

INVERELL SHIRE COUNCIL

NOTICE OF CIVIL & ENVIRONMENTAL SERVICES COMMITTEE MEETING

3 September, 2015

A Civil & Environmental Services Committee Meeting will be held in the Committee Room, Administrative Centre, 144 Otho Street, Inverell on Wednesday, 9 September, 2015, commencing at 8.30 am.

Your attendance at this Civil & Environmental Services Committee Meeting would be appreciated.

P J HENRY PSM

GENERAL MANAGER

A G E N D A






SECTION A	APOLOGIES CONFIRMATION OF MINUTES DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS PUBLIC FORUM
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SECTION E	INFORMATION REPORTS
SECTION F	GENERAL BUSINESS
SECTION G	CONFIDENTIAL MATTERS (COMMITTEE-OF-THE-WHOLE)

8.45AM	NORTHAVEN PRESENTATION OF BUSINESS PLAN
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Quick Reference Guide

Below is a legend that is common between the:

- Inverell Shire Council Strategic Plan
- Inverell Shire Council Delivery Plan
- Inverell Shire Council Management Plan.

Destinations	Icon	Code
<p>1. A recognised leader in a broader context.</p> <p>Giving priority to the recognition of the Shire as a vital component of the New England North West Region through Regional Leadership.</p>		R
<p>2. A community that is healthy, educated and sustained.</p> <p>Giving priority to the Shire as a sustainable and equitable place that promotes health, well being, life long learning and lifestyle diversity.</p>		C
<p>3. An environment that is protected and sustained.</p> <p>Giving priority to sustainable agriculture, the protection and conservation of rivers, waterways bio diversity and the built environment.</p>		E
<p>4. A strong local economy.</p> <p>Giving priority to economic and employment growth and the attraction of visitors.</p>		B
<p>5. The Communities are served by sustainable services and infrastructure.</p> <p>Giving priority to the provision of community focused services and the maintenance, enhancement and upgrade of infrastructure.</p>		S

CIVIL & ENVIRONMENTAL SERVICES COMMITTEE MEETING

Wednesday, 9 September, 2015

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MINUTES OF THE CIVIL & ENVIRONMENTAL SERVICES COMMITTEE MEETING
HELD AT THE YETMAN HALL, YETMAN ON WEDNESDAY, 12 AUGUST, 2015,
COMMENCING AT 10.43 AM.

PRESENT: Cr H N Castledine (Chairperson), Crs A A Michael, B C Johnston,
P J Harmon and D C Jones.

Also in attendance: Crs J A Watts, D F Baker and P J Girle.

Paul Henry (General Manager), Brett McInnes (Director Civil and Environmental Services), Ken Beddie (Director Corporate and Economic Services), Stephen Golding (Executive Manager Corporate and Community Services), Anthony Alliston (Manager Development Services) and Justin Pay (Manager Civil Engineering).

APOLOGIES:

There were no apologies received.

SECTION A

1. CONFIRMATION OF MINUTES

RESOLVED (Michael/Johnston) that the Minutes of the Civil and Environmental Services Committee Meeting held on 8 July, 2015, as circulated to members, be confirmed as a true and correct record of that meeting.

2. DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS

There were no interests declared.

3. PUBLIC FORUM S13.5.6

There were no public forum items raised.

4. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

SECTION B
ADVOCACY REPORTS

Cr Jones Mobile Phone Blackspot Funding

Cr Jones provided details of the funding approved for installing mobile phone towers in the shire. He also indicated that he believes that Telstra will be upgrading the Yetman tower to 4GX in the near future. This will greatly improve data services.

Cr Baker Inverell Equestrian Centre Committee AGM

Cr Baker informed the Committee of the recent AGM held by the Inverell Equestrian Centre. Matters discussed were a shelter over the seating, fencing and a cover over the Equestrian Arena.

SECTION D
DESTINATION REPORTS

1. BITUMEN RESURFACING PROGRAM 2015/16 S28.21.1/08
- MCE-A *RESOLVED (Jones/Baker) that the Committee recommend to Council that:*
- i) *the 2015/16 Bitumen Resurfacing Program as presented be adopted; and*
 - ii) *the adopted program be placed on Council's website for the information of the community.*
2. GRAVEL RESHEET PROGRAM 2015/16 S28.21.1/08
- MCE-A *RESOLVED (Jones/Baker) that the Committee recommend to Council that:*
- i) *the 2015/16 Gravel Resheeting Program as presented be adopted; and*
 - ii) *the adopted program be placed on Council's website for the information of the community.*
3. DISABLED PARKING SPACES - INVERELL HIGH SCHOOL S28.27.2
- MEE-A *RESOLVED (Harmon/Watts) that the Committee recommends to Council that two (2) accessible parallel parking spaces be provided on the eastern side of Brae Street on the northern side of the access to the Inverell High School Support Unit.*
4. RURAL SEALED ROAD REHABILITATION PROGRAM S28.21.1/08
- MCE-A *RESOLVED (Harmon/Baker) that the Committee recommends to Council that the Rural Sealed Roads – Rehabilitation Program and associated Local Road Plan be adopted.*
5. REGIONAL ROADS REHABILITATION PROGRAM – REPAIR PROGRAM
S15.8.22
- MCE-A *RESOLVED (Michael/Johnston) that the Committee recommend to Council that:*
- i) *the Regional Roads Rehabilitation Program 2015-2018 be adopted; and*
 - ii) *the project for the 2015/2016 REPAIR program be the realignment and reconstruction of Segments 90 and 100 of the Inverell-Bonshaw Road.*
6. REQUEST FOR FENCING - ASHFORD SPORTS GROUND S21.8.4
- DP-A *RESOLVED (Johnston/Jones) that the Committee recommends to Council that:*
- i) *the matter be referred to the Inverell Sports Council for consideration when determining their priority list for funding; and*
 - ii) *further information on the requirements of Group 19 in respect of fencing and crowd control be determined in order for Council to make a determination of this matter.*
7. REQUEST FOR TRANSFER OF ROAD RESERVE TO CROWN LANDS
S28.22.1/08
- CSOT-A *RESOLVED (Baker/Jones) that the Committee recommend to Council that Council has no interests which may be affected by the closing of the road.*

SECTION E
INFORMATION REPORTS

1. WORKS UPDATE S28.21.1/08
2. ANNUAL HERITAGE REPORTING 2014-2015 S15.8.8

RESOLVED (Michael/Jones) that the items contained in the Information Reports to the Civil & Environmental Services Committee Meeting held on Wednesday, 12 August, 2015, be received and noted.

SECTION F
GENERAL BUSINESS

Cr Baker Street Lighting and Road Lines

Cr Baker asked when the lighting will be repaired and when the white lines will be repainted in Evans and Brissett Streets.

The General Manager advised Cr Baker that the white lines will be repainted in October/November and that the street lighting upgrade to LED's as part of the Northern Lights Program will commence in October. Until then, street lighting that is out needs to be reported in the normal manner to Essential Energy.

Cr Johnston Bonshaw/Texas Road

Cr Johnston commended Council on the condition and maintenance of the Bonshaw/Texas Road which is reflective of the Asset Management Program and scheduling.

There being no further business, the meeting closed at 11.40am.

CR H N CASTLEDINE

CHAIRPERSON

TO CIVIL & ENVIRONMENTAL SERVICES COMMITTEE MEETING 09/09/2015

ITEM NO:	1.	FILE NO: S18.8.3
DESTINATION 5:	The communities are served by sustainable services and infrastructure	S
SUBJECT:	HERITAGE ADVISORY SERVICE UPDATE	
PREPARED BY:	Chris Faley, Development Planner	

SUMMARY:

The purpose of this report is to provide Councillors with a brief update in relation to the ongoing implementation of Council's Heritage Advisory Service program.

The Committee are being asked to suspend standing orders to allow Council's Heritage Advisor, Mr Mitch McKay to address the Committee.

COMMENTARY:

Council's Heritage Advisory Service encompasses a variety of tasks and is run in conjunction with Council's Heritage Advisor, Mr Mitch McKay. Mr McKay assists Council staff by undertaking research relating to heritage matters, attending meetings and site inspections, preparing preliminary development advice and drafting policies and management plans. Mr McKay plays a key role in the implementation of the annual Local Heritage Assistance Fund.

Mr McKay commenced with Council in November, 2012, and provides his services to Council one (1) day a month. Mr McKay provides a brief report to Council staff at the end of each visit to document the day's activities and outcomes. Although Mr McKay only visits once a month, Council's planning staff are available to deal with heritage matters and enquiries, in consultation with Mr McKay, where required.

A good working relationship has been developed between Council and local heritage owners due to Mr McKay's approachability and ability to work with local organisations, particularly the Inverell District Family History Group.

Today it is intended that Mr McKay will give a general overview of his work with Council over the last 12 months.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: S.05 Attractive and vibrant town centres, local centres and community meeting places are provided.

Term Achievement: S.05.01 Local centres, community facilities and prominent meeting places are increasingly valued and recognised by the community as a focus of their village and feature of the Shire.

Operational Objective: S.05.01.01 Engage the Shire's communities in identifying and creating community places that are valued and used.

POLICY IMPLICATIONS:

Nil.

CHIEF FINANCIAL OFFICERS COMMENT:

Nil.

LEGAL IMPLICATIONS:

Nil.

RECOMMENDATION:

That:

- i) the report be received and noted; and*
- ii) the Committee suspend standing orders to allow Heritage Advisor, Mr Mitch McKay the opportunity to address the Committee.*

TO CIVIL & ENVIRONMENTAL SERVICES COMMITTEE MEETING 09/09/2015

ITEM NO:	1.	FILE NO: S28.21.1
DESTINATION 5:	The communities are served by sustainable services and infrastructure.	S
SUBJECT:	WORKS UPDATE	
PREPARED BY:	Justin Pay, Manager Civil Engineering	

SUMMARY:

This report is intended to keep Council updated on the capital works and maintenance programs.

COMMENTARY:**Cameron Park Upgrade**

Work is continuing on the Cameron Park Upgrade Project. The bitumen seal in Cameron Street is now complete. Watermain replacement in Medora Street is now complete and construction of kerb and gutter is well underway. Construction of perimeter fencing, cricket practice nets and playground are ongoing. The project has yet again been delayed due to wet weather; the Urban Construction crew is focused on completing the remaining works at Cameron Park as soon as possible.

Ashford Road “Karoola” Reconstruction 3 Sisters – Stage Two

The recent period of wet weather has saturated the natural surface surrounding the project and has caused significant drainage issues. Underground water in the area has infiltrated the pavement layers of the road, with a number of “springs” opening up. Construction of subsoil drains is completed and the project will be delayed for 3-4 weeks in order to allow the drains to remove the sub-surface moisture from the pavement. The sub-base and base layers will be constructed once the construction crew return in early September, the project will reach practical completion by the end of September.

Gilchrist Street Kerb and Gutter Renewal

Works are substantially completed to renew the kerb and gutter in Gilchrist Street between Jack and Shirley Streets. The kerb and gutter work is now completed; however the recent period of wet weather has caused drainage issues. Sub-surface water has infiltrated the pavement, causing difficulties. Subsoil drains have been constructed in order to remove the moisture to allow construction to be finalised. It is planned to leave the project for 3-4 weeks to allow the drains to take effect. In the interim, a temporary emulsion seal has been applied to prevent any moisture ingress and to mitigate issues relating to dust. Once the work crew returns, the pavement will be reconstructed and the final bitumen seal will be applied.

Bruxner Way Heavy Patching

In preparation for the extensive amount of bitumen resealing that will be undertaken on the Bruxner Way this year; crews are working on heavy patching a number of segments. An area in excess of 21,500 square metres will be patched with works to be finalised prior to the commencement of the resealing program in October.

As well as heavy patching, shoulder maintenance is also being undertaken on the Bruxner Way. This work makes for a safer road shoulder by removing drop offs and any rutting or shoving, whilst improving drainage of the pavement which increases the life of the road.

Maintenance Grading

Maintenance grading works were undertaken on the following roads during August, 2015:

SR 28	Goat Rock Road	6.0km
SR 58	Rocky Creek Road	24.26km
SR 56	Glen Rock Road	4.79km
SR 29	Campbells Road	3.83km
SR 80	Sawmill Road	1.20km
SR 23	Bedwell Downs Road	40.22km
SR 104	Lecoin Road	10.3km
SR 254	Stannifer Road	6.7km
SR 103	Gragin Boundary Road	1.8km
SR 102	Mastermans Road	6.8km
SR 285	Old Mill Road	1.94km
SR 253	Old Armidale Road	12.4km
SR 173	Delungra Bypass Road	7.7km
SR 238	Woodstock Road	10.8km
SR 257	Blakes Lane	0.3km
Total		139.04km

Gravel Resheeting Program

Gravel resheeting works were undertaken on the following roads during August, 2015:

SR 13	Apple Tree Flat Road	1.56km
SR 31	Hill View Road	2.42km
Total		3.98km

Gravel Patching

Gravel patching works were undertaken on the following road during August, 2015:

SR 131 Georgesons Lane

Other Maintenance Activities

Council's State, Regional and Local Roads, Urban and Village Street maintenance activities are continuing as required. Town maintenance will continue as required.

RECOMMENDATION:

That the items contained in the Information Reports to the Civil & Environmental Services Committee Meeting held on Wednesday, 9 September, 2015, be received and noted.