

MINUTES OF THE ECONOMIC & COMMUNITY SUSTAINABILITY COMMITTEE MEETING HELD IN THE COMMITTEE ROOM, INVERELL SHIRE COUNCIL, 144 OTHO STREET, INVERELL ON WEDNESDAY, 13 APRIL, 2016, COMMENCING AT 10.30AM.

PRESENT: Cr J A Watts (Chairperson), Crs D F Baker, A A Michael and H N Castledine.

Also in attendance: Paul Henry (General Manager), Ken Beddie (Director Corporate and Economic Services), Stephen Golding (Executive Manager Corporate and Community Services), Justin Pay (Manager Civil Engineering) and Paul Pay (Manager Financial Services).

Brett McInnes (Director Civil and Environmental Services) arrived at 11.30am.

SECTION A

APOLOGIES:

Apologies were received from Cr P J Harmon for business reasons and Crs P J Girle, D C Jones and B C Johnston for personal reasons.

RESOLVED (Baker/Michael) that the apologies from Crs P J Harmon, P J Girle, D C Jones and B C Johnston be noted.

1. CONFIRMATION OF MINUTES

RESOLVED (Michael/Castledine) that the Minutes of the Economic and Community Sustainability Committee Meeting held on 9 March, 2016 as circulated to members, be confirmed as a true and correct record of that meeting.

2. DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS

There were no interests declared.

3. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

SECTION B
ADVOCACY REPORTS

Cr Baker Air Service

Cr Baker requested an update regarding an Air Service for Inverell. The General Manager, Mr Paul Henry advised that he has held recent discussions with Narrabri regarding Pelican Air Service concerning Inverell's expression of interest and the possibility of a triangulated service. Narrabri indicated that work on a direct Sydney service with another airline was well advanced.

Cr Watts Legacy Luncheon

Cr Watts noted that the recent Legacy luncheon was well attended.

Cr Watts International Women's Day

Cr Watts noted the International Women's Day morning tea held at Coinda Retirement Village on 2 April, 2016. The morning tea was hosted by herself, Cr Baker and local women, Courtney Pay, Emma Warrener and Martha Barth.

Cr Watts Domestic Violence Awareness Evening

Cr Watts noted the domestic violence awareness evening held at the Inverell RSM Club on 11 April, 2016. Keynote speakers were Robyn Moore and Greg Strong of HealthWISE New England North West. 163 people were in attendance at the event aimed at raising awareness in the Inverell Community.

1. AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION 2016 NSW CONFERENCE S4.3.1

RESOLVED (Baker/Michael) that the information be received and noted.

SECTION D
DESTINATION REPORTS

CSOP-A 1. EXPIRING LICENCE AGREEMENTS S5.10.65

1. Licence Agreement, Macintyre High School - Lot 1, DP 771853, Corner Brissett & Killeen Streets, Inverell.

RESOLVED (Baker/Castledine) that the Committee recommend to Council that:

- i) Council renew the agreement with Macintyre High School for Lot 1, DP 771853 Brissett Street, Inverell for a three (3) year period with a further three (3) year option under the same terms and conditions;*
- ii) the licence fee be \$60.00 per annum (GST inclusive); and*
- iii) the Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

2. Licence Agreement, Mr Mervyn Fenton - Part Road adjoining Lot 2, DP 704034, Old Bundarra Road, Inverell.

RESOLVED (Baker/Castledine) that the Committee recommend to Council that:

- i) Council renew the agreement with Mr Mervyn Fenton for Part Lane adjoining Lot 2, DP 704034, Old Bundarra Road, Inverell for a three (3) year period with a further three (3) year option under the same terms and conditions;*
- ii) the licence fee be \$60.00 per annum (GST inclusive); and*
- iii) the Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

3. Licence Agreement, Mr Peter and Mrs Jennifer Dixon - Part Public Reserve, Old Bundarra Road, Inverell.

RESOLVED (Baker/Castledine) that the Committee recommend to Council that:

- i) Council renew the agreement with Mr Peter and Mrs Jennifer Dixon for Part Public Reserve, Old Bundarra Road, Inverell for a three (3) year period with a further three (3) year option under the same terms and conditions;*
- ii) the licence fee be \$1250.00 per annum (GST inclusive) with a 3% increase per annum; and*

- iii) *the Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

4. Licence Agreement, Kameg Pty Ltd - Part of Ring Street, Adjacent to Lot 3, Section 1 DP 5609, Inverell.

RESOLVED (Baker/Castledine) that the Committee recommend to Council that:

- i) *Council renew the agreement with Kameg Pty Ltd for Part of Ring Street, adjacent to Lot 3, Section 1 DP 5609, Inverell, for a three (3) year period with a further three (3) year option under the same terms and conditions;*
- ii) *the licence fee to be \$805.00 per annum (GST inclusive) with a 3% increase per annum; and*
- iii) *the Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

5. Licence Agreement, Mr Hilton Gordon - Part Closed Lane adjoining Lot 1, DP 567233, Wynne Street, Inverell.

RESOLVED (Baker/Castledine) that the Committee recommend to Council that:

- i) *Council renew the agreement with Mr Hilton Gordon for Part Closed Lane adjoining Lot 1, DP 567233, Wynne Street, Inverell, for a three (3) year period with a further three (3) year option under the same terms and conditions;*
- ii) *the licence fee to be \$95.00 per annum (GST inclusive) with a 3% increase per annum; and*
- iii) *the Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

6. Licence Agreement, Mr Terry and Mrs Catherine Rainger - Lot 89, DP 754847, Little Plain Recreation Reserve.

RESOLVED (Baker/Castledine) that the Committee recommend to Council that:

- i) *Council renew the agreement with Mr Terry and Mrs Catherine Rainger for Lot 89, DP 754847, Little Plain Recreation Reserve, for a three (3) year period with a further three (3) year option under the same terms and conditions;*
- ii) *the licence fee to be \$380.00 per annum (GST inclusive) with a 3% increase per annum; and*
- iii) *the Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

7. Licence Agreement, Mr Garry and Mrs Robyn Brown – Part Unformed Road, Eastern Boundary of Lot 263, DP 753287, Inverell.

RESOLVED (Baker/Castledine) that the Committee recommend to Council that:

- i) *Council renew the agreement with Mr Garry and Mrs Robyn Brown for Part Unformed Road, Eastern Boundary of Lot 263, DP 753287, Inverell, for a three (3) year period with a further three (3) year option under the same terms and conditions;*

- ii) *the licence fee to be \$90.00 per annum (GST inclusive) with a 3% increase per annum; and*
 - iii) *the Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*
8. Licence Agreement, Mr Grant Hoscher - Part Unformed Road adjoining Lot 133, DP 753287, Dog Trap Lane, Inverell.

RESOLVED (Baker/Castledine) that the Committee recommend to Council that:

- i) *Council renew the agreement with Mr Grant Hoscher for Part Unformed Road adjoining Lot 133, DP 753287, Dog Trap Lane, Inverell, for a three (3) year period with a further three (3) year option under the same terms and conditions;*
- ii) *the licence fee to be \$65.00 per annum (GST inclusive) with a 3% increase per annum; and*
- iii) *the Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

2. DISPLAY OF STREET BANNERS IN CBD S2.23.1

CSOP-A *RESOLVED (Baker/Castledine) that the Committee recommend to Council that an additional street banner be fabricated and installed at a location in Byron Street that is the most appropriate site.*

3. INVERELL & DISTRICT LAPIDARY CLUB - REQUEST FOR ASSISTANCE
S26.4.19

GM-A *RESOLVED (Baker/Michael) that the Committee recommend to Council that:*

- i) *this project be suggested as a possible project of the NSW Community Building Partnership fund;*
- ii) *the required 50% matching contribution be treated as a loan to the Club; and*
- iii) *the grant application be submitted on the basis that the loan is to be appropriately secured prior to submitting.*

4. YETMAN COMMUNITY BUS S23.7.18

GM-A *RESOLVED (Baker/Castledine) that the Committee recommend to Council that the Yetman Hall Committee be advised that Council is prepared to consider registering the bus as a Council asset, however a further report be prepared for the Audit & Risk Committee on the risks associated with this course of action.*

5. 2016/2017 DRAFT ESTIMATES AND OPERATIONAL PLAN, AND LONG TERM FINANCIAL PLAN S12.5.3

DCS-A *RESOLVED (Michael/Castledine) that the Committee recommend to Council that:*

1. GENERAL ACTIVITIES

The following works be funded from the Urban Works Vote and be included in the 2016/2017 Budget:

A. Inverell and Villages - Urban Renewal and Upgrade General Fund, Water Fund

Captain Cook Drive/Wood Street Intersection	\$ 85K	\$ 0K
Gilchrist Street Shoulder, Kerb and Gutter	\$ 50K	\$ 0K
Town Centre Renewal Plan Works		
- Byron Street Drainage Works adjacent to KFC	\$ 30K	
- Other Renewal Works	\$ 270K	
Minor Urban Projects/Design	<u>\$ 12K</u>	
	\$ 447K	

B. Footpaths and Cycleway Construction

\$ for \$ Contribution to PAMP Program (RMS approved the 2016/2017 Program)	\$ 70K
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C. Urban Drainage Construction/Reconstruction

Drainage Constructions – Funded from Stormwater
Management Service Charge – See separate section below

D. Village Works – Community suggested projects

Ashford	\$ 6K
Delungra	\$ 6K
Gilgai	\$ 5K
Yetman	\$ 6K
Oakwood	\$ 1K
Bonshaw	\$ 1K
Graman	\$ 1K
Nullamanna	\$ 1K
Elsmore	\$ 1K
Stannifer	\$ 1K
Gum Flat	\$ 1K

GENERAL FUND GRAND TOTAL

\$ 547K

WATER FUND TOTAL

\$ 0K

1.2 Finance and Assistance Grant – Local Roads Component (ACRD) 2016/2017 Program

RESOLVED (Baker/Castledine) that the Committee recommend to Council that:

- i) the budget allocations for the 2016/2017 ACRD Program be noted; and*
- ii) a further report be presented to the Civil and Environmental Services Committee in respect of the funding allocations and individual works proposed to be undertaken under this program.*

1.3 RMS Supplementary Block Grant Program

RESOLVED (Michael/Castledine) that the Committee recommend to Council that the allocation of the \$160K RMS Supplementary Block Grant Program be the subject of a further report to the Civil and Environmental Services Committee Meeting.

1.4 Roads to Recovery Program

RESOLVED (Michael/Castledine) that the Committee recommend to Council that:

- ii) the budget allocation for the 2016/2017 Roads to Recovery Program be endorsed; and*

- iii) *a further report be presented to the Civil and Environment Committee in respect of the specific projects to be funded.*

1.5 Block Grant Program – Regional Roads

RESOLVED (Castledine/Baker) that the Committee recommend to Council that the 2016/2017 Block Grant Program for the Regional Road Network be endorsed.

1.6 Road Construction and Asset Maintenance Program (non-recurrent)

Noting Council's commitment to addressing the identified needs of the Road System, staff have undertaken a further review of Road System upgrade needs. This has included a review of the regular Road Asset Assessments. This review has highlighted the following Road upgrade Works for the 2016/2017 Budget, noting the high level of road surface and road sub-base deterioration occurring on these roads on a continuing basis but particularly in the last 12 months:

- a) Old Stannifer Road Gilgai – New Bitumen Seal \$350K (Reason – ongoing increased maintenance burden due to density of development, ongoing drainage and vegetation issues, School Bus Route);
- b) Kings Plains – New Bitumen Seal \$350K (Reason – ongoing increased maintenance burden due to low lying wet nature of the area and drainage issues, high cost of hauling gravel to the location (from the Wandera Pit), School Bus Route, services significant rural area, location of Seven Oaks Fossicking Area on the section to be sealed, a major local Tourism Asset, being one of Inverell Shire's only two (2) privately run Fossicking areas, note also approach made by Glen Severn Shire to the Boundaries Commission to annexure Kings Plains area into their Council area to gain positive cashflow of \$200K for their Council);
- c) Regional Road Network – Shoulder widening and edge repairs \$100K (Reason - significant maintenance issue that acts to extend pavement useful life); and
- d) Ross Street, Inverell – Rehabilitation \$200K adjacent to Rugby Park to Swanbrook Road – (Reason - significant sub-base/pavement failure due to original poor construction and extreme wet followed by extreme dry – area was not strengthened sufficiently approximately 15 years ago).

(Due to the relatively small distance involved in these projects, there will not be a significant increase in Council's annual maintenance burden flowing from the completion of these projects).

This program is funded from the non-recurrent additional revenues to be generated through Council's Oncost Recovery and Plant Fleet Systems in 2016/2017 due to size of Council's additional 2016/2017 Grant Funded and continuing Special Road Infrastructure Asset Renewal Programs.

This \$1.0M revenue funded non-recurrent Road Construction and Asset Management Program is recommended for inclusion in the 2016/2017 draft Budget.

RESOLVED (Castledine/Baker) that the Committee recommend to Council that the \$1.0M revenue funded 2016/2017 Road Construction and Asset Management (non-recurrent) Program be endorsed.

1.7 Variations to Budget

RESOLVED (Baker/Michael) that the Committee recommend to Council that:

- i) *the information be noted;*
- ii) *Council provide an allocation of \$150,000 for joint industry promotions and assistance;*

iii) *the following 2016/2017 Strategic Capital Infrastructure/Projects Program projects be endorsed:*

- *Community Building Partnerships Program \$ for \$ \$ 60K*
- *Local Government Election Expenses \$ 95K*
- *John Street, Inverell – Upgrade and Seal \$ 20K*
- *Urban Construction – Oliver Street Extension to Swanbrook Road and Intersection Works \$ 340K*

iv) *the transfers to and from Internally Restricted Assets be endorsed.*

1.8 Rates

RESOLVED (Michael/Castledine) that the Committee recommend to Council that Council utilise the maximum permissible rate increase allowed by the IPART/State Government of 1.8%.

1.8.2 Rating Structure

RESOLVED (Baker/Castledine) that the Committee recommend to Council that the General Base Amount and the General Ad Valorem Rates be determined utilising the maximum permissible increase allowed by the State Government and the categories be:

*Residential – Inverell
Residential – General
Residential – Ashford
Residential – Delungra
Residential – Gilgai
Residential – Yetman
Residential – Rural
Business – Inverell Industrial/Commercial
Business – Other
Farmland
Mining*

1.8.3 Effect on Rates

RESOLVED (Michael/Castledine) that the Committee recommend to Council that:

- i) *the information be noted; and*
- ii) *the Interest Rate applicable to Outstanding Rates and Charges for 2016/2017 be the maximum allowable as advised by the Office of Local Government.*

1.9 Waste Management Charges

RESOLVED (Castledine/Michael) that the Committee recommend to Council that the following Waste Management Charges be adopted:

- i) *Waste Management Charge – All Properties \$ 80.00*
- ii) *Domestic Waste Management - Occupied Charge:*

Number of Services per Assessment	Annual Charge per Assessment
1	\$ 320.00
2	\$ 640.00
3	\$ 960.00
4	\$ 1,280.00
5	\$ 1,600.00
6	\$ 1,920.00
7	\$ 2,240.00
8	\$ 2,560.00
9	\$ 2,880.00
10	\$ 3,200.00
11	\$ 3,520.00
12	\$ 3,840.00
13	\$ 4,160.00
14	\$ 4,480.00
15	\$ 4,800.00
	etc

iii) Domestic Waste Management – Unoccupied Charge \$50.00

iv) Other Waste Management Charge

Number of Services	Yearly Charge per Service (Ex GST)
1	\$ 320.00
2	\$ 640.00
3	\$ 960.00
4	\$ 1,280.00
5	\$ 1,600.00
6	\$ 1,920.00
7	\$ 2,240.00
8	\$ 2,560.00
9	\$ 2,880.00
10	\$ 3,200.00
11	\$ 3,520.00
12	\$ 3,840.00
13	\$ 4,160.00
14	\$ 4,480.00
15	\$ 4,800.00
	etc

d) Weekly Commercial Recycling Charge \$ 110.00 ex GST
 Fortnightly Commercial Recycling Charge \$ 55.00 ex GST
 (These Charges are levied per Service, and GST is only charged if applicable)

1.10 Fees & Charges

RESOLVED (Baker/Castledine) that the Committee recommend to Council that the Fees and Charges, as recommended, be adopted.

1.11 Stormwater Management Service Charge

RESOLVED (Baker/Castledine) that the Committee recommend to Council that:

i) *the Stormwater Management Service Charge be set at the maximum amount allowable of \$25.00 per Residential Premises, \$12.50 per Residential Strata lot, and \$25.00 for Business Premises for each 350 square metres or additional part thereof, subject to a maximum charge on Business Premises of \$150.00; and*

- ii) *the Stormwater Management Program as recommended being Gilgai Drainage, be adopted.*

1.12 Summary

RESOLVED (Michael/Baker) that the Committee recommend to Council that:

- i) *the report on the balanced budget be noted;*
- ii) *the list of inclusions as included in the 2016/2017 draft Operational Plan/Budget at Section 1.6.1 be endorsed including:*

• Local Heritage Program	\$ 20,000
• Opera in the Paddock (Program Re-instated)	\$ 5,000
• Grafton to Inverell	\$ 1,000
• Administration Postage	\$ 2,700
• Finance Postage	\$ 1,575
• Library Postage	\$ 900
	<u>\$ 31,175</u>

And

• Road Grading (budget to meet service levels)	\$ 73,000
• Cameron Park Maintenance	\$ 15,000
• May Street Park Maintenance (New Budget)	\$ 3,000
• Public Toilets Maintenance	\$ 5,000
• Lake Inverell Maintenance	\$ 3,000
• Central Business District Maintenance	\$ 4,000
• Cycleway Maintenance	\$ 2,000
• Ashford Oval Expenses	\$ 1,000
• Victoria Park Expenses	\$ 1,000
• Campbell Park Expenses	\$ 1,000
• Bellevue Park Expenses	\$ 3,000
	<u>\$ 111,000</u>

- iii) *the draft Estimates (incorporating the Operational Plan) for the General Activities for 2016/2017 be adopted and placed on public exhibition for a period of 28 days as required by Section 405 of the Local Government Act 1993.*

1.13 Fit for the Future

RESOLVED (Michael/Baker) that the Committee note the Fit for the Future Performance Benchmarks for the General Fund for the 2016/2017 draft Operational Plan and Budget.

ADJOURNMENT

At this juncture, the time being 12.35pm, the Committee adjourned.

RESUMPTION

At this juncture, the time being 12.40pm, the Committee reconvened.

LONG TERM FINANCIAL PLAN

Note: the Long Term Financial Plan provides for a further three (3) year funding of the operations of the Art Gallery.

RESOLVED (Michael/Baker) that the Committee recommend to Council that:

- i) *the Long Term Financial Plan be adopted on the basis of Council fully implementing Council's IPART approved Fit for the Future Roadmap;*

- ii) Council continue to pursue its ongoing Operational Efficiency and Effectiveness Program to achieve a continuing improvement in its efficiency as measured by the Real Operating Costs per Capita Benchmark; and
- iii) the Long Term Financial Plan be placed on public exhibition for a period of 28 days.

ASSET MANAGEMENT PLANNING

RESOLVED (Michael/Castledine) that the Committee recommend to Council that:

- i) the Road Infrastructure Asset Management Plans be adopted; and
- ii) the Plans placed on public exhibition for a period of 28 days.

2. SEWERAGE ACTIVITIES

RESOLVED (Baker/Castledine) that the Committee recommend to Council that:

- (i) the Sewerage Charges as listed below be adopted for 2016/2017:

Sewerage Charge Occupied	\$ 500.00
Sewerage Charge Unoccupied	\$ 313.00
Sewerage Charge Flats/Units	\$ 313.00
Sewerage Charge Nursing Homes	\$2,342.00

Sewerage Charge Hotel/Licensed Clubs	\$1,500.00
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Number of Services per Assessment	Annual Charge Per Assessment
1	\$ 500.00
2	\$ 813.00
3	\$1,126.00
4	\$1,439.00
5	\$1,752.00
6	\$2,065.00
7	\$2,378.00
8	\$2,691.00
9	\$3,004.00
10	\$3,317.00
11	\$3,630.00
12	\$3,943.00
13	\$4,256.00
14	\$4,569.00
15	\$4,882.00

Sewerage Non-Rateable Schools – WC's	\$72.45 per receptacle
Sewerage Non-Rateable Other – WC's	\$120.75 per receptacle
Sewerage Non-Rateable Urinals	\$ 72.45 per receptacle

Charge Structure for Motels and Caravan Parks

In accordance with the new charge structure for Motels and Caravan Parks the following charges are proposed with 2016/2017.

Motel Residence	\$ 500.00
Motel Restaurant	\$ 500.00
Motel Ensuite	\$ 156.60
Caravan Park Residence	\$ 500.00
Caravan Park Amenities Block	\$1,500.00
Caravan Park Ensuite Cabins	\$ 156.60

- (ii) *the Draft Estimates (incorporating Operational Plan) for the Sewerage Fund for 2016/2017 be adopted and placed on public exhibition for a period of 28 days as required by Section 405 of the Local Government Act 1993.*

3. WATER ACTIVITIES

RESOLVED (Michael/Castledine) that the Committee recommend to Council that:

- i) a water availability base charge of \$364.00 per assessment (Includes first water meter) be adopted for 2016/2017;*
- ii) a water charge of \$364.00 per additional water meter, per assessment be adopted for 2016/2017;*
- iii) a charge of \$1.45 per kilolitre be adopted for commercial water consumption for 2016/2017;*
- iv) a charge of \$1.45 per kilolitre, 0 to 600 kilolitres and \$1.70 per kilolitre over 600 kilolitres be adopted for residential water consumption for 2016/2017;*
- v) a charge of \$0.76 per kilolitre be adopted for water consumption - Abattoirs, plus a 20 per cent early settlement discount for 2016/2017;*
- vi) a charge of \$1.02 per kilolitre be adopted for Sporting Association water consumption;*
- vii) a charge of \$1.45 per kilolitre be adopted for Guyra Shire Council water consumption;*
- viii) a charge of \$0.38 per kilolitre adopted for Raw Water consumption for 2016/2017; and*
- ix) the draft Estimates (incorporating Operational Plan) for the Water Fund for 2016/2017 be adopted and placed on public exhibition for a period of 28 days as required by Section 405 of the Local Government Act, 1993*

6. 2016/2017 RATE PEG FOR NSW COUNCILS S25.11.1

RESOLVED (Michael/Baker) that the Committee receive and note the information.

SECTION E INFORMATION REPORTS

1. SOCIAL HOUSING COMMUNITY IMPROVEMENT FUND 2015 S15.8.65

RESOLVED (Castledine/Michael) that the items contained in the Information Reports to the Economic & Community Sustainability Committee Meeting held on Wednesday, 13 April, 2016, be received and noted.

SECTION F QUESTIONS WITHOUT NOTICE

General Manager Member for New England

The General Manager advised that the Hon. Barnaby Joyce, Member for New England will be in Inverell on Friday, 15 April, 2016.

GM-A Cr Watts Inverell Women's Refuge S3.16.18

Cr Watts requested that details on the operating procedures of the Inverell Refuge be obtained.

RESOLVED (Michael/Baker) that the Committee recommend to Council that details of the operating procedures of the Refuge be sought from the operators of the Refuge.

SECTION H
GOVERNANCE REPORTS

1. GOVERNANCE - MONTHLY INVESTMENT REPORT S12.12.2/09

RESOLVED (Baker/Michael) that the Committee recommend to Council that:

- i) the report indicating Council's Fund Management position be received and noted;
and*
- ii) the Certification of the Responsible Accounting Officer be noted.*

There being no further business, the meeting closed at 1.18pm.

CR J A WATTS

CHAIRPERSON