

## LIQUID TRADE WASTE APPLICATION FORM

Approval under Section 68 of the *Local Government Act 1993* is required to discharge liquid trade waste into the sewerage system.

### OFFICE USE ONLY

File No: \_\_\_\_\_ Date Received: \_\_\_\_\_

Fees: \_\_\_\_\_ Receipt No: \_\_\_\_\_ PK: \_\_\_\_\_

### DEVELOPMENT APPLICATION NUMBER (if applicable)

DA No: \_\_\_\_\_

### BUSINESS TRADING NAME

\_\_\_\_\_

### PROPERTY DESCRIPTION

Flat/street no: \_\_\_\_\_ Street Name: \_\_\_\_\_

Suburb/Town: \_\_\_\_\_

Lot No: \_\_\_\_\_ Sec. No: \_\_\_\_\_ Deposited/Strata Plan No: \_\_\_\_\_

### PROPERTY OWNER DETAILS

Surname/Company Name: (Full Name Required) \_\_\_\_\_

Christian Names: \_\_\_\_\_

Flat/street no: \_\_\_\_\_ Street Name: \_\_\_\_\_

Suburb or Town: \_\_\_\_\_ State: \_\_\_\_\_ Postcode: \_\_\_\_\_

Daytime Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

**PLEASE NOTE:** Where more than one name is on the title, all owners must sign the application.  
If signed on behalf of a Body Corporate, the Common Seal must be stamped on this section.

Signature: \_\_\_\_\_ Signature: \_\_\_\_\_

Name: \_\_\_\_\_ Name: \_\_\_\_\_

Date: \_\_\_\_\_ Date: \_\_\_\_\_

Owner's authorisation to making the application is mandatory as per section 78, of the *Local Government Act 1993*

**DETAILS OF THE APPLICANT** (if different from the property owner)

Surname/Company Name(Full Name Required) \_\_\_\_\_

Christian Names: \_\_\_\_\_

Flat/Street no: \_\_\_\_\_ Street name: \_\_\_\_\_

Suburb or Town: \_\_\_\_\_ State: \_\_\_\_\_ Postcode: \_\_\_\_\_

Daytime telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

**The applicant, or the applicant's agent, must sign the application.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**TYPE OF BUSINESS ACTIVITY**

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**OPERATIONAL DETAILS****TRADING**

(Normal hours of trading)

(Average)

Monday:	_____	No. of staff:	_____
Tuesday:	_____	No. of staff:	_____
Wednesday:	_____	No. of staff:	_____
Thursday:	_____	No. of staff:	_____
Friday:	_____	No. of staff:	_____
Saturday:	_____	No. of staff:	_____
Sunday:	_____	No. of staff:	_____

**WATER SUPPLY**

Meter Number: \_\_\_\_\_ No. Businesses served by meter: \_\_\_\_\_

Percentage of Water Supply discharged to sewer (SDF): \_\_\_\_\_ %. or kl/day: \_\_\_\_\_

**DESCRIPTION OF TRADE WASTE WATER FLOW**

List all process and activities that generate Trade Waste (eg floor washing, parts, degreasing, etc):

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Type of flow (please circle):                      Batch                      Intermittent                      Continuous

Maximum flow rate of discharge to sewer: \_\_\_\_\_ Litres/Hour or \_\_\_\_\_ Litres/Second

Discharge Meter Type (if fitted): \_\_\_\_\_

Location: \_\_\_\_\_

Percentage of Water Supply discharged to sewer (SDF): \_\_\_\_\_ %. or kl/day: \_\_\_\_\_

## EXISTING AND PROPOSED PRE-TREATMENT EQUIPMENT

**NOTE:** For businesses with multiple waste streams, it is recommended that this page is photocopied and each waste stream is described separately.

(eg. Sink strainers, Grease arrestor, Oil separator, Basket waste arrestor, Settlement pit, Silver recovery unit)

1. Type, make & model: \_\_\_\_\_  
Number: \_\_\_\_\_ Size: \_\_\_\_\_ Volume: \_\_\_\_\_ L Max. flow rate: \_\_\_\_\_ L/hour  
If shared with other business, please nominate business: \_\_\_\_\_
2. Type, make & model: \_\_\_\_\_  
Number: \_\_\_\_\_ Size: \_\_\_\_\_ Volume: \_\_\_\_\_ L Max. flow rate: \_\_\_\_\_ L/hour  
If shared with other business, please nominate business: \_\_\_\_\_
3. Type, make & model: \_\_\_\_\_  
Number: \_\_\_\_\_ Size: \_\_\_\_\_ Volume: \_\_\_\_\_ L Max. flow rate: \_\_\_\_\_ L/hour  
If shared with other business, please nominate business: \_\_\_\_\_
4. Type, make & model: \_\_\_\_\_  
Number: \_\_\_\_\_ Size: \_\_\_\_\_ Volume: \_\_\_\_\_ L Max. flow rate: \_\_\_\_\_ L/hour  
If shared with other business, please nominate business: \_\_\_\_\_

## SERVICING OF PRE-TREATMENT EQUIPMENT (if applicable)

Servicing performed by (please circle)

Self      Staff      Contractor: \_\_\_\_\_ at (frequency/weeks): \_\_\_\_\_

DEC Licensed Contractor(s) that transport waste	Licence No.	Contact No.	Frequency

## LOCATION OF SAMPLING POINT(S)

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## SUPPORTING DOCUMENTATION AND SIGNATURES

### DECLARATION:

In addition to that supplied above, I have included the following details with this application:

- Site Plan, including:
  - liquid trade waste pre-treatment facilities and process details
  - internal wastewater drainage
  - flow measurement devices installed or proposed
  - pump location and size
  - location of a sampling point
  - proposed connection point to the sewerage system
  - Sewer/stormwater drainage plan
- Material Safety Data Sheets (MSDS) for any chemical proposed to be used as part of trade waste process.
- Where meals are prepared on site, a copy of a menu.

**PLEASE NOTE:** Your development may be classified as a “Concurrence Classification B or C” as defined under the Liquid Trade Waste Regulation Guidelines and further information may be required with an application.

### APPLICANT SIGNATURE

Printed name: \_\_\_\_\_

Position in Business: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I apply for approval to discharge trade waste into the Council's sewer and declare that the information I have supplied is correct. I understand:

- More information may be requested.
- I am responsible to pay all fees and liquid trade waste charges.

### PROPERTY OWNER SIGNATURE

**NOTE:** Where more than one name is on the title, all owners must sign the application.

If signed on behalf of a Body Corporate, the Common Seal must be stamped on this section.

Signature: \_\_\_\_\_ Signature: \_\_\_\_\_

Name: \_\_\_\_\_ Name: \_\_\_\_\_

Date: \_\_\_\_\_ Date: \_\_\_\_\_

Please note that the owner of the property will be billed for water supply, sewerage and liquid trade waste services provided and it is the owner's responsibility to pay such fees and charges within the period specified. The owner may arrange to recover such fees and charges through the lease arrangement between the owner and the waste generator.

**NOTE:** All information for this agreement is collected to process your application. Your information will be kept by Council and will be disposed of in accordance with the Local Government Disposal Authority. Under *Privacy & Personal Information Protection Act (PPIPA) 1998*, you are entitled to review your personal information at any time by contacting this Council and request any amendment to it.