



Fly Corporate made its maiden flight into Inverell Airport from Brisbane on 12 September, 2017.

Business Paper Ordinary Meeting of Council Wednesday 27 September, 2017

INVERELL SHIRE COUNCIL

NOTICE OF ORDINARY MEETING OF COUNCIL

21 September, 2017

An Ordinary Meeting of Council will be held in the Council Chambers, Administrative Centre, 144 Otho Street, Inverell on Wednesday, 27 September, 2017, commencing at **3pm**.

Your attendance at this Ordinary Meeting of Council would be appreciated.

P J HENRY PSM

GENERAL MANAGER

A G E N D A

SECTION A	APOLOGIES CONFIRMATION OF MINUTES DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS PUBLIC FORUM
SECTION B	ADVOCACY REPORTS
SECTION C	COMMITTEE REPORTS
SECTION D	DESTINATION REPORTS
SECTION E	INFORMATION REPORTS
SECTION F	QUESTIONS WITHOUT NOTICE
SECTION G	CONFIDENTIAL MATTERS (COMMITTEE-OF-THE-WHOLE)

2.15 PM

AFTERNOON TEA

Quick Reference Guide

Below is a legend that is common between the:

- Inverell Shire Council Strategic Plan;
- Inverell Shire Council Delivery Plan; and
- Inverell Shire Council Operational Plan.



Table of Contents

SECTION/PAGE

Appointment of Council Committees	D	3
Civil & Environmental Services Committee Meeting Minutes – 13 September 2017	C	5
Complying Development Certificates Approved During August 2017	E	2
Construction Certificates Approved for August 2017	E	1
Development Consents and Refusals During August 2017	E	4
Duties of Disclosure	D	1
Economic & Community Sustainability Committee Meeting Minutes – 13 September 2017	C	12
Election of Delegates to Regional & Local Organisations (Annual Appointment)	D	6
General & Special Purpose Financial Reports 2016/17	D	8
Inverell Liquor Consultative Committee Meeting Minutes	C	1
Mayoral Minute: Annual Performance Review Listing – General Manager	B	1
Meeting Dates and Times	D	2
Orchard Place Road Status	D	24
Ordinance Activities Report for August 2017	E	7
Questions Without Notice	E	10
Septic Tank Approvals for August 2017	E	6
Strategic Tasks – ‘Sign Off’ – August 2017	E	9
Summary of Building Construction for August 2017	E	4
Urban Works Program – Otho Street	D	28



MEETING CALENDAR

October 2016 – September 2017

	TIME	OCT	NOV	DEC	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPT
		Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed
Ordinary Meetings	3:00 pm	26	23	21	No Meeting	22	22	26	24	^28	26	23	27
Major Committees		Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed
Civil and Environmental Services	9.00 am	12	9	No Meetings	No Meetings	8	8	12	10	14	12	9	13
Economic and Community Sustainability	10:30 am												

^ Meeting at which the Management Plan for 2017/2018 is adopted.

- Members of the public are invited to observe meetings of the Council.
Should you wish to address Council, please contact the Office of the General Manager on 6728 8206.

MINUTES OF THE ORDINARY MEETING OF INVERELL SHIRE COUNCIL HELD IN THE COUNCIL CHAMBERS, ADMINISTRATIVE CENTRE, 144 OTHO STREET, INVERELL ON WEDNESDAY, 23 AUGUST, 2017, COMMENCING AT 3 PM.

PRESENT: Cr P J Harmon (Mayor) [Chairperson], Crs D F Baker, A A Michael, C M Dight, P A King, J N McCosker, S J Berryman, J A Watts and M J Peters.

The General Manager (Paul Henry), Director Corporate & Economic Services (Ken Beddie) and Director Civil & Environmental Services (Brett McInnes).

SECTION A

APOLOGIES **S13.6.9/10**

Nil.

CONFIRMATION OF MINUTES **S13.5.2/10**

***77/17 RESOLVED** (Baker/Watts) that the Minutes of the Ordinary Meeting of Council held on 26 July, 2017, as circulated to members, be confirmed as a true and correct record of that meeting.*

DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS

There were no interests declared.

PUBLIC FORUM **S13.5.6/10**

At this juncture, the time being 3.02pm, the Mayor welcomed the members of the public and opened the Public Forum Session by inviting members of the public to speak:

Mr Bob Bensley Inverell Hospital Redevelopment Project

Mr Bensley spoke in respect of this matter as well as the inadequacy of information provided to the community throughout the planning process.

Mr Bensley proceeded to read to Council a letter he had sent to the Minister, highlighting the downsizing of Inverell's Hospital facilities, including the Maternity and Children's Wards. Mr Bensley noted that there had been little, to no community consultation in regards to this matter since March 2016.

Mr Bensley requested to know how Inverell's Hospital facilities can be downsized given Inverell's significant population growth.

As this matter has been a significant community issue for almost 50 years, the approach taken, and withholding of information by Hunter New England Health is of serious concern.

Mr Bensley concluded stating that Inverell has a one-off opportunity to get this right for the community's future.

CWP Asset
Management

Sapphire Wind Farm

Ms Sandy McNaughton and Andrew Houston addressed Council with two Power Point presentations in regards to the Sapphire Wind Farm Project. The Project is progressing well and the first turbines should be operational by the end of December 2017.

At this juncture, the time being 3.50pm, the Public Forum Session closed and Council resumed the balance of the Agenda.

**SECTION B
ADVOCACY REPORTS**

Cr King

Town Hall Events

Cr King noted the strong success of the two major events recently held at the Town Hall and the level of local talent displayed.

Cr Baker

Town Hall Events

Cr Baker supported Cr King's comments.

Cr Dight

Yetman Public School – 150th Birthday Celebration

Cr Dight noted that the 150th birthday event is to be held in Yetman on Saturday 2 September, 2017, commencing at 10am. She invited all Councillors to attend.

GM-N 1. NOTICE OF BUSINESS - ASHFORD MULTI-SERVICE CENTRE S13.5.3

Matter deferred pending the provision of further information from Cr Peters.

**SECTION C
COMMITTEE REPORTS**

CSOP-A 1. CIVIL AND ENVIRONMENTAL SERVICES COMMITTEE MEETING MINUTES – 9 AUGUST 2017 S4.11.16/09

78/17 RESOLVED (Baker/Berryman) that:

- i) *the Minutes of the Civil & Environmental Services Committee Meeting held on Wednesday, 9 August, 2017, be received and noted; and*
- ii) *the following recommendations of the Civil & Environmental Services Committee be adopted by Council:*

1. NOTICE OF BUSINESS – REGIONAL GROWTH FUND S13.8.25/10

That the information be received and noted.

2. REQUEST FOR PLANNING PROPOSAL - AMENDMENT TO INVERELL LOCAL ENVIRONMENTAL PLAN 2012 - WATER BOTTLING FACILITY S7.2.7/10

That:

- i) *Council not support the Planning Proposal by Kellie Shapland Town Planning to permit the extraction of groundwater from 'Lochiel' for commercial bottling purposes;*
- ii) *Council advise Kellie Shapland Town Planning that Council is willing to consider a general Planning Proposal to permit the extraction of groundwater for commercial bottling purposes within the RU1 Primary Production zone;*
- iii) *The applicant be responsible for the costs, in accordance with Council's Fees and Charges, associated with a general Planning Proposal to permit the extraction of groundwater for commercial bottling purposes within the RU1 Primary Production zone.*

3. MEETING WITH TWIN RIVERS AREA RESIDENTS S28.10.SR16

That:

- i) *The response to the issues raised by Twin Rivers residents as outlined in the report be endorsed; and*
- ii) *The residents be formally thanked for the opportunity to meet with them and advised of the outcome of their requests.*

4. APPLICATION FOR RESTRICTED ACCESS VEHICLE ROUTE – SPRING MOUNTAIN ROAD S30.9.11

That Spring Mountain Road not be approved for B-Double access and the applicants be advised the outcome of the assessment and provided the opportunity to fund required upgrade works.

5. FIXING COUNTRY ROADS PROGRAM – ROUND THREE S15.8.48

That the following projects be nominated for funding under round three of the Fixing Country Roads Program:

- *Rehabilitation and Widening MR187 Yetman Road*
- *Replacement of Mather's Bridge on Nullamanna Road*
- *Clearing of overhanging vegetation, multiple roads*
- *New truck wash facilities at Inverell Saleyards*
- *HML assessment – Regional Road network*

6. RESIDENTIAL LAND REVIEW S18.6.51

That a further report be presented to the October 2017 Civil and Environmental Services Committee Meeting, following a committee tour of available residential land and provision of this report to industry participants.

7. GOVERNANCE - PERFORMANCE REPORTING ON ROAD MAINTENANCE COUNCIL CONTRACTS S1.2.3/10

That the information be received and noted.

GM-N 8. PLANE TREES S21.7.8/10

MOTION (Peters/McCosker) that no further Plane Trees be removed.

79/17 RESOLVED (Baker/Michael) *as considerable discussion has occurred on this Motion that the Motion be put.*

Cr Peters then exercised his right of reply.

The Mayor then put the Motion. The Motion on being put to the meeting was lost.

Crs Peters and McCosker requested that their votes for the Motion be recorded.

CSOP-A 2. ECONOMIC AND COMMUNITY SUSTAINABILITY COMMITTEE MEETING MINUTES – 9 AUGUST 2017 S4.11.17/09

80/17 RESOLVED (Watts/Dight) *that:*

- i) the Minutes of the Economic & Community Sustainability Committee Meeting held on Wednesday, 9 August, 2017, be received and noted; and*
- ii) the following recommendations of the Economic & Community Sustainability Committee be adopted by Council:*

1. EXPIRING LICENCE AGREEMENT – STEVE ARENTZ S5.10.136

That:

- i) Council renew the agreement with Steven Arentz for Part Unformed Road Adjoining Lot 4, DP 1093451, Rifle Range Road, Inverell;*
- ii) The Licence agreement be for a two (2) year period;*
- iii) The Licence fee be \$95.50 per annum (GST Inclusive) with a 3% increase per annum; and*
- iv) The Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

2. GOVERNANCE - MONTHLY INVESTMENT REPORT S12.12.2/09

That:

- i) the report indicating Council's Fund Management position be received and noted; and*
- ii) the Certification of the Responsible Accounting Officer be noted.*

**SECTION D
DESTINATION REPORTS**

1. AWARD TENDER AGGREGATE SUPPLY – 2017 RESEAL PROGRAM (LISTING) S28.28.2/06

81/17 RESOLVED (Michael/Baker) *that the matter be referred to a Closed Council for consideration as:*

- i) the report includes 'Commercial information of a confidential nature that would, if, disclosed prejudice the commercial position of the person who supplied it, (Section 10A(2)(d)(i) of the Local Government Act, 1993);*

- ii) *on balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council's decision-making by discussing the matter in open meeting, and*
- iii) *all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.*

2. PROCUREMENT OF SUPPLY AND SPRAY BITUMEN AND FULL SERVICE BITUMEN RESURFACING - 2017 RESEAL PROGRAM (LISTING) S28.28.5/01

82/17 RESOLVED (Michael/Baker) that the matter be referred to Closed Council for consideration as:

- i) *the matters and information are 'commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.' (Section 10A(2)(d)(i) of the Local Government Act, 1993);*
- ii) *on balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and*
- iii) *all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.*

GM-A 3. APPOINTMENT OF STATE EMERGENCY SERVICE (SES) CONTROLLERS S9.1.2

83/17 RESOLVED (Baker/Dight) that the Regional SES Controller, North West Region be advised that Council concurs with the following recommended appointments:

- Ms Marie Crompton - Yetman Unit Controller
- Ms Leanne Vickers - Ashford Unit Controller
- Ms Victoria Walton - Inverell Unit Acting Controller

**SECTION E
INFORMATION REPORTS**

- 1. CONSTRUCTION CERTIFICATES APPROVED FOR JULY 2017 S7.2.4/10
- 2. COMPLYING DEVELOPMENT CERTIFICATES APPROVED DURING JULY 2017 S7.2.4/10
- 3. SUMMARY OF BUILDING CONSTRUCTION FOR JULY 2017 S7.2.4/10
- 4. DEVELOPMENT CONSENTS AND REFUSALS DURING JULY 2017 S18.10.2/10
- 5. SEPTIC TANK APPROVALS FOR JULY 2017 S29.19.1
- 6. ORDINANCE ACTIVITIES REPORT S18.10.1
- 7. QUESTIONS WITHOUT NOTICE S13.5.5/09
- 8. LOCAL GOVERNMENT NSW CONFERENCE S14.3.13

9. INVERELL HOSPITAL REDEVELOPMENT - INFORMATION SESSIONS
S24.20.6

84/17 RESOLVED (Berryman/King) that the items contained in the Information Reports to the Ordinary Meeting of Council held on Wednesday, 23 August, 2017, be received and noted.

SECTION F
QUESTIONS WITHOUT NOTICE

CSOP-A **QWN/ORD 24/17** Council Calendar S13.5.4
Cr Dight

Can a Council Calendar be included in the next Ordinary Meeting Business Paper.

QWN/ORD 25/17 Town Hall
Cr Dight

Cr Dight received positive feedback on the new Town Hall stage floor.

SECTION G
CONFIDENTIAL REPORTS IN CLOSED COUNCIL
(SECTION 10A(2) OF THE LOCAL GOVERNMENT ACT 1993)

At 4.25pm, the Chairperson offered the opportunity to members of the public to make representations as to whether any part of the Council Meeting should not be considered in Closed Council. There was no response.

CLOSED COUNCIL REPORTS

85/17 RESOLVED (Watts/Michael) that Council proceed into Closed Council to discuss the matters referred to it, for the reasons stated in the motions of referral.

Upon resuming Open Council at 4.26pm, the Chair verbally reported that the Council had met in Closed Council, with the Press and Public excluded, and had resolved to recommend to Council the following:

MCE-A 1. REVIEW TENDER FOR AGGREGATE SUPPLY – 2017 RESEAL PROGRAM
S28.28.4/01

MOTION:

That in accordance with Clause 178 of the Local Government (General) Regulation 2005, Council decline to accept any tenders for the Manufacture and Delivery of Precoated Aggregate and the proposal for the subject contract be cancelled.

AMENDMENT:

That an additional report be provided to the September 2017 Civil and Environmental Services Committee Meeting, in these two matters including additional costing information.

The Amendment on being put to the meeting was LOST. The Motion on being put to the meeting was CARRIED.

MCE-A 2. PROCUREMENT OF SUPPLY AND SPRAY BITUMEN AND FULL SERVICE BITUMEN RESURFACING - 2017 RESEAL PROGRAM S28.28.5/01

That;

- i) Council opt for the full service option for bitumen resurfacing works for the 2017-2018 Resurfacing Program, and*
- ii) Council award the full service contract to NSW Spray Seal Pty Ltd for bitumen resurfacing works for the 2017-2018 Resurfacing Program.*

ADOPTION OF RECOMMENDATIONS

86/17 RESOLVED *(Michael/Baker) that the recommendations of Closed Council be adopted.*

Crs Peters and McCosker requested that their votes against the motions of Items #1 'Review Tender for Aggregate Supply – 2017 Reseal Program' and Item #2 'Procurement of Supply and Spray Bitumen and Full Service Bitumen Resurfacing – 2017 Reseal Program, be recorded.

There being no further business, the meeting closed at 4.43pm.

CR P J HARMON

CHAIRPERSON

TO ORDINARY MEETING OF COUNCIL 27/09/2017

ITEM NO:	1.	FILE NO: S22.19.1 & 2763
DESTINATION 1:	A recognised leader in a broader context	R
SUBJECT:	MAYORAL MINUTE: ANNUAL PERFORMANCE REVIEW – GENERAL MANAGER	
PREPARED BY:	Cr Paul Harmon, Mayor	

SUMMARY:

The General Manager's Annual Performance Review for the year ending 30 June, 2017 was conducted by the Performance Review Committee on Wednesday, 23 August, 2017.

A confidential report in respect of this matter will be tabled at today's meeting.

COMMENTARY:

The *Local Government Act 1993* (the Act), and the Local Government (General) Regulation 2005 makes provision for the closure of meetings to the public and media in specified circumstances. In particular s.10A of the Act provides that Council may close to the public and media so much of a meeting as relates to the discussion and consideration of information identified in s.10A(2). The matters which may be closed to the public and media, as stated in the Act, must involve:

- (a) *Personnel matters concerning particular individuals (other than councillors.)*
- (b) *The personal hardship of any resident or ratepayer.*
- (c) *Information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.*
- (d) *Commercial information of a confidential nature that would, if disclosed:*
 - (i) *prejudice the commercial position of the person who supplied it, or*
 - (ii) *confer a commercial advantage on a competitor of the council, or*
 - (iii) *reveal a trade secret.*
- (e) *Information that would, if disclosed, prejudice the maintenance of law.*
- (f) *Matters affecting the security of the council, councillors, council staff or council property.*
- (g) *Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege.*
- (h) *Information concerning the nature and location of a place or an item of Aboriginal significance on community land.*

In considering whether to close a part of a meeting to the public and media, Councillors are also reminded of further provisions of s.10D of the Act which states:

Grounds for closing part of meeting to be specified

- (1) *The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.*
- (2) *The grounds must specify the following:*
 - (a) *the relevant provision of section 10A (2),*
 - (b) *the matter that is to be discussed during the closed part of the meeting,*
 - (c) *the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals,*

the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Having regard for the requirements stated in s.10D of the Act, Councillors should note that the matter listed for discussion in closed Council provides Council with information concerning the outcome of the General Manager's Performance Review conducted on 23 August, 2017.

The recommendation that this item of business be considered in closed Council specifically relies upon section 10A(2)(a):

- a) Personnel matters concerning particular individuals (other than Councillors); and
- b) on balance, the public interest in preserving the confidentiality of this matter outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: R.07 Council is recognised for and distinguished by its management, innovation and customer service.

Term Achievement: R.07.01 Council's operating culture is flexible, efficient, integrated and aligned to Council's strategic objectives and program delivery.

Operational Objective: R.07.01.01 Implement a structured program of continuous improvement, based on identifying and adopting leading practice, across the organisation.

POLICY IMPLICATIONS:

Nil.

CHIEF FINANCIAL OFFICERS COMMENT:

Nil.

LEGAL IMPLICATIONS:

Nil.

RECOMMENDATION:

That the matter be referred to closed Council for consideration as:

- i) the report includes 'Personnel matters concerning particular individuals (other than Councillors)' (Section 10A(2)(a) of the Local Government Act, 1993); and*
- ii) on balance the public interest in preserving the confidentiality of this matter outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting.*

TO ORDINARY MEETING OF COUNCIL 27/09/2017

ITEM NO:	1.	FILE NO: S19.9.1
DESTINATION 2:	A community that is healthy, educated and sustained.	C
SUBJECT:	INVERELL LIQUOR CONSULTATIVE COMMITTEE MEETING MINUTES	
PREPARED BY:	Fiona Adams, Manager Integrated Planning and Reporting	

SUMMARY:

Meeting held on 12 September, 2017.

For the consideration of Council.

COMMENTARY:

MINUTES OF THE INVERELL LIQUOR CONSULTATIVE COMMITTEE MEETING HELD AT THE TATTERSALLS HOTEL, BYRON STREET, INVERELL ON TUESDAY, 12 SEPTEMBER, 2017, COMMENCING AT 10.00AM.

PRESENT: Tim Palmer (Inverell RSM) [Chair], Rowan O'Brien (Inverell Police), Damien Smith (Australian Hotel), Don Carruthers (Imperial Hotel), Debbie Smith (Royal Hotel), Leanne Brown (Inverell Jockey Club), Mark McNeil (The General Merchant), Luke Marshall (Tatts Hotel), Noel Lehané (Empire Hotel).

Also in attendance was Sharon Stafford (Inverell Shire Council) [Secretary].

SECTION A**APOLOGIES:**

Dr Susan Allan (RMS), Cr Paul King, Ross Chilcott (Inverell Police), Lucas Chan (BWS) and Anthony Alliston (Manager Development Services, Inverell Shire Council)

1. CONFIRMATION OF MINUTES

RESOLVED (Smith/Carruthers) that the Minutes of the Inverell Liquor Consultative Committee held on 2 May, 2017, as circulated to members, be confirmed as a true and correct record of that meeting.

2. DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS

There were no interests declared.

3. BUSINESS ARISING FROM PREVIOUS MINUTES**Mental Health Awareness**

The Chairperson noted that Meg Perceval conducted 'CARE Wellbeing and Suicide Prevention' training for licensed premises on Tuesday 6 June, 2017.

The training was well received by participants and covered the following topics:

- Health and wellbeing
- Mental illness and suicide
- The Wellbeing to Suicide Continuum
- The CARE Action Plan (Connect, Ask, Refer, Encourage)
- Q & A Session

The Chairperson noted that Meg is conducting further sessions in Inverell and encouraged members to attend if they were unable to attend the session held on 6 June, 2017.

The Chairperson expressed his appreciation for Meg's continued time and effort in delivering this program to the Inverell community.

NSW Fire and Rescue - Fire Safety Inspections

Hoteliers expressed concern that they have not received any feedback in respect of the latest fire safety inspections that were undertaken. The Secretary to follow up and provide feedback to members.

SECTION F GENERAL BUSINESS

Plan of Management

The Plan of Management for the Inverell and District Liquor Accord is due for review. Copies of the plan were circulated to members present. Copies will be distributed to those not in attendance. Members are asked to consider the Plan of Management and provide feedback at the next meeting.

Liquor Accord Funds

Funds of \$4,623 are currently held in the Liquor Accord account. Members are asked to consider ways in which the funds may be spent which will improve local outcomes eg community education programs, RSA training for young people etc.

CCTV

The Secretary tabled plans of the existing CCTV network and confirmed that Council has applied for grant funding to extend the network (from Campbell Park and extending further along Campbell Street). The Committee was requested to consider the future expansion of the network should further grant funding opportunities arise. Input will be sought from the Committee at the next meeting on areas considered problematic/hot spots.

Rowan O'Brien confirmed that the CCTV cameras are utilised extensively and have proved vitally important. It was noted that the CCTV footage has dramatically reduced the amount of time spent in court by the Police.

Police

Rowan O'Brien informed the Committee that following events which occurred last week in Inverell, the Police will be carrying out a complete audit on all licensed premises. As part of the audit, all venues will be checked to make sure that they are operating strictly in accordance with their license conditions.

Rowan O'Brien informed the Committee that a 72 hour closure is an action that the Police

can enforce following an incident.

Rowan O'Brien stressed the importance of Preserving Crime Scenes on Licensed premises and accordingly tabled the following procedures to be followed:

Immediately after the person in charge of the licensed premises becomes aware of an incident involving an act of violence causing an injury to a person on the premises, the person in charge must take all practical steps to preserve and keep intact the area where the act of violence occurred, and retain all material and implements associated with the act of violence including:

- *Determine the scene eg perimeter and location/s*
- *Prevent access to and secure the scene by placing a person to guard the area*
- *Make enquiries to identify the assailant/s where appropriate, and request witnesses remain within the licenses premises until police arrive – if not, record all witnesses' particulars where practical*
- *Leave and do not touch any items associated with the act of violence, such as weapons, broken glass, blood etc*
- *DO NOT clean up or interfere (eg move furniture) with crime scenes. (Interfering with evidence may constitute an offence, leaving you liable to prosecution and/or result in the closure of the premises)*
- *Record all information into notebook/incident registers ensuring names, security no, specific tasks and/or involvements of each person are recorded*
- *Provide all records in notebooks/incident registers to police*

All licensees are urged to check their licensing conditions and educate staff on the above procedures.

Laminated copies of the above procedures will be made available at the next meeting.

Upcoming Events

Group 19 Rugby League – urgent meeting being held today to confirm venue for grand finals being held on 16 September, 2017.

PBR Bull Ride – Saturday 23 September, 2017

Holy Trinity Race Day – 21 October, 2017

Diggers Cup – 18 November, 2017

RUOK Day – 14 September, 2017 in Victoria Park

Domestic Violence Presentation

Inspector Ann Joy, Crime Manager NSW Police to present information regarding Domestic Violence to the next meeting of the Committee.

Container Deposit Scheme

The NSW Government's Container Deposit Scheme, Return and Earn, will roll out across the state from 1 December 2017. It is the largest litter reduction initiative in NSW and everyone will have a role to play. An update has been requested from Council in respect

of the program, in particular, where Approved Collection Points will be.

NEXT MEETING

The next meeting of the Inverell Liquor Consultative Committee will be held at the Inverell RSM Club on Tuesday, 28 November, 2017 commencing at 10 am.

Thank you to the Tattersalls Hotel for hosting the meeting.

There being no further business, the meeting closed at 10.45am.

TIM PALMER

CHAIRPERSON

RECOMMENDATION:

That the Minutes of the Inverell Liquor Consultative Committee Meeting held on Tuesday, 12 September, 2017, be received and noted.

ITEM NO:	2.	FILE NO: S4.11.16/09
DESTINATION 2 DESTINATION 3 DESTINATION 5:	A Community that is healthy, educated and sustained. An environment that is protected and sustained. The Communities are served by sustainable services and infrastructure.	CES
SUBJECT:	CIVIL & ENVIRONMENTAL SERVICES COMMITTEE MEETING MINUTES – 13 SEPTEMBER 2017	
PREPARED BY:	Jessica Jenkins, Corporate Support Officer - Publishing	

SUMMARY:

Meeting held on Wednesday, 13 September, 2017.

For the consideration of Council.

COMMENTARY:

MINUTES OF THE CIVIL & ENVIRONMENTAL SERVICES COMMITTEE MEETING
HELD IN THE COMMITTEE ROOM, 144 OTHO STREET, INVERELL ON
WEDNESDAY, 13 SEPTEMBER, 2017, COMMENCING AT 9.55 AM.

PRESENT: Cr D F Baker (Chairperson), Crs P J Harmon, S J Berryman and J N McCosker.

Also in attendance: Crs J A Watts, C M Dight, P A King and A A Michael.

Paul Henry (General Manager), Brett McInnes (Director Civil and Environmental Services), Ken Beddie (Director Corporate and Economic Services) and Justin Pay (Manager Civil Engineering).

SECTION A**APOLOGIES:**

An apology was received from Cr Peters due to business reasons.

RESOLVED (McCosker/Berryman) that the apology from Cr Peters be noted.

1. **CONFIRMATION OF MINUTES**

RESOLVED (Berryman/Harmon) that the Minutes of the Civil and Environmental Services Committee Meeting held on 9 August, 2017, as circulated to members, be confirmed as a true and correct record of that meeting.

2. **DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS**

There were no interests declared.

3. **PUBLIC FORUM** **S13.5.6/10**

There were no members of the public present to speak.

4. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

SECTION B
ADVOCACY REPORTS

Mayor Harmon Inverell Hospital Redevelopment S7.2.12

The Mayor attended a meeting with a group of Inverell doctors, General Manager Paul Henry and Cr Michael. The group provided an insight into their perceived issues that need to be addressed when the redevelopment occurs.

A further meeting is planned in this matter.

Mayor Harmon Sapphire City Festival S26.3.11/09

The Mayor noted the launch of the Festival last night. The Festival has attracted a new major sponsor for the next three (3) year, being the Regional Australia Bank.

Mayor Harmon Community Partnerships Awards Ceremony S2.2.4/10

The Mayor attended this event in Inverell, where Regional Australia Bank provided \$60K in sponsorship to local organisations.

SECTION D
DESTINATION REPORTS

1. URBAN WORKS PROGRAM S28.21.1/09

RESOLVED (Berryman/Harmon) that prior to any additional projects being considered for the 2017/18 Urban Works Program a report be presented to the 2017 September Council Meeting that details the current cost of the town centre treatment in Otho Street between Byron and Evans Streets. This report to include the costs of purchasing the advanced trees and repairing damage from removed Plane Trees.

Cr Baker advised that as the motion is calling for an update of the costing previously provided to Council, that her declared 'pecuniary interests' on the Town Centre Renewal Plan, are not impacted.

Cr McCosker requested that his vote against the Motion be recorded.

2. PROVISION OF LOADING ZONES IN INVERELL CBD S28.27.2

RESOLVED (Harmon/Berryman) that:

- i) the report be received and noted; and*
- ii) the update provided by the Director Civil & Environmental Services at the meeting be received and noted.*

3. PETITION REGARDING TREE IMPACTS ON DEODARA DRIVE RESIDENTS S6.8.5/10

RESOLVED (Harmon/Berryman) that the Committee recommend to Council that a staged reduction in tree numbers be undertaken and that offset plantings of suitable trees be carried out consistent with the Arborist's recommendation.

Cr McCosker requested that his vote against the Motion be recorded.

5. BITUMEN RESURFACING PROGRAM 2017/18 S28.21.1/10

RESOLVED (Harmon/Berryman) that the Committee recommend to Council that:

- i) The 2017/18 Bitumen Resurfacing Program as presented be adopted; and*
- ii) The adopted program be placed on Council's webpage for the information of the community.*

6. GRAVEL RESHEET PROGRAM S28.21.1/10

RESOLVED (Harmon/Berryman) that the Committee recommend to Council that:

- i) the 2017/18 Gravel Resheeting Program as presented be adopted; and*
- ii) the adopted program be placed on Council's web page for the information of the community.*

7. ORCHARD PLACE S28.10.SR235

RESOLVED (Berryman/McCosker) that the Committee recommend to Council that:

- a) Council allocate \$20,000 from existing road maintenance votes for the implementation of low cost improvement options at the intersection of Swanbrook Road;*
- b) Council request that Roads and Maritime Services undertake a speed zone review of the road network in the Orchard Place area;*
- c) That Council give notice of an intention to erect physical barriers at an appropriate point on Orchard Place to create a 'no through road' effect;*
- d) Council advise all emergency services of the changed road condition when the barriers are being installed;*
- f) Consideration be given to the renaming of the two (2) created segments of Orchard Place, as 'Orchard Place - North' and 'Orchard Place – South'.*
- g) That the residents of Orchard Place be advised;*
 - i) of the proposed change to the operation of Orchard Place;*
 - ii) the intention of Council to prepare a 'Freight and Transport Strategy; and*
 - iii) that any further treatment of the two (2) segments of Orchard Place will be determined once the Strategy is completed.*

8. ISOLATED DUST MITIGATION SEALS – UNSEALED ROAD NETWORK S28.9.12/10

RESOLVED (Berryman/Harmon) that the Committee recommend to Council;

- 1. That Council's policy position in relation to isolated dust seals be as follows:*
 - i. That Council not initiate a program for the installation of "Dust Mitigation Seals" on its unsealed road network.*
 - ii. A road user may make an application to Council for the installation of a "Dust Mitigation Seal" on a nominated portion of the road network.*

- iii. *The applicant must support this application by:*
- a) *Documenting a case that a nominated development will create a significant increase in traffic volume for a definitive period of time.*
 - b) *Written acceptance that all costs associated with the construction and maintenance of the "Dust Mitigation Seal" shall be borne by the applicant.*
 - c) *Acknowledging that the "Dust Mitigation Seal" is sacrificial in nature.*
 - d) *Written acceptance that the cost of decommissioning the seal shall be borne by the applicant, and*
 - e) *Decommissioning of the seal shall be at a time determined by Council.*
2. *Council note the research by Council staff that concluded that current dust suppressant treatments do not represent a cost effective solution on Councils unsealed road network.*
3. *Council continue to monitor trials being undertaken of various dust suppression treatments on gravel roads, by other Local Government Authority and Commercial manufacturers.*

**SECTION E
INFORMATION REPORTS**

- 1. RESIDENTIAL LAND REVIEW S18.6.51
- 2. NEW LAND MANAGEMENT AND BIODIVERSITY CONSERVATION LAWS S11.12.7
- 3. NEW ENGLAND NORTH WEST REGIONAL PLAN 2036 S18.6.22
- 4. WORKS UPDATE S28.21.1/10
- 5. MAINTENANCE GRADING 2016/17 S28.21.1/10

RESOLVED (Berryman/Harmon) that the items contained in the Information Reports to the Civil & Environmental Services Committee Meeting held on Wednesday, 13 September, 2017, be received and noted.

**SECTION F
GENERAL BUSINESS**

Cr Watts Transition Home – Short Street CD-39/2017

Cr Watts noted ongoing discussions with a local resident in respect of whether this is a complying development.

Cr Watts requested an update in this matter.

Cr Dight Roadside Vegetation S6.8.7

Cr Dight requested that the roadside vegetation be reviewed between 59km and 61km north of Inverell along the Yetman Road and appropriate control/removal action be undertaken.

Cr Dight	<u>Yetman Water Supply S32.15.14</u>
	Cr Dight requested that the low water pressure issue be investigated and a report on the issue be presented to a future meeting of the Committee.
Cr King	<u>Goonoowigall Road S28.10.SR262</u>
	Cr King noted the drainage works undertaken on this road and commended staff for their work.
General Manager	<u>Renewable Energy S7.14.4</u>
	Paul Henry noted an approach from APA Australia in respect of a possible solar farm establishment in the Bonshaw area. The company will be meeting with staff in this matter.
General Manager	<u>Inverell Lions Club Convention 2017 S12.22.1/10</u>
	As part of the Lions Club Convention, the organisation would like to do a street march during the convention to recognise the work of Lions in the Community.
	The cost for traffic control would be approximately \$2K. The Lions Club has requested that Council assist in this matter.
	The General Manager to pursue this matter with the NSW Police with a view to achieving a rolling road closure.
Director Civil and Environmental Services	<u>Trees – Bundarra Road S21.7.8/10</u>
	The Director Civil and Environmental Services noted that Council has called for a report into the establishment of a 'wetland' in the vicinity of Cameron Park area, and that the proposed planting of replacement trees on Bundarra Road may be impacted upon by future drainage works.
	<i>RESOLVED (Berryman/Harmon) that the proposed replacement of the Claret Ash trees be postponed until the drainage issues in the area are addressed as included in Council's 2017-2021 Delivery Plan.</i>

There being no further business, the meeting closed at 11.22am.

RECOMMENDATION:

That:

- i) the Minutes of the Civil & Environmental Services Committee Meeting held on Wednesday, 13 September, 2017, be received and noted; and*
- ii) the following recommendations of the Civil & Environmental Services Committee be considered by Council:*

1. URBAN WORKS PROGRAM S28.21.1/09

That;

- i) prior to any additional projects being considered for the 2017/18 Urban Works Program a report be presented to the 2017 September Council Meeting, that details the current cost of the town centre treatment in Otho Street between Byron and Evans Streets, and*
- ii) that the report include the costs of purchasing the advanced trees and repairing damage from removed Plane Trees.*

2. PROVISION OF LOADING ZONES IN INVERELL CBD S28.27.2

That:

- i) the report be received and noted; and*
- ii) the update provided by the Director Civil & Environmental Services at the meeting be received and noted.*

3. PETITION REGARDING TREE IMPACTS ON DEODARA DRIVE RESIDENTS S6.8.5/10

That a staged reduction in tree numbers be undertaken and that offset plantings of suitable trees be carried out consistent with the Arborist's recommendation.

4. BITUMEN RESURFACING PROGRAM 2017/18 S28.21.1/10

That:

- i) The 2017/18 Bitumen Resurfacing Program as presented be adopted; and*
- ii) The adopted program be placed on Council's webpage for the information of the community.*

5. GRAVEL RESHEET PROGRAM S28.21.1/10

That:

- i) the 2017/18 Gravel Resheeting Program as presented be adopted; and*
- ii) the adopted program be placed on Council's web page for the information of the community.*

6. ORCHARD PLACE S28.10.SR235

That:

- a) Council allocate \$20,000 from existing road maintenance votes for the implementation of low cost improvement options at the intersection of Swanbrook Road;*
- b) Council request that Roads and Maritime Services undertake a speed zone review of the road network in the Orchard Place area;*
- c) That Council give notice of an intention to erect physical barriers at an appropriate point on Orchard Place to create a 'no through road' effect;*

- d) *Council advise all emergency services of the changed road condition when the barriers are being installed;*
- f) *Consideration be given to the renaming of the two (2) created segments of Orchard Place, as 'Orchard Place - North' and 'Orchard Place – South'.*
- g) *That the residents of Orchard Place be advised;*
 - i) *of the proposed change to the operation of Orchard Place;*
 - ii) *the intention of Council to prepare a 'Freight and Transport Strategy; and*
 - iii) *that any further treatment of the two (2) segments of Orchard Place will be determined once the Strategy is completed.*

7. ISOLATED DUST MITIGATION SEALS – UNSEALED ROAD NETWORK S28.9.12/10

- 1. *That Council's policy position in relation to isolated dust seals be as follows:*
 - i. *That Council not initiate a program for the installation of "Dust Mitigation Seals" on its unsealed road network.*
 - ii. *A road user may make an application to Council for the installation of a "Dust Mitigation Seal" on a nominated portion of the road network.*
 - iii. *The applicant must support this application by:*
 - a) *Documenting a case that a nominated development will create a significant increase in traffic volume for a definitive period of time.*
 - b) *Written acceptance that all costs associated with the construction and maintenance of the "Dust Mitigation Seal" shall be borne by the applicant.*
 - c) *Acknowledging that the "Dust Mitigation Seal" is sacrificial in nature.*
 - d) *Written acceptance that the cost of decommissioning the seal shall be borne by the applicant, and*
 - e) *Decommissioning of the seal shall be at a time determined by Council.*
- 2. *Council note the research by Council staff that concluded that current dust suppressant treatments do not represent a cost effective solution on Councils unsealed road network.*
- 3. *Council continue to monitor trials being undertaken of various dust suppression treatments on gravel roads, by other Local Government Authority and Commercial manufacturers.*

8. TREES – BUNDARRA ROAD S21.7.8/10

That the proposed replacement of the Claret Ash trees be postponed until the drainage issues in the area are addressed as included in Council's 2017-2021 Delivery Plan.

ITEM NO:	3.	FILE NO: S4.11.17/09
DESTINATION 1 DESTINATION 4:	A recognised leader in a broader context. A strong economy.	RB
SUBJECT:	ECONOMIC & COMMUNITY SUSTAINABILITY COMMITTEE MEETING MINUTES – 13 SEPTEMBER 2017	
PREPARED BY:	Jessica Jenkins – Corporate Support Officer - Publishing	

SUMMARY:

Meeting held on Wednesday, 9 August, 2017.

For the consideration of Council.

COMMENTARY:

MINUTES OF THE ECONOMIC & COMMUNITY SUSTAINABILITY COMMITTEE MEETING HELD IN THE COMMITTEE ROOM, INVERELL SHIRE COUNCIL, 144 OTHO STREET, INVERELL ON WEDNESDAY, 13 SEPTEMBER, 2017, COMMENCING AT 11.43AM.

PRESENT: Cr J A Watts (Chairperson), Crs P J Harmon, P A King, A A Michael and C M Dight.

Also in attendance: Crs D F Baker, S J Berryman and J N McCosker.

Paul Henry (General Manager), Ken Beddie (Director Corporate and Economic Services) and Brett McInnes (Director Civil and Environmental Services).

SECTION A**APOLOGIES:**

There were no apologies received.

1. **CONFIRMATION OF MINUTES**

RESOLVED (King/Michael) that the Minutes of the Economic and Community Sustainability Committee Meeting held on 9 August, 2017 as circulated to members, be confirmed as a true and correct record of that meeting.

2. **DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS**

There were no interests declared.

3. **BUSINESS ARISING FROM PREVIOUS MINUTES**

Nil.

SECTION B
ADVOCACY REPORTS

- Cr Dight Yetman Public School 150th Anniversary S2.13.2
- The event was a strong success and well supported by the wider Community.
- Cr Michael Inverell Cultural Group S26.8.1
- Cr Michael and Cr Dight attended a workshop of the group to review the Cultural Plan.
- Cr Michael Junior Touch Football Competition S5.24.2/10
- Cr Michael has been advised that the Junior Touch competition will be returning to the Sports Complex.
- Cr Michael Park Run S12.22.1/10
- Cr Michael noted the commencement of the Park Run initiative and that 150 people participated in the first event.
- Cr Michael Hospital Redevelopment S7.2.12
- Cr Michael advised that approximately 100 people attended the Hospital Redevelopment Information Sessions.
- Cr Michael Intersection Upgrades – Mansfield Street S28.10.INI44
- Cr Michael advised the Committee that funding has been received for safety upgrade works for three intersections in Mansfield Street.
- Cr Michael R U OK Chamber of Commerce Event S8.5.3
- Cr Michael noted the recent Chamber of Commerce and Industry R U OK seminar.
- Ms Meg Percival delivered the program which was well received.
- Cr Michael CSPC Meeting S2.7.1
- Cr Michael attended the meeting on behalf of the Mayor.
- A wide range of issues were discussed.

SECTION D
DESTINATION REPORTS

1. INVERELL DISTRICT FAMILY HISTORY GROUP PROPOSAL – PROGRESS REPORT S3.6.1/10

RESOLVED (Harmon/Michael) that:

- i) *The MOU be adopted and the General Manager be duly authorised to complete the MOU and take the required actions, and;*
- ii) *The required building upgrade and ancillary works be funded from the Buildings Internally Restricted Asset and Library Projects Grants.*

2. FIT FOR THE FUTURE ROADMAP – ACTION PLAN S13.1.2

RESOLVED (Michael/Harmon) that the information be received and noted.

3. PROPOSED WATER CONNECTION FEE PAID BY DEVELOPERS ON FULLY SERVICED SUBDIVISIONS S32.12.6

RESOLVED (Harmon/Dight) that the Committee recommend to Council that:

- i) Council introduce a new fee – Water Service Connection where 20mm service line & riser constructed by developer - Payable by Developer at time of Subdivision Release, effective from 1 July 2017.*
- ii) The new fee include the cost to Council of supplying and installing a 20mm water meter plus the provision of a meter cover to the developer to place over the water service line riser as protection, and*
- iii) The new fee be set at \$245 for 2017/18 and reviewed annually as part of Councils fees and charges policy.*

4. BOUNDARY ADJUSTMENT - ARMIDALE REGIONAL COUNCIL - UPDATE
S13.1.1

RESOLVED (Michael/Dight) that:

- a) That the information be noted,*
- b) That the Minister for Local Government be requested to include the following provision in the proclamation governing rates and charges:*
 - (1) Appropriate arrangements are to be made in relation to the rates and charges over the rateable parcels of land affected by this Proclamation. The General Manager of Armidale Regional Council and the General Manager of Inverell Shire Council are to reach a negotiated agreement on the nature of those arrangements.*
 - (2) In the event that the General Managers of Armidale Regional Council and Inverell Shire Council cannot come to a negotiated agreement on the matter of rates and charges, the Minister for Local Government will make a determination on that matter.*

Such a determination may be made:

- i) by referral to the Minister for Local Government by Armidale Regional Council or Inverell Shire Council or by both of the Councils; or*
- ii) without referral from the Councils, if the Minister for Local Government is satisfied that the matter of rates and charges cannot be determined by Agreement between the Armidale Regional Council and Inverell Shire Council, or if the Minister is not satisfied with the agreement between the Councils.*
- (3) That each Council be responsible for meeting their costs for any procedure necessary to give effect to the boundary adjustment.*
- (4) That the policy position of the State Government not to meet any costs associated with the boundary adjustment be noted. Further, that this policy position not impede the boundary adjustment process.*

5. ABORIGINAL ELDERS OLYMPICS - INVERELL S12.22.1

Cr King advised that a planning day for this event will be held next week and that the organisers have asked him to attend.

Cr King will submit a report on this planning day.

RESOLVED (King/Dight) that;

- i) The information be noted; and,*
- ii) Further information be sought in this matter.*

6. REQUEST FOR SPONSORSHIP – INVERELL SWIMMING CLUB S12.22.1/10

RESOLVED (Michael/Dight) that Council provide a donation of \$200 in this matter noting the contribution made to the local economy by the Club's Regional Carnival.

7. COUNCILLOR EXPENSES AND FACILITIES POLICY S13.6.4

RESOLVED (Michael/Harmon) that the Committee recommend to Council that:

- i) Council adopt the Policy on Councillor Expenses and Facilities in accordance with the provisions of the Local Government Act, 1993; and*
- ii) such policy be made available for inspection by members of the public.*

**SECTION F
QUESTIONS WITHOUT NOTICE**

General
Manager

Tingha Caravan Park S14.18.6/10

The General Manager noted discussions with the Department of Lands in respect of the operation of this facility and that the caretaker had left.

RESOLVED (Michael/Harmon) that the Committee recommend to Council that Council advise the Department of Lands that;

- i) Council is not prepared to takeover the Tingha Caravan Park with immediate effect,*
- ii) The department should proceed to fill the vacant caretakers position; and*
- iii) Council discuss the future management arrangements with a view to finalising a position on the management of the reserve by 1 July, 2018.*

Cr Dight

Yetman Bat Issue S11.9.1/10

Cr Dight noted that the bat colony had left the area. Cr Dight requested an update of how the area can now be rehabilitated.

Cr King

R U OK Day S24.5.3

Cr King advised that the R U OK Day function is to be held in Victoria Park tomorrow, 14 September, 2017, and encouraged Councillors to attend.

SECTION H
GOVERNANCE REPORTS

1. GOVERNANCE - MONTHLY INVESTMENT REPORT S12.12.2/09

RESOLVED (Michael/Harmon) that the Committee recommend to Council that:

- i) the report indicating Council's Fund Management position be received and noted; and*
- ii) the Certification of the Responsible Accounting Officer be noted.*

There being no further business, the meeting closed at 12.31pm.

RECOMMENDATION:

That:

- i) the Minutes of the Economic & Community Sustainability Committee Meeting held on Wednesday, 13 September, 2017, be received and noted; and*
- ii) the following recommendations of the Economic & Community Sustainability Committee be considered by Council:*

1. INVERELL DISTRICT FAMILY HISTORY GROUP PROPOSAL – PROGRESS REPORT S3.6.1/10

That:

- i) The MOU be adopted and the General Manager be duly authorised to complete the MOU and take the required actions, and;*
- ii) The required building upgrade and ancillary works be funded from the Buildings Internally Restricted Asset and Library Projects Grants.*

2. FIT FOR THE FUTURE ROADMAP – ACTION PLAN S13.1.2

That the information be received and noted.

3. PROPOSED WATER CONNECTION FEE PAID BY DEVELOPERS ON FULLY SERVICED SUBDIVISIONS S32.12.6

That:

- i) Council introduce a new fee – Water Service Connection where 20mm service line & riser constructed by developer - Payable by Developer at time of Subdivision Release, effective from 1 July 2017.*
- ii) The new fee include the cost to Council of supplying and installing a 20mm water meter plus the provision of a meter cover to the developer to place over the water service line riser as protection, and*
- iii) The new fee be set at \$245 for 2017/18 and reviewed annually as part of Councils fees and charges policy.*

4. BOUNDARY ADJUSTMENT - ARMIDALE REGIONAL COUNCIL - UPDATE S13.1.1

That:

- a) *That the information be noted,*
- b) *That the Minister for Local Government be requested to include the following provision in the proclamation governing rates and charges:*
 - (1) *Appropriate arrangements are to be made in relation to the rates and charges over the rateable parcels of land affected by this Proclamation. The General Manager of Armidale Regional Council and the General Manager of Inverell Shire Council are to reach a negotiated agreement on the nature of those arrangements.*
 - (2) *In the event that the General Managers of Armidale Regional Council and Inverell Shire Council cannot come to a negotiated agreement on the matter of rates and charges, the Minister for Local Government will make a determination on that matter.*

Such a determination may be made:

- i) *by referral to the Minister for Local Government by Armidale Regional Council or Inverell Shire Council or by both of the Councils; or*
- ii) *without referral from the Councils, if the Minister for Local Government is satisfied that the matter of rates and charges cannot be determined by Agreement between the Armidale Regional Council and Inverell Shire Council, or if the Minister is not satisfied with the agreement between the Councils.*
- (3) *That each Council be responsible for meeting their costs for any procedure necessary to give effect to the boundary adjustment.*
- (4) *That the policy position of the State Government not to meet any costs associated with the boundary adjustment be noted. Further, that this policy position not impede the boundary adjustment process.*

6. ABORIGINAL ELDERS OLYMPICS - INVERELL S12.22.1

that;

- i) *The information be noted; and,*
- i) *Further information be sought in this matter.*

7. REQUEST FOR SPONSORSHIP – INVERELL SWIMMING CLUB S12.22.1/10

That Council provide a donation of \$200 in this matter noting the contribution made to the local economy by the Club's Regional Carnival.

8. COUNCILLOR EXPENSES AND FACILITIES POLICY S13.6.4

That:

- i) *Council adopt the Policy on Councillor Expenses and Facilities in accordance with the provisions of the Local Government Act, 1993; and*
- ii) *such policy be made available for inspection by members of the public.*

9. GOVERNANCE - MONTHLY INVESTMENT REPORT S12.12.2/09

That:

- i) the report indicating Council's Fund Management position be received and noted; and*
- ii) the Certification of the Responsible Accounting Officer be noted.*

10. TINGHA CARAVAN PARK S14.18.6/10

That Council advise the Department of Lands that;

- i) Council is not prepared to takeover the Tingha Caravan Park with immediate effect,*
- ii) The department should proceed to fill the vacant caretakers position; and*
- iii) Council discuss the future management arrangements with a view to finalising a position on the management of the reserve by 1 July, 2018.*

TO ORDINARY MEETING OF COUNCIL 27/09/2017

ITEM NO:	1.	FILE NO: S13.6.5
DESTINATION 1:	The communities are served by sustainable services and infrastructure	S
SUBJECT:	DUTIES OF DISCLOSURE - PECUNIARY	
PREPARED BY:	Barbara Eshman, Executive Public Relations Officer	

SUMMARY:

Compliance with Section 449 of the *Local Government Act, 1993* that the pecuniary interest returns be noted.

COMMENTARY:

Under the provisions of Section 449 of the *Local Government Act, 1993*, Councillors and designated persons must complete and lodge with the General Manager a pecuniary interest return as part of Schedule 2 of Section 449.

All pecuniary interest returns for Councillors and designated persons for the period 1 July, 2016, to 30 June, 2017 have now been completed. As required by the Act, these returns will be tabled at today's meeting.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND MANAGEMENT PLAN:

Strategy: S.01 Sound Local Government Administration, Governance and Financial Management are provided.

Operational Objective:

Management Plan – CS.01 Administrative Services, "To provide a range of services and systems which underpin Council's administrative process in a timely and efficient manner."

Term Achievement: S.01.01 Council has implemented leading practice ethical and corporate governance standards.

Operational Objective: S.01.01.02 To provide robust governance and administrative systems which ensure the ongoing health and stability of Council, the discharge of statutory and governance responsibilities, proper reporting and the efficient use of Council's resources.

POLICY IMPLICATIONS:

Compliance with Council's Policy relating to Designated Persons.

CHIEF FINANCIAL OFFICERS COMMENT:

Nil.

LEGAL IMPLICATIONS:

Compliance with Section 449 of the *Local Government Act, 1993*

RECOMMENDATION:

That the pecuniary interest returns be noted.

ITEM NO:	2.	FILE NO: S13.5.4
DESTINATION 1:	A recognised leader in a broader context	R
SUBJECT:	MEETING DATES AND TIMES	
PREPARED BY:	Paul Henry, General Manager	

SUMMARY:

Council is required to set a date and time for the regular Ordinary and Major Committee Meetings of the Council.

COMMENTARY:

Council's Ordinary Meetings have been held on the fourth Wednesday of each month commencing at 3.00pm. Council may resolve to hold these meetings on an alternative day and/or hour if it wishes.

Council's Major Committee Meetings (Civil and Environmental Services Committee and Economic and Community Sustainability Committee) have, in the past, been held on the same day on the second Wednesday of each month commencing at 9.00am and 10.30am respectively. Council may resolve to hold these meetings on an alternative day/s and/or hours if it wishes.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND MANAGEMENT PLAN:

Strategy: R.08 Council leads the community by influencing and participating in policy development to the benefit of the Shire through partnerships and alliances with government, regional interests, Shire groups and communities.

Term Achievement: (R.08.1) A targeted program of advocacy and policy discussion is being conducted with the active cooperation of others benefiting interests around social, environment, economic and infrastructure priorities.

Operational Objective: R.08.01.01 To facilitate intergovernmental relations to ensure maximum cooperation between the Council and the Federal and State Governments to achieve the optimum support for the Inverell Shire.

LEGAL IMPLICATIONS:

In accordance with *Section 365* of the *Local Government Act, 1993*, Council is required to meet at least 10 times each year, each time in a different month.

RECOMMENDATION:

A matter for Council.

ITEM NO:	3.	FILE NO: S13.6.7
DESTINATION 1:	A recognised leader in a broader context	R
SUBJECT:	APPOINTMENT OF COUNCIL COMMITTEES	
PREPARED BY:	Paul Henry, General Manager	

SUMMARY:

To facilitate Council's decision making process, Council has established a number of Committees. Council is requested to appoint members to the following Committee Structure.

COMMENTARY:

All Committees, irrespective of their status, make recommendations to Council for consideration – a decision of a Committee is not binding on Council, unless a specific delegation of authority is made by Council to that particular Committee. To date, Council has not delegated a permanent task to any of its Major Committees.

A. TYPES OF COMMITTEES***1) MAJOR COMMITTEES***

To facilitate Council's decision making process, Council has established 'Major' Committees to consider issues relating to a particular range of activities/functions. In the past, the two (2) 'Major Committees' together with their functional responsibilities have included:

ECONOMIC & COMMUNITY SUSTAINABILITY COMMITTEE RESPONSIBILITIES	CIVIL & ENVIRONMENTAL SERVICES COMMITTEE RESPONSIBILITIES
❖ Financial/Budget Issues	❖ Recreational Services
❖ Corporate Planning	❖ Waste Services
❖ Human Resources	❖ Civil Infrastructure
❖ Information Services	❖ Town Planning
❖ Economic Development	❖ Environmental Activities
❖ Cultural Activities	❖ Building Control
❖ Social Activities	❖ Compliance
❖ Industry Development	❖ Emergency Management

Previously, Council has determined the following:

In addition the Local Government Act provides that the Mayor is an ex-officio member of all Committees.

It should also be noted that Council's Meeting Code provides for the Chairperson to co-opt Councillors in attendance at the meeting to be a member of the Committee to that meeting for the purpose of providing a quorum.

II) ADVISORY COMMITTEES

Advisory Committees are comprised of elected members, staff and community members that consider issues relating to a single Council function/service.

The following Advisory Committees have been established or are required by statute:

COMMITTEE	DELEGATE ENTITLEMENT	CURRENT DELEGATE	ALTERNATE DELEGATE
Aboriginal Consultative Committee	Mayor, General Manager, 1 Ashford Local Land Council, 1 Anaiwan Local Land Council, 1 Aboriginal Elder, 3 members of the community	Mayor Cr King	GM (Servicing Officer)
Conduct Review Committee (Statutory term) - Committee that establishes the facts of an allegation that has been referred to it in accordance with the provisions of Council's Code of Conduct.	2 Representatives (Mayor, General Manager), and 3 independents	Mayor General Manager Expressions of interest to be called for independents as required.	
Local Emergency Management Committee (LEMC) - Provision of the State Emergency Rescue and Management Act. The role of the LEMC is to: • Prevent or reduce the impact of emergencies; • Ensure the preparedness of our community; • Provide an effective and coordinated response to the emergency; • Provide for the recovery of our community.	1 Representative And Local Emergency Management Officer (LEMO).	Cr Berryman Manager Civil Engineering (LEMO).	
Local Traffic Committee (LTC) A technical review committee that advises the Council on matters for which the Council has delegated authority. Council is not bound by the advice given by its LTC, however if Council does wish to act contrary to the unanimous advice of the LTC or when the advice is not unanimous, it must notify the RTA & the NSW Police before proceeding.	LTC comprises 4 formal representatives: - 1 Council - 1 NSW Police - 1 RTA - 1 Local State Member or their nominee	Manager Environmental Engineering.	

III) COMMUNITY COMMITTEES

A function of a Council may, subject to the provisions of *Section 355* of the *Local Government Act*, be exercised by a Committee of the Council.

Accordingly, the following Committees have been established:

COMMITTEE	DELEGATE ENTITLEMENT	CURRENT DELEGATE	ALTERNATE DELEGATE
Delungra District Development Council	1 Representative	Cr Watts	
Equestrian Council	(Fixed Term) 1 Representative	Cr Baker	
Inverell Development Support Group	2 Representatives (Mayor & General Manager)	Cr Harmon General Manager	
Inverell Liquor Consultative Committee	1 Representative	Cr King	
Inverell Sports Council	(Fixed Term) 2 Representatives	Cr Harmon Cr Michael	
Oakwood Recreation Area	1 Representative	Cr Baker	
Inverell Sapphire City Festival	1 Representative	Mayor (ex-officio) Cr Michael	
Yetman Hall	1 Representative	Cr Dight	

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND MANAGEMENT PLAN:

Strategy: R.08 Council leads the community by influencing and participating in policy development to the benefit of the Shire through partnerships and alliances with government, regional interests, shire groups and communities.

Term Achievement: R.08.01 A targeted program of advocacy and policy discussion is being conducted with the active cooperation of others benefiting interests around social, environmental, economic and infrastructure priorities.

Operational Objective: R.08.01.01 To facilitate intergovernmental relations to ensure maximum cooperation between the Council and the Federal and State Governments to achieve the optimum support for the Inverell Shire.

POLICY IMPLICATIONS:

Nil.

CHIEF FINANCIAL OFFICERS COMMENT:

Nil.

LEGAL IMPLICATIONS:

Nil.

RECOMMENDATION:

That:

- i) Council determine its representatives on the Major Committees;*
- ii) Council determine its representatives on the Advisory Committees; and*
- iii) Council determine its representatives on the Community Committees.*

ITEM NO:	4.	FILE NO: S13.6.7
DESTINATION 1:	A recognised leader in a broader context	R
SUBJECT:	ELECTION OF DELEGATES TO REGIONAL & LOCAL ORGANISATIONS (ANNUAL APPOINTMENT)	
PREPARED BY:	Paul Henry, General Manager	

SUMMARY:

Inverell Shire Council is entitled to be represented upon a number of Regional and/or Local Organisations. Council is requested to appoint delegates to the following list of Regional and/or Local Organisations.

COMMENTARY:

A list of known Regional and/or Local Organisations, to which Inverell Shire Council is entitled to be represented upon, include:

COMMITTEE	DELEGATE ENTITLEMENT	CURRENT DELEGATE	ALTERNATE DELEGATE
Country Public Libraries Association of NSW	1 Representative	Cr Baker	
Inverell Pioneer Village	1 Representative	Cr Berryman	1 Representative
Northern Inland Weeds Advisory Committee	1 Representative		
Northern Tablelands Bushfire Management Committee	1 Representative	Local Emergency Management Officer	
Overloading of Vehicles Committee	1 Representative	Manager Civil Engineering	
Border Regional Organisation of Council's (BROC)	1 Representative	Cr Dight	

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND MANAGEMENT PLAN:

Strategy: R.08 Council leads the community by influencing and participating in policy development to the benefit of the Shire through partnerships and alliances with government, regional interests, shire groups and communities.

Term Achievement: R.08.01 A targeted program of advocacy and policy discussion is being conducted with the active cooperation of others benefiting interests around social, environmental, economic and infrastructure priorities.

Operational Objective: R.08.01.01 To facilitate intergovernmental relations to ensure maximum cooperation between the Council and the Federal and State Governments to achieve the optimum support for the Inverell Shire

POLICY IMPLICATIONS:

Nil.

CHIEF FINANCIAL OFFICERS COMMENT:

Nil.

LEGAL IMPLICATIONS:

Nil.

RECOMMENDATION:

That:

- i) Council determine if it wishes to appoint delegates to these organisations, and if so;*
- ii) Council appoint its representatives to those organisations as determined above.*

ITEM NO:	5.	FILE NO: S12.11.5
DESTINATION 5:	The communities are served by sustainable services and infrastructure	S
SUBJECT:	GENERAL AND SPECIAL PURPOSE FINANCIAL REPORTS 2016/2017	
PREPARED BY:	Ken Beddie, Director Corporate and Economic Services	

SUMMARY:

The General Purpose and Special Purpose Financial Reports have been finalised by Council staff and submitted for Audit. Council is requested to consider the information listed in this report for adoption.

COMMENTARY:**2016/2017 BUDGET**

Council staff have finalised Council's 2016/2017 General Purpose Financial Reports and Special Purpose Financial Reports and submitted them for Audit. A full copy of the financial reports will be tabled at the meeting. Council's Auditors will present a full report to Council on these reports at the November Council Meeting

A review of Council's cash position at 30 June, 2017, has also been undertaken. This review indicates that all Council funds have again finished with a cash surplus for the 2016/2017 financial year, after the revote of funds in respect of incomplete works and transfers to/from Internally Restricted Assets have been considered.

GENERAL FUND

Council has achieved a cash surplus in its General operations of \$3K after net transfers to/from Internally Restricted Assets and Budget Revotes in respect of incomplete works. This is a very sound result, given the major matters previously reported to the Economic and Community Sustainability Committee Meeting.

WASTE MANAGEMENT:

The Waste Management Fund remains in a sound financial position to complete the implementation of the Waste Management Strategy over the coming years.

Council will be aware of the costs incurred in Council taking over the Waste Collection Services and the works undertaken at the Inverell Waste Depot from 2015 to 2017. The Waste Management Internally Restricted Assets have a balance of \$3.295M including unspent loan funds. Further significant expenditures are planned for 2017/2018 in respect of the completion of the closure of rural landfills and other Capital Works. It is noted that the Waste Management Charges will generate a transfer to the Waste Internally Restricted Asset of \$0.24M in 2017/2018 and following years which will help to offset the large expenditures expected in this area.

PLANT FLEET:

Council's Plant Fleet returned a small operating surplus of \$17K on a turnover of \$5.135M after providing for transfers to the Internally Restricted Asset for Plant Replacements. This is a strong result for this Business Unit which continues to be able to maintain a modern Plant Fleet and deliver this Plant Fleet into Council's Works Program at a very competitive cost (lower than private Plant Hire Charges).

Financial Modelling has been undertaken out to 2021/2022 which indicates that the Plant Fleet will continue to be sustainable in the long term.

INTERNALLY RESTRICTED ASSETS:

The transfers to/from Internally Restricted Assets are shown in the Attached "Internally Restricted Assets (Cash) Movements Summary. (Refer to Appendix 1, D14).

Details of the purpose of each restricted asset are shown in the Summary.

INVESTMENTS:

Council's General Fund investments continued to record sound, but lower overall returns in 2016/2017 than in previous years. Council's "Unrestricted Current Ratio" for the Combined Fund remained sound despite the lower overall investment returns.

A review of the Financial Statements indicates that the level of Cash and Investments held has increased from \$51.8M at 30/06/2016 to \$57.17M at 30/06/17. This, however, does not disclose the fact that Council is holding \$1.8M of unexpended Loan Funds for the Waste Management Strategies and \$635K of unexpended Loan Funds for the Inverell Sewer Treatment Plant Project, advance payment of 2017/2018 Financial Assistance Grants of \$2.772M and significant unexpended grant funds. This figure will reduce further across the General, Waste, Water and Sewer Funds as the current Large Long Term Capital Projects currently in progress are completed. This reduction in investments as advised has significant implications for the future Interest on Investment Budgets and consequently those components of the Operational Budget (Urban Construction Program and Strategic Capital Infrastructure and Projects Budgets) directly funded from this revenue source on an annual basis. Of the \$56.17M in Cash and Investments at 30/06/2017 after all restricted funds are removed, only \$3.584M remains as working capital. The following table is a dissection of Council's audited investment portfolio as at 30 June, 2017.

TOTAL AUDITED INVESTMENTS 30 JUNE 2017			\$000
<i>as per Note 6</i>			57,174
LESS EXTERNALLY RESTRICTED ASSETS			
Water Funds	Note 6c		7,677
Sewer Funds	Note 6c		6,620
Unexpended Sewerage Loan Funds			636
Waste Management Funds (Includes Unspent loan funds)			3,295
Grants & Contributions, Bonds & Securities	Note 6c		6,037
Accounts Payable	Note 10a		2,377
Revotes for Works in Progress as at 30 June 2017			7,970
sub-total - Externally Restricted Assets			34,511
LESS INTERNALLY RESTRICTED ASSETS			
Plant Replacement (Funded from Depreciation)			4,246
Building Renewals (Funded from Depreciation)			2,766
Industrial Development (Rille Range Road subdivision costs)			1,149
Economic Development/Growth Assets (Highway Intersections / and Chester Street Upgrades)			2,600
ELE Workers Compensation, Insurance			2,250
Inverell Pool Redevelopment			2,690
Computer Systems Renewals/Upgrades			1,107
Other (Land, Industrial Dev, SES etc)			2,471
sub-total - Internally Restricted Assets			19,079
LESS PROVISIONS			-
NET CASHFLOW/WORKING CAPITAL			3,584

In respect of Cashflows, it is noted that Outstanding Rates and Charges increased by 0.53% across the Combined Fund in 2016/2017. It is noted that a greater number of ratepayers are paying their rates late with a number of ratepayers now qualifying for Sale of Land for Unpaid Rates. Outstanding Debtors for State and Federal Government works due at 30 June, 2017 remains over \$366K, demonstrating the underlying weakness in the economy and the revised Government Funding Practice of now paying most Grants in arrears with Council having to carry the expenditures in the short term.

SUMMARY:

Overall, Council's General Fund continues to perform strongly, however, significant caution needs to be exercised in Council's decisions in respect of Service Levels, Community funding requests and the addition of any new Infrastructure or Services. While the Special Rate Variation (SRV) does provide for increased general rates revenues, these revenues can only be applied to those works identified in the SRV approval, predominantly being rural roads maintenance and renewal.

WATER FUND:

Council's Water Fund has finished the year with a cash surplus of \$2K after revotes of \$1.395M to 2017/2018 for Renewal Works on Mains Replacement, Pump Stations, Telemetry Upgrades, Backflow Prevention Works and net Transfers to Internally Restricted Assets of \$0.477M. This is a sound result for the Fund and is in accordance with the Long Term Financial Plan.

The Water Fund returned an "Economic Real Rate of Return" of 1.85%, down from 2.33% for 2015/2016 and up from 0.75% for 2014/2016 and 0.96% for 2013/2014. This small decrease is a result of lower water sales throughout 2016/2017 due to unseasonably wet conditions. It is a State Government requirement that the Fund obtains a positive return on capital invested/assets.

The Water Fund Interest on Investment Income was substantially above budget due to the unexpended Loan Funds being invested. This income was utilised to offset the Interest on the Loan. Water Fund Cash and Investments at 30/6/16 totalled \$7M.

Overall the Water Fund maintains a sound financial position as noted by NSW Treasury Corp and the Auditor's in their recent review of Council.

SEWERAGE FUND:

Council's Sewerage Fund finished the year with a cash surplus of \$3K after a revote of \$3.771M in respect of the Asset Renewal Works at the Inverell Sewerage Treatment Works, Telemetry Upgrades, Mains Relining and Pumping Stations.

The Sewerage Fund returned an "Economic Real Rate of Return" of 0.96% up from 0.94% for 2015/2016, from 0.76% for 2014/2015, 0.55% for 2013/2014 and 0.50% for 2012/2013. It is a State Government requirement that the Fund obtains a positive return on capital invested/assets. While the Sewer Fund maintains a sound Financial Position, increases in the Sewer Fund Annual Charges will be required in future years to fund the continuing upgrade of the Sewerage System.

The Sewer Fund Interest on Investment Income was substantially above budget due to the unexpended Loan Funds being invested. This income was utilised to offset the Interest on the Loan. Sewer Fund Cash and Investments at 30/6/2016 totalled \$6M. This amount will decrease by \$2.6M with the completion of the Inverell Sewerage Treatment Plant Upgrade.

BUDGET REVOTES:

The attached table represents Budget Revotes for Works in progress but incomplete as at 30 June, 2017, (Refer to Appendix 2, D15 – D16) and requiring completion in 2017/2018.

The revotes of \$13.137M are General Fund \$7.971M, Water Fund \$1.395M and Sewer Fund \$3.771M and are funded from revenues received during 2016/2017. The Sewerage Fund Works relate to the refurbishment of the Inverell Sewerage Treatment Works. The General Fund works includes \$3.08M for 'Fit for the Future' works as per Council 'Fit for the Future' Road Map.

A significant quantity of the outstanding General Fund Works for 2016/2017, are now either complete or will be completed in the 2017/2018 Financial Year. The quantum of General Fund budget revotes has decreased significantly and will reduce further in 2017/2018.

FIT FOR THE FUTURE BENCHMARKS:

The attached table represents Council's Fit for the Future Benchmarks as at 30 June, 2017, (Refer to Appendix 3, D17)

As shown, Council meets all of the FFF benchmarks except the Own Source Revenue Benchmark. The Own Source Revenue Benchmark at 54.28% is still significantly below the >60% FFF requirement. As included in Council's IPART approved FFF Roadmap and Council's LTFFP, the only means of achieving the benchmark by the required 30/6/2020 timeframe and maintaining Council's service levels and Asset Renewal Programs to 2020 and beyond is to fully implement Council's FFF Roadmap including the full IPART approved SRV.

COMBINED FUND:

This is another sound financial result for Council in all funds. Council remains as one of the only 33% of NSW Councils that are delivering Operating Surpluses. It is imperative that a Council delivers an Operating Surplus so that it can provide funding for Asset Renewals and Upgrades and remain Fit for the Future.

Overall, Council's other major financial indicators remain sound and a copy of Council's Income Statement, Statement Financial Position, Statement of Changes in Equity and Cashflow Statement are included. (Refer to Appendix 4, D18 – D21). A full copy of Council's 2016/2017 Financial Reports will be tabled at the meeting.

While, as previously noted Council has only very limited capacity to consider the expansion of its existing Services Levels and Infrastructure, under its current limited revenue base, without negatively impacting the existing Services Levels, capacity does exist in the Waste, Water and Sewerage Funds to undertake new capital works in addition to Asset Renewals. As noted, Council also has the capacity to fully implement its Waste Strategy over the coming years. It is further noted that Council's FFF Roadmap provides for an increase in service levels in the roads area.

It is noted that Council will again comply with the Division of Local Government's Audit deadlines. The Auditor will present the full Audited Reports to Council's November, 2017 meeting.

COUNCIL STATEMENT – FINANCIAL REPORTS:

As indicated Council's General Purpose Financial Reports and Special Purpose Financial Reports for 2016/2017 have been completed. Before audit certificates can be issued, it is necessary for Council to adopt a resolution in accordance with the provisions of Section 413(2)(c) of the *Local Government Act 1993*, (as amended) for the preparation of statements to be attached to the Financial Reports stating that:

The attached Council's Annual Financial Reports/Special Purpose Finance Reports have been prepared in accordance with:

- The *Local Government Act 1993*, (as amended) and the Regulations made there under.
- The Australian Accounting Standards and professional pronouncements.
- The Local Government Code of Accounting Practice and Financial Reporting.
- The Department of Water and Energy Practice Management of Water Supply and Sewerage Guidelines.
- NSW Government Policy Statement '*Application of National Competition Policy to Local Government*'.
- Department of Local Government Guidelines '*Pricing and Costing for Council Businesses: A Guide to Competitive Neutrality*'.

The statements must be signed by the Mayor, one (1) other Councillor, the General Manager and the Responsible Accounting Officer. Copies of the required statements are included in this report. (Refer to Appendix 5, D22 – D23).

It is pleasing to note that Council will again meet the legislated deadline for the preparation and submission of its Annual Financial Reports/Special Purpose Finance Reports.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND MANAGEMENT PLAN:

Strategy: S.01 Sound Local Government Administration, Governance and Financial Management are provided.

Term Achievement: S.01.02 A sound long term financial position is maintained.

Operational Objective: S.01.02.01 To manage Council Finances with the view to ensuring Council's ongoing financial health and stability, the discharge of statutory and fiduciary

responsibilities, proper accounting systems and standards and an efficient and equitable revenue base.

POLICY IMPLICATIONS:

Nil.

CHIEF FINANCIAL OFFICERS COMMENT:

Council is required to sign-off its Annual Financial Statements and to submit them for Audit.

A full copy of the Financial Reports will be provided to Councillors on receipt of the Auditor's Report.

LEGAL IMPLICATIONS:

These reports ensure compliance with:

- The *Local Government Act 1993*, (as amended) and the Regulations made thereunder.
- The Australian Accounting Standards and professional pronouncements.
- The Local Government Code of Accounting Practice and Financial Reporting.
- The Department of Water and Energy Practice Management of Water Supply and Sewerage Guidelines.
- NSW Government Policy Statement '*Application of National Competition Policy to Local Government*'.
- Department of Local Government Guidelines '*Pricing and Costing for Council Businesses: A Guide to Competitive Neutrality*'.

RECOMMENDATION:

That:

- i) the transfers to Council's Internally Restricted Assets for the 2016/2017 Financial Year totalling \$7,095,848 and Council's transfers from Internally Restricted Assets for the 2016/2017 Financial Year totalling \$1,238,001 be endorsed;*
- ii) the attached list of Revotes representing works in progress at 30 June, 2017, be revoted to the 2017/2018 budget in accordance with Section 211 of the Local Government General Regulation; and*
- iii) Council resolve to make the required statements on its Financial Reports for the year ended 30 June, 2017.*

Appendix 1

INTERNALLY RESTRICTED ASSETS (CASH) MOVEMENTS							
29/08/2017	EST. BAL. 30/6/16	TRANSFER TO	TRANSFER FROM	EST. BAL. 30/6/2017	TRANSFER TO	TRANSFER FROM	EST. BAL. 30/6/2018
PURPOSE		Code 6210	Code 6220		Code 6210	Code 6220	
GENERAL ACTIVITIES	\$	\$	\$	\$	\$	\$	\$
BUILDING REFURBISHMENT/UPGRADE	1,820,843.18	337,000		2,157,843.18	36,710		2,194,553.18
EQUIP. UPGRADE/EMERGENCY MTCE	210,805.00			210,805.00			210,805.00
COMPUTER/IT SYSTEMS UPGRADES	1,007,046.00	100,000		1,107,046.00			1,107,046.00
INDUSTRIAL DEVELOPMENT	668,600.00	480,000		1,148,600.00			1,148,600.00
RESIDENTIAL DEVELOPMENT	7,309.77			7,309.77			7,309.77
AERODROME UPGRADE/MTCE	134,330.00	172,000		306,330.00			306,330.00
COPETON NORTHERN FORESHORES	49,000.00			49,000.00			49,000.00
LIBRARY BUILDING REFURBISHMENT	202,000.00			202,000.00			202,000.00
INDUSTRIAL/TOURISM PROMOTION	11,594.00	82,000		93,594.00			93,594.00
GARBAGE DEPOT LAND PURCHASE ETC	169,391.00			169,391.00			169,391.00
GARBAGE DEGRADATION/REHAB.	938,342.00		492,997	445,345.00	150,000		595,345.00
WASTE INFRASTRUCTURE	2,212,768.00	291,300		2,504,068.00	174,825		2,678,893.00
WASTE-EXTERNALITY SUSTAINABILITY	177,000.00			177,000.00	120,000		297,000.00
PLANT REPLACEMENT	3,309,713.00	1,481,014	545,004	4,245,723.00	1,528,000	2,821,500	2,952,223.00
GRAVEL PIT RESTORATION	147,486.00	43,267		190,753.00	17,500		208,253.00
GRAVEL PIT RESTORATION -Roads	84,767.00	43,267		128,034.00	17,500		145,534.00
COMMUNITY CAPITAL PROJECTS AND LAND	650,000.00			650,000.00			650,000.00
ECONOMIC DEVELOP/GROWTH ASSETS	0.00	2,500,000		2,500,000.00		1,000,000	1,500,000.00
STRATEGIC CAPITAL PROJECTS FUND	4,450.00			4,450.00			4,450.00
STRATEGIC DEVELOPMENT FUND	690,611.00		200,000	490,611.00			490,611.00
EMPLOYEE LEAVE ENTITLEMENTS	1,010,710.46	326,000		1,336,710.46			1,336,710.46
WORKERS COMP INSURANCE	572,601.00	130,000		702,601.00			702,601.00
TOWN HALL MAJOR MTCE/UPGRADE	100,000.00			100,000.00			100,000.00
INSURANCE EXCESS/SELF INSURANCE	161,848.00	48,000		209,848.00			209,848.00
SWIMMING POOLS UPGRADE/FENCING	2,200,000.00	390,000		2,590,000.00			2,590,000.00
ROAD RESUMPTIONS	20,000.00			20,000.00			20,000.00
INVERELL HOCKEY FACILITY	400,000.00	50,000		450,000.00			450,000.00
CONNECTIONS BUILDINGS/PLANT/EQUIP.	42,183.74	30,000		72,183.74			72,183.74
SES BUILDINGS	67,311.00	37,000		104,311.00			104,311.00
FUND TOTAL	17,070,710.15	6,540,848	1,238,001	22,373,557.15	2,044,535	3,821,500	20,596,592.15
WATER SUPPLY							
EMPLOYEE LEAVE ENTITLEMENTS	55,000.00	10,000	-	65,000.00	-	-	65,000.00
EQUIPMENT BREAKDOWN	107,940.00	-	-	107,940.00	-	-	107,940.00
REVENUE EQUALISATION	470,000.00			470,000.00			470,000.00
FUTURE CAPITAL WORKS	3,110,260.00	467,000		3,577,260.00			3,577,260.00
FUND TOTAL	3,743,200.00	477,000	-	4,220,200.00	-	-	4,220,200.00
SEWERAGE SERVICES							
EMPLOYEE LEAVE ENTITLEMENTS	15,000.00	5,000	-	20,000.00	-	-	20,000.00
EQUIPMENT BREAKDOWN	109,078.82	-	-	109,078.82	-	-	109,078.82
FUTURE CAPITAL WORKS	2,366,200.00	73,000		2,439,200.00			2,439,200.00
FUND TOTAL	2,490,278.82	78,000	-	2,568,278.82	-	-	2,568,278.82
TOTAL OF ALL FUNDS	23,304,188.97	7,095,848	1,238,001	29,162,035.97	2,044,535	3,821,500	27,385,070.97

Note 1 Funding Building Refurbishments/Asset Management needs/Funded from Deprn Expense
OLG Promoting Better Practice Recommendation
Note 2 Replace Revenue/Property System 2017/2018 - 2018/2019 etc
Rifle Range Road Subdivision Infrastructure Costs 2017/2018
Note 3 Federal Compensation Package Funds
Future Library Building Refurbishments
Tourism Brochure etc
Note 4 Waste Strategy Funds - Restricted
Note 4 Waste Strategy Funds - Restricted
Note 4 Waste Strategy Funds - Restricted
Note 4 Waste Strategy Funds - Restricted
Note 5 Plant Fleet Asset Renew als
Rehabilitation Requirement
Rehabilitation Rifle Range Road and others
Note 6
Note 7 Major Roundabouts w ith RMS and Federal Government
including Chester Street Renew al
Note 8 Land Bank/Infrastructure Development Funding
Restricted - Minimum Statutory Requirement
Promoting Better Practice Recommendation
Funding for future building refurbishments
Promoting Better Practice Recommendation
Future Upgrades (includes Transfer from Provisions)
Ongoing Issue
Field Resurfacing - Provision for Surface Renew al
Funding Building Refurbishments/Asset Management needs/Funded from Deprn Expense
SES Building Renew als

Restricted - Statutory Requirement
Promoting Better Practice Recommendation
Best Practice Guidelines
Note 9

Restricted - Statutory Requirement
Promoting Better Practice Recommendation
Inverell Sewer Treatment Plant and Pump Station 1 renew al
and Mains Relining

INTERNALLY RESTRICTED ASSETS COMMITMENTS			
Note 1 - Building Refurbishment/Upgrade Projects - Asset Renewal funded from annual depreciation expense. Asset Management Plans require this level of Funding over the next 10 Years Transfer to IRA is lease fee from Connections.			
Note 2 - Replace Property/Revenue System 2017/2018 - 2018/2019			
Note 3 - Funding received from Federal Compensation Package - Future Bituemen Reseals			
Note 4 - Waste Management Strategy Implementation Funding and future land purchases/degradation requirements, including new Garbage Trucks, Solar Power, Weghbridges, Tip Closures etc			
Note 5 - Plant Fleet future acquisitions fund - Asset Renewal plus GPS devices			
Note 6 - Future Capital Works/Non-Trading Land Purchases/Industrial Land Development Fund		300,000.00	Industrial Land Development
		200,000.00	Tintot Bridge Replacement
		150,000.00	Council Contribution to Heritage Trade Training Centre (Transport Museum)
		650,000.00	
Note 7 - Economic Dev/Growth Assets	Chester St. Renewal - Heavy Vehicle Route	1,000,000.00	Federal Funding \$1.5M, Awaiting RMS Contribution, Council \$0.5M 2017/2018
	Gwydir Highway/Rosslyn Street Roundabout	1,000,000.00	Land acquired, design in progress for 2018/2019 Project
	Gwydir Highway/Mansfield St Intersection	500,000.00	
		2,500,000.00	
Note 8 - Strategic Capital Projects and Infrastructure Fund	Inverell Sports Complex	250,000	2016/2017 Program Asset Renewal - Grant Funding \$930K
	Campbell Street Property/Carpark	240,000	2017/2018or later Program (RMS)
		490,000	
Note 9 - Future Capital Works	Ashford Water Treatment Plant	850,000.00	Ashford Plant River Inlet and Plant Ancilliary Works
	Lake Inverell Safety Works	400,000.00	State Government requirement
	Other Capital Works	700,000.00	Inverell Treatment Works Renewal/Refurbishment Project
		1,950,000.00	

These funds are held as Cash and Investments, primarily as Term Deposits

Appendix2

BUDGET VARIATIONS - COUNCIL MEETING 27/9/2017 - REVOTES			
LEDGER NO.	DESCRIPTION	AMOUNT \$	COMMENT/REASON
GENERAL FUND			
<i>Increase/Decrease in EXPENDITURE</i>			
129390-1000	Special Projects	72,487.00	Revote, Community Projects
129380-1000	Special/Community Projects - DCS	70,236.00	Revote - Matching \$ for \$ Grant Contributions CBP, Sport and Rec
134320-1000	Cultural & Arts Initiatives (Public Art)	81,605.00	Revote - 2016/2017 Program
148070-1000	Joint Promotions	107,222.00	Revote - 2016/2017 Program
132420-5535	Industry Promotions (Fire Protection Pioneer Village)	50,000.00	Revote - 2016/2017 Program
148010-1000	Industrial Development (Rifle Range Road & Waste Facilities)	52,146.00	Revote - 2016/2017 Program
148030-1000	Industry Promotions, Marketing & Infrastructure	49,633.00	Revote - 2016/2017 Program
147185-1000	DCS Tourism Development - Pioneer Village Fossicking Area	60,000.00	Revote - 2016/2017 Program
various	Staff Training (Mandatory)	80,908.00	Revote - 2016/2017 Program
136070-1000	Heritage Fund	30,850.00	Revote - 2016/2017 Program
147230-1000	Tourism Promotions	3,245.00	Revote - 2016/2017 Program
147190-4230	Tourism Marketing	12,432.00	Revote - 2016/2017 Program
146480-1000	Work Health & Safety Program	10,000.00	Revote - 2016/2017 Program
139120-3001	Ashford Community Works	9,587.00	Revote - Community Project
139120-3020	Bonshaw Community Works	3,000.00	Revote - Community Project
139120-3030	Bukkulla Community Works	1,000.00	Revote - Community Project
139120-3050	Delungra Community Works	10,000.00	Revote - Community Project
139120-3060	Elsmore Community Works	2,000.00	Revote - Community Project
139120-3070	Gilgai Community Works	36,889.00	Revote - Community Project
139120-3080	Graman Community Works	6,060.00	Revote - Community Project
139120-3090	Gum Flat Community Works	1,000.00	Revote - Community Project
139120-3150	Nullamanna Community Works	2,000.00	Revote - Community Project
139120-3160	Oakwood Community Works	2,000.00	Revote - Community Project
139120-3190	Stannifer Community Works	2,000.00	Revote - Community Project
139120-3230	Yetman Community Works	25,213.00	Revote - Community Project
137540-3230	Town/Village Halls - Improvements	157,594.00	Revote - Community Project
146453-1000	Consulting Fees - Road Strategies	40,545.00	Transport Strategy Project
134320-1000	Community Building Partnership Program	93,597.00	Revote - 2016/2017 Program
137371-1000	SCIPF - Lake Inverell Project (Part Council Contribution)	109,000.00	Revote - SCIPF Program
141912-1000	SCIPF - Oliver Street Extension	325,650.00	Revote - SCIPF Program
137373-1000	Community Gardens Project	100,000.00	Revote - SCIPF Program
151131-1000	Building Maintenance / Energy Efficiency	98,000.00	Revote - 2016/2017 Program
160531-1000	Sporting Field Goal Posts (WHS requirement)	8,970.00	Revote - 2016/2017 Program
134930-1000	Equestrian Council Works	5,000.00	Revote - 2016/2017 Program
130100-1000	Computer Projects -Non-Capital	39,382.00	Revote - 2016/2017 Program
130101-1000	Computer Projects - Replace Phone Systems	117,628.00	Revote - 2016/2017 Program
130090-5160	Computer Support	185,554.00	Revote - 2016/2017 Program
132570-1000	RFS Council Funded Expenses	51,661.00	Revote - 2016/2017 Program
132570-2010	RFS Unexpended Subsidised	40,787.38	Revote - 2016/2017 Program
136260-4921	Local Heritage Program (Assistance to Owners	10,168.00	Revote - 2016/2017 Program
137372-1000	Open Space Strategy	11,872.00	Revote - 2016/2017 Program
136200-6420	Employment Land strategy	7,335.00	Revote - 2016/2017 Program
160566-1000	Rifle Range Subdivision (design Works)	30,000.00	Revote - 2016/2017 Program
151130-1000	Remove/Demolish/Decontaminate	30,000.00	Revote - 2016/2017 Program
137251-1000	Lake Inverell - Brigalow Nandewar Biolinks Program - Council Contribution	16,000.00	Revote - Council Matching Contribution to Grant
142302-1000	May Street - Roadwork's to Viewing Area	8,496.00	Revote - 2016/2017 Program
139150-1000	Clear Zone Protection Works - Roadside Growth Control	50,000.00	Revote - 2016/2017 Program
148420-1000	DCES - Special Projects	137,073.00	Revote - 2016/2017 Program
135960-3070	Urban Drainage Construction (Gilgai Drainage)	279,263.00	Revote - Urban Works
140501-1000	K & G Upgrade (Gilchrist, Lawrence, High Streets)	35,351.00	Revote - Urban Works
141341-1100	CBD Renewal Plan (Urban Works)	373,846.00	Revote - Urban Works
141341-1100	New Footpaths (not required funded from PAMP)	80,000.00	Revote - Urban Works
TBA	Budget Savings other Programs (to be allocated)	250,000.00	Revote - 2016/2017 Program
142008-1100	FFF - Chisholm street (Brae to Brown) (Final Seals)	175,630.00	Revote - FFF Program
142010-1100	FFF - Swanbrook Rd (Moore st to Runnymede Dr)	3,141.00	Revote - FFF Program
142016-1000	Minor Urban Projects/Design	12,000.00	Revote - Urban Works
145836-1000	PAMP Program	70,000.00	Revote - Urban Works
145650-1000	New Footpaths	34,000.00	Revote - FFF Program
148409-1000	Maintenance Grading	35,141.00	Revote - 2016/2017 Program
145651-3100	FFF - Campbell Street Footpath Renewal	45,000.00	Revote - FFF Program
145651-3100	FFF - Lake Inverell - Bike Paths (Concrete/Bitumen)	28,445.00	Revote - FFF Program
139401-1100	FFF - Road Backlog - Bitumen Seals	106,171.00	Revote - FFF Program
139402-1100	FFF - Road Backlog - Gavel Resheeting	200,874.00	Revote - FFF Program
139403-1100	FFF - Road Backlog - Gravel Patching	105,146.00	Revote - FFF Program
139404-1100	FFF - Road Backlog - Heavy Patching	859,689.00	Revote - FFF Program
139430-1100	FFF - SR234 - Kings Plain Road - Rehab (near Swanbrook Bridge)	100,000.00	Revote - FFF Program
139431-1100	FFF - SR199-Auburn Vale Road - Shoulder Widening & realignment	1,000,000.00	Revote - FFF Program
139399-1100	FFF- Jardine Road Resealing & Rehabilitation	389,827.00	Revote - FFF Program
139420-1100	New Bitumen Stannifer Road	395,281.00	Revote - FFF Program
139421-1100	New Bitumen - Kings Plain Road	399,173.00	Revote - FFF Program
139422-1100	Ross Street Renewal	84,885.00	Revote - 2016/2017 Program
139423-1100	Shoulder Maintenance - Regional Roads	112,337.00	Revote - 2016/2017 Program
160280-1000	Oliver Street Carpark - Construction	261,445.00	Revote, Community Projects
160280-1000	Oliver Street Carpark - Lighting	53,000.00	Revote, Community Projects
137369-1000	Council Contribution to River Bank Clean up	25,000.00	Revote, Community Projects
TOTAL INCREASE IN EXPENDITURE		7,970,470	Positive figure indicates increased expenditure, (Negative) figure decreased expenditure)
NET CHANGE TO CURRENT BUDGET Surplus/(Deficit)		7,970,470	Positive figure indicates increased expenditure, (Negative) figure decreased expenditure)
Restricted Assets			
TOTAL FUNDING FROM RESTRICTED ASSETS			
		-	
FUNDED FROM EQUITY (G5795.000)		-	
NET CHANGE TO FINANCIAL POSITION Surplus/(Deficit)		7,970,470	

WATER FUND			
<i>Increase/Decrease in EXPENDITURE</i>			
813285-1000	Backflow Prevention Works	550,000	Revote - 2016/2017 Program
813282-1000	Pump station Upgrades	300,000	Revote - 2016/2017 Program
813220-1100	Mains Replacement	206,348	Revote - 2016/2017 Program
813280-3100	Metering	65,285	Revote - 2016/2017 Program
813288-3100	Telemetry Upgrades	273,833	Revote - 2016/2017 Program
TOTAL INCREASE IN EXPENDITURE		1,395,466	<i>Positive figure indicates increased expenditure, (Negative) figure decreased expenditure</i>
NET CHANGE TO CURRENT BUDGET Surplus/(Deficit)		1,395,466	<i>Positive figure indicates increased expenditure, (Negative) figure decreased expenditure</i>
<i>Restricted Assets</i>			
TOTAL FUNDING FROM RESTRICTED ASSETS		-	
FUNDED FROM EQUITY (G5795.000)		-	
NET CHANGE TO FINANCIAL POSITION Surplus/(Deficit)		1,395,466	
SEWER FUND			
<i>Increase/Decrease in EXPENDITURE</i>			
907280-3100	Sewer Investigation	182,785	Revote - 2016/2017 Program
907280-1000	Treatment Works -Inverell	1,501,605	Revote - Renewal Project Works - Inverell Treatment Plant
907280-1000	Treatment Works -Inverell (Loan Funds)	635,000	Revote - Renewal Project Works - Inverell Treatment Plant
907280-3050	Treatment Works - Delungra	100,000	Revote - 2016/2017 Program
907280-3070	Treatment Works - Gilgai	80,000	Revote - 2016/2017 Program
907250-3100	Mains Inverell	96,758	Revote - 2016/2017 Program
907110-1100	Mains Relining	350,349	Revote - 2016/2017 Program
907170-1000	Other Equipment	45,000	Revote - 2016/2017 Program
907270-1000	Pumping Stations	780,000	Revote - 2016/2017 Program
TOTAL INCREASE IN EXPENDITURE		3,771,497	<i>Positive figure indicates increased expenditure, (Negative) figure decreased expenditure</i>
NET CHANGE TO CURRENT BUDGET Surplus/(Deficit)		3,771,497	<i>Positive figure indicates increased expenditure, (Negative) figure decreased expenditure</i>
<i>Restricted Assets</i>			
TOTAL FUNDING FROM RESTRICTED ASSETS		-	
FUNDED FROM EQUITY (G5795.000)		-	
NET CHANGE TO FINANCIAL POSITION Surplus/(Deficit)		3,771,497	
REVOTE SUMMARY			
GENERAL FUND REVOTES		7,970,470	
WATER FUND REVOTES		1,395,466	
SEWER FUND REVOTES		3,771,497	
COMBINED FUND - TOTAL REVOTES		13,137,433	

Appendix 3

GENERAL FUND FIT FOR THE FUTURE BENCHMARKS

	BENCHMARK	Indicator 2016	Indicator 2016	Indicator 2015	Indicator 2014
SUSTAINABILITY INDICATORS					
Operating Performance Ratio					
Total continuing operating revenue ⁽¹⁾ excluding capital grants and contributions less operating expenses	Greater or equal to break even average over 3 years	22.01%	19.16%	5.51%	3.23%
Total continuing operating revenue ⁽¹⁾ excluding capital grants and contributions					
Own Source Operating Revenue Ratio					
Total continuing operating revenue ⁽¹⁾ excluding all grants and contributions	Greater than 60% average over 3 years	54.28%	55.13%	56.54%	68.50%
Total continuing operating revenue ⁽¹⁾					
Building & Infrastructure Asset Renewals ratio					
Asset renewals (Building & Infrastructure) ⁽²⁾	Greater than 100% average over 3 years	233.00%	143.06%	142.00%	106.10%
Depreciation, amortisation and impairment					
INFRASTRUCTURE AND SERVICE MANAGEMENT INDICATORS					
Debt Service Ratio					
Cost of debt service (interest expense & principal repayments)	Greater than 0% and less than or to 20% average over 3 years	1.05%	0.35%	0.00%	0.00%
Total continuing operating revenue ⁽¹⁾ excluding capital grants and contributions					
Asset Maintenance Ratio					
Actual asset maintenance	Greater than 100% average over 3 years	1.06	1.04	1.01	1.03
Required asset maintenance					
Infrastructure Backlog Ratio					
Estimated cost to bring assets to a satisfactory standard	Less than 2%	1.44%	1.46%	1.48%	6.21%
Carrying value of infrastructure assets					
EFFICIENCY INDICATORS					
Real Operating Expenditure Per Capita Ratio					
Total Expenses from continuing operators ⁽³⁾ deflated CPI/LGCI	A decrease in Real Operating Expenditure per Capita over time	1.17	1.53	1.64	1.66
Estimated yearly population					

Notes

- (1) Excludes fair value adjustments and reversal of revaluation decrements, net gain/(loss) on sale of assets and the net share of interests in joint ventures and associates.
- (2) Asset renewals represent the replacement and/or refurbishment of existing assets to an equivalent capacity/per capacity/performance as opposed to the acquisition of new assets (or the refurbishment of old assets) that increases capacity/performance.
- (3) Excludes revaluation decrements, net loss from disposal of assets & net loss of interest in joint ventures

Appendix 4

Financial Statements 2017

Inverell Shire Council

Income Statement

for the year ended 30 June 2017

Budget 2017	\$ '000	Notes	Actual 2017	Actual 2016
Income from continuing operations				
Revenue:				
17,724	Rates and annual charges	3a	17,395	16,640
3,371	User charges and fees	3b	5,340	5,254
1,027	Interest and investment revenue	3c	1,598	2,639
427	Other revenues	3d	810	1,028
11,837	Grants and contributions provided for operating purpose	3e,f	14,246	12,827
962	Grants and contributions provided for capital purposes	3e,f	1,620	1,841
Other income:				
403	Net gains from the disposal of assets	5	—	150
—	Net share of interests in joint ventures and associates using the equity method	19	—	—
35,751	Total income from continuing operations		41,009	40,379
Expenses from continuing operations				
12,670	Employee benefits and on-costs	4a	12,446	12,073
209	Borrowing costs	4b	301	270
4,898	Materials and contracts	4c	7,628	7,133
8,219	Depreciation and amortisation	4d	7,694	7,593
—	Impairment	4d	—	—
4,287	Other expenses	4e	3,275	3,212
—	Net losses from the disposal of assets	5	1,359	—
30,283	Total expenses from continuing operations		32,703	30,281
5,468	Operating result from continuing operations		8,306	10,098
Discontinued operations				
—	Net profit/(loss) from discontinued operations	24	—	—
5,468	Net operating result for the year		8,306	10,098
5,468	Net operating result attributable to Council		8,306	10,098
—	Net operating result attributable to non-controlling interests		—	—
4,506	Net operating result for the year before grants and contributions provided for capital purposes		6,686	8,257

¹ Original budget as approved by Council – refer Note 15

This statement should be read in conjunction with the accompanying notes.

page 5

Financial Statements 2017

Inverell Shire Council

Statement of Financial Position

as at 30 June 2017

\$ '000	Notes	Actual 2017	Actual 2016
ASSETS			
Current assets			
Cash and cash equivalents	6a	3,174	3,824
Investments	6b	53,000	43,010
Receivables	7	3,348	4,785
Inventories	8	509	605
Other	8	194	83
Non-current assets classified as 'held for sale'	22	481	481
Total current assets		60,706	52,788
Non-current assets			
Investments	6b	1,000	5,000
Receivables	7	309	250
Inventories	8	—	—
Infrastructure, property, plant and equipment	9	623,321	615,575
Investments accounted for using the equity method	19	—	—
Investment property	14	2,725	2,725
Intangible assets	25	—	—
Total non-current assets		627,355	623,550
TOTAL ASSETS		688,061	676,338
LIABILITIES			
Current liabilities			
Payables	10	1,904	2,488
Income received in advance	10	584	481
Borrowings	10	552	529
Provisions	10	4,234	4,024
Total current liabilities		7,274	7,522
Non-current liabilities			
Payables	10	—	—
Borrowings	10	4,140	4,692
Provisions	10	1,801	1,704
Total non-current liabilities		5,941	6,396
TOTAL LIABILITIES		13,215	13,918
Net assets		674,846	662,420
EQUITY			
Retained earnings	20	510,384	502,078
Revaluation reserves	20	164,462	180,342
Other reserves	20	—	—
Council equity interest		674,846	662,420
Non-controlling equity interests		—	—
Total equity		674,846	662,420

This statement should be read in conjunction with the accompanying notes.

page 7

Financial Statements 2017

Inverell Shire Council

Statement of Changes in Equity
for the year ended 30 June 2017

\$ '000	Notes	2017					2016				
		Retained earnings	Asset revaluation reserve (Refer 20b)	Other reserves (Refer 20b)	Council controlling interest	Non-controlling interest	Retained earnings	Asset revaluation reserve (Refer 20b)	Other reserves (Refer 20b)	Council controlling interest	Non-controlling interest
Opening balance (as per last year's audited accounts)		502,078	160,342	—	662,420	—	491,980	158,602	—	650,582	—
a. Correction of prior period errors	20 (c)	—	—	—	—	—	—	—	—	—	—
b. Changes in accounting policies (prior year effects)	20 (d)	—	—	—	—	—	—	—	—	—	—
Revised opening balance		502,078	160,342	—	662,420	—	491,980	158,602	—	650,582	—
c. Net operating result for the year		8,306	—	—	8,306	—	10,098	—	—	10,098	—
d. Other comprehensive Income		—	—	—	—	—	—	—	—	—	—
— Revaluations: IPP&E asset revaluation reserve	20b (ii)	—	4,120	—	4,120	—	—	1,740	—	1,740	—
Other comprehensive Income		—	4,120	—	4,120	—	—	1,740	—	1,740	—
Total comprehensive Income (c&d)		8,306	4,120	—	12,426	—	10,098	1,740	—	11,838	—
e. Distributions to/(contributions from) non-controlling interests		—	—	—	—	—	—	—	—	—	—
f. Transfers between equity		—	—	—	—	—	—	—	—	—	—
Equity – balance at end of the reporting period		510,384	164,462	—	674,846	—	502,078	160,342	—	662,420	—

This statement should be read in conjunction with the accompanying notes.

page 8

Financial Statements 2017

Inverell Shire Council

Statement of Cash Flows
for the year ended 30 June 2017

Budget 2017	\$ '000	Notes	Actual 2017	Actual 2016
Cash flows from operating activities				
Receipts:				
17,724	Rates and annual charges		17,379	16,751
3,371	User charges and fees		5,945	4,930
1,027	Investment and interest revenue received		1,450	1,885
12,798	Grants and contributions		16,181	15,560
–	Bonds, deposits and retention amounts received		637	715
427	Other		3,583	1,535
Payments:				
(12,670)	Employee benefits and on-costs		(12,197)	(11,851)
(4,887)	Materials and contracts		(9,439)	(9,647)
(209)	Borrowing costs		(201)	(175)
–	Bonds, deposits and retention amounts refunded		(1,274)	–
(4,286)	Other		(3,653)	(3,096)
13,295	Net cash provided (or used in) operating activities	11b	18,411	16,587
Cash flows from investing activities				
Receipts:				
–	Sale of investment securities		12,000	16,052
–	Sale of real estate assets		54	–
690	Sale of infrastructure, property, plant and equipment		534	861
Payments:				
–	Purchase of investment securities		(17,958)	(19,500)
(13,435)	Purchase of infrastructure, property, plant and equipment		(13,162)	(14,860)
–	Deferred debtors and advances made		–	(2)
(12,745)	Net cash provided (or used in) investing activities		(18,532)	(17,449)
Cash flows from financing activities				
Receipts:				
–	Proceeds from borrowings and advances		–	2,000
Payments:				
(528)	Repayment of borrowings and advances		(529)	(337)
(528)	Net cash flow provided (used in) financing activities		(529)	1,663
22	Net increase/(decrease) in cash and cash equivalents		(650)	801
3,824	Plus: cash and cash equivalents – beginning of year	11a	3,824	3,023
3,846	Cash and cash equivalents – end of the year	11a	3,174	3,824
Additional Information:				
	plus: Investments on hand – end of year	6b	54,000	48,010
	Total cash, cash equivalents and investments		57,174	51,834

Please refer to Note 11 for additional cash flow information

This statement should be read in conjunction with the accompanying notes.

page 9

Appendix5

Financial Statements 2017

Inverell Shire Council**General Purpose Financial Statements**
for the year ended 30 June 2017**Statement by Councillors and Management**
made pursuant to Section 413(2)(c) of the *Local Government Act 1993 (NSW)* (as amended)

The attached General Purpose Financial Statements have been prepared in accordance with:

- the *Local Government Act 1993 (NSW)* (as amended) and the regulations made thereunder,
- the Australian Accounting Standards and professional pronouncements, and
- the Local Government Code of Accounting Practice and Financial Reporting.

To the best of our knowledge and belief, these financial statements:

- present fairly the Council's operating result and financial position for the year, and
- accord with Council's accounting and other records.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 27 September 2017.

Paul Harmon
Mayor

Anthony Michael
Councillor

Paul Henry
General manager

Ken Beddie
Responsible accounting officer

SPFS 2017

Inverell Shire Council**Special Purpose Financial Statements**

for the year ended 30 June 2017

Statement by Councillors and Management

made pursuant to the Local Government Code of Accounting Practice and Financial Reporting

The attached Special Purpose Financial Statements have been prepared in accordance with:

- the NSW Government Policy Statement 'Application of National Competition Policy to Local Government',
- the Division of Local Government Guidelines 'Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality',
- the Local Government Code of Accounting Practice and Financial Reporting,
- the NSW Office of Water Best-Practice Management of Water and Sewerage Guidelines.

To the best of our knowledge and belief, these financial statements:

- present fairly the operating result and financial position for each of Council's declared business activities for the year, and
- accord with Council's accounting and other records.

We are not aware of any matter that would render these statements false or misleading in any way.**Signed in accordance with a resolution of Council made on 27 September 2017.**

Paul Harmon
Mayor

Anthony Michael
Councillor

Paul Henry
General manager

Ken Beddie
Responsible accounting officer

ITEM NO:	6.	FILE NO: S28.10.SR235
DESTINATION 5:	The communities are served by sustainable services and infrastructure	S
SUBJECT:	ORCHARD PLACE ROAD STATUS	
PREPARED BY:	Brett McInnes - Director Civil & Environmental Services	

SUMMARY:

This report has been prepared to make Council aware of the current status of Orchard Place. Council is being asked to consider a formal course of action to dedicate Orchard Place as a Council public road.

COMMENTARY:

After considering a detailed report at their September 2017 meeting, the Civil and Environmental Services Committee put forward a number of recommendations regarding Orchard Place.

Inter alia the recommendations included the erection of barriers on Orchard Place creating a 'no through road'. In effect this would create two cul-de-sacs being Orchard Place North and Orchard Place South.

In response to the recommendation staff commenced research regarding the relevant legislative mechanisms that would need to be addressed to effect the 'no through road' approach. During this research it was confirmed that Orchard Place currently exists as an 'access track' contained within two Crown Land parcels. To be more specific the thoroughfare identified as Orchard Place is situated on Lot 7018 DP 94779 and Lot 7057 DP 1072492 both of which are Crown Land Reserves for the purpose of travelling stock and managed by Local Land Services. A copy of a plan showing the location of Orchard Place over both Crown Reserves is contained within Appendix 6 (D27)

Whilst Orchard Place affords adjoining residents both practical and legal access by virtue of the *Local Land Services Act 2013*, it is not a gazetted Council Public Road. As a result, Council currently has no jurisdiction over the road and no capacity to restrict access.

A review of archival files indicates representations were first received to dedicate Orchard Place as a Council Public Road as far back as 1984. Council proceeded as part of a subdivision process in the 1990's to have the northern section of Orchard Place gazetted as a public road however this was never formally executed. In 2000, Council resolved to accept the southern section of Orchard Place as a dedicated public road. Again, despite the decision to accept Orchard Place as a Council public road, formal gazettal has not followed. There is no clear indication on the file as to where the process stalled or why?

In confirming the status of Orchard Place, Council has been in discussions with the Crown Lands branch of the NSW Department of Industry. Advice was also sought as to what actions now need to be taken to effect the gazettal of Orchard Place as a Council public road. Whilst it is possible to progress with the dedication of Orchard Place, there are a number of procedural aspects Council will need to complete. This is further complicated by an Aboriginal Land Claim lodged in 2006 that exists over the Northern Crown Reserve parcel over which Orchard Place is constructed. In essence, Council will need to:

- i. Scope and Survey the land area required to accommodate Orchard Place. This would include the existing road alignment and any area required for future upgrades (eg. new intersection location with Gwydir Highway).

-
- ii. Consult with the NSW Aboriginal Land Council and seek their concurrence to open a road through land acquisition.
 - iii. Assuming concurrence from the NSW Aboriginal Land Council, Council can then proceed to submit an application to acquire the portion needed for the road from the Crown.
 - iv. Once the land is vested in Council it is then able to be gazetted as a public road following the normal process.

Crown lands have also advised as Native Title has not been extinguished over the subject parcels this will be dealt with as part of the acquisition process. The likely outcome being the acquisition will proceed and Native Title interests will carry with it. This means that at some point in the future, if the Gomeroi Native Title claim is successful and these lots maintain Native Title, compensation may be payable, but as yet it is not known if such compensation, if it applies, is the responsibility of Council or the State.

Whilst Crown Lands have indicated that the acquisition process is reasonably simple they have not provided an indicative time frame.

Staff have already commenced work to scope the area required for the road reserve including consultation with the RMS regarding further intersection location with the highway.

CONCLUSION:

Whilst Council has previously agreed to accept Orchard Place as a Council public road, this has not proceeded to the formal gazettal stage. As the current road exists across two Travelling Stock Reserves Council will need to acquire the land necessary to accommodate the road and once vested in Council formalise it as a public road. Until this process can be completed Council has no formal jurisdiction over the existing road. Residents adjoining the road are able to gain practical and legal access to their properties by virtue of *the Local Land Services Act 2013*.

In the interests of facilitating the acquisition and gazettal of Orchard Place as a public road it would be prudent for Council to resolve accordingly.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: S.08 Civil infrastructure is secured, maintained and used to optimum benefit.

Term Achievement: S.08.01 An asset management strategy is in operation for civil infrastructure that optimises its use and maintains it to agreed standards fit for its contemporary purpose.

Operational Objective: S.08.01.01 An Asset Management Strategy for Civil assets is developed, maintained and implemented.

POLICY IMPLICATIONS:

Nil

CHIEF FINANCIAL OFFICERS COMMENT:

No specific budget allocation has been provided for the future acquisition of Orchard Place. This matter will require further consideration once actual costs are known.

LEGAL IMPLICATIONS:

For Council to act as the road manager it is appropriate that Orchard Place is a gazetted Council public road.

RECOMMENDATION:

That

- 1) Council authorise the acquisition of the land necessary from Crown Reserve 68617 (Lot 7018 DP 94779) and Crown Reserve 668 (Lot 7057 DP 1072492) for the purpose of forming a road reserve to accommodate both the current and future alignment of Orchard Place;*
- 2) Upon acquiring the necessary road reserve Council proceed to gazette the said area as a Council Public Road;, and*
- 3) The residents of Orchard Place be advised of Council's resolution and progress updates in the matter.*

ITEM NO:	7.	FILE NO: S28.21.1/09
DESTINATION 5:	The communities are served by sustainable services and infrastructure	S
SUBJECT:	URBAN WORKS PROGRAM - OTHO STREET	
PREPARED BY:	Brett McInnes - Director Civil & Environmental Services	

SUMMARY:

This report provides updated total project costs for the implementation of the Town Centre Renewal Plan treatment in Otho Street. The information has been requested by resolution from the September Civil & Environmental Services Committee meeting.

COMMENTARY:

After considering a report regarding urban work projects at its September 2017 meeting, the Civil and Environmental Services Committee resolved the following *“that prior to any additional projects being considered for the 2017/18 Urban Works Program a report be presented to the 2017 September Council Meeting that details the current cost of the town centre treatment in Otho Street between Byron and Evans Streets. This report to include the costs of purchasing the advanced trees and repairing damage from removed Plane Trees”*.

This report provides updated costing's for the Town Centre Renewal Plan (TCRP) treatment and associated works in Otho Street.

The Civil and Environmental Services Committee considered a detailed design for an at-grade centre median and associated plantings in Otho Street at their April 2017 meeting. The design was consistent with the previously endorsed concept contained within the Town Centre Renewal Plan. Council subsequently endorsed the design for Otho Street (between Byron and Evans Street) at their ordinary meeting on the 26 April 2017.

At the time of considering the Otho Street design an estimate of \$450K was provided for the construction of the at-grade centre median. This cost has been reviewed and an updated estimate of \$472,500 is provided. This reflects an increase in material, contractor and labour costs for the current financial year.

As specified at the time, the estimate for the centre median did not include the cost of tree purchase/planting or the cost of remediating damage after the existing London Plane trees are removed.

Consistent with a previous resolution Council purchased 40 early defoliant form Pin Oaks in 2014. These trees are currently on grow-out contract and the largest specimens within 900 litre containers (approximately 5 metres in height). Based on an autumn 2018 delivery these trees would be approximately \$3000 each. The Otho Street design provided for nine Pin Oak centre plantings and therefore a total purchase price of \$27,000. Allowing for freight and planting costs (including expert oversight) an estimate of \$40,000 has been provided.

The design also provides for appropriate replacement edge plantings once the Plane trees are removed. Council has access to super advanced Chanticleer Pears that would be available in autumn 2018. The total cost for providing replacement edge plantings is estimated at \$15,000.

The cost to remove the existing Plane trees and remediate the surrounding damaged infrastructure also needs to be included in the total project cost. Based on recent experience the cost to remove a

Plane tree in the CBD is in the order of \$1,000 per tree depending on size. Depending on the circumstance at each location approximately \$15,000 should be allowed to repair damaged civil infrastructure surrounding each tree. Based on the nine (9) remaining Plane Trees in Otho Street a total cost of \$144K is estimated.

A summary of the total costs associated with implementing the TCRP design concept in Otho Street is as follows:

At-grade centre median construction	\$472,500
Purchase and planting Pin Oak trees in median	\$40,000
Replacement edge plantings	\$15,000
Remove existing Plane trees and remediate sites	\$144,000
Contingency (approx. 5%)	\$30,000
Total	\$701,500

The above figures would remain valid for the 2017/18 Financial year.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: S.05 Attractive and vibrant town centres, local centres and community meeting places are provided.

Term Achievement: S.05.01 Local centres, community facilities and prominent meeting places are increasingly valued and recognised by the community as a focus of their village and feature of the Shire.

Operational Objective: S.05.01.01 Engage the Shire's communities in identifying and creating community places that are valued and used.

POLICY IMPLICATIONS:

Nil

CHIEF FINANCIAL OFFICERS COMMENT:

Nil

LEGAL IMPLICATIONS:

Nil

RECOMMENDATION:

A matter for Council

TO ORDINARY MEETING OF COUNCIL 27/9/2017

ITEM NO:	1.	FILE NO: S7.2.4/10
DESTINATION 3:	An environment that is protected and sustained.	E
SUBJECT:	CONSTRUCTION CERTIFICATES APPROVED FOR AUGUST 2017	
PREPARED BY:	Christy Galbraith, Administration Officer	

SUMMARY:

The following details the Construction Certificates approved by Council for August 2017.

INFORMATION:

<u>Construction Certificate Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Construction</u>	<u>\$ Amount</u>
CC-36/2017	Mr Colin John Moore	169 Glen Innes Road, Inverell 2360	Multi Dwelling Housing and Subdivision	430,000
CC-58/2017	Mr Andrew Paul Howard	5 Mather Street, Inverell 2360	Construct garage	4,500
CC-64/2017	Mrs Beverly Robyn Jones	3908 Bundarra Road, Inverell 2360	Change of use - Shed to dwelling. Alterations and additions	101,000
CC-68/2017	Mr Lachlan Peter Mayled	479 Old Bundarra Road, Inverell 2360	Construct new shed	16,500
CC-72/2017	Allcrete Concrete Solutions	Lot 202 DP 1227324 - Western Feeder, Kingsland 2370	Shed	202,000
CC-73/2017	Mr Ronald Berkley	101-103 Byron Street, Inverell 2360	Division of the existing single tenancy into two smaller tenancies	39,000
CC-74/2017	John Green Pty Ltd	1001A Old Bundarra Road, Gilgai 2360	New Dwelling and Shed	331,000
Monthly estimated value of Approvals: August 2017			7	1,124,000

SUMMARY:

The following details the Amended Construction Certificates approved by Council for August 2017.

INFORMATION:

Nil

SUMMARY:

The following details the Construction Certificates approved by Private Certifier for August 2017.

INFORMATION:

Nil

AMENDED CONSTRUCTION CERTIFICATES**SUMMARY:**

The following details the Amended Construction Certificates approved by Private Certifier for August 2017.

INFORMATION:

Nil

TEM NO:	2.	FILE NO: S7.2.4/10
DESTINATION 3:	An environment that is protected and sustained.	E
SUBJECT:	COMPLYING DEVELOPMENT CERTIFICATES APPROVED DURING AUGUST 2017	
PREPARED BY:	Christy Galbraith, Administration Officer	

SUMMARY:

The following details the Complying Development Certificates approved by Council during August 2017.

INFORMATION:

<u>Complying Development Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Construction</u>	<u>\$ Amount</u>
CD-43/2017	McMahon Structural	4 Medhurst Road, Inverell 2360	Dwelling	350,000
Monthly estimated value of Approvals: August 2017			1	350,000

AMENDED COMPLYING DEVELOPMENT CERTIFICATES

SUMMARY:

The following details the Amended Complying Development Certificates approved by Council for August 2017.

INFORMATION:

Nil

SUMMARY:

The following details the Complying Development Certificates approved by Private Certifier for August 2017.

INFORMATION:

Nil

SUMMARY:

The following details the Amended Complying Development Certificates approved by Private Certifier for August 2017.

INFORMATION:

<u>Complying Development Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Construction</u>	<u>\$ Amount</u>
CD-4/2017/A	Fox Building Certifiers	146 Roscrae Lane, Inverell 2360	New Dwelling	NIL

ITEM NO:	3.	FILE NO: S7.2.4/10
DESTINATION 3:	An environment that is protected and sustained.	E
SUBJECT:	SUMMARY OF BUILDING CONSTRUCTION FOR AUGUST 2017	
PREPARED BY:	Christy Galbraith, Administration Officer	

SUMMARY:

The following report summarises the Building Construction for the Inverell Shire in August 2017.

INFORMATION:**Total Building Construction for Inverell Shire for August 2017:**

Type of Consent	Number	\$ Amount
Construction Certificates – Council Approved	7	1,124,000
Construction Certificates – Private Certifier	NIL	NIL
Complying Development – Council Approved	1	350,000
Complying Development – Private Certifier	NIL	NIL
Totals	8	\$1,474,000

Estimated Value of Approvals issued in the financial YTD in: **2017/2018 (21) \$3,275,838**
2016/2017 (46) \$5,794,079

ITEM NO:	4.	FILE NO: S18.10.2/10
DESTINATION 3:	An environment that is protected and sustained	E
SUBJECT:	DEVELOPMENT CONSENTS AND REFUSALS DURING AUGUST 2017	
PREPARED BY:	Christy Galbraith, Administration Officer	

SUMMARY:

The following details the Development Consents and Refusals during August 2017.

INFORMATION:

Nil

APPROVALS

Development Application Number	Applicant	Property	Development	\$ Amount
DA-66/2017	Mr Andrew Paul Howard	5 Mather Street, Inverell 2360	Construct garage	4,500
DA-68/2017	Mr Peter Michael Irwin and Ms Michelle Louise Irwin	77 Beaulieu Lane, Gum Flat 2360	Construction of storage shed to be used in conjunction with existing worm farm operation	145,000
DA-73/2017	Mrs Beverly Robyn Jones	3908 Bundarra Road, Inverell 2360	Change of use - Shed to dwelling. Alterations and additions	101,000
DA-79/2017	Ms Heather Joy Hottes	18-22 Glen Innes Road, Inverell 2360	Sale of Firearms, Extend Approved Hours of Operation and New signage	NIL
DA-80/2017	Mr Scott Charles McBean	37 High Street, Inverell 2360	Covered Entertainment Area	35,638
DA-81/2017	Ms June Dianne Ehsman and Mr Eugene Paul Ehsman	42 Harland Street, Inverell 2360	Additions to dwelling	60,000
DA-82/2017	Mr Lachlan Peter Mayled	479 Old Bundarra Road, Inverell 2360	Construct new shed	16,500
DA-83/2017	Mr Richard Anthony Adams	Tullochard East Road, Inverell 2360	Farm Shed	30,000
DA-84/2017	Mr Peter James Gordon Davidson	Leaders Lane, Delungra 2403	Single Dwelling Use	NIL
DA-88/2017	Ms Rebecca Kostas	42 Kingfisher Drive, Inverell 2360	Dual Occupancy (Attached) & Subdivision	340,000
DA-89/2017	Mr Ronald Berkley	101-103 Byron Street, Inverell 2360	Internal Fitout	39,000
DA-90/2017	Inverell Golf Club	4076 Bundarra Road, Inverell 2360	Alterations/Additions to Golf Club	206,430
DA-91/2017	John Green Pty Ltd	1001A Old Bundarra Road, Gilgai 2360	New Dwelling and Shed	331,000

Monthly estimated value of Approvals: August 2017	13	1,309,068
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DEVELOPMENT AMENDMENTS

Development Application Number	Applicant	Property	Development	\$ Amount
DA-85/2015/A	Barber Management Services Pty Ltd	Emmaville Road, Ashford 2361	Dwelling	N/A
Monthly estimated value of Approvals: August 2017			1	N/A

REFUSALS

Nil

ITEM NO:	5.	FILE NO: S29.19.1
DESTINATION 3:	An environment that is protected and sustained	E
SUBJECT:	SEPTIC TANK APPROVALS FOR AUGUST 2017	
PREPARED BY:	Christy Galbraith, Administration Officer	

SUMMARY:

The following details the Septic Tank approvals for August 2017.

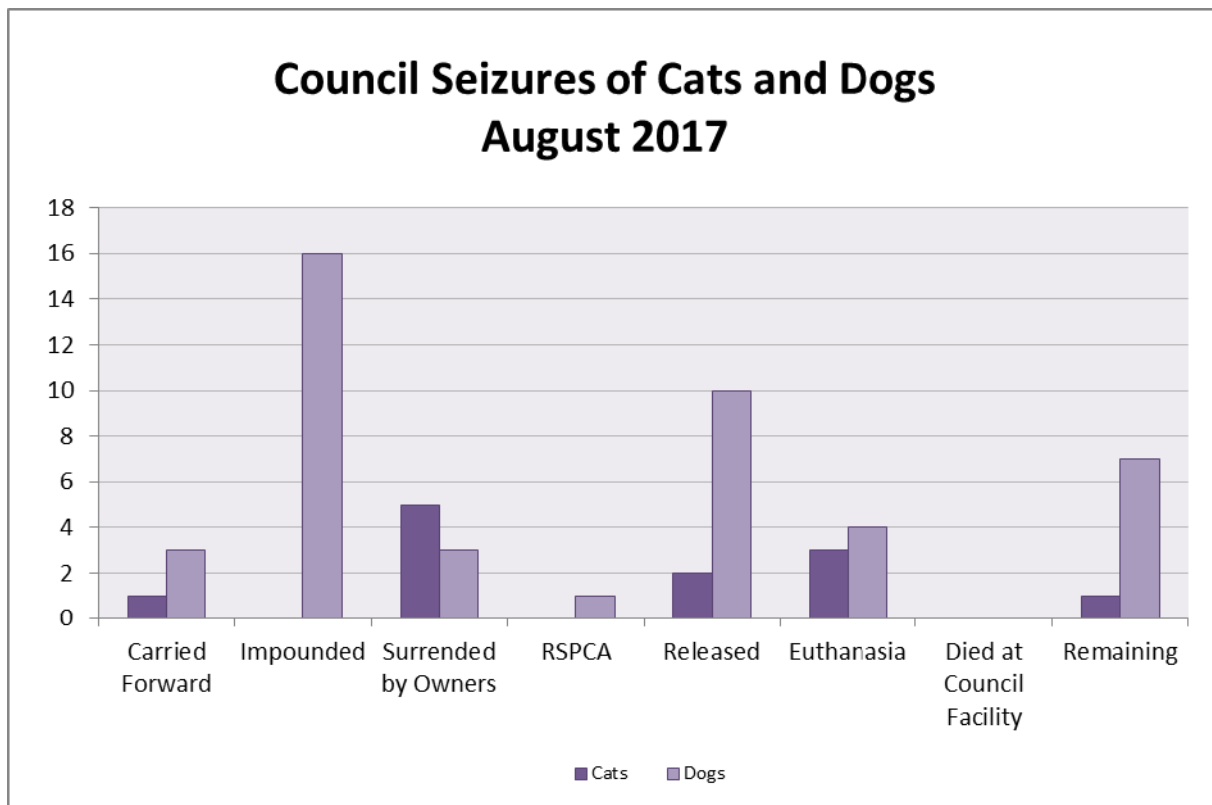
INFORMATION:

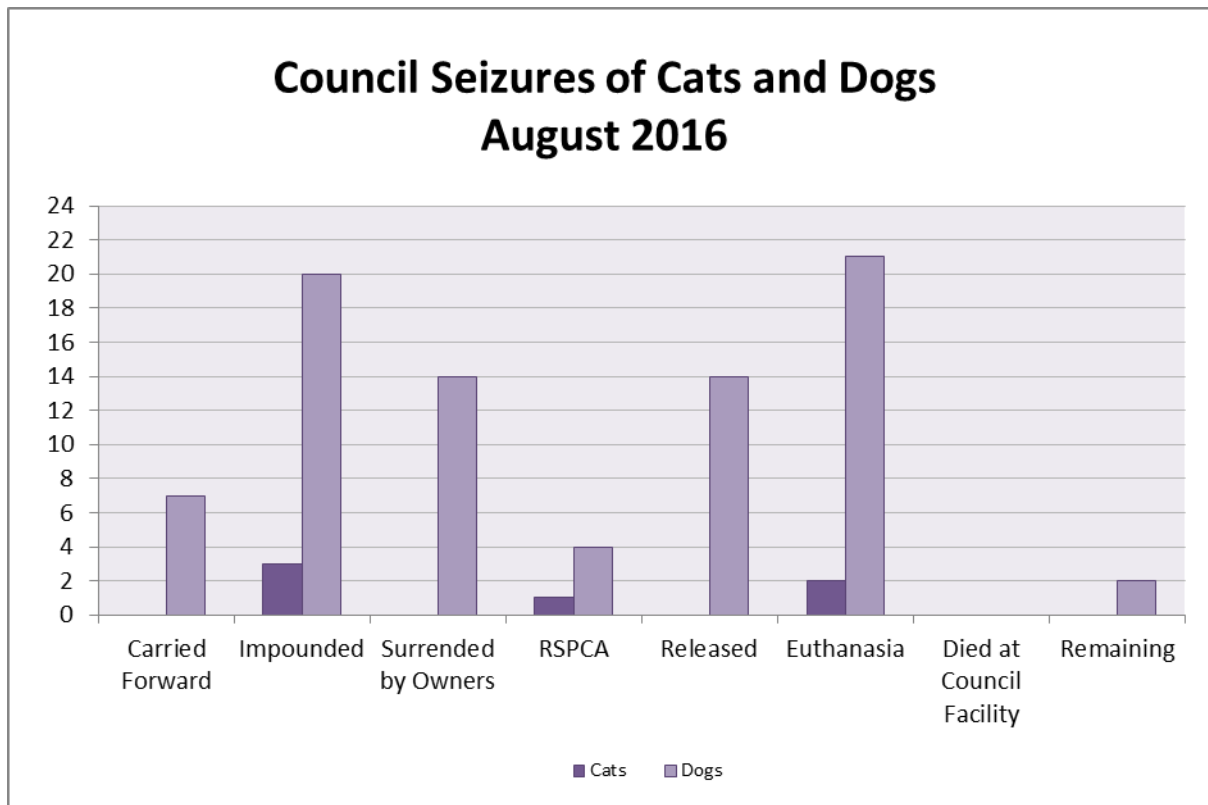
Application Number	Applicant	Property
S-12/2017	Mr Eric James Brown	Gwydir Highway, Elsmore 2360
S-30/2017	John Green Pty Ltd	1001A Old Bundarra Road, Gilgai 2360

ITEM NO:	6.	FILE NO: S18.10.1
DESTINATION 3:	An environment that is protected and sustained	E
SUBJECT:	ORDINANCE ACTIVITIES REPORT FOR AUGUST 2017	
PREPARED BY:	Christy Galbraith, Administration Officer	

SUMMARY:

The following details the number of various Ordinance activities carried out during August 2017, in comparison to the same month in 2016.

INFORMATION:**COMPLIANCE****Inverell Shire Council Pound Monthly Report August 2017**

Inverell Shire Council Pound Monthly Report August 2016

ITEM NO:	7.	FILE NO: S4.13.2
DESTINATION 1:	A recognised leader in a broader context	R
SUBJECT:	STRATEGIC TASKS – ‘SIGN OFF’ – AUGUST 2017	
PREPARED BY:	Paul Henry, General Manager	

SUMMARY:

A part of a successful governance program is a need for administration to indicate to the policy makers that the requirements of the legislation, under which the organisation operates, has been provided. As a result, this information report provides Councillors with a statement of assurance from the General Manager that in accordance with the *Local Government Act, 1993*; the tasks have been complied with.

COMMENTARY:

The August, 2017 tasks required to be undertaken are detailed below. Any of these tasks may be added to as Council becomes familiar with this new initiative.

Date	Compliance Requirement	Achieved/Not Achieved	Comments
1 August, 2017	Rates levied by service of rates and charges notice (s.562).	Achieved	Posted 24 July, 2017.
16 August, 2017	Expected first installment of 2017-2018 Financial Assistance Grants.	Achieved	First installment received.
31 August, 2017	First quarterly rates installment due (s.562).	Achieved	First quarterly rates instalment due (s.562).

I confirm that the performance criteria as set out in the criteria for scheduled tasks have been met for the month of August, 2017. I confirm the accuracy and completeness of the information provided above, in that to the best of my knowledge and understanding, all material information has been herein disclosed.

P J HENRY PSM

GENERAL MANAGER

ITEM NO:	7.	FILE NO: S13.5.5/09
DESTINATION 1:	A recognised leader in a broader context	R
SUBJECT:	QUESTIONS WITHOUT NOTICE – AUGUST 2017	
PREPARED BY:	Jessica Jenkins, Corporate Support Office - Publishing	

SUMMARY:

The following details the Questions without Notice items raised at the Ordinary Meeting held 23 July, 2017.

Council is requested to note the actions taken to date.

COMMENTARY:

BP/REF: ITEM NO:	SUBJECT and FILE REFERENCE:	COMMENTS:
QWN/ORD 24/17 Cr Dight	<u>Council Calendar S13.5.4</u> Can a Council Calendar be included in the next Ordinary Meeting Business Paper.	Calendar to be prepared after September Ordinary Meeting

RECOMMENDATION:

That the items contained in the Information Reports to the Ordinary Meeting of Council held on Wednesday, 27 September, 2017, be received and noted.