

INVERELL SHIRE COUNCIL

NOTICE OF MEETING

ECONOMIC & COMMUNITY SUSTAINABILITY COMMITTEE

05 October, 2017

An Economic & Community Sustainability Committee Meeting will be held in the Committee Room, Administrative Centre, 144 Otho Street, Inverell on Wednesday, 11 October, 2017, commencing at 10.30am.

Your attendance at this Economic & Community Sustainability Committee Meeting would be appreciated.

P J HENRY PSM

GENERAL MANAGER

A G E N D A

SECTION A	ELECTION OF CHAIRPERSON TO BE CONDUCTED BY GENERAL MANAGER APOLOGIES CONFIRMATION OF MINUTES DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS BUSINESS ARISING FROM PREVIOUS MINUTES
SECTION B	ADVOCACY REPORTS
SECTION C	COMMITTEE REPORTS
SECTION D	DESTINATION REPORTS
SECTION E	INFORMATION REPORTS
SECTION F	GENERAL BUSINESS
SECTION H	GOVERNANCE REPORTS
SECTION G	CONFIDENTIAL MATTERS (COMMITTEE-OF-THE-WHOLE)

Quick Reference Guide

Below is a legend that is common between the:

- Inverell Shire Council Strategic Plan;
- Inverell Shire Council Delivery Plan; and
- Inverell Shire Council Operational Plan.



MINUTES OF THE ECONOMIC & COMMUNITY SUSTAINABILITY COMMITTEE
MEETING HELD IN THE COMMITTEE ROOM, INVERELL SHIRE COUNCIL, 144
OTHO STREET, INVERELL ON WEDNESDAY, 13 SEPTEMBER, 2017,
COMMENCING AT 11.43AM.

PRESENT: Cr J A Watts (Chairperson), Crs P J Harmon, P A King, A A Michael and C M Dight.

Also in attendance: Crs D F Baker, S J Berryman and J N McCosker.

Paul Henry (General Manager), Ken Beddie (Director Corporate and Economic Services) and Brett McInnes (Director Civil and Environmental Services).

SECTION A

APOLOGIES:

There were no apologies received.

1. CONFIRMATION OF MINUTES

RESOLVED (King/Michael) that the Minutes of the Economic and Community Sustainability Committee Meeting held on 9 August, 2017 as circulated to members, be confirmed as a true and correct record of that meeting.

2. DISCLOSURE OF CONFLICT OF INTERESTS/PECUNIARY AND NON-PECUNIARY INTERESTS

There were no interests declared.

3. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

SECTION B
ADVOCACY REPORTS

Cr Dight Yetman Public School 150th Anniversary S2.13.2

The event was a strong success and well supported by the wider Community.

Cr Michael Inverell Cultural Group S26.8.1

Cr Michael and Cr Dight attended a workshop of the group to review the Cultural Plan.

CSOT-N Cr Michael Junior Touch Football Competition S5.24.2/10

Cr Michael has been advised that the Junior Touch competition will be returning to the Sports Complex.

Cr Michael Park Run S12.22.1/10

Cr Michael noted the commencement of the Park Run initiative and that 150 people participated in the first event.

Cr Michael Hospital Redevelopment S7.2.12

Cr Michael advised that approximately 100 people attended the Hospital Redevelopment Information Sessions.

Cr Michael Intersection Upgrades – Mansfield Street S28.10.INI44

Cr Michael advised the Committee that funding has been received for safety upgrade works for three intersections in Mansfield Street.

Cr Michael R U OK Chamber of Commerce Event S8.5.3

Cr Michael noted the recent Chamber of Commerce and Industry R U OK seminar.

Ms Meg Percival delivered the program which was well received.

Cr Michael CSPC Meeting S2.7.1

Cr Michael attended the meeting on behalf of the Mayor.

A wide range of issues were discussed.

SECTION D
DESTINATION REPORTS

1. INVERELL DISTRICT FAMILY HISTORY GROUP PROPOSAL –
PROGRESS REPORT S3.6.1/10

GM-A
MLS-N

RESOLVED (Harmon/Michael) that:

- i) The MOU be adopted and the General Manager be duly authorised to complete the MOU and take the required actions, and;*
- ii) The required building upgrade and ancillary works be funded from the Buildings Internally Restricted Asset and Library Projects Grants.*

2. FIT FOR THE FUTURE ROADMAP – ACTION PLAN S13.1.2

DCS-N

RESOLVED (Michael/Harmon) that the information be received and noted.

3. PROPOSED WATER CONNECTION FEE PAID BY DEVELOPERS ON
FULLY SERVICED SUBDIVISIONS S32.12.6

MEE-A

RESOLVED (Harmon/Dight) that the Committee recommend to Council that:

- i) Council introduce a new fee – Water Service Connection where 20mm service line & riser constructed by developer - Payable by Developer at time of Subdivision Release, effective from 1 July 2017.*
- ii) The new fee include the cost to Council of supplying and installing a 20mm water meter plus the provision of a meter cover to the developer to place over the water service line riser as protection, and*
- iii) The new fee be set at \$245 for 2017/18 and reviewed annually as part of Councils fees and charges policy.*

4. BOUNDARY ADJUSTMENT - ARMIDALE REGIONAL COUNCIL - UPDATE S13.1.1

GM-A *RESOLVED (Michael/Dight) that:*

- a) *That the information be noted,*
- b) *That the Minister for Local Government be requested to include the following provision in the proclamation governing rates and charges:*
 - (1) *Appropriate arrangements are to be made in relation to the rates and charges over the rateable parcels of land affected by this Proclamation. The General Manager of Armidale Regional Council and the General Manager of Inverell Shire Council are to reach a negotiated agreement on the nature of those arrangements.*
 - (2) *In the event that the General Managers of Armidale Regional Council and Inverell Shire Council cannot come to a negotiated agreement on the matter of rates and charges, the Minister for Local Government will make a determination on that matter.*

Such a determination may be made:

- i) *by referral to the Minister for Local Government by Armidale Regional Council or Inverell Shire Council or by both of the Councils; or*
- ii) *without referral from the Councils, if the Minister for Local Government is satisfied that the matter of rates and charges cannot be determined by Agreement between the Armidale Regional Council and Inverell Shire Council, or if the Minister is not satisfied with the agreement between the Councils.*
- (3) *That each Council be responsible for meeting their costs for any procedure necessary to give effect to the boundary adjustment.*
- (4) *That the policy position of the State Government not to meet any costs associated with the boundary adjustment be noted. Further, that this policy position not impede the boundary adjustment process.*

5. ABORIGINAL ELDERS OLYMPICS - INVERELL S12.22.1

Cr King advised that a planning day for this event will be held next week and that the organisers have asked him to attend.

Cr King will submit a report on this planning day.

EXA-A *RESOLVED (King/Dight) that;*

- i) *The information be noted; and,*
- ii) *Further information be sought in this matter.*

6. REQUEST FOR SPONSORSHIP – INVERELL SWIMMING CLUB S12.22.1/10

CSOP-A *RESOLVED (Michael/Dight) that Council provide a donation of \$200 in this matter noting the contribution made to the local economy by the Club's Regional Carnival.*

7. COUNCILLOR EXPENSES AND FACILITIES POLICY S13.6.4

GM-A *RESOLVED (Michael/Harmon) that the Committee recommend to Council that:*

- i) Council adopt the Policy on Councillor Expenses and Facilities in accordance with the provisions of the Local Government Act, 1993; and*
- ii) such policy be made available for inspection by members of the public.*

SECTION F
QUESTIONS WITHOUT NOTICE

General Manager Tingha Caravan Park S14.18.6/10

The General Manager noted discussions with the Department of Lands in respect of the operation of this facility and that the caretaker had left.

GM-A *RESOLVED (Michael/Harmon) that the Committee recommend to Council that Council advise the Department of Lands that;*

- i) Council is not prepared to takeover the Tingha Caravan Park with immediate effect,*
- ii) The department should proceed to fill the vacant caretakers position; and*
- iii) Council discuss the future management arrangements with a view to finalising a position on the management of the reserve by 1 July, 2018.*

Cr Dight Yetman Bat Issue S11.9.1/10

DCES-A Cr Dight noted that the bat colony had left the area. Cr Dight requested an update of how the area can now be rehabilitated.

Cr King R U OK Day S24.5.3

Cr King advised that the R U OK Day function is to be held in Victoria Park tomorrow, 14 September, 2017, and encouraged Councillors to attend.

SECTION H
GOVERNANCE REPORTS

1. GOVERNANCE - MONTHLY INVESTMENT REPORT S12.12.2/09

MFS-N *RESOLVED (Michael/Harmon) that the Committee recommend to Council that:*

- i) the report indicating Council's Fund Management position be received and noted; and*
- ii) the Certification of the Responsible Accounting Officer be noted.*

There being no further business, the meeting closed at 12.31pm.

CR J A WATTS

CHAIRPERSON

ECONOMIC & COMMUNITY SUSTAINABILITY COMMITTEE MEETING

Wednesday, 11 October, 2017

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TO ECONOMIC & COMMUNITY SUSTAINABILITY COMMITTEE MEETING 11/10/2017

ITEM NO:	1.	FILE NO: S5.10.95
DESTINATION 5:	The communities are served by sustainable services and infrastructure.	S
SUBJECT:	EXPIRING LICENCE AGREEMENT – MR D PRIEST & MS K NICHOLSON	
PREPARED BY:	Jessica Jenkins, Corporate Support Officer - Publishing	

SUMMARY:

The Licence Agreement between Council and Mr D Priest and Ms K Nicholson is due to expire on 31 October, 2017. The Committee is requested to consider offering Mr D Priest and Ms K Nicholson a new Agreement.

COMMENTARY:

The Licence Agreement between Council and Mr D Priest and Ms K Nicholson for Part Lot 112, DP 753277, Rifle Range Road, Inverell expires on 31 October, 2017. The authorised use of the land is for the purpose of creating a wildlife corridor. Further more, Council received correspondence from Mr Priest requesting that they be granted permission to graze a portion of the lot and that they also be granted a further 10 year lease of Part Lot 112, DP 753277, Rifle Range Road, Inverell.

An inspection of the area confirms use is in accordance with the Licence Agreement.

It is noted that the licences are issued subject to the licensee providing Public Liability Insurance for \$10M. These Policies now cost over \$500 p.a.

Further noted is the last billed amount of \$136.46 (GST inclusive).

The Committee is requested to consider offering Mr D Priest and Ms K Nicholson a new Agreement.



RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND MANAGEMENT PLAN:

Strategy: S.01 Sound Local Government Administration, Governance and Financial Management are provided.

Term Achievement: S.01.10 Best Practice in Land Use Administration has been adopted and implemented.

Operational Objective: To maintain a suitable portfolio of land for development and sale at a fair market price.

POLICY IMPLICATIONS:

Nil.

CHIEF FINANCIAL OFFICERS COMMENT:

Nil.

LEGAL IMPLICATIONS:

Nil.

RECOMMENDATION:

That the Committee recommends to Council that:

- i) Council renew the agreement with Mr D Priest and Ms K Nicholson for Part Lot 112, DP 753277, Rifle Range Road, Inverell;*
- ii) Council grant permission to graze a portion of the lot,*
- iii) The licence agreement be for a five (5) year period with a five (5) year option;*
- iv) The Licence fee be \$136.46 per annum (GST Inclusive) with a 3% increase per annum; and*
- v) The Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

ITEM NO:	2.	FILE NO: S8.12.12
DESTINATION 4:	A strong local economy	B
SUBJECT:	PROPOSED 'COD CASH' PROMOTION	
PREPARED BY:	Stephen Golding – Executive Manager Corporate and Community Services.	

SUMMARY:

Council has developed a “Cod Cash” promotion to support the ‘Delivery Plan 2017-2021’. The committee is asked to consider this proposed ‘Cod Cash’ promotion in order to achieve Council’s project Item 1’ Tagged Fishing Competition at Copeton Dam’.

COMMENTARY:

‘Cod Cash’ is a proposed Inverell Shire Council Tourism initiative designed to capitalise upon developing and existing tourism markets in order to provide an optimum economic return on investment to the Inverell LGA.

The promotion is based upon Project One (1) set in Councils ‘Delivery Plan 2017-2021’ and is conservatively estimated to generate between \$250,000 and \$600,000 for local businesses should it attract at least 700 participants over its duration.

It is suggested that the event would run for nine (9) consecutive days in total, from 14 April 2018 to 22 April 2018, in order to capitalise on both Queensland and New South Wales School holidays.

The event would involve the systematic tagging of six (6) Murray Cod to be released into Copeton Dam. The tags on the fish represent a cash prize, with registered participants given the opportunity to catch one or all of these fish and claim the associated prize.

It is suggested that one (1) tag would represent a major prize of \$20,000, with the remaining five (5) tags representing a cash prize of \$1,000 each, providing participants the opportunity to secure \$25,000 worth of prizes. A \$500 photo competition is also suggested which will allow the event to be marketed to an extensive consumer base and increase the potential for event growth in the future.

Registration for the event would be made available within local business houses only, subsequently directing the flow of potential participants into the Inverell CBD. A tiered sponsorship framework has been developed in order to dictate the time and duration that business houses can make registration available in their store. The aforementioned framework has been estimated to generate \$6,250 in sponsorship, which is anticipated to cover the cost of all marketing and miscellaneous expenses associated with the event, including the \$500 photo competition.

Further sponsorship for the event will be made available, with businesses given the opportunity to ‘purchase’ a minor prize (\$1000 tagged fish) in return for naming rights of their purchased tag and promotion of their business throughout the event cycle. In this sense, a business would be the insurer of a minor prize and liable for \$1,000 should their fish be caught during the event. Alternatively, if a businesses minor prize is not claimed during the event the ‘insuring business’ will have effectively received promotion at no cost.

In addition, businesses will also be given the opportunity to purchase the major prize of \$20,000 in return for full naming rights of the event in association with Inverell Shire Council and extensive

promotion. As with businesses that insure the minor prize, the business that purchases the major prize shall not be liable for any expenses if the major prize is not claimed during the event.

Initial discussions with relevant corporate industry bodies has generated significant interest and involvement with the event, should it go ahead.

If however a business is not sourced to insure the major prize, Council will be asked to consider doing so. Therefore Council is asked to consider their risk appetite in being the self insurer of the major prize.

Consultation has been undertaken with the Department of Primary Industries as the Regulator for fishing in NSW. It is anticipated that the event may be run in partnership with the DPI, in some capacity, strengthening relationships between government agencies and providing a platform for positive Public Relations for both Council and the Department.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: B.08 Promote the Shire as a destination for visitors.

Term Achievement: B.08.01 Programs are in place that promotes the Shire as a unique holiday experience.

Operational Objective: B.08.01.01 To promote the Shire as a destination for long and short stays.

POLICY IMPLICATIONS:

Nil.

CHIEF FINANCIAL OFFICERS COMMENT:

Nil.

LEGAL IMPLICATIONS:

Nil.

RECOMMENDATION:

A matter for the Committee.

ITEM NO:	3.	FILE NO: S5.10.54
DESTINATION 5:	The communities are served by sustainable services and infrastructure	S
SUBJECT:	REQUEST TO LICENCE LAND – O’CASS	
PREPARED BY:	Jessica Jenkins, Corporate Support Officer - Publishing	

SUMMARY:

Council has received a request from Mr Nathan O’Cass to licence land known as Lot 89, DP 754847, Little Plain Recreation Reserve.

The Committee is requested to consider the request to licence the land.

COMMENTARY:

Council has received a request from Mr Nathan O’Cass to licence land known as Lot 89, DP 754847, Little Plain Recreation Reserve, for \$391.40 (GST Inclusive) per annum for a two (2) year period.

Mr O’Cass wishes to utilise the land for the purpose of grazing livestock.

It is suggested that Council enter into an agreement with Mr Nathan O’Cass for a two (2) year term with a further two (2) year option and that the licence fee be \$391.40 per annum, being subject to a 3% yearly increase.

**RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:**

Strategy: S.01 Sound Local Government Administration, Governance and Financial Management are provided.

Term Achievement: S.01.10 Best Practice in Land Use Administration has been adopted and implemented.

Operational Objective: S.01.10.01 To provide and maintain a modern efficient and reliable land use administration system which enables the effective and efficient management of Shire land.

POLICY IMPLICATIONS:

Nil.

CHIEF FINANCIAL OFFICERS COMMENT:

Nil.

LEGAL IMPLICATIONS:

Nil.

RECOMMENDATION:

That the Committee recommend to Council that:

- i) Council enter into a Licence Agreement with Mr Nathan O'Cass for Lot 89, DP 754847, Little Plain Recreation Reserve, for a two (2) year period with a further two (2) year option;*
- ii) the Licence fee be \$391.40 per annum (GST Inclusive) with a 3% increase per annum; and*
- iii) the Licence Agreement be subject to any other terms and conditions as negotiated by Council's General Manager.*

ITEM NO:	4.	FILE NO: S15.8.7/09
DESTINATION 5:	The communities are served by sustainable services and infrastructure	S
SUBJECT:	DONATION REQUEST – INVERELL SHOW SOCIETY	
PREPARED BY:	Jessica Jenkins, Corporate Support Officer - Publishing	

SUMMARY:

Council has received a request from the Inverell Show Society, seeking a donation for their 150 Anniversary Show. The Committee is asked to consider this request.

COMMENTARY:

Council has received a request from Graham McKenzie, President of the Inverell Show Society, asking if Council will provide a donation to go towards their 150 Anniversary Show.

As this is such a great milestone for the Show Society as well as for the Community, the Inverell Show Society will be looking to feature the Inverell District by way of incorporating several new events and displays.

As such this event will be coming at a considerable cost and any monetary donations would be greatly appreciated.

A copy of the correspondence received from Graham McKenzie is attached as Appendix 1 (D9). The Committee is asked to determine if it wishes to provide a contribution to the Inverell Show Society, and if so, in what capacity.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: S.03 Council provides equitable services, consistent with available resources and priorities to meet the Shire's identified needs and preferences.

Term Achievement: S.03.01 Services and programs that Council provides are determined based on equity, customer requirements and community benefits, best value and excellence.

Operational Objective: S.03.01.01 Appropriate services and programs are selected based on considerations of equity, best value, relevance and benefit to the community.

POLICY IMPLICATIONS:

Management Policy: Donation Policy – 'The purpose of providing Donations from public funds is to help promote or assist individuals or organisations for which there is a recognised public benefit. Generally the maximum donation provided will be \$200.00'.

CHIEF FINANCIAL OFFICERS COMMENT:

Nil.

LEGAL IMPLICATIONS:

Nil.

POLICY IMPLICATIONS:

Nil.

CHIEF FINANCIAL OFFICERS COMMENT:

Nil.

LEGAL IMPLICATIONS:

Nil.

RECOMMENDATION:

A matter for the Committee.

APPENDIX 1



INVERELL SHOW SOCIETY
ABN 44 449 119 551-ACN 002 889 518
PO BOX 116, INVERELL NSW 2360

President: Graham McKenzie 0428 232 978
Secretary: Margaret Jones
Office Telephone: 02 6722 3409

Website: www.inverellshowsociety.com.au Email: inverellshowsoc@bigpond.com

CELEBRATING 150 YEARS OF INVERELL SHOW SOCIETY 2018

Next Show 22nd – 24th February 2018

1st September, 2017

The General Manager
Mr Paul Henry
Inverell Shire Council
PO Box 138
INVERELL NSW 2360
Dear Paul,

The Inverell Show Society would like to thank you for your past tolerance and patience in regards to our debts.
All these debts with Council and those concerned with the Ute Muster have now been cleared and finalised.

We are now beginning to promote and organise our 150th Anniversary Show. This particular show is coming at a considerable cost.

One thing that we are thinking about is having a banner across the main street. Also we hope to have a float in the Sapphire City Festival parade with banners/signs and various forms of advertising and posters around the community. Would there be a possibility of any financial assistance available from Council to assist us and enable us to promote this event.

As this is such a great milestone for the Show society and community in general, we need to get as much exposure out into the community as possible.

This next show has several new events and displays planned featuring the Inverell District.

We thank you for your continuing support and assistance including preparing applications for grants.

Yours sincerely,

cc: Mayor Paul Harmon ,Di Baker, A Michaels,
K Dight

A handwritten signature in black ink, appearing to read 'Graham McKenzie'.

Graham McKenzie
President

ITEM NO:	5.	FILE NO: S32.10.1/10
DESTINATION 1:	A recognised leader in a broader context	R
SUBJECT:	REQUEST FOR REDUCTION ON WATER ACCOUNT – RAINE & HOURNE (LISTING)	
PREPARED BY:	Somone McLachlan, Debtors Clerk	

SUMMARY:

Council has received a letter regarding an excessive water account and seeks Council's assistance by issuing an amended account based on average usage. The Committee is asked to consider a confidential report that has been prepared in respect of this matter.

COMMENTARY:

Local Government Act 1993 (the Act), and the *Local Government (General) Regulation 2005* makes provision for the closure of meetings to the public and media in specified circumstances. In particular s.10A of the Act provides that Council may close to the public and media so much of a meeting as relates to the discussion and consideration of information identified in s.10A(2). The matters which may be closed to the public and media, as stated in the Act, must involve:

- (a) *Personnel matters concerning particular individuals (other than councillors.)*
- (b) *The personal hardship of any resident or ratepayer.*
- (c) *Information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.*
- (d) *Commercial information of a confidential nature that would, if disclosed:*
 - (i) *prejudice the commercial position of the person who supplied it, or*
 - (ii) *confer a commercial advantage on a competitor of the council, or*
 - (iii) *reveal a trade secret.*
- (e) *Information that would, if disclosed, prejudice the maintenance of law.*
- (f) *Matters affecting the security of the council, councillors, council staff or council property.*
- (g) *Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege.*
- (h) *Information concerning the nature and location of a place or an item of Aboriginal significance on community land.*

In considering whether to close a part of a meeting to the public and media, Councillors are also reminded of further provisions of s.10D of the Act which states:

Grounds for closing part of meeting to be specified

- (1) *The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.*
- (2) *The grounds must specify the following:*
 - (a) *the relevant provision of section 10A (2),*
 - (b) *the matter that is to be discussed during the closed part of the meeting,*
 - (c) *the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*

Having regard for the requirements stated in s.10D of the Act Councillors should note that the matter listed for discussion in Closed Committee includes information provided by the applicants which is considered to be sensitive.

The recommendation that this item of business be considered in Closed Committee is specifically relied on section 10A(2)(b) of the Act as consideration of the matter involves:

- a) The personal hardship of any resident or ratepayer, and
- b) On balance, the public interest in preserving the confidentiality of the matter outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND OPERATIONAL PLAN:

Strategy: R.07 Council is recognised for and distinguished by its management, innovation and customer service.

Term Achievement: R.07.01 Council's operating culture is flexible, efficient, integrated and aligned to Council's strategic objectives and program delivery.

Operational Objective: R.07.01.01 Implement a structured program of continuous improvement, based on identifying and adopting leading practice, across the organisation.

POLICY IMPLICATIONS:

Nil.

CHIEF FINANCIAL OFFICERS COMMENT:

Nil.

LEGAL IMPLICATIONS:

Nil.

RECOMMENDATION:

That the matter be referred to Closed Committee for consideration as:

- i) the matters and information are 'the personal hardship of any resident or ratepayer.' (Section 10A(2)(b) of the Local Government Act, 1993);*
- ii) on balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and*
- iii) all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.*

ITEM NO:	6.	FILE NO: S32.10.1/10
DESTINATION 1:	A recognised leader in a broader context	R
SUBJECT:	REQUEST FOR REDUCTION ON WATER ACCOUNT – DEVLIN (LISTING)	
PREPARED BY:	Somone McLachlan, Debtors Clerk	

SUMMARY:

Council has received a letter regarding an excessive water account and seeks Council's assistance by issuing an amended account based on average usage. The Committee is asked to consider a confidential report that has been prepared in respect of this matter.

COMMENTARY:

Local Government Act 1993 (the Act), and the *Local Government (General) Regulation 2005* makes provision for the closure of meetings to the public and media in specified circumstances. In particular s.10A of the Act provides that Council may close to the public and media so much of a meeting as relates to the discussion and consideration of information identified in s.10A(2). The matters which may be closed to the public and media, as stated in the Act, must involve:

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- (c) *Information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.*
- (d) *Commercial information of a confidential nature that would, if disclosed:*
 - (i) *prejudice the commercial position of the person who supplied it, or*
 - (ii) *confer a commercial advantage on a competitor of the council, or*
 - (iii) *reveal a trade secret.*
- (e) *Information that would, if disclosed, prejudice the maintenance of law.*
- (f) *Matters affecting the security of the council, councillors, council staff or council property.*
- (g) *Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege.*
- (h) *Information concerning the nature and location of a place or an item of Aboriginal significance on community land.*

In considering whether to close a part of a meeting to the public and media, Councillors are also reminded of further provisions of s.10D of the Act which states:

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Having regard for the requirements stated in s.10D of the Act Councillors should note that the matter listed for discussion in Closed Committee includes information provided by the applicants which is considered to be sensitive.

The recommendation that this item of business be considered in Closed Committee is specifically relied on section 10A(2)(b) of the Act as consideration of the matter involves:

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Operational Objective: R.07.01.01 Implement a structured program of continuous improvement, based on identifying and adopting leading practice, across the organisation.

POLICY IMPLICATIONS:

Nil.

CHIEF FINANCIAL OFFICERS COMMENT:

Nil.

LEGAL IMPLICATIONS:

Nil.

RECOMMENDATION:

That the matter be referred to Closed Committee for consideration as:

- iv) the matters and information are 'the personal hardship of any resident or ratepayer.' (Section 10A(2)(b) of the Local Government Act, 1993);*
- v) on balance the public interest in preserving the confidentiality of the information outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting; and*
- vi) all reports and correspondence relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.*

TO ECONOMIC & COMMUNITY SUSTAINABILITY COMMITTEE MEETING 11/10/2017

ITEM NO:	1.	FILE NO: S15.8.6/10
DESTINATION 5 :	The communities are served by sustainable services and infrastructure	S
SUBJECT:	GRANTS TO VILLAGES AND RURAL AREAS – RECREATIONAL / CULTURAL GRANT 2017-18	
PREPARED BY:	Fiona Adams, Manager Integrated Planning and Reporting	

SUMMARY:

Council fielded five (5) applications to its annual Recreational / Cultural Grants program and it is proposed that four (4) organisations be awarded funding across an array of community focused projects.

COMMENTARY:

Inverell Shire Council awards the grants of up to \$2,000 to community groups under its annual Recreational / Cultural Grants program for Villages and Rural Areas. These grants inject valuable funds to volunteer-run organisations in the Shire's smallest villages and localities. Often, these dollars provide a vital source of funds to improve their facilities and sustain their community.

Five (5) applications were received to this year's program. Following assessment by Cr Harmon and the General Manager, it is proposed that \$7,200 is awarded to the following applicants:

- **Ashford Golf Club** – install television and create family friendly area in clubhouse for social events - \$1,700;
- **Elsmore Soldiers Hall** – install concrete footpaths between hall and amenities block - \$2,000;
- **Gwydir Group of CWA** (Delungra) – purchase seating and trestle tables - \$2,000; and
- **Staggy Creek Tennis Club** – replace and paint wooden entrance and fence at Staggy Creek Tennis Courts - \$1,500.

Each organisation has been invited to attend the Council meeting Wednesday, 25 October, where funds will be disbursed. A media release will be distributed shortly thereafter.

RECOMMENDATION:

That the items contained in the Information Reports to the Economic & Community Sustainability Committee Meeting held on Wednesday, 11 October, 2017, be received and noted.

TO ECONOMIC & COMMUNITY SUSTAINABILITY COMMITTEE MEETING 11/10/2017

ITEM NO:	1.	FILE NO: S12.12.2/09
DESTINATION 5:	The communities are served by sustainable services and infrastructure	S
SUBJECT:	GOVERNANCE - MONTHLY INVESTMENT REPORT	
PREPARED BY:	Paul Pay, Manager Financial Services	

SUMMARY:

To report the balance of investments held as at 30 September, 2017.

COMMENTARY:

Contained within this report are the following items that highlight Council's Investment Portfolio performance for the month to 30 September, 2017, and an update of the investment environment:

- (a) Council's investments as at 30 September, 2017
- (b) Council Investments by Fund as at 30 September, 2017
- (c) Interest – Budgeted vs Actual.
- (d) Investment Portfolio Performance.
- (e) Investment Commentary.
- (f) Certification – Responsible Accounting Officer.

A) Council Investments as at 30 September, 2017

Term Deposit Investment Group										
<i>Investment No.</i>	<i>Borrower</i>	<i>FUND</i>	<i>Rating</i>	<i>Risk Rating</i>	<i>Purchase Date</i>	<i>Maturity Date</i>	<i>Current Yield</i>	<i>Principal Value</i>	<i>Current value</i>	<i>Term (days)</i>
17/33	St George Bank	General	A1+	1	02-Jan-17	02-Oct-17	2.71%	1,000,000	1,000,000	273
17/18	St George Bank	General	A1+	1	07-Oct-16	07-Oct-17	3.00%	2,000,000	2,000,000	365
17/19	St George Bank	General	A1+	1	07-Oct-16	07-Oct-17	3.00%	2,000,000	2,000,000	365
17/44	National Australia Bank	General	A1+	1	13-Apr-17	10-Oct-17	2.57%	1,000,000	1,000,000	180
17/22	St George Bank	General	A1+	1	16-Oct-16	16-Oct-17	3.00%	1,000,000	1,000,000	365
17/40	AMP BANK	General	A1	2	30-Mar-17	27-Nov-17	2.75%	2,000,000	2,000,000	242
17/42	AMP BANK	Water	A1	2	30-Mar-17	27-Nov-17	2.75%	1,000,000	1,000,000	242
17/43	AMP BANK	General	A1	2	30-Mar-17	27-Nov-17	2.75%	1,000,000	1,000,000	242
17/41	AMP BANK	General	A1	2	30-Mar-17	27-Nov-17	2.75%	1,000,000	1,000,000	242
17/48	NAB	Sewer	A1+	1	30-May-17	27-Nov-17	2.50%	2,000,000	2,000,000	181
17/49	Bank West	General	A1+	1	30-May-17	27-Nov-17	2.50%	2,000,000	2,000,000	181
17/50	Suncorp Bank	General	A1+	1	30-May-17	27-Nov-17	2.60%	1,000,000	1,000,000	181
17/51	Bank of Queensland	General	A1	2	30-May-17	27-Nov-17	2.65%	1,000,000	1,000,000	181
17/52	National Australia Bank	General	A1+	1	02-Jun-17	27-Nov-17	2.50%	2,000,000	2,000,000	178
17/28	St George Bank	Water	A1+	1	01-Dec-16	01-Dec-17	2.75%	1,000,000	1,000,000	365
17/30	Suncorp	General	A1+	1	14-Dec-16	14-Dec-17	2.75%	1,000,000	1,000,000	365
17/31	National Australia Bank	General	A1+	1	14-Dec-16	14-Dec-17	2.72%	2,000,000	2,000,000	365
17/32	Community Mutual	Water	NR	3	14-Dec-16	14-Dec-17	2.90%	2,000,000	2,000,000	365
17/46	Suncorp	General	A1+	1	27-Apr-17	08-Jan-18	2.58%	1,000,000	1,000,000	256
17/47	Suncorp	General	A1+	1	27-Apr-17	08-Jan-18	2.36%	1,000,000	1,000,000	256
17/34	National Australia Bank	General	A1+	1	09-Jan-17	09-Jan-18	2.70%	1,000,000	1,000,000	365
1802	Bank West	Sewer	A1+	1	17-Jul-17	17-Jan-18	2.50%	2,000,000	2,000,000	184
17/39	National Australia Bank	General	A1+	1	15-Mar-17	15-Mar-18	2.63%	2,000,000	2,000,000	365
17/55	CBA	General	A1+	1	16-Jun-17	12-Apr-18	2.59%	1,000,000	1,000,000	300
18/03	St George Bank	General	A1+	1	17-Jul-17	17-Apr-18	2.52%	2,000,000	2,000,000	274
17/45	CBA	General	A1+	1	18-Apr-17	18-Apr-18	2.64%	1,000,000	1,000,000	365
17/53	CBA	General	A1+	1	09-Jun-17	08-Jun-18	2.56%	1,000,000	1,000,000	364
17/54	National Australia Bank	General	A1+	1	14-Jun-17	14-Jun-18	2.53%	1,000,000	1,000,000	365
17/56	Westpac Bank	General	A1+	1	28-Jun-17	28-Jun-18	2.69%	2,000,000	2,000,000	365
17/57	Westpac Bank	Water	A1+	1	28-Jun-17	28-Jun-18	2.69%	1,000,000	1,000,000	365
17/58	Westpac Bank	General	A1+	1	28-Jun-17	28-Jun-18	2.69%	2,000,000	2,000,000	365
18/01	CBA	General	A1+	1	17-Jul-17	17-Jul-18	2.56%	3,000,000	3,000,000	1095
18/04	CBA	General	A1+	1	01-Sep-17	01-Aug-18	2.50%	1,000,000	1,000,000	334
15/10	Bank of Queensland	General	A1	2	02-Sep-14	03-Sep-18	4.10%	1,000,000	1,000,000	1462
18/05	CBA	General	A1+	1	18-Sep-17	18-Sep-18	2.63%	1,000,000	1,000,000	365
18/06	National Australia Bank	Water	A1+	1	27-Sep-17	27-Sep-18	2.61%	1,000,000	1,000,000	365
Sub Total - Term Deposit Investment Group								TOTALS	51,000,000	51,000,000

Cash Deposits Accounts Investment Group										
As at Date	Borrower	FUND	Rating	Risk Rating	Purchase Date	Maturity Date	Current Yield	Principal Value	Current value	
30/9/17	National Australia Bank (Cash Maximiser)	General	A1+	1			1.75%	1,000,000	1,000,000	
Sub Total - Cash Deposits Accounts Investment Group								1,000,000	1,000,000	
Floating Rate Notes Investment Group										
As at Date	Borrower	FUND	Rating	Risk Rating	Purchase Date	Maturity Date	Current Yield	Principal Value	Current value	
Sub Total - Floating Rate Notes Investment Group							-	-		
Structured Products Investment Group										
As at Date	Borrower	FUND	Rating	Risk Rating	Purchase Date	Maturity Date	Current Yield	Principal Value	Written Down Value	Current value
Sub Total - Structured Products Investment Group							-	-	-	-

The written down value of the Structured Product Investment Group as at 30 June 2017 was zero. The most recent valuation of the last remaining Lehman Brothers security was written down to zero (from \$9,810) on the advice of our Investment Advisors, CPG Research & Advisory P/L. As previously advised the write down in the value of Structured Products, has been funded from previous years above benchmark investment returns (\$6.8M) which had been held in Internal Restricted Assets. These investments were all rated AA- and up to AAA (strong investment grade) when they were entered into and were permissible under the Ministers Investment Order. As Noted by the Auditor in their 2015/2016 Audit Report, the Sewer Fund maintains a sound financial position to meet its operational requirements and the Water Fund maintains a strong financial position.

B) Council Investments by Fund 30 September, 2017

Portfolio by Fund	31/08/2017	30/09/2017
General Fund	42,000,000	42,000,000
Water Fund	6,000,000	6,000,000
Sewer Fund	4,000,000	4,000,000
TOTAL	\$ 52,000,000	\$ 52,000,000

Council investment portfolio remained neutral September 2017. This was in respect of normal cash flow movements for receipts collected and payments made during September 2017

While the level of Investments has been largely maintained over recent years these will decrease during 2017/2018 as a number of major projects are completed. These include:

- Inverell Sewerage Treatment Works \$ 2.0 M
- Infrastructure Backlog Program \$ 3.3M
- Waste Infrastructure Program \$ 1.5M
- 2017/2018 Revotes \$13.1M

In addition to these amounts Council also holds substantial unexpended Grant Funds in the General Fund which can only be utilised for the purpose for which they were granted.

C) Interest – Budgeted verses Actual Result to Date

	Ledger	2017/2018 Budget	Actuals to Date
General Fund	128820	879,000.00	97,560.18
Water Fund	812350	50,000.00	510.15
Sewer Fund	906320	70,000.00	5,361.65
TOTAL		\$ 999,000.00	\$ 103,431.98

The interest received to date (cash basis) is in accordance with Budget and does not include accruals. It is again expected that Council's Investment Portfolio will achieve benchmark returns in 2017/2018

D) Investment Portfolio Performance

Investment Portfolio Return		Benchmarks		
	% pa	RBA Cash Rate	Aus Bond Bank Bill	11am Cash Rate
Benchmark as at 30-9-2018		1.50%	1.76%	1.52%
Term Deposits	2.70%			
Cash Deposit Accounts	1.50%			
Floating Rate Notes				
Structured Products*	0.00%			

*Structured Products exclude 1 CDO's currently in default and returning zero coupon

E) Investment Commentary

Council's investment portfolio returns exceeded the 11am Cash Rate benchmark in all investment categories except for Structured Products and Cash Deposits Accounts. Term Deposits exceed the UBSA Bank Bill Index benchmark. Money is held in cash deposits accounts for liquidity purposes.

Council's investment portfolio of \$52m is almost entirely invested in fixed term deposits. Overall, the portfolio is highly liquid, highly rated and short-dated from a counterparty perspective.

As widely expected, the Reserve Bank (RBA) kept interest rates unchanged at 1.50% at its September meeting. They remain on a neutral bias and appear to be some time away from hiking interest rates. They have implied that they would normalise rates towards 3.5% when inflation returns to 2.5%. A return to a cash rate of 3.5% would increase investment yields from current lows of 2.5% to approximately 4.5%-5%.

For now it appears that interest rates will remain low for the foreseeable future. Council continues to invest at unprecedented low rates of around 2.5%.

Council staff will continue to monitor interest movements to ensure the best possible returns on investments.

F) Certification – Responsible Accounting Officer

I Paul Pay, hereby certify that the investments listed in this report have been made in accordance with Section 625 of the *Local Government Act 1993*, Clause 212 of the Local Government (General) Regulations 2005 and Council's Investment Policy.

RELATIONSHIP TO STRATEGIC PLAN, DELIVERY PLAN AND MANAGEMENT PLAN:

Strategy: S.01 Sound Local Government Administration, Governance and Financial Management are provided.

Term Achievement: S.01.02 A sound long term financial position is maintained.

Operational Objective: S.01.02.01 To manage Council Finances with the view to ensuring Council's ongoing financial health and stability, the discharge of statutory and fiduciary responsibilities, proper accounting systems and standards and an efficient and equitable revenue base.

POLICY IMPLICATIONS:

Nil.

CHIEF FINANCIAL OFFICERS COMMENT:

It is noted that the volatility for current financial markets and pending legal actions will not impact on Council's Rates and Charges, its ability to deliver its existing Services across the funds, or its medium or long term sustainability. Council's overall Investment Portfolio remains sounds.

LEGAL IMPLICATIONS:

Nil.

RECOMMENDATION:

That:

- i) the report indicating Council's Fund Management position be received and noted; and*
- ii) the Certification of the Responsible Accounting Officer be noted.*