



The Official Opening of the Varley Oval Sporting Complex Redevelopment was held on 6 November, 2015. The Hon. Barnaby Joyce, MP drew back the curtain to formally present the \$1.7M redevelopment, named after former Inverell resident and sporting enthusiast, Brigadier Arthur Leslie Varley.

## Business Paper Ordinary Meeting of Council 25 November, 2015

**INVERELL SHIRE COUNCIL**

**NOTICE OF ORDINARY MEETING OF COUNCIL**

19 November, 2015

An Ordinary Meeting of Council will be held in the Council Chambers, Administrative Centre, 144 Otho Street, Inverell on Wednesday, 25 November, 2015, commencing at **3pm**.

Your attendance at this Ordinary Meeting of Council would be appreciated.

**P J HENRY PSM**

**GENERAL MANAGER**

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**A G E N D A**

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<b>SECTION A</b>	<b>APOLOGIES CONFIRMATION OF MINUTES DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS PUBLIC FORUM</b>
<b>SECTION B</b>	<b>ADVOCACY REPORTS</b>
<b>SECTION C</b>	<b>COMMITTEE REPORTS</b>
<b>SECTION D</b>	<b>DESTINATION REPORTS</b>
<b>SECTION E</b>	<b>INFORMATION REPORTS</b>
<b>SECTION F</b>	<b>QUESTIONS WITHOUT NOTICE</b>
<b>SECTION G</b>	<b>CONFIDENTIAL MATTERS (COMMITTEE-OF-THE-WHOLE)</b>






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<b>2PM</b>	<b>AFTERNOON TEA</b>
<b>2.15PM</b>	<b>PRESENTATION 'THE AGE OF ICE' BY CHIEF INSPECTOR ROWAN O'BRIEN</b>

## Quick Reference Guide

Below is a legend that is common between the:

- Inverell Shire Council Strategic Plan
- Inverell Shire Council Delivery Plan
- Inverell Shire Council Management Plan.

<i><b>Destinations</b></i>	<i><b>Icon</b></i>	<i><b>Code</b></i>
<b>1. A recognised leader in a broader context.</b>  Giving priority to the recognition of the Shire as a vital component of the New England North West Region through Regional Leadership.		R
<b>2. A community that is healthy, educated and sustained.</b>  Giving priority to the Shire as a sustainable and equitable place that promotes health, well being, life long learning and lifestyle diversity.		C
<b>3. An environment that is protected and sustained.</b>  Giving priority to sustainable agriculture, the protection and conservation of rivers, waterways bio diversity and the built environment.		E
<b>4. A strong local economy.</b>  Giving priority to economic and employment growth and the attraction of visitors.		B
<b>5. The Communities are served by sustainable services and infrastructure.</b>  Giving priority to the provision of community focused services and the maintenance, enhancement and upgrade of infrastructure.		S



## MEETING CALENDAR

October 2015 – September 2016

	TIME	OCT	NOV	DEC	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPT
		Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed
<b>Ordinary Meetings</b>	<b>3:00 pm</b>	28	25	16	No Meeting	24	23	27	25	^22	27	24	*28
<b>Major Committees</b>		<b>Wed</b>	<b>Wed</b>	<b>Wed</b>	<b>Wed</b>	<b>Wed</b>	<b>Wed</b>	<b>Wed</b>	<b>Wed</b>	<b>Wed</b>	<b>Wed</b>	<b>Wed</b>	<b>Wed</b>
Civil and Environmental Services	<b>8:30 am</b>	14	11	No Meetings	No Meetings	10	9	13	11	8	13	10	14
Economic and Community Sustainability	<b>10:30 am</b>												

^ Meeting at which the Management Plan for 2016/2017 is adopted. \*Mayoral Election, to be conducted. (September)

- Members of the public are invited to observe meetings of the Council.  
Should you wish to address Council, please contact the Office of the General Manager on 6728 8206.

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MINUTES OF THE ORDINARY MEETING OF INVERELL SHIRE COUNCIL HELD IN THE COUNCIL CHAMBERS, ADMINISTRATIVE CENTRE, 144 OTHO STREET, INVERELL ON WEDNESDAY, 28 OCTOBER, 2015, COMMENCING AT 3 PM.

**PRESENT:** Cr P J Harmon (Mayor) [Chairperson], Crs D F Baker, H N Castledine, P J Girle, B C Johnston, D C Jones, A A Michael, M J Peters and J A Watts.

The General Manager (Paul Henry) and Director Corporate & Economic Services (Ken Beddie).

**APOLOGIES** **S13.6.9/08**

Nil.

**CONFIRMATION OF MINUTES** **S13.5.2/08**

**93/15 RESOLVED** *(Michael/Watts) that the Minutes of the Ordinary Meeting of Council held on 23 September, 2015, as circulated to members, be confirmed as a true and correct record of that meeting.*

**DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS**

There were no interests declared.

**PUBLIC FORUM** **S13.5.6/08**

There were no members of the public present to speak.

At this juncture, the time being 3.04pm, the Mayor sought agreement to suspend Standing Orders to welcome the Auditor, Mr Geoff Allen of Forsyths to deliver his 2014/2015 Audit Report.

**94/15 RESOLVED** *(Castledine/Johnston) that standing orders be suspended to enable the Auditor to address Council.*

Mr Allen noted that Council had achieved an unqualified Audit Report and that Council maintains a sound financial position. Mr Allen noted that Council performed well on a 'Combined Fund' basis against the Fit for the Future benchmarks. It is noted, however, that the Fit for the Future Roadmap is assessed on a General Fund only basis. On a stand alone basis, the General Fund did not meet the >60% Own Source Revenue Benchmark or the Building and Infrastructure Renewal Ratio for 2014/2015.

Council remains in an enviable position in the industry and it was pleasing to see that Council has been declared 'Fit' in respect of the Fit for the Future program.

**Resumption of Standing Orders**

**95/15 RESOLVED** *(Baker/Castledine) that standing orders be resumed.*

At this juncture, the time being 3.30pm, Standing Orders resumed and Council considered the balance of the Agenda.

**SECTION B**  
**ADVOCACY REPORTS**

Cr Johnston Transgrid's Regional Update Forum

Cr Johnston noted his attendance at a function held in Armidale in respect of future electricity supplies.

Green energy will play a significant role in this matter. The renewable energy generation in the New England was noted and its impact on Transmission Infrastructure which will require upgrading.

1. **NEW ENGLAND GROUP OF COUNCILS (NEGOC)** **S14.11.2**

**96/15 RESOLVED** (Harmon/Watts) *that the report be received and noted.*

**SECTION C  
COMMITTEE REPORTS**

1. **AUDIT & RISK COMMITTEE MEETING MINUTES – 23 SEPTEMBER 2015**  
**S4.11.21**

**97/15 RESOLVED** (Watts/Castledine) *that:*

- i) *the Minutes of the Audit & Risk Committee Meeting held on Wednesday, 23 September, 2015, be received and noted; and*
- ii) *the following recommendations of the Audit & Risk Committee be adopted by Council:*

1. **WORKERS COMPENSATION PERFORMANCE 2014/2015** **S27.1.12**

*That:*

- i) *Council's strong performance be noted; and*
- ii) *the savings of \$200K be allocated to the next priorities on Council's 4 Year Delivery Plan.*

2. **WORK HEALTH AND SAFETY AUDIT 2015** **S27.1.11**

*That:*

- i) *the information be received and noted including Council's 100% result in respect of Work Health and Safety performance;*
- ii) *the report on Council's Work Health and Safety performance (as supplied by StateCover) continue to be an Internal Audit Issue for the Committee noting it has been given a 'high' risk rating by the Committee; and*
- iii) *a press release be prepared noting Council's continued strong performance in managing the workers health and safety issue.*

3. **AUDIT AND RISK COMMITTEE CHARTER** **S4.11.21 & S27.3.2**

*That the Audit and Risk Committee Charter be amended to provide for:*

- a) *bi-monthly meetings,*
- b) *the appointment of an independent member to the Committee from September, 2016 to align with the new Council 4 Year Term utilising the criteria and advertisement indicated in the report,*
- c) *no remuneration be payable for Audit and Risk Committee Independent Members noting the precedent this would establish for all Council Committees,*
- d) *the calendar of activities for the Audit Committee be subject of a report to the next meeting of the Committee,*
- e) *the Independent Member be required to hold recognised Accounting Qualifications.*

4. GOVERNANCE – QUARTERLY INVESTMENT REPORT S12.12.5/08

*That the information be noted.*

2. INVERELL LIQUOR CONSULTATIVE COMMITTEE MEETING MINUTES S19.9.1

**98/15 RESOLVED** (Baker/Watts) that the Minutes of the Inverell Liquor Consultative Committee Meeting held on Tuesday, 4 August, 2015, be received and noted.

3. CIVIL & ENVIRONMENTAL SERVICES COMMITTEE MEETING MINUTES – 14 OCTOBER 2015 S4.11.16/07

**99/15 RESOLVED** (Castledine/Baker) that:

- i) the Minutes of the Civil & Environmental Services Committee Meeting held on Wednesday, 14 October, 2015, be received and noted; and
- ii) the following recommendations of the Civil & Environmental Services Committee be adopted by Council:

1. NORTH WEST WEIGHT OF LOADS - MEMORANDUM OF AGREEMENT S28.11.1

*That the 2015-2020 North West Weight of Loads Inter-Council Memorandum of Agreement be executed under the Common Seal of Council.*

2. INVERELL COMMUNITY GARDENS S11.15.18

*That:*

- i) the plans for the Community Gardens be noted;
- ii) the options for road works in the area be noted;
- iii) the General Manager be authorised to deal with the Department of Primary Industries Lands in relation to the resumption of the area;
- iv) any land acquired be classified as 'Operational Land'; and
- v) any documentation required be completed under the Common Seal of Council.

3. PROCUREMENT OF AGGREGATE AND SUPPLY AND SPRAY OF BITUMEN - 2015 RESEAL PROGRAM S28.28.2/07

*That the information be received and noted.*

4. ECONOMIC & COMMUNITY SUSTAINABILITY COMMITTEE MEETING MINUTES – 14 OCTOBER 2015 S4.11.17/07

**100/15 RESOLVED** (Watts/Michael) that:

- i) the Minutes of the Economic & Community Sustainability Committee Meeting held on Wednesday, 14 October, 2015, be received and noted; and
- ii) the following recommendations of the Economic & Community Sustainability Committee be adopted by Council:



1. REQUEST TO LICENCE BUILDING – LIONS CLUB OF ASHFORD S5.10.65

*That the Lions Club of Ashford be offered a licence for \$100 per annum for a three (3) year period for the store shed area including access to the shed, but excluding the entire compound.*

2. REQUEST FOR FINANCIAL ASSISTANCE – INVERELL PIPE BAND INC.  
S3.7.5

*That:*

- i) Council provide a donation of \$1500 to the Inverell Pipe Band for 2015/2016 (not \$1000 as incorrectly recorded in the minutes of the Economic & Community Sustainability Committee minutes);*
- ii) a review on requests for future donations to the Inverell Pipe Band be undertaken in 12 months;*
- iii) Council request that the Inverell Pipe Band give consideration to performing at the ANZAC and Australia Day ceremonies as a minimum in recognition of Council's support for the Band; and*
- iv) a policy for donation requests over \$200 be developed.*

3. REQUEST FOR FINANCIAL ASSISTANCE – MT RUSSELL HALL  
S12.22.1/08 & S5.13.12

*That:*

- i) the request be noted;*
- ii) the Policy relating to local Halls remain in place; and*
- iii) the Mt Russell Hall Committee be advised of the current financial support.*

4. LIBRARY DEVELOPMENT - CAFE PROPOSAL S3.6.1/08

*That Council take up Option 4, being two vending machines, one (1) hot and (1) cold, with a review in 12 months.*

5. RATING CATEGORY REVIEW S25.11.3

*That a report on Rating Category Redistribution be prepared for the November Committee which includes, but is not limited to:*

- a) equity of the percentage of rate contributions across the categories,*
- b) capacity to pay,*
- c) maintaining relativities to surrounding Local Government Areas.*

6. JOINT ORGANISATION OF COUNCILS - EMERGING DIRECTIONS  
S13.1.2

*That Council's submission raise the following issues:*

- a) that the governing principles be supported,*
- b) ensure governance agreement and functions does not result in a 4<sup>th</sup> tier of Government,*
- c) opposed to the Board Sitting Fee,*
- d) Employment of an Executive Officer not be mandatory.*

At this juncture, the time being 3.48pm, Cr Jones left the Chambers.

7. SMALL BUSINESS FRIENDLY COUNCIL PROGRAM S8.3.1/08

*That the Small Business Newsletter be automatically emailed to the Chamber of Commerce.*

8. LAND CLAIMS S5.2.3

*That Council object to these land claims due to the impact on Council's operations.*

9. STORES & MATERIALS STOCKTAKE S23.16.5/08

*That:*

- i) the stores and materials Stocktake information be received and noted; and*
- ii) the adjustment of **\$220.97** be made in the Stores Ledger.*

10. GOVERNANCE - MONTHLY INVESTMENT REPORT S12.12.2/08

*That:*

- i) the report indicating Council's Fund Management position be received and noted; and*
- ii) the Certification of the Responsible Accounting Officer be noted.*

11. STORES & MATERIALS STOCKTAKE S23.16.5/07

*That:*

- i) stores and materials Stocktake information be received and noted; and*
- ii) the adjustment of **\$234.31** be made in the Stores Ledger.*

12. MEMORANDUM OF UNDERSTANDING - E-WASTE FACILITY AND REVOLVE STORE S31.8.1

*That the Committee recommend to Council that a further report be provided to the Committee with additional information on the MOU.*

At this juncture, the time being 3.50pm, Cr Jones returned to the Chambers.

**SECTION D  
DESTINATION REPORTS**

1. DUTIES OF DISCLOSURE – PECUNIARY S13.6.5/07

**101/15 RESOLVED** (Baker/Johnston) that the pecuniary interest returns be noted.

2. TENDERS FOR THE MANUFACTURE AND DELIVERY OF DGB20 PAVEMENT MATERIAL (LISTING) S28.28.2/07

**102/15 RESOLVED** (Baker/Castledine) that the matter be referred to a Closed Council for consideration as:

- i) the report includes 'Commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it, (Section 10A(2)(d)(i) of the Local Government Act, 1993);*

ii) *on balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council's decision-making by discussing the matter in open meeting; and*

iii) *all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.*

**3. PRESENTATION OF COUNCIL'S 2014/2015 FINANCIAL REPORTS  
S12.2.1/08**

MFS-A **103/15 RESOLVED** (Watts/Michael) that:

- i) *the information be received and noted;*
- ii) *the Audit Report for the 2014/2015 Financial Year be adopted; and*
- iii) *Council's appreciation be extended to staff in this matter.*

**4. INVERELL CHAMBER OF COMMERCE AND INDUSTRY - REQUEST FOR FUNDING  
S8.5.3**

DCS-A **104/15 RESOLVED** (Baker/Castledine) that Council provide 'in-principle support' for the conduct of joint Inverell Promotional activities and events with the Inverell Chamber of Commerce and Industry and invite the Chamber to submit a Marketing Plan to Council for consideration.

**5. INVERELL CHAMBER OF COMMERCE AND INDUSTRY - CHRISTMAS PROMOTION  
S26.3.6**

GM-A **105/15 RESOLVED** (Johnston/Girle) that Council accede to the Chamber of Commerce and Industry request to close Byron Street (between Vivian and Lawrence Streets) on Friday, 18 December, 2015 from 3pm to 10pm to facilitate the Chamber's 2015 Christmas Promotion Event.

**6. IPART - ASSESSMENT OF COUNCILS' FIT FOR THE FUTURE PROPOSALS  
S13.1.2**

GM-A **106/15 RESOLVED** (Baker/Johnston) that:

- i) *the information be received and noted;*
- ii) *Inverell Shire be a member of New England Joint Organisation (NEJO);*
- iii) *Council's who share a boundary with Inverell Shire Council be advised that this Council is prepared to meet and discuss any Fit for the Future matter that adjoining Councils may wish to discuss;*
- iv) *associated matters be referred to Closed Council for consideration as:*
  - a) *the matters and information are 'commercial information of a confidential nature.' (Section 10A(2)(d) of the Local Government Act, 1993);*
  - b) *on balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and*
  - c) *all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.*

**SECTION E  
INFORMATION REPORTS**

1. CONSTRUCTION CERTIFICATES APPROVED FOR SEPTEMBER 2015 S7.2.4/08
2. COMPLYING DEVELOPMENT CERTIFICATES APPROVED DURING SEPTEMBER 2015 S7.2.4/08
3. SUMMARY OF BUILDING CONSTRUCTION FOR SEPTEMBER 2015 S7.2.4/08
4. DEVELOPMENT CONSENTS AND REFUSALS DURING SEPTEMBER 2015 S18.10.2/08
5. SEPTIC TANK APPROVALS FOR SEPTEMBER 2015 S29.19.1
6. ORDINANCE ACTIVITIES REPORT FOR SEPTEMBER 2015 S18.10.1

**107/15 RESOLVED** (Jones/Michael) that the items contained in the Information Reports to the Ordinary Meeting of Council held on Wednesday, 28 October, 2015, be received and noted.

**SECTION F  
QUESTIONS WITHOUT NOTICE**

- |        |   |  |
|--------|---|--|
| GM-A   | <b>QWN/ORD 24/15</b><br>Cr Watts        | <u>Official Events</u> <u>S13.6.1</u><br><br>Cr Watts asked if a process can be put in place to text/notify Councillors of Official Events on the day they are being held.   |
| GM-N   | <b>QWN/ORD 25/15</b><br>Cr Watts        | <u>Leave of Absence</u> <u>S13.6.9/08</u><br><br>Cr Watts requested leave of absence for the November, 2015 Council Meeting.<br><br><b>108/15 RESOLVED</b> (Johnston/Baker) that Cr Watts be granted leave of absence from the November, 2015 Council Meeting.                   |
| DCES-A | <b>QWN/ORD 26/15</b><br>Cr Castledine   | <u>Mansfield Street/Ross Street Intersection</u> <u>S28.9.12/08</u><br><br>Cr Castledine requested a report be prepared for the next Civil and Environmental Services meeting in respect of the Mansfield/Ross Streets intersection noting the recent incidents at the location. |
|        | <b>QWN/ORD 27/15</b><br>Cr Michael      | <u>Graman Sports Ground</u><br><br>Cr Michael noted the development of the Ground and that a Graman resident has raised a number of issues with him in this matter.<br><br>The General Manager provided Council with an update in this matter.                                   |
|        | <b>QWN/ORD 28/15</b><br>General Manager | <u>Property Matter - Sale of Land</u> <u>S5.2.1/03</u><br><br>The General Manager asked that he be allowed to take a matter into Committee of the Whole.   |

**109/15 RESOLVED** (Johnston/Baker) that the matter be referred to Closed Council for consideration as:

- a) the matters and information are 'commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.' (Section 10A(2)(d)(i) of the Local Government Act, 1993);
- b) on balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and
- c) all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.

**QWN/ORD 29/15**  
Cr Jones

Warialda Road Drainage Reserve

Cr Jones noted a concern raised by a resident in respect of the reserve and its use by them as a laneway.

The General Manager advised that the area is a drainage reserve which has previously been accessed across private property. This property has now changed hands and legal access across the private property is not available.

**SECTION G  
CONFIDENTIAL REPORTS IN CLOSED COUNCIL  
(SECTION 10A(2) OF THE LOCAL GOVERNMENT ACT 1993)**

At 4.22pm, the Chairperson offered the opportunity to members of the public to make representations as to whether any part of the Council Meeting should not be considered in Closed Council. There was no response.

**CLOSED COUNCIL REPORTS**

**110/15 RESOLVED** (Johnston/Watts) that Council proceed into Closed Council to discuss the matters referred to it, for the reasons stated in the motions of referral.

Upon resuming Open Council at 5.35pm, the Chair verbally reported that the Council had met in Closed Council, with the Press and Public excluded, and had resolved to recommend to Council the following:

**1. TENDERS FOR THE MANUFACTURE AND DELIVERY OF DGB20 PAVEMENT MATERIAL S28.28.2/07**

PE-A *That the contract for the Manufacture and Delivery of DGB20 Pavement Material for the 2015-2016 financial year, in the amount of \$248,000, be awarded to Inverell Aggregate Supplies Pty Ltd.*

**2. 370 YETMAN ROAD S5.2.1/03**

GM-A *That any necessary documentation be completed under the Seal of Council to enable the finalisation of the sale of this property.*

**3. FIT FOR THE FUTURE S13.1.2**

GM-A *That Council advise the State Government on a suggested approach for delivering the Fit for the Future program in this region.*

**ADOPTION OF RECOMMENDATIONS**

**111/15 RESOLVED** *(Jones/Baker) that the recommendations of Closed Council be adopted.*

There being no further business, the meeting closed at 5.40pm.

CR P J HARMON

CHAIRPERSON

**TO ORDINARY MEETING OF COUNCIL 25/11/2015**

<b>ITEM NO:</b>	1.	<b>FILE NO:</b> S31.9.3
<b>DESTINATION 5:</b>	The Communities are served by sustainable services and infrastructure.	<b>S</b>
<b>SUBJECT:</b>	<b>WASTE MANAGEMENT SUNSET COMMITTEE MEETING MINUTES – 28 OCTOBER 2015</b>	
<b>PREPARED BY:</b>	Hayley Nichols, Corporate Support Officer – Publishing	

**SUMMARY:**

Meeting held on Wednesday, 28 October, 2015.

For the consideration of Council.

**COMMENTARY:**

MINUTES OF THE WASTE MANAGEMENT SUNSET COMMITTEE MEETING HELD IN THE COMMITTEE ROOM, ADMINISTRATION CENTRE, 144 OTHO STREET, INVERELL ON WEDNESDAY, 28 OCTOBER, 2015 COMMENCING AT 1.30PM

PRESENT: Cr P J Girle (Chairperson), Crs P J Harmon, H N Castledine, B C Johnston and D C Jones.

Also in attendance: Paul Henry (General Manager), Graham Bendeich (Manager Environmental Engineering) and Phil Sutton (Environmental Compliance Coordinator).

APOLOGIES:

No apologies were received.

CONFIRMATION OF MINUTES

*RESOLVED (Harmon/Castledine) that the minutes of the Waste Management Sunset Committee meeting held on Wednesday, 5 August, 2015, as circulated to members be confirmed as a true and correct record of that meeting.*

DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS

There were no interests declared.

MATTERS ARISING

Nil.

1. INVERELL LANDFILL OPENING HOURS S31.16.12

The suggested operating hours were discussed, and the reduction in opening times was viewed as a reduction in services. The Committee did note that the operating procedures imposed by the Office of Environment and Heritage meant that significant work was required after closing the gate to 'treat' the material deposited during the day.

The lack of data on the distribution of visitations to the waste facility hampered discussion on the issue. In order to frame future discussions on operating hours, data from traffic counters is required.

*RESOLVED (Harmon/Jones) that the Waste Management Sunset Committee recommend to Council that traffic counters be installed at the waste facility for a suitable period to enable representative data to be obtained. Further, that a decision on the operating hours be made after this data is reported to the next meeting of the Committee.*

**SECTION E  
INFORMATION REPORTS**

1. WASTE MANAGEMENT STRATEGY UPDATE S31.16.12

The Committee was informed of progress with the Waste Strategy, with particular emphasis being given to the closure of the village tips and establishment of transfer stations.

*RESOLVED (Castledine/Johnston) that the items contained in the information report to the Waste Management Sunset Committee held on 28 October, 2015 be received and noted.*

**NEXT MEETING**

The next meeting will be held on a date to be determined.

There being no further business, the meeting closed at 2.30pm.

**RECOMMENDATION:**

*That:*

- i) the Minutes of the Waste Management Sunset Committee Meeting held on Wednesday, 28 October, 2015, be received and noted; and*
- ii) the following recommendation of the Waste Management Sunset Committee be considered by Council:*

1. INVERELL LANDFILL OPENING HOURS S31.16.12

*That traffic counters be installed at the waste facility for a suitable period to enable representative data to be obtained. Further, that a decision on the operating hours be made after this data is reported to the next meeting of the Committee.*



<b>ITEM NO:</b>	2.	<b>FILE NO:</b> S4.11.16/07
<b>DESTINATION 2 DESTINATION 3 DESTINATION 5:</b>	A Community that is healthy, educated and sustained. An environment that is protected and sustained. The Communities are served by sustainable services and infrastructure.	<b>CES</b>
<b>SUBJECT:</b>	<b>CIVIL &amp; ENVIRONMENTAL SERVICES COMMITTEE MEETING MINUTES – 11 NOVEMBER 2015</b>	
<b>PREPARED BY:</b>	Hayley Nichols, Corporate Support Officer - Publishing	

**SUMMARY:**

Meeting held on Wednesday, 11 November, 2015.

For the consideration of Council.

**COMMENTARY:**

MINUTES OF THE CIVIL & ENVIRONMENTAL SERVICES COMMITTEE MEETING  
HELD IN THE COMMITTEE ROOM, 144 OTHO STREET, INVERELL ON  
WEDNESDAY, 11 NOVEMBER, 2015, COMMENCING AT 8.30 AM.

PRESENT: Cr H N Castledine (Chairperson), Crs A A Michael, B C Johnston,  
P J Harmon and D C Jones.

Also in attendance: Crs J A Watts, D F Baker and P J Girle.

Paul Henry (General Manager), Ken Beddie (Director Corporate and  
Economic Services), Justin Pay (Manager Civil Engineering) and  
Anthony Alliston (Manager Development Services).

APOLOGIES:

There were no apologies received.

**SECTION A**1. CONFIRMATION OF MINUTES

*RESOLVED (Michael/Jones) that the Minutes of the Civil and Environmental Services  
Committee Meeting held on 14 October, 2015, as circulated to members, be  
confirmed as a true and correct record of that meeting.*

2. DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-  
PECUNIARY INTERESTS

There were no interests declared.

3. PUBLIC FORUM S13.5.6/08

There were no members of the public present to speak.

4. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

SECTION B  
ADVOCACY REPORTS

Cr Paul Harmon

Emu Crossing

The Mayor and General Manager attended the opening of the new Emu Bridge. Council was acknowledged for their supports in ensuring this project came to fruition.

Cr Paul Harmon

Sapphire City Festival

The Mayor attended the 'wind-up' meeting for the successful 2015 Festival. Planning has commenced for the 60<sup>th</sup> Anniversary Festival to be held in 2016.

Cr Paul Harmon

Varley Oval Official Opening

The Official Opening of the redeveloped facility was noted.

SECTION D  
DESTINATION REPORTS

1. REQUEST FOR SIGNAGE - NATIONAL TRANSPORT MUSEUM  
S28.27.17

*RESOLVED (Harmon/Michael) that the Committee recommend to Council that the National Transport Museum be advised that Council is not able to accede to their request in this matter.*

2. PROPOSED DEDICATION OF CROWN ROADS TO INVERELL SHIRE  
COUNCIL - PART STANNIFER ROAD AND TINGHA STREET, STANNIFER  
S28.22.1/08

*RESOLVED (Jones/Harmon) that the Committee recommend to the Council that Council accept dedication of Part Stannifer Road and Tingha Street in the village of Stannifer.*

3. ROAD CLOSURE - VENETIAN CARNIVAL S28.23.1/08

*RESOLVED (Jones/Harmon) that the Committee recommend to Council that:*

- i) Council grant a permit for the Venetian Carnival and permission for the closure of Captain Cook Drive between the Byron Street Roundabout and the entrance of Pasterfield car park between the hours of 5pm and 10pm on Saturday, 5 December, 2015;*
- ii) Council not accede to the request for placement of the carnival rides on the Captain Cook Drive road surface; and*
- iii) Council provide a donation of \$200.00 towards the cost of the road closure for the carnival.*

4. APPLICATION FOR RESTRICTED ACCESS VEHICLE ROUTE - ELSMORE  
ROAD S28.15.3

*RESOLVED (Jones/Johnston) that the Committee recommend to Council that 8.76km of SR 246 Elsmore Road, from MR135 Guyra Road to Paradise Road and 5.89km of SR 260 Paradise Road, from SR 246 Elsmore Road to the property entrance at "Paradise Station" be approved and gazetted as B-Double Route.*

5. PREPARATION OF STRUCTURE PLANS FOR NEW RESIDENTIAL AREAS S18.13.1

*RESOLVED (Jones/Harmon) that the Committee recommend to Council that:*

- i) a brief be prepared for the preparation of Structure Plans for New Residential Areas identified in the Inverell Development Control Plan 2013;*
- ii) based on the brief, expressions of interest be called from suitably qualified consultants to complete the Structure Plans; and*
- iii) a further report be prepared for Council to consider the expressions of interest and if it wishes to proceed with the project.*

6. SCAVENGING RIGHTS - INVERELL LANDFILL (LISTING) S31.2.8

*RESOLVED (Harmon/Jones) that the matter be referred to Closed Committee for consideration as:*

- i) the matters and information are 'commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.' (Section 10A(2)(d)(i) of the Local Government Act, 1993);*
- ii) on balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and*
- iii) all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.*

**SECTION E  
INFORMATION REPORTS**

- 1. BUSINESS PROCESS MAPPING OF COUNCIL PROCESSES FOR LODGEMENT OF DEVELOPMENT APPLICATIONS S18.6.11
- 2. THE STATE ENVIRONMENTAL PLANNING POLICY (CODES AND AFFORDABLE HOUSING) AMENDMENT (MISCELLANEOUS) 2015 S18.6.29
- 3. WORKS UPDATE S28.21.1/08

*RESOLVED (Jones/Harmon) that the items contained in the Information Reports to the Civil & Environmental Services Committee Meeting held on Wednesday, 11 November, 2015, be received and noted.*

**SECTION F  
GENERAL BUSINESS**

Cr Watts Delungra Tennis Courts S5.19.2

Can Cr Watts be advised of who owns the Delungra Tennis Courts.

Cr Watts Elsmore Common

Cr Watts noted the ongoing issue of the Elsmore Common gate neighbour disputes, and garbage truck access.

The General Manager noted that Council would be installing a grid on the Common to overcome the issues noted when a work crew becomes available.

Cr Jones                      Mobile Phone Services

Cr Jones noted the work being undertaken on the White Rock Mountain phone tower. The facility should be available from 21 December, 2015.

General Manager                      Fit for the Future

The General Manager noted the responses he had received to date from neighbouring Councils following Council's resolved position on the Fit for the Future program.

Suspension of Standing Orders

At this juncture, the time being 10.17am, the Chairperson sought agreement to suspend Standing Orders to attend the Remembrance Day Ceremony.

Resumption of Standing Orders

At this juncture, the time being 11.19am, Standing Orders resumed and the Committee considered the balance of the Agenda.

General Manager                      Fixing Country Roads Program                      \$15.8.48/02

The General Manager noted the Program and expected future heavy freight requirements, especially in the northern area of the Shire. Council nominated five (5) projects in the last round of the Program with two (2) receiving funding.

The proposed projects for the next round are:

- Replacement of Mathers Bridge on the Nullumanna Road,
- Upgrade of MR187 to allow for higher productivity heavy vehicles.

*RESOLVED (Harmon/Johnston) that the Committee recommend to Council that:*

- i) the projects to be submitted to the Fixing Country Roads Program be the replacement of Mathers Bridge and the upgrade of MR187; and*
- ii) a further report be prepared in respect of the opening up of the roads in the northern area of the Shire to higher productivity heavy vehicles.*

SECTION G  
CONFIDENTIAL REPORTS IN CLOSED COMMITTEE  
(SECTION 10A(2) OF THE LOCAL GOVERNMENT ACT 1993)

At 11.43am, the Chairperson offered the opportunity to members of the public to make representations as to whether any part of the Committee Meeting should not be considered in Closed Committee. There were no members of the public present.

CLOSED COMMITTEE REPORTS

*RESOLVED (Jones/Michael) that the Committee proceed into Closed Committee to discuss the matters referred to it, for the reasons stated in the motions of referral.*

Upon resuming Open Committee, at 12.27pm, the Chair verbally reported that the Committee, with the Press and Public excluded, having considered the matters referred to it, recommends as follows:

1. SCAVENGING RIGHTS - INVERELL LANDFILL S31.2.8

GM-A *That the Committee recommend to Council that:*

i) *the Scavenging Rights Schedule be as follows:*

<b>Product</b>	<b>Allocation</b>
<i>Glass/Aluminium Cans/PET/Paper</i>	<i>Northaven</i>
<i>E-Waste</i>	<i>Warra-Li</i>
<i>Revolve Store</i>	<i>Warra-Li</i>
<i>Ferrous/Non-Ferrous Metals</i>	<i>Council</i>
<i>Tyres</i>	<i>Council</i>
<i>Concrete</i>	<i>Council</i>
<i>Batteries</i>	<i>Council</i>
<i>Timber</i>	<i>Council</i>
<i>Green Waste</i>	<i>Council</i>
<i>All Other Material</i>	<i>Council</i>

- ii) *the granting of certain scavenging rights to Warra-Li be dependent on the organisation completing the construction of the required infrastructure and dependent on their ability to manage the Revolve Store on a continuing basis to Council's satisfaction; and*
- iii) *the allocation of scavenging rights from the waste stream be subject to annual review at Council's sole discretion.*

**ADOPTION OF RECOMMENDATION**

*RESOLVED (Michael/Harmon) that the recommendation from Closed Committee be adopted.*

There being no further business, the meeting closed at 12.31pm.

**RECOMMENDATION:**

*That:*

- i) *the Minutes of the Civil & Environmental Services Committee Meeting held on Wednesday, 11 November, 2015, be received and noted; and*
- ii) *the following recommendations of the Civil & Environmental Services Committee be considered by Council:*

1. REQUEST FOR SIGNAGE - NATIONAL TRANSPORT MUSEUM S28.27.17

*That the National Transport Museum be advised that Council is not able to accede to their request in this matter.*

2. PROPOSED DEDICATION OF CROWN ROADS TO INVERELL SHIRE COUNCIL - PART STANNIFER ROAD AND TINGHA STREET, STANNIFER S28.22.1/08

*That Council accept dedication of Part Stannifer Road and Tingha Street in the village of Stannifer.*

3. ROAD CLOSURE - VENETIAN CARNIVAL S28.23.1/08

*That:*

- i) *Council grant a permit for the Venetian Carnival and permission for the closure of Captain Cook Drive between the Byron Street Roundabout and the entrance of Pasterfield car park between the hours of 5pm and 10pm on Saturday, 5 December, 2015;*
- ii) *Council not accede to the request for placement of the carnival rides on the Captain Cook Drive road surface; and*
- iii) *Council provide a donation of \$200.00 towards the cost of the road closure for the carnival.*

4. APPLICATION FOR RESTRICTED ACCESS VEHICLE ROUTE - ELSMORE ROAD S28.15.3

*That 8.76km of SR 246 Elsmore Road, from MR135 Guyra Road to Paradise Road and 5.89km of SR 260 Paradise Road, from SR 246 Elsmore Road to the property entrance at "Paradise Station" be approved and gazetted as B-Double Route.*

5. PREPARATION OF STRUCTURE PLANS FOR NEW RESIDENTIAL AREAS S18.13.1

*That:*

- i) *a brief be prepared for the preparation of Structure Plans for New Residential Areas identified in the Inverell Development Control Plan 2013;*
- ii) *based on the brief, expressions of interest be called from suitably qualified consultants to complete the Structure Plans; and*
- iii) *a further report be prepared for Council to consider the expressions of interest and if it wishes to proceed with the project.*

6. FIXING COUNTRY ROADS PROGRAM S15.8.48/02

*That:*

- i) *the projects to be submitted to the Fixing Country Roads Program be the replacement of Mathers Bridge and the upgrade of MR187; and*
- ii) *a further report be prepared in respect of the opening up of the roads in the northern area of the Shire to higher productivity heavy vehicles.*

7. SCAVENGING RIGHTS - INVERELL LANDFILL S31.2.8

That:

i) *the Scavenging Rights Schedule be as follows:*

<b>Product</b>	<b>Allocation</b>
<i>Glass/Aluminium Cans/PET/Paper</i>	<i>Northaven</i>
<i>E-Waste</i>	<i>Warra-Li</i>
<i>Revolve Store</i>	<i>Warra-Li</i>
<i>Ferrous/Non-Ferrous Metals</i>	<i>Council</i>
<i>Tyres</i>	<i>Council</i>
<i>Concrete</i>	<i>Council</i>
<i>Batteries</i>	<i>Council</i>
<i>Timber</i>	<i>Council</i>
<i>Green Waste</i>	<i>Council</i>
<i>All Other Material</i>	<i>Council</i>

ii) *the granting of certain scavenging rights to Warra-Li be dependent on the organisation completing the construction of the required infrastructure and dependent on their ability to manage the Revolve Store on a continuing basis to Council's satisfaction; and*

iii) *the allocation of scavenging rights from the waste stream be subject to annual review at Council's sole discretion.*

<b>ITEM NO:</b>	3.	<b>FILE NO:</b> S4.11.17/07
<b>DESTINATION 1 DESTINATION 4:</b>	A recognised leader in a broader context. A strong economy.	<b>RB</b>
<b>SUBJECT:</b>	<b>ECONOMIC &amp; COMMUNITY SUSTAINABILITY COMMITTEE MEETING MINUTES – 11 NOVEMBER 2015</b>	
<b>PREPARED BY:</b>	Hayley Nichols, Corporate Support Officer - Publishing	

**SUMMARY:**

Meeting held on Wednesday, 11 November, 2015.

For the consideration of Council.

**COMMENTARY:**

MINUTES OF THE ECONOMIC & COMMUNITY SUSTAINABILITY COMMITTEE MEETING HELD IN THE COMMITTEE ROOM, INVERELL SHIRE COUNCIL, 144 OTHO STREET, INVERELL ON WEDNESDAY, 11 NOVEMBER, 2015, COMMENCING AT 12.35PM.

PRESENT: Cr J A Watts (Chairperson), Crs D F Baker, P J Girle, P J Harmon and A A Michael.

Also in attendance: Crs H N Castledine, B C Johnston and D C Jones.

Paul Henry (General Manager) and Ken Beddie (Director Corporate and Economic Services).

APOLOGIES:

There were no apologies received.

## SECTION A

1. CONFIRMATION OF MINUTES

*RESOLVED (Michael/Girle) that the Minutes of the Economic and Community Sustainability Committee Meeting held on 14 October, 2015 as circulated to members, be confirmed as a true and correct record of that meeting, noting that the donation to the Inverell Pipe Band was recorded incorrectly, with the donation to be \$1500.00.*

2. DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS

There were no interests declared.

3. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

SECTION D  
DESTINATION REPORTS

1. REQUEST TO LICENCE LAND – WATTS S5.10.150

*RESOLVED (Baker/Harmon) that the Committee recommend to Council that:*

- i) Council enter into a Licence Agreement with Mr Cameron Watts for Lot 1, Part Lot 2, DP 1135514, Delvyn Drive, Inverell for a two (2) year period with a further two (2) year option;*
- ii) the Licence fee be \$350.00 per annum (GST Inclusive) with a 3% increase per annum; and*
- iii) the Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*



2. REQUEST FOR DONATION – INVERELL COMMUNITY GARDENS  
S12.22.1/08

*RESOLVED (Girle/Harmon) that the Committee recommend to Council that Council provide the Inverell Community Gardens with a general waste bin and a 360 L recycle bin provided that the Inverell Community Gardens accept responsibility for the annual collection charges.*

3. EXPIRING LICENCE AGREEMENT S5.10.107

*RESOLVED (Harmon/Baker) that the Committee recommend to Council that:*

- i) Council renew the agreement with Inverell Building Supplies for Part Lot 2, DP 1126040 for a further five (5) year period;*
- ii) the licence fee be \$650.00 per annum (GST Inclusive) with a 3% increase per annum; and*
- iii) the Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

SECTION E  
INFORMATION REPORTS

1. CHANGES TO ESSENTIAL ENERGY'S REGIONAL STRUCTURE  
S8.5.4

*RESOLVED (Baker/Michael) that the Committee recommend to Council that Council write to the AER and Local Member, Mr Adam Marshall expressing Council's significant concerns at the impact on service delivery and continuity of supply flowing from the AER's recent decision in respect of Essential Energy.*

SECTION F  
QUESTIONS WITHOUT NOTICE

General Manager Old Bundarra Road

The General Manager noted that a number of residents on the road believe the unsealed section of this road and also Schwenkes Lane should be sealed. A petition is being prepared by a resident of the area.

Maintenance works have been undertaken following the recent rain however, the roads are not priority projects for Council.

General Manager Elsmore Road

The General Manager noted an approach has been made to have this road line marked.

The General Manager provided the Committee with details in this matter.

SECTION H  
GOVERNANCE REPORTS

1. GOVERNANCE - MONTHLY INVESTMENT REPORT S12.12.2/08

*RESOLVED (Michael/Harmon) that the Committee recommend to Council that:*

- i) *the report indicating Council's Fund Management position be received and noted; and*
- ii) *the Certification of the Responsible Accounting Officer be noted.*
- 2. QUARTERLY BUDGET AND OPERATIONAL PLAN REVIEW 2015/2016  
S12.5.1/08

*RESOLVED (Harmon/Girle) that the Committee recommend to Council that:*

- i) *Council's Quarterly Budget and Operational Plan Review for 30 September, 2015 be adopted; and*
- ii) *the proposed variations to budget votes for the 2015/2016 Financial Year be adopted providing an estimated Cash Surplus at 30 June, 2016 from operations of \$6,952.*

There being no further business, the meeting closed at 1.07pm.

**RECOMMENDATION:**

*That:*

- i) *the Minutes of the Economic & Community Sustainability Committee Meeting held on Wednesday, 11 November, 2015, be received and noted; and*
- ii) *the following recommendations of the Economic & Community Sustainability Committee be considered by Council:*

1. REQUEST TO LICENCE LAND – WATTS S5.10.150

*That:*

- i) *Council enter into a Licence Agreement with Mr Cameron Watts for Lot 1, Part Lot 2, DP 1135514, Delvyn Drive, Inverell for a two (2) year period with a further two (2) year option;*
- ii) *the Licence fee be \$350.00 per annum (GST Inclusive) with a 3% increase per annum; and*
- iii) *the Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

2. REQUEST FOR DONATION – INVERELL COMMUNITY GARDENS  
S12.22.1/08

*That Council provide the Inverell Community Gardens with a general waste bin and a 360L recycle bin provided that the Inverell Community Gardens accept responsibility for the annual collection charges.*

3. EXPIRING LICENCE AGREEMENT S5.10.107

*That:*

- i) *Council renew the agreement with Inverell Building Supplies for Part Lot 2, DP 1126040 for a further five (5) year period;*
- ii) *the licence fee be \$650.00 per annum (GST Inclusive) with a 3% increase per annum; and*

- iii) *the Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

4. CHANGES TO ESSENTIAL ENERGY'S REGIONAL STRUCTURE S8.5.4

*That Council write to the AER and Local Member, Mr Adam Marshall expressing Council's significant concerns at the impact on service delivery and continuity of supply flowing from the AER's recent decision in respect of Essential Energy.*

5. GOVERNANCE - MONTHLY INVESTMENT REPORT S12.12.2/08

*That:*

- i) *the report indicating Council's Fund Management position be received and noted; and*
- ii) *the Certification of the Responsible Accounting Officer be noted.*

6. QUARTERLY BUDGET AND OPERATIONAL PLAN REVIEW 2015/2016  
S12.5.1/08

*That:*

- i) *Council's Quarterly Budget and Operational Plan Review for 30 September, 2015 be adopted; and*
- ii) *the proposed variations to budget votes for the 2015/2016 Financial Year be adopted providing an estimated Cash Surplus at 30 June, 2016 from operations of \$6,952.*

**TO ORDINARY MEETING OF COUNCIL 25/11/2015**

<b>ITEM NO:</b>	1.	<b>FILE NO:</b> S26.1.1/08
<b>DESTINATION 2:</b>	A community that is healthy, educated and sustainable	<b>C</b>
<b>SUBJECT:</b>	<b>COPETON FRESH WATER SWIM 2016 – REQUEST FOR SPONSORSHIP</b>	
<b>PREPARED BY:</b>	Paul Henry, General Manager	

**SUMMARY:**

Correspondence has been received from Mr Gary Lamrock, Publicity Officer, Copeton Fresh Water Swim Committee ('the Committee'), thanking Council for their generous support and sponsorship of the 2015 event and asking Council to consider contributing funds to the 2016 event.

**COMMENTARY:**

Council is in receipt of correspondence from Gary Lamrock, Copeton Fresh Water Swim Committee thanking Council for their generous support and sponsorship of \$2,000 towards the 2015 Copeton Freshwater Swim Event, the 'Swim with Altitude'.

Gary mentions in his correspondence 'Our Committee is already proactive with the planning and organisation of the 2016 Swim and will include new events to encouraging Masters Swimmers to next year's event'. Gary continues to add that 'the Copeton Freshwater swim will be in its 4<sup>th</sup> year and the Committee will contribute a concerted effort to promote the event to be able to stand alone by 2017'.

The swim will be held on 9 April, 2016. The Yamba SLSC has confirmed their attendance for water safety again for 2016. The Rotary Club of Inverell East has confirmed their involvement and advised part of the profits from last year's event has been distributed to projects throughout Inverell and district.

As Councillors will recall, Council resolved for the 2015 event to provide a \$2K financial contribution towards the 5km individual swim event – which was named by Council as the 'Sapphire City 5km Swim'.

The sponsorship package entitled Council to be named as a sponsor on merchandise ie competitors hoodies, announcements on the PA system on the day and all printed advertising material for the event that was marketed to various Surf Life Saving Clubs, Ocean Swim websites, Swimming Pool facilities, and other mainstream Media.

Council is again being asked to consider providing a similar financial contribution to the event.

**RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:**

**Strategy:** C.07 Provide local opportunities for recreation, cultural and social activities.

**Term Achievement:** C.07.01 Council has locally focused cultural programs and initiatives that facilitate forums, networks and training opportunities that are conducive to strengthening relationships between tourism, arts, heritage, sports and recreational interests.

**Operational Objective:** C.07.01.01 To provide and assist community groups in the provision of recreational and cultural facilities and services for the enjoyment of all residents and visitors to the Shire

**POLICY IMPLICATIONS:**

Nil.

**CHIEF FINANCIAL OFFICERS COMMENT:**

Nil.

**LEGAL IMPLICATIONS:**

Nil.

**RECOMMENDATION:**

*A matter for the Committee.*

<b>ITEM NO:</b>	2.	<b>FILE NO:</b> S5.13.8
<b>DESTINATION 2:</b>	A community that is healthy, educated and sustainable	<b>C</b>
<b>SUBJECT:</b>	<b>GRAMAN WAR MEMORIAL HALL COMMITTEE</b>	
<b>PREPARED BY:</b>	Paul Henry, General Manager	

**SUMMARY:**

The Graman War Memorial Hall Committee has provided a copy of the President's Annual Report and financial position for the organisation. Council is requested to note the President's comment and to appoint the new office bearers for this organisation.

**COMMENTARY:**

Council has consented to the formation of the Graman War Memorial Hall Committee as a Committee of Council. The purpose of this group is to:

- a) To promote, encourage and provide for the use of the land, and to provide facilities on the land, to meet the current and future needs of the local community and of the wider public in relation to public recreation and the physical, cultural, social and intellectual welfare or development of individual members of the public, and
- b) To have care, control and management of the land and buildings.

A requirement of the Plan of Management established for this group is the need to provide Council with an Annual Report of the group's activities. This requirement is satisfied by the President of this organisation submitting a copy of the President's Report. A copy of the report is attached as Appendix 1 (D7) for Council's information.

The Committee is also required to advise Council of the office bearers following the Annual General Meeting.

The recently elected Executives are as follows:

President:	Lois Reardon
Secretary:	Annie Nicolle
Treasurer:	Jodie Ceely

Council is required to endorse the abovementioned persons as office bearers of the Committee and therefore authorising those persons to act on behalf of the Committee in undertaking the activities stated in the Plan of Management.

#### **RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:**

**Strategy:** C.07 Provide local opportunities for recreation, cultural and social activities.

**Term Achievement:** C.07.01 Council has locally focused cultural programs and initiatives that facilitate forums, networks and training opportunities that are conducive to strengthening relationships between tourism, arts, heritage, sports and recreational interests.

**Operational Objective:** C.07.01.01 To provide and assist community groups in the provision of recreational and cultural facilities and services for the enjoyment of all residents and visitors to the Shire.

#### **POLICY IMPLICATIONS:**

Nil.

#### **CHIEF FINANCIAL OFFICERS COMMENT:**

Nil.

#### **LEGAL IMPLICATIONS:**

Nil.

#### **RECOMMENDATION:**

*That:*

- (i) the information be received and noted; and*
- (ii) the following persons be authorised as office bearers of the Graman War Memorial Hall Committee:*

<i>President:</i>	<i>Lois Reardon</i>
<i>Secretary:</i>	<i>Annie Nicolle</i>
<i>Treasurer:</i>	<i>Jodie Ceely</i>

<b>ITEM NO:</b>	3.	<b>FILE NO:</b> S2.23.1
<b>DESTINATION 5:</b>	The communities are served by sustainable services and infrastructure	<b>S</b>
<b>SUBJECT:</b>	<b>DISPLAY OF STREET BANNERS IN CBD</b>	
<b>PREPARED BY:</b>	Megan Debreceeny, Corporate Support Officer - Telephonist	

**SUMMARY:**

Council is requested to determine whether it would be beneficial to have another location in the CBD where community banners may be erected over the street, and if so an appropriate location.

**COMMENTARY:**

Upon review of the process for Community Organisations to request to have a banner hung above Otho Street, at the Evans Street intersection, it is noted that at busier times during the year, there is quite a high demand. This has resulted in some conflict where Council is unable to meet the requests of organisations and they cannot have their banners up for as long as they would like.

Council is asked to consider if it would be beneficial to have an additional location for banners to be erected at another point in the CBD, and if so the most appropriate location.

Possible locations include but are not limited to, various points along Byron Street, Vivian Street or Campbell Street. It is noted that in choosing a location the following should be considered:

- visibility to motorists and pedestrians, and
- safely, i.e. the possibility that the banner may distract motorists in high traffic areas.

As estimated by Council works staff, an approximate cost for labour and materials is between \$15,000 - \$20,000.

**RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:**

**Strategy:** S.06 Established population centres are revitalised and people have pride in the community in which they live.

**Term Achievement:** S.06.01 A program of renewal for village facilities is implemented that contributes to a sense of community identity and cohesiveness.

**Operational Objective:** S.06.01.01 Work with residents to create and revitalise places and spaces to reflect their local identity, making public places more appealing for use by broad range of community members.

**POLICY IMPLICATIONS:**

The current Management Policy, Street Banners Display in CBD includes the following:

- a) Banners may only be displayed by community and charitable organisations, service clubs and sporting clubs;
- b) The event being promoted must be for community benefit or participation;
- c) The banner is to be between 800mm and 1200mm high, with one line of lettering between 700mm and 1100mm high;

- d) Banners may be displayed for up to two (2) weeks prior to the event and removed on the first working day after the event. The display time prior to the event may be varied depending on the number of events held each year;
- e) The banners will be installed and removed by Council at no cost to the organisation;
- f) Any damaged banners will be removed by Council and returned to the owners;
- g) The organisation providing the banner is to have relevant Public Liability Insurance covering the display; and
- h) The display of CBD flagpole banners be subject to individual consideration by Council.

**CHIEF FINANCIAL OFFICERS COMMENT:**

Nil.

**LEGAL IMPLICATIONS:**

Nil.

**RECOMMENDATION:**

*A matter for Council.*

<b>ITEM NO:</b>	4.	<b>FILE NO:</b> S26.3.8
<b>DESTINATION 5:</b>	The communities are served by sustainable services and infrastructure	<b>S</b>
<b>SUBJECT:</b>	<b>GREAT INLAND FISHING FESTIVAL COMMITTEE - APPOINTMENT OF OFFICEHOLDERS</b>	
<b>PREPARED BY:</b>	Paul Henry, General Manager	

**SUMMARY:**

Advice has been received from the Great Inland Fishing Festival Committee informing of the new executive of the Committee. Council is requested to appoint these persons to the Section 355 Committee.

**COMMENTARY:**

The Great Inland Fishing Festival Committee, which amongst other things is responsible for the organisation of the annual fishing festival, held its Annual General Meeting on 8 October, 2015. At this meeting, the following persons were elected to the executive positions on the Committee.

President – Mr Alex Ribiero  
 Senior Vice President – Mr Michael Shelton  
 Junior Vice President – Mr David Allan  
 Secretary – Mr Joe Press  
 Treasurer – Mr Steve Harris  
 Publicity Officer – (awaiting confirmation)

The Great Inland Fishing Festival Committee is a Section 355 Committee of Council, and therefore it is necessary for the abovementioned persons to be formally appointed by resolution of Council to the Committee.



The Great Inland Fishing Festival Committee plan to hold their next fishing festival in 2016.

The Committee looks forward to working with Council and Council's delegate Cr Harold Castledine to make this year's event another success for the Inverell community.

**RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND MANAGEMENT PLAN:**

**Strategy:** S.07 Provide accessible and usable recreation facilities and services meet the needs of the community.

**Term Achievement:** S.07.01 Recreational and leisure facilities and services that meet community needs and are maintained to promote optimal utilisation.

**Operational Objective:** S.07.01.01 Facilitate joint use of the Shire's recreation and leisure facilities, sporting and open space facilities including co-location of programs.

**POLICY IMPLICATIONS:**

Nil.

**CHIEF FINANCIAL OFFICERS COMMENT:**

Nil.

**LEGAL IMPLICATIONS:**

Nil.

**RECOMMENDATION:**

*That the following persons be appointed to the nominated positions on the Great Inland Fishing Festival Committee:*

*President – Mr Alex Ribiero  
Senior Vice President – Mr Michael Shelton  
Junior Vice President – Mr David Allan  
Secretary – Mr Joe Press  
Treasurer – Mr Steve Harris  
Publicity Officer – (awaiting confirmation)*

## APPENDIX 1

## PRESIDENTS REPORT FOR THE GRAMAN HALL 2015

I am pleased to report on another successful year.

The committee and volunteer members have been very active in completing some much needed renovations.

The hall has had a new fence put up around it to enclose an area for the children to play safely when attending toy library days.

Painting of the supper room and kitchen , oiling of the floor, painting the tables and putting timber slats around the outside of the hall to prevent any animals or children from getting under the hall were completed at a couple of working bees from members of the community .

Electrical work inside to provide more power points and new internal blinds were purchased to isolate the supper room in winter and keep it warm.

We had a TED talks day and raised \$1000 for providing the hall as a venue and afternoon tea . Thanks to Wallangra hall for including us in their weekend.

The toy library is still attended well by many mothers and children who enjoy getting together for a chat and coffee.

Sewing ladies are still going with a Yoga class also running on a Thursday morning.

The council has been generous in approving grants to the hall which enabled us to erect the fence and a second grant will be used to install much needed air conditioning in the supper room.

We had a very successful Christmas party held in conjunction with the Graman Hotel.

Hiring of the equipment also provided extra income.

All in all we continue to generate enough income to keep the hall well maintained and a wonderful asset to the community, although we do not have a large committee we have a great community who are always willing to lend a hand when work is needed to be done.

I would like to take this opportunity of thanking our outgoing treasurer Paula Sanderson who has been on our committee for many years. We will miss her enthusiasm and support she has given over some very difficult years.

Thankyou also to Annie , our secretary who is so proactive with applying for grants and helping in every way.

A big thank you to all the other community members who have helped with fundraising and working bees during the year. I hope 2016 will be as successful.

Lois Reardon

**TO ORDINARY MEETING OF COUNCIL 25/11/2015**

<b>ITEM NO:</b>	1.	<b>FILE NO:</b> S4.13.2
<b>DESTINATION 1:</b>	A recognised leader in a broader context	<b>R</b>
<b>SUBJECT:</b>	<b>STRATEGIC TASKS – ‘SIGN OFF’ – SEPTEMBER &amp; OCTOBER 2015</b>	
<b>PREPARED BY:</b>	Paul Henry, General Manager	

**SUMMARY:**

A part of a successful governance program is a need for administration to indicate to the policy makers that the requirements of the legislation, under which the organisation operates, has been provided. As a result, this information report provides Councillors with a statement of assurance from the General Manager that in accordance with the *Local Government Act, 1993*, the tasks have been complied with.

**COMMENTARY:**

The September and October, 2015 tasks required to be undertaken are detailed below. Any of these tasks may be added to as Council becomes familiar with this new initiative.

<b>Date</b>	<b>Compliance Requirement</b>	<b>Achieved/ Not Achieved</b>	<b>Comments</b>
30 September, 2015	Roads and Bridges Data Return due (Grants Commission).	Achieved	Information submitted.
30 September, 2015	Lodge completed Pecuniary Interest returns for Councillors and designated persons. (s.449 (3)). General Manager table returns at next council meeting. (s.450A).	Achieved	Pecuniary interest returns lodged by Councillors and Senior staff. Pecuniary interest returns were presented at the October, 2015 Ordinary Council meeting.
2 October, 2015	Closing date for Pensioner Concession subsidies claims.	Achieved	Claim audited and submitted to OLG.
17 October, 2015	Request for extension to lodge financial statements to be submitted in writing to OLG.	Achieved	No extension required, statements submitted on time.
30 October, 2015	Public Interest Disclosures Act 1994 (s.31) annual report of obligations under this Act to the Minister and the Ombudsman.	Achieved	Annual report submitted.

30 October, 2015	Government Information (Public Access) Act 2009 (s.125) annual report of obligations under this Act to the Minister and the Information Commissioner.	Achieved	Annual report submitted.
31 October, 2015	Second quarter rates instalment notice to be sent (s.562).	Achieved	Second Rates Instalment notices sent 21 October, 2015.
31 October, 2015	Lodgement of ALGA's National Local Road Data System Return (Grants Commission).	Achieved	Lodged with the Department of Local Government.
31 October, 2015	Audited Financial Statements & FDR to be lodged with OLG (s.417(5)).	Achieved	Submitted to OLG 20 October, 2015.

I confirm that the performance criteria as set out in the criteria for scheduled tasks have been met for the months of September and October, 2015. I confirm the accuracy and completeness of the information provided above, in that to the best of my knowledge and understanding, all material information has been herein disclosed.

P J HENRY PSM

GENERAL MANAGER

<b>ITEM NO:</b>	2.	<b>FILE NO:</b> S13.5.5/08
<b>DESTINATION 1:</b>	A recognised leader in a broader context.	<b>R</b>
<b>SUBJECT:</b>	<b>QUESTIONS WITHOUT NOTICE</b>	
<b>PREPARED BY:</b>	Hayley Nichols, Corporate Support Officer - Publishing	

**SUMMARY:**

The following details the Questions without Notice items raised at the Ordinary Meeting held 28 October, 2015.

Council is requested to note the actions taken to date.

**COMMENTARY:**

<b>BP/REF: ITEM NO:</b>	<b>SUBJECT and FILE REFERENCE:</b>	<b>COMMENTS:</b>
<b>QWN/ORD 24/15</b> Cr Watts	<u>Official Events</u> <u>S13.6.1</u>  Cr Watts asked if a process can be put in place to text/notify Councillors of Official Events on the day they are being held.	Matter under consideration.

<b>QWN/ORD 26/15</b> Cr Castledine	<u>Mansfield Street/Ross Street Intersection</u> <u>S28.9.12/08</u>  Cr Castledine requested a report be prepared for the next Civil and Environmental Services meeting in respect of the Mansfield/Ross Streets intersection noting the recent incidents at the location.	Matter mentioned in Works Update Report to November Civil & Environmental Services Committee Meeting. Investigations underway with a full report to be submitted to a future meeting.
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<b>ITEM NO:</b>	3.	<b>FILE NO:</b> S7.2.4/08
<b>DESTINATION 3:</b>	An environment that is protected and sustained.	<b>E</b>
<b>SUBJECT:</b>	<b>CONSTRUCTION CERTIFICATES APPROVED FOR</b> <b>OCTOBER 2015</b>	
<b>PREPARED BY:</b>	Nicole Riley, Administration Officer	

**SUMMARY:**

The following details the Construction Certificates approved by Council for October, 2015.

**INFORMATION:**

<u>Construction Certificate Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Construction</u>	<u>Amount</u> \$
CC-102/2012	Mr Darrell James Priest and Ms Katherine Rose Nicholson	490 Rifle Range Road, Inverell NSW 2360	New Dwelling	100,000
CC-85/2015	Mr Andrew Joshua Cameron	16 Brissett Street, Inverell NSW 2360	Auto Workshop Repair	NIL
CC-88/2015	New England Toyota	195 Byron Street, Inverell NSW 2360	New Signage	10,000
CC-94/2015	Mr Peter Colin Salmon	57 Urabatta Street, Inverell NSW 2360	New Shed	4,000
CC-97/2015	Mr Jeffery Roger Dezius	113 Swanbrook Road, Inverell NSW 2360	Carport	62,000
CC-98/2015	Woods Organic	2 Ring Street, Inverell NSW 2360	Silos & Shipping Containers	23,000
CC-99/2015	Mr Benjamin Mark Acland Hollands	35 Elsmore Common Road, Elsmore NSW 2360	Additions to Dwelling and Shed	30,000

CC-100/2015	McMahon Structural	78 McIlveen Park Road, Inverell NSW 2360	Earthworks	NIL
CC-101/2015	Renae Louise Betts	104 Arthur Street, Inverell NSW 2360	New Shed	6,500
CC-102/2015	Mrs Denise Enerson	13 Urabatta Street, Inverell NSW 2360	Alterations & Additions	49,450
CC-106/2015	Mr Phillip Charles Holder	44 Copeton Dam Road, Inverell NSW	Pool House	70,000
CC-108/2015	Mrs Bronwyn Lee Beddie	7430 Gwydir Highway, Inverell NSW 2360	Carport	2,700
CC-109/2015	John Green Pty Ltd	7 Bonnie View Place, Inverell NSW 2360	New Dwelling	317,000
CC-110/2015	Mrs Susanne Grant	3 Leonard Street, Inverell NSW 2360	Alterations and Additions	9,000
CC-112/2015	Mr Ronald Edward Jeffery	Old Armidale Road, Stannifer NSW 2369	Dwelling	50,000
CC-115/2015	Mr Kain Warren Goman	28 Bannockburn Road, Inverell NSW 2360	Construct a Covered Deck Area	9,000
<b>Monthly estimated value of Approvals: October 2015</b>			<b>16</b>	<b>\$742,650</b>

#### **AMENDED CONSTRUCTION CERTIFICATES**

Nil.

#### **SUMMARY:**

The following details the Construction Certificates approved by Private Certifier for October, 2015.

#### **INFORMATION:**

Nil.

<b>ITEM NO:</b>	4.	<b>FILE NO:</b> S7.2.4/08
<b>DESTINATION 3:</b>	An environment that is protected and sustained.	<b>E</b>
<b>SUBJECT:</b>	<b>COMPLYING DEVELOPMENT CERTIFICATES APPROVED DURING OCTOBER 2015</b>	
<b>PREPARED BY:</b>	Nicole Riley, Administration Officer	

**SUMMARY:**

The following details the Complying Development Certificates approved by Council during October, 2015.

**INFORMATION:**

<u>Complying Development Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Construction</u>	<u>\$ Amount</u>
CD-49/2015	Mr Matthew Kieren Whan	93 Short Street, Inverell NSW 2360	Alterations to Dwelling	4,800
CD-53/2015	Ms Jessica Maree Curtin	23 Bonnie View Place, Inverell NSW 2360	Inground Pool and Entertaining Area	7,750
CD-54/2015	Mr Matthew Brett Mephram	23B Bennett Street, Inverell NSW 2360	New Shed	4,000
<b>Monthly estimated value of Approvals: October 2015</b>			<b>3</b>	<b>\$16,550</b>

**AMENDED COMPLYING DEVELOPMENT CERTIFICATES**

Nil.

**SUMMARY:**

The following details the Complying Development Certificates approved by Private Certifier for October, 2015.

**INFORMATION:**

Nil.

<b>ITEM NO:</b>	5.	<b>FILE NO:</b> S7.2.4/08
<b>DESTINATION 3:</b>	An environment that is protected and sustained.	<b>E</b>
<b>SUBJECT:</b>	<b>SUMMARY OF BUILDING CONSTRUCTION FOR OCTOBER 2015</b>	
<b>PREPARED BY:</b>	Nicole Riley, Administration Officer	

**SUMMARY:**

The following report summarises the Building Construction for the Inverell Shire in October, 2015.

**INFORMATION:**

Total Building Construction for Inverell Shire for October, 2015:

<b><u>Type of Consent</u></b>	<b><u>Number</u></b>	<b><u>\$ Amount</u></b>
Construction Certificates – Council Approved	<b>16</b>	<b>742,650</b>
Construction Certificates – Private Certifier	<b>NIL</b>	<b>NIL</b>
Complying Development – Council Approved	<b>3</b>	<b>16,550</b>
Complying Development – Private Certifier	<b>NIL</b>	<b>NIL</b>
<b>Totals</b>	<b>19</b>	<b>\$759,200</b>

Estimated Value of Approvals issued in the financial ytd in:	<b>2015/2016 (58)</b>	<b>\$ 5,892,307</b>
	<b>2014/2015 (63)</b>	<b>\$ 7,056,140</b>

<b>ITEM NO:</b>	6.	<b>FILE NO:</b> S18.10.2/08
<b>DESTINATION 3:</b>	An environment that is protected and sustained	<b>E</b>
<b>SUBJECT:</b>	<b>DEVELOPMENT CONSENTS AND REFUSALS DURING OCTOBER 2015</b>	
<b>PREPARED BY:</b>	Nicole Riley, Administration Officer	

**SUMMARY:**

The following details the Development Consents and Refusals during October, 2015.

**INFORMATION:**

## APPROVALS

<u>Development Application Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Development</u>	<u>\$ Amount</u>
DA-123/2015	New England North West Planning Services	284 Byron Street, Inverell NSW 2360	Change Rooms	65,000
DA-134/2015	J I Noad & Co	224 Old Bundarra Road, Inverell NSW 2360	One (1) into two (2) lot Subdivision	NIL
DA-136/2015	Mr Martin Frederick Hill	1235 Nullamanna Road, Nullamanna NSW 2360	New Dwelling	50,000
DA-138/2015	Mr Peter Colin Salmon	57 Urabatta Street, Inverell NSW 2360	New Shed	4,000
DA-139/2015	Sterling Construction Services (Aust) Pty Ltd	46 Sapphire Street, Inverell NSW 2360	New Duplex	340,000



DA-140/2015	Mr Jeffery Roger Dezius	113 Swanbrook Road, Inverell NSW 2360	Carport	62,000
DA-141/2015	New England North West Planning Services	103 McLean Road, Inverell NSW 2360	Secondary Dwelling	49,500
DA-143/2015	Woods Organic	12 Ring Street, Inverell NSW 2360	Silos and Shipping Containers	23,000
DA-144/2015	Mr Benjamin Mark Acland Hollands	35 Elsmore Common Road, Elsmore NSW 2360	Additions to Dwelling and Shed	30,000
DA-145/2015	McMahon Structural	78 McIlveen Park Road, Inverell NSW 2360	New Dwelling and Associated Earthworks	300,000
DA-146/2015	Mrs Renae Louise Betts	104 Arthur Street, Inverell NSW 2360	New Shed	6,500
DA-147/2015	New England North West Planning Services	Oakwood Road, Mount Russell NSW 2360	New Dwelling	100,000
DA-148/2015	Mrs Denise Enersen and Mr Peter Mark Enersen	13 Urabatta Street, Inverell NSW 2360	Alterations & Additions	49,450
DA-151/2015	New England North West Planning Services	3 Corella Court, Inverell NSW 2360	New Dwelling	280,000
DA-152/2015	Mr Phillip Charles Holder	44 Copeton Dam Road, Inverell NSW 2360	Pool House	70,000
DA-153/2015	Mrs Bronwyn Lee Beddie	7430 Gwydir Highway, Inverell NSW 2360	Carport	2,700
DA-154/2015	John Green Pty Ltd	7 Bonnie View Place, Inverell NSW 2360	New Dwelling	317,000
DA-155/2015	Mrs Susanne Grant	3 Leonard Street, Inverell NSW 2360	Alterations and Additions	9,000
DA-157/2015	Mr Ronald Edward Jeffery	Old Armidale Road, Stannifer NSW 2369	Dwelling	50,000
DA-162/2015	Mr Kain Warren Goman	28 Bannockburn Road, Inverell NSW 2360	Construct a Covered Deck Area	9,000
<b>Monthly estimated value of Approvals: October 2015</b>			<b>20</b>	<b>\$1,817,150</b>

**DEVELOPMENT AMENDMENTS**

<b><u>Development Application Number</u></b>	<b><u>Applicant</u></b>	<b><u>Property</u></b>	<b><u>Development</u></b>	<b><u>\$ Amount</u></b>
DA-22/2009/A	New England North West Planning Services	78 Mackie Lane, Inverell NSW 2360	Modification – Provision of Alternative Building Envelope Location	NIL

**REFUSALS**

Nil.

<b>ITEM NO:</b>	7.	<b>FILE NO:</b> S29.19.1
<b>DESTINATION 3:</b>	An environment that is protected and sustained	<b>E</b>
<b>SUBJECT:</b>	<b>SEPTIC TANK APPROVALS FOR OCTOBER 2015</b>	
<b>PREPARED BY:</b>	Nicole Riley, Administration Officer	

**SUMMARY:**

The following details the Septic Tank approvals for September, 2015.

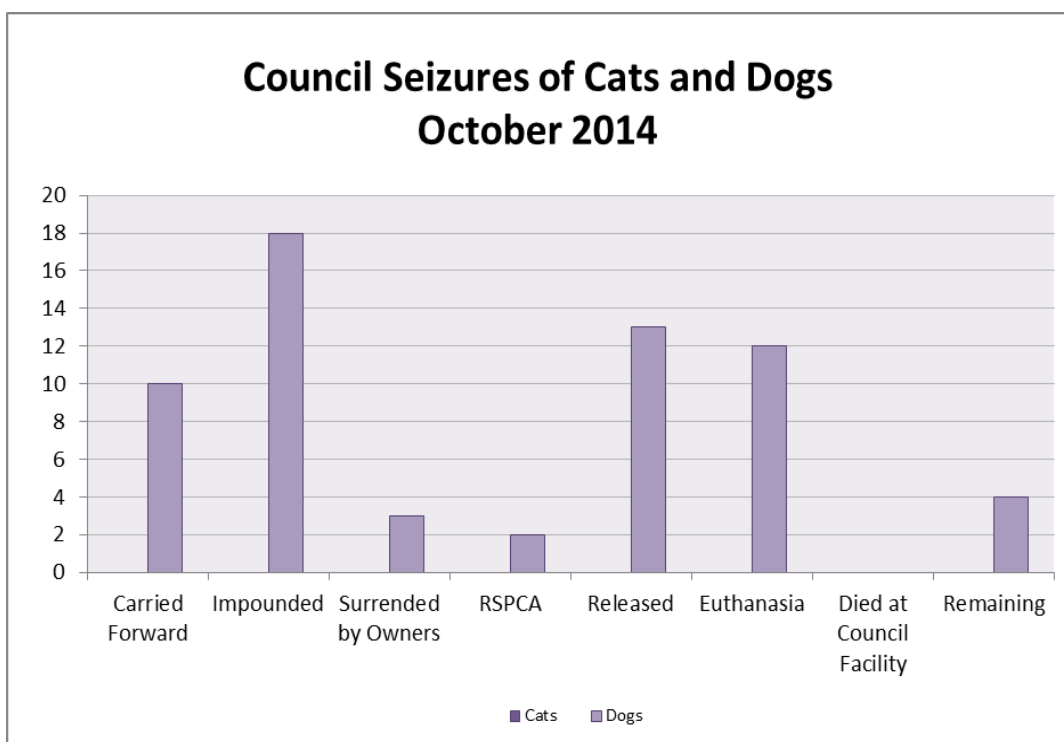
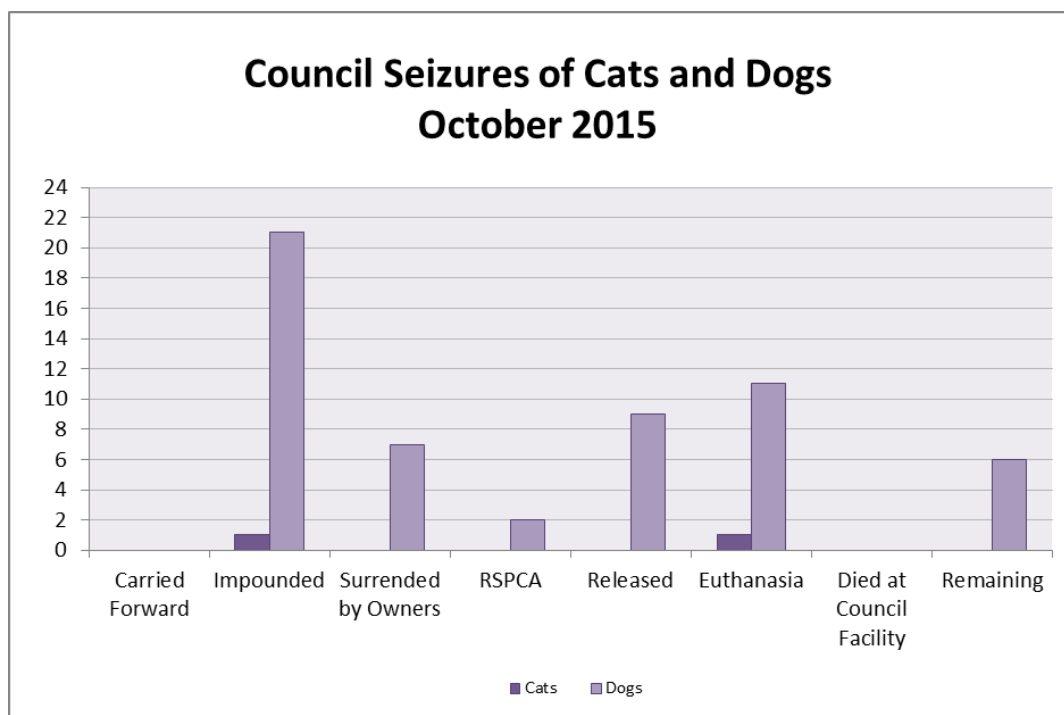
**INFORMATION:**

<b><u>Application Number</u></b>	<b><u>Applicant</u></b>	<b><u>Property</u></b>
S-40/2012	Mr Darrell James Priest and Ms Katherine Rose Nicholson	490 Rifle Range Road, Inverell NSW 2360
S-29/2015	New England North West Planning Services	962 Oakwood Road, Mount Russell NSW 2360

<b>ITEM NO:</b>	8.	<b>FILE NO:</b> S18.10.1
<b>DESTINATION 3:</b>	An environment that is protected and sustained	<b>E</b>
<b>SUBJECT:</b>	<b>ORDINANCE ACTIVITIES REPORT FOR OCTOBER 2015</b>	
<b>PREPARED BY:</b>	Nicole Riley, Administration Officer	

**SUMMARY:**

The following details the number of various Ordinance activities carried out during October, 2015, in comparison to the same month in 2014.

**INFORMATION:****COMPLIANCE****Inverell Shire Council Pound Monthly Report October 2015**

**RECOMMENDATION:**

*That the items contained in the Information Reports to the Ordinary Meeting of Council held on Wednesday, 25 November, 2015, be received and noted.*