26/10/2016

| | | |
|---|---|-----------------------------|
| ITEM NO: | 1. | FILE NO: S4.11.16/08 |
| DESTINATION 2 DESTINATION 3 DESTINATION 5: | A Community that is healthy, educated and sustained. An environment that is protected and sustained. The Communities are served by sustainable services and infrastructure. | CES |
| SUBJECT: | CIVIL & ENVIRONMENTAL SERVICES COMMITTEE MEETING MINUTES – 12 OCTOBER 2016 | |
| PREPARED BY: | Hayley Nichols, Corporate Support Officer - Publishing | |

SUMMARY:

Meeting held on Wednesday, 12 October, 2016.

For the consideration of Council.

COMMENTARY:

MINUTES OF THE CIVIL & ENVIRONMENTAL SERVICES COMMITTEE MEETING HELD IN THE COMMITTEE ROOM, 144 OTHO STREET, INVERELL ON WEDNESDAY, 12 OCTOBER, 2016, COMMENCING AT 8.30 AM.

PRESENT: Cr P J Harmon (Chairperson), Crs D F Baker, S J Berryman and J N McCosker.

Also in attendance: Crs C M Dight, J A Watts and A A Michael.

Paul Henry (General Manager), Brett McInnes (Director Civil and Environmental Services), Ken Beddie (Director Corporate and Economic Services), Stephen Golding (Executive Manager Corporate and Community Services), Justin Pay (Manager Civil Engineering), Anthony Alliston (Manager Development Services), David Strugnell (Asset Management Coordinator), Michael Bryant (Manager Environmental Engineering (Designate)) and Phil Sutton (Environmental Compliance Coordinator).

SECTION A**APOLOGIES:**

An apology was received from Cr M J Peters.

RESOLVED (McCosker/Berryman) that the apology from Cr Peters for business reasons be noted and leave of absence be granted.

1. CONFIRMATION OF MINUTES

RESOLVED (Baker/Berryman) that the Minutes of the Civil and Environmental Services Committee Meeting held on 10 August, 2016, as circulated to members, be confirmed as a true and correct record of that meeting.

2. PUBLIC FORUM S13.5.6/09

At this juncture, the time being 8.35am, the Chair welcomed the members of the public and opened the Public Forum Session by inviting members of the public to speak:

Mrs Peta Blyth Opera in the Paddock

Mrs Blyth addressed the Committee on the 2017 "Opera in the Paddock" event. Key areas were highlighted, such as the significant contribution to the Economic Cultural Tourism, the State and National wide exposure of the Inverell Shire and the enhancement of cultural development.

The presentation was to inform the Councillors of the event and the request for financial support for the 2017 event.

At this juncture, the time being 8.45am, the Public Forum Session closed and the Committee resumed the balance of the Agenda.

3. ELECTION OF CHAIRPERSON

The General Manager advised Councillors of the requirements of Council's Meeting Code and the need to elect a Chairperson for the next one (1) year term.

The General Manager advised Councillors of the entitlement under the Code for the Mayor to Chair Committee Meetings. Cr Harmon declined to exercise the right to Chair the Meeting, inviting the General Manager to call for nominations for the position of Chairperson.

The General Manager called for nominations for the position of Chairperson:

Two (2) nominations for the position of Chairperson were received being Cr Baker and Cr Berryman. Following the conduct of a ballot, both candidates returned an equal number of votes. The General Manager proceeded to choose a candidate by lot.

The General Manager wrote names of both candidates on a similar slip of paper then folded so as to prevent the names from being seen and placed into identical containers. The containers were then mixed and one drawn at random.

The candidate whose name was on the slip within the drawn container was Cr Baker.

Cr Baker was declared duly elected as Chairperson for the ensuing one (1) year period.

At this juncture the time being 8.50am Cr Baker assumed the Chair.

4. DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS

There were no interests declared.

5. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

6. INDUCTION – CIVIL & ENVIRONMENTAL SERVICES

The Director Civil & Environmental Services, Mr Brett McInnes gave a presentation to Councillors which included a brief overview of the Civil & Environmental Services division.

SECTION B
ADVOCACY REPORTS

Cr Michael Ross Hill Reserve

Cr Michael noted the recent announcement by Member for Northern Tablelands, Mr Adam Marshall that will see the Ross Hill Reserve receive \$43,800 from the Social Housing Community Improvement Fund.

Cr Harmon Telstra Inverell Sapphire City Festival

Cr Harmon noted the cancellation of the Mayoral Ball that was to be held on 8 October, 2016 due to the lack of ticket sales.

Cr Harmon also noted the Inverell Breakfast Toastmasters "Communicator of the Year" evening being held this Friday, 14 October, 2016 at the Inverell RSM Club. The evening will now include the introduction of the 2016 Festival Queens.

SECTION D
DESTINATION REPORTS

1. BITUMEN RESURFACING PROGRAM 2016/17 \$28.21.1/09

RESOLVED (Harmon/Berryman) that the Committee recommend to Council that:

- i) the 2016/17 Bitumen Resurfacing Program as presented be adopted; and*
- ii) the adopted program be placed on Council's webpage for the information of the community.*

2. GRAVEL RESHEET PROGRAM 2016/17 \$28.21.1/09

RESOLVED (Harmon/McCosker) that the Committee recommend to Council that:

- i) the 2016/17 Gravel Resheeting Program as presented be adopted; and*
- ii) the adopted program be placed on Council's web page for the information of the community.*

3. TENDER - T1/2017 CONSTRUCTION AERATION TANK INVERELL SEWAGE TREATMENT PLANT (LISTING) \$4.19.15

RESOLVED (Harmon/Berryman) that the matter be referred to Closed Committee for consideration as:

- i) the matters and information are 'commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.' (Section 10A(2)(d)(i) of the Local Government Act, 1993);*

- ii) *on balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and*
- iii) *all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.*

**SECTION E
INFORMATION REPORTS**

1. MAINTENANCE GRADING 2015/2016 S28.21.1/09
2. UPDATE - PARKING IN OSWALD STREET AND INVERELL HIGH SCHOOL TRAFFIC MANAGEMENT S28.10.IN163
3. PHOTOGRAPHIC ARCHIVAL RECORDING – NEWSTEAD STATION GROUP S15.8.8
4. AUTOMATED EXTERNAL DEFIBRILLATORS (AEDS) S24.20.5
5. WORKS UPDATE S28.21.1/09

RESOLVED (Harmon/Berryman) that the items contained in the Information Reports to the Civil & Environmental Services Committee Meeting held on Wednesday, 12 October, 2016, be received and noted.

**SECTION F
GENERAL BUSINESS**

Manager Civil Texas – Silver Mining
Engineering

Manager Civil Engineering, Mr Justin Pay advised that the Queensland and New South Wales Environment Protection Authority are collaborating on the closure of an old silver mining area and the decommissioning of the water run-off catchment/holding areas of the facility as these holding areas have possible heavy metal contamination.

Manager Civil Road Sealing Works
Engineering

Manager Civil Engineering, Mr Justin Pay advised that interim sealing works are being undertaken on Mansfield Street and the Glen Innes Highway.

**SECTION G
CONFIDENTIAL REPORTS IN CLOSED COMMITTEE
(SECTION 10A(2) OF THE LOCAL GOVERNMENT ACT 1993)**

At 10.40am, the Chairperson offered the opportunity to members of the public to make representations as to whether any part of the Committee Meeting should not be considered in Closed Committee. No members of the public were present to make representations.

CLOSED COMMITTEE REPORTS

RESOLVED (Berryman/Harmon) that the Committee proceed into Closed Committee to discuss the matters referred to it, for the reasons stated in the motions of referral.

Upon resuming Open Committee, at 10.46am, the Chair verbally reported that the Committee, with the Press and Public excluded, having considered the matters referred to it, recommends as follows:

1. TENDER - T1/2017 CONSTRUCTION AERATION TANK INVERELL
SEWAGE TREATMENT PLANT S4.19.15

That the Committee recommend to Council that:

- i) *Council accept the tender from Eire Constructions Pty Ltd including the variations for the supply of submersible pumps and revised rates for bored piles, in the sum of \$1,919,997; and*
- ii) *the Common Seal of Council be affixed to the Contract documents.*

ADOPTION OF RECOMMENDATION

RESOLVED (Harmon/Berryman) that the recommendation from Closed Committee be adopted.

There being no further business, the meeting closed at 10.47am.

RECOMMENDATION:

That:

- i) *the Minutes of the Civil & Environmental Services Committee Meeting held on Wednesday, 12 October, 2016, be received and noted; and*
- ii) *the following recommendation of the Civil & Environmental Services Committee be considered by Council:*

1. BITUMEN RESURFACING PROGRAM 2016/17 S28.21.1/09

That:

- i) *the 2016/17 Bitumen Resurfacing Program as presented be adopted; and*
- ii) *the adopted program be placed on Council's webpage for the information of the community.*

2. GRAVEL RESHEET PROGRAM 2016/17 S28.21.1/09

That:

- i) *the 2016/17 Gravel Resheeting Program as presented be adopted; and*
- ii) *the adopted program be placed on Council's web page for the information of the community.*

3. TENDER - T1/2017 CONSTRUCTION AERATION TANK INVERELL SEWAGE
TREATMENT PLANT S4.19.15

That:

- i) *Council accept the tender from Eire Constructions Pty Ltd including the variations for the supply of submersible pumps and revised rates for bored piles, in the sum of \$1,919,997; and*

ii) the Common Seal of Council be affixed to the Contract documents.

| | | |
|---|--|-----------------------------|
| ITEM NO: | 2. | FILE NO: S4.11.17/08 |
| DESTINATION 1 DESTINATION 4: | A recognised leader in a broader context. A strong economy. | RB |
| SUBJECT: | ECONOMIC & COMMUNITY SUSTAINABILITY COMMITTEE MEETING MINUTES – 12 OCTOBER 2016 | |
| PREPARED BY: | Hayley Nichols, Corporate Support Officer - Publishing | |

SUMMARY:

Meeting held on Wednesday, 12 October, 2016.

For the consideration of Council.

COMMENTARY:

MINUTES OF THE ECONOMIC & COMMUNITY SUSTAINABILITY COMMITTEE
MEETING HELD IN THE COMMITTEE ROOM, INVERELL SHIRE COUNCIL, 144
OTHO STREET, INVERELL ON WEDNESDAY, 12 OCTOBER, 2016,
COMMENCING AT 11.00AM.

PRESENT: Cr P J Harmon (Chairperson), Cr Watts, C M Dight, P A King and A
A Michael.

Also in attendance: Crs D F Baker, S J Berryman and J N
McCosker.

Paul Henry (General Manager), Ken Beddie (Director Corporate and
Economic Services), Brett McInnes (Director Civil and Environmental
Services) and Stephen Golding (Executive Manager Corporate and
Community Services).

SECTION A**APOLOGIES:**

There were no apologies received.

1. CONFIRMATION OF MINUTES

*RESOLVED (Michael/Watts) that the Minutes of the Economic and Community
Sustainability Committee Meeting held on 10 August, 2016 as circulated to members,
be confirmed as a true and correct record of that meeting.*

**2. DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-
PECUNIARY INTERESTS**

There were no interests declared.

Note: Cr Michael has previously declared a conflict of interest in the land matter dealt with at item 2 in the confidential section.

3. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

4. ELECTION OF CHAIRPERSON

The General Manager advised Councillors of the requirements of Council's Meeting Code and the need to elect a Chairperson for the next one (1) year term.

The General Manager advised Councillors of the entitlement under the Code for the Mayor to Chair Committee Meetings. Cr Harmon advised the General Manager that he declined to exercise the right to Chair the Meeting, inviting the General Manager to call for nominations for the position of Chairperson.

The General Manager called for nominations for the position of Chairperson:

One (1) nomination for the position of Chairperson was received being Cr Watts. There being only one (1) nomination, Cr Watts was declared duly elected as Chairperson for the ensuing one (1) year period and assumed the Chair.

At this juncture the time being 11.08am Cr Watts assumed the Chair.

5. INDUCTION – ECONOMIC & COMMUNITY SUSTAINABILITY SERVICES

The Director Corporate & Economic Services, Mr Ken Beddie gave a presentation to Councillors which included a brief overview of the Corporate & Economic directorate. Mr Beddie also addressed the Committee on Council's Fit for the Future Roadmap and Council's financial position.

**SECTION B
ADVOCACY REPORTS**

Cr Michael Regional Australia Bank

Cr Michael attended, on behalf of the Mayor, the Regional Australia Bank (RAB) Community Partnership Program ceremony on Thursday, 29 September, 2016.

This year, the RAB presented \$48,322.76 to 83 community groups of Ashford, Bundarra and Inverell.

**SECTION D
DESTINATION REPORTS**

1. COUNCILLOR WORKSHOPS - HIT THE GROUND RUNNING S13.6.11

RESOLVED (Michael/Harmon) that arrangements be made for interested Councillors to be registered to attend the 'Hit the Ground Running' Workshop to be held in Tamworth on Thursday, 27 October, 2016.

2. SERVICE LEVEL REQUIREMENTS - FLOOD MONITORING S18.6.19

RESOLVED (Michael/Harmon) that:

- i) *the 2015/2016 Services Agreement for Hydrometric Services be completed and the \$99,078 fee be paid; and*

- ii) *Council seek the support of the Member for Northern Tablelands, Mr Adam Marshall and Local Government NSW in having the State Wide Flood Gauge Fees included in the new property based Emergency Services Levy on the basis of the wide benefits flowing to the community from the Flood Gauge Warning Systems being in place.*

3. OPERA NORTH WEST S26.3.14

MOTION (Michael/Harmon) that the Committee recommend to Council that Council provide \$5K in cash and up to \$5K in-kind of sponsorship to the 2017 Opera in the Paddock event.

The Motion on being put to the meeting was lost.

RESOLVED (Harmon/Dight) that the Committee recommend to Council that:

- i) *Council provide \$10K in cash and up to \$5K in-kind of sponsorship to the 2017 Opera in the Paddock event; and*
- ii) *the additional \$5K be funded from the Tourism Promotion Budget.*

4. LAND MATTER - RIFLE RANGE ROAD, INVERELL (LISTING) S5.2.0/09

RESOLVED (Harmon/Dight) that the matter be referred to Closed Committee for consideration as:

- i) *the matters and information are 'commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.' (Section 10A(2)(d)(i) of the Local Government Act, 1993);*
- ii) *on balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and*
- iii) *all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.*

5. 104 OTHO STREET, INVERELL (LISTING) S5.2.1/18

RESOLVED (Harmon/Dight) that the matter be referred to Closed Committee for consideration as:

- i) *the matters and information are 'Information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.' (Section 10A(2)(c) of the Local Government Act, 1993);*
- ii) *on balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and*
- iii) *all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.*

6. LOCAL GOVERNMENT BOUNDARY ADJUSTMENT – TINGHA S13.1.1

RESOLVED (Michael/Harmon) that the Committee recommend to Council that:

- i) *Mr Marshall be advised that the course of action he has proposed to expedite the matter is supported; and*
- ii) *any necessary action be undertaken with Mr Marshall and the Administrator of Armidale Dumaresq Council on the mapping of an appropriate boundary between Inverell and Armidale Dumaresq Councils.*

7. PROPOSED BOUNDARIES FOR JOINT ORGANISATIONS (JO) S13.1.2

RESOLVED (Harmon/Michael) that the Office of Local Government be advised that Inverell Shire Council supports the proposed boundary for the New England Joint Organisation.

8. REQUEST FOR REDUCTION IN TOWN HALL HIRE FEES – DANTHONIA BRUDERHOF COMMUNITY S12.22.1/08 & S5.24.4/08

RESOLVED (Michael/Harmon) that the Committee recommend to Council that Council provide a donation of \$200 to the Danthonia Bruderhof Community Christmas event.

**SECTION E
INFORMATION REPORTS**

1. TAKE CHARGE YOUR FUTURE IS IN YOUR HANDS BY GRAHAM HYMAN PRESENTED BY INVERELL SHIRE COUNCIL S8.2.3/08

RESOLVED (Michael/Harmon) that the items contained in the Information Reports to the Economic & Community Sustainability Committee Meeting held on Wednesday, 12 October, 2016, be received and noted.

**SECTION F
QUESTIONS WITHOUT NOTICE**

Director Airspeed Aviation S30.16.4

Corporate &
Economic
Services

Director Corporate & Economic Services, Mr Ken Beddie advised the Committee of an approach by the Director of Airspeed Aviation, Mr Ben Wyndam for Council support of a campaign for time slots at Sydney Airport to be allocated to regional airlines. It was noted that Sydney Airport timeslots are regulated by a Federal Government Act on aircraft movement and operating periods, and Senator Williams has already committed to pursuing this matter in a meeting with Mr Wyndam.

RESOLVED (Michael/Harmon) that the Committee recommend to Council that Council write to Mr Wyndam advising of Council's support for the campaign for time slots to be allocated to rural regional Australia.

Cr Dight Telstra Upgrade of a Mobile Phone Station at Yetman S18.6.62

Cr Dight advised the Committee of a Telstra proposal to upgrade a telecommunications facility at Warialda Road, Yetman. The proposal has been advertised seeking written submissions by the 17 October, 2016.

Mr Henry advised that Council will make a submission in support of the proposed upgrades.

**SECTION H
GOVERNANCE REPORTS**

1. GOVERNANCE - MONTHLY INVESTMENT REPORT S12.12.2/09

RESOLVED (Michael/Dight) that the Committee recommend to Council that:

- i) the report indicating Council's Fund Management position be received and noted; and*
- ii) the Certification of the Responsible Accounting Officer be noted.*

**SECTION G
CONFIDENTIAL REPORTS IN CLOSED COMMITTEE
(SECTION 10A(2) OF THE LOCAL GOVERNMENT ACT 1993)**

At 1.22pm, the Chairperson offered the opportunity to members of the public to make representations as to whether any part of the Committee Meeting should not be considered in Closed Committee. No members of the public were present to make representations.

CLOSED COMMITTEE REPORTS

RESOLVED (Harmon/Dight) that the Committee proceed into Closed Committee to discuss the matters referred to it, for the reasons stated in the motions of referral.

Upon resuming Open Committee, at 1.35pm, the Chair verbally reported that the Committee, with the Press and Public excluded, having considered the matters referred to it, recommends as follows:

1. LAND MATTER - RIFLE RANGE ROAD, INVERELL S5.2.0/09

That the Committee recommend to Council that Mr Basson be advised that:

- i) the required land, being part Lot 12, DP 1196708 is available for sale on a deferred settlement arrangement;*
- ii) the purchase price will be determined by market appraisal plus subdivision costs;*
- iii) the sale will be subject to a three (3) year settlement wherein the deferred payment arrangement will attract a 3% p.a charge on the asking price;*
- iv) Council will give any warranty or undertaking as to the necessary or required development approval or zoning compatibility;*
- v) the sale be subject to any other terms and conditions as deemed necessary or as negotiated with the General Manager; and*
- vi) all necessary documents be executed under Common Seal of Council.*

At this juncture, the time being 1.27pm, Cr Michael declared a pecuniary interest in Section G, Confidential Reports, Item 2, '104 Otho Street, Inverell'. The nature of the interest relates to Cr Michael's association with a developer with a possible interest in the property. Cr Michael left the meeting.

2. 104 OTHO STREET, INVERELL S5.2.1/18

That the Committee recommend to Council that:

- i) the listing price for this parcel of land be \$250K;*
- ii) the land be listed with all Inverell based Real Estate Agents; and*
- iii) the condition requiring a development of "an appropriate scale and capacity" be attached to the offering.*

At this juncture, the time being 1.35pm, Cr Michael returned to the meeting.

ADOPTION OF RECOMMENDATION

RESOLVED (Harmon/Dight) that the recommendation from Closed Committee be adopted.

There being no further business, the meeting closed at 1.36pm.

RECOMMENDATION:

That:

- i) the Minutes of the Economic & Community Sustainability Committee Meeting held on Wednesday, 12 October, 2016, be received and noted; and*
- ii) the following recommendations of the Economic & Community Sustainability Committee be considered by Council:*

1. COUNCILLOR WORKSHOPS - HIT THE GROUND RUNNING S13.6.11

That arrangements be made for interested Councillors to be registered to attend the 'Hit the Ground Running' Workshop to be held in Tamworth on Thursday, 27 October, 2016.

2. SERVICE LEVEL REQUIREMENTS - FLOOD MONITORING S18.6.19

That:

- i) the 2015/2016 Services Agreement for Hydrometric Services be completed and the \$99,078 fee be paid; and*
- ii) Council seek the support of the Member for Northern Tablelands, Mr Adam Marshall and Local Government NSW in having the State Wide Flood Gauge Fees included in the new property based Emergency Services Levy on the basis of the wide benefits flowing to the community from the Flood Gauge Warning Systems being in place.*

3. OPERA NORTH WEST S26.3.14

That:

- i) Council provide \$10K in cash and up to \$5K in-kind of sponsorship to the 2017 Opera in the Paddock event; and*
- ii) the additional \$5K be funded from the Tourism Promotion Budget.*

4. LOCAL GOVERNMENT BOUNDARY ADJUSTMENT – TINGHA S13.1.1

That:

- i) *Mr Marshall be advised that the course of action he has proposed to expedite the matter is supported; and*
- ii) *any necessary action be undertaken with Mr Marshall and the Administrator of Armidale Dumaresq Council on the mapping of an appropriate boundary between Inverell and Armidale Dumaresq Councils.*

5. PROPOSED BOUNDARIES FOR JOINT ORGANISATIONS (JO)
S13.1.2

That the Office of Local Government be advised that Inverell Shire Council supports the proposed boundary for the New England Joint Organisation.

6. REQUEST FOR REDUCTION IN TOWN HALL HIRE FEES – DANTHONIA BRUDERHOF COMMUNITY S12.22.1/08 & S5.24.4/08

That Council provide a donation of \$200 to the Danthonia Bruderhof Community Christmas event.

7. AIRSPEED AVIATION S30.16.4

That Council write to Mr Wyndam advising of Council's support for the campaign for time slots to be allocated to rural regional Australia.

8. GOVERNANCE - MONTHLY INVESTMENT REPORT S12.12.2/09

That:

- i) *the report indicating Council's Fund Management position be received and noted; and*
- ii) *the Certification of the Responsible Accounting Officer be noted.*

9. LAND MATTER - RIFLE RANGE ROAD, INVERELL S5.2.0/09

That Mr Basson be advised that:

- i) *the required land, being part Lot 12, DP 1196708 is available for sale on a deferred settlement arrangement;*
- ii) *the purchase price will be determined by market appraisal plus subdivision costs;*
- iii) *the sale will be subject to a three (3) year settlement wherein the deferred payment arrangement will attract a 3% p.a charge on the asking price;*
- iv) *Council will give any warranty or undertaking as to the necessary or required development approval or zoning compatibility;*
- v) *the sale be subject to any other terms and conditions as deemed necessary or as negotiated with the General Manager; and*
- vi) *all necessary documents be executed under Common Seal of Council.*

10. 104 OTHO STREET, INVERELL S5.2.1/18

That:

- i) the listing price for this parcel of land be \$250K;*
- ii) the land be listed with all Inverell based Real Estate Agents; and*
- iii) the condition requiring a development of "an appropriate scale and capacity" be attached to the offering.*

TO ORDINARY MEETING OF COUNCIL 26/10/2016

| | | |
|-----------------------|--|----------------------------|
| ITEM NO: | 1. | FILE NO: S13.6.9/09 |
| DESTINATION 1: | A recognised leader in a broader context | R |
| SUBJECT: | COUNCILLORS - LEAVE OF ABSENCE | |
| PREPARED BY: | Paul Henry, General Manager | |

SUMMARY:

Cr Baker provides the required notice under clause 235A of the Local Government (General) Regulation 2005.

COMMENTARY:

Cr Baker is Council's delegate to the NSW Public Libraries Association. The Association will be holding its Annual General Meeting and Conference on the 23 and 24 November, 2016.

Cr Baker has submitted a written apology that her attendance at the AGM/Conference will mean that she will miss the 23 November, 2016 Ordinary Council Meeting. Cr Baker requests that Council grant her leave of absence from the November Council Meeting.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: R.07 Council is recognised for and distinguished by its management, innovation and customer service.

Term Achievement: R.07.01 Council's operating culture is flexible, efficient, integrated and aligned to Council's strategic objectives and program delivery.

Operational Objective: R.07.01.01 Implement a structured program of continuous improvement, based on identifying and adopting leading practice, across the organisation.

POLICY IMPLICATIONS:

Local Government (General) Regulation 2005

235A Leave of absence

- (1) A councillor's application for leave of absence from council meetings should, if practicable, identify (by date) the meetings from which the councillor intends to be absent.
- (2) A councillor who intends to attend a council meeting despite having been granted leave of absence should, if practicable, give the general manager at least 2 days' notice of his or her intention to attend.

CHIEF FINANCIAL OFFICERS COMMENT:

Nil.

LEGAL IMPLICATIONS:

Nil.

RECOMMENDATION:

That:

- i) the apology from Cr Baker be accepted; and*
- ii) leave of absence be granted to Cr Baker for the 23 November, 2016 Ordinary Meeting of Council.*

| | | |
|-----------------------|--|-------------------------|
| ITEM NO: | 2. | FILE NO: S26.3.6 |
| DESTINATION 4: | A strong local economy | B |
| SUBJECT: | INVERELL CHAMBER OF COMMERCE AND INDUSTRY - CHRISTMAS PROMOTION | |
| PREPARED BY: | Paul Henry, General Manager | |

SUMMARY:

Council is in receipt of correspondence from the Inverell Chamber of Commerce and Industry requesting approval to close Otho Street, between Byron Street and the mid block pedestrian crossing, to enable the conduct of a Christmas Festival. Council is being asked to consider the request.

COMMENTARY:

Inverell Chamber President, Josh McPhee has written to Council confirming that the Chamber is planning a festival evening this Christmas. This follows the inaugural event that was held last year in Byron Street. The Chamber deemed the 2015 event a great success with many retailers providing feedback it was the best late night Christmas trade they had in years along with the positive feedback from community members that it was a great family night enjoyed by all.

The intention is to invite Chamber members, non-members, buskers and market and food stall vendors to set up sites in Otho Street (between Byron Street and the mid block pedestrian crossing) in the hope of encouraging families to participate and conduct their last minute shopping.

The date the Chamber have settled on is Friday, 16 December, 2016 between 5pm and 9pm. Approval is being sought to close Byron Street between Vivian Street and Lawrence Street from 4pm until 10pm to afford stall operators time to set up and dismantle their stalls.

The Chamber has been requested to indicate how many businesses will be affected by the road closure, and of those, how many have indicated their support and involvement in the festival. This information is currently being gathered and is expected to be available for Council's consideration at the meeting.

It must be noted that there would be a nominal cost involved in advertising the event and closing the road, of which the Chamber have requested be considered as Council's donation in support of the event.

Council is being asked to consider the request to close Byron Street (between Vivian Street and Lawrence Street) on Friday, 16 December, 2016 from 4pm to 10pm to facilitate the Chamber's Christmas initiative.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: B.01 Business, institutions and Council are working cooperatively towards agreed initiatives to strengthen and expand the Shire's economic base.

Term Achievement: B.01.01 The Shire's business community, learning institutions and training institutions are working in an integrated way to strengthen and develop the Shire's economic base.

Operational Objective: B.01.01.01 Work with appropriate economic partners on developing mutual understanding and support for a common agenda for action.

POLICY IMPLICATIONS:

Nil.

CHIEF FINANCIAL OFFICERS COMMENT:

Advertising and road closure costs would be involved.

LEGAL IMPLICATIONS:

Nil.

RECOMMENDATION:

A matter for Council.

TO ORDINARY MEETING OF COUNCIL 26/10/2016

| | | | |
|-----------------------|--|----------------------------|----------|
| ITEM NO: | 1. | FILE NO: S4.11.5/09 | |
| DESTINATION 1: | A recognised leader in a broader context | | R |
| SUBJECT: | MANAGEMENT TEAM MEETING MINUTES | | |
| PREPARED BY: | Hayley Nichols, Corporate Support Officer – Publishing | | |

SUMMARY:

Management Team Meeting held on Thursday, 29 September, 2016.

INFORMATION:

The following items were discussed at the Management Team Meeting:

- i) Outstanding Workers Compensation Claims
- ii) Operational Matters
- iii) Risk Management Committee Meeting Minutes – 6 September 2016

| | | | |
|-----------------------|---|------------------------|----------|
| ITEM NO: | 2. | FILE NO: S6.8.9 | |
| DESTINATION 2: | A community that is healthy, educated and sustainable | | C |
| SUBJECT: | INVERELL MEN'S HEALTH NIGHT | | |
| PREPARED BY: | Paul Henry, General Manager | | |

SUMMARY:

Council is in receipt of correspondence from Hunter New England Local Health District regarding the Inverell Men's Health Night. Council is being asked to receive and note the correspondence.

COMMENTARY:

Correspondence has been received from Janece Fleming, Facilitator of the Inverell Men's Health Night, thanking Council for their valuable contribution to the event which was held on Friday, 2 September, 2016 at the Inverell RSM Club.

A copy of the correspondence is included as Appendix 1 (E13) for the information of Council.

| | | |
|-----------------------|---|--------------------------|
| ITEM NO: | 3. | FILE NO: S18.6.62 |
| DESTINATION 5: | A strong local economy | C |
| SUBJECT: | UPGRADE MOBILE TOWERS - YETMAN | |
| PREPARED BY: | Stephen Golding, Executive Manager Corporate and Community Services | |

SUMMARY:

Council's support of Telstra's proposal to upgrade the telecommunications facility at Warialda Road, Yetman NSW 2410 (Lot 7302 on DP1152475).

COMMENTARY:

Visionstream Pty Ltd, on behalf of Telstra has issued a notice of proposal for the upgrade of the telecommunications facility at Warialda Road, Yetman.

The proposal consists of the removal of three (3) existing antennas, the installation of six (6) new panel antennas and the installation of six (6) Twin Tower Mounted Amplifiers near the proposed antennas plus ancillary equipment. This upgrade will provide 4G connectivity for the Yetman area improving mobile based services.

Telstra regards the proposed installation as a Low-impact Facility under the *Telecommunications (Low-impact Facilities) Determination 1997*, and will not be required to submit a Development Application.

As public comments closed on the 17 October, 2016, the General Manager contacted Dylan Mead, Town Planner from Visionstream Pty Ltd to offer support for the proposal to go forward and submitted a letter of support from Council on behalf of the Yetman community.

| | | |
|-----------------------|--|----------------------------|
| ITEM NO: | 4. | FILE NO: S13.5.5/09 |
| DESTINATION 1: | A recognised leader in a broader context. | R |
| SUBJECT: | QUESTIONS WITHOUT NOTICE – SEPTEMBER 2016 | |
| PREPARED BY: | Hayley Nichols, Corporate Support Officer - Publishing | |

SUMMARY:

The following details the Questions without Notice items raised at the Ordinary Meeting held 28 September, 2016.

Council is requested to note the actions taken to date.

COMMENTARY:

| BP/REF: ITEM NO: | SUBJECT and FILE REFERENCE: | COMMENTS: |
|------------------------------------|--|--|
| QWN/ORD 41/16 Cr Watts | <u>King Street</u> <u>S28.9.18</u> Cr Watts asked if a sign can be erected at the ends of King Street to indicate the Street extends over the hill in the middle. | Matter being investigated. |
| QWN/ORD 42/16 Cr Michael | <u>Local Government Elections</u> <u>S13.7.4</u> Cr Michael asked if a report could be presented to a future meeting of Council in respect of Council conducting its own elections in 2020. | Information being gathered for report. |

| | | |
|-----------------------|--|-------------------------|
| ITEM NO: | 5. | FILE NO: S4.13.2 |
| DESTINATION 1: | A recognised leader in a broader context | R |
| SUBJECT: | STRATEGIC TASKS – ‘SIGN OFF’ – SEPTEMBER 2016 | |
| PREPARED BY: | Paul Henry, General Manager | |

SUMMARY:

A part of a successful governance program is a need for administration to indicate to the policy makers that the requirements of the legislation, under which the organisation operates, has been provided. As a result, this information report provides Councillors with a statement of assurance from the General Manager that in accordance with the *Local Government Act, 1993*; the tasks have been complied with.

COMMENTARY:

The September, 2016 tasks required to be undertaken are detailed below. Any of these tasks may be added to as Council becomes familiar with this new initiative.

| Date | Compliance Requirement | Achieved/Not Achieved | Comments |
|--------------------|--|------------------------------|--|
| 10 September, 2016 | 2016 Local Government Elections (unless delayed) | Achieved | 2016 Local Government Elections held 10 September, 2016. |
| 30 September, 2016 | Roads and Bridges Data Return due (Grants Commission). | Achieved | Information submitted. |

| | | | |
|--------------------|--|----------|--|
| 30 September, 2016 | General Manager to advise OLG and LGNSW the results of the election of Mayor (Sch 7 Cl 13 LGGR) | Achieved | Organisations advised. |
| 30 September, 2016 | Lodge completed Pecuniary Interest returns for Councillors and designated persons. (s.449 (3)). General Manager table returns at next council meeting. (s.450A). | Achieved | Pecuniary interest returns lodged by Councillors and Senior staff. Pecuniary interest returns were presented at the July, 2016 Ordinary Council meeting. |

I confirm that the performance criteria as set out in the criteria for scheduled tasks have been met for the month of September, 2016. I confirm the accuracy and completeness of the information provided above, in that to the best of my knowledge and understanding, all material information has been herein disclosed.

P J HENRY PSM

GENERAL MANAGER

| | | |
|-----------------------|--|---------------------------|
| ITEM NO: | 6. | FILE NO: S7.2.4/09 |
| DESTINATION 3: | An environment that is protected and sustained. | E |
| SUBJECT: | CONSTRUCTION CERTIFICATES APPROVED FOR SEPTEMBER 2016 | |
| PREPARED BY: | Julie Forrester, Temporary Administration Assistant | |

SUMMARY:

The following details the Construction Certificates approved by Council for September, 2016.

INFORMATION:

| <u>Construction Certificate Number</u> | <u>Applicant</u> | <u>Property</u> | <u>Construction</u> | <u>\$ Amount</u> |
|--|---|------------------------------------|---|------------------|
| CC-63/2016 | Roslyn Pty Ltd | 25 Otho Street, Inverell 2360 | Alterations and additions to premises - including shopfront, underawning and internal alterations | 60,000 |
| CC-89/2016 | Mr Mark Rodney Croft and Mrs Lisa Maree Croft | 56 Granville Street, Inverell 2360 | Alterations and additions to dwelling, new shed, install pool | 120,000 |
| CC-97/2016 | Mrs Jacqueline Rae Walker | 145 Otho Street, Inverell 2360 | Takeaway shop | 43,000 |

| | | | | |
|---|---|-----------------------------------|---|------------------|
| CC-100/2016 | Mrs Natalie Kate Peterson | 36 Wood Street, Gilgai 2360 | Demolish old shed and construct new shed | 8,750 |
| CC-101/2016 | Dominico Blue Pty Ltd | 79-81 Otho Street, Inverell 2360 | Construct awning | 2,000 |
| CC-102/2016 | Mr Edward Drescher | 50 Caloola Drive, Inverell 2360 | New Shed | 4,000 |
| CC-104/2016 | Mr Stephen James Buxton | Elsmore Road, Elsmore 2360 | Construct Dwelling, Granny Flat and Sheds | 205,000 |
| CC-105/2016 | Mr Murray Reginald Hewat | 6 Bennett Street, Inverell 2360 | Demolish shed and construct garage | 19,000 |
| CC-106/2016 | Mr Brett Clayton Wetherall | 76 Runnymede Drive, Inverell 2360 | Construct Carport | 19,000 |
| CC-107/2016 | Mr Sean Eric Campbell and Mrs Sarah Louise Campbell | 25 Clancys Drive, Inverell 2360 | Extension of Shed | 17,500 |
| CC-108/2016 | Danbuilt Pty Ltd | 7 Bundanoon Drive, Inverell 2360 | New Shed | 40,000 |
| CC-109/2016 | Mr Daren Robert Mather | 4 Mather Street, Inverell 2360 | Construct awning | 8,000 |
| CC-110/2016 | Mr Graeme James Fraser | 233 Byron Street, Inverell 2360 | Workshop addition | 50,000 |
| Monthly estimated value of Approvals: September 2016 | | | 13 | \$596,250 |

AMENDED CONSTRUCTION CERTIFICATES

SUMMARY:

The following details the Amended Construction Certificates approved by Council for September, 2016.

| <u>Construction Certificate Number</u> | <u>Applicant</u> | <u>Property</u> | <u>Construction</u> | <u>\$ Amount</u> |
|---|-------------------------|-------------------------------|---|-------------------------|
| CC-63/2016/A | Roslyn Pty Ltd | 25 Otho Street, Inverell 2360 | Alterations and additions to premises - including shopfront, underawning and internal alterations | Nil |
| Monthly estimated value of Approvals: September 2016 | | | 1 | Nil |

SUMMARY:

The following details the Amended Construction Certificates approved by Private Certifier for September, 2016.

INFORMATION:

Nil.

SUMMARY:

The following details the Construction Certificates approved by Private Certifier for September, 2016.

INFORMATION:

Nil.

| | | |
|-----------------------|--|---------------------------|
| ITEM NO: | 7. | FILE NO: S7.2.4/09 |
| DESTINATION 3: | An environment that is protected and sustained. | E |
| SUBJECT: | COMPLYING DEVELOPMENT CERTIFICATES APPROVED DURING SEPTEMBER 2016 | |
| PREPARED BY: | Julie Forrester, Temporary Administration Assistant | |

SUMMARY:

The following details the Complying Development Certificates approved by Council during September, 2016.

INFORMATION:

| <u>Complying Development Number</u> | <u>Applicant</u> | <u>Property</u> | <u>Construction</u> | <u>\$ Amount</u> |
|---|------------------------|--------------------------------------|---------------------|------------------|
| CD-39/2016 | Mr Michael James Walls | 251 Old Bundarra Road, Inverell 2360 | Deck | 19,488 |
| Monthly estimated value of Approvals: September 2016 | | | 1 | 19,488 |

AMENDED COMPLYING DEVELOPMENT CERTIFICATES**SUMMARY:**

The following details the Amended Complying Development Certificates approved by Council for September, 2016.

INFORMATION:

Nil.

SUMMARY:

The following details the Complying Development Certificates approved by Private Certifier for September, 2016.

INFORMATION:

Nil.

| | | |
|-----------------------|--|---------------------------|
| ITEM NO: | 8. | FILE NO: S7.2.4/09 |
| DESTINATION 3: | An environment that is protected and sustained. | E |
| SUBJECT: | SUMMARY OF BUILDING CONSTRUCTION FOR SEPTEMBER 2016 | |
| PREPARED BY: | Julie Forrester, Temporary Administration Assistant | |

SUMMARY:

The following report summarises the Building Construction for the Inverell Shire in September, 2016.

INFORMATION:

Total Building Construction for Inverell Shire for September, 2016:

| <u>Type of Consent</u> | <u>Number</u> | <u>\$ Amount</u> |
|---|----------------------|-------------------------|
| Construction Certificates – Council Approved | 13 | 596,250 |
| Construction Certificates – Private Certifier | Nil | Nil |
| Complying Development – Council Approved | 1 | 19,488 |
| Complying Development – Private Certifier | Nil | Nil |
| Totals | 14 | \$615,738 |

Estimated Value of Approvals issued in the financial ytd in:

| | |
|-----------------------|--------------------|
| 2016/2017 (60) | \$6,409,817 |
| 2015/2016 (39) | \$5,133,107 |

| | | |
|-----------------------|--|-----------------------------|
| ITEM NO: | 9. | FILE NO: S18.10.2/09 |
| DESTINATION 3: | An environment that is protected and sustained | E |
| SUBJECT: | DEVELOPMENT CONSENTS AND REFUSALS DURING SEPTEMBER 2016 | |
| PREPARED BY: | Julie Forrester, Temporary Administration Assistant | |

SUMMARY:

The following details the Development Consents and Refusals during September, 2016.

INFORMATION:**APPROVALS**

| <u>Development Application Number</u> | <u>Applicant</u> | <u>Property</u> | <u>Development</u> | <u>\$ Amount</u> |
|--|--|--|---|-------------------------|
| DA-103/2016 | Mr Michael Scott Lavender and Mrs Nicole Ann Lavender | 355 Copeton Dam Road, Inverell 2360 | Subdivision | Nil |
| DA-111/2016 | Mr Mark Rodney Croft and Mrs Lisa Maree Croft | 56 Granville Street, Inverell 2360 | Alterations and additions to dwelling, new shed, install pool | 120,000 |
| DA-116/2016 | Ms Kim Marina Kelleher | 37 Blair Athol Road, Inverell 2360 | Construct Premises for Use as a Day Spa | 354,000 |
| DA-118/2016 | Mr Keiran James Te Velde | 37 Talbragar Close, Inverell 2360 | Dwelling | 428,500 |
| DA-120/2016 | Mrs Jacqueline Rae Walker | 145 Otho Street, Inverell 2360 | Takeaway Shop | 43,000 |
| DA-121/2016 | Mr Peter John Lowe | 53 Gordon Street, Inverell 2360 | New Dwelling and Shed | 270,000 |
| DA-123/2016 | Mrs Natalie Kate Peterson | 36 Wood Street, Gilgai 2360 | Demolish old shed and construct new shed | 8,750 |
| DA-124/2016 | Hosking Interior Design | 44 Otho Street, Inverell 2360 | Signage | 7,500 |
| DA-125/2016 | Dominico Blue Pty Ltd | 79-81 Otho Street, Inverell 2360 | Construct awning | 2,000 |
| DA-126/2016 | Mr Edward Drescher | 50 Caloola Drive, Inverell 2360 | New Shed | 4,000 |
| DA-127/2016 | New England North West Planning Services | 49 Kookaburra Lane, Inverell 2360 | Second Dwelling | 70,000 |
| DA-128/2016 | Mr Stephen James Buxton | Elsmore Road, Elsmore 2360 | Construct Dwelling, Granny Flat and Sheds | 205,000 |
| DA-129/2016 | Mr Richard James Schroder and Mrs Catherine Jennifer Schroder | 15328 Guyra Road, Gilgai 2360 | Temporary storage of relocated dwelling | Nil |
| DA-130/2016 | Mr Murray Reginald Hewat | 6 Bennett Street, Inverell 2360 | Demolish shed and construct garage | 19,000 |

| | | | | |
|---|--|--|--|--------------------|
| DA-132/2016 | Mr Brett Clayton Wetherall | 76 Runnymede Drive, Inverell 2360 | Construct Carport | 19,000 |
| DA-133/2016 | Mr Sean Eric Campbell and Mrs Sarah Louise Campbell | 25 Clancys Drive, Inverell 2360 | Extension of shed | 17,500 |
| DA-134/2016 | Danbuilt Pty Ltd | 7 Bundanoon Lane, Inverell 2360 | New Shed | 40,000 |
| DA-135/2016 | Mr Daren Robert Mather | 4 Mather Street, Inverell 2360 | Construct awning | 8,000 |
| DA-138/2016 | Spendless Shoes | 44 Otho Street, Inverell 2360 | Shop fit out | 85,000 |
| DA-141/2016 | Inverell Shire Council | 739 Stannifer Road, Stannifer 2369 | Extraction of Resources on Lot 182 DP 753285 for Testing Purposes Only | Nil |
| DA-142/2016 | Inverell Shire Council | 510 McLachlans Lane, Brodies Plains 2360 | Extraction of Resources on Lot 2 DP 1220740 for Testing Purposes Only | Nil |
| DA-143/2016 | Community Mutual Ltd | 101-103 Byron Street, Inverell 2360 | Install awning fascia sign | 2,000 |
| DA-145/2016 | Mr James Joseph Towle Hain and Mrs Judith Ann Elizabeth Hain | 393 Swanbrook Road, Inverell | Shed | 33,250 |
| Monthly estimated value of Approvals: September 2016 | | | 23 | \$1,736,500 |

DEVELOPMENT AMENDMENTS

| | | | | |
|---|--------------------------|-------------------------------------|---|------------|
| DA-126/2003/A | Mr Geoffrey Owen Turner | 8-12 Brissett Street, Inverell 2360 | New Sheds | Nil |
| DA-113/2007/A | Ms Sue Ward | 146-150 Byron Street, Inverell 2360 | Conduct a fitness centre and install signage | Nil |
| DA-163/2015/A | CKT Developments Pty Ltd | 76 Thomas Lane, Gum Flat 2360 | New Dwelling | Nil |
| DA-74/2016/A | Roslyn Pty Ltd | 25 Otho Street, Inverell 2360 | Alterations and additions to premises - including shopfront, underawning and internal alterations | Nil |
| Monthly estimated value of Approvals: September 2016 | | | 4 | Nil |

REFUSALS

Nil.

| | | |
|-----------------------|---|--------------------------|
| ITEM NO: | 10. | FILE NO: S29.19.1 |
| DESTINATION 3: | An environment that is protected and sustained | E |
| SUBJECT: | SEPTIC TANK APPROVALS FOR SEPTEMBER 2016 | |
| PREPARED BY: | Julie Forrester, Temporary Administration Assistant | |

SUMMARY:

The following details the Septic Tank approvals for September, 2016.

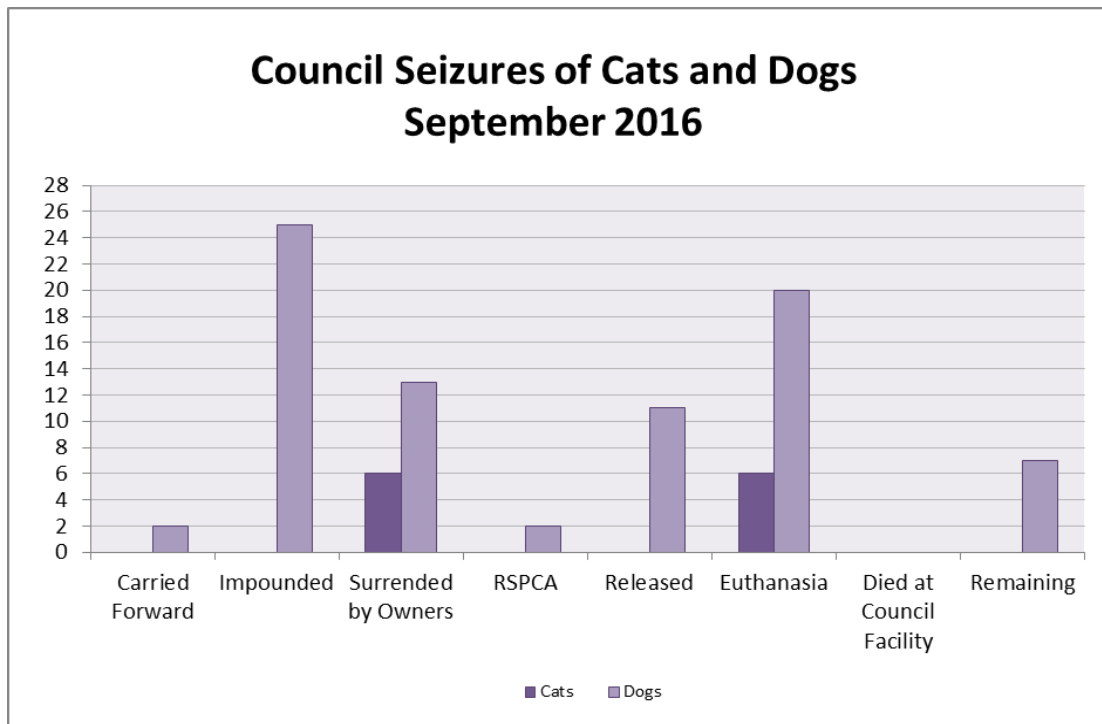
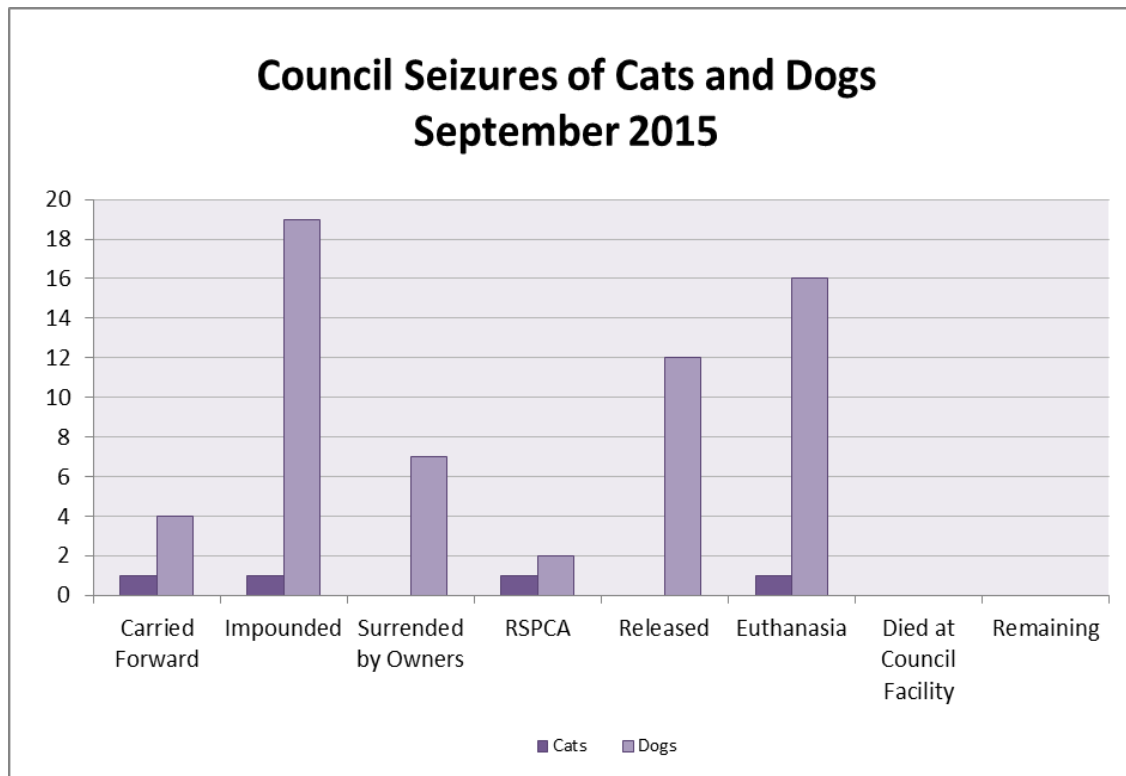
INFORMATION:

| <u>Application Number</u> | <u>Applicant</u> | <u>Property</u> |
|----------------------------------|--|-----------------------------------|
| S-22/2016 | New England North West Planning Services | Yarrabee Road, Mount Russell 2360 |
| S-28/2016 | New England North West Planning Services | 49 Kookaburra Lane, Inverell 2360 |
| S-29/2016 | Mr Stephen James Buxton | 3530 Yetman Road, Graman 2360 |

| | | |
|-----------------------|---|--------------------------|
| ITEM NO: | 11. | FILE NO: S18.10.1 |
| DESTINATION 3: | An environment that is protected and sustained | E |
| SUBJECT: | ORDINANCE ACTIVITIES REPORT FOR SEPTEMBER 2016 | |
| PREPARED BY: | Julie Forrester, Temporary Administration Assistant | |

SUMMARY:

The following details the number of various Ordinance activities carried out during September 2016, in comparison to the same month in 2015.

INFORMATION:**COMPLIANCE****Inverell Shire Council Pound Monthly Report September 2016****Inverell Shire Council Pound Monthly Report September 2015**

| | | |
|-----------------------|--|------------------------|
| ITEM NO: | 12. | FILE NO: S4.2.1 |
| DESTINATION 1: | A recognised leader in a broader context | R |
| SUBJECT: | LOCAL GOVERNMENT AMENDMENT (GOVERNANCE AND PLANNING) ACT 2016 | |
| PREPARED BY: | Paul Henry, General Manager | |

SUMMARY:

Further Phase 1 amendments to the *Local Government Act 1993* have now been commenced by proclamation. Council is being asked to receive and note the amendments.

COMMENTARY:

The following Phase 1 amendments to the *Local Government Act 1993* have been commenced by proclamation and are now in force:

- new purposes and principles for local government;
- new roles and responsibilities for mayors, councillors and governing bodies;
- new functions of general managers;
- a clarification of the role of administrators and temporary administrators;
- an extension to the delegation power of a council to include the acceptance of tenders by the general manager for services, where those services are not currently provided by council staff; and
- a clarification that a mayor elected by councillors does not continue to hold mayoral office if they cease to hold office as a councillor.

Key points

- Mayors, councillors and council staff will need to become familiar with the new roles and responsibilities that are set out in the *Local Government Act* (copy of s. 226, s. 232 and s. 335 attached as Appendix 2, E14 – E15).
- The NSW Audit Office will be in direct contact with all councils in connection with the Auditor-General's new role and the proposed transitional arrangements.
- Councils will need to notify the Auditor-General in writing of all council entities (including partnerships, trusts, corporations, joint ventures, syndicates or other bodies the council has formed or has a controlling interest in) in existence on 1 July 2016, by **31 December, 2016**.
- Councils may now delegate to the general manager the function of accepting tenders for services, where those services are not currently provided by council staff.

RECOMMENDATION:

That the items contained in the Information Reports to the Ordinary Meeting of Council held on Wednesday, 26 October, 2016, be received and noted.

APPENDIX 1

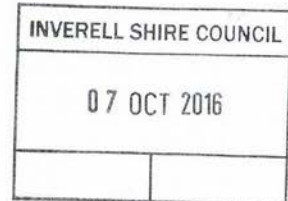
Inverell Prostate Cancer
Support Group
Proudly affiliated with



**Prostate Cancer
Foundation of Australia**



Health
Hunter New England
Local Health District



September 6, 2016

**The General Manager
Inverell Shire Council
P.O. Box 138
Inverell NSW 2360**

Dear Paul,

I would like to thank you for your valuable contribution to the Inverell Men's Health Night held on September 2, 2016. We had an overwhelming response to the evening and feedback received has only been positive.

The objective of the evening was to provide the men of Inverell and surrounding districts with the opportunity to learn about their health and the value of early intervention and screening for often preventable chronic diseases. Your contribution in this health event has made this possible.

I hope the exposure of your business leading up to and including the night proved beneficial.

It is a reflection of the true spirit of the Inverell community in supporting such a highly regarded event and without your generosity these events would not be possible.

Yours faithfully

**Janece Fleming
Registered Nurse
Facilitator of the Inverell Men's Health Night**

APPENDIX 2

Local Government Act 1993**Chapter 9 Part 2 Division 2 Section 226****226 Role of mayor**

The role of the mayor is as follows:

- (a) to be the leader of the council and a leader in the local community,
- (b) to advance community cohesion and promote civic awareness,
- (c) to be the principal member and spokesperson of the governing body, including representing the views of the council as to its local priorities,
- (d) to exercise, in cases of necessity, the policy-making functions of the governing body of the council between meetings of the council,
- (e) to preside at meetings of the council,
- (f) to ensure that meetings of the council are conducted efficiently, effectively and in accordance with this Act,
- (g) to ensure the timely development and adoption of the strategic plans, programs and policies of the council,
- (h) to promote the effective and consistent implementation of the strategic plans, programs and policies of the council,
- (i) to promote partnerships between the council and key stakeholders,
- (j) to advise, consult with and provide strategic direction to the general manager in relation to the implementation of the strategic plans and policies of the council,
- (k) in conjunction with the general manager, to ensure adequate opportunities and mechanisms for engagement between the council and the local community,
- (l) to carry out the civic and ceremonial functions of the mayoral office,
- (m) to represent the council on regional organisations and at inter-governmental forums at regional, State and Commonwealth level,
- (n) in consultation with the councillors, to lead performance appraisals of the general manager,
- (o) to exercise any other functions of the council that the council determines.

232 The role of a councillor

- (1) The role of a councillor is as follows:
 - (a) to be an active and contributing member of the governing body,
 - (b) to make considered and well informed decisions as a member of the governing body,
 - (c) to participate in the development of the integrated planning and reporting framework,
 - (d) to represent the collective interests of residents, ratepayers and the local community,
 - (e) to facilitate communication between the local community and the governing body,
 - (f) to uphold and represent accurately the policies and decisions of the governing body,
 - (g) to make all reasonable efforts to acquire and maintain the skills necessary to perform the role of a councillor.
- (2) A councillor is accountable to the local community for the performance of the council.

335 Functions of general manager

The general manager of a council has the following functions:

- (a) to conduct the day-to-day management of the council in accordance with the strategic plans, programs, strategies and policies of the council,
- (b) to implement, without undue delay, lawful decisions of the council,
- (c) to advise the mayor and the governing body on the development and implementation of the strategic plans, programs, strategies and policies of the council,

- (d) to advise the mayor and the governing body on the appropriate form of community consultation on the strategic plans, programs, strategies and policies of the council and other matters related to the council,
- (e) to prepare, in consultation with the mayor and the governing body, the council's community strategic plan, community engagement strategy, resourcing strategy, delivery program, operational plan and annual report,
- (f) to ensure that the mayor and other councillors are given timely information and advice and the administrative and professional support necessary to effectively discharge their functions,
- (g) to exercise any of the functions of the council that are delegated by the council to the general manager,
- (h) to appoint staff in accordance with the organisation structure determined under this Chapter and the resources approved by the council,
- (i) to direct and dismiss staff,
- (j) to implement the council's workforce management strategy,
- (k) any other functions that are conferred or imposed on the general manager by or under this or any other Act.