



The \$200,000 all-abilities playground in Victoria Park was opened to a welcoming crowd on 15 October, 2015 by Mayor Paul Harmon and Brighter Access' Service Manager Tanya Fox.

Business Paper Ordinary Meeting of Council 28 October, 2015

INVERELL SHIRE COUNCIL

NOTICE OF ORDINARY MEETING OF COUNCIL

23 October, 2015

An Ordinary Meeting of Council will be held in the Council Chambers, Administrative Centre, 144 Otho Street, Inverell on Wednesday, 28 October, 2015, commencing at **3pm**.

Your attendance at this Ordinary Meeting of Council would be appreciated.

P J HENRY PSM

GENERAL MANAGER

A G E N D A

SECTION A	APOLOGIES CONFIRMATION OF MINUTES DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS PUBLIC FORUM
SECTION B	ADVOCACY REPORTS
SECTION C	COMMITTEE REPORTS
SECTION D	DESTINATION REPORTS
SECTION E	INFORMATION REPORTS
SECTION F	QUESTIONS WITHOUT NOTICE
SECTION G	CONFIDENTIAL MATTERS (COMMITTEE-OF-THE-WHOLE)






2PM

AFTERNOON TEA

Quick Reference Guide

Below is a legend that is common between the:

- Inverell Shire Council Strategic Plan
- Inverell Shire Council Delivery Plan
- Inverell Shire Council Management Plan.

<i>Destinations</i>	<i>Icon</i>	<i>Code</i>
<p>1. A recognised leader in a broader context.</p> <p>Giving priority to the recognition of the Shire as a vital component of the New England North West Region through Regional Leadership.</p>		R
<p>2. A community that is healthy, educated and sustained.</p> <p>Giving priority to the Shire as a sustainable and equitable place that promotes health, well being, life long learning and lifestyle diversity.</p>		C
<p>3. An environment that is protected and sustained.</p> <p>Giving priority to sustainable agriculture, the protection and conservation of rivers, waterways bio diversity and the built environment.</p>		E
<p>4. A strong local economy.</p> <p>Giving priority to economic and employment growth and the attraction of visitors.</p>		B
<p>5. The Communities are served by sustainable services and infrastructure.</p> <p>Giving priority to the provision of community focused services and the maintenance, enhancement and upgrade of infrastructure.</p>		S



MEETING CALENDAR

October 2015 – September 2016

	TIME	OCT	NOV	DEC	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPT
		Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed
Ordinary Meetings	3:00 pm	28	25	16	No Meeting	24	23	27	25	^22	27	24	*28
Major Committees		Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed
Civil and Environmental Services	8:30 am	14	11	No Meetings	No Meetings	10	9	13	11	8	13	10	14
Economic and Community Sustainability	10:30 am												

^ Meeting at which the Management Plan for 2016/2017 is adopted. *Mayoral Election, to be conducted. (September)

- Members of the public are invited to observe meetings of the Council.
Should you wish to address Council, please contact the Office of the General Manager on 6728 8206.

Table of Contents

SECTION/PAGE

Audit & Risk Committee Meeting Minutes – 23 September 2015	C	1
Civil & Environmental Services Committee Meeting Minutes – 14 October 2015	C	6
Complying Development Certificates Approved During September 2015	E	2
Construction Certificates Approved for September 2015	E	1
Duties of Disclosure – Pecuniary	D	1
Economic & Community Sustainability Committee Meeting Minutes – 14 October 2015	C	11
Inverell Chamber of Commerce and Industry - Christmas Promotion	D	8
Inverell Chamber of Commerce and Industry - Request for Funding	D	7
Inverell Liquor Consultative Committee Meeting Minutes	C	4
IPART - Assessment of Councils' Fit for the Future Proposals	D	10
New England Group of Councils (NEGOC)	B	1
Ordinance Activities Report for September 2015	E	5
Presentation of Council's 2014/2015 Financial Reports	D	4
Septic Tank Approvals for September 2015	E	5
Summary of Building Construction for September 2015	E	3
Tenders for the Manufacture and Delivery of DGB20 Pavement Material	G	1
Tenders for the Manufacture and Delivery of DGB20 Pavement Material (Listing)	D	2

MINUTES OF THE ORDINARY MEETING OF INVERELL SHIRE COUNCIL HELD IN THE COUNCIL CHAMBERS, ADMINISTRATIVE CENTRE, 144 OTHO STREET, INVERELL ON WEDNESDAY, 23 SEPTEMBER, 2015, COMMENCING AT 3 PM.

PRESENT: Cr P J Harmon (Mayor) [Chairperson], Crs D F Baker, H N Castledine, D C Jones, A A Michael, M J Peters and J A Watts.

The General Manager (Paul Henry), Director Corporate & Economic Services (Ken Beddie) and Director Civil & Environmental Services (Brett McInnes).

APOLOGIES **S13.6.9/08**

The General Manager advised that Cr Girle and Cr Johnston tendered their apologies and sought leave of absence for personal reasons.

76/15 RESOLVED (Michael/Baker) *that the apologies from Cr Girle and Cr Johnston due to their absence for personal reasons be accepted, and that leave of absence be granted.*

CONFIRMATION OF MINUTES **S13.5.2/08**

77/15 RESOLVED (Castledine/Jones) *that the Minutes of the Ordinary Meeting of Council held on 26 August, 2015, as circulated to members, be confirmed as a true and correct record of that meeting.*

DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS

There were no interests declared.

PUBLIC FORUM **S13.5.6/08**

There were no members of the public present to speak.

ELECTION OF MAYOR, DEPUTY MAYOR, MEETING DATES & TIMES

CSOT-A **1. ELECTION OF MAYOR** **S13.7.2**

A nomination for the position of Mayor was received from Cr Paul Harmon.

The General Manager advised that there being only one (1) nomination, Cr Harmon was declared duly elected as Mayor for the ensuing 12 month period.

78/15 RESOLVED (Baker/Watts) *that the nomination forms be destroyed following the declaration of the result.*

CSOT-A **2. ELECTION OF DEPUTY MAYOR** **S13.7.2**

A nomination for the position of Deputy Mayor was received from Cr Anthony Michael.

The General Manager advised that there being only one (1) nomination, Cr Michael was declared duly elected as Deputy Mayor for the ensuing 12 month period.

79/15 RESOLVED (Watts/Baker) *that the nomination forms be destroyed following the declaration of the result.*

CSOT-A **3. MEETING DATES AND TIMES** **S13.5.4**

80/15 MOTION (Watts/Baker) *that:*

- i) *the Ordinary Meetings of Council be held on the fourth Wednesday of the month commencing at 3pm (with the exception of December);*
- ii) *the Major Committee Meetings be held on the second Wednesday of each month (with the exception of December) with the commencement times being as follows:*

8.30am – Civil and Environmental Services
10.30am – Economic and Community Sustainability.
- iii) *for the month of December, the Ordinary Meeting of Council be held on the third Wednesday of the month commencing at 3pm and no Committee meetings be held.*

AMENDMENT (Jones/Baker) that:

- i) *the Ordinary Meetings of Council be held on the fourth Wednesday of the month commencing at 4pm (with the exception of December);*
- ii) *the Major Committee Meetings be held on the second Wednesday of each month (with the exception of December) with the commencement times being as follows:*

8.30am – Civil and Environmental Services
10.30am – Economic and Community Sustainability.
- iii) *for the month of December, the Ordinary Meeting of Council be held on the third Wednesday of the month commencing at 4pm and no Committee meetings be held.*

The amendment on being put to the meeting was lost. The motion on being put to the meeting was carried.

CSOT-A **4. APPOINTMENT OF COUNCIL COMMITTEES S13.6.7**

81/15 MOTION (Baker/Watts) that:

- i) *the following Councillors be appointed to the two (2) major committees:*

Civil & Environmental Services Committee – Crs Castledine, Harmon, Johnston, Jones and Michael.

Economic & Community Sustainability Committee – Crs Baker, Girle, Harmon, Michael and Watts.
- ii) *the Chairperson of each Committee be delegated authority to co-opt Councillors in attendance at the meeting to be a member of the Committee to that meeting for the purpose of providing a quorum;*
- iii) *the following Councillors be appointed to the Advisory Committees:*

COMMITTEE	DELEGATE ENTITLEMENT	DELEGATE	ALTERNATE DELEGATE
Aboriginal Consultative Committee - established to promote an increased knowledge and understanding of Aboriginal Culture and Society in the wider community and to develop the interests of Aboriginal people in the local area.	Mayor, General Manager, 1 Ashford Local Land Council, 1 Anaiwan Local Land Council, 1 Aboriginal Elder, 3 members of the community.	Mayor General Manager	
Conduct Review Committee (Statutory term) - Committee that establishes the facts of an allegation that has been referred to it in accordance with the provisions of Council's Code of Conduct.	2 Representatives (Mayor, General Manager), and 3 independents.	Mayor General Manager Expressions of interest to be called for independents as required.	
Local Emergency Management Committee (LEMC) - Provision of the State Emergency Rescue and Management Act. The role of the LEMC is to: <ul style="list-style-type: none"> • Prevent or reduce the impact of emergencies; • Ensure the preparedness of our community; • Provide an effective and coordinated response to the emergency; • Provide for the recovery of our community. 	1 Representative And Local Emergency Management Officer (LEMO).	Cr Jones Manager Civil Engineering (LEMO).	
Local Traffic Committee (LTC) A technical review committee that advises the Council on matters for which the Council has delegated authority. Council is not bound by the advice given by its LTC, however if Council does wish to act contrary to the unanimous advice of the LTC or when the advice is not unanimous, it must notify the RTA & the NSW Police before proceeding.	LTC comprises 4 formal representatives: <ul style="list-style-type: none"> - 1 Council - 1 NSW Police - 1 RTA - 1 Local State Member or their nominee. 	The Council's representative may be any Councillor or Council officer. In the past, Council's representative has been the Mayor; however this role has been sub-delegated to the Manager Environmental Engineering.	
Water and Sewer Advisory Committee For the purpose of developing a Draft Water and Sewer Capital Works Plan.	3 Representatives	Cr Castledine Cr Harmon Cr Jones	

Waste Management Sunset Committee For the purpose of developing a draft Landfill Environmental Management Plan.	5 Representatives	Cr Harmon Cr Castledine Cr Girle Cr Jones Cr Johnston	
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iv) *the following Councillors be appointed to the Community Committees:*

COMMITTEE	DELEGATE ENTITLEMENT	DELEGATE	ALTERNATE DELEGATE
Delungra District Development Council	1 Representative	Cr Watts	
Equestrian Council	(Fixed Term) 1 Representative	Cr Baker	
Great Inland Fishing Festival	1 Representative	Cr Castledine	
Inverell Development Support Group	2 Representatives (Mayor & General Manager)	Cr Harmon General Manager	
Inverell Liquor Consultative Committee	1 Representative	Cr Watts	
Inverell on Display (In recess)	2 Representatives	Cr Johnston Cr Michael	
Inverell Sports Council	(Fixed Term) 2 Representatives	Cr Harmon Cr Michael	
Newstead Homestead	1 Representative	Cr Watts Cr Jones	
Oakwood Recreation Area	1 Representative	Cr Baker	
Inverell Sapphire City Festival	1 Representative	Mayor (ex-officio) Cr Girle	

AMENDMENT (Jones/Baker) that all Councillors be members of the two (2) Major Committees.

The amendment on being put to the meeting was lost. The motion on being put to the meeting was carried.

CSOT-A

5. ELECTION OF DELEGATES TO REGIONAL & LOCAL ORGANISATIONS (ANNUAL APPOINTMENT) S13.6.7

82/15 RESOLVED (Baker/Castledine) *that the following Council delegates be appointed to the Regional & Local Organisations:*

COMMITTEE	DELEGATE ENTITLEMENT	DELEGATE	ALTERNATE DELEGATE
Country Public Libraries Association of NSW	1 Representative	Cr Baker	
GWYMAC	1 Representative	Cr Johnston	
Inverell District Development Foundation	2 Representatives & General Manager	Cr Harmon Cr Johnston General Manager	

Inverell Village	Pioneer	1 Representative	Cr Castledine	1 Representative
Macintyre Development 2000	Unit	1 Representative	Cr Jones	
Northern Weeds Committee	Inland Advisory	1 Representative	Cr Johnston	
Northern Bushfire Management Committee	Tablelands	1 Representative	Local Emergency Management Officer	
Overloading of Vehicles Committee		1 Representative	Manager Civil Engineering	
South Neighbourhood Advisory (Department of Housing)	Inverell	1 Representative	Cr Castledine	

SECTION B ADVOCACY REPORTS

GM-A Cr Harmon Local News Services S8.3.1/08

Cr Harmon noted the removal of local news services from 2NZ/Gem FM.

83/15 RESOLVED (Michael/Castledine) that:

- i) *the Super Radio Network be advised of Council's dismay at the removal of the local news segment on 2NZ/Gem FM and be requested to reinstate this segment;*
- ii) *Council encourage the community to register its views with the Network in relation to the decision to remove the local news from the station;*
- iii) *the Tenterfield, Glen Innes Severn, Guyra and Gwydir Shire Council's be advised of Council's decision and be requested to support Council's position; and*
- iv) *the question of what constitutes "local content" in the licensing requirements for radio stations to be raised with Barnaby Joyce MP, Member for New England. Further, the view that "local content" should include a requirement for a local news segment be raised with the Local Member.*

Cr Baker Clinical Services Plan

Cr Baker noted the continuing work in this matter by Louise Evans. The Plan over the next 18 months will scope the infrastructure, services and staffing needs of the new Inverell Hospital Facility.

GM-A Cr Harmon Inverell Art Show S26.4.14

Cr Harmon noted the successful 2015 Art Show and Council's 2015 acquisitions.

84/15 RESOLVED (Watts/Michael) that Council's appreciation be extended to the Art Gallery for the successful conduct of the 2015 event.

**SECTION C
COMMITTEE REPORTS**

**1. JOINT COMMITTEE MEETING MINUTES – 9 SEPTEMBER 2015
S4.11.16/07 & S4.11.17/07**

85/15 RESOLVED (Castledine/Jones) that:

- i) the Minutes of the Joint Committee Meeting held on Wednesday, 9 September, 2015, be received and noted; and
- ii) the following recommendations of the Joint Committee be adopted by Council:

1. 4 YEAR DELIVERY PLAN – MID TERM REVIEW S4.13.2

That:

- i) the amended 4 Year Delivery Plan be adopted with the following projects to be included in the 2015/2016 Works Program:
 - a. Bellevue Park Playground - \$120K
 - b. Equestrian Centre Shade Shelters - \$40K
 - c. Oliver Street Car Parking - \$300K
- ii) Council staff continue to pursue funding to enable further identified priority works to be completed at the earliest time, particularly in the area of road safety matters on the Gwydir Highway.

2. PUBLIC ART SUNSET COMMITTEE S26.5.10

That the Public Art Sunset Committee continue to identify and propose public art in the Inverell Shire Area.

3. PUBLIC ART COMPETITION S26.5.10 & S15.8.55

That:

- i) Council endorse the Public Art Sunset Committee's recommendation of the work to be commissioned; and
- ii) Council investigate the ownership of the other designs entered in the competition.

2. CIVIL & ENVIRONMENTAL SERVICES COMMITTEE MEETING MINUTES – 9 SEPTEMBER 2015 S4.11.16/07

86/15 RESOLVED (Castledine/Michael) that:

- i) the Minutes of the Civil & Environmental Services Committee Meeting held on Wednesday, 9 September, 2015, be received and noted; and
- ii) the following recommendation of the Civil & Environmental Services Committee be adopted by Council:

1. HERITAGE ADVISORY SERVICE UPDATE S18.8.3/03

That the report be received and noted.

3. ECONOMIC & COMMUNITY SUSTAINABILITY COMMITTEE MEETING
MINUTES – 9 SEPTEMBER 2015 S4.11.17/07

87/15 RESOLVED (Watts/Baker) that:

- i) *the Minutes of the Economic & Community Sustainability Committee Meeting held on Wednesday, 9 September, 2015, be received and noted; and*
- ii) *the following recommendations of the Economic & Community Sustainability Committee be adopted by Council:*

1. SPONSORSHIP REQUEST – 2016 INVERELL TOUGHEN UP CHALLENGE
S12.22.1/09

That Council provide the same sponsorship as in previous years, being the Silver Sponsorship Package valued at \$500 plus GST.

2. REQUEST TO LICENCE LAND – DANAHER S5.10.148

That:

- i) *Council enter into a Licence Agreement with Ms Sarah Danaher for Part Lot 1 DP 758036, Semmes Street, Ashford for a two (2) year period with a further two (2) year option;*
- ii) *the Licence fee be \$120.00 per annum (GST Inclusive) with a 3% increase per annum; and*
- iii) *the Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

3. REQUEST TO CONDUCT "CAR BOOT SALE" MARKETS - LIONS CLUB OF INVERELL MACINTYRE INC. S26.4.8

That Council grant a 12 month licence agreement to be reviewed prior to offering a further option, with the following conditions:

- a) *the Club be responsible for the tidying of the area after each event; and*
- b) *the Club continuing to support community events & activities.*

4. SPONSORSHIP REQUEST – TINGHA UNITED ABORIGINAL RUGBY LEAGUE CLUB S12.22.1/08

That:

- i) *The request be noted; and*
- ii) *the Club be advised that Council cannot accede to their request in this matter.*

5. GOVERNANCE - MONTHLY INVESTMENT REPORT S12.12.2/08

That:

- i) *the report indicating Council's Fund Management position be received and noted; and*
- ii) *the Certification of the Responsible Accounting Officer be noted.*

6. STORES & MATERIALS STOCKTAKE S23.16.5/08

That:

- i) the stores and materials Stocktake information be received and noted; and
 - ii) the adjustment of **\$301.15** be made in the Stores Ledger.
7. JUNE BUDGET REVIEW 2014/2015 S12.5.1/08

That the proposed variations to budget votes for the 2014/2015 Financial Year be adopted.

SECTION D DESTINATION REPORTS

1. **CAMERON PARK AMENITIES BUILDING PROJECT TENDER (LISTING)**
S5.9.20

88/15 RESOLVED (Jones/Michael) that:

- i) the matters and information are 'commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.' (Section 10A(2)(d)(i) of the Local Government Act, 1993);
- ii) on balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and
- iii) all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.

DCS-A

2. **GENERAL AND SPECIAL PURPOSE FINANCIAL REPORTS 2014/2015**
S12.11.5

89/15 RESOLVED (Baker/Castledine) that:

- i) the transfers to Council's Internally Restricted Assets for the 2013/2014 Financial Year totalling \$5,691,264 and Council's transfers from Internally Restricted Assets for the 2014/2015 Financial Year totalling \$3,023,656 be endorsed;
- ii) the attached list of Revotes representing works in progress at 30 June, 2015, be revoted to the 2015/2016 budget in accordance with Section 211 of the Local Government General Regulation;
- iii) Council resolve to make the required statements on its Financial Reports for the year ended 30 June, 2015; and
- iv) Council's appreciation be extended to staff in this matter.

SECTION E INFORMATION REPORTS

1. **STRATEGIC TASKS – 'SIGN OFF' – AUGUST 2015** **S4.13.2**
2. **CONSTRUCTION** **CERTIFICATES** **APPROVED** **FOR**
AUGUST 2015 **S7.2.4/08**
3. **COMPLYING DEVELOPMENT CERTIFICATES APPROVED DURING**
AUGUST 2015 **S7.2.4/08**

4. SUMMARY OF BUILDING CONSTRUCTION FOR AUGUST 2015
S7.2.4/08
5. DEVELOPMENT CONSENTS AND REFUSALS DURING AUGUST 2015
S18.10.2/08
6. SEPTIC TANK APPROVALS FOR AUGUST 2015 S29.19.1
7. ORDINANCE ACTIVITIES REPORT FOR AUGUST 2015 S18.10.1

90/15 RESOLVED (Jones/Baker) that the items contained in the Information Reports to the Ordinary Meeting of Council held on Wednesday, 23 September, 2015, be received and noted.

**SECTION G
CONFIDENTIAL REPORTS IN CLOSED COUNCIL
(SECTION 10A(2) OF THE LOCAL GOVERNMENT ACT 1993)**

At 3.35pm, the Chairperson offered the opportunity to members of the public to make representations as to whether any part of the Council Meeting should not be considered in Closed Council. There was no response.

CLOSED COUNCIL REPORTS

91/15 RESOLVED (Baker/Watts) that Council proceed into Closed Council to discuss the matters referred to it, for the reasons stated in the motions of referral.

Upon resuming Open Council at 3.47pm, the Chair verbally reported that the Council had met in Closed Council, with the Press and Public excluded, and had resolved to recommend to Council the following:

- EMCCS-A 1. CAMERON PARK AMENITIES BUILDING PROJECT TENDER S5.9.20

That:

- i) Council accept the Tender from Danbuilt for the Inverell Cameron Park Amenities Building Project for the Tender Price of \$340,596.72 (excluding GST);
- ii) the General Manager and Mayor be authorised to execute the contract under Council Seal; and
- iii) Cr Michael be Council's representative on the Project Control Group for the Project.

ADOPTION OF RECOMMENDATIONS

92/15 RESOLVED (Watts/Michael) that the recommendations of Closed Council be adopted.

There being no further business, the meeting closed at 3.56pm.

CR P J HARMON

CHAIRPERSON

TO ORDINARY MEETING OF COUNCIL 28/10/2015

ITEM NO:	1.	FILE NO: S14.11.2
DESTINATION 1:	A recognised leader in a broader context	R
SUBJECT:	NEW ENGLAND GROUP OF COUNCILS (NEGOC)	
PREPARED BY:	Cr Paul Harmon, Mayor	

SUMMARY:

This report is provided to keep Council informed of the activities of the Group.

COMMENTARY:

The five (5) Councils of the New England (Glen Innes Severn, Guyra, Armidale, Uralla and Inverell) that constitute NEGOC met in Glen Innes on Friday, 16 October, 2015. A summary of the matters discussed is provided for Council's information.

1. Election of Chairperson and Deputy Chairperson

The Executive for 2015/2016 is:

Chairperson: Cr Harmon
Deputy: Cr Pearce (Uralla)

2. Address by Mr Adam Marshall

The Member for Northern Tablelands spoke on the following matters:

- Fit for the Future – in his opinion no structural change will occur in the New England area and Guyra will be permitted to form a Rural Council.
- Electricity Regulator – the decision to deny Essential Energy (EE) a price increase to cover the maintenance regime put forward by EE will result in staff losses above those levels already planned.

3. Joint Organisations – Emerging Directions Paper

The positions adopted by NEGOC were the same positions as adopted by this Council.

4. Regional Manager/ Leadership Group

The Department of Premier and Cabinet conducts regular meetings of the Regional Managers of the State Agencies for the purpose of information exchange and co-ordination of activities. The General Managers of Councils in the New England/North West area have a standing invitation to attend.

It will be noted that the GMAC discussed the opportunity that these meetings present to have issues of interest to Local Government considered.

GMAC suggest two (2) possible matters that are multi-dimensional and have resonance across the region and could be referred to the Network – the drug 'ICE' and domestic violence.

5. Emissions Reduction Fund

At the 1 July, 2015 Board Meeting, it was resolved that NEGOC consider preparing a project that may be eligible to receive funding from the ETF.

RDANI were advised of the Board's decision. Taking into account a similar decision by Namoi ROC, that organisation decided to take on the project.

RDANI have worked with AusIndustry to gain an understanding of the workings of the ETF. RDANI have identified the following benefits to Council:

- i) Energy cost savings by retrofitting energy saving infrastructure,
- ii) Potential income from carbon credits – selling the emission reductions to the Federal Government by a bid to the Clean Energy Regulator or selling them on the secondary market,
- iii) Improving a Council's environmental credentials.

These benefits are predicated on the basis that Councils can fund the capital cost of energy saving infrastructure 'up front'.

RDANI have indicated that if all 13 Councils in the NEGOC and Namoi ROC area contribute \$1K, that the cost of identifying viable projects could be funded. At least 2,000 tonnes of CO² emission need to be abated each year.

The type of projects that could be bundled up to form a multi site activity by RDANI are:

- reduction of fleet vehicle emissions,
- solar power for buildings,
- efficient street lights.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: R.08 Council leads the community by influencing and participating in policy development to the benefit of the Shire through partnerships and alliances with government, regional interests, shire groups and communities.

Term Achievement: R.08.01 A targeted program of advocacy and policy discussion is being conducted with the active cooperation of others benefiting interests around social, environmental, economic and infrastructure priorities.

Operational Objective: R.08.01.01 To facilitate intergovernmental relations to ensure maximum cooperation between the Council and the Federal and State Governments to achieve the optimum support for the Inverell Shire

POLICY IMPLICATIONS:

Nil.

CHIEF FINANCIAL OFFICERS COMMENT:

Nil.

LEGAL IMPLICATIONS:

Nil.

RECOMMENDATION:

That the report be received and noted.

TO ORDINARY MEETING OF COUNCIL 28/10/2015

ITEM NO:	1.	FILE NO: S4.11.21
DESTINATION 3:	An environment that is protected and sustained.	E
SUBJECT:	AUDIT & RISK COMMITTEE MEETING MINUTES – 23 SEPTEMBER 2015	
PREPARED BY:	Hayley Nichols, Corporate Support Officer - Publishing	

SUMMARY:

Meeting held on Wednesday, 23 September, 2015.

For the consideration of Council.

COMMENTARY:

MINUTES OF THE AUDIT & RISK COMMITTEE MEETING HELD IN THE BOARD ROOM, INVERELL SHIRE COUNCIL, 144 OTHO STREET, INVERELL ON WEDNESDAY, 23 SEPTEMBER, 2015, COMMENCING AT 11.30 AM.

PRESENT: Crs P J Harmon (Chairperson), J A Watts and H N Castledine.

Also in attendance: Ken Beddie (Director Corporate and Economic Services).

APOLOGIES:

An apology was received from Cr B C Johnston.

RESOLVED (Castledine/Watts) that the apology from Cr Johnston be noted.

SECTION A**1. CONFIRMATION OF MINUTES**

RESOLVED (Castledine/Watts) that the Minutes of the Audit and Risk Meeting held on 10 June, 2015 as circulated to members, be confirmed as a true and correct record of that meeting.

2. DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS

There were no interests declared.

3. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

SECTION D
DESTINATION REPORTS

1. WORKERS COMPENSATION PERFORMANCE 2014/2015 S27.1.12

RESOLVED (Watts/Castledine) that the Committee recommend to Council that:

- i) Council's strong performance be noted; and*
- ii) the savings of \$200K be allocated to the next priorities on Council's 4 Year Delivery Plan.*

2. WORK HEALTH AND SAFETY AUDIT 2015 S27.1.11

RESOLVED (Watts/Castledine) that the Committee recommend to Council that:

- i) the information be received and noted including Council's 100% result in respect of Work Health and Safety performance;*
- ii) the report on Council's Work Health and Safety performance (as supplied by StateCover) continue to be an Internal Audit Issue for the Committee noting it has been given a 'high' risk rating by the Committee; and*
- iii) a press release be prepared noting Council's continued strong performance in managing the workers health and safety issue.*

3. AUDIT AND RISK COMMITTEE CHARTER S4.11.21 & S27.3.2

RESOLVED (Watts/Castledine) that the Committee recommend to Council that the Audit and Risk Committee Charter be amended to provide for:

- a. bi-monthly meetings,*
- b. the appointment of an independent member to the Committee from September, 2016 to align with the new Council 4 Year Term utilising the criteria and advertisement indicated in the report,*
- c. no remuneration be payable for Audit and Risk Committee Independent Members noting the precedent this would establish for all Council Committees,*
- d. the calendar of activities for the Audit Committee be subject of a report to the next meeting of the Committee.*

4. GOVERNANCE – QUARTERLY INVESTMENT REPORT (LISTING)
S12.12.5/08

RESOLVED (Watts/Castledine) that the matter be referred to Closed Committee for consideration as:

- i) the matters and information are 'commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.' (Section 10A(2)(d)(i) of the Local Government Act, 1993);*
- ii) on balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and*
- iii) all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.*

SECTION E
INFORMATION REPORTS

1. END OF FINANCIAL YEAR STORES & MATERIALS STOCKTAKE REPORT
S23.16.5/08
2. YEAR TO DATE STORES & MATERIALS STOCKTAKE REPORT
S23.16.5/08

RESOLVED (Castledine/Watts) that the items contained in the Information Reports to the Audit & Risk Committee Meeting held on Wednesday, 23 September, 2015, be received and noted.

SECTION F
QUESTIONS WITHOUT NOTICE

Director Corporate and Economic Services	<u>2014/2015 Financial Reports</u> Staff have completed the 2014/2015 Reports and they have been submitted for Audit. A copy of the reports were tabled. The reports disclose a \$5.5M operating surplus or \$2.3M before capital grants and contributions. Council's performance for the period was sound as disclosed in Note 13, Local Government Industry Indicators.
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SECTION G
CONFIDENTIAL REPORTS IN CLOSED COMMITTEE
(SECTION 10A(2) OF THE LOCAL GOVERNMENT ACT 1993)

At 12.25pm, the Chairperson offered the opportunity to members of the public to make representations as to whether any part of the Committee Meeting should not be considered in Closed Committee. There was no response from the public.

CLOSED COMMITTEE REPORTS

RESOLVED (Watts/Castledine) that the Committee proceed into Closed Committee to discuss the matters referred to it, for the reasons stated in the motions of referral.

Upon resuming Open Committee, at 12.31pm, the Chair verbally reported that the Committee, with the Press and Public excluded, having considered the matters referred to it, recommends as follows:

1. GOVERNANCE – QUARTERLY INVESTMENT REPORT S12.12.5/08

That the information be noted.

ADOPTION OF RECOMMENDATION

RESOLVED (Watts/Castledine) that the recommendation from Closed Committee be adopted.

There being no further business, the meeting closed at 12.50pm.

RECOMMENDATION:

That:

- i) *the Minutes of the Audit & Risk Committee Meeting held on Wednesday, 23 September, 2015, be received and noted; and*

ii)	<i>the following recommendations of the Audit & Risk Committee be considered by Council:</i>	
1.	<u>WORKERS COMPENSATION PERFORMANCE 2014/2015</u>	<u>S27.1.12</u>
<i>That:</i>		
i)	<i>Council's strong performance be noted; and</i>	
ii)	<i>the savings of \$200K be allocated to the next priorities on Council's 4 Year Delivery Plan.</i>	
2.	<u>WORK HEALTH AND SAFETY AUDIT 2015</u>	<u>S27.1.11</u>
<i>That:</i>		
i)	<i>the information be received and noted including Council's 100% result in respect of Work Health and Safety performance;</i>	
ii)	<i>the report on Council's Work Health and Safety performance (as supplied by StateCover) continue to be an Internal Audit Issue for the Committee noting it has been given a 'high' risk rating by the Committee; and</i>	
iii)	<i>a press release be prepared noting Council's continued strong performance in managing the workers health and safety issue.</i>	
3.	<u>AUDIT AND RISK COMMITTEE CHARTER</u>	<u>S4.11.21 & S27.3.2</u>
<i>That the Audit and Risk Committee Charter be amended to provide for:</i>		
a.	<i>bi-monthly meetings,</i>	
b.	<i>the appointment of an independent member to the Committee from September, 2016 to align with the new Council 4 Year Term utilising the criteria and advertisement indicated in the report,</i>	
c.	<i>no remuneration be payable for Audit and Risk Committee Independent Members noting the precedent this would establish for all Council Committees,</i>	
d.	<i>the calendar of activities for the Audit Committee be subject of a report to the next meeting of the Committee.</i>	
4.	<u>GOVERNANCE – QUARTERLY INVESTMENT REPORT</u>	<u>S12.12.5/08</u>
<i>That the information be noted.</i>		

ITEM NO:	2.	FILE NO: S19.9.1
DESTINATION 2:	A community that is healthy, educated and sustained.	C
SUBJECT:	INVERELL LIQUOR CONSULTATIVE COMMITTEE MEETING MINUTES	
PREPARED BY:	Hayley Nichols, Corporate Support Officer - Publishing	

SUMMARY:

Meeting held on 4 August, 2015.

For the consideration of Council.

COMMENTARY:

MINUTES OF THE INVERELL LIQUOR CONSULTATIVE COMMITTEE MEETING
HELD AT THE ROYAL HOTEL, BYRON STREET, INVERELL ON TUESDAY, 4
AUGUST, 2015, COMMENCING AT 10.00AM.

PRESENT: Tim Palmer (Inverell RSM) [Chair], Michael Pianko (Imperial Hotel/Royal Hotel Tingha), Damien Smith (Australian Hotel/Inverell Rugby Club), Ewan Wilkinson (Liquorland), Kevin Stoessel (Ashford Bowling Club), Leanne Brown (Inverell Jockey Club), Debbie Smith (Royal Hotel), Rowan O'Brien (Inverell Police).

Also in attendance was Anthony Alliston (Manager Development Services, Inverell Shire Council) [Secretary].

APOLOGIES:

An apology was received Sharon Stafford and Ross Chilcott.

RESOLVED (O'Brien/Smith) that the apology received from Sharon Stafford (Inverell Shire Council) and Ross Chilcott (Inverell Police) be received and noted.

SECTION A
MINUTES

1. CONFIRMATION OF MINUTES

RESOLVED (O'Brien/Smith) that the Minutes of the Inverell Liquor Consultative Committee held on 3 March, 2015, as circulated to members, be confirmed as a true and correct record of that meeting.

2. DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS

There were no interests declared.

3. BUSINESS ARISING FROM PREVIOUS MINUTES

- INVERELL JOCKEY CLUB
 - CCTV
 - Issue with ISC cost
 - Boxing Day – Bar close at 11pm
- TENNIS EVENT
 - August 2015
- LIQUOR SET REFORMS
 - Issue with \$5000 and opening hours
 - Confusion with invoices from OLGR

4. GENERAL BUSINESS

Police

Rowan O'Brien – Powerpoint presentation on Drugs (Ice). Arrangements to be made to view the presentation at the next meeting.

Resources stretched at the moment.
Flagged home final for Hawks on 30 August 2015.
Not too many issues.
Empire is closed at the moment.
Review of secondary supply issues.

Council

Sharon Stafford sent out RSA & RCG info to members.
Anthony Alliston could not confirm timing of next food inspections.

General

Issue with ID at bottle shops.
NSW banned powdered alcohol.
Discussion regarding smoking rules/ 4m from eating areas/ Not to clear on who polices it or the actual rules/ Need to get signs out and show.

NEXT MEETING

The next meeting of the Inverell Liquor Consultative Committee will be held at the Imperial Hotel on Tuesday, 10 November, 2015 commencing at 10 am.

There being no further business, the meeting closed at 10.45am.

RECOMMENDATION:

That the Minutes of the Inverell Liquor Consultative Committee Meeting held on Tuesday, 4 August, 2015, be received and noted.

ITEM NO:	3.	FILE NO: S4.11.16/07	
DESTINATION 2 DESTINATION 3 DESTINATION 5:	A Community that is healthy, educated and sustained. An environment that is protected and sustained. The Communities are served by sustainable services and infrastructure.		CES
SUBJECT:	CIVIL & ENVIRONMENTAL SERVICES COMMITTEE MEETING MINUTES – 14 OCTOBER 2015		
PREPARED BY:	Hayley Nichols, Corporate Support Officer - Publishing		

SUMMARY:

Meeting held on Wednesday, 14 October, 2015.

For the consideration of Council.

COMMENTARY:

MINUTES OF THE CIVIL & ENVIRONMENTAL SERVICES COMMITTEE MEETING
HELD IN THE COMMITTEE ROOM, 144 OTHO STREET, INVERELL ON
WEDNESDAY, 14 OCTOBER, 2015, COMMENCING AT 8.30 AM.

PRESENT: Cr A A Michael (Chairperson), Crs D C Jones, J A Watts, D F Baker and P J Girle.

Also in attendance: Paul Henry (General Manager), Brett McInnes (Director Civil and Environmental Services), Ken Beddie (Director Corporate and Economic Services), Stephen Golding (Executive Manager Corporate and Community Services), Justin Pay (Manager Civil Engineering), Anthony Alliston (Manager Development Services) and Graham Bendeich (Manager Environmental Engineering).

APOLOGIES:

Apologies were received from Crs Castledine and Johnston for personal reasons and Cr Harmon for business reasons.

RESOLVED (Watts/Baker) that the apologies from Crs Castledine, Johnston and Harmon be noted.

1. ELECTION OF CHAIRPERSON

The General Manager advised Councillors of the requirements of Council's Meeting Code and the need to elect a Chairperson for the next 12 month term.

The General Manager advised Councillors of the entitlement under the Code for the Mayor to Chair Committee Meetings. Cr Harmon advised the General Manager that he declined to exercise the right to Chair the Meeting, inviting the General Manager to call for nominations for the position of Chairperson.

The General Manager called for nominations for the position of Chairperson:

One (1) nomination for the position of Chairperson was received being Cr Castledine. There being only one (1) nomination, Cr Castledine was declared duly elected as Chairperson for the ensuing period.

SECTION A

2. CONFIRMATION OF MINUTES

RESOLVED (Jones/Watts) that the Minutes of the Civil and Environmental Services Committee Meeting held on 9 September, 2015, as circulated to members, be confirmed as a true and correct record of that meeting.

3. DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS

There were no interests declared.

4. PUBLIC FORUM S13.5.6/08

There were no members of the public present to speak.

5. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

SECTION D
DESTINATION REPORTS

1. PROCUREMENT OF AGGREGATE AND SUPPLY AND SPRAY OF BITUMEN - 2015 RESEAL PROGRAM (LISTING) S28.28.2/07

RESOLVED (Baker/Jones) that the matter be referred to Closed Committee for consideration as:

- i) the report includes 'Commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it, (Section 10A(2)(d)(i) of the Local Government Act, 1993);*
- ii) on balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council's decision-making by discussing the matter in open meeting; and*
- iii) all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993*

2. NORTH WEST WEIGHT OF LOADS - MEMORANDUM OF AGREEMENT S28.11.1

RESOLVED (Watts/Jones) that the Committee recommend to Council that the 2015-2020 North West Weight of Loads Inter-Council Memorandum of Agreement be executed under the Common Seal of Council.

SECTION E
INFORMATION REPORTS

1. WORKS UPDATE S28.21.1/08
2. MAINTENANCE GRADING 2014/2015 S28.21.1/08
3. CBD TREE REMOVAL UPDATE S30.11.4
4. INVERELL PUBLIC OPEN SPACE STRATEGY S18.6.63

RESOLVED (Baker/Jones) that the items contained in the Information Reports to the Civil & Environmental Services Committee Meeting held on Wednesday, 14 October, 2015, be received and noted.

SECTION F
GENERAL BUSINESS

Cr Watts Infrastructure Damage by the CBD Trees

Cr Watts noted the infrastructure damage caused by the CBD trees. The Director Civil and Environmental Services, Mr Brett McInnes advised that removal of the root systems were impeded by roots which were entangled with underground infrastructure.

At this juncture, the time 9.00am, Cr Baker declared her ongoing pecuniary interest in Section F, General Business, 'CBD Renewal Program – Design Plans for Byron Street'. The nature of the interest relating to Cr Baker being the owner of a property located within the CBD. Cr Baker left the Committee Room.

Manager Environmental Engineering	<u>CBD Renewal Program – Design Plans for Byron Street</u>
	The Manager Environmental Engineering, Mr Graham Bendeich tabled draft design plans for the Lawrence to Wood Street section of Byron Street for consideration by the Committee.
	Councillors provided feedback on a number of issues, which will enable finalisation of the design and costings to be prepared.
	At this juncture, the time 9.10am, Cr Baker returned to the Committee Room.
Director Corporate and Economic Services	<u>Inverell Community Gardens</u> <u>S11.15.18</u>
	The Director Corporate and Economic Services, Mr Ken Beddie spoke in relation to a proposal to further develop the site by the Community Gardens Committee and the issues relating to Council's future development. The Community Gardens have submitted a DA for the site. Mr Beddie tabled the site plan for comparison to the Community Garden DA and strategic future development plan.
	The Committee was requested to determine Council's future roadwork plans and the concept of the Community Gardens DA. The existing shed on the land will require removal/relocation to accommodate Council's future development.
	These plans may require acquisition of land from the Department of Primary Industries Lands. Council should carry out actions necessary to give effect to the intention of regularising the roads in the area and the development of the community facility.
	<i>RESOLVED (Girle/Baker) that the Committee recommend to Council that:</i>
	<ul style="list-style-type: none"> <i>i) the plans for the Community Gardens be noted;</i> <i>ii) the options for road works in the area be noted;</i> <i>iii) the General Manager be authorised to deal with the Department of Primary Industries Lands in relation to the resumption of the area;</i> <i>iv) any land acquired be classified as 'Operational Land'; and</i> <i>v) any documentation required be completed under the Common Seal of Council.</i>

SECTION G
CONFIDENTIAL REPORTS IN CLOSED COMMITTEE
(SECTION 10A(2) OF THE LOCAL GOVERNMENT ACT 1993)

At 9.24am, the Chairperson offered the opportunity to members of the public to make representations as to whether any part of the Committee Meeting should not be considered in Closed Committee. There was no response from the public.

CLOSED COMMITTEE REPORTS

RESOLVED (Watts/Jones) that the Committee proceed into Closed Committee to discuss the matters referred to it, for the reasons stated in the motions of referral.

Upon resuming Open Committee, at 9.28am, the Chair verbally reported that the Committee, with the Press and Public excluded, having considered the matters referred to it, recommends as follows:

1. PROCUREMENT OF AGGREGATE AND SUPPLY AND SPRAY OF BITUMEN - 2015 RESEAL PROGRAM S28.28.2/07

That the information be received and noted.

ADOPTION OF RECOMMENDATION

RESOLVED (Jones/Baker) that the recommendation from Closed Committee be adopted.

There being no further business, the meeting closed at 9.28am.

RECOMMENDATION:

That:

- i) *the Minutes of the Civil & Environmental Services Committee Meeting held on Wednesday, 14 October, 2015, be received and noted; and*
- ii) *the following recommendations of the Civil & Environmental Services Committee be considered by Council:*

1. NORTH WEST WEIGHT OF LOADS - MEMORANDUM OF AGREEMENT
S28.11.1

That the 2015-2020 North West Weight of Loads Inter-Council Memorandum of Agreement be executed under the Common Seal of Council.

2. INVERELL COMMUNITY GARDENS S11.15.18

That:

- i) *the plans for the Community Gardens be noted;*
- ii) *the options for road works in the area be noted;*
- iii) *the General Manager be authorised to deal with the Department of Primary Industries Lands in relation to the resumption of the area;*
- iv) *any land acquired be classified as 'Operational Land'; and*
- v) *any documentation required be completed under the Common Seal of Council.*

3. PROCUREMENT OF AGGREGATE AND SUPPLY AND SPRAY OF BITUMEN
- 2015 RESEAL PROGRAM S28.28.2/07

That the information be received and noted.

ITEM NO:	4.	FILE NO: S4.11.17/07
DESTINATION 1 DESTINATION 4:	A recognised leader in a broader context. A strong economy.	RB
SUBJECT:	ECONOMIC & COMMUNITY SUSTAINABILITY COMMITTEE MEETING MINUTES – 14 OCTOBER 2015	
PREPARED BY:	Hayley Nichols, Corporate Support Officer - Publishing	

SUMMARY:

Meeting held on Wednesday, 14 October, 2015.

For the consideration of Council.

COMMENTARY:

MINUTES OF THE ECONOMIC & COMMUNITY SUSTAINABILITY COMMITTEE MEETING HELD IN THE COMMITTEE ROOM, INVERELL SHIRE COUNCIL, 144 OTHO STREET, INVERELL ON WEDNESDAY, 14 OCTOBER, 2015, COMMENCING AT 10.00AM.

PRESENT: Cr J A Watts (Chairperson), Crs D F Baker, P J Girle, A A Michael and D C Jones.

Also in attendance: Paul Henry (General Manager), Ken Beddie (Director Corporate and Economic Services), Brett McInnes (Director Civil and Environmental Services) and Stephen Golding (Executive Manager Corporate and Community Services).

APOLOGIES:

Apologies were received from Crs Castledine and Johnston for personal reasons and Cr Harmon for business reasons.

RESOLVED (Baker/Watts) that the apologies from Crs Castledine, Johnston and Harmon be noted.

1. ELECTION OF CHAIRPERSON

The General Manager advised Councillors of the requirements of Council's Meeting Code and the need to elect a Chairperson for the next 12 month term.

The General Manager advised Councillors of the entitlement under the Code for the Mayor to Chair Committee Meetings. Cr Harmon advised the General Manager that he declined to exercise the right to Chair the Meeting, inviting the General Manager to call for nominations for the position of Chairperson.

The General Manager called for nominations for the position of Chairperson:

One (1) nomination for the position of Chairperson was received being Cr Watts. There being only one (1) nomination, Cr Watts was declared duly elected as Chairperson for the ensuing period.

SECTION A

2. CONFIRMATION OF MINUTES

RESOLVED (Baker/Watts) that the Minutes of the Economic and Community Sustainability Committee Meeting held on 9 September, 2015 as circulated to members, be confirmed as a true and correct record of that meeting.

3. DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS

There were no interests declared.

4. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

SECTION D
DESTINATION REPORTS1. REQUEST TO LICENCE BUILDING – LIONS CLUB OF ASHFORD
S5.10.65

RESOLVED (Baker/Michael) that the Committee recommend to Council that the Lions Club of Ashford be offered a licence for \$100 per annum for a three (3) year period for the store shed area including access to the shed, but excluding the entire compound.

2. REQUEST FOR FINANCIAL ASSISTANCE – INVERELL PIPE BAND INC.
S3.7.5

RESOLVED (Jones/Baker) that the Committee recommend to Council that:

- i) Council provide a donation of \$1000 to the Inverell Pipe Band for 2015/2016;*
- ii) a review on requests for future donations to the Inverell Pipe Band be undertaken in 12 months;*
- iii) Council request that the Inverell Pipe Band give consideration to performing at the ANZAC and Australia Day ceremonies as a minimum in recognition of Council's support for the Band; and*
- iv) a policy for donation requests over \$200 be developed.*

3. REQUEST FOR FINANCIAL ASSISTANCE – MT RUSSELL HALL
S12.22.1/08 & S5.13.12

RESOLVED (Girle/Baker) that the Committee recommend to Council that:

- i) the request be noted;*
- ii) the Policy relating to local Halls remain in place; and*
- iii) the Mt Russell Hall Committee be advised of the current financial support.*

4. LIBRARY DEVELOPMENT - CAFE PROPOSAL S3.6.1/08

RESOLVED (Michael/Baker) that the Committee recommend to Council that Council take up Option 4, being two vending machines, one (1) hot and (1) cold, with a review in 12 months.

5. RATING CATEGORY REVIEW S25.11.3

RESOLVED (Michael/Jones) that the Committee recommend to Council that a report on Rating Category Redistribution be prepared for the November Committee which includes, but is not limited to:

- a) equity of the percentage of rate contributions across the categories,*
- b) capacity to pay,*
- c) maintaining relative to surrounding Local Government Areas.*

6. JOINT ORGANISATION OF COUNCILS - EMERGING DIRECTIONS
S13.1.2

RESOLVED (Michael/Baker) that the Committee recommend to Council that Council's submission raise the following issues:

- a) that the governing principles be supported,*
- b) ensure governance agreement and functions does not result in a 4th tier of Government,*
- c) opposed to the Board Sitting Fee,*
- d) Employment of an Executive Officer not be mandatory.*

7. MEMORANDUM OF UNDERSTANDING - E-WASTE FACILITY AND REVOLVE STORE (LISTING) S31.8.1

RESOLVED (Girle/Michael) that the matter be referred to Closed Committee for consideration as:

- i) the matters and information are 'commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.' (Section 10A(2)(d)(i) of the Local Government Act, 1993);*
- ii) on balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and*
- iii) all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.*

**SECTION E
INFORMATION REPORTS**

1. SMALL BUSINESS FRIENDLY COUNCIL PROGRAM S8.3.1/08

RESOLVED (Baker/Jones) that:

- i) the items contained in the Information Report to the Economic & Community Sustainability Committee Meeting held on Wednesday, 14 October, 2015, be received and noted; and*
- ii) the Small Business Newsletter be automatically emailed to the Chamber of Commerce.*

2. LAND CLAIMS S5.2.3

The General Manager advised that Council is in receipt of correspondence from Trade & Investment Crown Lands confirming the lodgment of Land Claims within the Inverell Local Government Area.

These claims may or may not affect land managed by Council or land which Council has identified for future projects, including a number of Council's operational gravel pits and road reserves.

RESOLVED (Michael/Baker) that the Committee recommend to Council that Council object to these land claims due to the impact on Council's operations.

SECTION F QUESTIONS WITHOUT NOTICE

Director Corporate and Economic Services	<u>Proposed Victoria Park Amenities Building Plan</u> The Director Corporate and Economic Services, Mr Ken Beddie tabled the plans for the proposed Victoria Park Amenities Building for the Committee's consideration. The Committee provided feedback for plan amendments.
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SECTION H GOVERNANCE REPORTS

1. STORES & MATERIALS STOCKTAKE S23.16.5/08

RESOLVED (Michael/Jones) that the Committee recommend to Council that:

- i) the stores and materials Stocktake information be received and noted; and*
- ii) the adjustment of **\$220.97** be made in the Stores Ledger.*

2. GOVERNANCE - MONTHLY INVESTMENT REPORT S12.12.2/08

RESOLVED (Baker/Michael) that the Committee recommend to Council that:

- i) the report indicating Council's Fund Management position be received and noted; and*
- ii) the Certification of the Responsible Accounting Officer be noted.*

3. STORES & MATERIALS STOCKTAKE S23.16.5/07

RESOLVED (Jones/Michael) that the Committee recommend to Council that:

- i) stores and materials Stocktake information be received and noted; and*
- ii) the adjustment of **\$234.31** be made in the Stores Ledger.*

SECTION G CONFIDENTIAL REPORTS IN CLOSED COMMITTEE (SECTION 10A(2) OF THE LOCAL GOVERNMENT ACT 1993)

At 11.52am, the Chairperson offered the opportunity to members of the public to make representations as to whether any part of the Committee Meeting should not be considered in Closed Committee. There was no response from the public.

CLOSED COMMITTEE REPORTS

RESOLVED (Michael/Baker) that the Committee proceed into Closed Committee to discuss the matters referred to it, for the reasons stated in the motions of referral.

Upon resuming Open Committee, at 12.23pm, the Chair verbally reported that the Committee, with the Press and Public excluded, having considered the matters referred to it, recommends as follows:

1. MEMORANDUM OF UNDERSTANDING - E-WASTE FACILITY AND REVOLVE STORE S31.8.1

That the Committee recommend to Council that a further report be provided to the Committee with additional information on the MOU.

ADOPTION OF RECOMMENDATION

RESOLVED (Michael/Baker) that the recommendation from Closed Committee be adopted.

There being no further business, the meeting closed at 12.24pm.

RECOMMENDATION:

That:

- i) the Minutes of the Economic & Community Sustainability Committee Meeting held on Wednesday, 14 October, 2015, be received and noted; and*
- ii) the following recommendations of the Economic & Community Sustainability Committee be considered by Council:*

1. REQUEST TO LICENCE BUILDING – LIONS CLUB OF ASHFORD
S5.10.65

That the Lions Club of Ashford be offered a licence for \$100 per annum for a three (3) year period for the store shed area including access to the shed, but excluding the entire compound.

2. REQUEST FOR FINANCIAL ASSISTANCE – INVERELL PIPE BAND INC.
S3.7.5

That:

- i) Council provide a donation of \$1000 to the Inverell Pipe Band for 2015/2016;*
- ii) a review on requests for future donations to the Inverell Pipe Band be undertaken in 12 months;*
- iii) Council request that the Inverell Pipe Band give consideration to performing at the ANZAC and Australia Day ceremonies as a minimum in recognition of Council's support for the Band; and*
- iv) a policy for donation requests over \$200 be developed.*

3. REQUEST FOR FINANCIAL ASSISTANCE – MT RUSSELL HALL
S12.22.1/08 & S5.13.12

That:

- i) the request be noted;*
- ii) the Policy relating to local Halls remain in place; and*
- iii) the Mt Russell Hall Committee be advised of the current financial support.*

4. LIBRARY DEVELOPMENT - CAFE PROPOSAL S3.6.1/08

That Council take up Option 4, being two vending machines, one (1) hot and (1) cold, with a review in 12 months.

5. RATING CATEGORY REVIEW S25.11.3

That a report on Rating Category Redistribution be prepared for the November Committee which includes, but is not limited to:

- a) equity of the percentage of rate contributions across the categories,*
- b) capacity to pay,*
- c) maintaining relative to surrounding Local Government Areas.*

6. JOINT ORGANISATION OF COUNCILS - EMERGING DIRECTIONS
S13.1.2

That Council's submission raise the following issues:

- a) that the governing principles be supported,*
- b) ensure governance agreement and functions does not result in a 4th tier of Government,*
- c) opposed to the Board Sitting Fee,*
- d) Employment of an Executive Officer not be mandatory.*

7. SMALL BUSINESS FRIENDLY COUNCIL PROGRAM S8.3.1/08

That:

- i) the items contained in the Information Report to the Economic & Community Sustainability Committee Meeting held on Wednesday, 14 October, 2015, be received and noted; and*
- ii) the Small Business Newsletter be automatically emailed to the Chamber of Commerce.*

8. LAND CLAIMS S5.2.3

That Council object to these land claims due to the impact on Councils operations.

9. STORES & MATERIALS STOCKTAKE S23.16.5/08

That:

- i) the stores and materials Stocktake information be received and noted; and*
- ii) the adjustment of **\$220.97** be made in the Stores Ledger.*

10. GOVERNANCE - MONTHLY INVESTMENT REPORT S12.12.2/08

That:

- i) the report indicating Council's Fund Management position be received and noted; and*
- ii) the Certification of the Responsible Accounting Officer be noted.*

11. STORES & MATERIALS STOCKTAKE S23.16.5/07

That:

- i) stores and materials Stocktake information be received and noted; and*
- ii) the adjustment of **\$234.31** be made in the Stores Ledger.*

12. MEMORANDUM OF UNDERSTANDING - E-WASTE FACILITY AND REVOLVE STORE S31.8.1

That the Committee recommend to Council that a further report be provided to the Committee with additional information on the MOU.

TO ORDINARY MEETING OF COUNCIL 28/10/2015

ITEM NO:	1.	FILE NO: S13.6.5/07
DESTINATION 1:	The communities are served by sustainable services and infrastructure	S
SUBJECT:	DUTIES OF DISCLOSURE - PECUNIARY	
PREPARED BY:	Barbara Eshman, Executive Public Relations Officer	

SUMMARY:

Compliance with Section 449 of the *Local Government Act, 1993* that the pecuniary interest returns be noted.

COMMENTARY:

Under the provisions of Section 449 of the *Local Government Act, 1993*, Councillors and designated persons must complete and lodge with the General Manager a pecuniary interest return as part of Schedule 2 of Section 449.

All pecuniary interest returns for Councillors and designated persons for the period 1 July, 2014, to 30 June, 2015 have now been completed. As required by the Act, these returns will be tabled at the meeting.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND MANAGEMENT PLAN:

Strategy: S.01 Sound Local Government Administration, Governance and Financial Management are provided.

Term Achievement: S.01.01 Council has implemented leading practice ethical and corporate governance standards.

Operational Objective: S.01.01.02 To provide robust governance and administrative systems which ensure the ongoing health and stability of Council, the discharge of statutory and governance responsibilities, proper reporting and the efficient use of Council's resources.

POLICY IMPLICATIONS:

Compliance with Council's Policy relating to Designated Persons.

CHIEF FINANCIAL OFFICERS COMMENT:

Administration costs associated with ordering forms, photocopying, distribution etc.

LEGAL IMPLICATIONS:

Compliance with Section 449 of the *Local Government Act, 1993*

RECOMMENDATION:

That the pecuniary interest returns be noted.

ITEM NO:	2.	FILE NO: S28.28.2/07
DESTINATION 5:	The communities are served by sustainable services and infrastructure	S
SUBJECT:	TENDERS FOR THE MANUFACTURE AND DELIVERY OF DGB20 PAVEMENT MATERIAL (LISTING)	
PREPARED BY:	Scott Hamilton, Project Engineer	

SUMMARY:

Tenders for the Manufacture and Delivery of DGB20 pavement material closed on Monday, 12 October, 2015. Council is requested to consider a confidential report in this matter.

COMMENTARY:

The *Local Government Act* 1993 (the Act), and the Local Government (General) Regulation 2005 makes provision for the closure of meetings to the public and media in specified circumstances. In particular s.10A of the Act provides that Council may close to the public and media so much of a meeting as relates to the discussion and consideration of information identified in s.10A(2). The matters which may be closed to the public and media, as stated in the Act, must involve:

- (a) *Personnel matters concerning particular individuals (other than councillors.)*
- (b) *The personal hardship of any resident or ratepayer.*
- (c) *Information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.*
- (d) *Commercial information of a confidential nature that would, if disclosed:*
 - (i) *prejudice the commercial position of the person who supplied it, or*
 - (ii) *confer a commercial advantage on a competitor of the council, or*
 - (iii) *reveal a trade secret.*
- (e) *Information that would, if disclosed, prejudice the maintenance of law.*
- (f) *Matters affecting the security of the council, councillors, council staff or council property.*
- (g) *Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege.*
- (h) *Information concerning the nature and location of a place or an item of Aboriginal significance on community land.*

In considering whether to close a part of a meeting to the public and media, Councillors are also reminded of further provisions of s.10D of the Act which states:

Grounds for closing part of meeting to be specified

- (1) *The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.*
- (2) *The grounds must specify the following:*
 - (a) *the relevant provision of section 10A (2),*
 - (b) *the matter that is to be discussed during the closed part of the meeting,*
 - (c) *the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*

Having regard for the requirements stated in s.10D of the Act, Councillors should note that the matter listed for discussion in Closed Council provides Council with confidential information relating to Tenders for Provision of Asphalt Services.

The recommendation that this item of business be considered in Closed Council is specifically relied on section 10A(2)(d)(i) of the Act as consideration of the matter involves:

- a) Commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it, and
- b) On balance the public interest in preserving the confidentiality of the matter outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: S.08 Civil infrastructure is secured, maintained and used to optimum benefit.

Term Achievement: S.08.01 An asset management strategy is in operation for civil infrastructure that optimises its use and maintains it to agreed standards fit for its contemporary purpose.

Operational Objective: S.08.01.01 An Asset Management Strategy for Civil assets is developed, maintained and implemented.

POLICY IMPLICATIONS:

Nil.

CHIEF FINANCIAL OFFICERS COMMENT:

Nil.

LEGAL IMPLICATIONS:

Nil.

RECOMMENDATION:

That the matter be referred to a Closed Council for consideration as:

- i) the report includes 'Commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it, (Section 10A(2)(d)(i) of the Local Government Act, 1993);*
- ii) on balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council's decision-making by discussing the matter in open meeting, and*
- iii) all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.*

ITEM NO:	3.	FILE NO: S12.11.1	
DESTINATION 5:	The communities are served by sustainable services and infrastructure.		S
SUBJECT:	PRESENTATION OF COUNCIL'S 2014/2015 FINANCIAL REPORTS		
PREPARED BY:	Paul Pay, Manager Financial Services		

SUMMARY:

Council has completed its 2014/2015 Financial Reports and the reports have been audited and submitted to the Office of Local Government in accordance with legislative requirements. Council's financial position remains very sound in all areas. Council is now required to consider the Audit Report. The Auditor will be in attendance at today's Council meeting to speak in relation to the reports.

COMMENTARY:

Council's Auditors, Forsyths - Charter Accountants of Armidale, have advised that Council has again achieved a strong Financial Result for the 2014/2015 Financial Year. The 2014/2015 Audit Report indicates that *"It is pleasing to report that Council's systems and records have been well maintained during the year and the Audited accounts will be submitted to the Office of Local Government within the prescribed time period"*, and *"After funding all restrictions, Council still retains a very strong cash position to fund working capital needs."*

Council received its Audit Report on 16 October, 2015, and the Audit Report and the Financial Reports were forwarded to the Office of Local Government in accordance with legislative requirements.

This is again a strong achievement, considering the quantum of works undertaken in the 2014/2015 Financial Year and the continuing improvement of the communities' facilities. Council continues to attract a significant quantum of non-recurrent grant income.

In accordance with the provision of the *Local Government Act, 1993*, and the Financial Management Regulations, an advertisement was placed in the Inverell Times advertising Council's financial result for the year ended 30 June, 2015, and calling for submissions on the General Purpose Financial Reports. At the time this report was prepared, no submissions had been received. Any submissions received will be tabled at the Council Meeting.

A copy of Council's General Purpose Financial Reports and Audit Report has been provided with this Business Paper.

The following matters are noted:

- The Auditor has indicated that the Outstanding Rates and Charges Ratio at 5.89% is within benchmarks and reflects good recovery procedures, while Council's level of Debt remains low.
- Council's Current Unrestricted Ratio is 7.68. This is a favourable result and is above that of a majority of Councils. This matter contributes substantially to the flexibility Council has developed to enable it to address strategic and sustainability issues as they arise and also to take advantage of opportunities which present themselves for the benefit of the community, especially in respect of securing additional Grant Funding.

This flexibility was directly responsible for Council being able to secure the grant funding for Varley Oval \$0.5M, Linking Together Centre \$0.21M, Ashford Medical Centre \$0.25M, Cameron Oval redevelopment \$0.51M and the Tintot Bridge replacement project \$0.8M.

On a Cashflow basis, the Auditor notes that, *“As stated in our previous reports, Council’s enviable cash position provides a strong footing from which to address infrastructure improvements and complete internally restricted projects.”*

- The ‘Building and Infrastructure Renewals Ratio’ which assesses the rate at which assets are being renewed against the rate at which they are being depreciated, is again very positive. Council’s ratio was 0.674 indicating that Council expended less on asset renewals compared to depreciation for the same period. A more detailed review of this Ratio indicates that the ratios were General Fund 0.76, Water Fund 0.314 and Sewerage Fund 0.338. This ratio does not take into account that the large majority of Council’s major assets have now been refurbished or renewed. Council’s Bridge Assets are an example of this where after many years of very large expenditures, only minor renewal expenditures are now anticipated over the long term. Council will be aware that this ratio does not take into account Councils planned future expenditure on in the Special Road Renewal Infrastructure Backlog Program which provides an additional \$6M in 2015/2016 and 2016/2017 for renewal works. This program is targeted entirely at Rural Roads and will substantially reduce Council’s Infrastructure Backlog Ratio.
- The Operating Performance Ratio for the General Fund was 5.5% being above the > 0% required by the Fit for the Future Program. This result is sound however, it is boosted significantly by the quantum of contract works undertaken on the Gwydir Highway for Road and Maritime Services which cannot be guaranteed in the medium or long term, and the additional one-off operating cost savings which Council achieved during 2014/2015. As indicated in Council’s Fit for the Future Roadmap, Council requires a 14.25% Special Rate Variation to be delivered over three (3) years commencing in 2017/2018 to ensure Council achieves this benchmark for the period ended 2019/2020.
- The Own Source Revenue Ratio for the General Fund was 56.5% being below the > 60% required for the Fit for the Future Program. As indicated in Council’s Fit for the Future Roadmap, Council requires a 14.25% Special Rate Variation (14.94% cumulative) to be delivered over three (3) years commencing in 2017/2018 to achieve this benchmark and the address the remainder of the Road Asset Infrastructure Backlog. As noted in the Fit for the Future Roadmap, the matters which have impacted Council in this matter are:
 - Three (3) year freeze on indexation of the Finance and Assistance Grants by the Federal Government (\$431K p.a. cost in 2016/2017 and beyond),
 - Reduction in Interest on Investment Income resulting from the record low interest rates and the substantial draw down of Investments to fund the Special Road Infrastructure Backlog Program (\$500K p.a.), and
 - Above Rate Pegging increases in Council’s fixed costs and capital costs that Council has not been able to cover through ongoing efficiency savings (\$500K).
- It is noted that Council has again achieved an Operating Surplus both before and after Capital Grants and Contributions are considered. This has provided Council with the funds necessary to complete its large Capital Works Programs.

A copy of Council’s 2014/2015 Financial Reports are included as a separate document, Councillors will be provided with a hard copy of this document at the October, 2015 Council Meeting.

To assist Council in understanding Council’s actual available Cash Position, a dissection of Council’s audited Investment Portfolio has been included as Appendix 1 (D10 – D11). A review will show that while Council held \$34.7M in Cash and Investments in the General Fund at 30 June, 2015, the large majority of these funds are restricted either Externally or Internally as to the purpose for which they can be used. As shown in Appendix 1, after all adjustments, Council retains a strong Working Capital/Cash Flow balance in its General Fund of \$6.3M.

The Auditor will be in attendance at this meeting to deliver and speak in relation to their Audit Report.

A copy of their Audit Management Letter will be provided to the Audit and Risk Committee on its receipt.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND MANAGEMENT PLAN:

Strategy: S.01 Sound Local Government Administration, Governance and Financial Management are provided.

Term Achievement: S.01.02 A sound long term financial position is maintained.

Operational Objective: S.01.02.01 To manage Council Finances with the view to ensuring Council's ongoing financial health and stability, the discharge of statutory and fiduciary responsibilities, proper accounting systems and standards and an efficient and equitable revenue base.

POLICY IMPLICATIONS:

Nil.

CHIEF FINANCIAL OFFICERS COMMENT:

There are no financial implications resulting from the adoption of the recommendations. The Audited Financial Reports provide a "snapshot" of Council's financial position as at 30 June, 2015.

One financial indicator not included in the financial reports is Council's cost of governance and administration per capita as reported in the Office of Local Governments 2013/2014 Comparative Data Report. Council's 2013/2014 governance and administration cost per capita was \$174.00 per capita being 50% lower than comparable Group 11 Councils (large Rural Councils) and 52% lower than the NSW average. This clearly demonstrates the efficiency of Council's governance and administration functions and the lower than average number of staff Council employees in these areas, meaning more funds are available for service and infrastructure delivery. Council's use of leading edge technologies and equipment greatly assists in this matter.

LEGAL IMPLICATIONS:

Section 413 of the *Local Government Act, 1993*, requires that Council prepare financial reports for each year. Sections 414 and 415 of the Act require that the reports must be audited and the nature of the audit, with Section 416 specifying the nature of the Audit Report.

Section 418 of the Act requires that Council give public notice of its intention to present the reports at a meeting, Council provide a summary of the reports in the public notice, and that Council make available copies of the reports to the public.

Section 419 of the Act requires that the audited reports be presented at a meeting in accordance with the public notice and that the Auditor may attend the meeting.

Section 420 provides that any person may make a submission to Council in respect of the audited financial reports or the audit report.

Council has complied with all legislative guidelines in this matter.

RECOMMENDATION:

That:

- i) the information be received and noted; and*
- ii) the Audit Report for the 2014/2015 Financial Year be adopted.*

ITEM NO:	4.	FILE NO: S8.5.3
DESTINATION 4:	A strong local economy	B
SUBJECT:	INVERELL CHAMBER OF COMMERCE AND INDUSTRY - REQUEST FOR FUNDING	
PREPARED BY:	Ken Beddie, Director Corporate and Economic Services	

SUMMARY:

Council has received a submission from the Inverell Chamber of Commerce and Industry for Council to consider providing them with an annual \$10,000.00 contribution to assist with local promotions for all businesses across Inverell and its catchment. Council is asked to consider the matter.

COMMENTARY:

Council has received a submission from the Inverell Chamber of Commerce and Industry (ICCI) for Council to consider providing the Chamber with an annual \$10,000.00 contribution to assist with local promotions for all businesses across Inverell and its catchment. The submission is broad in nature and does not specify the exact marketing activities/initiatives to be undertaken. The following information has been included in the Submission:

Past Chamber Promotions:

The ICCI fund these activities largely with membership & additional fees to participating businesses to assist with costs of the promotions.

- Town Wide Sale (60 local businesses May/June 2015 \$4,401 participated);
- Town Wide Sale (40 local businesses July 2014 \$3,209 participated);
- Christmas Promotion - Win a Car Nov/Dec 2013 \$21,555 (72 local businesses participated);
- Christmas Promotion - Gift vouchers Nov/Dec 2012 \$10,609 (64 local businesses participated);
- Christmas Promotion - 3 choices Nov/Dec 2011 \$18,608 (68 local businesses participated).

TOTAL Chamber Spend \$58,382.

The proposed Council contribution would be put towards assisting the running of the above like campaigns.

Future Promotions:

- The ICCI intention is to promote Inverell as a unique shopping mecca as well as a service centre and tourist destination;
- Our proposed campaigns will do this by keeping Inverell top of mind for Northern Tablelands and North West region residents;
- The ICCI are intending to use a number of tools to evaluate the success of all our advertising/marketing campaigns. These include but are not limited to;
 - Survey of Chamber members after the campaign has run to determine if their customers identified with the campaign and their thoughts on its success.
 - The Promotions Committee to actively seek feedback from the general public within general networking opportunities and report back to the Executive team.

Council will be aware that on two (2) occasions over the last five (5) years, that Council has provided funding of \$10,000.00 to the ICCI to assist with their promotions.

Council will further be aware that in 2014, Council joined the NSW State Governments Small Business Friendly Council Program which is targeted at building stronger relationships and partnerships between Councils and Small Business as a means of enabling strong economic growth. A key component of this program is the delivery of local promotional campaigns.

Noting Council's stated Strategy in its Strategic Plan of 'Business, institutions and Council are working cooperatively towards agreed initiatives to strengthen and expand the Shire's economic base', it is proposed that the ICCI Submission is worthy of "in-principle support" and that ICCI should be invited to provide Council with a detailed Marketing Plan in this matter for Council's further consideration.

A copy of the Chambers submission is attached as Appendix 2 (D12 – D18).

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: B.01 Business, institutions and Council are working cooperatively towards agreed initiatives to strengthen and expand the Shire's economic base.

Term Achievement: B.01.01 The Shire's business community, learning institutions and training institutions are working in an integrated way to strengthen and develop the Shire's economic base.

Operational Objective: B.01.01.01 Work with appropriate economic partners on developing mutual understanding and support for a common agenda for action.

POLICY IMPLICATIONS:

Nil.

CHIEF FINANCIAL OFFICERS COMMENT:

A \$10,000 per annum contribution could be provided to the Chamber of Commerce from Council's Joint Promotions Budget Allocation. Previous financial contributions to Chamber of Commerce Promotions have been funded from this Budget Allocation.

LEGAL IMPLICATIONS:

Nil.

RECOMMENDATION:

A matter for Council.

ITEM NO:	5.	FILE NO: S26.3.6
DESTINATION 4:	A strong local economy	B
SUBJECT:	INVERELL CHAMBER OF COMMERCE AND INDUSTRY - CHRISTMAS PROMOTION	
PREPARED BY:	Paul Henry, General Manager	

SUMMARY:

Council is in receipt of correspondence from the Inverell Chamber of Commerce and Industry requesting approval to close Byron Street, between Vivian Street and Lawrence Street, to enable the conduct of a Christmas Festival. Council is being asked to consider the request.

COMMENTARY:

Inverell Chamber President, Courtney Pay has written to Council confirming that the Chamber is planning a festival evening this Christmas. This follows feedback they have received over the last few years regarding the lack of success for businesses that participated in late night shopping and extended trading hours during the lead up to Christmas.

The intention is to invite Chamber members, non-members, buskers and market and food stall vendors to set up sites in Byron Street (between Vivian Street and Lawrence Street) in the hope of encouraging families to participate and conduct their last minute shopping.

The date the Chamber have settled on is Friday, 18 December, 2015 between 5pm and 9pm. Approval is being sought to close Byron Street between Vivian Street and Lawrence Street from 3pm until 10pm to afford stall operators time to set up and dismantle their stalls.

The Chamber has been requested to indicate how many businesses will be affected by the road closure, and of those, how many have indicated their support and involvement in the festival. This information is currently being gathered and is expected to be available for Council's consideration at the meeting.

It must be noted that there would be a nominal cost involved in advertising the event and closing the road, of which the Chamber have requested be considered as Council's donation in support of the event.

Council is being asked to consider the request to close Byron Street (between Vivian Street and Lawrence Street) on Friday, 18 December, 2015 from 3pm to 10pm to facilitate the Chamber's Christmas initiative.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: B.01 Business, institutions and Council are working cooperatively towards agreed initiatives to strengthen and expand the Shire's economic base.

Term Achievement: B.01.01 The Shire's business community, learning institutions and training institutions are working in an integrated way to strengthen and develop the Shire's economic base.

Operational Objective: B.01.01.01 Work with appropriate economic partners on developing mutual understanding and support for a common agenda for action.

POLICY IMPLICATIONS:

Nil.

CHIEF FINANCIAL OFFICERS COMMENT:

Advertising and road closure costs would be involved.

LEGAL IMPLICATIONS:

Nil.

RECOMMENDATION:

A matter for Council.

ITEM NO:	6.	FILE NO: S13.1.2
DESTINATION 2:	A community that is healthy, educated and sustainable	C
SUBJECT:	IPART - ASSESSMENT OF COUNCILS' FIT FOR THE FUTURE PROPOSALS	
PREPARED BY:	Paul Henry, General Manager	

SUMMARY:

The latest development in the Fit for the Future (FFF) program is reported for Council's consideration.

COMMENTARY:

The Independent Pricing and Regulatory Tribunal (IPART) released its assessment of all proposals submitted by Councils, in response to the Government's Sustainability criteria.

The IPART Assessment of Council's Roadmap is attached as Appendix 3 (D21). This is an extract from the 414 page report, which has been forwarded to Councillors under separate cover.

Councillors will have noted in the report that Inverell Shire has mistakenly been placed in the Namoi Joint Organisation. This issues needs to be drawn to the Department's attention.

The Government's Approach

Following the release of the report, the Government announced that it is allowing a brief period for further consultation between the Government and Councils. This period for consultation will close on 18 November, 2015.

The correspondence from the Department contains the rather curious statement:

'Should you wish to participate in this consultation:

- *please provide any comments you wish to make in relation to IPART's findings on your council's submission; and*
- *if your council's submission was found by IPART to be "not fit" as it did not meet scale and capacity, or if your council adjoins a council that did not meet scale and capacity, please advise of any preferences your council may have regarding merging partners'.*

A copy of the correspondence from the Office of Local Government is attached as Appendix 4 (D22).

Does this mean:

- Participation in consultation is optional?
- Is the invitation to 'advise of any preferences' restricted to those Councils that did not meet the scale and capacity criteria. In this area the Councils that were deemed 'not fit' and did not meet 'scale and capacity' were Armidale, Guyra, Gwydir, Uralla and Walcha? Tenterfield were deemed unfit, but did meet the 'scale and capacity' criteria?

Support to Encourage Mergers

The Government re-released a financial package to encourage Councils to consider merging for the benefit of their communities. The package is entitled 'Stronger Communities Fund'.

This fund provides:

- \$5M infrastructure grant to the new entity formed by two (2) Regional Councils agreeing to merge (\$10M to the new entity if three (3) councils agree to merge), and
- \$5M grant to meet merger implementation costs.

Access to these funds is conditional on:

- a) Merging proposal supported by all partners,
- b) Proposal supported by Government, and
- c) Proposal submitted to the Department of Premier and Cabinet by 18 November, 2015.

Council Determination

Council is requested to determine any action, if any, that it wishes to take in respect of the Government's 'last chance' consultation phase.

Council may wish to consider advising the government that:

- a) Council wishes to be included in the New England Joint Organisation, not Namoi Joint Organisation,
- b) That adjoining Councils be advised that Council is prepared to discuss any FFF matter that those Councils wish to raise with Inverell Shire.

Rationale:

- The documentation refers to mergers. Previous literature from the Government defines mergers as two (2) 'whole' Councils merging, no partial boundary adjustments,
- The emphasis is on those Councils deemed 'not fit' to determine their future,
- Council can pursue the 'Community of Interest' issue, raised in Council's FFF Roadmap, at a later stage in this FFF program.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: C.01 Facilitate the provision of a broad range of services and opportunities which aid the long term sustainability of the community.

Term Achievement: C.01.02 Manage on behalf of the community issues which impact on or threaten the medium and long term sustainability of the community.

Operational Objective: C.01.02.01 To provide leadership and community direction to ensure that issues which impact on the community are managed for the benefit of the community.

POLICY IMPLICATIONS:

Nil.

CHIEF FINANCIAL OFFICERS COMMENT:

Nil.

LEGAL IMPLICATIONS:

Nil.

RECOMMENDATION:

A matter for Council.

APPENDIX 1

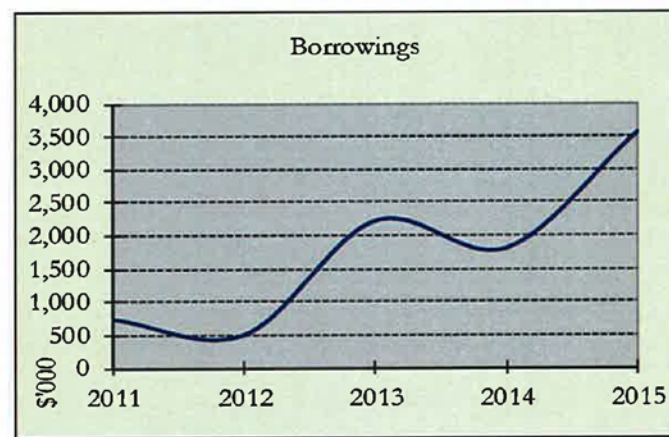
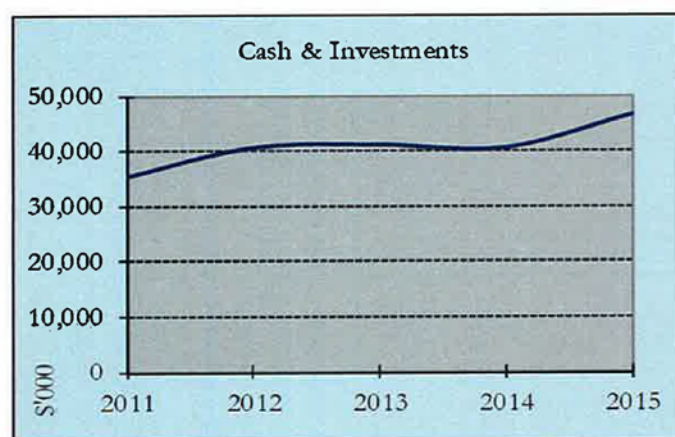
**INVERELL SHIRE COUNCIL - GENERAL FUND CASH AND INVESTMENTS DISSECTION
AS AT 30 JUNE, 2015**

		2015	2014	2013	2012	2011
	Financial Statements Reference	\$ ' 000	\$ ' 000	\$ ' 000	\$ ' 000	\$ ' 000
TOTAL GENERAL FUND INVESTMENTS 30 JUNE, 2015	NOTE 21	35,043	29,004	28,000	32,886	24,374
Less Externally Restricted Funds						
(Amounts restricted by Legislative Requirements)						
DEVELOPER CONTRIBUTIONS - Section 94 Charges	NOTE 6 - Restricted Cash & Investments	301	296	222	120	96
RTA CONTRIBUTIONS	NOTE 6 - Restricted Cash & Investments	861	1,064	1,698	3,117	1,241
SPECIFIC PURPOSE UNEXPENDED GRANTS	NOTE 6 - Restricted Cash & Investments	973	574	2,151	2,876	2,132
OTHER CONTRIBUTIONS	NOTE 6 - Restricted Cash & Investments	-	118	72	59	93
STORMWATER MANAGEMENT CHARGE INCOME - RESTRICTED	NOTE 6 - Restricted Cash & Investments	-	-	-	105	156
BONDS AND OTHER DEPOSITS	NOTE 6 - Restricted Cash & Investments	33	25	30	176	174
		2,168	2,077	4,173	6,453	3,892
Less Internally Restricted Funds						
(Amounts restricted by Council for specific purposes and to meet statutory obligations)						
INTERNALLY RESTRICTED ASSETS	NOTE 6 - Restricted Cash & Investments	19,358	17,758	18,585	18,967	15,201
		19,358	17,758	18,585	18,967	15,201
Less Other Restrictions						
BUDGET REVOTES FOR WORKS TO BE COMPLETED IN 2015/2016	September, 2015 Budget Review	6,227	4,669	3,695	3,377	3,312
OTHER COMMITMENTS AT 30 JUNE 2015		-	-	281	115	80
(2013/2014 RMS Warranty, Private Works Warranty/Profit etc)		6,227	4,669	3,976	3,492	3,392
NET INVESTMENTS AFTER RESTRICTIONS - GENERAL FUND		7,290	4,500	1,266	3,974	1,889
-	NOTE 21	-	336	297	377	3,060
PLUS RECEIVABLES	NOTE 7	3,242	5,403	5,481	6,009	3,025
Less Receivables not due or not expected to be recovered in next 12 months	NOTE 7	1,020	913	1,269	817	788
Provision for Impairment	NOTE 7	40	16	25	21	13
LESS PAYABLES	NOTE 21	2,722	2,600	1,632	2,484	1,808
LESS DOMESTIC WASTE MANAGEMENT - Held as Cash	NOTE 7	110	90	82	73	69
LESS Extraordinary Item - Saleyards Sale Proceeds - Deferred Payment Plan - Funds Restricted		-	1,520	1,520	1,710	-
		986	561	3,751	1,281	3,433
ACTUAL CASH WHICH SHOULD BE AVAILABLE IN 2015/2016		6,304	5,061	5,017	5,255	5,322
CASH EXPENSE COVER RATIO	Current Years Cash and Equivalents	6,304				
	(Total Expenses - Depreciation - Interest Costs)/12	1,648	3.83	3.28	3.27	3.45
NSW TREASURY CORPORATION RECOMMENDATION IS FOR A CASH EXPENSE COVER RATIO > 3						

NOTES:

- 1) Council requires a General Fund Working Capital Balance of \$5.0M to meet its continuing Cash Flow needs
- 2) The interest earned on Council's Investment Portfolio is utilised to directly subsidise Council's Annual Operational Budget.
A reduction in the quantum of Investments will result in a direct corresponding reduction in Council's Annual Operating Budget
Based on Benchmark Investment Returns (2.75% 90 Day Bank Bill Index), Council needs to maintain a minimum General Fund Investment Portfolio Balance of \$34.15M to meet its 2015/2016 Interest on Investments Budget of \$939K
- 3) Major Projects in the General Fund will see \$5.72M transferred out of Council's Internally Restricted Assets (Investments) in 2015/2016.
The majority to Rural Roads as part of Councils infrastructure Backlog Program
- 4) Due to changed RMS procedures, Council is no longer paid in advance for RMS works but has to carry expenses on major projects for up to three (3) months.
- 5) In addition to these amounts, the Auditor requires Council to record its "Unfunded Liabilities" in its Financial Reports. While these "Unfunded Liabilities" do not generally require to be funded in immediately, they will need to be funded in future periods. Based on Council's current expenditure needs/programs, surplus funds have not been identified in future budgets to fund these liabilities.
The "Unfunded Liabilities" recorded in Council's Financial Reports which relate to the General Fund are as follows:

UNFUNDED EMPLOYEE LEAVE LIABILITIES (not included in ELE Internally F	NOTE 10 - Provisions	2,923
Less Water and Sewer Funds	Water & Sewer Special Schedules	449
UNFUNDED ASSET REMEDIATIONS - TIPS	NOTE 10 - Provisions	1,155
UNFUNDED GRAVEL PIT REMEDIATION LIABILITIES	NOTE 10 - Provisions	422
TOTAL UNFUNDED LIABILITY		4,051
After these "Unfunded Liabilities" are taken into consideration, the Working Capital/Cashflow Balance effectively reduces to \$		966



(Excerpt from 2014/2015 Auditors Report)

APPENDIX 2



1st October 2015

Mr P J Henry
General Manager
Inverell Shire Council
PO Box 138
Inverell NSW 2360



Dear Mr Henry,

The Inverell Chamber of Commerce & Industry would like to apply for a funding grant of \$10,000 per year to assist with local promotions for all businesses across Inverell and its catchment areas.

We would like to offer to present the submission at the next Council meeting where we can discuss in further detail the benefits of utilising the funding grant to promote the local Inverell business district.

Please accept our attached submission document and we look forward to your positive response in due course.

Yours faithfully,

Susan Ticehurst
Secretary
Inverell Chamber of Commerce & Industry



Inverell Chamber of Commerce and Industry

Submission

Prepared By: John McGregor, Michelle Rees, Wendy Wilks & Susan Ticehurst
Promotions Committee

October 2015

Table of Contents

1. Overview.....	1
2. Objective.....	2
3. Strategy.....	3
4. Summary.....	4

Overview

The Inverell Chamber of Commerce and Industry (ICCI) is an incorporated association that formed in 1984 with its main purpose to support locally based businesses in Inverell from the sole proprietor to National and Multi-National corporations.

Currently the Inverell Chamber of Commerce & Industry has 125 financial members with approximately 500 businesses in the local area.

The Chamber is a voice for local businesses and assists them in obtaining up to date industry information, business contacts and a wide range of expertise to assist in the growth and development on the Inverell business community.

The role of the Chamber is to support local business and industry through promotion and advertising, pursuing and advocating their interests to governments at local, state and federal level.

To assist the Chamber members and the Inverell business community as a whole, the Chamber runs various promotional activities throughout the year and earlier this year undertook an extensive Television and Radio marketing campaign.

The investment of \$30K in the recent WOW campaign highlighted the benefits of shopping in the unique Retail & Service center of Inverell. The value of the marketing plan will remind customers both local and within the extended Northern Tablelands and North West NSW region that Inverell has more to offer than most retail centers within the district.

The strategy of the marketing plan targets a cross section of customers and highlights not only the Retail precinct but also the Service and Tourist sectors.

Objectives

The ICCI aims to improve the local economy through the following objectives:

- (1) To increase the number of customers for local businesses and draw from surrounding centers and capitalize on tourism including the key RV visitors.
- (2) Increase the proportion of money spent with local businesses.
- (3) Assist in the improvement of the image of the Inverell Shire.
- (4) Improve the ICCI membership and participation.

Target areas for the Chamber outside of Inverell are Glen Innes, Bingara, Ashford, Bundarra, Wialda, Moree and Narrabri.

Strategy

The key messages and promotions the ICCI has chosen to develop include;

1. A broad range of local businesses including the unique experience of shopping in the 'boutique' shops of Inverell.
2. A positive atmosphere through customer service and an attractive CBD.
3. 'WOW Inverell' campaign.
4. Town Wide Sales.
5. Christmas Shopping promotion.

To promote the above messages, the ICCI will develop and maintain high quality promotions and promotional tools including traditional and "rich media" solutions.

Past Chamber Promotion

The ICCI fund these activities largely with membership & additional fees to participating businesses to assist with costs of the promotions.

Item	Date	Cost excl GST
Town Wide Sale (60 local businesses participated)	May/June 2015	\$4,401
Town Wide Sale (40 local businesses participated)	July 2014	\$3,209
Christmas Promotion – Win a Car (72 local businesses participated)	Nov/Dec 2013	\$21,555
Christmas Promotion – Gift vouchers (64 local businesses participated)	Nov/Dec 2012	\$10,609
Christmas Promotion – 3 choices (68 local businesses participated)	Nov/Dec 2011	\$18,608
TOTAL		\$58,382

The proposed submission would be put towards assisting the running of the above like campaigns.

7. Summary

The ICCI intention is to promote Inverell as a unique shopping mecca as well as a service centre and tourist destination.

Our proposed campaigns will do this by keeping Inverell top of mind for Northern Tablelands and North West region residents.

The ICCI are intending to use a number of tools to evaluate the success of all our advertising/marketing campaigns. These include but are not limited to;

1. Survey of Chamber members after the campaign has run to determine if their customers identified with the campaign and their thoughts on its success.
2. The committee to actively seek feedback from the general public within general networking opportunities and report back to the Executive team.

APPENDIX 3**INVERELL SHIRE COUNCIL – CIP**

	FIT		
Area (km ²)	8,606	Population 2011	16,600
OLG Group	11	(2031)	18,600
ILGRP Group	G		
Operating revenue (2013-14)	\$25m	TCorp assessment	Moderate FSR Neutral Outlook
ILGRP option	Council in New England JO (all shaded).		
Assessment summary	Scale and capacity	Satisfies	
	Financial criteria:	Satisfies overall	
	• Sustainability	Satisfies	
	• Infrastructure and service management	Satisfies	
	• Efficiency	Satisfies	

**Fit for the Future – FIT**

- The council satisfies the scale and capacity criterion.
- The council satisfies the financial criteria overall. It satisfies the sustainability, infrastructure and service management and efficiency criteria.

Scale and capacity – satisfies

- The council proposal is consistent with the ILGRP's option to stand alone.
- As the ILGRP did not identify another option for this council, it was not required to demonstrate how it met each of the elements of scale and capacity.
- Our analysis has not identified evidence for a better alternative to the council's proposal to stand alone.
- The council's forecast population of 18,600 in 2031 is above the level (10,000) the ILGRP considers appropriate for a non-metropolitan council.

Sustainability – satisfies

- The council satisfies the criterion for sustainability based on its forecast to meet the benchmark for the operating performance ratio by 2020-21 and the benchmarks for the own source revenue ratio and the building and infrastructure asset renewal ratio by 2019-20.
- The council's forecasts rely on a number of assumptions including the successful application for and adoption of a special variation from 2016-17 of 23.4% cumulative over 3 years (15.7% above the rate peg).

Infrastructure and service management - satisfies

- The council satisfies the criterion for infrastructure and service management based on its forecast to meet the benchmarks for the infrastructure backlog ratio, the asset maintenance ratio and the debt service ratio by 2019-20.

Efficiency - satisfies

- The council meets the criterion for efficiency based on a forecast decline in real opex per capita over the outlook period.

Other relevant factors

Social and community context	The LGA's community of interest centres on the town of Inverell, which is reasonably remote. The closest major centre is Glen Innes, which is 50 minutes to the east. The council does not wish to reduce service levels as a way of meeting financial benchmarks.
Community consultation	The council's consultation process consisted of advertising the proposal and inviting the community to comment. The public was also invited to comment on the council's proposed Operational Plan.
Water and/or sewer	Inverell Council states its water and sewer businesses break even and do not have an infrastructure backlog net of cash reserves.
Submissions	There were no submissions received in relation to Inverell's proposal.

APPENDIX 4



Reference: A1372057

Mr Paul Henry
General Manager
Inverell Shire Council
PO Box 138
INVERELL NSW 2360

Email: paul.henry@inverell.nsw.gov.au

Dear Mr Henry

The Premier, the Hon Mike Baird MP and the Minister for Local Government, the Hon Paul Toole MP, have written to your Mayor about the Independent Pricing and Regulatory Tribunal's (IPART) assessment of your council's "Fit for the Future" submission.

The NSW Government has announced a final period of consultation, which will close on Wednesday 18 November 2015. The consultation is an opportunity to inform the Government's position on local government reform, and its response to IPART's findings.

Should you wish to participate in this consultation:

- please provide any comments you wish to make in relation to IPART's findings on your council's submission; and
- if your council's submission was found by IPART to be "not fit" as it did not meet scale and capacity, or if your council adjoins a council that did not meet scale and capacity, please advise of any preferences your council may have regarding merging partners.

To provide advice, please use the online template hosted on the Department of Premier and Cabinet's website. Details will be provided separately on how to access this template.

A significant funding package is available for council mergers that are:

- supported by the merging partners; and
- supported by the Government.

Details of this package are available at www.olg.nsw.gov.au. If you have any questions in relation to this letter, please contact John Clark, Executive Director on (02) 9228 3570 or Steve Orr, Executive Director on (02) 9228 5518.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Blair Comley'.

Blair Comley PSM
Secretary

21 October 2015

TO ORDINARY MEETING OF COUNCIL 28/10/2015

ITEM NO:	1.	FILE NO: S7.2.4/08
DESTINATION 3:	An environment that is protected and sustained.	E
SUBJECT:	CONSTRUCTION CERTIFICATES APPROVED FOR SEPTEMBER 2015	
PREPARED BY:	Nicole Riley, Administration Officer	

SUMMARY:

The following details the Construction Certificates approved by Council for September 2015.

INFORMATION:

<u>Construction Certificate Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Construction</u>	<u>\$ Amount</u>
CC-71/2015	Ms Linda Ann Bryant and Mr Lucas James Brown	Anderson Lane, Oakwood NSW 2360	New Dwelling and Shed with Temporary Occupation	150,000
CC-87/2015	Mr Bradley Jason House	131 Yetman Road, Inverell NSW 2360	New Dwelling	356,000
CC-89/2015	S J & L J Burey	8351 Gwydir Highway, Little Plain NSW 2360	Additions to Existing Dwelling and New Shed	77,000
CC-90/2015	Daley Holdings Pty Ltd	Fernhill Road, Inverell NSW 2360	New Shed	20,000
CC-93/2015	Mrs Sally Ann Williams	254 Yetman Road, Inverell NSW 2360	Change of use Shed to Dwelling and Alteration & Additions	124,500
Monthly estimated value of Approvals: August 2015			5	\$727,500

AMENDED CONSTRUCTION CERTIFICATES

Nil.

SUMMARY:

The following details the Construction Certificates approved by Private Certifier for September 2015.

INFORMATION:

<u>Construction Certificate Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Construction</u>	<u>\$ Amount</u>
CC-96/2015	Newcastle Building Certifiers	188 Byron Street, Inverell NSW 2360	Alterations and Additions to McDonalds Restaurant	1,762,152
Monthly estimated value of Approvals: September 2015			1	\$1,762,152

ITEM NO:	2.	FILE NO: S7.2.4/08
DESTINATION 3:	An environment that is protected and sustained.	E
SUBJECT:	COMPLYING DEVELOPMENT CERTIFICATES APPROVED DURING SEPTEMBER 2015	
PREPARED BY:	Nicole Riley, Administration Officer	

SUMMARY:

The following details the Complying Development Certificates approved by Council during September 2015.

INFORMATION:

<u>Complying Development Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Construction</u>	<u>\$ Amount</u>
CD-48/2015	Mr Phillip John Girle	151 Fernhill Road, Inverell NSW 2360	New Shed	6,100
CD-50/2015	Mr Michael Paul Manuel	322 Swanbrook Road, Inverell NSW 2360	New Shed	18,360
Monthly estimated value of Approvals: September 2015			2	\$24,460

AMENDED COMPLYING DEVELOPMENT CERTIFICATES

Nil.

SUMMARY:

The following details the Complying Development Certificates approved by Private Certifier for September 2015.

INFORMATION:

Nil.

ITEM NO:	3.	FILE NO: S7.2.4/08
DESTINATION 3:	An environment that is protected and sustained.	E
SUBJECT:	SUMMARY OF BUILDING CONSTRUCTION FOR SEPTEMBER 2015	
PREPARED BY:	Nicole Riley, Administration Officer	

SUMMARY:

The following report summarises the Building Construction for the Inverell Shire in September 2015.

INFORMATION:

Total Building Construction for Inverell Shire for September 2015:

<u>Type of Consent</u>	<u>Number</u>	<u>\$ Amount</u>
Construction Certificates – Council Approved	5	727,500
Construction Certificates – Private Certifier	1	1,762,152
Complying Development – Council Approved	2	24,460
Complying Development – Private Certifier	0	NIL
Totals	8	\$2,514,112

Estimated Value of Approvals issued in the financial ytd in:	2015/2016 (39)	\$ 5,133,107
	2014/2015 (37)	\$ 5,384,365

ITEM NO:	4.	FILE NO: S18.10.2/08
DESTINATION 3:	An environment that is protected and sustained	E
SUBJECT:	DEVELOPMENT CONSENTS AND REFUSALS DURING SEPTEMBER 2015	
PREPARED BY:	Nicole Riley, Administration Officer	

SUMMARY:

The following details the Development Consents and Refusals during September 2015.

INFORMATION:**APPROVALS**

<u>Development Application Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Development</u>	<u>\$ Amount</u>
DA-96/2015	J I Noad & Co	Yetman Road, Wallangra NSW 2360	Boundary Adjustment Between Lot 94 DP 750117 & Lot 132 DP 750117	NIL
DA-125/2015	Jayandah Pty Ltd	Ring Street, Inverell NSW 2360	Auto Wrecker	300,000
DA-127/2015	Mr Bradley Jason House	131 Yetman Road, Inverell NSW 2360	New Dwelling	356,000
DA-129/2015	Mr Gregory Kelso Stevens	47 George Street, Inverell NSW 2360	Alterations/Additions to Shed	8,000
DA-130/2015	New England Toyota	195 Byron Street, Inverell NSW 2360	New Signage	10,000
DA-131/2015	S J & L J Burey	8351 Gwydir Highway, Little Plain NSW 2360	Additions to Existing Dwelling and New Shed	77,000
DA-132/2015	Mr Lewis Arthur Kerr	2490 Rocky Creek Road, Rocky Creek NSW 2371	Animal Boarding or Training Establishment	NIL
DA-133/2015	Super Tents & Seating Pty Ltd	10 Tingha Road, Inverell NSW 2360	Temporary Erection of Tent	NIL
DA-135/2015	Daley Holdings Pty Ltd	Fernhill Road, Inverell NSW 2360	New Shed	20,000
DA-137/2015	Sole Solution foot Care Pty Ltd	50 Ross Street, Inverell NSW 2360	Health Consulting Rooms (Podiatrist)	15,000
DA-142/2015	Mrs Megan Jane Perceval	56 Byron Street, Inverell NSW 2360	Signage and Use of Premises for Yoga	NIL
Monthly estimated value of Approvals: September 2015			11	\$786,000

DEVELOPMENT AMENDMENTS

<u>Development Application Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Development</u>	<u>\$ Amount</u>
DA-157/2012/A	Mr Darrell James Priest and Ms Katherine Rose Nicholson	490 Rifle Range Road, Inverell NSW 2360	New Dwelling	NIL

REFUSALS

Nil.

ITEM NO:	5.	FILE NO: S29.19.1
DESTINATION 3:	An environment that is protected and sustained	E
SUBJECT:	SEPTIC TANK APPROVALS FOR SEPTEMBER 2015	
PREPARED BY:	Nicole Riley, Administration Officer	

SUMMARY:

The following details the Septic Tank approvals for September 2015.

INFORMATION:

Nil.

ITEM NO:	6.	FILE NO: S18.10.1
DESTINATION 3:	An environment that is protected and sustained	E
SUBJECT:	ORDINANCE ACTIVITIES REPORT FOR SEPTEMBER 2015	
PREPARED BY:	Nicole Riley, Administration Officer	

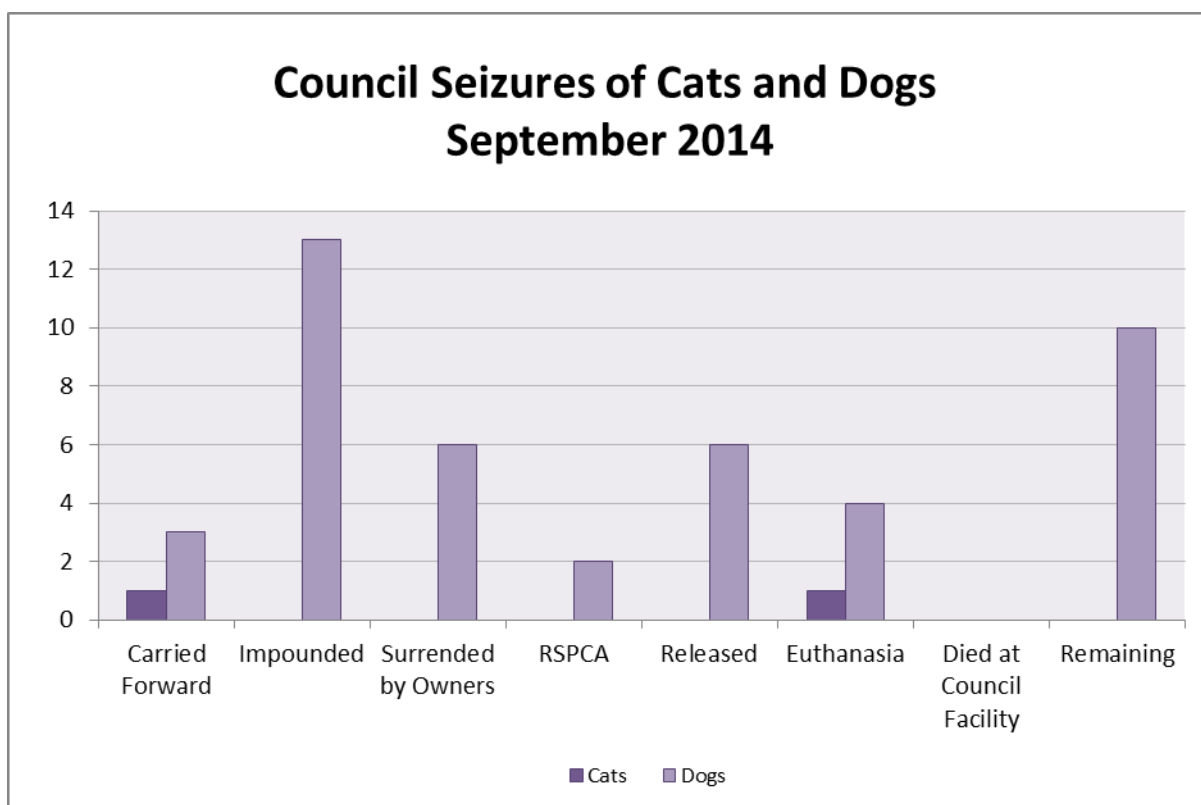
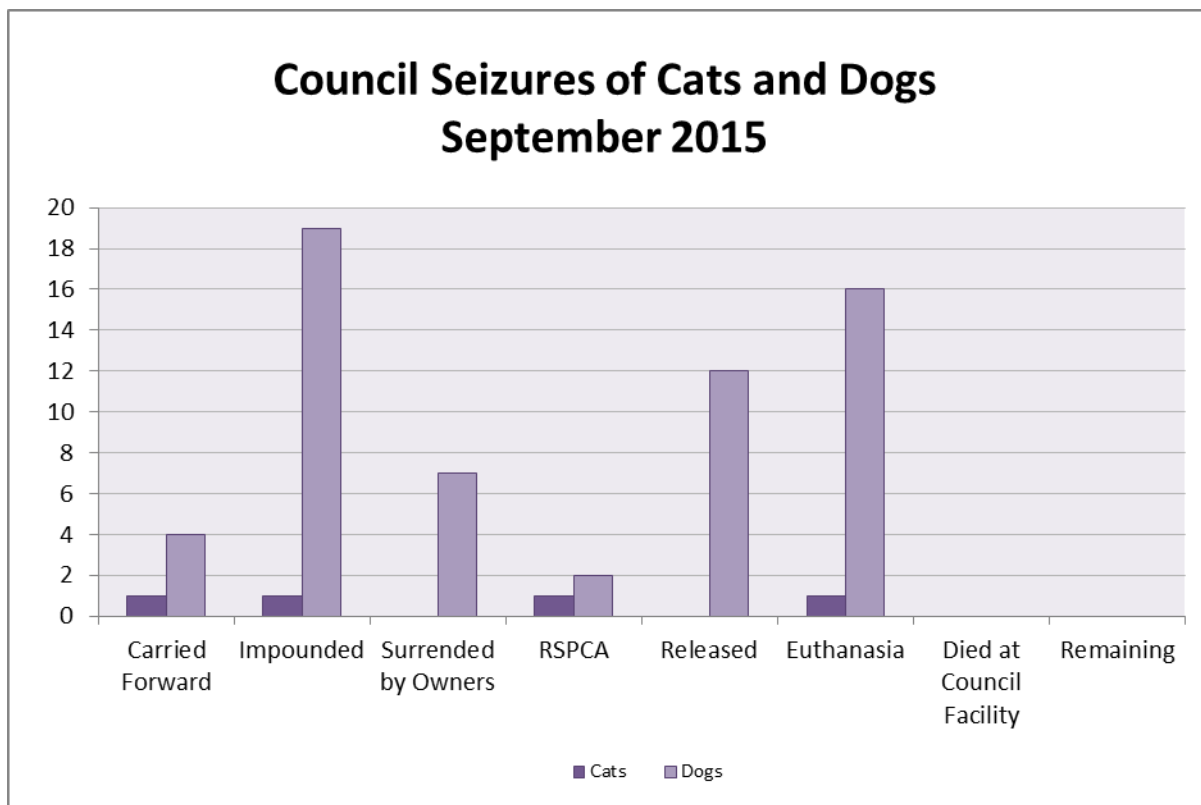
SUMMARY:

The following details the number of various Ordinance activities carried out during September 2015, in comparison to the same month in 2014.

INFORMATION:

COMPLIANCE

Inverell Shire Council Pound Monthly Report September 2015



RECOMMENDATION:

That the items contained in the Information Reports to the Ordinary Meeting of Council held on Wednesday, 28 October, 2015, be received and noted.