



Inverell Shire Council



Member for Northern Tablelands, Adam Marshall and Mayor Harmon officially opened the Redevelopment of Inverell Sporting Complex Clubhouse on 16 May, 2017. They are pictured with Inverell RSM Club's John Scoble. ClubGRANTS provided \$930,000 towards the \$1.2m project.

Business Paper Ordinary Meeting of Council 24 May, 2017

INVERELL SHIRE COUNCIL

NOTICE OF ORDINARY MEETING OF COUNCIL

18 May, 2017

An Ordinary Meeting of Council will be held in the Council Chambers, Administrative Centre, 144 Otho Street, Inverell on Wednesday, 24 May, 2017, commencing at **3pm**.

Your attendance at this Ordinary Meeting of Council would be appreciated.

P J HENRY PSM

GENERAL MANAGER

A G E N D A

SECTION A	APOLOGIES CONFIRMATION OF MINUTES DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS PUBLIC FORUM
SECTION B	ADVOCACY REPORTS
SECTION C	COMMITTEE REPORTS
SECTION D	DESTINATION REPORTS
SECTION E	INFORMATION REPORTS
SECTION F	QUESTIONS WITHOUT NOTICE
SECTION G	CONFIDENTIAL MATTERS (COMMITTEE-OF-THE-WHOLE)

2PM

AFTERNOON TEA

Quick Reference Guide

Below is a legend that is common between the:

- Inverell Shire Council Strategic Plan;
- Inverell Shire Council Delivery Plan; and
- Inverell Shire Council Operational Plan.





MEETING CALENDAR

October 2016 – September 2017

	TIME	OCT	NOV	DEC	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPT
		Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed
Ordinary Meetings	3:00 pm	26	23	21	No Meeting	22	22	26	24	^28	26	23	27
Major Committees		Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed
Civil and Environmental Services	8:30 am	12	9	No Meetings	No Meetings	8	8	12	10	14	12	9	13
Economic and Community Sustainability	10:30 am												

^ Meeting at which the Management Plan for 2017/2018 is adopted.

- Members of the public are invited to observe meetings of the Council.
Should you wish to address Council, please contact the Office of the General Manager on 6728 8206.

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MINUTES OF THE ORDINARY MEETING OF INVERELL SHIRE COUNCIL HELD IN THE COUNCIL CHAMBERS, ADMINISTRATIVE CENTRE, 144 OTHO STREET, INVERELL ON WEDNESDAY, 26 APRIL, 2017, COMMENCING AT 3 PM.

PRESENT: Cr P J Harmon (Mayor) [Chairperson], Crs D F Baker, A A Michael, C M Dight, P A King, J N McCosker, S J Berryman, J A Watts and M J Peters.

The General Manager (Paul Henry), Director Corporate & Economic Services (Ken Beddie) and Director Civil & Environmental Services (Brett McInnes).

SECTION A

APOLOGIES S13.6.9/10

Nil.

CONFIRMATION OF MINUTES S13.5.2/10

26/17 RESOLVED (Baker/Watts) that the Minutes of the Ordinary Meeting of Council held on 22 March, 2017, as circulated to members, be confirmed as a true and correct record of that meeting.

DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS

There were no further interests declared.

Cr Baker declared a pecuniary interest in Item 3 of the Civil and Environmental Services Committee Meeting at a meeting of this committee. The nature of the interest relating to Cr Baker being the owner of a property located within the CBD.

PUBLIC FORUM S13.5.6/10

At this juncture, the time being 3.06pm, the Mayor welcomed the members of the public and opened the Public Forum Session by inviting members of the public to speak:

Mrs Valerie Lederhose Tree Maintenance – Macintyre Homes for the Aged

Mrs Lederhose is a tenant of the Macintyre Homes for the Aged. It is her opinion that a number of trees need pruning / lopping for safety reasons. Can Council intervene to have the trees pruned / lopped at the earliest time for safety reasons.

Mr Max Morris Orchard Place

Mr Morris noted the current condition of Orchard Place. Mr Morris feels the road has deteriorated over the last few years and dust has become a major issue. Can this road be upgraded and dust suppression works completed.

Mr Bevan Hertrick Orchard Place

Mr Hertrick spoke in respect of this road and the ongoing dust issues. Can dust suppression works be carried out on the road or upgrade works be completed at the earliest possible time.

At this juncture, the time being 3.16pm, the Public Forum Session closed and Council

resumed the balance of the Agenda.

SECTION B ADVOCACY REPORTS

Cr Watts Delungra Anzac Day Service

Cr Watts advised that 40 people attended the Dawn Service with a further 100 people attending the 11.00am Service. The event was a strong success.

Cr Dight Yetman Anzac Day Service

Appropriately 100 people attended the successful Yetman Anzac Day ceremony.

Cr Dight Cherry Hill Tree Road

Cr Dight noted the Lloyd family had expressed their thanks for the upgrade works recently completed on this road.

Cr Baker Ashford Anzac Service

Cr Baker noted the Anzac services at Ashford which were well attended and well run.

Cr Michael Energise Enterprise Project for Small Business, Business Development Workshops

Cr Michael noted the recent e-business workshops run by Council. The events were booked out and very well received by the business community.

Cr King Inverell Anzac Day Service

Cr King advised Council of the very successful Inverell Anzac Day ceremonies. The events were strongly supported, with Council staff member and returned serviceman, Keenan Shepherd delivering the address.

1. NOTICE OF MOTION - PROPOSED RATE ADJUSTMENTS 2017-18 S13.5.3

Notice of Motion withdrawn by Cr Peters prior to consideration.

2. NOTICE OF MOTION – RATE CALCULATIONS S13.5.3

Notice of Motion withdrawn by Cr Peters prior to consideration.

SECTION C COMMITTEE REPORTS

CSOT-A 1. CIVIL & ENVIRONMENTAL SERVICES COMMITTEE MEETING MINUTES – 12 APRIL 2017 S4.11.16/09

27/17 RESOLVED (Michael/Dight) that:

i) *the Minutes of the Civil & Environmental Services Committee Meeting*

held on Wednesday, 12 April, 2017, be received and noted; and

- ii) *the following recommendations of the Civil & Environmental Services Committee be adopted by Council:*

1. NOTICE OF MOTION - BUKKULLA RECREATION GROUND
S13.5.3

That Bukkulla Recreation Ground and building drainage upgrades as discussed be completed.

2. HIGHER MASS LIMIT ASSESSMENT - BRUXNER WAY S15.8.48

That the entire length of Bruxner Way in the Inverell Shire be approved for Higher Mass Limit vehicle access and that this route be included in the Roads and Maritime Services HML maps.

3. URBAN WORKS PROGRAM S28.21.1/09

At this juncture, the time being 3.15pm, Cr Baker, having previously declared a pecuniary interest in Item 3 Urban Works Program, did not participate in discussion or voting on this item.

That the Otho Street Town Centre Renewal Plan Upgrade Plan be endorsed and the existing six (6) Plane Trees identified for removal be removed.

4. RESTRICTED ACCESS VEHICLE REQUEST – YETMAN AREA
S30.9.11/01

That:

- i) *The 1.38km section of Tarwoona Road be approved however, the remainder of Tarwoona Road not be approved for B-Double access;*
- ii) *Keetah Road be approved for B-Double access and be gazetted as a B-Double route, subject to risk mitigation measures being completed;*
- iii) *Holdfast Road be approved for B-Double access and be gazetted as a B-Double route, subject to risk mitigation measures being completed, with the exception of the 3km section starting at 12.1km from Bruxner Way;*
- iv) *Council apply for grant funding for the cost of the signage works required to complete the risk mitigation measures;*
- v) *Council notify the applicants of the outcome of their application and proposed course of action.*

5. AQUATIC CENTRE FORWARD PLANNING S5.11.39

That:

- i) *The information be received and noted;*
- ii) *An Aquatic Centre Planning Sunset Committee be convened;*
- iii) *The Committee comprise three (3) members; being the Mayor, Cr King and Cr Berryman; and*
- iv) *The task of the Sunset Committee be:*
 - a) *To consider the contents of the relevant consultant reports and work with staff to develop a Swimming Pools Renewal Strategy; and*
 - b) *Upon completion of the Swimming Pools Renewal Strategy assist in the formulation of a design brief to achieve the outcomes contained in the strategy.*

6. ORCHARD PLACE S28.10.SR235

That:

- i) Orchard Place continue to be maintained in accordance with its classification as a 'Rural Collector' road;*
- ii) Council continue to monitor the level of service provided to road users on Orchard Place; and*
- iii) Council formally advise residents who have made previous representations of their decision.*

7. CONTRACT FOR THE MANAGEMENT AND OPERATION OF THE INVERELL SWIMMING POOL AND THE ASHFORD SWIMMING POOL – EVALUATION OF TENDERS (T3/2017) S4.19.16

That:

- i) Council accept the Tender from Community Aquatics Pty Limited for the sum of \$396,000 over the three (3) year term with a two (2) year option at the absolute sole discretion of Council, subject to satisfactory financial checks by an independent agent; and*
- ii) The General Manager be authorised to execute the Contract under the common seal of Council.*

CSOT-A 2. ECONOMIC & COMMUNITY SUSTAINABILITY COMMITTEE MEETING MINUTES – 12 APRIL 2017 S4.11.17/09

28/17 RESOLVED (Watts/Michael) *that:*

That:

- i) the Minutes of the Economic & Community Sustainability Committee Meeting held on Wednesday, 12 April, 2017, be received and noted; and*
- ii) the following recommendations of the Economic & Community Sustainability Committee be adopted by Council:*

1. PUBLIC ART SUNSET COMMITTEE MEETING MINUTES – 23 FEBRUARY 2017 S26.5.10

That:

- i) the Minutes of the Public Art Sunset Committee Meeting held on Thursday, 23 February, 2017, be received and noted; and*
- ii) the following recommendation of the Public Art Sunset Committee be adopted by Council:*

Blue Facets Sculpture:

That an estimate of cost be prepared for the construction of an interpretive didactic area in Bicentennial Park for the sculpture, 'Blue Facets'.

Kurrajong Poppies:

That Council accepts the conditional quote of \$1,200 to repaint the poppies sculpture.

Public Art Project:

That the following actions be undertaken:

- i) Council investigate the use of the concrete outer walls of the Bicentennial Memorial as an 'artist's canvas';*
- ii) The surface of the walls be inspected to ascertain suitability for this project; and*
- iii) The method of selecting an artist/s be considered at the next meeting of the Committee.*

2. DONATION REQUEST – INVERELL ANGLERS ASSOCIATION S15.8.7/09

That:

- i) A donation of \$500.00 for the purchase of trout fingerlings be provided to the Inverell Anglers Association; and*
- ii) The Association be thanked for their work.*

3. EXPIRING LICENCE AGREEMENTS S5.10.52 & S5.10.137

Licence Agreement, Joseph and Samone Bell - Lot 10, DP 1123056, Taylor Avenue, Inverell

That:

- i) Council renew the agreement with Joseph and Samone Bell for a further two (2) year period with a further two (2) year option under the same terms and conditions;*
- ii) The licence fee be \$622.40 (inclusive of the 3% increase on 16/17 figure) per annum (GST Inclusive) with a 3% increase per consecutive annum; and*
- iii) The Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

Licence Agreement, Mr Colin Moore, Part Unformed Laneway Adjacent to Lot 1, DP 161692 and Lot 5, Sec 8, DP 448428, Inverell

That:

- i) Council renew the agreement with Mr Colin Moore for a further two (2) year period with a further two (2) year option under the same terms and conditions;*
- ii) The licence fee be \$212.18 (inclusive of the 3% increase on 16/17 figure) per annum (GST Inclusive) with a 3% increase per consecutive annum; and*
- iii) The Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

4. BOUNDARY ADJUSTMENT WITH ARMIDALE REGIONAL COUNCIL S13.1.1

That:

- i) The boundary adjustment between Armidale Regional Council and Inverell Shire Council proposed by the Armidale Regional Council Administrator, consisting of approximately 800km2, be accepted (map*

- attached to these minutes as Appendix 1);*
- ii) *That Council join with Armidale Regional Council to make an application to the Minister for Local Government, submitting for approval by the Governor, a proposal pursuant to S.218E(1) of the Local Government Act, 1993 for a boundary alteration to change the boundaries of the respective areas, as reflected in the map attached to the proposal;*
 - iii) *The process of distributing assets and liabilities be by a mutually agreed process;*
 - iv) *The State Government be requested to meet the costs of implementing the boundary adjustment;*
 - v) *The approaches from the residents residing outside the survey area that expressed a wish to be included in the boundary adjustment process be acknowledged. Further, that the Administrator of Armidale Regional Council be requested to consider their wishes. Still further, that the residents be advised to press their view with the Administrator and Mr Marshall, MP*

5. AASB 124 RELATED PARTY TRANSACTIONS S4.14.4/03

That:

- i) *Council adopt the Key Management Personnel (KMP) - Related Party Transactions Policy; and*
- ii) *Council's Key Management Personnel, in accordance with section 10 of the policy, complete section 1 of Attachment C and return to Council's Responsible Accounting Officer by 10 May, 2017.*

6. VOLUNTEER RESCUE ASSOCIATION EMERGENCY RADIO FACILITY S10.10.3

That:

- i) *The Inverell VRA be granted a Licence to access to Council's Uambi Radio Repeater Site;*
- ii) *The annual Licence Fee be \$1.00 per year, payable on request; and*
- iii) *The licence be subject to any other appropriate terms and conditions as determined by the General Manager.*

7. 2017/2018 DRAFT ESTIMATES AND OPERATIONAL PLAN, AND LONG TERM FINANCIAL PLAN S12.5.3

That:

- i) *The information of Budget Background Matters be noted; and*
- ii) *The outcome of the application of the FFF Benchmarks to the Long Term Financial Plans be noted.*

GENERAL ACTIVITIES

1. Revenue and Expenditure Matters

That Council utilises the maximum permissible rate increase allowed by IPART of 1.5% on top of the 4.75% 2017/18 SRV increase.

2. Budget Programs:

2.1 Urban Works Program

That the following works be funded from the Urban Works Vote and be

included in the 2017/2018 Budget:

A. Inverell & Villages-Urban Renewal & Upgrade Gen. Fund, Water Fund

Gwydir Highway/Bundarra Road Intersection \$ 500K \$ 0K

B. Footpaths and Cycleway Construction

\$ for \$ Contribution to PAMP Program \$ 30K
(RMS approved the 2017/2018 Program)

C. Urban Drainage Construction/Reconstruction

*Drainage Constructions – Funded from Stormwater
Management Service Charge – See separate section below*

D. Village Works – Community suggested projects

Ashford	\$	7K
Delungra	\$	7K
Gilgai	\$	5K
Yetman	\$	7K
Oakwood	\$	1K
Bonshaw	\$	1K
Graman	\$	1K
Nullamanna	\$	1K
Elsmore	\$	1K
Stannifer	\$	1K
Gum Flat	\$	1K

GENERAL FUND GRAND TOTAL	\$ 563K	
WATER FUND TOTAL		\$ 0K

In addition, the \$1M Budget Provision – Chester Street Heavy Vehicle Route Renewal, in the Internally Restricted Asset, be allocated into the 2017/2018 Budget to enable these works to be completed at the same time.

2.2 Finance and Assistance Grant – Local Roads Component (ACRD) 2017/2018 Program

That the following works be funded from the Urban Works Vote and be included in the 2017/2018 Budget:

- i) *The budget allocations for the 2017/2018 ACRD Program be noted; and*
- ii) *A further report be presented to the Civil and Environmental Services Committee in respect of the funding allocations and individual works proposed to be undertaken under this program.*

2.3 RMS Supplementary Block Grant Program

That the allocation of the \$160K RMS Supplementary Block Grant Program be the subject of a further report to the Civil and Environmental Services Committee Meeting.

2.4 Roads to Recovery Program

That:

- i) *The budget allocation for the 2017/2018 Roads to Recovery Program be endorsed; and*
- ii) *A further report be presented to the Civil and Environment Committee in respect of the specific projects to be funded.*

2.5 Block Grant Program – Regional Roads

That the allocation for the 2017/2018 Block Grant Program for the various activities on the Regional Road Network be endorsed.

3. Rating Structure

That:

- i) *The following rating categories be utilised for the 2017/18 rating year:*
 - Residential – Inverell*
 - Residential – General*
 - Residential – Ashford*
 - Residential – Delungra*
 - Residential – Gilgai*
 - Residential – Yetman*
 - Residential – Rural*
 - Business – Inverell Industrial/Commercial*
 - Business – Other*
 - Farmland*
 - Mining*
- ii) *A General Base Amount of \$198 plus an Ad Valorem Rate be determined for the categories detailed in a) above.*

4. Effect on Rates

That:

- i) *The information be noted; and*
- ii) *The Interest Rate applicable to Outstanding Rates and Charges for 2017/2018 be the maximum allowable as advised by the Office of Local Government.*

5. Waste Management Charges

That the following Waste Management Charges be adopted:

- i) *Waste Management Charge – All Properties* *\$ 80.00*
- ii) *Domestic Waste Management - Occupied Charge:*

Number of Services per Assessment	Annual Charge per Assessment
1	\$ 320.00
2	\$ 640.00
3	\$ 960.00
4	\$ 1,280.00
5	\$ 1,600.00
6	\$ 1,920.00
7	\$ 2,240.00
8	\$ 2,560.00
9	\$ 2,880.00
10	\$ 3,200.00
11	\$ 3,520.00
12	\$ 3,840.00
13	\$ 4,160.00
14	\$ 4,480.00
15	\$ 4,800.00
	etc

- i) Domestic Waste Management – Unoccupied Charge \$50.00
- ii) Other Waste Management Charge

Number of Services	Yearly Charge per Service (Ex GST)
1	\$ 320.00
2	\$ 640.00
3	\$ 960.00
4	\$ 1,280.00
5	\$ 1,600.00
6	\$ 1,920.00
7	\$ 2,240.00
8	\$ 2,560.00
9	\$ 2,880.00
10	\$ 3,200.00
11	\$ 3,520.00
12	\$ 3,840.00
13	\$ 4,160.00
14	\$ 4,480.00
15	\$ 4,800.00
	etc

- iii) Weekly Commercial Recycling Charge \$ 110.00 ex GST
- Fortnightly Commercial Recycling Charge \$ 55.00 ex GST
- (These Charge are levied per Service, and GST is only charged if applicable)

6. Fees & Charges

That the Fees and Charges, as recommended, be adopted.

7. Stormwater Management Service Charge

That:

- i) The Stormwater Management Service Charge be set at the maximum amount allowable of \$25.00 per Residential Premises, \$12.50 per Residential Strata lot, and \$25.00 for Business Premises for each 350 square metres or additional part thereof, subject to a maximum charge

- on Business Premises of \$150.00; and
- ii) *The Stormwater Management Program as recommended being Gilgai Drainage be adopted.*

7. Summary

That:

- i) *The report on the balanced budget under the FFF Roadmap 14.25% SRV Scenario (4.75% plus a rate peg increase for 2017/18) be noted;*
- ii) *The draft Estimates (incorporating the Operational Plan) for the General Activities for 2017/2018 be adopted and placed on public exhibition for a period of 28 days as required by Section 405 of the Local Government Act 1993.*

SEWERAGE ACTIVITIES

That:

- (i) *The Sewerage Charges as listed below be adopted for 2017/2018:*

<i>Sewerage Charge Occupied</i>	<i>\$ 500.00</i>
<i>Sewerage Charge Unoccupied</i>	<i>\$ 313.00</i>
<i>Sewerage Charge Flats/Units</i>	<i>\$ 313.00</i>
<i>Sewerage Charge Nursing Homes</i>	<i>\$2,342.00</i>

Sewerage Charge Hotel/Licensed Clubs \$1,500.00

Number of Services per Assessment Annual Charge Per Assessment

<i>1</i>	<i>\$ 500.00</i>
<i>2</i>	<i>\$ 813.00</i>
<i>3</i>	<i>\$1,126.00</i>
<i>4</i>	<i>\$1,439.00</i>
<i>5</i>	<i>\$1,752.00</i>
<i>6</i>	<i>\$2,065.00</i>
<i>7</i>	<i>\$2,378.00</i>
<i>8</i>	<i>\$2,691.00</i>
<i>9</i>	<i>\$3,004.00</i>
<i>10</i>	<i>\$3,317.00</i>
<i>11</i>	<i>\$3,630.00</i>
<i>12</i>	<i>\$3,943.00</i>
<i>13</i>	<i>\$4,256.00</i>
<i>14</i>	<i>\$4,569.00</i>
<i>15</i>	<i>\$4,882.00</i>

<i>Sewerage Non-Rateable Schools – WC's</i>	<i>\$75.00 per receptacle</i>
<i>Sewerage Non-Rateable Other – WC's</i>	<i>\$124.40 per receptacle</i>
<i>Sewerage Non-Rateable Urinals</i>	<i>\$ 75.00 per receptacle</i>

Charge Structure for Motels and Caravan Parks

In accordance with the new charge structure for Motels and Caravan Parks the following charges are proposed for 2017/2018.

<i>Motel Residence</i>	<i>\$ 500.00</i>
<i>Motel Restaurant</i>	<i>\$ 500.00</i>
<i>Motel Ensuite</i>	<i>\$ 156.60</i>

Caravan Park Residence	\$ 500.00
Caravan Park Amenities Block	\$1,500.00
Caravan Park Ensuite Cabins	\$ 156.60

- (ii) *The Draft Estimates (incorporating Operational Plan) for the Sewerage Fund for 2017/2018 be adopted and placed on public exhibition for a period of 28 days as required by Section 405 of the Local Government Act 1993.*

WATER ACTIVITIES

That:

- i) A water availability base charge of \$364.00 per assessment (Includes first water meter) be adopted for 2017/2018;*
- ii) A water charge of \$364.00 per additional water meter, per assessment be adopted for 2017/2018;*
- iii) A charge of \$1.48 per kilolitre be adopted for commercial water consumption for 2017/2018;*
- iv) A charge of \$1.48 per kilolitre, 0 to 600 kilolitres and \$1.73 per kilolitre over 600 kilolitres be adopted for residential water consumption for 2017/2018;*
- v) A charge of \$0.78 per kilolitre be adopted for water consumption - Abattoirs, plus a 20 per cent early settlement discount for 2017/2018;*
- vi) A charge of \$1.05 per kilolitre be adopted for Sporting Association water consumption;*
- vii) A charge of \$1.48 per kilolitre be adopted for Guyra Shire Council water consumption;*
- viii) A charge of \$0.38 per kilolitre adopted for Raw Water consumption for 2017/2018; and*
- ix) The draft Estimates (incorporating Operational Plan) for the Water Fund for 2017/2018 be adopted and placed on public exhibition for a period of 28 days as required by Section 405 of the Local Government Act, 1993.*

8. INCLUSION (DISABILITY) ACTION PLAN S3.16.4

That the Draft Inclusive (Disability) Action Plan be placed on public exhibition for a period of 28 days.

9. GOVERNANCE - MONTHLY INVESTMENT REPORT S12.12.2/09

That:

- i) The report indicating Council's Fund Management position be received and noted; and*
- ii) The Certification of the Responsible Accounting Officer be noted.*

10. DA 181/2016 - DISCUSSION WITH DEVELOPER DA-181/2016

That:

- i) The information be noted;*
- ii) The purchase price of \$58,000 offered for part Lot 71 DP997840 be confirmed as detailed in the report;*
- iii) The purchase price be subject to any other terms and conditions as negotiated with the General Manager;*
- iv) The Common Seal of Council be affixed to the contract for sale of part Lot 71 DP 997840; and further*
- v) The land be classified as 'Operational Land'.*

**SECTION D
DESTINATION REPORTS**

GM-A 1. CHARITY BIN - TURNHAM CARPARK S5.11.65

29/17 RESOLVED (Michael/Watts) that a 12-month licence be offered to Best Employment for a charity bin in Turnham Carpark on terms and conditions as determined by the General Manager and in accordance with the report.

**SECTION E
INFORMATION REPORTS**

1. STAFF MOVEMENTS: - 1 OCTOBER 2016 TO 31 DECEMBER 2016
S22.25.1
2. STAFF MOVEMENTS: - 1 JANUARY 2017 TO 31 MARCH 2017 S22.25.1
3. RESULTS OF ENERGISE ENTERPRISE PROJECT FOR SMALL BUSINESS
S15.8.71
4. CONSTRUCTION CERTIFICATES APPROVED FOR
MARCH 2017 S7.2.4/10
5. COMPLYING DEVELOPMENT CERTIFICATES APPROVED DURING MARCH
2017 S7.2.4/10
6. SUMMARY OF BUILDING CONSTRUCTION FOR MARCH 2017 S7.2.4/10
7. DEVELOPMENT CONSENTS AND REFUSALS DURING MARCH 2017
S18.10.2/10
8. SEPTIC TANK APPROVALS FOR MARCH 2017 S29.19.1
9. ORDINANCE ACTIVITIES REPORT FOR MARCH 2017 S18.10.1

30/17 RESOLVED (Baker/Berryman) that the items contained in the Information Reports to the Ordinary Meeting of Council held on Wednesday, 26 April, 2017, be received and noted.

**SECTION F
QUESTIONS WITHOUT NOTICE**

QWN/ORD 8/17 Flooding
Cr King

Cr King noted the recent flooding across catchments along the eastern coast of Australia and asked if 'dredging' was an option for keeping flows within rivers. Director Civil and Environmental Services, Brett McInnes provided details in this matter.

DCS-N **QWN/ORD 9/17 Council Website**
Cr Baker

Cr Baker enquired if consideration could be given for a discussion around allowing advertising on Council's website as a revenue stream.

MCE-N **QWN/ORD 10/17 CBD Cleaning**
Cr McCosker

Cr McCosker noted the ongoing issue of bird droppings in the

CBD.

QWN/ORD 11/17 Lake Inverell
Cr McCosker

Cr McCosker noted the need for vehicle barriers at Lake Inverell to prevent vehicles bogging up the park area. The General Manager advised Council of a grant application in this matter.

SECTION H
GOVERNANCE REPORTS

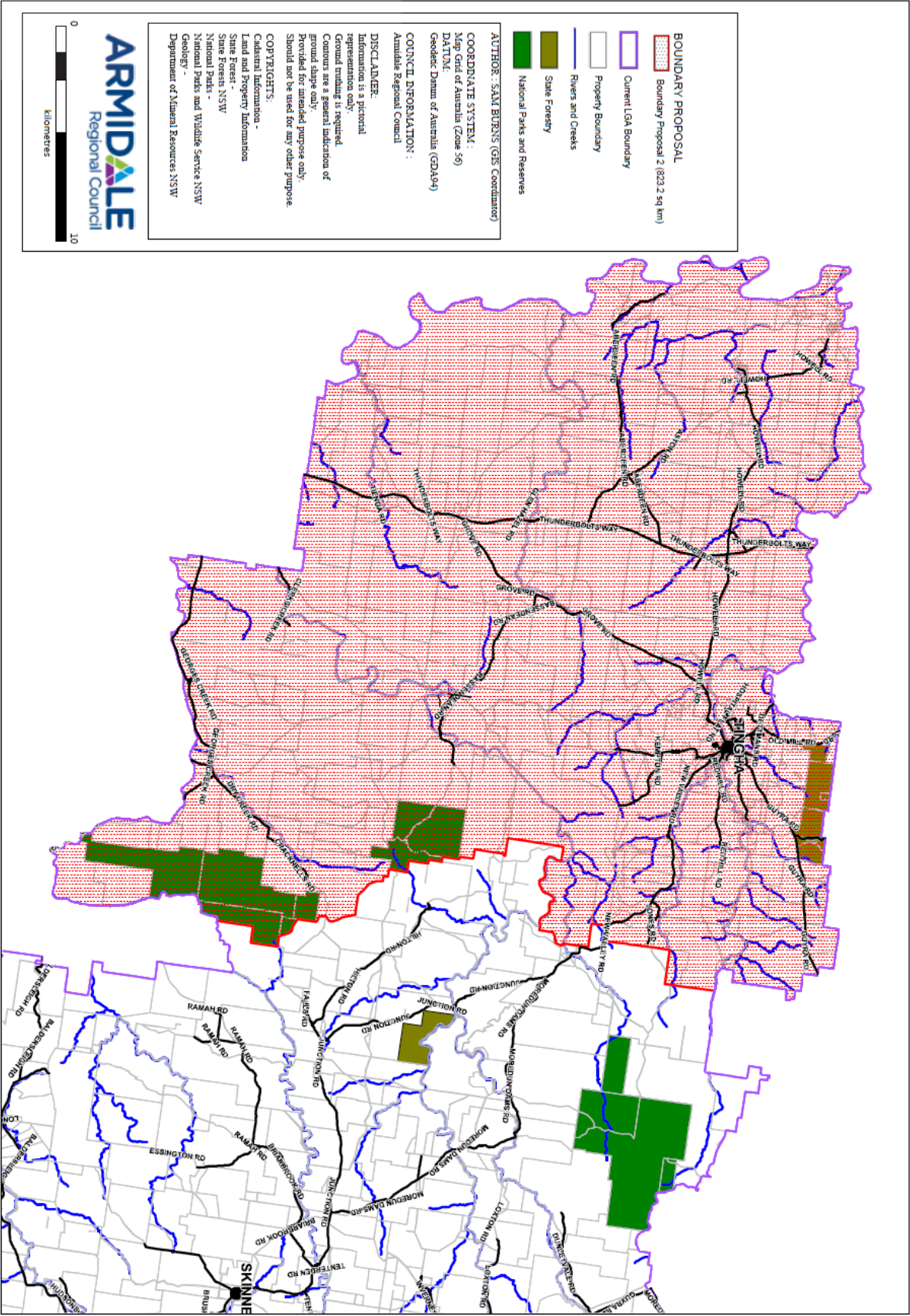
1. PERFORMANCE REPORTING ON ROAD MAINTENANCE COUNCIL
CONTRACTS S1.2.3/09

31/17 RESOLVED *(Michael/Berryman) that the information be received and noted.*

There being no further business, the meeting closed at 3.40pm.

CR P J HARMON

CHAIRPERSON



TO ORDINARY MEETING OF COUNCIL 24/5/2017

ITEM NO:	1.	FILE NO: S4.3.1
DESTINATION 1:	Inverell Shire is promoted and distinguished regionally, nationally and internationally.	R
SUBJECT:	ALGWA CONFERENCE 2017	
PREPARED BY:	Crs D F Baker, J A Watts and C M Dight	

SUMMARY:

Councillors Baker, Dight and Watts attended the Australian Local Government Women's Association (ALGWA) and Annual General Meeting held at Penrith in early May 2017. It was noted that numbers appeared to be down this year with the assumption being that this was due to the council amalgamations and Local Government elections still to be held.

COMMENTARY:

Delegates were welcomed by Mayor Cr John Thain who highlighted Penrith's 2010 Gender Equity Action Plan through their programme 50/50 Vision which saw improved work place skills, confidence and a better work/life balance outcomes.

Cr Vicki Scott, ALGWA NSW President also welcomed delegates and informed the gathering that NSW has the lowest number of women elected onto Councils in Australia. Her advice was to "speak up, stand up, and act up".

We also heard from the National President Cr Coral Ross from Victoria. She stated, 'A stranger is just a friend who you are yet to meet' – and encouraged the delegates to make the most of this networking opportunity. Women's issues are centred around domestic violence and gender equality – better gender equality equates to a reduction in domestic violence.

Keynote speaker Robbie Mack from "Heartbeatz" shared the information that mental illness is plaguing our nation. "The World Health Organisation projected that mental health will be the number one illness world wide by 2020 and three million Australians are living with depression" during her inspirational and amusing address about resilience and having the courage to change the things we can. Resilience is the answer and how do we build it? Resilience is the quality within that allows us to recover readily from challenges and adversity. We have two continuums, fear to courage and denial to awareness and it is somewhere between courage and awareness that we can feel revitalized and engaged and learn to manage fear rather than escape it.

Staff from Penrith Council presented the Council's response to Domestic and Family Violence. Penrith has the second highest rates of domestic and family violence in NSW and Penrith is a part of the Nepean Domestic Violence network. Alcohol and domestic violence are interrelated and the network including Penrith Council work to target children to educate early. White Ribbon Day is a very important event promoting a cultural shift in gender attitude and overall safety for women and children.

The Marjorie Propsting Talk was delivered by Heather Chaffey (The Neighbourhood Renewal Coordinator for Penrith City Council) and was about the many aspects of leadership; (e.g Identify assumptions, engage in analysis). Leadership is a practice and authority is more than a position, it is a willingness to do. Theodore Roosevelt said, 'be brave enough to fail and do'. Heather spoke about becoming an emotional athlete and replacing the defencelessness with curiosity so that vulnerability becomes strength. She emphasised being sure to do the strategic planning and to be

deliberate with consideration and planning to complete the task. We need to have both cultural and gender diversity.

A discussion panel comprising local inspiring leaders' MPs Prue Carr for Londonderry, and Emma Husar, Member for Lindsay and CEO Hanis Radvan (Penrith Performing Arts) reflected on the personal insights into being a woman in government. The unanimous thoughts were to invest in those people around you who can support and guide you and give you that sense of optimism.

Other speakers at the conference shared their passion for their particular profession and spoke about levelling the playing field of gender equity by driving measurable outcomes and looking for more than the traditional ways to determine a promotion or fill a vacancy. This includes performance, behaviour, interaction between staff, identifying any gaps and having the best mix of staff. A study conducted recently by the UTS presented data that 54% of women and 46% of men showed effective leadership and in executive management it was 57% of women and 43% of men.

Amalgamations in NSW had increased the number of women elected. In a profile of women – 45% of the workforce are women. They are more educated, younger than men and are more transformative than men. They have a greater consideration of social issues and are better at leveraging social media. They have a 'We've got this' attitude and are dedicated. When QLD went through their council amalgamations in 2007 and halved their number of councils and staff, their proportion of women in the LG workforce remained the same indicating their willingness to adapt to change.

The Annual General Meeting was conducted and all positions on the committee were filled with the incoming President being Councillor Marianne Saliba – Mayor of Shellharbour Council. Several motions including one on "Family Violence Leave be available to all staff" were debated and carried. The 2018 ALGWA conference will be held in Gundagai in March.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: R.08 Council leads the community by influencing and participation in policy development to the benefit of the Shire through partnerships and alliance with government, regional interest, shire groups and communities.

Term Achievement: R.08.01 A targeted program of advocacy and policy discussion is being conducted with the active cooperation of others benefiting interests around social, environmental, economic and infrastructure priorities.

Operational Objective: R.08.01.01 To facilitate intergovernmental relations to ensure maximum cooperation between the Council and the Federal and State Governments to achieve the optimum support for the Shire.

POLICY IMPLICATIONS:

Nil.

CHIEF FINANCIAL OFFICERS COMMENT:

Nil

LEGAL IMPLICATIONS:

Nil

RECOMMENDATION:

That the Report be received and noted.

TO ORDINARY MEETING OF COUNCIL 24/5/2017

ITEM NO:	1.	FILE NO: S4.11.16/09
DESTINATION 2 DESTINATION 3 DESTINATION 5:	A Community that is healthy, educated and sustained. An environment that is protected and sustained. The Communities are served by sustainable services and infrastructure.	CES
SUBJECT:	CIVIL & ENVIRONMENTAL SERVICES COMMITTEE MEETING MINUTES – 10 MAY 2017	
PREPARED BY:	Fiona Adams, Manager Integrated Planning and Reporting	

SUMMARY:

Meeting held on Wednesday, 10 May, 2017.

For the consideration of Council.

COMMENTARY:

MINUTES OF THE CIVIL & ENVIRONMENTAL SERVICES COMMITTEE MEETING HELD IN THE COMMITTEE ROOM, 144 OTHO STREET, INVERELL ON WEDNESDAY, 10 MAY, 2017, COMMENCING AT 8.30 AM.

PRESENT: Cr D F Baker (Chairperson), Crs P J Harmon, M J Peters, S J Berryman and J N McCosker.

Also in attendance: Crs J A Watts, C M Dight, P A King and A A Michael.

Paul Henry (General Manager), Brett McInnes (Director Civil and Environmental Services), Justin Pay (Manager Civil Engineering), Anthony Alliston (Manager Development Services), Michael Bryant (Manager Environmental Engineering) and Sharon Stafford (Executive Assistant).

SECTION A**APOLOGIES:**

There were no apologies received.

1. CONFIRMATION OF MINUTES

RESOLVED (Harmon/Berryman) that the Minutes of the Civil and Environmental Services Committee Meeting held on 12 April, 2017, as circulated to members, be confirmed as a true and correct record of that meeting.

Cr Peters and Cr McCosker requested that their vote against the motion be recorded.

2. DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS

There were no interests declared.

3. PUBLIC FORUM S13.5.6/10

No members of the public were present.

4. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

SECTION B
ADVOCACY REPORTS

Cr McCosker

Delungra District Development Council (DDDC)

Cr McCosker advised that he represented Cr Watts at the last meeting of the DDDC. Issues raised included:

- Major drainage issues in the village during the recent heavy rain;
- Traffic speeding through the village, particularly trucks;
- Request for improvements to truck stops between Inverell and Delungra and the Gragin turn-off;
- Fox problem in the village;
- No guide post markers between Inverell and Delungra advising distance to Delungra;
- Request for strategic planting of 10-20 native trees;
- Request for "hump" which has developed on the intersection of Gwydir and Inverell Street to be investigated.

SECTION D
DESTINATION REPORTS

1. DOG EXERCISE AREA S11.1.2

RESOLVED (Harmon/Peters) that the Committee recommend to Council that:

- i) *Sinclair Park is not a location preferred by Council to establish a fenced, off-leash dog exercise area;*
- ii) *Further investigations into an alternate site be carried out including costings.*

2. SAPPHIRE WIND FARM - ROAD DILAPIDATION DEED S28.27.22

RESOLVED (Peters/Berryman) that the Committee recommend to Council that the Sapphire Wind Farm, Road Dilapidation Deed (Inverell) be executed under the common seal of Council.

3. HERITAGE ADVISOR FUNDING S18.8.3/03

RESOLVED (Harmon/McCosker) that the information be noted and Mr Adam Marshall be thanked for his approaches in support of Council's Heritage program.

SECTION E
INFORMATION REPORTS

1. WORKS UPDATE S28.21.1/10

RESOLVED (Berryman/Harmon) that the items contained in the Information Reports to the Civil & Environmental Services Committee Meeting held on Wednesday, 10 May, 2017, be received and noted.

SECTION F
GENERAL BUSINESS

- Cr Dight Truck Parking Area
- Cr Dight requested that consideration be given to the widening of the truck parking area adjacent to the T intersection on the Bruxner Way at Yetman.
- General Manager Tin Tot Bridge Replacement
- The General Manager requested an update in respect of progress with the bridge replacement.
- The Manager Environmental Engineering informed the Committee that the contractor is currently fabricating bridge components off-site. The contractor will be on-site for 3-4 weeks in early June to install the bridge. Subject to favourable weather conditions, the project should be completed by September, 2017.
- Cr Harmon Short Street Development
- Cr Harmon noted a development in Short Street and queried whether the use was permissible in that particular zone. The Manager Development Services advised that the development is being investigated.
- General Manager Lake Inverell Reserve
- The General Manager invited the Manager Environmental Engineering to table concept plans for a project at Lake Inverell comprising a boardwalk, viewing platform and an extension of paths, to promote greater accessibility, highlight environmental aspects and facilitate eco-tourism at the Reserve.
- Council has expressed an interest in the Regional Growth – Environment and Tourism grant program to fund the project.
- Cr Baker Amenities Block
- Cr Baker advised that the amenities block in Sinclair Park is in need of maintenance and repairs.
- Cr Baker Leave of Absence
- Cr Baker advised that she would be requiring a leave of absence for personal reasons for the July Committee meetings.

There being no further business, the meeting closed at 9.25am.

RECOMMENDATION:

That:

- i) the Minutes of the Civil & Environmental Services Committee Meeting held on Wednesday, 10 May, 2017, be received and noted; and*
- ii) the following recommendations of the Civil & Environmental Services Committee be considered by Council:*

1.	<u>DOG EXERCISE AREA</u>	<u>S11.1.2</u>
<i>That:</i>		
i)	<i>Sinclair Park is not a location preferred by Council to establish a fenced, off-leash dog exercise area;</i>	
ii)	<i>Further investigations into an alternate site be carried out including costings.</i>	
2.	<u>SAPPHIRE WIND FARM - ROAD DILAPIDATION DEED</u>	<u>S28.27.22</u>
<i>That the Sapphire Wind Farm, Road Dilapidation Deed (Inverell) be executed under the common seal of Council.</i>		
3.	<u>HERITAGE ADVISOR FUNDING</u>	<u>S18.8.3/03</u>
<i>That the information be noted and Mr Adam Marshall be thanked for his approaches in support of Council's Heritage program.</i>		

ITEM NO:	2.	FILE NO: S4.11.17/09
DESTINATION 1 DESTINATION 4:	A recognised leader in a broader context. A strong economy.	RB
SUBJECT:	ECONOMIC & COMMUNITY SUSTAINABILITY COMMITTEE MEETING MINUTES – 10 MAY 2017	
PREPARED BY:	Fiona Adams, Manager Integrated Planning and Reporting	

SUMMARY:

Meeting held on Wednesday, 10 May, 2017.

For the consideration of Council.

COMMENTARY:

MINUTES OF THE ECONOMIC & COMMUNITY SUSTAINABILITY COMMITTEE MEETING HELD IN THE COMMITTEE ROOM, INVERELL SHIRE COUNCIL, 144 OTHO STREET, INVERELL ON WEDNESDAY, 10 MAY 2017, COMMENCING AT 10.30AM.

PRESENT: Cr J A Watts (Chairperson), Crs P J Harmon, P A King, A A Michael and C M Dight.

Also in attendance: Crs D F Baker, S J Berryman and J N McCosker.

Paul Henry (General Manager), Brett McInnes (Director Civil and Environmental Services) and Sharon Stafford (Executive Assistant).

SECTION A**APOLOGIES:**

There were no apologies received.

1. **CONFIRMATION OF MINUTES**

RESOLVED (Michael/Harmon) that the Minutes of the Economic and Community Sustainability Committee Meeting held on 12 April, 2017 as circulated to members, be confirmed as a true and correct record of that meeting.

2. DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS

There were no interests declared.

3. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

**SECTION B
ADVOCACY REPORTS**

Cr King Inverell Junior Soccer

Cr King praised the Inverell Junior Soccer Committee on conducting a well run junior winter competition. It was noted that registrations for the competition this year have increased by approximately 30 per cent and the fields are in great shape following the recent rain.

Cr Dight ALGWA NSW Annual Conference

Cr Dight noted the Council was well represented at the Australian Local Government Women's Association NSW Conference held in Penrith from 4-6 May, 2017.

A report will be prepared by the delegates for consideration at the May Ordinary Meeting.

Cr Harmon Blair Athol Day Spa

Cr Harmon advised that he attended the official opening of the Blair Athol Day Spa on Saturday, 6 May, 2017. Cr Harmon congratulated Kim and Pauline on delivering a quality project and hopes the Day Spa is well supported.

Cr Harmon Inverell Hospital Redevelopment

Cr Harmon advised that both he and the General Manager met with Health Infrastructure NSW Senior Director and Project Manager for the redevelopment of the Inverell Hospital on Thursday, 4 May, 2017. An update on the project was provided, noting that the final business case is still subject to funding, as part of the normal budget planning cycle.

Cr Harmon North East Library Zone Meeting

Cr Harmon noted that he is looking forward to welcoming delegates to the Library Zone meeting being held at the Inverell Library on Thursday 11 May, 2017.

Cr Michael Events in Inverell

Cr Michael noted that the Inverell Golf Club will be hosting a Veterans Golf Carnival this weekend.

Cr Michael also noted that the Grafton to Inverell Cycle Race will be held this Saturday.

SECTION D
DESTINATION REPORTS1. REQUEST FOR SPONSORSHIP – INVERELL PARKRUN S12.22.1/10

RESOLVED (Harmon/Dight) that the Committee recommend to Council that:

- i) The course proposed by the Parkrun committee be approved as the “Inverell Parkrun Course”;*
- ii) A sum of \$2,500 be provided from Council’s community health initiatives budget to support the establishment costs of this new activity; and*
- iii) Council discuss ownership of the equipment with the Parkrun Committee.*

2. REQUEST FOR SPONSORSHIP – BHAWAA MIYAAY ABORIGINAL WOMEN’S RUGBY LEAGUE TEAM S12.22.1/10

RESOLVED (Michael/Harmon) that Ms Edwards be advised that Council is unable to support this initiative.

3. GRAMAN RESERVE – DEVELOPMENT OPPORTUNITY S15.8.52

RESOLVED (Michael/Dight) that the Committee recommend to Council that:

- i) The development opportunity be referred to the Graman Hall Committee seeking their comments prior to further consideration; and*
- ii) Further clarification from the Sapphire City Motor Sports Club be sought on the intended use of the proposed facility.*

SECTION E
INFORMATION REPORTS1. FIRE AND EMERGENCY SERVICE LEVY (FESL) S12.13.1

RESOLVED (Michael/Dight) that the items contained in the Information Reports to the Economic & Community Sustainability Committee Meeting held on Wednesday, 10 May, 2017, be received and noted.

FIRE & RESCUE NSW INVERELL

Concerns were raised in respect of the full time retained Fire & Rescue Station Officer position for Inverell.

RESOLVED (Michael/Harmon) that the Committee recommend to Council that the Fire & Rescue Commissioner be requested to provide Council with an update in respect of future plans for the full time retained Station Officer position for Inverell.

SECTION F
QUESTIONS WITHOUT NOTICE

Cr Dight Bonshaw

Cr Dight provided the General Manager with a ‘wish list’ of matters to be considered for the village of Bonshaw.

The General Manager advised that he will bring the list of matters to the attention of Council, identifying whether outcomes can be achieved through existing maintenance votes or whether they are future delivery plan items.

Cr King also asked if the bitumen footpath along Texas Street, adjacent to the school, could be inspected and possibly repaired under the existing

maintenance vote.

Cr Berryman

Boundary Adjustment

Cr Berryman requested an update on the boundary adjustment issue between Inverell Shire Council and Armidale Regional Council.

The General Manager advised that Council has written to the Administrator of Armidale Regional Council requesting that he consider the requests from landowners in the Georges Creek / New Valley area to also be transferred to Inverell Shire Council.

A response has not been received to date in respect of this matter.

Cr McCosker

Orchard Place

Cr McCosker sought clarification in respect of the resolution adopted by Council at the April Ordinary Meeting. The Director Civil and Environmental Services advised that as per Res 27/17, Council will continue to monitor the level of service provided to road users on Orchard Place. The application of a dust suppressant will also be investigated and a report will be brought back to the Civil and Environmental Services Committee for consideration.

Cr Baker

Special Rate Variation

Cr Baker requested an update on progress with Council's application for a Special Rate Variation. The General Manager advised that he received confirmation from IPART on Tuesday, 9 May, 2017 that Council's application had been approved in full.

**SECTION H
GOVERNANCE REPORTS**

1. MONTHLY INVESTMENT REPORT S12.12.2/09

RESOLVED (Michael/King) that:

- i) The report indicating Council's Fund Management position be received and noted; and*
- ii) The certification of the Responsible Accounting Officer be noted.*

2. QUARTERLY BUDGET AND OPERATIONAL PLAN REVIEW 2016/2017 S12.5.1

RESOLVED (Harmon/Dight) that:

- i) Council's Quarterly Operational Plan and Budget Review for 31 March, 2017 be adopted; and*
- ii) The proposed variations to budget votes for the 2016/2017 financial year be adopted, providing an estimated cash surplus at 30 June, 2017 from operations of \$2,723.*

There being no further business, the meeting closed at 11.20am.

RECOMMENDATION:

That:

- i) the Minutes of the Economic & Community Sustainability Committee Meeting held on Wednesday, 10 May, 2017, be received and noted; and*
- ii) the following recommendations of the Economic & Community Sustainability*

Committee be considered by Council:

1. REQUEST FOR SPONSORSHIP – INVERELL PARKRUN S12.22.1/10

That:

- i) *The course proposed by the Parkrun committee be approved as the “Inverell Parkrun Course”;*
- ii) *A sum of \$2,500 be provided from Council’s community health initiatives budget to support the establishment costs of this new activity; and*
- iii) *Council discuss ownership of the equipment with the Parkrun Committee.*

2. REQUEST FOR SPONSORSHIP – BHAWAA MIYAAY ABORIGINAL WOMEN’S RUGBY LEAGUE TEAM S12.22.1/10

That Ms Edwards be advised that Council is unable to support this initiative.

3. GRAMAN RESERVE DEVELOPMENT OPPORTUNITY S15.8.2

That:

- i) *The development opportunity be referred to the Graman Hall Committee seeking their comments prior to further consideration; and*
- ii) *Further clarification from the Sapphire City Motor Sports Club be sought on the intended use of the proposed facility.*

4. FIRE & RESCUE NSW INVERELL

That the Committee recommend to Council that the Fire & Rescue Commissioner be requested to provide Council with an update in respect of future plans for the full time retained Station Officer position for Inverell.

5. MONTHLY INVESTMENT REPORT S12.12.2/09

That:

- i) *The report indicating Council’s Fund Management position be received and noted; and*
- ii) *The certification of the Responsible Accounting Officer be noted.*

6. QUARTERLY BUDGET AND OPERATIONAL PLAN REVIEW 2016/2017 S12.5.1

That:

- i) *Council’s Quarterly Operational Plan and Budget Review for 31 March, 2017 be adopted; and*
- ii) *The proposed variations to budget votes for the 2016/2017 financial year be adopted, providing an estimated cash surplus at 30 June, 2017 from operations of \$2,723.*

ITEM NO:	3.	FILE NO: S19.9.1
DESTINATION 2:	A community that is healthy, educated and sustained.	C
SUBJECT:	INVERELL LIQUOR CONSULTATIVE COMMITTEE MEETING MINUTES – 2 MAY 2017	
PREPARED BY:	Sharon Stafford, Executive Assistant	

SUMMARY:

Meeting held on Tuesday, 2 May, 2017.

For the consideration of Council.

COMMENTARY:

MINUTES OF THE INVERELL LIQUOR CONSULTATIVE COMMITTEE MEETING HELD AT THE AUSTRALIAN HOTEL, BYRON STREET, INVERELL ON TUESDAY, 2 MAY, 2017, COMMENCING AT 10.00AM.

PRESENT: Tim Palmer (Inverell RSM) [Chair], Cr Paul King, Mr Ross Chilcott (Inverell Police), Michael Pianko (Imperial Hotel/Royal Hotel Tingha), Damien Smith (Australian Hotel), Ewan Wilkinson (Liquorland), Don Carruthers (Imperial Hotel).

Also in attendance were Sharon Stafford (Inverell Shire Council) [Secretary] and Anthony Alliston (Manager Development Services, Inverell Shire Council).

SECTION AAPOLOGIES:

Dr Susan Allan (RMS), Rowan O'Brien (Inverell Police) and Debbie Smith (Royal Hotel).

1. CONFIRMATION OF MINUTES

RESOLVED (Smith/Pianko) that the Minutes of the Inverell Liquor Consultative Committee held on 23 February, 2017, as circulated to members, be confirmed as a true and correct record of that meeting.

2. DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS

There were no interests declared.

3. BUSINESS ARISING FROM PREVIOUS MINUTESOLGR

The Chairperson confirmed that Liquor Licence Fees are due in May.

Mental Wellbeing

Damien Smith confirmed that on behalf of the Committee he extended an invitation for Meg Perceval, Butterfly Effect (BE) Health Pty Ltd to briefly run through details of the CARE Wellbeing and Suicide Prevention Training Program.

Damien confirmed that Meg was available to address today's meeting.

SECTION F GENERAL BUSINESS

Attendance at Meetings

Members present noted that attendance numbers are down. It was noted that the accord has been developed as a partnership involving the input and co-operation of all relevant stakeholders ie:

- *Licensees and Secretary/Managers in the Inverell, Ashford and Delungra areas and surrounds;*
- *New England Police Local Area Command;*
- *Inverell Council;*
- *NSW Office Liquor Gaming and Racing.*
- *New England Area Health*
- *Road and Maritime Services.*

Members present noted that the aim of the Inverell & District Liquor Accord is to improve community safety and to reduce alcohol related harm and incidents in the Inverell Local Government Area. The Accord is based on the following principles:

- *Responsible Service of Alcohol;*
- *Improve Safety & Security;*
- *Commitment to being good neighbours;*
- *Co-operate with the Police and the community to improve local outcomes.*

Meetings provide a means of addressing alcohol related problems.

All stakeholders are strongly encouraged to regularly attend meetings.

Imperial Hotel

Kitchen has been leased out and now serves Chinese/Malaysian meals for both lunch and dinner.

Anzac Day

No reported incidences.

Food Safety Inspections

Inspections this week and last week. No major issues identified. Health Inspector was generally pleased with premises.

Fire Inspections

Inspections have been conducted of upstairs pub accommodation by NSW Fire & Rescue. Council awaiting report.

Police

Antisocial Behaviour - Police and licensees working together to deal with the antisocial behavior of a group of workers in the area.

Liquor Licence Application – it was queried whether an opportunity would be provided for licensees to make comment on the Community Impact Statement for a new premises prior to issue of a licence. On checking, the Police confirmed that a licence has already been issued.

At this juncture, the time being 10.25am, standing orders were suspended to enable Meg Perceval, Butterfly Effect Health Pty Ltd to address the Committee.

Mental Health Awareness

Meg briefed the Committee on plans to raise the awareness of mental health in our community through funds raised from the Andy Cowperthwaite tribute.

Meg is proposing to conduct 'CARE Wellbeing and Suicide Prevention' training for the group. The program runs over 4 hours and covers topics such as:

- Health and wellbeing
- Mental illness and suicide
- The Wellbeing to Suicide Continuum
- The CARE Action Plan (Connect, Ask, Refer, Encourage)
- Participant questions and voluntary role-plays.

The program has been delivered extensively and has been shown to:

- Improve participants mental wellbeing
- Improve literacy in relation to suicide
- Reduce stigma in relation to suicide
- Improve confidence to assist others

Meg kindly offered to run the program for members of the Committee in May/June. Meg was open to offering the training up to a small group from each workplace.

Tim Palmer offered to host the session at the Inverell RSM Club.

The Secretary will arrange a date suitable and then send details inviting members and a small group from each workplace to attend.

The Chairperson thanked Meg Perceval for addressing the Committee and kindly offering to conduct 'CARE Wellbeing and Suicide Prevention' training for the Committee.

At this juncture, the time being 10.50am, standing orders resume and the Committee considered the balance of the agenda.

NEXT MEETING

The next meeting of the Inverell Liquor Consultative Committee will be held at the Tattersalls Hotel on Tuesday, 8 August, 2017 commencing at 10 am.

There being no further business, the meeting closed at 10.55am.

RECOMMENDATION:

That the Minutes of the Inverell Liquor Consultative Committee Meeting held on Tuesday, 2 May, 2017, be received and noted.

TO ORDINARY MEETING OF COUNCIL 24/5/2017

ITEM NO:	1.	FILE NO: S3.6.5
DESTINATION 2:	A community that is healthy, educated and sustainable	C
SUBJECT:	INVERELL FRIENDS OF THE LIBRARY	
PREPARED BY:	Paul Henry, General Manager	

SUMMARY:

The Inverell Friends of the Library have provided a copy of the President's Annual Report and financial position for the organisation. Council is requested to note the President's comment and to endorse the appointment of the new office bearers for this organisation.

COMMENTARY:

Council has consented to the formation of the Inverell Friends of the Library as a Committee of Council. The purpose of this group is to:

- (i) Promote Library services;
- (ii) Develop community support of the Library;
- (iii) Raise funds for specific projects for the Library;
- (iv) Make representations, individually, as a group or with public support to all levels of Government in support of the Library; and
- (v) Enrich the cultural life of the community.

A requirement of the Plan of Management established for this group is the need to provide Council with an Annual Report of the group's activities. This requirement is satisfied by the President of this organisation submitting a copy of the President's Report. A copy of the report is attached as Appendix 1 (D10-D11) for Council's information.

The Committee is also required to advise Council of the office bearers following the Annual General Meeting.

The recently elected Executives are as follows:

President:	Mrs Bev Parlevliet
Vice President:	Mrs Kathy Hunt
Secretary:	Ms Nancy Wilkins
Assistant Secretary:	Mrs Anna Morse
Treasurer:	Mrs Jill Burtenshaw
Publicity Officer:	Mrs Anna Morse
Archive Recorder:	Mrs Anna Morse

Council is required to endorse the abovementioned persons as office bearers of the Committee and therefore authorising those persons to act on behalf of the Committee in undertaking the activities stated in the Plan of Management.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: C.07 Provide local opportunities for recreation, cultural and social activities.

Term Achievement: C.07.01 Council has locally focused cultural programs and initiatives that facilitate forums, networks and training opportunities that are conducive to strengthening relationships between tourism, arts, heritage, sports and recreational interests.

Operational Objective: C.07.01.01 To provide and assist community groups in the provision of recreational and cultural facilities and services for the enjoyment of all residents and visitors to the Shire.

POLICY IMPLICATIONS:

Nil.

CHIEF FINANCIAL OFFICERS COMMENT:

Nil.

LEGAL IMPLICATIONS:

Nil.

RECOMMENDATION:

That:

- (i) *the information be received and noted; and*
- (ii) *the following persons be authorised as office bearers of the Inverell Friends of the Library Committee:*

<i>President:</i>	<i>Mrs Bev Parlevliet</i>
<i>Vice President:</i>	<i>Mrs Kathy Hunt</i>
<i>Secretary:</i>	<i>Ms Nancy Wilkins</i>
<i>Assistant Secretary:</i>	<i>Mrs Anna Morse</i>
<i>Treasurer:</i>	<i>Mrs Jill Burtenshaw</i>
<i>Publicity Officer:</i>	<i>Mrs Anna Morse</i>
<i>Archive Recorder:</i>	<i>Mrs Anna Morse</i>

ITEM NO:	2.	FILE NO: S13.6.4
DESTINATION 1:	A recognised leader in a broader context	R
SUBJECT:	LOCAL GOVERNMENT REMUNERATION TRIBUNAL DETERMINATION	
PREPARED BY:	Paul Henry, General Manager	

SUMMARY:

Council has received advice from the Local Government Remuneration Tribunal in respect of its report on Councillor Fees for 2017/2018.

COMMENTARY:

In handing down its report, taking into account key economic indicators, including the Consumer Price Index and Wage Price Index, and the views of the assessors, the Local Government Remuneration Tribunal has recommended a maximum increase of 2.5% in fees for all Mayors and Councillors.

For the information of Councillors, it should be noted that the Independent Local Government Remuneration Tribunal sets the maximum increase for all Councillors in New South Wales each year after consulting with Councils as well as the Local Government Sector. Last year the maximum increase permissible was 2.5% for Councillors, Mayors and Chairpersons.

Inverell is categorised as a Rural Council, which entitles Councillors under the maximum increase of 2.5% permissible to a maximum annual fee of \$11,570, with the Mayor provided an additional \$25,250. This calculation would entitle each of the Councillors of Inverell Shire Council an annual fee of \$11,570, with the Mayor receiving a total combined Councillor Fee and Mayoral Fee of \$36,820.

Following the creation of 20 new councils in 2016, the Tribunal, in consultation with the sector, conducted a review of the categories of councils and mayoral offices pursuant to section 239 of the *Local Government Act 1993*. The determination provided for the retention of five existing categories (some with new titles) and the creation of two new categories. Inverell Shire Council remains in the 'Rural' category.

It should be noted that Council has budgeted for this increase, with the increase representing only a small marginal increase when compared to the increases attributable to Councils in categories higher than Inverell Shire.

It should also be noted that Inverell Shire Council's category rating is the lowest rating, with a further six (6) categories being entitled to more significant increases than awarded to Inverell Shire Councillors, notably ranging from Councillors' Fees at a maximum of \$38,580 as Category 'Principal CBD' through to Category 'Regional Rural' only marginally above Inverell's rating at \$19,310 and Mayoral entitlements ranging from a maximum of \$211,790 (in addition to the Councillor Fee) to Category 'Regional Rural' payments of \$42,120 (in addition to the Councillor Fee).

Pursuant to s.241 of the *Local Government Act 1993*, the annual fees to be paid in each of the categories to Councillors, Mayors, Members and Chairpersons of County Councils effective on and from 1 July, 2017 are determined as follows:

Table 4: Fees for General Purpose and County Councils

Category		Councillor/Member Annual Fee		Mayor/Chairperson Additional Fee*	
		Minimum	Maximum	Minimum	Maximum
General Purpose Councils – Metropolitan	Principal CBD	26,310	38,580	160,960	211,790
	Major CBD	17,540	32,500	37,270	105,000
	Metropolitan Large	17,540	28,950	37,270	84,330
	Metropolitan Medium	13,150	24,550	27,940	65,230
	Metropolitan Small	8,750	19,310	18,630	42,120
General Purpose Councils – Non-metropolitan	Regional City	17,540	30,500	37,270	95,000
	Regional Strategic Area	17,540	28,950	37,270	84,330
	Regional Rural	8,750	19,310	18,630	42,120
	Rural	8,750	11,570	9,310	25,250
County Councils	Water	1,740	9,650	3,730	15,850
	Other	1,740	5,770	3,730	10,530

*This fee must be paid in addition to the fee paid to the Mayor/Chairperson as a Councillor/Member (s.249(2)).

Council is required to fix councillor and mayoral fees for the 2017/18 financial year based on the Tribunal's Determination.

A council cannot fix a fee higher than the maximum amount determined by the Tribunal. If a council does not fix a fee, the council must pay the minimum fee determined by the Tribunal.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: R.07 Council is recognised for and distinguished by its management, innovation and customer service.

Term Achievement: R.07.01 Council's operating culture is flexible, efficient, integrated and aligned to Council's strategic objectives and program delivery.

Operational Objective: R.07.01.01 Implement a structured program of continuous improvement, based on identifying and adopting leading practice, across the organisation.

POLICY IMPLICATIONS:

2017/2018 Schedule of Allowances & Expenses Policy to reflect resolved position of Council.

CHIEF FINANCIAL OFFICERS COMMENT:

Provision made in 2017/2018 Operational Plan.

LEGAL IMPLICATIONS:

Nil.

RECOMMENDATION:

That an increase of 2.5% in fees for Mayors and Councillors be applied for the 2017/2018 financial year as recommended by the Local Government Remuneration Tribunal.

ITEM NO:	3.	FILE NO: S14.18.6/10
DESTINATION 5:	The communities are served by sustainable services and infrastructure	S
SUBJECT:	CENTENARY OF ANZAC PROGRAM - SOIL COLLECTION PROJECT	
PREPARED BY:	Paul Henry, General Manager	

SUMMARY:

The NSW Government Department of Veteran Affairs has commissioned an extension of the Hyde Park Memorial which will be opened in 2018. A feature of this extension will be soil samples from every enlistment place in NSW.

COMMENTARY:

To commemorate the Centenary of the end of World War I, the State Government has decided to extend the existing ANZAC memorial in Hyde Park, Sydney. This extension will be opened in late 2018.

In 2016 the artist Fiona Hall was selected through an art commission process to create an artwork for the Anzac Memorial extension. Following the tradition of the original memorial the artwork will be seamlessly integrated into the architecture of the new Hall of Service – a civic space that architecturally and artistically mirrors the Hall of Memory in the original building.

Fiona Hall proposed that a plaque be created for every town, suburb and locality around NSW that enlistees for the First World War gave as their place of address. A sample of soil collected from the area will be displayed alongside the place name. The plaques will line the walls of the Hall of Service.

The list of place names encapsulated the geographical reach of the call to serve. In its breadth of names the list describes our colonial history and the country's long time indigenous presence.

A draft list of NSW place names for the artwork was created by extracting the address information from the AIF Project database of First World War enlistees. The AIF Project is managed by the Australian Defence Force Academy and its data has been developed, refined and tested over a 30 year period.

The draft list of addresses was initially reviewed by Dr Peter Orlovich, a 50 year member of the Geographical Names Board, and then reviewed again by staff of the Geographical Names Board and Veterans Affairs NSW. At the conclusion of the review process close to 1,700 NSW locations had been confirmed.

The Geographical Names Board and Veterans Affairs NSW are now in the process of identifying the exact site where the samples of soil for display in the plaques will be collected. The locations have been mapped and overlaid with the position of every NSW war memorial and school. Where a First World War memorial is situated at the location this will be used as the site for the soil collection; where there is no memorial but a school exists at the location this will be used as the soil collection site.

Soil collection will start in the 2nd part of 2017.

The Geographical Names Board and Veterans Affairs NSW will arrange a series of events to mark the collection of the soil samples. Schools, veterans' communities and Aboriginal groups will be invited to participate in the soil collection at selected sites.

A map showing the soil collection sites in the Inverell Shire area is attached as Appendix 2 (D12).

Council is requested to assist the soil collection team with their task of organising the ceremonies associated with this task. Details of the ceremonies will be provided at a later date.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: S.02 Council displays leadership, community engagement and collaboration with others.

Term Achievement: S.02.01 Council is managing its statutory requirements and the needs of a participatory community in a transparent and balanced way.

Operational Objective: S.02.01.01 Develop, review and monitor policies and procedures to enable the organisation to engage more effectively with the community while meeting its statutory and public interest obligations.

POLICY IMPLICATIONS:

Nil.

CHIEF FINANCIAL OFFICERS COMMENT:

Nil.

LEGAL IMPLICATIONS:

Nil.

RECOMMENDATION:

That Council advise the NSW Department of Veteran Affairs of its willingness to be involved in assisting the soil collection team of the Centenary of ANZAC Program.

ITEM NO:	4.	FILE NO: S5.2.3
DESTINATION 1:	A recognised leader in a broader context	R
SUBJECT:	ABORIGINAL LAND CLAIMS	
PREPARED BY:	Paul Henry, General Manager	

SUMMARY:

Council is in receipt of correspondence from the NSW Government, Department of Industry advising of the lodgement of a number of Aboriginal land claims. Council is being asked to receive and note the action that has been taken.

COMMENTARY:

The Aboriginal Land Claim Investigation Unit (ALCIU) as the responsible authority for the investigation of Aboriginal Land Claims has been notified by the Office of the Registrar Aboriginal Land Rights Act of a number of Aboriginal Land Claims within the Inverell Local Government Area.

The ALCIU has not commenced Investigation of these claims and a time period for when they will be investigated cannot be given at this time.

At this stage, Council is only being informed of the lodgement of the claim, which may or may not affect land managed by Council or land which Council has identified for future projects.

Lodging of an Aboriginal Land Claim creates an interest in the land. Prior to any future dealings in this land, consultation should be undertaken with Crowns Lands.

Aboriginal Land Claims are investigated against criteria set out in Section 36 of the *Aboriginal Land Rights Act 1983*. Regardless of when an investigation is conducted the key date for the investigation is the date the claim was lodged.

The NSW Government has indicated that if Council has any information clearly identifying the subject land as being lawfully used and occupied, needed for an essential public purpose, or needed for residential lands, Council is requested to provide this information to the ALCIU. In due course Council may be formally requested to provide information on this matter.

A desktop investigation of the land claimed has been conducted by Council staff. This investigation has identified that a number of parcels are being lawfully used and occupied, needed for an existing public purpose, or needed for residential lands.

The table below identifies each Aboriginal Land Claim. The interest identified by Council is noted in the table.

Claim No	Land Claimed	Lodged	Lga	Suburb	Interest
43936	Lot 7007 DP 1059705;	21/4/2017	INVERELL	BONSHAW	Bonshaw Road traverses site
43937	Lot 7009 DP 1060308;	21/4/2017	INVERELL	BONSHAW	Nil identified
43944	Lot 7012 DP 1117488;	21/4/2017	INVERELL	YETMAN	Access to 2 private properties
43952	Lot 7001 DP 96545;	21/4/2017	INVERELL	COOLATAI	Site of Connecticut Gravel Pit
43953	Lot 76 DP 822889, Lot 7302 DP 1150706;	21/4/2017	INVERELL	WALLANGRA	Nil identified
43959	Lot 7300 DP 1132184;	21/4/2017	INVERELL	TWIN RIVERS	Tucka Tucka Road traverses site
43960	Lot 15 DP 750100;	21/4/2017	INVERELL	TWIN RIVERS	Nil identified
43961	Lot 7301 DP 1132184;	21/4/2017	INVERELL	TWIN RIVERS	Tucka tucka Road traverses site
43978	Lot 7002 DP 1117437, Lot 7007 DP 1117442;	21/4/2017	INVERELL	COOLATAI	Site of Rocky Dam 2 Gravel Pit
43980	Lot 16 DP 750118;	21/4/2017	INVERELL	TWIN RIVERS	Nil identified
43981	Lot 7300 DP 1152475;	21/4/2017	INVERELL	YETMAN	Access to private property
43986	Lot 7301 DP 1132360;	21/4/2017	INVERELL	YETMAN	Nil identified

43987	Lot 7300 DP 1132347;	21/4/2017	INVERELL	YETMAN	Nil identified
43988	Lot 7302 DP 1155906;	21/4/2017	INVERELL	YETMAN	Nil identified
43989	Lot 7308 DP 1155906;	21/4/2017	INVERELL	YETMAN	Access to private property

As noted from the desktop exercise, a number of the sites have been identified as being lawfully used and occupied, needed for an existing public purpose or needed for residential lands. Details have been forwarded to the Aboriginal Land Claim Investigation Unit.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: R.07 Council is recognised for and distinguished by its management, innovation and customer service.

Term Achievement: R.07.01 Council's operating culture is flexible, efficient, integrated and aligned to Council's strategic objectives and program delivery.

Operational Objective: R.07.01.01 Implement a structured program of continuous improvement, based on identifying and adopting leading practice, across the organisation.

POLICY IMPLICATIONS:

Nil.

CHIEF FINANCIAL OFFICERS COMMENT:

Nil.

LEGAL IMPLICATIONS:

Nil.

RECOMMENDATION:

That the actions taken in respect of notifying the Aboriginal Land Claim Investigation Unit that a number of sites have been identified as being lawfully used and occupied, needed for an existing public purpose or needed for residential lands be received and noted.

ITEM NO:	5.	FILE NO: S14.5.2
DESTINATION 1:	A recognised leader in a broader context	R
SUBJECT:	2017/18 FEDERAL BUDGET SUMMARY	
PREPARED BY:	Paul Henry, General Manager	

SUMMARY:

The 2017/18 Federal Budget was delivered by the Treasurer, the Hon Scott Morrison, on Tuesday 9 May, 2017. The following information is of particular relevance to Council.

COMMENTARY:

The 2017/18 Federal Budget contained a number of matters of particular relevance to Inverell Shire Council and to Local Government generally. The matters are:

- \$1.5M to fund the construction of the roundabout at the Bundarra Road/Gwydir Highway intersection,
- \$1.8M from the 'Roads to Recovery' Program for maintenance of the shire's roads,
- Extension of the R2R Program beyond the original cut off date of 2018/19 to 2020/21.
- Reinstatement of the indexation component of the Federal Assistance Grant,
- \$8.4B for construction of the Melbourne/Brisbane Inland Rail Line (the final route selection is expected to be completed in 2018).

The provision of the \$1.5M funding for the roundabout delivers on Mr Joyce's commitment made prior to the last Federal Election. The provision of these funds will result in a renewed urgency to completing the planning work with the Roads and Maritime Services during this financial year.

The announcement of the lifting of the indexation freeze for FAGs is most welcome. While indications in the past few months that this would occur, the announcement is no less welcome. Council's draft 2017/18 Budget currently on exhibition included a 2% indexation factor on the expected FAGs amount, hence the interest in this announcement.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: R.08 Council leads the community by influencing and participating in policy development to the benefit of the Shire through partnerships and alliances with government, regional interests, shire groups and communities.

Term Achievement: R.08.01 A targeted program of advocacy and policy discussion is being conducted with the active cooperation of others benefiting interests around social, environmental, economic and infrastructure priorities.

Operational Objective: R.08.01.01 To facilitate intergovernmental relations to ensure maximum cooperation between the Council and the Federal and State Governments to achieve the optimum support for the Inverell Shire

POLICY IMPLICATIONS:

Nil.

CHIEF FINANCIAL OFFICERS COMMENT:

Nil.

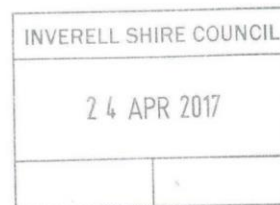
LEGAL IMPLICATIONS:

Nil.

RECOMMENDATION:

That the information be received and noted.

APPENDIX 1



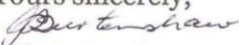
Inverell Friends of the Library
C/- Shire Library
P.O. Box 138
Inverell.
18th April, 2017

The General Manager
Inverell Shire Council
Dear Mr. Henry,

The Friends of the Library had their A.G.M. this month and I'm writing to inform you of the positions held following that meeting.

President: Mrs. Bev Parlevliet
Treasurer : Mrs. Jill Burtenshaw
Secretary: Miss Nancy Wilkins
Vice President: Mrs. Kathy Hunt
Assistant Secretary: Mrs. Anna Morse
Publicity Officer: Mrs. Anna Morse
Archive Recorder: Mrs. Anna Morse

We have eleven financial members, all of whom have the best interests of our excellent Library at heart.

Yours sincerely,

Jill Burtenshaw

Treasurer FOL



Inverell Friends of the Library, President's Annual Report

First of all I would like to thank my fellow members for all their work and support this year. This group is wonderful. I would also like to thank the Library Staff for the magnificent work they do all the year round. In particular the movies they put on have been great with full participation of library members. The standard of the movies has been excellent and is always a high point of the month for many. Friends are pleased to be able to assist with the refreshments.

We have had some very good speakers in the library this past year and also several book launches. Our speakers for our Cancer Council's Biggest Morning Tea were very good. \$106 was raised and we hope to do better this year.

Our July Meeting was cancelled due to people being either away or sick, however we had an informal meeting over lunch at the Australia Café on the 13th July. The meal was great as was the company.

The inaugural Grandparents High Tea in October was very successful.

Plans were made to hold this year's Cancer Council's Biggest Morning Tea on Friday the 19th May.

The children's Reading Challenge was very successful as usual, Friends were able to provide the prizes again and I thank Leanne for all her hard work, also with the pre-schoolers and Baby Bounce sessions and Christmas parties. I was able to attend Christmas parties for which Friends, supplied and wrapped book gifts. I also attended the presentation of the Readers Challenge awards, prizes donated by Friends.

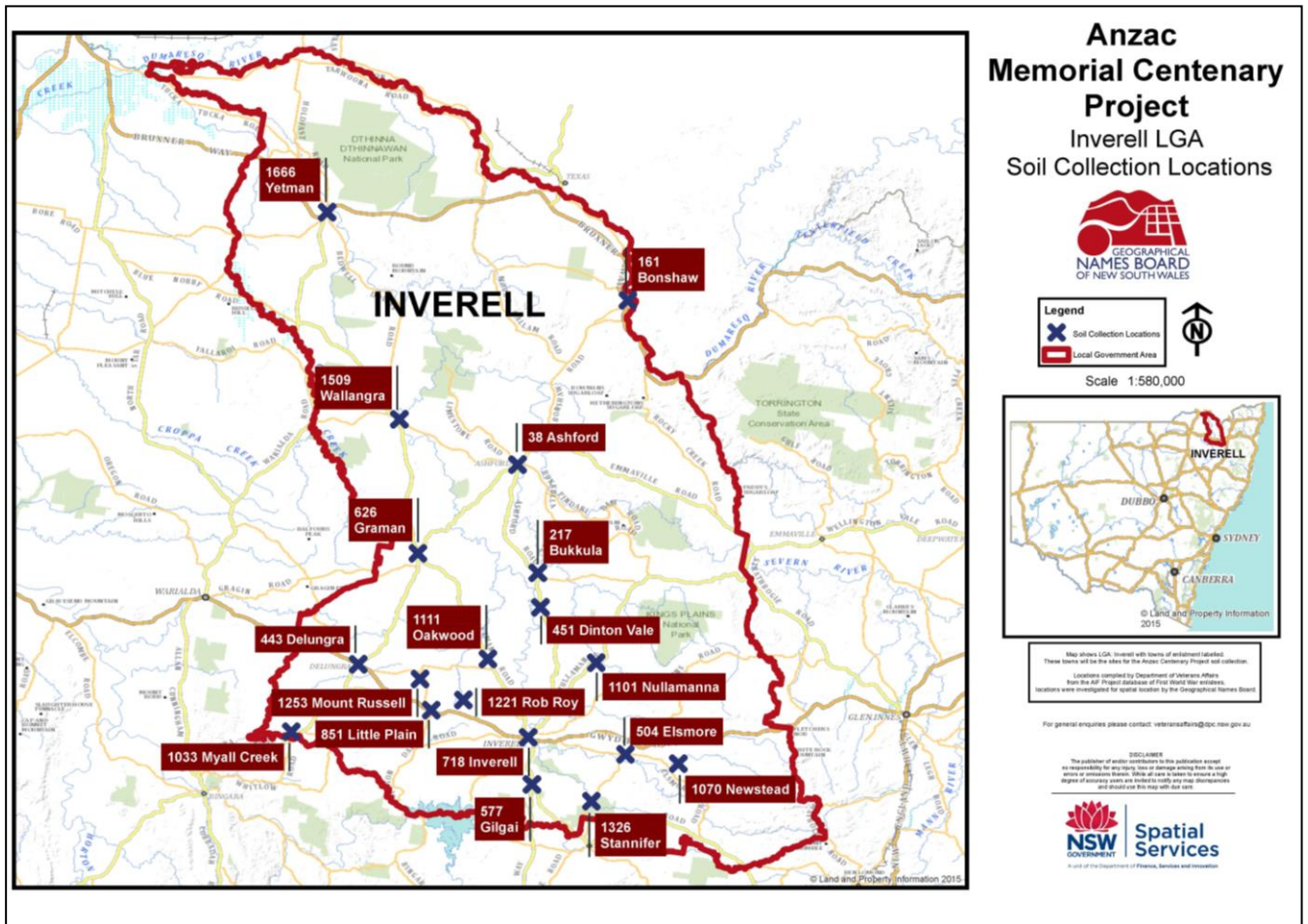
I hope everyone has a fulfilling year and with good health.

Bev Parlevliet



President

APPENDIX 2



TO ORDINARY MEETING OF COUNCIL 24/5/2017

ITEM NO:	1.	FILE NO: S2.2.4
DESTINATION 2:	A community that is healthy, educated and sustainable	C
SUBJECT:	PHILIPPINE INDEPENDENCE DAY	
PREPARED BY:	Paul Henry, General Manager	

SUMMARY:

Councillors are invited to participate in the celebrations. Councillors are requested to indicate today if they will be attending.

COMMENTARY:

The Inverell Filipino Community have organised celebrations to mark the 119th Philippine Independence Day and Councillors are invited to attend the event.

Details are as follows:

Date: Saturday, 10 June, 2017

Activities: 5pm Mass at Sacred Heart Catholic Church
6pm Independence Day Dinner at Holy Trinity Hall

Councillors who wish to attend this event are requested to provide an indication at today's meeting if they wish to attend.

ITEM NO:	2.	FILE NO: S18.6.63
DESTINATION 5:	The communities are served by sustainable services and infrastructure	S
SUBJECT:	INVERELL PUBLIC OPEN SPACE STRATEGY	
PREPARED BY:	Anthony Alliston, Manager Development Services	

SUMMARY:

This report is intended to keep the Council informed of the status of the Inverell Public Open Space Strategy.

BACKGROUND:

Inverell Shire Council owns and manages a diverse range of public parks and reserves in numerous locations across the Shire. These parks and reserves contribute to a positive rural life-style and help to attract visitors to Inverell, which is a growing regional centre.

The value that public open space provides to the community is a combination of social, economic and environmental factors. A principle role of public open space is to support health, recreation and leisure functions. This includes active pursuits, such as organised sports, exercise, children's play and social activities; yet also encompasses passive uses such as quiet reflection in an attractive setting. It is also reported that open spaces and sports activities attract investment, support local businesses and provide spaces for major events which attract tourists and visitors and boosts local economies.

For many years, Council has been contending with requests from various community organisations, user-groups and individuals in respect of the use, management and upgrade of public open spaces. In recognition of Council's role to ensure the Inverell Shire's open space network is effectively and sustainably managed for current and future residents, Council resolved to prepare an "Open Space Strategy" for Inverell.

A Public Open Space Strategy will provide Council with an overarching frame-work to direct public open space planning and management in a co-ordinated, sustainable and more effective manner. It would also assist the community in understanding the current intentions, and in some cases, what the future intentions are for each park or reserve in the study area.

The aim of the Inverell Public Open Space Strategy is to:

- Identify and confirm Council owned and managed public open space;
- Classify the existing public open space network;
- Identify current uses and infrastructure; and
- Make recommendations for future open space planning and management.

PROJECT UPDATE:

On 25 March, 2015, Council resolved to engage ROSS Planning Pty Ltd to undertake the preparation of the Inverell Public Open Space Strategy. Since then, and in accordance with the Inverell Public Open Space Strategy Brief, the following tasks have been completed:

1. Project Start-up Meeting with key Council Staff and Councillors;
2. Preparation and adoption of the Communications Strategy (endorsed by Council on 22 July 2015);
3. Newspaper advertising, website and Facebook notifications;
4. Audit of public open space in Inverell;
5. Targeted engagement with the community including Sports Council and key user groups;
6. Community on-line surveys;
7. Preparation of an "Issues Paper".
8. Preparation of the "Draft Inverell Public Open Space Strategy".

WHAT NEXT?

It is intended that Council's Manager Development Services will make a presentation to the June, 2017 Civil and Environmental Services Committee in respect to the Draft Inverell Public Open Space Strategy. At the conclusion of the presentation, the Committee will be asked to recommend to Council that the Draft Inverell Public Open Space Strategy be endorsed and placed on public exhibition in accordance with the Communications Strategy.

A copy of the Communications Strategy, Issues Paper and Draft Inverell Public Open Space Strategy will be provided to the Committee members under a separate cover prior to the June Civil and Environmental Services Committee meeting.

ITEM NO:	3.	FILE NO: S7.2.4/10
DESTINATION 3:	An environment that is protected and sustained.	E
SUBJECT:	CONSTRUCTION CERTIFICATES APPROVED FOR APRIL 2017	
PREPARED BY:	Christy Galbraith, Administration Officer	

SUMMARY:

The following details the Construction Certificates approved by Council for April 2017.

INFORMATION:

<u>Construction Certificate Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Construction</u>	<u>\$ Amount</u>
CC-148/2016	Mr Colin John Moore	81 King Street, Inverell 2360	Single Dwelling	350,000
CC-20/2017	Nullamanna Public Hall & Recreation Reserve Trust, C/- Fred Crowther	1307 Nullamanna Road, Nullamanna 2360	Shed	35,000
CC-23/2017	Mr Christopher Charles Farrugia and Mrs Tracey Lee Farrugia	Fullers Lane, Inverell 2360	Shed	56,000
CC-24/2017	Mr Harry Robert Pordage	41 Brae Street, Inverell 2360	Carport	4,000
CC-28/2017	MJW Building Construction	447 Nullamanna Road, Inverell	Alterations/Additions to Dwelling	115,453
CC-30/2017	Mr Peter Allen Morgan	109 King Street, Inverell 2360	Deck	7,888
CC-31/2017	Print Fresh	375 Yetman Road, Inverell 2360	Signage	5,000
CC-32/2017	Mrs Sonia Maree Crawford & Mr Geoffrey Stuart Crawford	55 Mount Russell Road, Little Plain 2360	Shed & Verandah	60,000
Monthly estimated value of Approvals: April 2017			8	633,341

SUMMARY:

The following details the Amended Construction Certificates approved by Council for April 2017.

INFORMATION:

Nil

SUMMARY:

The following details the Construction Certificates approved by Private Certifier for April 2017.

INFORMATION:

<u>Construction Certificate Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Construction</u>	<u>\$ Amount</u>
CC-35/2017	Church Communities Australia	4188 Gwydir Highway, Elsmore NSW 2360	Storage Shed	113,000
Monthly estimated value of Approvals: April 2017			1	113,000

AMENDED CONSTRUCTION CERTIFICATES

SUMMARY:

The following details the Amended Construction Certificates approved by Private Certifier for April 2017.

INFORMATION:

Nil

ITEM NO:	4.	FILE NO: S7.2.4/10
DESTINATION 3:	An environment that is protected and sustained.	E
SUBJECT:	COMPLYING DEVELOPMENT CERTIFICATES APPROVED DURING APRIL 2017	
PREPARED BY:	Christy Galbraith, Administration Officer	

SUMMARY:

The following details the Complying Development Certificates approved by Council during April 2017.

INFORMATION:

<u>Complying Development Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Construction</u>	<u>\$ Amount</u>
CD-15/2017	Vinecombe Construction Pty Ltd	27 Auburn Vale Road, Inverell 2360	Additions to Dwelling	36,850

CD-16/2017	Mr Andrew James Thompson	385 Cherry Tree Hill Road, Cherry Tree Hill 2360	Install new Pool	22,250
CD-18/2017	Mrs Kylie Ann Carter	45 Staggs Lane, Inverell 2360	Shed	10,000
CD-21/2017	Mrs Christine Evelyn Lavender and Mr Nelson Roy Lavender	355 Copeton Dam Road, Inverell 2360	New Dwelling	330,000
CD-22/2017	Ms Jennifer Anne Lewis and Mr Steven Geoffrey Lewis	60 Jardine Road, Inverell 2360	Swimming Pool	19,500
CD-23/2017	Mr Steven Geoffrey Lewis	60 Jardine Road, Inverell 2360	Cover existing Deck	12,000
CD-24/2017	Mr Malcolm John Buchan	21 Karinda Drive, Inverell 2360	Construct Dwelling	319,500
Monthly estimated value of Approvals: April 2017			7	750,100

AMENDED COMPLYING DEVELOPMENT CERTIFICATES

SUMMARY:

The following details the Amended Complying Development Certificates approved by Council for April 2017.

INFORMATION:

Nil

SUMMARY:

The following details the Complying Development Certificates approved by Private Certifier for April 2017.

INFORMATION:

<u>Complying Development Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Construction</u>	<u>\$ Amount</u>
CD-17/2017	Fox Building Certifiers	29 Swan Street, Inverell 2360	Alterations and Additions to Dwelling	130,000
CD-19/2017	Gibson Family Pools	997 Old Bundarra Road, Gilgai 2360	Swimming Pool	43,970
CD-20/2017	Gibson Family Pools	2816 Kings Plains Road, Sapphire 2360	Swimming Pool	79,005

CD-25/2017	Fox Building Certifiers	42 Karinda Drive, Inverell 2360	New Shed	50,000
Monthly estimated value of Approvals: April 2017			4	302,975

ITEM NO:	5.	FILE NO: S7.2.4/10
DESTINATION 3:	An environment that is protected and sustained.	E
SUBJECT:	SUMMARY OF BUILDING CONSTRUCTION FOR APRIL 2017	
PREPARED BY:	Christy Galbraith, Administration Officer	

SUMMARY:

The following report summarises the Building Construction for the Inverell Shire in April 2017.

INFORMATION:**Total Building Construction for Inverell Shire for April 2017:**

Type of Consent	Number	Amount
Construction Certificates – Council Approved	8	633,341
Construction Certificates – Private Certifier	1	113,000
Complying Development – Council Approved	7	750,100
Complying Development – Private Certifier	4	302,975
Totals	20	\$1,799,416

Estimated Value of Approvals issued in the financial YTD in: **2016/2017 (168) \$24,355,718**
2015/2016 (133) \$12,990,843

ITEM NO:	6.	FILE NO: S18.10.2/10
DESTINATION 3:	An environment that is protected and sustained	E
SUBJECT:	DEVELOPMENT CONSENTS AND REFUSALS DURING APRIL 2017	
PREPARED BY:	Christy Galbraith, Administration Officer	

SUMMARY:

The following details the Development Consents and Refusals during April 2017.

INFORMATION:**APPROVALS**

Development Application Number	Applicant	Property	Development	\$ Amount
DA-25/2017	Sapphire City Caravan Park	93-103 Moore Street, Inverell 2360	Sapphire City Caravan Park - Construction of Villa for Long Term Accommodation	55,000
DA-26/2017	Mr Mark John Warrener	6 Anderson Street, Inverell 2360	Dwelling Subdivision	320,000
DA-27/2017	Mr Christopher Charles Farrugia and Mrs Tracey Lee Farrugia	Fullers Lane, Inverell 2360	Shed	56,000
DA-28/2017	Mr Harry Robert Pordage	41 Brae Street, Inverell 2360	Carport	4,000
DA-29/2017	Mr Andrew Joshua Cameron	16 Brissett Street, Inverell 2360	Construct storage shed	70,000
DA-32/2017	MJW Building Construction	447 Nullamanna Road, Inverell 2360	Alterations/Additions to Dwelling	115,453
DA-34/2017	Mr Peter Allen Morgan	109 King Street, Inverell 2360	Deck	7,888
DA-35/2017	J R & J G Dezius Pty Ltd	6 Sunnyside Place, Inverell 2360	Carport	6,850
DA-36/2017	Print Fresh	375 Yetman Road, Inverell 2360	Signage	5,000
DA-37/2017	Mrs Sonia Maree Crawford & Mr Geoffrey Stuart Crawford	55 Mount Russell Road, Little Plain 2360	Shed & Verandah	60,000
DA-39/2017	Mr Geoffrey Gordon Potter	1195 Elsmore Road, Elsmore NSW 2360	Construct Garage	19,000
Monthly estimated value of Approvals: April 2017			11	653,191

DEVELOPMENT AMENDMENTS

Nil

REFUSALS

Nil

ITEM NO:	7.	FILE NO: S29.19.1
DESTINATION 3:	An environment that is protected and sustained	E
SUBJECT:	SEPTIC TANK APPROVALS FOR APRIL 2017	
PREPARED BY:	Christy Galbraith, Administration Officer	

SUMMARY:

The following details the Septic Tank approvals for April 2017.

INFORMATION:

Application Number	Applicant	Property
S-9/2017	Mrs Christine Evelyn Lavender and Mr Nelson Roy Lavender	355 Copeton Dam Road, Inverell 2360
S-10/2017	Mrs Carrie Lea Watchirs	18 Houghs Lane, Gum Flat 2360

ITEM NO:	8.	FILE NO: S18.10.1
DESTINATION 3:	An environment that is protected and sustained	E
SUBJECT:	ORDINANCE ACTIVITIES REPORT FOR APRIL 2017	
PREPARED BY:	Christy Galbraith, Administration Officer	

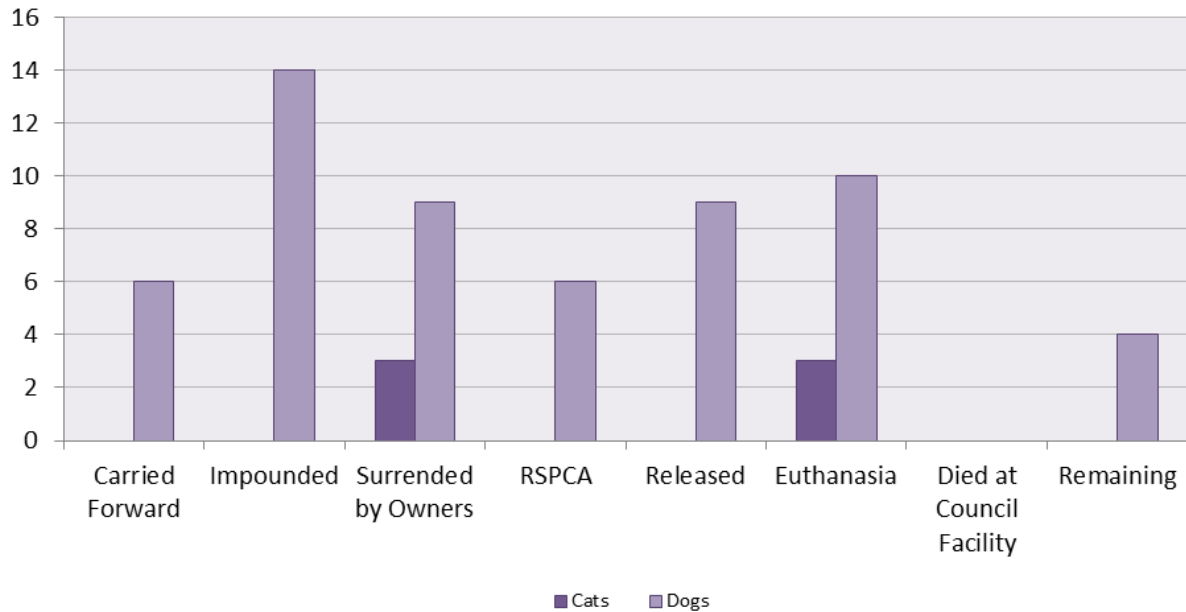
SUMMARY:

The following details the number of various Ordinance activities carried out during April 2017, in comparison to the same month in 2016.

INFORMATION:

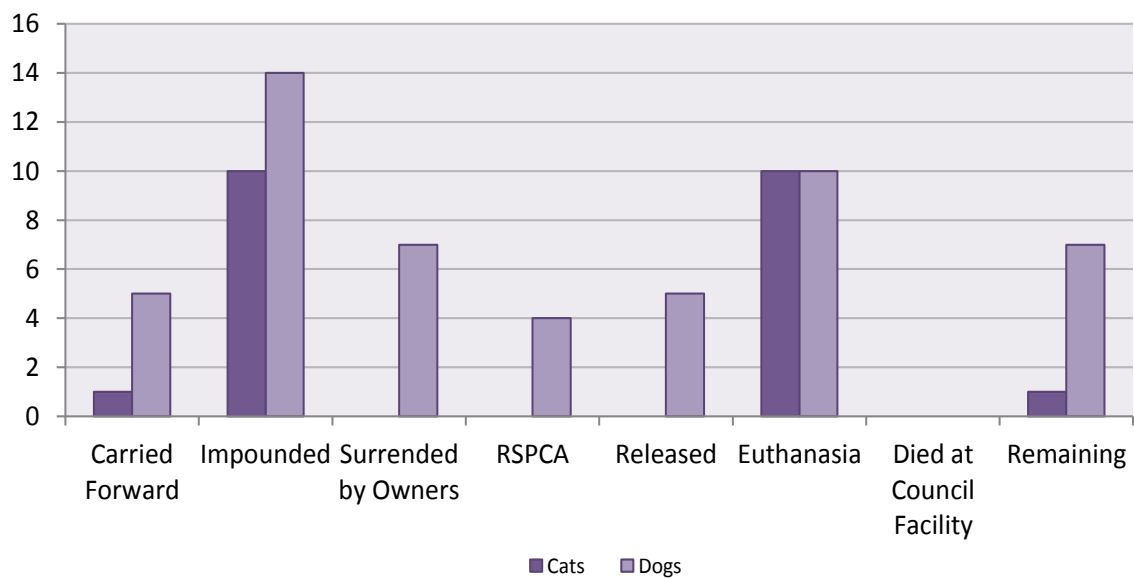
COMPLIANCE - Inverell Shire Council Pound Monthly Report April 2017

Council Seizures of Cats and Dogs April 2017



Inverell Shire Council Pound Monthly Report April 2016

Council Seizures of Cats and Dogs April 2016



ITEM NO:	9.	FILE NO: S4.13.2
DESTINATION 1:	A recognised leader in a broader context.	E
SUBJECT:	STRATEGIC TASKS – ‘SIGN OFF’ APRIL 2017	
PREPARED BY:	Paul Henry, General Manager	

SUMMARY:

A part of a successful governance program is a need for administration to indicate to the policy makers that the requirements of the legislation, under which the organization operate, has been provided. As a result, this information report provides Councillors with a statement of assurance from the General Manager that in accordance with the *Local Government Act, 1993*; the tasks have been complied with.

COMMENTARY:

The April, 2017 tasks required to be undertaken are detailed below. Any of these tasks may be added to as Council become familiar with this new initiative.

Date	Compliance Required	Achieved/Not Achieved	Comments
30 April 2017	Fourth quarter rates instalment notice to be sent (s.562).	Achieved	Rates notices issued 24 April, 2017.
30 April 2017	Public bodies to provide Council with a list of land to which rate rebate applies (s.600)	Achieved	Nil received.

I confirm that the performance criteria as set out in the criteria for scheduled tasks have been met for the months of April, 2017. I confirm the accuracy and completeness of the information provided above, in that to the best of my knowledge and understanding, all material information has been herein disclosed.

P J HENRY PSM

GENERAL MANAGER

ITEM NO:	10.	FILE NO: S13.5.5/09
DESTINATION 1:	A recognised leader in a broader context	R
SUBJECT:	QUESTIONS WITHOUT NOTICE – APRIL 2017	
PREPARED BY:	Alice Holton, Corporate Support Office - Telephonist	

SUMMARY:

The following details the Questions without Notice items raised at the Ordinary Meeting held 26 April, 2017.

Council is requested to note the actions taken to date.

COMMENTARY:

BP/REF: ITEM NO:	SUBJECT and FILE REFERENCE:	COMMENTS:
QWN/ORD 8/17 Cr King	<u>Flooding S18.6.19</u> Cr King asked if dredging was an option for keeping flows within rivers during peak rainfall periods.	Director Civil and Environmental Services, Brett McInnes provided details in this matter.
QWN/ORD 9/17 Cr Baker	<u>Council Website S16.13.12</u> Cr Baker enquired if consideration could be given to discussion around advertising on Council's website as a revenue stream.	Website currently being redeveloped and matter being investigated.
QND/ORD 10/17 Cr McCosker	<u>CBD Cleaning S28.9.15</u> Cr McCosker noted the ongoing issue of bird droppings in the CBD.	Director Civil and Environmental Services, Brett McInnes provided details in this matter.
QND/ORD 11/17 Cr McCosker	<u>Lake Inverell S32.12.3</u> Cr McCosker noted the need for vehicle barriers at Lake Inverell to prevent vehicles bogging up the park area.	Manager Environmental Engineering, Michael Bryant provided a briefing to the Civil and Environmental Services Committee Meeting 10 May, 2017 on this matter.

RECOMMENDATION:

That the items contained in the Information Reports to the Ordinary Meeting of Council held on Wednesday, 24 May, 2017, be received and noted.