



Inverell Shire Council

Inverell RSM Fishing Club's Inaugural

# Gone Fishing Day

Throw in a line & hook yourself a trout!

**\$10**  
INCLUDES LUNCH  
& FISHING PACK

**Sunday 16 October**  
**10am - 2pm**  
**McLean Dam,**  
**Killeen St, Inverell**

Participants (8-16 years)  
receive a fishing rod & reel,  
lure & Gone Fishing Day Pack

**Learn:**  
Casting & Knot tying  
Fish handling  
Safety around waterways

*Register at Tourism Inverell*

**Sponsors:**  
Duttons Trout Hatchery

**Further information:**  
Peter Black 0458 251582

Business Paper  
Ordinary Meeting of Council  
28 September, 2016

**INVERELL SHIRE COUNCIL**

**NOTICE OF ORDINARY MEETING OF COUNCIL**

22 September, 2016

An Ordinary Meeting of Council will be held in the Council Chambers, Administrative Centre, 144 Otho Street, Inverell on Wednesday, 28 September, 2016, commencing at **3pm**.

Your attendance at this Ordinary Meeting of Council would be appreciated.

**P J HENRY PSM**

**GENERAL MANAGER**

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**A G E N D A**

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<b>SECTION A</b>	<b>APOLOGIES CONFIRMATION OF MINUTES DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS PUBLIC FORUM  ELECTION OF MAYOR, DEPUTY MAYOR, MEETING DATES &amp; TIMES, DELEGATES TO COMMITTEES</b>
<b>SECTION B</b>	<b>ADVOCACY REPORTS</b>
<b>SECTION C</b>	<b>COMMITTEE REPORTS</b>
<b>SECTION D</b>	<b>DESTINATION REPORTS</b>
<b>SECTION E</b>	<b>INFORMATION REPORTS</b>
<b>SECTION F</b>	<b>QUESTIONS WITHOUT NOTICE</b>
<b>SECTION G</b>	<b>CONFIDENTIAL MATTERS (COMMITTEE-OF-THE-WHOLE)</b>

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**2PM                      AFTERNOON TEA**

**3PM                      SWEARING IN CEREMONY**

## Quick Reference Guide

*Below is a legend that is common between the:*

- Inverell Shire Council Strategic Plan
- Inverell Shire Council Delivery Plan
- Inverell Shire Council Management Plan.

<i><b>Destinations</b></i>	<i><b>Icon</b></i>	<i><b>Code</b></i>
<p><b>1. A recognised leader in a broader context.</b></p> <p>Giving priority to the recognition of the Shire as a vital component of the New England North West Region through Regional Leadership.</p>		R
<p><b>2. A community that is healthy, educated and sustained.</b></p> <p>Giving priority to the Shire as a sustainable and equitable place that promotes health, well being, life long learning and lifestyle diversity.</p>		C
<p><b>3. An environment that is protected and sustained.</b></p> <p>Giving priority to sustainable agriculture, the protection and conservation of rivers, waterways bio diversity and the built environment.</p>		E
<p><b>4. A strong local economy.</b></p> <p>Giving priority to economic and employment growth and the attraction of visitors.</p>		B
<p><b>5. The Communities are served by sustainable services and infrastructure.</b></p> <p>Giving priority to the provision of community focused services and the maintenance, enhancement and upgrade of infrastructure.</p>		S

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## MEETING CALENDAR

October 2015 – September 2016

	TIME	OCT	NOV	DEC	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPT
		Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed
<b>Ordinary Meetings</b>	<b>3:00 pm</b>	28	25	16	No Meeting	24	23	27	25	^22	27	24	*28
<b>Major Committees</b>		<b>Wed</b>	<b>Wed</b>	<b>Wed</b>	<b>Wed</b>	<b>Wed</b>	<b>Wed</b>	<b>Wed</b>	<b>Wed</b>	<b>Wed</b>	<b>Wed</b>	<b>Wed</b>	<b>Wed</b>
Civil and Environmental Services	<b>8:30 am</b>	14	11	No Meetings	No Meetings	10	9	13	11	8	13	10	14
Economic and Community Sustainability	<b>10:30 am</b>												

^ Meeting at which the Management Plan for 2016/2017 is adopted. \*Mayoral Election, to be conducted. (September)

- Members of the public are invited to observe meetings of the Council.  
Should you wish to address Council, please contact the Office of the General Manager on 6728 8206.

MINUTES OF THE ORDINARY MEETING OF INVERELL SHIRE COUNCIL HELD IN THE COUNCIL CHAMBERS, ADMINISTRATIVE CENTRE, 144 OTHO STREET, INVERELL ON WEDNESDAY, 24 AUGUST, 2016, COMMENCING AT 3 PM.

**PRESENT:** Cr P J Harmon (Mayor) [Chairperson], Crs D F Baker, P J Girle, B C Johnston, D C Jones, A A Michael, M J Peters and J A Watts.

The General Manager (Paul Henry), Director Corporate & Economic Services (Ken Beddie), Director Civil & Environmental Services (Brett McInnes) and Anthony Alliston (Manager Development Services).

**SECTION A**

**APOLOGIES S13.6.9/09**

The General Manager advised that Cr Castledine tendered his apology and sought leave of absence for personal reasons.

**82/16 RESOLVED** (Watts/Baker) *that the apology from Cr Castledine due to his absence for personal reasons be accepted, and that leave of absence be granted.*

**CONFIRMATION OF MINUTES S13.5.2/09**

**83/16 RESOLVED** (Baker/Johnston) *that the Minutes of the Ordinary Meeting of Council held on 27 July, 2016, as circulated to members, be confirmed as a true and correct record of that meeting.*

**DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS**

There were no interests declared.

**PUBLIC FORUM S13.5.6/09**

At this juncture, the time being 3.03pm, the Mayor welcomed the members of the public and opened the Public Forum Session by inviting members of the public to speak:

Mr Bob Bensley Council and Cr Barry Johnston OAM

Mr Bensley paid tribute to the outgoing Council, noting its high performance over the period. Mr Bensley noted a range of Council's achievements over the term and the achievement of its Fit for the Future status. Mr Bensley noted the contribution of senior staff and extended a vote of thanks to Council and staff.

Mr Bensley then paid tribute to and recognised the strong contribution of Cr Barry Johnston to Inverell Shire Council and NSW Local Government over a period of 40 years. Cr Johnston had served in many different roles within the industry while providing strong and consistent leadership to the Shire community. Mr Bensley wished Cr Johnston well in the future.

Mr Richard Coventry Council and Cr Barry Johnston OAM

Mr Coventry thanked Council for their sound achievements over the Council Term.

Mr Coventry then provided a tribute to Cr Barry Johnston for his strong and dedicated contribution to Council during the periods 1979 – 1987 and 1999 – 2016. Mr Coventry noted Cr Johnston's strong, proactive leadership in often difficult circumstances following the 1979 Council amalgamations.

Many projects such as the Administration Centre, Works Depot, Water and Sewerage schemes were noted. Cr Johnston was awarded an OAM for his service to Local Government. Mr Coventry noted the supporting contribution of Cr Johnston's late wife, June.

Mr Coventry believes that Inverell Shire is a better place for Cr Johnston's strong, dedicated contribution. Mr Coventry wished Cr Johnston well in his retirement from Council.

At this juncture, the time being 3.20pm, the Public Forum Session closed and Council resumed the balance of the Agenda.

## **SECTION B ADVOCACY REPORTS**

GM-A      Cr Watts      White Ribbon Program      S3.16.24

Cr Watts noted a recent meeting with representatives of White Ribbon Australia, Department of Premier and Cabinet and Industry Stakeholders in respect of addressing domestic violence in the community. The Department of Premier and Cabinet is looking at supporting two (2) pilot programs in NSW, one (1) in Inverell and one (1) in Tingha.

Cr Watts noted the Country Women's Association (CWA) 'A Night to Raise Awareness about Domestic Violence' dinner event earlier in the year and Council's contribution to that event. CWA have returned \$3,200 to Council from the original \$4,000 Council contributed that was not required following receipt of funding from additional sources.

**84/16 RESOLVED** (Watts/Baker) *that Council recommend to the incoming Council that the refunded amount be allocated to support activities undertaken by Council in respect of the White Ribbon Program, including accreditation of this organisation as a White Ribbon Organisation.*

## **SECTION C COMMITTEE REPORTS**

1.      **CIVIL & ENVIRONMENTAL SERVICES COMMITTEE MEETING MINUTES –  
10 AUGUST 2016**      **S4.11.16/08**

**85/16 RESOLVED** (Jones/Johnston) *that:*

- i)      *the Minutes of the Civil & Environmental Services Committee Meeting held on Wednesday, 10 August, 2016, be received and noted; and*
- ii)     *the following recommendation of the Civil & Environmental Services Committee be adopted by Council:*

1. SWIMMING POOLS MANAGEMENT CONTRACT S26.13.1 & S26.13.3

*That:*

- i) *the Inverell and Ashford Pools continue to be managed on a contract basis; and*
- ii) *the following parameters guide the formulation of the future management contract:*
  - a) *the contract term be for a period of 3 years with a 2 year option,*
  - b) *the contractor retain flexibility to set opening hours with the minimum opening hours and spread of hours to be specified by the contractor as part of tender,*
  - c) *the contractor be provided with exclusive commercial rights and retain all income associated with the operation of both pools,*
  - d) *commencement entry fees and user charges be specified by the contractor as part of the tender and a mechanism be incorporated into the contract to enable formal review of such fees each financial year,*
  - e) *the responsibility split associated with maintenance and repairs and the provision of major consumables generally be consistent with the provisions of the current contract,*
  - f) *the management of the Ashford and Inverell Pools be offered under the single management contract.*

2. DELUNGRA DISTRICT DEVELOPMENT COUNCIL (DDDC) S3.15.13

*That a letter of appreciation be sent.*

2. **ECONOMIC & COMMUNITY SUSTAINABILITY COMMITTEE MEETING MINUTES – 10 AUGUST 2016** S4.11.17/08

**86/16 RESOLVED** (Girle/Baker) *that:*

- i) *the Minutes of the Economic & Community Sustainability Committee Meeting held on Wednesday, 10 August, 2016, be received and noted; and*
- ii) *the following recommendations of the Economic & Community Sustainability Committee be adopted by Council:*

1. EXPIRING LICENCE AGREEMENT - INVERELL POLOCROSSE CLUB INC. S5.10.128

*That:*

- i) *Council renew the agreement with Inverell Polocrosse Inc. for Part unformed road off Eddy Park Lane, Rob Roy;*
- ii) *the licence agreement be for a two (2) year period with a further two (2) year option;*
- iii) *the Licence fee be \$120.00 per annum (GST Inclusive) with a 3% increase per annum; and*
- iv) *the Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

2. ABORIGINAL LAND CLAIM S5.2.3

*That the actions taken in respect of the Inverell Speedway be received and noted.*



3. REQUEST TO TRANSFER LICENCE AGREEMENT S5.10.96

*That:*

- i) *the Agreement for Lot 3, DP 235812 and Part Lot 11, DP 202029, Drainage Reserve, Lang Street, Inverell be transferred to Ms Jamie Pay;*
- ii) *the Agreement be for a five (5) year period with a further five (5) year Option period;*
- iii) *the licence fee be \$50.00 per annum (GST Inclusive); and*
- iv) *the Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

4. GOVERNANCE - MONTHLY INVESTMENT REPORT S12.12.2/09

*That:*

- i) *the report indicating Council's Fund Management position be received and noted; and*
- ii) *the Certification of the Responsible Accounting Officer be noted.*

**SECTION D  
DESTINATION REPORTS**

1. COUNCIL FOUR (4) YEAR TERM REVIEW S4.13.2

DCS-N **87/16 RESOLVED** (Michael/Watts) that the Term Review Report for the period 2012 to 2016 be adopted.

2. TAFE NEW ENGLAND - MEMORANDUM OF UNDERSTANDING (MOU)  
S3.16.5

GM-A **88/16 RESOLVED** (Baker/Watts) that Council enter into a Memorandum of Understanding with TAFE New England that supports TAFE's vision to change peoples lives with training, skills and jobs in the Inverell community.

3. DA-98/2016 – NEW DWELLING (DUAL OCCUPANCY – DETACHED) AND  
SUBDIVISION – 74 OSWALD STREET, INVERELL 2360 DA-98/2016

DP-A **89/16 RESOLVED** (Girle/Baker) that Development Application 98/2016 be approved subject to the following conditions of consent:

**Preliminary**

- 1. Inverell Shire Council issues its consent, subject to conditions stated hereunder, in accordance with Section 80A of the *Environmental Planning and Assessment Act 1979*.

Consent is granted for a dual occupancy (detached), comprising:

- Construction of a new dwelling at the rear of 74 Oswald Street; and
- Subdivision.

To confirm and clarify the terms of consent, the development must be carried out in accordance with the stamped and approved plans and accompanying documentation, unless modified by any following condition. Any deviation will require the consent of Council.

2. The applicant must comply with all relevant prescribed conditions as contained in Division 8A of the Environmental Planning & Assessment Regulation 2000 (as detailed at the end of this consent).
3. The dwellings shall be numbered as follows:
  - 74 Oswald Street – existing dwelling; and
  - 84 Prince Terrace – new dwelling.
4. Electricity and telecommunication services to the new dwelling must be underground.

**Prior to Construction**

5. Prior to the commencement of any building works on the site a Construction Certificate must be issued in accordance with Section 109C (1)(b) and 81A (2) of the *Environmental Planning and Assessment Act 1979*. The application for a Construction Certificate, made to Council or an Accredited Certifier, must include plans and specifications demonstrating full compliance with the *Building Code of Australia* and associated standards.
6. Prior to issue of a Construction Certificate, approval under Section 68 of the *Local Government Act 1993* is to be obtained for:
  - Water Supply;
  - Sewerage Work; and
  - Stormwater Drainage Work
7. Prior to issue of a Construction Certificate, approval under Section 138 of the *Roads Act 1993* is to be obtained to construct the access crossings in Oswald Street and Prince Terrace.
8. Prior to issue of a Construction Certificate, a landscaping plan is to be prepared for the site detailing the fencing and location, type and maximum growth height of vegetation. This plan is to be submitted to and approved by Council. The landscaping must be provided at the front of the dwelling and landscaping/fencing is to be provided to protect the privacy between the new dwelling, existing dwelling and adjoining property at number 76 Oswald Street.
9. Prior to the issue of a Construction Certificate, contributions/fees must be paid to Council for the new dwelling for water supply and water connection. This will require payment to Council of:
  - A Contribution under Council's Development Servicing Plan No. 1 for 0.6 equivalent tenement; and
  - A water connection fee in accordance with Council's fees and charges.
10. Prior to the issue of a Construction Certificate, contributions/fees must be paid to Council for the new dwelling for sewer supply and sewer connections. This will require payment to Council of:
  - A Contribution under Council's Development Servicing Plan No. 1 for 1 equivalent tenement; and
  - A sewer junction fee in accordance with Council's fees and charges.
11. Prior to the issue of a Construction Certificate, a contribution towards Community Services must be paid to Council pursuant to Section 94 of the *Environmental Planning and Assessment Act 1979*, for the new dwelling.

***During Construction***

12. To safeguard the local amenity, reduce noise nuisance and to prevent environmental pollution during the construction period:
- Works on site are to be carried out in accordance with the *Protection of the Environment Operations Act 1997* in relation to noise, dust and associated nuisances from the site. The carrying out of works shall not interfere with the quiet enjoyment of the surrounding neighbourhood;
  - Construction may only be carried out between 7.00am and 5.00pm, Monday to Saturday, and no construction is to be carried out at any time on a Sunday or Public Holiday. Council may consent to vary these hours in particular circumstances where it can be demonstrated that it is unavoidable;
  - Stockpiles of topsoil, sand, aggregate, spoil or other material shall be stored clear of any drainage path of easement, natural watercourse, footpath, kerb or road surface and shall implement measures to prevent the movement of such material off site;
  - Building operations such as brick cutting, washing tools, concreting and bricklaying shall be undertaken on the building block. The pollutants from these building operations shall be contained on site;
  - Builders waste must not be burnt or buried on site. All waste (including felled trees) must be contained and removed to a waste disposal depot;
  - Sediment and erosion control measures are to be implemented onsite and maintained until the site is fully stabilised, in accordance with Council's Erosion and Sedimentation Control Policy 2004; and
  - Where the proposed development involves the disturbance of any existing survey monuments, those monuments affected will need to be relocated by a registered surveyor under the *Surveying and Spatial Information Act 2002*. A plan showing the relocated monuments will then be required to be lodged as a matter of public record at the Lands Titles Office.
13. Vehicles associated with construction of the new dwelling, including delivery vehicles and worker vehicles, must not impede traffic along Prince Terrace.

***Prior to Occupation***

14. Prior to occupation of the new dwelling, an Occupation Certificate must be issued in accordance with Section 109M of the *Environmental Planning and Assessment Act 1979*.

Note: Prior to issue of the Occupation Certificate, the Principal Certifying Authority is required to be satisfied, amongst other things, that:

- all required inspections (including each applicable mandatory critical stage inspection) have been carried out; and
  - any preconditions to the issue of the certificate required by a development consent have been met.
15. Prior to issue of an Occupation Certificate, all stormwater (i.e. roof water and/or surface water) must be drained in accordance with *Australian Standard 3500.3 Plumbing and drainage* to the street gutter.

16. Prior to issue of an Occupation Certificate all landscaping and fencing are to be completed as per the approved plan(s).
17. Prior to issue of an Occupation Certificate, the existing 4.9m x 3.1m carport is to be relocated in accordance with the approved plans.
18. Prior to issue of an Occupation Certificate, the access crossing for the existing dwelling (74 Oswald Street), is to be concreted or bitumen sealed from the layback in Oswald Street to the boundary.
19. Prior to issue of an Occupation Certificate, the access crossing for the new dwelling is to be concreted from the gutter to the garage.

***Prior to Issue of a Subdivision Certificate***

20. A Subdivision Certificate must be obtained from Council in accordance with Section 109C (1)(d) of the *Environmental Planning and Assessment Act 1979*. The applicant must submit a completed Subdivision Certificate application form (with applicable fee), four (4) copies of the survey plan, two (2) copies of any 88b instrument and documentary evidence demonstrating compliance with the conditions of this development consent.
21. Prior to the issue of a Subdivision Certificate, the new dwelling is to be constructed and issued with an Occupation Certificate.
22. A 3m easement over the sewer main is to be shown on the plan of subdivision and dedicated in favour of Council.
23. Where applicable, the plan of subdivision is to clearly show any private easements for services (e.g. electricity, telephone, etc.).
24. Any other condition deemed appropriate by the Director Civil and Environmental Services.

S375A Record of Voting	Councillors For:	Councillors Against:
Cr P J Harmon	✓	
Cr D F Baker	✓	
Cr P J Girle	✓	
Cr B C Johnston	✓	
Cr D C Jones	✓	
Cr A A Michael	✓	
Cr M J Peters	✓	
Cr J A Watts	✓	

**SECTION E  
INFORMATION REPORTS**

1. **MANAGEMENT TEAM MEETING MINUTES** **S4.11.5/09**
2. **STRATEGIC TASKS – ‘SIGN OFF’ – JULY 2016** **S4.13.2**

3. CONSTRUCTION CERTIFICATES APPROVED FOR JULY 2016 S7.2.4/09
4. COMPLYING DEVELOPMENT CERTIFICATES APPROVED DURING JULY 2016 S7.2.4/09
5. SUMMARY OF BUILDING CONSTRUCTION FOR JULY 2016 S7.2.4/09
6. DEVELOPMENT CONSENTS AND REFUSALS DURING JULY 2016 S18.10.2/09
7. SEPTIC TANK APPROVALS FOR JULY 2016 S29.19.1
8. ORDINANCE ACTIVITIES REPORT FOR JULY 2016 S18.10.1

**90/16 RESOLVED** (Jones/Michael) that the items contained in the Information Reports to the Ordinary Meeting of Council held on Wednesday, 24 August, 2016, be received and noted.

At this juncture, the time being 3.44pm, Cr Harmon left the meeting and Cr Michael assumed the Chair.

#### SECTION F QUESTIONS WITHOUT NOTICE

GM-A **QWN/ORD 31/16** Murray Darling Basin Authority (MDBA) – Pilot Program  
General Manager S11.15.17

The General Manager advised Council that Expressions of Interest are being sought for the MDBA Program, Regional Engagement Officers 12 month Pilot.

**91/16 RESOLVED** (Baker/Watts) that Council submit an EOI on a cost recovery basis for the Program.

At this juncture, the time being 3.46pm, Cr Harmon returned to the meeting and assumed the Chair.

**QWN/ORD 32/16** Council Term  
Cr Girle

Cr Girle paid tribute to Cr Johnston and his late wife June for their substantial contribution to Council and wished Cr Johnston well for the future. Cr Girle thanked Council and staff for their support over the last four (4) years noting Council's significant achievements over the period.

**QWN/ORD 33/16** Council Term  
Cr Michael

Cr Michael thanked Councillors and staff for their contribution to Council and the community over the term. Cr Michael paid tribute to Cr Johnston for his contribution to Council and the community, wishing him well for the future.

**QWN/ORD 34/16** Council Term  
Cr Watts

Cr Watts thanked Council and senior staff for their support over the Council term, noting the strong achievements of Council for the community.

Cr Watts expressed her appreciation to Cr Johnston for his many contributions to Council, community and local government over a very long period and wished him every blessing in the future.

**QWN/ORD 35/16**

Cr Peters

Council Term

Cr Peters thanked Cr Johnston for his strong support, leadership and friendship over the Council term and for a very substantial period before that time. Cr Peters wished Cr Johnston the best for the future.

**QWN/ORD 36/16**

Cr Jones

Council Term

Cr Jones noted Cr Johnston's contribution to Council and the region over many years and the substantial projects that were completed, many with strong lobbying. Cr Jones noted Cr Johnston's leadership and willingness to address the hard issues that arose, especially during the original amalgamation.

Cr Jones wished Cr Johnston very well in his retirement from Council.

**QWN/ORD 37/16**

Cr Baker

Council Term

Cr Baker acknowledged the strong achievements of Council over the last 17 years during which time she has been a Councillor. Cr Baker thanked her fellow Councillors and senior staff for their strong contributions.

Cr Baker paid tribute to Cr Johnston for his contribution to Council and the community over many years and wished him well in the future.

**QWN/ORD 38/16**

Cr Harmon

Council Term

Cr Harmon expressed his strong support and thanks to Mr Paul Henry, Mr Ken Beddie and Mr Brett McInnes for their continuing substantial contribution to Council and the community. Cr Harmon thanked each Councillor for their support over the term, noting their individual achievements for the benefit of the Shire community and the industry.

Cr Harmon paid special tribute to Cr Johnston for his support, leadership, and mentoring over many years, helping him make Inverell the place it is today.

Cr Harmon read a letter from the Danthonia Community thanking Cr Johnston for his friendship, leadership and tireless support of the community over many years. Cr Harmon wished Cr Johnston the best for the future and his future endeavours.

**QWN/ORD 39/16**

Cr Johnston

Council Term

Cr Johnston thanked Councillors and staff for their support over many years, their friendship, and kind words.

Cr Johnston noted the events that originally brought him and his late wife June to the area, which led him into Local Government.

Cr Johnston acknowledged those people that had assisted them through often difficult times.

Cr Johnston noted the late Jack Black and his encouragement for him to get involved in Local Government. Cr Johnston wished the Councillors and staff well in the future.

There being no further business, the meeting closed at 4.48pm.

CR P J HARMON

CHAIRPERSON

**ELECTION OF MAYOR, DEPUTY MAYOR, MEETING DATES & TIMES,  
DELEGATES TO COMMITTEES**

**TO ORDINARY MEETING OF COUNCIL 28/09/2016**

<b>ITEM NO:</b>	1.	<b>FILE NO:</b> S13.7.2
<b>DESTINATION 1:</b>	A recognised leader in a broader context	<b>R</b>
<b>SUBJECT:</b>	<b>ELECTION OF MAYOR</b>	
<b>PREPARED BY:</b>	Paul Henry, General Manager	

**SUMMARY:**

In accordance with Section 230 of the *Local Government Act, 1993*, the term of office of the Mayor expires at the date of this meeting. Council is now requested to conduct an election for the position of Mayor.

**COMMENTARY:**

In accordance with Section 230 of the *Local Government Act, 1993*, a Mayor elected by the Councillors holds the office of Mayor for two (2) years. The current term of the Mayor expires today and Councillors are requested to participate in the election of a Mayor for the next 2 years.

**A. METHODOLOGY**

Schedule 7 of *Local Government (General) Regulation 2005*, prescribes procedures to be followed for the election of the Mayor. A summary of these provisions is as follows:

**i) RETURNING OFFICER**

The General Manager (or a person appointed by the General Manager) is the Returning Officer.

**ii) NOMINATION**

Nominations shall be in writing. A nomination must be signed by two (2) or more Councillors (one (1) of whom may be the nominee). This nomination is not valid unless the nominee has indicated consent to the nomination in writing.

The nomination must be delivered or sent to the Returning Officer prior to the meeting.

A nomination form for the position of Mayor has been included in the material sent to you for this meeting, should you wish to arrange a nomination for the position of Mayor.

**iii) ELECTION**

If only one (1) Councillor is nominated, that Councillor is declared elected.

If more than one (1) Councillor is nominated, Council may select the method of election from the following choices:

**a) Ordinary Ballot;**



**TO ORDINARY MEETING OF COUNCIL 28/09/2016**

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- b) Preferential Ballot; or
- c) Open Voting.

Council will note that in previous elections, the method of election chosen by Council for the election of a Mayor was by Ordinary Ballot.

iv) **METHODS OF VOTING – EXPLAINED**

a) *Ordinary Ballot*

Where there are only two (2) candidates the General Manager shall declare elected the candidate who receives the highest number of votes. A valid vote is recorded by placing a (1) or (X) against the name of the candidate of the Councillors choice.

Where there are three (3) or more candidates, the candidate who receives the lowest number of votes is excluded and a further vote is taken in respect of the remaining candidates. This methodology is continued until there are only two (2) candidates remaining, and on the final vote the General Manager shall declare elected that candidate who received the higher number of votes.

b) *Preferential Ballot*

Members vote for ALL candidates in order of preference by using the figures “1”, “2”, “3” etc. and normal preferential counting takes place until one (1) candidate has an absolute majority, whereupon he/she shall be declared by the General Manager to be elected.

In this regard “absolute majority” means more than one (1) half of the number of formal ballot papers.

c) *Open Voting*

This method is similar to the procedures utilised for Ordinary Ballot. The only variation is that instead of the Councillors casting a secret ballot, a ‘show of hands’ is utilised for signifying a excluded or elected as the case may be.

In the event of an equality of votes

In the event of two (2) candidates receiving the same number of votes, a ‘draw from the hat’ is required.

Where there are only two (2) candidates in the election or where only two (2) candidates remain in the election, the candidate whose name is first drawn shall be deemed to have received the highest number of votes for ordinary or open ballot, or to have received an absolute majority in respect of a preferential ballot and shall be declared elected.

In all other cases the election shall proceed as if the number of votes received by the candidate whose name is first drawn had been lower than the votes received by any other candidate on the count of votes and that candidate shall be excluded from the election.

**B. RELEVANT INFORMATION**

Information relevant to the position of Mayor is detailed below:

- The Mayor receives the following annual fees:

- |                   |             |
|-------------------|-------------|
| 1. Councillor Fee | \$11,290.00 |
| 2. Mayoral Fee    | \$24,630.00 |

**TO ORDINARY MEETING OF COUNCIL 28/09/2016**

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- The following facilities are provided to the Mayor:
  1. A mobile phone/PDA, and basic computer for Council use only;
  2. Civic and private use of a motor vehicle with the private use component to be reimbursed to Council at the Senior Executive Service NSW State Government rate as determined each April by the Remuneration Panel.

**RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND MANAGEMENT PLAN:**

**Strategy:** R.07 Council is recognised for and distinguished by its management, innovation and customer service.

**Term Achievement:** (R.07.1) Council's operating culture is flexible, efficient, integrated and aligned to Council's strategic objectives and program delivery.

**Operational Objective:**

While the election of a Mayor is a statutory requirement, Council's strategic plan makes the following comment on the objectives and program of the role of the Mayor:

"The Mayor is a vital conduit between this organisation and the community and therefore actively promotes Local Government as an effective, responsible and responsive form of government".

**POLICY IMPLICATIONS:**

Nil.

**CHIEF FINANCIAL OFFICERS COMMENT:**

The abovementioned Councillor and Mayoral fees are provided for in the annual operating budget.

**LEGAL IMPLICATIONS:**

The election of a Mayor is to be conducted as prescribed in *Schedule 7* of the Local Government (General) Regulation 2005.

**RECOMMENDATION:**

*That:*

- i) the method of election for Mayor be determined by Council; and*
- ii) the nomination forms and ballot papers used in the election be destroyed following the declaration of the result.*

**TO ORDINARY MEETING OF COUNCIL 28/09/2016**

<b>ITEM NO:</b>	2.	<b>FILE NO:</b> S13.7.2
<b>DESTINATION 1:</b>	A recognised leader in a broader context	<b>R</b>
<b>SUBJECT:</b>	<b>ELECTION OF DEPUTY MAYOR</b>	
<b>PREPARED BY:</b>	Paul Henry, General Manager	

**SUMMARY:**

In accordance with *Section 231* of the *Local Government Act, 1993*, Council may elect a person from among their number to be the Deputy Mayor. Council is requested to determine if a Deputy Mayor is to be elected and also determine the term of office for this position ie one (1) year or two (2) years. Should Council resolve to elect a person from among their number to be the Deputy Mayor, then Council is requested to conduct an election for the position.

**COMMENTARY:**

The Deputy Mayor may exercise any function of the Mayor at the request of the Mayor or if the Mayor is prevented by illness, absence or otherwise from exercising the function or if there is a casual vacancy in the office of Mayor.

The provisions of *Schedule 7* of the Local Government (General) Regulation 2005, also apply to the election of Deputy Mayor.

A nomination for this position must be in writing and delivered or sent to the returning officer prior to the meeting.

A nomination form for the position of Deputy Mayor has been included in the material sent to you for this meeting, should you wish to arrange nomination for the position of Deputy Mayor.

In previous years the election method utilised for the Deputy Mayoral position was the Ordinary Ballot method.

Information relevant to the position of Deputy Mayor is as follows:

- The period of Office for the Deputy Mayor is to be determined by Council (either one (1) year or two (2) years),
- The Deputy Mayor receives no fees other than the Councillor fee (\$11,290.00), unless Council determines that a fee is to be paid. If Council determines that a fee is to be paid, the amount is funded from the Mayoral fee, effectively reducing the amount paid to the Mayor. In previous years, Council has not paid a Deputy Mayor's fee.

**RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND MANAGEMENT PLAN:**

**Strategy:** R.07 Council is recognised for and distinguished by its management, innovation and customer service.

Unlike the election of the Mayor, the election of a Deputy Mayor is not a legal requirement however, the Deputy Mayor may exercise any function of the Mayor at the request of the Mayor, or if the Mayor is prevented by illness, absence or otherwise from exercising the function or if there is a casual vacancy in the office of the Mayor. The Deputy Mayor is part of a leadership team that would have carriage for this strategic goal.

**TO ORDINARY MEETING OF COUNCIL 28/09/2016**

**Term Achievement:** (R.07.1) Council's operating culture is flexible, efficient, integrated and aligned to Council's strategic objectives and program delivery.

**Operational Objective:** The Deputy Mayor assists in undertaking activities that seek to achieve the following operational objective.

"To actively promote Local Government as an effective, responsible and responsive form of Government".

**POLICY IMPLICATIONS:**

Nil.

**CHIEF FINANCIAL OFFICERS COMMENT:**

The above mentioned Councillor and Mayoral fees are provided for in the annual operating budget.

**LEGAL IMPLICATIONS:**

The election of a Deputy Mayor is to be conducted as prescribed in *Schedule 7* of the Local Government (General) Regulation 2005.

**RECOMMENDATION:**

*That:*

- i) Council determine if there shall be a Deputy Mayoral position on Council,*
- ii) if so, determine the term of office for this position,*
- iii) if so, the election for Deputy Mayor be carried out by Ordinary Ballot, and*
- iv) the nomination forms and ballot papers used in the election be destroyed following the declaration of the result.*

<b>ITEM NO:</b>	3.	<b>FILE NO:</b> S13.5.4
<b>DESTINATION 1:</b>	A recognised leader in a broader context	<b>R</b>
<b>SUBJECT:</b>	<b>MEETING DATES AND TIMES</b>	
<b>PREPARED BY:</b>	Paul Henry, General Manager	

**SUMMARY:**

Council is required to set a date and time for the regular Ordinary and Major Committee Meetings of the Council.

**TO ORDINARY MEETING OF COUNCIL 28/09/2016**

**COMMENTARY:**

Council's Ordinary Meetings have been held on the fourth Wednesday of each month commencing at 3.00pm. Council may resolve to hold these meetings on an alternative day and/or hour if it wishes.

Council's Major Committee Meetings (Civil and Environmental Services Committee and Economic and Community Sustainability Committee) have, in the past, been held on the same day on the second Wednesday of each month commencing at 8.30am and 10.30am respectively. Council may resolve to hold these meetings on an alternative day/s and/or hours if it wishes.

**RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND MANAGEMENT PLAN:**

**Strategy:** R.08 Council leads the community by influencing and participating in policy development to the benefit of the Shire through partnerships and alliances with government, regional interests, Shire groups and communities.

**Term Achievement:** (R.08.1) A targeted program of advocacy and policy discussion is being conducted with the active cooperation of others benefiting interests around social, environment, economic and infrastructure priorities.

**Operational Objective:** R.08.01.01 To facilitate intergovernmental relations to ensure maximum cooperation between the Council and the Federal and State Governments to achieve the optimum support for the Inverell Shire.

**LEGAL IMPLICATIONS:**

In accordance with *Section 365 of the Local Government Act, 1993*, Council is required to meet at least 10 times each year, each time in a different month.

**RECOMMENDATION:**

*A matter for Council.*

<b>ITEM NO:</b>	4.	<b>FILE NO:</b> S13.6.7
<b>DESTINATION 1:</b>	A recognised leader in a broader context	<b>R</b>
<b>SUBJECT:</b>	<b>APPOINTMENT OF COUNCIL COMMITTEES</b>	
<b>PREPARED BY:</b>	Paul Henry, General Manager	

**SUMMARY:**

To facilitate Council's decision making process, Council has established a number of Committees. Council is requested to appoint members to the following Committee Structure.

**TO ORDINARY MEETING OF COUNCIL 28/09/2016**

**COMMENTARY:**

All Committees, irrespective of their status, make recommendations to Council for consideration – a decision of a Committee is not binding on Council, unless a specific delegation of authority is made by Council to that particular Committee. To date, Council has not delegated a permanent task to any of its Major Committees.

**A. TYPES OF COMMITTEES**

**I) MAJOR COMMITTEES**

To facilitate Council's decision making process, Council has established 'Major' Committees to consider issues relating to a particular range of activities/functions. In the past, the two (2) 'Major Committees' together with their functional responsibilities have included:

<b>ECONOMIC &amp; COMMUNITY SUSTAINABILITY COMMITTEE RESPONSIBILITIES</b>	<b>CIVIL &amp; ENVIRONMENTAL SERVICES COMMITTEE RESPONSIBILITIES</b>
<ul style="list-style-type: none"> <li>❖ Financial/Budget Issues</li> <li>❖ Corporate Planning</li> <li>❖ Human Resources</li> <li>❖ Information Services</li> <li>❖ Economic Development</li> <li>❖ Cultural Activities</li> <li>❖ Social Activities</li> <li>❖ Industry Development</li> </ul>	<ul style="list-style-type: none"> <li>❖ Recreational Services</li> <li>❖ Waste Services</li> <li>❖ Civil Infrastructure</li> <li>❖ Town Planning</li> <li>❖ Environmental Activities</li> <li>❖ Building Control</li> <li>❖ Compliance</li> <li>❖ Emergency Management</li> </ul>

Previously, Council has determined the following:

In addition the Local Government Act provides that the Mayor is an ex-officio member of all Committees.

It should also be noted that Council's Meeting Code provides for the Chairperson to co-opt Councillors in attendance at the meeting to be a member of the Committee to that meeting for the purpose of providing a quorum.

**II) ADVISORY COMMITTEES**

Advisory Committees are comprised of elected members, staff and community members that consider issues relating to a single Council function/service.

The following Advisory Committees have been established or are required by statute:

<b>COMMITTEE</b>	<b>DELEGATE ENTITLEMENT</b>	<b>CURRENT DELEGATE</b>	<b>ALTERNATE DELEGATE</b>
<b>Aboriginal Committee</b> <b>Consultative</b>	Mayor, General Manager, 1 Ashford Local Land Council, 1 Anaiwan Local Land Council, 1 Aboriginal Elder, 3 members of the community	Mayor General Manager	

**TO ORDINARY MEETING OF COUNCIL 28/09/2016**

<b>Conduct Review Committee</b> (Statutory term) - Committee that establishes the facts of an allegation that has been referred to it in accordance with the provisions of Council's Code of Conduct.	2 Representatives (Mayor, General Manager), and 3 independents	Mayor General Manager Expressions of interest to be called for independents as required.	
<b>Local Emergency Management Committee (LEMC)</b> - Provision of the State Emergency Rescue and Management Act. The role of the LEMC is to: • Prevent or reduce the impact of emergencies; • Ensure the preparedness of our community; • Provide an effective and coordinated response to the emergency; • Provide for the recovery of our community.	1 Representative  And Local Emergency Management Officer (LEMO).	Cr Jones  Manager Civil Engineering (LEMO).	
<b>Local Traffic Committee (LTC)</b> A technical review committee that advises the Council on matters for which the Council has delegated authority. Council is not bound by the advice given by its LTC, however if Council does wish to act contrary to the unanimous advice of the LTC or when the advice is not unanimous, it must notify the RTA & the NSW Police before proceeding.	LTC comprises 4 formal representatives: - 1 Council - 1 NSW Police - 1 RTA - 1 Local State Member or their nominee	Manager Environmental Engineering.	

**III) COMMUNITY COMMITTEES**

A function of a Council may, subject to the provisions of *Section 355* of the *Local Government Act*, be exercised by a Committee of the Council.

Accordingly, the following Committees have been established:

<b>COMMITTEE</b>	<b>DELEGATE ENTITLEMENT</b>	<b>CURRENT DELEGATE</b>	<b>ALTERNATE DELEGATE</b>
Delungra District Development Council	1 Representative	Cr Watts	
Equestrian Council	(Fixed Term) 1 Representative	Cr Baker	
Inverell Development Support Group	2 Representatives (Mayor & General Manager)	Cr Harmon General Manager	
Inverell Liquor Consultative Committee	1 Representative	Cr Watts	
Inverell Sports Council	(Fixed Term) 2 Representatives	Cr Harmon Cr Michael	

**TO ORDINARY MEETING OF COUNCIL 28/09/2016**

Oakwood Recreation Area	1 Representative	Cr Baker	
Inverell Sapphire City Festival	1 Representative	Mayor (ex-officio) Cr Michael	

**RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND MANAGEMENT PLAN:**

**Strategy:** R.08 Council leads the community by influencing and participating in policy development to the benefit of the Shire through partnerships and alliances with government, regional interests, shire groups and communities.

**Term Achievement:** R.08.01 A targeted program of advocacy and policy discussion is being conducted with the active cooperation of others benefiting interests around social, environmental, economic and infrastructure priorities.

**Operational Objective:** R.08.01.01 To facilitate intergovernmental relations to ensure maximum cooperation between the Council and the Federal and State Governments to achieve the optimum support for the Inverell Shire.

**POLICY IMPLICATIONS:**

Nil.

**CHIEF FINANCIAL OFFICERS COMMENT:**

Nil.

**LEGAL IMPLICATIONS:**

Nil.

**RECOMMENDATION:**

*That:*

- i) Council determine its representatives on the Major Committees;*
- ii) Council determine its representatives on the Advisory Committees; and*
- iii) Council determine its representatives on the Community Committees.*

<b>ITEM NO:</b>	5.	<b>FILE NO:</b> S13.6.7
<b>DESTINATION 1:</b>	A recognised leader in a broader context	<b>R</b>
<b>SUBJECT:</b>	<b>ELECTION OF DELEGATES TO REGIONAL &amp; LOCAL ORGANISATIONS (ANNUAL APPOINTMENT)</b>	
<b>PREPARED BY:</b>	Paul Henry, General Manager	



**TO ORDINARY MEETING OF COUNCIL 28/09/2016**

**SUMMARY:**

Inverell Shire Council is entitled to be represented upon a number of Regional and/or Local Organisations. Council is requested to appoint delegates to the following list of Regional and/or Local Organisations.

**COMMENTARY:**

A list of known Regional and/or Local Organisations, to which Inverell Shire Council is entitled to be represented upon, include:

COMMITTEE	DELEGATE ENTITLEMENT	CURRENT DELEGATE	ALTERNATE DELEGATE
Country Public Libraries Association of NSW	1 Representative	Cr Baker	
Inverell Pioneer Village	1 Representative	Cr Castledine	1 Representative
Northern Inland Weeds Advisory Committee	1 Representative	Cr Johnston	
Northern Tablelands Bushfire Management Committee	1 Representative	Local Emergency Management Officer	
Overloading of Vehicles Committee	1 Representative	Manager Civil Engineering	
Border Regional Organisation of Councils (BROC)	1 Representative	Cr Harmon	

**RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND MANAGEMENT PLAN:**

**Strategy:** R.08 Council leads the community by influencing and participating in policy development to the benefit of the Shire through partnerships and alliances with government, regional interests, shire groups and communities.

**Term Achievement:** R.08.01 A targeted program of advocacy and policy discussion is being conducted with the active cooperation of others benefiting interests around social, environmental, economic and infrastructure priorities.

**Operational Objective:** R.08.01.01 To facilitate intergovernmental relations to ensure maximum cooperation between the Council and the Federal and State Governments to achieve the optimum support for the Inverell Shire

**POLICY IMPLICATIONS:**

Nil.

**CHIEF FINANCIAL OFFICERS COMMENT:**

Nil.

**LEGAL IMPLICATIONS:**

Nil.

**TO ORDINARY MEETING OF COUNCIL 28/09/2016**

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**RECOMMENDATION:**

*That:*

- i) Council determine if it wishes to appoint delegates to these organisations, and if so;*
- ii) Council appoint its representatives to those organisations as determined above.*

**TO ORDINARY MEETING OF COUNCIL 28/09/2016**

<b>ITEM NO:</b>	1.	<b>FILE NO:</b> S19.9.1
<b>DESTINATION 2:</b>	A community that is healthy, educated and sustained.	<b>C</b>
<b>SUBJECT:</b>	<b>INVERELL LIQUOR CONSULTATIVE COMMITTEE MEETING MINUTES</b>	
<b>PREPARED BY:</b>	Hayley Nichols, Corporate Support Officer - Publishing	

**SUMMARY:**

Meeting held on 30 August, 2016.

For the consideration of Council.

**COMMENTARY:**

MINUTES OF THE INVERELL LIQUOR CONSULTATIVE COMMITTEE MEETING HELD AT THE AUSTRALIAN HOTEL, BYRON STREET, INVERELL ON TUESDAY, 30 AUGUST, 2016, COMMENCING AT 10.00AM.

**PRESENT:** Tim Palmer (Inverell RSM) [Chair], Damien Smith (Australian Hotel), Ewan Wilkinson (Liquorland), Kevin Stoessel (Ashford Bowling Club), Don Carruthers (Imperial Hotel), Donna Thom (Gilgai General Store) and Noel Lehan (Empire Hotel).

Also in attendance: Dr Susan Allan (Road User Safety Officer, Roads & Maritime Services), Sharon Stafford (Inverell Shire Council) [Secretary] and Anthony Alliston (Manager Development Services, Inverell Shire Council).

**SECTION A****APOLOGIES:**

An apology was received from Ross Chilcott (Inverell Police).

*RESOLVED (Stoessel/Smith) that the apology received from Ross Chilcott be received and noted.*

**1. CONFIRMATION OF MINUTES**

*RESOLVED (Smith/Stoessel) that the Minutes of the Inverell Liquor Consultative Committee held on 10 May, 2016, as circulated to members, be confirmed as a true and correct record of that meeting.*

**2. DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS**

There were no interests declared.

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### 3. BUSINESS ARISING FROM PREVIOUS MINUTES

#### Inverell Jockey Club

Licensees requested further details from the Inverell Jockey Club about Caulfield Cup and the Boxing Day/New Years Day Races. Licensees indicated that this information is used to assist with the preparation of their respective rosters.

RMS also asked whether the Inverell Jockey Club had considered running a courtesy bus for the event.

Secretary to obtain details and include in minutes for the information of the Committee.

Addendum: Inverell Jockey Club will be holding a meeting on 18 September, 2016 where plans for upcoming events will be finalised. At this stage there is no plan to change the format for Caulfield Cup or New Years Day. The Jockey Club may consider closing the bar early on Boxing Day. Further details will be provided to the Committee once a decision has been made.

### SECTION F GENERAL BUSINESS

#### Licensing Checks

Licensees are reminded to check compliance with all alcohol and gambling signage. To assist, go to the Liquor & Gaming NSW website – 'What signs do I need'.

Audits have recently been conducted on a number of premises.

#### Empire Hotel

It was noted that the Empire Hotel has reopened its doors again.

#### Council Food Inspections

Anthony Alliston informed the Committee that a contractor will continue to conduct the food shop inspections. To date, very few issues have been identified by the contractor resulting in limited follow up on issues.

From reports received, the contractor's directions and feedback has been well received.

#### PBR Bull Ride

Licensees were informed that a PBR Bull Ride will be held at the Inverell Showground on the evening of Saturday, 24 September, 2016. It is understood that a liquor licence has been obtained for the event.

#### Roads & Maritime Services

Dr Susan Allan, Road User Safety Project Officer addressed the Committee on road safety statistics and initiatives including the 'Plan B' campaign. Important points made include:

- In the Inverell Local Government Area from 2006 – 2015, the number of alcohol related casualty crashes was 32.
- Drink driving is one of the biggest causes of death and injury on NSW roads. In 2011, there were 70 people killed and 1182 people injured in crashes involving drivers who were over the legal blood alcohol limit. Men make up 87 per cent of drink drivers involved in fatal crashes.
- Plan B is about making positive choices to get home safely after a night out - driving is not an option.
- Although the Plan B campaign reaches all drivers, it is aimed at young male drivers aged 17–25 years, who are over represented in all alcohol-related crashes.

- By changing attitudes to drink driving, the campaign aims to:
  - Contribute to an overall reduction in the road toll,
  - Promote alternative transport options to empower drivers to make the choice not to drink and drive,
  - Maintain awareness of mobile RBT police enforcement.

Included as an attachment to the minutes are RMS statistics for the Inverell Local Government Area and an order form for Plan B resources.

At this juncture, the time being 10.30am, Noel Lehane arrived at the meeting.

#### Scantek

Damien Smith advised that the Australian Hotel has recently commenced using Scantek. This electronic facial recognition system requires patrons to produce their ID and then have their face scanned on entry to the premises. The use of the system assists with stopping underage and problem patrons at the door, detects fake identifications, thereby improving the safety of patrons.

The Committee were interested in the system as it places the onus back on the patron.

Damien advised that the system can be rented for approx. \$100/week. The system is linked to other pubs and clubs that use the system.

The Imperial Hotel advised that they have also trialed the system, however reported a few technical/operational issues.

#### NEXT MEETING

The next meeting of the Inverell Liquor Consultative Committee will be held at the Imperial Hotel on Tuesday, 8 November, 2016 commencing at 10 am.

There being no further business, the meeting closed at 10.45am.

#### **RECOMMENDATION:**

*That the Minutes of the Inverell Liquor Consultative Committee Meeting held on Tuesday, 30 August, 2016, be received and noted.*

**TO ORDINARY MEETING OF COUNCIL 28/09/2016**

<b>ITEM NO:</b>	1.	<b>FILE NO:</b> S13.7.4/03
<b>DESTINATION 1:</b>	A recognised leader in a broader context	<b>R</b>
<b>SUBJECT:</b>	<b>LOCAL GOVERNMENT ELECTIONS - COUNTBACK OPTION</b>	
<b>PREPARED BY:</b>	Paul Henry, General Manager	

**SUMMARY:**

Council may elect to utilise a 'countback option' to fill a casual vacancy on the Council. Councillors are requested to determine the method of filling this vacancy should this event occur.

**COMMENTARY:**

Provision in the *Local Government Act 1993* permits Council to determine the method of filling a casual vacancy on Council that may occur within 18 months of the holding of an ordinary election of Councillors.

The options available to Council are:

- a) Conduct a by-election , or
- b) Invite the Electoral Commission to carry out a countback election utilising the votes cast at the last ordinary election.

Attached as Appendix 1 (D10) is a copy of Section 291A of the Act that deals with this issue. It should be noted that the method of voting utilised at the 2016 Ordinary Election, was the 'proportional representation' method.

Councillors are requested to determine their position on this matter at today's meeting in order to comply with s.291A(1)(b).

When considering this issue, Councillors may wish to consider the following matters:

a) Costs

The cost of a by-election is considerably more than the minimal costs associated with a 'countback' by the Returning Officer.

The indicative costs of a by-election can be gauged by referring to the cost of the 2012 Election (actual cost) and the 2016 Election (estimated). These costs are:

2012 - \$84,847 + GST (actual)  
 2016 - \$99,652 + GST (Electoral Commission estimate)

b) Candidates

A countback is restricted to the candidates that stood at the 2016 Ordinary Election. At a by-election a call is issued for candidates to nominate.

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**RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:**

**Strategy:** R.07 Council is recognised for and distinguished by its management, innovation and customer service.

**Term Achievement:** R.07.01 Council's operating culture is flexible, efficient, integrated and aligned to Council's strategic objectives and program delivery.

**Operational Objective:** R.07.01.01 Implement a structured program of continuous improvement, based on identifying and adopting leading practice, across the organisation.

**POLICY IMPLICATIONS:**

In accordance with s.291A(1)(b) of the Local Government Act 1993, determination of countback to be held instead of a by-election is to be made at the first meeting following an ordinary election of councillors.

**CHIEF FINANCIAL OFFICERS COMMENT:**

Details of indicative costs provided in body of the report.

**LEGAL IMPLICATIONS:**

Nil.

**RECOMMENDATION:**

*That in the event of a casual vacancy on Council, that the 'countback' method of election be utilised to fill the vacancy.*

<b>ITEM NO:</b>	2.	<b>FILE NO:</b> S18.6.52/01
<b>DESTINATION 5:</b>	The communities are served by sustainable services and infrastructure	<b>S</b>
<b>SUBJECT:</b>	<b>SAPPHIRE WIND FARM COMMUNITY FUND</b>	
<b>PREPARED BY:</b>	Paul Henry, General Manager	

**SUMMARY:**

The operators of the Sapphire Wind Farm have requested an amendment to the proposed Terms of Reference for the Community Fund. Council is requested to determine its position in respect of this suggested change.

**COMMENTARY:**

In February 2016, Council met with Mr Ed Mounsey, CWP Renewables, the operators of the Sapphire Wind Farm. During these discussions, a request was made for the Company to establish a 'Community Fund' that would fund projects that provided a community benefit.

Similar funds have been established by other companies operating wind farms in southern New South Wales.

The company agreed to contribute \$2K per turbine per annum to this Community Fund. The Development Approval for this project was for 109 towers. The annual budget of the fund is expected to be \$218K.

Council prepared 'Terms of Reference' for the Committee. The Company have proposed two (2) areas of amendments to the original document. These suggested changes by the Company are:

1. Membership

Increase membership by including one (1) member of the community. This person would be selected by Council, after calling for expressions of interest through a public notification process. The tenure of this member would be two (2) years.

2. Roles and Responsibilities

Substitute 'wind farm' for 'Company' to reflect that the purpose of the fund is to promote goodwill towards the wind farm within the area.

A copy of the 'marked up' Terms of Reference is attached as Appendix 2 (D11 – D12).

Council is requested to determine the suggested changes to the Terms of Reference proposed by the Company.

The suggested changes do not alter the intent of Council when proposing this fund ie the creation of a vehicle to fund infrastructure and activities that assist the community in the Shire.

**RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:**

**Strategy:** S.02 Council displays leadership, community engagement and collaboration with others.

**Term Achievement:** S.02.01 Council is managing it's statutory requirements and the needs of a participatory community in a transparent and balanced way.

**Operational Objective:** S.02.01.01 Develop, review and monitor policies and procedures to enable the organisation to engage more effectively with the community while meeting its statutory and public interest obligations.

**POLICY IMPLICATIONS:**

Nil

**CHIEF FINANCIAL OFFICERS COMMENT:**

Nil.

**LEGAL IMPLICATIONS:**

Nil.

**RECOMMENDATION:**

*That the amendments to the Terms of Reference for the Sapphire Wind Farm Community Fund Committee be endorsed.*



<b>ITEM NO:</b>	3.	<b>FILE NO:</b> S26.1.1/08
<b>DESTINATION 2:</b>	A community that is healthy, educated and sustainable	<b>C</b>
<b>SUBJECT:</b>	<b>COPETON FRESH WATER SWIM 2017 – REQUEST FOR SPONSORSHIP</b>	
<b>PREPARED BY:</b>	Paul Henry, General Manager	

**SUMMARY:**

Correspondence has been received from the Rotary Club of Inverell East thanking Council for their generous support and sponsorship of the 2016 Copeton Freshwater Swim event and are asking Council to consider contributing funds to the 2017 event.

**COMMENTARY:**

Council is in receipt of correspondence from the Rotary Club of Inverell East ("the Club") thanking Council for their generous support and sponsorship of \$2,000 towards the 2016 Copeton Freshwater Swim event and are asking Council to consider a similar financial contribution to the 2017 event.

The Club notes in their correspondence 'It has already been determined to make a few improvements as a direct result of a survey conducted at the swim in April this year. There was a strongly supported request to include family/community events on the program. It is our intention to make these changes in accordance with the survey results. In doing so, it will make the event more attractive to a wider age and skill range of swimmers'.

As Councillors will recall, since the inception of the Copeton Freshwater Swim event in 2013, Council has provided a \$2K financial contribution towards advertisement costs of the event with the exception of 2016 when Council sponsored a 5km individual swim event – which was named by Council as the 'Sapphire City 5km Swim'.

Council is again asked to consider providing a financial contribution to the costs of advertising, or, to again be the sponsor of an individual swim event, for an amount to be determined by Council.

**RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:**

**Strategy:** C.07 Provide local opportunities for recreation, cultural and social activities.

**Term Achievement:** C.07.01 Council has locally focused cultural programs and initiatives that facilitate forums, networks and training opportunities that are conducive to strengthening relationships between tourism, arts, heritage, sports and recreational interests.

**Operational Objective:** C.07.01.01 To provide and assist community groups in the provision of recreational and cultural facilities and services for the enjoyment of all residents and visitors to the Shire

**POLICY IMPLICATIONS:**

Nil.

**CHIEF FINANCIAL OFFICERS COMMENT:**

Nil.

**LEGAL IMPLICATIONS:**

Nil.

**RECOMMENDATION:**

*A matter for the Committee.*

<b>ITEM NO:</b>	3.	<b>FILE NO:</b> S12.11.5
<b>DESTINATION 5:</b>	The communities are served by sustainable services and infrastructure	<b>S</b>
<b>SUBJECT:</b>	<b>GENERAL AND SPECIAL PURPOSE FINANCIAL REPORTS 2015/2016</b>	
<b>PREPARED BY:</b>	Ken Beddie, Director Corporate and Economic Services	

**SUMMARY:**

The General Purpose and Special Purpose Financial Reports have been finalised by Council staff and submitted for Audit. Council is requested to consider the information listed in this report for adoption.

**COMMENTARY:****2015/2016 BUDGET**

Council staff have finalised Council's 2015/2016 General Purpose Financial Reports and Special Purpose Financial Reports and submitted them for Audit. A full copy of the financial reports will be tabled at the meeting. Council's Auditors will present a full report to Council on these reports at the November Council Meeting.

A review of Council's cash position at 30 June, 2016, has also been undertaken. This review indicates that all Council funds have again finished with a cash surplus for the 2015/2016 financial year, after the revote of funds in respect of incomplete works and transfers to/from Internally Restricted Assets have been considered.

**GENERAL FUND**

Council has achieved a cash surplus in its General operations of \$3K after net transfers to/from Internally Restricted Assets and Budget Revotes in respect of incomplete works. This is a very sound result, given the major matters previously reported to the Economic and Community Sustainability Committee Meeting.

**WASTE MANAGEMENT:**

The Waste Management Fund remains in a sound financial position to complete the implementation of the Waste Management Strategy over the coming years.

Council will be aware of the costs incurred in Council taking over the Waste Collection Services and the works undertaken at the Inverell Waste Depot in 2015/2016. This resulted in a net transfer from Internally Restricted Assets in respect of its Waste Management Services of \$1.868M for 2015/2016. This includes unspent loan funds.

The Waste Management Internally Restricted Assets have a balance of \$3.498M. Further significant expenditures are planned for 2016/2017 in respect of the completion the closure of rural landfills and other Capital Works. It is noted that the Waste Management Charges will generate a transfer to the Waste Internally Restricted Asset of \$0.24M in 2016/2017 and following years which will help to offset the large expenditures expected in this area.

#### PLANT FLEET:

Council's Plant Fleet returned a small operating surplus of \$87 on a turnover of \$5.185M after providing for transfers to the Internally Restricted Asset for Plant Replacements. This is a strong result for this Business Unit which continues to be able to maintain a modern Plant Fleet and deliver this Plant Fleet into Council's Works Program at a very competitive cost (lower than private Plant Hire Charges).

Financial Modelling has been undertaken out to 2021/2022 which indicates that the Plant Fleet will continue to be sustainable in the long term.

#### INTERNALLY RESTRICTED ASSETS:

The transfers to/from Internally Restricted Assets are shown in the attached "Internally Restricted Assets (Cash) Movements Summary (refer to Appendix 3, D13).

Details of the purpose of each restricted asset are shown in the Summary.

#### INVESTMENTS:

Council's General Fund investments continued to record sound, but lower overall returns in 2015/2016 than in previous years. Council's "Unrestricted Current Ratio" for the Combined Fund remained sound despite the lower overall investment returns.

A review of the Financial Statements indicates that the level of Cash and Investments held has increased from \$46.5M at 30/06/2015 to \$51.8M at 30/06/16. This, however, does not disclose the fact that Council is holding \$1.8M of unexpended Loan Funds for the Waste Management Strategies and \$2M of unexpended Loan Funds for the Inverell Sewer Treatment Plant Project and significant unexpended grant funds. This figure will reduce further across the General, Waste, Water and Sewer Funds as the current Large Long Term Capital Projects currently in progress are completed. This reduction in investments as advised has significant implications for the future Interest on Investments Budgets and consequently those components of the Operational Budget (Urban Construction Program and Strategic Capital Infrastructure and Projects Budgets) directly funded from this revenue source on an annual basis. Of the \$51.8M in Cash and Investments at 30/6/2016 after all restricted funds are removed, only \$2.84M remains as working capital.

In respect of Cashflows, it is noted that Outstanding Rates and Charges decreased by 0.58% across the Combined Fund in 2014/2015 (as a result of ongoing debt recovery). It is noted that a greater number of ratepayers are paying their rates late) and that outstanding Debtors for State and Federal Government works due at 30 June, 2016 remains over \$755K, demonstrating the underlying weakness in the economy and the revised Government Funding Practice of now paying most Grants in arrears with Council having to carry the expenditures in the short term.

#### SUMMARY:

Overall, Council's General Fund continues to perform strongly, however, significant caution needs to be exercised in Council's decisions in respect of Service Levels, Community funding requests and the addition of any new Infrastructure or Services. When determining these issues the matter of a Special Rate Variation needs to be considered as a short to medium term response to balancing of Service Levels, the Community expectation dichotomy, and to enable Council to continue to provide for its existing Service Levels, Asset Renewals and the Community's growth needs.

**WATER FUND:**

Council's Water Fund has finished the year with a cash surplus of \$2K after revotes of \$.856M to 2016/2017 for Renewal Works at the Ashford Water Treatment Plant, Mains Replacement, Pump Stations, Backflow Prevention Works and net Transfers from Internally Restricted Assets of \$1.113M. This is a sound result for the Fund and is in accordance with the Long Term Financial Plan.

The Water Fund returned an "Economic Real Rate of Return" of 2.33% up from 0.75% for 2014/2015 and 0.96% for 2013/2014. This large increase is a result of increased water sales throughout 2015/2016 due to unseasonably dry conditions. It is a State Government requirement that the Fund obtains a positive return on capital invested/assets. Council considered this matter in the adoption of the 2016/2017 Budget increasing Water Charges by inflation. This should again see a positive result being achieved at 30 June, 2017 despite the very large Capital Expenditures of the new Ashford Water Treatment Plant.

The Water Fund Interest on Investment Income was substantially above budget due to the unexpended Loan Funds being invested. This income was utilised to offset the Interest on the Loan. Water Fund Cash and Investments at 30 June, 2016 totalled \$5.682M. Water Fund holds Council's last remaining CDO investment.

Overall, the Water Fund maintains a sound financial position as noted by NSW Treasury Corp and the Auditor's in their recent review of Council.

**SEWERAGE FUND:**

Council's Sewerage Fund finished the year with a cash surplus of \$3K after a revote of \$4.302M in respect of the Asset Renewal Works at the Inverell Sewerage Treatment Works, Mains Relining and Pumping Stations.

The Sewerage Fund returned an "Economic Real Rate of Return" of 0.94% up from 0.76% for 2014/2015, 0.55% for 2013/2014 and 0.50% for 2012/2013. It is a State Government requirement that the Fund obtains a positive return on capital invested/assets. While the Sewer Fund maintains a sound financial position, increases in the Sewer Fund Annual Charges above inflation will be required in future years to fund the continuing upgrade of the Sewerage System.

The Sewer Fund Interest on Investment Income was substantially above budget due to the unexpended Loan Funds being invested. This income was utilised to offset the Interest on the loan. Sewer Fund Cash and Investments at 30 June, 2016 totalled \$7.632M. This amount will decrease by \$3.6M with the completion of the Inverell Sewerage Treatment Plant Upgrade.

**BUDGET REVOTES:**

The attached table represents Budget Revotes for Works in progress but incomplete as at 30 June, 2016, (refer to Appendix 4, D14 – D15) and requiring completion in 2016/2017.

The revotes of \$15.462M are General Fund \$10.304M, Water Fund \$0.856M and Sewer Fund \$4.302M and are funded from revenues received during 2015/2016. The Sewerage Fund Works relate to the refurbishment of the Inverell Sewerage Treatment Works. The General Fund works includes \$6.118M for 'Fit for the Future' works as per Council's 'Fit for the Future' Road Map.

A significant quantity of the outstanding General Fund Works for 2015/2016, are now either complete or will be completed in the 2016/2017 Financial Year.

**FIT FOR THE FUTURE BENCHMARKS:**

The attached table represents Council's Fit for the Future Benchmarks as at 30 June, 2016, (refer to Appendix 5, D16).

As shown, Council meets all of the FFF benchmarks except the Own Source Revenue Benchmark. The Own Source Revenue Benchmark at 55.13% is still significantly below the 60% FFF requirement. As included in Council's IPART approved FFF Roadmap and Council's Long Term Financial Plan (LTFP), the only means of achieving the benchmark by the required 30 June, 2020 timeframe and maintaining Council's service levels and Asset Renewal Programs to 2020 and beyond is to fully implement Council's FFF Roadmap.

#### **COMBINED FUND:**

This is another sound financial result for Council in all funds. Council remains as one of only 33% of NSW Councils that are delivering Operating Surpluses. It is imperative that a Council delivers an Operating Surplus so that it can provide funding for Asset Renewals and Upgrades and remain Fit for the Future.

Overall, Council's other major financial indicators remain sound and a copy of Council's Income Statement, Statement Financial Position, Statement of Changes in Equity and Cashflow Statement are included (refer to Appendix 6, D17 – D20). A full copy of Council's 2015/2016 Financial Reports will be tabled at the meeting.

While, as previously noted, Council has only very limited capacity to consider the expansion of its existing Services Levels and Infrastructure, under its current limited revenue base, without negatively impacting the existing Services Levels, capacity does exist in the Waste, Water and Sewerage Funds to undertake new capital works in addition to Asset Renewals. As noted, Council also has the capacity to fully implement its Waste Strategy over the coming years. It is further noted that Council's FFF Roadmap provides for an increase in service levels in the roads area. It is noted that Council will again comply with the Division of Local Government's Audit deadlines. The Auditor will present the full Audited Reports to Council's November, 2016 meeting.

#### **COUNCIL STATEMENT – FINANCIAL REPORTS:**

As indicated, Council's General Purpose Financial Reports and Special Purpose Financial Reports for 2015/2016 have been completed. Before audit certificates can be issued, it is necessary for Council to adopt a resolution in accordance with the provisions of Section 413(2)(c) of the *Local Government Act 1993*, (as amended) for the preparation of statements to be attached to the Financial Reports stating that:

The attached Council's Annual Financial Reports/Special Purpose Finance Reports have been prepared in accordance with:

- The *Local Government Act 1993*, (as amended) and the Regulations made thereunder.
- The Australian Accounting Standards and professional pronouncements.
- The Local Government Code of Accounting Practice and Financial Reporting.
- The Department of Water and Energy Practice Management of Water Supply and Sewerage Guidelines.
- NSW Government Policy Statement '*Application of National Competition Policy to Local Government*'.
- Department of Local Government Guidelines '*Pricing and Costing for Council Businesses: A Guide to Competitive Neutrality*'.

The statements must be signed by the Mayor, one (1) other Councillor, the General Manager and the Responsible Accounting Officer. Copies of the required statements are included in this report (refer to Appendix 7, D21 – D22).

It is pleasing to note that Council will again meet the legislated deadline for the preparation and submission of its Annual Financial Reports/Special Purpose Finance Reports.

#### **RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND MANAGEMENT PLAN:**

**Strategy:** S.01 Sound Local Government Administration, Governance and Financial Management are provided.

**Term Achievement:** S.01.02 A sound long term financial position is maintained.

**Operational Objective:** S.01.02.01 To manage Council Finances with the view to ensuring Council's ongoing financial health and stability, the discharge of statutory and fiduciary responsibilities, proper accounting systems and standards and an efficient and equitable revenue base.

**POLICY IMPLICATIONS:**

Nil.

**CHIEF FINANCIAL OFFICERS COMMENT:**

Council is required to sign-off its Annual Financial Statements and to submit them for Audit.

A full copy of the Financial Reports will be provided to Councillors on receipt of the Auditor's Report.

**LEGAL IMPLICATIONS:**

These reports ensure compliance with:

- The *Local Government Act 1993*, (as amended) and the Regulations made thereunder.
- The Australian Accounting Standards and professional pronouncements.
- The Local Government Code of Accounting Practice and Financial Reporting.
- The Department of Water and Energy Practice Management of Water Supply and Sewerage Guidelines.
- NSW Government Policy Statement '*Application of National Competition Policy to Local Government*'.
- Department of Local Government Guidelines '*Pricing and Costing for Council Businesses: A Guide to Competitive Neutrality*'.

**RECOMMENDATION:**

*That:*

- i) the transfers to Council's Internally Restricted Assets for the 2015/2016 Financial Year totalling \$6,280,563 and Council's transfers from Internally Restricted Assets for the 2015/2016 Financial Year totalling \$6,584,882 be endorsed;*
- ii) the attached list of Revotes representing works in progress at 30 June, 2016, be revoted to the 2016/2017 budget in accordance with Section 211 of the Local Government General Regulation; and*
- iii) Council resolve to make the required statements on its Financial Reports for the year ended 30 June, 2016.*

## APPENDIX 1

**Local Government Act 1993 No 30**

Current version for 30 August 2016 to date (accessed 21 September 2016 at 11:26)

Chapter 10 **Part 5 Section 291A**

**291A Countback to be held instead of by-election in certain circumstances**

- (1) This section applies to a casual vacancy in the office of a councillor if:
    - (a) the casual vacancy occurs within 18 months after the date of the last ordinary election of the councillors for the area, and
    - (b) the council has at its first meeting following that ordinary election of councillors, by resolution, declared that any such casual vacancy is to be filled by a countback of votes cast at the last election for that office.
  - (2) This section does not apply to a casual vacancy in the office of a councillor if the councillor who vacated office was elected:
    - (a) in an election using the optional preferential voting system (including the election of a mayor elected by the electors of an area), or

**Note.** See section 285 (Voting system for election of councillors).

  - (b) in an election without a poll being required to be held.
- Note.** See section 311 (Uncontested elections).
- (3) A casual vacancy to which this section applies is to be filled by a countback election conducted in accordance with the regulations.
- (4) A countback election to fill a casual vacancy to which this section applies must be conducted:
  - (a) by the returning officer who conducted the election at which the person whose departure created the casual vacancy was elected, or
  - (b) if that is not possible, by the substitute returning officer at that election, or
  - (c) if that is not possible, by a returning officer appointed in accordance with this Act.
- (5) If a countback election fails or the returning officer is otherwise unable to fill the casual vacancy by a countback election:
  - (a) the returning officer must notify the general manager of the council concerned, and
  - (b) a by-election in accordance with this Part must be held to fill the casual vacancy.
- (6) This section does not apply to a casual vacancy in the office of a councillor if the vacancy occurs before the day prescribed for the purposes of this section by the regulations.

## APPENDIX 2



## Terms of Reference

### SAPPHIRE WIND FARM COMMUNITY FUND COMMITTEE

#### 1. Role / Purpose

The role of the Committee is to administer the distribution of funds provided by the developer of the Sapphire Wind Farm. The funds provided by the wind farm developer will remain in a trust account, administered by Council.

#### 2. Term

The Terms of Reference is effective within the period of office for the current Council term from September 2016 (4 years) and can be terminated by agreement between the parties. The committee is an ongoing committee and shall remain in place until such time as dissolved by the Council.

#### 3. Membership

The Committee will comprise:

- Two Council Representatives (Councillors)
- General Manager, Inverell Shire Council (alternate Director Corporate & Economic Services)
- One (1) Sapphire Wind Farm Representative
- One (1) Community Representative, selected by Council for a two (2) year term following a public invitation process.

#### 4. Roles and Responsibilities

The membership of the Committee will commit to:

- Fostering collaboration between the Company wind farm, Council and the Community;
- Acknowledging the partnership between the Company wind farm and the Community and promote the availability of support funding provided from the fund;
- Monitoring the factors outside the direct control of the Committee that are critical to the success of the Committee and seek to influence those with direct control to overcome any matters that are problematical;
- Make timely decisions and take action so as not to hold up any approved project funded by the Committee.

Members of the Committee will expect:

- That each member will be provided with complete, accurate and meaningful information in a timely manner;



- To be given reasonable time to make key decisions;
- To be alerted to potential risks and issues that could impact on a particular project or desired programs, as they arise; and
- Open and honest discussions, without resort to any misleading assertions.

The Committee's delegated authority:

- The Committee has the authority to determine the process for application and determination of requests for use of funds provided by the wind farm developer;
- The Committee has the authority to make recommendations to Council relating to the administration and distribution of funds provided by the wind farm developer.

#### **5. Objectives**

The Committee's objectives are to:

- Deliver community benefits through the funding of infrastructure or service projects within the boundaries of Inverell Shire;
- Support the work of community based groups; &
- Encourage local community innovation in service delivery and provide funding for issues that are of significance to the community.

#### **6. Meetings**

- All meetings will be chaired by the Mayor;
- A meeting quorum will be a majority of members;
- Decisions made by consensus. If not possible, the chairperson makes the final decision;
- Meeting agendas and minutes will be provided by Inverell Shire Council. This includes:
  - o Scheduling meetings
  - o Preparing agendas and supporting papers
  - o Preparing meeting notes and information
- Meetings will be held at least once, annually. Additional meetings are to be called as required with 7 days' notice given of meetings. The venue will be at Council's Administration Centre, 144 Otho Street, Inverell.

#### **7. Amendment, Modification or Variation**

These Terms of Reference may be amended, varied or modified in writing after consultation and agreement by the Council and the Company.



## APPENDIX 3

INTERNALLY RESTRICTED ASSETS (CASH) MOVEMENTS							
6/09/2016	EST. BAL. 30/6/15	TRANSFER TO	TRANSFER FROM	EST. BAL. 30/6/2016	TRANSFER TO	TRANSFER FROM	EST. BAL. 30/6/2017
PURPOSE		Code 6210	Code 6220		Code 6210	Code 6220	
<b>GENERAL ACTIVITIES</b>	\$	\$	\$	\$	\$	\$	\$
BUILDING REFURBISHMENT/UPGRADE	2,567,843.18		747,000	1,820,843.18			1,820,843.18
EQUIP. UPGRADE/EMERGENCY MTCE	210,805.00			210,805.00			210,805.00
COMPUTER/IT SYSTEMS UPGRADES	758,046.00	300,000	51,000	1,007,046.00			1,007,046.00
INDUSTRIAL DEVELOPMENT	668,600.00			668,600.00			668,600.00
RESIDENTIAL DEVELOPMENT	7,309.77			7,309.77			7,309.77
AERODROME UPGRADE	134,330.00			134,330.00			134,330.00
COPETON NORTHERN FORESHORES	49,000.00			49,000.00			49,000.00
LIBRARY BUILDING REFURBISHMENT	202,000.00			202,000.00			202,000.00
INDUSTRIAL/TOURISM PROMOTION	11,594.00			11,594.00			11,594.00
GARBAGE DEPOT LAND PURCHASE ETC	169,391.00			169,391.00			169,391.00
GARBAGE DEGRADATION/REHAB.	938,342.00			938,342.00	120,000		1,058,342.00
WASTE INFRASTRUCTURE	354,286.00	1,858,482		2,212,768.00			2,212,768.00
WASTE-EXTERNALITY SUSTAINABILITY	177,000.00			177,000.00	120,000		297,000.00
PLANT REPLACEMENT	3,972,547.00	1,649,769	1,812,603	3,809,713.00	1,626,000	1,881,500	3,054,213.00
			500,000	(500,000.00)			
GRAVEL PIT RESTORATION	118,679.00	28,807		147,486.00	17,500		164,986.00
GRAVEL PIT RESTORATION -Roads	55,960.00	28,807		84,767.00	17,500		102,267.00
COMMUNITY CAPITAL PROJECTS AND LAND	1,505,000.00		855,000	650,000.00			650,000.00
BUSINESS UNITS	2,138,616.00		2,138,616				
STRATEGIC CAPITAL PROJECTS FUND	4,450.00			4,450.00			4,450.00
STRATEGIC DEVELOPMENT FUND	1,115,611.00		425,000	690,611.00			690,611.00
EMPLOYEE LEAVE ENTITLEMENTS	1,010,710.46			1,010,710.46			1,010,710.46
WORKERS COMP INSURANCE	438,903.00	133,698		572,601.00			572,601.00
TOWN HALL MAJOR MTCE/UPGRADE	100,000.00			100,000.00			100,000.00
INSURANCE EXCESS/SELF INSURANCE	161,848.00			161,848.00			161,848.00
SWIMMING POOLS UPGRADE/FENCING	2,002,000.00	198,000		2,200,000.00			2,200,000.00
ROAD RESUMPTIONS	20,000.00			20,000.00			20,000.00
INVERELL HOCKEY FACILITY	300,000.00	100,000		400,000.00			400,000.00
CONNECTIONS PLANT/EQUIP.	54,220.61		12,037	42,183.74			42,183.74
CONNECTIONS ELE	25,792.00		25,792				
LINKING TOGETHER CENTRE ELE	17,834.45		17,834				
LINKING TOGETHER CENTRE	0.00						
SES BUILDINGS	67,311.00			67,311.00			67,311.00
<b>FUND TOTAL</b>	<b>19,358,029.47</b>	<b>4,297,563</b>	<b>6,584,882</b>	<b>17,070,710.15</b>	<b>1,901,000</b>	<b>1,881,500</b>	<b>17,090,210.15</b>
<b>WATER SUPPLY</b>							
EMPLOYEE LEAVE ENTITLEMENTS	55,000.00			55,000.00	-	-	55,000.00
EQUIPMENT BREAKDOWN	107,940.00			107,940.00	-	-	107,940.00
REVENUE EQUALISATION	470,000.00			470,000.00			470,000.00
FUTURE CAPITAL WORKS	1,997,260.00	1,113,000		3,110,260.00			3,110,260.00
<b>FUND TOTAL</b>	<b>2,630,200.00</b>	<b>1,113,000</b>	<b>-</b>	<b>3,743,200.00</b>	<b>-</b>	<b>-</b>	<b>3,743,200.00</b>
<b>SEWERAGE SERVICES</b>							
EMPLOYEE LEAVE ENTITLEMENTS	15,000.00			15,000.00	-	-	15,000.00
EQUIPMENT BREAKDOWN	109,078.82			109,078.82	-	-	109,078.82
FUTURE CAPITAL WORKS	1,496,200.00	870,000		2,366,200.00			2,366,200.00
<b>FUND TOTAL</b>	<b>1,620,278.82</b>	<b>870,000</b>	<b>-</b>	<b>2,490,278.82</b>	<b>-</b>	<b>-</b>	<b>2,490,278.82</b>
<b>TOTAL OF ALL FUNDS</b>	<b>23,608,508.29</b>	<b>6,280,563</b>	<b>6,584,882</b>	<b>23,304,188.97</b>	<b>1,901,000</b>	<b>1,881,500</b>	<b>23,323,688.97</b>

Note 1 Funding Building Refurbishments  
OLG Promoting Better Practice Recommendation

Note 2 Replace Revenue/Property System 2017/2018 etc  
Rifle Range Road Subdivision Infrastructure Costs 2016/2017

Note 3 Federal Compensation Package Funds  
Future Library Building Refurbishments  
Tourism Brochure etc

Note 4 Waste Strategy Funds - Restricted  
Note 4 Waste Strategy Funds - Restricted  
Note 4 Waste Strategy Funds - Restricted  
Note 4 Waste Strategy Funds - Restricted

Note 5 Plant Fleet Asset Renewals

Rehabilitation Requirement  
Rehabilitation Rifle Range Road and others

Note 6  
Was Saleyards. 2014/2015 Commitment

Note 7 Land Bank/Infrastructure Development Funding  
Restricted - Minimum Statutory Requirement  
Promoting Better Practice Recommendation  
Funding for future building refurbishments  
Promoting Better Practice Recommendation  
Future Upgrades (includes Transfer from Provisions)  
Ongoing Issue  
Field Resurfacing - Annual provision for Surface Renewal  
Restricted - Auspiced Program  
Restricted - Auspiced Program  
Restricted - Auspiced Program  
Accumulated Funds - Building Contribution  
SES Building Renewals

Restricted - Statutory Requirement  
Promoting Better Practice Recommendation  
Best Practice Guidelines

Note 8

Part Funding for  
Fit for the Future  
Rural Roads Program  
**4,291,616**

Restricted - Statutory Requirement  
Promoting Better Practice Recommendation  
Inverell Sewer Treatment Plant and Pump Station 1 renewal



## APPENDIX 4

BUDGET VARIATIONS - COUNCIL MEETING 28/9/2016 - REVOTES			
LEDGER NO.	DESCRIPTION	AMOUNT \$	COMMENT/REASON
GENERAL FUND			
<i>Increase/Decrease in EXPENDITURE</i>			
134320-1000	Cultural & Arts Initiatives	54,505	Revote - 2015/2016 Program
148070-1000	Joint Promotions	42,774	Revote - 2015/2016 Program
148010-1000	Industrial Development (Rifle Range Road & Waste Facilities)	201,073	Revote - 2015/2016 Program
148030-1000	Industry Promotions & Infrastructure	15,000	Revote - 2015/2016 Program
136070-1000	Heritage - Newstead	19,300	Revote - 2015/2016 Program
136070-5500	Heritage - Newstead	14,100	Revote - 2015/2016 Program
147230-1000	Tourism Promotions	24,449	Revote - 2015/2016 Program
147190-4230	Tourism Marketing	13,228	Revote - 2015/2016 Program
160180-1000	Library Books	20,000	Revote - 2015/2016 Program
129390-1000	Special Projects	171,847	Revote, Community Projects
146480-1000	Work Health & Safety Program	10,000	Revote - 2015/2016 Program
139120-3001	Ashford Community Works	5,700	Revote - Community Project
139120-3020	Bonshaw Community Works	2,000	Revote - Community Project
139120-3060	Elsmore Community Works	1,000	Revote - Community Project
139120-3070	Gilgai Community Works	32,705	Revote - Community Project
139120-3080	Graman Community Works	6,060	Revote - Community Project
139120-3090	Gum Flat Community Works	1,000	Revote - Community Project
139120-3150	Nullamanna Community Works	1,000	Revote - Community Project
139120-3160	Oakwood Community Works	1,000	Revote - Community Project
139120-3190	Stannifer Community Works	1,000	Revote - Community Project
139120-3230	Yetman Community Works	23,000	Revote - Community Project
137508-1000	Graman Hall	6,000	Revote - Community Project
134330-1000	Community Activities	27,490	Revote - 2015/2016 Program
129380-1000	Special/Community Projects - DCS	146,300	Revote - Matching \$ for \$ Grant Contributions CBP, Sport and Rec
134320-1000	SCIPF - Community Building Partnership Program	53,940	Revote - SCIPF Program
159772-1000	SCIPF - Community Energy Efficiency Program \$ for \$	172,920	Revote - SCIPF Program
137371-1000	SCIPF - Lake Inverell Project	109,000	Revote - SCIPF Program
160565-1000	Lions Park Playgroup Equipment	110,000	Revote - SCIPF Program
134321-1000	SCIPF Cultural Icon	19,054	Revote - SCIPF Program
146455-1000	Asset Management - Buildings	7,875	Revote - 2015/2016 Program
151131-1000	Building Maintenance	10,157	Revote - 2015/2016 Program
130100-1000	Computer Projects - Infrastructure Upgrade	181,000	Revote - 2015/2016 Program
132570-1000	RFS Council Funded Expenses	52,831	Revote - 2015/2016 Program
132570-2010	RFS Unexpended Subsidised	90,501	Revote - 2015/2016 Program
132550-2010	RFS Unexpended Subsidised	12,293	Revote - 2015/2016 Program
159301-1000	Inverell SES - Demountables	53,526	Revote - 2015/2016 Program
132970-1000	Maintenance Flood Gauge	56,500	Revote - 2015/2016 Program
137372-1000	Open Space Strategy	11,872	Revote - 2015/2016 Program
136200-6410	LEP Review Costs	4,560	Revote - 2015/2016 Program
136200-6420	Employment Land strategy	5,015	Revote - 2015/2016 Program
136200-6430	Strategic Support	2,320	Revote - 2015/2016 Program
137370-1000	Bridge 2 Bridge Project	12,500	Revote - Council Matching Contribution to Grant
148671-1000	Bindaree Beef - Roadworks/Support	300,000	Revote as per Council Resolution
137251-1000	Lake Inverell - Brigalow Nandewar Biolinks Program - Council Contribution	16,000	Revote - Council Matching Contribution to Grant
142302-1000	May Street - Roadworks to Viewing Area	25,000	Revote - 2015/2016 Program
148420-1000	TBA - Balance of Revenue Funded Civil Works	34,398	Revote - 2015/2016 Program
148420-1000	DCES - Special Projects	293,277	Revote - 2015/2016 Program
135960-3070	Urban Drainage Construction (Swanbrook Rd & Gilgai Drainage)	381,408	Revote - Urban Works
140501-1000	K & G Upgrade (Gilchrist, Lawrence, High Streets)	85,351	Revote - Urban Works
140110-1000	Gravel Resheeting - North	44,220	Revote - 2015/2016 Program
140190-1000	Gravel Resheeting - South	7,022	Revote - 2015/2016 Program
141331-4450	Central Business District - Capital (Minor Works)	15,087	Revote - Urban Works
141341-1100	CBD Renewal Plan (Urban Works)	48,924	Revote - Urban Works
142303-1100	Lions Park Fencing	20,606	Revote - Urban Works
139200-1000	Bitumen Reseals Villages	44,038	Revote - 2015/2016 Program
142008-1100	FFF - Chisholm street (Brae to Brown)	602,470	Revote - FFF Program
142010-1100	FFF - Swanbrook Rd (Moore st to Runnymede Dr)	500,936	Revote - FFF Program
142011-1100	FFF - Old Bundarra Road (MacIntyre Street to Lions Park)	79,477	Revote - FFF Program
139401-1100	FFF - Road Backlog - Bitumen Seals	1,154,072	Revote - FFF Program
139402-1100	FFF - Road Backlog - Gavel Resheeting	623,939	Revote - FFF Program
139403-1100	FFF - Road Backlog - Gravel Patching	200,000	Revote - FFF Program
139404-1100	FFF - Road Backlog - Heavy Patching	1,166,703	Revote - FFF Program
139400-1100	FFF - Tin Tot Bridge Project	200,000	Revote - FFF Program
139430-1100	FFF - SR234 - Kings Plain Road - Rehab	100,000	Revote - FFF Program
139431-1100	FFF - SR199-Auburn Vale Road - Shoulder Widening & realignment	991,904	Revote - FFF Program
145651-1000	FFF - Campbell Street Footpath Renewal	45,000	Revote - FFF Program
145651-3540	FFF - Lake Inverell - Bike Paths (Concrete/Bitumen)	60,000	Revote - FFF Program
145650-1000	FFF - Buxton Close Footpath	34,000	Revote - FFF Program
	FFF - Asset Renewal - Council Determined Project	360,000	Revote - FFF Roads Program
160529-1100	Sporting Field Upgrades - Ashford Sports Ground	190,000	Revote, Community Projects
160528-1000	Sports Complex Redevelopment	346,050	Revote - Grant Funded Works
160564-1000	Waratah Park Shelters	29,827	Revote - Grant Funded Works
160561-1000	Bellevue Park - Playground Equipment	42,215	Revote, Community Projects
160280-1000	Oliver Street Carpark	300,000	Revote, Community Projects
136380-1000	Inverell Cemetery - Topdress Graves	20,000	Revote, Community Projects
160470-1000	Art Gallery - Lighting/Kitchen	31,000	Revote, Community Projects
137369-1000	Council Contribution to River Bank Clean up	25,000	Revote, Community Projects
145835-1000	Pedestrian Safety at Inverell Town Bridge	80,000	Revote, Community Projects
<b>TOTAL INCREASE IN EXPENDITURE</b>		<b>10,304,319</b>	<i>Positive figure indicates increased expenditure, (Negative) figure decreased expenditure</i>
<b>NET CHANGE TO CURRENT BUDGET Surplus/(Deficit)</b>		<b>10,304,319</b>	<i>Positive figure indicates increased expenditure, (Negative) figure decreased expenditure</i>
<b>Restricted Assets</b>			
<b>TOTAL FUNDING FROM RESTRICTED ASSETS</b>			
<b>FUNDED FROM EQUITY (G5795.000)</b>			
<b>NET CHANGE TO FINANCIAL POSITION Surplus/(Deficit)</b>		<b>10,304,319</b>	



BUDGET VARIATIONS - COUNCIL MEETING 28/9/2016 - REVOTES			
LEDGER NO.	DESCRIPTION	AMOUNT \$	COMMENT/REASON
<b>WATER FUND</b>			
<i>Increase/Decrease in EXPENDITURE</i>			
813285-1000	Backflow Prevention Works	276,000	Revote - 2015/2016 Program
813282-1000	Pump station Upgrades	300,000	Revote - 2015/2016 Program
813260-3001	Ashford Water Treatment Plant	50,000	Revote - Renewal Project Works - Ashford Treatment Plant Upgrades
813220-1100	Mains Replacement	193,466	Revote - 2015/2016 Program
813280-3100	Metering	37,960	Revote - 2015/2016 Program
<b>TOTAL INCREASE IN EXPENDITURE</b>		<b>856,426</b>	<i>Positive figure indicates increased expenditure, (Negative) figure decreased expenditure</i>
<b>NET CHANGE TO CURRENT BUDGET Surplus/(Deficit)</b>		<b>856,426</b>	<i>Positive figure indicates increased expenditure, (Negative) figure decreased expenditure</i>
<i>Restricted Assets</i>			
<b>TOTAL FUNDING FROM RESTRICTED ASSETS</b>		<b>-</b>	
<b>FUNDED FROM EQUITY (G\$795.000)</b>		<b>-</b>	
<b>NET CHANGE TO FINANCIAL POSITION Surplus/(Deficit)</b>		<b>856,426</b>	
<b>SEWER FUND</b>			
<i>Increase/Decrease in EXPENDITURE</i>			
907280-3100	Sewer Investigation	182,785	Revote - 2015/2016 Program
907280-1000	Treatment Works -Inverell	1,303,857	Revote - Renewal Project Works - Inverell Treatment Plant
907280-1000	Treatment Works -Inverell (Loan Funds)	2,000,000	Revote - Renewal Project Works - Inverell Treatment Plant
907280-3050	Treatment Works - Delungra	100,000	Revote - 2015/2016 Program
907280-3070	Treatment Works - Gilgai	80,000	Revote - 2015/2016 Program
907110-1100	Mains Relining	260,349	Revote - 2015/2016 Program
907170-1000	Other Equipment	35,000	Revote - 2015/2016 Program
907270-1000	Pumping Stations	340,000	Revote - 2015/2016 Program
<b>TOTAL INCREASE IN EXPENDITURE</b>		<b>4,301,991</b>	<i>Positive figure indicates increased expenditure, (Negative) figure decreased expenditure</i>
<b>NET CHANGE TO CURRENT BUDGET Surplus/(Deficit)</b>		<b>4,301,991</b>	<i>Positive figure indicates increased expenditure, (Negative) figure decreased expenditure</i>
<i>Restricted Assets</i>			
<b>TOTAL FUNDING FROM RESTRICTED ASSETS</b>		<b>-</b>	
<b>FUNDED FROM EQUITY (G\$795.000)</b>		<b>-</b>	
<b>NET CHANGE TO FINANCIAL POSITION Surplus/(Deficit)</b>		<b>4,301,991</b>	
<b>REVOTE SUMMARY</b>			
<b>GENERAL FUND REVOTES</b>		<b>10,304,319</b>	
<b>WATER FUND REVOTES</b>		<b>856,426</b>	
<b>SEWER FUND REVOTES</b>		<b>4,301,991</b>	
<b>COMBINED FUND - TOTAL REVOTES</b>		<b>15,462,736</b>	

**APPENDIX 5**

**GENERAL FUND  
FIT FOR THE FUTURE BENCHMARKS**

	BENCHMARK	Indicator 2016	Indicator 2015	Indicator 2014
SUSTAINABILITY INDICATORS				
Operating Performance Ratio				
<u>Total continuing operating revenue <sup>(1)</sup> excluding capital grants and contributions less operating expenses</u>	Greater or equal to break even average over 3 years	19.16%	5.51%	3.23%
<u>Total continuing operating revenue <sup>(1)</sup> excluding capital grants and contributions</u>				
Own Source Operating Revenue Ratio				
<u>Total continuing operating revenue <sup>(1)</sup> excluding all grants and contributions</u>	Greater than 60% average over 3 years	55.13%	56.54%	68.50%
<u>Total continuing operating revenue <sup>(1)</sup></u>				
Building & Infrastructure Asset Renewals ratio				
<u>Asset renewals (Building &amp; Infrastructure <sup>(2)</sup>)</u>	Greater than 100% average over 3 years	143.06%	142.00%	106.10%
<u>Depreciation, amortisation and impairment</u>				
INFRASTRUCTURE AND SERVICE MANAGEMENT INDICATORS				
Debt Service Ratio				
<u>Cost of debt service (interest expense &amp; principal repayments)</u>	Greater than 0% and less than or to 20% average over 3 years	0.35%	0.00%	0.00%
<u>Total continuing operating revenue <sup>(1)</sup> excluding capital grants and contributions</u>				
Asset Maintenance Ratio				
<u>Actual asset maintenance</u>	Greater than 100% average over 3 years	1.04	1.01	1.03
<u>Required asset maintenance</u>				
Infrastructure Backlog Ratio				
<u>Estimated cost to bring assets to a satisfactory standard</u>	Less than 2%	1.46%	1.48%	6.21%
<u>Carrying value of Infrastructure assets</u>				
EFFICIENCY INDICATORS				
Real Operating Expenditure Per Capita Ratio				
<u>Total Expenses from continuing operators <sup>(3)</sup> deflated CPI/LGCI</u>	A decrease in Real Operating Expenditure per Capita over time	1.53	1.64	1.66
<u>Estimated yearly population</u>				

**Notes**

- (1) Excludes fair value adjustments and reversal of revaluation decrements, net gain/(loss) on sale of assets and the net share of interests in joint ventures and associates.
- (2) Asset renewals represent the replacement and/or refurbishment of existing assets to an equivalent capacity/per. capacity/performance as opposed to the acquisition of new assets (or the refurbishment of old assets) that increases or increases capacity/performance.
- (3) Excludes revaluation decrements, net loss from disposal of assets & net loss of interest in joint ventures



**APPENDIX 6**

Financial Statements 2016

**Inverell Shire Council**

**Income Statement**  
for the year ended 30 June 2016

<b>Budget</b> <sup>1</sup>			<b>Actual</b>	<b>Actual</b>
<b>2016</b>	<b>\$ '000</b>	<b>Notes</b>	<b>2016</b>	<b>2015</b>
<b>Income from continuing operations</b>				
<b>Revenue:</b>				
16,944	Rates and annual charges	3a	16,640	15,843
3,385	User charges and fees	3b	5,254	5,909
1,087	Interest and investment revenue	3c	2,639	1,508
441	Other revenues	3d	1,028	1,367
11,796	Grants and contributions provided for operating purposes	3e,i	12,827	11,486
2,018	Grants and contributions provided for capital purposes	3e,f	1,841	3,155
<b>Other income:</b>				
160	Net gains from the disposal of assets	5	150	—
<b>35,831</b>	<b>Total income from continuing operations</b>		<b>40,379</b>	<b>39,268</b>
<b>Expenses from continuing operations</b>				
12,961	Employee benefits and on-costs	4a	12,073	12,881
251	Borrowing costs	4b	270	226
6,202	Materials and contracts	4c	7,133	8,071
8,208	Depreciation and amortisation	4d	7,593	9,232
—	Impairment	4d	—	—
4,211	Other expenses	4e	3,212	3,347
—	Net losses from the disposal of assets	5	—	33
<b>31,833</b>	<b>Total expenses from continuing operations</b>		<b>30,281</b>	<b>33,790</b>
<b>3,998</b>	<b>Operating result from continuing operations</b>		<b>10,098</b>	<b>5,478</b>
<b>Discontinued operations</b>				
—	Net profit/(loss) from discontinued operations	24	—	—
<b>3,998</b>	<b>Net operating result for the year</b>		<b>10,098</b>	<b>5,478</b>
<b>3,998</b>	<b>Net operating result attributable to Council</b>		<b>10,098</b>	<b>5,478</b>
—	<b>Net operating result attributable to non-controlling interests</b>		—	—
<b>Net operating result for the year before grants and contributions provided for capital purposes</b>				
<b>1,980</b>			<b>8,257</b>	<b>2,323</b>

<sup>1</sup> Original budget as approved by Council – refer Note 16

Financial Statements 2016

## Inverell Shire Council

Statement of Financial Position  
as at 30 June 2016

\$ '000	Notes	Actual 2016	Actual 2015
<b>ASSETS</b>			
<b>Current assets</b>			
Cash and cash equivalents	6a	3,824	3,023
Investments	6b	43,010	35,518
Receivables	7	4,785	4,132
Inventories	8	605	594
Other	8	83	502
Non-current assets classified as 'held for sale'	22	481	481
<b>Total current assets</b>		<b>52,788</b>	<b>44,250</b>
<b>Non-current assets</b>			
Investments	6b	5,000	8,000
Receivables	7	250	195
Inventories	8	—	—
Infrastructure, property, plant and equipment	9	615,575	607,279
Investments accounted for using the equity method	19	—	—
Investment property	14	2,725	2,667
Intangible assets	25	—	—
<b>Total non-current assets</b>		<b>623,550</b>	<b>618,141</b>
<b>TOTAL ASSETS</b>		<b>676,338</b>	<b>662,391</b>
<b>LIABILITIES</b>			
<b>Current liabilities</b>			
Payables	10	2,969	2,750
Borrowings	10	529	337
Provisions	10	4,024	3,893
<b>Total current liabilities</b>		<b>7,522</b>	<b>6,980</b>
<b>Non-current liabilities</b>			
Payables	10	—	—
Borrowings	10	4,692	3,221
Provisions	10	1,704	1,608
<b>Total non-current liabilities</b>		<b>6,396</b>	<b>4,829</b>
<b>TOTAL LIABILITIES</b>		<b>13,918</b>	<b>11,809</b>
<b>Net assets</b>		<b>662,420</b>	<b>650,582</b>
<b>EQUITY</b>			
Retained earnings	20	502,078	491,980
Revaluation reserves	20	160,342	158,602
Council equity interest		662,420	650,582
Non-controlling equity interests		—	—
<b>Total equity</b>		<b>662,420</b>	<b>650,582</b>

This statement should be read in conjunction with the accompanying notes.

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Financial Statements 2016

## Inverell Shire Council

**Statement of Changes in Equity**  
for the year ended 30 June 2016

\$ '000	Notes	Retained earnings	Reserves (Refer 20b)	Council interest	Non-controlling Interest	Total equity
<b>2016</b>						
<b>Opening balance</b> (as per last year's audited accounts)		491,980	158,602	650,582	—	650,582
a. Correction of prior period errors	20 (c)	—	—	—	—	—
b. Changes in accounting policies (prior year effects)	20 (d)	—	—	—	—	—
<b>Revised opening balance</b> (as at 1/7/15)		<b>491,980</b>	<b>158,602</b>	<b>650,582</b>	<b>—</b>	<b>650,582</b>
<b>c. Net operating result for the year</b>		<b>10,098</b>	<b>—</b>	<b>10,098</b>	<b>—</b>	<b>10,098</b>
d. Other comprehensive income						
– Revaluations: IPP&E asset revaluation rsve	20b (ii)	—	1,740	1,740	—	1,740
<b>Other comprehensive income</b>		<b>—</b>	<b>1,740</b>	<b>1,740</b>	<b>—</b>	<b>1,740</b>
<b>Total comprehensive income (c&amp;d)</b>		<b>10,098</b>	<b>1,740</b>	<b>11,838</b>	<b>—</b>	<b>11,838</b>
e. Distributions to/(contributions from) non-controlling Interests		—	—	—	—	—
f. Transfers between equity		—	—	—	—	—
<b>Equity – balance at end of the reporting period</b>		<b>502,078</b>	<b>160,342</b>	<b>662,420</b>	<b>—</b>	<b>662,420</b>

\$ '000	Notes	Retained Earnings	Reserves (Refer 20b)	Council interest	Non-controlling Interest	Total Equity
<b>2015</b>						
<b>Opening balance</b> (as per last year's audited accounts)		376,510	190,515	567,025	—	567,025
a. Correction of prior period errors	20 (c)	109,992	—	109,992	—	109,992
b. Changes in accounting policies (prior year effects)	20 (d)	—	—	—	—	—
<b>Revised opening balance</b> (as at 1/7/14)		<b>486,502</b>	<b>190,515</b>	<b>677,017</b>	<b>—</b>	<b>677,017</b>
<b>c. Net operating result for the year</b>		<b>5,478</b>	<b>—</b>	<b>5,478</b>	<b>—</b>	<b>5,478</b>
d. Other comprehensive income						
– Revaluations: IPP&E asset revaluation rsve	20b (ii)	—	(31,913)	(31,913)	—	(31,913)
<b>Other comprehensive income</b>		<b>—</b>	<b>(31,913)</b>	<b>(31,913)</b>	<b>—</b>	<b>(31,913)</b>
<b>Total comprehensive income (c&amp;d)</b>		<b>5,478</b>	<b>(31,913)</b>	<b>(26,435)</b>	<b>—</b>	<b>(26,435)</b>
e. Distributions to/(contributions from) non-controlling Interests		—	—	—	—	—
f. Transfers between equity		—	—	—	—	—
<b>Equity – balance at end of the reporting period</b>		<b>491,980</b>	<b>158,602</b>	<b>650,582</b>	<b>—</b>	<b>650,582</b>

This statement should be read in conjunction with the accompanying notes.

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Financial Statements 2016

## Inverell Shire Council

**Statement of Cash Flows**  
for the year ended 30 June 2016

Budget 2016	\$ '000	Notes	Actual 2016	Actual 2015
<b>Cash flows from operating activities</b>				
<u>Receipts:</u>				
16,944	Rates and annual charges		16,751	15,815
3,385	User charges and fees		4,930	8,045
1,087	Investment and interest revenue received		1,865	1,525
13,814	Grants and contributions		15,343	14,592
—	Bonds, deposits and retention amounts received		715	8
441	Other		1,752	3,136
<u>Payments:</u>				
(12,961)	Employee benefits and on-costs		(11,851)	(12,871)
(6,202)	Materials and contracts		(9,647)	(9,901)
(251)	Borrowing costs		(175)	(137)
(4,211)	Other		(3,096)	(3,839)
12,046	<b>Net cash provided (or used in) operating activities</b>	11b	<b>16,587</b>	<b>16,373</b>
<b>Cash flows from investing activities</b>				
<u>Receipts:</u>				
—	Sale of investment securities		16,052	7,032
245	Sale of infrastructure, property, plant and equipment		861	1,082
—	Deferred debtors receipts		—	4
<u>Payments:</u>				
—	Purchase of investment securities		(19,500)	(27,000)
(17,335)	Purchase of infrastructure, property, plant and equipment		(14,860)	(13,063)
—	Deferred debtors and advances made		(2)	—
(17,090)	<b>Net cash provided (or used in) investing activities</b>		<b>(17,449)</b>	<b>(31,945)</b>
<b>Cash flows from financing activities</b>				
<u>Receipts:</u>				
2,001	Proceeds from borrowings and advances		2,000	2,000
<u>Payments:</u>				
(500)	Repayment of borrowings and advances		(337)	(246)
1,501	<b>Net cash flow provided (used in) financing activities</b>		<b>1,663</b>	<b>1,754</b>
(3,543)	<b>Net increase/(decrease) in cash and cash equivalents</b>		<b>801</b>	<b>(13,818)</b>
—	Plus: cash and cash equivalents – beginning of year	11a	3,023	16,841
(3,543)	<b>Cash and cash equivalents – end of the year</b>	11a	<b>3,824</b>	<b>3,023</b>
Additional Information:				
plus:	Investments on hand – end of year	6b	48,010	43,518
<b>Total cash, cash equivalents and investments</b>			<b>51,834</b>	<b>46,541</b>

Please refer to Note 11 for additional cash flow information

This statement should be read in conjunction with the accompanying notes.

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## APPENDIX 7

Financial Statements 2016

Inverell Shire Council

**General Purpose Financial Statements**  
for the year ended 30 June 2016**Statement by Councillors and Management**  
made pursuant to Section 413(2)(c) of the *Local Government Act 1993 (NSW)* (as amended)**The attached General Purpose Financial Statements have been prepared in accordance with:**

- the *Local Government Act 1993 (NSW)* (as amended) and the regulations made thereunder,
- the Australian Accounting Standards and professional pronouncements, and
- the Local Government Code of Accounting Practice and Financial Reporting.

**To the best of our knowledge and belief, these financial statements:**

- present fairly the Council's operating result and financial position for the year, and
- accord with Council's accounting and other records.

**We are not aware of any matter that would render these statements false or misleading in any way.****Signed in accordance with a resolution of Council made on 28 September 2016.**\_\_\_\_\_  
Mayor\_\_\_\_\_  
Councillor\_\_\_\_\_  
Paul Henry  
General manager\_\_\_\_\_  
Ken Beddle  
Responsible accounting officer

SPFS 2016

**Inverell Shire Council****Special Purpose Financial Statements**  
for the year ended 30 June 2016**Statement by Councillors and Management**

made pursuant to the Local Government Code of Accounting Practice and Financial Reporting

**The attached Special Purpose Financial Statements have been prepared in accordance with:**

- the NSW Government Policy Statement 'Application of National Competition Policy to Local Government',
- the Division of Local Government Guidelines 'Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality',
- the Local Government Code of Accounting Practice and Financial Reporting,
- the NSW Office of Water Best-Practice Management of Water and Sewerage Guidelines.

**To the best of our knowledge and belief, these financial statements:**

- present fairly the operating result and financial position for each of Council's declared business activities for the year, and
- accord with Council's accounting and other records.

**We are not aware of any matter that would render these statements false or misleading in any way.****Signed in accordance with a resolution of Council made on 28 September 2016.**\_\_\_\_\_  
**Mayor**\_\_\_\_\_  
**Councillor**\_\_\_\_\_  
Paul Henry  
**General manager**\_\_\_\_\_  
Ken Beddie  
**Responsible accounting officer**

**TO ORDINARY MEETING OF COUNCIL 28/09/2016**

<b>ITEM NO:</b>	5.	<b>FILE NO:</b> S5.2.0/09
<b>DESTINATION 1:</b>	A recognised leader in a broader context	<b>R</b>
<b>SUBJECT:</b>	<b>LAND MATTERS (LISTING)</b>	
<b>PREPARED BY:</b>	Paul Henry, General Manager	

**SUMMARY:**

Council has received further information on a number of land matters. Council is requested to consider the supplementary confidential report and determine any future actions to be undertaken.

**COMMENTARY:**

*Local Government Act 1993* (the Act), and the *Local Government (General) Regulation 2005* makes provision for the closure of meetings to the public and media in specified circumstances. In particular s.10A of the Act provides that Council may close to the public and media so much of a meeting as relates to the discussion and consideration of information identified in s.10A(2). The matters which may be closed to the public and media, as stated in the Act, must involve:

- (a) *Personnel matters concerning particular individuals (other than councillors.)*
- (b) *The personal hardship of any resident or ratepayer.*
- (c) *Information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.*
- (d) *Commercial information of a confidential nature that would, if disclosed:*
  - (i) *prejudice the commercial position of the person who supplied it, or*
  - (ii) *confer a commercial advantage on a competitor of the council, or*
  - (iii) *reveal a trade secret.*
- (e) *Information that would, if disclosed, prejudice the maintenance of law.*
- (f) *Matters affecting the security of the council, councillors, council staff or council property.*
- (g) *Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege.*
- (h) *Information concerning the nature and location of a place or an item of Aboriginal significance on community land.*

In considering whether to close a part of a meeting to the public and media, Councillors are also reminded of further provisions of s.10D of the Act which states:

***Grounds for closing part of meeting to be specified***

- (1) *The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.*
- (2) *The grounds must specify the following:*
  - (a) *the relevant provision of section 10A (2),*
  - (b) *the matter that is to be discussed during the closed part of the meeting,*
  - (c) *the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal*

*hardship of a resident or ratepayer or a trade secret) an explanation of the way in which discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*

Having regard for the requirements stated in s.10D of the Act Councillors should note that the matter listed for discussion in Closed Council includes information provided which is considered to be commercially sensitive.

The recommendation that this item of business be considered in Closed Committee is specifically relied on section 10A(2)(c) of the Act as consideration of the matter involves:

- a) Information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business, and
- b) On balance, the public interest in preserving the confidentiality of the matter outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting.

#### **RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:**

**Strategy:** R.06 Council ensures it is able to provide resources to effectively deliver its Strategy and Programs.

**Term Achievement:** R.06.01 Council provides adequate resources to deliver its programs and has introduced measures to increase its capacity to deliver cost effective and efficient services.

**Operational Objective:** R.06.01.01 Develop annual and longer term resource plans aligned to the strategic programs.

#### **POLICY IMPLICATIONS:**

Nil.

#### **CHIEF FINANCIAL OFFICERS COMMENT:**

Nil.

#### **LEGAL IMPLICATIONS:**

Nil.

#### **RECOMMENDATION:**

*That the matter be referred to Closed Council for consideration as:*

- i) the matters and information are 'Information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business..' (Section 10A(2)(c) of the Local Government Act, 1993);*
- ii) on balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and*
- iii) all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.*

**TO ORDINARY MEETING OF COUNCIL 28/09/2016**

<b>ITEM NO:</b>	1.	<b>FILE NO:</b> S4.11.5/09
<b>DESTINATION 1:</b>	A recognised leader in a broader context	<b>R</b>
<b>SUBJECT:</b>	<b>MANAGEMENT TEAM MEETING MINUTES</b>	
<b>PREPARED BY:</b>	Hayley Nichols, Corporate Support Officer – Publishing	

**SUMMARY:**

Management Team Meeting held on Thursday, 25 August, 2016.

**INFORMATION:**

The following items were discussed at the Management Team Meeting:

- i) Workers Compensation
- ii) Waste Strategy
- iii) Work near Underground Powerlines.

<b>ITEM NO:</b>	2.	<b>FILE NO:</b> S13.1.1
<b>DESTINATION 4:</b>	A strong local economy	<b>B</b>
<b>SUBJECT:</b>	<b>TINGHA CITIZENS ASSOCIATION INC - CORRESPONDENCE</b>	
<b>PREPARED BY:</b>	Paul Henry, General Manager	

**SUMMARY:**

Council is in receipt of correspondence from the Tingha Citizens Association Inc. Council is being asked to receive and note the following report.

**COMMENTARY:**

Councillors will recall the Public Meeting held in Tingha on 11 July 2016 where Council representatives were invited to attend to discuss Council Boundary issues.

Following on from that meeting, Council is now in receipt of correspondence under the hand of the Chairperson of the Tingha Citizens Association Inc, Colleen Graham, enclosing a copy of their request to the Hon Paul Toole, Minister for Local Government requesting that the Tingha area be absorbed into the Inverell Local Government Area.

Councillors will be aware that a strong Community of Interest exists between the Tingha Community and Inverell Shire.

The Tingha Citizens Association hope the Minister will look positively upon their request.

A copy of the correspondence is attached as Appendix 1 (E15 – E23) for the information of Council.

<b>ITEM NO:</b>	3.	<b>FILE NO:</b> S4.13.2
<b>DESTINATION 1:</b>	A recognised leader in a broader context	<b>R</b>
<b>SUBJECT:</b>	<b>STRATEGIC TASKS – ‘SIGN OFF’ – AUGUST 2016</b>	
<b>PREPARED BY:</b>	Paul Henry, General Manager	

**SUMMARY:**

A part of a successful governance program is a need for administration to indicate to the policy makers that the requirements of the legislation, under which the organisation operates, has been provided. As a result, this information report provides Councillors with a statement of assurance from the General Manager that in accordance with the *Local Government Act, 1993*; the tasks have been complied with.

**COMMENTARY:**

The August, 2016 tasks required to be undertaken are detailed below. Any of these tasks may be added to as Council becomes familiar with this new initiative.

<b>Date</b>	<b>Compliance Requirement</b>	<b>Achieved/Not Achieved</b>	<b>Comments</b>
1 August, 2016	Rates levied by service of rates and charges notice (s.562).	Achieved	Posted 22 July, 2016.
1 August, 2016	End of Term Report to be tabled at last meeting of outgoing Council.	Achieved	Report tabled at August Ordinary Council Meeting on 24 August, 2016.
16 August, 2016	Expected first instalment of 2016-2017 Financial Assistance Grants.	Achieved	First instalment received.
31 August, 2016	First quarterly rates instalment due (s.562).	Achieved	First quarterly rates instalment due (s.562).

I confirm that the performance criteria as set out in the criteria for scheduled tasks have been met for the month of August, 2016. I confirm the accuracy and completeness of the information provided above, in that to the best of my knowledge and understanding, all material information has been herein disclosed.

P J HENRY PSM

GENERAL MANAGER

<b>ITEM NO:</b>	4.	<b>FILE NO:</b> S13.5.5/09
<b>DESTINATION 1:</b>	A recognised leader in a broader context.	<b>R</b>
<b>SUBJECT:</b>	<b>QUESTIONS WITHOUT NOTICE – AUGUST 2016</b>	
<b>PREPARED BY:</b>	Hayley Nichols, Corporate Support Officer - Publishing	

**SUMMARY:**

The following details the Questions without Notice items raised at the Ordinary Meeting held 24 August, 2016.

Council is requested to note the actions taken to date.

**COMMENTARY:**

<b>BP/REF: ITEM NO:</b>	<b>SUBJECT and FILE REFERENCE:</b>	<b>COMMENTS:</b>
<b>QWN/ORD 31/16</b> General Manager	<p><u>Murray Darling Basin Authority (MDBA) – Pilot Program S11.15.17</u></p> <p>The General Manager advised Council that Expressions of Interest are being sought for the MDBA Program, Regional Engagement Officers 12 month Pilot.</p> <p><b>91/16 RESOLVED</b> (Baker/Watts) <i>that Council submit an EOI on a cost recovery basis for the Program.</i></p>	General Manager confirmed that due to the onerous implications of engaging an officer, Council will not be submitting an EOI.

<b>ITEM NO:</b>	5.	<b>FILE NO:</b> S12.13.1
<b>DESTINATION 2:</b>	A community that is healthy, educated and sustainable	<b>C</b>
<b>SUBJECT:</b>	<b>NSW EMERGENCY SERVICES LEVY</b>	
<b>PREPARED BY:</b>	Ken Beddie, Director Corporate and Economic Services	

**SUMMARY:**

The NSW Government is undertaking major reform to the funding of fire and emergency services. From 1 July, 2017 the insurance-based Emergency Services Levy (ESL) will be replaced by an Emergency Services Property Levy (ESPL) bringing NSW in line with all other mainland states. The following information is provided to Council in this matter.



**COMMENTARY:**

The NSW Government is undertaking major reform to the funding of fire and emergency services. From 1 July, 2017 the insurance-based Emergency Services Levy (ESL) will be replaced by an Emergency Services Property Levy (ESPL) bringing NSW in line with all other mainland states.

The Emergency Services Levy (currently collected through Insurance Policies) contributes funds from the community to support the work the NSW Fire Service, Rural Fire Service and State Emergency Service do to help NSW residents and business owners protect their properties from fire, flood, storms and other natural disasters. The levy helps fund the life-saving equipment, fire fighters, staff and volunteers, training, infrastructure and community education activities of these important and highly valued community services. Currently, the Emergency Services Levy is paid by Insurance Companies 73.3%, the NSW Government 14.6% and Local Government 11.7%. Under the reforms Insurance Companies will no longer be required to pay the levy, and will be required by legislation, to remove the levy from Insurance Policies.

The Government proposes that the ESPL reform will be budget neutral to the Government and the level of funding provided to the fire and emergency services will not be adversely affected. As part of the reform they indicate that they believe that the property based levy will ensure that all landowners will now pay the levy and not just those who previously took up insurance. The State and Local Government contributions to the ESPL will remain unchanged.

The State Government is proposing that the reform will result in a fairer and simpler way to fund the NSW Emergency Services, while at the same time improving the affordability of property insurance. The Government is currently preparing legislation under which Councils will be responsible for collecting the levy from landowners. From July next year, the Government expects the ESPL will appear as a separate line item on Council Rates Notices, distinct from Council Rates and Charges, as occurs in other States.

The Government has advised that the ESPL for individual properties will be based on their ESPL classification and land value. Each Council will need to classify all land within their boundaries against one of the ESPL property sectors by 31 December 2016. The ESPL classifications are Residential, Farmland, Industrial and Commercial. Vacant land is proposed to be exempt from the levy.

Attached as Appendix 2 (E24 – E25) is a copy of the State Government's Fact Sheet in this matter.

A major issue that Staff have taken up on behalf of the Community with the State Government is how those landowners who have taken up insurance policies during 2015/2016 will not be overcharged in respect of the ESPL, where an Insurance Policy overlaps in to the 2017/2018 Financial Year. A copy of the response received in this matter is included as Appendix 3 (E26 – E28). Staff have also made inquiries with a number of Insurance Companies, a number of whom have indicated that they will be tapering the ESL over 2016/2017 to ensure Policy Holders are not overcharged. That said, it appears that not all Insurers will be tapering the levy when a review is done of their websites. It would be very difficult to convince a Landowner who takes out an Insurance Policy in May or June, 2017 and who pays 12 months worth of ESL at that time to their Insurer, that they have not been overcharged, when they then receive a Rate Notice with 12 Months of the new ESPL in July, 2017.

As noted in Appendix 2, the State Government have set up the NSW Emergency Services Levy Insurance Monitor to assist in ensuring that Insurance Companies Professor Allan Fels AO and Professor David Cousins AM have been appointed as Insurance monitors and given a range of powers to ensure that the savings that will be generated when the insurance based levy is abolished are passed onto customers. The Insurance Monitor will set guidelines, undertake investigations, share information with the community and take enforcement action against any insurers not passing on the savings to consumers.

While the State Government will be undertaking a significant media campaign in respect of this major reform, Council and Council staff will be at the forefront of both collecting the Levy for the State Government and also in receiving complaints in respect of the ESPL.

<b>ITEM NO:</b>	6.	<b>FILE NO:</b> S7.2.4/09
<b>DESTINATION 3:</b>	An environment that is protected and sustained.	<b>E</b>
<b>SUBJECT:</b>	<b>CONSTRUCTION CERTIFICATES APPROVED FOR AUGUST 2016</b>	
<b>PREPARED BY:</b>	Julie Forrester, Temporary Administration Assistant	

**SUMMARY:**

The following details the Construction Certificates approved by Council for August, 2016.

**INFORMATION:**

<b><u>Construction Certificate Number</u></b>	<b><u>Applicant</u></b>	<b><u>Property</u></b>	<b><u>Construction</u></b>	<b><u>\$ Amount</u></b>
CC-118/2016	Mr Matthew Charles Pye	724 Ashford Road, Inverell 2360	Granny Flat	25,000
CC-27/2016	Dominico Blue Trust	41 Rifle Range Road, Inverell 2360	Construct Shed	190,000
CC-31/2016	BJ & RE House Pty Ltd	113 Henderson Street, Inverell 2360	New Duplex	350,000
CC-58/2016	Ms Hayley Sue Nichols	9 Deodara Drive, Inverell 2360	New Shed	8,000
CC-74/2016	Mr Graham Chisholm	6 Urabatta Street, Inverell 2360	New Shed	10,250
CC-76/2015	Mr David Burns Stewart	1591 Yetman Road, Oakwood 2360	Construct new shed, silos and additions to office	338,195
CC-77/2016	Mr Douglas James South	Yetman Road, Inverell 2360	New Dwelling	105,000
CC-78/2016	Mr Ian Renwick	26 Bennett Street, Inverell 2360	New Shed	9,850
CC-80/2016	Mr Noel Geoffrey Taylor	225 Yetman Road, Inverell 2360	Use of dwelling and alterations and additions	24,999
CC-81/2016	Premierdev Pty Ltd	72-82 Byron Street, Inverell 2360	New Loading Ramp	5,000

CC-82/2016	John Green Pty Ltd	43 Duff Street, Ashford 2361	Amenity Block	9,500
CC-83/2016	Mr Samuel Geoffrey Horwood	10 Box Tree Place, Inverell 2360	New Dwelling	280,000
CC-85/2016	Danbuilt Pty Ltd	45 Talbragar Close, Inverell 2360	Dwelling and Granny Flat	600,000
CC-86/2016	Mr Andrew Lachlan McKay and Mrs Jodie Lee McKay	24 Brae Street, Inverell 2360	Enclose Existing Deck	20,000
CC-87/2016	Tierarzt Pty Ltd	131 Yetman Road, Inverell 2360	Shed	21,600
CC-90/2016	Ms Linda Ann Bryant	100 Anderson Lane, Oakwood	Granny Flat	25,000
CC-91/2016	Mrs Maryellen Margaret May Ewen	21 Swan Street, Inverell 2360	Convert Shed to Habitable Room	19,500
CC-93/2016	Mr Ross James Kingsley	78 Mackie Lane, Inverell 2360	New Dwelling	264,000
CC-96/2016	Mr Donald Robert Strahley	27 Otho Street, Inverell 2360	Alteration to Existing Shop	5,000
<b>Monthly estimated value of Approvals: August 2016</b>			<b>19</b>	<b>\$2,310,894</b>

### **AMENDED CONSTRUCTION CERTIFICATES**

#### **SUMMARY:**

The following details the Amended Construction Certificates approved by Council for August, 2016.

<b><u>Construction Certificate Number</u></b>	<b><u>Applicant</u></b>	<b><u>Property</u></b>	<b><u>Construction</u></b>	<b><u>\$ Amount</u></b>
CC-5/2016/A	New England North West Planning Services	15088 Guyra Road, Gilgai 2360	New Dwelling	Nil
<b>Monthly estimated value of Approvals: August 2016</b>			<b>1</b>	<b>Nil</b>

#### **SUMMARY:**

The following details the Amended Construction Certificates approved by Private Certifier for August, 2016.

<u>Construction Certificate Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Construction</u>	<u>\$ Amount</u>
CC-94/2016/A	New England North West Planning Services	11 Wolbah Close, Inverell 2360	New Dwelling & Shed	Nil
<b>Monthly estimated value of Approvals: August 2016</b>			<b>1</b>	<b>Nil</b>

**SUMMARY:**

The following details the Construction Certificates approved by Private Certifier for August, 2016.

**INFORMATION:**

<u>Construction Certificate Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Construction</u>	<u>\$ Amount</u>
CC-84/2016	Mr Barry Robert Ehsman	36 Sayers Lane, Inverell 2360	Construct Shed	14,000
CC-94/2016	New England North West Planning Services	11 Wolbah Close, Inverell 2360	New Dwelling & Shed	485,000
CC-95/2016	New England North West Planning Services	15569 Bruxner Way, Camp Creek 4385	New Dwelling	583,000
<b>Monthly estimated value of Approvals: August 2016</b>			<b>3</b>	<b>\$1,082,000</b>

<b>ITEM NO:</b>	7.	<b>FILE NO:</b> S7.2.4/09
<b>DESTINATION 3:</b>	An environment that is protected and sustained.	<b>E</b>
<b>SUBJECT:</b>	<b>COMPLYING DEVELOPMENT CERTIFICATES APPROVED DURING AUGUST 2016</b>	
<b>PREPARED BY:</b>	Julie Forrester, Temporary Administration Assistant	

**SUMMARY:**

The following details the Complying Development Certificates approved by Council during August, 2016.

**INFORMATION:**

<b><u>Complying Development Number</u></b>	<b><u>Applicant</u></b>	<b><u>Property</u></b>	<b><u>Construction</u></b>	<b><u>\$ Amount</u></b>
CD-29/2016	Jorgensen Building	18 Jack Street, Inverell 2360	New Dwelling	211,000
CD-30/2016	Mrs Lynette Narelle Littlejohns	1263 Yetman Road, Oakwood 2360	Alterations & Additions	45,000
CD-33/2016	Mr Robert John Heron and Mrs Dulcie May Heron	11 Bonnie View Place, Inverell	New Shed	19,900
CD-35/2016	Mr Terence Michael Morton	170 Cameron Street, Inverell 2360	Above Ground Swimming Pool	1,000
CD-36/2016	Mr Benjamin David McMahon	1 Talbragar Close, Inverell 2360	Shed	20,000
<b>Monthly estimated value of Approvals: August 2016</b>			<b>5</b>	<b>\$296,900</b>

**AMENDED COMPLYING DEVELOPMENT CERTIFICATES**

Nil.

**SUMMARY:**

The following details the Complying Development Certificates approved by Private Certifier for August, 2016.

**INFORMATION:**

<b><u>Complying Development Number</u></b>	<b><u>Applicant</u></b>	<b><u>Property</u></b>	<b><u>Construction</u></b>	<b><u>\$ Amount</u></b>
CD-34/2016	Modern Building Certifiers	160 Byron Street, Inverell 2360	Internal Office fit-out	68,100
CD-37/2016	New England North West Planning Services	112 Brae Street, Inverell 2360	Alterations/Additions to Dwelling	58,000
CD-38/2016	Mr Gregory Alan Scott	22 Gilchrist Street, Inverell 2360	Shed	16,835
<b>Monthly estimated value of Approvals: August 2016</b>			<b>3</b>	<b>\$142,935</b>

<b>ITEM NO:</b>	8.	<b>FILE NO:</b> S7.2.4/09
<b>DESTINATION 3:</b>	An environment that is protected and sustained.	<b>E</b>
<b>SUBJECT:</b>	<b>SUMMARY OF BUILDING CONSTRUCTION FOR AUGUST 2016</b>	
<b>PREPARED BY:</b>	Julie Forrester, Temporary Administration Assistant	

**SUMMARY:**

The following report summarises the Building Construction for the Inverell Shire in August, 2016.

**INFORMATION:**

Total Building Construction for Inverell Shire for August, 2016:

<u>Type of Consent</u>	<u>Number</u>	<u>\$ Amount</u>
Construction Certificates – Council Approved	19	2,310,894
Construction Certificates – Private Certifier	3	1,082,000
Complying Development – Council Approved	5	296,900
Complying Development – Private Certifier	3	142,935
<b>Totals</b>	<b>30</b>	<b>\$3,832,729</b>

Estimated Value of Approvals issued in the financial ytd in:	<b>2016/2017 (46)</b>	<b>\$5,794,079</b>
	<b>2015/2016 (31)</b>	<b>\$2,618,995</b>

<b>ITEM NO:</b>	9.	<b>FILE NO:</b> S18.10.2/09
<b>DESTINATION 3:</b>	An environment that is protected and sustained	<b>E</b>
<b>SUBJECT:</b>	<b>DEVELOPMENT CONSENTS AND REFUSALS DURING AUGUST 2016</b>	
<b>PREPARED BY:</b>	Julie Forrester, Temporary Administration Assistant	

**SUMMARY:**

The following details the Development Consents and Refusals during August, 2016.

**INFORMATION:**

**APPROVALS**

<b><u>Development Application Number</u></b>	<b><u>Applicant</u></b>	<b><u>Property</u></b>	<b><u>Development</u></b>	<b><u>\$ Amount</u></b>
DA-74/2016	Roslyn Pty Ltd	25 Otho Street, Inverell 2360	Alterations & Additions to premises	60,000
DA-81-2016	Inverell and District Lapidary Club	McIlveen Street, Inverell 2360	Alterations/Additions to the Lapidary Club	37,940
DA-88/2016	6 Urabatta Street, Inverell 2360	Mr Graham Chisholm	New Shed	10,250
DA-90/2016	102-104 Byron Street, Inverell 2360	Mr David Stanley Guymer and Mrs Una Guymer	Alterations to Food Preparation Area Partial Change of Use - Bookshop to Cafe	4,490
DA-91/2016	J I Noad & Co	32 Queens Terrace, Inverell 2360	Boundary Adjustment	Nil
DA-92/2016	Mr Graeme James Fraser	233 Byron Street, Inverell 2360	Workshop Addition	50,000
DA-93/2016	Mr David Burns Stewart	1591 Yetman Road, Oakwood 2360	Construct new shed, silos and additions to office	338,195
DA-94/2016	Mr Douglas James South	Yetman Road, Inverell 2360	Dwelling	105,000
DA-96/2016	Mr David Purvis-Smith	54 Tamboura Close, Inverell 2360	Second Dwelling	350,000
DA-97/2016	Mr Ian Renwick	26 Bennett Street, Inverell 2360	New Shed	9,850
DA-98/2016	Mr Colin John Hayes	74 Oswald Street, Inverell 2360	New Dwelling and subdivision	220,000
DA-99/2016	Mr Noel Geoffrey Taylor	225 Yetman Road, Inverell 2360	Use of Dwelling and Alterations and Additions	24,999
DA-100/2016	Premierdev Pty Ltd	72 Byron Street, Inverell 2360	New Loading Ramp	5,000
DA-101/2016	John Green Pty Ltd	43 Duff Street, Ashford 2361	Amenity Block	9,500
DA-102/2016	Mr Samuel Geoffrey Horwood	10 Box Tree Place, Inverell 2360	New Dwelling	280,000
DA-104/2016	Mr Roland Neil King	100 Ross Street, Inverell 2360	Install free standing sign	3,500

DA-105/2016	JI Noad & Co	10B Swanbrook Road, Inverell 2360	Boundary Adjustment	Nil
DA-106/2016	Danbuilt Pty Ltd	45 Talbragar Close, Inverell 2360	Dwelling and Granny Flat	600,000
DA-107/2016	Mr Andrew Lachlan McKay and Mrs Jodie Lee McKay	24 Brae Street, Inverell 2360	Enclose Existing Deck	20,000
DA-108/2016	Tierarzt Pty Ltd	131 Yetman Road, Inverell 2360	Shed	21,600
DA-109/2016	JI Noad & Co	457 Abbotts Lane, Delungra 2403	Boundary Adjustment & Consolidation	Nil
DA-110/2016	New England North West Planning Services	Rob Roy Road, Mount Russell, 2360	Manufactured Home	120,000
DA-112/2016	Ms Linda Ann Bryant	100 Anderson Lane, Oakwood 2360	Granny Flat	25,000
DA-113/2016	Mr Marcus John Davidson	97 George Street, Inverell 2360	Subdivision	Nil
DA-114/2016	Mrs Maryellen Margaret May Ewen and Mr Anthony John Ewen	21 Swan Street, Inverell 2360	Convert Shed to Habitable Room	19,500
DA-115/2016	Mr Ross James Kingsley	78 Mackie Lane, Inverell 2360	New Dwelling	264,000
DA-117/2016	Mr Donald Robert Strahley and Mrs Cheryl Clare Strahley	27 Otho Street, Inverell 2360	Alteration to Existing Shop	5,000
<b>Monthly estimated value of Approvals: August 2016</b>			<b>27</b>	<b>\$2,583,824</b>

#### **DEVELOPMENT AMENDMENTS**

DA-11/2007/A	Mr Noel Geoffrey Taylor	Yetman Road, Inverell 2360	New Dwelling	Nil
DA-107/2015/B	New England North West Planning Services	11 Wolbah Close, Inverell 2360	New Dwelling & Shed	Nil
<b>Monthly estimated value of Approvals: August 2016</b>			<b>2</b>	<b>Nil</b>

#### **REFUSALS**

Nil.



<b>ITEM NO:</b>	10.	<b>FILE NO:</b> S29.19.1
<b>DESTINATION 3:</b>	An environment that is protected and sustained	<b>E</b>
<b>SUBJECT:</b>	<b>SEPTIC TANK APPROVALS FOR AUGUST 2016</b>	
<b>PREPARED BY:</b>	Julie Forrester, Temporary Administration Assistant	

**SUMMARY:**

The following details the Septic Tank approvals for August, 2016.

**INFORMATION:**

<u>Application Number</u>	<u>Applicant</u>	<u>Property</u>
S-20/2016	Mr Douglas James South	Yetman Road, Inverell 2360
S-21/2016	Danbuilt Pty Ltd	45 Talbragar Close, Inverell 2360
S-25/2016	Mr Ross James Kingsley	78 Mackie Lane, Inverell 2360
S-26/2016	Mr Michael Gordon Fox	37 Talbragar Close, Inverell 2360
S-27/2016	Mr Michael Gordon Fox	35 Talbragar Close, Inverell 2360

<b>ITEM NO:</b>	11.	<b>FILE NO:</b> S18.10.1
<b>DESTINATION 3:</b>	An environment that is protected and sustained	<b>E</b>
<b>SUBJECT:</b>	<b>ORDINANCE ACTIVITIES REPORT FOR AUGUST 2016</b>	
<b>PREPARED BY:</b>	Julie Forrester, Temporary Administration Assistant	

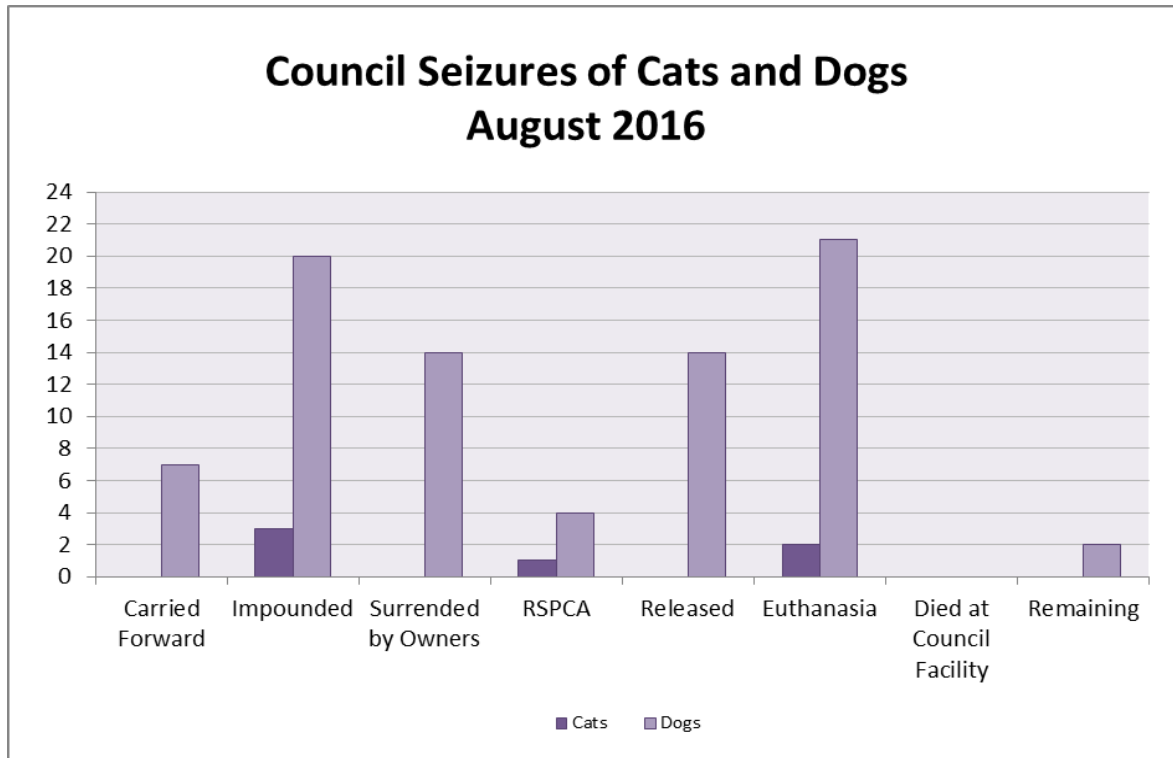
**SUMMARY:**

The following details the number of various Ordinance activities carried out during August 2016, in comparison to the same month in 2015.

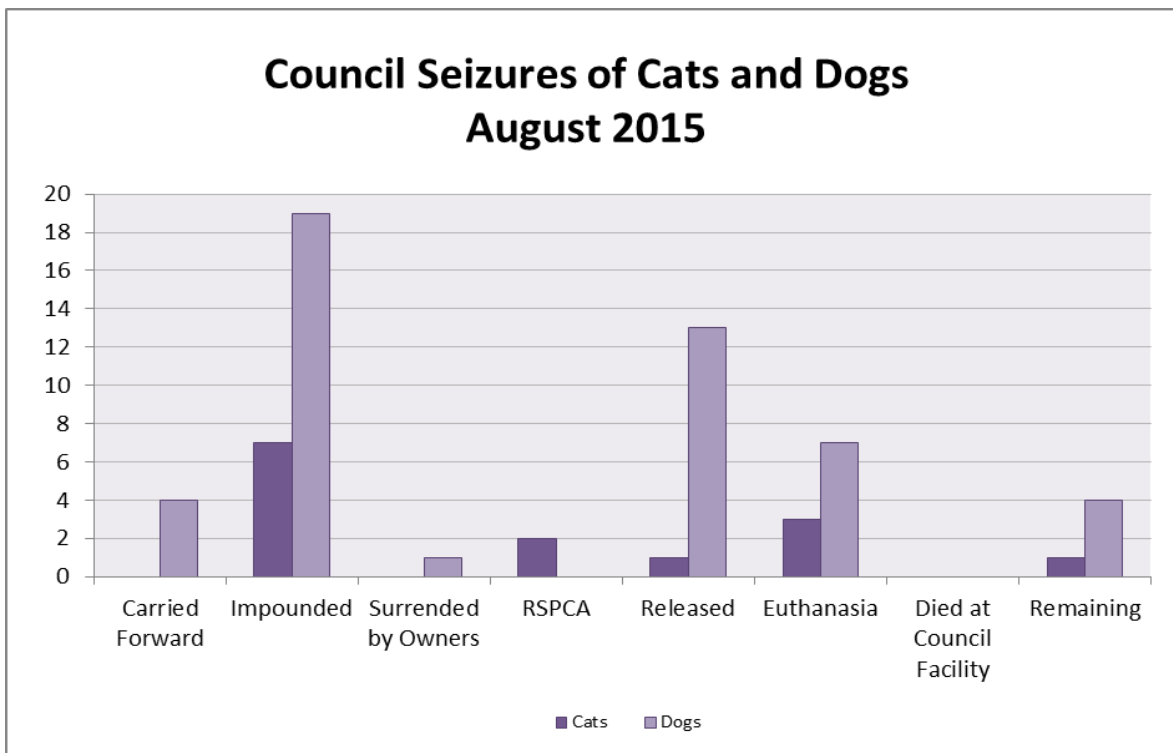
**INFORMATION:**

## COMPLIANCE

### Inverell Shire Council Pound Monthly Report August 2016



### Inverell Shire Council Pound Monthly Report August 2015



**RECOMMENDATION:**

*That the items contained in the Information Reports to the Ordinary Meeting of Council held on Wednesday, 28 September, 2016, be received and noted.*

## APPENDIX 1

**TINGHA CITIZENS ASSOCIATION INCORPORATED**  
TCAI

ABN 81 559 309 115

UNITY THROUGH IMPROVEMENTS AND PRIDE

Mr. Paul Henry  
General Manager  
Inverell Shire Council  
PO Box 138  
INVERELL NSW 2360

INVERELL SHIRE COUNCIL	
29 AUG 2016	

23 August, 2016

Dear Mr. Henry,

Please find enclosed copy of TCAI's letter, which accompanied the petitions TCAI members along with community members collected, to the Hon. Paul Toole, Minister for Local Government, requesting that the Tingha area be absorbed into the Inverell LGA. Also enclosed is a copy of a notional map taken from the Gabrielle Kibble, *PROPOSAL FOR THE CREATION OF A NEW ENGLAND REGIONAL COUNCIL* Report, 2010.

Mr. Henry, we can only hope the Minister will look positively upon our request.

Kind regards



Colleen Graham  
Chairperson  
Tingha Citizens Association Inc. (TCAI)

11 DIAMOND STREET, TINGHA NSW 2369  
TELEPHONE 61 2 67 233 556  
MOBILE 0434 252 938  
EMAIL: colleen.graham@bigpond.com

# TINGHA CITIZENS ASSOCIATION INCORPORATED

TCAI

ABN 81 559 309 115

copy

UNITY THROUGH IMPROVEMENTS AND PRIDE

The Hon Paul Toole MP  
Minister for Local Government  
GPO Box 5341  
SYDNEY NSW 2001

23 August 2016

Dear Minister,

As a representative of the Tingha Citizens Association Inc. (TCAI) and on behalf of the communities of Inverell and Tingha, I enclose our submissions in support of our application for boundary realignment so that the Tingha area can be incorporated into the Inverell Shire Council.

## TINGHA'S HISTORY:

Tingha is a small town situated on the New England, New South Wales, with a population of 950 – 1100 people. It is located 68 km north-west of Guyra, on the Guyra Road, 120 km north-west of Armidale, 26 km south of Inverell, 629 km north-north-east of Sydney and 460 km south-west of Brisbane.

Before European settlement, the area was occupied by the Kamilaroi/Gamilaraay Aboriginal people. Many of their descendants still live in the area, along with Aboriginal people from different groups. Tingha is an Aboriginal name meaning 'flat or open land'. Historically, Tingha was once the largest tin-producing districts in NSW, with mines stretching for 8 km and reputedly employing 8000 men, of which perhaps 2000 were Chinese. Tingha came into existence as a planned private town (100 acres) to service the mines in 1880. Tingha's main industries now are stock, sand extraction and tourist services. There is a local caravan park, and recreation possibilities include: fossicking or visits to Green Valley Farm; Moredun Ponds, Toppers Mountain Winery, fishing / boating at the Copeton Dam.

Tingha belonged to the Guyra Shire Council until 12 May, 2016 when Guyra Shire and Armidale Dumaresq merged to form the Armidale Regional Council.

In adherence with LOCAL GOVERNMENT ACT 1993 - SECT 218E

11 DIAMOND STREET, TINGHA NSW 2369  
TELEPHONE 61 2 67 233 556  
MOBILE 0434 252 938  
EMAIL: colleen.graham@bigpond.com

# TINGHA CITIZENS ASSOCIATION INCORPORATED

TCAI

ABN 81 559 309 115

**UNITY THROUGH IMPROVEMENTS AND PRIDE**

Page 2

(2) An appropriate minimum number of electors is:

(a) if a proposal applies to the whole of one or more areas, 250 of the enrolled electors for each area or 10 per cent of them, whichever is the greater, or

(b) if a proposal applies to part only of an area, 250 of the enrolled electors for that part or 10 per cent of them, whichever is the lesser.

We regarded (a) as being Inverell LGA and (b) being the Tingha area, accordingly TCAI then went on to advertise our cause.

We have had a succession of regular coverage in the local Fairfax Media, Inverell Times Newspaper, along with many morning discussions with Kelly Fuller on ABC Radio Tamworth; we even went to air twice on Prime7 Tamworth.

As a consequence of the publicity, there were many Inverell residents and members of the Tingha community looking to sign our petitions. These petitions covered a large majority of the Inverell LGA which encompasses the towns of Yetman, Ashford, Delungra, Gilgai and Inverell. We have obtained some 2706 signatures from enrolled electors of the Inverell LGA, which is significantly greater than the required ten percent of enrolled electors.

**2014 ABS: Inverell population 16,846**

**Tingha area of enrolled electors (approximately 1100):** exceeded the required ten percent, with 370 signatures.

Town meetings have taken place with Armidale Regional Council and Inverell Shire Council, with strong representation of the townspeople of Tingha.

Discussion with the General Manager, Mayor and Councillors of Inverell Shire Council has strongly supported our move and they are willing to accept Tingha under their management.

11 DIAMOND STREET, TINGHA NSW 2369  
TELEPHONE 61 2 67 233 556  
MOBILE 0434 252 938  
EMAIL: colleen.graham@bigpond.com



# TINGHA CITIZENS ASSOCIATION INCORPORATED

TCAI

ABN 81 559 309 115

**UNITY THROUGH IMPROVEMENTS AND PRIDE**

Page 3

We the people of Tingha and Inverell strongly believe that we have strong reasoning in our bid for the boundary change some of which are listed below:

- Local business is transacted in Inverell – e.g.; Green Valley Farm, Tingha, spend at least \$2000 a week in Inverell for their amusement park and their farm
- Banking, shopping and medical appointments
- Inverell has a public hospital (about to be updated) with emergency department/outpatient department & visiting specialists
- The people of Tingha have not and will not travel to Guyra or Armidale to do groceries or conduct business
- Children travel to Bundarra (30mins) or Inverell (25mins) for high schools (choice of three) with Inverell bus companies providing the transport. Bus companies are also used by Tingha for excursions, Countrylink Rail service once a week, twice weekly bus service to Inverell for shopping or appointments.
- Inverell provides sporting and entertainment facilities
- 90% of employment for Tingha workers is in Inverell
- Tingha's water supply comes from Inverell Shire (purchased by the Armidale Regional Council (ARC) and sold to Tingha residents at a much higher rate than Inverell charge ARC)
- The above is Tingha's history, Inverell is and has always been the hometown/hub for Tingha, and there are no Socio-economic and geographical barriers between Tingha and Inverell LGA. Tingha will certainly not be financially disadvantaged by joining into the Inverell LGA.

We feel that it is a natural course for the Tingha area to be absorbed into the Inverell LGA and TCAI have met the criteria required for boundary change including petitions with appropriate representation of enrolled electoral voters from both Tingha and Inverell.

Previous reports supporting the request for boundary change and reference to the necessary requirements are included:

11 DIAMOND STREET, TINGHA NSW 2369  
TELEPHONE 61 2 67 233 556  
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EMAIL: colleen.graham@bigpond.com

# TINGHA CITIZENS ASSOCIATION INCORPORATED

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UNITY THROUGH IMPROVEMENTS AND PRIDE

Page 4

## **PROPOSAL FOR THE CREATION OF A NEW ENGLAND REGIONAL COUNCIL. MAY, 2010 (Gabrielle Kibble)**

### **3.2 Minister for Local Government's call for reform proposals from councils (P 8)**

*Guyra Shire Council opposed any proposal for amalgamation but recognised that minor boundary alterations to its Shire may be appropriate. At this time Inverell made a submission proposing to acquire the areas surrounding Bundarra (in Uralla Shire) and Tingha (in Guyra Shire). However, this was not supported by the two affected councils.*

### **3.3 The Vardon Report (P 9)**

*However, Mr. Vardon also concluded that sections of Guyra Shire and Uralla Shire shared distinct communities of interest outside of the proposed New England Regional Council area. Accordingly, Mr. Vardon proposed that the towns of Bundarra and Tingha and surrounds be incorporated into Inverell Shire Council.*

### **6.1.2 Guyra Shire Council (P 24)**

*A submission was received from Inverell Shire Council expressing a desire for the area surrounding the town of Tingha to be transferred to its control. Inverell Shire Council cited existing community of interest factors as being the driver for this suggestion. No submissions were received from Tingha residents.*

### **6.3.3 Indigenous representatives (P 29)**

*The Facilitator met with representatives of the New England area indigenous community on Tuesday 20 April 2010 and held an additional meeting with representatives of the indigenous community of Tingha on Monday 3 May 2010. The representatives did not express a clear preference with regard to the structure of local government services in the New England area. However, the Tingha representatives advised that the majority of Tingha's indigenous residents would prefer for the town to be in the Inverell Shire Council area due to the geographical proximity of the two towns and their shared community of interest.*

11 DIAMOND STREET, TINGHA NSW 2369  
TELEPHONE 61 2 67 233 556  
MOBILE 0434 252 938  
EMAIL: colleen.graham@bigpond.com



# TINGHA CITIZENS ASSOCIATION INCORPORATED

TCAI

ABN 81 559 309 115

UNITY THROUGH IMPROVEMENTS AND PRIDE

Page 5

To summarize Mr. Minister we the people of Tingha believe we will not only be made welcome by the Inverell Shire but also treated equally as well as they look after their other outlying villages.

In closing Mr. Minister, the signatories on the enclosed petitions give evidence that a boundary change is necessary and for this not to happen will only disadvantage residents living in a town on the very outer fringe and considerable distance from the business centre of Armidale Regional Council.

Yours sincerely

Colleen Graham  
Chairperson  
Tingha Citizens Association Inc. (TCAI)

Enclosures: Original petitions of 2706 signatories of enrolled electors of Inverell LGA (99 pages including cover) green folder  
Original petitions of 370 signatories of enrolled electors of the Tingha area (15 pages including cover) pink folder  
Copy of a letter of explanation to accompany the petitions  
Copy of petition cover notice to Inverell LGA welcoming the Tingha area into the Inverell LGA - green folder  
Copy of petition cover notice to Tingha area residents to belong to the Inverell LGA - pink folder  
Copy of Local Government Act 1993 (the ACT) Division 2B/218E accompanying both petitions - green & pink folders  
Copy of notional map (taken from Gabrielle Kibble Report 2010) - green & pink folders  
Copy of letter from Mrs. Beryl Stewart co owner and manager of Green Valley Farm, Tingha

cc: Mr. Adam Marshall MP. Northern Tablelands.

Copy of the letter to The Hon Paul Toole MP, Minister for Local Government  
Copy of Local Government Act 1993 (the ACT) Division 2B/218E accompanying both petitions  
Copy of notional map (taken from Gabrielle Kibble Report 2010)  
Copy of letter from Mrs. Beryl Stewart co owner and manager of Green Valley Farm, Tingha

cc: Mr. Paul Henry, General Manager Inverell Shire Council  
Dr Ian Tiley, Administrator of Armidale Regional Council

11 DIAMOND STREET, TINGHA NSW 2369  
TELEPHONE 61 2 67 233 556  
MOBILE 0434 252 938  
EMAIL: [colleen.graham@bigpond.com](mailto:colleen.graham@bigpond.com)

# **TINGHA CITIZENS ASSOCIATION INCORPORATED**

TCAI

ABN 81 559 309 115

**UNITY THROUGH IMPROVEMENTS AND PRIDE**

TINGHA CITIZENS ASSOCIATION INC. (TCAI)  
PETITION FOR THE TINGHA REGION - SEE MAP - TO BELONG TO THE INVERELL SHIRE

LOCAL GOVERNMENT ACT 1993 (the ACT) REQUIRES:

**Division 2B** What must be done before areas can be amalgamated or their boundaries changed?

**218E** Who may initiate a proposal?

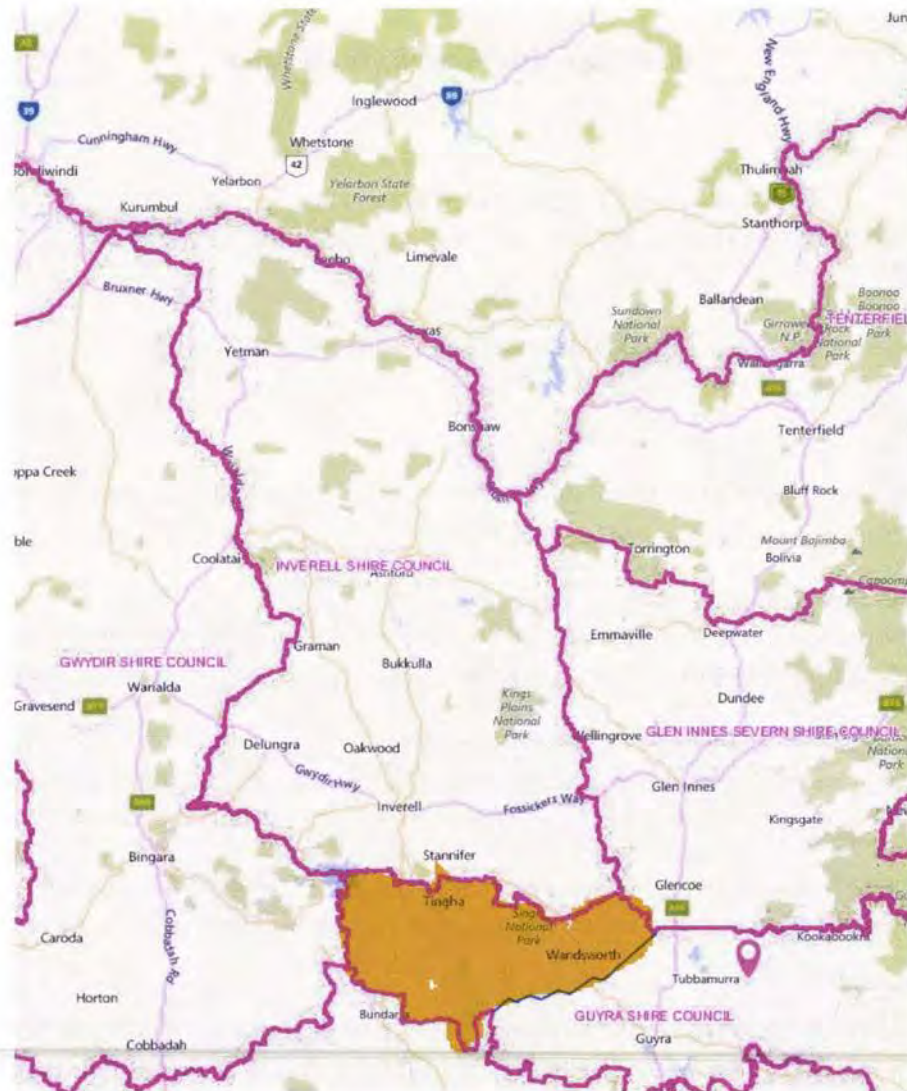
- (1) A proposal may be made by the Minister or it may be made to the Minister by a council affected by the proposal or by an appropriate minimum number of electors.
- (2) An appropriate minimum number of electors is:
  - (a) if a proposal applies to the whole of one or more areas, 250 of the enrolled electors for each area or 10 per cent of them, whichever is the greater, (Inverell) or
  - (b) if a proposal applies to part only of an area, 250 of the enrolled electors for that part or 10 per cent of them, whichever is the lesser. (Tingha).

**IT IS IMPORTANT TO NOTE THOSE SIGNING THE PETITION MUST BE ENROLLED ELECTORS OF EITHER INVERELL SHIRE FOR THE INVERELL PETITION OR TINGHA FOR THE TINGHA PETITION**

**PLEASE SEE MAP OVER PAGE**

11 DIAMOND STREET, TINGHA NSW 2369  
TELEPHONE 61 2 67 233 556  
MOBILE 0434 252 938  
EMAIL: [colleen.graham@bigpond.com](mailto:colleen.graham@bigpond.com)

### Shire of Inverell with Tingha District Added



IMPORTANT: This map is not a precise survey document. Accurate locations can only be determined by a survey on the ground. This information has been prepared for internal purposes and for no other purpose. No statement is made about the accuracy or suitability of the information for use for any purpose.

SHADED AREA INDICATES THE TINGHA REGION TCAI ARE ASKING TO BE ACCEPTED INTO THE INVERELL SHIRE. THE MAP IS DISCRETIONAL ONLY; THE FINAL DECISION WILL BE FROM THE NSW BOUNDARIES COMMISSION.



"Green Valley Farm"

Tingha. N.S.W.

21/6/16.

To whom it may concern,

My apologies for not being able to attend the meeting tonight, due to "Green Valley's" commitment to Radford College, ( a college from Canberra who come on a regular basis to stay ) "Green Valley" provides accommodation, breakfast, and evening meals to the students and teachers, who then during the day visit mainly small country schools, to get the taste of the "real world" plus generously donating to various school causes. I would still however, on behalf of "Green Valley", like to have input into the meeting tonight, in the hope of strengthening the cause for Tingha to be embraced by the Inverell Council rather than Armidale.

On "Green Valley's" side, is the appreciation always, of Inverell's business community, tradesmen, tourism, and the Schools' and Council's support. It was mostly Tingha and Inverell's expertise that helped create "Green Valley" as it is today. All have played a big part in the museum, playground and water park area, in to what has developed over the years, all underpinned by God's blessing. Our medical needs are all met via Inverell, and if Armidale specialists are necessary, Inverell doctors have to first give their referrals etc.

On Inverell Council's side, "Green Valley" would spend at least \$2000.00 per week in the town. Our maintenance and ongoing repairs are mainly sourced from Inverell. We provide a unique tourist attraction and accommodation venue that is gaining in popularity. The museum is a treasure trove of local history which relates to Inverell, in as much as a lot of Inverell's businesses were founded in Tingha.

Tingha's indigenous population for educational and medical issues, is well catered for via Inverell, and the elderly population cared for from Inverell. Our school children mostly progress to Inverell Schools via extremely reliable and responsible Inverell bus services. So why would we not want to be, and why wouldn't the powers that be, see that to be enclosed in the Inverell Shire would be the most practical and positive solution??

Thank you,



## APPENDIX 2



The  
Treasury

## Proposed changes to the NSW Emergency Services levy

### What is the Emergency Services levy?

The Emergency Services Levy contributes funds from the community to support the work the NSW Fire Service, Rural Fire Service and State Emergency Service do to help NSW residents and business owners protect their properties from fire, flood, storms and other natural disasters.

The levy helps fund the life-saving equipment, firefighters, staff and volunteers, training, infrastructure and community education activities of these important and highly valued community services. The NSW Government and local government also make a direct contribution to funding these services.

### What is changing?

*There are a number of changes that will occur on 1 July 2017.*

- **The way the levy is collected will change**

From 1 July 2017 the levy will no longer be collected by insurance companies as part of property insurance premiums. Modelling suggests that the average residential property insurance premium will fall by around \$200 as a result. From 1 July 2017, the levy will be collected by local councils from all property owners. Councils will clearly list the new levy on rates notices as a separate line item and it will be paid in the same way as council rates. The name of the Levy will change. The Emergency Services Levy (ESL) will be replaced by the Emergency Services Property Levy (ESPL).

- **The new levy amount will be based on land value and ESPL property sector**

The levy will be different for different property sectors to be identified in the ESPL legislation, such as residential, industrial, commercial and farmland. These classifications will be used for the new levy and are expected to be finalised in October 2016 after further consultation and modelling.

- **The new system will bring NSW in line with all other mainland states**

The change enacts one of the recommendations of the Henry Review and the Royal Commission into the Victorian Bushfires and will bring NSW in line with all other mainland states.

- **Concessions will apply**

Pensioners, war veterans and other concession cardholders will be eligible for a concession under the ESPL. Eligibility will be consistent with that applying to council rates and charges under the LG Act.

- **An Insurance Monitor will ensure insurance premium savings are passed on to customers**

Professor Allan Fels AO and Professor David Cousins AM have been appointed as Insurance Monitors and given a range of powers to ensure that the savings that will be generated when the insurance based levy is abolished are passed onto customers. The Insurance Monitor will set guidelines, undertake investigations, share information with the community and take enforcement action against any insurers not passing on the savings to consumers.

#### **Why is this change being made?**

- **The new system is fairer**

The Levy provides a significant proportion of the funding for our fire and state emergency services. Currently this levy is only collected from individuals and businesses that buy property insurance, despite these services being available to everybody in our community. Under the new system, nearly all property owners will contribute to the cost of these services.

- **The new system will help make property insurance more affordable**

The change will help address the serious issue of underinsurance in NSW by reducing the cost and improving the affordability of insurance. Abolishing the levy will reduce the cost of insurance, enabling more people and businesses to take out insurance to protect their properties from fire, floods, storms and other natural disasters.

#### **For more information**

Go to [emergencyservicespropertylevy.nsw.gov.au](http://emergencyservicespropertylevy.nsw.gov.au) or send your question to [espl.info@treasury.nsw.gov.au](mailto:espl.info@treasury.nsw.gov.au).



**APPENDIX 3****EMERGENCY SERVICES LEVY INSURANCE MONITOR**

Level 9, McKell Building, 2-24 Rawson Place, SYDNEY NSW 2000

9 September 2016

Dear Mr Beddie & Mr Pay

Thank you both for your follow up questions and for forwarding your additional information. This element of the emergency services reform can be particularly confusing, but it is something the Monitor is keen to assist with, and we appreciate your interest in this area.

The 'double charging' issue is confusing due to a number of factors, mainly due to the fact that very little information has been provided previously by insurance companies explaining their Emergency Services Levy (ESL or FSL) calculation and collection process or time period covered by ESL payments. Thus, policy holders are unaware that the insurance cover period and the ESL period are not aligned and may feel (incorrectly) that they are paying the same charge twice, even though this is not the case, as previously explained.

To assist you with a deeper understanding of this issue, I have provided below a summary of the key features around the ESL. Your feedback on this information would be much appreciated, as this is a key area where the Monitor can assist with educating policy holders (and ratepayers), and those like yourselves in local councils who will be assisting these groups.

**Summary of the Emergency Services Levy**

- Emergency services organisations in NSW, including Fire and Rescue NSW, NSW Rural Fire Service and the NSW State Emergency Services receive their funding from three sources: Insurance companies (73.7%), the Treasurer (14.6%) and Local Councils (11.7%).
- Legislation<sup>1</sup> outlines the process for calculating each insurance company's contribution obligation for such services, but makes no comment on how the insurance companies are to recover their contributions. For example, *The Fire Brigades Act 1989* legislates for;
  - the determination of the Fire brigades expenditure on a financial year basis (Part 5 Division 2 paragraph 45(1))
  - the contributions paid by the State Treasurer, Local councils and insurance companies on a financial year basis (Part 5 Division 3 paragraph 48)
  - assessment of contributions of the insurance companies on a financial year basis (Part 6)
- It is entirely up to each individual insurance company to determine how much of their contribution they will seek to recover from policyholders. Generally, companies have funded their contributions by charging an Emergency Services Levy (ESL or FSL) as part of the premiums paid by insurance policy holders.

<sup>1</sup> Contributions are collected under Part 5 of the *Fire Brigades Act 1989*, Part 5 of the *Rural Fires Act 1997* and Part 5A of the *State Emergency Service Act 1989*.



#### EMERGENCY SERVICES LEVY INSURANCE MONITOR

Level 9, McKell Building, 2-24 Rawson Place, SYDNEY NSW 2000

- The contribution made by insurers to the funding of emergency services is calculated and collected on a **financial year basis**, based on the insurance premiums they receive from their policyholders in particular classes of insurance during the relevant financial year.<sup>2</sup>
- Consequently, insurers may seek to recover their contribution for that financial year by charging policy holders an ESL on premiums during that same financial year.<sup>3</sup> In other words, the ESL collected from policyholders during a financial year goes to fund the insurer's contribution obligation to the emergency services for that financial year.
- The relevant legislation also requires the amount of ESL charged by an insurer to be stated in its policies, however, there is no requirement to disclose the time period covered. As such, many policy holders would not be aware that ESL is charged on a financial year basis and not in line with the insurance policy cover period.
- As of 1 July 2017, the requirement for insurance companies to provide the majority of the funding for emergency services will cease, and the new property-based model will commence.
- ESL charges must be removed from insurance premiums by 1 July 2017. From this time on the funding will be collected by local government alongside council rates. No matter when an insurance policy is renewed or inceptioned during the financial year 2016-2017, ratepayers will pay the ESL for the financial year 2016-2017 once only (with insurance premiums). The levy that is charged with rates will be for funding the emergency services in the following financial year 2017-2018. So, no matter when they renew/commence insurance through the 2016-2017 financial year.
- Insurance companies are aware that policy holders who renew or commence a policy late in the financial year 2016-2017 will feel like they are paying this levy twice (even though they are not), when they receive their rates notice containing the new property-based levy, shortly after having paid their insurance premium. The insurance companies believe policy holders may be tempted to defer their insurance policy in an attempt to avoid paying an ESL, opting to renew or commence after 1 July 2017, once the ESL has been removed. To avoid this situation, and to enable insurance companies to recoup their contributions to the emergency services, they have indicated to the Monitor that they will be tapering their ESL rates throughout the year (FY 2016-2017). This will be achieved by charging higher ESL rates early in the financial year and lowering them as the date of the transition approaches, thus removing the temptation to defer insurance.  
*(Paul: This strategy is aimed specifically at clients similar to those you mentioned in your email, who renew policies on 30 June 2017)*
- Tapering strategies undertaken by insurance companies will be closely watched by the Monitor to ensure they do not breach the Act.

<sup>2</sup> This information is captured and reported in annual Return on Premium forms submitted by insurers. Refer [https://www.emergency.nsw.gov.au/media/admin/806/\\_/me4sjilux724yssc0/Form\\_MPES\\_ReturnOfPremium\\_Insurers.pdf](https://www.emergency.nsw.gov.au/media/admin/806/_/me4sjilux724yssc0/Form_MPES_ReturnOfPremium_Insurers.pdf)

<sup>3</sup> This is despite the fact that the policy may cover a 12 month period that is different to the financial year.



**EMERGENCY SERVICES LEVY INSURANCE MONITOR**

Level 9, McKell Building, 2-24 Rawson Place, SYDNEY NSW 2000

As indicated previously, this is a complicated area, and one which even those in the industry are not always fully across (as was demonstrated by your conversations with brokers). In this letter I have aimed to respond to your queries and provide you with enough detail for you to have a greater understanding of the workings around the Emergency Services Levy, without having to delve into actual calculations. If, however, if you would like to go further, please let me know and I can provide further information and perhaps discuss with you over the phone.

Kind regards

A handwritten signature in blue ink, appearing to read 'Amanda Koster'.

**Amanda Koster**  
Communications Officer  
Emergency Services Levy Insurance Monitor

Tel: 02 9372 7212 Mob: 04141 96898  
Email: [amanda.koster@eslinsurancemonitor.nsw.gov.au](mailto:amanda.koster@eslinsurancemonitor.nsw.gov.au)

**TO ORDINARY MEETING OF COUNCIL 28/09/2016**

<b>ITEM NO:</b>	1.	<b>FILE NO:</b> S12.12.2/09
<b>DESTINATION 5:</b>	The communities are served by sustainable services and infrastructure	<b>S</b>
<b>SUBJECT:</b>	<b>GOVERNANCE - MONTHLY INVESTMENT REPORT</b>	
<b>PREPARED BY:</b>	Paul Pay, Manager Financial Services	

**SUMMARY:**

To report the balance of investments held as at 31 August, 2016.

**COMMENTARY:**

Contained within this report are the following items that highlight Council's Investment Portfolio performance for the month to 31 August, 2016 and an update of the investment environment:

- (a) Council's investments as at 31 August, 2016.
- (b) Council Investments by Fund as at 31 August, 2016.
- (c) Interest – Budgeted vs Actual.
- (d) Investment Portfolio Performance.
- (e) Investment Commentary.
- (f) Certification – Responsible Accounting Officer.

**A) Council Investments as at 31 August, 2016.**

<b>Term Deposit Investment Group</b>										
<i>Investment No.</i>	<i>Borrower</i>	<i>FUND</i>	<i>Rating</i>	<i>Risk Rating</i>	<i>Purchase Date</i>	<i>Maturity Date</i>	<i>Current Yield</i>	<i>Principal Value</i>	<i>Current value</i>	<i>Term (days)</i>
16/29	AMP BANK	General	A1	2	01-Mar-16	01-Sep-16	3.00%	2,000,000	2,000,000	184
16/30	AMP BANK	General	A1	2	01-Mar-16	01-Sep-16	3.00%	1,000,000	1,000,000	184
16/31	AMP BANK	Water	A1	2	01-Mar-16	01-Sep-16	3.00%	1,000,000	1,000,000	184
16/11	National Australia Bank	General	A1+	1	16-Sep-15	16-Sep-16	2.80%	1,000,000	1,000,000	365
16/33	National Australia Bank	Sewer	A1+	1	17-Mar-16	17-Sep-16	3.10%	2,000,000	2,000,000	184
16/26	CBA	General	A1+	1	17-Mar-16	17-Sep-16	2.90%	1,000,000	1,000,000	182
16/43	Bank West	General	A1+	1	28-Apr-16	26-Sep-16	2.95%	2,000,000	2,000,000	151
16/32	Suncorp	General	A1+	1	01-Mar-16	27-Sep-16	3.05%	1,000,000	1,000,000	210
16/33	Suncorp	General	A1+	1	01-Mar-16	27-Sep-16	3.05%	1,000,000	1,000,000	210
16/36	National Australia Bank	Water	A1+	1	23-Mar-16	27-Sep-16	3.12%	1,000,000	1,000,000	188
16/37	St George Bank	General	A1+	1	08-Apr-16	07-Oct-16	3.12%	2,000,000	2,000,000	182
16/38	St George Bank	General	A1+	1	08-Apr-16	07-Oct-16	3.12%	2,000,000	2,000,000	182
16/45	CBA	General	A1+	1	16-May-16	13-Oct-16	2.70%	1,000,000	1,000,000	150
16/40	National Australia Bank	General	A1+	1	15-Apr-16	14-Oct-16	3.11%	1,000,000	1,000,000	182
16/44	St George Bank	General	A1+	1	16-Apr-16	16-Oct-16	3.00%	1,000,000	1,000,000	183
16/41	CBA	Sewer	A1+	1	19-Apr-16	19-Oct-16	3.05%	2,000,000	2,000,000	183
16/42	Suncorp	General	A1+	1	28-Apr-16	25-Oct-16	3.10%	2,000,000	2,000,000	180
16/39	National Australia Bank	General	A1+	1	11-Apr-16	15-Nov-16	3.11%	2,000,000	2,000,000	214
16/46	CBA	General	A1+	1	19-May-16	18-Nov-16	2.72%	1,000,000	1,000,000	183
16/47	National Australia Bank	General	A1+	1	02-Jun-16	02-Dec-16	2.98%	2,000,000	2,000,000	183
15/19	CBA	General	A1+	1	11-Dec-14	11-Dec-16	3.80%	1,000,000	1,000,000	732
16/48	Suncorp	General	A1+	1	14-Jun-16	14-Dec-16	3.00%	1,000,000	1,000,000	183
16/49	National Australia Bank	General	A1+	1	14-Jun-16	14-Dec-16	2.97%	2,000,000	2,000,000	183
16/50	Community Mutual	Water	NR	3	14-Jun-16	14-Dec-16	3.00%	2,000,000	2,000,000	183
14/22	Westpac	General	A1+	1	17-Dec-13	16-Dec-16	4.31%	2,000,000	2,000,000	1095
17/01	National Australia Bank	General	A1+	1	11-Jul-16	09-Jan-17	2.94%	1,000,000	1,000,000	182
17/04	National Australia Bank	Water	A1+	1	12-Aug-16	09-Jan-17	2.74%	1,000,000	1,000,000	150
17/02	Bank West	Sewer	A1+	1	21-Jul-16	17-Jan-17	2.70%	2,000,000	2,000,000	180
17/03	St George Bank	General	A1+	1	22-Jul-16	17-Jan-17	2.80%	2,000,000	2,000,000	179
15/01	CBA	General	A1+	1	15-Jul-14	15-Jul-17	4.05%	1,000,000	1,000,000	1095
15/02	CBA	General	A1+	1	15-Jul-14	15-Jul-17	4.05%	1,000,000	1,000,000	1095
15/03	CBA	General	A1+	1	15-Jul-14	15-Jul-17	4.05%	1,000,000	1,000,000	1095
15/09	CBA	General	A1+	1	01-Sep-14	01-Sep-17	3.90%	1,000,000	1,000,000	1096
15/10	Bank of Queensland	General	A1	2	02-Sep-14	03-Sep-18	4.10%	1,000,000	1,000,000	1462
<b>Sub Total - Term Deposit Investment Group</b>							<b>TOTALS</b>	<b>48,000,000</b>	<b>48,000,000</b>	

Cash Deposits Accounts Investment Group										
As at Date	Borrower	FUND	Rating	Risk Rating	Purchase Date	Maturity Date	Current Yield	Principal Value	Current value	
31/8/16	National Australia Bank (Cash Maximiser)	General	A1+	1			2.00%	1,000,000	1,000,000	
Sub Total - Cash Deposits Accounts Investment Group								1,000,000	1,000,000	
Floating Rate Notes Investment Group										
As at Date	Borrower	FUND	Rating	Risk Rating	Purchase Date	Maturity Date	Current Yield	Principal Value	Current value	
Sub Total - Floating Rate Notes Investment Group							-	-		
Structured Products Investment Group										
As at Date	Borrower	FUND	Rating	Risk Rating	Purchase Date	Maturity Date	Current Yield	Principal Value	Written Down Value 30-6-16	Current value
30/6/16	Lehman Brothers Treasury Co B.V (CPPI-745	Water	DD	5		9/5/2010*	0.00%	300,000	9,810	9,810
Sub Total - Structured Products Investment Group							-	300,000	9,810	9,810

The written down value of the Structured Product Investment Group as at 30 June, 2016 was \$9,810, now holding at \$9,810. As previously advised, the write down in the value of Structured Products has been funded from previous years above benchmark investment returns (\$6.8M) which had been held in Internal Restricted Assets. That said, while the written down value is only \$9,810, Council has to date received \$125,423 in principal repayments. These payments are ongoing. These investments were all rated AA- and up to AAA (strong investment grade) when they were entered into and were permissible under the Ministers Investment Order. As noted by the Auditor in their 2015/2016 Audit Report, the Sewer Fund maintains a sound financial position to meet its operational requirements and the Water Fund maintains a strong financial position.

**B) Council Investments by Fund 31 August, 2016**

Portfolio by Fund	31/07/2016	31/08/2016
General Fund	38,000,000	38,000,000
Water Fund	5,009,810	5,009,810
Sewer Fund	6,000,000	6,000,000
<b>TOTAL</b>	<b>\$ 49,009,810.00</b>	<b>\$ 49,009,810.00</b>

Council's investment portfolio held neutral during July, 2016. This was in respect of normal cash flow movements for receipts collected and payments made during May.

While the level of Investments has been largely maintained over recent years, these will decrease during 2016/2017 as a number of major projects are completed. These include:

- Inverell Sewerage Treatment Works \$ 3.0 M
- Infrastructure Backlog Program \$ 4.01M
- Waste Infrastructure Program \$ 2.0M
- 2015/2016 Revotes \$ 15.5M

In addition to these amounts, Council also holds substantial unexpended Grant Funds in the General Fund which can only be utilised for the purpose for which they were granted.

**C) Interest – Budgeted verses Actual Result to Date**

Ledger		2016/2017 Budget	Actuals to Date
General Fund	128820	879,000.00	35,060.38
Water Fund	812350	50,000.00	-
Sewer Fund	906320	70,000.00	3,452.05
<b>TOTAL</b>		<b>\$ 999,000.00</b>	<b>\$ 38,512.43</b>

The interest received to date (cash basis) is in accordance with Budget and does not include accruals. It is again expected that Council's Investment Portfolio will achieve benchmark returns in 2016/2017.

**D) Investment Portfolio Performance**

Investment Portfolio Return		Benchmarks		
	% pa	RBA Cash Rate	Aus Bond Bank Bill	11am Cash Rate
Benchmark as at 31/7/16		1.50%	2.22%	1.90%
Term Deposits	3.19%			
Cash Deposit Accounts	2.00%			
Floating Rate Notes				
Structured Products*	0.00%			

\*Structured Products exclude 1 CDO's currently in default and returning zero coupon

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**E) Investment Commentary**

Council's investment portfolio returns exceeded the 11am Cash Rate benchmark in all investment categories except for Structured Products and Term Deposits exceed the UBSA Bank Bill Index benchmark. Money is held in cash deposits accounts for liquidity purposes.

Council's investment portfolio of \$49M is almost entirely invested in fixed term deposits. Overall, the portfolio is highly liquid, highly rated and short-dated from a counterparty perspective.

Council Investment Advisor, Research Advisory Pty Ltd, provided the following commentary on the most recent RBA meeting and surrounding economic data:

"As widely expected, the Reserve Bank of Australia (RBA) kept the official cash rate unchanged at 1.5% in its meeting in September. It was Glenn Stevens' last official board meeting after a 10 year tenor as Governor of the RBA. The decision will provide incoming governor Philip Lowe time to reassess before deciding whether to cut rates again, potentially in November's meeting, after the bank's next set of updated quarterly forecasts.

Data suggested overall growth was continuing "despite a very large decline in business investment, helped by growth in other areas of domestic demand and exports". The RBA noted that labour market indicators were mixed, but suggested continued expansion in employment in the near term. Inflation remained low, and was expected to remain so for some time.

They remained largely unconcerned about growth in the residential housing market, saying that "growth in lending for housing purposes has slowed" and that an oversupply of apartment dwellings in the eastern capital cities should dampen prices.

The board continued to jawbone the Australian dollar lower indicating that "an appreciating exchange rate could complicate" domestic growth, although it did seemingly move towards a soft easing bias again.

Money markets continue to price in another interest rate cut next year, although the probability has softened following the solid domestic Q2 GDP figure of ½% or +3.3% year-on-years, as well as the potential for the US Fed to hike over coming months."

Council staff will continue to monitor interest movements to ensure the best possible returns on investments.

**F) Certification – Responsible Accounting Officer**

I Ken Beddie, hereby certify that the investments listed in this report have been made in accordance with Section 625 of the *Local Government Act 1993*, Clause 212 of the Local Government (General) Regulations 2005 and Council's Investment Policy.

**RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND MANAGEMENT PLAN:**

**Strategy:** S.01 Sound Local Government Administration, Governance and Financial Management are provided.

**Term Achievement:** S.01.02 A sound long term financial position is maintained.

**Operational Objective:** S.01.02.01 To manage Council Finances with the view to ensuring Council's ongoing financial health and stability, the discharge of statutory and fiduciary responsibilities, proper accounting systems and standards and an efficient and equitable revenue base.

**POLICY IMPLICATIONS:**

Nil.

**CHIEF FINANCIAL OFFICERS COMMENT:**

It is noted that the volatility for current financial markets and pending legal actions will not impact on Council's Rates and Charges, its ability to deliver its existing Services across the funds, or its medium or long term sustainability. Council's overall Investment Portfolio remains sounds.

**LEGAL IMPLICATIONS:**

Nil.

**RECOMMENDATION:**

*That:*

- i) the report indicating Council's Fund Management position be received and noted; and*
- ii) the Certification of the Responsible Accounting Officer be noted.*