



Mayor Paul Harmon meets participants at the school holiday Rugby League clinic hosted by Council on 5 October, 2017.

Business Paper Ordinary Meeting of Council Wednesday 25 October, 2017

INVERELL SHIRE COUNCIL

NOTICE OF ORDINARY MEETING OF COUNCIL

18 October, 2017

An Ordinary Meeting of Council will be held in the Council Chambers, Administrative Centre, 144 Otho Street, Inverell on Wednesday, 25 October, 2017, commencing at **3pm**.

Your attendance at this Ordinary Meeting of Council would be appreciated.

P J HENRY PSM

GENERAL MANAGER

A G E N D A

SECTION A	APOLOGIES CONFIRMATION OF MINUTES DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS PUBLIC FORUM
SECTION B	ADVOCACY REPORTS
SECTION C	COMMITTEE REPORTS
SECTION D	DESTINATION REPORTS
SECTION E	INFORMATION REPORTS
SECTION F	QUESTIONS WITHOUT NOTICE
SECTION G	CONFIDENTIAL MATTERS (COMMITTEE-OF-THE-WHOLE)

2.00 PM AFTERNOON TEA

**2.05 PM PRESENTATION OF CHEQUES FOR CULTURAL / RECREATIONAL
VILLAGE GRANTS**

Quick Reference Guide

Below is a legend that is common between the:

- Inverell Shire Council Strategic Plan;
- Inverell Shire Council Delivery Plan; and
- Inverell Shire Council Operational Plan.





MEETING CALENDAR

October 2017 – September 2018

Ordinary Meetings:

Time: 3.00 pm

Venue: Council Chambers

OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT
Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed
25	22	20	No Meeting	28	28	TBC	23	^27	25	22	26

Major Committee Meetings:

Civil and Environmental Services - 9.00 am

Economic and Community Sustainability - 10.30 am

Venue: Committee Room

OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT
Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed
11	8	No Meeting	No Meeting	14	14	11	9	13	11	8	12

Members of the public are invited to observe meetings of the Council.

Should you wish to address Council, please contact the Office of the General Manager on 6728 8206.

^ Meeting at which the Management Plan for 2018/2019 is adopted.

COMMUNITY CALENDAR

November 2017

SUN	MON	TUE	WED	THU	FRI	SAT
				Committee BP's Sent Out	Country Cricket Championships (Varley Oval & McCosker Oval)	Grandparents Day, 3pm, Town Hall Country Cricket Championships
			1.	2.	3.	4.
Sapphire City Markets, Campbell Park Country Cricket Championships			Committee Meetings: 9am Civil & Environmental 11am Economic & Community			Remembrance Day Eat Drink Live, Evans Street, 8am start
5.	6.	7.	8.	9.	10.	11.
	Deadline for Ordinary Reports		Inverell Chamber of Commerce meeting, 7.30am, Freckles	Ordinary BP Sent Out		Northern Inland 4x4, Fishing, Caravan & Camping Expo, Rugby Club Battle of the Bands IHS fundraiser, Campbell Park Rotunda, 7pm
12.	13.	14.	15.	16.	17.	18.
Northern Inland 4x4, Fishing, Caravan & Camping Expo Sapphire City Markets, Campbell Park			Council Meeting 3pm		Northern Inland Innovation Awards, hosted by RDANI, Armidale	
19.	20.	21.	22.	23.	24.	25.
26.	27.	28.	29.	30.		

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MINUTES OF THE ORDINARY MEETING OF INVERELL SHIRE COUNCIL HELD IN THE COUNCIL CHAMBERS, ADMINISTRATIVE CENTRE, 144 OTHO STREET, INVERELL ON WEDNESDAY, 27 SEPTEMBER, 2017, COMMENCING AT 3 PM.

PRESENT: Cr P J Harmon (Mayor) [Chairperson], Crs D F Baker, A A Michael, C M Dight, P A King, J N McCosker, S J Berryman and M J Peters.

The General Manager (Paul Henry), Director Civil & Environmental Services (Brett McInnes) and Sharon Stafford (Executive Assistant).

SECTION A

APOLOGIES **S13.6.9/10**

The General Manager advised that Cr Watts tendered her apology and sought leave of absence for personal reasons.

87/17 RESOLVED *(Michael/McCosker) that the apology from Cr Watts due to her absence for personal reasons be accepted, and that leave of absence be granted.*

CONFIRMATION OF MINUTES **S13.5.2/10**

88/17 RESOLVED *(King/Baker) that the Minutes of the Ordinary Meeting of Council held on 23 August, 2017, as circulated to members, be confirmed as a true and correct record of that meeting.*

DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS

At this juncture, the time being 3.09pm, the following interests were declared:

- Cr Baker declared an ongoing pecuniary interest in the Town Centre Renewal Plan.

PUBLIC FORUM **S13.5.6/10**

At this juncture, the time being 3.11pm, the Mayor welcomed the members of the public and opened the Public Forum Session by inviting members of the public to speak:

Peter Jarrett STA FM Community Radio

Mr Jarrett informed Council that STA FM has been issued with a permanent broadcasting licence. The licence imposes a number of obligations on the station, in particular, a requirement to fulfil the needs of the community. Mr Jarrett also noted the potential for the radio station to be established as an emergency announcement broadcaster for the community, and listed a number of issues that will need to be investigated prior to this occurring.

Mr Jarrett shared STA FM's vision to establish the radio studio as a Centre of Excellence as an audio and visual training facility and suggested joining with Council to submit a joint grant funding application for the necessary upgrades.

The Mayor thanked Mr Jarrett for highlighting the aspirations of STA FM and noted that he will raise the issue with Council during the Committee of the Whole session.

At this juncture, the time being 3.22pm, the Public Forum Session closed and Council resumed the balance of the Agenda.

**SECTION B
ADVOCACY REPORTS**

Cr King R U OK Day

Cr King advised that he attended the R U OK Day held in Victoria Park on 14 September, 2017.

Numerous organisations were represented at the event and it gave a good insight into the services that are available in our community.

Cr King Aboriginal Elders Olympics

Cr King noted that he met with organisers of the event and confirmed that Varley Oval will be the venue for the day's activities.

Cr King Professional Bull Riding

Cr King advised that the PBR event recently held at the Inverell Showground was a wonderful family activity and had great attendance figures. Cr King noted that Council was acknowledged for their support of the event.

Cr Dight Inverell Art Show

Cr Dight congratulated the Inverell Art Gallery on a successful event held on 16 September, 2017.

Cr Berryman Sapphire Wind Farm

Cr Berryman advised Council that he has been appointed as a community representative on the Sapphire Wind Farm Community Consultative Committee.

Cr Harmon Inverell Hospital Redevelopment

Cr Harmon advised Council that he met with the Minister for Health, the Hon Brad Hazzard, along the Member for Northern Tablelands, Adam Marshall last week to discuss a number of community concerns regarding the Inverell Hospital Redevelopment. As a result, a further discussion will be held in October, 2017 involving state health departments, Inverell doctors and Council.

Cr Harmon Inverell Police Station

Cr Harmon advised Council that he met with the Minister for Police & Emergency Services, the Hon Troy Grant along with the Member for Northern Tablelands, Adam Marshall last week to discuss the upgrade of the Inverell Police Station. Immediate funding of \$250K has been granted as an interim measure to improve a number of operational issues.

The Deputy Police Minister has been tasked with looking at all competing infrastructure priorities. Inverell will maintain a high priority for a new Police Station.

1. MAYORAL MINUTE: ANNUAL PERFORMANCE REVIEW – GENERAL MANAGER S2.19.1 & 2763

89/17 RESOLVED (Harmon/Michael) that the matter be referred to closed Council for consideration as:

- i) the report includes 'Personnel matters concerning particular individuals (other than Councillors)' (Section 10A(2)(a) of the Local Government Act, 1993); and
- ii) on balance the public interest in preserving the confidentiality of this matter outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting.

SECTION C COMMITTEE REPORTS

1. INVERELL LIQUOR CONSULTATIVE COMMITTEE MEETING MINUTES

CSO-P **90/17 RESOLVED** (Michael/Berryman) that the Minutes of the Inverell Liquor Consultative Committee Meeting held on Tuesday, 12 September, 2017, be received and noted.

2. CIVIL & ENVIRONMENTAL SERVICES COMMITTEE MEETING MINUTES – 13 SEPTEMBER 2017 S4.11.16/09

CSO-P **91/17 RESOLVED** (Baker/Berryman) that:

- i) the Minutes of the Civil & Environmental Services Committee Meeting held on Wednesday, 13 September, 2017, be received and noted; and
- ii) the following recommendations of the Civil & Environmental Services Committee be adopted by Council:

1. URBAN WORKS PROGRAM S28.21.1/09

That;

- i) prior to any additional projects being considered for the 2017/18 Urban Works Program a report be presented to the 2017 September Council Meeting, that details the current cost of the town centre treatment in Otho Street between Byron and Evans Streets, and
- ii) that the report include the costs of purchasing the advanced trees and repairing damage from removed Plane Trees.

2. PROVISION OF LOADING ZONES IN INVERELL CBD S28.27.2

That:

- i) the report be received and noted; and
- ii) the update provided by the Director Civil & Environmental Services at the meeting be received and noted.

3. PETITION REGARDING TREE IMPACTS ON DEODARA DRIVE RESIDENTS S6.8.5/10

That a staged reduction in tree numbers be undertaken and that offset plantings of suitable trees be carried out consistent with the Arborist's recommendation.

4. BITUMEN RESURFACING PROGRAM 2017/18 S28.21.1/10

That:

- i) The 2017/18 Bitumen Resurfacing Program as presented be adopted; and
- ii) The adopted program be placed on Council's webpage for the information of the community.

5. GRAVEL RESHEET PROGRAM S28.21.1/10

That:

- i) the 2017/18 Gravel Resheeting Program as presented be adopted; and
- ii) the adopted program be placed on Council's web page for the information of the community.

6. ORCHARD PLACE S28.10.SR235

That:

- a) Council allocate \$20,000 from existing road maintenance votes for the implementation of low cost improvement options at the intersection of Swanbrook Road;
- b) Council request that Roads and Maritime Services undertake a speed zone review of the road network in the Orchard Place area;
- c) That Council give notice of an intention to erect physical barriers at an appropriate point on Orchard Place to create a 'no through road' effect;
- d) Council advise all emergency services of the changed road condition when the barriers are being installed;
- f) Consideration be given to the renaming of the two (2) created segments of Orchard Place, as 'Orchard Place - North' and 'Orchard Place – South'.
- g) That the residents of Orchard Place be advised;
- i) of the proposed change to the operation of Orchard Place;
- ii) the intention of Council to prepare a 'Freight and Transport Strategy; and
- iii) that any further treatment of the two (2) segments of Orchard Place will be determined once the Strategy is completed.

7. ISOLATED DUST MITIGATION SEALS – UNSEALED ROAD NETWORK S28.9.12/10

- 1. That Council's policy position in relation to isolated dust seals be as follows:
 - i. That Council not initiate a program for the installation of "Dust Mitigation Seals" on its unsealed road network.
 - ii. A road user may make an application to Council for the installation of a "Dust Mitigation Seal" on a nominated portion of the road network.
 - iii. The applicant must support this application by:

- a) *Documenting a case that a nominated development will create a significant increase in traffic volume for a definitive period of time.*
 - b) *Written acceptance that all costs associated with the construction and maintenance of the “Dust Mitigation Seal” shall be borne by the applicant.*
 - c) *Acknowledging that the “Dust Mitigation Seal” is sacrificial in nature.*
 - d) *Written acceptance that the cost of decommissioning the seal shall be borne by the applicant, and*
 - e) *Decommissioning of the seal shall be at a time determined by Council.*
2. *Council note the research by Council staff that concluded that current dust suppressant treatments do not represent a cost effective solution on Councils unsealed road network.*
 3. *Council continue to monitor trials being undertaken of various dust suppression treatments on gravel roads, by other Local Government Authority and Commercial manufacturers.*

8. TREES – BUNDARRA ROAD S21.7.8/10

That the proposed replacement of the Claret Ash trees be postponed until the drainage issues in the area are addressed as included in Council’s 2017-2021 Delivery Plan.

3. ECONOMIC & COMMUNITY SUSTAINABILITY COMMITTEE MEETING MINUTES – 13 SEPTEMBER 2017 S4.11.17/09

CSO-P **92/17 RESOLVED** (Michael/King) that:

- i) *the Minutes of the Economic & Community Sustainability Committee Meeting held on Wednesday, 13 September, 2017, be received and noted; and*
 - ii) *the following recommendations of the Economic & Community Sustainability Committee be adopted by Council:*
1. INVERELL DISTRICT FAMILY HISTORY GROUP PROPOSAL – PROGRESS REPORT S3.6.1/10

That:

- i) *The MOU be adopted and the General Manager be duly authorised to complete the MOU and take the required actions; and*
 - ii) *The required building upgrade and ancillary works be funded from the Buildings Internally Restricted Asset and Library Projects Grants.*
2. FIT FOR THE FUTURE ROADMAP – ACTION PLAN S13.1.2

That the information be received and noted.

3. PROPOSED WATER CONNECTION FEE PAID BY DEVELOPERS ON FULLY SERVICED SUBDIVISIONS S32.12.6

That:

- i) *Council introduce a new fee – Water Service Connection where 20mm service line & riser constructed by developer - Payable by Developer at time of Subdivision Release, effective from 1 July 2017.*
- ii) *The new fee include the cost to Council of supplying and installing a 20mm water meter plus the provision of a meter cover to the developer to place over the water service line riser as protection; and*

- iii) *The new fee be set at \$245 for 2017/18 and reviewed annually as part of Council's fees and charges policy.*

4. BOUNDARY ADJUSTMENT - ARMIDALE REGIONAL COUNCIL - UPDATE S13.1.1

That:

- a) *the information be noted,*
- b) *That the Minister for Local Government be requested to include the following provision in the proclamation governing rates and charges:*
- (1) *Appropriate arrangements are to be made in relation to the rates and charges over the rateable parcels of land affected by this Proclamation. The General Manager of Armidale Regional Council and the General Manager of Inverell Shire Council are to reach a negotiated agreement on the nature of those arrangements.*
- (2) *In the event that the General Managers of Armidale Regional Council and Inverell Shire Council cannot come to a negotiated agreement on the matter of rates and charges, the Minister for Local Government will make a determination on that matter.*

Such a determination may be made:

- i) *by referral to the Minister for Local Government by Armidale Regional Council or Inverell Shire Council or by both of the Councils; or*
- ii) *without referral from the Councils, if the Minister for Local Government is satisfied that the matter of rates and charges cannot be determined by Agreement between the Armidale Regional Council and Inverell Shire Council, or if the Minister is not satisfied with the agreement between the Councils.*
- (3) *That each Council be responsible for meeting their costs for any procedure necessary to give effect to the boundary adjustment.*
- (4) *That the policy position of the State Government not to meet any costs associated with the boundary adjustment be noted. Further, that this policy position not impede the boundary adjustment process.*

6. ABORIGINAL ELDERS OLYMPICS - INVERELL S12.22.1

That;

- i) *The information be noted; and,*
- ii) *Further information be sought in this matter.*

7. REQUEST FOR SPONSORSHIP – INVERELL SWIMMING CLUB S12.22.1/10

That Council provide a donation of \$200 in this matter noting the contribution made to the local economy by the Club's Regional Carnival.

8. COUNCILLOR EXPENSES AND FACILITIES POLICY S13.6.4

That:

- i) *Council adopt the Policy on Councillor Expenses and Facilities in accordance*

with the provisions of the Local Government Act, 1993; and

- ii) such policy be made available for inspection by members of the public.*

9. GOVERNANCE - MONTHLY INVESTMENT REPORT S12.12.2/09

That:

- i) the report indicating Council's Fund Management position be received and noted; and*
- ii) the Certification of the Responsible Accounting Officer be noted.*

10. TINGHA CARAVAN PARK S14.18.6/10

That Council advise the Department of Lands that;

- i) Council is not prepared to takeover the Tingha Caravan Park with immediate effect,*
- ii) The department should proceed to fill the vacant caretakers position; and*
- iii) Council discuss the future management arrangements with a view to finalising a position on the management of the reserve by 1 July, 2018.*

**SECTION D
DESTINATION REPORTS**

1. DUTIES OF DISCLOSURE – PECUNIARY S13.6.5

EPRO-A **93/17 RESOLVED** (Michael/Baker) *that the pecuniary interest returns be noted.*

2. MEETING DATES AND TIMES S13.5.4

CSOP-N **94/17 RESOLVED** (Michael/King) *that;*

- i) the Ordinary Meetings of Council be held on the fourth Wednesday of the month commencing at 3pm (with the exception of December);*
- ii) the Major Committee Meetings be held on the second Wednesday of each month (with the exception of December) with the commencement times being as follows:*

9.00am – Civil and Environmental Services

10.30am – Economic and Community Sustainability.

- iii) for the month of December, the Ordinary Meeting of Council be held on the third Wednesday of the month commencing at 3pm and no Committee meetings be held.*

3. APPOINTMENT OF COUNCIL COMMITTEES S13.6.7

CSO-P **95/17 RESOLVED** (Dight/King) *that;*

- i) the following Councillors be appointed to the two (2) major committees:
Civil & Environmental Services Committee – Crs Baker, Berryman, Peters and McCosker.*

Economic & Community Sustainability Committee – Crs Michael, King, Watts and Dight.

- ii) *the Chairperson of each Committee be delegated authority to co-opt Councillors in attendance at the meeting to be a member of the Committee to that meeting for the purpose of providing a quorum;*
- iii) *the following Councillors be appointed to the Advisory Committees:*

COMMITTEE	DELEGATE ENTITLEMENT	DELEGATE	ALTERNATE DELEGATE
Aboriginal Consultative Committee	Mayor, General Manager, 1 Ashford Local Land Council, 1 Anaiwan Local Land Council, 1 Aboriginal Elder, 3 members of the community	Mayor Cr King	General Manager (Servicing Officer)
Conduct Review Committee (Statutory term) - Committee that establishes the facts of an allegation that has been referred to it in accordance with the provisions of Council's Code of Conduct.	2 Representatives (Mayor, General Manager), and 3 independents	Mayor General Manager Expressions of interest to be called for independents as required.	
Local Emergency Management Committee (LEMC) - Provision of the State Emergency Rescue and Management Act. The role of the LEMC is to: • Prevent or reduce the impact of emergencies; • Ensure the preparedness of our community; • Provide an effective and coordinated response to the emergency; • Provide for the recovery of our community.	1 Representative And Local Emergency Management Officer (LEMO).	Cr Berryman Manager Civil Engineering (LEMO).	
Local Traffic Committee (LTC) A technical review committee that advises the Council on matters for which the Council has delegated authority. Council is not bound by the advice given by its LTC, however if Council does wish to act contrary to the unanimous advice of the LTC or when the advice is not unanimous, it must notify the RTA & the NSW Police before proceeding.	LTC comprises 4 formal representatives: - 1 Council - 1 NSW Police - 1 RTA - 1 Local State Member or their nominee	Manager Environmental Engineering.	

- iv) *the following Councillors be appointed to the Community Committees:*

COMMITTEE	DELEGATE ENTITLEMENT	DELEGATE	ALTERNATE DELEGATE
Delungra District Development Council	1 Representative	Cr Watts	
Equestrian Council	(Fixed Term) 1 Representative	Cr Baker	
Inverell Development Support Group	2 Representatives (Mayor & General Manager)	Cr Harmon General Manager	
Inverell Liquor Consultative Committee	1 Representative	Cr King	
Inverell Sports Council	(Fixed Term) 2 Representatives	Cr Harmon Cr Michael	
Oakwood Recreation Area	1 Representative	Cr Baker	
Inverell Sapphire City Festival	1 Representative	Mayor (ex-officio) Cr Michael	
Yetman Hall and Progress Association	1 Representative	Cr Dight	

4. ELECTION OF DELEGATES TO REGIONAL & LOCAL ORGANISATION (ANNUAL APPOINTMENT) S13.6.7

CSO-P **96/17 RESOLVED** (Dight/King) that the following Council delegates be appointed to the Regional & Local Organisations:

COMMITTEE	DELEGATE ENTITLEMENT	DELEGATE	ALTERNATE DELEGATE
Country Public Libraries Association of NSW	1 Representative	Cr Baker	
Inverell Pioneer Village	1 Representative	Cr Berryman	1 Representative
Northern Inland Weeds Advisory Committee	1 Representative		
Northern Tablelands Bushfire Management Committee	1 Representative	Local Emergency Management Officer	
Overloading of Vehicles Committee	1 Representative	Manager Civil Engineering	
Border Regional Organisation of Councils (BROC)	1 Representative	Cr Dight	

5. GENERAL AND SPECIAL PURPOSE FINANCIAL REPORTS 2016/2017 S12.11.5

MFS-A **97/17 RESOLVED** (Michael/Berryman) that;

- i) the transfers to Council's Internally Restricted Assets for the 2016/2017 Financial Year totalling \$7,095,848 and Council's transfers from Internally Restricted Assets for the 2016/2017 Financial Year totalling \$1,238,001 be

endorsed;

- ii) the attached list of Revotes representing works in progress at 30 June, 2017, be revoted to the 2017/2018 budget in accordance with Section 211 of the Local Government General Regulation; and
- iii) Council resolve to make the required statements on its Financial Reports for the year ended 30 June, 2017.

6. ORCHARD PLACE ROAD STATUS S28.10.SR235

DCES-A **98/17 RESOLVED** (Berryman/McCosker) that;

- i) Council authorise the acquisition of the land necessary from Crown Reserve 68617 (Lot 7018 DP 94779) and Crown Reserve 668 (Lot 7057 DP 1072492) for the purpose of forming a road reserve to accommodate both the current and future alignment of Orchard Place;
- ii) Upon acquiring the necessary road reserve Council proceed to gazette the said area as a Council Public Road;
- iii) The residents of Orchard Place be advised of Council's resolution and progress updates in the matter; and
- iv) With the exception of the intersection enhancements Council defer the other actions foreshadowed in Resolution 91/17 regarding Orchard Place until such time the road has been formally gazetted as a Council public road.

7. URBAN WORKS PROGRAM – OTHO STREET S28.21.1/09

At this juncture, the time being 3.40pm Cr Baker, having previously declared a pecuniary interest in respect of the Town Centre Renewal Plan, left the Chambers.

DCES-A **99/17 RESOLVED** (Berryman/Dight) that Council implement the Town Centre Renewal Plan design concept in Otho street as follows;

At-grade centre median construction	\$472,500
Purchase and planting Pin Oak trees in median	\$40,000
Replacement edge plantings	\$15,000
Remove existing Plane trees and remediate sites	\$144,000
Contingency (approx. 5%)	\$30,000
Total	\$701,500

Cr McCosker and Cr Peters requested that their vote against the motion be recorded.

At this juncture, the time being 3.55pm, Cr Baker returned to the Chambers.

SECTION E INFORMATION REPORTS

- 1. CONSTRUCTION CERTIFICATES APPROVED FOR AUGUST 2017 S7.2.4/10
- 2. COMPLYING DEVELOPMENT CERTIFICATES APPROVED DURING AUGUST 2017 S7.2.4/10
- 3. SUMMARY OF BUILDING CONSTRUCTION FOR AUGUST 2017

S7.2.4/10

4. DEVELOPMENT CONSENTS AND REFUSALS DURING AUGUST 2017
S18.10.2/10
5. SEPTIC TANK APPROVALS FOR AUGUST 2017 S29.19.1
6. ORDINANCE ACTIVITIES REPORT FOR AUGUST 2017 S18.10.1
7. STRATEGIC TASKS – ‘SIGN OFF’ – AUGUST 2017 S4.13.2
8. QUESTIONS WITHOUT NOTICE – AUGUST 2017 S13.5.5/09

100/17 RESOLVED (Berryman/Michael) that the items contained in the Information Reports to the Ordinary Meeting of Council held on Wednesday, 27 September, 2017, be received and noted.

SECTION G
CONFIDENTIAL REPORTS IN CLOSED COUNCIL
(SECTION 10A(2) OF THE LOCAL GOVERNMENT ACT 1993)

At 3.58pm, the Chairperson offered the opportunity to members of the public to make representations as to whether any part of the Council Meeting should not be considered in Closed Council. There was no response.

CLOSED COUNCIL REPORTS

101/17 RESOLVED (Baker/Berryman) that Council proceed into Closed Council to discuss the matters referred to it, for the reasons stated in the motions of referral.

- GM-A 1. STA FM COMMUNITY RADIO S26.4.21

That:

- i) *Staff investigate all the issues associated with establishing STA FM as a community radio studio capable of emergency announcement broadcasting.*
 - ii) *The investigation include costings, including but not limited to, permanent power supply, broadcasting equipment, public address system, increasing broadcasting coverage.*
 - iii) *A report be brought back to the Economic and Community Sustainability Committee for consideration.*
2. MAYORAL MINUTE: ANNUAL PERFORMANCE REVIEW – GENERAL MANAGER S22.19.1 & 2763

At 4.05pm Council adjourned the Committee of the Whole to hold an In-Camera discussion with all staff absent from the room.

Staff vacated the Chambers whilst Council considered Item #2 In-Camera.

At 4.31pm Council concluded the In-Camera discussion and reverted to Committee of the Whole.

Upon resuming Open Council at 4.34pm, the Chair verbally reported that the Council had met in Closed Council, with the Press and Public excluded, and had resolved to recommend to Council the following:

That Council:

- i) Note the report of the General Manager Performance Review Committee.*
- ii) Note and support the findings of the Committee on the General Manager's Annual Performance Review for the period ending 30 June 2017, in particular the Committee's summary assessment:*

The Committee expressed the view that the General Manager's performance was Outstanding. The Committee noted his passion for the community and for Council achieving excellence in service delivery. The Committee extended congratulations to Mr Henry on his achievements in the past year.

The General Manager's performance was considered to be Well Above Satisfactory in the three Parts of the Agreement.

- iii) Note that the Committee has agreed on a Performance Agreement for 2017/18. The following projects have been included in that Agreement:*

- 1. Implement the 'My Inverell – My Say' electronic community consultation platform.*
- 2. Develop concept plans for the Redevelopment of the Heated Pool Complex.*
- 3. Complete Residential Lands Review.*
- 4. Commence operation of Ashford and Yetman Transfer Stations.*
- 5. Complete Inverell STP Augmentation.*
- 6. Complete Local Freight Transport Strategy.*
- 7. Planning & Investigation for Outdoor Recreation Circuit (criterium).*
- 8. Planning and Design for Tingha Bridge Roundabout.*
- 9. Review of the Council's Policy document.*

Cr McCosker and Cr Peter requested that it be recorded in the minutes that they did not agree with some elements of the recommendation.

ADOPTION OF RECOMMENDATIONS

102/17 RESOLVED *(Michael/Baker) that the recommendations of Closed Council be adopted.*

There being no further business, the meeting closed at 4.39pm.

CR P J HARMON

CHAIRPERSON

TO ORDINARY MEETING OF COUNCIL 25/10/2017

ITEM NO:	1.	FILE NO: S4.11.16/09
DESTINATION 2 DESTINATION 3 DESTINATION 5:	A Community that is healthy, educated and sustained. An environment that is protected and sustained. The Communities are served by sustainable services and infrastructure.	CES
SUBJECT:	CIVIL & ENVIRONMENTAL SERVICES COMMITTEE MEETING MINUTES – 11 OCTOBER 2017	
PREPARED BY:	Sharon Stafford, Executive Assistant	

SUMMARY:

Meeting held on Wednesday, 11 October, 2017.

For the consideration of Council.

COMMENTARY:

MINUTES OF THE CIVIL & ENVIRONMENTAL SERVICES COMMITTEE MEETING HELD IN THE COMMITTEE ROOM, 144 OTHO STREET, INVERELL ON WEDNESDAY, 11 OCTOBER, 2017, COMMENCING AT 9.00 AM.

PRESENT: Cr P J Harmon (Chairperson), Crs D F Baker, M J Peters and S J Berryman.

Also in attendance: Crs J A Watts, C M Dight, P A King and A A Michael.

Paul Henry (General Manager), Brett McInnes (Director Civil and Environmental Services), Justin Pay (Manager Civil Engineering), Anthony Alliston (Manager Development Services) and Sharon Stafford (Executive Assistant).

Note: Cr McCosker was not present when the meeting commenced.

1. ELECTION OF CHAIRPERSON

Deferred pending arrival of Cr McCosker.

SECTION A

APOLOGIES:

There were no apologies received.

2. CONFIRMATION OF MINUTES

RESOLVED (Berryman/Baker) that the Minutes of the Civil and Environmental Services Committee Meeting held on 13 September, 2017, as circulated to members, be confirmed as a true and correct record of that meeting.

3. DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS

There were no interests declared.

4. PUBLIC FORUM S13.5.6/10

The Chairperson noted that there were no members of the public registered to speak at the public forum session.

5. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

SECTION B
ADVOCACY REPORTS

Cr Harmon Inverell Hospital Redevelopment

Cr Harmon provided the Committee with an update in respect of a positive meeting held on 9 October, 2017 with stakeholders regarding the redevelopment of the Inverell Hospital. Cr Harmon noted that as a result of the meeting the Health Chief has agreed to review the population figures that were used to plan the hospital redevelopment and further consultation will be undertaken.

At this juncture, the time being 9.12am, Cr McCosker arrived at the meeting.

6. ELECTION OF CHAIRPERSON

The General Manager advised Councillors of the requirements of Council's Meeting Code and the need to elect a Chairperson for the next one (1) year term.

The General Manager advised Councillors of the entitlement under the Code for the Mayor to Chair Committee Meetings. Cr Harmon declined to exercise the right to Chair the Meeting, inviting the General Manager to call for nominations for the position of Chairperson.

The General Manager called for nominations for the position of Chairperson:

Cr Harmon nominated Cr Baker. Cr Peters nominated Cr Berryman. Cr Berryman declined to accept the nomination.

Cr Baker being the only nomination was declared Chairperson for the ensuing one (1) year period.

At this juncture the time being 9.15am Cr Baker assumed the Chair.

SECTION D
DESTINATION REPORTS

1. BRUXNER WAY - PROPOSAL FOR FORMATION OF JOINT COMMITTEE
S28.10.MR 462

At this juncture, the time being 9.18am, Cr Watts left the meeting and returned at 9.25am.

RESOLVED (Harmon/Berryman) that the Committee recommend to Council that:

- a) Tenterfield Shire Council be advised of Inverell Shire Council's in-principle support for the formation of the Bruxner Way Alliance; and*
- b) Cr Dight be nominated as Council's delegate on the Committee.*

2. INVERELL HIGH SCHOOL TRAFFIC MANAGEMENT S30.11.3

RESOLVED (Harmon/Berryman) that the Committee recommend to Council that:

- i) The information be received and noted; and*
- ii) A supplementary report regarding this matter be accepted.*

SUPPLEMENTARY SECTION D
DESTINATION REPORTS

5. INVERELL HIGH SCHOOL TRAFFIC MANAGEMENT S30.11.3

MOTION (Berryman/Harmon) that the Committee recommend to Council that:

- i) The two proposed short term measures be endorsed in principle;*
- ii) Inverell High School be consulted regarding the two proposed options;*
- iii) Discussions with the School and the Department of Education include the prospect of establishing a staff carpark across the road from the school with the entry point to the carpark being located in George Street; and*
- iv) The outcome of the consultations be reported back to the Committee.*

AMENDMENT (McCosker/Peters) that the Committee recommend to Council that:

- i) The proposed short term parallel parking measure in Brae Street be endorsed in principle;*
- ii) Inverell High School be consulted regarding the proposed option;*
- iii) Discussions with the School and the Department of Education include the prospect of establishing a staff carpark across the road from the school with the entry point to the carpark being located in George Street; and*
- iv) The outcome of the consultations be reported back to the Committee.*

The Amendment of being put to the meeting was LOST. The Motion on being put to the meeting was CARRIED.

Cr McCosker requested that his vote against the Motion be recorded.

SECTION D
DESTINATION REPORTS

3. INSURER'S REPORT – ROAD NETWORK S30.9.11

RESOLVED (Peters/Berryman) that the Committee recommend to Council that Council maintain its current risk management approach of limiting access to Council's road network.

4. RESIDENTIAL LAND REVIEW S18.6.51

At this juncture, the time being 10.07am, Cr Berryman left the meeting and returned at 10.09am.

Suspension of Standing Orders

RESOLVED (Harmon/Berryman) that at this juncture, the time being 10.10am, the Chairperson sought agreement to suspend Standing Orders to enable an open discussion on the Residential Land Review.

Resumption of Standing Orders

RESOLVED (Harmon/Berryman) that at this juncture, the time being 10.25am, Standing Orders resumed and the Committee considered the balance of the Agenda.

RESOLVED (Peters/McCosker) that the Committee recommend to Council that:

- i) Council continue in a facilitating role monitoring the situation and allow normal market forces to dictate the outcome. A further evaluation of residential land supply and take up could be completed in 12 months time;*
- ii) Council to investigate a partnership with a Community Housing Provider to possibly facilitate the release of new social housing stock options in Inverell;*
- iii) A report be brought back to the Committee for consideration on the options available in respect of possibly reducing water contributions for developers;*
- iv) A report be brought back to the Committee on a proposal to call for Expressions of Interest for the identified Vernon Street land; and*
- v) The support for Structure Plans to be prepared for new residential areas be acknowledged.*

SECTION E INFORMATION REPORTS

1. WORKS UPDATE S28.21.1
2. RETURN AND EARN (CONTAINER DEPOSIT) SCHEME S31.3.6
3. PLANNING LEGISLATION FOR GROUP HOMES S18.6.12/100

RESOLVED (Berryman/Harmon) that the items contained in the Information Reports to the Civil & Environmental Services Committee Meeting held on Wednesday, 11 October, 2017, be received and noted.

SECTION H GOVERNANCE REPORTS

1. PERFORMANCE REPORTING ON ROAD MAINTENANCE COUNCIL CONTRACTS S1.2.3/09

RESOLVED (Harmon/Berryman) that the information be received and noted.

SECTION F GENERAL BUSINESS

Cr Harmon Positive Feedback

Cr Harmon was pleased to advise that that he recently received positive feedback on the presentation of Inverell from Cr Dawn Crichlow, Gold Coast City Council. Cr Crichlow also thought the Help for Homeless People stickers located in the CBD were a great initiative.

Cr Baker E Waste

Cr Baker requested an update in respect of E Waste.

The Director Civil & Environmental Services advised that the E Waste Recycling Program is now up and running and that there are a number of companies now in the market to collect E Waste. Product from Inverell is

being collected, picked up and recycled as part of a larger scale project.

Cr Baker Cultural Council S26.5.7

On behalf of the Cultural Council Cr Baker requested a template that would assist in guiding the Committee through a community consultation process.

The General Manager advised that he would provide necessary documentation.

Cr Baker Bindaree Beef

Cr Baker requested an update in respect of the development proposed for the abattoir complex.

The Manager Development Services confirmed that he has offered his assistance with progressing the application however noted that the offer has not been taken up at this time.

Manager
Development
Services Inverell Aquatic Centre

The Manager Development Services briefed the Committee on the water quality of the Inverell pool and confirmed that standard practices and procedures are in place to ensure the quality of the water is maintained at a high level.

Cr Michael Flood Gauges

Mr Mephram requested that his appreciation be passed onto Council for fixing the road that allows access to the flood gauge at Elsmore.

There being no further business, the meeting closed at 11.00am.

RECOMMENDATION:

That:

i) *the Minutes of the Civil & Environmental Services Committee Meeting held on Wednesday, 11 October, 2017, be received and noted; and*

ii) *the following recommendations of the Civil & Environmental Services Committee be considered by Council:*

1. BRUXNER WAY - PROPOSAL FOR FORMATION OF JOINT COMMITTEE S28.10.MR 462

That:

i) *Tenterfield Shire Council be advised of Inverell Shire Council's in-principle support for the formation of the Bruxner Way Alliance; and*

ii) *Cr Dight be nominated as Council's delegate on the Committee.*

2. INVERELL HIGH SCHOOL TRAFFIC MANAGEMENT S30.11.3

That:

i) *The two proposed short term measures be endorsed in principle;*

- ii) *Inverell High School be consulted regarding the two proposed options;*
- iii) *Discussions with the School and the Department of Education include the prospect of establishing a staff carpark across the road from the school with the entry point to the carpark being located in George Street; and*
- iv) *The outcome of the consultations be reported back to the Committee.*

3. INSURER'S REPORT – ROAD NETWORK S30.9.11

That Council maintain its current risk management approach of limiting access to Council's road network.

5. RESIDENTIAL LAND REVIEW REVIEW S18.6.51

That:

- i) *Council continue in a facilitating role monitoring the situation and allow normal market forces to dictate the outcome. A further evaluation of residential land supply and take up could be completed in 12 months time;*
- ii) *Council to investigate a partnership with a Community Housing Provider to possibly facilitate the release of new social housing stock options in Inverell;*
- iii) *A report be brought back to the Committee for consideration on the options available in respect of possibly reducing water contributions for developers;*
- iv) *A report be brought back to the Committee on a proposal to call for Expressions of Interest for the identified Vernon Street land; and*
- v) *The support for Structure Plans to be prepared for new residential areas be acknowledged.*

6. PERFORMANCE REPORTING ON ROAD MAINTENANCE COUNCIL CONTRACTS S1.2.3/09

That the information be received and noted.

ITEM NO:	2.	FILE NO: S4.11.17/09
DESTINATION 1 DESTINATION 4:	A recognised leader in a broader context. A strong economy.	RB
SUBJECT:	ECONOMIC & COMMUNITY SUSTAINABILITY COMMITTEE MEETING MINUTES – 11 OCTOBER 2017	
PREPARED BY:	Sharon Stafford – Executive Assistant	

SUMMARY:

Meeting held on Wednesday, 11 October, 2017.

For the consideration of Council.

COMMENTARY:

MINUTES OF THE ECONOMIC & COMMUNITY SUSTAINABILITY COMMITTEE MEETING
HELD IN THE COMMITTEE ROOM, INVERELL SHIRE COUNCIL, 144 OTHO STREET,
INVERELL ON WEDNESDAY, 11 OCTOBER, 2017, COMMENCING AT 11.15 AM

PRESENT: Cr P J Harmon (Chairperson), CrS J A Watts, P A King, A A Michael and C M Dight.

Also in attendance: Crs D F Baker, S J Berryman, J N McCosker and M J Peters.

Paul Henry (General Manager), Brett McInnes (Director Civil and Environmental Services) and Sharon Stafford (Executive Assistant).

SECTION A

APOLOGIES:

There were no apologies received.

1. ELECTION OF CHAIRPERSON

The General Manager advised Councillors of the requirements of Council's Meeting Code and the need to elect a Chairperson for the next one (1) year term.

The General Manager advised Councillors of the entitlement under the Code for the Mayor to Chair Committee Meetings. Cr Harmon declined to exercise the right to Chair the Meeting, inviting the General Manager to call for nominations for the position of Chairperson.

The General Manager called for nominations for the position of Chairperson:

Cr King nominated Cr Watts.

Cr Watts being the only nomination was declared Chairperson for the ensuing one (1) year period.

At this juncture the time being 11.20am Cr Watts assumed the Chair.

1. CONFIRMATION OF MINUTES

RESOLVED (Harmon/Michael) that the Minutes of the Economic and Community Sustainability Committee Meeting held on 13 September, 2017 as circulated to members, be confirmed as a true and correct record of that meeting.

2. DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS

There were no interests declared.

3. BUSINESS ARISING FROM PREVIOUS MINUTES

Boundary Adjustment Armidale Regional Council S13.1.1

Cr Harmon noted that the newly elected Mayor of Armidale Regional Council is not in favour of the proposed Tingha boundary adjustment and would like to further test that hypothesis.

RESOLVED (Harmon/Michael) that the Committee recommend to Council that Council offer assistance to the Tingha Progress Association in garnering the views of the residents affected by the proposed boundary adjustment which may result in the Progress Association preparing a submission to Armidale Regional Council.

SECTION D
DESTINATION REPORTS1. EXPIRING LICENCE AGREEMENT – MR D PRIEST & MS K NICHOLSON S5.10.95

RESOLVED (Michael/Harmon) that the Committee recommend to Council that:

- i) Council renew the agreement with Mr D Priest and Ms K Nicholson for Part Lot 112, DP 753277, Rifle Range Road, Inverell;*
- ii) Council grant permission to graze a portion of the lot,*
- iii) The licence agreement be for a five (5) year period with a five (5) year option;*
- iv) The Licence fee be \$140.55 per annum (GST Inclusive) with a 3% increase per annum; and*
- v) The Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

2. PROPOSED 'COD CASH' PROMOTION S8.12.12

RESOLVED (Harmon/Michael) that the Committee recommend to Council that:

- i) Council develop the concept to capitalise on conducting an amateur 'Cod Cash' Promotion which considers, but is not limited to, proposed entry fee, sponsors still contributing if fish is not caught; registrations for the event only available through local business houses; and*
- ii) A report is brought back to the Committee for consideration.*

3. REQUEST TO LICENCE LAND – O'CASS S5.10.54

RESOLVED (King/Harmon) that the Committee recommend to Council that:

- i) Council enter into a Licence Agreement with Mr Nathan O'Cass for Lot 89, DP 754847, Little Plain Recreation Reserve, for a two (2) year period with a further two (2) year option;*
- ii) the Licence fee be \$403.14 per annum (GST Inclusive) with a 3% increase per annum; and*
- iii) the Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

4. DONATION REQUEST – INVERELL SHOW SOCIETY 150 YEAR ANNIVERSARY S15.8.7/09

RESOLVED (Michael/Harmon) that the Committee recommend to Council that:

- i) Council enter into discussions with the Inverell Show Society regarding the possibility of sponsoring a particular event on program; and*
- ii) A report be brought back to the Committee for consideration.*

5. REQUEST FOR REDUCTION ON WATER ACCOUNT – RAINE & HORNE (LISTING) S32.10.1/10

RESOLVED (Harmon/Michael) that the matter be referred to Closed Committee for consideration as:

- i) *the matters and information are 'the personal hardship of any resident or ratepayer.' (Section 10A(2)(b) of the Local Government Act, 1993);*
- ii) *on balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and*
- iii) *all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.*

6. REQUEST FOR REDUCTION ON WATER ACCOUNT – DEVLIN (LISTING)
S32.10.1/10

RESOLVED (Harmon/Michael) that the matter be referred to Closed Committee for consideration as:

- i) *the matters and information are 'the personal hardship of any resident or ratepayer.' (Section 10A(2)(b) of the Local Government Act, 1993);*
- ii) *on balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and*
- iii) *all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.*

**SECTION E
INFORMATION REPORTS**

1. GRANTS TO VILLAGES AND RURAL AREAS – RECREATIONAL / CULTURAL GRANT
2017-18 S15.8.6/10

RESOLVED (Michael/Dight) that the items contained in the Information Reports to the Economic & Community Sustainability Committee Meeting held on Wednesday, 11 October, 2017, be received and noted.

**SECTION F
QUESTIONS WITHOUT NOTICE**

Cr Harmon Copeton Freshwater Swim 2018

Cr Harmon advised that he had been approached to consider becoming the major sponsor for the 2018 event. Cr Harmon confirmed that a formal approach will be made to Council.

General Manager National Disability Incentive Scheme (NDIS) S3.16.4

The General Manager briefed the Committee on feedback received from a number of people impacted by the NDIS.

The General Manager asked the Committee if they believe Council has a role to play in expressing to the Department the concerns of people affected by the Scheme.

Noting that the Committee confirmed an appetite to explore the issues with focus groups to identify if there are any organisations interested in undertaking an advocacy role in respect of this matter, the General Manager confirmed he

will continue to further explore the issues and keep the Committee briefed.

SECTION H
GOVERNANCE REPORTS

2. GOVERNANCE - MONTHLY INVESTMENT REPORT S12.12.2/09

RESOLVED (Harmon/Michael) that:

- i) the report indicating Council's Fund Management position be received and noted; and*
- ii) the Certification of the Responsible Accounting Officer be noted.*

SECTION G
CONFIDENTIAL REPORTS IN CLOSED COMMITTEE
(SECTION 10A(2) OF THE LOCAL GOVERNMENT ACT 1993)

At 11.58 am, the Chairperson offered the opportunity to members of the public to make representations as to whether any part of the Committee Meeting should not be considered in Closed Committee. There was no response from the public.

CLOSED COMMITTEE REPORTS

RESOLVED (Michael/Harmon) that the Committee proceed into Closed Committee to discuss the matters referred to it, for the reasons stated in the motions of referral.

Upon resuming Open Committee, at 12.10pm, the Chair verbally reported that the Committee, with the Press and Public excluded, having considered the matters referred to it, recommends as follows:

1. REQUEST FOR REDUCTION ON WATER ACCOUNT – RAINE & HORNE S32.10.1/10

The Committee recommend to Council that:

- i) The report be received and noted; and*
- ii) Council issue an amended account of \$155.03 for the last quarter based on the average consumption of accounts prior to the leak, and write off \$1338.82.*

2. REQUEST FOR REDUCTION ON WATER ACCOUNT – DEVLIN S32.10.1/10

The Committee recommend to Council that:

- i) The report be received and noted;*
- ii) Council issue an amended account of \$184.26 for the last quarter based on the average consumption of accounts prior to the leak and write off \$681.39.*

ADOPTION OF RECOMMENDATION

RESOLVED (Harmon/Dight) that the recommendation from Closed Committee be adopted.

There being no further business, the meeting closed at 12.12pm.

RECOMMENDATION:

That:

- i) the Minutes of the Economic & Community Sustainability Committee Meeting held on Wednesday, 11 October, 2017, be received and noted; and*
- ii) the following recommendations of the Economic & Community Sustainability Committee be considered by Council:*

1. BOUNDARY ADJUSTMENT ARMIDALE REGIONAL COUNCIL S13.1.1

That Council offer assistance to the Tingha Progress Association in garnering the views of the residents affected by the proposed boundary adjustment which may result in the Progress Association preparing a submission to Armidale Regional Council.

2. EXPIRING LICENCE AGREEMENT – MR D PRIEST & MS K NICHOLSON S5.10.95

That:

- i) Council renew the agreement with Mr D Priest and Ms K Nicholson for Part Lot 112, DP 753277, Rifle Range Road, Inverell;*
- ii) Council grant permission to graze a portion of the lot,*
- iii) The licence agreement be for a five (5) year period with a five (5) year option;*
- iv) The Licence fee be \$140.55 per annum (GST Inclusive) with a 3% increase per annum; and*
- v) The Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

3. PROPOSED 'COD CASH' PROMOTION S8.12.12

That:

- i) Council develop the concept to capitalise on conducting an amateur 'Cod Cash' Promotion which considers, but is not limited to, proposed entry fee, sponsors still contributing if fish is not caught; registrations for the event only available through local business houses; and*
- ii) A report is brought back to the Committee for consideration.*

4. REQUEST TO LICENCE LAND – O'CASS S5.10.54

That:

- i) Council enter into a Licence Agreement with Mr Nathan O'Cass for Lot 89, DP 754847, Little Plain Recreation Reserve, for a two (2) year period with a further two (2) year option;*
- ii) the Licence fee be \$403.14 per annum (GST Inclusive) with a 3% increase per annum; and*
- iii) the Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

5. DONATION REQUEST – INVERELL SHOW SOCIETY 150 YEAR ANNIVERSARY

S15.8.7/09*That:*

- i) Council enter into discussions with the Inverell Show Society regarding the possibility of sponsoring a particular event on program; and*
- ii) A report be brought back to the Committee for consideration.*

6. GOVERNANCE - MONTHLY INVESTMENT REPORT S12.12.2/09*That:*

- i) the report indicating Council's Fund Management position be received and noted; and*
- ii) the Certification of the Responsible Accounting Officer be noted.*

7. REQUEST FOR REDUCTION ON WATER ACCOUNT – RAINE & HORNE S32.10.1/10*The Committee recommend to Council that:*

- i) The report be received and noted; and*
- ii) Council issue an amended account of \$155.03 for the last quarter based on the average consumption of accounts prior to the leak, and write off \$1338.82.*

8. REQUEST FOR REDUCTION ON WATER ACCOUNT – DEVLIN S32.10.1/10*That:*

- i) The report be received and noted;*
- ii) Council issue an amended account of \$184.26 for the last quarter based on the average consumption of accounts prior to the leak and write off \$681.39.*

ITEM NO:	3.	FILE NO: S2.17.8
DESTINATION 1:	A recognised leader in a broader context.	R
SUBJECT:	ABORIGINAL CONSULTATIVE COMMITTEE MEETING – 4 OCTOBER 2017	
PREPARED BY:	Sharon Stafford – Executive Assistant	

SUMMARY:

Meeting held on Wednesday, 4 October, 2017.

For the consideration of Council.

COMMENTARY:MINUTES OF THE ABORIGINAL CONSULTATIVE COMMITTEE MEETING HELD IN THE

COMMITTEE ROOM, INVERELL SHIRE COUNCIL, 144 OTHO STREET, INVERELL ON WEDNESDAY, 4 OCTOBER, 2017, COMMENCING AT 10.30AM.

PRESENT: Cr P Harmon (Chairperson), Cr P King, Paul Henry (General Manager), Helen Hilton (Ashford Aboriginal Land Council), Mr Greg Livermore and Ms Esther Gardiner

PRESENTATION TO ESTHER GARDINER

The Mayor acknowledged the recent success of Esther at the Goondiwindi Poetry Competition and presented Esther with a number of books that she can use on her story time segment on the Community Radio.

WELCOME TO COUNTRY

Mr Greg Livermore provided a welcome.

APOLOGIES:

Nil.

CONFIRMATION OF MINUTES

RESOLVED (Hilton/King) that the Minutes of the Aboriginal Consultative Committee Meeting held on 5 July, 2017 as circulated to members, be confirmed as a true and correct record of that meeting.

BUSINESS ARISING FROM PREVIOUS MINUTE

1. Ashford Gallery

Mrs Hilton advised that the Land Council has developed the information package in relation to the exhibits on display at the Land Council's Office. This information will be taken to the Tourist Office for inclusion on the Tourism Webpage and to be included in future tourist brochures.

2. CDEP Type Contracting Services

Mr Greg Livermore advised that Anaiwan Land Council is exploring the establishment of a contracting arm.

3. Social Housing

The Mayor advised the Committee of the Social Housing Fund established by the State Government. This fund can only be accessed by approved Social Housing providers, such as 'Homes North'.

Inverell Council will be asked to consider this issue and determine a position on whether 'Homes North' can be enticed to consider building housing stock in Inverell.

AGENDA ITEMS

1. MYALL CREEK – 180 YEAR ANNIVERSARY S26.3.2

The Committee discussed the most appropriate ways to recognise this significant milestone, in addition to the commemorative ceremony on the June long weekend.

The matters discussed were:

- Recognition of those persons that reported the massacre, as champions against injustice; and
- Installation of permanent seating at key points at the Memorial site.

RESOLVED (King/Harmon) that the Committee recommend to Council that Council be requested to discuss these matters with the Myall Creek Memorial Committee and that the views of the Memorial Committee be reported back to the next meeting of this Committee.

2. ELDERS OLYMPICS

Cr King provided an update on the planning for this event. To date 12 teams have nominated. The preferred venue is Varley Oval.

3. GOONNOOWIGALL STORYBOARDS

The Committee discussed various ways that the Aboriginal connection with this area can receive further recognition. There are various 'points of interest' inside and outside the National Park that are of significance.

The Committee discussed:

- The need for more storyboards in the National Park. Mr Barry Cain (NPWS Armidale) should be contacted in relation to this issue,
- The progress on the sound trails project that records the oral history of the area, and
- What action is required to change the term Middle 'Creek' to 'Gully'?

NEXT MEETING

The next meeting of the Committee will be held on a date to be advised.

There being no further business, the meeting closed at 11.20am.

RECOMMENDATION:

That:

- i) *the Minutes of the Aboriginal Consultative Committee Meeting held on Wednesday, 4 October, 2017, be received and noted; and*
- ii) *the following recommendations of the Aboriginal Consultative Committee be considered by Council:*

1. MYALL CREEK – 180 YEAR ANNIVERSARY S26.3.2

That Council be requested to discuss matters with the Myall Creek Memorial Committee and that the views of the Memorial Committee be reported back to the next meeting of this committee.

This includes:

- Recognition of those persons that reported the massacre, as champions against injustice; and
- Installation of permanent seating at key points at the Memorial site.

TO ORDINARY MEETING OF COUNCIL 25/10/2017

ITEM NO:	4.	FILE NO: S4.11.21
DESTINATION 5:	The Communities are served by sustainable services and infrastructure.	S
SUBJECT:	AUDIT & RISK COMMITTEE MEETING MINUTES – 25 OCTOBER 2017	
PREPARED BY:	Sharon Stafford, Executive Assistant	

SUMMARY:

Meeting held on Wednesday, 25 October, 2017.

For the consideration of Council.

COMMENTARY:

MINUTES OF THE AUDIT & RISK COMMITTEE MEETING HELD IN THE BOARD ROOM, INVERELL SHIRE COUNCIL, 144 OTHO STREET, INVERELL ON WEDNESDAY, 25 OCTOBER, 2017, COMMENCING AT 12.00 PM.

PRESENT: Crs P J Harmon (Chairperson), D F Baker and C M Dight.

Also in attendance: Cr A Michael, Paul Pay (Manager Financial Services) and Sharon Stafford (Executive Assistant)

SECTION A**AUDIT OFFICE**

James Sugumar, Director Financial Audit for the Audit Office joined the Committee via teleconference to present the Audit Office findings on the:

- General Purpose and Special Purpose Financial Reports for 2016/2017,
- Special Purpose Financial Statements for the Council's Declared Business Activities (Water Supply Business and Sewerage Business Activities), and
- Permissible Income Calculation (Special Schedule No 8).

In respect of the audit, Mr Sugumar indicated that:

The General Purpose Financial Statements:

- Have been kept in accordance with the requirements of the Local Government Act 1993, Chapter 13, Part 3, Division 2,
- All information relevant to the conduct to the audit has been obtained,
- No material deficiencies in the accounting records or financial statements have come to light during the audit.

Special Purpose Financial Statements:

- The financial statements present fairly, in all material respects, the financial position of the Council's declared Business Activities as at 30 June, 2017 and their financial performance

for the year then ended, in accordance with the Australian accounting standards.

Special Schedule No 8

- Special Schedule No 8 is prepared in all material respects in accordance with the requirements of the Local Government Code of Accounting Practice and Financial Report and is in accordance with the books and records of the Council.

Mr Sugumar indicated that as a result of the audit, the Audit Office will be issuing unmodified audit opinions in the Independent Auditors Report after they receive the signed financial statements and management representation letters.

Mr Sugumar noted the co-operation received from the Council's staff, in particular the finance team during the audit period.

APOLOGIES:

An apology was received from Cr Watts for personal reasons.

RESOLVED (Baker/Dight) that the apology from Cr Watts for personal reasons be received and noted.

1. CONFIRMATION OF MINUTES

RESOLVED (Dight/Baker) that the Minutes of the Audit and Risk Meeting held on 28 June, 2017, as circulated to members, be circulated to members, be confirmed as a true and correct record of that meeting.

2. DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS

There were no interests declared.

3. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

**SECTION D
DESTINATION REPORTS**

1. GENERAL AND SPECIAL PURPOSE FINANCIAL REPORTS 2016-2017 S12.11.5

RESOLVED (Baker/Dight) that the Committee recommend to Council that:

- i) Council adopt the General Purpose, Special Purpose Financial Statements and Special Schedules for year ending 30 June, 2017;
- ii) Council sign the Statements as prescribed by Section 413(2) of the Local Government Act 1993 for the General Purpose and Special Purpose Financial Statements;
- iii) Council authorise the General Manager to forward the Financial Statements to the Office of Local Government upon receipt of the Audit Reports from the NSW Audit Office;
- iv) Council present the signed audited Financial Statements to the public at the ordinary Council meeting to be held on 22 November, 2017 in accordance with Section 419 (1) of the Local Government Act 1993; and
- v) Council place the audited Financial Statements on public exhibition and provide notice in accordance with Section 418 (3) of the Local Government Act 1993, that Council will consider the Reports of its Auditors for the year ended 30 June 2017 at its Ordinary Meeting to be held on Wednesday 22 November, 2017.

**SECTION E
INFORMATION REPORTS**

1. YEAR TO DATE STORES & MATERIALS STOCKTAKE REPORT S23.16.5/09
2. MR 187 YETMAN ROAD ULUPNA PROJECT CONTROL GROUP MINUTES – 4 MAY 2017 S28.7.18/44
3. SR 199 AUBURN VALE ROAD PROJECT CONTROL GROUP MINUTES – 18 MAY 2017 S28.7.18/45
4. SR 59 GRAMAN ROAD BRIDGE TIN TOT BRIDGE APPROACHES PROJECT CONTROL GROUP MINUTES – 17 AUGUST 2017 S28.7.18/53
5. MR 187 YETMAN ROAD CUCUMBER CREEK PROJECT CONTROL GROUP MINUTES – 21 SEPTEMBER 2017 S28.7.18/49

RESOLVED (Dight/Baker) that the items contained in the Information Reports to the Audit & Risk Committee Meeting held on Wednesday, 25 October, 2017, be received and noted.

**SECTION F
QUESTIONS WITHOUT NOTICE**

Nil.

**SECTION H
GOVERNANCE REPORTS**

1. GOVERNANCE – QUARTERLY INVESTMENT REPORT S12.12.5

RESOLVED (Baker/Dight) *that the matter be referred to Closed Committee for consideration as:*

- i) *The matters and information are 'commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.' (Section 10A(2)(d)(i) of the Local Government Act, 1993);*
- ii) *on balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and*

**SECTION G
CONFIDENTIAL REPORTS IN CLOSED COMMITTEE
(SECTION 10A(2) OF THE LOCAL GOVERNMENT ACT 1993)**

At 12.45 pm, the Chairperson noted the provision in the Act for members of the public to be offered the opportunity to make representations as to whether any part of the Committee Meeting should not be considered in Closed Committee. No members of the public were present.

CLOSED COMMITTEE REPORTS

RESOLVED (Baker/Dight) *that the Committee proceed into Closed Committee to discuss the matters referred to it, for the reasons stated in the motions of referral.*

Upon resuming Open Committee, at 1.10pm, the Chair verbally reported that the Committee, with the Press and Public excluded, having considered the matters referred to it, recommends as follows:

1. GOVERNANCE – QUARTERLY INVESTMENT REPORT S12.12.5

That the information be received and noted.

There being no further business, the meeting closed at 1.12pm.

RECOMMENDATION:

That:

- i) *the Minutes of the Audit & Risk Committee Meeting held on Wednesday, 25 October, 2017, be received and noted; and*
- ii) *the following recommendations of the Audit & Risk Committee be considered by Council:*

1. GENERAL AND SPECIAL PURPOSE FINANCIAL REPORTS 2016-2017
S12.11.5

That:

- i) *Council adopt the General Purpose, Special Purpose Financial Statements and Special Schedules for year ending 30 June, 2017;*
- ii) *Council sign the Statements as prescribed by Section 413(2) of the Local Government Act 1993 for the General Purpose and Special Purpose Financial Statements;*
- iii) *Council authorise the General Manager to forward the Financial Statements to the Office of Local Government upon receipt of the Audit Reports from the NSW Audit Office;*
- iv) *Council present the signed audited Financial Statements to the public at the ordinary Council meeting to be held on 22 November, 2017 in accordance with Section 419 (1) of the Local Government Act 1993; and*
- v) *Council place the audited Financial Statements on public exhibition and provide notice in accordance with Section 418 (3) of the Local Government Act 1993, that Council will consider the Reports of its Auditors for the year ended 30 June 2017 at its Ordinary Meeting to be held on Wednesday 22 November, 2017.*

2. YEAR TO DATE STORES & MATERIALS STOCKTAKE REPORT
S23.16.5/09

3. MR 187 YETMAN ROAD ULUPNA PROJECT CONTROL GROUP MINUTES
– 4 MAY 2017 S28.7.18/44

4. SR 199 AUBURN VALE ROAD PROJECT CONTROL GROUP MINUTES –
18 MAY 2017 S28.7.18/45

5. SR 59 GRAMAN ROAD BRIDGE TIN TOT BRIDGE APPROACHES
PROJECT CONTROL GROUP MINUTES – 17 AUGUST 2017
S28.7.18/53

6. MR 187 YETMAN ROAD CUCUMBER CREEK PROJECT CONTROL
GROUP MINUTES – 21 SEPTEMBER 2017 S28.7.18/49

7. GOVERNANCE – QUARTERLY INVESTMENT REPORT S12.12.5

That the matter be referred to Closed Committee for consideration as:

- i) *The matters and information are 'commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person*

- who supplied it.' (Section 10A(2)(d)(i) of the Local Government Act, 1993);*
- ii) *on balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and*
- iii) *all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.*

8. GOVERNANCE – QUARTERLY INVESTMENT REPORT S12.12.5

That the information be received and noted.

TO ORDINARY MEETING OF COUNCIL 25/10/2017

ITEM NO:	1.	FILE NO: S12.22.1/10
DESTINATION 2:	A community that is healthy, educated and sustainable	C
SUBJECT:	INVERELL SHOW SOCIETY - 150 YEAR CELEBRATIONS	
PREPARED BY:	Paul Henry, General Manager	

SUMMARY:

Details of the Society's entertainment program for the 150 year celebrations have been sought. Council is requested to determine if it is prepared to assist the Society with the staging of the event.

COMMENTARY:

Following the decision taken at the October Committee Meeting, contact has been made with the President of the Society to obtain details of their entertainment program for the February celebrations.

Mr Graham McKenzie advises that the following special entertainment (and their cost) has been included on the program:

Stunt Bikes	\$ 6,600	
Racing Pigs	\$ 5,500	
Rodeo	\$10,200	
Magician	\$ 2,400	
Pet Nursery	\$ 2,500	
Fireworks	\$ 3,200	(part sponsorship already received)

As an alternative, the Society is considering the purchase of an advertising banner to display in Otho Street. This banner could be used to notify the dates of each year's show due to the use of 'changeable numerals/letters'. The cost of this banner is approximately \$1,500.

Council's consideration of this information is invited.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: C.07 Provide local opportunities for recreation, cultural and social activities.

Term Achievement: C.07.01 Council has locally focused cultural programs and initiatives that facilitate forums, networks and training opportunities that are conducive to strengthening relationships between tourism, arts, heritage, sports and recreational interests.

Operational Objective: C.07.01.01 To provide and assist community groups in the provision of recreational and cultural facilities and services for the enjoyment of all residents and visitors to the Shire

POLICY IMPLICATIONS:

Nil.

CHIEF FINANCIAL OFFICER'S COMMENT:

Nil.

LEGAL IMPLICATIONS:

Nil.

RECOMMENDATION:

A matter for Council.

ITEM NO:	2.	FILE NO: S12.8.9/04
DESTINATION 5:	The communities are served by sustainable services and infrastructure	S
SUBJECT:	SALE OF LAND FOR UNPAID RATES (LISTING)	
PREPARED BY:	Emma Murphy, Rates Clerk	

SUMMARY:

The purpose of this report is to list for consideration a report which deals with confidential matters and information which is recommended for determination by Council in a meeting closed to the public and media.

COMMENTARY:

Local Government Act 1993 (the Act), and the Local Government (General) Regulation 2005 makes provision for the closure of meetings to the public and media in specified circumstances. In particular s.10A of the Act provides that Council may close to the public and media so much of a meeting as relates to the discussion and consideration of information identified in s.10A(2). The matters which may be closed to the public and media, as stated in the Act, must involve:

- (a) Personnel matters concerning particular individuals (other than councillors.)*
- (b) The personal hardship of any resident or ratepayer.*
- (c) Information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.*
- (d) Commercial information of a confidential nature that would, if disclosed:*
 - (i) prejudice the commercial position of the person who supplied it, or*
 - (ii) confer a commercial advantage on a competitor of the council, or*
 - (iii) reveal a trade secret.*
- (e) Information that would, if disclosed, prejudice the maintenance of law.*
- (f) Matters affecting the security of the council, councillors, council staff or council property.*
- (g) Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege.*
- (h) Information concerning the nature and location of a place or an item of Aboriginal significance on community land.*

In considering whether to close a part of a meeting to the public and media, Councillors are also reminded of further provisions of s.10D of the Act which states:

Grounds for closing part of meeting to be specified

- (1) *The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.*
- (2) *The grounds must specify the following:*
 - (a) *the relevant provision of section 10A (2),*
 - (b) *the matter that is to be discussed during the closed part of the meeting,*
 - (c) *the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*

Having regard for the requirements stated in s.10D of the Act, Councillors should note that the matter listed for discussion in Closed Council provides Council with confidential information relating to the personal hardship of a ratepayer.

The recommendation that this item of business be considered in Closed Committee is specifically relied on section 10A(2)(b) of the Act as consideration of the matter involves:

- a) The personal hardship of any resident or ratepayer, and
- b) on balance, the public interest in preserving the confidentiality of the matter outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND MANAGEMENT PLAN:

Strategy: S.01 Sound Local Government Administration, Governance and Financial Management are provided.

Term Achievement: (S.01.2) A sound long term financial position is maintained.

Operational Objective: CS.04 Financial Services – To manage Council Finances with the view to ensuring Council's ongoing financial health and stability, the discharge of statutory and fiduciary responsibilities, proper accounting systems and standards and an efficient and equitable revenue base.

POLICY IMPLICATIONS:

Nil

CHIEF FINANCIAL OFFICER'S COMMENT:

Nil

LEGAL IMPLICATIONS:

Nil

RECOMMENDATION:

That the matter be referred to Closed Council for consideration as:

- i) *The matters and information concern 'the personal hardship of any resident or ratepayer, (Section 10A(2)(b) of the Local Government Act, 1993);*
- ii) *On balance the public interest in preserving the confidentiality of the information*

<i>outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and</i>	
iii)	<i>All reports and correspondence relevant to the subject business be withheld from access to the media and public as requires by section 11(2) of the Local Government Act, 1993</i>

ITEM NO:	3.	FILE NO: S30.8.4
DESTINATION 5:	The communities are served by sustainable services and infrastructure	S
SUBJECT:	LOCAL TRAFFIC COMMITTEE – COUNCIL REPRESENTATIVE	
PREPARED BY:	Paul Henry, General Manager	

SUMMARY:

The Local Traffic Committee comprises four (4) formal representatives (Council, NSW Police, Roads & Maritime Services and the Local State Member or their nominee). Council is being asked to endorse Council's representative on the Committee.

COMMENTARY:

The Local Traffic Committee is a technical review committee that advises the Council on matters for which the Council has delegated authority.

Council is not bound by the advice given by its Local Traffic Committee, however if Council does wish to act contrary to the unanimous advice of the Local Traffic Committee or when the advice is not unanimous, it must notify the RTA & the NSW Police before proceeding.

Following a review of staff resourcing in the Civil Engineering Branch, Council's Manager Civil Engineering will now represent Council on the Local Traffic Committee.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: S.02 Council displays leadership, community engagement and collaboration with others.

Term Achievement: S.02.01 Council is managing it's statutory requirements and the needs of a participatory community in a transparent and balanced way.

Operational Objective: S.02.01.01 Develop, review and monitor policies and procedures to enable the organisation to engage more effectively with the community while meeting its statutory and public interest obligations.

POLICY IMPLICATIONS:

Nil.

CHIEF FINANCIAL OFFICER'S COMMENT:

Nil.

LEGAL IMPLICATIONS:

Nil.

RECOMMENDATION:

That Council endorse the appointment of Justin Pay, Manager Civil Engineering as Council's representative on the Local Traffic Committee.

ITEM NO:	4.	FILE NO: S13.5.4
DESTINATION 1:	A recognised leader in a broader context	R
SUBJECT:	APRIL 2018 ORDINARY MEETING OF COUNCIL	
PREPARED BY:	Paul Henry, General Manager	

SUMMARY:

Council has determined that the Ordinary Meetings of Council will be held on the forth Wednesday of the month. Council is being asked to consider an alternate date for April 2018.

COMMENTARY:

With the exception of December, Council has resolved to conduct their Ordinary Meetings on the forth Wednesday of the month commencing at 3pm.

In April, 2018, the forth Wednesday of the month is 25 April, Anzac Day. Anzac Day is a National public holiday.

Council are being asked to consider an alternate date to hold the April 2018 Ordinary Meeting of Council.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: R.08 Council leads the community by influencing and participating in policy development to the benefit of the Shire through partnerships and alliances with government, regional interests, shire groups and communities.

Term Achievement: R.08.01 A targeted program of advocacy and policy discussion is being conducted with the active cooperation of others benefiting interests around social, environmental, economic and infrastructure priorities.

Operational Objective: R.08.01.01 To facilitate intergovernmental relations to ensure maximum cooperation between the Council and the Federal and State Governments to achieve the optimum support for the Inverell Shire

POLICY IMPLICATIONS:

Nil.

CHIEF FINANCIAL OFFICER'S COMMENT:

Nil.

LEGAL IMPLICATIONS:

Nil.

RECOMMENDATION:

A matter for Council.

ITEM NO:	5.	FILE NO: S12.11.5
DESTINATION 5:	The communities are served by sustainable services and infrastructure	S
SUBJECT:	GENERAL AND SPECIAL PURPOSE FINANCIAL REPORTS 2016/2017	
PREPARED BY:	Paul Pay, Manager Financial Services	

SUMMARY:

This report presents the audited 2016/17 Financial Statements to Council and seeks authorisation for the statements to be signed and to issue the public notice of the intention to present the audited statements to the public at the Council meeting of 22 November, 2017.

COMMENTARY:

Council at its meeting held 27 September, 2017 resolved to refer the 2016-2017 General Purpose Financial Reports and the 2016-2017 Special Purpose Financial Reports to audit.

The same report also provided Council with a detailed review of Council's financial performance during 2016-2017. In summary, 2016-2017 has seen another sound financial result for Council in all funds. Council remains as one of the few NSW Councils that are delivering Operating Surpluses. It is imperative that a Council delivers an Operating Surplus so that it can provide funding for Asset Renewals and Upgrades and remain Fit for the Future.

Overall, Council's other major financial indicators remain sound and a copy of Council's Income Statement, Statement Financial Position, Statement of Changes in Equity, Cashflow Statement and Fit for the Future Benchmarks are included (Appendix 1, D9–D13). A full copy of Council's 2016/2017 Financial Reports will be tabled at the meeting.

The audited Financial Statements will be reviewed by the Audit and Risk Committee on 25 October, 2017 for endorsement to Council for authorisation.

Council's external auditor, the Audit Office of NSW, has completed its review and advised that it will be issuing an unqualified audit opinion on the 2016/17 Financial Statements.

However before audit certificates can be issued, it is necessary for Council to adopt a resolution in accordance with the provisions of Section 413(2)(c) of the *Local Government Act 1993*, (as amended) for the preparation of statements to be attached to the Financial Reports stating that:

Council's Annual Financial Reports/Special Purpose Finance Reports have been prepared in accordance with:

- The *Local Government Act 1993*, (as amended) and the Regulations made there under.
- The Australian Accounting Standards and professional pronouncements.
- The Local Government Code of Accounting Practice and Financial Reporting.
- The Department of Water and Energy Practice Management of Water Supply and Sewerage Guidelines.
- NSW Government Policy Statement '*Application of National Competition Policy to Local Government*'.
- Department of Local Government Guidelines '*Pricing and Costing for Council Businesses: A Guide to Competitive Neutrality*'.

The statements must be signed by the Mayor, one (1) other Councillor, the General Manager and the Responsible Accounting Officer. Copies of the required statements are included in this report (Appendix 2, D14 – D15).

After the 2016/17 Financial Statements are endorsed by Council, Council must present the signed audited Financial Statements to the public at an ordinary Council meeting in accordance with Section 419 (1) of the *Local Government Act 1993*. The last possible day to present the financial reports is 28 November, 2017.

Council must also place the audited Financial Statements on public exhibition and provide notice in accordance with Section 418 (3) of the *Local Government Act 1993*, that Council will consider the Reports of its Auditors for the year ended 30 June, 2017. The public notice must provide a minimum of seven (7) days notice for the public presentation.

It is proposed that the audited 2016/2017 Financial Statements be presented to the public at Council's Ordinary Meeting to be held on Wednesday 22 November, 2017 and that Council make a public notice in the Inverell Times no later than 10 November, 2017.

In accordance with Section 417 (5) of the *Local Government Act 1993*, Council is required to lodge the audited financial statements (including the Financial Data Return) to the Office of Local Government by 31 October, 2017.

It is pleasing to note that Council will again meet the legislated deadline for the preparation and submission of its Annual Financial Reports/Special Purpose Finance Reports.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND MANAGEMENT PLAN:

Strategy: S.01 Sound Local Government Administration, Governance and Financial Management are provided.

Term Achievement: S.01.02 A sound long term financial position is maintained.

Operational Objective: S.01.02.01 To manage Council Finances with the view to ensuring Council's ongoing financial health and stability, the discharge of statutory and fiduciary responsibilities, proper accounting systems and standards and an efficient and equitable revenue base.

POLICY IMPLICATIONS:

Nil.

CHIEF FINANCIAL OFFICER'S COMMENT:

Council is required to sign-off its Annual Financial Statements and to submit them for Audit.

A full copy of the Financial Reports will be provided to Councillors on receipt of the Auditor's Report.

LEGAL IMPLICATIONS:

These reports ensure compliance with:

- The *Local Government Act 1993*, (as amended) and the Regulations made thereunder.
- The Australian Accounting Standards and professional pronouncements.
- The Local Government Code of Accounting Practice and Financial Reporting.
- The Department of Water and Energy Practice Management of Water Supply and Sewerage Guidelines.
- NSW Government Policy Statement '*Application of National Competition Policy to Local Government*'.
- Department of Local Government Guidelines '*Pricing and Costing for Council Businesses: A Guide to Competitive Neutrality*'.

RECOMMENDATION:

That:

- Council adopt the General Purpose, Special Purpose Financial Statements and Special Schedules for year ending 30 June, 2017;*
- Council sign the Statements as prescribed by Section 413(2) of the Local Government Act 1993 for the General Purpose and Special Purpose Financial Statements;*
- Council authorise the General Manager to forward the Financial Statements to the Office of Local Government upon receipt of the Audit Reports from the NSW Audit Office;*
- Council present the signed audited Financial Statements to the public at the ordinary Council meeting to be held on 22 November, 2017 in accordance with Section 419 (1) of the Local Government Act 1993; and*
- Council place the audited Financial Statements on public exhibition and provide notice in accordance with Section 418 (3) of the Local Government Act 1993, that Council will consider the Reports of its Auditors for the year ended 30 June, 2017 at its Ordinary Meeting to be held on Wednesday 22 November, 2017.*

APPENDIX 1

Financial Statements 2017

Inverell Shire Council

Income Statement

for the year ended 30 June 2017

Budget ¹ 2017	\$ '000	Notes	Actual 2017	Actual 2016
Income from continuing operations				
Revenue:				
17,724	Rates and annual charges	3a	17,395	16,640
3,371	User charges and fees	3b	5,340	5,254
1,027	Interest and investment revenue	3c	1,598	2,639
427	Other revenues	3d	810	1,028
11,837	Grants and contributions provided for operating purpose	3e,f	14,246	12,827
962	Grants and contributions provided for capital purposes	3e,f	1,620	1,841
Other income:				
403	Net gains from the disposal of assets	5	—	150
—	Net share of interests in joint ventures and associates using the equity method	19	—	—
35,751	Total income from continuing operations		41,009	40,379
Expenses from continuing operations				
12,670	Employee benefits and on-costs	4a	12,446	12,073
209	Borrowing costs	4b	301	270
4,898	Materials and contracts	4c	7,628	7,133
8,219	Depreciation and amortisation	4d	7,694	7,593
—	Impairment	4d	—	—
4,287	Other expenses	4e	3,275	3,212
—	Net losses from the disposal of assets	5	1,359	—
30,283	Total expenses from continuing operations		32,703	30,281
5,468	Operating result from continuing operations		8,306	10,098
Discontinued operations				
—	Net profit/(loss) from discontinued operations	24	—	—
5,468	Net operating result for the year		8,306	10,098
5,468	Net operating result attributable to Council		8,306	10,098
—	Net operating result attributable to non-controlling interests		—	—
4,506	Net operating result for the year before grants and contributions provided for capital purposes		6,686	8,257

¹ Original budget as approved by Council – refer Note 16

Financial Statements 2017

Inverell Shire Council

Statement of Financial Position
as at 30 June 2017

\$ '000	Notes	Actual 2017	Actual 2016
ASSETS			
Current assets			
Cash and cash equivalents	6a	3,174	3,824
Investments	6b	53,000	43,010
Receivables	7	3,348	4,785
Inventories	8	509	605
Other	8	194	83
Non-current assets classified as 'held for sale'	22	481	481
Total current assets		60,706	52,788
Non-current assets			
Investments	6b	1,000	5,000
Receivables	7	309	250
Inventories	8	—	—
Infrastructure, property, plant and equipment	9	623,321	615,575
Investments accounted for using the equity method	19	—	—
Investment property	14	2,725	2,725
Intangible assets	25	—	—
Total non-current assets		627,355	623,550
TOTAL ASSETS		688,061	676,338
LIABILITIES			
Current liabilities			
Payables	10	1,904	2,488
Income received in advance	10	584	481
Borrowings	10	552	529
Provisions	10	4,234	4,024
Total current liabilities		7,274	7,522
Non-current liabilities			
Payables	10	—	—
Borrowings	10	4,140	4,692
Provisions	10	1,801	1,704
Total non-current liabilities		5,941	6,396
TOTAL LIABILITIES		13,215	13,918
Net assets		674,846	662,420
EQUITY			
Retained earnings	20	510,384	502,078
Revaluation reserves	20	164,462	160,342
Other reserves	20	—	—
Council equity interest		674,846	662,420
Non-controlling equity interests		—	—
Total equity		674,846	662,420

This statement should be read in conjunction with the accompanying notes.

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Inverell Shire Council

Statement of Changes in Equity
for the year ended 30 June 2017

		2017					2016				
		Retained earnings	Asset revaluation reserve (Refer 20b)	Other reserves (Refer 20b)	Council interest	Non-controlling interest	Retained earnings	Asset revaluation reserve (Refer 20b)	Other reserves (Refer 20b)	Council interest	Non-controlling interest
\$ '000	Notes					Total equity					Total equity
Opening balance (as per last year's audited accounts)		502,078	160,342	–	662,420	–	491,980	158,602	–	650,582	–
a. Correction of prior period errors	20 (c)	–	–	–	–	–	–	–	–	–	–
b. Changes in accounting policies (prior year effects)	20 (d)	–	–	–	–	–	–	–	–	–	–
Revised opening balance		502,078	160,342	–	662,420	–	491,980	158,602	–	650,582	–
c. Net operating result for the year		8,306	–	–	8,306	–	10,098	–	–	10,098	–
d. Other comprehensive income		–	–	–	–	–	–	–	–	–	–
– Revaluations: IPP&E asset revaluation rsve	20b (ii)	–	4,120	–	4,120	–	–	1,740	–	1,740	–
Other comprehensive income		–	4,120	–	4,120	–	–	1,740	–	1,740	–
Total comprehensive income (o&d)		8,306	4,120	–	12,426	–	10,098	1,740	–	11,838	–
e. Distributions to/(contributions from) non-controlling interests		–	–	–	–	–	–	–	–	–	–
f. Transfers between equity		–	–	–	–	–	–	–	–	–	–
Equity – Closing balance		510,384	164,462	–	674,846	–	502,078	160,342	–	662,420	–

Financial Statements 2017

Inverell Shire Council

Statement of Cash Flows
for the year ended 30 June 2017

Budget 2017	\$ '000	Notes	Actual 2017	Actual 2016
Cash flows from operating activities				
<u>Receipts:</u>				
17,724	Rates and annual charges		17,379	16,751
3,371	User charges and fees		5,945	4,930
1,027	Investment revenue and interest		1,450	1,865
12,798	Grants and contributions		16,181	15,560
–	Bonds, deposits and retention amounts received		637	715
427	Other		3,583	1,535
<u>Payments:</u>				
(12,670)	Employee benefits and on-costs		(12,197)	(11,851)
(4,887)	Materials and contracts		(9,439)	(9,647)
(209)	Borrowing costs		(201)	(175)
–	Bonds, deposits and retention amounts refunded		(1,274)	–
(4,286)	Other		(3,653)	(3,096)
<u>13,295</u>	Net cash provided from (or used in) operating activities	11b	<u>18,411</u>	<u>16,587</u>
Cash flows from investing activities				
<u>Receipts:</u>				
–	Sale of investment securities		12,000	16,052
–	Sale of real estate assets		54	–
690	Sale of infrastructure, property, plant and equipment		534	861
<u>Payments:</u>				
–	Purchase of investment securities		(17,958)	(19,500)
(13,435)	Purchase of infrastructure, property, plant and equipment		(13,162)	(14,860)
–	Deferred debtors and advances made		–	(2)
<u>(12,745)</u>	Net cash provided from (or used in) investing activities		<u>(18,532)</u>	<u>(17,449)</u>
Cash flows from financing activities				
<u>Receipts:</u>				
–	Borrowings and advances		–	2,000
<u>Payments:</u>				
(528)	Borrowings and advances		(529)	(337)
<u>(528)</u>	Net cash flow provided from (used in) financing activities		<u>(529)</u>	<u>1,663</u>
22	Net increase/(decrease) in cash and cash equivalents		(650)	801
3,824	Cash and cash equivalents – beginning of year	11a	3,824	3,023
<u>3,846</u>	Cash and cash equivalents – end of the year	11a	<u>3,174</u>	<u>3,824</u>
Additional Information:				
	plus: Investments on hand – end of year	6b	54,000	48,010
	Total cash, cash equivalents and investments		<u>57,174</u>	<u>51,834</u>

Please refer to Note 11 for additional cash flow information

This statement should be read in conjunction with the accompanying notes.

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**GENERAL FUND
FIT FOR THE FUTURE BENCHMARKS**

	BENCHMARK	Indicator 2016	Indicator 2016	Indicator 2015	Indicator 2014
SUSTAINABILITY INDICATORS					
Operating Performance Ratio					
Total continuing operating revenue ⁽¹⁾ excluding capital grants and contributions less operating expenses	Greater or equal to break even average over 3 years	22.01%	19.16%	5.51%	3.23%
Total continuing operating revenue ⁽¹⁾ excluding capital grants and contributions					
Own Source Operating Revenue Ratio					
Total continuing operating revenue ⁽¹⁾ excluding all grants and contributions	Greater than 60% average over 3 years	54.28%	55.13%	56.54%	68.50%
Total continuing operating revenue ⁽¹⁾					
Building & Infrastructure Asset Renewals ratio					
Asset renewals (Building & Infrastructure) ⁽²⁾	Greater than 100% average over 3 years	233.00%	143.06%	142.00%	106.10%
Depreciation, amortisation and impairment					
INFRASTRUCTURE AND SERVICE MANAGEMENT INDICATORS					
Debt Service Ratio					
Cost of debt service (interest expense & principal repayments)	Greater than 0% and less than or to 20% average over 3 years	1.05%	0.35%	0.00%	0.00%
Total continuing operating revenue ⁽¹⁾ excluding capital grants and contributions					
Asset Maintenance Ratio					
Actual asset maintenance	Greater than 100% average over 3 years	1.06	1.04	1.01	1.03
Required asset maintenance					
Infrastructure Backlog Ratio					
Estimated cost to bring assets to a satisfactory standard	Less than 2%	1.44%	1.46%	1.48%	6.21%
Carrying value of infrastructure assets					
EFFICIENCY INDICATORS					
Real Operating Expenditure Per Capita Ratio					
Total Expenses from continuing operators ⁽³⁾ deflated CPI/LGCI	A decrease in Real Operating Expenditure per Capita over time	1.17	1.53	1.64	1.66
Estimated yearly population					

Notes

- (1) Excludes fair value adjustments and reversal of revaluation decrements, net gain/(loss) on sale of assets and the net share of interests in joint ventures and associates.
- (2) Asset renewals represent the replacement and/or refurbishment of existing assets to an equivalent capacity/performance as opposed to the acquisition of new assets (or the refurbishment of old assets) that increases capacity/performance.
- (3) Excludes revaluation decrements, net loss from disposal of assets & net loss of interest in joint ventures

APPENDIX 2

Financial Statements 2017

Inverell Shire Council

General Purpose Financial Statements
for the year ended 30 June 2017Statement by Councillors and Management
made pursuant to Section 413(2)(c) of the *Local Government Act 1993 (NSW)* (as amended)

The attached General Purpose Financial Statements have been prepared in accordance with:

- the *Local Government Act 1993 (NSW)* (as amended) and the regulations made thereunder,
- the Australian Accounting Standards and professional pronouncements, and
- the Local Government Code of Accounting Practice and Financial Reporting.

To the best of our knowledge and belief, these financial statements:

- present fairly the Council's operating result and financial position for the year, and
- accord with Council's accounting and other records.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 25 October 2017.

Paul Harmon
Mayor

Anthony Michael
Councillor

Paul Henry
General manager

Paul Pay
Responsible accounting officer

SPFS 2017

Inverell Shire Council**Special Purpose Financial Statements**

for the year ended 30 June 2017

Statement by Councillors and Management

made pursuant to the Local Government Code of Accounting Practice and Financial Reporting

The attached Special Purpose Financial Statements have been prepared in accordance with:

- the NSW Government Policy Statement 'Application of National Competition Policy to Local Government',
- the Division of Local Government Guidelines 'Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality',
- the Local Government Code of Accounting Practice and Financial Reporting,
- the NSW Office of Water Best-Practice Management of Water and Sewerage Guidelines.

To the best of our knowledge and belief, these financial statements:

- present fairly the operating result and financial position for each of Council's declared business activities for the year, and
- accord with Council's accounting and other records.

We are not aware of any matter that would render these statements false or misleading in any way.**Signed in accordance with a resolution of Council made on 25 October 2017.**

Paul Harmon
Mayor

Anthony Michael
Councillor

Paul Henry
General manager

Paul Pay
Responsible accounting officer

TO ORDINARY MEETING OF COUNCIL 25/10/2017

ITEM NO:	1.	FILE NO: S22.25.1
DESTINATION 5:	The communities are served by sustainable services and infrastructure	S
SUBJECT:	STAFF MOVEMENTS: 01 JULY 2017 TO 30 SEPTEMBER 2017	
PREPARED BY:	Melissa Daskey, Human Resources Officer	

SUMMARY:

For the information of the Council.

To inform Council of all terminations, appointments and internal transfers for the above three (3) month period.

COMMENTARY:**TERMINATIONS**

<u>Date:</u>	<u>Name:</u>	<u>Position:</u>	<u>Reason:</u>
18 August 2017	Keenan SHEPHERD	General Duties Officer	Resigned

APPOINTMENTS

<u>Date:</u>	<u>Name:</u>	<u>Position:</u>	<u>Reason:</u>
25 July 2017	Malcolm MERCER	Leading Hand/ Pipelaying Assistant	Transfer of Peter McLachlan
07 August 2017	Mathew LANE	Assets Officer	Transfer of Michael Frost
28 August 2017	Nathan HUGHES	Corporate and Business Development Officer	Resignation of Anka McMahon
29 August 2017	Alex TOM	Water Services Assistant	Resignation of Dwayne Wilson

INTERNAL TRANSFERS

<u>Date:</u>	<u>Name:</u>	<u>Position:</u>	<u>Reason:</u>
24 July 2017	Kenneth BAKER	Parks Assistant	Resignation of Colin Shepherd

ITEM NO:	2.	FILE NO: S15.8.74
DESTINATION 2:	A community that is healthy, educated and sustained	C
SUBJECT:	INVESTING IN WOMEN PROGRAM	
PREPARED BY:	Fiona Adams, Manager Integrated Planning and Reporting	

SUMMARY:

Council is one of ten organisations in the state to be awarded grant funding under the NSW Government's Investing in Women program. The program aims to enhance women's opportunities in the areas of work, education, financial security and leadership. The grant will enable Council to deliver small business and leadership events and is expected to engage more than 200 women.

COMMENTARY:

The project builds on the success of small business workshops delivered in the first half of 2017. More than 90 per cent of attendees at these workshops were women and participant feedback indicated strong interest in further educational opportunities.

The Investing in Women project will meet this demand by delivering a suite of educational opportunities to women in small business, young women nearing the end of their high school studies and also Aboriginal women. Events and training to be delivered over 12 months include:

- **Tech-Up Time Management** – developing skills in juggling work-life balance, tips and tricks to curb unnecessary hours at the computer;
- **Digital Marketing workshop** - developing an effective marketing presence for small business which is not hungry on resources.
- **Empowering Leaders** – a one-day workshop and motivational presentation by professional speaker Sue Currie on forging a personal brand;
- **Turning Towns Around** – a one-week series of workshops and one-on-one small business consultations to establish a point of difference and lead economic renewal;
- **Taking the Leap** – a workshop delivered in conjunction with Department of Industry Small Business team to provide information and pathways for start-up businesses.

ITEM NO:	3.	FILE NO: S4.13.2
DESTINATION 1:	A recognised leader in a broader context	R
SUBJECT:	STRATEGIC TASKS – 'SIGN OFF' – SEPTEMBER 2017	
PREPARED BY:	Paul Henry, General Manager	

SUMMARY:

A part of a successful governance program is a need for administration to indicate to the policy makers that the requirements of the legislation, under which the organisation operates, has been provided. As a result, this information report provides Councillors with a statement of assurance from the General Manager that in accordance with the *Local Government Act, 1993*; the tasks have been complied with.

COMMENTARY:

The September, 2017 tasks required to be undertaken are detailed below. Any of these tasks may be added to as Council becomes familiar with this new initiative.

Date	Compliance Requirement	Achieved/Not Achieved	Comments
10 September, 2017	Local Government elections.	Not applicable	
30 September, 2017	Roads and Bridges Data Return (Grants Commission).	Achieved	Lodged 30 September, 2017.
30 September, 2017	General Manager to advise OLG and LGNSW the results of the election of the Mayor (Sch 7 CI 13 LGGR)	Not applicable	
30 September, 2017	Lodge completed Pecuniary Interest returns for Councillors and designated persons. (s.449 (3)). General Manager table returns at next meeting. (s450A).	Achieved	Lodged and tabled at Ordinary Meeting of Council 27 September, 2017.

I confirm that the performance criteria as set out in the criteria for scheduled tasks have been met for the month of September, 2017. I confirm the accuracy and completeness of the information provided above, in that to the best of my knowledge and understanding, all material information has been herein disclosed.

P J HENRY PSM

GENERAL MANAGER

ITEM NO:	4.	FILE NO: S26.1.1
DESTINATION 1:	A recognised leader in a broader context	R
SUBJECT:	CRICKET NSW COUNTRY CHAMPIONSHIPS	
PREPARED BY:	Fiona Adams, Manager Integrated Planning and Reporting	

SUMMARY:

Inverell will host the Cricket NSW McDonalds Country Championships, 3 – 5 November, 2017. This is the first time that Inverell has hosted the championships. The event is a premier cricket

tournament on the NSW Country Cricket calendar and will bring open mens cricketers to Inverell for a 3-day round robin tournament. Four teams will compete, representing Newcastle, Hunter, North Coast and Central North.

COMMENTARY:

Inverell secured the hosting rights to the Country Cricket Championships following negotiations and a site visit from Cricket NSW. Feedback from Cricket NSW indicates Inverell was selected as the host venue as it has three turf wickets, high quality infrastructure and a highly cooperative Council (see Appendix 1 below).

The championships will be played across three Inverell venues – Varley Oval, McCosker 1 and McCosker 2 Ovals.

Based on Tourism Research Australia's studies, sports tourists spend an average of \$251 per day. Allowing for players, officials and visiting spectators, this is expected to translate to an injection of more than \$200,000 into the Inverell economy. The event will also enable local cricket associations to raise funds through running a canteen.

The championships will include official media launch with Cricket NSW, mayoral welcome and commemorative coin toss as well as providing a unique opportunity to view elite cricket in Inverell.

APPENDIX 1



Sunday October 15, 2017



Sport | Local Sport
Aa Larger / Smaller 🌙 Night Mode

Cricket: Northern Inland is padding up for a big season ahead

Samantha Newsam 26 Sep 2017, 12:59 p.m.

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The region will be a real showcase for the best cricketing talent in the Country this season.

The hosting rights for three of NSW Country Cricket's premier tournaments have been awarded to Northern Inland Associations.

Inverell will hold the Northern Country Opens Championships in November, Tamworth the Country Colts carnival in December and Armidale the Kookaburra Cup in January, in what is set to be a boon for not only the local associations but the local economy.

"It's lots of work hosting them but the benefits to the local association is huge," Central North zone administrator Hayley Bullock said.

It's not just the direct economic benefit through things like the canteen but the increased sponsorship value and potential to attract new sponsors.



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The financial benefit for the local economy is also huge, Bullock said, with a carnival estimated to inject around half a million dollars into the community.

Subsequently, she approached Country Cricket and asked what they (Central North) could do to host more championships and then put it out there to the local associations to seek their interest.

"We had quite a bit of interest. Narrabri, Inverell, Tamworth and Armidale all put their hands up," she said.

Narrabri were the unlucky association to miss out but did host the Country Opens Championships last season.

Bullock said the Inverell Council had been amazing in putting the sponsorship up to host the championships, and said Country Programs Manager Bruce Whitehouse was "blown away" by the facilities when he visited.

They are currently in the midst of erecting lights on the two McCosker Ovals, which will give them three fields with lights.

In what is shaping as a busy year for the zone, Central North are also hosting the Women's Country Championship at Raymond Terrace next week.

Involving the cream of young female talent in the country ranks, the U15's championships will be held on October 3 and 4 and the U18's on October 5 and 6.

They'll be preceded by the Central North Invitational in Tamworth on the weekend. The annual pre-season carnival will run from Saturday through to Monday and see the Northern Inland U13's, U14's and U16's teams taking on their counterparts from the Hunter Valley, Mid North Coast and Scots College.

ITEM NO:	5.	FILE NO: S4.13.2
DESTINATION 1:	A community that is healthy, educated and sustainable	R
SUBJECT:	CULTURAL PLAN - LETTERS OF SUPPORT	
PREPARED BY:	Paul Henry, General Manager	

SUMMARY:

Council is in receipt of correspondence from two (2) local organisations regarding Council's Cultural Plan. Council is being asked to receive and note the information provided.


COMMENTARY:

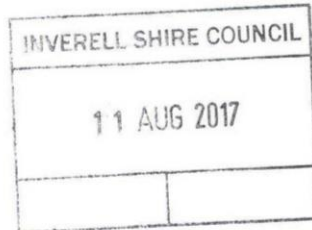
Correspondence has been received from the Inverell Cultural Group and the Conservatorium Support Group voicing their support for an item that is included in Council's Delivery Plan – the review of Council's Cultural Plan.

A copy of their correspondence is attached for Council's information (E6 – E7).

Council has sought funding from the State Government 'Regional Growth Fund' program to fund the revision of this plan.

APPENDIX 2

<p><u>INVERELL CULTURAL GROUP</u> P. O. BOX 1110 INVERELL NSW 2360</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2" style="padding: 2px;">INVERELL SHIRE COUNCIL</td> </tr> <tr> <td colspan="2" style="padding: 2px;">10 AUG 2017</td> </tr> <tr> <td style="width: 50%; height: 20px;"></td> <td style="width: 50%; height: 20px;"></td> </tr> </table>	INVERELL SHIRE COUNCIL		10 AUG 2017			
INVERELL SHIRE COUNCIL							
10 AUG 2017							
<p><u>PRESIDENT:</u> L Moulds</p>	<p><u>SECRETARY:</u> C. Newbigin</p>						
<p>9th August, 2017</p>							
<p>General Manager Inverell Shire Council Att: Paul Henry</p> <p>Dear Paul,</p> <p>INVERELL SHIRE COUNCIL - DRAFT DELIVERY PLAN 2017-2021</p> <p>I am writing on behalf of the Inverell Cultural Group.</p> <p>At the last Meeting of the Group, the members moved that the Group express its strong support for the proposed review of the Council's Cultural Plan contained in the Draft Delivery Plan.</p> <p>As you are aware, the Group has been discussing for some time the need for a review of the existing Cultural Plan which has not been reviewed for about 12 years and is in need of updating to make it relevant to the Inverell Shire community.</p> <p>It is the Group's view that the development and implementation of an updated Cultural Plan should aim to:-</p> <ul style="list-style-type: none"> • Increase knowledge of the local arts and cultural activities in the Inverell Shire • Increase awareness of the Inverell Shire's cultural resources • Highlight opportunities for increased access to culture and ways to build cultural links • Assist to recognise, celebrate and support cultural diversity for economic, social and regional development • Highlight the way in which culture helps define the identity of the Inverell Shire • Will be comprehensive involving suitable community engagement and appropriate level of research to ensure that the Cultural Plan is an accurate reflection of the current cultural environment and the needs of the Inverell Shire into the future. <p>It is hoped that the Council will use this as an opportunity to position Inverell as a leader in culture and events in the region and give the review the importance that the Group believes it deserves.</p> <p>Yours sincerely</p> <div style="text-align: center;">  Chris Newbigin Secretary </div>							

Conservatorium Support Group - Inverell

Inverell
79 Moore St
PO Box 1242
Inverell NSW 2360
pinnypratt@bigpond.com
0439545294

9th August, 2017

General Manager
Inverell Shire Council
Att: Paul Henry

Dear Paul,

INVERELL SHIRE COUNCIL – DRAFT DELIVERY PLAN 2017 – 2021

I am writing to you on behalf of the Conservatorium Support Group – Inverell.

At the last Meeting of the Group, the members moved that the Group express its strong support for the proposed review of the Council's Cultural Plan and membership of Arts North West containing in the Draft Delivery Plan.

The Conservatorium Support Group- Inverell has been supportive of the Inverell Cultural Group in its discussion of the need for a review of the existing Cultural Plan and making it relevant to the Inverell Shire community.

Also, the Conservatorium Support Group- Inverell has been supportive of the Inverell Shire Council resuming its membership of Arts North West.

It is hoped that the Council will use this opportunity to position Inverell as a leader in culture and events in the region, give the review the importance that the Conservatorium Support Group- Inverell believes it deserves and resume its membership of Arts North West.

Yours faithfully

A handwritten signature in blue ink, appearing to read 'Chris Newbiggin'.

Chris Newbiggin
Secretary



ITEM NO:	6.	FILE NO: S15.8.7/10
DESTINATION :	A recognised leader in a broader context	R
SUBJECT:	GWYDIR FISH	
PREPARED BY:	Paul Henry, General Manager	

SUMMARY:

Council is in receipt of correspondence from Gwydir Fish regarding the supply of fingerlings from the hatchery. Council is being asked to receive and note the report.

COMMENTARY:

Each year Council allocates funds for the purchase of perch, cod and trout fingerlings for restocking activities in the various waterways of the Shire. The local Fishing Clubs assisted this restocking program by undertaking the distribution of the fingerlings.

The Department of Primary Industry would provide a \$ for \$ subsidy if Council purchased the fingerlings from an accredited Hatchery. This effectively doubled the quantity of fingerlings purchased from Gwydir Fish and Mephams Trout Hatchery.

Correspondence has been received from Gwydir Fish that, after 22 years, the Hatchery will not be seeking to supply fingerlings under the \$ for \$ program. The Hatchery principal, Mr Ron Randall, stated that this decision is one that was taken with 'great regret'.

Mr Randall advised that NSW Fisheries has forced significant costs onto hatcheries through 'WH & S requirements'. These new requirements were introduced without consultation with the industry. This is disappointing as '90% of hatcheries' work closely with NSW Fisheries on Quality Assurance and Genetic Programs.

From advice provided by a number of sources in the recreational fishing industry, it would appear that most hatcheries in this region have taken the same course of action as Gwydir Fish.

This has an impact on Council's fish restocking program – can fingerlings be sourced from alternative suppliers? At what cost etc? These matters are currently being investigated and a further report on the available options will be brought back to a future meeting of Council.

ITEM NO:	7.	FILE NO: S7.2.4/10
DESTINATION 3:	An environment that is protected and sustained.	E
SUBJECT:	CONSTRUCTION CERTIFICATES APPROVED FOR SEPTEMBER 2017	
PREPARED BY:	Christy Galbraith, Administration Officer	

SUMMARY:

The following details the Construction Certificates approved by Council for September 2017.

INFORMATION:

<u>Construction Certificate Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Construction</u>	<u>\$ Amount</u>
CC-33/2017	Mrs Frances Ann Enchelmaier	18 Brissett Street, Inverell 2360	Industrial Building	140,000
CC-69/2017	Mr Richard Anthony Adams	Tullochard East Road, Inverell 2360	Farm Shed	30,000
CC-71/2017	Ms Rebecca Kostas	42 Kingfisher Drive, Inverell 2360	Dual Occupancy (Attached)	340,000
CC-75/2017	Ms Marea Ann Tracy	34 MacIntyre Street, Inverell 2360	New Shed	16,000
CC-76/2017	Mrs Helen Molly Slade	18 Angorra Close, Inverell 2360	Shed	8,020
CC-81/2017	McMahon Structural	496 Yetman Road, Inverell 2360	Alterations and additions to dwelling and construct new shed	350,000
Monthly estimated value of Approvals: September 2017			6	884,020

SUMMARY:

The following details the Amended Construction Certificates approved by Council for September 2017.

INFORMATION:

<u>Amended Construction Certificate Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Construction</u>	<u>\$ Amount</u>
CC-28/2017/A	Mr Ricky David Kernke	447 Nullamanna Road, Inverell 2360	Stage 1 – Additions to Dwelling	NIL
Monthly estimated value of Approvals: September 2017			1	NIL

SUMMARY:

The following details the Construction Certificates approved by Private Certifier for September 2017.

INFORMATION:

<u>Construction Certificate Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Construction</u>	<u>\$ Amount</u>
CC-77/2017	Mr Ronald Berkley	101-103 Byron Street, Inverell 2360	Internal Fitout	39,000
CC-79/2017	Mr Phillip John Paton	1 Girle Street, Inverell 2360	Shed	28,694
CC-80/2017	Mr Scott Charles McBean	37 High Street, Inverell 2360	Covered Entertainment Area	35,638
CC-87/2017	Adds (N S W) Pty Ltd	27 Duff Street, Ashford NSW 2361	Alterations and Additions to Existing Service Station including Partial Use of Premises for Sale of Liquor (Bottle Shop)	628,400
CC-88/2017	Mr Peter Irwin and Ms Michelle Louise Irwin	77 Beaulieu Lane, Gum Flat NSW 2360	Construction of storage shed to be used in conjunction with existing worm farm operation	145,000
Monthly estimated value of Approvals: September 2017			5	876,732

AMENDED CONSTRUCTION CERTIFICATES**SUMMARY:**

The following details the Amended Construction Certificates approved by Private Certifier for September 2017.

INFORMATION:

Nil

TEM NO:	8.	FILE NO: S7.2.4/10
DESTINATION 3:	An environment that is protected and sustained.	E
SUBJECT:	COMPLYING DEVELOPMENT CERTIFICATES APPROVED DURING SEPTEMBER 2017	
PREPARED BY:	Christy Galbraith, Administration Officer	

SUMMARY:

The following details the Complying Development Certificates approved by Council during September 2017.

INFORMATION:

<u>Complying Development Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Construction</u>	<u>\$ Amount</u>
CD-39/2017	Pathfinders	136 Short Street, Inverell 2360	Group Home	NIL
CD-47/2017	Mr Troy Robert White	16 Addison Road, Inverell 2360	New Shed	20,000
CD-48/2017	Decon Building	36 Frazer Street, Ashford 2360	Construct New Shed	24,820
CD-49/2017	Mr Charles Stanley Norman Hartley	22 Bannockburn Road, Inverell 2360	Shed	19,000
CD-50/2017	Mr Robert Sandes Rainger	83 Ditzells Drive, Inverell 2360	Shed	19,000
CD-51/2017	Mr Phillip John Paton	51 Doncaster Drive, Inverell 2360	New Dwelling	230,000
CD-52/2017	Mr Jason Nichols	33 May Street, Inverell 2360	New Deck	11,000
CD-55/2017	John Green Pty Ltd	43 Karinda Drive, Inverell 2360	Addition to shed and new Carport	16,280
Monthly estimated value of Approvals: September 2017			8	340,100

AMENDED COMPLYING DEVELOPMENT CERTIFICATES**SUMMARY:**

The following details the Amended Complying Development Certificates approved by Council for September 2017.

INFORMATION:

Nil

SUMMARY:

The following details the Complying Development Certificates approved by Private Certifier for September 2017.

INFORMATION:

<u>Complying Development Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Construction</u>	<u>\$ Amount</u>
CD-45/2017	Origin Energy	35 Glen Innes Road, Inverell 2360	Installation of Solar Panels	98,000
CD-46/2017	Service Stream Mobile Communications	Western Feeder, Kings Plains 2360	Telecommunication Facility	250,000
CD-56/2017/A	Fox Building Certifiers	90 Dog Trap Lane, Inverell 2360	New Dwelling	385,000
Monthly estimated value of Approvals: September 2017			3	733,000

SUMMARY:

The following details the Amended Complying Development Certificates approved by Private Certifier for September 2017.

INFORMATION:

Nil

ITEM NO:	9.	FILE NO: S7.2.4/10
DESTINATION 3:	An environment that is protected and sustained.	E
SUBJECT:	SUMMARY OF BUILDING CONSTRUCTION FOR SEPTEMBER 2017	
PREPARED BY:	Christy Galbraith, Administration Officer	

SUMMARY:

The following report summarises the Building Construction for the Inverell Shire in September 2017.

INFORMATION:**Total Building Construction for Inverell Shire for September 2017:**

Type of Consent	Number	Amount
Construction Certificates – Council Approved	6	884,020
Construction Certificates – Private Certifier	5	876,732
Complying Development – Council Approved	8	340,100
Complying Development – Private Certifier	3	733,000
Totals	22	\$ 2,833,852

Estimated Value of Approvals issued in the financial ytd in:	2017/2018 (43)	\$6,109,690
	2016/2017 (60)	\$6,409,817

ITEM NO:	10.	FILE NO: S18.10.2/10
DESTINATION 3:	An environment that is protected and sustained	E
SUBJECT:	DEVELOPMENT CONSENTS AND REFUSALS DURING SEPTEMBER 2017	
PREPARED BY:	Christy Galbraith, Administration Officer	

SUMMARY:

The following details the Development Consents and Refusals during September 2017.

INFORMATION:

APPROVALS

Development Application Number	Applicant	Property	Development	\$ Amount
DA-78/2017	Mr John Alexander Frazier and Mrs Alison Maree Frazier	Sturmans Road, Spring Mountain 2360	Alterations and Additions (Expansion) to Existing Extractive Industry	NIL
DA-86/2017	Mr Peter Greer	21 Glen Innes Road, Inverell 2360	Inverell Caravan Park - Installation of 7 Additional Powered Caravan Sites	50,000
DA-92/2017	Ms Marea Ann Tracy	34 MacIntyre Street, Inverell 2360	New Shed	16,000
DA-93/2017	Australian Resource Development Group Pty	2816 Kings Plains Road, Sapphire 2360	Alterations and Additions (Expansion) to Existing Extractive Industry	25,000
DA-94/2017	Mr Wililam Desmond Macey and Mrs Yvonne Margaret Macey	36 MacIntyre Street, Inverell 2360	Construct New Shed	22,500
DA-96/2017	Mrs Helen Molly Slade	18 Angorra Close, Inverell 2360	Shed	8,020
DA-97/2017	Mr David John Martel	11 Hindmarsh Street, Inverell 2360	Alterations/Additions to Dwelling	24,850

DA-98/2017	Mr Garry James Irwin	45-47 Chester Street, Inverell 2360	Subdivision of Duplexes Approved under DA-188/2016	NIL
DA-100/2017	McMahon Structural	496 Yetman Road, Inverell 2360	Alterations and additions to dwelling and construct new shed	350,000
DA-110/2017	Integrity New Homes New England	333 Fernhill Road, Inverell 2360	Earthworks	NIL
Monthly estimated value of Approvals: September 2017			10	496,370

DEVELOPMENT AMENDMENTS

Development Application Number	Applicant	Property	Development	\$ Amount
DA-156/2012/A	J I Noad & Co	Oakland Lane, Inverell 2360	Seven (7) Lot Subdivision of Proposed Lot 7 in DA-52/2009	NIL
Monthly estimated value of Approvals: September 2017			1	NIL

REFUSALS

Nil

ITEM NO:	11.	FILE NO: S29.19.1
DESTINATION 3:	An environment that is protected and sustained	E
SUBJECT:	SEPTIC TANK APPROVALS FOR SEPTEMBER 2017	
PREPARED BY:	Christy Galbraith, Administration Officer	

SUMMARY:

The following details the Septic Tank approvals for September 2017.

INFORMATION:

Application Number	Applicant	Property
S-31/2017	Icubed Consulting	Spring Mountain Road, Spring Mountain 2360
S-32/2017	McMahon Structural	496 Yetman Road, Inverell 2360
S-33/2017	Mr Phillip John Paton	51 Doncaster Drive, Inverell 2360
S-34/2017	Icubed Consulting	133 Western Feeder, Kingsland 2370

ITEM NO:	12.	FILE NO: S18.10.1
DESTINATION 3:	An environment that is protected and sustained	E
SUBJECT:	ORDINANCE ACTIVITIES REPORT FOR SEPTEMBER 2017	
PREPARED BY:	Christy Galbraith, Administration Officer	

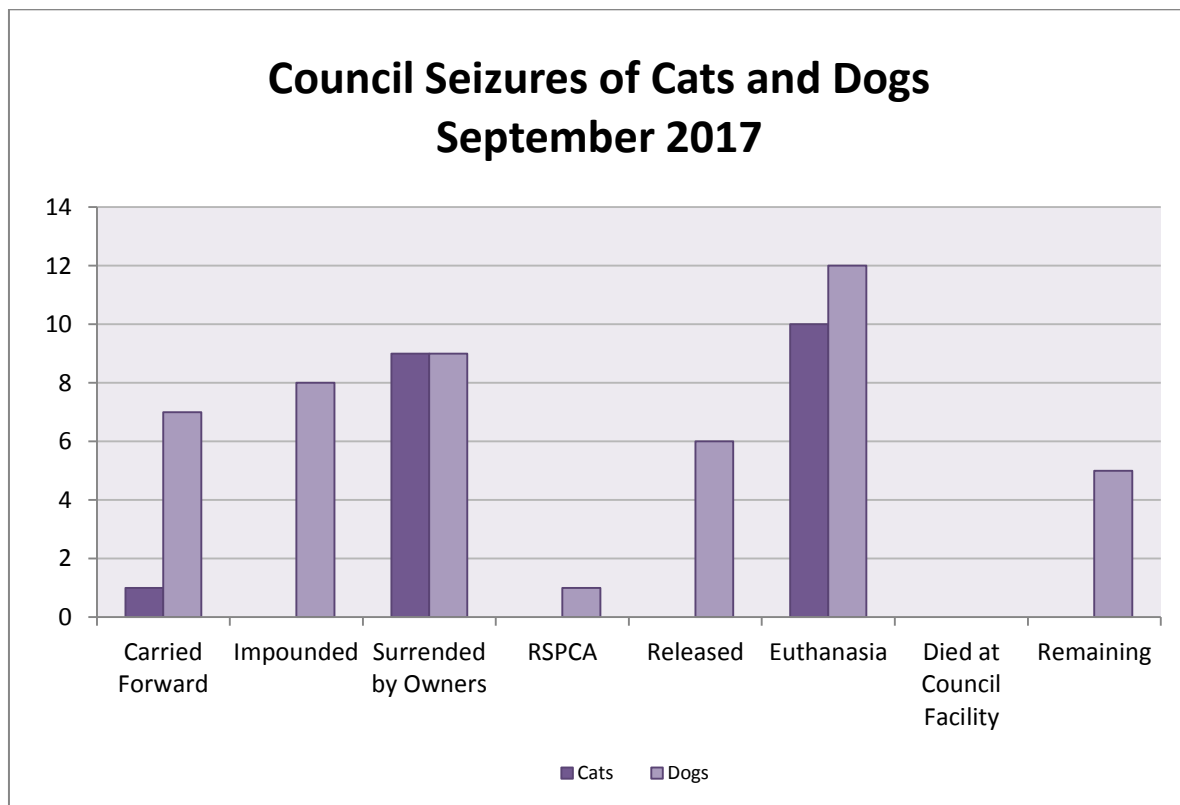
The following details the number of various Ordinance activities carried out during September 2017, in comparison to the same month in 2016.

SUMMARY:

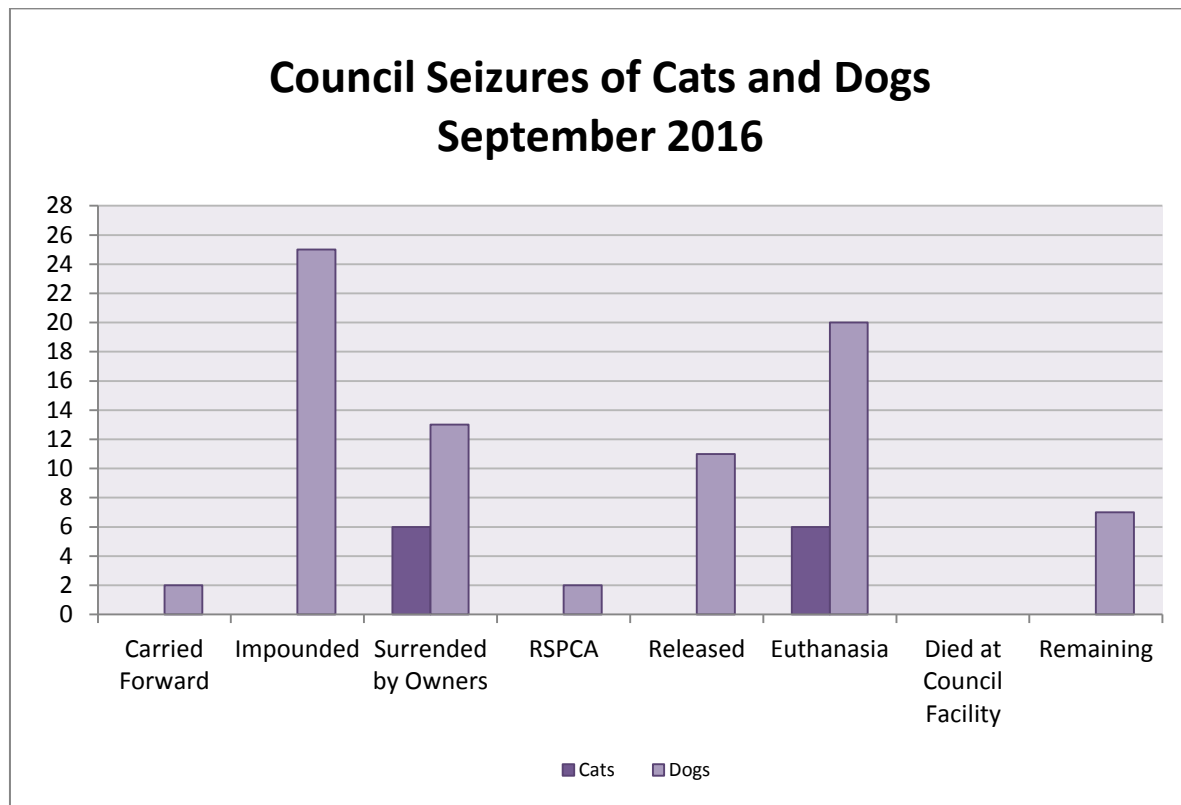
INFORMATION:

COMPLIANCE

Inverell Shire Council Pound Monthly Report September 2017



Inverell Shire Council Pound Monthly Report September 2016



RECOMMENDATION:

That the items contained in the Information Reports to the Ordinary Meeting of Council held on Wednesday, 25 October, 2017, be received and noted.