

**INVERELL SHIRE COUNCIL**

**NOTICE OF MEETING**

**ECONOMIC & COMMUNITY SUSTAINABILITY COMMITTEE**

8 July, 2016

An Economic & Community Sustainability Committee Meeting will be held in the Committee Room, Administrative Centre, 144 Otho Street, Inverell on Wednesday, 13 July, 2016, commencing at 10.30am.

Your attendance at this Economic & Community Sustainability Committee Meeting would be appreciated.

**P J HENRY PSM**

**GENERAL MANAGER**

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**A G E N D A**

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<b>SECTION A</b>	<b>APOLOGIES CONFIRMATION OF MINUTES DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS BUSINESS ARISING FROM PREVIOUS MINUTES</b>
<b>SECTION B</b>	<b>ADVOCACY REPORTS</b>
<b>SECTION C</b>	<b>COMMITTEE REPORTS</b>
<b>SECTION D</b>	<b>DESTINATION REPORTS</b>
<b>SECTION E</b>	<b>INFORMATION REPORTS</b>
<b>SECTION F</b>	<b>GENERAL BUSINESS</b>
<b>SECTION H</b>	<b>GOVERNANCE REPORTS</b>
<b>SECTION G</b>	<b>CONFIDENTIAL MATTERS (COMMITTEE-OF-THE-WHOLE)</b>

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## Quick Reference Guide

Below is a legend that is common between the:

- Inverell Shire Council Strategic Plan
- Inverell Shire Council Delivery Plan
- Inverell Shire Council Management Plan.

<i><b>Destinations</b></i>	<i><b>Icon</b></i>	<i><b>Code</b></i>
<p><b>1. A recognised leader in a broader context.</b></p> <p>Giving priority to the recognition of the Shire as a vital component of the New England North West Region through Regional Leadership.</p>		R
<p><b>2. A community that is healthy, educated and sustained.</b></p> <p>Giving priority to the Shire as a sustainable and equitable place that promotes health, well being, life long learning and lifestyle diversity.</p>		C
<p><b>3. An environment that is protected and sustained.</b></p> <p>Giving priority to sustainable agriculture, the protection and conservation of rivers, waterways bio diversity and the built environment.</p>		E
<p><b>4. A strong local economy.</b></p> <p>Giving priority to economic and employment growth and the attraction of visitors.</p>		B
<p><b>5. The Communities are served by sustainable services and infrastructure.</b></p> <p>Giving priority to the provision of community focused services and the maintenance, enhancement and upgrade of infrastructure.</p>		S

# ECONOMIC & COMMUNITY SUSTAINABILITY COMMITTEE MEETING

Wednesday, 13 July, 2016

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MINUTES OF THE ECONOMIC & COMMUNITY SUSTAINABILITY COMMITTEE MEETING HELD IN THE COMMITTEE ROOM, INVERELL SHIRE COUNCIL, 144 OTHO STREET, INVERELL ON WEDNESDAY, 8 JUNE, 2016, COMMENCING AT 10.35AM.

PRESENT: Cr J A Watts (Chairperson), Crs D F Baker, P J Girle, P J Harmon and A A Michael.

Also in attendance: Crs H N Castledine, B C Johnston and D C Jones.

Paul Henry (General Manager), Ken Beddie (Director Corporate and Economic Services), Brett McInnes (Director Civil and Environmental Services) and Stephen Golding (Executive Manager Corporate and Community Services).

SECTION A

APOLOGIES:

There were no apologies received.

1. CONFIRMATION OF MINUTES

*RESOLVED (Baker/Girle) that the Minutes of the Economic and Community Sustainability Committee Meeting held on 11 May, 2016 as circulated to members, be confirmed as a true and correct record of that meeting.*

2. DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS

There were no interests declared.

3. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

Suspension of Standing Orders

At this juncture, the time being 10.40am, the Chairperson sought agreement to suspend Standing Orders to welcome Ms Caroline Downer, Executive Director of Arts North West. Ms Downer presented the Committee with details of the benefits and opportunities of being a member of Arts North West and the Groups activities.

At this juncture, the time being 11.15am, the Chairperson welcomed Ms Nicole Lavender, CEO of Inverell District Family Services, Mr John Devlin, Director of Inverell District Family Services and Mr Peter Gaukroger, Independent Building Committee Member.

Ms Lavender addressed the Committee in respect of the proposed extension/redevelopment of Inverell District Family Services premises.

Resumption of Standing Orders

At this juncture, the time being 11.45am, Standing Orders resumed and the Committee considered the balance of the Agenda.

SECTION B  
ADVOCACY REPORTS

Cr Watts      Air Service

Cr Watts noted a recent meeting held with the Director/Chief Pilot of Airspeed Aviation, Mr Ben Wyndham, Inverell Chamber of Commerce and local business houses. Airspeed Aviation is currently seeking the establishment of an Air Service in Narrabri over the coming months.

Mr Wyndham indicated that once the Narrabri service is up and running successfully there may be an opportunity to investigate the option of an Inverell Air Service at some future time, possibly to Brisbane. Mr Wyndham noted that for any Sydney service to be viable, 10,000 passengers are required at an average return ticket price of \$500.00.

SECTION D  
DESTINATION REPORTS

1.      ARTS NORTH WEST      S26.5.4

GM-A      *RESOLVED (Harmon/Michael) that the Committee recommend to Council that:*

- i)      the report be received and noted; and*
- ii)    at this time, Council decline the offer of membership to Arts North West, noting its current ongoing investment in local Cultural Infrastructure and activities.*

2.      INVERELL DISTRICT FAMILY SERVICES - FUTURE DIRECTION (LISTING)  
S15.8.25/09

*RESOLVED (Baker/Michael) that the matter be referred to Closed Committee for consideration as:*

- i)      the matters and information are 'commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.' (Section 10A(2)(d)(i) of the Local Government Act, 1993);*
- ii)    on balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and*
- iii)   all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.*

SECTION E  
INFORMATION REPORTS

1.      E-WASTE FACILITY AND REVOLVE STORE – WARRA-LI      S31.16.22

*RESOLVED (Baker/Girle) that the items contained in the Information Reports to the Economic & Community Sustainability Committee Meeting held on Wednesday, 8 June, 2016, be received and noted.*

SECTION H  
GOVERNANCE REPORTS

1. STORES & MATERIALS STOCKTAKE S23.16.5/09
- EC-A *RESOLVED (Baker/Michael) that the Committee recommend to Council that:*
- i) *the stores and materials Stocktake information be received and noted; and*
  - ii) *the adjustment of **\$964.02** be made in the Stores Ledger.*
2. STORES & MATERIALS STOCKTAKE S23.16.5/09
- EC-A *RESOLVED (Baker/Michael) that the Committee recommend to Council that:*
- i) *the stores and materials Stocktake information be received and noted; and*
  - ii) *the adjustment of **\$47.67** be made in the Stores Ledger.*
3. STORES & MATERIALS STOCKTAKE S23.16.5/09
- EC-A *RESOLVED (Baker/Michael) that the Committee recommend to Council that:*
- i) *the stores and materials Stocktake information be received and noted; and*
  - ii) *no adjustment be made in the Stores Ledger.*
4. STORES & MATERIALS STOCKTAKE S23.16.5/09
- EC-A *RESOLVED (Baker/Michael) that the Committee recommend to Council that:*
- i) *the stores and materials Stocktake information be received and noted; and*
  - ii) *the adjustment of **\$46.13** made in the Stores Ledger.*
5. STORES & MATERIALS STOCKTAKE S23.16.5/09
- EC-A *RESOLVED (Baker/Michael) that the Committee recommend to Council that:*
- i) *the stores and materials Stocktake information be received and noted; and*
  - ii) *an adjustment of **-\$541.42** be made in the Stores Ledger.*
6. STORES & MATERIALS STOCKTAKE S23.16.5/09
- EC-A *RESOLVED (Baker/Michael) that the Committee recommend to Council that:*
- i) *the stores and materials Stocktake information be received and noted; and*
  - ii) *the adjustment of **\$82.82** made in the Stores Ledger.*
7. GOVERNANCE - MONTHLY INVESTMENT REPORT S12.12.2/09
- RESOLVED (Baker/Michael) that the Committee recommend to Council that:*

- i) *the report indicating Council's Fund Management position be received and noted; and*
- ii) *the Certification of the Responsible Accounting Officer be noted.*

8. BUDGET AND OPERATIONAL PLAN REVIEW 2015/2016 S12.5.1/09

MFS-N *RESOLVED (Baker/Michael) that the Committee recommend to Council that the proposed variations to budget votes for the 2015/2016 Financial Year be adopted providing an estimated Cash Surplus at 30 June, 2016 from operations of \$6,952.*

SECTION G  
CONFIDENTIAL REPORTS IN CLOSED COMMITTEE  
(SECTION 10A(2) OF THE LOCAL GOVERNMENT ACT 1993)

At 12.05pm, the Chairperson noted that no members of the public were present at the meeting to make representations as to whether any part of the Committee Meeting should not be considered in Closed Committee.

CLOSED COMMITTEE REPORTS

*RESOLVED (Harmon/Michael) that the Committee proceed into Closed Committee to discuss the matters referred to it, for the reasons stated in the motions of referral.*

Upon resuming Open Committee, at 12.14pm, the Chair verbally reported that the Committee, with the Press and Public excluded, having considered the matter referred to it, recommends as follows:

1. INVERELL DISTRICT FAMILY SERVICES - FUTURE DIRECTION  
S15.8.25/09

GM-A *That the Committee recommend to Council that the land, being Lot 10, DP 1040067 be offered, in principle, to Inverell District Family Services pending a market valuation of the land and Inverell District Family Services being successful in obtaining grant funding for the project.*

ADOPTION OF RECOMMENDATION

*RESOLVED (Harmon/Michael) that the recommendation from Closed Committee be adopted.*

There being no further business, the meeting closed at 12.12pm.

CR J A WATTS

CHAIRPERSON

**TO ECONOMIC & COMMUNITY SUSTAINABILITY COMMITTEE MEETING 13/07/2016**

<b>ITEM NO:</b>	1.	<b>FILE NO:</b> S26.5.10	
<b>DESTINATION 2 DESTINATION 3 DESTINATION 5:</b>	A Community that is healthy, educated and sustained. An environment that is protected and sustained. The Communities are served by sustainable services and infrastructure.		<b>CES</b>
<b>SUBJECT:</b>	<b>PUBLIC ART SUNSET COMMITTEE MEETING MINUTES – 2 JUNE 2016</b>		
<b>PREPARED BY:</b>	Hayley Nichols, Corporate Support Officer - Publishing		

**SUMMARY:**

Meeting held on Thursday, 2 June, 2016.

For the consideration of Council.

**COMMENTARY:**

MINUTES OF THE PUBLIC ART SUNSET COMMITTEE MEETING HELD IN THE COMMITTEE ROOM, ADMINISTRATIVE CENTRE, 144 OTHO STREET, INVERELL ON THURSDAY, 2 JUNE, 2016, COMMENCING AT 7.30 AM.

PRESENT: Cr A Michael [Chairperson], Jo Williams, Peter Caddey and Ian Hooker.

Also in attendance: Paul Henry (General Manager).

**SECTION A****APOLOGIES:**

*RESOLVED (Hooker/Caddey) that the apology from Garry Newley be accepted.*

**CONFIRMATION OF MINUTES**

*RESOLVED (Caddey/Williams) that the Minutes of the Public Art Sunset Committee Meeting held on 19 February, 2016, as circulated to members, be confirmed as a true and correct record of that meeting.*

**1. PUBLIC ART UPDATE**

The Committee was advised of the following matters regarding the Public Art feature;

- i) There has been a delay in having the sculpture fabricated.
- ii) An installation date of September, 2016 is now expected.
- iii) The footing designs have been completed and received by Council. The construction of the footings will be undertaken by Council.
- iv) The RMS now requires details of the luminesce emitted by the sculpture prior to the work being approved for erecting.



Committee members indicated that there is still strong interest in the sculpture and that a community update should be provided.

Action Required:

*That a Press Release that gives a progress report on the erection of the sculpture be prepared.*

2. CHRISTMAS DECORATIONS 2016

The Committee considered the next stage of the use of lighted Christmas decorations to enhance the Christmas spirit in Inverell. As determined at a previous meeting, the next areas for treatment are the Campbell and Byron/Otho Street roundabouts. The Committee considered various options for decorating these features. The preferred treatments, as determined by the Committee were;

- i) Campbell Street Roundabout
  - a. Theme: wrapped Christmas Box Cluster.
  - b. Size: Three varying sizes; 2m, 1.5m & 1m.
  - c. Colour: red & gold.
- ii) Byron/Otho Street Roundabout
  - a. Theme: swirl Christmas tree.
  - b. Size: Three varying sizes; 3.6m, 3m & 2.5m.
  - c. Colour: red & gold (preferred).

Enquiries will be made of the suppliers to ascertain if a 'green' tree is available. The availability of other colour choices will also be perused with the suppliers.

Recommendation:

*That Council proceed with the acquisition of LED lit Christmas decorations for the Campbell Street and Byron/Otho Street roundabouts for Christmas 2016.*

3. ABORIGINAL ART PROJECT

The Committee was advised that the Grant program for promoting Aboriginal artists has not yet been determined.

It was this program that was identified as a source of funds for the creation of an 'Aboriginal themed' art project in the Lions Park area.

The Committee will be advised of any developments with this application.

4. POPPY SCULPTURE

The re-enactment Committee favours the sculpture to be in a 'stand alone site' near the Kurrajong Wall.

The suggestion was made that if the poppy is to be displayed 'permanently' the existing paint would need to be stripped and replaced with a '2 pack' paint.

GENERAL BUSINESS

1. FUTUE ART PROJECTS

The Committee discussed a range of suggested public art projects that have been raised at previous meetings. An additional suggestion was the development of 'story signage' along the WWII Remembrance Way (along the river).

Action Required:

- i) *That members consider their preferences for possible art projects, and*
- ii) *That the prioritisation of art projects be determined at the next meeting of the Committee.*

NEXT MEETING

The next meeting will be held on a date to be advised.

There being no further business, the meeting closed at 8.35am.

**RECOMMENDATION:**

*That:*

- i) *the Minutes of the Public Art Sunset Committee Meeting held on Thursday, 2 June, 2016, be received and noted; and*
- ii) *the following recommendation of the Public Art Sunset Committee be considered by Council:*

1. CHRISTMAS DECORATIONS 2016

*That Council proceed with the acquisition of LED lit Christmas decorations for the Campbell Street and Byron/Otho Street roundabouts for Christmas 2016.*

**TO ECONOMIC & COMMUNITY SUSTAINABILITY COMMITTEE MEETING 13/07/2016**

<b>ITEM NO:</b>	1.	<b>FILE NO:</b> S5.10.63
<b>DESTINATION 5:</b>	The communities are served by sustainable services and infrastructure.	<b>S</b>
<b>SUBJECT:</b>	<b>EXPIRING LEASE AGREEMENT</b>	
<b>PREPARED BY:</b>	Hayley Nichols, Corporate Support Officer - Publishing	

**SUMMARY:**

The Committee is advised of a Lease Agreement expiring 30 June, 2016.

The Committee is requested to consider a report in this matter.

**COMMENTARY:**

The Lease Agreement between Inverell Shire Council and Northern Broadcasters Pty Ltd (2NZ) is due to expire 30 June, 2016. The Agreement is for land known as 'Part Lot 520, DP 753287, McIlveen Park Lookout, Inverell' (refer below image).



Per clause 2 of the Agreement, there is an option to extend the Lease for a further 12 months however, on behalf of Northern Broadcasters Pty Ltd (2NZ), Super Network Radio has requested that the Agreement be renewed for a more significant length.

The Agreement has been found to be compliant to the required conditions, including payment of associated fees and to meeting Council's expectation of maintaining the quality of Council land.

It is noted that the leases are issued subject to the lessee providing Public Liability Insurance for \$10M. These policies now cost over \$500 p.a. The last amount billed was \$235.73 (GST inclusive).

The Committee is asked to consider offering a new Agreement to Northern Broadcasters Pty Ltd (2NZ) for a five (5) year period with a further five (5) year option.

**RECOMMENDATION:**

*That the Committee recommend to Council that:*

- i) Council renew the agreement with Northern Broadcasters Pty Ltd for Part Lot 520, DP 753287, McIlveen Park Lookout, Inverell for a five (5) year period with a further five (5) year option;*
- ii) the lease fee be \$240.00 per annum (GST inclusive) with a 3% increase per annum; and*
- iii) the Lease Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

<b>ITEM NO:</b>	2.	<b>FILE NO:</b> S12.22.1/09
<b>DESTINATION 2:</b>	A community that is healthy, educated and sustainable	<b>C</b>
<b>SUBJECT:</b>	<b>REQUEST FOR ASSISTANCE - INVERELL SHOW SOCIETY</b>	
<b>PREPARED BY:</b>	Hayley Nichols, Corporate Support Officer - Publishing	

**SUMMARY:**

Council is in receipt of correspondence from the Inverell Show Society requesting support and assistance towards the development of a new Pavilion. The Committee is asked to make a determination in respect of this matter.

**COMMENTARY:**

Council has received a letter of request from Mr Graham McKenzie, President of the Inverell Show Society asking for Council's support and assistance in their endeavours to develop a new Pavilion.

This request comes as a result of the Basketball Association replacing the floor of the existing pavilion/stadium and the subsequent issues that occurred for the Society for the 2016 event, such as:

- the needing to source carpet to cover the new floor to prevent damage,
- the man power & time needed to lay the carpet,
- the Society's insurance company requiring the carpet to be properly secured to the floor to prevent a hazard i.e. taped,
- the man power & time needed to pull the carpet back up,
- locating a suitable storage area for the carpet, and
- the Society are now responsible for the cost of repairs to the floor as a result of the damage caused when removing the taped carpet.

Mr McKenzie advises that the Society intend on applying for a Government grant to cover the majority of costs associated with the development. Mr McKenzie indicates that the Society would seek to remove the three (3) existing out-dated buildings and replace with one (1) suitable sized pavilion that would house all exhibitors and indoor trade sites.

In addition, the Society promote the possibility of the pavilion being utilised for Pony Club events, community organisation events, community functions such as reunions or birthdays or as a dormitory style accommodation for events with the calibre of the Mini World Cup.

The Show Society are seeking Council's assistance by way of either reducing or waiving the development application fees, sewer and water connection fees and providing the necessary drainage to the site, thus making for a more attractive application to the Government for funding.

To assist Councillors in making a determination, the following information is provided;

- (a) Development Application (DA) & Construction Certificate (CC) fees are based on the cost of the development. For example;
  - a development of \$300,000.00 would incur total fees of approximately \$3,845.25; and
  - a development of \$500,000.00 would incur total fees of approximately \$5,233.25.
 These fees are inclusive of the maximum number of inspections, being 10.
- (b) Fees for water and sewer are based on the number of toilets and showers within the development. These fees are determined on a case by case basis however, in general, fees are \$7,000 per water closet or shower. It is noted that the fee would be counteracted should any water closet or shower that is demolished in the removal of the existing buildings be replaced in the proposed new pavilion i.e. the indicated fee of \$7,000 only applies to additional water closets or showers.
- (c) The Show Society have \$13,731.80 outstanding from the short-term loan that Council granted in 2013 to meet the promotional costs associated with the 2012 Ute Muster event.

In conclusion, the Show Society are asking for Council to reduce or waive the DA & CC fees, water and sewerage fees and drainage work costs should they be successful in obtaining grant funding from the Government for the development of a new pavilion at the Inverell Show Ground.

A full copy of the Show Society's correspondence is attached as Appendix 1 (D13 – D14).

#### **RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:**

**Strategy:** C.07 Provide local opportunities for recreation, cultural and social activities.

**Term Achievement:** C.07.01 Council has locally focused cultural programs and initiatives that facilitate forums, networks and training opportunities that are conducive to strengthening relationships between tourism, arts, heritage, sports and recreational interests.

**Operational Objective:** C.07.01.01 To provide and assist community groups in the provision of recreational and cultural facilities and services for the enjoyment of all residents and visitors to the Shire

#### **POLICY IMPLICATIONS:**

Nil.

**CHIEF FINANCIAL OFFICERS COMMENT:**

Nil.

**LEGAL IMPLICATIONS:**

Nil.

**RECOMMENDATION:**

*A matter for the Committee.*

<b>ITEM NO:</b>	3.	<b>FILE NO:</b> S12.22.1/09
<b>DESTINATION 5:</b>	The communities are served by sustainable services and infrastructure	<b>S</b>
<b>SUBJECT:</b>	<b>SPONSORSHIP REQUEST – 2016 ASHFORD SALAMI FESTIVAL</b>	
<b>PREPARED BY:</b>	Hayley Nichols, Corporate Support Officer - Publishing	

**SUMMARY:**

Council has received a request from Yvette Irwin, 2 Rivers Pty Ltd, asking Council for sponsorship towards the 2016 Ashford Salami Festival. The Committee is being asked to consider the request.

**COMMENTARY:**

Council has received a request from Yvette Irwin, 2 Rivers Pty Ltd, asking Council for sponsorship towards the 2016 Ashford Salami Festival. The 2016 Ashford Salami Festival is to be held 15 October, 2016.

The 2015 Ashford Salami Festival was a success with over 2,000 visitors attending the event. The inaugural event in 2015 saw local community groups and small businesses raise more than \$5,000.

Ms Irwin advises that the proceeds from the 2016 event will be used to support local community organisations, in particular, the Ashford Pony Club and Ashford Swimming Club who will equally split all funds raised from the Pig Racing event.

It is noted that Council supported the 2015 event by way of waiving the Ashford Sportsground usage fee, meeting the electricity costs incurred for the event and road closure advertisements.

Council has been provided with three (3) different sponsorship packages to consider; a Big Boar sponsorship package to the value of \$3000, a Sassy Sow sponsorship package to the value of \$1000 and a Tea Cup Piglet sponsorship package to the value of \$200. A copy of the correspondence received from the Ashford Salami Festival organisers, which entails what is included within each sponsorship package is attached as Appendix 2 (D15 – D18).

The Committee is asked to determine if it wishes to provide a form of support or sponsorship to the 2016 Ashford Salami Festival, and if so, in what capacity.

**RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:**

**Strategy:** S.03 Council provides equitable services, consistent with available resources and priorities to meet the Shire's identified needs and preferences.

**Term Achievement:** S.03.01 Services and programs that Council provides are determined based on equity, customer requirements and community benefits, best value and excellence.

**Operational Objective:** S.03.01.01 Appropriate services and programs are selected based on considerations of equity, best value, relevance and benefit to the community.

**POLICY IMPLICATIONS:**

Management Policy: Donation Policy – 'The purpose of providing Donations from public funds is to help promote or assist individuals or organisations for which there is a recognised public benefit, Generally the maximum donation provided will be \$200.00.'

**CHIEF FINANCIAL OFFICERS COMMENT:**

Nil.

**LEGAL IMPLICATIONS:**

Nil.

**RECOMMENDATION:**

*A matter for the Committee.*

<b>ITEM NO:</b>	4.	<b>FILE NO:</b> S8.5.3
<b>DESTINATION 4:</b>	A strong local economy	<b>B</b>
<b>SUBJECT:</b>	<b>INVERELL CHAMBER OF COMMERCE AND INDUSTRY - REQUEST FOR FUNDING</b>	
<b>PREPARED BY:</b>	Ken Beddie, Director Corporate and Economic Services	

**SUMMARY:**

Council has received a Marketing Plan from the Inverell Chamber of Commerce and Industry, as a result of a previous resolution of Council, to assist Council in the consideration of providing the Chamber with an annual \$10,000 contribution to assist with local promotions for all businesses across Inverell and its catchment.

The Committee is asked to make a determination in respect of this matter.

**COMMENTARY:**

As Councillors may recall, at the Ordinary Meeting of Council held 28 October, 2015, Council considered a submission received by the Inverell Chamber of Commerce and Industry (ICCI)

asking Council to consider providing them with an annual \$10,000 contribution to assist with local promotions for all businesses across Inverell and its catchment.

The submission was broad in nature and did not specify the exact marketing activities/initiatives to be undertaken. Subsequently, Council resolved that:

*'Council provide 'in-principle support' for the conduct of joint Inverell Promotional activities and events with the Inverell Chamber of Commerce and Industry and invite the Chamber to submit a Marketing Plan to Council for consideration'.*

The following information was included in the original submission by the ICCI:

#### **Past Chamber Promotions:**

The ICCI fund these activities largely with membership & additional fees to participating businesses to assist with costs of the promotions.

- Town Wide Sale - May/June 2015, \$4,401 (60 local businesses participated);
- Town Wide Sale - July 2014, \$3,209 (40 local businesses participated);
- Christmas Promotion - Win a Car Nov/Dec 2013, \$21,555 (72 local businesses participated);
- Christmas Promotion - Gift vouchers Nov/Dec 2012, \$10,609 (64 local businesses participated);
- Christmas Promotion - 3 choices Nov/Dec 2011, \$18,608 (68 local businesses participated).

Total Chamber Spend - \$58,382.

The proposed Council contribution would be put towards assisting the running of the above like campaigns.

#### **Future Promotions:**

- The ICCI intention is to promote Inverell as a unique shopping mecca as well as a service centre and tourist destination;
- Our proposed campaigns will do this by keeping Inverell top of mind for Northern Tablelands and North West region residents;
- The ICCI are intending to use a number of tools to evaluate the success of all our advertising/marketing campaigns. These include but are not limited to;
  - Survey of Chamber members after the campaign has run to determine if their customers identified with the campaign and their thoughts on its success.
  - The Promotions Committee to actively seek feedback from the general public within general networking opportunities and report back to the Executive team.

As reported to Council on two (2) occasions over the last five (5) years, Council has provided funding of \$10,000 to the ICCI to assist with their promotions. Council will further be aware that in 2014, Council joined the NSW State Government's Small Business Friendly Council Program which is targeted at building stronger relationships and partnerships between Councils and Small Business as a means of enabling strong economic growth. A key component of this program is the delivery of local promotional campaigns.

The ICCI has now provided Council with a copy of their 2016 Marketing Plan which is included as Appendix 3 (D19 – D23). The Marketing Plan indicates that the Chamber are seeking to undertake approximately \$54K of promotions each year.

The Committee is asked to consider the Chamber's request.

#### **RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:**

**Strategy:** B.01 Business, institutions and Council are working cooperatively towards agreed initiatives to strengthen and expand the Shire's economic base.

**Term Achievement:** B.01.01 The Shire's business community, learning institutions and training institutions are working in an integrated way to strengthen and develop the Shire's economic base.



**Operational Objective:** B.01.01.01 Work with appropriate economic partners on developing mutual understanding and support for a common agenda for action.

**POLICY IMPLICATIONS:**

Nil.

**CHIEF FINANCIAL OFFICERS COMMENT:**

A \$10,000 per annum contribution could be provided to the Chamber of Commerce from Council's Joint Promotions Budget Allocation. Previous financial contributions to Chamber of Commerce Promotions have been funded from this Budget Allocation.

**LEGAL IMPLICATIONS:**

Nil.

**RECOMMENDATION:**

*A matter for the Committee.*

<b>ITEM NO:</b>	5.	<b>FILE NO:</b> S5.2.1/18
<b>DESTINATION 4:</b>	A strong local economy	<b>B</b>
<b>SUBJECT:</b>	<b>104 OTHO STREET, INVERELL (LISTING)</b>	
<b>PREPARED BY:</b>	Paul Henry, General Manager	

**SUMMARY:**

Further correspondence has been received in relation to this parcel of land.

The Committee is requested to consider a confidential report on this matter.

**COMMENTARY:**

*Local Government Act 1993 (the Act), and the Local Government (General) Regulation 2005 makes provision for the closure of meetings to the public and media in specified circumstances. In particular s.10A of the Act provides that Council may close to the public and media so much of a meeting as relates to the discussion and consideration of information identified in s.10A(2). The matters which may be closed to the public and media, as stated in the Act, must involve:*

- (a) Personnel matters concerning particular individuals (other than councillors.)*
- (b) The personal hardship of any resident or ratepayer.*
- (c) Information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.*
- (d) Commercial information of a confidential nature that would, if disclosed:*
  - (i) prejudice the commercial position of the person who supplied it, or*
  - (ii) confer a commercial advantage on a competitor of the council, or*
  - (iii) reveal a trade secret.*
- (e) Information that would, if disclosed, prejudice the maintenance of law.*

- (f) *Matters affecting the security of the council, councillors, council staff or council property.*
- (g) *Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege.*
- (h) *Information concerning the nature and location of a place or an item of Aboriginal significance on community land.*

In considering whether to close a part of a meeting to the public and media, Councillors are also reminded of further provisions of s.10D of the Act which states:

***Grounds for closing part of meeting to be specified***

- (1) *The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.*
- (2) *The grounds must specify the following:*
  - (a) *the relevant provision of section 10A (2),*
  - (b) *the matter that is to be discussed during the closed part of the meeting,*
  - (c) *the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*

Having regard for the requirements stated in s.10D of the Act Councillors should note that the matter listed for discussion in Closed Committee includes information which is considered to be commercially sensitive.

The recommendation that this item of business be considered in Closed Committee is specifically relied on section 10A(2)(d)(i) of the Act as consideration of the matter involves:

- a) Commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it, and
- b) On balance, the public interest in preserving the confidentiality of the matter outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting.

**RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND MANAGEMENT PLAN:**

**Strategy:** B.02 Plan for and promote the clustering of specific business and industry sectors in commercially appropriate locations.

**Term Achievement:** B.02.01 Networks and clusters of similar economic activity are developing in appropriate areas.

**Operational Objective:** B.02.01.01 To ensure the physical development of the Shire is in accordance with community needs and expectations, using adopted planning instruments and policies.

**POLICY IMPLICATIONS:**

Nil.

**CHIEF FINANCIAL OFFICERS COMMENT:**

Nil.

**LEGAL IMPLICATIONS:**

Nil.

**RECOMMENDATION:**

*That the matter be referred to Closed Committee for consideration as:*

- i) the matters and information are 'commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.' (Section 10A(2)(d)(i) of the Local Government Act, 1993);*
- ii) on balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and*
- iii) all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.*

<b>ITEM NO:</b>	6.	<b>FILE NO:</b> S30.16.7
<b>DESTINATION 1:</b>	A recognised leader in a broader context	<b>R</b>
<b>SUBJECT:</b>	<b>INLAND RAIL STAKEHOLDER WORKSHOP</b>	
<b>PREPARED BY:</b>	Paul Henry, General Manager	

**SUMMARY:**

A Stakeholder Workshop was held in Northstar on Tuesday, 28 June, 2016. Councillors are being asked to receive and note the update provided and to consider the Request for Support received from Goondiwindi Regional Council.

**COMMENTARY:**

On Tuesday, 28 June, 2016, Council's Director Corporate & Economic Services attended a Stakeholder Workshop in Northstar.

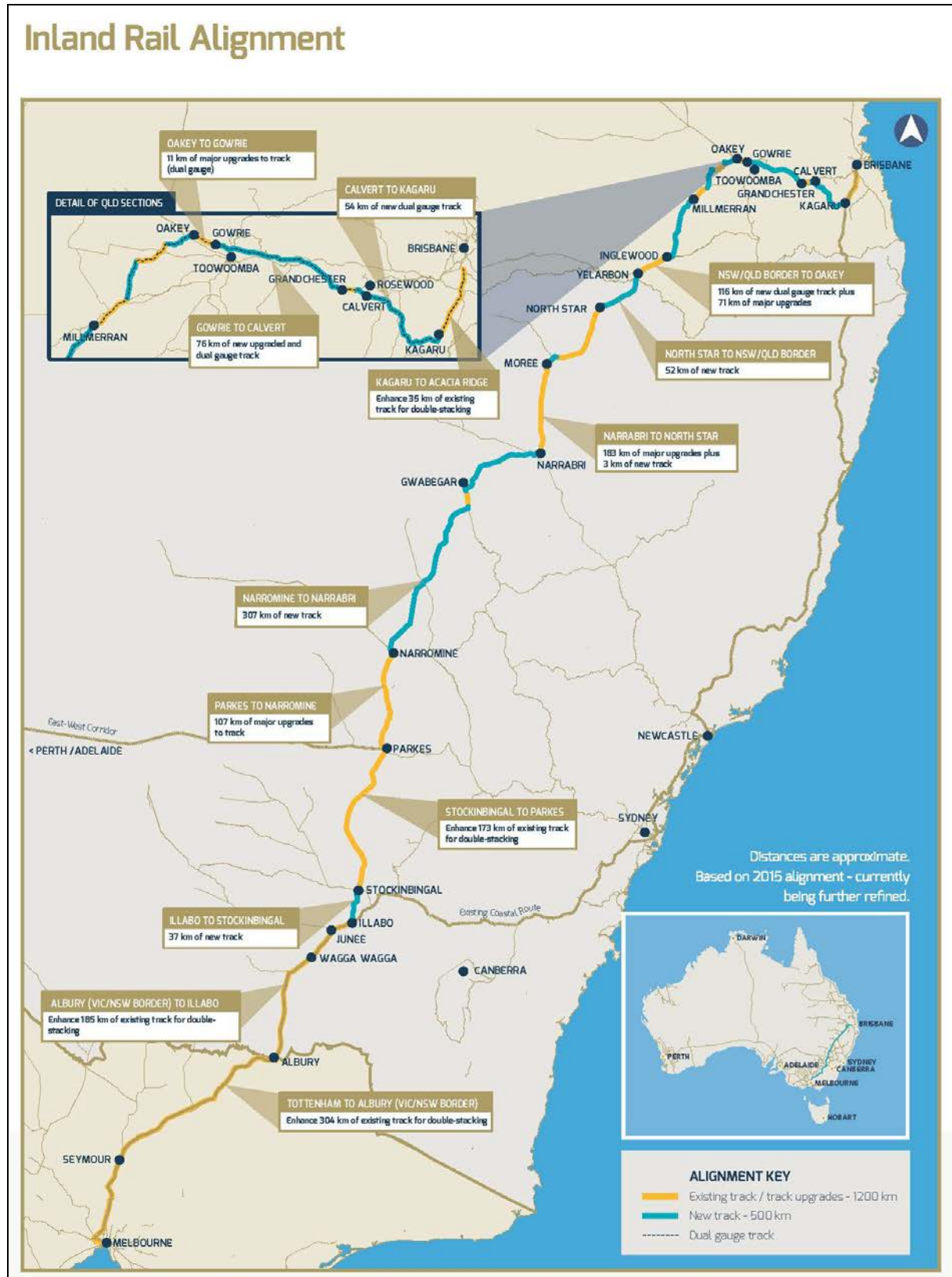
The purpose of the workshop was to provide attendees with a project update on the Inland Rail Project.

Update

This new 1700km freight rail line will complete the spine of the national freight rail network, providing a road competitive service that will see freight delivered from Melbourne to Brisbane, via regional Victoria, New South Wales and Queensland, in less than 24 hours with reliability, pricing and availability that is equal to or better than road.

The 1700km route uses the existing interstate line from Melbourne to Illabo, which will be enhanced to accommodate modern interstate freight trains. It then uses a combination of capacity improvements, major track upgrades and new track via Parkes, Moree, North Star, Oakey, Toowoomba, Gatton and Rosewood.

The current alignment, the 'far western corridor' (as depicted in the following map) delivers a journey time of less than 24 hours from Melbourne to Brisbane – a saving of 10 hours on the existing coastal route via Sydney and utilises 1200km of existing track/track upgrades and 500km of new track.



Importantly, as approximately 70% of the Inland Rail alignment uses existing rail corridors, it makes the best possible use of earlier investments in the national rail freight network and minimises the environmental and community impacts associated with creating new rail corridors.

#### Refining the Alignment

The alignment is clear where Inland Rail uses existing rail corridors. The task now is to refine and finalise the route within the 500km of new rail corridors from Illabo to Stockinbingal, Narramine to Narrabri, North Star to the Queensland border and throughout the majority of the Queensland section to Kagaru. There are also several town bypasses being investigated including potential bypasses in Parkes and Moree in NSW.

This refinement will require field studies, detailed environmental investigations and further consultation with communities and customers.

The ARTC have already made a start on this work throughout 2015, conducting detailed technical workshops with Councils throughout Northern NSW and Queensland to gather local information and to get a better understanding of issues and opportunities for local communities.

To complement this, ARTC have completed detailed aerial photography and mapping of the entire proposed alignment and have worked with Australia's leading technical consultancies to identify areas where they need information from field studies to make further decisions.

During 2016, ARTC will continue this work with technical workshops with Councils throughout southern NSW and Victoria, and broader workshops with catchment, irrigation and land management groups and other community stakeholders. ARTC will also be making contact with potentially impacted landholders in order to conduct preliminary field studies and to get local insight on any potential issues.

Once the ARTC have gathered enough detail about the new alignment and any proposed variations they will consult further with key community and customer representatives to ensure that they have arrived at the best solution.

#### Request for Support - Goondiwindi Regional Council

Goondiwindi Regional Council, at their Ordinary Meeting held on 25 May, 2016, considered its position on the Inland Rail project and resolved:

*'That Council advise the Australian Rail Track Corporation that it formally supports the Inland Rail Project; and*

*Requests that consideration be given by the Australian Rail Track Corporation to the feasibility of Council's proposed alternate alignment for North Star to Yelarbon and Yelarbon to Millmerran'.*

Goondiwindi Regional Council's proposed alternate alignment from North Star to Yelarbon is to follow the existing corridor and alignment north from North Star until it crosses the Whalan Creek and then continue on to cross the Macintyre River until meeting the existing south west rail line.

From there, the alternate route alignment from Yelarbon to Millmerran is to follow the existing corridor and alignment east from Yelarbon to the Whetstone State Forest before turning and heading north east towards Millmerran through the Whetstone & Bringalily State Forests. This route would avoid two crossings of both the Macintyre Brook and the Cunningham Highway.

Goondiwindi Regional Council is of the firm belief that the alignment for this important piece of public infrastructure should remain on state land wherever possible to limit the disruption and inconvenience to private landholders.

Accordingly, Goondiwindi Regional Council formally seeks support from adjoining local governments and requests that each Council consider the proposed alternate route, and if in agreement, provides a letter of support. Letters of support will accompany Goondiwindi Regional Council's proposal to the ARTC requesting that they consider the feasibility of the alternate route.

The Committee is being asked to consider the proposed alternate route suggested by Goondiwindi Regional Council and if in agreement provide a letter of support.

**RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:**

**Strategy:** R.08 Council leads the community by influencing and participating in policy development to the benefit of the Shire through partnerships and alliances with government, regional interests, shire groups and communities.

**Term Achievement:** R.08.01 A targeted program of advocacy and policy discussion is being conducted with the active cooperation of others benefiting interests around social, environmental, economic and infrastructure priorities.

**Operational Objective:** R.08.01.01 To facilitate intergovernmental relations to ensure maximum cooperation between the Council and the Federal and State Governments to achieve the optimum support for the Inverell Shire

**POLICY IMPLICATIONS:**

Nil.

**CHIEF FINANCIAL OFFICERS COMMENT:**

Nil.

**LEGAL IMPLICATIONS:**

Nil.

**RECOMMENDATION:**

*That the Committee recommend to Council that:*

- i) the information be noted; and*
- ii) Goondoowindi Regional Council be advised that Council is prepared to support any community seeking to be served by the Inland Rail, provided the integrity of the project is not compromised..*

**APPENDIX 1**

INVERELL SHIRE COUNCIL	
11 APR 2016	

**INVERELL SHOW SOCIETY****ABN 44 449 119 551-ACN 002 889 518****PO BOX 116, INVERELL NSW 2360**

President: Graham McKenzie Secretary: Jodi Foster

Office Telephone: 02 6722 3409 Facsimile: 02 6722 4071

Website: [www.inverellshowsociety.com.au](http://www.inverellshowsociety.com.au)Email: [inverellshowsoc@bigpond.com](mailto:inverellshowsoc@bigpond.com)**CELEBRATING 150 YEARS OF INVERELL SHOW SOCIETY 2018**

6<sup>TH</sup> April, 2016  
 The General Manager,  
 Inverell Shire Council  
 P.O. Box 138  
 INVERELL NSW 2360

Dear Mr Henry,

The Inverell Show Society would like to approach Council with regard to assistance with fees etc when the Society applies for a government grant. We wish to have our own pavilion as opposed to using the Basketball Stadium.

The main issue with us using the basketball stadium is that they recently received a grant and have replaced the floor.

We can fully appreciate the Basketball Association's concerns as they would not like their new floor being damaged by our show patrons.

This created problems for us, as we had to find enough carpet pieces to cover the floor to prevent damage caused by table and chairs scratching and also people walking gravel in. This alone became an issue with our insurance company as they insisted the carpet be taped down for O.H.&S.

When the carpet and tape were pulled up there was perceived damage to the floor which the Show Society will have to pay to get repaired.

It was a very difficult job to locate enough carpet, then find volunteers willing to spend almost two days laying it. After the show, the carpet had to be rolled up and we now have to find a suitable place for storage.

We feel that the only way to rectify this situation, is to remove the three old outdated building which are **unsafe and unhygienic**, and replace it with a suitable building which would house all the exhibitors and indoor trade site people.

We are looking at a building with a concrete floor with suitable insulation in the walls and roof. We also envisage it with toilet, shower and a small kitchen. If this building is located where we would like it to be, solar panels could be installed on the roof thus a saving of power.

We look at this, not just a Show Society project, but one to benefit the whole community.





**INVERELL SHOW SOCIETY**  
**ABN 44 449 119 551-ACN 002 889 518**  
**PO BOX 116, INVERELL NSW 2360**

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Office Telephone: 02 6722 3409 Facsimile: 02 6722 4071

Website: [www.inverellshowsociety.com.au](http://www.inverellshowsociety.com.au)

Email: [inverellshowsoc@bigpond.com](mailto:inverellshowsoc@bigpond.com)

It may be used as a dormitory for accommodation for major sporting events held at the sporting complex e.g. The Soccer World Cup and also other carnivals. The Lapidary club and pony club could make use of it, plus other organisations.

It can also be used within the community to hire it out for family functions/reunions/birthdays and so forth.

This would generate revenue which would be put back into the Society to help with our financial situation

The way of financing this project, would be through contributions from the community. These could be in the form of earthworks/site surveying and slab preparation free of charges or at reduced costs.

We are asking for any assistance that Council can offer to support our application to the government for grant funding.

Our request would be that perhaps the fees for the D.A, connection of sewerage and water and necessary drainage that would be required, be waived as this would help lowering the amount that we would be asking for a government grant, therefore making it look more attractive.

Our timing for this project is to have it ready and completed in time for our 150<sup>th</sup> show to be held in 2018.

A building of this calibre would certainly be an asset and would last for many years to come.

Council has been extremely generous with support both financially and in borrowed equipment over the years, and we are very appreciative of this.

We would ask Council to please give this serious consideration and back us as we are obliged to do this through the Inverell Showground Trust. But we do share some common trust members, and we are very keen to get this project started.

Yours sincerely,

Graham McKenzie  
(President)



## APPENDIX 2



A poster for the Ashford Salami Festival. The background is dark grey. At the top left is the Ashford Salami Festival logo featuring a pig and the text 'ASHFORD SALAMI FESTIVAL'. At the top center is a banner that reads '2 RIVERS PRESENTS ASHFORD'S SECOND ANNUAL'. At the top right is the 2 Rivers Pty Ltd logo with the tagline 'WE ACHIEVE OUTCOMES'. The main title 'SALAMI FESTIVAL' is in large, white, rounded letters, with some letters decorated with illustrations of salami and leaves. Below the title, the date and location '15TH OCTOBER 2016 ASHFORD SHOWGROUND' are written in white. A large, white, curved banner across the middle contains the text 'SPONSORSHIP PROPOSAL' in black and red. At the bottom left, the address '15 FRAZER STREET ASHFORD NSW 2361' is listed. Below the address, contact information is provided: 'E: ADMIN@2RIVERS.COM.AU | P: 02 6725 4023 | M: 0467 668 977' and 'F: FACEBOOK.COM/SALAMIFESTIVAL'. At the bottom, a pink bar contains a pig icon and the text 'ASHFORD SALAMI FESTIVAL | FACEBOOK.COM/SALAMIFESTIVAL'.

ASHFORD  
SALAMI  
FESTIVAL

2 RIVERS PRESENTS  
ASHFORD'S  
SECOND ANNUAL

2 RIVERS PTY LTD  
WE ACHIEVE OUTCOMES

SALAMI  
FESTIVAL

15TH OCTOBER 2016  
ASHFORD SHOWGROUND

SPONSORSHIP  
PROPOSAL

ADDRESS  
15 FRAZER STREET  
ASHFORD NSW 2361

E: ADMIN@2RIVERS.COM.AU | P: 02 6725 4023 | M: 0467 668 977  
F: FACEBOOK.COM/SALAMIFESTIVAL

ASHFORD SALAMI FESTIVAL | FACEBOOK.COM/SALAMIFESTIVAL

# SPONSORSHIP PROPOSAL

ASHFORD SALAMI FESTIVAL 2016



E: [ADMIN@2RIVERS.COM.AU](mailto:ADMIN@2RIVERS.COM.AU) | P: 02 6725 4023 | M: 0467 668 977  
F: [FACEBOOK.COM/SALAMIFESTIVAL](https://www.facebook.com/SALAMIFESTIVAL)

2 Rivers Pty Ltd are proud to present the second annual Ashford Salami Festival which will be held on 15th October 2016 at the Ashford Showgrounds.

The festival is a FREE community event that provides an opportunity for community organisations to raise much needed funds for our small community, particularly our youth. The inaugural event in 2015 saw local community groups and small business raise more than \$5,000 from the days activities.

Salami Festival is a family orientated day, with a jam packed program of events and activities including a salami competition, live entertainment ALL DAY, market stalls, mini trop fest, pig farmers challenge, food fair, full bar and lets not forget the pig races PLUS much much more.

The event is professionally coordinated (in kind by local business 2 Rivers Pty Ltd) with all of the required approvals in place including liquor licencing, council, police and insurance.

## BENEFITS TO THE COMMUNITY

Ashford is a small town of 500 people located 55 kilometers from Inverell. The community has lost many economic and employment opportunities over the past twenty years due to the closure of a coal mine, closure of the water plant and the loss of the tobacco industry in NSW.

Despite the setbacks thrown at us we are a resilient community who are committed to seeing a positive future for our town and a thriving economy.

Salami Festival will see an influx of visitors to our town with estimated attendances of over 2,000 people with the majority of those being visitors.

Ashford has a strong community of micro/boutique businesses who operate through internet sales and market stalls, the market component of the Salami Festival will provide a new opportunity for economic development through face to face sales and promotion.

Local businesses with brick and mortar stores will benefit from the through visitors who will shop local supporting our service station, bowling club, rural transaction centre, chemist and cafe.

We aim to support the local community organisations, particularly those that support our youth! Ashford Pony Club and Ashford Swimming Club will be joint benefactors from the Pigs Races, splitting the funds equally.

Other community groups will raise significant funds through the fully operational bar, canteen and through other initiatives.

ASHFORD SALAMI FESTIVAL | [FACEBOOK.COM/SALAMIFESTIVAL](https://www.facebook.com/SALAMIFESTIVAL)





# SPONSORSHIP PROPOSAL

ASHFORD SALAMI FESTIVAL 2016

PACKAGE DEAL	TEA CUP PIGLET	SASSY SOW	BIG BOAR
CASH OR IN KIND	\$200	\$1000	\$3000
NAMING RIGHTS TO THE SALAMI COMPETITION			
INVITATION TO PRESENT A WINNER'S PRIZE FOR THE SALAMI COMPETITION			
INVITATION TO BE A SALAMI COMPETITION JUDGE			
INVITATION TO SPEAK AT THE OPENING CEREMONY			
DEDICATED MEDIA RELEASE ANNOUNCING YOUR SUPPORT DISTRIBUTED TO PRINT MEDIA AND RADIO			
LARGE BANNER (SUPPLIED BY SPONSOR) TO BE DISPLAYED AT ENTRANCE OF EVENT			
LARGE BANNER (SUPPLIED BY SPONSOR) TO BE DISPLAYED ON THE STAGE			
NAMING RIGHTS TO AN EVENT OR ACTIVITY DURING THE FESTIVAL			
INVITATION TO PRESENT A WINNER'S PRIZE FOR THE SELECTED EVENT			
NAMING RIGHTS TO 1 PIG IN THE PIG RACES			
LOGO ON ALL MARKETING COLLATERAL			
FEATURE ANNOUNCEMENT ON FACEBOOK PAGE			
NAMING RIGHTS TO 1 PIG RACE			
BANNER (SUPPLIED BY SPONSOR) TO BE DISPLAYED AROUND THE VENUE			
REGULAR PA ANNOUNCEMENTS THROUGHOUT THE DAY			
FREE MARKET STALL			

ADDITIONAL PARTNERSHIP OPPORTUNITIES – SUBJECT TO AVAILABILITY DUE TO LIMITED NUMBERS INCLUDE:

**BABE PARTNERSHIP – NAMING RIGHTS TO 1 PIG IN EACH OF THE PIG RACES \$350.00**  
**WILBUR PARTNERSHIP – NAMING RIGHTS TO 1 PIG RACE \$300.00**

PARTNERSHIPS OVER \$7,000 WILL BE PERSONALISED TO SUIT YOUR NEEDS.



ASHFORD SALAMI FESTIVAL | [FACEBOOK.COM/SALAMIFESTIVAL](https://www.facebook.com/salamifestival)

# SPONSORSHIP PROPOSAL

ASHFORD SALAMI FESTIVAL 2016



## PLEASE FILL OUT AND RETURN

The partner hereby agrees to sponsor the 2016 Ashford Salami Festival with cash or in kind services (or a combination of both):

Company: \_\_\_\_\_

Contact: \_\_\_\_\_

Email address: \_\_\_\_\_

Postal address: \_\_\_\_\_

Business phone \_\_\_\_\_ Mobile \_\_\_\_\_

## PACKAGE (PLEASE TICK)

Big Boar Partnership ☐ \$3,000

Sassy Sow ☐ \$1,000

Teacup Piglet ☐ \$200

Cash amount \$ \_\_\_\_\_

In-kind value \$ \_\_\_\_\_

Ashford Salami Festival will do all in its power to provide the Sponsor with the benefits described in this partnership package. These packages can be altered to suit the needs of the sponsors or event organisers with approval of both parties.

**Payment.** Cash payments are due as follows: 50% on invoice at time of booking partnership, and the balance due on or before 15th August 2016. Failure to pay fees when due may result in termination of this agreement or at very least will place the benefits described in the agreement at risk due to deadlines. A schedule of in kind services shall be attached to this form.

**Limitation of Sponsorship.** Unless otherwise provided, the cash or services and the Sponsor benefits described in this agreement are related solely to the 2016 Ashford Salami Festival.

**License and Usage.** The partner hereby provides Ashford Salami Festival a limited, non-exclusive license to use Sponsor's trade names, trademarks, service marks and other proprietary information owned by the Partner. Ashford Salami Festival agrees that the sponsor's information will be used only in connection with the 2016 Event to provide the benefits set forth in the Proposal and such other benefits as the partner and Ashford Salami Festival may agree.

**Partner Understandings.** No portion of the cash payment or in-kind services are subject to being refunded for any reason except governed by Ashford Salami Festival. Partnerships are not exclusive unless otherwise stated in the proposal.

**Termination.** Ashford Salami Festival may terminate this contract on 30 days written notice. In the event of termination for any reason other than failure to provide contracted fees or services, Ashford Salami Festival may substitute an event with equivalent benefits with the approval of the Partner or shall refund any cash fee received from Partner by Ashford Salami Festival. Sponsor shall not terminate this agreement without the approval of Ashford Salami Festival.

**Amendments.** This agreement may be amended only by a written instrument executed by both parties.

Sponsor Signature : \_\_\_\_\_ Date: \_\_\_\_\_

Ashford Salami Festival Representative : \_\_\_\_\_ Date: \_\_\_\_\_



**APPENDIX 3**

PO Box 377 Inverell, NSW 2360 Email: [info@inverellchamber.com.au](mailto:info@inverellchamber.com.au)

**Inverell Chamber of Commerce and Industry (ICCI) Marketing Plan 2016**

The mission of ICCI is to promote and encourage the growth and sustainability of all facets of the Inverell Business Community.

This is delivered primarily through the development and implementation of a number of valuable promotions and events conducted throughout the calendar year. ICCI strives to provide other benefits to its members via the delivery of workshops, seminars and webinars, the distribution of relevant information to the Business Community and provides free access to the services of the NSW Business Chamber via the Chamber's Affiliation Program. ICCI Marketing Activities are conducted with detailed planning and a clear vision to benefit the wider business community. Chamber's activities align with Inverell Shire Council's Destination B – A Strong Local Economy, giving priority to economic and employment growth and the attraction of visitors.

**Planned 2016 Marketing Activities**

Activity	Date	Costs for Delivery	Target Market	Benefit/Expected Outcomes	Council Recognition	Projected Cost
<b>Inverell Business Awards</b>  Biennial Event	28 <sup>th</sup> May	<ul style="list-style-type: none"> <li>o Venue Hire</li> <li>o Catering</li> <li>o Entertainment</li> <li>o Trophies</li> <li>o Advertising</li> </ul>	<ul style="list-style-type: none"> <li>o Local Business</li> <li>o Supporters of local business</li> </ul>	The Business Awards provide a vehicle to deliver positive outcomes for Business in the form of recognition by customers and peers. The Inverell Business Awards continue to be a well respected and highly anticipated event in the Social Calendar.	Council will be recognised as a category sponsor and included in all marketing for the event across all forms of traditional media and social media. Council will receive two (2) free tickets to attend the event and The Mayor will be invited to present a Category Award and make an address.	<b>\$17,000.00</b>

**DESTINATION REPORTS**  
**TO ECONOMIC & COMMUNITY SUSTAINABILITY COMMITTEE MEETING 13/07/2016**

<i>Activity</i>	<i>Date</i>	<i>Costs for Delivery</i>	<i>Target Market</i>	<i>Benefit/Expected Outcomes</i>	<i>Council Recognition</i>	<i>Projected Cost</i>
<b>Town Wide Sale</b>  Annual Event	17 <sup>th</sup> & 18 <sup>th</sup> May	<ul style="list-style-type: none"> <li>○ Graphic design</li> <li>○ A4 Booking sheets</li> <li>○ A5 Flyers utilised for letterbox drop</li> <li>○ Radio Advertisement</li> <li>○ Print Advertisement</li> <li>○ Television commercial production and campaign</li> </ul>	<ul style="list-style-type: none"> <li>○ Inverell Shire Residents</li> <li>○ Moree</li> <li>○ Glen Innes</li> <li>○ Armidale</li> <li>○ Goondiwindi</li> <li>○ Bundarra</li> <li>○ Tingha</li> <li>○ Warialda</li> <li>○ Bingara</li> <li>○ Towns and villages within 1 ½ hour radius of Inverell</li> <li>○ Day trippers</li> <li>○ Visitors</li> </ul>	<ul style="list-style-type: none"> <li>○ Available to all business to participate regardless of Chamber membership</li> <li>○ Increased awareness via media promotion</li> <li>○ Increased sales</li> <li>○ Promotion to new markets</li> <li>○ Increased visitor traffic.</li> </ul>	Logo recognition on all promotional material including listing as supporting partner.	<b>\$6,600.00</b>
<b>Christmas Festival of Lights</b>  Annual Event	December date TBC	<ul style="list-style-type: none"> <li>○ Printing for Colouring Competition</li> <li>○ Prizes for winners</li> <li>○ Purchase of lights</li> <li>○ Installation of lights</li> <li>○ Marketing via traditional media and Social Media</li> </ul>	<ul style="list-style-type: none"> <li>○ Inverell Shire Residents</li> <li>○ Towns and villages within 1 ½ hour radius of Inverell</li> <li>○ Day trippers</li> <li>○ Visitors</li> </ul>	<ul style="list-style-type: none"> <li>○ Provide a positive atmosphere in the lead up to Christmas</li> <li>○ Provide an environment for business and market stall owners to showcase and sell their products</li> <li>○ Encourage shop locally during the most important retail period of the year.</li> <li>○</li> </ul>	<ul style="list-style-type: none"> <li>○ Logo recognition on all promotional material</li> <li>○ Council to be thanked during the event via PA system during official proceedings</li> <li>○ Mayor asked to be a judge of Colouring Competition</li> </ul>	<b>\$5,500.00</b>



**DESTINATION REPORTS**  
**TO ECONOMIC & COMMUNITY SUSTAINABILITY COMMITTEE MEETING 13/07/2016**

<i>Activity</i>	<i>Date</i>	<i>Costs for Delivery</i>	<i>Target Market</i>	<i>Benefit/Expected Outcomes</i>	<i>Council Recognition</i>	<i>Projected Cost</i>
<b>WOW Shop Local Advertising</b>	October – December	<ul style="list-style-type: none"> <li>Production of two (2) Shop Local TVCs which will be broadcast on NBN TV and Prime7. One will be generic and the other specific to Christmas shopping</li> <li>Conversion of TVCs for use on Social Media channels</li> <li>Facebook Advertising</li> <li>Television campaign schedule</li> <li>Radio schedule</li> <li>Print Advertising</li> </ul>	<ul style="list-style-type: none"> <li>Inverell Shire Residents</li> <li>Moree</li> <li>Glen Innes</li> <li>Armidale</li> <li>Goondiwindi</li> <li>Bundarra</li> <li>Tingha</li> <li>Warialda</li> <li>Bingara</li> <li>Towns and villages within 1 ½ hour radius of Inverell</li> <li>Day trippers</li> <li>Visitors</li> </ul>	<ul style="list-style-type: none"> <li>Continuation of promotion of Inverell as a Regional shopping destination, which will in turn foster increases in sales of goods and services.</li> <li>Promote a valuable and unique alternative to online shopping, protecting local business</li> </ul>	<ul style="list-style-type: none"> <li>Inclusion of Council logo in TVCs and Social Media versions with the tagline "Inverell Shire Council – supporting local business", or "Proudly supported by Inverell Shire Council"</li> <li>Council will be asked if they wish to include a suitable statement, or quote for inclusion in print media releases</li> </ul>	<b>\$15,000.00</b>

<i>Activity</i>	<i>Date</i>	<i>Costs for Delivery</i>	<i>Target Market</i>	<i>Benefit/Expected Outcomes</i>	<i>Council Recognition</i>	<i>Projected Cost</i>
<b>Annual Radio and Press Advertising</b>	Ongoing	<ul style="list-style-type: none"> <li>Graphic design for print material</li> <li>Print media schedule</li> <li>Radio schedule</li> </ul>	<ul style="list-style-type: none"> <li>Inverell Shire Residents</li> <li>Towns and villages within 1 ½ hour radius of Inverell</li> <li>Day trippers</li> <li>Visitors</li> </ul>	<ul style="list-style-type: none"> <li>Greater awareness of ICCI and meetings, seminars and marketing activities to help support the sustainability and growth of local business.</li> <li>Promotion of marketing activities</li> <li>Awareness of benefits for business through membership of ICCI</li> </ul>	<ul style="list-style-type: none"> <li>Where suitable, Council will be recognised by inclusion of logo or tag line.</li> </ul>	<b>\$5,500.00</b>

**DESTINATION REPORTS**  
**TO ECONOMIC & COMMUNITY SUSTAINABILITY COMMITTEE MEETING 13/07/2016**

<i>Activity</i>	<i>Date</i>	<i>Costs for Delivery</i>	<i>Target Market</i>	<i>Benefit/Expected Outcomes</i>	<i>Council Recognition</i>	<i>Projected Cost</i>
<b>Annual Radio and Press Advertising</b>	Ongoing	<ul style="list-style-type: none"> <li>○ Graphic design for print material</li> <li>○ Print media schedule</li> <li>○ Radio schedule</li> </ul>	<ul style="list-style-type: none"> <li>○ Inverell Shire Residents</li> <li>○ Towns and villages within 1.5 hour radius of Inverell</li> <li>○ Day trippers</li> <li>○ Visitors</li> </ul>	<ul style="list-style-type: none"> <li>○ Greater awareness of ICCI and meetings, seminars and marketing activities to help support the sustainability and growth of local business.</li> <li>○ Promotion of marketing activities</li> <li>○ Awareness of benefits for business through membership of ICCI</li> </ul>	<ul style="list-style-type: none"> <li>○ Where suitable, Council will be recognised by inclusion of logo or tag line.</li> </ul>	<b>\$5,500.00</b>



**DESTINATION REPORTS**  
**TO ECONOMIC & COMMUNITY SUSTAINABILITY COMMITTEE MEETING 13/07/2016**

<i>Activity</i>	<i>Date</i>	<i>Costs for Delivery</i>	<i>Target Market</i>	<i>Benefit/Expected Outcomes</i>	<i>Council Recognition</i>	<i>Projected Cost</i>
<b>Market Day</b>  Annual Event	October	<ul style="list-style-type: none"> <li>Graphic design for print material</li> <li>Print media schedule</li> <li>Radio schedule</li> </ul> <p>N.B Television marketing is also conducted via sponsorship of Inverell Sapphire City Festival</p>	<ul style="list-style-type: none"> <li>Inverell Shire Residents</li> <li>Towns and villages within 1.5 hour radius of Inverell</li> <li>Day trippers</li> <li>Visitors</li> </ul>	<ul style="list-style-type: none"> <li>Market Day is a free event put on by ICCI as part of the Inverell Sapphire City Festival.</li> <li>Available to all business to participate regardless of Chamber membership</li> <li>Increased awareness via media promotion</li> <li>Increased sales</li> <li>Increased visitor traffic.</li> </ul>	<ul style="list-style-type: none"> <li>Council will be recognised in marketing as supporting local business</li> </ul>	<b>\$2,200.00</b>
<b>Sponsorship of Fireworks at Telstra Inverell Sapphire City Festival</b>  Annual Event	October	<ul style="list-style-type: none"> <li>Sponsorship</li> </ul>	<ul style="list-style-type: none"> <li>Inverell Shire Residents</li> <li>Day trippers</li> <li>Visitors</li> </ul>	<ul style="list-style-type: none"> <li>Provides a vehicle for ICCI to be seen to be a part of the community by supporting community events.</li> </ul>	Community event supported by Council	<b>\$1,980.00</b>
<b>TOTAL \$53,780.00</b>						

**TO ECONOMIC & COMMUNITY SUSTAINABILITY COMMITTEE MEETING 13/07/2016**

ITEM NO:	1.	FILE NO: S4.10.5
DESTINATION 1:	A recognised leader in a broader context	<b>R</b>
SUBJECT:	<b>LOCAL GOVERNMENT AMENDMENT (GOVERNANCE AND PLANNING) BILL 2016</b>	
PREPARED BY:	Paul Henry, General Manager	

**SUMMARY:**

The *Local Government Amendment (Governance and Planning) Bill 2016* ('**Governance and Planning Bill**') was introduced into Parliament on 22 June, 2016. This Bill is the first phase of the Government's broader reform of the *Local Government Act 1993* ('**LG Act**') which aims to provide an updated legislative framework that will meet the needs of councils and their communities now and into the future.

**COMMENTARY:**

The reforms proposed in the Governance and Planning Bill are the result of a five (5) year process of consultation with councils across NSW and their constituents.

During this period the Government established the Independent Local Government Review Panel ('**Panel**') and the Local Government Act Taskforce ('**Taskforce**').

Both the Panel and Taskforce reported to the Government on improvements which could be made in the NSW Local Government sector. These reports recommended legislative change to support the work of councils and to ensure they could be 'fit for the future'.

The Government supported the recommendations in the reports and in January 2016, released an explanatory paper that outlined specific amendments to be included in this Governance and Planning Bill.

An overview of some of the proposed amendments in this Bill include:

Purpose of LG Act and principles for councils

- Proposed section 8A replaces the council's charter with guiding principles for councils in the exercise of their functions generally, decision-making and community participation.
- Proposed section 8B sets out principles of sound financial management that focuses on systems and risk management.
- Proposed section 8C sets out integrated planning and reporting as one of the guiding principles of the LG Act.

Council governance, wards, councillors and election matters

- The role of the governing body is expanded to include matters such as to provide effective civic leadership to the local community, to ensure as far as possible the financial sustainability of the Council and to develop and endorse the strategic plans, programs, strategies and policies of the council.

- The role of the mayor is expanded to include matters such as to be the leader of the council and a leader in the local community, to advance community cohesion and promote civic awareness.
- The role of a councillor is revised to include matters such as to uphold and represent accurately the policies and decisions of the governing body and to make all reasonable efforts to acquire and maintain the skills necessary to perform the role of councillor.
- The role of the general manager is expanded to include matters such as the implementation of lawful council decisions and giving advice and administrative professional support to the mayor and other councillors necessary for them to effectively discharge their functions.
- Clarification is made that a vacancy occurs in civic office of a councillor if a councillor is elected as mayor by the electors. Conversely, the office of a mayor elected by councillors becomes vacant if the mayor ceases to hold office as a councillor.
- The term of mayors elected by councillors is increased from 1 year to 2 years.
- The provisions in relation to appointment and management of staff are amended so the council is to determine senior staff positions and reporting lines and the general manager is to determine the balance of the organisation structure of the council.
- The regulation will be able to prescribe a model code of meeting practice and councils will be required to adopt a code of meeting practice that incorporates the mandatory provisions in the model code within 12 months of an ordinary election of councillors.
- Councils will be able to apply to the Minister to reduce the number of council meetings per year.
- Changes are made to the power of the council to delegate functions. Delegation will now be allowed in relation to the acceptance of tenders other than tenders to provide services currently provided by members of staff of the council. Also the power to grant financial assistance can be delegated in certain circumstances.

#### Auditing

- Provisions in relation to appointment of auditors will be replaced with provisions making the Auditor-General the auditor of a council. Consequential provisions relating to the power of the Auditor-General in performing its functions as auditor of a council are also proposed.
- A council will be required to establish an Audit, Risk and Improvement Committee to review various aspects of the council's operation such as compliance, risk management, fraud control, financial management and governance and implementation of the council's strategic plans and policies.
- A council's auditor will be required to also audit the financial reports of any entity that the council has formed or participated in forming or in which it has a controlling interest.

#### Disciplinary matters and disclosure of pecuniary interests

- New provisions are proposed to enable the Minister to appoint a person as a financial controller to a council if the Minister issues a performance improvement order for the council.
- The financial controller may be appointed in the performance improvement order or by a subsequent order. If a financial controller is appointed, then a council cannot make any payment from any funds unless authorised by the financial controller.
- Amendments are proposed to make clear that an administrator appointed for a council after a public inquiry has been held or after the council has been suspended has the functions of all the councillors and the mayor, as well as the functions of the council.
- Amendments are proposed to extend the operation of provisions of the Model Code of Conduct relating to the disclosure of pecuniary interests. The Model Code will now specify which pecuniary interests are to be disclosed and which are excluded. The regulations can prescribe their application to members of council committees and council advisers.
- Amendments are proposed to remove the provision (s440F(2)) which currently provides that a breach of pecuniary interest disclosure provisions in the LG Act is not misconduct. This means that the general disciplinary provisions that apply to councillors for misconduct will apply to breaches relating to the disclosure of pecuniary interests.

<b>ITEM NO:</b>	2.	<b>FILE NO:</b> S22.25.1
<b>DESTINATION 5:</b>	The communities are served by sustainable services and infrastructure	<b>S</b>
<b>SUBJECT:</b>	<b>STAFF MOVEMENTS: 1 JANUARY 2016 TO 31 MARCH 2016</b>	
<b>PREPARED BY:</b>	Melissa Daskey, Human Resources Officer	

**SUMMARY:**

For the information of the Council.

To inform Council of all terminations, appointments and internal transfers for the above three (3) month period.

**COMMENTARY:****TERMINATIONS**

<b><u>Date:</u></b>	<b><u>Name:</u></b>	<b><u>Position:</u></b>	<b><u>Reason:</u></b>
15.01.16	Gary TRUSTUM	Cement/ Lime Spreader Operator	Resigned
05.02.16	Callum DOLBY	Temporary Trainee Engineering Assistant	Resigned
12.02.16	Megan DEBRECENY	Corporate Support Officer - Telephonist	Resigned
29.02.16	Darryn BARTLETT	Plant Repairer	Resigned
24.03.16	Christopher MOORE	Bitumen Patching Assistant	Resigned

**APPOINTMENTS**

<b><u>Date:</u></b>	<b><u>Name:</u></b>	<b><u>Position:</u></b>	<b><u>Reason:</u></b>
11.01.16	Glen PENDLEBURY	Concretor/ Construction Assistant	Resignation of Brenton Higgins
18.01.16	Jake MARSH	Construction Assistant	Resignation of Ryan Schuman
25.01.16	Joshua SKAINES	General Assistant	Resignation of Jaden Sims
01.02.16	Nicholas BENDALL	Parks Assistant	Transfer of Scott Moylan
01.02.16	Paul COWDERY	Parks Assistant	Restructure of Parks and Gardens Section
01.02.16	Stephen SINGLE	Waste Supervisor Services	New Position
22.02.16	Andrew CAMERON	Skid Steer Loader Operator	Resignation of Eamon Hasselmann
22.02.16	Jason GRAHAM	Parks Assistant	Transfer of Leeton Blair
07.03.16	Kevin TSENG	Works Engineer	Resignation of Brendan Fuller

21.03.16	Michael BRYANT	Manager Environmental Engineering (Designate)	Designate position to facilitate succession planning in this Branch
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### **INTERNAL TRANSFERS**

<b><u>Date:</u></b>	<b><u>Name:</u></b>	<b><u>Position:</u></b>	<b><u>Reason:</u></b>
22.02.16	Leeton BLAIR	General Assistant	Transfer of Darren Mallory
07.03.16	Daniel FITZPATRICK	Cement/ Lime Spreader Operator	Resignation of Gary Trustum

<b>ITEM NO:</b>	3.	<b>FILE NO:</b> S22.25.1
<b>DESTINATION 5:</b>	The communities are served by sustainable services and infrastructure	<b>S</b>
<b>SUBJECT:</b>	<b>STAFF MOVEMENTS: 1 APRIL 2016 TO 30 JUNE 2016</b>	
<b>PREPARED BY:</b>	Melissa Daskey, Human Resources Officer	

### **SUMMARY:**

For the information of the Council.

To inform Council of all terminations, appointments and internal transfers for the above three (3) month period.

### **COMMENTARY:**

### **TERMINATIONS**

<b><u>Date:</u></b>	<b><u>Name:</u></b>	<b><u>Position:</u></b>	<b><u>Reason:</u></b>
01.04.16	Kevin PLATT	Bitumen Patching Assistant	Retired
07.04.16	Jake MARSH	Construction Assistant	Resigned
10.04.16	Ian MANTON	Welder/ Fabricator	Deceased
14.04.16	Callie McDONALD	Graduate Environmental Health Officer	Resigned
29.04.16	Daniel FITZPATRICK	Cement/ Lime Spreader Operator	Resigned
02.05.16	Nicholas KNEIPP	General Assistant	Resigned

### **APPOINTMENTS**

<b><u>Date:</u></b>	<b><u>Name:</u></b>	<b><u>Position:</u></b>	<b><u>Reason:</u></b>
09.05.16	Jonathon BOSTOCK	Bitumen Patching Assistant	Resignation of Christopher Moore

09.05.16	Jason BROWNE	Bitumen Assistant	Patching	Retirement of Kevin Platt
09.05.16	Robert HUDSON	Plant Repairer		Resignation of Dillon Tanner
30.05.16	Graeme FELTON	Weighbridge Operator		New Position
30.05.16	Carol FROST	Weighbridge Operator		New Position
30.05.16	Garry O'BRIEN	Landfill Operator		New Position
30.05.16	Gregory WITCHARD	Landfill Operator		New Position
06.06.16	Marcus MUGGLETON	Waste Operator		New Position
20.06.16	Andrew SCHNEIDER	Construction Assistant		Resignation of Jake Marsh
27.06.16	Eloise GRAHAM	Temporary Part Time Customer Service Officer (Parental Leave Relief)		Transfer of Alice Holton
28.06.16	Miguel MARTINEZ	Welder/ Fabricator		Death of Ian Manton

#### **INTERNAL TRANSFERS**

<b><u>Date:</u></b>	<b><u>Name:</u></b>	<b><u>Position:</u></b>	<b><u>Reason:</u></b>
04.04.16	Alice HOLTON	Corporate Support Officer - Telephonist	Resignation of Megan Debreceeny
09.05.16	Blake KRAUSS	Backhoe Operator/ Pipelaying Assistant	Transfer of Larry Turner
14.06.16	Lawrence HORLYCK	Relieving Operator	Transfer of Daniel Fitzpatrick

#### **RECOMMENDATION:**

*That the items contained in the Information Reports to the Economic & Community Sustainability Committee Meeting held on Wednesday, 13 July, 2016, be received and noted.*

**TO ECONOMIC & COMMUNITY SUSTAINABILITY COMMITTEE MEETING 13/07/2016**

<b>ITEM NO:</b>	1.	<b>FILE NO:</b> S23.16.5/09
<b>DESTINATION 5:</b>	The communities are served by sustainable services and infrastructure	<b>S</b>
<b>SUBJECT:</b>	<b>STORES &amp; MATERIALS STOCKTAKE</b>	
<b>PREPARED BY:</b>	Ryan Dick, Expenditure Controller	

**SUMMARY:**

A physical Stocktake was undertaken of Council's Stores and Materials as at **7 June, 2016 at 10:00 am**, for GENERAL, WATER AND SEWER STORES for **INVERELL**.

**COMMENTARY:**

<b>FUND</b>	<b>ADJUSTMENT</b>	<b>NET</b>
GENERAL	WRITE-ON	116.76
GENERAL	WRITE-OFF	-329.33
WATER	WRITE-ON	0.00
WATER	WRITE-OFF	0.00
SEWER	WRITE-ON	0.00
SEWER	WRITE-OFF	0.00
	<b>TOTAL</b>	<b>-\$212.57</b>

<b>STOCKTAKE DISCREPANCY LIST</b>						
<b>ITEM</b>	<b>DESCRIPTION</b>	<b>DATE &amp; TIME OF COUNT</b>	<b>BOOK BALANCE QTY</b>	<b>COUNT QTY</b>	<b>DIFF</b>	<b>\$ VALUE ADJ</b>
101695	Battery Terminal MA32HDBL1	07/06/16 – 10:00am	6	4	-2	-6.50
101885	CBC 400 GRM Aerosol		18	17	-1	-6.09
101890	Applicator		23	20	-3	-6.12
102135	Oil – TFC450		271	260	-11	-36.16
102145	Oil – TFC430		354	350	-4	-12.66
102165	Oil – Hyspin AWH 46		419	407	-12	-38.86
102185	Oil – Vecton 15W-40		854	837	-17	-64.24
102188	Oil – Magnatec Pro A5 5W-30		119	123	4	27.52
102200	Oil – Cat Deo 15W-40		224	230	6	26.22
101925	Angle Iron 25mm		68.4	65.5	-2.9	-6.15
101940	Angle Iron 50mm		45.9	47.8	1.9	10.14
101955	Steel Flat 40mm		68	64	-4	-9.79
102000	Steel – 25x25mm R.H.S.		19.3	26	6.7	17.43
102010	Steel – 40x40mm R.H.S.		44	44.4	.4	1.92
102045	Y12 Deformed Bar		196.5	190.4	-6.1	-9.56

102050	Steel Fabric – RF62		22	21	-1	-45.73
102060	Steel Fabric – RF72		51	50	-1	-51.41
101435	Distillate – On Road Bulk		8,716	8,750	34	33.52
101445	Petrol – Unleaded		4,244	4,210	-34	-36.07
					<b>TOTAL</b>	<b>-\$212.57</b>

**RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND MANAGEMENT PLAN:**

**Strategy:** S.01 Sound Local Government Administration, Governance and Financial Management are provided.

**Term Achievement:** S.01.05 Best Practice in Procurement and Inventory Management have been adopted and implemented.

**Operational Objective:** S.01.05.01 To provide and maintain quality stock control of goods and material purchasing activities.

**POLICY IMPLICATIONS:**

Nil.

**CHIEF FINANCIAL OFFICERS COMMENT:**

An adjustment of **-\$212.57** is required to be undertaken in the stores ledger.

**LEGAL IMPLICATIONS:**

The Stocktake is a Financial Regulation and Audit Requirement.

**RECOMMENDATION:**

*That the Committee recommend to Council that:*

- i) The stores and materials Stocktake information be received and noted; and*
- ii) the adjustment of **-\$212.57** be made in the Stores Ledger.*

<b>ITEM NO:</b>	2.	<b>FILE NO:</b> S12.12.2/09
<b>DESTINATION 5:</b>	The communities are served by sustainable services and infrastructure	<b>S</b>
<b>SUBJECT:</b>	<b>GOVERNANCE - MONTHLY INVESTMENT REPORT</b>	
<b>PREPARED BY:</b>	Paul Pay, Manager Financial Services	

**SUMMARY:**

To report the balance of investments held as at 30 June, 2016.



**COMMENTARY:**

Contained within this report are the following items that highlight Council's Investment Portfolio performance for the month to 30 June, 2016 and an update of the investment environment:

- (a) Council's Investments as at 30 June, 2016.
- (b) Council Investments by Fund as at 30 June, 2016.
- (c) Interest – Budgeted vs Actual.
- (d) Investment Portfolio Performance.
- (e) Investment Commentary.
- (f) Certification – Responsible Accounting Officer.

**A) Council Investments as at 30 June, 2016.**

<b>Term Deposit Investment Group</b>										
<i>Investment No.</i>	<i>Borrower</i>	<i>FUND</i>	<i>Rating</i>	<i>Risk Rating</i>	<i>Purchase Date</i>	<i>Maturity Date</i>	<i>Current Yield</i>	<i>Principal Value</i>	<i>Current value</i>	<i>Term (days)</i>
16/24	National Australia Bank	General	A1+	1	11-Jan-16	11-Jul-16	3.05%	1,000,000	1,000,000	182
16/35	Bank West	Sewer	A1+	1	23-Mar-16	21-Jul-16	3.00%	2,000,000	2,000,000	120
16/26	St George Bank	General	A1+	1	22-Jan-16	22-Jul-16	2.95%	2,000,000	2,000,000	182
15/32	CBA	General	A1+	1	28-Jan-16	28-Jul-16	2.90%	1,000,000	1,000,000	182
16/28	National Australia Bank	Water	A1+	1	13-Feb-16	12-Aug-16	2.95%	1,000,000	1,000,000	181
16/29	AMP BANK	General	A1	2	01-Mar-16	01-Sep-16	3.00%	2,000,000	2,000,000	184
16/30	AMP BANK	General	A1	2	01-Mar-16	01-Sep-16	3.00%	1,000,000	1,000,000	184
16/31	AMP BANK	Water	A1	2	01-Mar-16	01-Sep-16	3.00%	1,000,000	1,000,000	184
16/11	National Australia Bank	General	A1+	1	16-Sep-15	15-Sep-16	2.80%	1,000,000	1,000,000	365
16/33	National Australia Bank	Sewer	A1+	1	17-Mar-16	16-Sep-16	3.10%	2,000,000	2,000,000	183
16/43	Bank West	General	A1+	1	28-Apr-16	26-Sep-16	2.95%	2,000,000	2,000,000	151
16/32	Suncorp	General	A1+	1	01-Mar-16	27-Sep-16	3.05%	1,000,000	1,000,000	210
16/33	Suncorp	General	A1+	1	01-Mar-16	27-Sep-16	3.05%	1,000,000	1,000,000	210
16/36	National Australia Bank	Water	A1+	1	23-Mar-16	27-Sep-16	3.12%	1,000,000	1,000,000	188
16/37	St George Bank	General	A1+	1	08-Apr-16	07-Oct-16	3.12%	2,000,000	2,000,000	182
16/38	St George Bank	General	A1+	1	08-Apr-16	07-Oct-16	3.12%	2,000,000	2,000,000	182
16/45	CBA	General	A1+	1	16-May-16	13-Oct-16	2.70%	1,000,000	1,000,000	150
16/40	National Australia Bank	General	A1+	1	15-Apr-16	14-Oct-16	3.11%	1,000,000	1,000,000	182
16/44	St George Bank	General	A1+	1	16-Apr-16	16-Oct-16	3.00%	1,000,000	1,000,000	183
16/41	CBA	Sewer	A1+	1	19-Apr-16	19-Oct-16	3.05%	2,000,000	2,000,000	183
16/42	Suncorp	General	A1+	1	28-Apr-16	25-Oct-16	3.10%	2,000,000	2,000,000	180
16/39	National Australia Bank	General	A1+	1	11-Apr-16	15-Nov-16	3.11%	2,000,000	2,000,000	214
16/45	CBA	General	A1+	1	19-May-16	18-Nov-16	2.70%	1,000,000	1,000,000	183
16/47	National Australia Bank	General	A1+	1	02-Jun-16	02-Dec-16	2.98%	2,000,000	2,000,000	183
15/19	CBA	General	A1+	1	11-Dec-14	11-Dec-16	3.80%	1,000,000	1,000,000	732
16/48	Suncorp	General	A1+	1	14-Jun-16	14-Dec-16	3.00%	1,000,000	1,000,000	183
16/49	National Australia Bank	General	A1+	1	14-Jun-16	14-Dec-16	2.97%	2,000,000	2,000,000	183
16/50	Community Mutual	Water	NR	3	14-Jun-16	14-Dec-16	3.00%	2,000,000	2,000,000	183
14/22	Westpac	General	A1+	1	17-Dec-13	16-Dec-16	4.31%	2,000,000	2,000,000	1095
15/01	CBA	General	A1+	1	15-Jul-14	15-Jul-17	4.05%	1,000,000	1,000,000	1095
15/02	CBA	General	A1+	1	15-Jul-14	15-Jul-17	4.05%	1,000,000	1,000,000	1095
15/03	CBA	General	A1+	1	15-Jul-14	15-Jul-17	4.05%	1,000,000	1,000,000	1095
15/09	CBA	General	A1+	1	01-Sep-14	01-Sep-17	3.90%	1,000,000	1,000,000	1096
15/10	Bank of Queensland	General	A1	2	02-Sep-14	03-Sep-18	4.10%	1,000,000	1,000,000	1462
<b>Sub Total - Term Deposit Investment Group</b>							<b>TOTALS</b>	<b>48,000,000</b>	<b>48,000,000</b>	

Cash Deposits Accounts Investment Group										
As at Date	Borrower	FUND	Rating	Risk Rating	Purchase Date	Maturity Date	Current Yield	Principal Value	Current value	
30/6/16	National Australia Bank (Cash Maximiser)	General	A1+	1			2.00%	1,000,000	1,000,000	
Sub Total - Cash Deposits Accounts Investment Group								1,000,000	1,000,000	
Floating Rate Notes Investment Group										
As at Date	Borrower	FUND	Rating	Risk Rating	Purchase Date	Maturity Date	Current Yield	Principal Value	Current value	
Sub Total - Floating Rate Notes Investment Group							-	-		
Structured Products Investment Group										
As at Date	Borrower	FUND	Rating	Risk Rating	Purchase Date	Maturity Date	Current Yield	Principal Value	Written Down Value 30-6-15	Current value
31/12/15	Lehman Brothers Treasury Co B.V (CPPI-745)	Water	DD	5		9/5/2010*	0.00%	300,000	18,000	18,000
Sub Total - Structured Products Investment Group							-	300,000	18,000	18,000

The written down value of the Structured Product Investment Group as at 30 June, 2015 was \$18,000, now holding at \$18,000. As previously advised, the write down in the value of Structured Products has been funded from previous years above benchmark investment returns (\$6.8M) which had been held in Internal Restricted Assets. That said, while the written down value is only \$18,000 Council has to date received \$125,423 in principal repayments. These payments are ongoing. These investments were all rated AA- and up to AAA (strong investment grade) when they were entered into and were permissible under the Ministers Investment Order. As Noted by the Auditor in their 2015/2016 Audit Report, the Sewer Fund maintains a sound financial position to meet its operational requirements and the Water Fund maintains a strong financial position.

**B) Council Investments by Fund 30 June, 2016**

Portfolio by Fund	31/05/2016	30/06/2016
General Fund	38,000,000	38,000,000
Water Fund	4,518,000	5,018,000
Sewer Fund	6,000,000	6,000,000
<b>TOTAL</b>	<b>\$48,518,000.00</b>	<b>\$49,018,000.00</b>

Council investment portfolio increased by \$500,000 during May 2016. This was in respect of normal cash flow movements for receipts collected and payments made during May.

While the level of Investments has been largely maintained over recent years these will decrease during 2015/2016 as a number of major projects are completed. These include:

- Ashford Water Treatment Plant \$ 1.0 M
- Inverell Sewerage Treatment Works \$ 3.0 M
- Infrastructure Backlog Program \$ 4.01M
- Waste Infrastructure Program \$ 2.0M

In addition to these amounts, Council also holds substantial unexpended Grant Funds in the General Fund which can only be utilised for the purpose for which they were granted.

**C) Interest – Budgeted verses Actual Result to Date**

	Ledger	2015/2016 Budget	Actuals to Date
General Fund	128820	938,800.00	862,058.49
Water Fund	812350	50,000.00	93,754.53
Sewer Fund	906320	70,000.00	132,010.41
<b>TOTAL</b>		<b>\$ 1,058,800.00</b>	<b>\$ 1,087,823.43</b>

The interest received to date (cash basis) is in accordance with Budget and does not include accruals. It is again expected that Council's Investment Portfolio will achieve benchmark returns in 2015/2016. End of year accrual journals will be completed during July, 2016

**D) Investment Portfolio Performance**

Investment Portfolio Return		Benchmarks	
	% pa	Aus Bond Bank Bill	11am Cash Rate
Benchmark as at 30/6/16		2.23%	1.75%
Term Deposits	3.21%		
Cash Deposit Accounts	2.00%		
Floating Rate Notes			
Structured Products*	0.00%		

\*Structured Products exclude 1 CDO's currently in default and returning zero coupon

**E) Investment Commentary**

Council's investment portfolio returns exceeded the 11am Cash Rate benchmark in all investment categories except for Structured Products and Term Deposits exceed the UBSA Bank Bill Index benchmark. Money is held in cash deposits accounts for liquidity purposes.

Council's investment portfolio of \$49M is almost entirely invested in fixed term deposits. Overall, the portfolio is highly liquid, highly rated and short-dated from a counterparty perspective.

The surprise Brexit referendum result saw 10-year bonds down as much as 20bp around the world. Australian bonds again hit 2.00% and German bonds achieved negative yields.

Central banks around the world have moved to easing biases - ready to deal with the fallout they largely created.

The RBA meets on Tuesday, 5 July and it is expected they will hold the cash rate at 1.75%. While they dropped their easing bias language last month, July's meeting may well see that language reinstated. Although the RBA is reluctant to lead a global easing cycle (and panic appears to have been easing as June ended), they will need to acknowledge the severity of the impact of Brexit on sentiment. Money market continue to fully price in a rate cut by November, although an August cut may be on the cards if CPI data to be released later in July is disappointing.

Council staff will continue to monitor interest movements to ensure the best possible returns on investments.

**F) Certification – Responsible Accounting Officer**

I Ken Beddie, hereby certify that the investments listed in this report have been made in accordance with Section 625 of the *Local Government Act 1993*, Clause 212 of the Local Government (General) Regulations 2005 and Council's Investment Policy.

**RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND MANAGEMENT PLAN:**

**Strategy:** S.01 Sound Local Government Administration, Governance and Financial Management are provided.

**Term Achievement:** S.01.02 A sound long term financial position is maintained.

**Operational Objective:** S.01.02.01 To manage Council Finances with the view to ensuring Council's ongoing financial health and stability, the discharge of statutory and fiduciary responsibilities, proper accounting systems and standards and an efficient and equitable revenue base.

**POLICY IMPLICATIONS:**

Nil.

**CHIEF FINANCIAL OFFICERS COMMENT:**

It is noted that the volatility for current financial markets and pending legal actions will not impact on Council's Rates and Charges, its ability to deliver its existing Services across the funds, or its medium or long term sustainability. Council's overall Investment Portfolio remains sounds.

**LEGAL IMPLICATIONS:**

Nil.

**RECOMMENDATION:**

*That the Committee recommend to Council that:*

- i) the report indicating Council's Fund Management position be received and noted;  
and*
- ii) the Certification of the Responsible Accounting Officer be noted.*