




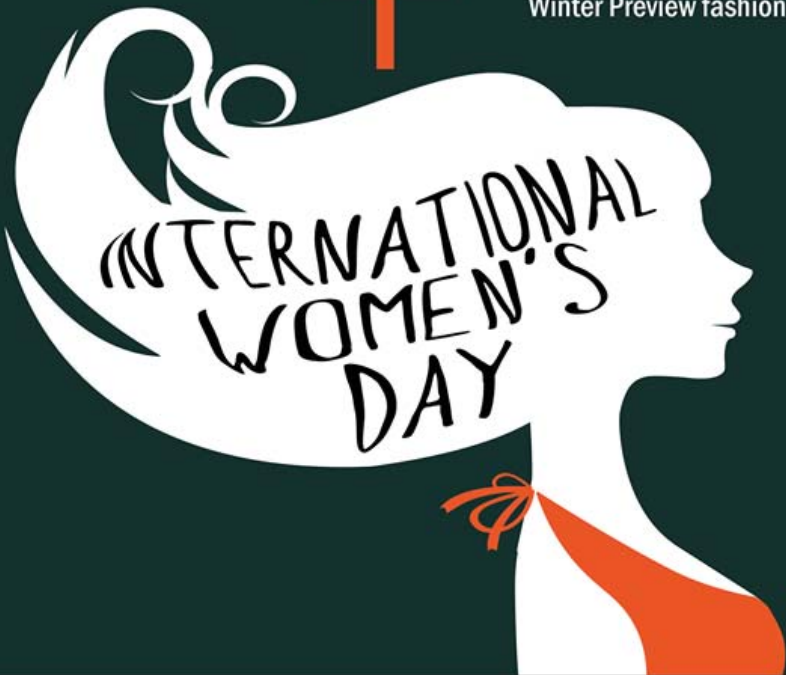
Inverell Shire Council

Wednesday  
**MARCH**




## A GALA WOMEN'S NIGHT AT INVERELL TOWN HALL


- > Pop up stalls;
- > Live music + photo booth
- > A screening of 'Bridesmaids';
- > #IWD giftbag on arrival;
- > VIP ticketholders receive free drink, indulgent food box + view the Winter Preview fashion parade.



**TICKETS:**  
VIP ticket (6pm start) \$25  
General ticket (7.30pm start) \$10  
Purchase @ [www.trybooking.com/OHRN](http://www.trybooking.com/OHRN)



International  
Women's Day



**INVERELL**  
SHIRE COUNCIL

Business Paper  
Ordinary Meeting of Council  
22 February, 2017

**INVERELL SHIRE COUNCIL**

**NOTICE OF ORDINARY MEETING OF COUNCIL**

16 February, 2017

An Ordinary Meeting of Council will be held in the Council Chambers, Administrative Centre, 144 Otho Street, Inverell on Wednesday, 22 February, 2017, commencing at **3pm**.

Your attendance at this Ordinary Meeting of Council would be appreciated.

**P J HENRY PSM**

**GENERAL MANAGER**

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**A G E N D A**

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<b>SECTION A</b>	<b>APOLOGIES CONFIRMATION OF MINUTES DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS PUBLIC FORUM</b>
<b>SECTION B</b>	<b>ADVOCACY REPORTS</b>
<b>SECTION C</b>	<b>COMMITTEE REPORTS</b>
<b>SECTION D</b>	<b>DESTINATION REPORTS</b>
<b>SECTION E</b>	<b>INFORMATION REPORTS</b>
<b>SECTION F</b>	<b>QUESTIONS WITHOUT NOTICE</b>
<b>SECTION G</b>	<b>CONFIDENTIAL MATTERS (COMMITTEE-OF-THE-WHOLE)</b>






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<b>2PM</b>	<b>AFTERNOON TEA</b>
<b>3PM</b>	<b>PRESENTATION – INVERELL TOUGHEN UP CHALLENGE, LYNN LENNON</b>
<b>4.30PM</b>	<b>BRIEFING ON ‘MEGATRENDS AFFECTING REGIONS’ – ANTHONY ALLISTON, MANAGER DEVELOPMENT SERVICES</b>

## Quick Reference Guide

*Below is a legend that is common between the:*

- Inverell Shire Council Strategic Plan
- Inverell Shire Council Delivery Plan
- Inverell Shire Council Management Plan.

<i><b>Destinations</b></i>	<i><b>Icon</b></i>	<i><b>Code</b></i>
<p><b>1. A recognised leader in a broader context.</b></p> <p>Giving priority to the recognition of the Shire as a vital component of the New England North West Region through Regional Leadership.</p>		R
<p><b>2. A community that is healthy, educated and sustained.</b></p> <p>Giving priority to the Shire as a sustainable and equitable place that promotes health, well being, life long learning and lifestyle diversity.</p>		C
<p><b>3. An environment that is protected and sustained.</b></p> <p>Giving priority to sustainable agriculture, the protection and conservation of rivers, waterways bio diversity and the built environment.</p>		E
<p><b>4. A strong local economy.</b></p> <p>Giving priority to economic and employment growth and the attraction of visitors.</p>		B
<p><b>5. The Communities are served by sustainable services and infrastructure.</b></p> <p>Giving priority to the provision of community focused services and the maintenance, enhancement and upgrade of infrastructure.</p>		S



## MEETING CALENDAR

October 2016 – September 2017

	TIME	OCT	NOV	DEC	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPT
		Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed
<b>Ordinary Meetings</b>	<b>3:00 pm</b>	26	23	21	No Meeting	22	22	26	24	^28	26	23	27
<b>Major Committees</b>		Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed	Wed
Civil and Environmental Services	<b>8:30 am</b>	12	9	No Meetings	No Meetings	8	8	12	10	14	12	9	13
Economic and Community Sustainability	<b>10:30 am</b>												

^ Meeting at which the Management Plan for 2017/2018 is adopted.

- Members of the public are invited to observe meetings of the Council.  
Should you wish to address Council, please contact the Office of the General Manager on 6728 8206.

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MINUTES OF THE ORDINARY MEETING OF INVERELL SHIRE COUNCIL HELD IN THE COUNCIL CHAMBERS, ADMINISTRATIVE CENTRE, 144 OTHO STREET, INVERELL ON WEDNESDAY, 21 DECEMBER, 2016, COMMENCING AT 3 PM.

**PRESENT:** Cr P J Harmon (Mayor) [Chairperson], Crs D F Baker, A A Michael, C M Dight, P A King, S J Berryman and J A Watts.

The General Manager (Paul Henry), Director Corporate & Economic Services (Ken Beddie) and Director Civil & Environmental Services (Brett McInnes).

A one (1) minute silence was observed for the late Mr Barry Johnston OAM.

**SECTION A**

**APOLOGIES S13.6.9/09**

The General Manager advised that Cr J N McCosker and Cr M J Peters tendered their apologies and sought leave of absence for personal reasons.

**136/16 RESOLVED** (Berryman/King) *that the apology from Cr McCosker due to his absence for personal reasons be accepted, and that leave of absence be granted.*

**137/16 RESOLVED** (Berryman/Dight) *that the apology from Cr Peters due to his absence for personal reasons be accepted, and that leave of absence be granted.*

**CONFIRMATION OF MINUTES S13.5.2/09**

**138/16 RESOLVED** (Michael/Dight) *that the Minutes of the Ordinary Meeting of Council held on 23 November 2016, as circulated to members, be confirmed as a true and correct record of that meeting.*

**DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS**

At this juncture, the time being 3.03pm, the following interests were declared:

- Cr Baker declared a non-pecuniary interest in Section G, Confidential Reports, Item #1 'Inverell Sporting Complex Amenities Building Redevelopment Tender'. The nature of the interest concerning of Cr Baker being related to one of the tenderers.
- Cr Dight declared a non-pecuniary interest in Section C, Committee Reports, Item #1 'Audit & Risk Committee Meeting Minutes – 23 November 2016 - #2 Yetman Community Bus'. The nature of the interest relating to Cr Dight being a member of the Yetman Hall & Progress Association.

**PUBLIC FORUM S13.5.6/09**

At this juncture, the time being 3.10pm, the Mayor welcomed the members of the public and opened the Public Forum Session by inviting members of the public to speak:

Adam Marshall,  
Member for Northern  
Tablelands

Inverell Shire Council

Mr Marshall congratulated Councillors on their election and re-election to Council for the next four (4) years.

Mr Marshall advised that Inverell Shire Council is an example of how a Council should conduct itself, serve its community and is a recognised industry leader. Inverell is the best performing Council in his electorate and most likely Northwest NSW.

Mr Marshall highlighted the wide range of projects that Council has successfully delivered to its community on a continuing basis, particularly in the last 12 months, managing to work very successfully with the State Government.

Mr Marshall noted Inverell's continued growth, regional leaderships and ongoing partnerships with Government and Businesses.

The following projects were noted for 2017;

- Tintot Bridge Replacement,
- Inverell Hospital Redevelopment,
- Inverell Sports Complex Redevelopment,
- Council's very large Road Upgrade and Renewal Projects, and
- Preliminary work on the Inverell Police Station.

The renewable energy projects were also noted which will strengthen and diversify the regional economy benefitting all.

Mr Marshall advised that he had met with the Mayor in respect of the Tingha Bridge Roundabout and would be assisting Council to gain the remaining required funding for this project.

Mr Marshall thanked Council for their ongoing service to the community and strong cooperation in working with him on a wide range of important projects and initiatives for the benefit of the Shire and the Region.

Mr Marshall wishes Councillors and staff all the very best for Christmas and 2017.

At this juncture, the time being 3.34pm, the Public Forum Session closed and Council resumed the balance of the Agenda.

## **SECTION B ADVOCACY REPORTS**

Cr King            Meals on Wheels

Cr King attended the Groups 2016 Christmas function. The Group has 94 members who provide a very valuable service to the community. Some members have up to 45 years service.

Cr Berryman     Pioneer Village

Cr Berryman attended the Villages 2016 AGM. The Village has a new Caretaker, and have recently installed EFTPOS facilities.

Cr Harmon       School Presentation Nights

Cr Harmon attended a number of School Presentation Nights noting the high achievements of students in the Shire.

Cr Harmon       Inverell Hospital

Cr Harmon attended a meeting in Tamworth with Mr Adam Marshall, Member for Northern Tablelands, aiming at solving the staffing issues at the Hospital.

Agreement has been reached with a new process being put in place to ensure the required services are provided and community confidence is maintained.

Cr Michael      School Presentation Nights

Cr Michael attended a number of local School Presentation Nights. Cr Michael noted the strong achievements of students who received awards.

Cr Dight      Northern Communities

Cr Dight attended a combined meeting of the northern communities in the Shire, hosted by the Ashford Business Council.

The meeting was informative and progress was made towards the ongoing cooperation of the Groups for the Shire's benefit.

Cr Baker      Inverell Equestrian Centre

The Inverell Equestrian Centre held a working bee last weekend. The Group is pursuing the continued upgrade of the facility.

Cr Baker      Hospital Redevelopment

Cr Baker attended a meeting in this matter today. The matters discussed pointed to a positive future for Inverell Health Services.

1.      **MAYORAL MINUTE: ANNUAL PERFORMANCE REVIEW – GENERAL MANAGER S22.19.1**

**139/16 RESOLVED** (Watts/Baker) that the matter be referred to closed Council for consideration as:

- i)      the report includes 'Personnel matters concerning particular individuals (other than Councillors)' (Section 10A(2)(a) of the Local Government Act, 1993); and
- ii)      on balance the public interest in preserving the confidentiality of this matter outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting.

**SECTION C  
COMMITTEE REPORTS**

At this juncture, the time being 3.48pm, having previously declared a non-pecuniary interest in in Section C, Committee Reports, Item #1 'Audit & Risk Committee Meeting Minutes – 23 November 2016 - #2 Yetman Community Bus', Cr Dight did not participate in the vote in this matter.

1.      **AUDIT & RISK COMMITTEE MEETING MINUTES – 23 NOVEMBER 2016 S4.11.21**

**140/16 RESOLVED** (Watts/Michael) that:

- i)      the Minutes of the Audit & Risk Committee Meeting held on Wednesday, 23 November, 2016, be received and noted; and
- ii)      the following recommendations of the Audit & Risk Committee be adopted by Council:



1. 2015/2016 AUDITOR REPORT AND MANAGEMENT LETTER S12.2.1/09

*That the Audit Report and Management letter be received and noted.*

2. YETMAN COMMUNITY BUS S23.7.18

*That:*

- i) *the registration of the Yetman Community Bus be transferred to Inverell Shire Council;*
- ii) *funds remain in the Yetman Hall Committee trust account for ongoing maintenance, expenses and eventual replacement of the bus;*
- iii) *the replacement cost for the bus remain the responsibility of the Yetman Hall Committee;*
- iv) *Council advocate for funding at the appropriate time to cover any shortfall for replacement of the bus;*
- v) *WHS Operating Policies and Procedures be prepared by Council for the Yetman Hall Committee to arrange induction of operators.*

3. GOVERNANCE – QUARTERLY INVESTMENT REPORT S12.12.5/09

*That the information be received and noted.*

4. ECONOMIC FORECASTS - NSW TREASURY CORPORATION S12.20.3

*That the information be received and noted.*

**SECTION D  
DESTINATION REPORTS**

1. **FIT FOR THE FUTURE ROADMAP - ACTION PLAN** **S25.11.3**

GM-A **141/16 RESOLVED** (Michael/King) that a Special Meeting of Council be held on Wednesday, 8 February, 2017 at 12.00pm to consider:

- i) *the final adoption of the proposed FFF Roadmap 14.25% Special Rate Variation Application for submission to IPART; and*
- ii) *a Report on progress of the Tingha Boundary Adjustment Proposal and required actions.*

2. **POETRY BOOK LAUNCH** **S2.14.1**

GM-A **142/16 RESOLVED** (Watts/King) that Council purchase 20 copies of 'Koala Dreaming', a collection of Poems written by Esther Gardiner.

3. **SCAVENGING RIGHTS - INVERELL WASTE FACILITY** **S31.2.8**

GM-A **143/16 RESOLVED** (Berryman/Baker) that:

- i) *Resolution 115/15 which granted scavenging rights to Warra-Li, is now null and void, due to the non-performance of the proposal submitted by that organisation;*
- ii) *Expressions of Interest for the Scavenging Rights for E-waste and 'Revolve Store' items be readvertised; and*

- iii) *The timing of the invitation of Expressions of Interest for Scavenging Rights for E-waste and 'Revolve Store' items be considered by the Waste Strategy Sunset Committee.*

**4. DELUNGRA DISTRICT DEVELOPMENT COUNCIL S3.15.13**

GM-A **144/16 RESOLVED** (Watts/Baker) *that an inspection of Delungra on Thursday, 2 February, 2017 departing the Administration Centre at 10am be conducted, with the following Councillors noting their attendance:*

- |               |             |
|---------------|-------------|
| - Cr Michael  | - Cr Dight  |
| - Cr Watts    | - Cr Baker  |
| - Cr King     | - Cr Harmon |
| - Cr Berryman |             |

**5. 'HERITAGE NEAR ME' - HERITAGE ACTIVATION GRANTS S15.8.25/09**

GM-A **145/16 RESOLVED** (Baker/Dight) *that:*

- i) *the information be noted; and*
- ii) *the Member for Northern Tablelands, Mr Adam Marshall MP be requested to express Council's appreciation to the Minister for Heritage, the Hon Mark Speakman SC MP for establishing the 'Heritage Near Me' incentive program and supporting the preservation of local heritage items.*

**6. REQUEST FOR SACRIFICIAL BITUMEN SEAL - SAPPHIRE WIND FARM S16.7.31/03**

MCE-A **146/16 RESOLVED** (Michael/King) *that:*

- i) *Council concur with the construction of a 600 metre sacrificial 'dust seal' adjacent to 1595 Waterloo Road, to facilitate compliance with the Sapphire Wind Farm Development Consent;*
- ii) *the construction, maintenance and decommissioning of the dust seal be at the full cost of the contractor and to the minimum requirements of Council; and*
- iii) *Council be presented with a further report in relation to the suitability of isolated seals as a means of mitigating dust nuisance on Council's gravel road network.*

**7. DELEGATIONS OF AUTHORITY S22.2.1**

GM-A **147/16 RESOLVED** (Watts/Baker) *that the delegations of authority as noted in the report be provided to the Mayor and General Manager.*

**8. NSW CONTAINER DEPOSIT SCHEME S31.3.6**

GM-A **148/16 RESOLVED** (Michael/Baker) *that:*

- i) *the information be received and noted;*
- ii) *the Waste Management Sunset Committee be reconvened;*
- iii) *the Committee comprise three (3) members; being the Mayor, Cr Berryman and Cr Michael; and*
- iv) *the task of the Sunset Committee be:*

- a. Review the approved Waste Management Strategy and recommend any appropriate amendments to Council for consideration, and
- b. The issues of Container Deposit Scheme and scavenging rights be referred to the Sunset Committee for consideration.

**9. INVERELL SPORTING COMPLEX AMENITIES BUILDING REDEVELOPMENT TENDER (LISTING) S5.9.23**

**149/16 RESOLVED** (Watts/Berryman) that the matter be referred to Closed Council for consideration as:

- i) the matters and information are 'commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.' (Section 10A(2)(d)(i) of the Local Government Act, 1993);
- ii) on balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and
- iii) all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.

**SECTION E  
INFORMATION REPORTS**

1. **DISABILITY INCLUSION ACTION PLAN (DIAP) S3.16.4**
2. **MANAGEMENT TEAM MEETING MINUTES S4.11.5/09**
3. **2015 APEX VENETIAN CARNIVAL S6.8.9**
4. **WHITE RIBBON AUSTRALIA WORKPLACE ACCREDITATION UPDATE S3.16.24**
5. **EMERGENCY SERVICES PROPERTY LEVY AND 2016 LAND VALUES S12.13.1**
6. **STRATEGIC TASKS – 'SIGN OFF' – NOVEMBER 2016 S4.13.2**
7. **BIODIVERSITY CONSERVATION BILL AND LOCAL LAND SERVICES AMENDMENT BILL S11.12.7**
8. **ENTERPRISE ENERGISE FUND 2016 – SMALL BUSINESS WORKSHOPS S15.8.71**
9. **LIBRARY CONFERENCE AND ASSOCIATION AGM S3.6.4**
10. **WHITE RIBBON DAY STREET MARCH 2016 S3.16.24**
11. **SAPPHIRE WIND FARM S18.6.52/01**
12. **WORKS UPDATE S28.21.1/09**
13. **CONSTRUCTION CERTIFICATES APPROVED FOR NOVEMBER 2016 S7.2.4/09**
14. **COMPLYING DEVELOPMENT CERTIFICATES APPROVED DURING NOVEMBER 2016 S7.2.4/09**

15. SUMMARY OF BUILDING CONSTRUCTION FOR NOVEMBER 2016  
S7.2.4/09
16. DEVELOPMENT CONSENTS AND REFUSALS DURING NOVEMBER 2016  
S18.10.2/09
17. SEPTIC TANK APPROVALS FOR NOVEMBER 2016 S29.19.1
18. ORDINANCE ACTIVITIES REPORT FOR NOVEMBER 2016 S18.10.1

**150/16 RESOLVED** (Michael/Baker) that the items contained in the Information Reports to the Ordinary Meeting of Council held on Wednesday, 21 December, 2016, be received and noted.

**SECTION F**  
**QUESTIONS WITHOUT NOTICE**

**QWN/ORD 48/16** Recycling Centre S31.8.17

Cr Watts

Cr Watts asked if she could take a matter in to Committee of the Whole.

**151/16 RESOLVED** (Michael/Berryman) that the matter be referred to Closed Council for consideration as:

- i) the matters and information are 'commercial information of a confidential nature.' (Section 10A(2)(d) of the Local Government Act, 1993);
- ii) on balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and
- iii) all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.

**QWN/ORD 49/16** CBD Footpath

Cr Michael

Cr Michael noted a recent shop front refurbishment and the relaying of pavers on the footpath to meet Disabled Access requirements. Cr Michael asked for details of the appropriate requirements.

The Director Civil & Environmental Services provided details in this matter.

**QWN/ORD 50/16** DA-181/2016 – 23 Lawrence Street, Inverell DA-181/2016

General Manager

The General Manager noted that a DA had been lodged on Friday, 16 December, 2016 for this land. There is a need for a number of time sensitive matters to be discussed with the developer. As the matters are of a contractual nature he requested the matter be considered in Committee of the Whole.

**152/16 RESOLVED** (Berryman/Baker) that the matter be referred to Closed Council for consideration as:

- i) *the matters and information are 'commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.'* (Section 10A(2)(d)(i) of the Local Government Act, 1993);
- ii) *on balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and*
- iii) *all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.*

#### **SECTION H GEVERNANCE REPORTS**

##### **1. GOVERNANCE - MONTHLY INVESTMENT REPORT S12.12.2/09**

**153/16 RESOLVED** (Berryman/Dight) that:

- i) *the report indicating Council's Fund Management position be received and noted; and*
- ii) *the Certification of the Responsible Accounting Officer be noted.*

#### **SECTION G CONFIDENTIAL REPORTS IN CLOSED COUNCIL (SECTION 10A(2) OF THE LOCAL GOVERNMENT ACT 1993)**

At 4.29pm, the Chairperson offered the opportunity to members of the public to make representations as to whether any part of the Council Meeting should not be considered in Closed Council. There was no response.

#### **CLOSED COUNCIL REPORTS**

**154/16 RESOLVED** (Berryman/Watts) that Council proceed into Closed Council to discuss the matters referred to it, for the reasons stated in the motions of referral.

At this juncture, the time being 4.30pm, having previously declared a non-pecuniary interest in Section G, Confidential Reports, Item #1 'Inverell Sporting Complex Amenities Building Redevelopment Tender', Cr Baker left the meeting and did not participate in the vote in this matter.

Upon resuming Open Council at 5.12pm, the Chair verbally reported that the Council had met in Closed Council, with the Press and Public excluded, and had resolved to recommend to Council the following:

##### **1. INVERELL SPORTING COMPLEX AMENITIES BUILDING REDEVELOPMENT TENDER S5.9.23**

MDS-A That:

- i) *the Tender from Danbuilt Pty Ltd for the Inverell Sporting Complex Amenities Building Redevelopment for the Tender price of \$443,736.37 (excluding GST) be accepted; and*

- ii) *the General Manager be authorised to execute the contract as a Simple Works Contract.*

**2. DA-181/2016 – 23 LAWRENCE STREET, INVERELL DA-181/2016**

GM-A *That the Mayor and General Manager be duly authorised to undertake negotiations with the developers in respect of Carparking and Heavy Transport Operation/Land Acquisition matters and report back to the February 2017 Ordinary Meeting of Council.*

**ADJOURNMENT**

At this juncture, the time being 4.47pm, Council adjourned to discuss the General Manager's review. The General Manager, Director Corporate & Economic Services and Director Civil & Environmental Services left the Chambers.

**RESUMPTION**

At this juncture, the time being 5.02pm, Council reconvened. The General Manager, Director Corporate & Economic Services and Director Civil & Environmental Services returned to the Chambers.

**3. MAYORAL MINUTE: ANNUAL PERFORMANCE REVIEW – GENERAL MANAGER S22.19.1**

*That:*

- i) *Council note the report of the General Manager Performance Review Committee;*
- ii) *Council note and support the finding of the Committee on the General Manager's Annual Performance Review for the period ending 30 June, 2016, in particular the Committee's summary assessment:*

*"The General Manager has guided the Council over the past twelve months in a manner that is seen as between Excellent and Above Satisfactory. He had led the Council through a period where the future of local government has been placed under considerable stress. During this and other projects, he has engaged with the community in a positive manner, he has represented Council in external industry organisations and the Inverell Council is seen as a positive and go-ahead organisation.*

*The General Manager is encouraged to continue to give frank and fearless advice in dealing with the difficult policy and service decisions facing the Council."*

- iii) *Council note that the Committee has agreed on a Performance Agreement for 2016/17. The above projects have been included in that Agreement.*

**4. RECYCLING CENTRE S31.8.17**

GM-A *That:*

- i) *an inspection of the Recycling Centre Amenities be arranged for 8 February, 2017; and*
- ii) *the issue of the amenities at the Recycling Centre be placed on the Waste Management Sunset Committee Agenda.*

**ADOPTION OF RECOMMENDATIONS**

**155/16 RESOLVED** *(King/Dight) that the recommendations of Closed Council be adopted.*

There being no further business, the meeting closed at 5.18pm.

CR P J HARMON

CHAIRPERSON

MINUTES OF THE SPECIAL MEETING OF INVERELL SHIRE COUNCIL HELD IN THE COUNCIL CHAMBERS, ADMINISTRATIVE CENTRE, 144 OTHO STREET, INVERELL ON WEDNESDAY, 8 FEBRUARY, 2017, COMMENCING AT 12.00PM.

**PRESENT:** Cr P J Harmon (Mayor) [Chairperson], Crs D F Baker, A A Michael, C M Dight, P A King, J N McCosker, S J Berryman, J A Watts and M J Peters.

The General Manager (Paul Henry), Director Corporate & Economic Services (Ken Beddie) and Director Civil & Environmental Services (Brett McInnes).

**SECTION A**

**APOLOGIES      S13.6.9/10**

Nil.

**SECTION D  
DESTINATION REPORTS**

**1.      BOUNDARY    ADJUSTMENT    -    ARMIDALE    REGIONAL    COUNCIL**  
**S13.1.1**

GM-A      **MOTION** (Michael/Watts) that:

- i)      the boundary alteration, as proposed by Armidale Regional Council, be supported;
- ii)      any assets involved in the transfer, that have an undischarged liability, then the asset and liability be accepted by Inverell Shire Council;
- iii)      Inverell Shire Council meet the costs associated with obtaining a 'metes and bounds' description for this area;
- iv)      the Minister for Local Government be advised of the alternative proposal suggested by Inverell Shire Council; and
- v)      if the proposed boundary adjustment proceeds, that Council authorise an amendment to the organisational structure to accommodate the four (4) staff positions domiciled at the Tingha Works Depot.

***1/17 AMENDMENT*** (Peters/McCosker) that:

- i)      *the boundary alteration, as proposed by Armidale Regional Council, not be supported as the proposed alteration is not considered to be an accurate representation of the Tingha community of interest;*
- ii)      *the Member for Northern Tablelands, Mr Adam Marshall be requested to facilitate and Chair a meeting between Armidale Regional Council and Inverell Shire Council for the purpose of identifying a boundary line that reflects the Tingha community of interest; and*
- iii)      *at an appropriate time, Council request the Minister for Local Government to consider Council's proposal for a boundary adjustment with Armidale Regional Council.*

The amendment on being put to the meeting was carried. It then became the motion. The motion on being put to the meeting was carried.



2. **PROPOSED SPECIAL RATE VARIATION (SRV) APPLICATION TO IPART S25.11.3**

GM-A **2/17 RESOLVED** (Watts/Dight) that:

- i) *Council receive and note the community feedback provided during the community engagement and public exhibition period of the Fit for the Future strategies;*
- ii) *Council lodge a permanent Special Rate Variation (SRV) application under Section 508A of the Local Government Act to IPART for an increase in the General Rates above the Rate Peg of three (3) 4.75% increases, totalling 14.25%, in the financial years 2017/18, 2018/19 and 2019/20; and*
- iii) *the revised Long Term Financial Plan 2017-2027 and the Delivery Plan 2016-2020 be adopted.*

Cr Peters asked that his vote against this resolution be recorded.

The General Manager tabled a letter from Mrs T Stokes regarding a telephone call received from a Councillor (all Councillors provided with a copy of the correspondence). The General Manager provided Councillors with an assurance that no personal information of a resident was released by Council staff. He highlighted that access to information held by Council was governed by the provision of the *Government Information (Public Access) Act 2009* and *Privacy and Personal Information Protection Act 1998*.

There being no further business, the meeting closed at 1.34pm.

CR P J HARMON

CHAIRPERSON

**TO ORDINARY MEETING OF COUNCIL 22/02/2017**

<b>ITEM NO:</b>	1.	<b>FILE NO:</b> S19.9.1
<b>DESTINATION 2:</b>	A community that is healthy, educated and sustained.	<b>C</b>
<b>SUBJECT:</b>	<b>INVERELL LIQUOR CONSULTATIVE COMMITTEE MEETING MINUTES</b>	
<b>PREPARED BY:</b>	Hayley Nichols, Corporate Support Officer - Publishing	

**SUMMARY:**

Meeting held on 15 November, 2016.

For the consideration of Council.

**COMMENTARY:**

MINUTES OF THE INVERELL LIQUOR CONSULTATIVE COMMITTEE MEETING HELD AT THE AUSTRALIAN HOTEL, BYRON STREET, INVERELL ON TUESDAY, 15 NOVEMBER, 2016, COMMENCING AT 10.00AM.

**PRESENT:** Tim Palmer (Inverell RSM) [Chair], Cr Paul King (Inverell Shire Council), Michael Pianko (Imperial Hotel/Royal Hotel Tingha), Damien Smith (Australian Hotel/Inverell Rugby Club), Noel Lehane (Empire Hotel), Ewan Wilkinson (Liquorland), Lucas Chan (BWS), Mal Allen (Ashford Bowling Club), Don Carruthers & Elvis Talbut (Imperial Hotel), Leanne Brown (Inverell Jockey Club), Hannah Warren (Inverell Palace), Debbie Smith (Royal Hotel) and Scott Williams (Tatts Hotel).

Also in attendance was Anthony Alliston (Manager Development Services, Inverell Shire Council).

**SECTION A****APOLOGIES:**

An apology was received from Dr Susan Heyman, Sharon Stafford, Donna Thom, Ross Chilcott and Rowan O'Brien.

*RESOLVED (Damien Smith/Michael Pianko) that the apologies be received and noted.*

**1. CONFIRMATION OF MINUTES**

*RESOLVED (Damien Smith/Michael Pianko) that the Minutes of the Inverell Liquor Consultative Committee held on 30 August, 2016, as circulated to members, be confirmed as a true and correct record of that meeting.*

**2. DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS**

There were no interests declared.

3. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

SECTION F  
GENERAL BUSINESS

Boxing Day – Inverell Jockey Club

- Free Entry between 11am and 1pm
- No Pass Outs – security to monitor
- Concludes Early with Bar Closing at 7pm

Boxing Day- Pubs and Clubs

Aussie - will close at 6pm  
Tatts - will close at 6pm  
Oxford will remain open  
RSM – still to be determined  
Empire – Open until 2am

NEXT MEETING

The next meeting of the Inverell Liquor Consultative Committee will be held at the Inverell RSM Club on Tuesday, 21 February, 2017 commencing at 10 am.

There being no further business, the meeting closed at 10.15am.

**RECOMMENDATION:**

*That the Minutes of the Inverell Liquor Consultative Committee Meeting held on Tuesday, 15 November, 2016, be received and noted.*

<b>ITEM NO:</b>	2.	<b>FILE NO:</b> S4.11.16/09
<b>DESTINATION 2 DESTINATION 3 DESTINATION 5:</b>	A Community that is healthy, educated and sustained. An environment that is protected and sustained. The Communities are served by sustainable services and infrastructure.	<b>CES</b>
<b>SUBJECT:</b>	<b>CIVIL &amp; ENVIRONMENTAL SERVICES COMMITTEE MEETING MINUTES – 8 FEBRUARY 2017</b>	
<b>PREPARED BY:</b>	Hayley Nichols, Corporate Support Officer - Publishing	

**SUMMARY:**

Meeting held on Wednesday, 8 February, 2017.

For the consideration of Council.

**COMMENTARY:**

MINUTES OF THE CIVIL & ENVIRONMENTAL SERVICES COMMITTEE MEETING HELD IN THE COMMITTEE ROOM, 144 OTHO STREET, INVERELL ON WEDNESDAY, 8 FEBRUARY, 2017, COMMENCING AT 8.30 AM.

PRESENT: Cr D F Baker (Chairperson), Crs P J Harmon, M J Peters, S J Berryman and J N McCosker.

Also in attendance: Crs J A Watts, C M Dight, P A King and A A Michael.

Paul Henry (General Manager), Brett McInnes (Director Civil and Environmental Services), Ken Beddie (Director Corporate and Economic Services), Stephen Golding (Executive Manager Corporate and Community Services), Justin Pay (Manager Civil Engineering) and Anthony Alliston (Manager Development Services).

Suspension of Standing Orders

At this juncture, the time being 8.30am, the Chairperson sought agreement to suspend standing orders to conduct an inspection of the Recycling Centre Amenities.

Resumption of Standing Orders

At this juncture, the time being 9.05am, standing orders resumed and the Committee considered the balance of the Agenda.

SECTION A

APOLOGIES:

There were no apologies received.

1. CONFIRMATION OF MINUTES

*RESOLVED (Berryman/Harmon) that the Minutes of the Civil and Environmental Services Committee Meeting held on 9 November, 2016, as circulated to members, be confirmed as a true and correct record of that meeting.*

2. DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS

There were no interests declared.

3. PUBLIC FORUM S13.5.6/10

There were no members of the public present to speak.

4. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

SECTION D  
DESTINATION REPORTS

1. RV FRIENDLY TOWN APPLICATION – ASHFORD S28.27.10

*RESOLVED (Harmon/McCosker) that the Committee recommend to Council that an application for RV Friendly accreditation be submitted to the Campervan and Motorhome Club of Australia.*

2. REGIONAL ROADS REHABILITATION PROGRAM – REPAIR PROGRAM FUNDING ALLOCATION 2016/2017 & 2017/2018 S15.8.22

*RESOLVED (Harmon/Berryman) that the Committee recommend to Council that:*

- i) the projects for the 2016/2017 REPAIR program be the realignment and reconstruction of Segments 290 of the Inverell-Bonshaw Road and the section of Inverell-Bonshaw Road from 10.5 km from Inverell to the north for 1.3km; and*
- ii) the projects for the 2017/2018 REPAIR program be the pavement reconstruction and widening of Segment 110 of Warialda Road and Segment 160 of the Inverell-Bonshaw Road.*

3. WHITE ROCK WIND FARM (MP10 160) MODIFICATION APPLICATION NO. 4 S18.6.52/02

*RESOLVED (Berryman/Harmon) that the Committee recommend to Council that the draft submission to the Department of Planning and Environment in response to the White Rock Wind Farm Modification No. 4 be endorsed.*

4. ENVIRONMENTAL PLANNING AND ASSESSMENT AMENDMENT BILL 2017 S4.2.1

*RESOLVED (Harmon/Berryman) that the Committee recommend to Council that a more detailed report and draft submission in relation to the Environmental Planning & Assessment Amendment Bill 2017 be considered at the February, 2017 Ordinary Meeting of Council.*

5. DRAFT NEW ENGLAND NORTH WEST REGIONAL PLAN S18.6.22

*RESOLVED (Harmon/McCosker) that the Committee recommend to Council that the release of the Draft New England North West Regional Plan be acknowledged and the content of any submission be an item for consideration at the Ordinary Council meeting on the 22 February, 2017.*

#### SECTION E INFORMATION REPORTS

- 1. ASHFORD WATER TREATMENT PLANT PCG MEETING MINUTES – 9 NOVEMBER 2016 S5.9.12
- 2. EXTREME WEATHER EVENTS - FLOODING/STORMS S18.6.19
- 3. WORKS UPDATE S28.21.1/10

*RESOLVED (Harmon/Berryman) that the items contained in the Information Reports to the Civil & Environmental Services Committee Meeting held on Wednesday, 8 February, 2017, be received and noted.*

#### SECTION F GENERAL BUSINESS

Cr Harmon Inverell Cricket Association

Cr Harmon advised that Inverell Cricket Association is presenting an event on Saturday, 11 March, 2017 titled "An Evening with Rick McCosker". The evening is being held to proudly acknowledge Inverell's only Australian Test Cricketer. This coincides with the 40th Anniversary of the MCG Centenary Test Match between Australia and England. Rick was a member of the Australian team in this historic match.

Cr Peters                      Roads Expenditure Report                      S13.1.2

*RESOLVED (Peters/McCosker) that a report be prepared for the Committee that provides;*

- i) an accumulative table of funds spent on roads from 2012 – 2016;*
- ii) the proposed amount of the Special Rate Variations contribution to be expended on the roads backlog; and*
- iii) identifies the segments of roads and the condition rating that make up the backlog.*

Director Civil &                      Delungra Village Inspection Update  
Environmental  
Services

The Director Civil & Environmental Services, Mr Brett McInnes provided an update in relation to the Village of Delungra;

- Cracking in the reservoir (not a structural issue),
- New fence has been erected at the Sewer Treatment Plant,
- Water pressure issues under investigation.

Manager Civil                      Sapphire Wind Farm                      S16.7.31/03  
Engineering

Manager Civil Engineering, Mr Justin Pay advised the Committee that the Sapphire Wind Farm Contractors will be providing an additional sacrificial bitumen seal in the vicinity of 1347 Waterloo Road, Inverell.

*RESOLVED (Harmon/Berryman) that the Committee recommend to Council that:*

- i) Council concur with the construction of a 150 metre sacrificial 'dust seal' adjacent to 1347 Waterloo Road, to facilitate compliance with the Sapphire Wind Farm Development Consent; and*
- ii) the construction, maintenance and decommissioning of the dust seal be at the full cost of the contractor and to the minimum requirements of Council.*

General                      Fleet Helicopters Armidale – Request to Council  
Manager

The General Manager, Mr Paul Henry advised of a request from Fleet Helicopters Armidale to conduct helicopter joy flights from the Inverell Sporting Complex during the 2017 Inverell Show.

Fleet Helicopters has over 20 years' experience in providing high quality helicopter solutions to a diverse range of industries. They have provided Council with the necessary insurances and Risk assessment documentation.

Council's Insurer have assessed the insurance policies provided by Fleet Helicopters and have advised that in terms of Council's liability to the public, Statewide Mutual Liability Scheme would not be prejudiced by this event.

Council has performed an internal review of the risk and will perform an onsite risk assessment prior the event. Fleet Helicopters Armidale have been informed that it is their responsibility to make good any damage to Council property caused by the operations of helicopter joy flights.

Flights will be conducted as per fleet helicopters operating manual and civil aviation regulation. Police and emergency services have been advised of the activity.

As Council has been satisfied with the necessary paperwork, documentation, and internal risk review, Council will accede to the request.

There being no further business, the meeting closed at 9.50am.

**RECOMMENDATION:**

*That:*

- i) *the Minutes of the Civil & Environmental Services Committee Meeting held on Wednesday, 8 February, 2017, be received and noted; and*
- ii) *the following recommendation of the Civil & Environmental Services Committee be considered by Council:*

1. RV FRIENDLY TOWN APPLICATION – ASHFORD S28.27.10

*That an application for RV Friendly accreditation be submitted to the Campervan and Motorhome Club of Australia.*

2. REGIONAL ROADS REHABILITATION PROGRAM – REPAIR PROGRAM FUNDING ALLOCATION 2016/2017 & 2017/2018 S15.8.22

*That:*

- i) *the projects for the 2016/2017 REPAIR program be the realignment and reconstruction of Segments 290 of the Inverell-Bonshaw Road and the section of Inverell-Bonshaw Road from 10.5 km from Inverell to the north for 1.3km; and*
- ii) *the projects for the 2017/2018 REPAIR program be the pavement reconstruction and widening of Segment 110 of Warialda Road and Segment 160 of the Inverell-Bonshaw Road.*

3. WHITE ROCK WIND FARM (MP10 160) MODIFICATION APPLICATION NO. 4  
S18.6.52/02

*That the draft submission to the Department of Planning and Environment in response to the White Rock Wind Farm Modification No. 4 be endorsed.*

4. ENVIRONMENTAL PLANNING AND ASSESSMENT AMENDMENT BILL 2017  
S4.2.1

*That a more detailed report and draft submission in relation to the Environmental Planning & Assessment Amendment Bill 2017 be considered at the February, 2017 Ordinary Meeting of Council.*

5. DRAFT NEW ENGLAND NORTH WEST REGIONAL PLAN S18.6.22

*That the release of the Draft New England North West Regional Plan be acknowledged and the content of any submission be an item for consideration at the Ordinary Council meeting on the 22 February, 2017.*

6. ROADS EXPENDITURE REPORT S13.1.2

*That a report be prepared for the Committee that provides;*

- i) *an accumulative table of funds spent on roads from 2012 – 2016;*

ii)	<i>the proposed amount of the Special Rate Variations contribution to be expended on the Roads backlog; and</i>
iii)	<i>identifies the segments of roads and the condition rating that make up the backlog.</i>
<b>7.</b>	<b><u>SAPPHIRE WIND FARM</u> <u>S16.7.31/03</u></b>
<i>That:</i>	
i)	<i>Council concur with the construction of a 150 metre sacrificial 'dust seal' adjacent to 1347 Waterloo Road, to facilitate compliance with the Sapphire Wind Farm Development Consent; and</i>
ii)	<i>the construction, maintenance and decommissioning of the dust seal be at the full cost of the contractor and to the minimum requirements of Council.</i>

<b>ITEM NO:</b>	3.	<b>FILE NO:</b> S4.11.17/09
<b>DESTINATION 1 DESTINATION 4:</b>	A recognised leader in a broader context. A strong economy.	<b>RB</b>
<b>SUBJECT:</b>	<b>ECONOMIC &amp; COMMUNITY SUSTAINABILITY COMMITTEE MEETING MINUTES – 8 FEBRUARY 2017</b>	
<b>PREPARED BY:</b>	Hayley Nichols, Corporate Support Officer - Publishing	

**SUMMARY:**

Meeting held on Wednesday, 8 February, 2017.

For the consideration of Council.

**COMMENTARY:**

MINUTES OF THE ECONOMIC & COMMUNITY SUSTAINABILITY COMMITTEE MEETING HELD IN THE COMMITTEE ROOM, INVERELL SHIRE COUNCIL, 144 OTHO STREET, INVERELL ON WEDNESDAY, 8 FEBRUARY, 2017, COMMENCING AT 10.30AM.

**PRESENT:** Cr J A Watts (Chairperson), Crs P J Harmon, P A King, A A Michael and C M Dight.

Also in attendance: Crs D F Baker, S J Berryman, J N McCosker and M J Peters.

Paul Henry (General Manager), Ken Beddie (Director Corporate and Economic Services), Brett McInnes (Director Civil and Environmental Services) and Stephen Golding (Executive Manager Corporate and Community Services).

## SECTION A



APOLOGIES:

There were no apologies received.

1. CONFIRMATION OF MINUTES

*RESOLVED (Harmon/Michael) that the Minutes of the Economic and Community Sustainability Committee Meeting held on 9 November, 2016 as circulated to members, be confirmed as a true and correct record of that meeting.*

2. DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS

There were no interests declared.

3. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

**SECTION B  
ADVOCACY REPORTS**

Cr Harmon Australia Day Celebrations

Cr Harmon extended thanks to all Councillors that attended Australia Day celebrations across the Shire and congratulated the Australia Day Committee on all events organised. Cr Harmon advised that the Australia Day Ambassador was Mrs Robyn Moore; Robyn found the Inverell and Delungra communities to be very welcoming. Cr Harmon noted the following Australia Day award recipients;

- Inverell Citizen of the Year – Danny Middleton,
- Inverell Young Citizen of the Year – Hannah Wales,
- Community Event of the Year – Kurrajong Re-enactment March,
- Delungra Citizens of the Year – Con and Gail Mureau,
- Delungra Young Citizen of the Year – Chelsea Raw,
- Outstanding Sporting Achievement – June Hobday,
- Outstanding Service to Sport – Amanda Hawke,
- Young Achiever – Jesse Coote.

Cr Michael Inspections

Cr Michael noted his recent inspections of the Service NSW building and the new tank at the Inverell Sewerage Treatment Plant.

Cr Dight Australia Day - Yetman

Cr Dight noted that as part of the Yetman Australia Day celebrations the Yetman Recreation Oval was officially named the 'Terry Barnes Oval'. All members of the Barnes family were present at the naming.

**SECTION D  
DESTINATION REPORTS**

1. EXPIRING LICENCE AGREEMENT – BEVERLEY TURNER S5.10.117

*RESOLVED (Michael/Harmon) that the Committee recommends to Council that:*

- i) *Council renew the agreement with Beverley Turner for Part of Unformed Road, behind Council's Sewer Pump Station, Brewery Street, Inverell;*

- ii) *the licence agreement be for a two (2) year period with a further two (2) year option;*
- iii) *the Licence fee be \$62.00 per annum (GST Inclusive) with a 3% increase per annum; and*
- iv) *the Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

**2. MEMBERSHIP OF ABORIGINAL CONSULTATIVE COMMITTEE S2.14.1**

*RESOLVED (Michael/Dight) that the Committee recommend to Council that:*

- i) *Council appoint representatives to the following positions on the Inverell Shire Aboriginal Consultative Committee for a period of two (2) years:*
  - *One (1) representative from Ashford Land Council.*
  - *One (1) representative from Anaiwan Land Council.*
  - *One (1) Aboriginal Elder (Chosen by NAIDOC Week Committee).*
  - *Four (4) members of the community.*
- ii) *the community members of the Committee comprise the following persons:*

*Gregory Livermore,  
Keira Edwards,  
Esther Gardiner,  
Darren Finn.*

**3. INVERELL COMMUNITY GARDEN RELOCATION S11.15.18**

*RESOLVED (Harmon/Dight) that the Committee recommend to Council that:*

- i) *Council advise the Inverell Community Garden Committee that part Lot 7313 DP 1135965 will be made available as the site for the 'new community garden';*
- ii) *Council staff will provide advice to the Community Garden Committee to ensure the final concept for the garden meets all relevant legislative requirements; and*
- iii) *Council confirm that some funds will be available to assist with the costs of relocation of Community Garden assets.*

**4. REQUEST FOR FINANCIAL ASSISTANCE – INVERELL PIPE BAND INC. S3.7.5**

*RESOLVED (Harmon/Dight) that the Committee recommend to Council that a donation in the amount of \$1500 be provided to assist the Band with tuition and costs associated with performing at events in the Inverell Local Government Area.*

**5. REQUEST FOR REDUCTION ON WATER ACCOUNT (LISTING) S32.10.1/09**

*RESOLVED (Harmon/Dight) that the matter be referred to Closed Committee for consideration as:*

- i) *the matters and information are 'the personal hardship of any resident or ratepayer.' (Section 10A(2)(b) of the Local Government Act, 1993);*
- ii) *on balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and*
- iii) *all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.*

**6. REQUEST FOR REDUCTION IN TOWN HALL HIRE FEES – INVERELL MUSIC**

APPRECIATION GROUP INC. S12.22.1/10 & S5.24.4/10

*RESOLVED (King/Harmon) that the Committee recommend to Council that Council accede for the Group to utilise the Main Hall at a reduced fee, being that equivalent to the use of the Annex.*

7. SPONSORSHIP REQUEST – BORDER BRANCH STOCK HORSE CHALLENGE S12.22.1/10

*RESOLVED (Harmon/King) that the Committee recommend to Council that Council provide a donation of \$200 as per Council's Donations Policy.*

8. IN-KIND DONATION REQUEST - INVERELL MEDIEVAL FESTIVAL INC. S12.22.1/10

*RESOLVED (Michael/King) that the Committee recommend to Council that:*

- i) Council provide two (2) gazebos for use at the Festival; and*
- ii) the gazebos be collected by the Festival Committee on Friday afternoon and returned on Monday morning.*

SECTION E  
INFORMATION REPORTS

1. 2017/2018 RATE PEG S2.7.2

*RESOLVED (Harmon/Michael) that the items contained in the Information Reports to the Economic & Community Sustainability Committee Meeting held on Wednesday, 8 February 2017, be received and noted.*

SECTION F  
QUESTIONS WITHOUT NOTICE

Cr King Bicentennial Memorial S21.8.30

Cr King noted the condition of the Memorial and asked if Council can investigate options to improve its appearance due to the weathering.

Cr Dight Bats - Yetman

Cr Dight asked if there is any assistance available to control bats in Yetman.

Director Civil & Environmental Services, Mr Brett McInnes provided information in this matter.

Cr Dight Heavy Vehicle Access S30.9.11

Cr Dight enquired about the signed 'No B-Double access on the local roads of Yetman.

Cr Dight asked if a review of B-Double routes in the Shire can be undertaken, including options to deal with local transport movements. Cr Dight also asked if the road network could be reviewed to show what roads can possibly meet the technical standard required to be classified as B-Double routes.

The Director Civil & Environmental Services, Mr Brett McInnes to provide a report to the next Committee Meeting, including a map of current B-Double

routes.

#### SECTION H GOVERNANCE REPORTS

1. GOVERNANCE - MONTHLY INVESTMENT REPORT S12.12.2/10

*RESOLVED (Harmon/Michael) that the Committee recommend to Council that:*

- i) the report indicating Council's Fund Management position be received and noted; and*
- ii) the Certification of the Responsible Accounting Officer be noted.*

2. QUARTERLY BUDGET AND OPERATIONAL PLAN REVIEW 2016/2017 S12.5.1/10

*RESOLVED (Harmon/Michael) that the Committee recommend to Council that:*

- i) Council's Quarterly Operational Plan and Budget Review for 31 December, 2016 be adopted; and*
- ii) the proposed variations to budget votes for the 2016/2017 Financial Year be adopted providing an estimated Cash Surplus at 30 June, 2017 from operations of \$2,723.*

#### SECTION G CONFIDENTIAL REPORTS IN CLOSED COMMITTEE (SECTION 10A(2) OF THE LOCAL GOVERNMENT ACT 1993)

At 11.30am, the Chairperson offered the opportunity to members of the public to make representations as to whether any part of the Committee Meeting should not be considered in Closed Committee. There was no response from the public.

#### CLOSED COMMITTEE REPORTS

*RESOLVED (Harmon/Michael) that the Committee proceed into Closed Committee to discuss the matters referred to it, for the reasons stated in the motions of referral.*

Upon resuming Open Committee, at 11.32am, the Chair verbally reported that the Committee, with the Press and Public excluded, having considered the matters referred to it, recommends as follows:

1. REQUEST FOR REDUCTION ON WATER ACCOUNT S32.10.1/09

*That the Committee recommend to Council that:*

- i) the report be received; and*
- ii) Council issue an amended account of \$273.08 for the last quarter based on the average consumption of accounts prior to the leak and write off \$312.72.*

#### ADOPTION OF RECOMMENDATION

*RESOLVED (Harmon/King) that the recommendation from Closed Committee be adopted.*

There being no further business, the meeting closed at 11.32am.

**RECOMMENDATION:**

*That:*

- i) the Minutes of the Economic & Community Sustainability Committee Meeting held on Wednesday, 8 February, 2017, be received and noted; and*
- ii) the following recommendations of the Economic & Community Sustainability Committee be considered by Council:*

**1. EXPIRING LICENCE AGREEMENT – BEVERLEY TURNER S5.10.117**

*That:*

- i) Council renew the agreement with Beverley Turner for Part of Unformed Road, behind Council's Sewer Pump Station, Brewery Street, Inverell;*
- ii) the licence agreement be for a two (2) year period with a further two (2) year option;*
- iii) the Licence fee be \$62.00 per annum (GST Inclusive) with a 3% increase per annum; and*
- iv) the Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

**2. MEMBERSHIP OF ABORIGINAL CONSULTATIVE COMMITTEE S2.14.1**

*That:*

- i) Council appoint representatives to the following positions on the Inverell Shire Aboriginal Consultative Committee for a period of two (2) years:*
  - One (1) representative from Ashford Land Council.
  - One (1) representative from Anaiwan Land Council.
  - One (1) Aboriginal Elder (Chosen by NAIDOC Week Committee).
  - Four (4) members of the community.
- ii) the community members of the Committee comprise the following persons:*

*Gregory Livermore,  
Keira Edwards,  
Esther Gardiner,  
Darren Finn.*

**3. INVERELL COMMUNITY GARDEN RELOCATION S11.15.18**

*That:*

- i) Council advise the Inverell Community Garden Committee that part Lot 7313 DP 1135965 will be made available as the site for the 'new community garden';*
- ii) Council staff will provide advice to the Community Garden Committee to ensure the final concept for the garden meets all relevant legislative requirements; and*
- iii) Council confirm that some funds will be available to assist with the costs of relocation of Community Garden assets.*

**4. REQUEST FOR FINANCIAL ASSISTANCE – INVERELL PIPE BAND INC. S3.7.5**

*That a donation in the amount of \$1500 be provided to assist the Band with tuition and*

*costs associated with performing at events in the Inverell Local Government Area.*

5. REQUEST FOR REDUCTION IN TOWN HALL HIRE FEES – INVERELL MUSIC APPRECIATION GROUP INC. S12.22.1/10 & S5.24.4/10

*That Council accede for the Group to utilise the Main Hall at a reduced fee, being that equivalent to the use of the Annex.*

6. SPONSORSHIP REQUEST – BORDER BRANCH STOCK HORSE CHALLENGE S12.22.1/10

*That Council provide a donation of \$200 as per Council's Donations Policy.*

7. IN-KIND DONATION REQUEST - INVERELL MEDIEVAL FESTIVAL INC. S12.22.1/10

*That:*

- i) Council provide two (2) gazebos for use at the Festival; and*
- ii) the gazebos be collected by the Festival Committee on Friday afternoon and returned on Monday morning.*

8. GOVERNANCE - MONTHLY INVESTMENT REPORT S12.12.2/10

*That:*

- i) the report indicating Council's Fund Management position be received and noted; and*
- ii) the Certification of the Responsible Accounting Officer be noted.*

9. QUARTERLY BUDGET AND OPERATIONAL PLAN REVIEW 2016/2017 S12.5.1/10

*That:*

- i) Council's Quarterly Operational Plan and Budget Review for 31 December, 2016 be adopted; and*
- ii) the proposed variations to budget votes for the 2016/2017 Financial Year be adopted providing an estimated Cash Surplus at 30 June, 2017 from operations of \$2,723.*

10. REQUEST FOR REDUCTION ON WATER ACCOUNT S32.10.1/09

*That:*

- i) the report be received; and*
- ii) Council issue an amended account of \$273.08 for the last quarter based on the average consumption of accounts prior to the leak and write off \$312.72.*

**TO ORDINARY MEETING OF COUNCIL 22/02/2017**

<b>ITEM NO:</b>	1.	<b>FILE NO:</b> S12.22.1/10 & S5.24.4/10
<b>DESTINATION 5:</b>	The communities are served by sustainable services and infrastructure	<b>S</b>
<b>SUBJECT:</b>	<b>REQUEST FOR REDUCTION/WAIVING OF TOWN HALL HIRE FEES – MCLEAN CARE</b>	
<b>PREPARED BY:</b>	Hayley Nichols, Corporate Support Officer-Publishing	

**SUMMARY:**

Council has received a letter of request from McLean Care seeking a reduction or waiving of Town Hall Hire Fees for an upcoming event.

**COMMENTARY:**

Council is in receipt of a letter from Sally Walters on behalf of McLean Care requesting a reduction or the waiving of Town Hall Hire Fees for their event being held at the Inverell Town Hall on 7 – 8 March, 2017.

Councillors may be aware that in 2017 Seniors Week is held from 3 – 12 March. As a part of the celebrations, McLean Care are holding an Expo and Concert in the Town Hall on 7 – 8 March. Ms Walters advises that the Expo will involve a wide range of businesses and services from across the New England and will be open to the public. Some of the information and assistance available at the Expo will include drafting a will and estate planning, travelling, safety in the home, social activities and keeping fit. The concert will be one that celebrates living life to its fullest in ones later years with performers being largely over 65.

The hire fee for the use of Hall for this event is \$1,259.00; this figure is inclusive of a \$500.00 bond.

It is noted that should Council opt to waive or reduce the fees, it would be identified as a sponsor on all material.

A full copy of the received correspondence is attached as Appendix 1 (D8).

**RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND MANAGEMENT PLAN:**

**Strategy:** S.03 Council provides equitable services, consistent with available resources and priorities to meet the Shire's identified needs and preferences.

**Term Achievement:** S.03.01 Services and programs that Council provides are determined based on equity, customer requirements and community benefits, best value and excellence.

**Operational Objective:** S.03.01.01 Appropriate services and programs are selected based on considerations of equity, best value, relevance and benefit to the community.

**POLICY IMPLICATIONS:**

Management Policy: Donation Policy – 'The purpose of providing Donations from public funds is to help promote or assist individuals or organisations for which there is a recognised public benefit, Generally the maximum donation provided will be \$200.00.'

**CHIEF FINANCIAL OFFICERS COMMENT:**

It is noted that for 2015/2016, the running costs of the Hall were \$57K with an income of only \$18,979. Further, the Town Hall hire charges are not cost recovery, but only cover 33% of the costs of each hire, being the base costs of cleaning, electricity, hall setup and consumables.

**LEGAL IMPLICATIONS:**

Nil.

**RECOMMENDATION:**

*A matter for Council.*

<b>ITEM NO:</b>	2.	<b>FILE NO:</b> S18.6.22
<b>DESTINATION 3:</b>	An environment that is protected and sustained	<b>E</b>
<b>SUBJECT:</b>	<b>DRAFT NEW ENGLAND NORTH WEST REGIONAL PLAN</b>	
<b>PREPARED BY:</b>	Anthony Alliston, Manager Development Services	

**SUMMARY:**

The NSW Department of Planning & Environment have released the *Draft New England North West Regional Plan*. The draft plan will be on exhibition until the 20 March, 2017.

The Councillors are being asked if they wish to make a submission in response to the Draft New England North West Regional Plan.

**COMMENTARY:**

At the Civil and Environmental Services Committee Meeting held 8 February, 2017, the Committee considered a report in relation to the *Draft New England North West Regional Plan* and resolved:

*"That the Committee recommend to Council that the release of the Draft New England North West Regional Plan be acknowledged and the content of any submission be an item for consideration at the ordinary Council meeting on the 22 February 2017."*

It is intended, that during the February Council Meeting, Council's Manager Development Services will make a brief presentation to the Councillors to provide an overview of the *Draft New England North West Regional Plan*. If Council wishes to make a submission, the presentation will provide an opportunity to consider the content of the submission.

**RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:**

**Strategy:** E.02 Council's strategies to achieve sustainable, productive use of rural lands and preservation of the rural qualities are implemented.

**Term Achievement:** E.02.01 Council's adopted strategic planning documents and development control plan are being implemented as the basis for future rural land use decisions.



**Operational Objective:** E.02.01.01 Develop and implement contemporary planning controls to encourage sustainable agricultural land uses and preserve the Shires rural qualities and landscapes.

**POLICY IMPLICATIONS:**

It is intended that the final *New England North West Regional Plan* would ultimately guide local strategic planning instruments of Council.

**CHIEF FINANCIAL OFFICERS COMMENT:**

Nil.

**LEGAL IMPLICATIONS:**

Nil.

**RECOMMENDATION:**

*That Council determine if it wishes to make a submission in response to the Draft New England North West Regional Plan.*

<b>ITEM NO:</b>	3.	<b>FILE NO:</b> S5.2.0/09
<b>DESTINATION 5:</b>	The communities are served by sustainable services and infrastructure	<b>S</b>
<b>SUBJECT:</b>	<b>PURCHASE OF LAND (LISTING)</b>	
<b>PREPARED BY:</b>	Paul Henry, General Manager	

**SUMMARY:**

An offer has been made for the purchase of an identified parcel of land in Inverell. Council is being asked to consider a confidential report in this matter.

**COMMENTARY:**

*Local Government Act 1993* (the Act), and the *Local Government (General) Regulation 2005* makes provision for the closure of meetings to the public and media in specified circumstances. In particular s.10A of the Act provides that Council may close to the public and media so much of a meeting as relates to the discussion and consideration of information identified in s.10A(2). The matters which may be closed to the public and media, as stated in the Act, must involve:

- (a) *Personnel matters concerning particular individuals (other than councillors.)*
- (b) *The personal hardship of any resident or ratepayer.*
- (c) *Information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.*
- (d) *Commercial information of a confidential nature that would, if disclosed:*
  - (i) *prejudice the commercial position of the person who supplied it, or*
  - (ii) *confer a commercial advantage on a competitor of the council, or*
  - (iii) *reveal a trade secret.*
- (e) *Information that would, if disclosed, prejudice the maintenance of law.*

- (f) *Matters affecting the security of the council, councillors, council staff or council property.*
- (g) *Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege.*
- (h) *Information concerning the nature and location of a place or an item of Aboriginal significance on community land.*

In considering whether to close a part of a meeting to the public and media, Councillors are also reminded of further provisions of s.10D of the Act which states:

***Grounds for closing part of meeting to be specified***

- (1) *The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.*
- (2) *The grounds must specify the following:*
  - (a) *the relevant provision of section 10A (2),*
  - (b) *the matter that is to be discussed during the closed part of the meeting,*
  - (c) *the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*

Having regard for the requirements stated in s.10D of the Act Councillors should note that the matter listed for discussion in Closed Council includes information provided which is considered to be sensitive.

The recommendation that this item of business be considered in Closed Committee is specifically relied on section 10A(2)(d)(i) of the Act as consideration of the matter involves:

- a) Commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it, and
- b) On balance, the public interest in preserving the confidentiality of the matter outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting.

**RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:**

**Strategy:** S.10 Maintain and enhance a safe, efficient and effective local road network.

**Term Achievement:** S.10.01 Road network capacity, safety and efficiency are improved and traffic congestion is reduced.

**Operational Objective:** S.10.01.01 A program is being implemented to address deficiencies and areas of congestion in the local road network.

**POLICY IMPLICATIONS:**

Nil.

**CHIEF FINANCIAL OFFICERS COMMENT:**

Nil.

**LEGAL IMPLICATIONS:**

Nil.

**RECOMMENDATION:**

*That the matter be referred to Closed Council for consideration as:*

- i) the matters and information are 'commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.' (Section 10A(2)(d)(i) of the Local Government Act, 1993);*
- ii) on balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and*
- iii) all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.*

<b>ITEM NO:</b>	4.	<b>FILE NO:</b> S14.18.6/10
<b>DESTINATION 1:</b>	The Communities are served by sustainable services and infrastructure	<b>S</b>
<b>SUBJECT:</b>	<b>CROSS-BORDER COLLABORATION 2016/19 - PRIORITY ACTION WORK LIST 2016/17</b>	
<b>PREPARED BY:</b>	Paul Henry, General Manager	

**SUMMARY:**

A list of Principles and Priorities for Cross-Border collaboration has been prepared which includes a Priority Action Work List for 2016/17. Council is being asked to consider the list and suggest if any other matters should be included on this or future work lists.

**INFORMATION:**

Since taking on the role of NSW Cross-Border Commissioner, James McTavish, has worked actively with NSW and interstate government agencies to address a range of cross-border issues.

To address these issues on a continual basis, Mr McTavish confirms that annual worklists will be prepared by the NSW Department of Industry. The annual worklists will identify key projects for delivery each financial year and the agencies responsible for delivering outcomes. Governance arrangements are in place to ensure projects are completed, issues resolved and progress reported to constituents.

A Priority Action Work List for 2016/17 has been prepared that identifies key projects for delivery in this financial year.

The Priority Actions for 2016/17 include:

**1. Regional Economic Development Project - Collaborative Planning**

- Develop a cross-border infrastructure and service delivery model and agreed protocol to support current and future cross-border developments.  
Initial focus on the Cobaki Estate.

**Project - Advocacy on infrastructure**

- Jointly advocate for major infrastructure projects.

**Project - Infrastructure constraints**

- Collaborate to identify infrastructure constraints and public domain improvements.

**2. Alignment of Services and Sharing of Information****Project - Protection of Children**

- Child protection agencies to align information sharing policies and procedures, including potential changes to legislation.
- Deliver training and communication on information policies, legislation and procedures.

**Project - Person-centred healthcare**

- Identify effective jurisdictional (inter and intra) governance and financial arrangements to support the delivery of healthcare services, with a focus on non-emergency patient transport, information sharing and school student access to interstate healthcare and ambulance cover.

**Project - Keeping communities safe - emergency management**

- Share information and coordinate activity to prevent, prepare and respond to emergency situations, with a focus on floods, storms, biosecurity and public health cross-border arrangements.
- Improve the availability of information on local road closures in the cross-border region.

**Project - Keeping communities safe – anti-social behaviour**

- Update the MoUs between jurisdictions in relation to the management of forensic patients.

- **Project - Sharing of information**

- Enhance information sharing between agencies to improve service delivery, with a focus on education, social services and justice.

**3. Local Transport****Project - Flexible border transport**

- Investigate options to allow point to point transport services (rideshare, hire cars/limousines and taxis) to operate across the border.

**Project - Integrated bus services**

- Improve the integration of timetabled cross-border bus services.

**Project - Priority road projects**

- Share transport infrastructure planning considerations and priorities to ensure connectivity and alignment.
- Develop an action plan for aligning priority border road projects.

**4. Issues of National Significance****Project - Waste management**

- Consider options to align the legislative framework for shopping bag regulation and Container Deposit Schemes.

**Project - Mutual recognition**

- Work to achieve licence equivalency in identified occupations to improve labour mobility.
- Respective Ministers to negotiate and implement Ministerial Declarations to achieve

equivalency in identified occupations.

**Project - Domestic and family violence**

- NSW and QLD are introducing laws that will facilitate full information sharing and enforcements of DVOs between courts and police across Australia. Through COAG, NSW and QLD will work together on this initiative.

**Project - NDIS**

- NSW and QLD to monitor the roll-out of the NDIS and its impact on cross- border communities.

**Project - Harmonising heavy vehicle regulations**

- Where appropriate, NSW and QLD to consider bilateral negotiations or trials.

**Project - Council of Australian Governments (COAG)**

- NSW and QLD to share information to advance negotiations through COAG.

Council is being asked to consider the list and determine if any other matters should be included on this or any future work lists.

**RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:**

**Strategy:** S.03 Council provides equitable services, consistent with available resources and priorities to meet the Shire's identified needs and preferences.

**Term Achievement:** S.03.01 Services and programs that Council provides are determined based on equity, customer requirements and community benefits, best value and excellence.

**Operational Objective:** S.03.01.01 Appropriate services and programs are selected based on considerations of equity, best value, relevance and benefit to the community.

**POLICY IMPLICATIONS:**

Nil.

**CHIEF FINANCIAL OFFICERS COMMENT:**

Nil.

**LEGAL IMPLICATIONS:**

Nil.

**RECOMMENDATION:**

*A matter for Council.*

## APPENDIX 1

  
**McLean Care**  
 Enriching experiences beyond all boundaries

3 February 2017

Mr Paul Henry  
General Manager  
Inverell Shire Council  
PO Box 138  
INVERELL 2360

Dear Paul

You may be aware that every year in March across New South Wales a special week celebrating seniors is highlighted. In 2017 this celebration is being conducted from Friday 3 March - Sunday 12 March. As it is a wonderful opportunity to focus on the lives of the more mature members of our community, McLean Care is co-ordinating an Expo in the Town Hall on Tuesday 7th March and a concert on Wednesday 8th March as part of its overall celebrations.

The expo will involve a wide range of business and services from across the New England, similar to the 2016 expo and will be open to members of the public looking for information on matters such as; drafting a will and estate planning, travelling, being safe in the home, social activities, keeping fit and healthy and so on. The concert will be one that celebrates living life to the fullest in ones later years with performers being largely over 65+ years.

An application to hire the Town Hall has been completed and forwarded to Council to confirm the dates of the events. It was hoped that Inverell Shire Council may be interested in being a partner in this celebration by possibly waiving some or all of the hire fees for the Town Hall for the expo and concert? Naturally, Inverell Shire Council would be identified as a sponsor should it decide to waive the hire fees.

I look forward to your response and hope our organisations can work together to celebrate Seniors Week 2017 "Let's Do More Together".

Yours sincerely  
  
 Sally Walters  
 Retirement Services Manager

<b>Inverell Corporate</b> PO Box 360 Inverell NSW 2360 T. 02 6721 7300 F. 02 6722 2025 E. admin@mcleancare.org.au	<b>Inverell Residential Care</b> 67 Killeen Street Inverell NSW 2360 T. 02 6721 7300 F. 02 6722 2025	<b>Inverell Community Care</b> 94-100 Byron Street Inverell NSW 2360 T. 02 6721 7333 F. 02 6721 5752	<b>Tamworth Community Care</b> Suite 1, 11-15 Dowe Street Tamworth NSW 2340 T. 02 6766 5006 F. 02 6766 3212
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[www.mcleancare.org.au](http://www.mcleancare.org.au) 1300 791 660

**TO ORDINARY MEETING OF COUNCIL 22/02/2017**

<b>ITEM NO:</b>	1.	<b>FILE NO:</b> S13.6.5/09
<b>DESTINATION 1:</b>	A recognised leader in a broader context	<b>R</b>
<b>SUBJECT:</b>	<b>DECLARATION OF NON-PECUNIARY INTEREST</b>	
<b>PREPARED BY:</b>	Paul Henry, General Manager	

**SUMMARY:**

Written advice has been received from Cr Dianna Baker of an ongoing non-pecuniary interest. Council is being asked to receive and note the advice.

**COMMENTARY:**

Council is in receipt of written advice received from Cr Dianna Baker of an ongoing non-pecuniary interest declaration. The declaration made by Cr Baker is:

*'Any matter coming before Council for determination, that involves John Baker or John Baker Constructions, will result in a declaration that I have a non-pecuniary interest in the matter.*

*The nature of the interest arises from John Baker being my second cousin'.*

Cr Baker confirmed that she will also be making a discretionary disclosure on her annual pecuniary interest return.

<b>ITEM NO:</b>	2.	<b>FILE NO:</b> S22.13.2/05
<b>DESTINATION 5:</b>	The communities are served by sustainable services and infrastructure	<b>S</b>
<b>SUBJECT:</b>	<b>ANNUAL LEAVE</b>	
<b>PREPARED BY:</b>	Melissa Daskey, Human Resources Officer	

**SUMMARY:**

For the information of the Council.

To advise the Council of any Annual Leave pro-rata balance in excess of the Award provisions as per the Management Policy.

**COMMENTARY:**

In accordance with the Management Policy – Human Resources, Leave Provisions – Annual Leave Accrual, a report is required at the February Council Meeting, advising of any Annual Leave pro-rata balance in excess of the Award provision.

Council's records indicate 31 employees have a pro-rata balance of leave in excess of the Award provisions.

Letters have been written to each employee advising that the leave must be taken or forfeited in accordance with the Management Policy.

The Directors have also been advised of the employees in their Division who need to comply with the Policy.

<b>ITEM NO:</b>	3.	<b>FILE NO:</b> S7.2.4/09 & S7.2.4/10
<b>DESTINATION 3:</b>	An environment that is protected and sustained.	<b>E</b>
<b>SUBJECT:</b>	<b>CONSTRUCTION CERTIFICATES APPROVED FOR DECEMBER 2016 &amp; JANUARY 2017</b>	
<b>PREPARED BY:</b>	Christy Galbraith, Administration Officer	

**SUMMARY:**

The following details the Construction Certificates approved by Council for December, 2016.

**INFORMATION:**

<b><u>Construction Certificate Number</u></b>	<b><u>Applicant</u></b>	<b><u>Property</u></b>	<b><u>Construction</u></b>	<b><u>\$ Amount</u></b>
CC-105/2015	Baxburn Pty Ltd	103 – 105 Ring Street, Inverell NSW 2360	Construct workshop and office	500,000
CC-132/2016	McMahon Structural	17 Coolibah Drive, Inverell 2360	New Dwelling & Shed	406,000
CC-133/2016	Best Employment Ltd	Gwydir Highway, Inverell 2360	Toilet Facility & Septic	50,000
CC-135/2016	Mrs Michelle Rose Simula	41 Gleno Street, Delungra 2403	Construct Shed	10,000
CC-136/2016	McMahon Structural	6 Vincent Place, Inverell 2360	New Dwelling and Shed	266,000
CC-140/2016	Church Communities Australia	4188 Gwydir Highway, Elsmore 2360	Construct two storey Dwelling – stage 1 Earthworks only	2,100,000



CC-141/2016	Mr Nicholas Paul King	77 Auburn Vale Road, Inverell 2360	Install Above Ground Pool	27,000
CC-143/2016	Mr Rodrigo Palacio	126 MacIntyre Street, Inverell 2360	Construct Garage	2,000
CC-145/2016	McMahon Structural	21 Coolibah Drive, Inverell 2360	Consent 1 Earthworks only	320,000
<b>Monthly estimated value of Approvals: December 2016</b>			<b>9</b>	<b>\$3,681,000</b>

**SUMMARY:**

The following details the Construction Certificates approved by Private Certifier for December, 2016.

**INFORMATION:**

CC-147/2016	Mrs Kasey Leigh Sterling	56 Sapphire Street, Inverell 2360	New Dwelling	260,000
<b>Monthly estimated value of Approvals: December 2016</b>			<b>1</b>	<b>\$260,000</b>

**AMENDED CONSTRUCTION CERTIFICATES****SUMMARY:**

The following details the Amended Construction Certificates approved by Private Certifier for December, 2016.

**INFORMATION:**

Nil.

**SUMMARY:**

The following details the Construction Certificates approved by Council for January, 2017.

**INFORMATION:**

<b><u>Construction Certificate Number</u></b>	<b><u>Applicant</u></b>	<b><u>Property</u></b>	<b><u>Construction</u></b>	<b><u>\$ Amount</u></b>
CC-144/2016	Inverell Shire Council	82-84 Warialda Street, Yetman 2410	Alterations and additions to hall	100,000
CC-149/2016	Ms Fiona Kim Gaddes	40A High Street, Inverell 2360	Alterations and additions to dwelling and the construction of a new shed	80,000
CC-3/2017	SC Investments (NSW) Pty Ltd	Byron Street, Inverell 2360	Change of Use to 'Business Premises' Separation of Building into Two Tenancies	83,590

CC-4/2017	Mr Kenneth John Baker and Mrs Dianna Faye Baker	186 Yetman Road, Inverell 2360	Dwelling	345,000
<b>Monthly estimated value of Approvals: January 2017</b>			<b>4</b>	<b>\$608,590</b>

**SUMMARY:**

The following details the Construction Certificates approved by Private Certifier for January, 2017.

**INFORMATION:**

CC-7/2017	Mr Shayne Mark Bernard and Melissa Joy Bernard	21 Greaves Street, Inverell 2360	Alterations/Additions to Dwelling	70,000
CC-9/2017	G D & V M Scott Building Contractors Pty Ltd	36 Brae Street, Inverell 2360	Alterations/Additions to Dwelling	100,000
<b>Monthly estimated value of Approvals: January 2017</b>			<b>2</b>	<b>\$170,000</b>

**AMENDED CONSTRUCTION CERTIFICATES****SUMMARY:**

The following details the Amended Construction Certificates approved by Private Certifier for January, 2017.

**INFORMATION:**

Nil.

<b>ITEM NO:</b>	4.	<b>FILE NO:</b> S7.2.4/09 & S7.2.4/10
<b>DESTINATION 3:</b>	An environment that is protected and sustained.	<b>E</b>
<b>SUBJECT:</b>	<b>COMPLYING DEVELOPMENT CERTIFICATES APPROVED DURING DECEMBER 2016 &amp; JANUARY 2017</b>	
<b>PREPARED BY:</b>	Christy Galbraith, Administration Officer	

**SUMMARY:**

The following details the Complying Development Certificates approved by Council during December, 2016.

**INFORMATION:**

<u>Complying Development Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Construction</u>	<u>\$ Amount</u>
CD-48/2016	John Green Construction Pty Ltd	9 Corella Court, Inverell 2360	New Dwelling	280,000
CD-51/2016	Jorgensen Building	20 Bullamungee Close, Inverell 2360	Construct new Shed & Patio & Install in-ground pool	110,000
CD-52/2016	Mr Anthony Elie Pages	8 Froude Street, Inverell 2360	New Shed	4,500
CD-55/2016	Mr Michael Scott Germany	72 Froude Street, Inverell 2360	New Shed and addition to Patio	15,000
CD-56/2016	Mr Brian Leslie Watson	329 Fernhill Road, Inverell 2360	New Shed	19,890
CD-57/2016	Ms Karen Lee Dickson	123 Old Bundarra Road, Inverell 2360	Install above ground pool	1,349
CD-58/2016	Mr Rodney Scott Robinson	101 Runnymede Drive, Inverell 2360	Addition to existing shed	4,000
<b>Monthly estimated value of Approvals: December 2016</b>			<b>7</b>	<b>\$434,739</b>

**AMENDED COMPLYING DEVELOPMENT CERTIFICATES****SUMMARY:**

The following details the Amended Complying Development Certificates approved by Council for December, 2016.

**INFORMATION:**

Nil.

**SUMMARY:**

The following details the Complying Development Certificates approved by Private Certifier for December, 2016.

**INFORMATION:**

CD-37/2016/A	New England North West Planning Services	112 Brae Street, Inverell 2360	Alterations/Additions to Dwelling	NIL
<b>Monthly estimated value of Approvals: December 2016</b>			<b>1</b>	<b>NIL</b>

**SUMMARY:**

The following details the Complying Development Certificates approved by Council during January, 2017.

**INFORMATION:**

<u>Complying Development Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Construction</u>	<u>\$ Amount</u>
CD-1/2017	Mr Matthew Brett Mephram	38 Talbragar Close, Inverell 2360	Dwelling and Shed	325,000
<b>Monthly estimated value of Approvals: January 2017</b>			<b>1</b>	<b>\$325,000</b>

**AMENDED COMPLYING DEVELOPMENT CERTIFICATES****SUMMARY:**

The following details the Amended Complying Development Certificates approved by Council for January, 2017.

**INFORMATION:**

Nil.

**SUMMARY:**

The following details the Complying Development Certificates approved by Private Certifier for January, 2017.

**INFORMATION:**

<u>Complying Development Number</u>	<u>Applicant</u>	<u>Property</u>	<u>Construction</u>	<u>\$ Amount</u>
CD-2/2017	Fox Building Certifiers	475 Fernhill Road, Inverell 2360	Alterations and additions to existing dwelling and shed	59,000
<b>Monthly estimated value of Approvals: January 2017</b>			<b>1</b>	<b>\$59,000</b>

<b>ITEM NO:</b>	5.	<b>FILE NO:</b> S7.2.4/09 & S7.2.4/10
<b>DESTINATION 3:</b>	An environment that is protected and sustained.	<b>E</b>
<b>SUBJECT:</b>	<b>SUMMARY OF BUILDING CONSTRUCTION FOR DECEMBER 2016 &amp; JANUARY 2017</b>	
<b>PREPARED BY:</b>	Christy Galbraith, Administration Officer	

**SUMMARY:**

The following report summarises the Building Construction for the Inverell Shire in December, 2016.

**INFORMATION:**

Total Building Construction for Inverell Shire for November, 2016:

<b><u>Type of Consent</u></b>	<b><u>Number</u></b>	<b><u>\$ Amount</u></b>
Construction Certificates – Council Approved	<b>9</b>	<b>3,681,000</b>
Construction Certificates – Private Certifier	<b>1</b>	<b>260,000</b>
Complying Development – Council Approved	<b>7</b>	<b>434,739</b>
Complying Development – Private Certifier	<b>1</b>	<b>NIL</b>
<b>Totals</b>	<b>18</b>	<b>\$4,375,739</b>

Estimated Value of Approvals issued in the financial ytd in:	<b>2016/2017</b>	<b>(113)</b>	<b>\$16,587,536</b>
	<b>2015/2016</b>	<b>(87)</b>	<b>\$ 9,171,017</b>

### SUMMARY:

The following report summarises the Building Construction for the Inverell Shire in January, 2017.

**INFORMATION:**

Total Building Construction for Inverell Shire for January 2017:

<b><u>Type of Consent</u></b>	<b><u>Number</u></b>	<b><u>\$ Amount</u></b>
Construction Certificates – Council Approved	<b>4</b>	<b>608,590</b>
Construction Certificates – Private Certifier	<b>2</b>	<b>170,000</b>
Complying Development – Council Approved	<b>1</b>	<b>325,000</b>
Complying Development – Private Certifier	<b>1</b>	<b>59,000</b>
<b>Totals</b>	<b>8</b>	<b>\$1,162,590</b>

Estimated Value of Approvals issued in the financial ytd in:	<b>2016/2017</b>	<b>(121)</b>	<b>\$17,750,126</b>
	<b>2015/2016</b>	<b>(91)</b>	<b>\$ 9,600,677</b>

<b>ITEM NO:</b>	6.	<b>FILE NO:</b> S18.10.2/09 & S18.10.2/10
<b>DESTINATION 3:</b>	An environment that is protected and sustained	<b>E</b>
<b>SUBJECT:</b>	<b>DEVELOPMENT CONSENTS AND REFUSALS DURING DECEMBER 2016 &amp; JANUARY 2017</b>	
<b>PREPARED BY:</b>	Christy Galbraith, Administration Officer	

**SUMMARY:**

The following details the Development Consents and Refusals during December, 2016.

**INFORMATION:****APPROVALS**

<b><u>Development Application Number</u></b>	<b><u>Applicant</u></b>	<b><u>Property</u></b>	<b><u>Development</u></b>	<b><u>\$ Amount</u></b>
DA-158/2016	G D & V M Scott Building Contractors Pty Ltd	36 Brae Street, Inverell 2360	Alterations/Additions to dwelling	100,000
DA-170/2016	McMahon Structural	17 Coolibah Drive, Inverell 2360	New Dwelling & Shed	406,000
DA-172/2016	Mrs Michelle Rose Simula	41 Gleno Street, Delungra 2403	Construct Shed	10,000
DA-173/2016	McMahon Structural	6 Vincent Place, Inverell 2360	New Dwelling & Shed	266,000
DA-174/2016	Mr Shayne Mark Bernard and Mrs Melissa Joy Bernard	21 Greaves Street, Inverell 2360	Alterations/Additions to Dwelling	70,000
DA-176/2016	Church Communities of Australia	4188 Gwydir Highway, Elsmore 2360	Construct two storey dwelling	2,100,000
DA-177/2016	Mr Nicholas Paul King	77 Auburn Vale Road, Inverell 2360	Install above ground pool	27,000
DA-178/2016	J I Noad & Co	8 Brownleigh Vale Drive, Inverell 2360	Subdivision of Attached Dual Occupancy	NIL
DA-179/2016	Mr Rodrigo Palacio	126 MacIntyre Street, Inverell 2360	Construct Garage	2,000
DA-180/2016	Inverell Shire Council	82-84 Warialda Street, Yetman 2410	Alterations and additions to hall	100,000

DA-182/2016	SC Investments (NSW) Pty Ltd	Byron Street, Inverell 2360	Signage	10,000
<b>Monthly estimated value of Approvals: December 2016</b>			<b>11</b>	<b>\$3,091,000</b>

#### **DEVELOPMENT AMENDMENTS**

<b><u>Development Application Number</u></b>	<b><u>Applicant</u></b>	<b><u>Property</u></b>	<b><u>Development</u></b>	<b><u>\$ Amount</u></b>
DA-149/2006/C	Baxter Geo Consulting	47 Mulligan Street, Inverell 2360	Cancellation of Existing Development Contract Termination of Strata Title and Conversion to Community Title	N/A
DA-193/2015/B	New England North West Planning Services	15088 Guyra Road, Gilgai 2360	New Dwelling – Request to delete bushfire condition	N/A
<b>Monthly estimated value of Approvals: December 2016</b>			<b>2</b>	<b>N/A</b>

#### **REFUSALS**

Nil.

#### **SUMMARY:**

The following details the Development Consents and Refusals during January, 2017.

#### **INFORMATION:**

#### **APPROVALS**

<b><u>Development Application Number</u></b>	<b><u>Applicant</u></b>	<b><u>Property</u></b>	<b><u>Development</u></b>	<b><u>\$ Amount</u></b>
DA-152/2016	SMK Consultants	1148 Keetah Road, Twin Rivers 2410	Subdivision	NIL
DA-183/2016	New England North West Planning Services	Mount Russell Road, Little Plain 2360	Shed	10,000
DA-185/2016	Baxter Geo Consulting	81 Clive Street, Inverell 2360	One into two lot subdivision	NIL
DA-187/2016	Ms Fiona Kim Gaddes	40A High Street, Inverell 2360	Alterations and additions to dwelling and the construction of a new shed	80,000
DA-2/2017	Mr Kenneth John Baker and Mrs Dianna Faye Baker	186 Yetman Road, Inverell 2360	Dwelling	345,000

DA-4/2017	Mrs Leah Therese Tollis	35 Talbragar Close, Inverell 2360	Temporary Occupation	500
DA-6/2017	Mrs Brenda Gay Donkin	440 Yetman Road, Inverell 2360	Alterations and additions to Dwelling	38,000
<b>Monthly estimated value of Approvals: January 2017</b>			<b>7</b>	<b>\$473,500</b>

#### **DEVELOPMENT AMENDMENTS**

Nil.

#### **REFUSALS**

Nil.

<b>ITEM NO:</b>	7.	<b>FILE NO:</b> S29.19.1
<b>DESTINATION 3:</b>	An environment that is protected and sustained	<b>E</b>
<b>SUBJECT:</b>	<b>SEPTIC TANK APPROVALS FOR DECEMBER 2016 &amp; JANUARY 2017</b>	
<b>PREPARED BY:</b>	Christy Galbraith, Administration Officer	

#### **SUMMARY:**

The following details the Septic Tank approvals for December, 2016.

#### **INFORMATION:**

<b><u>Application Number</u></b>	<b><u>Applicant</u></b>	<b><u>Property</u></b>
S-35/2016	Zenviron Pty Ltd	199 Inverell Estate, Swanbrook 2360
S-36/2016	Best Employment Ltd	Gwydir Highway, Inverell 2360
S-37/2016	John Green Construction Pty Ltd	9 Corella Court, Inverell 2360
S-39/2016	Fox Building Certifiers	146 Roscræ Lane, Inverell 2360
S-40/2016	Mr Malcolm John Mercer	21 Karinda Drive, Inverell 2360

#### **SUMMARY:**

The following details the Septic Tank approvals for January, 2017.

#### **INFORMATION:**

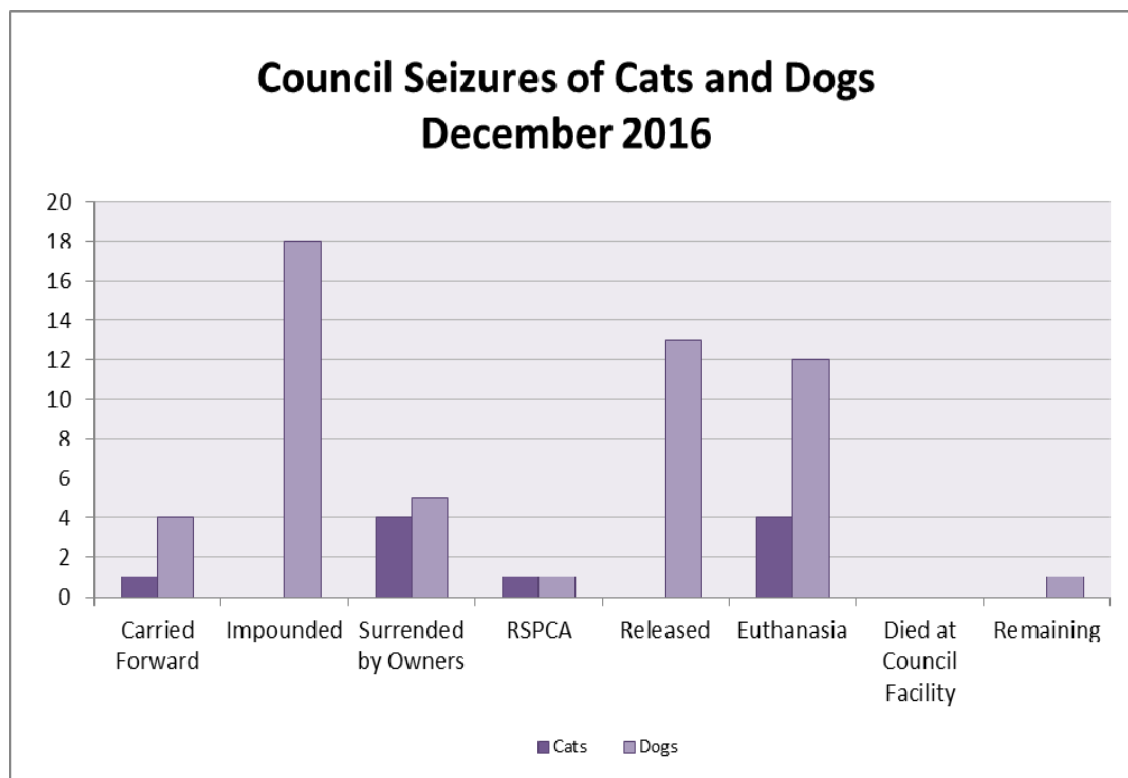
Nil.



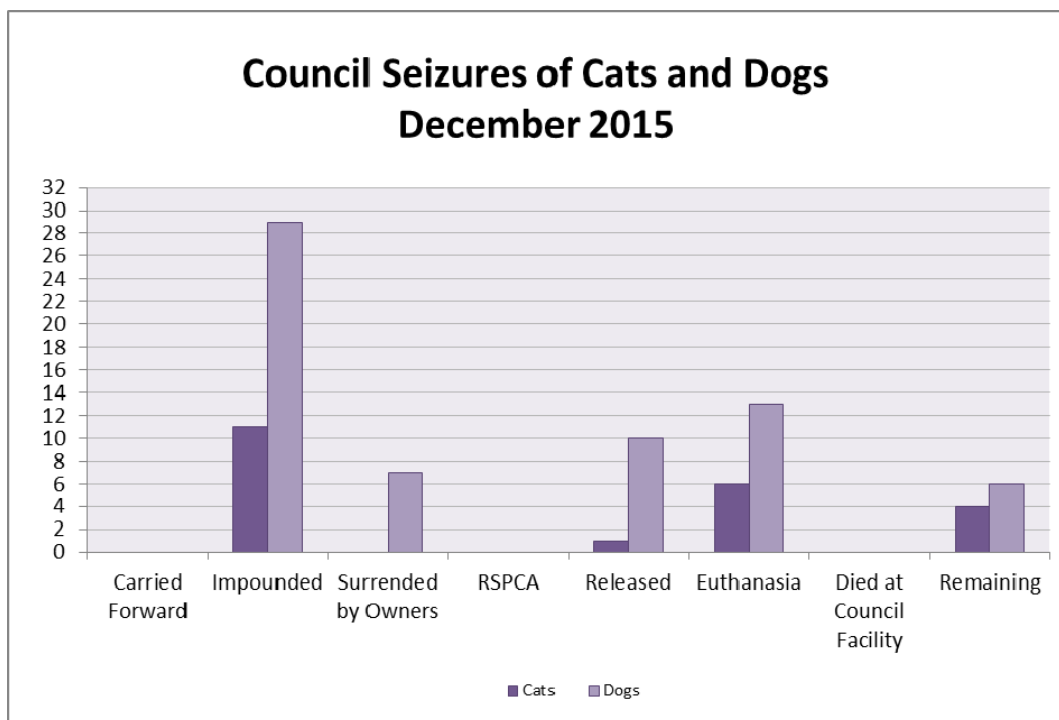
<b>ITEM NO:</b>	8.	<b>FILE NO:</b> S18.10.1
<b>DESTINATION 3:</b>	An environment that is protected and sustained	<b>E</b>
<b>SUBJECT:</b>	<b>ORDINANCE ACTIVITIES REPORT FOR DECEMBER 2016 &amp; JANUARY 2017</b>	
<b>PREPARED BY:</b>	Christy Galbraith, Administration Officer	

**SUMMARY:**

The following details the number of various Ordinance activities carried out during December 2016, in comparison to the same month in 2015.

**INFORMATION:****COMPLIANCE****Inverell Shire Council Pound Monthly Report December 2016**

**Inverell Shire Council Pound Monthly Report December 2015**



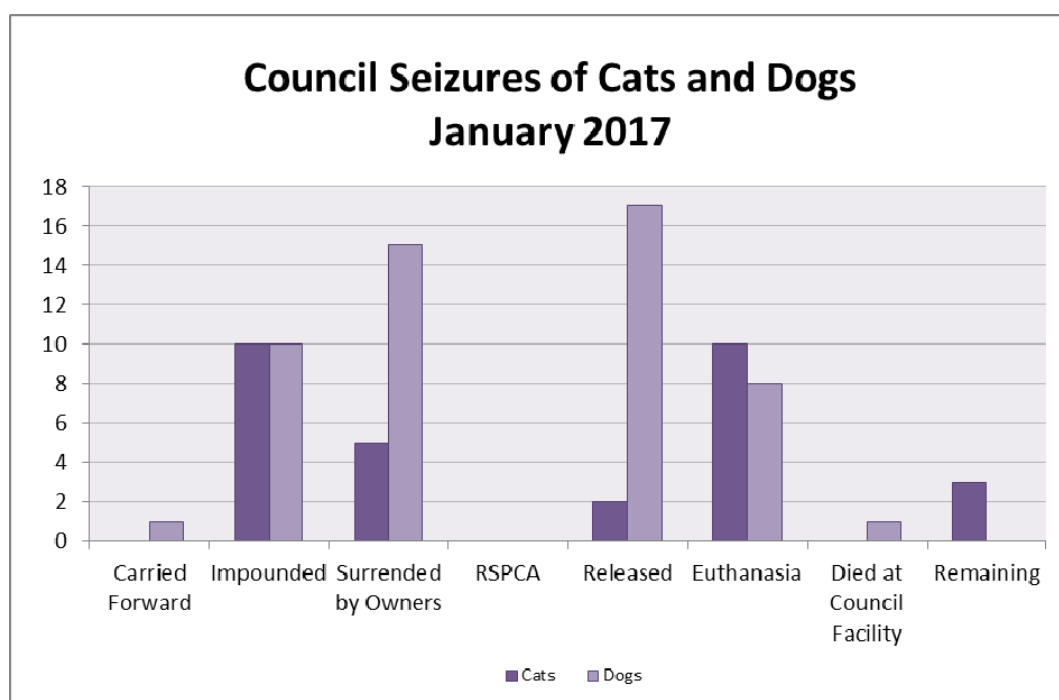
**SUMMARY:**

The following details the number of various Ordinance activities carried out during January 2017, in comparison to the same month in 2016.

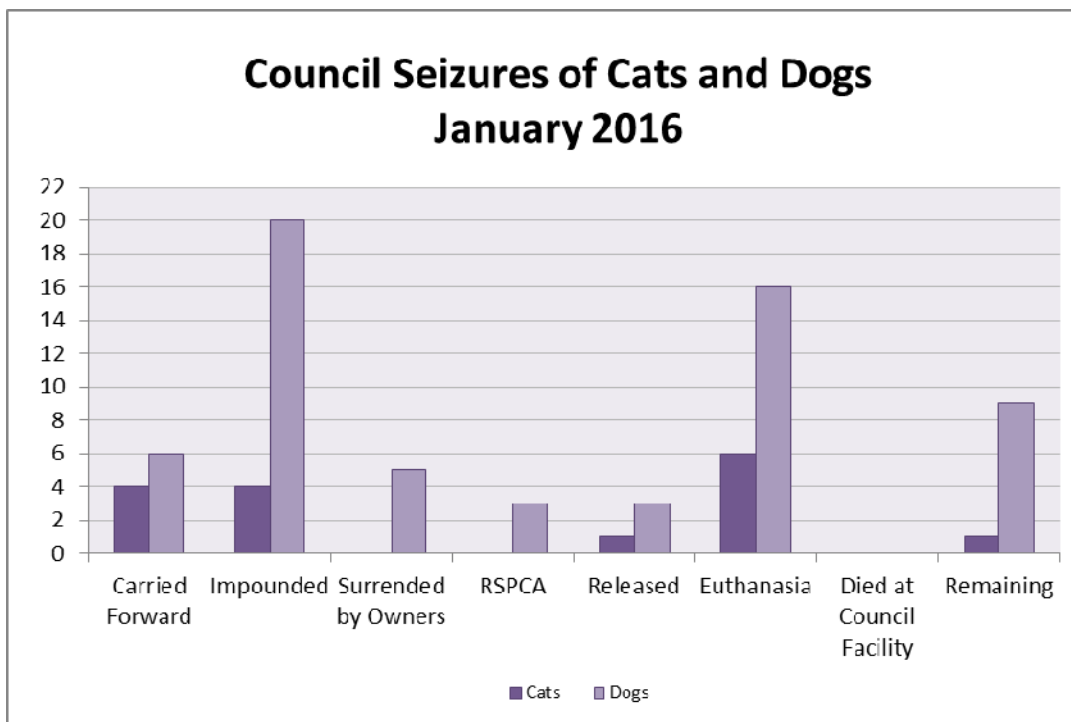
**INFORMATION:**

**COMPLIANCE**

**Inverell Shire Council Pound Monthly Report January 2017**



**Inverell Shire Council Pound Monthly Report January 2016**



ITEM NO:	9.	FILE NO: S4.13.2
DESTINATION 1:	A recognised leader in a broader context	<b>R</b>
SUBJECT:	<b>STRATEGIC TASKS – ‘SIGN OFF’ – DECEMBER 2016 &amp; JANUARY 2017</b>	
PREPARED BY:	Paul Henry, General Manager	

**SUMMARY:**

A part of a successful governance program is a need for administration to indicate to the policy makers that the requirements of the legislation, under which the organisation operates, has been provided. As a result, this information report provides Councillors with a statement of assurance from the General Manager that in accordance with the *Local Government Act, 1993*; the tasks have been complied with.

**COMMENTARY:**

The December, 2016 and January, 2017 tasks required to be undertaken are detailed below. Any of these tasks may be added to as Council becomes familiar with this new initiative.

Date	Compliance Requirement	Achieved/Not Achieved	Comments
1 December, 2016	Newly elected Councillors to lodge Pecuniary Interest Returns within 3 months of their election (s.449(1))	Achieved	Returns lodged

5 December, 2016	Last day for audited financial statements to be presented to the public.	Achieved	Audited financial reports presented to the public.
31 December, 2016	Report to Council (12.1) and the OLG (12.2) on complaint statistics (Model Code Procedures).	Achieved	Report submitted.
31 December, 2016	Delivery Program Progress reports provided to Council at least every 6 months (s.404(5)).	Achieved	Presented to the November, 2016, Economic and Community Sustainability Committee Meeting.
31 January, 2017	Last day for third quarter rates instalment notice to be sent (s.562).	Achieved	Rates notices issued 25 January, 2017.
31 January, 2017	Ledger balances to be prepared for 6 monthly inspections by Auditor (LGGR cl.228).	Achieved	This information is provided to the Auditor at time of Auditing. Interim Audit conducted May, 2017.
31 January, 2017	Public interest disclosure report due to the NSW Ombudsman. (s.6CA of the Public Interest Disclosure Act 1994).	Achieved	Report lodged.

I confirm that the performance criteria as set out in the criteria for scheduled tasks have been met for the months of December, 2016 and January, 2017. I confirm the accuracy and completeness of the information provided above, in that to the best of my knowledge and understanding, all material information has been herein disclosed.

P J HENRY PSM

GENERAL MANAGER

<b>ITEM NO:</b>	10.	<b>FILE NO:</b> S4.2.1
<b>DESTINATION 3:</b>	An environment that is protected and sustained	<b>E</b>
<b>SUBJECT:</b>	<b>ENVIRONMENTAL PLANNING AND ASSESSMENT AMENDMENT BILL 2017</b>	
<b>PREPARED BY:</b>	Chris Faley, Development Planner	

**SUMMARY:**

The purpose of this report is to brief Councillors on the status of the *Environmental Planning and Assessment Amendment Bill 2017*.

**COMMENTARY:**

At the Civil and Environmental Services Committee Meeting held 8 February, 2017, the Committee considered a report in relation to the *Environmental Planning and Assessment Bill 2017* and resolved:

*“That Committee recommend to Council that a more detailed report and draft submission in relation to the Environmental Planning & Assessment Amendment Bill 2017 be considered at the February 2017 Ordinary Meeting of Council.”*

At the Committee meeting, Councillors were briefed on possible delays to the legislation following changes in the NSW State Government. Council now has received further correspondence from the NSW Department of Planning and Environment confirming:

- The submission deadline has been extended until Friday, 31 March, 2017; and
- Information sessions are to be held from late February to mid March, 2017.

The Information Session for the North West New England area will be held in Tamworth on Thursday, 16 March, 2017. Council's Manager Development Services will attend this information session and then provide a further report to the March Ordinary Meeting of Council.

Should any Councillor wish to attend the Tamworth Information Session please contact Council's Manager Development Services.

<b>ITEM NO:</b>	11.	<b>FILE NO:</b> S31.8.17
<b>DESTINATION 5:</b>	The communities are served by sustainable services and infrastructure	<b>S</b>
<b>SUBJECT:</b>	<b>MATERIALS RECOVERY FACILITY INSPECTION</b>	
<b>PREPARED BY:</b>	Brett McInnes, Director Civil & Environmental Services	

**SUMMARY:**

Council recently conducted an inspection of the Materials Recovery Facility on Burtenshaw Road. Contract operators Northaven have requested Council give consideration to the suitability of the existing staff amenities within the building.

**COMMENTARY:**

At the invitation of contract operators Northaven, Council conducted an inspection of the Materials Recovery Facility (MRF) on Burtenshaw Road prior to the Committee meetings on 8 February, 2017.

During the inspection, representatives of Northaven expressed their desire to make some modifications the existing staff amenities contained within the MRF.

It is intended that this matter be placed on the agenda for Council's Waste Management Sunset Committee to consider. The Waste Management Committee will be considering a wide range of issues associated with the operation of the MRF and the responsibilities of Council as the owner and Northaven as the contractor. The pending implementation of the Container Deposit Scheme (CDS) will also have implications for the operation and management of the MRF.

The Waste Management Sunset Committee will report the outcomes of their considerations back to Council for endorsement.

<b>ITEM NO:</b>	12.	<b>FILE NO:</b> S25.11.3
<b>DESTINATION 5:</b>	The communities are served by sustainable services and infrastructure	<b>S</b>
<b>SUBJECT:</b>	<b>FIT FOR THE FUTURE ROADMAP - ACTION PLAN, SRV</b>	
<b>PREPARED BY:</b>	Paul Henry, General Manager	

**SUMMARY:**

UTS have now provided Council with their “2017 Special Rate Variation Community Engagement, Inverell Shire Council – 8 February 2017 Report”. A copy of the report is provided for Council’s information.

**COMMENTARY:**

As part of the Community Engagement process for the SRV and the work conducted by UTS, the post panel survey has now been completed and results provided to Council for inclusion in its SRV Application. Councillors will recall that the UTS process, as adopted by Council was as follows:

1. Project inception;
2. Desktop review of Council, its FFF Roadmap and IP&R Documents, its progress with the proposed SRV and a review of the Communities Demographics;
3. Workshop with Council Staff and Workshop with Councillors;
4. Community Survey and Deliberative Panel Workshop;
5. Post Deliberative Panel Community survey.

The post Deliberative Panel Survey was designed to test the panel outcomes and to strengthen the IPART submission. UTS conducted the survey of a further 300 Inverell Shire households via telephone. This survey was conducted of a random, demographically representative sample of the Inverell community over a three (3) week period to:

- Test whether the panel outcomes in terms of service levels and potential cost savings are validated across the broader community,
- In particular, test the strength of support for the SRV at the end of the Community Engagement process noting the increased awareness of the issue.

As advised at the November, 2016 Council Meeting, the Post Deliberative Panel Survey timeframe would not allow for the survey findings to be considered at the 8 February, 2017 meeting however, Council noted that the Survey results would be attached as an addendum to Council’s IPART application.

UTS have now provided Council with their “2017 Special Rate Variation Community Engagement, Inverell Shire Council – 8 February 2017 Report”. A full copy of the report is attached as Appendix 1 (E20 – E26).

The Survey findings are as follows:

**POST-PANEL PHONE SURVEY FINDINGS**

The survey instrument (Attachment A of Appendix 1) was designed by CLG and fieldwork was undertaken by Galaxy Research from Thursday, 2 February to Tuesday, 7 February. The survey used landline phone numbers and reached 300 Inverell Shire households. It included questions on:

- Awareness of Council's consideration of an increase in rates,

- Views about the financial challenge facing Council, including need to address it and ways to do this,
- The advice provided to Council by the deliberative panel,
- Willingness to accept a rate increase to address Council's financial challenge.

#### *Awareness of Council's plan*

Overall, about **two thirds had heard about** Council considering **changing the amount of rates landowners pay** (65%). Of these, **half heard through local media reports** (50%), and a similar amount through Council newsletters (42%).

#### *Views on Council's financial situation*

Overall, there were mixed views on Council's financial challenge. **Just over half are worried** about Council's finances (53%), and **just under half are not** (47%).

#### *Addressing Council's financial situation*

After being presented with options available to Council to address its financial challenge, and given information on the implications of these options for their rates bill as well as services and infrastructure:

**More than half** think **Council should raise more income through increased rates** (58%), **About a fifth** think Council should either **cut spending on roads, bridges and other services** (22%), or address its financial challenges through other means (20%).

#### *Testing views of the deliberative panel*

After being presented with the advice provided to Council by the deliberative panel, and the key reasons behind this advice:

**Over two thirds agree with the advice** provided by the panel to Council (68%), **About a fifth do not agree with the advice** provided (22%), **A small proportion is unsure** whether they agree or do not agree with advice provided (10%).

#### *Increasing rates*

When asked overall:

Just under **two thirds think there is a need to increase rates** (61%), just under **one third thinks there is not** (30%), and the **remainder are unsure** (8%).

#### *Willingness to accept increase*

When given weekly and annual dollar amounts for potential rate increases for the property they live in:

Just under **two thirds of homeowners accept paying this amount to maintain current service and infrastructure levels** (59%) Just over **one third do not accept paying this amount** (38%), and the **remaining small proportion is not sure** (3%).

A review of the Survey findings will clearly show that at the end of the SRV Community Engagement process, there is a strong awareness of the proposed SRV, Council's financial sustainability is a matter of concern to the community, the advice of the Deliberative Panel has very strong support in the community, and that the majority of the community are willing to accept the proposed FFF Roadmap SRV.

**CONCLUSION:**

The Survey outcomes clearly support the 14.25% plus Rate Peg FFF Roadmap SRV and demonstrate that Council's financial sustainability is a matter of Community concern. The large majority of the Community do not support any reduction in Council's existing service and infrastructure levels, and are willing to accept the proposed rate increases.

It could be claimed that the Post Deliberative Panel Survey results vindicate Council's decision to submit its SRV Application to IPART. These Survey results were included in Council's SRV Application which has now been lodged with IPART.

<b>ITEM NO:</b>	13.	<b>FILE NO:</b> S27.1.12
<b>DESTINATION 1:</b>	A recognised leader in a broader context	<b>R</b>
<b>SUBJECT:</b>	<b>STATECOVER MUTUAL PERFORMANCE REBATE DISTRIBUTION</b>	
<b>PREPARED BY:</b>	Paul Henry, General Manager	

**SUMMARY:**

Council is in receipt of advice from its Workers Compensation Insurer, Statecover Mutual confirming that a rebate will be paid to Council. Council is being asked to receive and note the advice.

**COMMENTARY:**

In 2013 the StateCover Board set aside reserves in light of the uncertainty surrounding the 2012 workers compensation legislative reforms. These reserves have since been utilised, in part, to respond to subsequent retrospective legislative changes. The utilisation of these reserves has avoided an adverse impact on Members' premiums.

As a well established and financially sound Mutual, the CEO of StateCover Mutual Limited, Linda Bostock, is now pleased to confirm that the Mutual is distributing a \$6M Performance Rebate to Members during the financial year ending 30 June, 2017.

The rebate is 10% of a Member's actual base tariff premium. For Inverell Shire Council this rebate amounts to \$38,570.05.

Statecover Mutual is very pleased to be in a position to deliver members this distribution.

<b>ITEM NO:</b>	14.	<b>FILE NO:</b> S28.10.HW12
<b>DESTINATION 5:</b>	The communities are served by sustainable services and infrastructure	<b>S</b>
<b>SUBJECT:</b>	<b>TINGHA BRIDGE ROUNDABOUT</b>	
<b>PREPARED BY:</b>	Paul Henry, General Manager	



**SUMMARY:**

Recently Council made representations to Adam Marshall, Member for Northern Tablelands regarding Council's plans to construct a roundabout at the intersection of Gwydir Highway and Main Road 73 to address traffic management concerns. Council is being asked to receive and note the information provided below in respect of this matter.

**COMMENTARY:**

Council is in receipt of advice from Mr Adam Marshall confirming that he has made direct representations on behalf of Council to the Hon. Duncan Gay MLC, Minister for Roads requesting he give favourable consideration to Council's request for financial support from the NSW Government for the project.

In Mr Gay's response he advises 'I understand Councils desire to obtain Government funding for this project. I encourage Council to develop the concept and apply through the relevant NSW Government program, such as Safer Roads'. A full copy of Mr Gay's response is attached as Appendix 2 (E27).

In order to keep Council apprised of progress being made in respect of this matter, I wish to advise as follows:

- concept plans for the roundabout have been prepared by Council staff,
- the concept plans have been discussed with the RMS and their support has been sought,
- a formal application for State funding for the project is now being prepared.

<b>ITEM NO:</b>	15.	<b>FILE NO:</b> DA-181/2016
<b>DESTINATION 2:</b>	A community that is healthy, educated and sustainable	<b>C</b>
<b>SUBJECT:</b>	<b>DA-181/2016 - 23 LAWRENCE STREET, INVERELL</b>	
<b>PREPARED BY:</b>	Paul Henry, General Manager	

**SUMMARY:**

The following report provides Council with an update on the status of negotiations with the owners of the subject matter property.

**COMMENTARY:**

Council's attention is drawn to Resolution 154/16 (Page 9 of the December 2016 Ordinary Meeting Minutes) regarding the negotiations with the owners on various matters associated with this Development.

These intended discussions have not taken place as the owners have not determined their position on a number of matters. Council will be informed of the outcome of discussions with the owner's representative when these occur.

**RECOMMENDATION:**

*That the items contained in the Information Reports to the Ordinary Meeting of Council held on Wednesday, 22 February, 2017, be received and noted.*

## APPENDIX 1

## 2017 SPECIAL RATE VARIATION COMMUNITY ENGAGEMENT

INVERELL SHIRE COUNCIL – 8 FEBRUARY 2017

In light of recent local government reforms and changing expectations of local government, Inverell Shire Council (Council) is engaging the community about key financial and service and infrastructure delivery challenges facing Council.

The Centre for Local Government (CLG) was contracted by Council to undertake this engagement, which used a phone survey, deliberative panel and post-panel survey to canvass community views on:

- > Importance of different services, assets and infrastructure provided by local government
- > The role of local government in providing services to the community
- > Level of satisfaction with Council services and infrastructure
- > Level of local government investment in services and infrastructure
- > How local government should pay for investment in services and infrastructure

### PHONE SURVEY FINDINGS

A phone survey (n=400) was used to establish broad community views towards these issues:

- > The most important local government services and infrastructure for Inverell Shire residents are
  - 'emergency and disaster management' (90% rated this as 'extremely' or 'very important')
  - 'roads and bridges' (88% rated this as 'extremely' or 'very important')
  - 'water, sewage, stormwater, drainage' (83% rated this as 'extremely' or 'very important')
  - 'aged care' (84% rated this as 'extremely' or 'very important')
  - 'planning for the future' (81% rated this as 'extremely' or 'very important') and
  - 'health and environmental management' (76% rated this as 'extremely' or 'very important').
- > Almost all (92%) agree there is a role for local government in providing any of the services that the community needs and want local government to involve them in decision-making about services (92%)
- > There are mixed views as to whether decisions about services in an area should be made primarily on value of money (51% agree and 44% disagree)
- > Services and infrastructure in the area are considered adequate in terms of ease of access (61%); quality (64%); usefulness (63%) and value for money (61%)
- > Just over half (53%) are not prepared to accept a decrease in services, even if this makes rates cheaper
- > Most think there should be more spent on essential services and infrastructure provided by Council such as roads and bridges (73%) and emergency and disaster management (65%); and a continuation of existing investment on most other services provided by Council such as youth services, economic development, and sporting and recreation facilities
- > However, most think local government should raise funds by cutting spending or services (43%) in some areas while a minority think funds should be raised through user charges (17%) or were uncertain (19%).

### DELIBERATIVE PANEL FINDINGS

The deliberative panel provided 20 randomly selected community members with an opportunity to explore the key challenge Council faces in more detail, and provide advice on how Council should address it.

*The key challenge facing Council is that revenue no longer meets costs to provide services and infrastructure at current levels.*

After considering the evidence behind this challenge, and being given an opportunity to interrogate and seek clarifications from Council staff, the deliberative panel advised:

- > Council's investment in service and infrastructure should be at least maintained at current levels or increased, and
- > In order for this to happen, they are willing to accept a Special Rate Variation (SRV) that increases rates by 14.25% over four years

This advice was provided to Council to inform its decision making around an SRV application to be lodged with the NSW Independent Pricing and Regulatory Tribunal in early 2017. Following the panel, an additional phone survey tested this advice with the broader community.

### POST-PANEL PHONE SURVEY FINDINGS

The survey instrument (Attachment A) was designed by CLG and fieldwork was undertaken by Galaxy Research from Thursday 2<sup>nd</sup> to Tuesday 7<sup>th</sup> February. The survey used landline phone numbers and reached 300 Inverell Shire households. It included questions on:

- > Awareness of Council's consideration of an increase in rates
- > Views about the financial challenge facing Council, including need to address it and ways to do this
- > The advice provided to Council by the deliberative panel
- > Willingness to accept a rate increase to address Council's financial challenge

#### *Awareness of Council's plan*

- > Overall, about **two thirds** had heard about Council considering changing the amount of rates landowners pay (65%). Of these, **half** heard through local media reports (50%), and a similar amount through Council newsletters (42%)

#### *Views on Council's financial situation*

- > Overall, there were mixed views on Council's financial challenge. **Just over half** are worried about Council's finances (53%), and **just under half** are not (47%)

#### *Addressing Council's financial situation*

After being presented with options available to Council to address its financial challenge, and given information on the implications of these options for their rates bill as well as services and infrastructure:

- > **More than half** think Council should raise more income through increased rates (58%)
- > **About a fifth** think Council should either cut spending on roads, bridges and other services (22%), or address its financial challenges through other means (20%)

#### *Testing views of the deliberative panel*

After being presented with the advice provided to Council by the deliberative panel, and the key reasons behind this advice:

- > **Over two thirds** agree with the advice provided by the panel to Council (68%)
- > **About a fifth** do not agree with the advice provided (22%)
- > **A small proportion** is unsure whether they agree or do not agree with advice provided (10%)

*Increasing rates*

When asked overall:

- > Just under two thirds think there is a need to increase rates (61%), just under one third thinks there is not (30%), and the remainder are unsure (8%)

*Willingness to accept increase*

When given weekly and annual dollar amounts for potential rate increases for the property they live in:

- > Just under two thirds of homeowners accept paying this amount to maintain current service and infrastructure levels (59%) Just over one third do not accept paying this amount (38%), and the remaining small proportion is not sure (3%)



## ATTACHMENT A – SURVEY INSTRUMENT

**A1 Are you...**

- a) Male
- b) Female

**A2 How old are you?**

- a) Under 18 → thank and close
- b) 18-25
- c) 26-35
- d) 36-45
- e) 46-55
- f) 56-65
- g) Older than 65

**A3 Which of these following best describes the area you live in? DO NOT READ**

- a) Inverell township
- b) Ashford
- c) Delungra
- d) Gilgai
- e) Yetman
- f) Other (please specify):

**A4 Which of the following best describes where you live?**

- a) Residential house (SKIP, A4a)
- b) Rural residential 1-40 hectares
- c) Rural farmland

**A4a And is the size of the property on which you live**

- a) Larger than 40 hectares
- b) Less than 40 hectares

**A5 Which of these applies to you: [READ OUT A&B]**

- a) I own my home or am paying off a mortgage
- b) I rent the home I live in
- c) Other →

**Q1 – Inverell Council is considering changing the amount of rates landowners pay. Before today, had you heard about this?**

- a) Yes
- b) No (IF, SKIP Q1a)

**Q1a – And how did you hear about this?**

- d) Council website
- e) Local media reports
- f) Social media
- g) Newsletter / letterbox drop
- h) Other (please specify):

Inverell Council's regular income no longer meets the cost of services and infrastructure.

About 20% of its income is one-off grants which are not guaranteed each year.

Since 2009, Council has made annual savings of 25% on its costs.

While Council has been assessed as 'running well' by the State Government, if Council continues with its current income and costs it will have an annual budget deficit of more than \$1.6 million by 2019.

**Q2 – Based on this information, which is closest to your view:**

- a) I am worried about Inverell Shire Council's finances
- b) I am not worried about Inverell Shire Council's finances

To address Council's financial issues it can either raise more income OR cut service and infrastructure costs.

- > If Council cuts services and infrastructure, it would mean cutting spending on roads and bridges spending as well as other services.
- > If Council raises more income it would mean increasing the amount of rates landowners pay.

Based on the information you provided at the start of this survey, this means rates for the property you live at could increase by...

IF	...
a. A3,A + A4,A	\$4 a week, or \$207.80 each year
b. A3,A / B / C / D / E / F + A4,B + A4a,b	\$3.72 a week, or \$193.68 each year
c. A3,A / B / C / D / E / F + A4,B + A4a,a	\$11.04 a week, or \$574.11 each year
d. A3,A / B / C / D / E / F + A4,C + A4a,a	\$11.04 a week, or \$574.11 each year
e. A3,A / B / C / D / E / F + A4,C + A4a,b	\$3.72 a week, or \$193.68 each year
f. A3,B + A4,A	\$1.92 a week, or \$99.84 each year
g. A3,C + A4,A	\$2.02 a week, or \$105.03 each year

h. A3,D + A4,A	\$2.28 a week, or \$118.40 each year
i. A3,E + A4,A	\$1.99 a week, or \$103.28 each year
j. A3,F + A4,A	\$2.58 a week, or \$134.07 each year

*Please note, this is an estimate only. The actual amount could vary for your property and through things like pensioner rebates.*

**Q3 – In your view, what should Council do?**

- a) Raise more income by raising rates
- b) Cut spending on roads, bridges and other services
- c) Other (please specify):

Inverell Council cannot continue to provide the same standard of services and infrastructure as it currently does without raising more income.

A group of about 20 randomly selected Inverell Shire residents recently examined this issue in detail over 1.5 days.

As part of this, they considered detailed evidence about Council's income and costs and were able to interrogate Council staff on Council's finance issues.

At the end of the 1.5 days the group advised Council:

- > they want roads, bridges and other services maintained at current standards and are not prepared to accept a decrease in spending on these

Therefore

- > Council should raise more income by increasing rates

**Q4 – In general, would you say you agree or do not agree with the advice provided to Council by this group?**

- a) Agree
- b) Do not agree
- c) Don't know

**Q5 – Overall, based on the information you have been provided, would you say there...**

- a) Is a need for Inverell Shire Council to increase rates
- b) Is NOT a need for Inverell Shire Council to increase rates
- c) Don't know

**IF QU A5=b or c PROCEED TO D1**

**Q6 – Overall, would you accept or not accept paying <Q3a-h> each week to maintain existing service and infrastructure standards in your area**

- a) I accept this amount
- b) I would not accept this amount
- c) Don't know

*And finally some questions about you*

**D1 What is your highest level of education**

- a) Some high school
- b) Finished high school
- c) TAFE or technical college
- d) University

**D2 Thinking about paid work do you currently work?**

- a) Full time
- b) Part time
- c) Not at all

**D3 Which best describes your annual household income before tax?**

*Please make your best estimate.*

- a) Less than \$20,000
- b) \$20,000 - \$40,000
- c) \$40,001 - \$60,000
- d) \$60,001 - \$80,000
- e) \$80,001 - \$100,000
- f) \$100,001 - \$150,000
- g) More than \$150,000
- h) Not sure/rather not say

Thanks for your help with this survey. This Survey was conducted on behalf of the University of Technology Sydney for Inverell Council.



## APPENDIX 2

**The Hon Duncan Gay MLC**

Minister for Roads, Maritime and Freight

Leader of Government in the Legislative Council

Mr Adam Marshall MP  
Member for Northern Tablelands  
PO Box 77  
ARMIDALE NSW 2350

Our Ref: 00220838

Your Ref: lh:isc

RECEIVED  
10 9 JAN 2017

Dear Mr Marshall

Thank you for your correspondence on behalf of Mr Paul Henry PSM, General Manager of Inverell Shire Council, about funding for a roundabout at the intersection of the Gwydir Highway and Main Road 73.

I understand Council's desire to obtain Government funding for this project. I encourage Council to develop the concept and apply through the relevant NSW Government program, such as Safer Roads. I have asked Roads and Maritime Services to contact Council directly to facilitate this process.

As you are aware, the NSW Government's 2016-17 Budget is providing \$65.85 million for major projects and upgrades on the Newell, Carnarvon, Gwydir and New England highways and Waterfall Way, including bridge upgrades along the Newell Highway and Fossickers Way. There is also \$9.22 million for local Councils to make improvements on their local roads.

If Mr Henry has any further questions, Mr John Alexander, Regional Manager Northern at Roads and Maritime, would be pleased to take his call on (02) 6640 1300. I hope this has been of assistance.

Yours sincerely

Duncan Gay MLC

19-12-16

**TO ORDINARY MEETING OF COUNCIL 22/02/2017**

<b>ITEM NO:</b>	5.	<b>FILE NO:</b> S5.10.157
<b>DESTINATION 4:</b>	A strong local economy	<b>B</b>
<b>SUBJECT:</b>	<b>OPTUS LEASE – VARLEY OVAL</b>	
<b>PREPARED BY:</b>	Paul Henry, General Manager	

**SUMMARY:**

A request has been received from Visionstream Pty Ltd on behalf of Optus Mobile Pty Ltd. Optus Mobile Pty Limited is planning to install a new mobile phone facility at Varley Oval to improve mobile phone coverage. Council is required to consider both a lease of Council owned land for the establishment of the facility and a licence of road reserve, as Council is the relevant roads authority in respect of this land.

**COMMENTARY:**

As indicated, Council has received the abovementioned request. The land identified is the site of Varley Oval located along Evans Street, Inverell. The request is to accommodate the following facilities at the Oval:

- Optus Slimline Monopole - to replace existing power pole/street light within the garden bed of the carpark located on the corner of Evans and Lawrence Streets (refer 1 on photograph)
- Optus 6 Bay ODU Shelter - to be located along the Varley Oval fenceline which is and partly on the Evans Street Road Reserve in the vicinity of the canteen facility (refer 2 on photograph).

Development consent for the telecommunications facility was granted on 29 November, 2016.

Following negotiations between Council and Optus' Lawyers, the following terms for the interlinked lease and licence are proposed for the site and align with the development consent issued for the facility:

**Carpark Lease**

Term: Five (5) years followed by three (3) further terms of five (5) years.

Rent: \$8,500 per annum and increased by 3% on each anniversary of the commencement date throughout the term.

Rent Reviews: 3.0% compounding annually.

Approvals: All necessary statutory and regulatory approvals to be obtained by Optus at their expense. Owners consent where required not to be unreasonably delayed or denied.

Legal Costs: All reasonable costs to a maximum of \$1,000 to be met by Optus on completion of the lease.

Evans Street Road Reserve Licence:

Term: 20 years.

Rent: \$1.00 payable on demand.

Rent Reviews: N/A.

Approvals: All necessary statutory and regulatory approvals to be obtained by Optus at their expense. Owners consent where required not to be unreasonably delayed or denied.

Legal Costs: All reasonable costs to a maximum of \$1,000 to be met by Optus on completion of the lease/licence.

Noting the location, the improved level of phone service to be provided in the Inverell township and the proposed lease terms, it is recommended that Council accede to both the lease of an area of the Varley Oval Carpark and the licence of a portion the Evans Street Road Reserve for the purpose of the installation of a new mobile phone facility. Further, that the proposal be subject to and conditional upon the approval of the final contract agreement reached between the parties.

**RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:**

**Strategy:** B.05 Assist business to integrate with the community and natural environment.

**Term Achievement:** B.05.01 Businesses intending to relocate from other regional centres and or cities are systematically identified and are being encouraged to locate to Inverell or surrounding areas.

**Operational Objective:** B.05.01.01 To ensure new or relocated businesses integrate effectively to allow for viability in the community economically, environmentally and visually.

**POLICY IMPLICATIONS:**

Nil.

**CHIEF FINANCIAL OFFICERS COMMENT:**

As indicated above Council will receive an additional \$8,500 a year in lease income which can then be utilised to fund other Council activities. The cost of administering the lease will be minimal.

**LEGAL IMPLICATIONS:**

Lease and licence to be prepared on the abovementioned terms and in accordance with Council's standard lease and licence requirements.

**RECOMMENDATION:**

*That:*

- i) Council accede to the request from Visionstream Pty Ltd on behalf of Optus Mobile Pty Ltd for the lease of a portion of the Varley Oval Carpark and the licence of a portion of the Evans Street Road Reserve.*
- ii) That all necessary lease and licence documentation be prepared in this matter in accordance with the abovementioned lease terms and incorporating Council's standard terms and conditions.*
- iii) Council delegate authority to the General Manager to negotiate all other terms and conditions of the lease and licence as deemed necessary by the General Manager.*
- iv) The General Manager and Mayor be authorised to sign the lease and licence on behalf of Council.*
- v) The Lease and Licence Agreements be completed under the Common Seal of Council.*