



We all Stand on Sacred Ground:

Learn, Respect & Celebrate

Naidoc Week will be celebrated from 5-12 July, 2015.

**Business Paper
Ordinary Meeting of Council
24 June, 2015**

INVERELL SHIRE COUNCIL

NOTICE OF ORDINARY MEETING OF COUNCIL

19 June, 2015

An Ordinary Meeting of Council will be held in the Council Chambers, Administrative Centre, 144 Otho Street, Inverell on Wednesday, 24 June, 2015, commencing at **3pm**.

Your attendance at this Ordinary Meeting of Council would be appreciated.

P J HENRY PSM

GENERAL MANAGER

A G E N D A






SECTION A	APOLOGIES CONFIRMATION OF MINUTES DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS PUBLIC FORUM
SECTION B	ADVOCACY REPORTS
SECTION C	COMMITTEE REPORTS
SECTION D	DESTINATION REPORTS
SECTION E	INFORMATION REPORTS
SECTION F	QUESTIONS WITHOUT NOTICE
SECTION G	CONFIDENTIAL MATTERS (COMMITTEE-OF-THE-WHOLE)

1PM	OPEN SPACE STRATEGY (START UP WORKSHOP)
2PM	AFTERNOON TEA

Quick Reference Guide

Below is a legend that is common between the:

- Inverell Shire Council Strategic Plan
- Inverell Shire Council Delivery Plan
- Inverell Shire Council Management Plan.

<i>Destinations</i>	<i>Icon</i>	<i>Code</i>
<p>1. A recognised leader in a broader context.</p> <p>Giving priority to the recognition of the Shire as a vital component of the New England North West Region through Regional Leadership.</p>		R
<p>2. A community that is healthy, educated and sustained.</p> <p>Giving priority to the Shire as a sustainable and equitable place that promotes health, well being, life long learning and lifestyle diversity.</p>		C
<p>3. An environment that is protected and sustained.</p> <p>Giving priority to sustainable agriculture, the protection and conservation of rivers, waterways bio diversity and the built environment.</p>		E
<p>4. A strong local economy.</p> <p>Giving priority to economic and employment growth and the attraction of visitors.</p>		B
<p>5. The Communities are served by sustainable services and infrastructure.</p> <p>Giving priority to the provision of community focused services and the maintenance, enhancement and upgrade of infrastructure.</p>		S



MEETING CALENDAR

October 2014 – September 2015

	TIME	OCT	NOV	DEC	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPT
		Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed
Ordinary Meetings	3:00 pm	22	26	17	No Meeting	25	25	22	27	^24	22	26	*23
Major Committees		Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed
Civil and Environmental Services	8:30 am	8	12	No Meetings	No Meetings	11	11	8	13	10	8	12	9
Economic and Community Sustainability	10:30 am												

^ Meeting at which the Management Plan for 2015/2016 is adopted. *Mayoral Election, to be conducted. (September)

- Members of the public are invited to observe meetings of the Council.
Should you wish to address Council, please contact the Office of the General Manager on 6728 8206.

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MINUTES OF THE ORDINARY MEETING OF INVERELL SHIRE COUNCIL HELD IN THE COUNCIL CHAMBERS, ADMINISTRATIVE CENTRE, 144 OTHO STREET, INVERELL ON WEDNESDAY, 27 MAY, 2015, COMMENCING AT 3 PM.

PRESENT: Cr P J Harmon (Mayor) [Chairperson], Crs D F Baker, H N Castledine, P J Girle, B C Johnston, D C Jones, A A Michael, M J Peters and J A Watts.

The General Manager (Paul Henry), Director Corporate & Economic Services (Ken Beddie) and Director Civil & Environmental Services (Brett McInnes).

APOLOGIES **S13.6.9/08**

Nil.

CONFIRMATION OF MINUTES **S13.5.2/08**

34/15 RESOLVED (Johnston/Michael) that the Minutes of the Ordinary Meeting of Council held on 22 April, 2015, as circulated to members, be confirmed as a true and correct record of that meeting.

DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS

There were no interests declared.

PUBLIC FORUM **S13.5.6/08**

There were no members of the public present to speak.

SECTION B
ADVOCACY REPORTS

Cr Baker Equestrian Council

A recent event of the Equestrian Council was noted as being a success. Cr Baker thanked Council for its assistance.

Cr Harmon Rotary MUNA Event

Cr Harmon noted the recent event that was a sound youth leadership development day.

Cr Girle Wifi Hotspots

Cr Girle noted the four (4) CBD payphones are now wifi hotspots.

Cr Harmon Governor of NSW Visit

The recent visit by the Governor of NSW to Inverell was noted. An invitation has been extended for the Governor to attend the Kurrajong March Re-enactment to be held in 2016.

At this juncture, the time being 3.08pm, the Mayor welcomed Mr Jade McIlwain, Council's Building Surveyor to the meeting. The Mayor noted Mr McIlwain's recent achievement of his Diploma of Building Surveying.

At this juncture, the time being 3.12pm, Council resumed the balance of the agenda.

**SECTION C
COMMITTEE REPORTS**

**1. CIVIL & ENVIRONMENTAL SERVICES COMMITTEE MEETING MINUTES –
13 MAY 2015 S4.11.16/07**

35/15 RESOLVED (Castledine/Johnston) that:

- i) *the Minutes of the Civil & Environmental Services Committee Meeting held on Wednesday, 13 May, 2015, be received and noted; and*
- ii) *the following recommendation of the Civil & Environmental Services Committee be adopted by Council:*

**1. DELUNGRA DISTRICT DEVELOPMENT COUNCIL (DDDC) MEETING
S3.15.13**

That Council support the nomination of Mr Jim Townsend for an award.

**2. DA-161/2014 – ONE (1) INTO TWO (2) LOT SUBDIVISION - 8075 GWYDIR
HIGHWAY, LITTLE PLAIN - INVERELL POLOCROSSE – REQUEST FOR
COUNCIL TO ACCEPT RESPONSIBILITY FOR POLOCROSSE ACCESS
ROAD OFF EDDY PARK LANE DA-161/2014**

That:

- i) *Council not accept responsibility for the Polocrosse Facility access road off Eddy Park Lane;*
 - ii) *Council enter into discussions with the Inverell Polocrosse Club for the closure and purchase of the access road by the club; and*
 - iii) *DA-161/2014 be determined subject to:*
 - a) *the requirement that the Inverell Polocrosse is responsible for the maintenance of the 700 metre access Road to an “all-weather all-vehicle” standard; and*
 - b) *any other condition deemed appropriate by the Director Civil and Environmental Services.*
- 3. DA-59/2015 – “CHILD CARE CENTRE” - EXTENSION OF HOURS OF
OPERATION - 6C BREWERY STREET, INVERELL DA-59/2015**

That Development Application 59/2015 be approved subject to the following conditions of consent:

Preliminary

- 1. Inverell Shire Council issues its consent, subject to conditions stated hereunder, in accordance with Section 80A of the *Environmental Planning and Assessment Act 1979*.

Consent is granted for:

- The use of the existing KCL facility as a child care centre, incorporating:
 - Long Day Care;
 - After School Care;
 - Playgroup; and
 - Vacation Care.
- The construction of a bus turning bay.

To confirm and clarify the terms of consent, the development must be carried out in accordance with the stamped and approved plans and accompanying documentation, unless modified by any following condition. Any deviation will require the consent of Council.

2. The applicant must comply with all relevant prescribed conditions as contained in Division 8A of the Environmental Planning & Assessment Regulation 2000 (as detailed at the end of this consent).
3. The long day care, after school care and vacation care uses must not commence operation until an Occupation Certificate has been issued.

Prior to Construction of the Bus Turning Bay

4. Prior to the construction of the bus turning bay a Construction Certificate must be issued in accordance with Section 109C (1)(b) and 81A (2) of the *Environmental Planning and Assessment Act 1979*. The application for a Construction Certificate, made to Council or an Accredited Certifier, must include plans and specifications demonstrating full compliance with the *Building Code of Australia* and associated standards.
5. The following is to be incorporated into the design bus turning bay:
 - The kerb of the bus turning bay is to be connected with the kerb of the disabled parking space;
 - The southern access crossing from Brewery Street is to be designated as an 'In Only'; and
 - The northern access crossing from Brewery Street is to be designated as an 'Out Only'.

Prior to issue of a Construction Certificate, revised engineering plans showing the above details are to be submitted to and approved by Council.

6. Prior to issue of a Construction Certificate, approval under Section 138 of the *Roads Act 1993* is to be obtained from Council for the construction of the northern access crossing from Brewery Street.

During Construction

7. To safeguard the local amenity, reduce noise nuisance and to prevent environmental pollution during the construction period:
 - Works on site are to be carried out in accordance with the *Protection of the Environment Operations Act 1997* in relation to noise, dust and associated nuisances from the site. The carrying out of works shall not interfere with the quiet enjoyment of the surrounding neighbourhood;
 - Construction may only be carried out between 7.00am and 5.00pm, Monday to Saturday, and no construction is to be carried out at any time on a Sunday or Public Holiday. Council may consent to vary these hours in particular circumstances where it can be demonstrated that it is unavoidable;
 - Stockpiles of topsoil, sand, aggregate, spoil or other material shall be stored clear of any drainage path of easement, natural watercourse, footpath, kerb or road surface and shall implement measures to prevent the movement of such material off site;

- Building operations such as brick cutting, washing tools, concreting and bricklaying shall be undertaken on the building block. The pollutants from these building operations shall be contained on site;
- Builders waste must not be burnt or buried on site. All waste (including felled trees) must be contained and removed to a waste disposal depot;
- Sediment and erosion control measures are to be implemented onsite and maintained until the site is fully stabilised, in accordance with Council's Erosion and Sedimentation Control Policy 2004; and
- Where the proposed development involves the disturbance of any existing survey monuments, those monuments affected will need to be relocated by a registered surveyor under the *Surveying and Spatial Information Act 2002*. A plan showing the relocated monuments will then be required to be lodged as a matter of public record at the Lands Titles Office.

Prior to Operation of Long Day Care, After School Care and Vacation Care

8. Prior to the operation of Long Day Care, After School Care and Vacation Care, an Occupation Certificate must be issued in accordance with Section 109M of the *Environmental Planning and Assessment Act 1979*.

Note: Prior to issue of the Occupation Certificate, the Principal Certifying Authority is required to be satisfied, amongst other things, that:

- all required inspections (including each applicable mandatory critical stage inspection) have been carried out; and
 - any preconditions to the issue of the certificate required by a development consent have been met.
9. Prior to issue of an Occupation Certificate, the bus turning bay is to be constructed in accordance with the approved engineering plans.
10. Prior to issue of an Occupation Certificate, all landscaping as per the approved plans is to be completed.

Ongoing Use

11. The operation of the Long Day Care is limited to:
- The hours of 8.00am to 3.00pm, Monday, Tuesday and Friday, during School Term Periods;
 - No more than two (2) hours of outdoor activity, between the hours of 8.30am and 12.00pm; and
 - A maximum of twenty-eight (28) children.
12. The operation of the After School Care is limited to:
- 3.00pm to 6.00pm, Monday to Friday, during School Term Periods;
 - No more than two (2) hours of outdoor activity, between the hours of 3.00pm and 5.30pm; and
 - A maximum of twenty-eight (28) children.
13. The operation of the Playgroup is limited to:

- A maximum of two (2) hours (generally between 9.30am and 11.30am), Wednesday and Thursday, during School Term Periods; and
 - A maximum of thirty-two (32) children.
14. The operation of the Vacation Care is limited to:
- 8.00am to 6.00pm, Monday to Friday, during School Holiday periods; and
 - No more than two (2) hours of outdoor activity, between the hours of 8.30am and 12.00pm;
 - No more than two (2) hours of outdoor activity, between the hours of 3.00pm and 5.30pm; and
 - A maximum of twenty-eight (28) children.
15. Any food preparation and handling must comply with all applicable legislation/regulation and standards including:
- *The Food Act 2003;*
 - *Food Regulation 2004;*
 - *Food Standards Australia and New Zealand – Food Standards Code 2001;*
 - *Relevant Australian Standards for Design, Construction and Fit out of Food Premises; and*
 - *Mechanical ventilation – Australian Standard 1668.2-2002 The use of ventilation and air conditioning in buildings - Ventilation design for indoor air contaminant control.*
16. All parking areas, the bus turning bay and landscaping must be maintained in a reasonable manner, in perpetuity.
17. All waste bins and storage areas are to be located and/or screened to not be visible from adjacent public or private land.
18. Any other condition deemed appropriate by the Director Civil and Environmental Services.

S375A Record of Voting	Councillors For:	Councillors Against:
Cr P J Harmon	✓	
Cr D F Baker	✓	
Cr H N Castledine	✓	
Cr P J Girle	✓	
Cr B C Johnston	✓	
Cr D C Jones	✓	
Cr A A Michael	✓	
Cr M J Peters	✓	
Cr J A Watts	✓	

4. KURRAJONG MARCH RE-ENACTMENT S3.6.6

That the General Manager and Mayor meet with the Kurrajong March Re-enactment Committee to discuss costings for the event and possible Council support. A report will be tabled at a future Economic & Community Sustainability Committee Meeting.

5. 2015 OPERA IN THE Paddock S26.3.14

That the matter be considered upon receipt of a formal request from the Opera in the Paddock Committee.

6. JOHN BOURKE'S PASSING S2.13.1

That a letter of appreciation be sent to the family of the late Mr John Bourke.

7. PUBLIC HEALTH ISSUE S24.12.5

That the matter of the public health issue be dealt with by the General Manager and the Director Civil and Environmental Services as addressed in Closed Committee.

2. ECONOMIC & COMMUNITY SUSTAINABILITY COMMITTEE MEETING MINUTES – 13 MAY 2015 S4.11.17/07

36/15 RESOLVED (Watts/Baker) that:

- i) *the Minutes of the Economic & Community Sustainability Committee Meeting held on Wednesday, 13 May, 2015, be received and noted; and*
- ii) *the following recommendations of the Economic & Community Sustainability Committee be adopted by Council:*

1. ASHFORD MEDICAL CENTRE S24.20.1

That the General Manager and Mayor take appropriate action for the Ashford Medical Centre to be operational.

2. EXPIRING LICENCE AGREEMENTS S5.10.20 & S5.10.97 & S5.10.111

That:

- 1. Licence Agreement - Lots 5, 6 & 7, Section 5, DP 758036, Duff Street, Ashford

That:

- i) *Council renew the agreement with Mrs Giovanni Maria Palmas for a three (3) year period with a further three (3) year option under the same terms and conditions;*
- ii) *the licence fee be \$160.00 per annum (GST Inclusive) subject to an annual 3% increase; and*
- iii) *the Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

2. Licence Agreement - Lots 1 & 3, DP 1037597, Bonshaw Road, Ashford

That:

- i) Council renew the agreement with Mr Mario Pintus for a three (3) year period with a further three (3) year option under the same terms and conditions;
- ii) the licence fee be \$70.00 per annum (GST Inclusive) with a 3% increase per annum; and
- iii) the Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.

3. Licence Agreement - Lot 5, DP 867523 Taylor Avenue, Inverell

That:

- i) Council renew the agreement in the name of Mrs Leane Gainey for a three (3) year period with a further three (3) year option under the same terms and conditions;
- ii) the licence fee be \$240.00 per annum (GST Inclusive) with a 3% increase per annum; and
- iii) the Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.

3. REQUEST FOR DONATION – HANNAH WORSLEY S12.22.1/08

That Council not accede to the request for a donation as the request does not meet Council's donation policy guidelines.

4. LIBRARY OPENING HOURS REVIEW S3.6.1/08

That the opening hours for the Library for weekdays be 9.30am – 05.30pm.

5. FIT FOR THE FUTURE CRITERIA AND ASSESSMENT – IPART

Dealt with in conjunction with Section D, Destination Reports.

6. STORES & MATERIALS STOCKTAKE – INVERELL S23.16.5/08

That:

- i) the stores and materials Stocktake information be received and noted; and
- ii) the adjustment of **-\$327.56** be made in the Stores Ledger

7. STORES & MATERIALS STOCKTAKE – ASHFORD S23.16.5/08

That:

- i) the stores and materials Stocktake information be received and noted; and
- ii) the adjustment of **-\$236.57** made in the Stores Ledger.

8. STORES & MATERIALS STOCKTAKE – YETMAN S23.16.5/08

That:

- i) the stores and materials Stocktake information be received and noted; and

- ii) *the adjustment of \$20.72 made in the Stores Ledger.*

9. STORES & MATERIALS STOCKTAKE – FUEL TANKER T190 S23.16.5/08

That:

- i) *the stores and materials Stocktake information be received and noted; and*
ii) *the adjustment of \$405.88 made in the Stores Ledger.*

10. STORES & MATERIALS STOCKTAKE – FUEL TANKER T212 S23.16.5/08

That the stores and materials Stocktake information be received and noted.

11. STORES & MATERIALS STOCKTAKE- INVERELL S23.16.5/08

That:

- i) *the stores and materials Stocktake information be received and noted; and*
ii) *the adjustment of -\$160.97 be made in the Stores Ledger.*

12. GOVERNANCE - MONTHLY INVESTMENT REPORT S12.12.2/08

That:

- i) *the report indicating Council's Fund Management position be received and noted; and*
ii) *the Certification of the Responsible Accounting Officer be noted.*

13. QUARTERLY BUDGET AND OPERATIONAL PLAN REVIEW 2014/2015 S12.5.1/08

That:

- i) *Council's Quarterly Operational Plan and Budget Review for 31 March, 2015 be adopted; and*
ii) *the proposed variations to budget votes for the 2014/2015 Financial Year be adopted providing an estimated Cash Surplus at 30 June, 2015 from operations of \$4,959.*

**SECTION D
DESTINATION REPORTS**

Item #5 from Economic and Community Sustainability Committee Meeting Minutes now considered.

5. **FIT FOR THE FUTURE (FFF) CRITERIA AND ASSESSMENT – IPART S13.1.2**

GM-A **37/15 RESOLVED** (Baker/Watts) *that:*

- i) *Council agree with IPARTs proposed methodology to be utilised to assess the scale and capacity criterion, consistent with Office of Local Government;*
ii) *Rural Council characteristics – No Comment;*

- iii) Council notes that while the sustainability, infrastructure management and efficiency criteria are largely sound, that the Efficiency Operating Performance Own Source Revenue Benchmarks can be negatively and substantially impacted by the level of Auspiced/Grant Funded programs (non-capital) a Council agrees to participate in for the benefit of their community on behalf of the State and Federal Governments. The costs of auspicing and delivering these programs are included in Council's General Purpose Financial Reports and therefore negatively affect Council's performance by inflating the Efficiency Benchmark and deflating Council's Own Source Revenue Benchmark and Operating Performance Benchmarks. In Council's case, Council auspices up to \$2M of Community Services Programs annually for State and Federal Agencies. Council's in rural areas would all be impacted in this matter. It is requested that these auspiced programs be removed from the Benchmark calculations (both Revenues and Expenditures). Council notes that assets funded from these programs largely remain the property of the funding provider as do any residual funds. These programs would not be continued by Council if the Grant Funding was not provided;
- iv) Council support IPART utilising the OLG guidance materials when assessing how councils have engaged with their communities when preparing FFF Proposals;
- v) Council agree with IPART's proposed methodology that:
 - a. Council's would report performance in their Annual Reports, and
 - b. the Auditor General would reassess performance periodically as part of the Audit Office of NSW's new auditing role in the sector;
- vi) Council supports the inclusions by IPART of the consideration of the social and community context when assessing council FFF proposals. It is noted that this would legitimise Council raising issues around Community of Interest, and that Council's existing boundaries do not reflect its community of interest, in its Roadmap;
- vii) Council senior staff employment contracts be renewed as part of Council's response, having the required 'scale and capacity' under the FFF program.
- viii) Council note the 2014/2015 complete full independent data capture and technical assessment of Council's Road Infrastructure will be utilised to determine Council's true auditable infrastructure backlog amount;
- ix) As included in the 2015/2016 Draft Budget that Council allocate the supplementary R2R 2015/2016 \$0.91M to the rural road infrastructure backlog issues;
- x) Council release \$4.1M from Internally Restricted Assets in the 2015/2016 budget to reduce backlog to < 2% (supplemented with the \$1M Tintot Bridge Project - \$0.80M Grants and \$0.2M from Internally Restricted Assets);
- xi) Council highlight the impact of regional roads on Council's financials, infrastructure backlog ratio created by inadequate funding from the State Government to maintain the roads which were previously State assets.
- xii) Noting that a significant quantum of the Road Infrastructure Backlog is on the Regional Road Network that was transferred to Council by the State Government, Council lobby the State Government for a real terms increase in the Regional Road Block Grant and Repair Program Funding; and

- xiii) *Note that a Special Rate Variation commencing in 2017/2018 in the amount of 14.25% and increases in income from other sources are required for Council to meet the increased FFF Benchmarks.*

1. FIT FOR THE FUTURE (FFF) ROADMAP S13.1.2

GM-A
CSOP-A

38/15 RESOLVED (Watts/Jones) that:

- i) *the Draft Roadmap be endorsed and placed on Public Exhibition for a period of 14 days prior to its final adoption at the June, 2015 Meeting; and*
- ii) *the Membership of the Audit and Risk Committee be expanded to include the Chairperson of the Civil and Environmental Services Committee.*

**SECTION E
INFORMATION REPORTS**

1. **STRATEGIC TASKS – ‘SIGN OFF’ – APRIL 2015 S4.13.2**
2. **CONSTRUCTION CERTIFICATES APPROVED FOR APRIL 2015 S7.2.4/08**
3. **COMPLYING DEVELOPMENT CERTIFICATES APPROVED DURING APRIL 2015 S7.2.4/08**
4. **SUMMARY OF BUILDING CONSTRUCTION FOR APRIL 2015 S7.2.4/08**
5. **DEVELOPMENT CONSENTS AND REFUSALS DURING APRIL 2015 S18.10.2/08**
6. **SEPTIC TANK APPROVALS FOR APRIL 2015 S29.19.1**
7. **ORDINANCE ACTIVITIES REPORT FOR APRIL 2015 S18.10.1**
8. **NORTHERN INLAND WEEDS ADVISORY COMMITTEE S11.7.4**
9. **LETTERS OF APPRECIATION S6.8.9**
10. **TREE REPLACEMENT AT INVERELL SPORTING COMPLEX S5.11.48**
11. **INVERELL FRIENDS OF THE LIBRARY S3.6.5**

39/15 RESOLVED (Michael/Baker) that the items contained in the Information Reports to the Ordinary Meeting of Council held on Wednesday, 27 May, 2015, be received and noted.

**SECTION F
QUESTIONS WITHOUT NOTICE**

GM-A

QWN/ORD 16/15
Cr Peters

Inverell Regional Saleyards S8.3.1/08

Cr Peters noted the ongoing increases in saleyard fees and that there appears to be no action on the re-development of the facility.

40/15 RESOLVED (Peters/Michael) that Council write to the owners of the Inverell Saleyards to ascertain the current status with the business development plan that was outlined to Council when the sale was being negotiated.

DCES-A

QWN/ORD 17/15

Cr Watts

Lake Inverell

S21.8.23

Cr Watts noted that vehicles are now accessing the entire reserve area, not just the canoe launching area.

Cr Watts requested staff investigate this matter.

QWN/ORD 18/15

Cr Michael

CBD Cleaning

Cr Michael asked if the footpath sweeper had been repaired.

The Director Civil & Environmental Services noted the machine was back in service and that the large street sweeper was also being utilised to pick up the leaves.

There being no further business, the meeting closed at 4.50pm.

CR P J HARMON

CHAIRPERSON

TO ORDINARY MEETING OF COUNCIL 24/06/2015

ITEM NO:	1.	FILE NO: S24.20.5
SUBJECT:	MAYORAL MINUTE: COMPUTER TOMOGRAPHY (CT) SERVICES IN RURAL AUSTRALIA	
PREPARED BY:	Cr Paul Harmon, Mayor	

MAYORAL MINUTE

'I recently met with Mr Allan McCarthey, the Chief Executive Officer of the company operating 'Inverell Diagnostic Imaging' in relation to the Federal Department of Health's discussion paper that aims at reviewing the range of diagnostic imaging services eligible for a Medibank rebate. There are a range of measures proposed in the paper, however the potential impact for this area arises from the proposal to remove the 'Rural and Remote Exemption' from the rebateable CT services.

The impact of this change is that CT services 'overseen' by a radiologist will attract a rebate, while those services administered by a radiographer will not be reimbursable.

'Overseen' has as part of its definition, a requirement that the provision of a CT service must occur within 30kms from the offices of a radiologist. The removal of the 'Rural and Remote Exemption' means that imaging services offered in centres such as Inverell, Narrabri, Moree, Warwick and Dalby will no longer be eligible for a rebate on the services charges.

Under the existing arrangements, operations like those provided by 'Inverell Diagnostic Imaging' in Otho Street Inverell utilise the processes of 'telemedicine' to have a remote located radiologist review the images in 'real time' relay instructions to the administering radiographer while the patient is still in the scanning room. These arrangements will no longer be permitted.

The implications for this community are threefold:

- i) Members of the community that require CT services and cannot afford to use non-rebateable CT services must travel to Armidale or Tamworth to access the eligible services in those centres. This may prove problematical if the community member is so ill that travel places a further strain on their health.*
- ii) The CT services offered by radiology businesses in centres such as Inverell, are a significant part of their income stream. The impact on the business could result in the withdrawal of the CT services, leading to questionable viability of the business and if closed a wide range of other services provided by the business would be lost to this community.*
- iii) 'Inverell Diagnostic Imaging' provides support and back up services to the radiographer employed at the Inverell hospital. If the CT equipment is removed or the business closes, a significant strain is placed on the HNEHS facility and the one staff member employed by HNEHS.*

The broader region is affected by this proposed removal of the 'Rural and Remote Exemption' as the communities of Glen Innes, Tingha, Bundarra, Bingara and Wialda utilise the services of 'Inverell Diagnostic Imaging'.

While the paper predicates change on the basis of enhancing 'quality and safety' for the provision of Medicare services, Mr McCarthey indicated that there are a range of other administrative measures that could be put in place to achieve the desired outcome without removing the benefits that are being delivered by 'telemedicine'.

From this discussion, I support the retention of the 'Rural and Remote Exemptions' in the Medicare rebates for CT services, provided other administrative measures are considered to achieve the required outcomes'.

RECOMMENDATION:

That Council advise local Federal politicians of Council's concerns for the future provision of CT services in Rural Australia.

TO ORDINARY MEETING OF COUNCIL 24/06/2015

ITEM NO:	1.	FILE NO: S4.11.16/07
DESTINATION 2 DESTINATION 3 DESTINATION 5:	A Community that is healthy, educated and sustained. An environment that is protected and sustained. The Communities are served by sustainable services and infrastructure.	CES
SUBJECT:	CIVIL & ENVIRONMENTAL SERVICES COMMITTEE MEETING MINUTES – 10 JUNE 2015	
PREPARED BY:	Hayley Nichols, Corporate Support Officer - Publishing	

SUMMARY:

Meeting held on Wednesday, 10 June, 2015.

For the consideration of Council.

COMMENTARY:

MINUTES OF THE CIVIL & ENVIRONMENTAL SERVICES COMMITTEE MEETING HELD IN THE COMMITTEE ROOM, 144 OTHO STREET, INVERELL ON WEDNESDAY, 10 JUNE, 2015, COMMENCING AT 8.30 AM.

PRESENT: Cr H N Castledine (Chairperson), Crs A A Michael, B C Johnston, P J Harmon and D C Jones.

Also in attendance: Crs J A Watts, D F Baker and P J Girle.

Paul Henry (General Manager), Brett McInnes (Director Civil and Environmental Services), Ken Beddie (Director Corporate and Economic Services), Stephen Golding (Executive Manager Corporate and Community Services), Anthony Alliston (Manager Development Services) and Justin Pay (Manager Civil Engineering).

APOLOGIES:

There were no apologies received.

SECTION A

1. CONFIRMATION OF MINUTES

RESOLVED (Harmon/Jones) that the Minutes of the Civil and Environmental Services Committee Meeting held on 13 May, 2015, as circulated to members, be confirmed as a true and correct record of that meeting.

2. DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS

The following interests were declared:

- Cr Jones declared a pecuniary interest in Section D, Destination Reports, Item #1, "DA-137/2014 – Alterations and Additions to Dwelling – 15a Brae Street, Inverell NSW 2360". The nature of the interest relates to Cr Jones being the structural advisor for the applicants.
- Cr Harmon declared a non-pecuniary interest in Section D, Destination Reports, Item #1, "DA-137/2014 – Alterations and Additions to Dwelling – 15a Brae Street, Inverell NSW 2360". The nature of the interest relates to Cr Harmon having a family member who is a part owner of an adjacent property.

3. PUBLIC FORUM S13.5.6

At this juncture, the time being 8.32am, Cr Jones left the meeting having declared a pecuniary interest in Section D, Destination Reports, Item #1, "DA-137/2014 – Alterations and Additions to Dwelling – 15a Brae Street, Inverell NSW 2360". The nature of the interest relates to Cr Jones being the structural advisor for the applicants.

At this juncture, the time being 8.32am, Cr Harmon left the meeting having declared a non-pecuniary interest in Section D, Destination Reports, Item #1, "DA-137/2014 – Alterations and Additions to Dwelling – 15a Brae Street, Inverell NSW 2360". The nature of the interest relates to Cr Harmon having a family member who is a part owner of an adjacent property.

At this juncture, the time being 8.32am, the Chair welcomed the members of the public and opened the Public Forum Session by inviting members of the public to speak:

Mr Jason and Mrs Samantha Birch	<u>DA-137/2014 – Alterations and Additions to Dwelling at 15a Brae Street, Inverell</u>
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Mr and Mrs Birch spoke in opposition to the proposed DA. The grounds for opposing the DA relate to the impacts they believe will affect their personal home life and privacy due to the proposed third story. Mr and Mrs Birch have sought professional assistance in preparing a secondary objection in this matter; as part of this advice they were informed that the proposed DA contravenes Council's Inverell Development Control Plan and Local Environment Plan in many respects. Further, Mr and Mrs Birch have consulted with Valuers and Real Estate Agents who concur that their property will lose significant value should the development proceed. Mr and Mrs Birch submitted their verbal objection in a written format that was provided to Committee members.

Mr John Devlin	<u>DA-137/2014 – Alterations and Additions to Dwelling at 15a Brae Street, Inverell</u>
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Mr Devlin spoke in opposition to the proposed DA. Mr Devlin's main concern is that the developed property may become a Bed & Breakfast in the future.

At this juncture, the time being 8.46am, the Public Forum Session closed and the Committee resumed the balance of the Agenda.

4. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

SECTION B
ADVOCACY REPORTS

Cr Watts Public Health Issue S24.12.5

Cr Watts requested that an update on a public health issue be provided in Closed Committee.

RESOLVED (Michael/Johnston) that the matter be referred to Closed Committee for consideration as:

- i) the matters and information are 'commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.' (Section 10A(2)(d)(i) of the Local Government Act, 1993);*
- ii) on balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and*
- iii) all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.*

SECTION D
DESTINATION REPORTS

It is noted that all attending Councillors became voting members of the Committee for Section D, Item #1, "DA-137/2014 – Alterations and Additions to Dwelling – 15a Brae Street, Inverell NSW 2360" only.

1. DA-137/2014 – ALTERATIONS AND ADDITIONS TO DWELLING – 15A BRAE STREET, INVERELL NSW 2360 DA-137/2014

RESOLVED (Watts/Johnston) that the Committee recommend to Council that Development Application 137/2014 be approved subject to the following conditions of consent:

Preliminary

1. Inverell Shire Council issues its consent, subject to conditions stated hereunder, in accordance with Section 80A of the *Environmental Planning and Assessment Act 1979*.

Consent is granted for:

- Construction of a third storey on the northern side of the dwelling containing:
 - Master bedroom;
 - En-suite; and
 - Walk-In-Robe.
- Construction of an internal staircase; and
- Reconstruction of the dwelling entry

To confirm and clarify the terms of consent, the development must be carried out in accordance with the stamped and approved plans and accompanying documentation, unless modified by any following condition.

Any deviation will require the consent of Council.

2. The applicant must comply with all relevant prescribed conditions as contained in Division 8A of the *Environmental Planning & Assessment Regulation 2000* (as detailed at the end of this consent).

Prior to Construction

3. Prior to the commencement of any building works on the site a Construction Certificate must be issued in accordance with Section 109C (1)(b) and 81A (2) of the *Environmental Planning and Assessment Act 1979*. The application for a Construction Certificate, made to Council or an Accredited Certifier, must include plans and specifications demonstrating full compliance with the *Building Code of Australia* and associated standards.

During Construction

4. To safeguard the local amenity, reduce noise nuisance and to prevent environmental pollution during the construction period:
 - Works on site are to be carried out in accordance with the *Protection of the Environment Operations Act 1997* in relation to noise, dust and associated nuisances from the site. The carrying out of works shall not interfere with the quiet enjoyment of the surrounding neighbourhood;
 - Construction may only be carried out between 7.00am and 5.00pm, Monday to Saturday, and no construction is to be carried out at any time on a Sunday or Public Holiday. Council may consent to vary these hours in particular circumstances where it can be demonstrated that it is unavoidable;
 - Stockpiles of topsoil, sand, aggregate, spoil or other material shall be stored clear of any drainage path of easement, natural watercourse, footpath, kerb or road surface and shall implement measures to prevent the movement of such material off site;
 - Building operations such as brick cutting, washing tools, concreting and bricklaying shall be undertaken on the building block. The pollutants from these building operations shall be contained on site;
 - Builders waste must not be burnt or buried on site. All waste (including felled trees) must be contained and removed to a waste disposal depot;
 - Sediment and erosion control measures are to be implemented onsite and maintained until the site is fully stabilised, in accordance with Council's Erosion and Sedimentation Control Policy 2004; and
 - Where the proposed development involves the disturbance of any existing survey monuments, those monuments affected will need to be relocated by a registered surveyor under the *Surveying and Spatial Information Act 2002*. A plan showing the relocated monuments will then be required to be lodged as a matter of public record at the Lands Titles Office.

Prior to Occupation

5. Prior to occupation of the premises, an Occupation Certificate must be issued in accordance with Section 109M of the *Environmental Planning and Assessment Act 1979*.

Note: Prior to issue of the Occupation Certificate, the Principal Certifying Authority is required to be satisfied, amongst other things, that:

- all required inspections (including each applicable mandatory critical stage inspection) have been carried out; and

- any preconditions to the issue of the certificate required by a development consent have been met.
6. Prior to issue of an Occupation Certificate, all stormwater (i.e. roof water and/or surface water) shall be drained in accordance with *Australian Standard 3500.3 Plumbing and drainage*.
 7. Prior to issue of an Occupation Certificate, the proposed addition and the entirety of the remaining dwelling are to be finished in the same external colour.

Ongoing Use

8. No aerial, antenna, communication dishes, air-conditioning units or similar devices are to be installed on the external walls or roof of the third storey addition.
9. Any other condition deemed appropriate by the Director Civil and Environmental Services.

S375A Record of Voting	Councillors For:	Councillors Against:
Cr A A Michael		✓
Cr H N Castledine	✓	
Cr D A Baker	✓	
Cr B C Johnston	✓	
Cr P J Girle	✓	
Cr J A Watts	✓	

At this juncture, the time being 9.11am, Cr Jones and Cr Harmon returned to the meeting.

**SECTION E
INFORMATION REPORTS**

1. ASHFORD WATER TREATMENT PLANT PCG MEETING MINUTES – 12 MAY 2015 S5.9.12
2. WORKS UPDATE S28.21.1/08

RESOLVED (Michael/Johnston) that the items contained in the Information Reports to the Civil & Environmental Services Committee Meeting held on Wednesday, 10 June, 2015, be received and noted.

**SECTION F
GENERAL BUSINESS**

Cr Harmon Protocols for Media/Other Comments

Cr Harmon spoke of the need for Councillors to acknowledge that the Mayor has the authority to speak on the adopted Council position on matters.

-
- Cr Watts Delungra Village
- Cr Watts advised the Committee of the Delungra community's appreciation for the reduced speed limit in the Delungra area.
- Cr Watts raised concerns on behalf of the Delungra community regarding the water pressure in Delungra.
- Cr Watts asked about the costs of the different sulo bins size on behalf of a citizen. The question was concerning the cost difference between the sizes and the potential benefits in the smaller general waste sulo bin.
- Cr Watts advised the Committee of the Delungra community's concerns regarding the increased number of cats at the Delungra Tip and questioned the availability of Council's cat traps and other methods available to reduce the problem.
- Director Civil & Environmental Services, Mr Brett McInnes responded the issues raised by Cr Watts.
- Cr Johnston Plane Trees in the CBD
- Cr Johnston requested an update on the Plane Trees in the CBD.
- Director Civil & Environmental Services, Mr Brett McInnes provided the Committee with an update on the transplanting of the Plane Trees within the CBD.
- Cr Girle Mayor of Gwydir Shire Council
- The comments by Cr John Coulton, Mayor of Gwydir Shire Council in a recent Letter to the Editor published in the Inverell Times on Friday, 5 June, 2015 regarding Home and Community Care (HACC) Services were noted.
- Cr Girle advised that HACC Services to Delungra are provided by McLean Care and Inverell HACC.
- Cr Baker RSPCA
- Cr Baker passed on the Inverell Branch of the RSPCA's appreciation of Council's support towards the animal de-sexing and micro chipping program.
- Cr Johnston Shire Tour S2.17.7
- RESOLVED (Baker/Johnston) that the Committee recommend to Council that Council staff prepare a Councillor Tour Schedule for the Villages of Inverell Shire.*
- General Manager Northern Tour S2.17.7
- The General Manager, Mr Paul Henry suggested the following Councillor Tour Plan:
- Ashford - Water Treatment Plant
 - Yetman Community Visit – Conduct Committee Meeting

RESOLVED (Harmon/Michael) that the Committee recommend to Council that the August, 2015 Committee Meetings be held at the Yetman Hall on the date of the Northern Tour, being 12 August, 2015.

**SECTION G
CONFIDENTIAL REPORTS IN CLOSED COMMITTEE
(SECTION 10A(2) OF THE LOCAL GOVERNMENT ACT 1993)**

At 9.24am, the Chairperson offered the opportunity to members of the public to make representations as to whether any part of the Committee Meeting should not be considered in Closed Committee. There was no response from the public.

CLOSED COMMITTEE REPORTS

RESOLVED (Michael/Watts) that the Committee proceed into Closed Committee to discuss the matters referred to it, for the reasons stated in the motions of referral.

Upon resuming Open Committee, at 9.36am, the Chair verbally reported that the Committee, with the Press and Public excluded, having considered the matters referred to it, recommends as follows:

1. Public Health Issue S24.12.5

That the information be noted.

ADOPTION OF RECOMMENDATION

RESOLVED (Watts/Michael) that the recommendation from Closed Committee be adopted.

There being no further business, the meeting closed at 10.10am.

RECOMMENDATION:

That:

- i) *the Minutes of the Civil & Environmental Services Committee Meeting held on Wednesday, 10 June, 2015, be received and noted; and*
- ii) *the following recommendation of the Civil & Environmental Services Committee be considered by Council:*

1. DA-137/2014 – ALTERATIONS AND ADDITIONS TO DWELLING – 15A BRAE STREET, INVERELL NSW 2360 DA-137/2014

That Development Application 137/2014 be approved subject to the following conditions of consent:

Preliminary

1. Inverell Shire Council issues its consent, subject to conditions stated hereunder, in accordance with Section 80A of the *Environmental Planning and Assessment Act 1979*.

Consent is granted for:

- Construction of a third storey on the northern side of the dwelling containing:

- Master bedroom;
- En-suite; and
- Walk-In-Robe.
- Construction of an internal staircase; and
- Reconstruction of the dwelling entry

To confirm and clarify the terms of consent, the development must be carried out in accordance with the stamped and approved plans and accompanying documentation, unless modified by any following condition. Any deviation will require the consent of Council.

2. The applicant must comply with all relevant prescribed conditions as contained in Division 8A of the *Environmental Planning & Assessment Regulation 2000* (as detailed at the end of this consent).

Prior to Construction

3. Prior to the commencement of any building works on the site a Construction Certificate must be issued in accordance with Section 109C (1)(b) and 81A (2) of the *Environmental Planning and Assessment Act 1979*. The application for a Construction Certificate, made to Council or an Accredited Certifier, must include plans and specifications demonstrating full compliance with the *Building Code of Australia* and associated standards.

During Construction

4. To safeguard the local amenity, reduce noise nuisance and to prevent environmental pollution during the construction period:
 - Works on site are to be carried out in accordance with the *Protection of the Environment Operations Act 1997* in relation to noise, dust and associated nuisances from the site. The carrying out of works shall not interfere with the quiet enjoyment of the surrounding neighbourhood;
 - Construction may only be carried out between 7.00am and 5.00pm, Monday to Saturday, and no construction is to be carried out at any time on a Sunday or Public Holiday. Council may consent to vary these hours in particular circumstances where it can be demonstrated that it is unavoidable;
 - Stockpiles of topsoil, sand, aggregate, spoil or other material shall be stored clear of any drainage path of easement, natural watercourse, footpath, kerb or road surface and shall implement measures to prevent the movement of such material off site;
 - Building operations such as brick cutting, washing tools, concreting and bricklaying shall be undertaken on the building block. The pollutants from these building operations shall be contained on site;
 - Builders waste must not be burnt or buried on site. All waste (including felled trees) must be contained and removed to a waste disposal depot;
 - Sediment and erosion control measures are to be implemented onsite and maintained until the site is fully stabilised, in accordance with Council's Erosion and Sedimentation Control Policy 2004; and
 - Where the proposed development involves the disturbance of any existing survey monuments, those monuments affected will need to be relocated by a registered surveyor under the *Surveying and Spatial Information Act 2002*. A plan showing the relocated monuments will then be required to be lodged as a matter of public record at the Lands Titles Office.

Prior to Occupation

5. Prior to occupation of the premises, an Occupation Certificate must be issued in accordance with Section 109M of the *Environmental Planning and Assessment Act 1979*.

Note: Prior to issue of the Occupation Certificate, the Principal Certifying Authority is required to be satisfied, amongst other things, that:

- all required inspections (including each applicable mandatory critical stage inspection) have been carried out; and
- any preconditions to the issue of the certificate required by a development consent have been met.

6. Prior to issue of an Occupation Certificate, all stormwater (i.e. roof water and/or surface water) shall be drained in accordance with *Australian Standard 3500.3 Plumbing and drainage*.

7. Prior to issue of an Occupation Certificate, the proposed addition and the entirety of the remaining dwelling are to be finished in the same external colour.

Ongoing Use

8. No aerial, antenna, communication dishes, air-conditioning units or similar devices are to be installed on the external walls or roof of the third storey addition.

9. Any other condition deemed appropriate by the Director Civil and Environmental Services.

2. SHIRE TOUR S2.17.7

That Council staff prepare a Councillor Tour Schedule for the Villages of Inverell Shire.

3. NORTHERN TOUR S2.17.7

That the August, 2015 Committee Meetings be held at the Yetman Hall on the date of the Northern Tour, being 12 August, 2015.

4. PUBLIC HEALTH ISSUE S24.12.5

That the information be noted.

ITEM NO:	2.	FILE NO: S4.11.17/07
DESTINATION 1 DESTINATION 4:	A recognised leader in a broader context. A strong economy.	RB
SUBJECT:	ECONOMIC & COMMUNITY SUSTAINABILITY COMMITTEE MEETING MINUTES – 10 JUNE 2015	
PREPARED BY:	Hayley Nichols, Corporate Support Officer - Publishing	

SUMMARY:

Meeting held on Wednesday, 10 June, 2015.

For the consideration of Council.

COMMENTARY:

MINUTES OF THE ECONOMIC & COMMUNITY SUSTAINABILITY COMMITTEE MEETING HELD IN THE COMMITTEE ROOM, INVERELL SHIRE COUNCIL, 144 OTHO STREET, INVERELL ON WEDNESDAY, 10 JUNE, 2015, COMMENCING AT 10.37AM.

PRESENT: Cr J A Watts (Chairperson), Crs D F Baker, P J Girle, P J Harmon and A A Michael.

Also in attendance: Crs H N Castledine, B C Johnston and D C Jones.

Paul Henry (General Manager), Ken Beddie (Director Corporate and Economic Services), Brett McInnes (Director Civil and Environmental Services) and Stephen Golding (Executive Manager Corporate and Community Services).

APOLOGIES:

There were no apologies received.

SECTION A

1. CONFIRMATION OF MINUTES

RESOLVED (Baker/Harmon) that the Minutes of the Economic and Community Sustainability Committee Meeting held on 13 May, 2015 as circulated to members, be confirmed as a true and correct record of that meeting.

2. DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS

There were no interests declared.

3. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

SECTION D
DESTINATION REPORTS

1. WRITE OFF SUNDRY DEBTOR (LISTING) S12.8.8

RESOLVED (Harmon/Michael) that the matter be referred to Closed Committee for consideration as:

- i) the matters and information are 'the personal hardship of any resident or ratepayer' (Section 10A(2)(b) of the Local Government Act, 1993);*
- ii) on balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and*
- iii) all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.*

2. REQUEST FOR DONATION – LIONS CLUB OF INVERELL S12.22.1/08

RESOLVED (Michael/Baker) that the Committee recommend to Council that:

- i) Permission be granted to Inverell Lions Club to paint/affix numbers to Council's kerb and guttering, provided the Club does not represent to the householder that this service is compulsory;*
- ii) Council provide a donation of up to \$200 for advertising of the project; and*
- iii) the Lions Club of Inverell indemnify Council of any potential legal action.*

3. AIR SERVICES (LISTING) S30.16.4

RESOLVED (Harmon/Michael) that the matter be referred to Closed Council for consideration as:

- i) the matters and information are 'commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.' (Section 10A(2)(d)(i) of the Local Government Act, 1993);*
- ii) on balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and*
- iii) all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.*

4. OPERA NORTH WEST S26.3.14

RESOLVED (Michael/Girle) that the Committee recommend to Council that:

- i) Council provide a donation of \$5K in cash and \$5K in in-kind contribution; and*
- ii) the Town Hall costs are not included in the in-kind contribution should it be required.*

5. BLOOD COLLECTION SERVICES S24.20.3

RESOLVED (Harmon/Baker) that the Committee recommend to Council that Council write to the Australian Red Cross requesting the provision of a mobile blood collection service for Northern NSW.

**SECTION F
QUESTIONS WITHOUT NOTICE**

Cr Baker Library Cafe S3.6.1

Cr Baker noted a proposal for a Café to be located in the Inverell Shire Library.

RESOLVED (Baker/Michael) that the Committee recommend to Council that a report be submitted to the Economic & Community Sustainability Committee Meeting regarding the proposed Library Café.

- Cr Girle Excellence Award
- Cr Girle advised the Committee that McLean Aged Care recently received an Excellence Award.
- Director Transport Museum S5.9.9
Corporate &
Economic Director Corporate & Economic Services, Mr Ken Beddie provided a
Services financial review of the loan repayments, inclusive of current interest
rates and repayment term.
- RESOLVED (Harmon/Girle) that the Committee recommend to Council that:*
- i) Council extend the loan repayment term from 10 years to 20 years;*
 - ii) in line with current interest rates, the rate be 4%; and*
 - iii) this matter be reviewed in two (2) years in respect of repayment term and interest rate.*
- Director Fit for the Future (FFF) S13.1.2
Corporate &
Economic Director Corporate & Economic Services, Mr Ken Beddie discussed
Services the draft budget adjustments for 2015/2016 - 2024/2025 necessary
to implement the FFF Roadmap.
- RESOLVED (Johnston/Baker) that the Committee recommend to Council that the required adjustments to the 2015/2016 - 2024/2025 draft budget necessary to implement the FFF Roadmap including the \$6M Shire Roads Backlog Program be adopted.*

SECTION H GOVERNANCE REPORTS

1. GOVERNANCE - MONTHLY INVESTMENT REPORT S12.12.2/08

RESOLVED (Baker/Harmon) that the Committee recommend to Council that:

- i) the report indicating Council's Fund Management position be received and noted; and*
- ii) the Certification of the Responsible Accounting Officer be noted.*

2. QUARTERLY BUDGET AND OPERATIONAL PLAN REVIEW 2014/2015
 S12.5.1/08

RESOLVED (Harmon/Michael) that the Committee recommend to Council that:

- i) the proposed variations to budget votes for the 2014/2015 Financial Year be adopted providing an estimated Cash Surplus at 30 June, 2015 from operations of \$4,959; and*
- ii) the breakup of Council's invested funds be noted.*

3. STORES & MATERIALS STOCKTAKE S23.16.5/08

RESOLVED (Michael/Harmon) that the Committee recommend to Council that:

- i) *the stores and materials Stocktake information be received and noted; and*
- ii) *the adjustment of **\$90.74** be made in the Stores Ledger.*

**SECTION G
CONFIDENTIAL REPORTS IN CLOSED COMMITTEE
(SECTION 10A(2) OF THE LOCAL GOVERNMENT ACT 1993)**

At 11.10am, the Chairperson offered the opportunity to members of the public to make representations as to whether any part of the Committee Meeting should not be considered in Closed Committee. There was no response from the public.

CLOSED COMMITTEE REPORTS

RESOLVED (Harmon/Girle) that the Committee proceed into Closed Committee to discuss the matters referred to it, for the reasons stated in the motions of referral.

Upon resuming Open Committee, at 11.25am, the Chair verbally reported that the Committee, with the Press and Public excluded, having considered the matters referred to it, recommends as follows:

1. WRITE OFF SUNDRY DEBTOR \$12.8.8

That the Committee recommend to Council that the outstanding amount of \$7,768.94 for Allpro Demolitions be written off Debtor account number 113095-4.

2. AIR SERVICES \$30.16.4

That the information be received and noted.

ADOPTION OF RECOMMENDATION

RESOLVED (Johnston/Harmon) that the recommendation from Closed Committee be adopted.

There being no further business, the meeting closed at 12.08pm.

RECOMMENDATION:

That:

- i) *the Minutes of the Economic & Community Sustainability Committee Meeting held on Wednesday, 10 June, 2015, be received and noted; and*
- ii) *the following recommendations of the Economic & Community Sustainability Committee be considered by Council:*

1. REQUEST FOR DONATION – LIONS CLUB OF INVERELL \$12.22.1/08

That:

- i) *Permission be granted to Inverell Lions Club to paint/affix numbers to Council's kerb and guttering, provided the Club does not represent to the householder that this service is compulsory;*
- ii) *Council provide a donation of up to \$200 for advertising of the project; and*
- iii) *the Lions Club of Inverell indemnify Council of any potential legal action.*

2. OPERA NORTH WEST S26.3.14

That:

- i) *Council provide a donation of \$5K in cash and \$5K in in-kind contribution; and*
- ii) *the Town Hall costs are not included in the in-kind contribution should it be required.*

3. BLOOD COLLECTION SERVICES S24.20.3

That Council write to the Australian Red Cross requesting the provision of a mobile blood collection service for Northern NSW.

4. LIBRARY CAFE S3.6.1

That a report be submitted to the Economic & Community Sustainability Committee Meeting regarding the proposed Library Café.

5. TRANSPORT MUSEUM S5.9.9

That:

- i) *Council extend the loan repayment term from 10 years to 20 years;*
- ii) *in line with current interest rates, the rate be 4%; and*
- iii) *this matter be reviewed in two (2) years in respect of repayment term and interest rate.*

6. FIT FOR THE FUTURE (FFF) S13.1.2

That the required adjustments to the 2015/2016 - 2024/2025 draft budget necessary to implement the FFF Roadmap including the \$6M Shire Roads Backlog Program be adopted.

7. GOVERNANCE - MONTHLY INVESTMENT REPORT S12.12.2/08

That:

- i) *the report indicating Council's Fund Management position be received and noted; and*
- ii) *the Certification of the Responsible Accounting Officer be noted.*

8. QUARTERLY BUDGET AND OPERATIONAL PLAN REVIEW 2014/2015
S12.5.1/08

That:

- i) *the proposed variations to budget votes for the 2014/2015 Financial Year be adopted providing an estimated Cash Surplus at 30 June, 2015 from operations of \$4,959; and*
- ii) *the breakup of Council's invested funds be noted.*

9. STORES & MATERIALS STOCKTAKE S23.16.5/08

That:

i)	<i>the stores and materials Stocktake information be received and noted; and</i>	
ii)	<i>the adjustment of \$90.74 be made in the Stores Ledger.</i>	
10.	<u>WRITE OFF SUNDRY DEBTOR</u>	<u>S12.8.8</u>
<i>That the outstanding amount of \$7,768.94 for Allpro Demolitions be written off Debtor account number 113095-4.</i>		
11.	<u>AIR SERVICES</u>	<u>S30.16.4</u>
<i>That the information be received and noted.</i>		

ITEM NO:	3.	FILE NO: S4.11.21
DESTINATION 3:	An environment that is protected and sustained.	E
SUBJECT:	AUDIT & RISK COMMITTEE MEETING MINUTES – 10 JUNE 2015	
PREPARED BY:	Hayley Nichols, Corporate Support Officer - Publishing	

SUMMARY:

Meeting held on Wednesday, 10 June, 2015.

For the consideration of Council.

COMMENTARY:

MINUTES OF THE AUDIT & RISK COMMITTEE MEETING HELD IN THE BOARD ROOM, INVERELL SHIRE COUNCIL, 144 OTHO STREET, INVERELL ON WEDNESDAY, 10 JUNE, 2015, COMMENCING AT 1.30 PM.

PRESENT: Crs J A Watts (Chairperson), B C Johnston and H N Castledine.

Also in attendance: Ken Beddie (Director Corporate and Economic Services).

APOLOGIES:

An apology was received from Cr Harmon.

RESOLVED (Castledine/Johnston) that the apology from Cr Harmon be received and noted.

SECTION A

1. CONFIRMATION OF MINUTES

RESOLVED (Johnston/Castledine) that the Minutes of the Audit and Risk Meeting held on 25 February, 2015 as circulated to members, be confirmed as a true and correct record of that meeting.

2. DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS

There were no interests declared.

3. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

SECTION D
DESTINATION REPORTS

1. INTEGRITY MANAGEMENT PROGRAM S27.3.2

RESOLVED (Castledine/Johnston) that the Committee recommend to Council that:

- i) a report be provided to the next Audit & Risk Committee meeting in respect of the appointment of an Independent Member to the Committee;*
- ii) Council develop an Integrity Management Communication and Consultation Strategy/Plan;*
- iii) Council develop a greater awareness of the organisational risk register across the Council;*
- iv) Council include integrity management issues in risk assessments at a departmental level;*
- v) Council regularly review Integrity Management/Governance reporting procedures;*
- vi) Council develop an understanding of and application of the Integrity Management reporting process;*
- vii) in-house training be conducted for Councillors and relevant staff in this matter; and*
- viii) six (6) monthly reporting be provided to the Audit & Risk Committee in respect of Integrity Management issues.*

2. ECONOMIC FORECASTS - NSW TREASURY CORPORATION (LISTING)
S12.20.3

RESOLVED (Johnston/Castledine) that the matter be referred to Closed Committee for consideration as:

- i) the matters and information are 'commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.' (Section 10A(2)(d)(i) of the Local Government Act, 1993);*
- ii) on balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and*
- iii) all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.*

3. GOVERNANCE – QUARTERLY INVESTMENT REPORT (LISTING)
S12.12.5/08

RESOLVED (Johnston/Castledine) that the matter be referred to Closed Committee for consideration as:

- i) the matters and information are ‘commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.’ (Section 10A(2)(d)(i) of the Local Government Act, 1993);*
- ii) on balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and*
- iii) all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.*

4. LIGHT PLANT ACQUISITIONS (LISTING) S23.7.12

RESOLVED (Castledine/Johnston) that the matter be referred to Closed Committee for consideration as:

- i) the matters and information are ‘commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.’ (Section 10A(2)(d)(i) of the Local Government Act, 1993);*
- ii) on balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and*
- iii) all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.*

**SECTION E
INFORMATION REPORTS**

1. YEAR TO DATE STORES & MATERIALS STOCKTAKE REPORT
S23.16.5/08

RESOLVED (Johnston/Castledine) that:

- i) the items contained in the Information Reports to the Audit & Risk Committee Meeting held on Wednesday, 10 June, 2015, be received and noted; and*
- ii) the Corporate Supply Coordinator be commended on the sound management of Council's store facility.*

**SECTION F
QUESTIONS WITHOUT NOTICE**

Cr Watts Audit Charter S4.11.21

Cr Watts asked if a review of the Committee's Charter could be an agenda item for the next meeting.

SECTION G
CONFIDENTIAL REPORTS IN CLOSED COMMITTEE
(SECTION 10A(2) OF THE LOCAL GOVERNMENT ACT 1993)

At 2.20pm, the Chairperson offered the opportunity to members of the public to make representations as to whether any part of the Committee Meeting should not be considered in Closed Committee. There was no response from the public.

CLOSED COMMITTEE REPORTS

RESOLVED (Johnston/Castledine) that the Committee proceed into Closed Committee to discuss the matters referred to it, for the reasons stated in the motions of referral.

Upon resuming Open Committee, at 2.28pm, the Chair verbally reported that the Committee, with the Press and Public excluded, having considered the matters referred to it, recommends as follows:

1. ECONOMIC FORECASTS - NSW TREASURY CORPORATION
S12.20.3

That the information be received and noted.

2. GOVERNANCE – QUARTERLY INVESTMENT REPORT S12.12.5/08

That the information be noted.

3. LIGHT PLANT ACQUISITIONS S23.7.12

That the information be received and noted.

ADOPTION OF RECOMMENDATION

RESOLVED (Johnston/Castledine) that the recommendation from Closed Committee be adopted.

There being no further business, the meeting closed at 2.32pm.

RECOMMENDATION:

That:

- i) *the Minutes of the Audit & Risk Committee Meeting held on Wednesday, 10 June, 2015, be received and noted; and*
- ii) *the following recommendations of the Audit & Risk Committee be considered by Council:*

1. INTEGRITY MANAGEMENT PROGRAM S27.3.2

That:

- i) *a report be provided to the next Audit & Risk Committee meeting in respect of the appointment of an Independent Member to the Committee;*
- ii) *Council develop an Integrity Management Communication and Consultation Strategy/Plan;*
- iii) *Council develop a greater awareness of the organisational risk register across the Council;*

- iv) *Council include integrity management issues in risk assessments at a departmental level;*
- v) *Council regularly review Integrity Management/Governance reporting procedures;*
- vi) *Council develop an understanding of and application of the Integrity Management reporting process;*
- vii) *in-house training be conducted for Councillors and relevant staff in this matter; and*
- viii) *six (6) monthly reporting be provided to the Audit & Risk Committee in respect of Integrity Management issues.*

2. YEAR TO DATE STORES & MATERIALS STOCKTAKE REPORT
S23.16.5/08

That:

- i) *the items contained in the Information Reports to the Audit & Risk Committee Meeting held on Wednesday, 10 June, 2015, be received and noted; and*
- ii) *the Corporate Supply Coordinator be commended on the sound management of Council's store facility.*

3. ECONOMIC FORECASTS - NSW TREASURY CORPORATION S12.20.3

That the information be received and noted.

4. GOVERNANCE – QUARTERLY INVESTMENT REPORT S12.12.5/08

That the information be noted.

5. LIGHT PLANT ACQUISITIONS S23.7.12

That the information be received and noted.

TO ORDINARY MEETING OF COUNCIL 24/06/2015

ITEM NO:	1.	FILE NO: S13.6.4
DESTINATION 1:	A recognised leader in a broader context	R
SUBJECT:	LOCAL GOVERNMENT DETERMINATION	REMUNERATION TRIBUNAL
PREPARED BY:	Paul Henry, General Manager	

SUMMARY:

Council has received advice from the Local Government Remuneration Tribunal in respect of its report on Councillor Fees for 2015/2016.

COMMENTARY:

In handing down its report, taking into account key economic indicators, including the Consumer Price Index and Wage Price Index, and the views of the assessors, the Local Government Remuneration Tribunal has recommended a maximum increase of 2.5% in fees for all Mayors and Councillors.

For the information of Councillors, it should be noted that the Independent Local Government Remuneration Tribunal sets the maximum increase for all Councillors in New South Wales each year after consulting with Councils as well as the Local Government and Shires Association (LGSA). Last year the maximum increase permissible was 2.5% for Councillors, Mayors and Chairpersons.

Inverell is categorised as a Rural Council, which entitles Councillors under the maximum increase of 2.5% permissible to a maximum annual fee of \$11,010, with the Mayor provided an additional \$24,030. This calculation would entitle each of the Councillors of Inverell Shire Council an annual fee of \$11,010, with the Mayor receiving a total combined Councillor Fee and Mayoral Fee of \$35,040.

In handing down its report for 2015/16, the Tribunal noted that in accordance with Section 239 of the Act, the Tribunal is also required to determine the categories of councils and mayoral offices at least once every three (3) years. The Tribunal undertook this review and found that no changes were warranted at this time.

It should be noted that Council has budgeted for this increase, with the increase representing only a small marginal increase when compared to the increases attributable to Councils in categories higher than Inverell Shire.

It should also be noted that Inverell Shire Council's category rating is the third lowest rating, with a further six (6) categories being entitled to more significant increases than awarded to Inverell Shire Councillors, notably ranging from Councillors' Fees at a maximum of \$36,720 as Category 'Principal City' through to Category 'Regional Rural' only marginally above Inverell's rating at \$18,380 and Mayoral entitlements ranging from a maximum of \$201,580 (in addition to the Councillor Fee) to Category 'Regional Rural' payments of \$40,090 (in addition to the Councillor Fee).

The Tribunal has reviewed the key economic indicators, including the Consumer Price Index and Wage Price Index, and finds that the full increase of 2.5% available is warranted. On that basis, and having regard to the above, and after taking the views of the Assessors into account, the Tribunal considers that an increase of 2.5% in the fees for Councillors and Mayors is appropriate.

Pursuant to s.241 of the *Local Government Act 1993*, the annual fees to be paid in each of the categories to Councillors, Mayors, Members and Chairpersons of County Councils effective on and from 1 July, 2015 are determined as follows:

Note: Inverell Shire Council is placed in the 'Rural' category.

Table 3: Fees for General Purpose and County Councils				
Category	Councillor/Member Annual Fee		Mayor/Chairperson Additional Fee	
	Minimum	Maximum	Minimum	Maximum
General Purpose Councils				
Principal City	25,040	36,720	153,200	201,580
Major City	16,690	27,550	35,470	80,260
Metropolitan Major	16,690	27,550	35,470	80,260
Metropolitan Centre	12,520	23,370	26,600	62,090
Metropolitan	8,330	18,380	17,740	40,090
Regional Rural	8,330	18,380	17,740	40,090
Rural	8,330	11,010	8,860	24,030
County Councils				
Water	1,660	9,180	3,550	15,080
Other	1,660	5,490	3,550	10,020

* This fee must be paid in addition to the fee paid to the Mayor/Chairperson as a Councillor/Member (s 249(2)).

Council is required to fix councillor and mayoral fees for the 2015/16 financial year based on the Tribunal's Determination.

A council cannot fix a fee higher than the maximum amount determined by the Tribunal. If a council does not fix a fee, the council must pay the minimum fee determined by the Tribunal.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: R.07 Council is recognised for and distinguished by its management, innovation and customer service.

Term Achievement: R.07.01 Council's operating culture is flexible, efficient, integrated and aligned to Council's strategic objectives and program delivery.

Operational Objective: R.07.01.01 Implement a structured program of continuous improvement, based on identifying and adopting leading practice, across the organisation.

POLICY IMPLICATIONS:

2015/2016 Schedule of Allowances & Expenses Policy to reflect resolved position of Council.

CHIEF FINANCIAL OFFICERS COMMENT:

Provision made in 2015/2016 Operational Plan.

LEGAL IMPLICATIONS:

Nil.

RECOMMENDATION:

That the maximum increase of 2.5% in fees for Mayors and Councillors be applied for the 2015/2016 financial year as recommended by the Local Government Remuneration Tribunal.

ITEM NO:	2.	FILE NO: S12.5.3 & S13.1.2
DESTINATION 5:	The communities are served by sustainable services and infrastructure	S
SUBJECT:	FIT FOR THE FUTURE AND ADOPTION OF 2015/2016 OPERATIONAL PLAN AND BUDGET	
PREPARED BY:	Ken Beddie, Director Corporate & Economic Services	

SUMMARY:

Council adopted its 2015/2016 Draft Operational Plan and Budget at its April, 2015, meeting and then adopted its Fit for the Future Roadmap at its May, 2015 meeting and placed both documents on public exhibition. The purpose of this report is to consider the submissions made on the Fit for the Future Roadmap and for Council to adopt the 2015/2016 Operational Plan and Budget (including the required Fit for the Future Roadmap requirements), to make its rates and charges and to vote its expenditure for 2015/2016.

COMMENTARY:**DRAFT OPERATIONAL PLAN AND BUDGET.**

The Draft 2015/2016 Budget provides for a continuation of all of Council's existing services and programs, plus delivering an additional one-off allocation of \$6M to Council's Rural Road Network. The total expenditure available for Roads in 2015/2016 is \$15.79M of which 85% will be spent on the Rural Road Network and 15% on the Urban Road Network. This Budget lays the foundation for Council's Fit for the Future Roadmap and for Council being assessed as being Fit for the Future by IPART as a "Stand Alone" regional Council.

1. **Voting of Expenditure for 2015/2016**

Council at its meeting held 22, April, 2015, resolved to adopt the Draft 2015/2016 Operational Plan and Budget. The prescribed advertisement was placed in The Inverell Times on Friday, 1 May 2015, and the Draft Operational Plan and Budget was placed on public display and on Council's website.

Attached as Appendix 1 (D13 – D15) is a copy of Council's estimated budget results for 2015/2016 for your information.

Operational Plan

In accordance with Section 405 of the *Local Government Act 1993*, the Draft Budget (incorporating Operational Plan) as prepared, has been placed on public exhibition. The closing date of submissions in relation to the Operational Plan was Monday, 1 June, 2015, at 10.00 am. Council has received no public submissions.

Section 406 of the *Local Government Act 1993*, stipulates that:

"In deciding the final plan to be adopted, Council must take into consideration any submissions that have been made concerning the Draft Operational Plan prepared and exhibited in accordance with this part."

It is now necessary to formally vote the respective amounts established for expenditure in 2015/2016. A recommendation to this effect is detailed at the conclusion of this report.

2. Making of Rates and Fixing of Charges for 2015/2016

At its meeting held 22, April, 2015, Council adopted the various Rates and Charges, for its General, Water and Sewerage activities, and Waste Management Services. In adopting the rates and charges, Council utilised the full maximum rate pegging increase of 2.4%. Council also resolved to increase the waste management charges, water access charge and sewerage charges.

Council is now required to formally make these Rates and Charges for the 2015/2016 Budget Year. The necessary resolutions for making the rates and fixing of charges are contained at the end of this report.

3. Establishment of Rate of Interest Payable on Overdue Rates

The *Local Government Act 1993*, requires Councils to establish the rate of interest that it will charged on any overdue rates during 2015/2016. The interest rate set by Council must not exceed the percentage determined by the Minister in accordance with Section 566 (3).

Advice has been received that the rate prescribed for the abovementioned section is 8.5% per annum for the 2015/2016 rating year.

It should be noted that the *Local Government Act 1993*, permits Council to amend the level of interest rates and therefore Council is not committed to maintain the same interest rate for the whole of the rating year. Further, the *Local Government Act 1993*, provides a number of means for dealing with approaches from members of the public who claim hardship due to the imposition of interest charges on outstanding rates.

The principle actions available are:

1. To write off extra charges; and
2. To accept payments by instalments and write off or reduce extra charges.

FIT FOR THE FUTURE ROADMAP

Council, at its meeting held 27 May, 2015, resolved to adopt its Fit for the Future Roadmap and place it on Public Exhibition for a period of 14 days. The Roadmap must be submitted to the Office of Local Government by 30 June, 2015.

Council will be aware that this matter has been in the local media and an ongoing topic of discussion on Talkback over the last four (4) months.

It is noted that IPART have stated that “a *Council Improvement Proposal, where the Independent Local Government Review Panel recommended that a Council already had sufficient scale and capacity, would require more limited consultation, if any*”. Council however, chose to consult its Community on its Fit for the Future Roadmap.

Two (2) submissions were received in respect of Council's Fit for the Future Roadmap. These are summarised as follows (full copies of the submissions will be speculated separately with the business paper):

Submission 1 – Mrs Betty Moore

Mrs Moore congratulated Council on its Roadmap and on its endeavours on behalf of the ratepayers and residents. Mrs Moore indicated her support for the Independent Local Government Review Panel recommendation that Council remain as a “stand alone” Council, noting that it is her belief that Council has the capacity to provide leadership to a broader area within the region. Mrs Moore raised three (3) issues that she would like Council to consider in its deliberations and in its planning to 2020 and beyond:

- MR 73 – Bundarra Road - Could consideration be given to the installation of overtaking lanes between Gooniwigall Hill and Gilgai;
- Wade Street Park – Can Public Toilets and a water connection be considered for this Park which services the Western Side of Inverell; and
- Public Transport Services – a need exists for the synchronisation of, and improvement of, Public Transport Services to service Inverell and the wider Shire Area.

In respect of these issues, it is noted that the Roadmap includes as an action the lobbying of the State Government for improved funding for the Regional Road Network and that in respect of Wade Street (Bellevue) Park; Council is currently preparing an Open Space Strategy. It is noted that with the construction of the new Victoria Park Amenities block in 2015/2016 the existing facility will be available for relocation to a suitable location. Public Transport issues can be referred to the Civil and Environment Committee for further consideration noting the July, 2015 opening of the new Inverell Medical Centre.

Submission 2 – Caroline Wilson

Ms Wilson queries a range of the facts included in Council's Fit for the Future Roadmap indicating that it is her belief that the facts are unsubstantiated. A review of her submission will indicate that her approach to reviewing Council's Fit for the Future Roadmap relates to her objection to Council proceeding with the Town Centre Renewal Plan. Ms Wilson additionally raises a concern that she believes that Council has not completed a full inventory of Council's assets, being the trees in the Central Business District (CBD) and in outlying areas. Ms Wilson states in the conclusion of her submission that, *“I therefore suggest that the exponential scale of the rate hike needs to be re-considered and that while maintenance and renewal of infrastructure is essential for the ongoing vitality and prosperity of Inverell; that in light of circumstances presented, the TCRP (especially the costly removal of the Plane trees and the insertion of a median strip) be reconsidered and that the ISC be judicious and moderate in what it ultimately sets out to do.”*

As advised to Council in the comprehensive presentation to the May, 2015 Council Meeting and in the Roadmap, the major focus of the Fit for the Future Roadmap is on Council continuing as a strong stand alone regional Council which provides a high level of service to its community. The primary infrastructure focus of the Roadmap is on the maintenance and renewal of Council's existing assets, sound service delivery and the continuing solid growth of its Community.

Council will be aware that the Roadmap enables Council to achieve all seven (7) of the required Fit for the Future Benchmarks by 2020. The proposed rate increase at 14.25% (over a three year period) is substantially below the industry average of approximately 22% (122 of the 152 NSW Councils have now been granted a Special Rate Variation) and is to be combined with a significant draw down on Council's Internally Restricted Assets (investments). These funds will be allocated entirely to achieve a substantial reduction in the Infrastructure Backlog on the Shire Rural Road network and to providing a small increase in Council's roads maintenance budgets to meet existing Service Levels.

As noted in the presentation to Council, the adoption of the Roadmap results in only limited funding being available over the next five (5) years to 2020, to undertake substantial new capital works across the Shire. This includes the Town Centre Renewal Plan.

This new capital works funding restriction does not extend to the Water, Sewer and Waste Funds where a number of significant multimillion dollar projects are planned and funded over the next five (5) years to 2020. Council will be aware that while the Water, Sewerage, and Waste Funds make up a significant proportion of Council's current total \$41.5M in investments, that these funds cannot be expended for any other purpose, being works in the General Fund. It is incorrect to look at Council's level of investments at any particular point in time and then assume that these funds are available to fund any project Council wishes to undertake. In this matter a full breakdown of Council's Investments, including the restrictions placed on those Investments (by external funding providers, legislation and internally by Council) and Working Capital was included in the June, 2015 Economic and Community Sustainability Committee Business Paper).

It is noted in respect of the proposed Rate Increase as detailed in the Roadmap and as discussed at the May, 2015 Meeting, that three (3) major contributing factors were identified as placing Council in the position of requiring a special rate variation, to enable it to meet the higher level of performance now placed on Council by the Fit for the Future Program. These are:

- Three (3) year freeze on indexation of Finance and Assistance Grant. Ongoing cost to Council is a minimum \$0.43M p.a.
- The \$0.54M reduction in Interest on Investment Income flowing from record low interest rates and the subsequent major draw down of Internally Restricted Assets (Investments) to fund the major proportion of the 2015/2016 \$6M Road Infrastructure Backlog Program; and
- Increases in Council's fixed costs not provided for by the inadequate annual Rate Peg amount, being \$0.53M.

In respect of the valuation of street trees and their inclusion in Council's Asset Register as an "appreciating green asset" it should be noted that these assets cannot be included in Council's Asset Register and subsequently Council's Financial Statements. As Council is aware, and which has been confirmed by Council's Auditor, Council is restricted by the requirements placed on it by the NSW Local Government Code of Accounting Practice as specified by the Office of Local Government and the Australian Accounting Standards. Trees are not an asset class that are included in the Local Government Code of Accounting Practice and therefore the value of trees cannot be brought onto Council's Balance Sheet. Under the Australian Accounting Standards trees can only be recognised as an asset for "forestry purposes" (AASB140). To recognise an asset AASB116 is utilised under the Standard. If street trees and the trees in parks were able to be capitalised, which they are not, they could only be recognised under the Standard at either "historic cost" or "fair value". The "historic cost" of all the trees and shrubs planted in the original CBD Redevelopment in 1996 was \$7,960.00. A "fair value" valuation as noted in the NSW Local Government Code of Accounting Practice is, *"the price that would be received to sell an asset or transfer a liability in an orderly transaction between market participants at the measurement date. Where there is no market based evidence of fair value, councils need to estimate the fair value using the depreciated replacement cost approach. Depreciated replacement cost, is the current replacement cost less depreciation"*. As noted by the Auditor, if trees were able to be included in Council's Assets, and a tree died and was replaced with a \$200.00 tree, the maximum value that could be recorded would be \$200.00 which would then be depreciated. Council has also been advised by valuation specialists Australian Property Valuation – Valuation and Asset Management, who undertake the valuation of Council's Building, Parks and Reserves and other infrastructure (excluding road infrastructure), that the recognition of Assets under the Australian Accounting Standards cannot include amenity, social or other indirect financial matters. That said, Council holds an inventory of the CBD trees as tabled at previous Council meetings.

It is recommended that Council now submit its Fit for the Future Roadmap to the Office of Local Government prior to the 30 June, 2015 deadline. IPART have noted that late or the non lodgement of a Roadmap will place a Council in the position of being deemed "Unfit".

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: S.01 Sound Local Government Administration, Governance and Financial Management are provided.

POLICY IMPLICATIONS:

The Operational Plan is one of Council's major Policy Documents. It sets out how Council will discharge its responsibilities to the community. The adoption of the Operational Plan and Budget enables the process of Council setting its Rates and Charges and Voting of its expenditures for 2015/2016.

CHIEF FINANCIAL OFFICERS COMMENT:

The 2015/2016 Operational Plan and Budget provides the basis of Council's operations for the ensuing year. The Budget provides the Finances necessary for Council to conduct its operations during the 2015/2016 Financial Year. The following matters are highlighted:

- A Balanced Budget has been achieved,
- The Budget provides for a CONTINUATION OF ALL of Council's existing services and works/asset management programs.

LEGAL IMPLICATIONS:

Council is required under the provisions of Sections 401 - 407 of the *Local Government Act, 1993*, to prepare, publicise and adopt a Operational Plan and Budget in respect of Council's works and activities for at least the next three (3) years.

RECOMMENDATION:

That:

1. Voting for Expenditure for 2015/2016

That the respective amounts set out in the 2015/2016 Operational Plan and Budget vide Resolution Number 28/15 be confirmed and voted for the carrying out of the various works and services of the Council for 2015/2016.

2. Operational Plan

That the 2015/2016 Operational Plan and Budget be adopted.

3. Fees and Charges for 2015/2016

That the Fees and Charges as adopted on 22 April, 2015, Resolution Number 28/15, be fixed for 2015/2016 including, the Stormwater Management Charge of \$25.00 per residential assessment, and \$25.00 for Business Premises for each 350 square metres or additional part thereof, subject to a maximum on Business Premises of \$100.

4. Fixing of Rates

a) *General Activities*

i) *Whereas the Estimates of Income and Expenditure of the Consolidated Fund for the year 2015/2016 were adopted by Council on 22 April, 2015, AND WHEREAS such estimates were advertised in The Inverell Times Newspaper on 1 May 2015, and in accordance with S.535 of the Local Government Act, 1993, IT IS HEREBY RECOMMENDED THAT:*

RESIDENTIAL – INVERELL

A Residential – Inverell rate of 1.3120 cents in the dollar on the 2013 land value of all rateable residential land in the town of Inverell;

RESIDENTIAL – GENERAL

A Residential - General rate of 0.8616 cents in the dollar on the 2013 land value of all other rateable residential land including the villages of Bonshaw, Wandera, Bukkulla, Graman, Mount Russell, Oakwood, Elsmore, Gum Flat, Little Plain and Nullamanna;

RESIDENTIAL VILLAGES – ASHFORD

A Residential Villages – Ashford rate of 2.1136 cents in the dollar on the 2013 land value of all rateable residential land in the village of Ashford;

RESIDENTIAL VILLAGES – DELUNGRA

A Residential Villages – Delungra rate of 1.3515 cents in the dollar on the 2013 land value of all rateable residential land in the village of Delungra;

RESIDENTIAL VILLAGES – GILGAI

A Residential Villages – Gilgai rate of 1.0358 cents in the dollar on the 2013 land value of all rateable residential land in the village of Gilgai;

RESIDENTIAL - YETMAN

A Residential Villages – Yetman rate of 1.7714 cents in the dollar on the 2013 land value of all rateable residential land in the village of Yetman;

BUSINESS – INVERELL INDUSTRIAL / COMMERCIAL

A Business Inverell / Commercial rate of 3.229 cents in the dollar on the 2013 land value of all non-residential lands zoned as Industrial or Business in the Shire;

BUSINESS – OTHER

A Business – Other rate of 2.3430 in the dollar on the 2013 land value of all other business lands in the Shire;

FARMLAND

A Farmland rate of 0.4833 cents in the dollar on the 2013 land value of all rateable land in the Shire being farmland;

RESIDENTIAL RURAL

A Residential Rural rate of 0.5735 cents in the dollar on the 2013 land value of all rateable land that satisfies the description of Rural Residential land as defined by the Local Government Act, 1993;

MINING

A Mining rate of 2.5000 cents in the dollar on the 2013 land value of all rateable land in the Shire being mining land (Coal and Metalliferous Mines);

Now be made for the year ending 30 June, 2016;

- ii) *The Base Amount for each rateable assessment be \$185.00 for all categories and sub-categories. The percentage, in conformity with Section 500 is:*

<u>Category/Sub-category</u>	<u>Percentage of levy for Category/Subcategory raised from base amount (must be < 50%)</u>
<i>Residential Inverell</i>	<i>20.02%</i>
<i>Residential General</i>	<i>33.19%</i>
<i>Residential Villages - Ashford</i>	<i>41.45%</i>
<i>Residential Villages - Delungra</i>	<i>39.84%</i>
<i>Residential Villages - Gilgai</i>	<i>35.06%</i>
<i>Residential Villages – Yetman</i>	<i>41.66%</i>
<i>Business - Inverell Industrial / Commercial</i>	<i>3.95%</i>
<i>Business - Other</i>	<i>14.07%</i>
<i>Farmland</i>	<i>7.33%</i>
<i>Residential Rural</i>	<i>21.72%</i>
<i>Mining</i>	<i>0.00%</i>

- b) *Water Supply*

- i) *WHEREAS the estimates of Income and Expenditure for the Consolidated Fund for the year 2015/2016 were adopted by Council on 22 April, 2015, AND WHEREAS such estimates including notice of the proposal to make and levy a charge in connection therewith were advertised in The Inverell Times newspaper on 1 May, 2015, IT IS HEREBY RESOLVED THAT a Water Supply Charge of \$346.50 on all land rateable to the Water Supply charge in pursuance of Section 552 of the Local Government Act, 1993, be now made for the year ending 30 June, 2016.*

- ii) *The charge for water consumed and charged for by meter BE FIXED at \$1.37 per kilolitre for commercial water users.*

- iii) *The charge for water consumed be charged for by meter and BE A STEPPED TARIFF at a cost of \$1.37 per kilolitre for water consumption between 0 to 600 kilolitres, and \$1.60 for water consumed over 600 kilolitres for all users excluding raw water users, commercial and Abattoirs.*

- iv) *The charge for water consumed and charged for by meter BE FIXED at 75.00 cents per kilolitre for Abattoirs, plus a 20% early settlement discount for 2015/2016.*

- v) *The charge for water consumed and charged for by meter BE FIXED at 36.0 cents per kilolitre for raw water users.*

- c) *Sewerage Services*

- i) *WHEREAS the Estimates of Income and Expenditure for the Consolidated Fund for the year 2015/2016 were adopted by Council on 22 April, 2015, AND WHEREAS such Estimates including notice of the proposal to make and levy a charge in connection therewith were advertised in the Inverell Times newspaper on 1 May, 2015, IT IS HEREBY RESOLVED THAT a Sewerage Charge Occupied of \$476.20 on all land rateable to the sewerage charge in pursuance of Section 552 of the Local Government Act, 1993, now be made, excepting any assessment in respect of land not built upon and not supplied with sewerage in which case a Sewerage Charge Unoccupied of \$298.30.*

In accordance with Section 501(1) the following charges be made for the year ending 30 June, 2016, for the provision of other sewerage services:

Hotels/Licenced Clubs Charge \$1,428.40

(Excludes Motels, Clubs, Hostels, Nursing Home Hostels)

Nursing Homes/Supported Aged Care Sewerage Charge

\$2,230.50

Charge for Residential Flat or Unit Buildings, Attached and Detached Dual Occupancy developments, Multi Housing developments, Retirement Living Units, and Boarding Houses.

1 Service = 1 Unit/Flat, eg a six (6) Unit/Flat development used for residential purposes on a single General Assessment will pay for six (6) services, ie \$1,967.70 for 2015/2016. One (1) Duplex = two (2) Units.

Number of Services per Assessment Annual Charge Per Assessment

1	\$	476.20
2	\$	774.50
3	\$	1,072.80
4	\$	1,371.10
5	\$	1,669.40
6	\$	1,967.70
7	\$	2,266.00
8	\$	2,564.30
9	\$	2,862.60
10	\$	3,160.90
11	\$	3,459.20
12	\$	3,757.50
13	\$	4,055.80
14	\$	4,354.10
15	\$	4,652.40

etc

Non-rateable Properties Charges

Schools - w/c's	\$ 69.00*
Other - w/c's	\$115.00*
Urinals	\$ 69.00*

(these charges are per receptacle).*

Motels Charges

Motel Residence	\$476.20
Motel Restaurant	\$476.20
Ensuite/Room per service*	\$149.15

* Eg A six (6) room motel will pay for six (6) services, ie \$894.90

Motel/Hotel Complex Charges

Hotel	\$1,428.40
Motel Residence	\$ 476.20
Ensuite/Room per service*	\$ 149.15

** Eg A six (6) room motel will pay for six (6) services, ie \$894.90*

Caravan Parks Charges

Caravan Park Residence	\$ 476.20
Caravan Park Amenities Block	\$1,428.40
Ensuite Cabin per service	\$ 149.15

5. Waste Management Charges

Waste Management Charge

In accordance with Section 501 of the Local Government Act, 1993 a Waste Management Charge of \$70.00 per assessment be made for the year ending 30 June, 2016, on all rateable land.

Domestic Waste Management

In accordance with Section 496 the following charges be made for the year ending 30 June, 2016, for the provision of domestic waste management services:

Domestic Waste Management Charge – Un-Occupied \$40.00

Domestic Waste Management Charge - Occupied

<i>Number of Services Per Assessment</i>	<i>Annual Charge Per Assessment</i>
1	\$ 300.00
2	\$ 600.00
3	\$ 900.00
4	\$ 1,200.00
5	\$ 1,500.00
6	\$ 1,800.00
7	\$ 2,100.00
8	\$ 2,400.00
9	\$ 2,700.00
10	\$ 3,000.00
11	\$ 3,300.00
12	\$ 3,600.00
13	\$ 3,900.00
14	\$ 4,200.00
15	\$ 4,500.00

etc

Other Waste Management Services

In accordance with Section 502 the following charges be made for the year ending 30 June, 2016, for the provision of other waste management services (Collection from Business/Commercial Premises):

Other Waste Management Charge

<i>Number of Services</i>	<i>Yearly Charge Per Service (excl GST)</i>
1	\$ 300.00
2	\$ 600.00
3	\$ 900.00
4	\$ 1,200.00
5	\$ 1,500.00
6	\$ 1,800.00
7	\$ 2,100.00
8	\$ 2,400.00
9	\$ 2,700.00
10	\$ 3,000.00
11	\$ 3,300.00
12	\$ 3,600.00
13	\$ 3,900.00
14	\$ 4,200.00
15	\$ 4,500.00

Etc

Weekly Commercial Recycling Charge \$ 100.00 excl GST

Fortnightly Commercial Recycling Charge \$ 50.00 excl GST

6. *Interest Charges on Overdue Rates and Charges*

Extra charges on overdue rates and charges will be levied at the rate of eight and half (8.5%) per cent per annum on a daily simple interest basis for the year ending 30 June 2016.

7. *Council submit its Fit for the Future Roadmap to the Office of Local Government.*

APPENDIX 1

**INVERELL SHIRE COUNCIL
ESTIMATES OF INCOME & EXPENDITURE
(COMBINED GENERAL, WATER AND SEWERAGE FUNDS)
FOR THE YEAR ENDING 30 JUNE 2016**

<i>ESTIMATES FOR</i>	<i>ESTIMATED Expenses</i>	<i>ESTIMATED Revenues</i>	<i>ESTIMATED Operating Result</i>
Functions/Activities			
Goverance	311,210	-	311,210
Administration	6,334,260	(4,838,820)	1,495,440
Public Order & Safety	940,845	(646,860)	293,985
Health	(168,822)	(20,750)	(189,572)
Environment	2,798,196	(3,075,865)	(277,669)
Community Services & Education	1,389,043	(1,263,553)	125,490
Housing & Community Amenities	687,525	(249,774)	437,751
Water Supplies	3,223,073	(4,227,186)	(1,004,113)
Sewerage Services	1,753,701	(2,493,649)	(739,948)
Recreation & Culture	2,098,291	(175,100)	1,923,191
Mining Manufacturing & Construction	385,780	(177,600)	208,180
Transport & Communication	5,214,811	(6,338,457)	(1,123,646)
Economic Affairs	1,294,993	(343,000)	951,993
General Purpose Revenue	-	(16,459,664)	(16,459,664)
<i>Sub Totals - Functions</i>	26,262,906	(40,310,278)	(14,047,372)
Add Expenses not Involving Flows of Funds			
Depreciation			8,208,400
Increase in Employee's Leave Entitlements			2,168,040
Carrying Amount of Assets Sold			85,110
Subtract Income not Involving Flow of Funds			
Non-Cash Contributions (eg Land)			
<i>Sub Total - Funds Not Involving Flow of Funds</i>			10,461,550
Less Non-Operating Funds Employed			
Proceeds from Sale of Assets			(245,000)
Costs of Real Estate Asset Sold			(2,000,000)
Loan Fund Used			
Other Debt Finance			(800)
Repayment by Deferred Debtors			
<i>Sub Total - Non-Operating Funds Employed</i>			(2,245,800)
Add Funds Deployed for Non Operating Purposes			
Acquisition of Assets			17,335,311
Development of Real Estate			
Advances to Deferred Debtors			
Repayment of Loans			499,735
Repayment of Other Debts			
<i>Sub total - Funds Deployed for Non operating Purposes</i>			17,835,046
Subtract Unexpended Grants & Contributions Received During the Year			
Unexpended Specific Purpose Grants			-
Developer Contributions (S.94 and Water & Sewer)			(167,250)
<i>Sub Total - Unexpended Grants & Contributions Received During the Year</i>			(167,250)
Total Income and Expenditure			11,836,174
Add Back Non Cash Amounts			(8,293,510)
Add Transfers to/(from) Internally Restricted Assets			(3,549,616)
BUDGET (SURPLUS)/DEFICT			(6,952)

BUDGET SUMMARY FOR YEAR ENDING 30JUNE 2016				
The anticipated result for the year is a deficit of \$11,836,174 which consists of:				
GENERAL	10,348,265	Deficit		
WATER SUPPLY	802,802	Deficit		
SEWERAGE SERVICES	685,107	Deficit		
TOTAL *	11,836,174	Deficit		
*These reflect the results of activities EXCLUDING the net movement of internally restricited assest (Reserves)				
To assist in understanding the result under the old "Working Funds" format the result are as listed in the following table				
	GENERAL	WATER	SEWERAGE	TOTAL
Anticipated (Surplus)/ Deficit	10,348,265	802,802	685,107	11,836,174
Deduct Depreciation	(6,714,900)	(803,500)	(690,000)	(8,208,400)
Net Reserves Utilised	(3,549,616)	-	-	(3,549,616)
Carrying Amount of of Assets Sold	(85,110)	-	-	(85,110)
Working Funds Results (Surplus) / Deficit	(1,361)	(698)	(4,893)	(6,952)

INVERELL SHIRE COUNCIL
BUDGETED STATEMENT OF CASH FLOWS
(COMBINED GENERAL, WATER AND SEWERAGE FUNDS)
FOR THE YEAR ENDING 30 JUNE 2016

ESTIMATES FOR	\$000
CASH FLOWS FROM OPERATING ACTIVITIES	
<u>Receipts</u>	
Rates & Annual Charges	(16,944)
User Charges & Fees	(3,385)
Interest & Investment Revenue	(1,087)
Other Revenue	(441)
Grants & Contributions provided for operating purposes	(8,779)
Grants & Contributions-Capital	(5,035)
<u>Payments</u>	
Employee Benefits & On Costs	12,961
Borrowing Costs	251
Materials & Contracts	6,200
Other Expenses	4,211
Suspense / Disbursement Accounts	-
<i>Net Cash provided by (or used in) operating activities</i>	(12,047)
CASH FLOWS FROM INVESTING ACTIVITIES	
<u>Receipts</u>	
Sale of investments	
Sale of Real Estate Assets	
Sale of Property, Plant & Equipment	(245)
Sale of interest in joint ventures/associates	
Other	
<u>Payments</u>	
Purchase of Investments	
Purchase of Property, Plant & Equipment	17,335
Purchase of Real Estate	
Other	
<i>Net cash provided by (or used in) investing activities</i>	17,090
CASH FLOWS FROM FINANCING ACTIVITIES	
<u>Receipts</u>	
Borrowings & Advances	(2,001)
Other	
<u>Payments</u>	
Borrowings & Advances	500
Lease Liabilities	
Other	
<i>Net cash provided by (or used in) financing activities</i>	(1,501)
<i>Net Increase/(decrease) in cash assets held</i>	3,543

(Decrease in Cash is in respect of Road Asset Infrastructure Program)

COUNCIL OF THE SHIRE OF INVERELL
CONSOLIDATED BALANCE SHEET
(COMBINED GENERAL, WATER AND SEWERAGE FUNDS)

	Audited Actual 2012 \$'000	Audited Actual 2013 \$'000	Audited Actual 2014 \$'000	Estimated 2015 \$'000	Estimated 2016 \$'000
ASSETS					
CURRENT ASSETS					
Cash and Cash Equivalents	2,130	2,281	16,841	18,540	14,997
Investments	38,397	38,744	16,668	16,668	16,668
Receivables	5,347	6,085	6,475	6,474	6,473
Inventories	574	606	576	576	576
Other	29	0	278	278	278
Non-Current assets classified as held for sale	279	279	1,024	1,024	1,024
TOTAL CURRENT ASSETS	46,756	47,995	41,862	43,560	40,016
NON - CURRENT ASSETS					
Investments	0	0	7,000	7,000	7,000
Receivables	1,545	418	105	105	105
Infrastructure, Property, Plant and Equipment	502,745	519,512	525,214	525,606	534,648
Investment Property	2,670	2,667	2,667	2,667	2,667
TOTAL NON - CURRENT ASSETS	506,960	522,597	534,986	535,378	544,420
TOTAL ASSETS	553,716	570,592	576,848	578,938	584,436
LIABILITIES					
CURRENT LIABILITIES					
Payables	2,696	1,687	2,634	2,634	2,634
Borrowings	248	416	166	338	514
Provisions	3,397	3,743	3,863	3,863	3,863
TOTAL CURRENT LIABILITIES	6,341	5,846	6,663	6,835	7,011
NON - CURRENT LIABILITIES					
Payables	0	0	0	0	0
Borrowings	259	1,804	1,638	3,220	4,544
Provisions	1,365	1,440	1,522	1,522	1,522
TOTAL NON - CURRENT LIABILITIES	1,624	3,244	3,160	4,742	6,066
TOTAL LIABILITIES	7,965	9,090	9,823	11,577	13,077
NET ASSETS	545,751	561,502	567,025	567,361	571,359
EQUITY					
Retained Earnings	368,428	373,075	376,510	376,846	380,844
Revaluation Reserves	177,323	188,427	190,515	190,515	190,515
Council equity interest	545,751	561,502	567,025	567,361	571,359
Minority equity interest	0	0	0	0	0
TOTAL EQUITY	545,751	561,502	567,025	567,361	571,359

TO ORDINARY MEETING OF COUNCIL 24/06/2015

ITEM NO:	1.	FILE NO: S6.8.9
DESTINATION 4:	A strong local economy	B
SUBJECT:	TOURISM INVERELL CERTIFICATE OF EXCELLENCE	
PREPARED BY:	Peter Caddey, Manager Tourism and Marketing	

SUMMARY:

Inverell Visitor Information Centre has been awarded the 2015 TripAdvisor winner of a Certificate of Excellence. Council is asked to receive and note the information.

COMMENTARY:

Inverell Visitor Information Centre is pleased to have been awarded a Certificate of Excellence (attached as Appendix 1, E12 – E13) by TripAdvisor.

TripAdvisor is the world's largest travel site, enabling travellers to plan and have the perfect trip. TripAdvisor offers trusted advice from real travellers and a wide variety of travel choices and planning features with seamless links to booking tools. TripAdvisor branded sites make up the largest travel community in the world, reaching nearly 260 million unique monthly visitors, and more than 200 million reviews and opinions covering more than 4 million accommodations, restaurants and attractions. The site operates in 42 countries worldwide.

TripAdvisor Content:

- More than 200 million reviews and opinions from travellers around the world
- More than 3.7 million businesses and properties in 139,000+ destinations, including:
 - 775,000+ hotels, B&Bs, and specialty lodging
 - 550,000+ vacation rentals
 - 2,000,000+ restaurants
 - 400,000+ attractions
- More than 19 million candid traveller photos.
- More than 90 new contributions are posted every minute.
- More than 60 million emailable members worldwide.
- On average, nearly 2,800 new topics are posted every day to the TripAdvisor forums.
- More than 90 percent of questions posted to TripAdvisor's English-speaking forums are replied to by other travellers within 24 hours.

TripAdvisor awards a Certificate of Excellence to accommodations, attractions and restaurants that consistently earn great reviews from travellers.

Inverell Visitor Information Centre has received a rating of 4 ½ stars out of 5.

The reviews posted by travellers deliver a high level of praise on the Visitor Centre and staff.

KennyHall1944 writes: The Information Centre in Inverell has to be one of the best centres in Australia with plenty of space and extremely well set out and pleasant for visitors. The display of sapphires is as good as anywhere else in the town and all the other memorabilia makes it one of the best shops for souvenirs if you are so inclined.

Lyn A writes: Very friendly staff, clean restrooms, excellent display of gemstones and brochures. Staff were very keen to share their local knowledge of places to go and things to do, in particular, fossicking for sapphires.

The review from bulimba reads: The staff were just so good at what they do. They have found the balance between information and being proud of their town.

The Visitor Centre continues to strive to provide the highest level of service, ensuring visitors needs are not only met, but expectations are exceeded.

Council is asked to receive and note the information.

ITEM NO:	2.	FILE NO: S13.5.5/08
DESTINATION 1:	A recognised leader in a broader context.	R
SUBJECT:	QUESTIONS WITHOUT NOTICE	
PREPARED BY:	Hayley Nichols, Corporate Support Officer - Publishing	

SUMMARY:

The following details the Questions without Notice items raised at the Ordinary Meeting held 27 May, 2015.

Council is requested to note the actions taken to date.

COMMENTARY:

BP/REF: ITEM NO:	SUBJECT and FILE REFERENCE:	COMMENTS:
QWN/ORD 16/15 Cr Peters	<p><u>Inverell Regional Saleyards</u> <u>S8.3.1/08</u></p> <p>Cr Peters noted the ongoing increases in saleyard fees and that there appears to be no action on the re-development of the facility.</p> <p>40/15 RESOLVED <i>(Peters/Michael) that Council write to the owners of the Inverell Saleyards to ascertain the current status with the business development plan that was outlined to Council when the sale was being negotiated.</i></p>	Correspondence has been forwarded to the owners of the facility.

QWN/ORD 17/15 Cr Watts	<u>Lake Inverell</u> <u>S21.8.23</u> Cr Watts noted that vehicles are now accessing the entire reserve area, not just the canoe launching area. Cr Watts requested staff investigate this matter.	Matter has been discussed with General Manager, funding application pending for upgrade works. Issue to be monitored until outcome of application finalised.
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ITEM NO:	3.	FILE NO: S7.2.4/08
DESTINATION 3:	An environment that is protected and sustained.	E
SUBJECT:	CONSTRUCTION CERTIFICATES APPROVED FOR MAY 2015	
PREPARED BY:	Nicole Riley, Administration Officer	

SUMMARY:

The following details the Construction Certificates approved by Council for May 2015.

INFORMATION:

<u>Construction Certificate Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Construction</u>	<u>\$ Amount</u>
CC-21/2015	Mr Sean Eric Campbell and Mrs Sarah Louise Campbell	8 Gunnee Street, Delungra NSW 2403	Alterations and Additions to Commercial Premises	70,000
CC-47/2014	McMahon Structural	5 Vincent Place, Inverell NSW 2360	New Dwelling	360,000
CC-48/2015	Smith & Sons Renovations and Extensions	12 Stainfield Drive, Inverell NSW 2360	Dwelling	249,000
CC-53/2015	Regs Construction Pty Ltd	4 Corella Court, Inverell NSW 2360	New Dwelling	220,000
CC-54/2015	Mr David William McIntyre	43 Brosnans Lane, Inverell NSW 2360	Carport and BBQ Area	8,000
CC-56/2015	Mrs Louisa Jeanette Ouwendyk	430 Yetman Road, Inverell NSW 2360	Proposed Additions	55,000

CC-57/2015	Mrs Laurel McInnes	31 Defraignes Lane, Inverell NSW 2360	Shed Additions with Associated Shipping Container	4,850
CC-58/2015	Mr Simon Schuman	360 Auburn Vale Road, Inverell NSW 2360	New Carport	7,000
Monthly estimated value of Approvals: May 2015			8	\$973,850

AMENDED CONSTRUCTION CERTIFICATES

Nil.

SUMMARY:

The following details the Construction Certificates approved by Private Certifier for May 2015.

INFORMATION:

Nil.

ITEM NO:	4.	FILE NO: S7.2.4/08
DESTINATION 3:	An environment that is protected and sustained.	E
SUBJECT:	COMPLYING DEVELOPMENT CERTIFICATES APPROVED DURING MAY 2015	
PREPARED BY:	Nicole Riley, Administration Officer	

SUMMARY:

The following details the Complying Development Certificates approved by Council during May 2015.

INFORMATION:

<u>Complying Development Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Construction</u>	<u>\$ Amount</u>
CD-22/2015	Mr Barry Robert Eshman	37 Vintage Close, Inverell NSW 2360	Addition to Garage	17,700
CD-23/2015	Mr Lindsay Norman Merchant	42 Lang Street, Inverell NSW 2360	New Carport	2,200
CD-25/2015	Efficient Building	365 Old Bundarra Road, Inverell NSW 2360	Construct Dwelling	287,200

CD-26/2015	John Baker Contracting Pty Ltd	6314 Gwydir Highway, Inverell NSW 2360	Construct Garage	19,500
CD-27/2015	Mr Gregory Bruce Frederick Symes	516 Old Bundarra Road, Inverell NSW 2360	Construct Covered Deck	30,000
Monthly estimated value of Approvals: May 2015			5	\$356,600

AMENDED COMPLYING DEVELOPMENT CERTIFICATES

Nil.

SUMMARY:

The following details the Complying Development Certificates approved by Private Certifier for May 2015.

INFORMATION:

Nil.

ITEM NO:	5.	FILE NO: S7.2.4/08
DESTINATION 3:	An environment that is protected and sustained.	E
SUBJECT:	SUMMARY OF BUILDING CONSTRUCTION FOR MAY 2015	
PREPARED BY:	Nicole Riley, Administration Officer	

SUMMARY:

The following report summarises the Building Construction for the Inverell Shire in May 2015.

INFORMATION:

Total Building Construction for Inverell Shire for May 2015:

<u>Type of Consent</u>	<u>Number</u>	<u>\$ Amount</u>
Construction Certificates – Council Approved	8	973,850
Construction Certificates – Private Certifier	0	Nil
Complying Development – Council Approved	5	356,600
Complying Development – Private Certifier	0	Nil
Totals	13	\$1,330,450

Estimated Value of Approvals issued in the financial ytd in: **2014/2015 (167) \$ 26,647,648**
 2013/2014 (142) \$ 15,266,563

ITEM NO:	6.	FILE NO: S18.10.2/08
DESTINATION 3:	An environment that is protected and sustained	E
SUBJECT:	DEVELOPMENT CONSENTS AND REFUSALS DURING MAY 2015	
PREPARED BY:	Nicole Riley, Administration Officer	

SUMMARY:

The following details the Development Consents and Refusals during May 2015.

INFORMATION:**APPROVALS**

<u>Development Application Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Development</u>	<u>\$ Amount</u>
DA-161/2014	Mrs Leonie Margaret Buchan and Mr Malcolm John Buchan	8075 Gwydir Highway, Little Plain NSW 2360	Subdivision	NIL
DA-55/2015	Mr Alexander Peter Eddy	12 Dog Trap Lane, Inverell NSW 2360	Subdivision	NIL
DA-59/2015	Mrs Lynda Grace Partridge	6C Brewery Street, Inverell NSW 2360	Extension of Hours of Operation for After School Care, Vocation Care and Long Day Care. Construction of Bus Turning Bay	18,000
DA-67/2015	McMahon Structural	5 Vincent Place, Inverell NSW 2360	New Dwelling	360,000
DA-68/2015	Smith & Sons Renovations & Extensions	12 Stainfield Drive, Inverell NSW 2360	Dwelling	249,000
DA-72/2015	Regs Construction Pty Ltd	4 Corella Court, Inverell NSW 2360	New Dwelling	220,000
DA-74/2015	Mr David William McIntyre	43 Brosnans Lane, Inverell NSW 2360	Carport & BBQ Area	8,000

DA-75/2015	McLean Care Limited	67 Killean Street, Inverell NSW 2360	Alterations to Hector Wing	100,000
DA-76/2015	Mrs Louisa Jeanette Ouwendyk	430 Yetman Road, Inverell NSW 2360	Proposed Additions	55,000
DA-77/2015	Mrs Laurel McInnes	31 Defraignes Lane, Inverell NSW 2360	Shed Additions with Associated Shipping Container	4,850
DA-78/2015	Mr Simon Schuman	360 Auburn Vale Road, Inverell NSW 2360	New Carport	7,000
DA-80/2015	Mr Keiran Wayne Love	90 Ring Street, Inverell NSW 2360	Use of Land for Tow Truck Depot	NIL
DA-81/2015	Mr Adam Corey Taylor	23 Otho Street, Inverell NSW 2360	Tattoo Parlour	NIL
Monthly estimated value of Approvals: May 2015			13	\$1,021,850

DEVELOPMENT AMENDMENTS

<u>Development Application Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Development</u>	<u>\$ Amount</u>
DA-160/2014/A	Amanda Liddell	21 Otho Street, Inverell NSW 2360	Partial Use of Premises for Acupuncture	NIL

REFUSALS

Nil.

ITEM NO:	7.	FILE NO: S29.19.1
DESTINATION 3:	An environment that is protected and sustained	E
SUBJECT:	SEPTIC TANK APPROVALS FOR MAY 2015	
PREPARED BY:	Nicole Riley, Administration Officer	

SUMMARY:

The following details the Septic Tank approvals for May 2015.

INFORMATION:

Nil.

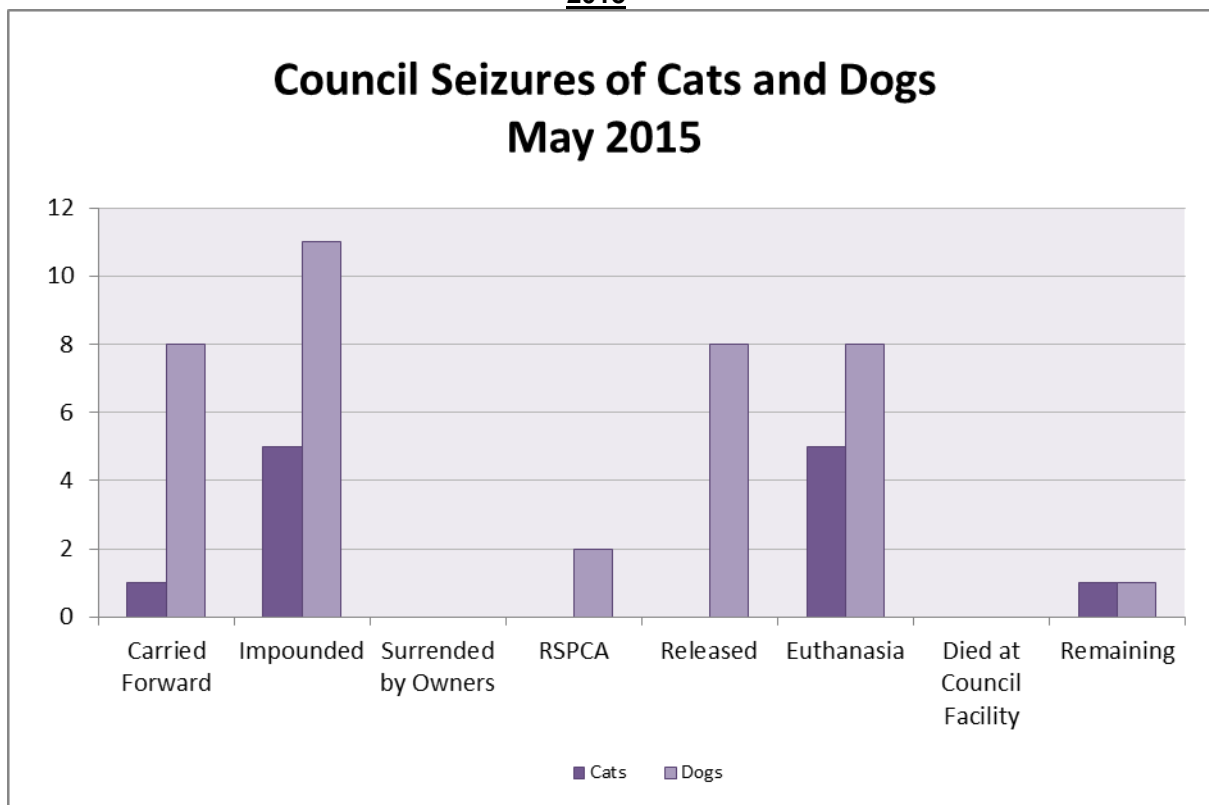
ITEM NO:	8.	FILE NO: S18.10.1
DESTINATION 3:	An environment that is protected and sustained	E
SUBJECT:	ORDINANCE ACTIVITIES REPORT FOR MAY 2015	
PREPARED BY:	Nicole Riley, Administration Officer	

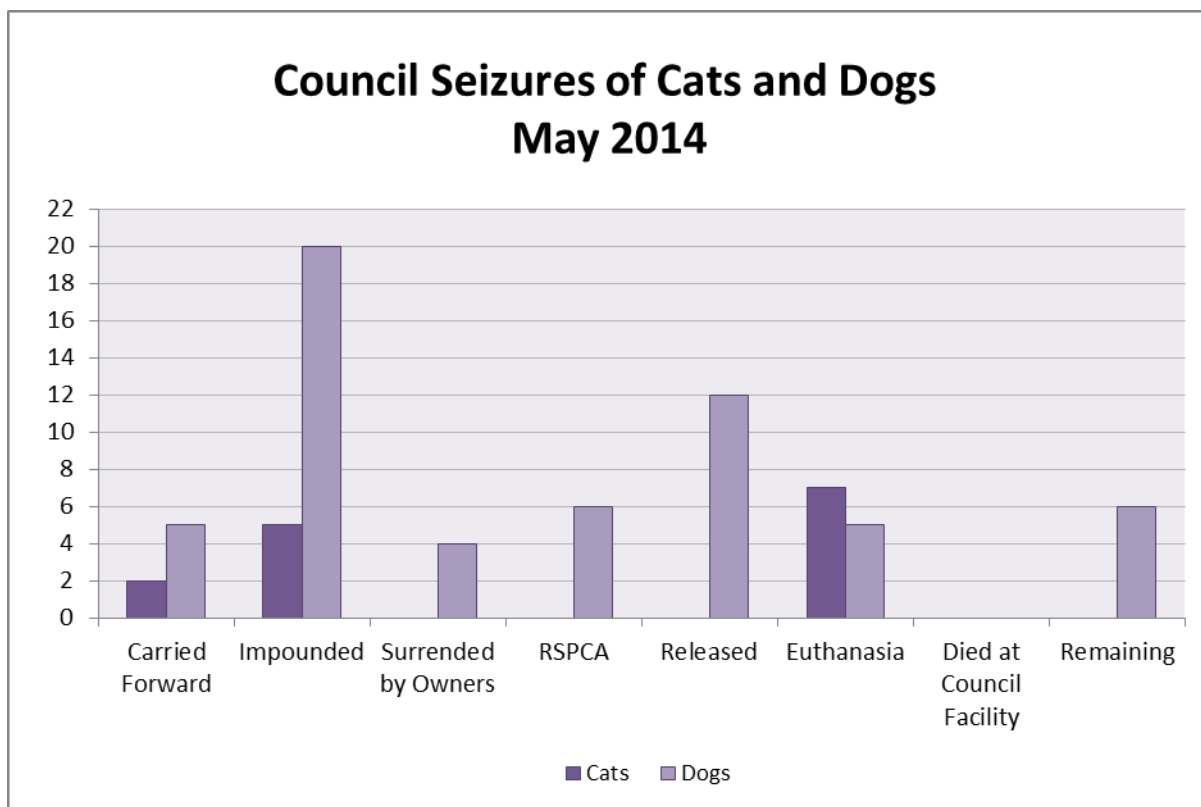
SUMMARY:

The following details the number of various Ordinance activities carried out during May 2015, in comparison to the same month in 2014.

INFORMATION:**COMPLIANCE**

**Inverell Shire Council Pound Monthly Report May
2015**





ITEM NO:	9.	FILE NO: S4.13.2
DESTINATION 1:	A recognised leader in a broader context	R
SUBJECT:	STRATEGIC TASKS – ‘SIGN OFF’ – MAY 2015	
PREPARED BY:	Paul Henry, General Manager	

SUMMARY:

A part of a successful governance program is a need for administration to indicate to the policy makers that the requirements of the legislation, under which the organisation operates, has been provided. As a result, this information report provides Councillors with a statement of assurance from the General Manager that in accordance with the *Local Government Act, 1993*, the tasks have been complied with.

COMMENTARY:

The May, 2015 tasks required to be undertaken are detailed below. Any of these tasks may be added to as Council becomes familiar with this new initiative.

Date	Compliance Requirement	Achieved/Not Achieved	Comments
16 May, 2015	LIRS claim period for all projects approved for funding.	Achieved	LIRS claims submitted May, 2015.
31 May, 2015	RAO to submit QBRs review to Council (LGGR cl.203(1)).	Achieved	The budget review was presented to the May, 2015 Ordinary Meeting of Council.
31 May, 2015	Fourth quarterly rates instalment due (s.562).	Achieved	Rates notices issued and fourth quarterly rates instalment due 31 May, 2015.
31 May, 2015	Requests to Valuer General for estimates of changes in value of land for supplementary valuations (s.513).	Achieved	The Valuer General is to provide an estimate of the value of rateable land.

I confirm that the performance criteria as set out in the criteria for scheduled tasks have been met for the month of May, 2015. I confirm the accuracy and completeness of the information provided above, in that to the best of my knowledge and understanding, all material information has been herein disclosed.

P J HENRY PSM

GENERAL MANAGER

ITEM NO:	10.	FILE NO: S28.10.IN163
DESTINATION 5:	The communities are served by sustainable services and infrastructure	S
SUBJECT:	PETITION - PARKING IN OSWALD STREET	
PREPARED BY:	Justin Pay, Manager Civil Engineering	

SUMMARY:

Council is in receipt of a signed petition from the residents of Oswald Street advising Council of their concerns associated with parking in Oswald Street.

COMMENTARY:

A signed petition has been received from the residents of Oswald Street from O'Connor Street to Whittingham Street outlining their concerns associated with High School Students parking in Oswald Street. In particular the issues of rubbish being left, cars parking across driveways and a loss in visibility are the main concerns raised.

The matters raised in this petition will be investigated by staff and a further report will be provided at the July, Civil and Environmental Services Committee Meeting.

A copy of the petition is attached as Appendix 2 (E14 – E15).

RECOMMENDATION:

That the items contained in the Information Reports to the Ordinary Meeting of Council held on Wednesday, 24 June, 2015, be received and noted.

APPENDIX 1

UK 70836

Travellers Award the
2015 Certificate of Excellence to
The Inverell Visitor Information Centre

Director
The Inverell Visitor Information Centre
Campbell Street
Inverell New South Wales
AUSTRALIA



The Symbol of Excellence in Hospitality

How do travellers find the best properties in the world? They look for the Certificate of Excellence — a prestigious award that can only be earned through consistently great reviews of your business published on the world's largest travel site.

For five years, TripAdvisor has shared this award on behalf of travellers across the globe. Today, whether you're a first-time recipient or a five-time winner, we hope you're proud to see **The Inverell Visitor Information Centre recognised by customers as one of the very best in the business.**

We also hope you'll celebrate your award by promoting it on social media, in the local press and with potential customers. Visit the Management Centre at tripadvisor.co.uk/Owners to access our free tools for winners.

Congratulations!

A handwritten signature in black ink, appearing to read "Marc Charron".

Marc Charron
President, TripAdvisor for Business

Use Your Award to Build Business

- Display your certificate in a prominent location, where everyone can see it
- Download a free winner's badge for your website
- Send local press a press release celebrating your accomplishment
- Use social media to share the news with friends, fans and customers on Facebook & Twitter

For more free tips, visit
tripadvisor.com.au/Excellence





APPENDIX 2

RHONDA & RAY O'NEILL
68 OSWALD STREET
INVERELL 2360
Ph. 67222831
ronatoswald@bigpond.com

INVERELL SHIRE COUNCIL	
09 JUN 2015	

MR PAUL HENRY
GENERAL MANAGER INVERELL SHIRE COUNCIL
OTHO STREET
INVERELL 2360

PARKING IN OSWALD STREET

Dear Paul,

I am writing this letter on behalf of the concerned Ratepayers and Residents of Oswald Street from O'Connor Street to Whittingham Street.

We are sick and tired of the excess parking by the High School Students. Some days there are more than 20 cars parked from the corner down towards Whittingham Street. These Students have no respect for the residents who live here, they just leave their rubbish beside their cars, park beside unemptied garbage bins and park right up to and across part of driveways and that makes it very hard to be able to get out of your driveway. You have to get way out onto the road before you are able to see if anything is coming. When they are parked on both sides it makes it twice as hard to get back into the driveways as you have to swing out wide on the other side of road to get into driveways.

This part of Oswald Street is as wide as it is behind the High School and they had the same problem and made it parking on one side only. This being so narrow when they are parked on both sides makes it hard for two cars to pass especially when the school buses use the road, no one can pass, they have to wait or get out of the way so the bus can get through.

The houses with even house numbers all have front driveways to their property and the odd numbers mainly have back entrances, but still need to be able to get front access to their houses.

We have had Council come up and look at the problem, but was told that they could not see a problem and advised me to write to you. We are the ones who have to put up with this problem.

Signatures below are from the concerned Ratepayers and Residents.

Hope you are able to provide us with a solution.

Regards,

Rhonda O'Neill
Ray O'Neill

68 OSWALD ST.

30-5-15

MAURYEEN KENNEDY -

M Kennedy

72 OSWALD ST.

LOWDEES PRENTIS

Lowdes Prentis

UNIT 4
64 OSWALD ST

JENNIFER NORMAN

J Norman

62 OSWALD ST

PETER APPLEBY

P Appleby

81 OSWALD ST.

Jenny Morris 85 OSWALD

(BACK LANE - O'CONNOR ST PARKING OUR PROBLEM
AKSO)

JENNETTA COX 83 OSWALD ST 47 Cox

TRACY WARNER 76 OSWALD ST - Find it difficult to park
(O'Connell) in front of our home - they leave rubbish on our
front lawn.
Kent Warner

Colin Hayes Colin Hayes 74 Oswald St
Inverell 2360

Gwabsa 70 OSWALD ST