

INVERELL SHIRE COUNCIL

NOTICE OF CIVIL & ENVIRONMENTAL SERVICES COMMITTEE MEETING

2 July, 2015

A Civil & Environmental Services Committee Meeting will be held in the Committee Room, Administrative Centre, 144 Otho Street, Inverell on Wednesday, 8 July, 2015, commencing at 8.30 am.

Your attendance at this Civil & Environmental Services Committee Meeting would be appreciated.

P J HENRY PSM

GENERAL MANAGER






A G E N D A

SECTION A	APOLOGIES CONFIRMATION OF MINUTES DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS PUBLIC FORUM
SECTION B	ADVOCACY REPORTS
SECTION C	COMMITTEE REPORTS
SECTION D	DESTINATION REPORTS
SECTION E	INFORMATION REPORTS
SECTION F	GENERAL BUSINESS
SECTION G	CONFIDENTIAL MATTERS (COMMITTEE-OF-THE-WHOLE)

Quick Reference Guide

Below is a legend that is common between the:

- Inverell Shire Council Strategic Plan
- Inverell Shire Council Delivery Plan
- Inverell Shire Council Management Plan.

Destinations	Icon	Code
<p>1. A recognised leader in a broader context.</p> <p>Giving priority to the recognition of the Shire as a vital component of the New England North West Region through Regional Leadership.</p>		R
<p>2. A community that is healthy, educated and sustained.</p> <p>Giving priority to the Shire as a sustainable and equitable place that promotes health, well being, life long learning and lifestyle diversity.</p>		C
<p>3. An environment that is protected and sustained.</p> <p>Giving priority to sustainable agriculture, the protection and conservation of rivers, waterways bio diversity and the built environment.</p>		E
<p>4. A strong local economy.</p> <p>Giving priority to economic and employment growth and the attraction of visitors.</p>		B
<p>5. The Communities are served by sustainable services and infrastructure.</p> <p>Giving priority to the provision of community focused services and the maintenance, enhancement and upgrade of infrastructure.</p>		S

CIVIL & ENVIRONMENTAL SERVICES COMMITTEE MEETING

Wednesday, 8 July, 2015

Table of Contents

SECTION/PAGE

Ashford Water Treatment Plant PCG Meeting Minutes – 18 June 2015	E	1
Change to Agreement - Provision of Flood Warning Monitoring Services	D	1
Communications Strategy - Inverell Public Open Space Strategy	D	3
Criterion Cycle Track	D	5
DA-83/2015 – 25 Lot Subdivision and New Road – 165-186 Moore Street, Inverell - Naming of New Road	D	4
Petition - Parking in Oswald Street	D	7
Works Update	E	2

MINUTES OF THE CIVIL & ENVIRONMENTAL SERVICES COMMITTEE MEETING
HELD IN THE COMMITTEE ROOM, 144 OTHO STREET, INVERELL ON
WEDNESDAY, 10 JUNE, 2015, COMMENCING AT 8.30 AM.

PRESENT: Cr H N Castledine (Chairperson), Crs A A Michael, B C Johnston,
P J Harmon and D C Jones.

Also in attendance: Crs J A Watts, D F Baker and P J Girle.

Paul Henry (General Manager), Brett McInnes (Director Civil and Environmental Services), Ken Beddie (Director Corporate and Economic Services), Stephen Golding (Executive Manager Corporate and Community Services), Anthony Alliston (Manager Development Services) and Justin Pay (Manager Civil Engineering).

APOLOGIES:

There were no apologies received.

SECTION A

1. CONFIRMATION OF MINUTES

RESOLVED (Harmon/Jones) that the Minutes of the Civil and Environmental Services Committee Meeting held on 13 May, 2015, as circulated to members, be confirmed as a true and correct record of that meeting.

2. DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS

The following interests were declared:

- Cr Jones declared a pecuniary interest in Section D, Destination Reports, Item #1, "DA-137/2014 – Alterations and Additions to Dwelling – 15a Brae Street, Inverell NSW 2360". The nature of the interest relates to Cr Jones being the structural advisor for the applicants.
- Cr Harmon declared a non-pecuniary interest in Section D, Destination Reports, Item #1, "DA-137/2014 – Alterations and Additions to Dwelling – 15a Brae Street, Inverell NSW 2360". The nature of the interest relates to Cr Harmon having a family member who is a part owner of an adjacent property.

3. PUBLIC FORUM S13.5.6

At this juncture, the time being 8.32am, Cr Jones left the meeting having declared a pecuniary interest in Section D, Destination Reports, Item #1, "DA-137/2014 – Alterations and Additions to Dwelling – 15a Brae Street, Inverell NSW 2360". The nature of the interest relates to Cr Jones being the structural advisor for the applicants.

At this juncture, the time being 8.32am, Cr Harmon left the meeting having declared a non-pecuniary interest in Section D, Destination Reports, Item #1, "DA-137/2014 – Alterations and Additions to Dwelling – 15a Brae Street, Inverell NSW 2360". The nature of the interest relates to Cr Harmon having a family member who is a part owner of an adjacent property.

At this juncture, the time being 8.32am, the Chair welcomed the members of the public and opened the Public Forum Session by inviting members of the public to speak:

Mr Jason and Mrs Samantha Birch	<u>DA-137/2014 – Alterations and Additions to Dwelling at 15a Brae Street, Inverell</u>
------------------------------------	---

Mr and Mrs Birch spoke in opposition to the proposed DA.

The grounds for opposing the DA relate to the impacts they believe will affect their personal home life and privacy due to the proposed third story. Mr and Mrs Birch have sought professional assistance in preparing a secondary objection in this matter; as part of this advice they were informed that the proposed DA contravenes Council's Inverell Development Control Plan and Local Environment Plan in many respects. Further, Mr and Mrs Birch have consulted with Valuers and Real Estate Agents who concur that their property will lose significant value should the development proceed. Mr and Mrs Birch submitted their verbal objection in a written format that was provided to Committee members.

Mr John Devlin

DA-137/2014 – Alterations and Additions to Dwelling at 15a Brae Street, Inverell

Mr Devlin spoke in opposition to the proposed DA. Mr Devlin's main concern is that the developed property may become a Bed & Breakfast in the future.

At this juncture, the time being 8.46am, the Public Forum Session closed and the Committee resumed the balance of the Agenda.

4. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

SECTION B
ADVOCACY REPORTS

Cr Watts

Public Health Issue (Listing) S24.12.5

Cr Watts requested that an update on a public health issue be provided in Closed Committee.

RESOLVED (Michael/Johnston) that the matter be referred to Closed Committee for consideration as:

- i) the matters and information are 'commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.' (Section 10A(2)(d)(i) of the Local Government Act, 1993);*
- ii) on balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and*
- iii) all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.*

SECTION D
DESTINATION REPORTS

It is noted that all attending Councillors became voting members of the Committee for Section D, Item #1, "DA-137/2014 – Alterations and Additions to Dwelling – 15a Brae Street, Inverell NSW 2360" only.

1. DA-137/2014 – ALTERATIONS AND ADDITIONS TO DWELLING – 15A
BRAE STREET, INVERELL NSW 2360 DA-137/2014

DP-A *RESOLVED (Watts/Johnston) that the Committee recommend to Council that Development Application 137/2014 be approved subject to the following conditions of consent:*

Preliminary

1. Inverell Shire Council issues its consent, subject to conditions stated hereunder, in accordance with Section 80A of the *Environmental Planning and Assessment Act 1979*.

Consent is granted for:

- Construction of a third storey on the northern side of the dwelling containing:
 - Master bedroom;
 - En-suite; and
 - Walk-In-Robe.
- Construction of an internal staircase; and
- Reconstruction of the dwelling entry

To confirm and clarify the terms of consent, the development must be carried out in accordance with the stamped and approved plans and accompanying documentation, unless modified by any following condition. Any deviation will require the consent of Council.

2. The applicant must comply with all relevant prescribed conditions as contained in Division 8A of the *Environmental Planning & Assessment Regulation 2000* (as detailed at the end of this consent).

Prior to Construction

3. Prior to the commencement of any building works on the site a Construction Certificate must be issued in accordance with Section 109C (1)(b) and 81A (2) of the *Environmental Planning and Assessment Act 1979*. The application for a Construction Certificate, made to Council or an Accredited Certifier, must include plans and specifications demonstrating full compliance with the *Building Code of Australia* and associated standards.

During Construction

4. To safeguard the local amenity, reduce noise nuisance and to prevent environmental pollution during the construction period:
- Works on site are to be carried out in accordance with the *Protection of the Environment Operations Act 1997* in relation to noise, dust and associated nuisances from the site. The carrying out of works shall not interfere with the quiet enjoyment of the surrounding neighbourhood;
 - Construction may only be carried out between 7.00am and 5.00pm, Monday to Saturday, and no construction is to be carried out at any time on a Sunday or Public Holiday. Council may consent to vary these hours in particular circumstances where it can be demonstrated that it is unavoidable;
 - Stockpiles of topsoil, sand, aggregate, spoil or other material shall be stored clear of any drainage path of easement, natural watercourse, footpath, kerb or road surface and shall implement measures to prevent the movement of such material off site;
 - Building operations such as brick cutting, washing tools, concreting and bricklaying shall be undertaken on the building block. The pollutants from these building operations shall be contained on site;

- Builders waste must not be burnt or buried on site. All waste (including felled trees) must be contained and removed to a waste disposal depot;
- Sediment and erosion control measures are to be implemented onsite and maintained until the site is fully stabilised, in accordance with Council's Erosion and Sedimentation Control Policy 2004; and
- Where the proposed development involves the disturbance of any existing survey monuments, those monuments affected will need to be relocated by a registered surveyor under the *Surveying and Spatial Information Act 2002*. A plan showing the relocated monuments will then be required to be lodged as a matter of public record at the Lands Titles Office.

Prior to Occupation

5. Prior to occupation of the premises, an Occupation Certificate must be issued in accordance with Section 109M of the *Environmental Planning and Assessment Act 1979*.

Note: Prior to issue of the Occupation Certificate, the Principal Certifying Authority is required to be satisfied, amongst other things, that:

- all required inspections (including each applicable mandatory critical stage inspection) have been carried out; and
 - any preconditions to the issue of the certificate required by a development consent have been met.
6. Prior to issue of an Occupation Certificate, all stormwater (i.e. roof water and/or surface water) shall be drained in accordance with *Australian Standard 3500.3 Plumbing and drainage*.
 7. Prior to issue of an Occupation Certificate, the proposed addition and the entirety of the remaining dwelling are to be finished in the same external colour.

Ongoing Use

8. No aerial, antenna, communication dishes, air-conditioning units or similar devices are to be installed on the external walls or roof of the third storey addition.
9. Any other condition deemed appropriate by the Director Civil and Environmental Services.

S375A Record of Voting	Councillors For:	Councillors Against:
Cr A A Michael		✓
Cr H N Castledine	✓	
Cr D A Baker	✓	
Cr B C Johnston	✓	
Cr P J Girle	✓	
Cr J A Watts	✓	

At this juncture, the time being 9.11am, Cr Jones and Cr Harmon returned to the meeting.

SECTION E
INFORMATION REPORTS

1. ASHFORD WATER TREATMENT PLANT PCG MEETING MINUTES –
12 MAY 2015 S5.9.12
2. WORKS UPDATE S28.21.1/08

RESOLVED (Michael/Johnston) that the items contained in the Information Reports to the Civil & Environmental Services Committee Meeting held on Wednesday, 10 June, 2015, be received and noted.

SECTION F
GENERAL BUSINESS

Cr Harmon Protocols for Media/Other Comments

Cr Harmon spoke of the need for Councillors to acknowledge that the Mayor has the authority to speak on the adopted Council position on matters.

Cr Watts Delungra Village

Cr Watts advised the Committee of the Delungra community's appreciation for the reduced speed limit in the Delungra area.

Cr Watts raised concerns on behalf of the Delungra community regarding the water pressure in Delungra.

Cr Watts asked about the costs of the different sulo bins size on behalf of a citizen. The question was concerning the cost difference between the sizes and the potential benefits in the smaller general waste sulo bin.

Cr Watts advised the Committee of the Delungra community's concerns regarding the increased number of cats at the Delungra Tip and questioned the availability of Council's cat traps and other methods available to reduce the problem.

Director Civil & Environmental Services, Mr Brett McInnes responded the issues raised by Cr Watts.

Cr Johnston Plane Trees in the CBD

Cr Johnston requested an update on the Plane Trees in the CBD.

Director Civil & Environmental Services, Mr Brett McInnes provided the Committee with an update on the transplanting of the Plane Trees within the CBD.

Cr Girle Mayor of Gwydir Shire Council

The comments by Cr John Coulton, Mayor of Gwydir Shire Council in a recent Letter to the Editor published in the Inverell Times on Friday, 5 June, 2015 regarding Home and Community Care (HACC) Services were noted.

Cr Girle advised that HACC Services to Delungra are provided by McLean Care and Inverell HACC.

Cr Baker RSPCA

Cr Baker passed on the Inverell Branch of the RSPCA's appreciation of Council's support towards the animal de-sexing and micro chipping program.

GM-A Cr Johnston Shire Tour S2.17.7

RESOLVED (Baker/Johnston) that the Committee recommend to Council that Council staff prepare a Councillor Tour Schedule for the Villages of Inverell Shire.

GM-A General Manager Northern Tour S2.17.7

The General Manager, Mr Paul Henry suggested the following Councillor Tour Plan:

- Ashford - Water Treatment Plant
- Yetman Community Visit – Conduct Committee Meeting

RESOLVED (Harmon/Michael) that the Committee recommend to Council that the August, 2015 Committee Meetings be held at the Yetman Hall on the date of the Northern Tour, being 12 August, 2015.

SECTION G
CONFIDENTIAL REPORTS IN CLOSED COMMITTEE
(SECTION 10A(2) OF THE LOCAL GOVERNMENT ACT 1993)

At 9.24am, the Chairperson offered the opportunity to members of the public to make representations as to whether any part of the Committee Meeting should not be considered in Closed Committee. There was no response from the public.

CLOSED COMMITTEE REPORTS

RESOLVED (Michael/Watts) that the Committee proceed into Closed Committee to discuss the matters referred to it, for the reasons stated in the motions of referral.

Upon resuming Open Committee, at 9.36am, the Chair verbally reported that the Committee, with the Press and Public excluded, having considered the matters referred to it, recommends as follows:

1. Public Health Issue S24.12.5

That the information be noted.

ADOPTION OF RECOMMENDATION

RESOLVED (Watts/Michael) that the recommendation from Closed Committee be adopted.

There being no further business, the meeting closed at 10.10am.

CR H N CASTLEDINE

CHAIRPERSON

TO CIVIL & ENVIRONMENTAL SERVICES COMMITTEE MEETING 08/07/2015

ITEM NO:	1.	FILE NO: S18.6.19
DESTINATION 5:	The communities are served by sustainable services and infrastructure	S
SUBJECT:	CHANGE TO AGREEMENT - PROVISION OF FLOOD WARNING MONITORING SERVICES	
PREPARED BY:	Justin Pay, Manager Civil Engineering	

SUMMARY:

This report outlines proposed changes to the service agreement between Council and the NSW Office of Water, relating to operation and maintenance of Flood Warning Monitoring Sites within the Shire. The Committee is requested to determine if a review of the service levels is required, given the exponentially increased fee structure for the service.

COMMENTARY:

NSW Office of Water (NOW) operate and maintain the system of Flood Warning Monitoring Sites within the Shire under agreement with Council. Each year a service level agreement is entered into between NOW and Council. Typically the fee for NOW's services is paid for in advance, with an annual increase of the fee based on CPI. The fees levied over the past four (4) years are shown below:

Annual NOW fee for services	(GST ex)
2010/11	\$30,000
2011/12	\$42,000
2012/13	\$55,200
2013/14	\$56,000

Locations of the Flood Warning Monitoring Sites are shown below:

Number	Site Name
1	Frazers Creek @ Westholm (Ashford)
2	Macintyre River @ Ridgeland
3	Middle Creek @ Ferndale
4	Macintyre River @ Little Valley
5	Macintyre River @ Elsmore Bridge
6	Macintyre River @ Yetman
7	Kings Creek @ Gred
8	Paradise Creek @ Paradise Station
9	Kings Creek @ Newstead North
10	Macintyre River @ Wyoming
11	Middle Creek @ Stannifer
12	Macintyre River @ Riverstone
13	Macintyre River @ Tintot
14	Frazers Creek @ Glenorchy

The agreement for the 2014/15 financial year was not received by Council until very late in the financial year (May). The clause in the agreement relating to Fees and Expenses had changed significantly compared to previous years and stated;

NOWs fee for the Services will be \$101,237 (ex GST) for the 2014-15 financial year. Cost will be recovered by way of one annual invoice to be paid in advance. The fee is based on the current NSW Office of Water Corporate rate for Level and Rainfall in Table 1 below. At the visit frequency nominated at sites in Table 5 below. Plus CPI (3.2%) for the year. (this pricing now brings this account in line with NOW's corporate pricing rate. In the past this account has been heavily subsidised by NOW).

Given the significant change to the agreement and the fact that the agreement was not provided to Council in a timely manner, the matter was further pursued. Negotiations between Council staff and NOW have resulted in the fee for the 2014-15 financial year being reduced to \$58,600 (ex GST). The agreement has been amended and executed under delegated authority and is now considered to be finalised.

During negotiations, NOW indicated that Council can expect the service agreement for 2015/16 financial year to include a fee based on their corporate pricing rate, with the fee expected to be in excess of \$100,000. NOW staff explained that Inverell Shire Council is one of a number in the state that were previously heavily subsidised by the State Government. While a number of other Councils were not subsidised, operating on a user pays system, in accordance with the corporate fee structure, NOW have determined that subsidies will no longer be provided to any Council and all agreements will be carried out on the basis of user pays.

As a result, it is intended that an investigation into the service level requirements be undertaken. This investigation will incorporate consultation with key stakeholders such as the State Emergency Service. A further report will be presented to the Committee, outlining the critical issues relating to Flood Warning Monitoring Sites and the possible options for provision of services for the 2015/16 year.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: C.03 Promote an ordered and safe Community.

Term Achievement: C.03.02 Appropriate management plans and facilities are developed and implemented in partnership with emergency services.

Operational Objective: C.03.02.01 To ensure the availability of an adequate emergency response service within the Shire to deal with the natural disasters and man made incidences.

POLICY IMPLICATIONS:

Nil.

CHIEF FINANCIAL OFFICERS COMMENT:

Nil.

LEGAL IMPLICATIONS:

Nil.

RECOMMENDATION:

That the Committee recommend to Council that:

- i) an investigation into the service level requirements for flood warning monitoring be undertaken; and*

- ii) a further report be presented to the Committee outlining possible options for provision of services for the 2015/16 year.*

ITEM NO:	2.	FILE NO: S18.6.63
DESTINATION 5:	The communities are served by sustainable services and infrastructure	S
SUBJECT:	COMMUNICATIONS STRATEGY - INVERELL PUBLIC OPEN SPACE STRATEGY	
PREPARED BY:	Anthony Alliston, Manager Development Services	

SUMMARY:

This report has been initiated as a result of Council's resolution to adopt the Inverell Open Space Strategy Brief which required the preparation of a Communication Strategy.

The Committee is requested to recommend to Council to endorse the Communications Strategy so that Council's Manager Development Services can proceed with the project in accordance with the Inverell Public Open Space Brief.

COMMENTARY:

On 24 June, 2015 in accordance with the Inverell Open Space Strategy Brief (attached as Appendix 1, D11 – D24), a Start-up Meeting for the Inverell Public Open Space Strategy was held between ROSS Planning, Councillors and Council staff. The purpose of the Start-up meeting was for ROSS Planning, the selected consultants, to meet with key Council staff and Councillors to discuss the main elements of the project scope and the Communications Strategy.

The Communications Strategy (attached as Appendix 2, D25) has been developed by ROSS Planning in conjunction with Council's Manager Development Services in accordance with the project brief. The intention of the Communications Strategy is to outline, up-front, how the Council and ROSS Planning will communicate with the identified stakeholder groups and the community during the various phases of the project.

Consistent with the discussions and the consensus at the Start-up meeting, stage two of the Communications Strategy will involve targeted consultation with Council staff as well as key user groups and sporting organisations. This consultation will be undertaken prior to, and will help inform the Issues Paper (stage three) and the Draft Open Space Strategy (stage four).

The Committee is requested to recommend to Council to endorse the Communications Strategy so that Council's Manager Development Services can proceed with the project in accordance with the Inverell Public Open Space Strategy Brief.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: S.05 Attractive and vibrant town centres, local centres and community meeting places are provided.

Term Achievement: S.05.01 Local centres, community facilities and prominent meeting places are increasingly valued and recognised by the community as a focus of their village and feature of the Shire.

Operational Objective: S.05.01.01 Engage the Shire's communities in identifying and creating community places that are valued and used.

POLICY IMPLICATIONS:

Nil.

CHIEF FINANCIAL OFFICERS COMMENT:

Nil.

LEGAL IMPLICATIONS:

Nil.

RECOMMENDATION:

That the Committee recommend to the Council that the Communications Strategy for the Inverell Public Open Space Strategy be endorsed.

ITEM NO:	3.	FILE NO: DA-83/2015
DESTINATION 3:	An environment that is protected and sustained	D
SUBJECT:	DA-83/2015 – 25 LOT SUBDIVISION AND NEW ROAD – 165-186 MOORE STREET, INVERELL - NAMING OF NEW ROAD	
PREPARED BY:	Chris Faley, Development Planner	

SUMMARY:

Council has received a request to name the new public road to be constructed under DA-83/2015.

The Committee is requested to formally endorse the name.

COMMENTARY:

On 29 June, 2015, DA-83/2015 was approved for the subdivision of Lot 3 DP 826509, 165-189 Moore Street, Inverell. The subdivision involves the creation of 25 lots and a new road.

The approved subdivision plan is attached as Appendix 3 (D26) to this report.

The developer, Mr Gary Leitch, has lodged a formal request with Council to name the new road Victor Drive.

Included as Appendix 4 (D27) to this report is correspondence from Mr Leitch providing details on the origin of the above name.

Should the Committee resolve to support the proposed road name, Council will undertake the road naming process including consultation with Government Agencies, public exhibition and gazettal in accordance with the NSW Road Naming Policy October 2013.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: E.03 Protect, rehabilitate and manage all impacts on the built and natural environment.

Term Achievement: E.03.01 Industrial and residential estate areas designed constructed and maintained to deliver ecologically sustainable outcomes.

Operational Objective: E.03.01.01 To establish measures and processes to protect the built environment and safety of the residents of the Shire through both direct control and education.

POLICY IMPLICATIONS:

Victor Drive is consistent with Council's Street and Road Naming Management Policy (as modified in 2010).

In 2013, the Geographical Names Board (GNB) released the NSW Road Naming Policy. It could be considered that Victor Drive has a number of small inconsistencies with the NSW Policy; however, it is recommended that Victor Drive be submitted to GNB for formal consideration against the NSW Policy.

CHIEF FINANCIAL OFFICERS COMMENT:

Nil.

LEGAL IMPLICATIONS:

Nil.

RECOMMENDATION:

That the Committee recommend to Council that:

- i) the appropriate steps be taken to formally name the new road in the subdivision approved under DA-83/2015 as Victor Drive; and*
- ii) Council authorise the Director Civil and Environmental Services to undertake the road naming in accordance with the NSW Road Naming Policy October 2013.*

ITEM NO:	4.	FILE NO: S7.2.7/08
DESTINATION 2:	A community that is healthy, educated and sustainable	C
SUBJECT:	CRITERIUM CYCLE TRACK	
PREPARED BY:	Paul Henry, General Manager	

SUMMARY:

A request has been received to build a Criterium Track. Discussion of the principle is sought.

COMMENTARY:

The Inverell Cycle n Tri Club has lodged a request for assistance with the construction of a purpose built criterium cycle track. No details have been provided by the Club as to the contribution the Club can make to this project.

Therefore, the request will be treated as an 'in-principle' proposal. The Committee is requested to determine if it has any interest in exploring this concept further.

The Club proposes:

- a) the construction of a track length of 1000m x 6m in width,
- b) the preferred location is the Council reserve on the western side of Old Bundarra Road (opposite the skate park and BMX track),
- c) the track would be used for Club events, but could be used for traffic awareness education,
- d) the benefit to the Club would be that it would allow junior members of the Club to participate in Club events. At the moment members under 14 years of age cannot race on a public road.

When considering the request, Councillors may wish to consider the following:

- The preliminary estimate of the cost of the proposed track is \$395K,
- No estimate of cost has been made of the support infrastructure that is required, such as carparking or 'traffic facilities' on the traffic awareness track,
- The preferred location is a reserve with management vested in Council and the proposed use is permissible,
- The land is flood prone which is a risk that has to be considered in the design of the track and impacts on the ongoing maintenance of the track,
- The construction of a track would obviate the need to conduct events on the public roads in Inverell and thus avoid the associated costs of staging these events (eg notification, traffic control etc),
- The area has all the physical requirements that the Club is seeking ie flat, sufficient space to develop the facility and has a 'high visibility'.

If Council has any interest in the concept, detailed examination of all issues would be undertaken and a full report brought back to Council.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: C.07 Provide local opportunities for recreation, cultural and social activities.

Term Achievement: C.07.02 The Shire's recreational areas and facilities are contemporary and conducive to the communities wellbeing.

Operational Objective: C.07.02.01 Contribute to the physical well being of the community through the provision of active recreation areas.

POLICY IMPLICATIONS:

Nil.

CHIEF FINANCIAL OFFICERS COMMENT:

Nil.

LEGAL IMPLICATIONS:

Nil.

RECOMMENDATION:

A matter for the Committee.

ITEM NO:	5.	FILE NO: S28.10.IN163
DESTINATION 5:	The communities are served by sustainable services and infrastructure	S
SUBJECT:	PETITION - PARKING IN OSWALD STREET	
PREPARED BY:	Justin Pay, Manager Civil Engineering	

SUMMARY:

At the Ordinary meeting of Council in June 2015, Council was made aware of a signed petition from the residents of Oswald Street (between O'Connor and Whittingham Street), advising Council of their concerns regarding parking in Oswald Street. This report presents the findings of an investigation into the matter, as well as proposing a number of responses the Committee may wish to consider.

COMMENTARY:

At the Ordinary meeting of Council in June 2015, Council was made aware of a signed petition from the residents of Oswald Street (between O'Connor and Whittingham Street), advising Council of their concerns regarding parking in Oswald Street. A copy of the petition is provided as Appendix 5 (D28 – D29), a map of the area of concern is included as Appendix 6 (D30) and photographs of the area are shown in Appendix 7 (D31 – D32). Council staff have investigated the issues raised by way of daily inspections, discussions with local residents, discussions with local Police and a meeting with the Principal of Inverell High School.

Background

The matter is a continuation of the ongoing issue relating to traffic and pedestrian management in the area of Inverell High School. In December 2008, the Traffic Committee raised concerns in relation to a number of traffic issues in the streets around the school. In response, Council prepared a draft Concept Traffic Management Plan, this plan was endorsed by Council for consultation purposes in August, 2009. A copy of the minutes of the August, 2009 Ordinary Meeting are provided as Appendix 8 (D33 – D38).

The Council resolution that adopted the draft Concept Plan stated that the cost to implement the Plan should be borne by the Department of Education. Further to this, the Department indicated that they did not have a budget to address traffic management issues in the area, nor is it permitted to spend monies outside of the school.

At the July, 2010 meeting, Council resolved to introduce parking restrictions in Oswald Street (between O'Connor and May Street) to provide some relief to the residents in Oswald Street immediately adjacent to the High School and provide a chance for two way vehicle movements in that section of Oswald Street.

A copy of the report to the July Committee Meeting and Minutes from the July, 2010 Council Meeting are provided as Appendix 9 (D39 – D50) and Appendix 10 (D51 – D60).

Following the consultation process, changes were made to the draft Concept Plan and at its February, 2011 meeting, Council resolved to "*note the amended concept parking plan for the Inverell High School precinct*" (a copy of which is provided as Appendix 11, D61 – D65). Treatments contained in the plan include:

- Roundabouts constructed on Brae Street at the intersections of O'Connor and Howard Streets,
- Changes to the kerb and gutter in Howard and Oswald Streets, immediately adjacent to the school, to provide for additional indent parking,
- Raised pedestrian crossing facilities in Brae Street to slow traffic.

Further to this at the February, 2011 meeting, Council resolved inter alia "Council endorse the use of a resident parking permit system for Oswald Street (between O'Connor and May Street)". This was in response to a petition from residents of Oswald Street (between O'Connor and May Street) which raised concerns relating to the introduction of timed parking restrictions in the area.

Timed parking restrictions with a resident parking permit system are now in place for Oswald Street (between O'Connor and May Street). All reports suggest that this system is working well in that section of Oswald Street. It has however, created similar parking related issues in other sections of Oswald Street.

Issues Raised in Petition

Students Littering

No evidence of such behaviour was witnessed during daily inspections carried out between 15 June, 2015 to 26 June, 2015. This issue is dealt with by routine inspections by Council and Police, with warnings/fines handed to any member of the public found to be offending.

Cars Parking Across Driveways

No evidence of such behaviour was witnessed during daily inspections carried out between 15 June, 2015 to 26 June, 2015. This issue is dealt with by routine inspections by Council and Police, with warnings/fines handed to any member of the public found to be offending.

Lack of Road Width when Cars Park on Both Sides of the Street

The width between kerbs in Oswald Street, between O'Connor and Whittingham Street is 10m, which is the same as the section between O'Connor and May Streets. This is consistent with Council's policy for construction of urban streets. This width makes provision for two (2) 2.5m parking lanes and two (2) 2.5m travel lanes. This standard width does pose some safety concerns in the area due to periodic higher traffic flow, school bus access and periodic congestion. Local Highway Patrol Police Officers have indicated that this issue does pose a safety concern, however, suggested that road user behaviour was also a contributing factor.

Cars Parking in Front of Unemptied Garbage Bins

Residents feel they are unable to access Council garbage collection services. Parking in front of a bin is not against the law, however does pose a problem for effected properties. This issue is not isolated to areas near the school, but is exaggerated in this location due to the nature of vehicular use and pattern of student movements. Garbage collection drivers have recently made minor alterations to the collection times to ensure that this issue is minimised. Collection of rubbish and recyclables in this area is now undertaken between 6.30am to 7.30am to avoid school hours.

The Principal of the school indicated that a number of students and staff have been the target of verbally abusive residents in relation to this issue. This conflict has occurred not only in Oswald Street but also Brae Street.

There is no doubt that vehicular traffic generated by the school is the major contributing factor to parking and associated problems in the surrounding residential precinct. There is a growing trend towards students driving personal vehicles and over time this problem has the potential to increase.

The majority of the discontent from residents seems to stem from amenity issues. However the road safety issues are valid.

A number of options are available in response to the issues raised.

Possible Responses

Construction of Dedicated Student Car Park

This solution has been investigated previously with no suitable location identified. The only vacant land that may be suitable is the Department of Education owned land on the corner of Howard and George Streets. Previously the Department of Education has been unwilling to make this land available for such a purpose. The matter was once again raised with the Principal of the school to determine if the Department's position may have changed. Unfortunately, due to the recent fire at the schools industrial arts classrooms, demountable buildings have been placed on the block of land in question. These buildings currently act as class rooms, as such, having a road and car parking facility adjacent would be in conflict with Department requirements relating to classroom proximity to vehicular traffic.

Implementation of the draft Concept Traffic Management Plan – or similar

Implementation of a Traffic Management Plan such as the Concept Plan would help mitigate against the above issues. Priority elements of the Plan would be to make alterations to the existing kerb and gutter alignments in both Oswald and Howard Street to allow for indent parking. Once completed, this would increase the number of parking spaces whilst still providing for adequate carriageway width for 2-way traffic. Undertaking such works would come at a considerable cost, with no allocations for such in Council's Operational Plan.

Extend Current Parking Restrictions and Resident Parking Scheme

Implementation of parking restrictions and resident parking scheme has proven to mitigate against the above issues in the past. It has however, only moved the issue further afield. If similar restrictions are to be placed, it would be advised to enact the restrictions on all streets and lanes within a similar radius of the school. A map of suggested extents is shown in Appendix 12 (D66).

Take no action

Council could make the determination that the issues of littering and illegal parking be dealt with by routine patrols by Council staff and Police. Further, the issue of road width and parking in front of garbage bins is consistent with other urban area of the Shire and that it is the responsibility of residents to make arrangements for safe travel and pick up of garbage bins.

Conclusion

Increased vehicular traffic generation associated with Inverell High School clearly has an impact on the orderly management of traffic in the predominately residential precinct surrounding the school.

Introduced restrictions adjacent to the school have eased the burden in that particular location however, this has also served to trigger similar concerns in adjoining unrestricted areas.

Whilst Council has the option of placing further parking restrictions on the streets surrounding the school, this does not address the underlying problem. The provision of dedicated parking to meet the schools current and future needs is clearly a more holistic response.

Prior to taking any action, it is considered appropriate to again meet with the Department of Education representatives and gain their current position on the matter. This will enable Council to make a more informed response.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: S.10 Maintain and enhance a safe, efficient and effective local road network.

Term Achievement: S.10.01 Road network capacity, safety and efficiency are improved and traffic congestion is reduced.

Operational Objective: S.10.01.01 A program is being implemented to address deficiencies and areas of congestion in the local road network.

POLICY IMPLICATIONS:

Nil.

CHIEF FINANCIAL OFFICERS COMMENT:

Nil.

LEGAL IMPLICATIONS:

Nil.

RECOMMENDATION:

That the Committee recommend to Council that:

- i) a meeting with the Department of Education be arranged as a matter of priority to discuss traffic management issues surrounding Inverell High School;*
- ii) the outcome of the meeting be further reported back to Council for consideration; and*
- iii) the principal author of the petition from Oswald Street resident's be advised what action Council is taking in response to the matter.*

APPENDIX 1

Inverell Public Open Space Strategy Brief

Inverell Public Open Space Strategy Brief



TABLE OF CONTENTS

1.0	Background	3
2.0	Project summary & aims.....	3
3.0	Project area	3
4.0	Scope of works	4
5.0	Specific outputs / deliverables.....	5
6.0	Consultants response to the brief.....	5
7.0	Project timetable	5
8.0	Related documents	5
9.0	Further enquiries	6
APPENDIX 1		7
Council report and associated resolution		
APPENDIX 2.....		8
Preliminary plan of the study area and schedule of parks and reserves		



1.0 Background

Situated in the New England North West Inverell is an emerging regional centre with a population of approximately 12,000 and services a commercial catchment nearing 50,000. Inverell boasts a variety of commercial, industrial and residential opportunities with the Macintyre River at the heart of the town.

Inverell Shire Council currently owns and manages a diverse range of public parks and reserves in numerous locations across the Shire. These parks and reserves contribute to a positive rural life-style and help to attract visitors to Inverell, which is a growing regional centre. Council has an important role to ensure that Inverell Shire's open space network is preserved and enhanced for current and future residents.

In recent times there have been numerous approaches made to Council from various community organisations, user-groups and individuals in respect to the use, management and upgrades of public open spaces, particularly in the Inverell Township.

Recognising the need to implement a strategy to plan and manage public open space into the future, Council resolved at its ordinary meeting in September 2014 to seek expressions of interest for the completion of an Inverell Public Open Space Strategy. A copy of the background report and associated resolution has been included in **Appendix 1**.

2.0 Project summary & aims

The Inverell Public Open Space Strategy will be a document that provides Council with a framework to direct public open space planning and management in a co-ordinated and more effective manner. The overarching aim of the Inverell Public Open Space Strategy will be to ensure that public open spaces are sustainably managed to enhance the community's health, wellbeing and enjoyment.

The aims of the public open space strategy (focusing on Inverell) would broadly be to:

- Identify Council owned and managed public open space;
- Classify the existing public open space network;
- Identify current and potential future uses and infrastructure requirements; and
- Make clear recommendations for future open space planning and management for each park or reserve taking into consideration available resources and future sustainability.

3.0 Project area

The Inverell Public Open Space Strategy will focus on the existing Inverell Shire Council owned and managed public open space within the township of Inverell. It is noted that there are other public parks and reserves in Inverell including public streets and roads, schools and lands owned by other government entities. While these lands need to be referenced, it is not the intention of the strategy to focus on these lands.

Appendix 2 includes a preliminary plan of the study area and includes a preliminary schedule of Council owned and managed parks and reserves.



4.0 Scope of works

In formulating a response to the brief interested parties should allow for the following scope of works:

1. **Attend a Project Start-up Meeting in Inverell** - The intention of the start-up meeting is to meet with key Council staff and / or Councillors to discuss key elements of the project scope, any assumptions, sequencing, and the communication strategy.
2. **Preparation of a Draft Communication Strategy** - A communication strategy is required to be prepared in conjunction with, and approved by Council. The communication strategy is to focus on how the Council will communicate with the community during the various phases of the project. The communication strategy will need to consider matters such as the key stakeholders, the timing of communication with the community, the extent and frequency of communication and the medium to be used for communications such as public displays, information sessions, newspaper and radio advertisements, interactive information on Council's website the use of social media such as facebook and twitter. Council will require a draft for review prior to finalisation.
3. **Undertake Public Open Space Audit** - A comprehensive audit will be required to establish and clearly define the types and extent of the public open spaces in Inverell. It is not the intention to include Council owned street and road reserves in the strategy. The audit is to include an assessment of location, key attributes, uses as well as existing infrastructure and facilities. Council will assist with the initial desk-top audit; however, a physical site by site audit to verify the desk-top findings and assumptions will be required.
4. **Categorise each Public Open Space** - Each public open space is to be categorised. Categories may include, but not be limited to, the purpose, dominant use, location, passive or active status or current and future management objectives.
5. **Preparation of an Issues Paper** - Provide Council with an issues paper outlining the audit findings and categorisations for each public park or reserve. The issues paper will be used to inform the draft Inverell Public Open Space Strategy and may also be placed on exhibition with the draft strategy. Council will require a draft for review prior to finalisation.
6. **Preparation of a "Draft Inverell Public Open Space Strategy"** - Provide Council with a Draft Inverell Public Open Space Strategy with clear recommendations for future open space planning and management for each park or reserve. Council must be consulted on the proposed format of the strategy. Council will require a draft for review prior to finalisation.
7. **Finalise Inverell Public Open Space Strategy** - Upon endorsement, the Draft Inverell Public Open Space Strategy will be placed on public exhibition. Allowance should be made for any amendments to the plan that may be required as a result of the exhibition process.
8. **Regular progress updates** - Council's Manager Development Services is to be kept informed with regular progress updates throughout all phases of the project.



5.0 Specific outputs / deliverables

In formulating their response to the brief interested parties should make provision for the following outputs:

- A minimum of two (2) site visits;
- A communications strategy;
- An issues paper addressing all the aspects identified in the brief and outcomes resulting from the project process;
- Inverell Public Open Space Strategy with clear recommendations; and
- Appropriately scaled plans and tables to graphically represent the recommendations for the project and each park or reserve where necessary.

6.0 Consultants response to the brief

In preparing a response to the brief sufficient information must be provided to enable Council to make an informed assessment of each of the following criteria:

- **Experience** – provide details of what projects of a similar nature have been completed. Include examples of innovative approaches and outcomes.
- **Methodology / Approach** – demonstrate an understanding of the issues involved and detail the sequence of activities to ensure that the desired project outcomes are achieved
- **Personnel** – what range of skills are you able to bring to the project? Specific details should be provided in relation to the nominated Project Manager and team members.
- **References** – a minimum of two referees should be nominated as well as any testimonials from previous clients.
- **Price** – provide a nominated fixed total cost (GST inclusive) to complete the project as well as a payment schedule. Additional hourly rates for the project team should also be nominated for any agreed project variations.
- **Commencement and time frame** – please nominate an available commencement date (first site inspection and start-up meeting with Council) and confirm availability of resources to complete the project within the nominated time frame.
- **Modifications** – Council asks that you proactively review our request and scope and advise if you consider additional (or less) work will be required or a different approach taken to achieve Council's aims.
- **Inputs from Council** – Council is committed to work closely with the selected consultant throughout all phases of the project. Council's Manager Development Services will be available to assist during site audits and inspections. Please clearly indicate any other inputs and resources you will require from Council.

7.0 Project timetable

Council is to be provided with a Draft Inverell Public Open Space Strategy within six (6) months from the date of the first site visit.

8.0 Related documents

There is a vast amount of useful and recent resources available from New South Wales, Australia and around the world. It is expected that the selected consultant will review and reference the most relevant of these resources in developing a Public Open Space Strategy for Inverell.

Inverell Public Open Space Strategy Brief



9.0 Further enquiries

Any enquires in relation to the Inverell Public Open Space Strategy Brief should be directed to Council's Manager Development Services, Anthony Alliston. Phone 0425271633 or Email anthony.alliston@inverell.nsw.gov.au

Inverell Public Open Space Strategy Brief



APPENDIX 1
Council report and associated resolution

MINUTES OF THE ORDINARY MEETING OF INVERELL SHIRE COUNCIL HELD IN THE COUNCIL CHAMBERS, ADMINISTRATIVE CENTRE, 144 OTHO STREET, INVERELL ON WEDNESDAY, 24 SEPTEMBER, 2014, COMMENCING AT 3 PM.

SECTION C
COMMITTEE REPORTS

3. CIVIL & ENVIRONMENTAL SERVICES COMMITTEE MEETING MINUTES – 10 SEPTEMBER 2014 S4.11.16

105/14 RESOLVED (Castledine/Baker) that:

- i) the Minutes of the Civil & Environmental Services Committee Meeting held on Wednesday, 10 September, 2014, be received and noted; and
- ii) the following recommendations of the Civil & Environmental Services Committee be adopted by Council:

4. PROPOSED INVERELL PUBLIC OPEN SPACE STRATEGY S21.8.1

That:

- i) the draft Inverell Public Open Space Strategy Brief be endorsed; and
- ii) Council's Manager Development Services seek expressions of interest from suitably qualified and experienced companies for the preparation and completion of a Public Open Space Strategy for Inverell.

MINUTES OF THE CIVIL & ENVIRONMENTAL SERVICES COMMITTEE MEETING HELD IN THE COMMITTEE ROOM, 144 OTHO STREET, INVERELL ON WEDNESDAY, 10 SEPTEMBER, 2014, COMMENCING AT 8.30 AM.

SECTION D
DESTINATION REPORTS

4. PROPOSED INVERELL PUBLIC OPEN SPACE STRATEGY S21.8.1

MDS-A

RESOLVED (Harmon/Watts) that the Committee recommend to the Council that:

- i) the draft Inverell Public Open Space Strategy Brief be endorsed; and
- ii) Council's Manager Development Services seek expressions of interest from suitably qualified and experienced companies for the preparation and completion of a Public Open Space Strategy for Inverell.

ITEM NO:	4.	FILE NO: S21.8.1
DESTINATION 5:	The communities are served by sustainable services and infrastructure	S
SUBJECT:	PROPOSED INVERELL PUBLIC OPEN SPACE STRATEGY	

PREPARED BY:

Anthony Alliston, Manager Development Services

SUMMARY:

This report has been initiated as a result of a previous resolution of Council to prepare an "Open Space Strategy". Funding for this project is now available in the 2014/15 budget.

The Committee is being asked to recommend to Council to endorse the draft Inverell Public Open Space Strategy Brief and seek expressions of interest for the preparation of the strategy.

COMMENTARY:**Introduction**

Inverell Shire Council currently owns and manages a diverse range of public parks and reserves in numerous locations across the Shire. These parks and reserves contribute to a positive rural life-style and help to attract visitors to Inverell, which is a growing regional centre. Ensuring the Inverell Shire's open space network is preserved and enhanced for current and future residents is an important role of Council.

In recent times there have been numerous approaches made to Council from various community organisations, user-groups and individuals in respect to the use, management and possible upgrades of public open spaces, particularly in the town of Inverell. This report has been initiated by an identified need to have a guiding strategy document to assist Council in the future sustainable management of public open space within the Inverell Township.

Discussion

The value that public open space provides to the community is a combination of social, economic and environmental factors. A principle role of public open space is to support health, recreation and leisure functions. This includes active pursuits, such as organised sports, exercise, children's play and social activities; yet also encompasses passive uses such as quiet reflection in an attractive setting.

It is also reported that open spaces and sports activities attract investment, support local businesses and provide spaces for major events which attract tourists and visitors and boosts local economies.

For many years Council has been contending with requests from various community organisations, user-groups and individuals in respect to the use, management and upgrade of public open spaces. These requests have been, and continue to be, dealt with on individual merit and in an ad-hoc way without an overall strategic vision. In recognition of Council's role to ensure the Inverell Shire's open space network is effectively and sustainably managed for current and future residents, Council resolved in June, 2010 to prepare an "Open Space Strategy".

A Public Open Space Strategy would provide Council with an overarching frame-work to direct public open space planning and management in a co-ordinated, sustainable and more effective manner. It would also assist the community in understanding the current intentions, and in some cases, what the future intentions are for each park or reserve in the study area.

There is a vast amount of useful resources and guidelines on public open space planning from New South Wales, Australia and around the world. It is the intention that some of these resources should be referenced in developing a Public Open Space Strategy for Inverell.

At this point it is recommended to focus on Inverell, as this is the primary source of enquiries and pressure in respect of the use, management and upgrades to parks and reserves. It is noted that there are other public parks and reserves in Inverell including public roads and streets, schools and lands owned by other government entities. It is not the intention of the strategy to focus on these lands. Once the Public Open Space Strategy for Inverell has been completed, Council would be able to utilise a similar methodology to develop strategies for the rest of the Shire's parks and reserves.

The aim of the Inverell Public Open Space Strategy would broadly include:

- Identification and confirmation of Council owned and managed public open space;
- Classification of the existing public open space network;
- Identification of current uses and infrastructure; and
- Recommendations for future open space planning and management.

In developing and preparing the strategy it is proposed that Council seek the services of an external consultancy firm with experience in matters such as open space planning and landscape design. There is also considerable benefit in calling upon the experiences of those firms regularly involved in open space planning.

Given the nature of this undertaking it is proposed that the external consultant also be required to (in consultation with Council) develop a communication strategy as a first step in the development of the strategy. The communication strategy will focus on how Council proposes to communicate with the community during the various phases of the project. The communication strategy will need to consider matters such as, the key stakeholders for the project, the timing of communication with the community, the extent and frequency of communication and the medium to be used for communications.

Appendix 3 (D12 – D21) includes a draft brief prepared by Council's Manager Development Services. It is intended to use the brief to seek expressions of interest from suitably qualified and experienced companies to undertake the works necessary to prepare the Inverell Public Open Space Strategy.

In summary, the brief provides interested parties with some background to the project including a summary of the project aims and the study area. The brief then nominates the key steps in the project, outlines the specific outputs of the project and nominates the criteria to which consultants will be assessed against.

Should Council wish to progress with the preparation of an Inverell Public Open Space Strategy the first step would be to seek expressions of interest, in accordance with the brief, from suitably qualified and experienced companies.

Conclusion

The Committee is being asked to recommend to Council that Council endorse the draft brief and seek expressions of interest for the preparation of an Inverell Public Open Space Strategy. It is intended that any subsequent expressions of interest be considered by Council.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: S.05 Attractive and vibrant town centres, local centres and community meeting places are provided.

Term Achievement: S.05.01 Local centres, community facilities and prominent meeting places are increasingly valued and recognised by the community as a focus of their village and feature of the Shire.

Operational Objective: S.05.01.01 Engage the Shire's communities in identifying and creating community places that are valued and used.

POLICY IMPLICATIONS:

Nil.

CHIEF FINANCIAL OFFICERS COMMENT:

Allocation has been made for this project in the 2014/15 budget.

LEGAL IMPLICATIONS:

Nil.

RECOMMENDATION:

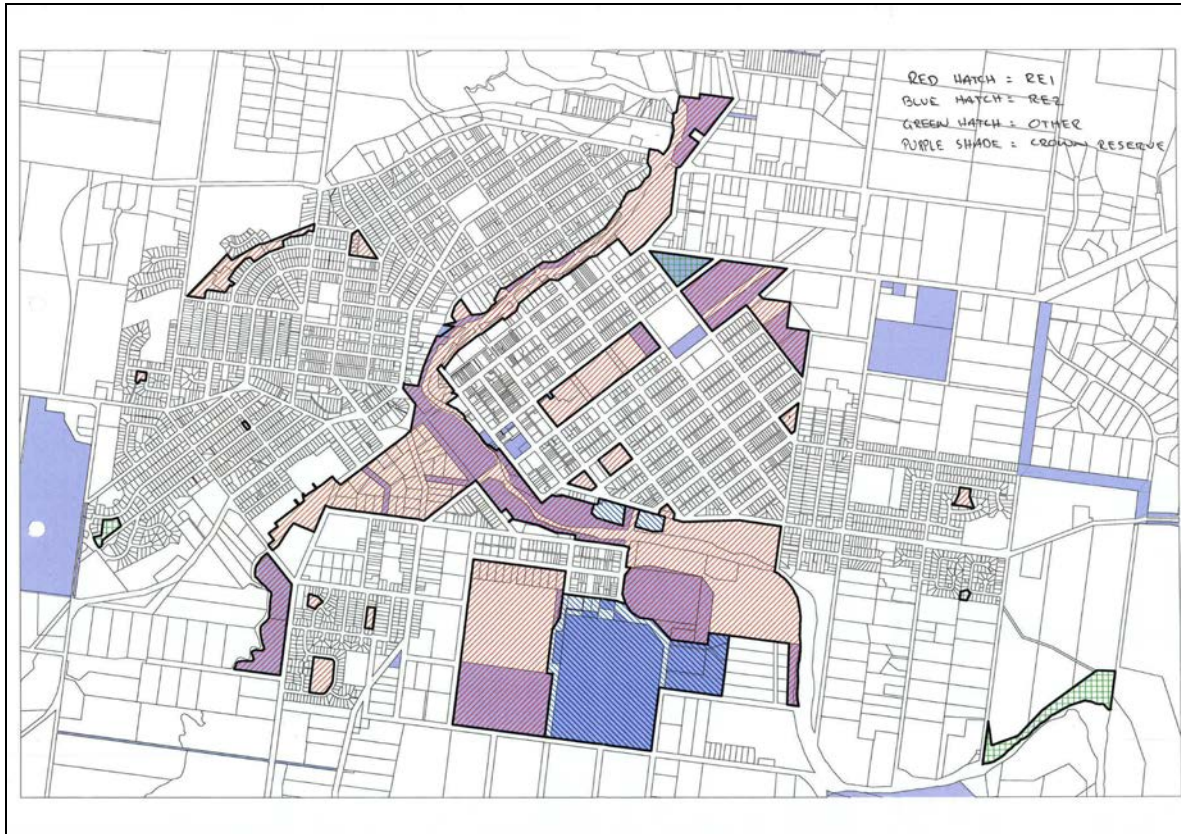
That the Committee recommend to the Council that:

- iii) the draft Inverell Public Open Space Strategy Brief be endorsed; and*
- iv) Council's Manager Development Services seek expressions of interest from suitably qualified and experienced companies for the preparation and completion of a Public Open Space Strategy for Inverell.*



APPENDIX 2

Preliminary plan of the study area and schedule of parks and reserves



Inverell Public Open Space Strategy Preliminary Schedule of Parks and Reserves

- 'Arthur Street Park' Arthur Street;
- 'Bellevue Park' Wade Street;
- 'Cameron Park' Cameron Street;
- 'Campbell Park' Campbell Street;
- 'Community Garden' Swanbrook Road;
- 'Cunningham Place Park' Cunningham Place;
- 'Gordon Street Park' Gordon Street;
- 'Inverell Apex Park' Froude Street;
- 'Inverell Rugby Ground' Ross Street;
- Inverell Tennis Courts, Evans Street;
- 'Lake Inverell' Lake Inverell Drive;
- Macintyre River public reserve
- 'Mawson Street Park' Mawson Street;
- 'Northey Park' Glen Innes Road;
- 'Pat Noughton Memorial Park' Hopper Street;
- Public garden and recreation space, Butler Street;
- Public reserve, MacIntyre Street.
- 'Rosslyn Gardens Park' Sapphire Street;
- Sporting Complex and 'Inverell Park', Eucalypt Drive;
- 'Victoria Park' Evans Street;
- 'Varley Oval' Lawrence Street; and
- 'Waratah Park' Waratah Avenue.

APPENDIX 2



Communications Strategy Inverell Shire Council Public Open Space Strategy 2015

Stage One – Communication Initiation (Inverell Shire Council)

- ☐ Media Release
- ☐ Newspaper advertising – Inverell Times
- ☐ Web-site and facebook notifications
- ☐ Identification of stakeholders and stakeholder groups
- ☐ Correspondence to “key” stakeholders identified for targeted consultation (Stage Two)

Stage Two - Targeted Consultation (ROSS Planning)

Internal

- ☐ Council officer workshop (sporting facilities, park and reserves, strategic planning, asset management, water and drainage, traffic management etc)
- ☐ Parks operation staff workshop
- ☐ Individual staff interviews as required

External

- ☐ Sports Council workshop
- ☐ User group interviews (notified via phone calls)
 - interviews with key representatives from user groups
 - largely held on-site
- ☐ Simple community on-line survey (link on Council's website and facebook page)
 - survey monkey
 - simple tick-and-flick
 - what do you like / what do you wish you had type questions

Stage Three – Issues Paper (ROSS Planning & Inverell Shire Council)

- ☐ Review of Draft Issues Paper by Council staff
- ☐ Distribution of Draft Issues Paper to Councillors for comment prior to finalisation

Stage Four - Draft Open Space Strategy (ROSS Planning & Inverell Shire Council)

- ☐ Presentation and workshop with Councillors and key Council staff
- ☐ Draft Strategy finalised and presented for endorsement (by Council) prior to exhibition

Stage Five – Exhibition of Draft Open Space Strategy (ROSS Planning & Inverell Shire Council)

- ☐ Exhibition period – Minimum 4 weeks
- ☐ Media release
- ☐ Fact sheet
- ☐ Newspaper advertising - Inverell Times
- ☐ Radio advertising
- ☐ Web-site and facebook
- ☐ Correspondence to “key” stakeholders and user groups
- ☐ Static displays – Council offices and library
- ☐ Information session at Council chambers (min 1 Day) for “drop-in” meetings (Inverell Shire Council Staff)
- ☐ Opportunity for direct contact with ROSS Planning staff

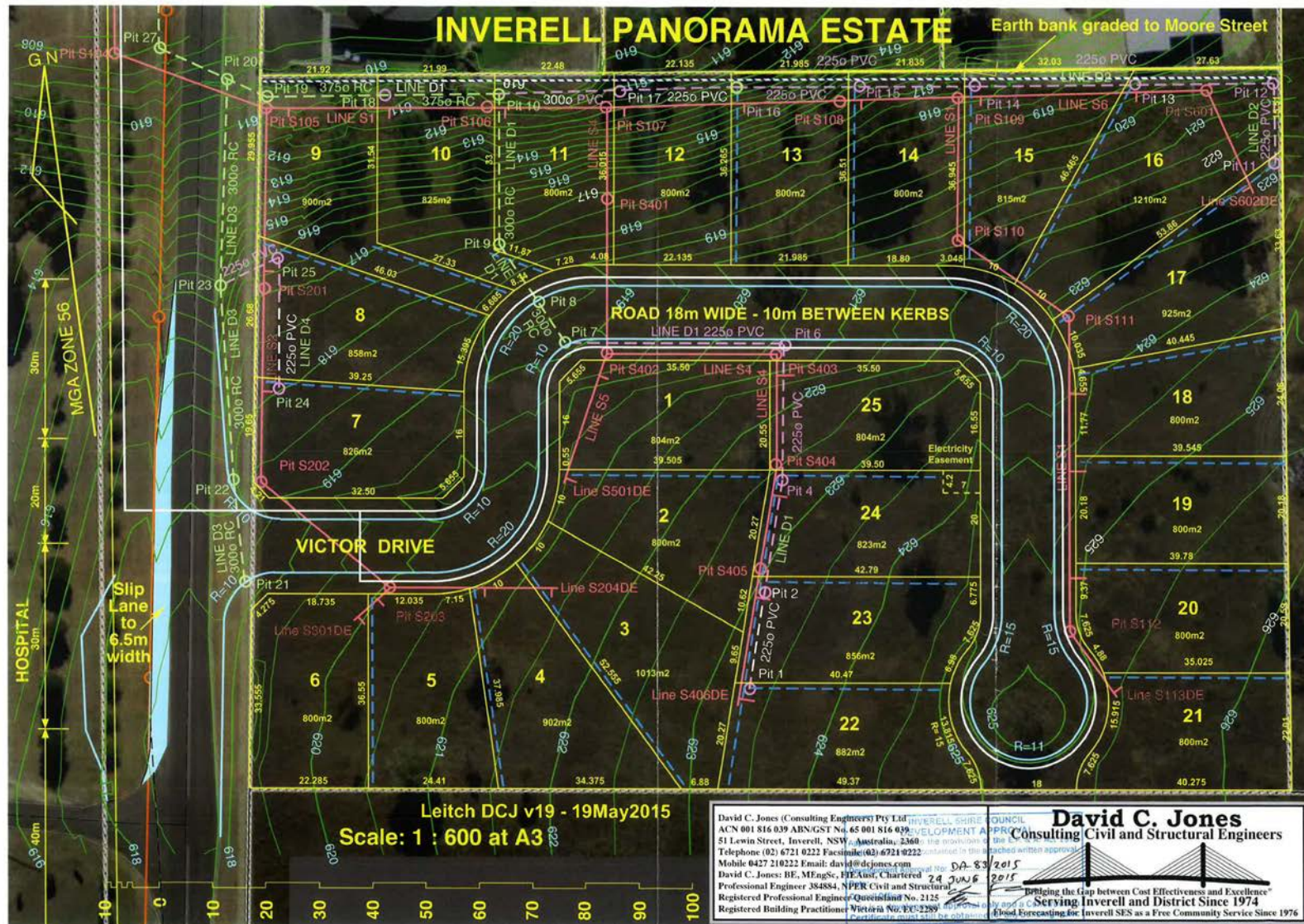
Stage Six – Finalisation of Draft Open Space Strategy (Inverell Shire Council)

- ☐ Report to Council for finalisation and adoption of Open Space Strategy

**ROSS Planning will provide Council's Manager Development Services with regular progress updates for the duration of the project.*



APPENDIX 3



APPENDIX 4

Hi Chris, thanks for your call today.

George Victor Spencer was my father in law. He passed away two years ago having suffered Parkinson's disease for many years with great humour and a stoic disposition. We cared for him in his last few years. He was a loving grandfather to our three children. He served for many years as a ships engineer on oil tankers delivering throughout the world for Caltex and other oil companies. Victor's contribution to our lives and therefore our ability to complete this development was very significant, in fact invaluable. We believe it only proper that he receives some acknowledgment and having the road named after him, although obliquely is appropriate. I have checked the name availability in the Shire and it appears both available and appropriate. Victor has been used as a Christian and a surname.

Regards,

Gary Leitch

Project Manager.

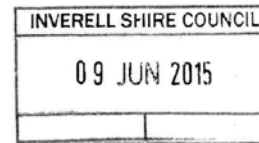
Inverell Panorama Estate

0457 098735

gary@leitch.id.au

APPENDIX 5

RHONDA & RAY O'NEILL
 68 OSWALD STREET
 INVERELL 2360
 Ph. 67222831
 ronatoswald@bigpond.com



MR PAUL HENRY
 GENERAL MANAGER INVERELL SHIRE COUNCIL
 OTHO STREET
 INVERELL 2360

PARKING IN OSWALD STREET

Dear Paul,

I am writing this letter on behalf of the concerned Ratepayers and Residents of Oswald Street from O'Connor Street to Whittingham Street.

We are sick and tired of the excess parking by the High School Students. Some days there are more than 20 cars parked from the corner down towards Whittingham Street. These Students have no respect for the residents who live here, they just leave their rubbish beside their cars, park beside unemptied garbage bins and park right up to and across part of driveways and that makes it very hard to be able to get out of your driveway. You have to get way out onto the road before you are able to see if anything is coming. When they are parked on both sides it makes it twice as hard to get back into the driveways as you have to swing out wide on the other side of road to get into driveways.

This part of Oswald Street is as wide as it is behind the High School and they had the same problem and made it parking on one side only. This being so narrow when they are parked on both sides makes it hard for two cars to pass especially when the school buses use the road, no one can pass, they have to wait or get out of the way so the bus can get through.

The houses with even house numbers all have front driveways to their property and the odd numbers mainly have back entrances, but still need to be able to get front access to their houses.

We have had Council come up and look at the problem, but was told that they could not see a problem and advised me to write to you. We are the ones who have to put up with this problem.

Signatures below are from the concerned Ratepayers and Residents.

Hope you are able to provide us with a solution.

Regards,

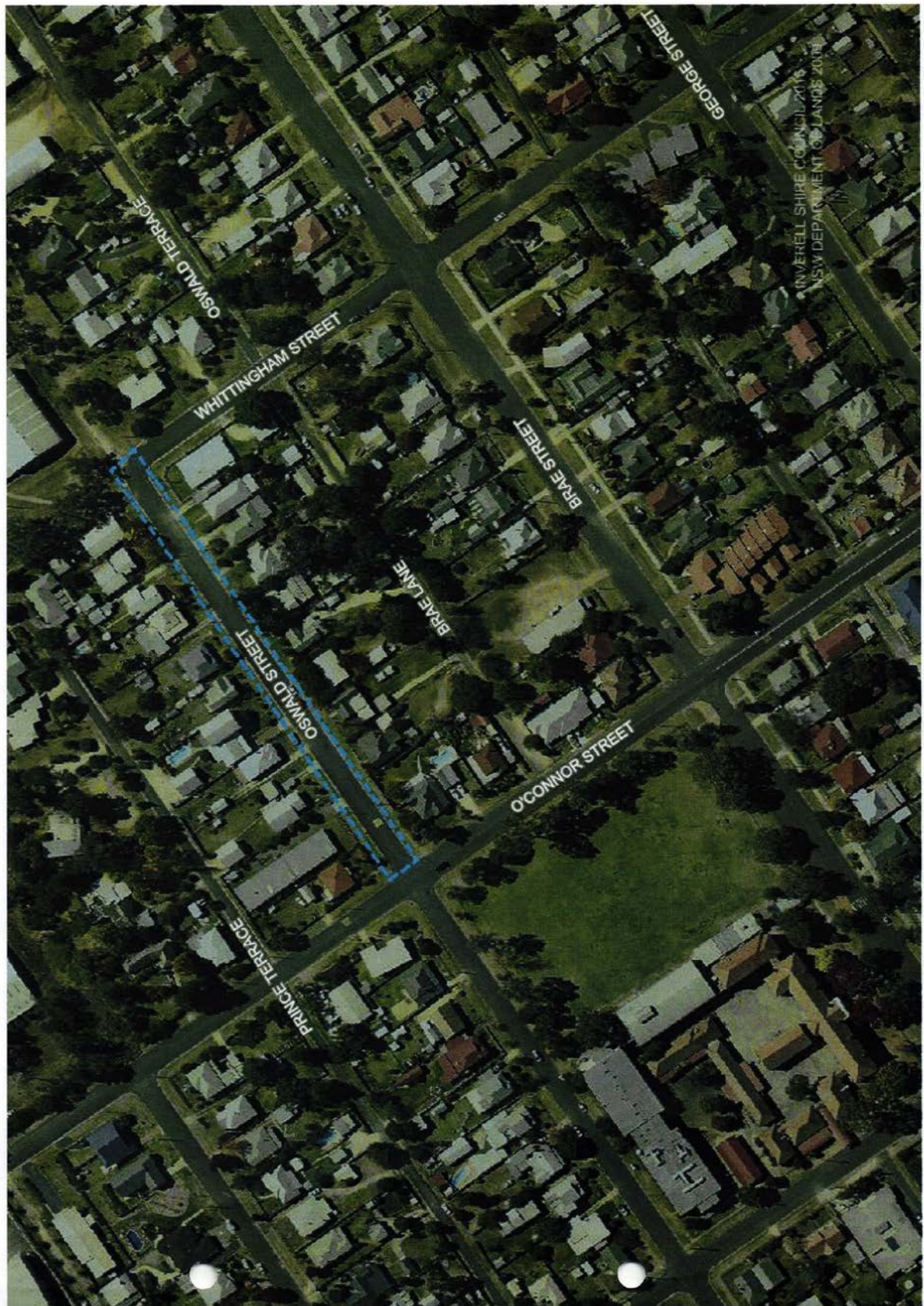
Rhonda O'Neill 68 Oswald St.
Ray O'Neill

30-5-15

MAURYEEN KENNEDY - *M Kennedy* 72 OSWALD ST.
 LOURDES PREMIS *Lourdes* 64 OSWALD ST
 JENNIFER NORMAN *J Norman* 62 OSWALD ST
 PETER APPLEBY *P Appleby* 81 OSWALD ST.

Jenny Morris 85 OSWALD
(BACK LANE - O'CONNOR ST PARKING OUR PROBLEM ALSO)
JENETTA COX 83 OSWALD ST f 7 P.M.
TRACY WARNER 76 OSWALD ST - Find it difficult to park
(Oswald) in front of our home - they leave rubbish on our
front lawn.
Kent Warner
Colin Hayes Colin Hayes 74 Oswald St
Inverell 2360
Gwabs 70 OSWALD ST

APPENDIX 6



APPENDIX 7





APPENDIX 8

MINUTES OF THE ORDINARY MEETING OF INVERELL SHIRE COUNCIL HELD IN THE COUNCIL CHAMBERS, ADMINISTRATIVE CENTRE, 144 OTHO STREET, INVERELL ON TUESDAY, 25 AUGUST, 2009, COMMENCING AT 1 PM.

SECTION C
COMMITTEES REPORTS

DCES-A 1. SERVICES COMMITTEE MEETING MINUTES S4.11.12

152/09 RESOLVED (Castledine/Kneipp) that:

- i) the Minutes of the Services Committee Meeting held on Wednesday, 12 August, 2009, be received and noted; and
- ii) the following recommendations of the Services Committee be considered by Council:

1. VICTORIA PARK CARPARK S21.8.31

That the revised Concept Plan for the Victoria Park Carpark be adopted.

2. CONCEPT PLAN 3 S30.9.4

That the revised Concept Plan 3 be adopted and that Concept Plan 3 be the basis of further discussions with Department of Education and Training with respect of the funding of these works.

3. FUTURE URBAN WORKS PROGRAMS 28.21.1

That a report be presented to the next Services Committee Meeting:

- i) On the suggested Road Classification changes requiring adoption as a result of the Traffic Study; and
- ii) The suggested methodology to be utilised for the selection of projects for the future Urban Works Program and their placement in the sub-components of the ten (10) year Urban Works Program.

4. CONNECTION OF TOILETS AT LAKE INVERELL TO THE SEWER SYSTEM S21.8.23

That a further report be presented in respect of the Lake Inverell toilets.

ITEM NO:	1.	FILE NO: S4.11.12	
DESTINATION 5:	The communities are served by sustainable services and infrastructure.		S
SUBJECT:	SERVICES COMMITTEE MEETING MINUTES		
PREPARED BY:	Ken Beddie, Director Corporate Services		

SUMMARY:

Meeting held on Wednesday, 12 August, 2009.

For the consideration of Council.

COMMENTARY:

MINUTES OF THE SERVICES COMMITTEE MEETING HELD IN THE COMMITTEE ROOM, 144 OTHO STREET, INVERELL ON WEDNESDAY, 12 AUGUST, 2009, COMMENCING AT 1 PM.

PRESENT: Cr H N Castledine (Chairperson), Crs D C Jones, K L Kneipp, J L Cameron and P J Harmon.

Also in attendance: Cr M J Peters and J A Watts.

Paul Henry (General Manager), Brett McInnes (Director Planning and Development) and Ken Beddie (Director Corporate Services).

APOLOGIES:

Apologies were received from Crs B C Johnston and W J Irvine for personal reasons.

RESOLVED (Harmon/Kneipp) that the apologies from Crs B C Johnston and W J Irvine be noted.

SECTION A

1. CONFIRMATION OF MINUTES

RESOLVED (Harmon/Kneipp) that the Minutes of the Services Committee Meeting held on 8 July, 2009, as circulated to members, be confirmed as a true and correct record of that meeting.

2. DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS

There were no interests declared.

3. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

Suspension of Standing Orders

At this juncture, the time being 1.04 pm, the Chairperson sought agreement to suspend Standing Orders to welcome Council's Manager Fleet, Mr Les Pevy to the meeting. The Manager Fleet provided the Committee with an update on Council's Plant Fleet.

The new Mack/Super Dog Trailer combinations have arrived and are in service. The new Mack Water Truck is still six (6) to eight (8) weeks away. The Kirpy Rock Crusher has arrived and will be ready for service next week. The rear drive of the Pulvi-Mixer has been repaired. The problem was a small switch. This was replaced under warranty.

The Chairperson then welcomed Council's Manager Design and Services, Mr Graham Bendeich to the meeting. The Manager Design and Services provided the Committee with a revised Concept Plan for the new Victoria Park Carpark.

The Chairperson then welcomed Council's Strategic Support Officer, Mr Keith Appleby to the Meeting. The Strategic Support Officer provided the Committee with an update on progress in respect of the Parking and Traffic Management Issues at Inverell High School. A presentation on a revised Concept Plan 3 was provided.

Resumption of Standing Orders

At this juncture, the time being 1.59 pm, Standing Orders resumed and the Committee considered the balance of the Agenda.

1. VICTORIA PARK CARPARK S21.8.31

RESOLVED (Jones/Harmon) that the Committee recommend to Council that the revised Concept Plan for the Victoria Park Carpark be adopted.

2. CONCEPT PLAN 3 S30.9.4

RESOLVED (Jones/Cameron) that the Committee recommend to Council that the revised Concept Plan 3 be adopted and that Concept Plan 3 be the basis of further discussions with Department of Education and Training with respect of the funding of these works.

SECTION D

DESTINATION REPORTS

1. FUTURE URBAN WORKS PROGRAMS 28.21.1

RESOLVED (Harmon/Kneipp) that a report be presented to the next Services Committee Meeting:

- i) *On the suggested Road Classification changes requiring adoption as a result of the Traffic Study; and*
- ii) *The suggested methodology to be utilised for the selection of projects for the future Urban Works Program and their placement in the sub-components of the ten (10) year Urban Works Program.*

SECTION E

INFORMATION REPORTS

1. CONNECTION OF TOILETS AT LAKE INVERELL TO THE SEWER SYSTEM
S21.8.23

2. PROJECT CONTROL GROUP MEETING MINUTES MR 63 WARIALDA ROAD 9 JULY 2009 S28.11.2 & 28.10.MR 63

3. PROJECT CONTROL GROUP MEETING MINUTES MR 187 YETMAN ROAD, 21 JULY 2009 S28.11.2 & 28.10.MR 187

4. REGIONAL AND LOCAL COMMUNITY INFRASTRUCTURE PROGRAM
S15.8.39

5. INVERNESS PROJECT ON HW12 GWYDIR HIGHWAY S1.2.4

6. WORKS UPDATE 28.21.1

RESOLVED (Jones/Cameron) that the items contained in the Information Reports to the Services Committee Meeting held on Wednesday, 12 August, 2009, be received and noted and a further report be presented in respect of the Lake Inverell toilets.

SECTION F

GENERAL BUSINESS

Cr Cameron Rural Roads S28.9.12

Can an Options Paper be prepared for the Services Committee Meeting for the upgrading of unsealed rural roads to Bitumen Sealed Standard?

Cr Harmon MR 187 # 28.10.MR 187

Can the section of MR 187 from the Saleyards to Fullers Lane be considered in future Repair Programs?

Cr Harmon Woodstock Road 28.10.SR 238

This road has recently been graded, however, one (1) section is rough according to residents. Can staff please investigate this

matter?

Cr Harmon Bruxner Highway 28.10.SH 16

Noted there is a lot of regrowth close to the road west of Yetman.
Can this be removed?

Cr Jones Mephams Road 28.10.SR 259

Has any progress been made in this matter?

Cr Jones Bonvale Road 28.10.SR 282

Noted increased usage of this road in respect of a development in this area. Can this use be investigated and possible widening works be considered?

Cr Cameron Council's Website S16.13.9

Can a Road Classification/Name Map be placed on Council's website?

Cr Cameron Crushing Gravel 28.26.2

Can the cost of crushing gravel in Gravel Pits be investigated and reported to the Committee?

Cr Kneipp "Bruin" Creek Bridge 28.9.1

Can a side track be considered at this location until the bridge is replaced?

A report will be presented to the August Ordinary Council Meeting.

Cr Kneipp Ashford Waste Depot 31.8.2

Noted the continuing incidence of fires. Can this be investigated?

There being no further business, the meeting closed at 3.34 pm.

RECOMMENDATION:

That:

iii) *the Minutes of the Services Committee Meeting held on Wednesday, 12 August, 2009, be received and noted; and*

iv) *the following recommendations of the Services Committee be considered by Council:*

4. VICTORIA PARK CARPARK S21.8.31

That the revised Concept Plan for the Victoria Park Carpark be adopted.

5. CONCEPT PLAN 3 S30.9.4

That the revised Concept Plan 3 be adopted and that Concept Plan 3 be the basis of further discussions with Department of Education and Training with respect of the

funding of these works.

6. FUTURE URBAN WORKS PROGRAMS 28.21.1

That a report be presented to the next Services Committee Meeting:

- iii) *On the suggested Road Classification changes requiring adoption as a result of the Traffic Study; and*
- iv) *The suggested methodology to be utilised for the selection of projects for the future Urban Works Program and their placement in the sub-components of the ten (10) year Urban Works Program.*

5. CONNECTION OF TOILETS AT LAKE INVERELL TO THE SEWER SYSTEM S21.8.23

That the items contained in the Information Reports to the Services Committee Meeting held on Wednesday, 12 August, 2009, be received and noted and a further report be presented in respect of the Lake Inverell toilets.

APPENDIX 9

ITEM NO:	5.	FILE NO: S30.9.4
DESTINATION 5:	The communities are served by sustainable services and infrastructure	S
SUBJECT:	TRAFFIC MANAGEMENT PLAN - INVERELL HIGH SCHOOL	
PREPARED BY:	Paul Henry, General Manager	

SUMMARY:

The draft concept plan to manage vehicular and pedestrian movements around Inverell High School has been presented to Departmental representatives and communication of their position has been received. Council is now requested to consider these comments and determine its position in respect of the concept Traffic Management Plan.

COMMENTARY:

In December, 2008, the Traffic Committee expressed concern in relation to a number of traffic issues in the streets surrounding Inverell High School. In response, Council resolved to have a concept traffic management plan prepared that addressed both vehicular and traffic movement issues.

D 11

DESTINATION REPORTS
TO CIVIL & ENVIRONMENTAL SERVICES COMMITTEE MEETING 14/07/2010

D 11

This concept plan was prepared and then endorsed for consultation purposes by Council in August, 2009. A number of meetings have been held with Departmental and school community representatives, at the conclusion of which a written expression of the Department's views has been received.

Council is now requested to determine the next phase in the management of the pedestrian and traffic issues in the vicinity of Inverell High School.

1. The Concept Plan (refer Appendix 3, D20)

Council will recall that this plan proposed four (4) specific treatments. These treatments and the responses from the Department will be addressed in turn.

i) Roundabout – Brae and Howard Streets (refer Appendix 4, D21)

Design Brief:

Slow traffic movements, contain pedestrian movements and facilitate controlled movement within this area.

Description:

An elongated roundabout with pedestrian refuges, blister pedestrian barriers and limited 'greening' on blisters. The roundabout proposed is intended to be used without the need for vehicles (including heavy vehicles) to mount the annulus of the roundabout when performing turning movements. This 'full size' roundabout design requires an adjustment of the school boundary on the south eastern corner of the roundabout. This adjustment is minor in nature and does not impact on existing buildings or land currently used by the school.

Departmental Comment:

Concur with the benefits of a roundabout but there is concern for the safety of students in the special education unit if the fences are moved back.

Engineering Comment:

The design of the roundabout would incorporate the highest standard of pedestrian barrier and fencing on the blister areas. This would address the concern of the School but still permit the 'full size' roundabout to be installed, as this is the most efficient treatment for this busy intersection.

Recommendation:

That the design as shown in the concept plan be endorsed as the preferred treatment for the intersection of Brae and Howard Streets.

ii) Roundabout – Brae and O'Connor Streets (refer Appendix 5, D22)

Design Brief:

Slow traffic, control pedestrian movements and encourage free flow of traffic away from school.

Description:

A regular shaped roundabout, realignment of pedestrian crossing points and pedestrian barriers on blisters.

D 12

DESTINATION REPORTS
TO CIVIL & ENVIRONMENTAL SERVICES COMMITTEE MEETING 14/07/2010

D 12

Departmental Comment:

Any permitted vehicle parking in O'Connor Street should be 'zoned' to provide adequate sight distance from the Brae/Howard Streets intersection.

Engineering Comment:

The roundabout, as shown in Appendix 5, will achieve the design objectives and address the accident history at the intersection. Parking arrangements near the roundabout will be considered as part of the design procedure. The design will comply with the Australian Design Standard for this class of intersection.

Recommendation:

That the design as shown in the concept plan be endorsed as the preferred treatment for the intersection of Brae and O'Connor Streets.

iii) Oswald Street (Refer Appendix 6, D23)**Design Brief:**

Regulate parking to permit unimpeded two (2) way flow of traffic, minimise congestion and avoid conflict between vehicles and pedestrians in Howard Street.

Description:

Install indent parking on portion of the southern side of Oswald Street (adjacent to Inverell High School Oval) and install Bus Zone in Oswald Street.

Departmental Comment:

The correspondence from the Principal states:

'We do not want to move the bus bay from its existing position in Howard Street. Current management of students' arriving and leaving each day via this bus bay suits our needs.'

- *The physical dimensions of the current bus bay provide good vision for supervising staff. Quick access to the administration block at the front of the school by supervising staff is also vital for students' safety. Student and staff safety would be compromised by moving the bus bay to the furthestmost part of the school away from the administration block.*
- *The existing bus bay shelter was supplied through school community fund raising and is considered part of our school's heritage. Moving the bus bay to Oswald Street would require additional shelters being built both across the back of the school and inside the school grounds.*
- *Relocation of the bus bay to Howard Street would involve removal of the power transformer in that area as well as a number of trees. Delivery trucks into the school use the back gates throughout the day, including during bus drop-off and pick-up times. At present there are major building and refurbishments happening in the school grounds. Site offices have been located adjacent to the back gates. Further construction in the future may need similar buildings and again that would reduce safety around the bus bay area. Construction of an indented space for buses along the school oval in Oswald Street is not appropriate as it would mean a reduction in school playground area.*
- *Moving the bus bay to Oswald Street will not ease residents' concerns with congestion in that area but in fact increase congestion'.*

No comments have been made by the school as to how potential conflict in Howard Street between vehicles and pedestrians are managed now and in the future.

D 13

DESTINATION REPORTS
TO CIVIL & ENVIRONMENTAL SERVICES COMMITTEE MEETING 14/07/2010

D 13

Engineering Comment:

The internal operations of the school are predicated on the location of the bus zone being Howard Street and therefore this issue is one (1) of the greatest concerns to the school in relation to the concept plan.

There is limited opportunity for the widening and indenting of parking in Oswald Street without incurring significant costs in relocating utility services.

The possibility of utilising a low cost option to address the congestion in Howard Street, such as parking restrictions should be considered.

Recommendation:

That the Concept Traffic Management Plan be amended to retain the bus zone in its current location (Howard Street).

iv) Howard Street (Refer to Appendix 7, D24)**Design Brief:**

Enhance parking opportunities and facilitate two (2) way flow of traffic.

Description:

Install indent parking on west side of Howard Street and restrict parking on east side by creating a 'No Stopping' zone between 8 am – 9 am and 3 pm – 4 pm.

Departmental Comments:

Opposed to the relocation of the bus zone.

Engineering Comment:

Indent parking would provide additional parking spaces but not increase width of carriageway. 'No Stopping' zone not applicable if bus stop remains in Howard Street.

Recommendation:

- A. That the provision of indent parking options for buses and motor vehicles in Howard Street be considered with particular emphasis being given to the issue of conflict between pedestrians and vehicles.
- B. That the proposed parking restrictions in Howard Street not be implemented.

2. Other Issues (Department of Education)

When considering the draft concept plan prepared by Council, a number of other issues were raised as suggestions to deal with the vehicle and pedestrian issues.

These suggestions included:

- 1. Leave the bus bay in Howard Street Indent the footpath along the current bus bay to effectively widen the road carriageway and improve traffic flow. Allow short-term parking in this area outside of bus movement times. Install indented angle parking in Howard Street opposite the current bus bay.

D 14

DESTINATION REPORTS
TO CIVIL & ENVIRONMENTAL SERVICES COMMITTEE MEETING 14/07/2010

D 14

Engineering Comment:

Footpath along current bus bay can only be indented 1 m without shifting a power pole which would be expensive. Indented parking will not increase carriageway width. (This matter has been dealt with in item iv).

2. Install indented angle parking along the school side of Oswald Street from O'Connor to Howard Street.

Engineering Comment:

While indented parking would increase the number of available parking spaces, it would not result in a wider carriageway and would not improve vehicular thoroughfare.

Recommendation:

That no action be taken in respect of this suggestion.

3. Install indented angle parking in Brae Street (Howard Street end) outside special education unit.

Engineering Comment:

Would not be feasible due to a very small gain in parking spaces due to parking restrictions at the approach to Howard Street intersection and the costs incurred in delivering this treatment.

4. Raise Brae St pedestrian crossing to slow traffic.

Engineering Comment:

Could only be considered in conjunction with traffic calming devices (roundabouts) at Brae/Howard and Brae/O'Connor Streets intersections.

Recommendation:

That the installation of a raised preferred pedestrian crossing point be considered after the installation of the two (2) roundabouts.

5. Provide at least two (2) parking spaces directly in front of the school designated as time restricted (eg 10 minutes maximum).

Engineering Comment:

No issues.

Recommendation:

That two (2) limited time parking spaces be provided at the school.

6. Improve parking options along the O'Connor Street side of the school. Visibility would need to be considered for the first few spaces at the Brae Street/O'Connor Street corner for traffic coming along Brae Street.

Engineering Comment:

Parallel parking currently available along both sides of O'Connor Street. Visibility would be addressed in conjunction with design of roundabout at Brae/O'Connor Streets intersection. Restriction of the carriageway would occur if changed to indent parking.

D 15

DESTINATION REPORTS
TO CIVIL & ENVIRONMENTAL SERVICES COMMITTEE MEETING 14/07/2010

D 15

Recommendation:

That the current parallel parking along O'Connor Street be retained.

7. Make a 'No Parking' zone along the residential side of Oswald St from 8 am – 4 pm. Residents would still be able to park on their own grounds.

Engineering Comment:

Considered by Council at previous meeting.

3. Other Council Recommendations

Due to the lead time involved in obtaining the written position of the Department in relation to the Concept Traffic Management Plan, individual Councillors have introduced other traffic management suggestions not included in the original concept plans. These other recommendations have been:

- i) 'No Stopping' Monday to Friday signs or 'No Parking' Monday to Friday in Oswald Street (two (2) blocks) adjacent to Inverell High School, and
- ii) 'No Stopping' or 'No Parking' Monday to Friday in Oswald Street adjacent to Residences (two (2) blocks).

It should be noted that the above mentioned changes to parking arrangements, as well as the various treatments proposed in the concept traffic plan, requires approval of the Traffic Committee prior to implementation. In order to provide some immediate action to the vehicle movement issues around Inverell High School, the above mentioned changes to parking arrangements were referred to the Traffic Committee prior to today's meeting.

The Traffic Committee has indicated that should Council wish to apply for the installation of 'No Stopping' signs that permission would not be unreasonably withheld.

Recommendation:

That formal application be made to the Traffic Committee to install 'No Stopping – Monday to Friday; 8 am to 4 pm' signs on the residential side of Oswald Street (Howard Street to O'Connor Streets) and both sides of Oswald Street (Howard Street to May Streets).

4. Funding

The Council resolution that adopted the draft Concept Plan (Resolution 152/09) stated that the costs of providing the infrastructure to manage the vehicle and pedestrian movements should be borne by the Department of Education. The rationale for this approach is that the Department has permitted the Inverell High School land to be developed (and continue to be developed) without providing for parking on-site or contributing to the provision of off-site parking.

It is acknowledged that the Department is exempt from the provision of the Environmental Planning and Assessment Act, however, the principle contained in the Act of a developer being responsible for providing for parking of vehicles of users of the development is a sound principle. Otherwise, the community is responsible for this externality cost of a development.

The Department has advised that it does not have the Budget to address the traffic management issues, nor is it permitted to expend monies outside the boundaries of the school.

The Committee is requested to consider this issue.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND MANAGEMENT PLAN:

Strategy: S.10 Maintain and enhance a safe, efficient and effective local road network.

D 16

DESTINATION REPORTS
TO CIVIL & ENVIRONMENTAL SERVICES COMMITTEE MEETING 14/07/2010

D 16

Operational Objective:

Management Plan – TS.13 Traffic Management Services, "To optimise safe traffic-flow throughout the road network by providing safe and clear traffic guidance and public education."

POLICY IMPLICATIONS:

Nil.

CHIEF FINANCIAL OFFICERS COMMENT:

Council should note that Council's forward Management Plans does not provide sufficient funding for the above mentioned works. Should Council elect to make a contribution towards any or all or the above works, Council's future Urban Works Program will require adjustment provide sufficient funding.

LEGAL IMPLICATIONS:

Nil.

RECOMMENDATION:

A matter for the Committee.

APPENDIX 3

Concept 3

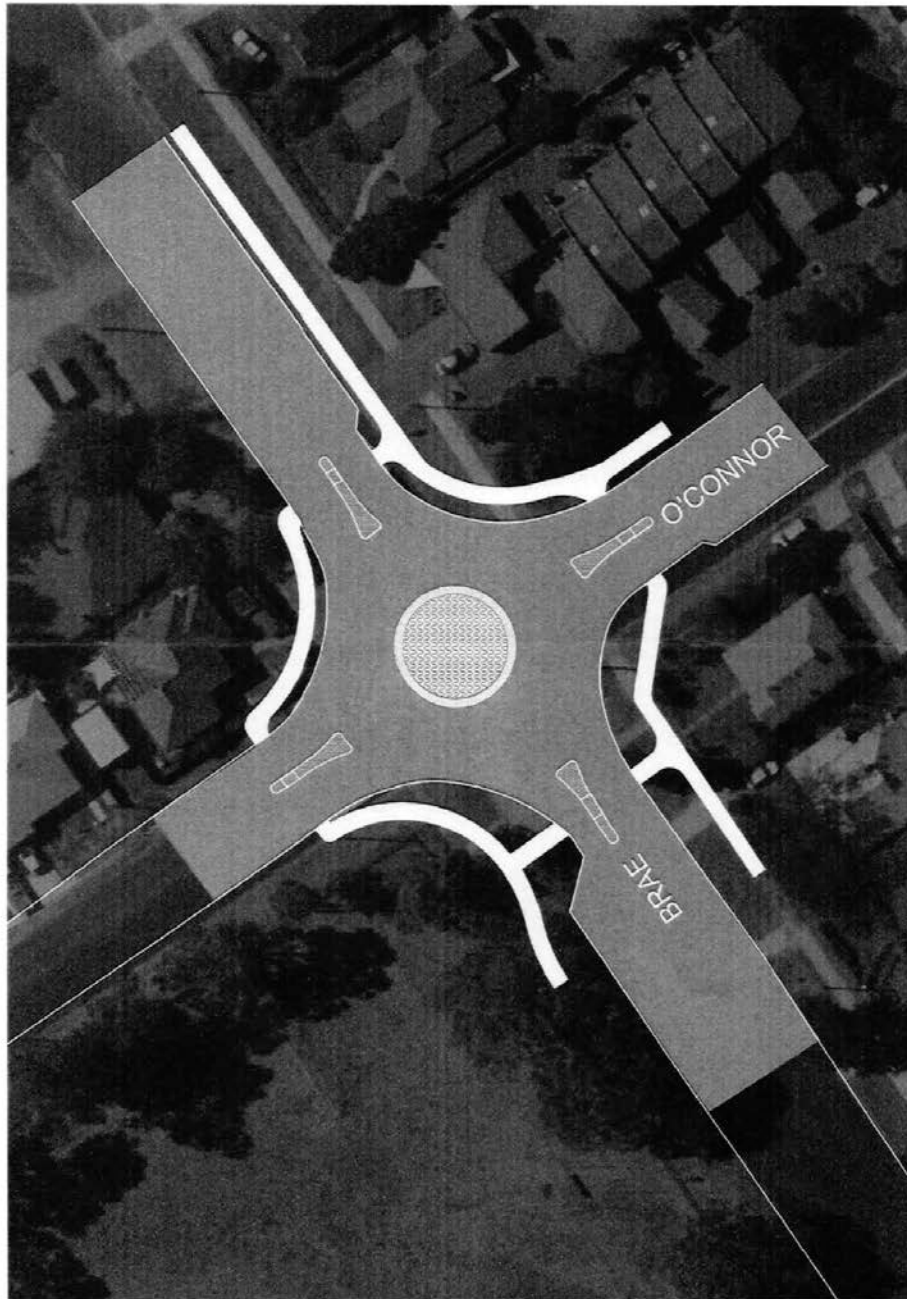


APPENDIX 4

Howard / Brae St Roundabout



APPENDIX 5



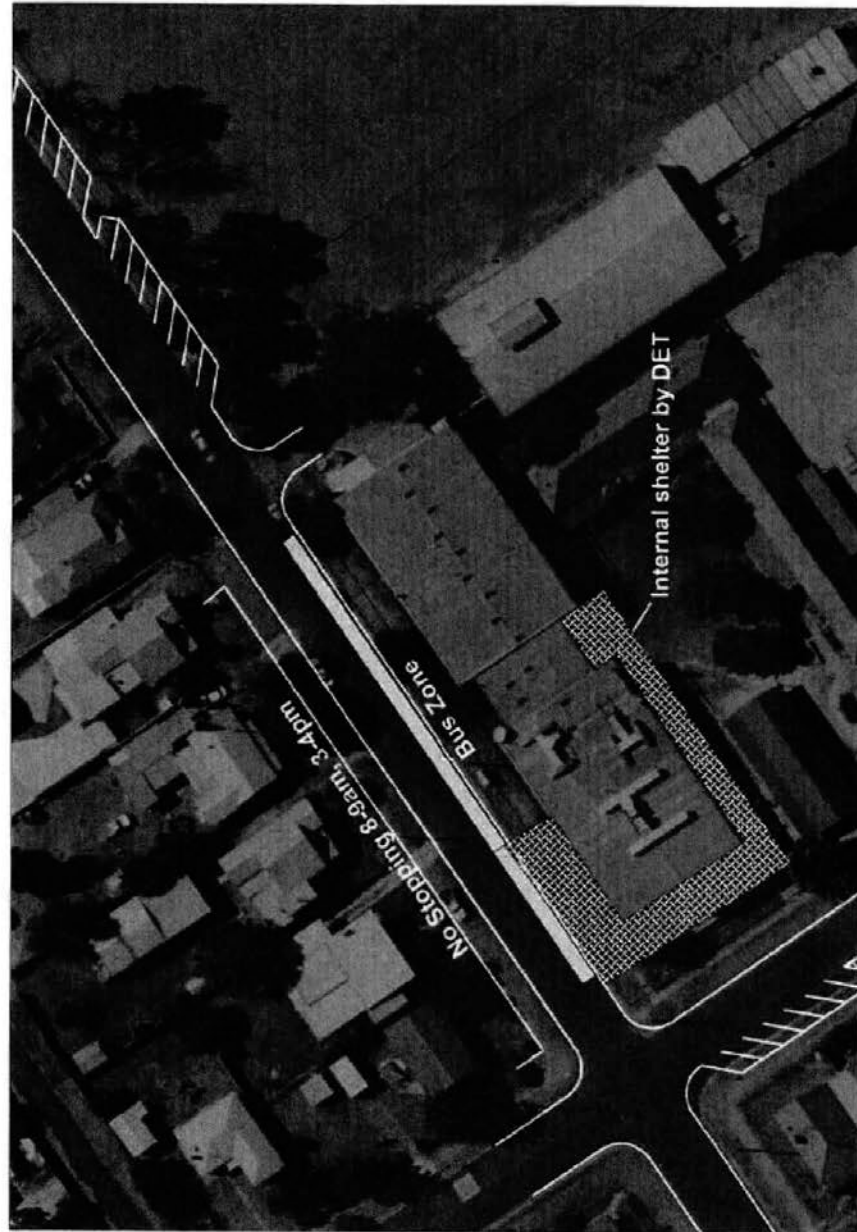
D 23

DESTINATION REPORTS
TO CIVIL & ENVIRONMENTAL SERVICES COMMITTEE MEETING 14/07/2010

D 23

APPENDIX 6

Oswald St Indent Parking and Bus Zone



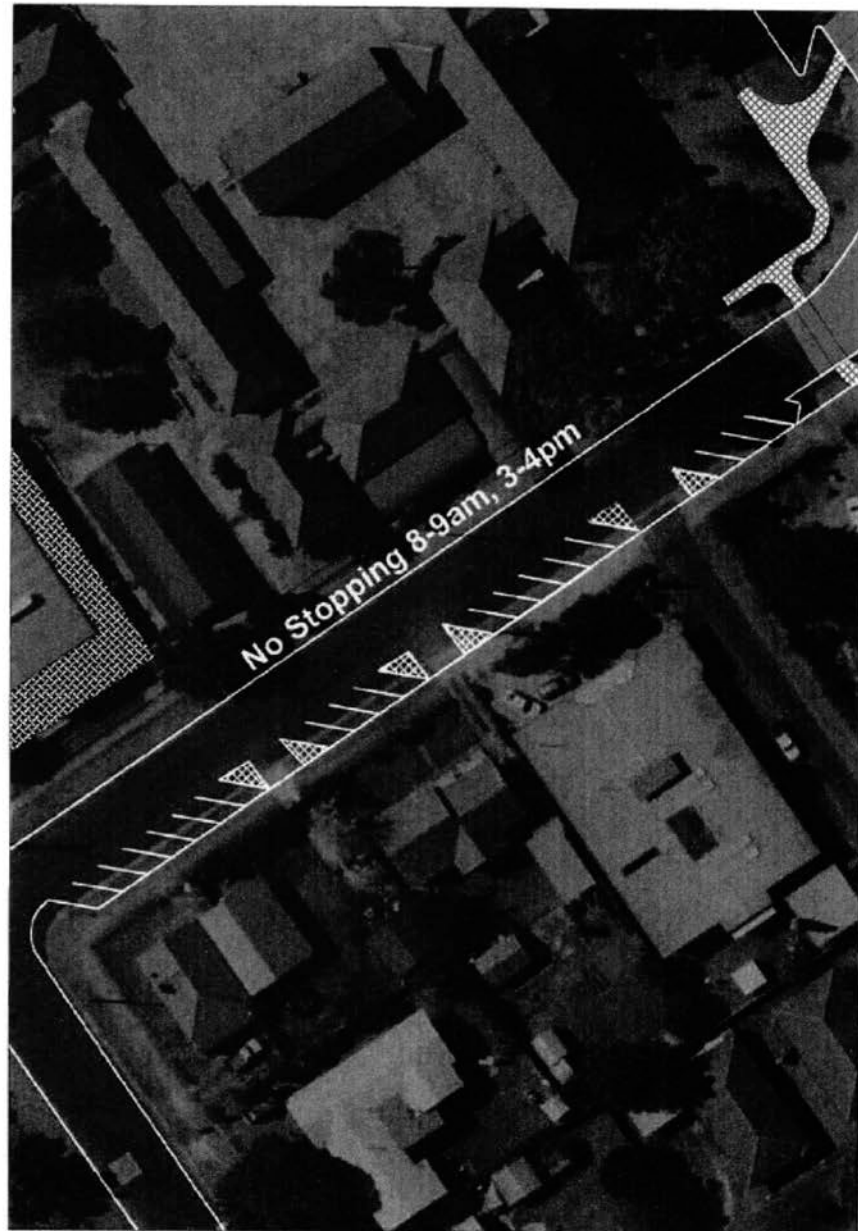
D 24

DESTINATION REPORTS
TO CIVIL & ENVIRONMENTAL SERVICES COMMITTEE MEETING 14/07/2010

D 24

APPENDIX 7

Howard St Indent Parking



APPENDIX 10

MINUTES OF THE ORDINARY MEETING OF INVERELL SHIRE COUNCIL HELD IN THE COUNCIL CHAMBERS, ADMINISTRATIVE CENTRE, 144 OTHO STREET, INVERELL ON TUESDAY, 27 JULY, 2010, COMMENCING AT 1 PM.

PRESENT: Cr B C Johnston (Mayor) [Chairperson], Crs D F Baker, J L Cameron, H N Castledine, W J Irvine, D C Jones, K L Kneipp, R W Molesworth, M J Peters and J A Watts.

The General Manager (Paul Henry), Director Corporate & Economic Services (Ken Beddie) and Director Civil & Environmental Services (Brett McInnes).

APOLOGIES **S13.6.9**

The General Manager advised that Cr M P Lewis and Cr P J Harmon tendered their apologies and sought leave of absence for personal reasons.

117/10 RESOLVED (Irvine/Watts) *that the apologies from Cr M P Lewis and Cr P J Harmon due to personal reasons be accepted and that leave of absence be granted.*

CONFIRMATION OF MINUTES **S13.5.2**

118/10 RESOLVED (Castledine/Molesworth) *that the Minutes of the Ordinary Meeting of Council held on 22 June, 2010, as circulated to members, be confirmed as a true and correct record of that meeting.*

DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS

At this juncture, the time being 1.03 pm, the following interests were declared:

- Cr Cameron declared a non-pecuniary interest in Section C, Committee Reports, Item # 2 'Economic & Community Sustainability Committee Meeting Minutes'. The nature of the interest relating to the Director of the Company being a relative.

PUBLIC FORUM **S13.5.4**

There were no members of the public present to speak at the meeting.

Suspension of Standing Orders

At this juncture, the time being 1.05 pm, the Mayor sought agreement to suspend Standing Orders to welcome Mr Adam Marshall the Mayor of Gunnedah Shire Council and President of B-Division to the meeting.

Mr Marshall addressed the Council in respect of the "One Association Discussion Paper."

Resumption of Standing Orders

At this juncture, the time being 1.24 pm, Standing Orders resumed and Council considered the balance of the Agenda.

Minutes of Ordinary Meeting of Inverell Shire Council – 27 July 2010

**SECTION B
ADVOCACY REPORTS**

**1. BORDER REGIONAL ORGANISATION OF COUNCILS (BROC) MINUTES
S14.10.1**

119/10 RESOLVED (Baker/Irvine) that the minutes of the BROC Meeting held in St George on 14 May, 2010, be received and noted.

2. AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (ALGA) NATIONAL GENERAL ASSEMBLY S14.3.9

120/10 RESOLVED (Baker/Irvine) that the report on the attendance by Mayor Barry Johnston at the ALGA National General Assembly held at the National Convention Centre, Canberra on the 15 to 17 June, 2010, be received and noted.

3. COUNTRY MAYORS ASSOCIATION (CMA) MEETING MINUTES S14.11.1

121/10 RESOLVED (Baker/Irvine) that the minutes of the CMA Meeting attended by Mayor Barry Johnston and General Manager Paul Henry on Thursday, 3 June, 2010, in Sydney be received and noted.

4. 2010 SHIRES ASSOCIATION CONFERENCE S14.3.10

122/10 RESOLVED (Baker/Irvine) that the Report on the attendance by Council delegates at the 2010 Shires Association Conference held in Sydney on the 31 May to 2 June, 2010, be received and noted.

5. AUSTRALIAN COUNCIL OF LOCAL GOVERNMENT (ACLG) S14.9.3

123/10 RESOLVED (Baker/Irvine) that the report on the attendance by Mayor Barry Johnston at the third Australian Council of Local Government (ACLG) Meeting at Parliament House on 18 June, 2010, and a welcome dinner on the evening of 17 June, 2010, be received and noted.

**SECTION C
COMMITTEES REPORTS**

**DCES-A 1. CIVIL & ENVIRONMENTAL SERVICES COMMITTEE MEETING MINUTES
S4.11.16**

124/10 RESOLVED (Castledine/Irvine) that:

- i) the Minutes of the Civil & Environmental Services Committee Meeting held on Wednesday, 14 July, 2010, be received and noted; and
- ii) the following recommendations of the Civil & Environmental Services Committee be adopted by Council:

1. TEMPORARY & PERMANENT OCCUPATION OF SHEDS S7.2.6 & S4.14.1

That Management Policy: Temporary Accommodation – Occupation be modified as follows:

- a) Policy title is changed to: Temporary Accommodation/Occupation and Design Principles for the Permanent Use of Sheds as Dwellings.

Minutes of Ordinary Meeting of Inverell Shire Council – 27 July 2010

b) *Clause 8 is changed to:*

'Any application made to change the use of a shed/garage to a dwelling is to comply with the provisions of the Building Code of Australia with regard to Class 1 buildings and the following design principles:

- a. *A front door and a window to a habitable room in a building wall which faces a primary road must be provided.*
- b. *A door and a window to a habitable room in a building wall which faces a parallel road (secondary road) must be provided.*
- c. *Articulation must be incorporated into the building on a wall which faces a primary and/or parallel road (secondary road). The following building elements are permitted to be used to provide Articulation (in any combination):*
 - i. *An entry feature or portico,*
 - ii. *A balcony, deck, patio, pergola terrace or veranda,*
 - iii. *A window box treatment,*
 - iv. *A bay window or similar feature,*
 - v. *An awning or other feature over a window; and*
 - vi. *A sun shading structure.*

Any of the above mentioned building elements must not extend above the eave gutter line, other than a pitched roof to an entry feature or portico that has the same pitch as the roof of the building.

Colourbond and zincalume clad kit garages are not permitted as dwellings within the residential zones of the Inverell Shire.

Any other modifications deemed appropriate by Director Civil and Environmental Services.

2. NSW ROAD CLASSIFICATION REVIEW - RENAMING OF BRUXNER HIGHWAY 28.10.SH 16

That a further report be prepared in this matter taking into consideration the Higher Mass Limit requirements of this road.

3. LAKE INVERELL DRIVE - TRAFFIC MANAGEMENT PLAN 28.10.IN 275

That:

- i) *Two (2) mid-block raised traffic calming devices be installed on Lake Inverell Drive; and*
- ii) *The project be funded under the 2010/2011 Block Grant Traffic Facilities.*

4. MT RUSSELL STANDPIPE 32.12.5

That this matter be reviewed in July, 2011.

5. TRAFFIC MANAGEMENT PLAN - INVERELL HIGH SCHOOL S30.11.3

That:

- i) *Roundabout – Brae and Howard Streets:
That the design as shown in the concept plan be endorsed as the preferred treatment for the intersection of Brae and Howard Streets.*

Minutes of Ordinary Meeting of Inverell Shire Council – 27 July 2010

- ii) *Roundabout – Brae and O'Connor Streets:*
That the design as shown in the concept plan be endorsed as the preferred treatment for the intersection of Brae and O'Connor Streets.
- iii) *Oswald Street:*
That the Concept Traffic Management Plan be amended to retain the bus zone in its current location (Howard Street).
- iv) *Howard Street:*
That the provision of indent parking options for buses and motor vehicles in Howard Street be considered with particular emphasis being given to the issue of conflict between pedestrians and vehicles, and the provision of two (2) unimpeded traffic lanes.
- v) *Oswald Street 'No Stopping' Zones:*
That formal application be made to the Traffic Committee to install 'No Stopping – Monday to Friday, 8 am to 4 pm' signs on the residential side of Oswald Street (Howard Street to O'Connor Streets) and both sides of Oswald Street (Howard Street to May Streets).
- vi) *Raised Brae St Pedestrian Crossing to Slow Traffic:*
That the installation of a raised preferred pedestrian crossing point be considered after the installation of the two (2) roundabouts.
- vii) *Provision of Time Restricted Parking Spaces at the School (eg 10 minutes maximum):*
That two (2) limited time parking spaces be provided at the school.
- viii) *Parking options along the O'Connor Street side of the school:*
That the current parallel parking arrangements along O'Connor Street be retained.
- ix) *That Council acknowledge the position of the Regional Director of Education in relation to his inability to fund the above mentioned works and that immediate representations be made to the Minister for Education for the provision of funds to carry out these safety works.*

At this juncture, the time being 1.32 pm Cr Cameron left the meeting having declared a non-pecuniary interest in the following matter.

DCS-A **2. ECONOMIC & COMMUNITY SUSTAINABILITY COMMITTEE MEETING MINUTES S4.11.17**

125/10 RESOLVED (Molesworth/Kneipp) that:

- i) *the Minutes of the Economic & Community Sustainability Committee Meeting held on Wednesday, 14 July, 2010, be received and noted; and*
- ii) *the following recommendations of the Economic & Community Sustainability Committee be adopted by Council:*

Minutes of Ordinary Meeting of Inverell Shire Council – 27 July 2010

1. MAYORAL MINUTE - ONE ASSOCIATION FOR LOCAL GOVERNMENT IN NSW S14.9.3

That:

- i) *Council notes the importance of forming One Association to provide a uniform voice for Local Government in NSW;*
- ii) *The Mayor, Cr Watts, Cr Molesworth and the General Manager attend the One Association Convention on 16 and 17 August, 2010; and*
- iii) *That Council determine its position in respect of the recommendation of the One Association working party at the July, 2010, Ordinary Council Meeting.*

2. COMMUNITY SAFETY COMMITTEE FOR CLOSED CIRCUIT TELEVISION COMMITTEE MEETING MINUTES S4.11.18

That:

- i) *the Minutes of the Community Safety Committee For Closed Circuit Television Committee Meeting held on Wednesday, 23 June, 2010, be received and noted; and*
- ii) *the following recommendations of the Community Safety Committee For Closed Circuit Television Committee be adopted by the Committee:*
- a. CONDUCT A CRIME ASSESSMENT TO IDENTIFY MORE ACCURATELY WHAT CRIME PROBLEMS ARE OCCURRING WHERE AND WHEN (STEPS OF THE GUIDELINES) S3.16.20

That further maps be provided to the next Committee Meeting for discussion.

3. DONATION REQUEST – INVERELL PIPE BAND INC S3.7.5

That Council continue its financial support towards the Inverell Pipe Band Incorporated by way of providing an annual donation of \$1000.00 for the next three (3) years.

4. REQUEST TO RENEW LICENCE AGREEMENT – NEWTON S5.10.26

That:

- i) *Council renew the Licence Agreement for a one (1) year term, commencing 1 July, 2010,*
- ii) *the Licence fee amount continue to be \$57.07 per annum and be subject to annual CPI increases; and*
- iii) *the Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

5. VARLEY OVAL AMENITIES – REGIONAL AND LOCAL COMMUNITY INFRASTRUCTURE PROGRAM S5.11.49 & S15.8.39

That the funding application to Round Three (3) of the Regional and Local Community Infrastructure Program for the upgrade of the Varley Oval Amenities Building be endorsed.

Minutes of Ordinary Meeting of Inverell Shire Council – 27 July 2010

6. REQUEST TO LICENCE LAND – O'REILLY S5.10.119

That:

- i) Council approve the licence of Lot 1 and Part Lot 2, DP 1135514, Delvyn Drive Inverell, for a period of one (1) year, with a rolling lease for a period of one (1) further year;*
- ii) The licence Agreement fee amount of \$485.00 including GST per annum be applied and be subject to a CPI increase;*
- iii) A bond of \$100.00 be applied;*
- iv) the Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager;*
- v) All relevant documents be signed by the General Manager.*

7. REQUEST TO LICENCE GRAMAN SPORTS GROUND 21.8.18

That:

- i) Council approve the licensing of Graman Sports Ground to the Graman Campdraft and Horse Sports Inc. for a period of five (5) years, with a rolling lease for a period of five (5) further year,*
- ii) A peppercorn fee of \$1.00 be applied,*
- iii) The Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager; and*
- iv) All relevant documents be signed by the General Manager.*

8. SALE OF LAND - RIFLE RANGE ROAD (CONFIDENTIAL) S5.2.2/03

That:

- i) The offer submitted by Inverell Aggregate Supplies Pty Ltd to purchase part Lot 61, DP 753287, Rifle Range Road, Inverell, comprising an area of 2ha be accepted,*
- ii) A Contract for Sale be prepared subject to any other terms and conditions negotiated with Council's General Manager, and*
- iii) All documentation be completed under the Common Seal of Council.*

9. STORES & MATERIALS STOCKTAKE - MAY 2010 S23.16.5

*That the stores and materials Stocktake information be received and noted and the adjustment of **-\$394.95** be made in the Stores Ledger.*

10. STORES & MATERIALS STOCKTAKE – JUNE 2010 S23.16.5

*That the stores and materials Stocktake information be received and noted and the adjustment of **-\$396.91** be made in the Stores Ledger.*

At this juncture, the time being 1.35 pm Cr Cameron returned to the meeting.

Minutes of Ordinary Meeting of Inverell Shire Council – 27 July 2010

**SECTION D
DESTINATION REPORTS**

- CSOP-A 1. **COUNCIL OPERATIONS – ACTION CHECKLIST S13.5.1**
- 126/10 RESOLVED** (Baker/Irvine) that the information be received and noted and that item 135/09 #3 be removed from the Council Operations – Action Checklist.
- DCES-A 2. **OPERATIONS STAFF STRUCTURE - CIVIL & ENVIRONMENTAL SERVICES DIVISION (LISTING) S22.10.1**
- 127/10 RESOLVED** (Baker/Castledine) that the matter be referred to closed Council for consideration as:
- i) the report includes 'Personnel matters concerning particular individuals (other than Councillors)' (Section 10A(2)(a) of the Local Government Act, 1993); and
 - ii) on balance the public interest in preserving the confidentiality of this matter outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting.
- MFS-A 3. **MONTHLY INVESTMENT REPORT S12.12.2**
- 128/10 RESOLVED** (Irvine/Casteldine) that:
- i) The report indicating Council's Fund Management position be received and noted; and
 - ii) That the Certification of the Responsible Accounting Officer be noted.
- GM-A 4. **PROPOSAL FOR RURAL FIRE STATIONS - WALLANGRA AND GUM FLAT S5.11.12**
- 129/10 RESOLVED** (Kneipp/Baker) that Council agree to be appointed as the corporation responsible for managing the affairs of the Wallangra Rural Fire Service Reserve Trust and the Gum Flat Rural Fire Service Reserve Trust to enable rural fire service sheds to be erected on both reserves.
- GM-A 5. **INVERELL & DISTRICT LAPIDARY CLUB - REQUEST FOR FINANCIAL ASSISTANCE S26.4.19**
- 130/10 RESOLVED** (Jones/Baker) that the Inverell and District Lapidary Club be advised that:
- i) Council is prepared to offer a 20 year lease of Lot 4, Section 50, DP 758536, McIlveen Street, Inverell subject to the following conditions:
 - a. The lease fee be set at \$1 per annum,
 - b. The lessee will be responsible for all charges associated with the land including water/sewer/waste/garbage and excess water,
 - c. The lease agreement be subject to any other terms and conditions deemed necessary by the General Manager; and
 - d. Ministerial consent to the lease is provided.

Minutes of Ordinary Meeting of Inverell Shire Council – 27 July 2010

- ii) Council is prepared to provide financial assistance of \$11,000 in respect of the installation of kerb and gutter in McIlveen Street adjacent to the site, however, Council will not provide any further assistance as the Club will be responsible for the completion and financing of all civil infrastructure works within the property boundary.

GM-A 6. **ONE ASSOCIATION FOR LOCAL GOVERNMENT IN NSW – DISCUSSION PAPER S14.9.3**

131/10 RESOLVED (Peters/Irvine) that Council and its delegates support "in principle" the intent enshrined in the Taskforce's 40 Recommendations in respect of One Association.

MDS-A 7. **ALTERATIONS AND ADDITIONS TO EXISTING COMMERCIAL PREMISES & USE OF PREMISES AS GYMNASIUM AND STORAGE FACILITY DA109/2010**

132/10 RESOLVED (Jones/Kneipp) that the information be received and noted.

**SECTION E
INFORMATION REPORTS**

1. **MANAGEMENT TEAM MINUTES S4.11.5**
2. **NOXIOUS WEEDS ADVISORY COMMITTEE MEETING MINUTES S11.7.4**
3. **SUSTAINABLE DIVISIONS IN THE MURRAY-DARLING BASIN S11.15.2**
4. **STAFF MOVEMENTS: - 1 APRIL 2010 TO 30 JUNE 2010 22.25.1**
5. **GOVERNANCE REQUIREMENTS - FINANCIAL STATEMENTS S12.11.1**
6. **RENEWABLE ENERGY PRECINCT COMMITTEE COORDINATORS S14.9.3**
7. **QUESTIONS WITHOUT NOTICE & PUBLIC FORUM S13.5.5**
8. **GRAVEL RESHEETING ON SHIRE ROADS 28.21.1**
9. **MAINTENANCE PROGRAMS 28.21.1**
10. **CONSTRUCTION CERTIFICATES APPROVED FOR JUNE 2010 S7.2.4**
11. **COMPLYING DEVELOPMENT CERTIFICATES APPROVED DURING JUNE 2010 S7.2.4**
12. **SUMMARY OF BUILDING CONSTRUCTION FOR JUNE 2010 S7.2.4**
13. **DEVELOPMENT CONSENTS AND REFUSALS DURING JUNE 2010 S18.10.2**
14. **SEPTIC TANK APPROVALS FOR JUNE 2010 24.9.1**
15. **ORDINANCE ACTIVITIES REPORT FOR JUNE 2010 18.10.1**
16. **LETTER OF APPRECIATION - GREAT INLAND FISHING FESTIVAL COMMITTEE 26.3.8**

Minutes of Ordinary Meeting of Inverell Shire Council – 27 July 2010

133/10 RESOLVED (Kneipp/Irvine) that the items contained in the Information Reports to the Ordinary Meeting of Council held on Tuesday, 27 July, 2010, be received and noted.

SECTION F
QUESTIONS WITHOUT NOTICE

QWN/ORD 37/10 Regional Development Australia – Northern Inland S13.5.5
 Cr Peters

This organisation is currently developing a Plan for the Region. 24 meetings will be held in the Region with the Inverell Meeting to be held on 11 August, 2010. This work will be utilised to assist in the determination of future funding within the Region.

ADJOURNMENT

At this juncture, the time being 3.02 pm, Council adjourned.

RESUMPTION

At this juncture, the time being 3.50 pm, Council reconvened.

QWN/ORD 38/10 New Development Community Services S3.15.7
 GM

134/10 RESOLVED (Johnston/Jones) that the matter be referred to closed Council for consideration as:

- i) The report includes 'Information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business' (Section 10A(2)(c) of the Local Government Act, 1993); and
- ii) all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.

SECTION G
CONFIDENTIAL REPORTS IN CLOSED COUNCIL
(SECTION 10A(2) OF THE LOCAL GOVERNMENT ACT 1993)

At 3.51 pm, the Chairperson offered the opportunity to members of the public to make representations as to whether any part of the Council Meeting should not be considered in Closed Council. There was no response.

CLOSED COUNCIL REPORTS

135/10 RESOLVED (Irvine/Castledine) that Council proceed into Closed Council to discuss the matters referred to it, for the reasons stated in the motions of referral.

Upon resuming Open Council at 5.29 pm, the Chairperson verbally reported that the Council had met in Closed Council, with the Press and Public excluded, and had resolved to recommend to Council the following:

Minutes of Ordinary Meeting of Inverell Shire Council – 27 July 2010

**1. OPERATIONS STAFF STRUCTURE - CIVIL & ENVIRONMENTAL SERVICES
DIVISION (CONFIDENTIAL) S22.10.1**

That Council:

1. *Endorse the changes to the Operations Staff Structure as follows:*

- i) That the structure be adopted and the existing three (3) sections within the branch be rearranged into six (6) sections, being North, Parks and Gardens, Construction and Surveillance, Rural Maintenance, Construction and Reticulation and Urban Maintenance.*
- ii) The position of Supervisor Construction and Surveillance be created to be the field Supervisor responsible for Rural Construction Projects, Resealing Programs, the implementation of Maintenance Works on State Highway 12 and Risk Management Surveillance on State Highway 12 and that the position be advertised internally.*
- iii) The position of Supervisor Rural Maintenance be created to be the field Supervisor responsible for Rural Maintenance Projects, Gravel Resheeting Programs, the Heavy Patching Program and Rural Private Works and that the position be advertised internally.*
- iv) The position of Supervisor Construction and reticulation be created to be the field Supervisor responsible for Urban Construction Projects, Concreting Projects, Pipelaying Projects and Special Projects as required.*
- v) The position of Supervisor Urban Maintenance be created to be the field Supervisor responsible for Urban Maintenance Programs, Signs/Line Marking Projects and Urban Private Works.*

And

2. *Adopt the Operations Staff Structure.***2. NEW DEVELOPMENT COMMUNITY SERVICES S3.15.7**

That the information be received and noted.

ADOPTION OF RECOMMENDATIONS

136/10 RESOLVED *(Irvine/Castledine) that the recommendations of Closed Council be adopted.*

There being no further business, the meeting closed at 5.33 pm.

CR B C JOHNSTON

CHAIRPERSON

APPENDIX 11

D 20

DESTINATION REPORTS
TO CIVIL & ENVIRONMENTAL SERVICES COMMITTEE MEETING 14/07/2010

D 20

APPENDIX 3

Concept 3



D 21

DESTINATION REPORTS
TO CIVIL & ENVIRONMENTAL SERVICES COMMITTEE MEETING 14/07/2010

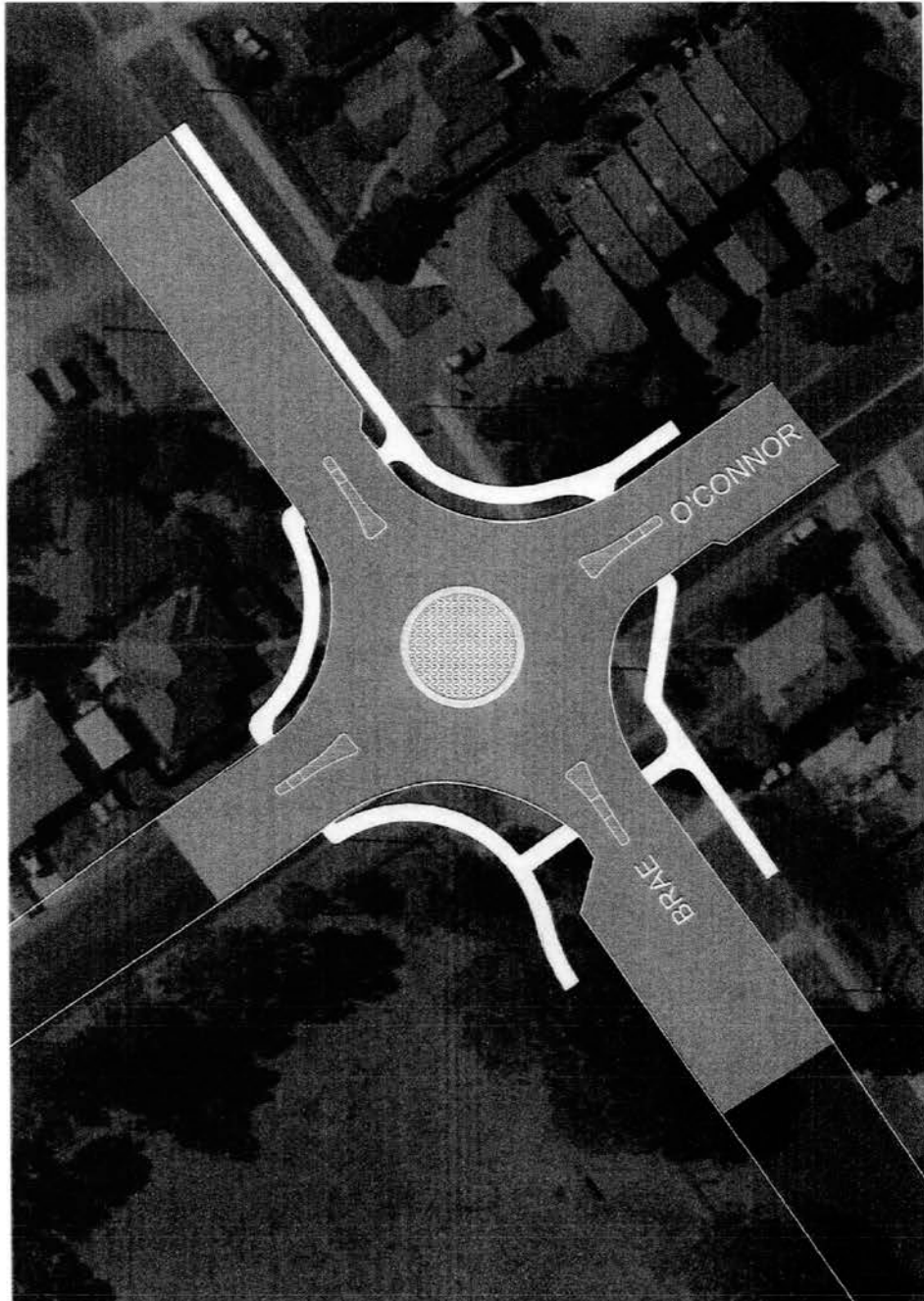
D 21

APPENDIX 4

Howard / Brae St Roundabout



APPENDIX 5



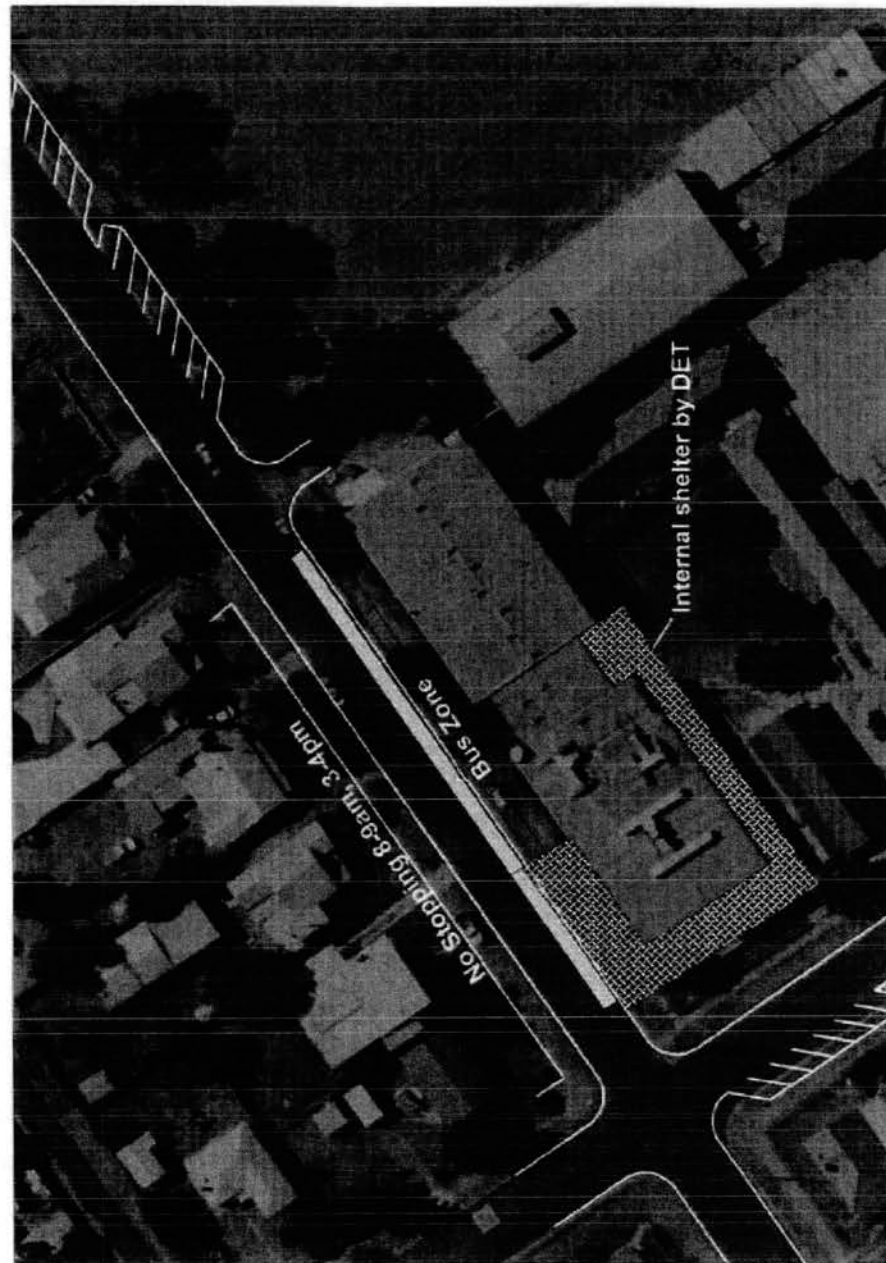
D 23

DESTINATION REPORTS
TO CIVIL & ENVIRONMENTAL SERVICES COMMITTEE MEETING 14/07/2010

D 23

APPENDIX 6

Oswald St Indent Parking and Bus Zone



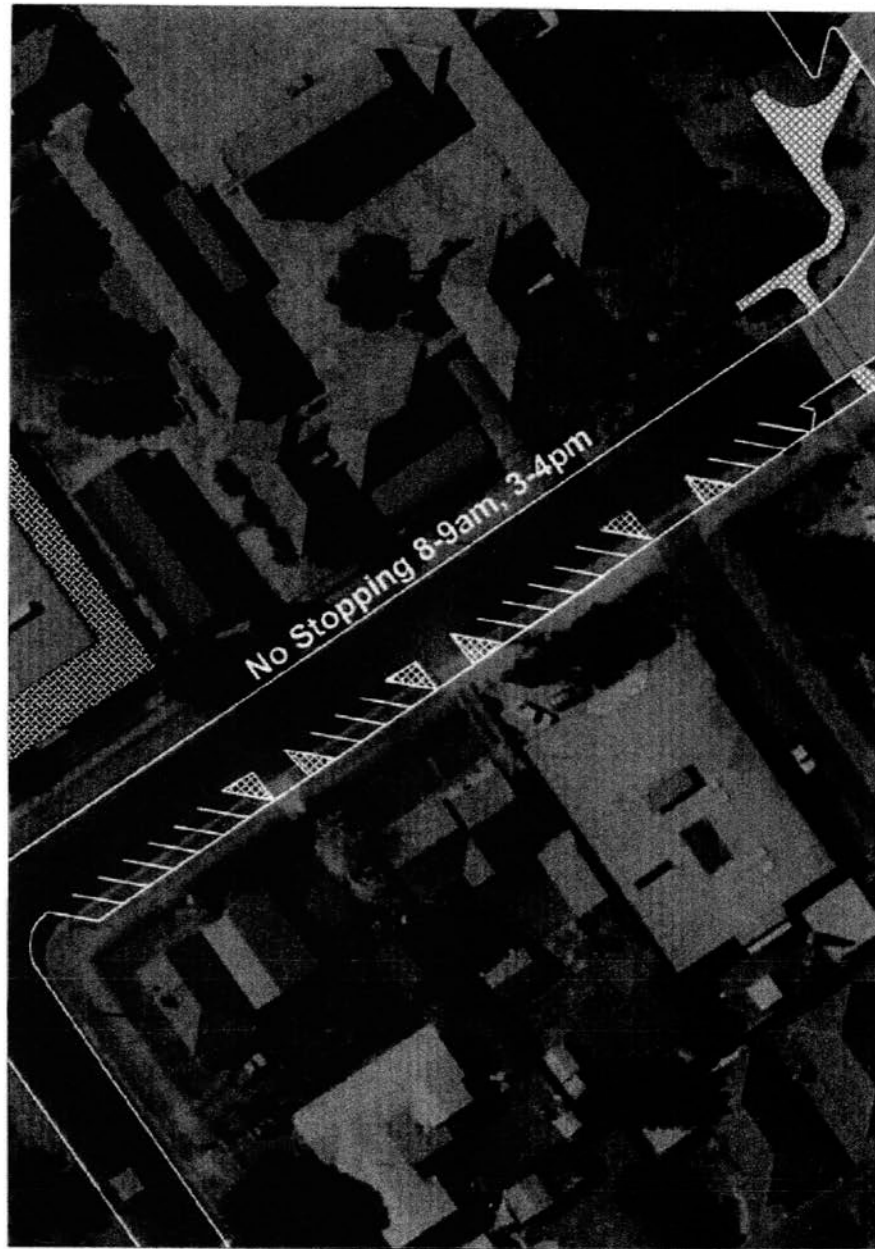
D 24

DESTINATION REPORTS
TO CIVIL & ENVIRONMENTAL SERVICES COMMITTEE MEETING 14/07/2010

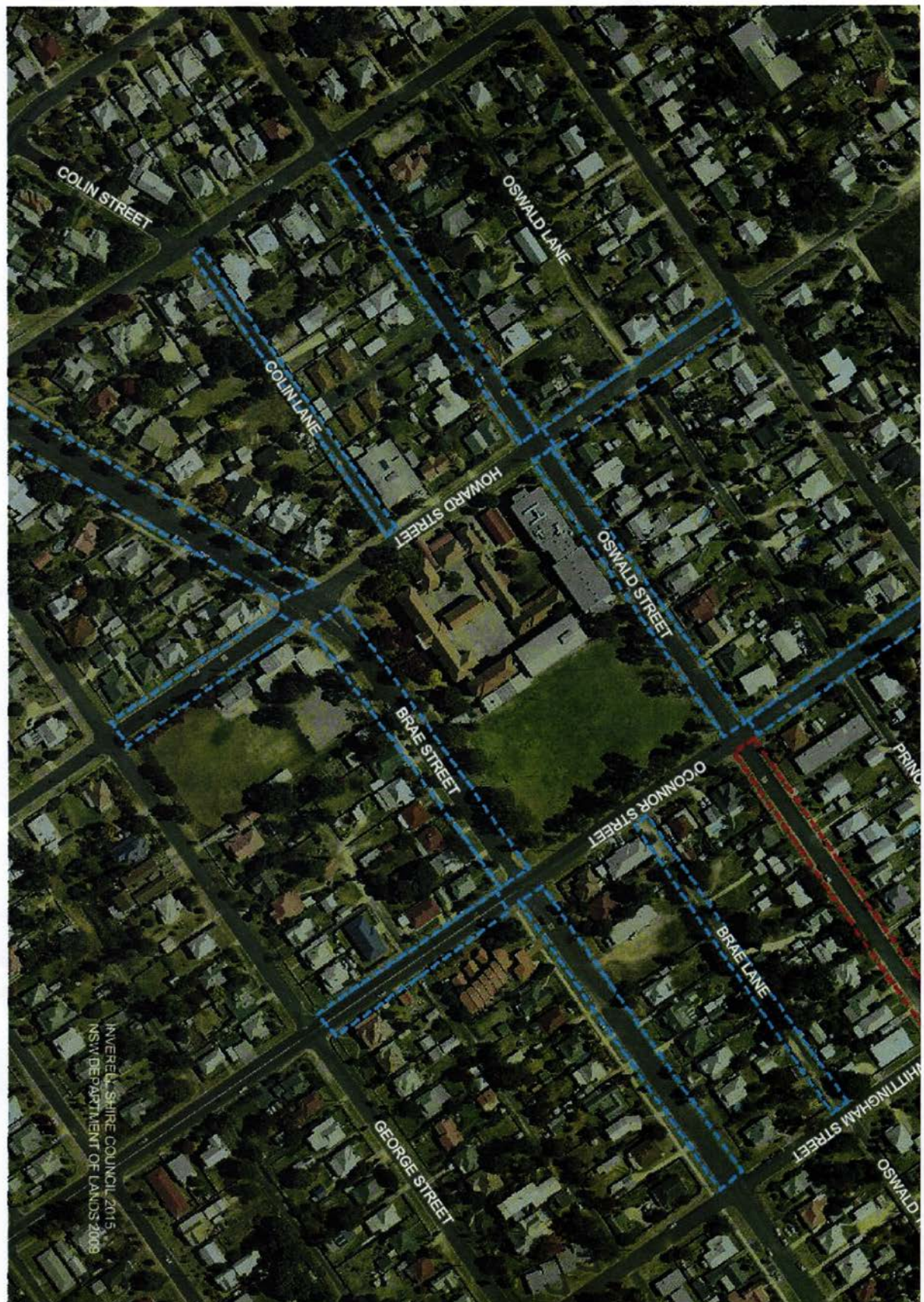
D 24

APPENDIX 7

Howard St Indent Parking



APPENDIX 12



TO CIVIL & ENVIRONMENTAL SERVICES COMMITTEE MEETING 08/07/2015

ITEM NO:	1.	FILE NO: S5.9.12
DESTINATION 5:	The communities are served by sustainable services and infrastructure	S
SUBJECT:	ASHFORD WATER TREATMENT PLANT PCG MEETING MINUTES – 18 JUNE 2015	
PREPARED BY:	Hayley Nichols, Corporate Support Officer - Publishing	

SUMMARY:

Meeting held on Thursday, 18 June, 2015.

COMMENTARY:

MINUTES OF THE ASHFORD WATER TREATMENT PLANT PROJECT CONTROL GROUP MEETING HELD IN THE COMMITTEE ROOM, ADMINISTRATION CENTRE, 144 OTHO STREET, INVERELL ON THURSDAY, 18 JUNE, 2015 COMMENCING AT 10.00AM.

PRESENT: Cr P J Girle (Chairman), Graham Bendeich (Manager Environmental Engineering), Tony Turner (Water and Sewer Coordinator), Darrell Hughes (Operations Coordinator), Mark Bryant (Environmental Engineering Technical Officer), Paul Pay (Manager Financial Services) and Anthony Alliston (Manager Development Services).

APOLOGIES:

An apology was received from Brett McInnes (Director Civil and Environmental Services).

CONFIRMATION OF MINUTES

RESOLVED (Turner/Bendeich) that the Minutes of the Ashford Water Treatment Plant Project Control Group Meeting held 12 May, 2015 as circulated to members be confirmed as a true and correct record of that meeting.

DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS

There were no interests declared.

MATTERS ARISING

Nil.

1. ASHFORD WATER TREATMENT PLANT PROJECT S5.9.12

RESOLVED (Pay/Turner) that:

- i) the information be received and noted; and*
- ii) the Ashford Water Treatment Plant PCG endorse the payment to Water Treatment Australia Pty Ltd of \$120,607.34 (incl GST) for progress Claim No 12 (May 2015).*

NEXT MEETING

The next meeting will be held on a date to be advised.

There being no further business, the meeting closed at 10.15am. .

ITEM NO:	2.	FILE NO: S28.21.1
DESTINATION 5:	The communities are served by sustainable services and infrastructure.	S
SUBJECT:	WORKS UPDATE	
PREPARED BY:	Justin Pay, Manager Civil Engineering	

SUMMARY:

This report is intended to keep Council updated on the capital works and maintenance programs.

COMMENTARY:

Cameron Park Upgrade

Work is continuing on the Cameron Park Upgrade Project. The bitumen seal in Cameron Street is now complete. Watermain replacement and construction of kerb and gutter in Medora Street has commenced. Construction of perimeter fencing, cricket practice nets and playground are underway. The project has been delayed due to wet weather and the urban construction crew being utilised on other priority works, such as the Mansfield Street project.

Mansfield Street Reconstruction – Greaves Street to Bennett Street

This project is now complete. Kerb and gutter, pavement construction and bitumen seal works were completed during June.

Ashford Road “Karoola” Reconstruction 3 Sisters – Stage Two

Works are continuing on Stage two (2) of this realignment and widening project. All drainage works have been completed in preparation for realignment and widening. Major earthworks have commenced, removing the crests and filling the hollows to improve the vertical alignment. Major earthworks will continue over the next couple of months with pavement works and bitumen sealing planned to be completed by end of August.

Yetman Road “Saleyards to Fullers Lane” Project

Works are substantially underway to rehabilitate the section of Yetman Road from the Saleyards to Fullers Lane. The scope of works include pavement widening and rehabilitation, as well as improvements to drainage in the area. Councillors will recall that Roads and Maritime Services supplied additional funding under the REPAIR program for Council to undertake this project. Drainage and earthworks are now completed with pavement construction substantially underway. The project is scheduled for completion in mid July.

Private Works – New Coles Express Service Station

Council has been engaged to undertake private works in association with the development of the new Coles Express Service Station. The works involve the construction of a concrete island, extending North-West on Otho Street, from the Henderson Street Roundabout. The island will be approximately 40m in length and will guide traffic flow at the location. This island forms part of the design as required by RMS in order for the development to proceed.

Gilchrist Street Kerb and Gutter Renewal

Works are well underway to renew the kerb and gutter in Gilchrist Street between Jack and Shirley Streets. This work was previously identified as priority capital renewal under the urban works program. A concrete footpath is also being constructed in the area; this is works that was identified in Council's PAMP plan. The kerb and gutter is now completed and the road pavement will be finalised during July. Completion of the footpath will occur after the pavement works are finalised in July.

Maintenance Grading

Maintenance grading works were undertaken on the following roads during May, 2015:

SR 50	Bukkulla Road	10.46 km
SR 46	The Pocket Road	30.52 km
SR 16	Keetah Road	23.24 km
SR 49	Upper Severn River Road	4.88 km
SR 48	Pindari Dam Road	4.27 km
SR 43	Puckawidgi Road	13.23 km
SR 41	Karoola Road	12.53 km
SR 245	Eastern Feeder Road	9.4 km
SR 110	Rob Roy Road	12.7 km
SR 139	Glen Burnie Road	2.1 km
SR 127	Yarrabee Road	4.5 km
SR 117	Morelma Road	9.1 km
Total		136.93 km

Reactive grading works were undertaken on the following roads during May, 2015:

SR 181	Havilah Park Road	7.4 km
SR 214	Old Bundarra Road	0.4 km
SR 215	Schwenkes Lane	1.8 km
Total		9.6 km

Gravel Resheeting Program

No Gravel resheeting works were undertaken during May, 2015.

Gravel Patching

Gravel patching works were undertaken on the following road during May, 2015:

SR 48 The Pocket Road

Other Maintenance Activities

Council's State, Regional and Local Roads, Urban and Village Street maintenance activities are continuing as required. Town maintenance will continue as required.

RECOMMENDATION:

That the items contained in the Information Reports to the Civil & Environmental Services Committee Meeting held on Wednesday, 8 July, 2015, be received and noted.